

Registered Charity no 1106128

St. Andrew's Baptist Church, Shepperton

**Trustees Report and Financial Statement for the
year ended:**

31st December 2024

INDEX

Legal and Administrative Information	Page 2-3
Report of the Trustees	Page 4-6
Statement of Trustees' Responsibilities	Page 6-7
Indices	
Appendix 1 Independent Examiner's Report	Page 8
Appendix 2 Statement of Financial Activities	Page 9
Appendix 3 Balance Sheet	Page 10
Appendix 4 Notes to Financial Statements	Page 11-16

St. Andrew's Baptist Church, Shepperton
Report of the Trustees for the year ended 31st December 2024

Legal and Administrative Information

The Registered Charity number is 1106128.

The principal address is:

St. Andrew's Baptist Church, Shepperton
Upper Halliford Road
Shepperton
Middlesex,
TW17 8SE

Trustees

For the year ending 31st December 2024, the Trustees of St. Andrew's Baptist Church Shepperton, who served during the year and to its end were:

Sandra Gibbons
Marilyn Harris
Margaret Harvey (Chair)
Robert Noble
Heather Scott
Penny Sitton
Gary Slatter
Patricia Street

Those who stepped down during the year were:

David Evans
Raymond Pitt
Christopher Prater

Pastor

Rev Tom Hoyles

Youth Workers

None were employed during the year

Treasurer

Andrew Beck (retired in March)
Raymond Williams (began in March)

Bankers

National Westminster Bank
67 High Street
Staines
Middlesex
TW18 1JW

Solicitors

Lewis & Dick
443 Kingston Road
Ewell
Surrey
KT19 0DG

St. Andrew's Baptist Church, Shepperton
Report of the Trustees for the year ended 31st December 2024

Independent Examiner

Dr Christopher A J Harbach
7 Hereford Close
Staines-upon-Thames
Middlesex,
TW18 2SA

Constitution and Internal Control

The Church is governed by its Trust Deed (dated 4th April 1973) and is a registered charity with the number 1106128. The Trust Deed provided for a minimum of six Trustees.

Objects of the Charity

St. Andrew's Baptist Church Shepperton exists to glorify God and serve Jesus, God's Son, within the communities of Upper Halliford and Shepperton and in furtherance of the above objective the Trustees shall enable the Church:

- To reach out to all people in the community so that every man, woman and child can have the opportunity to hear, understand and receive the gospel of salvation.
- To provide sound Biblical teaching and to equip God's people to deepen their faith and share it with others.
- To provide and maintain suitable buildings and equipment to further the objectives of the Church.

Organisational Structure

The Trust is governed by a board of Trustees appointed by the Church in a General Meeting. The Church employs a combination of full and part-time staff as required. Every member of the Church, whether employed or not, is expected to be involved in reaching out and helping the community. Church members give their time freely helping others, by praying for, and visiting the sick and those in need, by being involved in teaching young people, by testifying to God's love and by public worship. Much of the work is done privately without recognition and the hours and value of that time cannot be quantified. The financial resources of the Church, to a very large extent, are given by the members of the Church

Public Benefit

The Trustees are aware of their duty, set out in Section 4 of the Charities Act 2006, to have due regard to the public benefit guidance published by the Charity Commission. Therefore, the Trustees always ensure that the Trust's activities are in line with its objectives, which are set out under the heading of "Organisational Structure" above, whilst specific activities of Public Benefit undertaken during 2023 are set out in the following paragraph.

Review of progress and achievement in 2024

This has been a steady year, a year of consolidation in a number of areas, and growth in one area in particular

The Eldership team is working well, and in the latter part of 2024 and indeed going into 2025 more of our time is being given over to prayer, though this is still a work in progress, however there are encouraging signs. The Leadership team is functioning combining Trustees and Deacons, though sensitive to God whether this present arrangement is to continue, or whether we at some time in the future revert back to a separate Diaconate and Trustee body. The outreach into our local community has been particularly encouraging this year. We now on a monthly basis witness in both Shepperton and Upper Halliford and we have had some great conversations in both locations. Our bi-monthly service to Charlton Grange Care Home has proved popular to the point on some Sundays in 2024 some of the residents and staff came over to join with us for our Sunday morning service. We noticed in 2024 an increase of attendance at our Sunday morning service from our neighbours in Upper Halliford, and we give God the glory for this.

