

Community Southwark
(A company limited by guarantee)

Report and Financial Statements
For the Year Ended 31 March 2022

AMENDED

Charity registration number: 1105835
Company registration number: 5090324

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Community Southwark

Annual Report and Accounts for the year ended 31 March 2022

The Trustees, who are also directors of the charity for the purposes of the Companies Act, submit their annual report and financial statements of Community Southwark (CS) (the company) for the year ended 31 March 2022. The trustees confirm that the annual report and financial statements of the company comply with current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102).

Legal and Administrative Details

Charity name:	Community Southwark
Charity registration number:	1105835
Company registration number:	5090324
Registered office and operational address:	11 Market Place, London, SE16 3UQ

Board of Trustees

Cedric Whilby	elected on 30/11/2021
Christopher Henry	
John Cox	
Karin Woodley	Vice-Chair, retired on 30/11/2021
Khosi Manaka	retired on 30/11/2021
Mason Elliott	
Michael Chris Wilson	Treasurer
Nicola Howard	Chair
Pedro Gil	elected on 30/11/2021
Peter Redfern	
Ruth Driscoll	retired on 28/08/2021
Sarah Gibb	

Auditors

Haines Watts, Old Station House, Station Approach, Newport Street, Swindon, SN1 3DU

Bankers

Unity Trust Bank, Nine Brindley Place, Birmingham, B1 2HB

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Report of the Board of Trustees for the year ended 31 March 2022

Report of the Board of Trustees

Structure, Governance and Management

Constitution and Organisation

Community Southwark is a charitable company limited by guarantee. It was founded in 1992 as Southwark Community Care Forum, registered as a charity on 5 January 1998 and incorporated on 1 April 2004. However, its roots go back to at least the 1960s when a Council of Voluntary Services is documented to have been operating in Southwark. Between 2009 and 2016 the charity operated under the name of Community Action Southwark. Following the merger with the Southwark Volunteer Centre, the charity has been operating as Community Southwark since 2016. The company was established under a Memorandum of Association that established the objects and powers of the charitable company and is governed under its Articles of Association.

Community Southwark is a membership organisation that operates in Southwark. "Membership is open to individuals ("Individual Members") and to not-for-profit organisations ("General Members") who:

- a) Apply to the Charity in the form required by the Trustees.
- b) Operate in the area of benefit; and
- c) Are approved by the Trustees provided that at no time shall the number of Individual Members exceed one-fifth of the number of General Members." (Art.5)

As of 31st March 2022, the charity had 890 member organisations and 37 individual members.

The charity is governed by its Board of Trustees and day-to-day services are delivered by a dedicated team of staff and volunteers.

Objectives

The charity's objectives are:

To promote any charitable purpose for the benefit of the public and particularly, but not limited to, the public who live and work in the London Borough of Southwark and surrounding London boroughs, including to advance education, protect the health, relieve poverty distress and sickness, promote voluntary work and volunteer service and to provide facilities for recreation and other leisure time occupation in the interests of social welfare to improve the conditions of life of the public.

To promote the efficiency and effectiveness of voluntary and charitable sector organisations providing health, community care and children's and family services for the benefit of the public and particularly, but not limited to, the public who live and work in the London Borough of Southwark and surrounding London Boroughs, through promoting good practice and partnerships within the voluntary and charitable sector.

On a day-to-day basis, we achieve our objectives by working with a wide range of stakeholders. We support our members – non for profits, (voluntary and community sector organisations and social enterprises), with organisational development issues and we also provide voice and representation functions on their behalf. We also work with existing and potential volunteers to make the process of volunteering easier. In addition, we support residents who want to become more involved in their communities. Finally, we also work with local authorities, the NHS and businesses to provide a platform to allow us to provide better services and support for our members and wider communities in Southwark.

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Public Benefit

The trustees have paid due regard to the Charity Commission's guidance on public benefit. The trustees are confident that Community Southwark's aims and activities of supporting, connecting, informing and influencing on behalf of the voluntary and community sector and volunteers in Southwark, are following the regulations on public benefit.

