

Company registration number: 05181856

Charity registration number: 1106088

# City Arts (Nottingham) Ltd

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2024

Community Accounting Plus  
Units 1 & 2 North West  
41 Talbot Street  
Nottingham  
NG1 5GL

# **City Arts (Nottingham) Ltd**

## **Contents**

Reference and Administrative Details	1
Trustees' Report	2 to 7
Independent Examiner's Report	8
Statement of Financial Activities	9 to 10
Balance Sheet	11
Notes to the Financial Statements	12 to 21

## **City Arts (Nottingham) Ltd**

### **Reference and Administrative Details**

<b>Trustees</b>	Michaela Butter
	Martin Orrell
	Michèle Taylor
	James Parkinson
	Frances Franks
	Boseda Olawoye
	Kevin Love
	Néstor Valero-Silva
	Mary Strickson
<b>Secretary</b>	Joel Stickley
<b>Senior Management Team</b>	Suzannah Bedford, Director
	Joel Stickley, Deputy Director
<b>Charity Registration Number</b>	1106088
<b>Company Registration Number</b>	05181856
<b>Registered Office</b>	11-13 Hockley Nottingham NG1 1FH
<b>Independent Examiner</b>	John O'Brien, employee of Community Accounting Plus Units 1 & 2 North West 41 Talbot Street Nottingham NG1 5GL

## **City Arts (Nottingham) Ltd**

### **Trustees' Report**

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2024.

#### **Trustees and officers**

The trustees and officers serving during the year and since the year end were as follows:

Trustees:	Michaela Butter
	Martin Orrell
	Michèle Taylor
	James Parkinson
	Frances Franks
	Boseda Olawoye
	Kevin Love
	Néstor Valero-Silva
	Mary Strickson (appointed 25 July 2023)

Secretary:	Joel Stickley
------------	---------------

#### **Structure, governance and management**

##### ***Nature of governing document***

The charity is a company limited by guarantee and registered charity. It is operated under the rules of its memorandum and articles of association dated 16 July 2004. It has no share capital and the liability of each member in the event of winding-up is limited to £1.

##### ***Recruitment and appointment of trustees***

New trustees are recruited by inviting potential candidates to tour our Hockley base, meet chair and staff and observe a Board meeting before standing for election through the due process at the AGM.

#### **Objectives and activities**

##### ***Objects and aims***

The objects of the charity are as follows:

- (a) The advancement of education and training in the arts and cultural industries with the object of increasing community participation and development;
- (b) The provision of facilities for recreation or other leisure time occupation in the interests of social welfare with the object of improving the conditions of life for the inhabitants of Nottingham City, Nottinghamshire and the East Midlands in particular (the "area of benefit");
- (c) The relief of poverty and promotion of social inclusion and integration among the inhabitants of the area of benefit.

## **City Arts (Nottingham) Ltd**

### **Trustees' Report**

The aims of the charity are as follows:

- (a) To purchase or otherwise acquire or found and to carry on schools and training courses, and to run lectures, seminars, conferences, exhibitions, shows, festivals, master classes and courses, particular but not exclusively in the field of community arts and cultural industries;
- (b) To publish books, pamphlets, reports, leaflets, journals, films and instructional matter;
- (c) To undertake and disseminate research considered necessary for the achievement of the Company's objects;
- (d) To co-operate with other charities, voluntary bodies and statutory authorities operating in furtherance of the objects or similar charitable purposes and to exchange information and advice with them.

#### **Achievements & performance**

Since 1977, we have been breaking down barriers to reconnect people with art, culture and creativity. We collaborate with communities and artists to create and explore art of all kinds, making sure our work is inclusive and relevant by listening to what communities need. We stand up for people who are under represented in the arts. We see talent where it has been overlooked and undervalued. We believe that everyone is an artist.

During 2023/24, we delivered a range of projects focusing on supporting individual access to creativity, working with communities to create inspiring projects and events, and nurturing marginalised artists.