Our children's ministry continued both on a Sunday morning and a Tuesday. We were and still are conscious that there is room for more children both on a Sunday and a Tuesday, and

St. Andrew's Baptist Church, Shepperton

Report of the Trustees for the year ended 31st December 2024

too, for 2-3 more people from the church to step into roles within this vital ministry. We continue look to God for the increase, and His wisdom upon us for the right way forward. Coupled with this we continue to look and pray to God for more musicians to join the excellent team we have already on a Sunday morning

Our Home groups have continued in 2024, the addition has been a mid-week Bible study group which has proved to be popular by the 10 or so people who regularly attend the group. We have been blessed in 2024 to install a new screen in the Sanctuary, and this has enhanced the visual aspect of our worship significantly. The damp spots in the Old Church have been treated and we keep an eye on the brickwork to see how successful the treatment has been

So in closing to review 2024, a year of consolidation, but with a real impetus of Christian influence to our immediate neighbours in Upper Halliford – Praise God

Future plans going into 2025

Further engagement with our local community to have an expectation of people coming to faith, being baptised, and developing into fully devoted followers of Jesus. With this in mind we have in place now a new believers course, a baptism course, and sometime in 2025 we will organise a "Alpha" course or a "Christianity Explored" course, for those in our community interested in learning more about the Christian faith. Also, in 2025 to develop a discipleship course

To see an increase in numbers attending our Home Groups, Bible study groups and prayer meetings, for 2025 particularly our prayer meetings

Continuing to seek God for an expansion of our children's ministry both within the church and in local schools. Continuing to seek God for His provision to send more helpers and to be open to the idea, and be led by God to maybe employ a part/full time children's worker

To have in place throughout the year a number of social activities where fellowship within the church can be enhanced. This is planned through afternoon cream teas, concerts, and film afternoons, which in the past have proved to be very popular

Continue to be observant to the needs of the building and address issues when they arise, particularly the Old Church

In closing recognising God is on the move in our area and for us at all times to follow Him, His leading, His prompting, His resourcing, and always for His glory – Amen

Management and Governance Arrangements

The Trust Deed (dated 4th April 1973) provides for a minimum of six Trustees. During 2024 the Trustees met formally on nine occasions. When the need arises, new Trustees are appointed by a two thirds majority of Church members present at a Church meeting. To be eligible to become a Trustee, a person must be a member of the Church, must have been baptised by total immersion as a believer, and must have declared their belief in the Church's Doctrine of Faith. A new Trustee receives copies of the Trust Deed, the previous year's annual report and accounts and a copy of the Charity Commission leaflet "The Essential Trustee: What you need to know".

Trustees' Responsibilities

Charity law requires the Trustees to prepare financial statements for each financial year which are a true and fair view of the state of the affairs of the charity and of the surplus or deficit of the charity for that period. In preparing those financial statements, the Trustees have:

- Selected suitable accounting policies and then applied them consistently.
- Made judgements and estimates that are reasonable and prudent.
- Stated whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepared the financial statements on the going concern basis.

St. Andrew's Baptist Church, Shepperton

Report of the Trustees for the year ended 31st December 2024

The Trustees have overall responsibility for ensuring that the charity has appropriate systems of control, financial and governance. They are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities SORP and the Charities Act 1993. They are also responsible for safeguarding the assets of the charity, and hence taking reasonable steps for the prevention and detection of fraud and other irregularities and to provide reasonable assurance that:

- The charity is operating efficiently and effectively.
- Its assets are safeguarded against unauthorised use or disposition.
- Proper records are maintained, and the financial information used within the charity or for publication, is reliable.
- The charity complies with relevant laws and regulations.

The systems of internal control are designed to provide reasonable, but not absolute, assurance against material misstatement or loss.

Financial Review, Investment and Reserve Policy

There are no restrictions on the charity's power to invest funds. The Trustees seek to keep working capital at a level sufficient to meet 6-9 months expenses as they fall due.

As of the 31st December 2024, the total cash at the bank and on deposit was £106,345. The Trustees believe that these reserves are appropriate for the on-going work of the Church.

Funding

The money received by the Trust comes from Church Members and those who attend Worship Services.

