

# INTOART PROJECTS

England & Wales · Charity number 1106084

## Details

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**Other names** In To Art

**Status** Registered

**Legal form** Charitable company

**Company number** [05215861](#)

**Registered** 2004-09-28

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Studio 306  
Peckham Levels  
Peckham Town Centre Carpark  
95a Rye Lane  
London  
SE15 4ST

**Phone** 0203 4094542

**Email** [info@intoart.org.uk](mailto:info@intoart.org.uk)

**Website** [www.intoart.org.uk](http://www.intoart.org.uk)

## Activities

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**Objects:** TO ADVANCE THE EDUCATION OF THE PUBLIC, IN PARTICULAR PEOPLE WITH DISABILITIES THROUGH THE ADVANCEMENT AND PROMOTION OF THE VISUAL ARTS.

**Activities:** Arts provision for adults and young people with learning disabilities.

## Classification

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- **How:** Provides Services
- **What:** Disability, Arts/culture/heritage/science
- **Who:** Children/young People, People With Disabilities

## Geography

- **Area of benefit:** GREATER LONDON.
- Lambeth
- Lewisham
- Southwark

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£437,210	£457,715	-	-
2024-03-31	£431,118	£389,355	-	-
2023-03-31	£327,990	£350,902	-	-
2022-03-31	£268,162	£257,003	-	-
2021-03-31	£243,643	£159,632	-	-

## Trustees

Name	Role	Appointed
Amber Frances Hahn		2025-05-15
Caroline Sharp		2024-12-12
Emma Jane Shaw		2025-05-15
Felicity Jane Sutherland		2021-07-21
Jennifer Orgill		2021-07-21
Nicola Dewar		2019-05-21
Roseanna Elizabeth Gooder		2024-06-04
Victoria Farrow		2021-07-21

**INTOART PROJECTS**

England & Wales - Charity number 1106084

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# Accounts

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Charity registration number 1106084 (England and Wales)

Company registration number 05215861

**INTOART PROJECTS**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2025**

# INTOART PROJECTS

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	Nicola Dewar - Chair Laura Smith Victoria Farrow Felicity Sutherland Ella Roeg Jennifer Orgill Emma Shaw Amber Hahn Caroline Sharp Roseanna Gooder	(Appointed 15 May 2025) (Appointed 15 May 2025) (Appointed 12 December 2024) (Appointed 4 June 2024)
<b>Secretary</b>	Laura Smith	
<b>Charity number</b>	1106084	
<b>Company number</b>	05215861	
	SE15 4ST	
<b>Registered office</b>	Studio 306 Peckham Levels Peckham Town Centre Car Park 95A Rye Lane London SE15 4ST	
<b>Independent examiner</b>	F J Wilde FCCA MBA DChA Warner Wilde 4 Marigold Drive Bisley Surrey GU24 9SF	

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# INTOART PROJECTS

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# INTOART PROJECTS

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

### FOR THE YEAR ENDED 31 MARCH 2025

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#### Introduction

The trustees present their annual report and accounts for the year ended 31st March 2025. The board of trustees are satisfied with the performance of the charity during the year and the position at 31st March 2025 and consider that the charity is in a strong position to continue its activities during the coming year, and that the charity's assets are adequate to fulfill its obligations.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

#### Objectives and activities

Intoart's Charitable Objects are to advance the education of the public, in particular people with disabilities through the advancement and promotion of the arts.

#### Public benefit that is provided by the charity

Intoart is a pioneering visual arts organisation committed to equity, visibility and social justice. Our studio is located in the heart of Peckham and has been embedded within the communities of South London since 2000. The full-time studio programme spans art, design and craft and is committed to access to long-term creative practice. We curate award winning exhibitions and wide ranging public commissions, publishing and design collaborations in the UK and internationally.

#### Our Vision

Intoart's vision is for learning disabled and autistic people as visible, equal and established artists and designers.

#### Our Mission

- We nurture creative ambition through education and artistic practice.
- We believe in the power of a collective voice to challenge preconceptions and break down barriers together.
- Our studio is driven by the leadership and positive energy of learning disabled and autistic artists making exceptional artwork.

#### To achieve our mission, we:

- Resource a studio that integrates artistic practice and social justice.
- Nurture inclusive cultural partnerships in the creative industries.
- Believe in shared experiences and learning together as a community.
- Invest in developing our roles as advocates, mentors, curators and commissioners, as well as our site of ambitious artistic production and growing collection of art, design and craft.
- Impact through life changing opportunities that lead to ground breaking art for all to experience.

#### Our Values

- Equity and Social Justice - Advocating for equal rights and representation
- Diverse Representation and Inclusive Leadership - Foregrounding intersectionality and lived experience at all levels
- Creative Ambition - Fostering creativity and innovation of the highest quality
- Integrity and Depth - Establishing long term relationships and trust

Our studio is based in the creative hub of Peckham Levels. We reflect the diverse intersectional make-up of the communities local to Intoart across Southwark, Lambeth and Lewisham. Intoart artists are 100% learning disabled, 70% Global Majority, and have complex needs ranging from physical and sensory disabilities; health complications; autism; and/or enduring mental health challenges.

# INTOART PROJECTS

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

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'Artists' Voice' and the leadership of learning disabled and autistic people is at the core of our organisational culture and the starting point for all planning, strategy, and delivery. Intoart champions artists to be seen in their own right, and for their work to be respected and represented with equity. Our studio culture nurtures individual and collective values of creative ambition through sustained relationships and trust. Over the last year, Intoart has deepened its partnerships to embed long-term change that promotes equity and visibility of underrepresented communities in the art sector and more widely in society.

### **Artists voice:**

*"I know about stigma; it's having a different criteria for people with a disability. Anyone can be an artist, no matter what background you've got."*

*"The magic of the studio is being creative, being kind to one another, being respectful. Caring about people and the equipment and materials."*

*"In the studio, we talk about our ideas, our work. We plan collaborations, travel, think about art and culture, and opportunities. We all want to achieve something, to have challenges and experiences. To have confidence."*

*"Design means having different collaborations to create new experiences. In the studio, people see and hear each other to represent their own energy."*

### **Achievements and Performance of the Charity**

Intoart celebrates its 25th year in 2025. Intoart's practice actively challenges notions of who can be an artist. As Intoart artist Nancy Clayton says *"We are pushing to the next level, creating opportunities and success, and winning prizes for our generation and the next – making sure our voices are heard."*

Our core programmes for 2024/25 to achieve this vision:

- 1. Studio Programme Art, Design and Craft**
- 2. Artists Lead Change (ALC) Artist Advocates**
- 3. Young Artists**
- 4. Public programme**
- 5. The Intoart Collection**

#### **1. Studio Programme Art, Design and Craft**

Our full-time studio programme spanning art, design & craft ran across five full days of the week in our studio at Peckham Levels. Our progressive and accessible programme of art education and professional development contributed to wide ranging studio activity. Our onsite production facilities included printmaking, textiles and ceramics and our dynamic partnerships continued to push forward opportunities to access new creative practices from weaving; filmmaking; right the way through to couture fashion.

In 2024/25, we invested in our growing community and were led by the leadership of artists' ideas and ambition. Our core studio programme ran across 39 weeks annually totalling 1072 hours of working studio time with 24 learning disabled people developing their creative pathways as artists. 14 artists accessed 2 full days of the studio programme per week; 8 artists accessed 1 full day; and 2 artists on flexible additional days 2- 3 days per week. 4 Learning Disabled and Autistic artists progressed into different studio groups and /or increased their number of studio days to two days per week over the year. Our programme of research took us out of the studio and prepared the ground for individual inspiration and plans for future exhibitions, in turn creating valued social time and forming friendships outside of the studio.

### **Artists voice:**

*"Working with different people brings out a different side of me that's a different feeling. A bit more free. Being independent."*

*"I am being more chatty and confident through my artwork. I have been starting to hang out with artists outside of the studio time as well socially."*

# INTOART PROJECTS

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

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### Impact measures in the words of our support networks:

*"Intoart's sensitive persistence in working to unearth the talents within the members and the management in creating the atmosphere, conditions and organisation to help them become the artists they are today is unsurpassed. Our daughter has become more self-confident, assertive, she belongs, bubbling with ideas; she is in Art; sound and colour. She can justifiably claim the right to be seen and heard in a world fraught with obvious obstacles for people with disabilities." Parent*

### Design Studio

Trifle is the first multidisciplinary design studio in the UK whose work is created by designers with learning disabilities. We specialise in creating artwork for product design, illustration, fashion, interiors, textiles, homeware and editorial. We continue to work with partners as well as global reach brands to build our portfolio of award-winning work. Each design commission we took on was developed with relevance, impact and quality in mind to develop a growing portfolio of purposeful design for people and places.

In 2024/25, our design studio worked on a series of new commissions including:

May /June 2024	Harder Than You Think	Film Credits
May 2024	Tilting the Lens	Website illustrations
Sept 2024	Virago Publishing	Book Cover
Nov 2024	Lush	Knot Wrap Design
Mar 2025	Hospital Rooms Parkview CAMHS	Interior Design
Mar 2025	Dulwich Picture Gallery	Capsule Product Collection

### Craft Studio

Intoart leads in addressing the under-representation of learning disabled and autistic people in the national craft sector. We have longstanding partnerships with leading sector partners including Collect International Fair for Design and Craft at Somerset House, V&A museums and the new V&A Storehouse.

In 2024, we launched the first year of our KnowHow partnership programme with Queen Elizabeth Scholarship Trust (QEST) to expand opportunities for diverse craft practice. We worked with QEST Scholars and initiated Annual Craft Commissions to support progression routes and exploration of diverse craft disciplines working across the UK.

Our Know How craft programme in 2024/25 was packed with a diverse range of new practice and opportunities, including:

#### Craft Commissions

- Two Intoart Artists undertook the inaugural annual Craft Commissions in 2024. Lisa Trim commenced with a two day trip to Castle Coch in Cardiff inspiring new natural dyed textile works and masterclasses in natural dye techniques and embroidery taking her work into costume.
- Clifton Wright produced bespoke crafted papers with Paper Foundation in the Lake District as a ground for his drawings to be exhibited at Dulwich Picture Gallery in 2025, and applied his learning from a research trip earlier in the year to Venice.
- Furthermore, the 2025 commissions were announced in January and increased our reach to a further three artists: Jordan Moody is learning terracotta clay relief building with QEST scholar Jon Williams; Danielle Green started working with Hand and Lock to learn embroidery and textile embellishments; Nancy Clayton will be exploring environmentally purposeful textiles and print. The results of which will be shared in 2026.

#### Craft Masterclasses

We commenced the first series of two-day QEST craft masterclasses which included Natural dye techniques; Etching; Cyanotype; and Bookbinding impacting artists across the studio week at different entry points. Further enhanced by a new craft partnership with Free Weaver Studio specialising in Japanese Handloom weaving and expanding our textile practice further.

#### Artists voice:

*"Using Natural Dyes means being environmentally positive for the next generation. The natural materials, like using onion skins to dye the fabric, and the lemon colour natural tie dye to print on top of. My work is about collaborating together in a diverse way."*

*"I want to get better at doing things more independently, so I can learn from people and then do it on my own."*

*"I am proud of using materials I haven't used before, having more materials in the Intoart studio is important."*

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# INTOART PROJECTS

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

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### Intoart Textiles

We established our Textile department to support cataloguing and conservation of our textiles in consultation with the Zenzie Tinker Conservation team. We resourced textile technicians to support our accessible textile learning resources which has noticeably increased and diversified creative production. We developed and launched a new online resource to profile our textile collection through the redesign of our website and searchable Collection pages.

### 2. Artists Lead Change (ALC) Artist Advocates

Artists Direct Change (ADC) is our leadership and professional development programme that develops, improves and advocates for career pathways of learning disabled and autistic visual artists, designers and makers leading to tangible outcomes. It's underpinned by a programme of mentoring to support commissioning, advocacy, critical reflection, writing, documentation and mapping future aspirations. Across the year, we mapped the progression and outcomes of each artist and their journeys of individual milestones. **Outcomes spanning the year include:**

#### Commissions

Artists were invited to make new work for exhibitions, often this process is long-term and spans over a number of years. Within the year 2025/26 this included:

- Udeuhi Imeinwanrin to make a new work for the 'Portraits of Artists' Pallant House Gallery exhibition later in 2025. Artist Eileen Cooper came to sit for him in the studio and further developed his experiences of portraiture working from life.
- Clifton Wright, Lisa Contucci and Stanley Galton to develop new work for exhibition at Dulwich Picture Gallery - working in the studio, studio visits from Head of Collection and offsite research.
- Ntiense Eno-Amooquaye to develop work for her solo exhibition at Chapter Arts Centre spanning film, photography, installation and fashion. Filming was our most ambitious film shoot to date supported by her PHF award and toward her solo exhibition at Chapter Arts Centre
- We worked with 4 Intoart artists to develop their first artist monograph book and commissioned 3 invited writers to undertake studio visits and write essays. We supported our first year-long Writer in Residency including resources of mentoring and research with Flat Time House and leading to an essay commissions.

#### Partnerships

- New partnership development spanned a range of organisations and public platforms. One of our new areas of work is in the wider public realm, and best supported by our work with BUILDHOLLYWOOD, the creative street advertising specialists. BUILDHOLLYWOOD celebrates our cities, brimming with all sorts of people, lifestyles and culture. By developing street level poster space in carefully curated locations across the UK they place creativity in the heart of our cities. This is an exciting partnership that is literally taking the visibility of our work and artists to the streets.
- Research partners Teesside University and MIMA worked with us on a pilot project to explore a range of approaches to working with collections and interpretation. We approached this through a series of sound based workshops and planned exchange visits.

#### Sector impact

- As part of our involvement in the seminal V&A museum exhibition Design and Disability later in 2025, we were invited by the V&A to contribute to a chapter for the Design and Disability book. We approached the chapter led by the artist's voice and recorded a conversation with artists and Intoart founders about 'How to Build a Studio' reflecting on the journey and values in our practice.
- We were regularly called upon for research visits from UK and International organisations to learn from our practice and capacity dependant are pro-active in supporting our peers. Following an international survey of organisations across the world. Intoart was invited by Malmo Konsthall in Sweden to work on a major international exhibition 'Speaking Volumes' and exhibit the work of Mawuena Kattah. Mawuena was commissioned to make a new body of work in textiles as well as loaning works spanning the last 10 years.
- This year visitors to the studio included organisations and individuals from Australia, Japan, Korea, Sweden, USA, and Belgium.

### 3. Young Artists

Intoart's goal is for 'An equal platform for young people with learning disabilities to become artists of the future'. Our Ambitious Voices programme worked with young learning disabled and autistic people in transition into adulthood. This year was our fourth year of project funding from City Bridge Foundation to support the Ambitious Voices programme.

# INTOART PROJECTS

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

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This year, we ran a series of outreach and taster sessions in our studio. We reached out to young people from 19 - 25 years where there is significant need and pressure on resources for post school and further education provision in transition into adulthood. New members joined the young artists programme in September. A diverse cohort of creative facilitators also joined the programme to introduce film making, printmaking, ceramics and life drawing.

### Artists voice:

*"The film helped me feel calm when I am talking about my work which will help me in future interviews."*

*"It was great working with someone else. We got to go out on an adventure ! Richard gave me some tips on directing and we worked together on my ideas."*

We delivered workshops and peer led artists tours with our partners Spa School, Tuke School and Park College as part of our Annual exhibition programme. This forms part of our ongoing positive relationships with local schools, social services transition teams, further education & voluntary sector organisations, proving successful in increasing referrals for young people 19 - 25yrs to the Ambitious Voices studio programme. Intoart is an Arts Award supporter and our work can contribute to young people's portfolio in their awards.

### 4. Public programme

Intoart's public programme included exhibitions, solo shows, group exhibitions, loans from our collection, publishing, films and commissions. We worked with local, national and international partners. Our 2024/25 public programme included:

#### Solo exhibition

- Ntiense Eno-Amooquaye: Crashing The Glass Slippers at Chapter Arts Centre, Cardiff

#### Public sculpture commission

- Andre Williams: LET IT BE ME public sculpture 'In The Shadow of Henry', Camberwell New Road, London commissioned by BUILDHOLLYWOOD

#### Partner group exhibitions

- Christian Ovonlen: '5&20' at 99 Bishopsgate, London
- Danielle Green: 'Textile Assembly' for London Craft Week at Staffordshire Gallery
- Clifton Wright: 'Luna Lullabies' at Firstsite, Colchester

#### Intoart exhibition

- Twenty Two artists in group exhibition 'Live in a New World' - Intoart Annual exhibition , Copeland Gallery

#### Fairs

- PageMasters Fair, South London Gallery
- Crafty Fox and Pexmas Fairs

#### Online exhibition

We published our Annual exhibition as an online exhibition made accessible outside of the physical space and timeframe of the exhibition at Copeland gallery.

#### Books

We commissioned and published 4 artist monographs with 4 essays launched at the Annual exhibition.

#### Films

We commissioned 4 artist films screened in the Annual exhibition and available online.

#### Reach to audiences

- Our work was shown over 503 exhibition days
- Audience figures for the year was a known audience of 57,949
- Unknown audience for public sculpture at street level over 166 days estimated 50,000

#### A selection of audience feedback Intoart Annual exhibition at Copeland Gallery:

*"Intoart exhibitions always manage to take me to the next level in experience. This exhibition showed me a perspective of my world (the earth, lives and human action) that I would not have imagined. I felt challenged, visually and intellectually. Absolutely enjoyable!"*

*"Amazing exhibition with such a high standard of work and diverse selection of subjects and mediums."*

*"Excellent, very inclusive, amazing artwork, very friendly staff, overall 11/10 thank you!"*

# INTOART PROJECTS

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

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*“Different experiences everywhere. Each artwork gave a different story.”*

*“I really enjoyed and learned so much from the tour - I really appreciated the chance to hear about the considered artists and the 'back stories' as to how individuals produce and develop their artistic practice.”*

### **Intoart Website**

Main Intoart website figures: Unique browsers 70618 / Page impressions: 315275 which is slightly lower on previous year due to behaviour shifts to social media for online information, but still a strong engagement with our online content. We published 1 online exhibition on our satellite exhibition website, added nearly 500 artworks and 4 films to our main website and undertook an access audit of our web and printed materials. Social media on instagram is our main platform which reached over 8000 followers.

### **5. The Intoart Collection**

The Intoart Collection contains over 5,500 artworks made in the Intoart studio spanning the last two decades. It is a publicly accessible digital and physical resource for research and loans for exhibitions across the UK and internationally. Artworks currently span six categories: Ceramics, Drawing, Painting, Print, Sculpture and Textile, and are held onsite in our Collection Store in Peckham. This year we added 498 new artworks to the collection. We further championed access to a diverse range of materials, scale and techniques used by artists in the studio, as demonstrated in the range of works made.

Intoart Collection priorities for the year were the completion of the Collection Store with up to date with clear guidance, skills and knowledge of best practice in conservation for the works that we currently hold. We commissioned new website development to refresh navigation, consolidate categories and optimize search functions. We worked with conservationists to assess and consult on the collection and range of works which has supported us in developing new systems and standards of care, including:

1. Storage and care of artworks
2. Conservation of our textile collections
3. Preparation of works for loan and transit
4. Accessibility for studio visits and artists resource
5. Digital catalogue and online resources

As we move forward to plan for the future of the Intoart Collection and its future potential we aim to more actively loan to museums and galleries in the UK and internationally, building on this years loans which included:

- 15 artworks by Clifton Wright loaned to Firstsite Colchester for Lunar Lullabies 8th June to 6th October 2024.
- 4 textile works by Christian Ovonlen held in the Crafts Council Collection were exhibited 5&20 exhibition at 99 Bishopsgate (London) 14 May - 26 September 2024
- Works were also prepared for three major loans from our collection later in 2025 to V&A museum including 1 dress work by Ntiense Eno- Amooquaye and works by Lisa Contucci, Clifton Wright and Stanley Galton for Dulwich Picture Gallery, and Mawuena Kattah ceramics and textiles at Malmo Konsthall all being transported later in 2025.

### **Summary of the main achievements of the charity during the year**

#### **Our Impact - Campaigning and Social Justice**

Intoart's work addresses the critical need to address the entrenched challenges, barriers and exclusion faced by learning disabled people to practice as artists. This includes prejudice and equity of opportunities to show their work publicly.

#### **Artists voice:**

*“For me, ableism is being made to feel uncomfortable or bullied for how you look or who you are as a person. Ableism is not being allowed to get your point across, being talked over or having your thoughts and opinions disrespected by other people.”*

In 2024, we formed LET IT BE ME - a platform to further the self advocacy, agency and leadership roles of learning disabled and autistic people in the organisation and society.

# INTOART PROJECTS

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

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### **Artists voice:**

*"Art can change society, if you've got a good imagination then art can be powerful. In your imagination and in society."*

*The founding vision by artists is that 'LET IT BE ME artist advocates work together to challenge discrimination and nurture ambition'. This means: Setting the agenda; Steering creative direction; Decision making; Informing accessible governance; and Working with partners towards sector-wide change. Artists are shaping inclusive approaches for diverse voices to be heard, impacting the culture of the organisation from the studio through to the Board and our work with funders and partners.*

### **Our Impact - Partnerships and Sector Impact**

Across the year, we invested in partnerships across arts, education, and social care to support inclusive practice and challenge ableist practices that actively discriminate. Intoart was called upon to share best practice and social impact as national leaders in artistic excellence and inclusion, demonstrated in our partnerships. This year included keynote talks at the Apple flagship store in partnership with It's Nice That for Global Accessibility Awareness Day and case study presentation at V&A Museum Creative Careers symposia.

We have been working with three organisations towards peer learning and embedding inclusive and accessible organisational practices - Dulwich Picture Gallery, Wysing Arts Centre and Flat Time House. Through co-leadership presentations, workshops, training and consultation, we share our knowledge and experience of accessibility, inclusion and disability justice through the lived experiences of artists and the practice of Intoart. In 2025/26 we focused on deepening our work with Wysing Arts Centre. Travelling to Cambridge, Intoart Director and two learning disabled artists shared their reflections on access & artistic practice specific to Wysings Residency programme to inform the planning of our 2025 residency. Placing lived and learned experience at the centre of discussion with the Wysing Team to shape future access and inclusive frameworks and consultation on their Capital build project.

### **Our Impact - Environmental Responsibility and Climate Change**

Our values of social justice and equity intersect with our commitment to addressing environmental issues and climate crisis. Environmental responsibility runs throughout all levels of the organisation. Ranging from the everyday running of the studio through to our audience engagement and public programming. This year we became accredited as Active members of the Gallery Climate Coalition (GCC) and completed the Southwark Climate Collective training programme.

### **Organisational culture**

We invested in the incremental growth of the team over the year to address capacity needs to deliver our work. We are an accredited London Living wage employer. For the first time, we appointed a dedicated part-time fundraising post, previously all fundraising was undertaken by the Director. Our team now has 3 full time staff and 4 part time staff growing in their roles; we are resilient in our current core staffing capacity and resources; support training opportunities and reflective practice for everyone to contribute to the shape and direction of the organisation. We have a proactive approach to supporting a diverse range of opportunities in the creative industries. This year 28 freelance practitioners gained employment across our programme strands. We supported training in Inclusive Practice and led people to wider tangible future career opportunities. A further 12 freelance practitioners worked with us to deliver our exhibition and public programme in technical and public facing roles. Intoart's Annual Organisational Development Day with staff, Trustees and artists built on previous years with a focus on intersectionality, multiple discrimination and anti-racism. We commissioned facilitators Paul Christan and Sue Ledger to lead this work through the lived experiences of learning disabled and autistic people.

