

Registered Charity Number 1105854
Registered Company Number 5146024

Home-Start (Tamworth)
Report and Financial Statements
For the year to 31 March 2021

Registered Charity Number 1105854
Registered Company Number 5146024

**Home-Start (Tamworth)
Report and Accounts
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**Home-Start (Tamworth)
Company Information**

Directors and Trustees

Richard A Hughes
Keith H Goldsworthy
Edna Schafer-Hughes
Susan A Constable
Jennifer Hillerby
David J Maugham
Jane H Maugham
Victoria Vernon
Zetta Widney
Lucy J Rachel

Company Secretary
Keith H Goldsworthy

Independent Examiner
Shacklefords Limited
Chartered Accountants
6A Little Aston Lane
Little Aston
Sutton Coldfield
B74 3UF

Registered office

1 King Street
Tamworth
Staffordshire
B79 7DB

Registered Charity number
1105854

Company Registration number
5146024

Home-Start (Tamworth)

The Report of the Trustees for the year ended 31 March 2021

The Trustees present their report and the financial statements for the year ended 31st March 2021. The Trustees confirm that the financial statements comply with current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102 (effective 1 January 2019))

Objectives and Activities of the Charity

Policies and Objectives

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit and in particular to its supplementary public benefit guidance.

Policies

The charity has adopted policies on equal opportunities, health and safety, complaints and confidentiality, and a range of defined practices designed to guide the organisation towards best practice.

Principal Activities

- 1 To safeguard, protect and preserve the good health, both mental and physical, of children and parents of children
- 2 To prevent cruelty to or maltreatment of children
- 3 To relieve sickness, poverty and need amongst children and parents of children
- 4 To promote the education of the public in better standards of childcare within the area of Tamworth and its environs

Achievements and Performance

This year has been most unusual as, like all other organisations, we have had to run the charity whilst coping with the COVID pandemic.

This has meant that most of Home-start's activities have been curtailed due to Isolation and the Board of Trustees and Management have had to look at differing methods of operation to meet local needs.

Accordingly, none of the Groups which we normally run for mothers and babies have been able to operate at all. However there have been a significant number of other enhanced problems in and around the town where help and assistance has been needed.

Home-start has therefore been working together with other organisations to help alleviate those difficulties and our staff have assisted particularly with food shortages, telephone help lines, and help for the elderly and homeless. This has been done with the support and blessing of our funders for which we have been grateful.

As the pandemic eases and some sort of normality returns, it will be our intention to recommence some of the parent and toddler groups, but also we are aiming, if at all possible, to recommence the home visiting and the supporting of parents in their homes, subject to the funding being in place. This has always been our aim as we have always enjoyed a very good reputation for this type of service. Accordingly, our management and trusteeship will need to meet the change in needs for this type of expanded work.

Financial Review

During this period, we have again been well supported financially by Children In Need, and have also been grateful for the support of the local Authority with a COVID grant. As a result, our income has remained consistent with the previous twelve months whilst changes to our staffing structure have resulted in savings in that regard. We would not anticipate that this will continue, and would expect staff costs to rise in the future whilst grant funding is likely to be more difficult to obtain.

It is noted that changes to the National Organisation are also being made and it is encouraging to note that more support is being sought from large corporate organisations, and, depending on which companies form partnerships with us, this may be of some benefit to local Home-starts. We have been very grateful for such support from the John Lewis/ Waitrose assistance this last year.

We would take the opportunity of thanking our management and staff for their flexibility this year and look forward to being able to expand our services to the local community in the future

Reserves Policy

The Trustees review the charity's need for reserves regularly, in line with guidance issued by the Charity Commission and Home-Start. The trustees have adopted a reserve policy that defines the nature and extent of the cash balances required for the effective continuing operation of the organisation. They evaluate the organisation's financial position in relation to that policy on an annual basis. The trustee directors consider that the organisation's assets are sufficient and available to fund its activities.

Investments and Risk Management

Any surplus funds are held in interest bearing bank accounts. This interest is used in furtherance of the charity's objectives.

The Trustees also examine the major strategic, business and operational risks which the charity might face and confirm that systems have been established to minimise these risks.

The total amount of funds held at 31st March 2021 was £53,734 of which £23,503 was designated as restricted.

Fund Raising

The charity has been active in fundraising in the following manner:

1. The charity's approach to fundraising has been to apply to as many grant making bodies as possible
2. A professional fundraiser has not been used.
3. Fundraising is monitored by the Trustees and reported at Trustee meetings.
4. No complaints have been received regarding fundraising.
5. The public are approached for fundraising at occasional events organised by the charity.