Recruitment and appointment of new Trustees

The Board of Trustees "consists of at least 4 and no more than 12 individuals of whom:

- a. Not more than 9 shall be elected by the General Members of the Charity in general meetings.
- b. And no more than 3 shall be appointed by the Trustees

(...) a person will be eligible to stand for election if he or she has been duly nominated by a General Member organisation" (Art. 16). Each trustee shall retire from office at the third annual general meeting following his or her election" (Art. 17). "A Trustee who has served for two consecutive terms of office from the date of adoption of these Articles, must take a break from the office and may not be re-elected until the annual general meeting following the annual general meeting at which his or her break from office commenced." (Art. 19)

All members of the Board of Trustees give their time voluntarily and received no benefits from the charity. Any expenses reclaimed from the charity are set out in the notes to the financial statements.

Induction and training of new Trustees

The induction programme for new trustees includes:

- Written information and induction on Community Southwark's activities.
- A meeting with existing trustees and the Director
- Time to meet staff and ask questions.
- An invitation to attend any of Community Southwark's training and events
- Copies of relevant publications and updates from the Charity Commission.
- Copy of the NCVO Good Trustee handbook.
- Governance Training

Management Structure, Staff and Volunteers

The trustees delegate the day-to-day management to the director who is supported by a dedicated team of staff and volunteers. We aim to recruit high-calibre individuals who not only contribute to the achievement of the charity's aims and objectives but also understand and support the ethos and culture of the organisation. In return, we offer a generous support package, including a competitive salary, 5% employer's pension contribution, generous annual leave, paid volunteering days, and a Cycle to Work Scheme.

Equality, Diversity and Inclusion (EDI)

The charity actively aims to ensure that equality, diversity and inclusion form an integral part of all its actions and activities. The following initiatives took place during the year:

- Staff attending EDI training via the My Learning Source portal
- Staff completing an annual staff satisfaction survey which includes EDI matters. Feedback is shared with members of the Finance and General-Purpose Subcommittee on an annual basis and an action plan is created to address any issues.

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- » Staff Leaving the charity completing Exit Interview form which includes EDI matters. Feedback is shared with members of the Finance and General-Purpose Subcommittee on an annual basis and an action plan is created to address any issues.
- » Creation of an equal opportunities monitoring mechanism for existing staff, trustees and volunteers and new applicants. Monitoring is compared with local EDI data and shared with members of the Finance and General-Purpose Subcommittee on an annual basis and an action plan is created to address any issues.
- » Removal of personal data, such as names, when applying for CS roles, to reduce the risk of unconscious bias.
- » We also took action to support the local VCS by:
- » Promoting EDI resources on the CS website <https://www.communitysouthwark.org/equality-diversity-and-inclusion-in-southwark>
- » Administering dedicated networks for organisations from ethnic minority groups (mainly black-led): Southwark. R.E.A.C.H. Alliance (Race, Equality and Cultural Heritage) and from the Latin American communities: Latin American Network
- » Continuing with a dedicated officer's post to support ethnic minority groups and the wider sector with EDI issues – VCS Support Officer (ethnic minority group)

Activities Review and Future Plans

Introduction

Our vision is to create a borough in which all communities and individuals can fulfil and exceed their potential. We are very proud of our work during the Covid-19 pandemic and the general progress that the charity made in 2021/2022 to fulfil this vision.

We were delighted to find and move to new premises at 11 Market Place in Bermondsey. For the first time in many years, we have a building which we solely occupy, and which has a high street-facing entrance increasing our interactions with members of the public and the not-for-profit organisations we support. We are grateful for the support we received from our previous and new landlords: Cambridge House and Southwark Council respectively.

We delivered our interim short-term strategy covering October 2020 to March 2022 covering:
Long-Term Objectives:

- » Objective 1: Facilitate and coordinate supportive, non-competitive, outcomes-focused cooperation and collaboration.
- » Objective 2: Build the capacity and capabilities of Southwark's VCS groups.
- » Objective 3: Enable people to get involved in their communities for the better through volunteering, championing social action and influencing decision-makers, including by hosting Healthwatch Southwark as an independent champion for health and social care users.
- » Short-Term Objectives:
- » Objective 1: We will increase the equality, diversity and inclusion within VCS in Southwark.
- » Objective 2: We will support the covid-19 recovery of the VCS in Southwark.
- » Objective 3: We will manage our charity as effectively and efficiently as possible.
- » The following pages describe in more detail our work in fulfilling the above objectives.