#### **Citizen Artists**

##### **Get Creative**

The Get Creative project continued to offer a vital space for therapeutic art activities, specifically designed to support learning-disabled artists. This year, the programme facilitated 48 workshops with a total attendance of 220. We also supported participants in putting on an exhibition showcasing their work in our Window Gallery, drawing an estimated audience of 6,371. The exhibition launch events were attended by friends and family of the artists, as well as various dignitaries including the MP for Nottingham South and representatives from Arts Council England.

##### **City Arts Hosts**

Our City Arts Hosts programme continued to provide a supportive environment for peer-led creative groups in the city. This year, five groups focusing on issues such as disability, mental health, and refugee status, were supported. With over 100 individuals attending workshops, performances and meetings throughout the year, 11-13 Hockley provided an inclusive space for creative expression and community building.

#### **Your Place**

##### **Hoopla**

With the support of Small Steps, Big Changes, the Hoopla mini-festivals returned this summer, again targeting families with young children in Nottingham's most deprived wards. With four mini-festivals held in public parks, the events saw a 150% increase in attendance from the previous year, totalling 915 participants. Survey data indicated that 47% of attendees had not engaged in any arts events in the past year, demonstrating the festivals' role in broadening access to cultural activities. With on-site provision from health and education partners alongside the creative fun, 97% of respondents said that Hoopla allowed them to access activities they would not otherwise have access to.

##### **My Voice, My Place**

The My Voice My Place project, in collaboration with Jigsaw Homes, involved local residents in the creation of the film "Carlton England," exploring local identity in their own words. The film received over 2,000 views in its first month online and premiered at a community event attended by 100 local residents.

# **City Arts (Nottingham) Ltd**

## **Trustees' Report**

### **Artist Development**

#### **Residence**

Residence puts arts funding into the hands of local people, with Community Curators empowered to award development bursaries to marginalised artists, providing them with mentoring and support to advance their careers. This year's selected artists were all people who have faced barriers in their career because of attitudes to their disability, gender, ethnicity or socio-economic background. Working across portrait photography, oil painting and installation art, the artists will deliver their work for a shared showcase event and exhibitions in early 2024/25.

#### **Elevate**

Elevate offers free courses helping 18-30 year olds in Nottingham & Nottinghamshire jump start their creative careers. Attending a programme of workshops and talks delivered both in-person and online, this year's cohort was enthusiastic and diverse, with 73% from demographics under-represented in the arts and creative industries. In end-of-project feedback, 100% of participants said that taking part in Elevate gave them knowledge and connections which would help their career.

#### **Associate Artists**

We provide workspace and support for artists from backgrounds under-represented in the arts, or whose work engages with under-served communities. This year, we supported four individual artists and two organizations as associates, offering workspace and resources throughout the year. One associate artist, Honey Williams, held a residency in our main studio and presented her work in the Window Gallery.

### **The Window Gallery**

Our shop front window hosts exhibitions throughout the year, the majority of which showcase work from across our programme. Footfall (calculated for us by a research team from the University of Nottingham) is 833 people per weekday, with 277 stopping to look at the exhibition. The gallery hosted eight exhibitions over the year, with a total estimated audience of 52,738. Feedback from visitors was overwhelmingly positive, with 100% of people responding to the QR-code-linked survey rating the exhibitions as "Very Good."

### **Partnerships**

#### **Artployment**

The Artployment project, part of an Erasmus+ funded collaboration, produced a toolkit for youth workers to support young people in creative careers. The toolkit was published in English and Spanish with launch events in Denmark, Honduras, Colombia and the UK.

#### **Heart**

This partnership with the University of Nottingham's Biodiscovery Institute connected creative practice, life sciences research and grassroots community groups to further the public understanding of science and fight health inequalities. Work co-created by community members, inspired by BDI research and supported by textile artist Anna Wickramasinha resulted in the creation and exhibition of the Amazing Technicolour Labcoat, exhibited in our Window Gallery and at BDI, as well as touring to Massachusetts Institute of Technology.