Structure, Governance and Management

The charity is a charitable company limited by guarantee and was incorporated on 4th June 2004. In the event of the charitable company being wound up, the liability of the members is limited to £1

Share Capital

The company is limited by guarantee and therefore has no share capital

Home-Start (Tamworth)

The report of the trustees for the year ended 31 March 2021 (continued)

Directors and Trustees

The directors and trustees during the year are as stated on page 3. The directors are members of the company

At the Annual General Meeting the directors retire but offer themselves for re-election

Statement of Directors' and Trustees' Responsibilities

Charity Law and the Companies Acts require the Board to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to :-

- select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements
- observe the methods and principles in the Charities SORP

The trustees are also responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are also responsible for the contents of the trustees' report, and the responsibility of the reporting accountants in relation to the trustees' report is limited to examining the report and ensuring that, on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

R A Hughes
Director and Trustee



Date 13.10.21

Home-Start (Tamworth)

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF HOME-START (TAMWORTH)

I report to the trustees on my examination of the accounts of Home-Start (Tamworth) ("the company") for the year ended 31st March 2021.

Responsibilities and basis of the report

As the trustees of the Company (and also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that the independent examination can provide. Consequently, I express no opinion as to whether the accounts present a "true and fair view" and my report is limited to those specific matters set out in the independent examiners statement

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me reasonable cause to believe that in any material respect

:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirements that the accounts give a "true and fair view" which is not a matter considered as part of an independent examination or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Ireland (FRS 102)

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached



T D Shackleford FCA
Shacklefords Limited
Chartered Accountants
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B74 4UF

Date 13/10/21

Home-Start (Tamworth)

Statement of Financial Activities (incorporating Income and Expenditure Account)

for the year ended 31st March 2021

		Unrestricted Funds	Restricted Funds	Total Funds	Last Year Total Funds
	Notes	2021 £	2021 £	2021 £	2020 £
Income resources					
Incoming resources from generated funds					
Voluntary Income		38,194	37,242	75,436	69,993
Investment Income	5	8	0	8	79
Total incoming resources	6	<u>38,202</u>	<u>37,242</u>	<u>75,444</u>	<u>70,072</u>
Direct charitable expenditure	7	15,018	35,152	50,170	81,162
Governance	8	2,232	0	2,232	5,189
Total resources expended		<u>17,250</u>	<u>35,152</u>	<u>52,402</u>	<u>86,351</u>
Net incoming resources		20,952	2,090	23,042	(16,279)
Total funds brought forward	12	9,279	21,413	30,692	46,971
Total funds carried forward		<u>30,231</u>	<u>23,503</u>	<u>53,734</u>	<u>30,692</u>

All activities derive from continuing operations

The notes on page 10 to 13 form an integral part of these accounts

**Home-Start (Tamworth)
Balance Sheet
for the year ended 31st March 2021**

	Notes	2021 £	2020 £
The assets and liabilities of the charity :			
Current assets			
Debtors	10	1,582	24,614
Cash at bank and in hand		53,313	19,916
Total Current Assets		<u>54,895</u>	<u>44,530</u>
Creditors :-			
Amounts due within one year	11	1,161	13,838
Net Current Assets		<u>53,734</u>	<u>30,692</u>
Net assets		<u>53,734</u>	<u>30,692</u>
The funds of the charity:			
Unrestricted income funds			
Unrestricted revenue accumulated funds		30,231	9,279
Total unrestricted funds		<u>30,231</u>	<u>9,279</u>
Restricted income funds			
Restricted revenue accumulated funds		23,503	21,413
Total restricted funds		<u>23,503</u>	<u>21,413</u>
Total charity funds	12	<u>53,734</u>	<u>30,692</u>

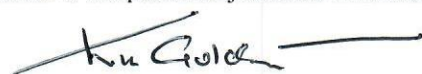
The directors are satisfied that the company is entitled to exemption under Section 477 of the Companies Act 2006 and that no member or members have requested an audit pursuant to section 476 of the Act.

The directors acknowledge their responsibility for

(a) ensuring that the charitable company keeps accounting records that comply with sections 386 and 387 of the Companies Act 2006: and

(b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The accounts have been prepared in accordance with the special provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.



K H Goldsworthy - Director and Trustee

Approved by the Trustees on 13/10/21

The notes on pages 10 to 13 form an integral part of these accounts

**Home-Start (Tamworth)
Notes to the Accounts
for the year ended 31 March 2021**

1 Accounting Policies

Basis of preparing the financial statements

The financial statements of the charitable company have been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1st January 2019) (Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006

Accounting Convention

The accounts have been prepared under the historical cost convention.