Donations

The Trustees, after considering recommendations from the Deacons of the Church, make donations to organisations and others involved in Christian work, relief of poverty and the furtherance of education. Details of such donations made in 2024 with comparative figures for 2023 are set out in the attached account.

Key Management Personnel Remuneration

Each year the Board of Trustees reviews the remuneration paid to the Church Pastor. It is the intention to offer a salary that falls under the guidelines of the Baptist Union when setting the salary of the minister.

Risk Analysis

Health and Safety Risk Assessments have been carried out to comply with the Management of Health and Safety at Work Regulations 1992 and the Fire Precautions (Workplace) Regulations 1997.

1. The Workplace Risk Assessment covers the Church and grounds known as St. Andrew's Baptist Church, Shepperton. This assessment lists hazards, those at risk, controls in place and actions required. Items needing further work are listed and work is ongoing. The written document has been made available to staff and will be reviewed on a regular basis.
2. The Fire Risk assessment covers the Church and grounds known as St Andrew's Baptist Church, Shepperton. This document lists the hazards, people at risk and existing precautions. A standard fire risk factor scoring system is used and the overall risk factor is considered low. This risk assessment will be reviewed on a regular basis or as changes to buildings or use dictate.

St. Andrew's Baptist Church, Shepperton
Report of the Trustees for the year ended 31st December 2024

The Trustees have not identified any risks in the charity's systems of administration and control, but continue to keep it under review on a regular basis.

Appendix 1 Independent Examiner's Report

Appendix 2 Statement of Financial Activities

Appendix 3 Balance Sheet

Appendix 4 Notes to Financial Statements

Approval of the report and Financial Statements

The Report and Financial Statements were approved by the Trustee's before presentation to the Annual General Meeting of the Church.

Signed on behalf of the Trustees by Margaret Harvey,

.....

Date 28.7.25..... March 2025

Independent Examiner's report to the Trustees of St Andrew's Baptist Church, Shepperton

I report to the trustees on my examination of the accounts of St Andrew's Baptist Church, Shepperton (the Trust) for the year ended 31 December 2024, as set out on pages 9 to 16.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). You, as the charity's Trustees, consider that an audit is not required for this year under Section 144(2) of the Act, and that an independent examination is needed.

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.


Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date

28/03/25

Dr Christopher A J Harbach
7 Hereford Close
Staines-upon-Thames
Middlesex
TW18 2SA

St. Andrew's Baptist Church, Shepperton
Statement of Financial Activities
For the year ended 31st December 2024

	Notes	General £	Restricted £	2024 £	2023 £
INCOMING RESOURCES					
Offerings:					
Non Gift Aid		14,008	-	14,008	18,969
Gift Aid		51,547	-	51,547	65,045
Restricted Fund Receipts Non Gift Aid	13		-	-	1,102
Restricted Fund Receipts Gift Aid			1,045	1,045	1,904
		65,555	1,045	66,600	87,020
Tax Reclaimed		14,299		14,299	16,392
Bank Interest Received		3,547	-	3,547	2,229
TOTAL INCOMING RESOURCES		83,401	1,045	84,446	105,641
RESOURCES EXPENDED					
Donations	12	8,302	-	8,302	10,300
Restricted Fund Payments	13		873	873	3,073
Outreach and Children's Work	5	503	-	503	1,518
Management and administration	6	55,938	-	55,938	51,397
TOTAL RESOURCES EXPENDED		64,743	873	65,616	66,288
NET INCOMING RESOURCES		18,658	172	18,830	39,353
Balances 1st January 2024		973,087	2,888	975,975	936,622
Total funds at 31st December 2024		991,745	3,060	994,805	975,975

All of the activities to which this statement relates are continuing. The above statement contains all gains and losses for the year.

The notes on pages 11 to 16 form part of these accounts.