## **City Arts (Nottingham) Ltd**

### **Trustees' Report**

#### **Nottingham Puppet Festival**

During 2023/24, work started on this ACE Project Grant-funded collaboration with Theatre Royal & Royal Concert Hall, with delivery partners including Lakeside Arts, Broadway, Nottingham City Libraries and the Squire Performing Arts Centre. Delivery of the main festival programme will take place in early 2024/25, including a large-scale city centre takeover.

#### **Young Producers**

Young Producers is a group for 18-30 year olds looking to be a part of Nottingham's thriving creative scene. For many years, we have supported them to deliver self-led projects using our building as a base. In November, we showcased their work in our Window Gallery.

#### **Poetry on the Go (PoGo)**

Initially an Erasmus+ funded project, PoGo is an Augmented Reality mobile app showcasing poetry to young people across Europe. This year, we developed a new partnership with Nottingham City Libraries which will bring PoGo to interactive large screens in Nottingham libraries in 2024/25.

#### **Data Art**

A partnership with the University of Nottingham to explore creative approaches to the interpretation and presentation of environmental data. Two artists were commissioned to respond to Nottingham air pollution data; their work will be exhibited at the University of Nottingham's new Castle Meadow campus.

#### **Puppets on Tour**

Our large-scale carnival puppets created as part of previous projects are available for community and commercial hire, supporting outdoor events in Nottingham and beyond. Clients this year included Twycross Zoo, Nottingham Business Improvement District, Gedling Borough Council and the National Trust.

#### **Nottingham Light Night**

Since 2008, City Arts has contributed to the annual Light Night event run by Nottingham City Council, providing workshops and performances. This year's contribution included work from Zodiac Carnival Troupe and Howlers, as well as the youth carnival troupe we host as part of our Associate Artists programme, Inspire Urself.

### **Context and Funding**

City Arts faces significant challenges in continuing to deliver our charitable objectives in the current environment.

Faced with a £58m deficit, Nottingham City Council have filed a Section 114 notice, effectively declaring bankruptcy. This means that 2023/24 is the last year in which City Arts will receive the culture grant from the council which has been part of our income for many years. In addition to this, our core funding from Arts Council England has remained at the same level since 2018, meaning there has been a real terms cut of 26% after inflation.

This erosion of core funding is exacerbated by a funding environment where bidding for funds from grant-giving trusts and foundations has become massively more competitive. Developing income-generating partnership projects - is made more difficult by the fact that many potential partners are also affected by all of the above factors.

## **City Arts (Nottingham) Ltd**

### **Trustees' Report**

However, our response to this has been to raise our ambitions rather than retreat. Despite the challenging funding environment, we achieved core funding from Paul Hamlyn Foundation for 3 years. We also secured project funding from the Foyle Foundation to support our work going into 2024/25. Our partnership with Nottingham Theatre Royal Concert Hall secured £98k to deliver Nottingham Puppet Festival, a city-wide programme of shows, outdoor arts and hands-on creativity that reaches into Nottingham's most under-served communities. We strengthened our partnership with the University of Nottingham, embarking on joint projects to tackle health inequality through arts and life science.

The above list of projects represents a year of ambitious and varied activity, in which our devoted and talented team worked to overcome a challenging environment and deliver a programme of responsive, impactful work. At City Arts, we fundamentally believe in the power of creativity to bring people together, transform places and spaces, and change lives.

#### ***Public benefit***

- (a) They advance education and training in the arts and cultural industries, increasing community participation and development;
- (b) They provide facilities for recreation and other leisure time occupation in the interests of social welfare, improving the conditions of life for the inhabitants of Nottingham City, Nottinghamshire and the East Midlands in particular (the "area of benefit");
- (c) They relieve poverty and promotion of social inclusion and integration among the inhabitants of the area of benefit.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

#### ***Principal risks and uncertainties***

##### ***Competitive funding environment***

Withdrawal of funding by Nottingham City Council; a significantly more competitive funding environment in terms of grants from trusts and foundations; financial instability of potential partners for income-generating work; standstill funding from Arts Council England in an inflationary environment, meaning that the entire arts sector has experienced significant real-terms cuts year on year since 2018.