Taxation

As a registered charity, the company is exempt from Income and Corporation Tax to the extent that its income and gains are applicable to charitable purposes only. Value Added Tax is not recoverable by the company and it is therefore included in the relevant costs in the Statement of Financial Activities

Funds Structure

The charity maintains a general unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity. Such funds may be held to finance both working capital and capital investment

Restricted funds have been provided to the charity for particular purposes and it is the policy of the board of trustees to monitor carefully the application of those funds in accordance with the restrictions placed upon them.

Income Accounting Policy

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the items have been met, it is probable that the income will be received and the amount can be measured reliably.

Creditors Accounting Policy

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

Pensions Accounting Policy

Contributions to defined contribution plans are expensed in the period to which they relate.

Home-Start (Tamworth)
Notes to the Accounts
For the year ended 31st March 2021 (continued)

2 Winding up or dissolution of the charity

If upon winding up or dissolution of the charity there remain any assets, after the satisfaction of all debts and liabilities, the assets represented by the accumulated fund shall be transferred to some other charitable body or bodies having similar objects to the charity.

3 Surplus/Deficits for the financial year

	2021	2020
	£	£
This is after charging		
Pension costs	1,836	7,656
Reporting Accountants fees	720	720

Funds belonging to the charity have been used for the purchase of insurance to protect the charity from loss arising from the neglect or defaults of its trustees, employees or agents, or to indemnify its trustees, employees or agents, against the consequences of any neglect or default on their part.

4 Trustees Expenses

No expenses were paid to trustees or connected persons except re-imbursement of exceptional travelling expenses.

5 Investment Income

	2021	2020
	£	£
Bank deposit interest received	8	79
	<u>8</u>	<u>79</u>

6 Income Analysis

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Community Together	7,020		7,020	0
John Lewis	1,333		1,333	0
Home-Start(UK)	4,100		4,100	406
Children In Need		33,527	33,527	29,590
Rawlett Trust			0	1,847
Donation - anonymous	3,666		3,666	0
Charities Trust			0	30,220
Groundworks			0	2,000
BDW Trading	1,000		1,000	0
Groundworks - Cooking with Children	500		500	0
Other donations	575		575	5,930
Tamworth BC - Covid Grant	20,000		20,000	0
CJRS Grant		3,715	3,715	0
Bank Interest	8		8	79
	<u>38,202</u>	<u>37,242</u>	<u>75,444</u>	<u>70,072</u>

Home-Start (Tamworth)

Notes to the Accounts

For the year ended 31st March 2021 (continued)

7 Direct Charitable Expenditure

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
Staff Costs	12,534	31,583	44,117	62,797
Family expenses		85	85	3,123
Staff & volunteer expenses		283	283	911
Running Costs of No 8 & No 24		0	0	7,306
Office Costs	2,484	3,201	5,685	7,025
	<u>15,018</u>	<u>35,152</u>	<u>50,170</u>	<u>81,162</u>

8 Governance

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
Staff & Office costs	1,512		1,512	4,469
Reporting accountants	720		720	720
	<u>2,232</u>	<u>0</u>	<u>2,232</u>	<u>5,189</u>

9 Staff Costs and Emoluments

	2021	2020
	£	£
Gross salaries	42,281	54,400
Employers National Insurance	0	4,741
Pension contributions	1,836	7,656
	<u>44,117</u>	<u>66,797</u>
CJRS Grant	(3,715)	-
	<u>40,402</u>	<u>66,797</u>

There were no fees or other remuneration paid to the trustees (2020 nil)

There were no employees with emoluments in excess of £60,000 per annum (2020 none)

Number of Full Time Employees employed during the year	3	3
Number of Part Time Employees employed during the year	3	4

Home-Start (Tamworth)

Notes to the Accounts

For the year ended 31st March 2021 (continued)

	2021	2020
	£	£
10 Debtors		
Other debtors	1,582	24,614
	<u>1,582</u>	<u>24,614</u>

11 Creditors : amounts falling due under one year	2021	2020
	£	£
Accrued expenses	720	720
PAYE & NI	355	1,974
Scottish Widows Pensions	-	11,058
NEST Pensions	86	86
	<u>1,161</u>	<u>13,838</u>

12 Fund Analysis

	Funds at 2020	Income including Interest	Expended	Funds at 2021
	£	£	£	£
Unrestricted fund	9,279	38,202	17,250	30,231
Children In Need	12,723	33,527	22,747	23,503
Charities Trust	8,690		8,690	0
CJRS Grant		3,715	3,715	0
	<u>30,692</u>	<u>75,444</u>	<u>52,402</u>	<u>53,734</u>

13 Share Capital

The charity is incorporated under the Companies Act 1985 and is limited by guarantee, each member having undertaken to contribute such amounts not exceeding one pound as may be required in the event of the company being wound up whilst he or she is still a member or within one year thereafter