We reflect on and capture the learning journey of the team:

*"I've really enjoyed the further training I've had with this role. I find learning about the political, social and legal histories of learning disabilities are really interesting and informative. Alongside this the training has also given me incredible hands-on, practical skills and a fantastic range of more conceptual frameworks for working with the artists at Intoart."* Freelance facilitator

# INTOART PROJECTS

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

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### **Funders**

We were successful in delivering the second year of our funding agreement with Arts Council England (ACE) National Portfolio Organisation funding which supports under 50% of our core funding for the organisation for a three-year period 2023 - 26. The ACE NPO grant has been extended for the period 2026/27. Trust and Foundation funding from Paul Hamlyn Foundation, Lightbulb and City Bridge Foundation invested key funding to support our programme delivery. We undertook the first year of our partnership with QEST to invest in the depth and diversity of our Craft programme. We are continuously working hard towards securing investment from a growing portfolio of trusts and foundations to meet the needs of sustaining and growing our work and dovetail end of grants with new funding relationships. We aim to secure funds based on a diverse income model of public and private income and thank our funding partners, networks, communities and audiences for supporting our work.

The financial implications of increased Cost of Living puts pressure on overheads, staffing and material costs and is recognised in our risk assessment for financial planning. We address our fundraising needs through a diverse pool of income generation and succession planning.

### **Intoart - Looking to the future**

We take this opportunity to reflect on the milestone of our 25th year in 2025. We are proud of the journey to date, and our growth incrementally led by the creative ambitions of learning disabled people who have collectively shaped the organisation and our achievements to date.

### **Chairs Report 2024/25**

As we turn to mark the milestone of our 25th anniversary, this period saw a shift in our foundations, with deep time and energy focused on examining and repositioning our approach to leadership and governance. A bolstered board, with new voices and perspectives, worked closely with expert consultant, Richard Watts (People Make it Work), to question, reflect and ensure our governance and leadership embeds the lived experiences and principles of our work led by learning disabled and autistic people. The series of away days identified new ways of working that centred the artists and their voices. Increased alignment with the new LET IT BE ME committee of artists has ensured that new links are forged, allowing for shared aspirations and discussions for the future of the organisation.

This quietly radical adjustment to how the organisation operates in every aspect reflects its maturity and confidence. Evident in our funders' confidence to support our plans, our Business Plan has been developed inclusively with artists leading clearly what we want to achieve. At a time when the sector faces unprecedented challenges in securing grants and pressure on partner organisations, our development activity has continued to secure resources from existing positive relationships alongside a new portfolio of income sources.

All of this work has been achieved alongside a backdrop of depth and high quality activity. New work has been launched with the QEST supported Craft programme, bringing new facilitators and diverse practice into the studio, existing partnerships strengthened including our three year partnerships with Flat Time House, Dulwich Picture House Gallery and Wysing Arts Centre. We have much to celebrate for our 25<sup>th</sup> year and look forward to what direction the artists lead us.

*Nicky Dewar, Chair of the Board of Trustees*

# INTOART PROJECTS

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

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### Policies on reserves

Intoart has a Reserves policy in order to outline why the charity holds a particular amount of Designated Emergency Reserves.

The Trustees seek to build and maintain the levels of its Emergency Reserves in line with best practice for a charitable organisation. The recommended Emergency Reserve amount is three months' running costs of the charity for the forthcoming year. In the case of Intoart, this is calculated to include studio rent, overheads and core staffing. The money in the Emergency Reserve may only be used if the need arises to wind up the charity, or if the Trustees deem an extraordinary circumstance or unforeseen emergency. It may not be spent for any other purpose without the prior agreement of the Trustees.

The Charity's Emergency Reserves demonstrate a commitment to risk management and are important to the stability and viability of the charity, including its relationships with existing and potential funders, beneficiaries, and other stakeholders.

The levels of Emergency Reserves are reviewed by the Trustees on an annual basis. In order to build up the reserves, and to secure additional unrestricted funds for development, Intoart seeks to diversify its income streams to include a donor scheme, corporate and private income generation alongside grants through trusts and foundations.

The Trustees maintained the Designated Emergency Reserves for the sum of £70,000 at March 31st 2025 to reflect the projected costs of overheads, rent and staffing for the forthcoming year 2025/26.

The target range for unrestricted undesignated funds is £2,000 - £20,000 in order to ensure the charity is financially stable but not hoarding resources. In accordance with this policy, £16,731 was held in general funds on 31st March 2025.

### Structure, governance and management

Intoart Projects is governed by its Memorandum and Articles of Association and managed by a Board of Trustees. Strategic direction and delivery is managed by the Director and Intoart's programme is developed and implemented by a team of specialist staff and artists. The company is limited by guarantee and therefore has no share capital.

All the directors of the company are also trustees of the charity, and their responsibilities include all the responsibilities of directors under the Companies Acts and of trustees under the Charities Acts.

The members of the Board of Trustees of the Charity during the year ended 31st March 2025 and to the date of signing this report were:-

Catherine Winn	(Resigned 12 December 2024)
Rosie Cooper	(Resigned 12 December 2024)
Nicola Dewar - Chair	
Laura Smith	
Victoria Farrow	
Felicity Sutherland	
Ella Roeg	
Jennifer Orgill	
Emma Shaw	(Appointed 15 May 2025)
Amber Hahn	(Appointed 15 May 2025)
Caroline Sharp	(Appointed 12 December 2024)
Roseanna Gooder	(Appointed 4 June 2024)

# INTOART PROJECTS

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2025**

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### **The methods adopted for the recruitment and appointment of new trustees**

Intoart works across art, education, learning disability and social justice. Therefore, it strives to adopt a Board of Trustees that can support the charitable aims of the organisation working across these fields. Through lived experience, insight and energy, alignment with our values, and contributing professional skills and widening of our networks. The minimum number of trustees for the operation of the board is three, there is no set maximum number. The board identifies the following areas, although not exclusive, to be of importance in the skill base and knowledge of the board; fundraising, policy development, safeguarding, education and inclusion, communications and marketing, adult learning disability service provision and social care, finance and accounting, contemporary art, design and craft.

LET IT BE ME is Intoart's learning disabled and autistic led leadership committee, responsible for steering creative direction, informing accessible governance, and inputting to decisions at all levels of the organisation. Our governance culture creates space for diverse voices to be heard from artists working in the studio, staff and trustees via multiple entry points.

The current procedure for recruitment of trustees:

- Identify governance needs of the organisation at quarterly board meetings
- Ensure inclusive and accessible recruitment of potential trustees
- Support accessible application formats and assessment processes to include CV and expressions of interest, online or in person meeting
- Assess applicants experience and skills against skills gap and needs of the board to support the charitable aims and values of the organisation.
- Meeting with Director, Chair and LET IT BE ME artist representative
- Interview and decision to the suitability of the potential trustee to the role
- Potential trustee to attend a board meeting as observer
- Meet with Director, Chair and LET IT BE ME artist representative to follow up
- If successful, offer to join the board and agree terms, training and induction process
- Reference request and DBS disclosure
- Attend board meeting – nomination and seconded by two members of the board

### **Risk management**

The major risks to which the charity is exposed and reviews and systems to mitigate risks:

Intoart Projects is governed by a board of trustees meeting a minimum of four times per year to mitigate risks relating to the operational running of the organisation through the development of policies which are reviewed and assessed annually. Financial systems are in place through Anti-Money Laundering Policy and the presentation of budgets and quarterly financial reports to the board of trustees. Budgets and cashflow forecasts support the forward financial planning of the organisation to mitigate risks of lack of funds for the forthcoming charitable activity of the organisation.

The trustees' report was approved by the Board of Trustees.



Nicola Dewar - Chair  
**Trustee**

Date: .....13/11/25.....

# **INTOART PROJECTS**

## **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

***FOR THE YEAR ENDED 31 MARCH 2025***

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The trustees, who are also the directors of Intoart Projects for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# INTOART PROJECTS

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF INTOART PROJECTS

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I report to the trustees on my examination of the financial statements of Intoart Projects (the charity) for the year ended 31 March 2025.

### **Responsibilities and basis of report**

As the trustees of the charity (and also its directors for the purposes of company law), you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the Companies Act 2006 and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

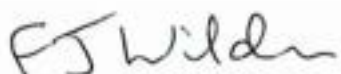
### **Independent examiner's statement**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the Companies Act 2006.
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the Companies Act 2006 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



### **F J Wilde FCCA MBA DChA**

Warner Wilde  
4 Marigold Drive  
Bisley  
Surrey  
GU24 9SF  
Date: 26 November 2025

# INTOART PROJECTS

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2025

	Notes	Unrestricted funds general 2025 £	Unrestricted funds designated 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds general 2024 £	Unrestricted funds designated 2024 £	Restricted funds 2024 £	Total 2024 £
<b>Income from:</b>									
Donations and legacies	3	213,083	-	148,496	361,579	212,379	-	149,282	361,661
Charitable activities	4	69,109	6,522	-	75,631	66,482	2,975	-	69,457
<b>Total income</b>		282,192	6,522	148,496	437,210	278,861	2,975	149,282	431,118
<b>Expenditure on:</b>									
Charitable activities	5	279,143	28,008	150,564	457,715	250,050	6,188	133,117	389,355
<b>Total expenditure</b>		279,143	28,008	150,564	457,715	250,050	6,188	133,117	389,355
<b>Net income/(expenditure)</b>		3,049	(21,486)	(2,068)	(20,505)	28,811	(3,213)	16,165	41,763
Transfers between funds		(3,000)	3,000	-	-	(33,097)	33,097	-	-
<b>Net movement in funds</b>	7	49	(18,486)	(2,068)	(20,505)	(4,286)	29,884	16,165	41,763
<b>Reconciliation of funds:</b>									
Fund balances at 1 April 2024		16,682	105,089	37,337	159,108	20,968	75,205	21,172	117,345
<b>Fund balances at 31 March 2025</b>		16,731	86,603	35,269	138,603	16,682	105,089	37,337	159,108

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

# INTOART PROJECTS

## BALANCE SHEET

AS AT 31 MARCH 2025

	Notes	2025 £	£	2024 £	£
<b>Current assets</b>					
Stocks	12	6,650		5,994	
Debtors	13	5,048		9,783	
Cash at bank and in hand		142,564		159,943	
		<u>154,262</u>		<u>175,720</u>	
<b>Creditors: amounts falling due within one year</b>	14	<u>(15,659)</u>		<u>(16,612)</u>	
<b>Net current assets</b>			<u>138,603</u>		<u>159,108</u>
<b>The funds of the charity</b>					
Restricted income funds	16		35,269		37,337
Unrestricted funds - general	18		16,731		16,682
Unrestricted funds - designated	17		86,603		105,089
			<u>138,603</u>		<u>159,108</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2025.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees on 13/11/25



Nicola Dewar - Chair  
Trustee

Company registration number 05215861 (England and Wales)

# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2025

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#### 1 Accounting policies

##### Charity information

Intoart Projects is a private company limited by guarantee incorporated in England and Wales. The registered office is Studio 306 Peckham Levels, Peckham Town Centre Car Park, 95A Rye Lane, London, SE15 4ST.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Designated funds are funds set aside by the charity, at the trustees' discretion, for a specific purpose.

#### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts.

#### 1.5 Expenditure

A liability is recognised when either a legal or constructive obligation is identified. Irrecoverable VAT is classified in the same way as the transaction to which it relates.

# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2025

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#### 1 Accounting policies

(Continued)

##### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Plant and equipment	5 years straight line
---------------------	-----------------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

##### 1.7 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

##### 1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

##### 1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

##### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

##### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

##### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

### 1 Accounting policies (Continued)

#### 1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### 1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3 Income from donations and legacies

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Donations and gifts	4,511	-	4,511	7,223	-	7,223
Grants	208,572	148,496	357,068	205,156	149,282	354,438
	<u>213,083</u>	<u>148,496</u>	<u>361,579</u>	<u>212,379</u>	<u>149,282</u>	<u>361,661</u>
<b>Grants</b>						
ACE NPO	205,156	-	205,156	205,156	-	205,156
Other	3,416	148,496	151,912	-	149,282	149,282
	<u>208,572</u>	<u>148,496</u>	<u>357,068</u>	<u>205,156</u>	<u>149,282</u>	<u>354,438</u>

# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

### 4 Income from charitable activities

	Unrestricted funds general 2025 £	Unrestricted funds designated 2025 £	Total 2025 £	Unrestricted funds general 2024 £	Unrestricted funds designated 2024 £	Total 2024 £
<b>Charitable activities</b>						
Artist earned income	55,711	2,500	58,211	50,513	-	50,513
Artwork and product sales	13,398	4,022	17,420	15,969	2,975	18,944
	<u>69,109</u>	<u>6,522</u>	<u>75,631</u>	<u>66,482</u>	<u>2,975</u>	<u>69,457</u>

### 5 Expenditure on charitable activities

	Charitable activities 2025 £	Charitable activities 2024 £
<b>Direct costs</b>		
Staff costs	199,439	165,721
Expenditure on charitable activities	154,745	136,307
	<u>354,184</u>	<u>302,028</u>
<b>Share of support and governance costs (see note 6)</b>		
Support	101,772	85,722
Governance	1,759	1,605
	<u>457,715</u>	<u>389,355</u>
<b>Analysis by fund</b>		
Unrestricted funds - general	279,143	250,050
Unrestricted funds - designated	28,008	6,188
Restricted funds	150,564	133,117
	<u>457,715</u>	<u>389,355</u>

# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

### 6 Support costs allocated to activities

	2025 £	2024 £
Travel and subsistence	6,308	8,707
Premises costs	64,613	56,633
Administration costs	11,556	7,887
Website and IT costs	7,068	9,783
Training	5,762	2,712
Allowance for unrecovered tenancy provision	6,465	-
Governance costs	1,759	1,605
	<u>103,531</u>	<u>87,327</u>

#### Analysed between:

Charitable activities	<u>103,531</u>	<u>87,327</u>
-----------------------	----------------	---------------

	2025 £	2024 £
<b>Governance costs comprise:</b>		
Independent examiner	1,400	1,320
Other governance costs	359	285
	<u>1,759</u>	<u>1,605</u>

### 7 Net movement in funds

	2025 £	2024 £
The net movement in funds is stated after charging/(crediting):		
Fees payable for the independent examination of the charity's financial statements	<u>1,400</u>	<u>1,320</u>

### 8 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

### 9 Employees

The average monthly number of employees during the year was:

	2025 Number	2024 Number
Engaged in charitable activities	<u>6</u>	<u>5</u>

# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

### 9 Employees (Continued)

Employment costs	2025 £	2024 £
Wages and salaries	182,783	152,535
Social security costs	12,349	9,589
Other pension costs	4,307	3,597
	<u>199,439</u>	<u>165,721</u>

Key Management Personnel is defined as the Director role. Total remuneration to Key Management Personnel in the year was £56,140 (2024: £53,921). This is prior to allocation of the employer's National Insurance allowance.

There were no employees whose annual remuneration was more than £60,000.

### 10 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

### 11 Tangible fixed assets

	Plant and equipment £
<b>Cost</b>	
At 1 April 2024	3,096
At 31 March 2025	<u>3,096</u>
<b>Depreciation and impairment</b>	
At 1 April 2024	3,096
At 31 March 2025	<u>3,096</u>
<b>Carrying amount</b>	
At 31 March 2025	<u>-</u>
At 31 March 2024	<u>-</u>

### 12 Stocks

	2025 £	2024 £
Finished goods and goods for resale	<u>6,650</u>	<u>5,994</u>

# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

### 13 Debtors

	<b>2025</b>	<b>2024</b>
<b>Amounts falling due within one year:</b>	<b>£</b>	<b>£</b>
Trade debtors	1,838	1,666
Other debtors	-	369
Prepayments and accrued income	3,210	7,748
	<u>5,048</u>	<u>9,783</u>

### 14 Creditors: amounts falling due within one year

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Trade creditors	9,461	10,423
Accruals and deferred income	6,198	6,189
	<u>15,659</u>	<u>16,612</u>

### 15 Retirement benefit schemes

	<b>2025</b>	<b>2024</b>
<b>Defined contribution schemes</b>	<b>£</b>	<b>£</b>
Charge to profit or loss in respect of defined contribution schemes	4,307	3,597
	<u>4,307</u>	<u>3,597</u>

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

### 16 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	<b>At 1 April 2024</b>	<b>Incoming resources</b>	<b>Resources expended</b>	<b>At 31 March 2025</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Paul Hamlyn Foundation	6,385	44,000	(45,218)	5,167
City Bridge Foundation	2,342	55,750	(51,272)	6,820
Lightbulb Trust	12,001	25,996	(23,280)	14,717
ACE Explorers 2	(2,750)	2,750	-	-
QUEST	19,359	20,000	(30,794)	8,565
	<u>37,337</u>	<u>148,496</u>	<u>(150,564)</u>	<u>35,269</u>

# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

(Continued)				
16 Restricted funds	At 1 April 2023	Incoming resources	Resources expended	At 31 March 2024
Previous year:	£	£	£	£
Paul Hamlyn Foundation	192	44,000	(37,807)	6,385
City Bridge Foundation	7,326	49,290	(54,274)	2,342
Lightbulb Trust	4,138	23,492	(15,629)	12,001
Southwark Stands Together	6,551	-	(6,551)	-
ACE Explorers 2	2,965	11,000	(16,715)	(2,750)
QUEST	-	21,500	(2,141)	19,359
	<u>21,172</u>	<u>149,282</u>	<u>(133,117)</u>	<u>37,337</u>

Paul Hamlyn Foundation: funding for staffing development.

City Bridge Foundation: funding for the Ambitious Bodies project costs with associated staffing and rent.

Lightbulb Trust: funding for Studio Plus+ project costs.

Southwark Stands Together: Southwark Council funding to tackle racial inequalities.

ACE Explorers 2: Arts Council England funding for the Explorers project, increasing the visibility and representation of neurodivergent artists.

QUEST: funding for the Know How Craft Programme.

# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

### 17 Unrestricted funds - designated

These are unrestricted funds which are material to the charity's activities.

	At 1 April 2024 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2025 £
Emergency Reserves	67,000	-	-	3,000	70,000
Artist Project Funds	7,317	4,022	(2,999)	-	8,340
Design Project Funds	9,000	2,500	(3,237)	-	8,263
Book Publishing	6,596	-	(6,596)	-	-
Developmental Management Reserve	15,176	-	(15,176)	-	-
	<u>105,089</u>	<u>6,522</u>	<u>(28,008)</u>	<u>3,000</u>	<u>86,603</u>

Previous year:	At 1 April 2023 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2024 £
Emergency Reserves	60,000	-	-	7,000	67,000
Artist Project Funds	10,530	2,975	(6,188)	-	7,317
Design Project Funds	4,675	-	-	4,325	9,000
Book Publishing	-	-	-	6,596	6,596
Developmental Management Reserve	-	-	-	15,176	15,176
	<u>75,205</u>	<u>2,975</u>	<u>(6,188)</u>	<u>33,097</u>	<u>105,089</u>

### 18 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2024 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2025 £
General funds	16,682	282,192	(279,143)	(3,000)	16,731
	<u>16,682</u>	<u>282,192</u>	<u>(279,143)</u>	<u>(3,000)</u>	<u>16,731</u>
Previous year:	At 1 April 2023 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2024 £
General funds	20,968	278,861	(250,050)	(33,097)	16,682
	<u>20,968</u>	<u>278,861</u>	<u>(250,050)</u>	<u>(33,097)</u>	<u>16,682</u>

# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

### 19 Analysis of net assets between funds

	Unrestricted funds general 2025 £	Unrestricted funds designated 2025 £	Restricted funds 2025 £	Total 2025 £
<b>At 31 March 2025:</b>				
Current assets/(liabilities)	16,731	86,603	35,269	138,603
	<u>16,731</u>	<u>86,603</u>	<u>35,269</u>	<u>138,603</u>
	<u>16,731</u>	<u>86,603</u>	<u>35,269</u>	<u>138,603</u>
	Unrestricted funds general 2024 £	Unrestricted funds designated 2024 £	Restricted funds 2024 £	Total 2024 £
<b>At 31 March 2024:</b>				
Current assets/(liabilities)	16,682	105,089	37,337	159,108
	<u>16,682</u>	<u>105,089</u>	<u>37,337</u>	<u>159,108</u>
	<u>16,682</u>	<u>105,089</u>	<u>37,337</u>	<u>159,108</u>

### 20 Related party transactions

There were no disclosable related party transactions during the year (2024 - none).

**INTOART PROJECTS**

England & Wales - Charity number 1106084

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# Accounts

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**Charity registration number 1106084**

**Company registration number 05215861 (England and Wales)**

**INTOART PROJECTS**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

# INTOART PROJECTS

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	Catherine Winn Rosie Cooper Nicola Dewar - Chair Laura Smith Victoria Farrow Felicity Sutherland Ella Roeg Jennifer Orgill
<b>Secretary</b>	Laura Smith
<b>Charity number</b>	1106084
<b>Company number</b>	05215861
<b>Principal address</b>	Studio 306 Peckham Levels Peckham Town Centre Car Park 95A Rye Lane London SE15 4ST
<b>Registered office</b>	Studio 306 Peckham Levels Peckham Town Centre Car Park 95A Rye Lane London SE15 4ST
<b>Independent examiner</b>	F J Wilde FCCA MBA DChA Warner Wilde 4 Marigold Drive Bisley Surrey GU24 9SF

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# INTOART PROJECTS

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Independent examiner's report	10
Statement of financial activities	11 - 12
Balance sheet	13
Notes to the financial statements	14 - 23

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# **INTOART PROJECTS**

## **TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2024**

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### **Introduction**

The trustees present their annual report and accounts for the year ended 31st March 2024. The board of trustees are satisfied with the performance of the charity during the year and the position at 31st March 2024 and consider that the charity is in a strong position to continue its activities during the coming year, and that the charity's assets are adequate to fulfill its obligations.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

### **Objectives and Activities of the Charity**

Intoart Projects aims to develop new partnerships between artists, community groups and galleries working with people with learning disabilities to access the visual arts through opportunities to make art and share it with audiences through exhibitions, events and books.

### **Public benefit that is provided by the charity**

Intoart creates opportunities for people with learning disabilities to develop their own visual art practice and increase the visibility and profile of their artwork within contemporary culture. We aim to reach people with learning disabilities that face barriers to inclusion in the arts through social, economic and health factors, and with little or no access to art education by providing an environment in which the highest level of ambition is nurtured through learning, progression and artistic development.

The trustees have paid due regard to the guidance issued by the Charity Commission regarding public benefit.

To achieve our mission, we set five strategic objectives for 2023/24:

#### **Strategic Objective 1: Studio Programming**

To provide a resourced artist studio for people with learning disabilities to develop their individual art practice within a programme that nurtures experimentation, progression and innovation.

#### **Strategic Objective 2: Public Programming**

To develop an ambitious public programme to realise new projects, exhibitions, events and publishing, by initiating and responding to invitations working with external collaborators.