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- We also created a new strategy for the period: 2022-2026 during which we will empower the voluntary and community sector to enact change in Southwark by:
- Objective 1: Enable a more impactful, collaborative, and sustainable voluntary and community sector
- Objective 2: Support the creation of a more inclusive, diverse, and equal Southwark.
- Objective 3: Increase the sector's ability to influence change no matter the size or background of an organisation or individual
- Objective 4: Run the charity responsibly, effectively, and efficiently - ensuring that the community is at the centre of everything we do.
- Objective 5: Be an independent champion for health and social care users through Healthwatch Southwark.

Finally, we were delighted to appoint a new director: Anood Al-Samerali who will take this work forward. We could not have achieved any of this without the generous support of our main funder – Southwark Council – and other funders including City Bridge Trust, National Lottery Community Fund, Guy's and St. Thomas's Charity, Partnership Southwark, and also our main pro bono supporter – ZS Associates and Meridian (West) Ltd. Thank you.

Healthwatch Southwark
(Funder: Southwark Council)

Healthwatch Southwark is hosted by Community Southwark and commissioned by Southwark Council. Healthwatch is a national initiative that came into being as a result of the Health and Social Care Act 2012, there is a Healthwatch in every local authority in England.

Healthwatch Southwark's core function is to gather and champion the views of local users of health and social care services, to identify opportunities for improvement and to influence how providers deliver care.

What we do:

- We listen to your experiences of health and care services and use your feedback to improve services and hold providers and commissioners to account.
- We provide information and signposting on local health and care services.
- We promote and support the involvement of patients and service users in the design, provision and scrutiny of local health and care services.
- We voice the views and concerns of local people to key decision-makers to make health and social care services better.

Over the year Healthwatch Southwark engaged with over 2200 Southwark residents via online workshops, in-person engagement, surveys, 1-2-1 interviews and monthly newsletter circulation. We listened to over 300 Southwark residents' experiences of health and social care services and provided information and advice (i.e., how to access local services, make complaints, etc) to 184 Southwark residents.

Healthwatch Southwark's priorities for 21-22 were the following:

- Mental Health (Adult)
- GP access in the post-COVID-19 environment
- Developing an active 'Enter and View' Programme (which involved visiting health and social care services to review/monitor provision)

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- Restarting in person 'Community Engagement' that enables us to reach the diverse communities of Southwark and build our community presence

In response to these priorities, we carried out a project on GP access in Southwark after the lifting of lockdown restrictions on 19th July 2021 and our mental health priorities project focused on unmet needs within community adult mental health services within the borough. Due to the challenges posed by the COVID-19 pandemic, we were unable to fulfil all these priorities (i.e., developing an active Enter and View Programme) so some of them will continue into the next year.

Key highlights for the year:

- Actively supporting the community to access Covid-19 information and advice via our information and advice service and our Health Ambassadors Network.
- Throughout the Covid-19 pandemic, our website had substantial traffic (more so than in previous years) and was a key source of resource for the local community. The web page on Covid-19 information was the most viewed throughout the year (source: google analytics).
- Volunteering was a tremendous success, we created over 4 new volunteering roles (i.e., research volunteer, community engagement volunteer) and over the year more than 10 active volunteers supported our core work activities i.e., supporting our key priority projects and supporting our in-person and online community engagement activities.
- As part of our Health Ambassadors Network (Covid-19) work, over 100 residents signed up to volunteer to become Community Health Ambassadors, these volunteers were crucial in providing Covid-19 information and advice in their local settings throughout the pandemic. (Join the Community Health Ambassadors Network | Healthwatch Southwark)
- Our online engagement was a success, we adapted well to the new engagement environment (due to Covid restrictions) and organised numerous and varied online sessions to gather feedback, promote our work and promote local services. These sessions were well attended and highly appreciated by residents.
- Healthwatch Southwark formed its Advisory Board in the early part of the year, this group is made up of residents. The development and progress of this advisory body over the year can be viewed as great success i.e., all members have been actively involved in improving our organisational practice/policies and representing us at wider stakeholder forums. The Advisory Board members have made significant strides in ensuring Healthwatch Southwark has an accountable decision-making structure, which is embedded in the local people leading the project.