#### **Financial review**

We end 2023/24 with £40,470 reserves, against our reserves policy of £50,000. Whilst we have delivered an extensive programme of activity, having attracted a significant amount of restricted funds to support this, we have not reached our reserves target for this financial year.

The position shown in our end of year figures is the result of a massive amount of work in an increasingly difficult fundraising and economic environment. Work is ongoing to fundraise for project delivery and core costs including salaries and overheads. The quality of our programme enables us to attract grants and income for our work, as well as strong partnerships to bring greater value to communities in Nottingham.

#### ***Policy on reserves***

We aim to maintain a level of unrestricted reserves of £50,000, which is approximately three months' running costs (exclusive of project delivery). This is to ensure that we have a buffer in the event of adverse cashflow and is reviewed annually at the AGM. Since 2020, we have ended each financial year at or near this target level. Because of the nature of our funding and the cycles of grant-giving, our reserves level will vary throughout the year, so we assess our position on the basis of the year-end balance.



## City Arts (Nottingham) Ltd

### Trustees' Report

#### Statement of Responsibilities

The trustees (who are also the directors of City Arts (Nottingham) Ltd for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland". The report and accounts have been prepared in accordance with the provisions in the Companies Act 2006 relating to small companies.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including its income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards, comprising FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

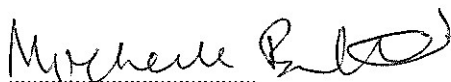
The trustees are responsible for keeping proper accounting records that can disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

#### Small companies provision statement

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

The annual report was approved by the trustees of the charity on 26 November 2024 and signed on its behalf by:



Michaela Butter  
Trustee

## City Arts (Nottingham) Ltd

### Independent Examiner's Report to the trustees of City Arts (Nottingham) Ltd ('the Company')

#### Independent examiner's report to the trustees of City Arts (Nottingham) Ltd ('the Company')

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2024.

#### Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

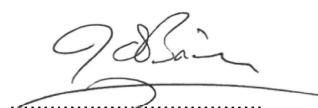
#### Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member and Fellow of the Association of Charity Independent Examiners, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John O'Brien MSc, FAIA, FCCA, FCIE, employee of Community Accounting Plus  
Fellow of the Association of Charity Independent Examiners

Units 1 & 2 North West  
41 Talbot Street  
Nottingham  
NG1 5GL

Date: 18/12/2024.....

## City Arts (Nottingham) Ltd

### Statement of Financial Activities for the Year Ended 31 March 2024 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
<b>Income and Endowments from:</b>					
Donations and legacies	2	157,777	-	157,777	141,238
Charitable activities	3	58,561	211,642	270,203	162,951
Investment income	5	196	-	196	64
Total income		<u>216,534</u>	<u>211,642</u>	<u>428,176</u>	<u>304,253</u>
<b>Expenditure on:</b>					
Charitable activities	7	<u>(268,228)</u>	<u>(176,772)</u>	<u>(445,000)</u>	<u>(308,750)</u>
Total expenditure		<u>(268,228)</u>	<u>(176,772)</u>	<u>(445,000)</u>	<u>(308,750)</u>
Net (expenditure)/income		(51,694)	34,870	(16,824)	(4,497)
Transfers between funds		39,262	(39,262)	-	-
<b>Other recognised gains and losses</b>					
Gains/losses on revaluation of fixed assets		<u>-</u>	<u>-</u>	<u>-</u>	<u>25,000</u>
Net movement in funds		(12,432)	(4,392)	(16,824)	20,503
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>72,904</u>	<u>93,678</u>	<u>166,582</u>	<u>146,079</u>
Total funds carried forward	19	<u><u>60,472</u></u>	<u><u>89,286</u></u>	<u><u>149,758</u></u>	<u><u>166,582</u></u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for the period is shown in note 19.

The notes on pages 12 to 21 form an integral part of these financial statements.