#### **Strategic Objective 3: Education and Engagement**

To develop opportunities to increase participation and engagement through education projects and public events working inclusively with people with learning disabilities and the wider community.

#### **Strategic Objective 4: Audiences**

To promote Intoart and individual artists to local, national and international audiences and their visibility within the public domain and contemporary culture.

#### **Strategic Objective 5: Finance**

To diversify sources of income and invest in staffing capacity.

### **Achievements and Performance of the Charity**

We successfully delivered our planned programme, nurturing growth and responding to exciting opportunities as they arose. The organisation has created new opportunities throughout the year for the increased visibility and leadership of people with learning disabilities, working with a diverse range of new and long standing partnerships that have extended our reach.

# INTOART PROJECTS

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

### FOR THE YEAR ENDED 31 MARCH 2024

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Our ethos for equity, representation and social justice is underpinned by "Nothing about us without us". This promotes active involvement of Disabled people in the planning of strategies and policies that affect their lives and relies on this principle of participation. As an organisation we are committed to ever further increasing the leadership roles and representation of the lived experience of people with learning disabilities and Autistic people. Not solely in the artmaking activity but across the whole organisation's decision making, operations and ambitions.

Throughout the year we have embedded our work around 'artists voice'. This includes our reporting across the programme, at board of trustees meetings, throughout partnership development and when working with funders and commissioners. One such example of an 'artist voice' is through these words of an artist talking about barriers and opportunities in the workplace *"...pushing through a crowd of people, making themselves more visible and aiming to be included. This is what the rest of the world needs to do, make space for newer voices and include people that don't always get to speak for themselves."*

Over the next 3 years, we aim to further develop our inclusive leadership model to its next level. This will involve scoping the support frameworks and resources needed to achieve this important area of our organisational development and seeing what shape this takes.

#### **Summary of the main achievements of the charity during the year**

Intoart's vision is for people with learning disabilities to be visible, equal and established artists and designers.

Intoart's programme seeks to address inequalities of access, participation and leadership by people with learning disabilities and autistic people. Through Intoart's practice we aim to challenge the deficit model of disability that still persists. Our studio programme supports progression through the six stages of isolation; low expectation; access; participation; progression; and leadership. The charity also measures success through its engagement with public audiences and our commitment to social justice and recognition of achievements through the championing of the artwork and people.

#### **Summary of the Programme delivery of the charity during the year:**

In 2023/24 we delivered Intoart's programme across six areas of core activity:

1. Studio Programme
2. Trifle Design Studio
3. Artists Direct Change
4. Intoart Collection
5. Ambitious Bodies programme/ Foundation Studio
6. Public Programme

#### **1. Studio Programme**

Intoart's studio programme supports young people and adults with learning disabilities to learn new art, design and craft skills and make artwork over a core weekly programme five days a week, ranging from our entry level Foundation programme for those new to the studio through to our commitment to supporting individual progression routes, core skills, new mediums and those developing work towards exhibitions, collaborations, commissions and projects locally, nationally and internationally.

Within the year, the depth and volume of our studio programme beneficiaries increased. We are now working with a core number of 22 artist beneficiaries with learning disabilities as part of our weekly studio programme offering each beneficiary between 1 to 3 days in the studio per week spanning art, design and craft. The studio programme was delivered by our core team of studio staff, freelance creative practitioners and collaborators.

# INTOART PROJECTS

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2024

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### Studio beneficiary figures

- We worked hard to offer a 12% increase in studio activity delivery from the previous year
- Studio session delivery = 380 core art studio sessions
- Actual delivery impact (participant artists x sessions) = 2730  
Note: 1 day of delivery of 5.5 hours = 2 sessions / 1 in morning and 1 in afternoon.
- We also grew to take on a third studio space in Peckham Levels in Peckham, Southwark; a London Borough notable for its ethnic diversity and position on the deprivation index in England
- We continue to work with local South London based artist beneficiaries from the Boroughs of Lambeth, Southwark, Lewisham.
- Partnership work is core to our reach to beneficiaries, working with voluntary sector organisations, FE Colleges & social services to reach people to increase opportunities for engagement across the three South London boroughs with strong local community impact & programme of Local, National & International significance.

### Craft Studio Programme

A new addition in 2023 is a dedicated Craft studio programme supported by our new partner and funder QEST (Queen Elizabeth Scholarship Trust). Launched in Autumn 2023, we are establishing our textile programme, craft commissions and masterclasses to create opportunities to work across a diverse range of new craft skills and materials.

### Artists voice

Impact of the studio is captured through the voice of the learning disabled artists to inform our studio programme and led by the artists' lived experiences:

- *"I feel with my confidence at Intoart has hit an all time high because I come to Intoart to get the job done."*
- *"I've come out of my shell, my speech and what I said, the film."*
- *"Intoart have helped me realise how much of an artist I am."*
- *"Working on personal ideas, exploring new places, escape, escaping the city, recording how I feel."*

### 2. Design Studio

Trifle Studio is our design studio. Within the year it continued to grow as an important platform for people to develop a design practice. We continued to build our commissions in partnership with local, national and international partners.

Some highlights include:

- A major feature in British Vogue, with Trifle designers photographed for the pages of the global reach magazine. The May 2023 issue of British Vogue 'Reframing fashion: dynamic, daring & disabled' was championed by contributing editor Sinead Burke.
- We were shortlisted as finalist for Hublot Design Prize 2023 (international prize for design) Intoart artist Clifton Wright and Design Studio Manager Tom Dorkin traveled to Zurich for the award ceremony and present our work to the judging panel.
- British knitwear brand John Smedley commissioned three garment designs by Lisa Contucci, Mawuena Kattah and Christian Ovonlen. The hand printed pieces will be developed as a capsule collection launched for London Craft Week.

# INTOART PROJECTS

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

### FOR THE YEAR ENDED 31 MARCH 2024

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We continued to have an important local audience presence at fairs and festivals including Peckham Festival during London Design Festival weekend Crafty Fox Market and Pexmas.

#### 3. Artists Direct Change

On reaching its sixth year, the Artists Direct Change (ADC) programme has evolved into its next phase as Artists Lead Change (ALC) . Our professional development programme aims to address the under-representation, equity of access to resources and opportunities for people with learning disabilities practicing as artists in the visual arts sector.

ALC programme has introduced new partnerships to widen our reach and work towards in future public outcomes:

- Our new partnership with Wysing Arts Centre in Cambridgeshire supported three of the artist beneficiaries to undertake a week-long residency working in the rural landscape and taking ideas back to the Intoart studio.
- Our first Writer in Residence commenced in August in partnership with Flat Time House, offering a young, emerging writer the support of mentoring; research the work of John Latham; learn through time spent in the Intoart studio and collection; resulting in a writing commission.
- We launched a new reflective practice programme 'What Time is Love' delivered over quarterly sessions at Peckham located Flat Time House working with 6 artist beneficiaries from the Intoart studio and a learning exchange between the two organisations.
- Our partnership with Dulwich Picture Gallery has been a great source of inspiration for artists exploring their painting collection and contemporary exhibitions. Three artists have been working more in depth to make work in response to the collection as we plan towards future ambitions to create opportunities for artists.

#### 4. Intoart Collection

Intoart houses over 5,000 artworks in the 'Intoart Collection'. A publicly accessible loaning resource for researchers, curators and organisations, the collection is a physical and digital archive of original artworks made in the Intoart studio. This year we added 365 new artworks to the collection. We further championed access to a diverse range of materials, scale and techniques used by artists in the studio, as demonstrated in the range of works held in the collection.

We appointed a Collection Manager in January 2024 in a year-long role to enlisting specialist experience and knowledge and support conservation which included:

- Assessing the store of works
- Scoping the conservation of our textile collections
- Preparing work for loan and studio visit opportunities for curators/visitors/artists

#### 5. Foundation /Ambitious Bodies programme

Intoart's aim is for 'An equal platform for young people with learning disabilities to become artists of the future'. We work with young people from 19 years upwards where there is significant need for post school provision and pressure on resources for transition into adulthood. We came into our third year of our three-year project funding secured from City Bridge Trust Ambitious Bodies programme aimed across our young people and core studio programme.

Our activity within the year 23/24 included:

- Five new young adults progressed into their third year of the Ambitious Bodies programme weekly studio practice sessions, and progressed into secondary days of the week and broadening opportunities into other areas including design. We submitted a comprehensive report to the main funder City Bridge Trust for this programme that documented impact and outcomes.
- Intoart is an Arts Award supporter. We delivered workshops with Spa School and Park College as part of our Annual exhibition programme and supported peer leadership. We have ongoing positive relationships with local schools, social services transition teams, further education & voluntary sector organisations, proving successful in increasing referrals for young people 18-25yrs to the studio programme.

# INTOART PROJECTS

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2024

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### 6. Public Programme of exhibitions and events

#### Our major Public Programme highlights and achievements during the year 2023/24 include:

- April: 'Group Show' Aspex Gallery, Portsmouth featuring artist Uduehi Imienwanrin - 20th, April to 2nd July
- May: 'John Smedley' launch of Intoart capsule collection of limited edition garments by 3 Intoart artists in store Jermyn Street London flagship store for London Craft week on 11th May then in store for one month.
- June: 'Bloom' - York Art Gallery 23rd June to 8th October group exhibition featuring works by five Intoart artists. And an important milestone as our first loan from the Intoart collection of 23 works to a museum.
- July: 'A Lion in the Studio' Intoart Collection 2023 Exhibition, Copeland Gallery London featuring 22 Intoart artists 28th June to 2nd July ( and online) Our second summer Annual exhibition at Copeland Gallery welcomed ever higher audience to our physical exhibition and introduced artist led tours with partners, schools, colleges and public audiences, and was produced as an online exhibition.
- August: 'What I am Reading Now Cooper' Gallery online commission by Ntiense Eno-Amooquaye to showcase new writing and new body of work.
- October: 'New Positions' - Crafts Council Gallery London 4th to 14th October group exhibition featuring works by Christian Ovonlen from the Crafts Council Collection.
- 'History in The Making' - Compton Verney Warwickshire 21st October to 11th Feb group exhibition featuring works by Christian Ovonlen.
- February: 'Collect' International Craft and Design Fair, Somerset House, London 2024 featuring works by three Intoart artists. We were the winner of 'Outstanding Display by a Gallery'

#### Delivery summary:

- Partner exhibitions - Target: Minimum 2 / Actual: 4
- Intoart exhibitions Target 1/Actual 2
- Events Target: 2 / Actual: 3
- Schools workshops : Target: 3 / Actual: 3
- Fairs and markets Target: 3 / Actual: 3
- Online exhibitions -Target: 2 / Actual: 3
- Performance (Live or recorded) of new work Target 1 / Actual 3 artist led talks
- Films produced - Target: 4 / Actual: 4
- Publication/Book - Target: 4 /Actual: 4 to be launched in 2024

#### Reach to audiences

237 exhibition days

#### Physical Exhibition Attendances in UK

Know audience 31,790

Unknown audience 900

Total annual audience 32,690

# INTOART PROJECTS

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2024

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### **Intoart Website**

2023/24 figures for unique browsers to our main Intoart website over the year increased over 533% on previous year as our audience shifted to more people researching the organisation and working more on linking our website links from social media and Eflyer reach.

Main Intoart website figures: Unique browsers 82511 / Page impressions: 498777  
Archived artworks added to the Intoart website: 365

### **Funders**

We were successful in delivering the first year of our funding agreement with Arts Council England (ACE) National Portfolio Organisation funding which supports 50% of our core funding for the organisation for a three-year period 2023 - 26.

Trust and Foundation funding from Paul Hamlyn Foundation, Lightbulb and City Bridge Trust continued to invest important funding to support our programme delivery. We are delighted to embark on our new partnership with QEST committing to 3 years of funds to support our new craft studio programme Know-How. We are continuously working hard towards securing investment from a growing portfolio of trusts and foundations to meet the needs of sustaining and growing our work. We aim to secure funds based on a diverse income model of public and private income and thank our funding partners, networks, community and audience for supporting our work.

The financial implications of the Cost of Living increases that puts pressure on overheads, staffing and material costs are recognised in our risk assessment for financial planning. We address our fundraising needs through a diverse pool of income generation and succession planning.

### **Intoart - Looking to the future**

We take this opportunity to look ahead to our 25th year in 2025. We are starting to plan for this important milestone for the organisation over the coming year in 2024 to put in place partnerships and programming that will celebrate our journey so far.

This year the staff team has grown from 4 core staff in 2022/23 through to 7 in 2023/24 and an additional regular roster of freelance specialists supporting the programme. This has been a shift in the scale of the operations of the organisation and the many contributions by people that make it what it is today.

### **Chairs Report 2023/24**

Yet another full year, and whilst the pandemic and it's lockdowns are starting to feel historic, the impact on Intoart and our artists has continued to be very real. The intensity of pastoral care that weaves into the artistic practice to ensure that the needs of our artists can be fully met is immense – drawing upon support and deep experience of staff. This deep focus on safeguarding enables the Intoart artists to continue to flourish, each year reaching new levels of celebration – 2023/24 seeing a mind-blowing wealth of accolades and achievements and many 'firsts' as we break into new areas of practice and opportunities. This year the team have begun to venture out into the world with research visits that included V&A, The Exchange in Erith, Dulwich Picture Gallery, Flat Time House and welcomed curators and directors from a wide range of cultural institutions.

The growth of the staff team is building our capacity which is by all accounts making a huge difference to the team. Fundraising has continued to be positive; we successfully delivered our first year of Arts Council England NPO 2023 - 26 funding agreement and engaged existing and new funding partners to invest in our programme into 2024/25. The board of trustees have introduced new ways of working, meeting our commitment to strong governance alongside new committees that offer access for people to contribute in their specialisms and diverse experience. This new approach aims to make us more efficient and create more space for deeper conversations. We've launched recruitment for two new trustees to continually strengthen our expertise and look to have these in place in 2024.

All this hard work by the team, trustees, artists and our partners, positions us well to ensure that 2024/25 is another successful year ahead

*Nicky Dewar, Chair of the Board of Trustees*

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# INTOART PROJECTS

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

### FOR THE YEAR ENDED 31 MARCH 2024

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#### **Structure, governance and management**

Intoart Projects is governed by its Memorandum and Articles of Association and managed by a Board of Trustees. Strategic direction and delivery is managed by the Director and Intoart's programme is developed and implemented by a team of specialist staff and artists.

#### **The methods adopted for the recruitment and appointment of new trustees**

Intoart works in the fields of art, education and learning disability. Therefore, it strives to adopt a Board of Trustees that can support the charitable aims of the organisation working across these fields. The minimum number of trustees for the operation of the board is three, there is no set maximum number. The board identifies the following areas, although not exclusive, to be of importance in the skill base of the board; fundraising, policy development, safeguarding adults and young people, education and inclusion, communications and marketing, adult learning disability service provision and social care, finance and accounting, project management, contemporary art and design.

The procedure for recruitment of trustees

- Identified at quarterly board meeting skills gap in the board
- Agree action to the recruitment of potential trustee to include networks in the field, personal recommendation, open call out through advertising.
- Demonstrates interest in the charitable aims of the organisation
- Submit CV, assess experience and skills against skills gap and needs of the board to support the charitable aims of the organisation.
- Meeting with Director and Chair of the board
- Offer of meeting with another trustee
- Interview and decision to the suitability of the potential trustee to the role
- Potential trustee to attend a board meeting as observer
- Meet with chair to follow up
- Offer to join the board by Chair and Director
- Reference request and DBS disclosure
- Attend board meeting – nomination and seconded by two members of the board

#### **Policies on reserves**

Intoart has a Reserves policy in order to outline why the charity holds a particular amount of designated Emergency Reserves.

The Trustees seek to build and maintain the levels of its designated Emergency Reserves in line with best practice for a charitable organisation. The recommended designated Emergency Reserve amount is three months' running costs of the charity for the forthcoming year. In the case of Intoart, this is calculated to include studio rent, overheads and core staffing. The money in the designated Emergency Reserve may only be used if the need arises to wind up the charity, or if the Trustees deem an extraordinary circumstance or unforeseen emergency. It may not be spent for any other purpose without the prior agreement of the Trustees.

The Charity's Emergency Reserves demonstrate a commitment to risk management and are important to the stability and viability of the charity, including its relationships with existing and potential funders, beneficiaries, and other stakeholders.

The levels of Emergency Reserves are reviewed by the Trustees on an annual basis. In order to build up the reserves, and to secure additional unrestricted funds for development, Intoart seeks to diversify its income streams to include a donor scheme, corporate and private income generation alongside grants through trusts and foundations.

The Trustees increased the Emergency Reserves from the sum of £60,000 in 2022/23 to £70,000 by March 31st 2024 to reflect the increased costs of overheads, rent and staffing projected for the forthcoming year 2024/25.

# INTOART PROJECTS

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2024

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### Funds in deficit

The ACE Explorers 2 fund is in deficit £(2,750) since the final 10% of the grant can only be claimed after the project is complete, so the expenditure has been incurred but not yet reimbursed.

All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The board of trustees is satisfied that the charity's assets in each fund are available and adequate to fulfill its obligations in respect of each fund.

### Transactions and financial position

The financial statements are set out on pages 10 to 15. The financial statements have been prepared implementing the 2005 Revision of the Statement of Recommended Practice for Accounting and Reporting by Charities issued by the Charity Commission for England and Wales (revised in June 2008) and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008). As stated in the introduction to this report, the trustees consider the financial performance by the charity during the year to have been satisfactory.

The Statement of Financial Activities show net incoming resources for the year of a revenue nature of £41,763 (prior year deficit £(22,912)). The total charity funds stand at £159,108, (prior year £117,345).

### Share Capital

The company is limited by guarantee and therefore has no share capital.

The members of the Board of Trustees of the Charity during the year ended 31 March 2024 were:

Catherine Winn

Rosie Cooper

Nicola Dewar - Chair

Laura Smith

Victoria Farrow

Felicity Sutherland

Ella Roeg

Jennifer Orgill

The trustees' report was approved by the Board of Trustees.

.....  
**Nicola Dewar - Chair**

Trustee

Dated: .....

  
4/11/24

# **INTOART PROJECTS**

## **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

### ***FOR THE YEAR ENDED 31 MARCH 2024***

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The trustees, who are also the directors of Intoart Projects for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# INTOART PROJECTS

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF INTOART PROJECTS

---

I report to the trustees on my examination of the financial statements of Intoart Projects (the charity) for the year ended 31 March 2024.

### Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

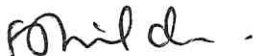
### Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



**F J Wilde FCCA MBA DChA**

Warner Wilde  
4 Marigold Drive  
Bisley  
Surrey  
GU24 9SF

Dated: ..... 12 November 2024

# INTOART PROJECTS

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

Current financial year		Unrestricted funds general 2024 £	Unrestricted funds designated 2024 £	Restricted funds 2024 £	Total 2024 £	Total 2023 £
	Notes					
<b>Income from:</b>						
Donations and legacies	3	212,379	-	149,282	361,661	267,604
Charitable activities	4	66,482	2,975	-	69,457	60,386
<b>Total income</b>		<u>278,861</u>	<u>2,975</u>	<u>149,282</u>	<u>431,118</u>	<u>327,990</u>
<b>Expenditure on:</b>						
Charitable activities	5	250,050	6,188	133,117	389,355	350,902
<b>Total expenditure</b>		<u>250,050</u>	<u>6,188</u>	<u>133,117</u>	<u>389,355</u>	<u>350,902</u>
<b>Net income/(expenditure)</b>		28,811	(3,213)	16,165	41,763	(22,912)
Transfers between funds		(33,097)	33,097	-	-	-
<b>Net movement in funds</b>	7	<u>(4,286)</u>	<u>29,884</u>	<u>16,165</u>	<u>41,763</u>	<u>(22,912)</u>
<b>Reconciliation of funds:</b>						
Fund balances at 1 April 2023		20,968	75,205	21,172	117,345	140,257
<b>Fund balances at 31 March 2024</b>		<u>16,682</u>	<u>105,089</u>	<u>37,337</u>	<u>159,108</u>	<u>117,345</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

# INTOART PROJECTS

## STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

Prior financial year		Unrestricted funds general 2023 £	Unrestricted funds designated 2023 £	Restricted funds 2023 £	Total 2023 £
	Notes				
<b>Income from:</b>					
Donations and legacies	3	160,539	-	107,065	267,604
Charitable activities	4	55,054	5,332	-	60,386
<b>Total income</b>		215,593	5,332	107,065	327,990
<b>Expenditure on:</b>					
Charitable activities	5	200,076	22,861	127,965	350,902
<b>Total expenditure</b>		200,076	22,861	127,965	350,902
<b>Net income/(expenditure)</b>		15,517	(17,529)	(20,900)	(22,912)
Transfers between funds		(16,000)	16,000	-	-
<b>Net movement in funds</b>	7	(483)	(1,529)	(20,900)	(22,912)
<b>Reconciliation of funds:</b>					
Fund balances at 1 April 2022		21,451	76,734	42,072	140,257
<b>Fund balances at 31 March 2023</b>		20,968	75,205	21,172	117,345

# INTOART PROJECTS

## BALANCE SHEET

AS AT 31 MARCH 2024

	Notes	2024 £	£	2023 £	£
<b>Current assets</b>					
Stocks	12	5,994		5,871	
Debtors	13	9,783		21,485	
Cash at bank and in hand		159,943		116,047	
		<u>175,720</u>		<u>143,403</u>	
<b>Creditors: amounts falling due within one year</b>	14	(16,612)		(26,058)	
<b>Net current assets</b>			<u>159,108</u>		<u>117,345</u>
<b>The funds of the charity</b>					
Restricted income funds	18		37,337		21,172
Unrestricted funds - general	20		16,682		20,968
Unrestricted funds - designated	17		105,089		75,205
			<u>159,108</u>		<u>117,345</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2024.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees on .....

.....  
Nicola Dewar - Chair  
Trustee



Company registration number 05215861 (England and Wales)

# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2024

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#### 1 Accounting policies

##### Charity information

Intoart Projects is a private company limited by guarantee incorporated in England and Wales. The registered office is Studio 306 Peckham Levels, Peckham Town Centre Car Park, 95A Rye Lane, London, SE15 4ST.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

#### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts.

# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2024**

---

### 1 Accounting policies

(Continued)

#### 1.5 Expenditure

A liability is recognised when either a legal or constructive obligation is identified. Irrecoverable VAT is classified in the same way as the transaction to which it relates.

#### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Plant and equipment	5 years straight line
---------------------	-----------------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

#### 1.7 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

#### 1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### 1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

#### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

#### 1 Accounting policies

(Continued)

##### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

##### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### 1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### 1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

#### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

#### 3 Income from donations and legacies

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Donations and gifts	7,223	-	7,223	38,028	-	38,028
Grants	205,156	149,282	354,438	122,511	107,065	229,576
	<u>212,379</u>	<u>149,282</u>	<u>361,661</u>	<u>160,539</u>	<u>107,065</u>	<u>267,604</u>

# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

#### 4 Income from charitable activities

	Unrestricted funds general 2024 £	Unrestricted funds designated 2024 £	Total 2024 £	Unrestricted funds general 2023 £	Unrestricted funds designated 2023 £	Total 2023 £
<b>Charitable activities</b>						
Sale of goods	50,513	-	50,513	35,694	-	35,694
Sales of services by beneficiaries	15,969	2,975	18,944	19,360	5,332	24,692
	<u>66,482</u>	<u>2,975</u>	<u>69,457</u>	<u>55,054</u>	<u>5,332</u>	<u>60,386</u>

#### 5 Charitable activities

	2024 £	2023 £
Staff costs	165,721	150,416
Depreciation and impairment	-	620
Charitable expenditure	136,307	124,202
	<u>302,028</u>	<u>275,238</u>
Share of support costs (see note 6)	85,722	73,999
Share of governance costs (see note 6)	1,605	1,665
	<u>389,355</u>	<u>350,902</u>
<b>Analysis by fund</b>		
Unrestricted funds - general	250,050	200,076
Unrestricted funds - designated	6,188	22,861
Restricted funds	133,117	127,965
	<u>389,355</u>	<u>350,902</u>

# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

#### 6 Support costs allocated to activities

	2024	2023
	£	£
Travel and subsistence	8,707	8,443
Premises costs	56,633	50,532
Administration costs	7,887	6,439
Website and IT costs	9,783	6,990
Training	2,712	1,595
Governance costs	1,605	1,665
	<u>87,327</u>	<u>75,664</u>
<b>Analysed between:</b>		
Charitable activities	<u>87,327</u>	<u>75,664</u>

#### 7 Net movement in funds

	2024	2023
	£	£
The net movement in funds is stated after charging/(crediting):		
Depreciation of owned tangible fixed assets	<u>-</u>	<u>620</u>

#### 8 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

#### 9 Employees

The average monthly number of employees during the year was:

	2024	2023
	Number	Number
Engaged in charitable activities	<u>5</u>	<u>4</u>
<b>Employment costs</b>	<b>2024</b>	<b>2023</b>
	£	£
Wages and salaries	152,535	137,699
Social security costs	9,589	9,418
Other pension costs	3,597	3,299
	<u>165,721</u>	<u>150,416</u>

# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

### 9 Employees

(Continued)

Key Management Personnel is defined as the Director role. Total remuneration to Key Management Personnel in the year was £53,921 (2023: £52,395). This is prior to allocation of the employer's National Insurance allowance.

There were no employees whose annual remuneration was more than £60,000.

### 10 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

### 11 Tangible fixed assets

	Plant and equipment £
<b>Cost</b>	
At 1 April 2023	3,096
At 31 March 2024	3,096
<b>Depreciation and impairment</b>	
At 1 April 2023	3,096
At 31 March 2024	3,096
<b>Carrying amount</b>	
At 31 March 2024	-
At 31 March 2023	-

### 12 Stocks

	2024 £	2023 £
Finished goods and goods for resale	5,994	5,871

### 13 Debtors

	2024 £	2023 £
<b>Amounts falling due within one year:</b>		
Trade debtors	1,666	14,589
Other debtors	369	-
Prepayments and accrued income	7,748	6,896
	9,783	21,485

# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

#### 14 Creditors: amounts falling due within one year

	Notes	2024 £	2023 £
Deferred income	15	-	5,044
Trade creditors		10,423	6,037
Accruals		6,189	14,977
		<u>16,612</u>	<u>26,058</u>

#### 15 Deferred income

	2024 £	2023 £
Other deferred income	-	5,044
	<u>-</u>	<u>5,044</u>

Deferred income is included in the financial statements as follows:

	2024 £	2023 £
Deferred income is included within:		
Current liabilities	-	5,044
	<u>-</u>	<u>5,044</u>
Movements in the year:		
Deferred income at 1 April 2023	5,044	20,000
Released from previous periods	(5,044)	(20,000)
Resources deferred in the year	-	5,044
	<u>-</u>	<u>5,044</u>
Deferred income at 31 March 2024	<u>-</u>	<u>5,044</u>

#### 16 Retirement benefit schemes

	2024 £	2023 £
<b>Defined contribution schemes</b>		
Charge to profit or loss in respect of defined contribution schemes	3,597	3,299
	<u>3,597</u>	<u>3,299</u>

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

### 17 Unrestricted funds - designated

These are unrestricted funds which are material to the charity's activities.

	At 1 April 2023 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2024 £
Emergency Reserves	60,000	-	-	7,000	67,000
Artist Project Funds	10,530	2,975	(6,188)	-	7,317
Design Project Funds	4,675	-	-	4,325	9,000
Book Publishing	-	-	-	6,596	6,596
Developmental Management Reserve	-	-	-	15,176	15,176
	<u>75,205</u>	<u>2,975</u>	<u>(6,188)</u>	<u>33,097</u>	<u>105,089</u>
<b>Previous year:</b>	<b>At 1 April 2022 £</b>	<b>Incoming resources £</b>	<b>Resources expended £</b>	<b>Transfers £</b>	<b>At 31 March 2023 £</b>
Arts Council Collection	1,050	-	(1,050)	-	-
Print Press	620	-	(620)	-	-
Emergency Reserves	44,000	-	-	16,000	60,000
Artist Project Funds	9,057	5,332	(3,859)	-	10,530
Design Project Funds	6,693	-	(2,018)	-	4,675
Archive	4,000	-	(4,000)	-	-
Studio Equipment	1,687	-	(1,687)	-	-
Covid Contingency	2,377	-	(2,377)	-	-
Book Publishing	7,250	-	(7,250)	-	-
	<u>76,734</u>	<u>5,332</u>	<u>(22,861)</u>	<u>16,000</u>	<u>75,205</u>

# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

#### 19 Analysis of net assets between funds

	Unrestricted funds general 2024 £	Unrestricted funds designated 2024 £	Restricted funds 2024 £	Total 2024 £
<b>At 31 March 2024:</b>				
Current assets/(liabilities)	16,682	105,089	37,337	159,108
	<u>16,682</u>	<u>105,089</u>	<u>37,337</u>	<u>159,108</u>
	<u><u>16,682</u></u>	<u><u>105,089</u></u>	<u><u>37,337</u></u>	<u><u>159,108</u></u>
	Unrestricted funds general 2023 £	Unrestricted funds designated 2023 £	Restricted funds 2023 £	Total 2023 £
<b>At 31 March 2023:</b>				
Current assets/(liabilities)	20,968	75,205	21,172	117,345
	<u>20,968</u>	<u>75,205</u>	<u>21,172</u>	<u>117,345</u>
	<u><u>20,968</u></u>	<u><u>75,205</u></u>	<u><u>21,172</u></u>	<u><u>117,345</u></u>

#### 20 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2023 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2024 £
General funds	20,968	278,861	(250,050)	(33,097)	16,682
	<u>20,968</u>	<u>278,861</u>	<u>(250,050)</u>	<u>(33,097)</u>	<u>16,682</u>
	<u><u>20,968</u></u>	<u><u>278,861</u></u>	<u><u>(250,050)</u></u>	<u><u>(33,097)</u></u>	<u><u>16,682</u></u>
Previous year:	At 1 April 2022 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2023 £
General funds	21,451	215,593	(200,076)	(16,000)	20,968
	<u>21,451</u>	<u>215,593</u>	<u>(200,076)</u>	<u>(16,000)</u>	<u>20,968</u>
	<u><u>21,451</u></u>	<u><u>215,593</u></u>	<u><u>(200,076)</u></u>	<u><u>(16,000)</u></u>	<u><u>20,968</u></u>

#### 21 Related party transactions

There were no disclosable related party transactions during the year (2023 - none).

**INTOART PROJECTS**

England & Wales - Charity number 1106084

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# Accounts

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**Charity registration number 1106084**

**Company registration number 05215861 (England and Wales)**

**INTOART PROJECTS**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

# INTOART PROJECTS

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	Catherine Winn Rosie Cooper Nicola Dewar - Chair Laura Smith Victoria Farrow Felicity Sutherland Ella Roeg Jennifer Orgill
<b>Secretary</b>	Laura Smith
<b>Charity number</b>	1106084
<b>Company number</b>	05215861
<b>Principal address</b>	Studio 306 Peckham Levels Peckham Town Centre Car Park 95A Rye Lane London SE15 4ST
<b>Registered office</b>	Studio 306 Peckham Levels Peckham Town Centre Car Park 95A Rye Lane London SE15 4ST
<b>Independent examiner</b>	F J Wilde FCCA MBA DChA Warner Wilde 4 Marigold Drive Bisley Surrey GU24 9SF

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# INTOART PROJECTS

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# INTOART PROJECTS

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2023

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### Introduction

The trustees present their annual report and accounts for the year ended 31st March 2023. The board of trustees are satisfied with the performance of the charity during the year and the position at 31st March 2023 and consider that the charity is in a strong position to continue its activities during the coming year, and that the charity's assets are adequate to fulfill its obligations.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

### Objectives and Activities of the Charity

Intoart Projects aims to develop new partnerships between artists, community groups and galleries working with people with learning disabilities to access the visual arts through opportunities to make art and share it with audiences through exhibitions, events and books.

### Public benefit that is provided by the charity

Intoart creates opportunities for people with learning disabilities to develop their own visual art practice and increase the visibility and profile of their artwork within contemporary culture. We aim to reach people with learning disabilities that face barriers to inclusion in the arts through social, economic and health factors, and with little or no access to art education by providing an environment in which the highest level of ambition is nurtured through learning and artistic development.

The trustees have paid due regard to the guidance issued by the Charity Commission regarding public benefit.

### To achieve our mission, we set five strategic objectives for 2022/23

#### Strategic Objective 1: Studio Programming

To provide a resourced artist studio for people with learning disabilities to develop their individual art practice within a programme that nurtures experimentation, progression and innovation.

#### Strategic Objective 2: Public Programming

To develop an ambitious public programme to realise new projects, exhibitions, events and publishing, by initiating and responding to invitations working with external collaborators.

#### Strategic Objective 3: Education and Engagement

To develop opportunities to increase participation and engagement through education projects and public events working inclusively with people with learning disabilities and the wider community.

#### Strategic Objective 4: Audiences, Marketing and Communications

To promote Intoart and individual artists to local, national and international audiences and their visibility within the public domain and contemporary culture.

#### Strategic Objective 5: Finance

To diversify sources of income and increase staffing capacity.

### Achievements and Performance of the Charity

We continued to adapt our programme activity in response to the challenges posed by the Covid-19 pandemic and the legacy of its impact for Disabled people. We made adjustments across the full scope of the organisation, including a review of our operations, capacity, finance, partnerships, programme and artistic direction whilst focused on our commitment to achieve the above five strategic objectives.

# INTOART PROJECTS

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

### FOR THE YEAR ENDED 31 MARCH 2023

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The overarching theme of the year was increasing the visibility and leadership of people with learning disabilities and autistic people. To achieve this, the year shifted to a full return to our public facing programming and our ability to engage with planned exhibitions that were previously put on hold due to the pandemic and restrictions. Through the direct delivery of our art, design and craft studio programme we continued to be proactive, and responsive playing a key role in the lives of people with learning disabilities we work with and their development as creative practitioners.

#### **Summary of the main achievements of the charity during the year**

Intoart's vision is for people with learning disabilities to be visible, equal and established artists and designers.

Intoart's programme seeks to address inequalities of access, participation and leadership by people with learning disabilities and autistic people. Through visibility, leadership and excellence of Intoart's practice we aim to challenge the deficit model of disability that still persists. Through our studio programme we support progression through the six stages of isolation; low expectation; access; participation; progression; and leadership. The charity also measures success through its engagement with public audiences and our commitment to social justice and recognition of achievements through the championing of the artwork and people.

Our major Public Programme highlights and achievements during 2022/23 include:

#### **Clifton Wright - Solo Exhibition at Block 336, April 2022**

'Hieroglyphics of the Face' was Clifton Wright's debut solo exhibition of drawn portraits at Block 336, London and was a survey of new and existing works on paper. An essay and publication was also commissioned for the exhibition.

#### **Christian Ovonlen - 'Theatrical' and 'Botanical' Solo exhibition at Brookfield Properties Craft Award 99 Bishopsgate & Aldgate Tower : 20th June – 25th September 2022**

'Theatrical' and 'Botanical'

Christian Ovonlen solo displays were a result of winning the Brookfield Properties Craft Award at Collect Art Fair 2022. The exhibitions featured works from the artists Ballets Russes and Botanical series.

"Having exhibitions of my work makes me proud. I close my eyes and imagine being at the theatre, in the audience, scared of the dark, and then happy when the stage lights shine." Christian Ovonlen.

The Brookfield Properties Craft Award is one of the most significant craft prizes in the UK. It recognises an artist who significantly contributes to the story of contemporary craft and making in the UK.

#### **The Intoart Collection - An Octopus with Boomerangs exhibition at Copeland Gallery**

'The Intoart Collection – An Octopus with Boomerangs' exhibition ran 30th June - 3rd July. This is the first ever Intoart Collection exhibition as we relaunched our previously named 'archive' to be the 'Intoart Collection'. The exhibition, and accompanying book, premiered works from the collection and highlighted new works by all 24 artists, providing an insight into the vast range of work produced in Intoart's studio.

#### **Launch of our new book**

Our latest book 'The Intoart Collection – An Octopus with Boomerangs' was launched as part of the exhibition. This substantial book is filled with large scale colour illustrations throughout, premiering works from the collection and providing an insight into the vast range of work produced in Intoart's studios. Introduction by George Vasey, with essays by Kate Macfarlane, Laura Smith, Rosie Cooper and Sarah Griffin. Designed by Studio Mark El-khatib. Co-edited by Ella Ritchie and Sam Jones.

#### **Dawn Wilson and Andre Williams were selected for New Contemporaries 2022**

In 2022 Intoart was recognised as an alternative learning programme by New Contemporaries, and became the first year artists working in our studio applied for this unique exhibition and artistic development programme. The selectors this year were artists, James Richards, Veronica Ryan and Zadie Xa.

# INTOART PROJECTS

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

### FOR THE YEAR ENDED 31 MARCH 2023

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Intoart artists Andre Williams and Dawn Wilson were selected for New Contemporaries 2022 exhibition in September in Hull at the Ferens Art Gallery and Humber Street Gallery then moved to the South London Gallery in December 2022. Andre Williams was highlighted in **Time Out** as one of twelve amazing artists to watch out for. A review of the show led with his artwork and quoting his work as "*Totally joyous, totally gorgeous*". Eddie Frankel, Timeout.

#### **Ntiense Eno-Amooquaye - Solo Exhibition African Bird Dynasty 23 September – 29 October 2022 White Columns, New York**

Ntiense Eno-Amooquaye travelled to New York in September 2022 to install and open her first exhibition in the United States 'African Bird Dynasty' at White Columns, New York. Ntiense made a new body of work for the show - African Bird Dynasty - a group of four new large-scale wall hangings that combine Shibori tie dyeing and hand screen printing the starting point for a new film project to be realised in 2023/24.

#### **Intoart x RÆBURN at LabE20**

We were invited by Christopher Raeburn of the brand RÆBURN to collaborate on a pop-up installation and series of events at the LAB E20 in the Olympic Park in December. The fashion brand RÆBURN puts sustainability at the core of its values. Being in residence over the two weeks, we launched a new range of screen-printed cushions and a bespoke installation of our workwear collection of clothes, alongside other Intoart products and artworks.

#### **Other external exhibitions include:**

Mawuena Kattah featured in Liquid Light: Painting in Watercolours at Laing Art Gallery as part of an Arts Council Collection loan. Uduehi Imeinwanrin was selected for the Football Art Prize 2022. This touring exhibition included three venues across the UK that ran throughout the year at Touchstones Rochdale; Millennium Gallery, Sheffield and Sunderland Museum & Winter Gardens.

#### **Summary of the Programme delivery of the charity during the year:**

In 2022/23 we delivered Intoart's programme across six areas of core activity:

1. Art Studio
2. Trifle Design Studio
3. Artists Direct Change
4. Intoart Collection
5. Ambitious Bodies programme/ Foundation Studio
6. Public Programme

#### **1. Art Studio programme**

Intoart's studio programme supports young people and adults with learning disabilities to learn new art, design and craft skills and make artwork over a core weekly programme ranging from our entry level Foundation programme for those new to the studio through to our commitment to supporting individual progression routes, core skills, new mediums and those developing work towards exhibitions, collaborations, commissions and projects locally, nationally and internationally.

Within the year, the depth and volume of our studio programme beneficiaries increased, including six new members going into their second year of the Foundation programme. We are now working with a core number of 24 artist beneficiaries with learning disabilities as part of our weekly studio programme offering each beneficiary between 1 to 3 days in the studio per week spanning art, design and craft.

The studio programme was delivered by our core team of studio staff, freelance creative practitioners and collaborators. We undertook outreach and recruitment to introduce two new core visiting freelance facilitators for the first time to work over a full year on Explorers 2 and Studio Plus + funded studio activity.

We continued to reflect on the impact of the studio, the voice of the artists to inform our studio programme and be led by the artists' lived experiences:

*"I know about stigma, it's having a different criteria for people with a disability. Putting them down. I don't want people to tell me what they think I want to hear. Just because people know I have a learning disability doesn't mean they know me. Honesty is the best policy for me if I am talking about my artwork. The art part I am comfortable with, talking about that. The main thing is to talk about my artwork."*

Clifton Wright, Intoart artist

# INTOART PROJECTS

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

### FOR THE YEAR ENDED 31 MARCH 2023

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*"My idea to photograph dancers with disabilities and inclusive dancers in representation. I want to photograph disabled people who are dancers. It is important about the light and dark shadows parts of the drawing. I want the colour to stand out. It's important for shadows to stand out and to capture the beauty."* Nancy Clayton, Intoart artist

#### Studio beneficiary figures

- We have two studios in Peckham Levels in Peckham Southwark; a London Borough notable for its ethnic diversity and position on the deprivation index in England, whilst further working with our membership of participants and artists from neighbouring boroughs of Lambeth and Lewisham.
- We continue to work with local South London based artist beneficiaries from the Boroughs of Lambeth, Southwark, Lewisham.
- Partnership work is core to our reach to beneficiaries, working with voluntary sector organisations, FE Colleges & social services to reach people to increase opportunities for engagement across the three South London boroughs with strong local community impact & programme of National & International significance.
- Studio delivery target (beneficiaries x sessions) = 1890 / Actual delivery (participants x sessions) = 2444 (Note: 1 day of delivery of 5.5 hours = 2 sessions / 1 in morning and 1 in afternoon). We are proud to have been able to offer a 29% increase in studio activity delivery above the target over the year.

#### 2. Design Studio

Trifle Studio is our design studio. Within the year it continued to grow as an important platform for people to develop a design practice. Alongside familiar names such as Lush and John Smedley, we secured our first editorial illustration commission with The Guardian newspaper to develop a series of illustrations for their special series 'How slavery changed the Guardian, Britain and the world'. A major moment for the recognition of our design studio was a major feature in British Vogue. Trifle Studio was profiled in the May 2023 issue of British Vogue for the cover feature 'Reframing fashion: dynamic, daring & disabled' championed by contributing editor Sinead Burke. Working closely with Edward Enninful they invited 13 Disabled leaders in their field to profile in issue, headlined as 'a vanguard of new disabled talent'. We are proud to feature alongside leaders and trailblazers in their respective fields including comedian Rosie Jones, ASL performer Justina Miles and Rambert Company dancer Musa Motha. The issue addressed Vogue's increased commitment to accessibility going forward with our issue being the first ever to be released in Braille for those with low vision or a visual impairment.

#### 3. Artists Direct Change

Now in its fifth year, the Artists Direct Change (ADC) programme is Intoart's first ever professional development programme with the aim of addressing the under-representation, equity of access to resources and opportunities for people with learning disabilities practicing as artists in the visual arts sector. ADC activity undertaken throughout the year includes nurturing Studio Visits / Writing commissions / Curatorial Projects / Ambitious Production.

It's been a pivotal year in the ADC programme demonstrated by the many new opportunities for artists visibility and recognition, notably including Ntiense Eno- Amooquaye - Awarded Paul Hamlyn Artist Award 2022. Ntiense was selected as a recipient of the Paul Hamlyn Foundation Award for Artists 2022. The 'Awards for Artists' supports individuals at a timely moment in their career, giving them the freedom to develop their creative ideas and contributing to their personal and professional growth. Each year, a panel of four new judges selects the recipients on the basis of talent, promise and need, as well as achievement. This is a significant moment for Ntiense and will enable her to make new work on the depth and scale she wants to over the next three years. ADC has developed major artist commissions and public outcomes outlined earlier in the report working with partners associated with the ADC programme 2022/23 including White Columns/ Flat Time House/ Block 336 / Kiln Rooms/ V&A East / Arts Council Collection/ New Contemporaries/ Drawing Room/ Crafts Council/ Government Art Collection.

# INTOART PROJECTS

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

### FOR THE YEAR ENDED 31 MARCH 2023

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#### 4. Intoart Collection

Pioneering in our support for the careers of artists, Intoart houses over 5,000 artworks in the 'Intoart Collection'. A publicly accessible loaning resource for researchers, curators and organisations, the collection is a physical and digital archive of original artworks made in the Intoart studio.

The Intoart Collection of original artworks is home to over 5000 artworks made in the Intoart studio. We added an impressive 604 archived works to our conversation of new works and online platform in 2022/23 which is an 81% increase on the 333 archived works in 2022/23. This reflects a significant delivery of practice by artists working in the studio. Of note there has been a diverse development in the range of materials, scale and techniques applied in the work.

To deliver the increased activity for the Collection, we were successful in securing funding for a Studio Assistant from October to work on the digital archiving of the collection which has enabled us to increase capacity and build new systems. Within the next period of our programming 2023-26 we plan to expand the potential of our Collection over the coming years with further Collection Management capacity and specialist knowledge and skills.

Our Collection activity within the year included:

- Digitising and conservation of artworks
- Sharing artwork with audiences through studio visits
- Further expanding our new archiving space and store of works
- Increasing opportunities for curators/visitors/artists to find out about & experience our work first-hand.

#### 5. Foundation /Ambitious Bodies programme

Intoart's aim for its work with young people is 'An equal platform for young people with learning disabilities to become artists of the future'. We work with young people from 18 years upwards where there is significant need for post school provision and pressure on resources for transition into adulthood. With our three-year project funding secured from City Bridge Trust we launched the Ambitious Bodies programme in 2021 aimed across our young people and core studio programme.

Our activity within the year 22/23 included:

- Six new young adults 18 -25 years progressed into their second year of the Foundation/Ambitious Bodies programme to include Life Drawing, Printmaking, Ceramics and weekly studio practice on weekly full day studio sessions. We submitted a comprehensive report to the main funder City Bridge Trust for this programme that documented impact and outcomes. In addition, two artist beneficiaries aged 18 -25yrs with learning disabilities worked within the core art studio programme undertaking 74 sessions (37 days) of art studio sessions.

Total number of Young people sessions delivered = 592 (measured as 2 sessions per day). Progress on our offer for young adults increased 72% on the previous year as we moved from 344 sessions to 592 sessions in 2022/23.

We have ongoing relationships with local schools, social services transition teams, further education & voluntary sector organisations, proving successful in increasing referrals for young people 18-25yrs to the studio programme and successful in reaching targeted groups. Intoart is an Arts Award supporter. We delivered workshops for Spa School as part of our Annual exhibition programme delivered by artists and supporting peer leadership. With Covid Restrictions and school readjustments easing we look to develop further ways to work with school partners in 2023/24.