There were also challenges throughout the year:

- Two of our core staff members left the project halfway through the year, this resulted in us not having any core staff for over 3 months, plus all engagement and projects were stopped due to lack of staff capacity.
- We were unable to build on our community intelligence (gathering feedback on health and social care services, plus Enter and View visits) as in-person community engagement was restricted by Covid-19 guidance and then due to lack of staff when Covid restrictions were lifted. The in-person engagement only resumed in February 2022, with the recruitment of a new Community Engagement Officer.

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We published two reports:

- GP Access in Post Lockdown (After July 2021)
- Mental Health Services: Unmet need within community adult mental health services

In each of these reports, we made recommendations to local providers (Primary Care and South London and Maudsley NHS Trust) and have made a difference in service improvements. One of our reports from the previous year, 'Waiting for Hospital Treatment' was well received as it was presented widely at key influencing bodies and cited in many stakeholder forums as a helpful piece of work that highlighted key issues that the health system needed to address to improve the patient experience for people waiting for hospital treatment.

A key element of our function involves influencing and representing the patient voice at key local stakeholder forums/bodies. Throughout the year Healthwatch Southwark had a successful influencing role (and held Board positions) at the Health and Wellbeing Board, Southwark Borough Based Board, Partnership Southwark, NHS Trust engagement forums, local authority social care forums and the South East London Clinical Commission Group.

Healthwatch Southwark produces its annual report, for a full picture of the year's activity and impact please refer to our annual report, which is available on the website.

Projects

The Projects Team works on specific projects that have been identified as areas of need by the voluntary and community sector. The projects build capacity in the voluntary and community sector through facilitating collaboration and networking, providing advice and support as well as advocacy and representation.

The team includes:

- A Social Prescribing Officer (PT), working to ensure the VCS have a voice in how social prescribing is carried out in Southwark as well as providing learning and networking opportunities for VCS organisations that are/want to be involved in social prescribing. This is funded through Partnership Southwark.
- A Community Grants Officer, working with and funded by Impact on Urban Health (part of Guy's and St Thomas' Foundation) to pilot a 'catalyst' style funding approach to improve well-being in Southwark. This has been co-produced with 5 VCS organisations in Southwark.
- A Southwark Food Action Alliance (SFAA) Officer, supporting VCS organisations to increase food security through coordination of SFAA activities, a dedicated website and providing learning and networking opportunities. Funded through Public Health Southwark and Impact on Urban Health.

Social Prescribing Officer

In the last year, the Social Prescribing Network has grown significantly with 111 people signed up to the network from 95 organisations. There has been substantial work to bring groups together as well as consolidate recommendations for the future of social prescribing in Southwark following consultation and research with stakeholders which feeds into planning and strategy at Partnership Southwark.

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Key highlights include:

- » Six network meetings – terms of reference agreed upon and an agreement to meet quarterly moving forward. Two meetings a year are 'open' meetings where other stakeholders involved in social prescribing other than VCS organisations are also invited to join and contribute.
- » Two Social Prescribing Network subgroups have been agreed upon; one for funding support at regular Funding Friday events, to also include the development of joint projects for VCS groups. The second is a subgroup to represent the SSPN on the proposed CCG/ICS commissioning oversight group.
- » There is good attendance at meetings and engagement with the network. There is wider interest in the network among social prescribing link worker teams and health practitioners. The SSPN is seen as a potential space for future development of a borough-wide, SP forum which would include health practitioners and local people.
- » The scoping report has been finalised: Taking stock: Social Prescribing Scoping Report. The recommendations were discussed at the Partnership Southwark Board and the Borough Based Board. Recommendations from the scoping report are also cited and included in the Partnership Southwark Gap analysis audit report, the final version of which is with the Live Well leadership cell for approval.
- » Development of a Review of Experiences of Social Prescribing in Southwark within the Partnership Southwark Live Well Group workstream. This review supports a business case for further investment in the work, with a focus on BAME working-age adults with mental health support needs. The report is currently being reviewed by stakeholders and will be published shortly.
- » The work involved in producing the Review of Experiences of Social Prescribing report has involved significant engagement with health partners, VCS organisations as well as interviews with 15 patients who have been referred to link workers for social prescribing services. The report has highlighted the strengths of social prescribing and why it is an important service as well as actions needed to build and develop the work that has already taken place.
- » The Social Prescribing Officer also supported the Social Prescribing Workshop hosted by Partnership Southwark in January 2022, where 12 project initiatives were agreed upon by the voluntary and community sector, link workers and other social prescribers and community mental health teams attending. Six areas for service improvement will be led and implemented by the Social Prescribing Officer, who will also be supporting a further six initiatives through the Partnership Southwark Live Well workstream.
- » The Social Prescribing Officer secured a £300 bursary from CRUK for an in-person Talking Cancer training for 20 participants from VCS groups. Other training opportunities, workshops and useful information have also been shared with the network at regular intervals.

