

Trustees' Annual Report for the period

Period start date Period end date
From 01 09 2021 To 31 08 2022

Section A Reference and administration details

Charity name St John Fisher Parent, Teacher & Friends Association

Other names charity is known by

Registered charity number (if any) 1105886

Charity's principal address St John Fisher R C Primary School

Grand Drive

Postcode

SW20 9NA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Emma Demblon	Chair		
2	Niamh Power	Vice-chair		
3	Laura Miranda	Secretary		
4	Olivia Savage	Treasurer		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

Parentkind Model Constitution (with minor amendment) adopted 2 October 2002

How the charity is constituted

Unincorporated association of parents, carers, teachers of pupils at the school

Trustee selection methods

Appointed and reappointed at AGM each year

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about

- policies and procedures adopted for the induction and training of trustees,
- the charity's organisational structure and any wider network with which the charity works,
- relationship with any related parties,
- trustees' consideration of major risks and the system and procedures to manage them

The PTFA is comprised of parents, guardians, carers of children at the school as well as teaching staff
All trustees give their time voluntarily and receive no remuneration or benefits

The PTFA is a member of PTA UK (formerly Parentkind) with registered number IZYBX6 through which it holds insurance.

Our main fundraising events are typically Christmas/Summer fairs, a May Mudder event, plus children's discos, second hand uniform and book sales and Christmas gift fundraisers. All funds raised are held and applied for the charities' purposes

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The charity's objects are to advance the education of pupils in the school in particular by: a) developing effective relationships between the staff, parents and others associated with the school, and b) engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We have given careful consideration to the Charity Commission's guidance on public benefit to ensure that the activities and events held during the year have helped to achieve the charity's purposes and provide a benefit to the beneficiaries

The focus of our activities is solely the advancement and well-being of the pupils and their education. The main activities of the Association are fundraising in line with our objectives, sponsorship of various school activities/equipment for the benefit of the pupils' education and building community to enhance the education of pupils in the school

Our fundraising thankfully returned to almost normal this financial/academic year following the previous Covid affected years. This meant we managed to run our two main fair events and are pleased that we have returned to making a surplus of funds for the school

Key fundraising events this year have included.

- Christmas and Summer Fairs
- Spring Disco and May Mudder Event
- Pre-loved uniform and book sales

Fundraising has contributed towards

- Books to refurbish class libraries
- YR 6 disco and leavers' gifts
- Holy Communion parties for YR 3 (and the previous year's YR3), Christmas parties, St John Fisher Day lollies
- Christmas pantomime
- Chair bags (as requested by the school) for all of KS2

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about

- policy on grantmaking,
- policy programme related investment,
- contribution made by volunteers

We are grateful for the invaluable contribution of all volunteers however much or little of their time they can dedicate. Without our volunteers we couldn't achieve what we do to enrich the pupil's education and experience and to develop effective relationships within the broader school community.

During this financial year our Autumn disco couldn't take place due to continuing Covid measures but with appropriate risk assessments we planned and carried out a near-normal Christmas Fair with all other events taking place as usual

We are grateful to the increasing number of helpers and volunteers who have given of their time to help these events become successes

Summary of the main achievements of the charity during the year

Autumn Term

Fundraising events

- Summer Fund/Voluntary Donations
- Christmas Fair
- Personalised Christmas cards, gifts
- Pre-loved uniform sale

Sponsored events included

- Christmas parties and Santa gifts
- Christmas pantomime

Spring and Summer Terms

Fundraising events

- Mufti Day
- May Mudder
- Pre-loved uniform sale
- Pre-loved book sale

Donations included

- Books to replenish class libraries
- Easter chocolates
- Lollies for St John Fisher Day
- YR 6 disco, BBQ and leaver gifts plus contribution to hoodies/year

Books

Section E

Financial review

Brief statement of the charity's policy on reserves

Our cash funds balance at the end of year was: £30,796.
Of this £18,586 balance from the previous year plus £12,210 net receipts this financial year.
The charity aims to retain sufficient funds to put on two fairs a year alongside typical events (discos, Christmas parties, May Mudder, SJF Day lollies) and remaining funds to be donated to the school following discussion on appropriate donations. Currently the PTFA anticipates funds raised in the next year will go towards the overhaul and recreation of the eco-garden and community events.

Details of any funds materially in deficit

Thankfully receipts exceeded payments following a return to near normal fundraising efforts.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

All actions taken are to raise funds for extra resources, activities and equipment to support the pupil's education and to enrich their lives at school and as a school community.

We are aware that funds have built up and so expect to make significant payments to the school or incur more expenditure to meet the charity's objectives during the next financial year,

Section F



Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	EMMA DEMBLON	Niamh Power
Position (eg Secretary, Chair, etc)	CHAIR	Vice Chair
Date	22/05/23	



CHARITY COMMISSION
FOR ENGLAND AND WALES

St John Fisher Parent Teacher & Friends Association

1105886

Receipts and payments accounts

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For the period
from

01/09/2021

To

31/08/2022

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Fundraising Events	27,779	-	-	27,779	10,261
Other Fundraising	4,634	-	-	4,634	5,812
Parent Donations	1,546	-	-	1,546	3,674
Sponsorship	808	-	-	808	770
Match Funding	479	-	-	479	1,000
Yr6 Hoodies and books	1,367	-	-	1,367	1,741
	-	-	-	-	-
Sub total (Gross income for AR)	36,613	-	-	36,613	23,258
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	36,613	-	-	36,613	23,258
A3 Payments					
Fundraising Events	9,001	-	-	9,001	563
Other fundraising costs (Christmas gifts)	3,056	-	-	3,056	3,580
Donations to St John Fisher school	8,409	-	-	8,409	21,880
Community Hamper Costs	-	-	-	-	1,394
Yr6 payments (specific event etc)	3,108	-	-	3,108	1,565
Memberships/Licences	128	-	-	128	123
Reindeer Run	-	-	-	-	26
Misc expenses	701	-	-	701	176
	-	-	-	-	-
Sub total	24,403	-	-	24,403	29,307
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	24,403	-	-	24,403	29,307
Net of receipts/(payments)	12,210	-	-	12,210	- 6,049
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	18,586	-	-	18,586	24,634
Cash funds this year end	30,796	-	-	30,796	18,585

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Natwest Current Account	30,796	-	-
		-	-	-
		-	-	-
	Total cash funds	30,796	-	-

(agree balances with receipts and payments account(s))

OK

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OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

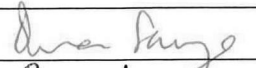

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

OLIVIA SAVAGE
EMMA DEMBLON

22/05/23
22/05/23



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

St John Fisher PTFA

**On accounts for the year
ended**

31st August 2022

**Charity no
(if any)**

1105886

Set out on pages

"Trustees' Annual Report" and "Receipts & Payments accounts"

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2022.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

L Kujawa

Date:

21/5/23

Name:

Lisa Kujawa

**Relevant professional
qualification(s) or body
(if any):**

Chartered Institute of Management Accountants

Address:

17 Elm Walk, London, SW20 9ED