# City Arts (Nottingham) Ltd

## Statement of Financial Activities for the Year Ended 31 March 2024 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

These are the figures for the previous accounting period and are included for comparative purposes

	Note	Unrestricted funds £	Restricted funds £	Total 2023 £
<b>Income and Endowments from:</b>				
Donations and legacies	2	141,238	-	141,238
Charitable activities	3	72,719	90,232	162,951
Investment income	5	64	-	64
Total income		<u>214,021</u>	<u>90,232</u>	<u>304,253</u>
<b>Expenditure on:</b>				
Charitable activities	7	<u>(214,861)</u>	<u>(93,889)</u>	<u>(308,750)</u>
Total expenditure		<u>(214,861)</u>	<u>(93,889)</u>	<u>(308,750)</u>
Net expenditure		(840)	(3,657)	(4,497)
<b>Other recognised gains and losses</b>				
Gains/losses on revaluation of fixed assets		<u>25,000</u>	<u>-</u>	<u>25,000</u>
Net movement in funds		24,160	(3,657)	20,503
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>48,744</u>	<u>97,335</u>	<u>146,079</u>
Total funds carried forward	19	<u><u>72,904</u></u>	<u><u>93,678</u></u>	<u><u>166,582</u></u>

The notes on pages 12 to 21 form an integral part of these financial statements.

**City Arts (Nottingham) Ltd**  
**(Registration number: 05181856)**  
**Balance Sheet as at 31 March 2024**

	Note	2024 £	2023 £
<b>Fixed assets</b>			
Tangible assets	14	20,000	25,000
<b>Current assets</b>			
Debtors	15	30,592	15,470
Cash at bank and in hand	16	<u>103,607</u>	<u>129,649</u>
		134,199	145,119
<b>Creditors: Amounts falling due within one year</b>	17	<u>(4,441)</u>	<u>(3,537)</u>
<b>Net current assets</b>		<u>129,758</u>	<u>141,582</u>
<b>Net assets</b>		<u>149,758</u>	<u>166,582</u>
<b>Funds of the charity:</b>			
<b>Restricted income funds</b>			
Restricted funds	19	89,286	93,678
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>60,472</u>	<u>72,904</u>
<b>Total funds</b>	19	<u>149,758</u>	<u>166,582</u>


For the financial year ending 31 March 2024 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The financial statements on pages 9 to 21 were approved by the trustees, and authorised for issue on 26 November 2024 and signed on their behalf by:

  
 Frances Franks  
 Trustee

The notes on pages 12 to 21 form an integral part of these financial statements.

# **City Arts (Nottingham) Ltd**

## **Notes to the Financial Statements for the Year Ended 31 March 2024**

### **1 Accounting policies**

#### **Summary of significant accounting policies and key accounting estimates**

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

#### **Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

#### **Basis of preparation**

City Arts (Nottingham) Ltd meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

#### **Going concern**

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

#### **Exemption from preparing a cash flow statement**

Under the exemption available to smaller charities the Board of Trustees has chosen not to include a Statement of Cash Flows within the financial statements.

#### **Income and endowments**

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

#### ***Donations and legacies***

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

#### ***Grants receivable***

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

## City Arts (Nottingham) Ltd

### Notes to the Financial Statements for the Year Ended 31 March 2024

#### *Investment income*

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

#### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### *Charitable activities*

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### **Taxation**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### **Tangible fixed assets**

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

#### **Depreciation and amortisation**

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

<b>Asset class</b>	<b>Depreciation method and rate</b>
Computer equipment	33.3% on a straight line basis
General equipment	20% on a straight line basis
Leasehold improvements	25% on a straight line basis

Within General equipment there are 5 puppets which were valued at £5,000 each in 2023.

#### **Trade debtors**

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

## City Arts (Nottingham) Ltd

### Notes to the Financial Statements for the Year Ended 31 March 2024

#### Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

#### Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted income funds are those grants for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

#### Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the charity. Pension costs charges in the Statement of Financial Activities represent the contributions payable by the charity during the year.