# INTOART PROJECTS

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

### FOR THE YEAR ENDED 31 MARCH 2023

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#### 6. Public Programme of exhibitions and events

The achievements for the public programme are outlined earlier in the report, below are the figures associated with the delivery outputs:

SMART target summary:

- Partner exhibitions - Target Minimum: 2 / Actual: 7
- Partner events Target: 2 / Actual: 2
- Online exhibitions - these moved to focus of in person exhibitions this year
- Performance (Live or recorded) of new work Target 1 / Actual 1 artist talk
- Films produced - Target 1 / planned 4 new films for next year
- Publication/Book - Target 1 / Actual 1

Exhibitions and Events over the year:

- Clifton Wright exhibition at Block 336
- Christian Ovonen Brookfield Properties Craft Award exhibition
- Intoart Collection: An Octopus With Boomerangs at Copeland Gallery (exhibition and book)
- New Contemporaries 2022 at Humber Street Gallery and South London Gallery exhibitions
- Ntiense Eno-Amooquaye exhibition at White Columns, New York
- Book display/graphics at Tenderbooks Window (event)
- Intoart x Raeburn LAB E20 (event)
- Mawuena Kattah in group exhibition, Liquid Light: Painting in Watercolours at Laing Art Gallery
- Uduehi Imeinwanrin in the Football Art Prize at Touchstones Rochdale; Millennium Gallery, Sheffield; Sunderland Museum

#### Reach to audiences

Physical Attendances

England Known 231,040 / Estimated 8150

Rest of the World Estimated 5500 (New York exhibition)

Audience figures and in person impact is back achieving in excess of our targets. Audience figure for previous year FY 21/22 was 44,443 which translates to a 420% increase for 2022/23 on the known target achieved.

#### Intoart Website

2022/23 figures for our main Intoart website and our Exhibitions website over the year declined over 60% on previous year as our audience shifted to in person audience experience and a move to increased social media impact and our Instagram and Eflyer reach.

Main Intoart website figures: Unique browsers 13024 / Page impressions 50465

#### Funders

The new relationships we had developed with funders within the previous year came to fruition. We were delighted to build further connections over the year including Southwark Council Stands Together fund to support a new fixed term post aimed at adding capacity to support the digital archiving of artworks and conservation for the Intoart Collection. Within 2022/23, we supported increased programme delivery capacity through our funding from Lightbulb Trust and Explorers 2 for additional projects working directly with beneficiaries in addition to the core studio programme. We continued to orientate ourselves to address the financial implications of the Cost of Living increases which were supported by a number of funders considering its impact with one-off grants to support the rise in energy bills and pressure on overheads, staffing and materials.

We were successful in our application to Arts Council England (ACE) National Portfolio Organisation funding agreement for 2023 - 26 which supports core funding for the organisation for a three-year period. We were successful in increasing our annual grant from ACE from current FY 22/23 £122,511 to £205,156 in the forthcoming FY 23/24 and the consecutive two years through to 2026.

We work to secure funds based on a diverse income model of public and private income and thank our funding partners, networks, community and audience for supporting our work.

# INTOART PROJECTS

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

**FOR THE YEAR ENDED 31 MARCH 2023**

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### **Intoart - Looking to the future**

As we look ahead to 2023/24, we are positive about our growth and a future direction that is committed to depth of impact for our beneficiaries, stakeholders and audiences. We have navigated a challenging time over the past two years of the pandemic through the commitment of our community, support networks, families and caregivers, stakeholders, partners and funders. We are positive about creating future opportunities and championing the achievements of people with learning disabilities to be visible, equal and established artists and designers.

### **Chair's report**

Whilst for many this period saw a return to pre-pandemic routines, Intoart were diligent in ensuring the needs of their community were carefully considered. For many of our artists the pastoral support that (seemingly) seamlessly weaves through their engagement with the studio is the key to rich and fulfilling artistic outcomes. This work has been intense this year, with good support from the deep experience of staff; a diverse team of freelance practitioners and board members with a depth of experience in the field of social care and safeguarding.

Fundraising has continued at pace; our Arts Council England NPO 2023 - 26 application was successful in its request for an uplift and new funders lined up for 2023/24 and beyond.

An expanded and kitted out studio space created a larger space for artists to work, allowing more days per week to be offered and greater opportunity to diversify practice. This care and personalised approach has resulted in yet another raft of exceptional achievements. Perhaps the cherry on the cake was the March photoshoot with six artists and designers from our design studio for British Vogue May 2023 Edition. Guest editorial consultant Sinéad Burke and Chief Editor Edward Eninful led the 'Reframing Fashion - Daring. Dynamic. Disabled' feature to include us and our work as 1 of 19 internationally recognised Disabled leaders in their field.

The range and quality of work delivered is testimony to the staff team and the expertise and innovation they bring. New members of the team quickly settled, bringing much needed additional capacity. It is also evident in the diversity of partnerships they developed. We have visited Ferens and Humber Gallery in Hull, Tate Liverpool, South London Gallery's New Contemporaries, The Exchange in Erith, Flat Time House, Hyatt Place, Siobhan Davies Studios and Sunset Studios for research and development and welcomed curators and directors from Somerset House, York Gallery, Grand Union, Jigsaw Foundation, Tilting the Lens, Vital Arts, Art360 Foundation, Aspex Gallery, John Smedley, British Vogue, Sutton PR and QEST.

*Nicky Dewar, Chair of the Board of Trustees*

### **Structure, governance and management**

Intoart Projects is governed by its Memorandum and Articles of Association and managed by a Board of Trustees. Strategic direction and delivery is managed by the Director and Intoart's programme is developed and implemented by a team of specialist staff and artists.

### **The methods adopted for the recruitment and appointment of new trustees**

Intoart works in the fields of art, education and learning disability. Therefore, it strives to adopt a Board of Trustees that can support the charitable aims of the organisation working across these fields. The minimum number of trustees for the operation of the board is three, there is no set maximum number. The board identifies the following areas, although not exclusive, to be of importance in the skill base of the board; fundraising, policy development, safeguarding adults and young people, education and inclusion, communications and marketing, adult learning disability service provision and social care, finance and accounting, project management, contemporary art and design.

# INTOART PROJECTS

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

### FOR THE YEAR ENDED 31 MARCH 2023

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#### The procedure for recruitment of trustees

- Identified at quarterly board meeting skills gap in the board
- Agree action to the recruitment of potential trustee to include networks in the field, personal recommendation, open call out through advertising.
- Demonstrates interest in the charitable aims of the organisation
- Submit CV, assess experience and skills against skills gap and needs of the board to support the charitable aims of the organisation.
- Meeting with Director and Chair of the board
- Offer of meeting with another trustee
- Interview and decision to the suitability of the potential trustee to the role
- Potential trustee to attend a board meeting as observer
- Meet with chair to follow up
- Offer to join the board by Chair and Director
- Reference request and DBS disclosure
- Attend board meeting – nomination and seconded by two members of the board

#### Risk management

The major risks to which the charity is exposed and reviews and systems to mitigate risks:

Intoart Projects is governed by a board of trustees meeting a minimum of four times per year to mitigate risks relating to the operational running of the organisation through the development of policies which are reviewed and assessed annually. Financial systems are in place through Money Laundering Policy and the presentation of budgets and quarterly financial reports to the board of trustees. Budgets and cashflow forecasts support the forward financial planning of the organisation to mitigate risks of lack of funds for the forthcoming charitable activity of the organisation.

#### Financial Review

##### Policies on reserves

Intoart has a Reserves policy in order to outline why the charity holds a particular amount in its Emergency Reserve.

The Trustees seek to build and maintain the levels of its Emergency Reserve in line with best practice for a charitable organisation. The recommended Emergency Reserve amount is three months' running costs of the charity for the forthcoming year. In the case of Intoart, this is calculated to include studio rent, overheads and core staffing. The money in the Emergency Reserve may only be used if the need arises to wind up the charity, or if the Trustees deem an extraordinary circumstance, force majeure or unforeseen emergency. It may not be spent for any other purpose without the prior agreement of the Trustees.

The Charity's Reserves demonstrate a commitment to risk management and are important to the stability and viability of the charity, including its relationships with existing and potential funders, beneficiaries, and other stakeholders.

The levels of Reserves are reviewed by the Trustees on an annual basis. In order to build up the reserves, and to secure additional unrestricted funds for development, Intoart seeks to diversify its income streams to include a donor scheme, corporate and private income generation alongside grants through trusts and foundations.

The Trustees increased its Emergency Reserve from the sum of £44,000 in 2021/22 to £60,000 by March 31st 2023 to reflect the increased costs of overheads, rent and staffing projected for the forthcoming year 2023/24.

The target range for unrestricted undesignated funds is £2,000 - £20,000 in order to ensure the charity is financially stable but not hoarding resources.

##### Funds in deficit

There are no funds in deficit at 31 March 2023.

The board of trustees is satisfied that the charity's assets in each fund are available and adequate to fulfill its obligations in respect of each fund.

# INTOART PROJECTS

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2023

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### Transactions and financial position

The financial statements have been prepared implementing the 2005 Revision of the Statement of Recommended Practice for Accounting and Reporting by Charities issued by the Charity Commission for England and Wales (revised in June 2008) and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008). As stated in the introduction to this report, the trustees consider the financial performance by the charity during the year to have been satisfactory.

The Statement of Financial Activities show net outgoing resources for the year of a revenue nature of £22,912 (prior year: incoming resources of £11,159).

The total charity funds stand at £117,345 (prior year: £140,257).

### Share Capital

The company is limited by guarantee and therefore has no share capital.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Lindy Shufflebotham	(Resigned 28 October 2022)
Catherine Winn	
Rosie Cooper	
Nicola Dewar - Chair	
Laura Smith	
Victoria Farrow	
James Hood	(Resigned 28 October 2022)
Felicity Sutherland	
Ella Roeg	
Jennifer Orgill	

# INTOART PROJECTS

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2023

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All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

### Statement of Directors' and Trustees' Responsibilities

The Charities Acts and the Companies Acts require the Board of Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements.


The Trustees are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006 and comply with regulations made under the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are also responsible for the contents of the trustees' report, and the responsibility of the independent examiner in relation to the trustees' report is limited to examining the report and ensuring that, on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

### Method of preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The trustees' report was approved by the Board of Trustees.

  
.....  
**Nicola Dewar - Chair**  
Trustee  
Dated: ..... 18/11/23

# INTOART PROJECTS

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF INTOART PROJECTS

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I report to the trustees on my examination of the financial statements of Intoart Projects (the charity) for the year ended 31 March 2023.

### Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

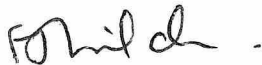
### Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



**F J Wilde FCCA MBA DChA**

Warner Wilde  
4 Marigold Drive  
Bisley  
Surrey  
GU24 9SF

Dated: ..... 20 October 2023

# INTOART PROJECTS

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2023

### Current financial year

	Notes	Unrestricted funds general 2023 £	Unrestricted funds designated 2023 £	Restricted funds 2023 £	Total 2023 £	Total 2022 £
<b>Income from:</b>						
Donations and legacies	3	160,539	-	107,065	267,604	235,922
Charitable activities	4	55,054	5,332	-	60,386	32,240
<b>Total income</b>		<u>215,593</u>	<u>5,332</u>	<u>107,065</u>	<u>327,990</u>	<u>268,162</u>
<b>Expenditure on:</b>						
Charitable activities	5	200,076	22,861	127,965	350,902	257,003
<b>Net incoming/(outgoing) resources before transfers</b>		15,517	(17,529)	(20,900)	(22,912)	11,159
Gross transfers between funds		(16,000)	16,000	-	-	-
<b>Net (expenditure)/income for the year/ Net movement in funds</b>		<u>(483)</u>	<u>(1,529)</u>	<u>(20,900)</u>	<u>(22,912)</u>	<u>11,159</u>
Fund balances at 1 April 2022		21,451	76,734	42,072	140,257	129,098
<b>Fund balances at 31 March 2023</b>		<u><u>20,968</u></u>	<u><u>75,205</u></u>	<u><u>21,172</u></u>	<u><u>117,345</u></u>	<u><u>140,257</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

# INTOART PROJECTS

## STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

Prior financial year

		Unrestricted funds general 2022 £	Unrestricted funds designated 2022 £	Restricted funds 2022 £	Total 2022 £
	Notes				
<b>Income from:</b>					
Donations and legacies	3	146,592	-	89,330	235,922
Charitable activities	4	22,606	9,634	-	32,240
<b>Total income</b>		<b>169,198</b>	<b>9,634</b>	<b>89,330</b>	<b>268,162</b>
<b>Expenditure on:</b>					
Charitable activities	5	147,860	54,615	54,528	257,003
<b>Net incoming/(outgoing) resources before transfers</b>		<b>21,338</b>	<b>(44,981)</b>	<b>34,802</b>	<b>11,159</b>
Gross transfers between funds		(20,000)	20,000	-	-
<b>Net (expenditure)/income for the year/ Net movement in funds</b>		<b>1,338</b>	<b>(24,981)</b>	<b>34,802</b>	<b>11,159</b>
Fund balances at 1 April 2021		20,113	101,715	7,270	129,098
<b>Fund balances at 31 March 2022</b>		<b>21,451</b>	<b>76,734</b>	<b>42,072</b>	<b>140,257</b>

# INTOART PROJECTS

## BALANCE SHEET

AS AT 31 MARCH 2023

	Notes	2023 £	£	2022 £	£
<b>Fixed assets</b>					
Tangible assets	9		-		620
<b>Current assets</b>					
Stocks	10	5,871		5,975	
Debtors	11	21,485		18,553	
Cash at bank and in hand		116,047		140,884	
		<u>143,403</u>		<u>165,412</u>	
<b>Creditors: amounts falling due within one year</b>	12	<u>(26,058)</u>		<u>(25,775)</u>	
Net current assets			117,345		139,637
<b>Total assets less current liabilities</b>			<u>117,345</u>		<u>140,257</u>
<b>Income funds</b>					
Restricted funds	14		21,172		42,072
<u>Unrestricted funds</u>					
Designated funds	15	75,205		76,734	
General unrestricted funds		<u>20,968</u>		<u>21,451</u>	
			96,173		98,185
			<u>117,345</u>		<u>140,257</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2023.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on .....18/10/23



Nicola Dewar - Chair  
Trustee

Company registration number 05215861

# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2023

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#### 1 Accounting policies

##### Charity information

Intoart Projects is a private company limited by guarantee incorporated in England and Wales. The registered office is Studio 306 Peckham Levels, Peckham Town Centre Car Park, 95A Rye Lane, London, SE15 4ST.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

#### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

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### 1 Accounting policies

(Continued)

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts.

#### 1.5 Expenditure

A liability is recognised when either a legal or constructive obligation is identified. Irrecoverable VAT is classified in the same way as the transaction to which it relates.

#### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Plant and equipment	5 years straight line
---------------------	-----------------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

#### 1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### 1.8 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

#### 1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### 1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

---

### 1 Accounting policies

(Continued)

#### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

#### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

#### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### 1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### 1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

### 3 Donations and legacies

	Unrestricted funds general 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds general 2022 £	Restricted funds 2022 £	Total 2022 £
Donations and gifts	38,028	-	38,028	22,974	-	22,974
Grants receivable	122,511	107,065	229,576	123,618	89,330	212,948
	<u>160,539</u>	<u>107,065</u>	<u>267,604</u>	<u>146,592</u>	<u>89,330</u>	<u>235,922</u>

### 4 Charitable activities

	2023 £	2022 £
Activities for generating funds	35,694	14,080
Artwork and product sales	24,692	18,160
	<u>60,386</u>	<u>32,240</u>
Analysis by fund		
Unrestricted funds - general	55,054	22,606
Unrestricted funds - designated	5,332	9,634
	<u>60,386</u>	<u>32,240</u>

# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

### 5 Charitable activities

	2023 £	2022 £
Staff costs	150,416	112,352
Depreciation and impairment	620	619
Charitable expenditure	124,202	82,063
	<u>275,238</u>	<u>195,034</u>
Share of support costs (see note 6)	73,999	60,372
Share of governance costs (see note 6)	1,665	1,597
	<u>350,902</u>	<u>257,003</u>
<b>Analysis by fund</b>		
Unrestricted funds - general	200,076	147,860
Unrestricted funds - designated	22,861	54,615
Restricted funds	127,965	54,528
	<u>350,902</u>	<u>257,003</u>

### 6 Support costs

	Support costs £	Governance costs £	2023 £	Support costs £	Governance costs £	2022 £
Travel and subsistence	8,443	-	8,443	3,258	-	3,258
Premises costs	50,532	-	50,532	46,007	-	46,007
Administration costs	6,439	-	6,439	5,754	-	5,754
Website and IT costs	6,990	-	6,990	4,049	-	4,049
Training	1,595	-	1,595	1,304	-	1,304
Independent Examination and accounts preparation	-	1,360	1,360	-	1,260	1,260
Other governance costs	-	305	305	-	337	337
	<u>73,999</u>	<u>1,665</u>	<u>75,664</u>	<u>60,372</u>	<u>1,597</u>	<u>61,969</u>
Analysed between Charitable activities	<u>73,999</u>	<u>1,665</u>	<u>75,664</u>	<u>60,372</u>	<u>1,597</u>	<u>61,969</u>

Governance costs includes payments to the Independent Examiner of £1,360 (2022- £1,260) for audit fees.

# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2023

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#### 7 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

#### 8 Employees

The average monthly number of employees during the year was:

	2023 Number	2022 Number
Engaged in charitable activities	4	3
	<u>4</u>	<u>3</u>
<b>Employment costs</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Wages and salaries	137,699	103,262
Social security costs	9,418	6,560
Other pension costs	3,299	2,530
	<u>150,416</u>	<u>112,352</u>
	<u>150,416</u>	<u>112,352</u>

Key Management Personnel is defined as the Director role. Total remuneration to Key Management Personnel in the year was £52,395 (2022: £43,289). This is prior to allocation of the employer's National Insurance allowance.

There were no employees whose annual remuneration was more than £60,000.

#### 9 Tangible fixed assets

	Plant and equipment £
<b>Cost</b>	
At 1 April 2022	3,096
At 31 March 2023	<u>3,096</u>
<b>Depreciation and impairment</b>	
At 1 April 2022	2,476
Depreciation charged in the year	620
At 31 March 2023	<u>3,096</u>
<b>Carrying amount</b>	
At 31 March 2022	620
	<u>620</u>

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# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

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<b>10 Stocks</b>		<b>2023</b>	<b>2022</b>
		£	£
Finished goods and goods for resale		5,871	5,975
		<u>5,871</u>	<u>5,975</u>
<b>11 Debtors</b>		<b>2023</b>	<b>2022</b>
<b>Amounts falling due within one year:</b>		£	£
Trade debtors		14,589	11,234
Prepayments and accrued income		6,896	7,319
		<u>21,485</u>	<u>18,553</u>
<b>12 Creditors: amounts falling due within one year</b>		<b>2023</b>	<b>2022</b>
	<b>Notes</b>	£	£
Deferred income	13	5,044	20,000
Trade creditors		6,037	-
Other creditors		-	588
Accruals and deferred income		14,977	5,187
		<u>26,058</u>	<u>25,775</u>
<b>13 Deferred income</b>		<b>2023</b>	<b>2022</b>
		£	£
Other deferred income		5,044	20,000
		<u>5,044</u>	<u>20,000</u>
Deferred income is included in the financial statements as follows:			
		<b>2023</b>	<b>2022</b>
		£	£
Deferred income is included within:			
Current liabilities		5,044	20,000
		<u>5,044</u>	<u>20,000</u>
Movements in the year:			

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# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2023

#### 13 Deferred income (Continued)

Deferred income at 1 April 2022	20,000	-
Released from previous periods	(20,000)	-
Resources deferred in the year	5,044	20,000
	<u>5,044</u>	<u>20,000</u>
Deferred income at 31 March 2023	<u>5,044</u>	<u>20,000</u>

#### 14 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			
	Balance at 1 April 2022	Incoming resources	Resources expended	Balance at 31 March 2023
	£	£	£	£
Paul Hamlyn Foundation	38,025	-	(37,833)	192
City Bridge Trust	4,047	53,517	(50,238)	7,326
Lightbulb Trust	-	20,000	(15,862)	4,138
Southwark Stands Together	-	19,798	(13,247)	6,551
ACE Explorers 2	-	13,750	(10,785)	2,965
	<u>42,072</u>	<u>107,065</u>	<u>(127,965)</u>	<u>21,172</u>

Paul Hamlyn Foundation: funding for staffing development.

City Bridge Trust: funding for the Ambitious Bodies project costs with associated staffing and rent.

Lightbulb Trust: funding for Studio Plus+ project costs.

Southwark Stands Together: Southwark Council funding to tackle racial inequalities.

ACE Explorers 2: Arts Council England funding for the Explorers project, increasing the visibility and representation of neurodivergent artists.

## INTOART PROJECTS

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

#### FOR THE YEAR ENDED 31 MARCH 2023

#### 15 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2021 £	Movement in funds			Balance at 1 April 2022 £	Transfers £	Movement in funds			Balance at 31 March 2023 £
		Incoming resources £	Resources expended £	Transfers £			Incoming resources £	Resources expended £	Transfers £	
Collect Art Fair	9,000	-	(9,000)	-	-	-	-	-	-	-
Arts Council Collection	1,050	-	-	1,050	-	-	(1,050)	-	-	-
Print press	1,239	-	(619)	620	-	-	(620)	-	-	-
Emergency reserves	33,000	-	-	44,000	11,000	-	-	16,000	60,000	-
Artist project funds	8,886	3,334	(3,163)	9,057	-	5,332	(3,859)	-	10,530	-
Design project funds	28,500	6,300	(28,107)	6,693	-	-	(2,018)	-	4,675	-
Archive	-	-	-	4,000	4,000	-	(4,000)	-	-	-
Studio equipment	2,000	-	(313)	1,687	-	-	(1,687)	-	-	-
Covid contingency	13,040	-	(10,663)	2,377	-	-	(2,377)	-	-	-
Book Publishing	5,000	-	(2,750)	7,250	5,000	-	(7,250)	-	-	-
	<u>101,715</u>	<u>9,634</u>	<u>(54,615)</u>	<u>76,734</u>	<u>20,000</u>	<u>5,332</u>	<u>(22,861)</u>	<u>16,000</u>	<u>75,205</u>	

# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2023

#### 16 Analysis of net assets between funds

Fund balances at 31 March 2023 are represented

by:

Tangible assets

Current assets/(liabilities)

	General funds 2023	Designated funds 2023	Restricted funds 2023	Total 2023	General funds 2022	Designated funds 2022	Restricted funds 2022	Total 2022
	£	£	£	£	£	£	£	£
	-	-	-	-	-	620	-	620
	20,968	75,205	21,172	117,345	21,451	76,114	42,072	139,637
	<u>20,968</u>	<u>75,205</u>	<u>21,172</u>	<u>117,345</u>	<u>21,451</u>	<u>76,734</u>	<u>42,072</u>	<u>140,257</u>

# **INTOART PROJECTS**

## **NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)** ***FOR THE YEAR ENDED 31 MARCH 2023***

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### **17 Related party transactions**

There were no disclosable related party transactions during the year (2022 - none).