St. Andrew's Baptist Church, Shepperton
Balance Sheet as at 31st December 2024

	Note	2024 £	2023 £
FIXED ASSETS	3		
Buildings		301,644	301,644
Upper Room Project		48,845	48,845
Manse		522,457	522,457
		<u>872,946</u>	<u>872,946</u>
CURRENT ASSETS			
Bank Balances	9	106,345	88,121
Debtors	4	16,549	16,380
		<u>122,894</u>	<u>104,501</u>
CURRENT LIABILITIES			
Creditors	8	<u>1,035</u>	<u>1,472</u>
NET CURRENT ASSETS		121,859	103,029
TOTAL NET ASSETS		<u>994,805</u>	<u>975,975</u>
Represented by			
General Fund		991,745	973,087
Restricted Funds		<u>3,060</u>	<u>2,888</u>
		<u>994,805</u>	<u>975,975</u>

Approved by the Trustees on 15th March 2025

Signed on their behalf by MARGARET HARVEY

.....
SIGNATURE

St. Andrew's Baptist Church, Shepperton
Notes to the Accounts
For the year ended 31st December 2024

1. Accounting Policies

a) Basis of Preparation

These accounts have been prepared under the historical cost convention and on the accrual's basis and in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" issued on 16th July 2014, and the Charities Act 2011.

The trust constitutes a public benefit entity as defined by FRS 102 and the Trustees consider there are no material uncertainties about the trust's ability to continue as a going concern. Note 14 provides further information on the matter of Going Concern.

b) Income Recognition

Gifts, offerings and interest are brought into the accounts when money is physically received or credited to one of the Trust's bank accounts. Income from tax reclaimed in respect of Gift Aided donations is brought into the accounts at the same time as the gift to which it relates.

c) Expenditure Recognition

Expenditure is recognised and brought into the accounts when the trust incurs an obligation to settle a liability for goods or services provided by a third party.

d) Depreciation

The cost of any equipment acquired for use in the Church's ministry is written off as incurred. The Church Buildings are not depreciated as it is the Trustee's Policy to maintain them to such a standard that their estimated residual value is not less than their book value.

e) Statement of Cash Flows

The Trustees have taken advantage of the exemption provision for charities with an income under £500,000 per annum and have not produced such a statement.

St. Andrew's Baptist Church, Shepperton
Notes to the Accounts
For the year ended 31st December 2024

f) Donated Goods, Facilities and Services

As the Trust received none of the above during the year, the Trustees have not needed to include any such items in these accounts. In the event of them being received in future years, the Trustees will exercise their best endeavors to include them at their estimated market value.

g) Cash and Bank Balances

These are included in the Balance Sheet at the Balances shown by the Bank Statements after adjusting for unrepresented items where appropriate.

h) Donations Made

The Trustees' operate a policy of making donations to other Christian organisations working either in the UK or abroad to assist them in reaching out to others with the Gospel of Salvation. These donations are based on a percentage of the Trust's income for the year at the time the donations are authorised.

2. Assets and Liabilities

The Trust's only assets and Liabilities are shown on the Balance Sheet.

There are no known material matters not disclosed in the Statement of Financial Activities.

3. Church Buildings – At Cost

	2024	2023
	£	£
Other Buildings - 1973	12,000	12,000
Extension - 1990s	26,801	26,801
Addition completed 1997	262,843	262,843
Upper Room completed 2008	48,845	48,845
Manse - Purchased 2023	522,457	522,457
	<u>872,946</u>	<u>872,946</u>

12

As set out in accounting policy 1d, the freehold properties have not been depreciated. The Trustee's regard

St. Andrew's Baptist Church, Shepperton

Notes to the Accounts

For the year ended 31st December 2024

the building as integral to the objects of the Trust, as set out in the second section of their report. The Trustees hold the view that the market value of these properties is well in excess of the cost at which they are shown on the Balance Sheet.

4. Debtors

	2024	2023
Utilities	1,320	-
Overclaim historical debtors 2023	2,081	-
Gift Aid (General)	12,887	15,800
Gift Aid (Restricted)	261	580
	<u>16,549</u>	<u>16,380</u>

5. Outreach and Children's Work

	£	£
Children's Work (materials & equipment)	63	1,103
Outreach	440	415
	<u>503</u>	<u>1,518</u>

6. Management and Administration

	2024	2023
	£	£
Utilities and Maintenance	16,006	7,542
Insurance and Legal Fees	1,654	1,603
Pastors Salary (gross)	26,791	25,521
Employers NIC	2,367	2,316
Pastors Accommodation/ Community Tax	2,552	2,662
Manse Repairs + Insurance	1,666	7,334
Pastors Expenses	875	726
Stationary, Literature Postage etc	380	42
Subscriptions & Licences	2,678	2,725
Equipment	504	110
Sundries (Includes safeguarding +visiting pre	365	647
Prayer ministry	100	169
	<u>55,938</u>	<u>51,397</u>

St. Andrew's Baptist Church, Shepperton
Notes to the Accounts
For the year ended 31st December 2024

7. Staff Details

During the year the Church employed a full time, Pastor. The details of his salary and other costs are shown In Note 6 above.