## 2 Income from donations and legacies

	Unrestricted funds General £	Total 2024 £	Total 2023 £
Donations and legacies;			
Donations from individuals	2,816	2,816	3,212
Grants, including capital grants;			
Government grants	17,770	17,770	19,315
Grants from other charities	137,191	137,191	118,711
	<u>157,777</u>	<u>157,777</u>	<u>141,238</u>



## City Arts (Nottingham) Ltd

### Notes to the Financial Statements for the Year Ended 31 March 2024

#### 3 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2024 £	Total 2023 £
Grants & donations	-	211,642	211,642	90,232
Fees & commissions	49,362	-	49,362	63,422
Programmes & activities	-	-	-	360
Facilities & resources	9,100	-	9,100	8,824
Other income	99	-	99	113
	<u>58,561</u>	<u>211,642</u>	<u>270,203</u>	<u>162,951</u>

#### 4 Grants & donations

	Unrestricted funds £	Restricted funds £	Total £
Arts Council England	105,311	2,491	107,802
Theatre Royal & Royal Concert Hall (Nottingham)	-	88,920	88,920
Erasmus	-	37,881	37,881
University of Nottingham	-	35,790	35,790
Foyle Foundation	-	29,000	29,000
Paul Hamlyn Foundation	28,200	-	28,200
Small Steps Big Changes	-	10,860	10,860
Jigsaw Homes	-	6,200	6,200
Nottingham City Council	17,770	-	17,770
The Park Garden Trail	3,680	-	3,680
Gedling Borough Council	-	500	500
Sundry donations	2,816	-	2,816
	<u>157,777</u>	<u>211,642</u>	<u>369,419</u>

#### 5 Investment income

	Unrestricted funds General £	Total 2024 £	Total 2023 £
Interest receivable and similar income;			
Interest receivable on bank deposits	<u>196</u>	<u>196</u>	<u>64</u>

## City Arts (Nottingham) Ltd

### Notes to the Financial Statements for the Year Ended 31 March 2024

#### 6 Net incoming/outgoing resources

Net outgoing resources for the year include:

	2024 £	2023 £
Depreciation of fixed assets	5,000	1,657

#### 7 Expenditure on charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2024 £	Total 2023 £
Project costs	-	151,581	151,581	48,909
Depreciation	5,000	-	5,000	1,657
Staff travel & subsistence	1,225	-	1,225	857
Premises costs	24,006	-	24,006	23,377
Office costs	2,369	-	2,369	2,297
Professional & consultancy fees	37,558	21,320	58,878	43,887
Insurance	7,096	-	7,096	7,327
Wages, NI & pensions	168,794	3,871	172,665	158,463
Bank charges	63	-	63	121
Accounting & payroll	2,561	-	2,561	2,455
Staff recruitment	78	-	78	-
Refreshments	154	-	154	289
Organisational Development	2,618	-	2,618	4,815
Sundry payments	-	-	-	50
IT & communications	6,459	-	6,459	8,257
Board costs	1,916	-	1,916	470
Marketing	1,260	-	1,260	2,019
Utilities	7,071	-	7,071	3,500
	<u>268,228</u>	<u>176,772</u>	<u>445,000</u>	<u>308,750</u>

#### 8 Fees payable to independent examiner

During the period, the fees payable (excluding VAT) to the charity's independent examiner Community Accounting Plus are analysed as follows:

	2024 £	2023 £
Independent examination	1,080	975
Other financial services	874	903
	<u>1,954</u>	<u>1,878</u>

## City Arts (Nottingham) Ltd

### Notes to the Financial Statements for the Year Ended 31 March 2024

#### 9 Related party transactions

There were no related party transactions in the year.

#### 10 Staff costs

The aggregate payroll costs were as follows:

	2024 £	2023 £
<b>Staff costs during the year were:</b>		
Wages and salaries	162,336	149,447
Social security costs	7,199	6,145
Pension costs	3,130	2,871
	<u>172,665</u>	<u>158,463</u>

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2024 No	2023 No
Average number of employees	<u>8</u>	<u>9</u>

6 (2023 - 6) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £3,130 (2023 - £2,871).