**INTOART PROJECTS**

England & Wales - Charity number 1106084

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# Accounts

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**Charity registration number 1106084**

**Company registration number 05215861 (England and Wales)**

**INTOART PROJECTS**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

# INTOART PROJECTS

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	Lindy Shufflebotham Catherine Winn Rosie Cooper Nicola Dewar - Chair from 16 June 2021 Laura Smith Victoria Farrow (Appointed 21 July 2021) James Hood (Appointed 21 July 2021) Felicity Sutherland (Appointed 21 July 2021) Ella Roeg (Appointed 21 July 2021) Jennifer Orgill (Appointed 21 July 2021)
<b>Secretary</b>	Laura Smith
<b>Charity number</b>	1106084
<b>Company number</b>	05215861
<b>Principal address</b>	Studio 306 Peckham Levels Peckham Town Centre Car Park 95A Rye Lane London SE15 4ST
<b>Registered office</b>	Studio 306 Peckham Levels Peckham Town Centre Car Park 95A Rye Lane London SE15 4ST
<b>Independent examiner</b>	F J Wilde FCCA MBA DChA Warner Wilde 4 Marigold Drive Bisley Surrey GU24 9SF

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# INTOART PROJECTS

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# INTOART PROJECTS

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

*FOR THE YEAR ENDED 31 MARCH 2022*

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### **Introduction**

The trustees present their annual report and accounts for the year ended 31st March 2022. The board of trustees are satisfied with the performance of the charity during the year and the position at 31st March 2022 and consider that the charity is in a strong position to continue its activities during the coming year, and that the charity's assets are adequate to fulfill its obligations.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

### **Objectives and Activities of the Charity**

Intoart Projects aims to develop new partnerships between artists, community groups and galleries working with people with learning disabilities to access the visual arts through opportunities to make art and share it with audiences through exhibitions, events and books.

### **Public benefit that is provided by the charity**

Intoart creates opportunities for people with learning disabilities to develop their own visual art practice and increase the visibility and profile of their artwork within contemporary culture. We aim to reach people with learning disabilities that face barriers to inclusion in the arts through social, economic and health factors, and with little or no access to art education by providing an environment in which the highest level of ambition is nurtured through learning and artistic development.

The trustees have paid due regard to the guidance issued by the Charity Commission regarding public benefit.

### **To achieve our mission, we set five strategic objectives for 2021/22.**

#### **Strategic Objective 1: Studio Programming**

To provide a resourced artist studio for people with learning disabilities to develop their individual art practice within a programme that nurtures experimentation, progression and innovation.

#### **Strategic Objective 2: Public Programming**

To develop an ambitious public programme to realise new projects, exhibitions, events and publishing, by initiating and responding to invitations working with external collaborators.

#### **Strategic Objective 3: Education and Engagement**

To develop opportunities to increase participation and engagement through education projects and public events working inclusively with people with learning disabilities and the wider community.

#### **Strategic Objective 4: Audiences, Marketing and Communications**

To promote Intoart and individual artists to local, national and international audiences and their visibility within the public domain and contemporary culture.

#### **Strategic Objective 5: Finance**

To diversify sources of income and increase staffing capacity.

### **Achievements and Performance of the Charity**

We adapted our programme activity for the year in response to the limitations and challenges posed by the Covid-19 pandemic, all adjustments were made with a commitment to achieve the above five strategic objectives.

# INTOART PROJECTS

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2022

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In April 2021, we began our return to our full-time 'in person' studio programme which shifted from our remote and hybrid working during the lockdown restrictions of 2020 and early 2021. We worked under ongoing risk assessment and social distancing restrictions to support the wellbeing of the staff team and artists working in the studio. Through the delivery of our art, design and craft studio programme we continued to be consistent, proactive, responsive, and a key role in the lives of people with learning disabilities we work with, as artist practitioners and beyond. As the restrictions were lifted, we embarked on re-engaging our 'in person' public programme with new rescheduled dates to realise the planned exhibitions and events from 2020 as well as responding to newly emerging partnerships and programming opportunities throughout the year.

### Summary of the main achievements of the charity during the year

Intoart's vision is for people with learning disabilities to be visible, equal and established artists, makers and designers.

Intoart's programme seeks to address inequalities of access to and participation in the visual arts, education and culture for and by people with learning, sensory, physical disabilities and autism. Through visibility, leadership and excellence of Intoart's practice we aim to challenge the deficit model of disability that still persists in society and the media. Our approach is to invest in accessible and responsive methodology to support progression through the six stages of isolation; low expectation; access; participation; progression; and leadership.

We are proud to have delivered new areas of Studio Programme activity during 2021/22 to include:

- **Investment in the core Art Studio programme expansion**  
The depth and volume of our studio programme increased, including 6 new members joining in September 2021. We are now working with a core number of 24 artist beneficiaries with learning disabilities as part of our weekly studio programme offering between 1 - 3 days in the studio per week spanning art, design and craft.
- **Launch of the Ambitious Bodies Young people's programme**  
This is a new positive platform to explore representation and identity of people with learning disabilities led through creativity, promoting wellness and addressing inclusivity through skilled workshops and public programming. 'Ambitious Bodies' prioritises new transition work by Intoart working with young adults with learning disabilities aged 20-25yrs responding to the demand from our waiting list and need for this group of beneficiaries for this new strand of work.
- **Launch of Trifle Design Studio**  
In March 2022, we launched Trifle Studio, the first multidisciplinary design studio in the UK whose work is created by artists and designers with learning disabilities. Trifle Studio can be found at a newly built website [triflestudio.com](http://triflestudio.com) The design studio builds on our existing design practice and elevates the work of an incredible team of designers that specialise in creating artwork for brands and clients of all scales across product design, illustration, fashion, interiors, textiles, homeware, editorial and advertising.
- **Peckham Festival - Exhibition and pop-up shop**  
We made our debut appearance at our local Peckham Festival, exhibiting in Copeland Gallery with works selected from our archive and pop-up shop of our latest 'A Tokyo Ryokou' product collection. Fantastic local audience, further raising the organisation's profile within the community and income generation from our product collection sales. Looking forward to returning in future years and building on this local community network building.

# INTOART PROJECTS

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2022

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Our major Public Programme highlights and achievements during 2021/22 include:

- Collect 2022 International Fair for Craft and Design

We returned to Somerset House for Collect, the leading international fair for contemporary design and craft with a bold presentation of new work by Clifton Wright and Christian Ovonlen. Both artists had significant artworks acquired by the V&A Museum for their collection, and the audience response was again extremely positive and has made a significant impact on our profile and deep personal and professional impact for the artists. We plan to return to Collect in 2024, every other year in order to build the bodies of work and capacity.

- Christian Ovonlen winner of the Brookfield Properties Craft Award at Collect 2022

Christian Ovonlen won the Brookfield Properties Craft Award, in partnership with the Crafts Council 2022. He went on to have his debut solo exhibition at two Brookfield Properties spaces in June - Sept 2022.

- Ntiense Eno-Amooquaye - Solo exhibition at Flat Time House, October 2021

Ntiense Eno-Amooquaye's solo exhibition went ahead with adjustments to audience engagement to her live performance and no opening event due to Covid-19 restrictions. She produced a film of her performance which was installed onsite as part of the show. The show ran during Frieze Art Fair week, drawing the attention of some international curators. Matthew Higgs, Director/Curator White Columns, New York posted on Instagram during Frieze quoting her show as "*the best show in London by far during his first trip to the UK in 2 years*".

- Mawuena Kattah at British Ceramics Biennial AWARD exhibition 2021

This is a significant achievement by Mawuena Kattah to be selected alongside 10 other artists for the headline exhibition of British Ceramics Biennial 2021. The exhibition had a change of venue, which meant she was unable to show the work in full and be documented, and will show in full including the event of the meal and filming in London in 2022.

### Summary of the Programme delivery of the charity during the year

In 2021/22 we adapted the delivery of Intoart's artistic programme across all areas of our core activity:

1. Art Studio
2. Trifle Design Studio
3. Artists Direct Change
4. Archive
5. Young People and Mentoring (Ambitious Bodies)
6. Public Programme

#### 1. Art Studio programme

Intoart's studio programme supports young people and adults with learning disabilities to learn new art, design and craft skills and make artwork over a core weekly programme ranging from our entry level Foundation programme for those new to the studio through to our commitment to supporting individual progression routes, core skills, new mediums and those developing work towards exhibitions, collaborations, commissions and projects. We worked with our core team of studio staff and welcomed back our visiting freelance facilitators as artists, designer and makers within the year to diversify the practice and creative offer as Covid risk assessments adjusted.

We continued to reflect on the impact of the studio, the voice and experiences of the artists to inform our studio programme:

*"Being an artist means moving forward & not being invisible with our disability. I want people to know that people with a disability can be artists. Not an outsider. Being an independent artist means getting work out there, to show that there are artists with a disability". Intoart artist*

*"The Intoart Studio is where I expand my skill set and methods. After 17 years I still come to the studio to get better at drawing, to get better at where to fit things on the paper, to evolve new ideas and themes". Intoart artist*

# INTOART PROJECTS

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2022

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### Studio figures

- We ran our studio programme across five days of the week
- 11 – 4pm each day (shortened day due to Covid risk assessment for quieter travel times)
- Target (participants x sessions) = 1890
- Actual delivery (participants x sessions) = 2234

(Note: 1 day of delivery of 5 hours = 2 sessions / 1 in morning and 1 in afternoon)

We are proud to have been able to offer an 18% increase in studio activity delivery above the target over the year.

### Working across LB of Lambeth, Southwark, Lewisham

- Our studio in our studio at Peckham Levels in Peckham Southwark, a London Borough notable for its ethnic diversity and position on the deprivation index in England, whilst further working with our membership of participants and artists from neighbouring boroughs of Lambeth and Lewisham.
- Our partnership work is core to our reach to beneficiaries, working with voluntary sector organisations, FE Colleges & social services to reach people to increase opportunities for engagement across three South London boroughs with strong local community impact & programme of National & International significance.

## 2. Design Studio

### 'A Tokyo Ryokou' Product Collection Launch

We launched our first 'in house' product collection since 2019 which was based on our trip to Tokyo with the design studio members. 'A Tokyo Ryokou' Product Collection went on sale in the summer and took us through to the winter season fairs with a great uptake.

Highlighted external design partner collaborations included:

- **Lisa Trim x LUSH** A patchwork of foraged food and wild woodland creatures brings together playful paintings of the natural world. This Knot Wrap was designed by Lisa Trim in Lush shops worldwide and online
- **Mawuena Kattah x SHELTER** T Shirt design for Shelter housing campaign

### Trifle Studio

Towards the end of the financial year (March 2022) we launched Trifle Studio as highlighted earlier in the report. Having developed our extensive experience over the years, we decided it was time to carve out space for a new design studio operating under its own identity - **Trifle Studio**. A brand new website has been built that showcases the strength of our previous projects as well as giving valuable insight to potential clients on how they can work with us to make remarkable work which at the same time will have a significant impact on challenging the underrepresentation of people with learning disabilities in the creative industries. We look forward to seeing Trifle develop over the coming years as we build a new client base and investment in designers practice in the public realm.

## 3. Artists Direct Change

Entering its fourth year, the Artists Direct Change (ADC) programme is Intoart's first ever professional development programme with the aim of addressing the underrepresentation, lack of resources and opportunities for people with learning disabilities practising as artists in the visual arts sector. The ADC Steering Group, comprised of leading professionals in the field of contemporary art, has a key advisory and advocacy role to action how the ADC programme will impact on the visual arts sector / contemporary culture/ audiences / artists / Intoart. ADC Activity includes ADC Open Network / Studio Visits / Writing commissions / Curatorial Projects / Ambitious Production.

In the fourth year we delivered on the major artist commissions that took the public profile and professional practice of the artists to the next level:

- Ntiense Eno- Amooquaye - Performance at Flat Time House
- Mawuena Kattah - Exhibit of 'The Meal' - AWARD at British Ceramics Biennial 2021, Stoke
- Andre Williams Room for Doubt - Retaliation of installation and online exhibition
- Clifton Wright - Solo exhibition at Block336 - confirmed for April 2021

# INTOART PROJECTS

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2022

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Key partners associated with the ADC programme 2021/22:

Flat Time House/ Block 336/ Kiln Rooms/ British Ceramics Biennial/ V&A East/ Arts Council Collection/ New Contemporaries/ Drawing Room/Crafts Council.

### 4. Archive

Our Archive (soon to be known as the Intoart Collection in 2022) of original artworks is home to over 3000 artworks made in the Intoart studio. We added an impressive 333 archived works to our online platform in 2021/22- which although 16% decrease on the 386 archived works in 2020/21 reflects a significant delivery of practice by artists working remotely and from home during the period that was being archived (largely from previous year). We are proud of this impressive level of productivity to have supported during challenging times.

We utilised the archive and our proactive approach to digitising artworks through to hosting 3 online exhibitions within the year on our dedicated exhibition website.

Our archive activity within the year included:

- Digitising artworks
- Sharing with audiences through studio visits
- Online archive exhibitions
- Build new archiving space and store works
- Increase opportunities for curators/visitors/artists to find out about & experience our work first-hand
- Working towards a plan to employ specialists to support future archiving

### 5. Young People (Ambitious Bodies programme)

Intoart's aim for its work with young people is 'An equal platform for young people with learning disabilities to become artists of the future'. With our three-year project funding secured from City Bridge Trust we launched the Ambitious Bodies programme in 2021 aimed across our young people and core studio programme.

Our activity within the year included:

- Six new young adults post 18 years joined us in September 2021 after a comprehensive recruitment and taster session process reaching out to young people with learning disabilities from Southwark, Lambeth and Lewisham during June - August. We commence with our Art Foundation course framework over the first year as an introduction to studio practice.
- In July we kicked off our new monthly food collaboration with LevelSix cafe offering vegetarian lunches to the artists, now up and running across all studio groups during the first week of each month.
- We launched INTOART Forum with Artists, Parents and Caregivers with the first meeting on zoom and a new quarterly studio members newsletter.
- Commenced collaborations with Peckham Levels partners 3rd Rail - Textiles (Sept - Dec) Kiln Rooms - Ceramics (Jan - March 2022) delivering 12 week projects annually for 3 years.
- Life drawing also began in Jan 2022 with a rotation of models and visiting tutors.
- Investment in increased staffing capacity Project Co-ordinator role /Public Programme Manager

### Number of sessions delivered with young people with learning disabilities 19 - 25 yrs

Six new young adults joined our Foundation Studio and Ambitious Bodies Programme in September 2021 on a weekly basis for 24 days (48 sessions) up to the end of the financial year.

Five artist beneficiaries aged 19 -25yrs with learning disabilities worked within the main art studio programme undertaking 74 sessions (37 days) of art studio sessions.

Progress on our offer for young adults increased two-fold, 100% increase on the previous year as we moved from 230 sessions to 460 sessions.

We have ongoing relationships with local schools, social services transition teams, further education & voluntary sector organisations, proving successful in increasing referrals for young people 18-25yrs to the studio programme and successful in reaching targeted groups.

Intoart is an Arts Award supporter. With Covid Restrictions and school closures we have not worked with schools within the year and look to develop new ways to work with school partners in 2022/23.

# INTOART PROJECTS

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2022

### 6. Public Programme of exhibitions and events

We returned to the delivery of in person exhibitions and events as the year progressed working under limitations. Some programming was still restricted in audience engagement but there was resilience and progress to supporting a public platform when and where safe to do so.

#### SMART target summary

- Online exhibitions profiling new work and works from the archive Target 3 / Actual 3 (Spring / A Room For Doubt / Distance Learning)
- Performance (Live or recorded) of new work Target 1 / Actual 1 (Ntiense Eno -Amooquaye)
- Films produced - Target 1 / Actual 3 films (Tokyo/ Andre Williams /Ntiense Eno-Amooquaye)
- Publication/Book - Target 1 /Actual - in progress to be published/launched in June 2022
- Partner exhibitions - Target Minimum 2 / Actual 6

Exhibitions and Events over the year:

September 2021	AWARD - Ceramics Biennial Stoke on Trent Mawuena Kattah
September	Peckham Festival - Exhibition and Pop-Up Copeland Gallery
September - Jan	Royal Academy - Group display of prints and Mawuena Kattah ceramics
February 2022	Collect 2022 Somerset House - Clifton Wright and Christian Ovonlen
March	Football Art Prize - Touchstones, Rochdale - Uduehi Imienwanrin

#### Reach to audiences

Audience figures are back achieving in excess of our target figures.

Audience Target 11,322 / Actual 44,443 which is a 300% increase on the target achieved through actively supporting exhibition opportunities and partnership audience development.

#### Intoart Website

2021/2022 figures for our main Intoart website and our Exhibitions website over the year

Main Intoart website figures:

Unique Browsers: 42228

Page Impressions: 1304247

Note: Unique browsers are half from previous year 20/21 (during Covid) due to increased online activity but page impressions are up nearly 50%. More page impressions means the website is being used more by those visiting. Also we are still up compared to pre-covid audience. Films added to the website = 3

Intoart Exhibitions website figures:

Unique Browsers: 3908

Page Impressions: 80690

Note: We realised three online exhibitions within the year on our Exhibitions website: Spring / A Room For Doubt / Distance Learning. This is our first full year of the Exhibitions website, these figures indicate that we are keeping a steady amount, previous figures were for 4 months only.

#### Funders

We orientated ourselves to a strong position to address the financial, operation, health and human resources needs and ever-changing conditions we were now living and working in. We were able to raise greater awareness of the organisation, earned income and support by partnering with some new funders within the year including Lightbulb Trust and Grocers Hall. We are proud that our income generation was resilient (over target) during a pandemic as we put into action our diverse income model of public and private income and saw great support from our funding partners, networks, community and audience supporters for our work.

# INTOART PROJECTS

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2022

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The Arts Council England (ACE) National Portfolio Organisation funding agreement for 2018-22 supports core funding for the organisation during 2021/22. 2021/22 is Year 4 of a 4-year funding agreement with ACE, which has been positive for the organisation to deliver its Business Plan, accounting for, on average, around 50% of its income. ACE NPO funding was awarded for an extension for year 22/23 for ACE NPO funding on a standstill amount taking us into the next financial year.

### **Intoart - Looking to the future**

Alison Love stepped down as Chair in June after a longstanding tenure and Nicky Dewar moved from a Trustee role to Chair of the Board. We thanked Alison for her invaluable contribution to the organisation and very much welcomed Nicky into the role bringing a wealth of skills, knowledge and strategic direction experience to the Chair position. As we look to 2022/23, we are positive about the future and our vision for positive change and growth. We have navigated a challenging time over the past two years through the commitment of a small team, artists, stakeholders, partners, funder, support networks and community of parents and caregivers with whom we very much look forward to creating future opportunities working with people with learning disabilities to be visible, equal and established artists and designers.

### **Chair's report**

The pandemic continued to present challenges to navigate across the year. The Intoart team have shown huge resilience, dedication and professionalism in continuing to deliver such high quality activity - meeting each individual artists' needs, often going above and beyond to ensure that the artists are supported - whilst continuing to strive to do more.

The highlights we can celebrate are testimony to this:

- New artists recruited and inducted to the collective
- Launch of the Ambitious Bodies Programme
- Stunning exhibitions: Andre William's 'A Room for Doubt', Ntiense Eno-Amooquaye at Flat Time House, Collect presentation of Christian Ovonlen and Clifton Wright at Somerset House have reached new audiences and gained the attention of international curators, with exciting prospects in the planning.
- Christian Ovonlen winning Brookfield Properties Craft Award at Collect 2022
- Launch of Trifle Studio producing commercial design work for range of brands and clients
- And the new Forum provides an invaluable safe space for conversation and sharing.

Critically it has been the behind the scenes work that has also seen significant progress: the archiving, website refresh, growth in product sales, the partnership development and the fundraising. Securing funds to deliver our strategic ambitions in this current climate was not easy and took considerable time and effort. The new funding that has been secured provides a solid foundation to expand staff capacity.

Five new members joined the board bringing a wealth of experience and knowledge that will be fundamental to support the delivery of our strategic vision. All trustees have demonstrated real commitment to Intoart, inputting into such a range of activities and being there for the staff when called upon.

### **Nicky Dewar, Chair of the Board of Trustees**

#### **Structure, governance and management**

Intoart Projects is governed by its Memorandum and Articles of Association and managed by a Board of Trustees. Strategic direction and delivery is managed by the Director and Intoart's programme is developed and implemented by a team of specialist staff and artists.

#### **The methods adopted for the recruitment and appointment of new trustees**

Intoart works in the fields of art, education and learning disability. Therefore, it strives to adopt a Board of Trustees that can support the charitable aims of the organisation working across these fields. The minimum number of trustees for the operation of the board is three, there is no set maximum number. The board identifies the following areas, although not exclusive, to be of importance in the skill base of the board; fundraising, policy development, safeguarding adults and young people, education and inclusion, communications and marketing, adult learning disability service provision, finance and accounting, project management, contemporary art.

# INTOART PROJECTS

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2022

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### **The procedure for recruitment of trustees**

- Identified at quarterly board meeting skills gap in the board
- Agree action to the recruitment of potential trustee to include networks in the field, personal recommendation, open call out through advertising.
- Demonstrates interest in the charitable aims of the organisation
- Submit CV, assess experience and skills against skills gap and needs of the board to support the charitable aims of the organisation.
- Meeting with Director and Chair of the board
- Offer of meeting with another trustee
  - Interview and decision to the suitability of the potential trustee to the role
  - Potential trustee to attend a board meeting as observer
  - Meet with chair to follow up
  - Offer to join the board by Chair and Director
  - Reference request and DBS disclosure
  - Attend board meeting – nomination and seconded by two members of the board

### **Risk management**

#### **The major risks to which the charity is exposed and reviews and systems to mitigate risks:**

Intoart Projects is governed by a board of trustees meeting a minimum of four times per year to mitigate risks relating to the operational running of the organisation through the development of policies which are reviewed and assessed annually. Financial systems are in place through Money Laundering Policy and the presentation of budgets and quarterly financial reports to the board of trustees. Budget forecasts support the forward financial planning of the organisation to mitigate risks of lack of funds for the forthcoming charitable activity of the organisation.

### **Financial Review**

#### **Policies on reserves**

Intoart, to date, has undertaken its charitable activities on a project delivery basis, with the expenditure of associated overheads and staffing allocated to such time-bound projects. This is reflected in the incoming restricted funds (charitable grants) and the associated project expenditure figures on the balance sheet.

It is important to note that the levels of Intoart's unrestricted funds allocated to the reserves have reflected the project-based nature of Intoart's charitable activity. The limited liabilities incurred, to date, for each coming year which are met by overhead budgets proportioned in project grants.

The trustees reviewed the policy on reserves and sought to build the levels of reserves for core operating costs, to reflect our long-term programming, charitable activity and core operating costs. Intoart aims to build up an Operational Reserve of three months' running costs, to include studio rent and staffing. This money will be used if the need arises to wind up the company and may not be spent for any other purpose without the prior agreement of the trustees. The trustees sought to increase the reserves to the sum of £44,000 in 2021/22. This is a significant 33% increase from £33,000 in previous year and demonstrates a commitment to risk management.

The levels of reserves will be reviewed by the Trustees on an annual basis. In order to build up the reserves, and to secure additional unrestricted funds for development, Intoart will seek to diversify its income streams to include the Benefactors scheme, Corporate and private income generation alongside grants through trusts and foundations.

