



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From: 01/09/2023 period start date to 31/08/2024 period end date

Charity name: St John Fisher Parent, Teacher & Friends Association

Charity registration number: 1105886

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The charity's mission is to enhance the educational experience of pupils in the school by fostering a strong and collaborative community through:</p> <p>a) developing meaningful and effective relationships between the staff, parents, carers and others associated with the school;</p> <p>b) engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The charity's purpose is to raise money and foster closer links between staff, parents, carers, children and friends in the community.</p> <p>In 2023/24, we organised three community engaging events including our annual Christmas and Summer Fairs and the May Mudder.</p> <p>This year fundraising contributed towards:</p> <ul style="list-style-type: none">• New school playground equipment and the continued redevelopment of the Woodland Garden provide enriching outdoor spaces.• We funded special events including the Year 6 discos and festive celebrations like Christmas Parties, Feast Day treats and Holy Communion parties for Year 3.• An initial investment in a new storage solution was made to ensure the long-term care and preservation of equipment and donations.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>All Trustees were issued with a copy of "The Essential Trustee" and have confirmed they are aware of the concept of public benefit.</p>

Additional information (optional)

	SORP reference	
Policy on grant making	Para 1.38	n/a

Policy on social investment including program related investment	Para 1.38	n/a
Contribution made by volunteers	Para 1.38	<p>We are grateful for the invaluable contribution of all volunteers however much or little of their time they can dedicate. Without our volunteers we couldn't achieve what we do to enrich the pupils' education and experience and to develop effective relationships within the broader school community.</p> <p>During 2023/24, we focused on simplifying the process and on making volunteering more accessible and enjoyable. We were delighted to see so many new members of our school community step forward to volunteer.</p> <p>Several dedicated volunteers stepped up to assume ongoing responsibility for specific events, including our three uniform sales and the maintenance days for the Woodland Garden.</p>
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Our key achievements this year include:</p> <ul style="list-style-type: none"> • Through fundraising efforts, we have provided significant financial support for the improvement of school facilities including the new Playground Equipment and the upkeep of the Woodland Garden. • We organised and funded a variety of activities and social events to foster social development and create lasting memories including our discos, Christmas pantomime, the May Mudder and Christmas Parties. We aim to provide a diverse range of activities and entertainment at our events to ensure there's something for everyone to enjoy. • Our events and initiatives bring together staff, parents, carers, students, and members of the wider community, fostering a strong sense of belonging and collaboration. This year, we focused on improving communication about volunteer opportunities to ensure that everyone knows how and when they can get involved. • We work closely with the school leadership to identify and address key educational priorities, ensuring that our fundraising efforts align with the school's overall vision and goals.

		<ul style="list-style-type: none"> We focused on increasing awareness of other fundraising opportunities, including our shopping affiliate scheme, clothes recycling bin, and Match Funding.
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Additional information (optional)

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	Our events were effective in achieving all of our objectives, including financial targets and volunteer engagement.
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>Our cash funds balance at the end of year was £37,661.</p> <p>Of this, the £20,080 balance from the previous year plus this financial year's £34,943 net receipts from the fundraising activities and events was offset by £17,362 of spend towards the school and community.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>The charity aims to maintain a sustainable financial position that allows for the organisation of two annual fairs, while also supporting events such as discos, Christmas parties, the May Mudder and Feast day treats. Remaining funds will be thoughtfully allocated to the school through collaborative discussions with school leadership.</p> <p>In 2024/25, the PTFA anticipates further expenditure in new storage solutions to maximise event income and efficiencies for the future.</p> <p>Further planned expenditures include:</p> <ul style="list-style-type: none"> Key Stage 2 Carpet Replacement: new carpets in these classrooms will create a more comfortable and conducive learning environment for students and reduce maintenance time and costs for the school's facilities manager. Sports Cage Fencing Upgrades: The safety and reliability of the sports cage fencing is important for the well-being of both school pupils and members of the wider community who utilise our facilities. Enhanced Playground Facilities: Upgrading playground facilities will provide all children with access to engaging and stimulating play spaces that promote physical activity, social interaction, and overall well-being.