Funding for the post has been renewed for April 2022 – March 2023 with a clear focus on capacity building for the VCS including training and support so that more community groups are 'social prescribing ready', increased collaboration and the establishment of a feedback mechanism between the VCS and social prescribing link workers, and so that VCS organisations involved with social prescribing have representation at the strategic level.

Community Grants

This project also referred to as the Catalyst Grant Programme, is a pilot based on issuing small well-being grants of up to £500 to individuals on low incomes. The pilot has been coordinated by Community

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Southwark and co-designed with 5 VCS organisations that support diverse communities in Southwark. Funds can be used flexibly for what people feel will make a meaningful difference to their lives and overall mental and/or physical well-being. It may also help fulfil personal goals, where a financial barrier currently exists. We are also looking to see if this helps people on low income overcome Social Determinants of Health (SDHs).

Awards have been granted in blocks of £5,000 to 5 partner organisations that have distributed funds to people they were already working with. Data has been captured according to the monitoring and evaluation framework designed by Community Southwark. It had a two-pronged approach, measuring the success of the programme model in its current format as well as the impact on beneficiaries.

The pilot has now come to an end. A final report that evaluates the success of the project along with lessons learned and recommendations for how the pilot may be scaled up has been submitted to the funder.

Southwark Food Action Alliance (SFAA)

SFAA is a project run by Community Southwark that brings together a collective of charities, businesses, food start-ups, community partners, residents, growers, and public sector workers to help increase food security and food equality for Southwark residents. By providing coordination to the partnership, we aim to create a more collaborative approach to tackling food insecurity in Southwark. In 2021/22:

- SFAA membership has grown steadily and now has 171 members from a diverse range of organisations. Prioritisation of in-person visits has, particularly to smaller organisations, facilitated this.
- SFAA's terms of reference were updated to define the organisation as a membership-led alliance.
- SFAA coordination has been focused on reconnecting SFAA members through network and subgroup meetings, where member organisations have been invited to present their services and project activities. External organisations supporting food security have also presented to members on various services available, and opportunities to help shape future service offerings have been discussed.
- 5 SFAA network meetings were hosted by Community Southwark as well as other sub-group meetings, offering agendas designed to appeal to the wide variety of member organisations. Attendance at network meetings has averaged around 30 participants.
- The SFAA Basket Steering Group met 5 times to discuss SFAA's strategic direction.
- Sustainable Food Places (SFP) membership was awarded in October 2021 and is now able to access forums and collaborative and peer mentoring opportunities with other food groups throughout the UK driving innovation and best practices on all aspects of healthy and sustainable food. SFAA will now be working towards an application for bronze award status later in 2022.
- The outputs from the online workshop, 'What would a good food Southwark look like', co-hosted by SFAA and the council in October 2021 gave useful early input into the Southwark's sustainable food strategy that is now in development with Public Health.
- The March 2022 hosted Sustainable Food Summit went a step further by discussing Southwark's food sources, the role of food surplus in Southwark's food systems and, through the combined 'grower', 'beyond the foodbank' and 'neighbourhood food economy' lenses, how a vision for a more sustainable, resilient food system for Southwark might look. This in-person event was co-hosted by SFAA together with Pembroke House and Sustain, the alliance of better food and farming, with 47 attendees sharing their views and expertise.
- The SFAA coordinator has also supported members and the work of Southwark Council via participation in grant funding panels for SFAA members, coordinating the procurement of 22 fridges and freezers (a partnership with Hubbub and Liebherr) and co-producing cash first leaflet entitled 'Worrying

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about Money as a self-help tool for Southwark residents to navigate them to the appropriate agencies for relevant support in unlocking cash.