Once the Operational Reserve target for each year has been met, Intoart will build an Artistic Reserve generated through the Benefactors' Scheme which will be drawn down on an annual basis and dedicated to artistic projects that fulfill the mission and aims of the charity.

#### **Funds in deficit**

There are no funds in deficit at 31 March 2022.

The board of trustees is satisfied that the charity's assets in each fund are available and adequate to fulfill its obligations in respect of each fund.

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# INTOART PROJECTS

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2022

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### Transactions and financial position

The Statement of Financial Activities shows net incoming resources for the year of a revenue nature of £11,159 (prior year £84,011).

The total charity funds stand at £140,257, (prior year £129,098).

### Share Capital

The company is limited by guarantee and therefore has no share capital.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Alison Love - Chair to 16 June 2021	(Resigned 16 June 2021)
Betty Jackson CBE	(Resigned 16 June 2021)
Lindy Shufflebotham	
Catherine Winn	
Giorgina Djanogly	(Resigned 16 June 2021)
Rosie Cooper	
Nicola Dewar - Chair from 16 June 2021	
Laura Smith	
Victoria Farrow	(Appointed 21 July 2021)
James Hood	(Appointed 21 July 2021)
Felicity Sutherland	(Appointed 21 July 2021)
Ella Roeg	(Appointed 21 July 2021)
Jennifer Orgill	(Appointed 21 July 2021)

All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

### Statement of Directors' and Trustees' Responsibilities

The Charities Acts and the Companies Acts require the Board of Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to:

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements.

The Trustees are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006 and comply with regulations made under the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are also responsible for the contents of the trustees' report, and the responsibility of the independent examiner in relation to the trustees' report is limited to examining the report and ensuring that, on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

### Method of preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

# INTOART PROJECTS

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2022

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The trustees' report was approved by the Board of Trustees.



**Nicola Dewar - Chair from 16 June 2021**

Trustee

Dated: 3 November 2022

# INTOART PROJECTS

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF INTOART PROJECTS

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I report to the trustees on my examination of the financial statements of Intoart Projects (the charity) for the year ended 31 March 2022.

### Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

### Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



**F J Wilde FCCA MBA DChA**

Warner Wilde  
4 Marigold Drive  
Bisley  
Surrey  
GU24 9SF

Dated: ..... 14 November 2022

# INTOART PROJECTS

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

### Current financial year

	Notes	Unrestricted funds general 2022 £	Unrestricted funds designated 2022 £	Restricted funds 2022 £	Total 2022 £	Total 2021 £
<b>Income from:</b>						
Donations and legacies	3	146,592	-	89,330	235,922	220,556
Charitable activities	4	22,606	9,634	-	32,240	23,087
<b>Total income</b>		<b>169,198</b>	<b>9,634</b>	<b>89,330</b>	<b>268,162</b>	<b>243,643</b>
<b>Expenditure on:</b>						
Charitable activities	5	147,860	54,615	54,528	257,003	159,632
<b>Net incoming resources before transfers</b>		<b>21,338</b>	<b>(44,981)</b>	<b>34,802</b>	<b>11,159</b>	<b>84,011</b>
Gross transfers between funds		(20,000)	20,000	-	-	-
<b>Net income for the year/ Net movement in funds</b>		<b>1,338</b>	<b>(24,981)</b>	<b>34,802</b>	<b>11,159</b>	<b>84,011</b>
Fund balances at 1 April 2021		20,113	101,715	7,270	129,098	45,087
<b>Fund balances at 31 March 2022</b>		<b>21,451</b>	<b>76,734</b>	<b>42,072</b>	<b>140,257</b>	<b>129,098</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

# INTOART PROJECTS

## STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2022

### Prior financial year

	Notes	Unrestricted funds general 2021 £	Unrestricted funds designated 2021 £	Restricted funds 2021 £	Total 2021 £
<b>Income from:</b>					
Donations and legacies	3	162,206	42,000	16,350	220,556
Charitable activities	4	8,692	14,395	-	23,087
<b>Total income</b>		<b>170,898</b>	<b>56,395</b>	<b>16,350</b>	<b>243,643</b>
<b>Expenditure on:</b>					
Charitable activities	5	97,079	53,473	9,080	159,632
<b>Net incoming resources before transfers</b>		<b>73,819</b>	<b>2,922</b>	<b>7,270</b>	<b>84,011</b>
Gross transfers between funds		(61,861)	61,861	-	-
<b>Net income for the year/ Net movement in funds</b>		<b>11,958</b>	<b>64,783</b>	<b>7,270</b>	<b>84,011</b>
Fund balances at 1 April 2020		8,155	36,932	-	45,087
<b>Fund balances at 31 March 2021</b>		<b>20,113</b>	<b>101,715</b>	<b>7,270</b>	<b>129,098</b>

# INTOART PROJECTS

## BALANCE SHEET

AS AT 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
<b>Fixed assets</b>					
Tangible assets	9		620		1,239
<b>Current assets</b>					
Stocks	10	5,975		5,335	
Debtors	11	18,553		11,304	
Cash at bank and in hand		140,884		113,588	
		<u>165,412</u>		<u>130,227</u>	
<b>Creditors: amounts falling due within one year</b>	12	<u>(25,775)</u>		<u>(2,368)</u>	
Net current assets			139,637		127,859
<b>Total assets less current liabilities</b>			<u>140,257</u>		<u>129,098</u>
<b>Income funds</b>					
Restricted funds	14		42,072		7,270
<u>Unrestricted funds</u>					
Designated funds	15	76,734		101,715	
General unrestricted funds		<u>21,451</u>		<u>20,113</u>	
			98,185		121,828
			<u>140,257</u>		<u>129,098</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2022.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 3 November 2022



Nicola Dewar - Chair from 16 June 2021

Trustee

Company Registration No. 05215861

# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

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### 1 Accounting policies

#### Charity information

Intoart Projects is a private company limited by guarantee incorporated in England and Wales. The registered office is Studio 306 Peckham Levels, Peckham Town Centre Car Park, 95A Rye Lane, London, SE15 4ST.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

#### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2022

---

#### 1 Accounting policies

(Continued)

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts.

#### 1.5 Expenditure

A liability is recognised when either a legal or constructive obligation is identified. Irrecoverable VAT is classified in the same way as the transaction to which it relates.

#### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Plant and equipment	5 years straight line
---------------------	-----------------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

#### 1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### 1.8 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

#### 1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### 1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

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### 1 Accounting policies

(Continued)

#### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

#### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

#### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### **1.11 Employee benefits**

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### **1.12 Retirement benefits**

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

3 Donations and legacies	Unrestricted funds general		Restricted funds		Total		Unrestricted funds general		Unrestricted funds designated		Restricted funds		Total	
	2022	£	2022	£	2022	£	2021	£	2021	£	2021	£	2021	£
Donations and gifts	22,974		-		22,974		2,847		-		-		2,847	
Grants receivable	123,618		89,330		212,948		159,359		42,000		16,350		217,709	
	<u>146,592</u>		<u>89,330</u>		<u>235,922</u>		<u>162,206</u>		<u>42,000</u>		<u>16,350</u>		<u>220,556</u>	

# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

### 4 Charitable activities

	2022 £	2021 £
Activities for generating funds	14,080	4,910
Artwork and product sales	18,160	18,177
	<u>32,240</u>	<u>23,087</u>
<b>Analysis by fund</b>		
Unrestricted funds - general	22,606	8,692
Unrestricted funds - designated	9,634	14,395
	<u>32,240</u>	<u>23,087</u>

### 5 Charitable activities

	2022 £	2021 £
Staff costs	112,352	93,125
Depreciation and impairment	619	619
Charitable expenditure	82,063	31,214
	<u>195,034</u>	<u>124,958</u>
Share of support costs (see note 6)	60,372	31,229
Share of governance costs (see note 6)	1,597	3,445
	<u>257,003</u>	<u>159,632</u>
<b>Analysis by fund</b>		
Unrestricted funds - general	147,860	97,079
Unrestricted funds - designated	54,615	53,473
Restricted funds	54,528	9,080
	<u>257,003</u>	<u>159,632</u>

# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

### 6 Support costs

	Support costs	Governance costs	2022	2021	Basis of allocation
	£	£	£	£	
Travel and subsistence	3,258	-	3,258	986	
Premises costs	46,007	-	46,007	21,010	
Administration costs	5,754	-	5,754	6,988	
Website and IT costs	4,049	-	4,049	2,245	
Training	1,304	-	1,304	-	
Independent Examination and accounts preparation	-	1,260	1,260	1,200	Governance
Other governance costs	-	337	337	2,245	Governance
	<u>60,372</u>	<u>1,597</u>	<u>61,969</u>	<u>34,674</u>	
Analysed between Charitable activities	<u>60,372</u>	<u>1,597</u>	<u>61,969</u>	<u>34,674</u>	

### 7 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

### 8 Employees

The average monthly number of employees during the year was:

	2022	2021
	Number	Number
Engaged in charitable activities	<u>3</u>	<u>3</u>
<b>Employment costs</b>	<b>2022</b>	<b>2021</b>
	£	£
Wages and salaries	103,262	85,675
Social security costs	6,560	5,171
Other pension costs	2,530	2,279
	<u>112,352</u>	<u>93,125</u>

Key Management Personnel is defined as the Director role. Total remuneration to Key Management Personnel in the year was £43,289. This is prior to allocation of the employer's National Insurance allowance.

# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

### 8 Employees (Continued)

There were no employees whose annual remuneration was more than £60,000.

### 9 Tangible fixed assets

	Plant and equipment £
<b>Cost</b>	
At 1 April 2021	3,096
At 31 March 2022	<u>3,096</u>
<b>Depreciation and impairment</b>	
At 1 April 2021	1,857
Depreciation charged in the year	619
At 31 March 2022	<u>2,476</u>
<b>Carrying amount</b>	
At 31 March 2022	620
At 31 March 2021	<u><u>1,239</u></u>

### 10 Stocks

	2022 £	2021 £
Finished goods and goods for resale	<u>5,975</u>	<u>5,335</u>

### 11 Debtors

	2022 £	2021 £
<b>Amounts falling due within one year:</b>		
Trade debtors	11,234	2,208
Prepayments and accrued income	7,319	9,096
	<u>18,553</u>	<u>11,304</u>

# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

### 12 Creditors: amounts falling due within one year

	Notes	2022 £	2021 £
Deferred income	13	20,000	-
Trade creditors		-	275
Other creditors		588	120
Accruals and deferred income		5,187	1,973
		<u>25,775</u>	<u>2,368</u>

### 13 Deferred income

	2022 £	2021 £
Other deferred income	<u>20,000</u>	<u>-</u>

Deferred income is included in the financial statements as follows:

	2022 £	2021 £
Deferred income is included within:		
Current liabilities	<u>20,000</u>	<u>-</u>
Movements in the year:		
Deferred income at 1 April 2021	-	-
Resources deferred in the year	<u>20,000</u>	<u>-</u>
Deferred income at 31 March 2022	<u>20,000</u>	<u>-</u>

# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2022

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#### 14 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 April 2021	Movement in funds		Balance at 31 March 2022
	£	Incoming resources £	Resources expended £	£
Paul Hamlyn Foundation	-	40,000	(1,975)	38,025
City Bridge Trust	2,270	49,330	(47,553)	4,047
Grocers Hall	5,000	-	(5,000)	-
	<u>7,270</u>	<u>89,330</u>	<u>(54,528)</u>	<u>42,072</u>

Paul Hamlyn Foundation: funding for staffing development.

Grocers Hall: funding for Studio project costs and rent.

City Bridge Trust: funding for the Ambitious Bodies project costs with associated staffing and rent.

# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2022

#### 15 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2020	Movement in funds			Balance at 1 April 2021	Transfers	Movement in funds			Balance at 31 March 2022
		Incoming resources	Resources expended	Transfers			Incoming resources	Resources expended	Transfers	
Arts Council Collection	1,050	-	-	-	1,050	-	-	-	-	1,050
Print press	1,858	-	(619)	-	1,239	-	-	(619)	-	620
Other designated reserves	17,310	-	-	15,690	33,000	-	-	-	11,000	44,000
Artists Reserve	5,655	3,398	(167)	-	8,886	3,334	(3,163)	-	-	9,057
Design project funds	9,896	10,997	(9,524)	17,131	28,500	6,300	(28,107)	-	-	6,693
Archive	-	-	-	-	-	-	-	-	4,000	4,000
Bethlem MHSJ Project	1,163	-	(1,163)	-	-	-	-	-	-	-
Paul Hamlyn Fund	-	42,000	(42,000)	-	-	-	-	-	-	-
Studio Equipment	-	-	-	2,000	2,000	-	(313)	-	-	1,687
Book Publishing	-	-	-	5,000	5,000	-	(2,750)	5,000	-	7,250
Collect Art Fair	-	-	-	9,000	9,000	-	(9,000)	-	-	-
Covid Contingency	-	-	-	13,040	13,040	-	(10,663)	-	-	2,377
	<u>36,932</u>	<u>56,395</u>	<u>(53,473)</u>	<u>61,861</u>	<u>101,715</u>	<u>9,634</u>	<u>(54,615)</u>	<u>20,000</u>	<u>76,734</u>	

# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

### 16 Analysis of net assets between funds

	General funds		Designated funds		Restricted funds		Total	
	2022	2021	2022	2021	2022	2021	2022	2021
	£	£	£	£	£	£	£	£
Fund balances at 31 March 2022 are represented by:								
Tangible assets	-	-	620	1,239	-	-	620	1,239
Current assets/(liabilities)	21,451	20,113	76,114	100,476	42,072	7,270	139,637	127,859
	<u>21,451</u>	<u>20,113</u>	<u>76,734</u>	<u>101,715</u>	<u>42,072</u>	<u>7,270</u>	<u>140,257</u>	<u>129,098</u>

# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) *FOR THE YEAR ENDED 31 MARCH 2022*

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### 17 Related party transactions

There were no disclosable related party transactions during the year (2021 - none).

**INTOART PROJECTS**

England & Wales - Charity number 1106084

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# Accounts

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**Charity Registration No. 1106084**

**Company Registration No. 05215861 (England and Wales)**

**INTOART PROJECTS**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

# INTOART PROJECTS

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	Betty Jackson CBE Lindy Shufflebotham Catherine Winn Giorgina Djanogly Rosie Cooper Nicola Dewar - Chair from 16 June 2021 Laura Smith
<b>Secretary</b>	Laura Smith
<b>Charity number</b>	1106084
<b>Company number</b>	05215861
<b>Principal address</b>	Studio 306 Peckham Levels Peckham Town Centre Car Park 95A Rye Lane London SE15 4ST
<b>Registered office</b>	Studio 306 Peckham Levels Peckham Town Centre Car Park 95A Rye Lane London SE15 4ST
<b>Independent examiner</b>	F J Wilde FCCA MBA DChA Warner Wilde 4 Marigold Drive Bisley Surrey GU24 9SF

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# INTOART PROJECTS

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# INTOART PROJECTS

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

*FOR THE YEAR ENDED 31 MARCH 2021*

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### **Introduction**

The trustees present their annual report and accounts for the year ended 31st March 2021. The board of trustees are satisfied with the performance of the charity during the year and the position at 31st March 2021 and consider that the charity is in a strong position to continue its activities during the coming year, and that the charity's assets are adequate to fulfil its obligations.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

### **Objectives and activities**

Intoart Projects aims to develop new partnerships between artists, community groups and galleries working with people with learning disabilities to access the visual arts through opportunities to make art and share it with audiences through exhibitions, events, and books.

**To achieve our mission, we have set five strategic objectives for 2020/21.**

#### **Strategic Objective 1: Studio Programming**

To provide a resourced artist studio for people with learning disabilities to develop their individual art practice within a programme that nurtures experimentation, progression and innovation.

#### **Strategic Objective 2: Public Programming**

To develop an ambitious public programme to realise new projects, exhibitions, events and publishing, by initiating and responding to invitations working with external collaborators.

#### **Strategic Objective 3: Education and Engagement**

To develop opportunities to increase participation and engagement through education projects and public events working inclusively with people with learning disabilities and the wider community.

#### **Strategic Objective 4: Audiences, Marketing and Communications**

To promote Intoart and individual artists to local, national and international audiences and their visibility within the public domain and contemporary culture.

#### **Strategic Objective 5: Finance**

To diversify sources of income and increase staffing capacity.

### **Public benefit that is provided by the charity**

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake. Intoart create opportunities for people with learning disabilities to develop their own visual art practice and increase the visibility and profile of their artwork within contemporary culture. We aim to reach people with learning disabilities that face barriers to inclusion in the arts through social, economic and health factors, and with little or no access to art education by providing an environment in which the highest level of ambition is nurtured through learning and artistic development.

# INTOART PROJECTS

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

**FOR THE YEAR ENDED 31 MARCH 2021**

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### **Achievements and performance**

Since the Covid-19 global pandemic emerged in early 2020, Intoart has been consistent, proactive, responsive, and a key role in the lives of people with learning disabilities we work with, as artist practitioners and beyond. While the impact of the current health crisis has made conditions extremely difficult, we have grown as an organisation to meet the challenges and continue to do so.

In March 2020, Intoart began its early response to the emerging Covid-19 pandemic. Working with urgency, in light of the acute risk it posed to people with learning disabilities and underlying health conditions with whom we work. We closed the studio a week ahead of the official Government lockdown. Peckham Levels closed the building.

On entering the Financial Year 2020/21, Intoart was faced with significant pressure on our annual budget and finances for the forthcoming year. During the first 3 months, we orientated ourselves to address the financial, operation, health and human resources needs and immediate impact of the ever changing conditions we were now living and working in.

We overcame the immediate financial challenges brought about by the changing funding landscape by prioritizing securing stability for our core operations, furloughing of staff and rebudgeting. We sought new fundraising opportunities and grew our resilience to meet the financial viability of the organisation to deliver its work.

### **Summary of the main achievements of the charity during the year**

Intoart's vision is for people with learning disabilities to be visible, equal and established artists, makers and designers.

Intoart's programme seeks to address inequalities of access to and participation in the visual arts, education and culture for and by people with learning, sensory, physical disabilities and autism. Through visibility, leadership and excellence of Intoart's practice we aim to challenge the deficit model of disability that still persists in society and the media.

Our approach is to invest in accessible and responsive methodology to support progression through the six stages of isolation; low expectation; access; participation; progression; and leadership.

We adapted our previously planned programme and activity for the year due to the limitations and challenges posed by the Covid-19 pandemic.

### **We are proud to have delivered the following key activity during 2020/21:**

- Redesigned, adapted and rebuilt our main studio at Peckham Levels to function and operate in line with government guidelines on social distancing and Covid-19 safety measures.
- Resourced a second studio space at Peckham Levels that now enables those who are more acutely impacted by the potential effects of Covid19, including those with underlying health/ additional support needs around social distancing/access to a 1:1 space to limit risk and transmission.
- Adapted and delivered our art programme September 2020 - March 2021, directly working with artist beneficiaries with learning disabilities – remotely (online) and in-person (when possible outside of lockdown periods).
- Resourced increased volume of art materials and equipment for artists; addressing the need for everyone to have their own resources in the studio and at home when needed.

# INTOART PROJECTS

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

### FOR THE YEAR ENDED 31 MARCH 2021

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- Designed accessible resources, communication packs and 1:1 support for people with learning disabilities to learn about Covid-19 and keeping themselves safe - when travelling, whilst working in the studio and throughout their daily lives.
- Supported the pastoral work and responded to support needs of every artist beneficiary we work with including individual 'keeping in touch' plans during the lockdowns and actions that relate to wellbeing, mental health, safeguarding, the impact of isolation and a progression plan to continue their creative pathway.
- Put in place the planning and framework to return again to our 'in person' studio programme in April 2021 following lockdown 3.

#### Outcome Figures - Artist Beneficiaries

- We worked with 100% of our current 20 artist beneficiaries throughout the FY 20/21 Covid19 pandemic.
- 17 artist beneficiaries engaged with our art programme both online and in person studio sessions.
- 3 artist beneficiaries were shielding, of which 1 artist beneficiary engaged through alternative 1:1 zoom sessions to the main online programme and 2 artist beneficiaries were supported in alternative ways to maintain their relationship with the organisation, with the plan to return to the studio when safe for them to do so.
- We met the need for a growth of beneficiary numbers to 26, targeted at 19-25yr olds. Within the year we fundraised for additional funds from City Bridge Trust to support a further 6 artist beneficiaries in the next financial year 2021/22 to join the studio programme.

#### Intoart's programme highlights and achievements of the year 2020/21

Whilst pressured with financial constraints and limited staff capacity we were able to show resilience and ambition to continue to create opportunities and proportionate ambition under challenging circumstances and with many partnerships put on hold. Highlights and achievements included:

- Mawuena Kattah applied for and was successful in the headline exhibition AWARD at British Ceramics Biennial 2021.
- Clifton Wright was invited to make new work for Drawing Biennial 2021 to be exhibited at the Drawing Room in 2021.
- Moving our exhibition making to an online format meant building a new exhibition website designed by An Endless Supply which has created a new space to champion the work of the artists and share our archive of over 3000 artworks.
- The past year has evidenced Intoart's vital role and the value of artmaking in the lives of people with learning disabilities.

#### Intoart's Programme Delivery 2020/21

In 2020/21 we adapted the delivery of Intoart's artistic programme across all areas of our core activity:

1. Art Studio
2. Design Studio
3. Artists Direct Change
4. Archive
5. Young People and Mentoring
6. Public Programme

# INTOART PROJECTS

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2021

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### 1. Studio programme

Intoart's studio programme supports young people and adults with learning disabilities to learn new art, design and craft skills and make artwork over a core weekly programme ranging from our entry level Foundation programme for those new to the studio through to our commitment to supporting individual progression routes, core skills, new mediums and those developing work towards solo exhibitions, collaborations, commissions and projects.

As the Peckham Levels building was closed during all three lockdowns, this had an impact on our access to running the studio across the year. We delivered our studio programme from September 2020 - March 2021. We reopened our studio 'in person' after the first lockdown in September 2020 through to November. We then delivered a comprehensive full day 'remote' online studio programme from November 2020 during lockdowns two and three. Through our remote studio programme we supported artists to work from home, bringing the resources of the Intoart Studio into each artist's home. Providing high quality artists materials and art books, adapting work spaces, working over zoom for full days together to recreate the sustained focus and energy of the Intoart Studio.

### Studio figures

- We ran our studio programme (in person and online) over seven months of the year
- 4 days of the week
- 10.30 – 4pm each day
- Target (participants x sessions during a usual full year) = 1890
- Actual delivery (participants x sessions over 7 months) =1176
- Number of 'in-person' art studio sessions = 64 sessions
- Number of 'remote' online art studio sessions = 160 sessions

(Note: 1 day of delivery of 6.5 hours = 2 sessions / 1 in morning and 1 in afternoon)

### Working across LB of Lambeth, Southwark, Lewisham

- Our studio is now well established in its 3rd year in our studio at Peckham Levels in Peckham Southwark, a London Borough notable for its ethnic diversity and position on the deprivation index in England, whilst further working with our membership of participants and artists from neighbouring boroughs of Lambeth and Lewisham.
- Our partnership work is core to our reach to beneficiaries, working with voluntary sector organisations, FE Colleges & social services to reach people to increase opportunities for engagement across three South London boroughs with strong local community impact & programme of National & International significance.