No employee received emoluments of more than £60,000 during the year.

The total employee benefits of the key management personnel of the charity were £69,190 (2023 - £68,374).

#### 11 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

#### 12 Taxation

The charity is a registered charity and is therefore exempt from taxation.

#### 13 Charity status

The charity is a company limited by guarantee and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

## City Arts (Nottingham) Ltd

### Notes to the Financial Statements for the Year Ended 31 March 2024

#### 14 Tangible fixed assets

	Computer equipment £	General equipment £	Leasehold improvements £	Total £
<b>Cost</b>				
At 1 April 2023	14,371	133,026	5,284	152,681
At 31 March 2024	14,371	133,026	5,284	152,681
<b>Depreciation</b>				
At 1 April 2023	14,371	108,026	5,284	127,681
Charge for the year	-	5,000	-	5,000
At 31 March 2024	14,371	113,026	5,284	132,681
<b>Net book value</b>				
At 31 March 2024	-	20,000	-	20,000
At 31 March 2023	-	25,000	-	25,000

#### 15 Debtors

	2024 £	2023 £
Trade debtors	28,570	13,141
Prepayments	2,022	2,329
	30,592	15,470

#### 16 Cash and cash equivalents

	2024 £	2023 £
Cash on hand	101	110
Cash at bank	103,506	129,539
	103,607	129,649

#### 17 Creditors: amounts falling due within one year

	2024 £	2023 £
Other taxation and social security	3,145	2,367
Other creditors	1,296	1,170
	4,441	3,537

# City Arts (Nottingham) Ltd

## Notes to the Financial Statements for the Year Ended 31 March 2024

### 18 Obligations under leases and hire purchase contracts

#### Operating lease commitments

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2024 £	2023 £
<b>Land and buildings</b>		
Within one year	14,000	14,000
Between one and five years	12,833	26,833
	<u>26,833</u>	<u>40,833</u>

### 19 Funds

	Balance at 1 April 2023 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2024 £
<b>Unrestricted funds</b>					
<i>General</i>					
General fund	47,904	216,534	(263,228)	39,262	40,472
<i>Other</i>					
Revaluation reserve	25,000	-	(5,000)	-	20,000
	<u>25,000</u>	<u>-</u>	<u>(5,000)</u>	<u>-</u>	<u>20,000</u>
<b>Total unrestricted funds</b>	<u>72,904</u>	<u>216,534</u>	<u>(268,228)</u>	<u>39,262</u>	<u>60,472</u>
<b>Restricted funds</b>					
Artist development programme	-	29,000	(7,008)	(15,597)	6,395
ArtPloyment	8,978	37,881	(44,462)	(2,397)	-
My Voice My Place	-	6,700	(5,353)	(1,347)	-
Nottingham puppet festival	-	88,920	(17,429)	(20,000)	51,491
Poetry on the Go	71,733	-	(66,910)	(4,823)	-
BDI (University of Nottingham)	-	35,790	(20,900)	6,510	21,400
Hoopla (SSBC)	10,000	10,860	(9,007)	(1,853)	10,000
Residence (Arts Council England)	2,967	2,491	(5,703)	245	-
<b>Total restricted funds</b>	<u>93,678</u>	<u>211,642</u>	<u>(176,772)</u>	<u>(39,262)</u>	<u>89,286</u>
<b>Total funds</b>	<u>166,582</u>	<u>428,176</u>	<u>(445,000)</u>	<u>-</u>	<u>149,758</u>

## **City Arts (Nottingham) Ltd**

### **Notes to the Financial Statements for the Year Ended 31 March 2024**

The specific purposes for which the funds are to be applied are as follows:

ARTployment (2021 – 2023): Funding from Erasmus+ to deliver a creative skills and career development programme for young people from different countries, in collaboration with international partners, including both European and South American organisations.

Poetry on the Go (PoGo): Funding from Erasmus+ to collaboratively develop a smart phone app exploring and celebrating poetry from different cultures, working with international partner organisations and young people in their respective home countries.