From 1st April 2022, the SFAA network is hosted by Pecan. Community Southwark's transitioning of SFAA coordination hosting to Pecan went smoothly and we look forward to both collaborating with and supporting Pecan in our capacity as both VCS and SFAA members moving forward.

For project-based work from April 2022 onwards, proposals are being submitted to several funders for projects which the VCS has identified as areas of need/development in Southwark.

Social Action and Volunteering

Camberwell and Nunhead Connected **(Funder: The National Lottery Community Fund)**

Camberwell and Nunhead Connected (CNC) is taking community building and organising approaches to mobilise citizens in these areas to create sustainable changes for stronger and happier communities. This year we slightly narrowed our focus from four to three council estates to ensure we can make an impact. We are also continuing our project on a local GP surgery.

Our project ends in October 2022, and we are very happy to say we won a final uplift grant of £17.4k to help end the projects on a high and make sure they continue without our support.

Headline developments are below:

Pelican Estate

- » Developed a small core team of trained active residents and together experimented with ways to increase engagement and community action.
- » Ran a listening project providing the team with mobile phones to call our database of 200 residents, however, we learnt that phone calls were difficult for volunteers to carry out alone.
- » Started a weekly community cafe drop-in at the TRA Hall for informal connections and support.
- » New project in partnership with South London Gallery (SLG) to improve the function and look of the TRA Hall with residents.
- » Currently running a large-scale door-knocking project with 15 volunteers from Pelican Estate, SLG and CNC to engage residents in the process of improving their hall.
- » Also partnering with the Social Change Agency to bring residents together to co-design a new structure for the TRA and carry out an £8k digital inclusion project.

Lettsom Estate

- » Life on Lettsom is a community newspaper created and organised entirely by residents.
- » Over 20 residents have been directly involved across three Issues - most of them have never been involved in community activities before.
- » The newspaper is produced on principles of inclusion and collaboration to encourage friendships and sustainability.
- » Two spin-off projects have been created: a campaign to clean up an unacceptable waste situation on the estate, and a community gardening group.
- » As a result, new bins have started to be built and a herb garden has been planted!

Brayards Estate

- » There has been little activity and a divided community for several years.

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- » Ran a weekly pop-up Hot Chocolate Outreach stall for several months to build knowledge, relationships, and trust in this new project area.
- » After Hot Chocolate and door-knocking we ran our first community event for Easter.
- » Then brought separate sides of the community and new neighbours together around a Community Fun Day idea.
- » A group of 13 residents was formed to organise the fun day.
- » We are working towards a bigger project to reclaim disused community spaces.

St Giles Surgery

- » We have created a beautiful garden in a forgotten plot of land behind the surgery.
- » Run weekly Monday afternoon sessions with four regular volunteers and drop-ins.
- » Reaching people that are isolated or lonely and/or have other physical/mental health needs by promoting through healthcare channels & running weekday afternoon slots.
- » Regular volunteers have expressed that it is important as a time to socialise and exercise.
- » An outreach plan to build up a diverse range of volunteers and create a self-organised group.

Southwark Community Action Network

(Funder: Southwark Council)

This role is to support local social activists in achieving positive change in their communities. Social action is about people coming together to help improve their lives and solve the problems that are important in their communities. It can include volunteering, giving money, community action or simple neighbourly acts. Through the commitment and skill of citizens, social action can empower communities, help people in need, and complement public services. Taking part in social action is also associated with higher levels of well-being, and can improve people's confidence and skills

Support for Afghan refugees

Throughout August, September and October, in conjunction with the council, SRCF and Panjshir Aid the Social Action and Communities Officer, solely concentrated on delivering support for the Afghan refugees who recently arrived in the UK. There were about 200 refugees (50 families) being held in two bridging hotels in Southwark. While the refugees have been provided basic support in the hotels such as toiletries and food there was still a need for much additional support.