Amount of reserves held	Para 1.22	n/a
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>Fundraising events including:</p> <ul style="list-style-type: none"> • Christmas & Summer Fairs • Autumn & Spring Discos • May Mudder • Two new adult evening events: Quiz Night and Bingo Night <p>Other fundraising:</p> <ul style="list-style-type: none"> • Pre-loved uniform and books sales • Personalised Christmas cards and gifts • Download sales for Nativity and Year 6 performances • Easy fundraising – shopping affiliate scheme • Clothes recycling scheme • Voluntary Donations • Match Funding
Investment policy and objectives including any social investment policy adopted	Para 1.46	n/a
A description of the principal risks facing the charity	Para 1.46	<ul style="list-style-type: none"> • Cost of living crisis and changing donor behaviour affecting income received. • Rising costs of running events impacting net profit made. • Reduced engagement and volunteer numbers due to factors such as competing demands on people's time and changing demographics.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Parentkind Model Constitution (with minor amendment) adopted 2 October 2002
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated association of parents, carers, teachers of pupils at the school
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed and reappointed at AGM each year

Additional information (optional)

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All new Trustees are given a copy of "The Essential Trustee", the Governing document and have full handover from outgoing Trustees.
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Corporate trustees – names of the directors at the date the report was approved

Director name		
n/a		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
n/a		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
n/a		

Name of chief executive or names of senior staff members (Optional information)

n/a

Exemptions from disclosure**Reason for non-disclosure of key personnel details**

n/a

Other optional information

n/a

The charity's organisational structure and any wider network with which the charity works	Para 1.51	n/a
Relationship with any related parties	Para 1.51	n/a
Other		n/a

Reference and Administrative details

Charity name	St John Fisher Parent, Teacher and Friends Association
Other name the charity uses	n/a
Registered charity number	1105886
Charity's principal address	ST. JOHN FISHER RC PRIMARY SCHOOL GRAND DRIVE LONDON SW20 9NA



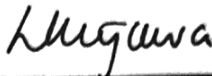
Names of the charity trustees who manage the charity

	Trustee name	Office	Dates acted (if not for whole year)	Name of person (or body) entitled to appoint trustee (if any)
1	Virginia McCluskie	Chair		
2	Ed Constable	Vice-chair		
3	Julia Mazery	Secretary		
4	Lisa Kujawa	Treasurer		

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature(s)			
Full names(s)	Ginnie McCluskie	Julia Mazery	Lisa Kujawa
Position	Chair	Secretary	Treasurer
Date	22/05/25	21/5/25	22/5/25



CHARITY COMMISSION
FOR ENGLAND AND WALES

St John Fisher Parent Teacher & Friends Association

1105888

Receipts and payments accounts

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For the period from	01/09/2023	To	31/08/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fundraising Events	32,783	-	-	32,783	23,382
Other Fundraising	5,294	-	-	5,294	2,290
Parent Donations	1,171	-	-	1,171	1,046
Sponsorship	450	-	-	450	-
Match Funding	2,711	-	-	2,711	-
Year 6 specific events	1,623	-	-	1,623	2,026
TBC Parent Pay Amount	-	-	-	-	-
Sub total (Gross income for AR)	44,002	-	-	44,002	28,722
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	44,002	-	-	44,002	28,722
A3 Payments					
Fundraising Events	6,603	-	-	6,603	5,913
Other Fundraising	450	-	-	450	169
Donations to St John Fisher school	12,868	-	-	12,868	30,834
Year 6 specific events	2,189	-	-	2,189	2,382
Memberships/Licences	298	-	-	298	140
Misc expenses	4,012	-	-	4,012	-
	-	-	-	-	-
Sub total	26,421	-	-	26,421	39,438
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	26,421	-	-	26,421	39,438
Net of receipts/(payments)	17,581	-	-	17,581	10,716
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	20,080	-	-	20,080	30,796
Cash funds this year end	37,661	-	-	37,661	20,080

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Natwest Current Account	-	-	-
		-	-	-
		-	-	-
	Total cash funds	-	-	-
	(agree balances with receipts and payments account (9))	Agreement Error	OK	OK

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

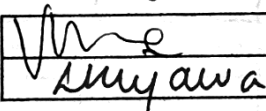
**B4 Assets retained for the
charity's own use**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of
all the trustees

Signature	Print Name	Date of approval
	CINNIE MCCLUSKIE	22/05/25
	LISA KUJAWA	22/05/25

**Independent examiner's report to the trustees of
St John Fisher Parent, Teacher & Friends Association**

I report to the trustees on my examination of the accounts of the St John Fisher Parent, Teacher & Friends Association (the PTFA) for the year ended 31 August 2024

Responsibilities and basis of report

As the charity trustees of the PTFA, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

I report in respect of my examination of the PTFA's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act;
- or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Signed:



Name: Lucie Gee

Address: 152 Grand Drive, SW20 9LZ

Date 23/04/2025