Hoopla - funding from Small Steps Big Changes (SSBC) - this project aimed to bring bespoke outdoor festivals for families with early-years children to communities under-served by the city's cultural offer.

Residence - an artist development project funded through an Arts Council England project grant, Residence aimed to support disabled artists, black artists and artists from communities lowly ranked for socio-economic status in the development of their skills and careers.

Artist development programme - This was funded by the Foyle Foundation and covers the following activities: Elevate Young People's Training Programme; Young Producers Takeover; RESIDENCE Community Panel Programme; RESIDENCE Artists Bursary Programme; Disability Summit Venue Performance Programme & Window Gallery Programme.

Nottingham Puppet Festival - work started on this ACE Project Grant-funded collaboration with Theatre Royal & Royal Concert Hall, with delivery partners including Lakeside Arts, Broadway, Nottingham City Libraries and the Squire Performing Arts Centre. Delivery of the main festival programme will take place in early 2024/25.

My Voice My Place - This project was in collaboration with Jigsaw homes and involved local residents in the creation of the film 'Carlton England'.

BDI - This is a project in partnership with the University of Nottingham's Biodiscovery Institute which connects creative practice, life sciences research and grassroots community groups to further the public understanding of science and fight health inequalities.

Last year there were the following restricted funds:

Blue to Green - funded by Nottingham Community and Voluntary Service's GreenSpace programme, the Jigsaw Foundation and Nottinghamshire County Council's Covid Partnership Recovery Fund, Blue to Green provided a series of participatory art workshops to Nottingham and Nottinghamshire residents to support mental wellbeing.

Elevate Project: supported by Broadway's Near Now programme, The Prince's Trust and Big House, Elevate was a programme of skills and career development for young creatives taking non-traditional routes into the arts.

The transfer from the General fund to the Residence fund is to cover the deficit on this activity and the transfer in to the BDI fund is to adjust for funds not restricted in previous years.

The transfers to General fund from all the other restricted funds are re-allocations to correct the closing balances on these funds and to account for further overhead costs not previously allocated.

# City Arts (Nottingham) Ltd

## Notes to the Financial Statements for the Year Ended 31 March 2024

	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Other recognised gains/(losses) £	Balance at 31 March 2023 £
<b>Unrestricted funds</b>					
<i>General</i>					
General fund	48,744	214,021	(214,861)	-	47,904
<i>Other</i>					
Revaluation reserve	-	-	-	25,000	25,000
	-	-	-	25,000	25,000
<b>Total unrestricted funds</b>	<b>48,744</b>	<b>214,021</b>	<b>(214,861)</b>	<b>25,000</b>	<b>72,904</b>
<b>Restricted</b>					
ArtPloyment	34,379	-	(25,401)	-	8,978
Elevate Project	1,655	-	(1,655)	-	-
Poetry on the Go	14,508	79,232	(22,007)	-	71,733
Hoopla (SSBC)	10,000	10,000	(10,000)	-	10,000
Residence (Arts Council England)	16,338	-	(13,371)	-	2,967
Blue to Green	20,455	1,000	(21,455)	-	-
<b>Total restricted funds</b>	<b>97,335</b>	<b>90,232</b>	<b>(93,889)</b>	<b>-</b>	<b>93,678</b>
<b>Total funds</b>	<b>146,079</b>	<b>304,253</b>	<b>(308,750)</b>	<b>25,000</b>	<b>166,582</b>

## 20 Analysis of net assets between funds

	Unrestricted		2024 Total funds
	General £	Restricted £	£
Tangible fixed assets	20,000	-	20,000
Current assets	44,913	89,286	134,199
Current liabilities	(4,441)	-	(4,441)
Total net assets	60,472	89,286	149,758
	Unrestricted		2023 Total funds
	General £	Restricted £	£
Tangible fixed assets	25,000	-	25,000
Current assets	51,441	93,678	145,119
Current liabilities	(3,537)	-	(3,537)
Total net assets	72,904	93,678	166,582