8. Creditors

	<u>2024</u> £	<u>2023</u> £
PAYE and NIC	1,035	1,034
Utilities		248
Church Maintenance		190
Totals	<u>1,035</u>	<u>1,472</u>

9. Bank Balances

	<u>2024</u> £	<u>2023</u> £
NatWest Account	10,845	20,168
Deposit Account	95,500	67,953
	<u>106,345</u>	<u>88,121</u>

10. Related Party Transactions.

No Trustee nor anyone connected to them received any money during the year from the Trust for goods or services provided to it apart from two exceptions. Following a gas safety check, excessive carbon monoxide readings meant that two gas heaters in the main church could not be used. The new diaconate voted to ask Gary Slatter to purchase all necessary heaters and fittings with his own money which they then reimbursed (20/12/24 £ 1216 and 23/12/24 £3127.20)

Payments were also made to Gary Slatter (22/01/24 £ 148.79 and 29/10/24 £ 249.98 both maintenance)
Also Bob Noble paid on SABC's behalf (22 & 24 04/24 £ 98.40 & £ 216.00 hi vis jacket & defibulator
(Machine pads)

11. Governance Costs

No costs were mincurred in holding Trustee's meetings during the year, nor is any fee payable for the independent examiner.

14

There have been no activities with the sole aim of raising funds.

St. Andrew's Baptist Church, Shepperton
Notes to the Accounts
For the year ended 31st December 2024

12. Mission Gifts (Donations)

It is the Church's policy to donate a percentage of its income to other Christian organisations. The donations made in 2024 and 2023 were:-

	2024 £	2023 £
Barnabus Fund	500	1300
Bible Society	500	800
BMS	500	800
Canaan Ministries	960	960
Christian Friends of Israel	500	800
FACT	840	840
LBA (Home Mission)	500	800
MAF	500	800
Open Doors (Brother Andrew)	500	800
Tearfund	500	800
SAT7	500	800
AM-CCSM	-	800
Canaan Ministries (Books For Schools)	400	-
Compassion (Child Sponsor)	-	-
Alan Morton Fund	1602	-
Harvest Canaan Ministries re books for HMP	-	-
	<u>8,302</u>	<u>10,300</u>

13. Restricted Funds

The movements on these funds during 2024 were as follows:-

	Opening 2024 Balance @ 01/01/24	Receipts	Payments	Transfer out	Opening Balance @ 31/12/24
Romania Bibles	203	-	-	-	203
M Redwood Legacy	346	-	-	-	346
Harvest Festival Giving	-	325	-325	-	-
Alan Morton Memorial Fund	198	50	-248	-	-
Ukraine and Romania Appeal	1802	-	-	-	1802
Tiddlers (compassion child sponsorship)	339	670	-300	-	709
	<u>2888</u>	<u>1,045</u>	<u>-873</u>	<u>-</u>	<u>3,060</u>

St. Andrew's Baptist Church, Shepperton
Notes to the Accounts
For the year ended 31st December 2024

The comparative figures for 2023 were:-

	Opening 2023 Balance @ 01/01/23	Receipts	Payments	Transfer out	Opening Balance @ 31/12/23
Romania Bibles	203	-	-	-	203
M Redwood Legacy	346	-	-	-	346
Harvest Festival Giving	-	356	-356	-	-
Alan Morton Memorial Fund	-	198	-	-	198
Ukraine and Romania Appeal	1826	2,393	-2,417	-	1802
Tiddlers (compassion child sponsorship)	-	639	-300	-	339
	<u>2,375</u>	<u>3,586</u>	<u>-3,073</u>	<u>-</u>	<u>2,888</u>

14. Going Concern

The Trustee's note the Church had net incoming resources on General Funds on its ordinary activities for the year of £ 17,321. At the Balance Sheet, it had current assets of £ 118,509. This represents in excess of 12 months expenditure based on the level for 2024. Accordingly, the Trustee's believe the Church will have sufficient funds for it to meet liabilities as they fall due during the twelve months following the approval of these accounts and therefore it is correct for them to be prepared on the going concern basis.