# INTOART PROJECTS

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

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### 2. Design Studio

The Design studio plans for 2020/21, including design partners and commissions were put on hold as well as planned exhibitions, events and publication to share the culmination of the first 4 years of the Design Studio. This will be revisited in 2021/22. Within the year the design studio was approached by a number of commercial brands spanning fashion and lifestyle. Many of which did not come through to fruition due to changing conditions and pressures of Covid19, this potential area of work is informing our Design Studio planning for 2022 as we plan a relaunch with a new vision for design collaborations. We missed a year without a themed product collection and focused on one candle product at Christmas, we plan to launch the Tokyo Product Collection in 2021/22.

### 3. Artists Direct Change

Entering its third year, the Artists Direct Change (ADC) programme is Intoart's first ever professional development programme with the aim of addressing the underrepresentation, lack of resources and opportunities for people with learning disabilities practising as artists in the visual arts sector. The ADC Steering Group, comprised of leading professionals in the field of contemporary art, has a key advisory and advocacy role to action how the ADC programme will impact on the visual arts sector / contemporary culture/ audiences / artists / Intoart. ADC Activity includes ADC Open Network / Studio Visits / Writing commissions / Curatorial Projects / Ambitious Production.

In the third year we had already in place the development of major artist commissions planned for the year , again these were put on hold until 2021/22 as follows:

- Ntiense Eno- Amooquaye - Performance at Flat Time House - postponed until 2021
- Clifton Wright - Solo exhibition at Block336 - postponed until 2021
- Mawuena Kattah - Exhibit of 'The Meal' - instead successfully in being shown at British Ceramics Biennial 2021

Current Key Partners associated with the ADC programme are:

An Endless Supply/ Flat Time House/ Block 336 /Between Bridges/Kiln Rooms/QEST/British Ceramics Biennial/V&A East /Arts Council Collection/ New Contemporaries/ Drawing Room:

### 4. Archive

Our Archive of original artworks is home to over 3000 artworks made in the Intoart studio, we added 386 archived works in 2020/21- which is a 9% increase on the 354 archived works in 2019/20. This continues to, lever future opportunities for the artists based on their portfolio/quality of studio practice, exhibitions, commissions, collaborations. The archive really came into its element this year to develop the digital content for the two debut exhibitions on the new Intoart exhibitions website - Intoart Annual 2020 and the Spring exhibition 2021.

### 5. Young People

Intoart's aim for its work with young people is 'An equal platform for young people with learning disabilities to become artists of the future'.

Our SMART objectives 1-3 are:

Objective 1: Creating opportunities for disabled young people to access the arts as participants, audiences & makers working alongside disabled adult role models

Objective 2: Increasing visibility of disabled young people as cultural producers within the public domain

Objective 3: Create sustainable leadership roles for artists with learning disabilities as mentors

#### Young people in transition to adulthood

We developed a new 3-year programme called Ambitious Bodies with secured funding from City Bridge Trust in Jan 2021, and a delayed programme start date now for April FY 2021/22.

#### Number of sessions delivered with young people with learning disabilities 19 - 25 yrs

Five artist beneficiaries aged 19 -25yrs with learning disabilities undertook 46 sessions (23 days) of art studio sessions within the main art studio programme.

# INTOART PROJECTS

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

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**SMART target: 24 sessions with 6 young people = 144 sessions**

**Actual: 46 sessions with 5 young people = 230 sessions** (29% increase on the previous year as we prioritized the increase of studio days from a half day to a full day).

We have ongoing relationships with local schools, social services transition teams, further education & voluntary sector organisations, proving successful in increasing referrals for young people 18-25yrs to the studio programme to help us reach targeted groups for the new Ambitious Bodies programme as many of the existing artist beneficiaries reach over 25yrs in 2021/22. Intoart is an Arts Award supporter. With Covid Restrictions and school closures we have not worked with schools within the year and look to develop new ways to work with schools in 2021/22

### Exhibitions and Events over the year

#### Change Your Mind 20 Years

Unfortunately our plans to celebrate our 20th year with a full public programme 'Change Your Mind' were put on hold until further notice as they focused on in person public exhibitions and events.

**Exhibitions: Target = 2 Actual = 2 (online)**

**Partnership exhibitions: 1 (FirstSite Gallery in Colchester - Arts Council Collection featuring the work of Mawuena Kattah)**

### Intoart Website

Evidence of the increase in documentation measured through website content annual targets includes: 354 newly digitised artworks

**Digital distribution of work through the Intoart website 20/21 collated through web metrics shows really positive growth:**

Unique browsers	85620 (was 32492)	163% increase
Page impressions	931964 (was 416924)	123% increase

### Reach to audiences

Audience figures for the year were much reduced due to all person exhibitions cancelled. One partner exhibition had audience figures of 15,950 at Firstsite gallery showing Mawuena Kattah's work from the Arts Council Collection 24 July - 2 Nov. Intoart online exhibition reach was 794.

### Funders

We are an Arts Council England (ACE) National Portfolio organisation for 2018-22 supporting core funding for the organisation during 2020/21. 2020/21 is Year 3 of a 4-year funding agreement with ACE through to 2022, which is positive stability for the organisation to deliver its Business Plan, accounting for, on average, around 50% of its income. In 2020/21, we secured the support of an emergency Covid-19 grant from Paul Hamlyn Foundation, core funding support and 3 -year programme funding from City Bridge Trust and a Southwark Business Rate Grant as part of the Government Covid Response. We were able to raise greater awareness of the organisation, earned income and support by partnering with the BuildingBridges project and their Solidarity 2020 campaign to support income through artist print sales directly to Intoart and 88% of our sales target. We are proud that our income generation was resilient (over target) during a pandemic as we put into action our diverse income model of public and private income and saw great support from our funding partners, networks, community and audience supporters for our work.

### Intoart - Looking to the future

As we look to reopen the studio in May 2021, we will shift again to new ways of working. We very much look forward to reconnecting with people in safe and creative ways. We are optimistic about the future and will always strive to champion the work of the artists and create new opportunities to support progression and innovation in our work.

# INTOART PROJECTS

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2021

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### Financial Review

#### Policies on reserves

The trustees review the policy on reserves in order to build the right levels of reserves for core operating costs. Intoart works towards best practice of Operational Reserve of three months' running costs, to include studio rent and staffing. This money will be used if the need arises to wind up the company, and may not be spent for any other purpose.

The levels of reserves are reviewed by the Trustees on an annual basis. In order to build up the reserves, and to secure additional unrestricted funds for development, Intoart seeks to diversify its income streams to include the Friends and Patrons scheme, Corporate and private income generation alongside grants through trusts and foundations.

Once the Operational Reserve target for each year has been met, Intoart will build an Artistic Reserve generated through the Friends and Patrons scheme which will be drawn down on an annual basis and dedicated to artistic projects that fulfil the mission and aims of the charity.

In 2020/21, the charity increased the reserves to the sum of £33,000. This is a significant 94% increase from £17,310 in previous year and demonstrates a commitment to risk management.

#### Financial review

The board of trustees is satisfied that the charity's assets in each fund are available and adequate to fulfil its obligations in respect of each fund.

#### Transactions and financial position

Income for the year was £243,643 (2020: £223,933), and total expenditure £159,632 (2020: £226,966) giving a surplus/(deficit) for the year of £84,011 (2020: £(3,033)).

Reserves as at 31 March 2021 were £129,098 of which £101,715 was designated and £7,270 was restricted (2020: £45,087 of which £36,932 was designated).

#### Chair's report

It has been a highly challenging year due to the impact of the Covid-19 pandemic on both the artists and the staff team. Intoart have shown great adaptability and resilience through the lockdowns by moving their activities online. The artists have risen to the challenge by settling into a new way of working which has gone some way to re-creating the community experienced through face to face contact in the studio. I would like to personally thank the staff team who have supported the artists to navigate the challenges of this pandemic by continuing to create opportunities for the artists to make great work through a new online space. The Trustees have done an excellent job in advising on the Covid-19 crisis management through monthly meetings to review and manage the health and safety of all, a huge thanks for the sharing of the expertise and knowledge in a rapidly developing pandemic.

I particularly enjoyed the online exhibitions which meant Intoart could reach a new and much wider audience. Our funders have shown a huge commitment to Intoart by granting us funding for the stability of the organisation and adapted activities and resources we need.

This is my final report as I step down as Chair in June 2021 and we appoint a new Chair. I am so proud of all the work that Intoart has achieved during the past ten years that I have been involved. Intoart packs a big punch for equality and inclusion in the arts, they are true innovators and leaders. I will continue to support this incredible charity and I wish everyone the best of luck for the next chapter. I know it will be great.

**Alison Love, Chair (to 16 June 2021)**

# INTOART PROJECTS

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

**FOR THE YEAR ENDED 31 MARCH 2021**

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### **Structure, governance and management**

Intoart Projects is governed by its Memorandum and Articles of Association and managed by a Board of Trustees.

Strategic direction and delivery is managed by the Director and Intoart's programme is developed and implemented by a team of specialist staff and artists.

#### **The methods adopted for the recruitment and appointment of new trustees**

Intoart works in the fields of art, education and learning disability. Therefore, it strives to adopt a Board of Trustees that can support the charitable aims of the organisation working across these fields. The minimum number of trustees for the operation of the board is three, there is no set maximum number. The board identifies the following areas, although not exclusive, to be of importance in the skill base of the board; fundraising, policy development, safeguarding adults and young people, education and inclusion, communications and marketing, adult learning disability service provision, finance and accounting, project management, contemporary art.

#### **The procedure for recruitment of trustees**

- Identified at quarterly board meeting skills gap in the board
- Agree action to the recruitment of potential trustee to include networks in the field, personal recommendation, open call out through advertising.
- Demonstrates interest in the charitable aims of the organisation
- Submit CV, assess experience and skills against skills gap and needs of the board to support the charitable aims of the organisation.
- Meeting with Director and Chair of the board
- Offer of meeting with another trustee
- Interview and decision to the suitability of the potential trustee to the role
- Potential trustee to attend a board meeting as observer
- Meet with chair to follow up
- Offer to join the board by Chair and Director
- Reference request and DBS disclosure
- Attend board meeting – nomination and seconded by two members of the board

### **Risk management**

#### **The major risks to which the charity is exposed and reviews and systems to mitigate risks:**

Intoart Projects is governed by a board of trustees meeting a minimum of four times per year to mitigate risks relating to the operational running of the organisation through the development of policies which are reviewed and assessed annually. Financial systems are in place through Money Laundering Policy and the presentation of budgets and quarterly financial reports to the board of trustees. Budget forecasts support the forward financial planning of the organisation to mitigate risks of lack of funds for the forthcoming charitable activity of the organisation.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Alison Love - Chair to 16 June 2021 (Resigned 16 June 2021)

Betty Jackson CBE

Lindy Shufflebotham

Catherine Winn

Giorgina Djanogly

Rosie Cooper

Nicola Dewar - Chair from 16 June 2021

Laura Smith

All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

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**INTOART PROJECTS**

**TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)  
FOR THE YEAR ENDED 31 MARCH 2021**

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The trustees' report was approved by the Board of Trustees.

  
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NICOLA DEWAR, TRUSTEE AND CHAIR  
OF BOARD

Trustee  
Dated: 20/10/21

# INTOART PROJECTS

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF INTOART PROJECTS

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I report to the trustees on my examination of the financial statements of Intoart Projects (the charity) for the year ended 31 March 2021.

### Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



F J Wilde FCCA MBA DChA

Warner Wilde  
4 Marigold Drive  
Bisley  
Surrey  
GU24 9SF

Dated: 22 October 2021

# INTOART PROJECTS

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

### Current financial year

		Unrestricted funds general 2021 £	Unrestricted funds designated 2021 £	Restricted funds 2021 £	Total 2021 £	Total 2020 £
	Notes					
<b>Income from:</b>						
Donations and legacies	3	162,206	42,000	16,350	220,556	165,851
Charitable activities	4	8,692	14,395	-	23,087	58,082
<b>Total income</b>		<b>170,898</b>	<b>56,395</b>	<b>16,350</b>	<b>243,643</b>	<b>223,933</b>
<b>Expenditure on:</b>						
Charitable activities	5	97,079	53,473	9,080	159,632	226,966
<b>Net incoming/(outgoing) resources before transfers</b>		<b>73,819</b>	<b>2,922</b>	<b>7,270</b>	<b>84,011</b>	<b>(3,033)</b>
<b>Net incoming/(outgoing) resources before transfers</b>		<b>73,819</b>	<b>2,922</b>	<b>7,270</b>	<b>84,011</b>	<b>(3,033)</b>
Gross transfers between funds		(61,861)	61,861	-	-	-
<b>Net income/(expenditure) for the year/ Net movement in funds</b>		<b>11,958</b>	<b>64,783</b>	<b>7,270</b>	<b>84,011</b>	<b>(3,033)</b>
Fund balances at 1 April 2020		8,155	36,932	-	45,087	48,120
<b>Fund balances at 31 March 2021</b>		<b>20,113</b>	<b>101,715</b>	<b>7,270</b>	<b>129,098</b>	<b>45,087</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

## INTOART PROJECTS

### STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

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Prior financial year

		Unrestricted funds general 2020 £	Unrestricted funds designated 2020 £	Restricted funds 2020 £	Total 2020 £
	Notes				
<b>Income from:</b>					
Donations and legacies	3	123,351	-	42,500	165,851
Charitable activities	4	24,733	33,349	-	58,082
<b>Total income</b>		<u>148,084</u>	<u>33,349</u>	<u>42,500</u>	<u>223,933</u>
<b>Expenditure on:</b>					
Charitable activities	5	<u>146,747</u>	<u>37,719</u>	<u>42,500</u>	<u>226,966</u>
<b>Net incoming/(outgoing) resources before transfers</b>		1,337	(4,370)	-	(3,033)
Gross transfers between funds		<u>(3,310)</u>	<u>3,310</u>	-	-
<b>Net income/(expenditure) for the year/ Net movement in funds</b>		<u>(1,973)</u>	<u>(1,060)</u>	-	<u>(3,033)</u>
Fund balances at 1 April 2019		<u>10,128</u>	<u>37,992</u>	-	<u>48,120</u>
<b>Fund balances at 31 March 2020</b>		<u><u>8,155</u></u>	<u><u>36,932</u></u>	<u><u>-</u></u>	<u><u>45,087</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

# INTOART PROJECTS

## BALANCE SHEET

AS AT 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
<b>Fixed assets</b>					
Tangible assets	9		1,239		1,858
<b>Current assets</b>					
Stocks	10	5,335		5,887	
Debtors	11	11,304		19,634	
Cash at bank and in hand		113,588		20,008	
		<u>130,227</u>		<u>45,529</u>	
<b>Creditors: amounts falling due within one year</b>	12	(2,368)		(2,300)	
Net current assets			127,859		43,229
<b>Total assets less current liabilities</b>			<u>129,098</u>		<u>45,087</u>
<b>Income funds</b>					
Restricted funds	13		7,270		-
<u>Unrestricted funds</u>					
Designated funds	14	101,715		36,932	
General unrestricted funds		<u>20,113</u>		<u>8,155</u>	
			121,828		45,087
			<u>129,098</u>		<u>45,087</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2021.

The trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 20 Oct 2021



NICOLA DEWAR  
TRUSTEE AND  
CHAIR OF BOARD.

Trustee  
Company Registration No. 05215861

# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2021

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#### 1 Accounting policies

##### Charity information

Intoart Projects is a private company limited by guarantee incorporated in England and Wales. The registered office is Studio 306 Peckham Levels, Peckham Town Centre Car Park, 95A Rye Lane, London, SE15 4ST.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

#### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

---

### 1 Accounting policies

(Continued)

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts.

#### 1.5 Expenditure

A liability is recognised when either a legal or constructive obligation is identified. Irrecoverable VAT is classified in the same way as the transaction to which it relates.

#### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Plant and equipment	5 years straight line
---------------------	-----------------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

#### 1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### 1.8 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

#### 1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### 1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

---

### 1 Accounting policies

(Continued)

#### ***Basic financial assets***

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

#### ***Basic financial liabilities***

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

#### ***Derecognition of financial liabilities***

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### 1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### 1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

### 3 Donations and legacies

	Unrestricted funds general		Unrestricted funds designated		Restricted funds		Total Unrestricted funds general		Restricted funds		Total	
	2021	2021	2021	2021	2021	2021	2021	2021	2021	2020	2020	2020
	£	£	£	£	£	£	£	£	£	£	£	£
Donations and gifts	2,847	-	-	-	-	-	2,847	3,053	-	-	3,053	
Grants receivable	159,359	42,000	42,000	16,350	16,350	217,709	120,298	42,500	42,500	162,798		
	<u>162,206</u>	<u>42,000</u>	<u>42,000</u>	<u>16,350</u>	<u>16,350</u>	<u>220,556</u>	<u>123,351</u>	<u>42,500</u>	<u>42,500</u>	<u>165,851</u>		

# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

### 4 Charitable activities

	2021 £	2020 £
Activities for generating funds	4,910	31,445
Sales of products using artist's designs	18,177	26,637
	<u>23,087</u>	<u>58,082</u>
<b>Analysis by fund</b>		
Unrestricted funds - general	8,692	24,733
Unrestricted funds - designated	14,395	33,349
	<u>23,087</u>	<u>58,082</u>

### 5 Charitable activities

	2021 £	2020 £
Staff costs	93,125	106,588
Depreciation and impairment	619	619
Charitable expenditure	31,214	64,327
	<u>124,958</u>	<u>171,534</u>
Share of support costs (see note 6)	31,229	53,794
Share of governance costs (see note 6)	3,445	1,638
	<u>159,632</u>	<u>226,966</u>
<b>Analysis by fund</b>		
Unrestricted funds - general	97,079	146,747
Unrestricted funds - designated	53,473	37,719
Restricted funds	9,080	42,500
	<u>159,632</u>	<u>226,966</u>

## INTOART PROJECTS

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

---

6 Support costs	Support costs	Governance costs	2021	2020	Basis of allocation
	£	£	£	£	
Training and welfare	-	-	-	396	
Travel and subsistence	986	-	986	4,214	
Premises costs	21,010	-	21,010	37,952	
Administration costs	6,988	-	6,988	3,550	
Website and IT costs	2,245	-	2,245	2,167	
PR and HR costs	-	-	-	5,515	
Independent Examination and accounts preparation	-	1,200	1,200	1,110	Governance
Other governance costs	-	2,243	2,243	83	Governance
Payroll admin fees	-	2	2	445	Governance
	<u>31,229</u>	<u>3,445</u>	<u>34,674</u>	<u>55,432</u>	
Analysed between Charitable activities	<u>31,229</u>	<u>3,445</u>	<u>34,674</u>	<u>55,432</u>	

### 7 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

### 8 Employees

#### Number of employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
Engaged in charitable activities	3	3
	<u>3</u>	<u>3</u>
<b>Employment costs</b>	<b>2021</b>	<b>2020</b>
	£	£
Wages and salaries	85,675	97,567
Social security costs	5,171	6,635
Other pension costs	2,279	2,386
	<u>93,125</u>	<u>106,588</u>
	<u>93,125</u>	<u>106,588</u>

There were no employees whose annual remuneration was £60,000 or more.

### 9 Tangible fixed assets

	Plant and equipment £
<b>Cost</b>	
At 1 April 2020	3,096
At 31 March 2021	<u>3,096</u>
<b>Depreciation and impairment</b>	
At 1 April 2020	1,238
Depreciation charged in the year	619
At 31 March 2021	<u>1,857</u>
<b>Carrying amount</b>	
At 31 March 2021	<u>1,239</u>
At 31 March 2020	<u>1,858</u>

# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

<b>10</b>	<b>Stocks</b>		
		<b>2021</b>	<b>2020</b>
		£	£
	Finished goods and goods for resale	5,335	5,887
		<u>5,335</u>	<u>5,887</u>
<b>11</b>	<b>Debtors</b>		
	<b>Amounts falling due within one year:</b>	<b>2021</b>	<b>2020</b>
		£	£
	Other debtors	2,208	10,103
	Prepayments and accrued income	9,096	9,531
		<u>11,304</u>	<u>19,634</u>
		<u>11,304</u>	<u>19,634</u>
<b>12</b>	<b>Creditors: amounts falling due within one year</b>		
		<b>2021</b>	<b>2020</b>
		£	£
	Trade creditors	275	92
	Other creditors	120	-
	Accruals and deferred income	1,973	2,208
		<u>2,368</u>	<u>2,300</u>
		<u>2,368</u>	<u>2,300</u>

### 13 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 April 2020	Movement in funds		Balance at 31 March 2021
		Incoming resources	Resources expended	
	£	£	£	£
City Bridge Trust	-	11,350	(9,080)	2,270
Grocers Hall	-	5,000	-	5,000
	<u>-</u>	<u>16,350</u>	<u>(9,080)</u>	<u>7,270</u>
	<u>-</u>	<u>16,350</u>	<u>(9,080)</u>	<u>7,270</u>

# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

### 14 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2019	Movement in funds			Balance at 1 April 2020	Transfers	Movement in funds			Balance at 31 March 2021
		Incoming resources	Resources expended	Transfers			Incoming resources	Resources expended	Transfers	
Joseph Ettedgui Charitable Trust	10,000	-	(10,000)	-	-	-	-	-	-	-
Arts Council Collection	-	2,050	(1,000)	1,050	-	-	-	-	1,050	-
Print press	2,477	-	(619)	1,858	-	-	-	-	(619)	-
Other designated reserves	14,000	-	-	17,310	3,310	-	-	-	-	-
Artists Reserve	994	5,669	(403)	5,655	(605)	-	-	-	(167)	-
Design project funds	10,521	14,250	(15,480)	9,896	605	-	-	-	(9,524)	-
Laura Slater project funds	-	9,042	(9,042)	-	-	-	-	-	-	-
Bethlem MHSJ Project	-	2,338	(1,175)	1,163	-	-	-	-	(1,163)	-
Paul Hamlyn Fund	-	-	-	-	-	-	-	42,000	(42,000)	-
Studio Equipment	-	-	-	-	-	-	-	-	-	2,000
Book Publishing	-	-	-	-	-	-	-	-	-	5,000
Collect Art Fair	-	-	-	-	-	-	-	-	-	9,000
Covid Contingency	-	-	-	-	-	-	-	-	-	13,040
	<u>37,992</u>	<u>33,349</u>	<u>(37,719)</u>	<u>36,932</u>	<u>3,310</u>	<u>56,395</u>	<u>(53,473)</u>	<u>61,861</u>	<u>101,715</u>	

# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

### 15 Analysis of net assets between funds

Fund balances at 31 March 2021 are represented by:

Tangible assets  
Current assets/(liabilities)

	General funds 2021 £	Designated funds 2021 £	Restricted funds 2021 £	Total 2021 £	General funds 2020 £	Designated funds 2020 £	Restricted funds 2020 £	Total 2020 £
Tangible assets	-	1,239	-	1,239	-	1,858	-	1,858
Current assets/(liabilities)	20,113	100,476	7,270	127,859	8,155	35,074	-	43,229
	<u>20,113</u>	<u>101,715</u>	<u>7,270</u>	<u>129,098</u>	<u>8,155</u>	<u>36,932</u>	<u>-</u>	<u>45,087</u>

# INTOART PROJECTS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) *FOR THE YEAR ENDED 31 MARCH 2021*

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### 16 Related party transactions

There were no disclosable related party transactions during the year (2020 - none).