- » The urgent need was to complete needs assessment forms (provided by the red cross) so we can work out their immediate needs from mental health, and medical to clothes and basic items. We recruited 7 volunteers to carry these out.
- » The needs assessments were data entered and we oversaw finding donations sites, recruiting volunteers sorting and distributing the donations, this has involved working with many different stakeholders to get this done as effectively as possible.
- » We found a donation site thanks to Coin Street at the Columbo Centre.
- » Recruited over 25 volunteers to sort the donations
- » Ran 3 newsletters to get organisational support and volunteers
- » Worked with Hubbub to receive 30, (12 months already topped up) mobile phones
- » Worked with Period Poverty to provide sanitary items
- » Worked with Little Village to provide all the clothes and needs for the refugee children under 5 years
- » Created a resource for the borough on the crisis and how people can help
- » Sourced, 30+ Qurans and 30+ prayer mats
- » Creating welcome pack for the refugees

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- » Ran a survey asking our members ways they can support the refugees in-house and with their support services
- » Working with two council representatives at the hotels on the refugees' daily needs

The main headlines for Social Action were:

- » Created and published 48 online resources for news and events related to social action
- » Delivered 2 x Southwark CAN network events with 70 people attending on: How to influence during 2022 local elections and celebration of Social Action in the borough both past and recent campaigns
- » Delivered 2 workshops on Craftivism Session, using arts and crafts to deliver social action
- » National Day of Reflection
- » Delivered outreach and worked with 43 community groups and organisations
- » Delivered sessions with disability groups
- » Held numerous meetings with groups to advise them on hold-to-hold hustings including Latin American Women's Right Service and REACH, SE5 Forum, Bede House and Bits and Pieces, Stop St Georges Tower group
- » Conducted our annual Southwark CAN needs assessment
- » Relaunched the Social Action Advice Surgery in January 2022 – Delivered 8 so far
- » 8 newsletters to our Southwark CAN mailing list to 1029 recipients
- » Completed the Southwark Park Vision and Framework
- » 4 Social Action volunteers recruited

Volunteer Centre **(Funder: Southwark Council)**

Volunteering is at the core element of Community Southwark's work; we strive to ensure that it is inclusive and accessible, meaningful, mutually beneficial to all involved and valued by everyone in the borough. We want Southwark to be a place where everyone feels confident to help and support their neighbours and local groups by getting involved in their communities. We want to build Southwark where everyone has access to volunteering, so individuals and the places where we live, work, worship and visit can thrive.

We have many different areas within this area of work, including:

- » 1:1 Volunteer advice appointments
- » Support organisations with best practice
- » Create resources and materials
- » Deliver training
- » Run Volunteer Managers network
- » Created and run the Supporting Active Communities Volunteering in Southwark strategy
- » CS Volunteers
- » Involve – employee-supported volunteering
- » Deliver outreach
- » Run annual volunteer celebratory event at The Tate Modern – Southwark Stars and volunteers week

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1:1 Volunteer Advice appointments

- We had 451 volunteers sign up for our volunteer advice appointments
- 323 volunteers came to the volunteer advice appointments
- 54 of those who we could reach via phone were actively volunteering, so this figure would be far more due to not being able to reach them

Best practice

- We supported 41 organisations with best practices and advice
- 170 volunteer roles were supported by us

Resources and materials

We created 8 resources:

- Building an inclusive space for volunteers
- DBS and volunteering factsheet
- COVID 19 and volunteer management
- A guide to formal and informal volunteering
- Becoming a trustee
- Benefits of volunteering
- Supporting, rewarding and retaining volunteers in the post-covid-19 world
- Rewarding volunteers: special events and reward schemes

Training

We delivered 6 training sessions:

- 2 x Managing volunteering made easy
- 2 x Recruiting volunteering made easy
- 2 x Reward and Recognition

Volunteer Managers Network

The volunteer managers network is a network for Volunteer Coordinators and managers of volunteers to come together a network to exchange ideas, gain knowledge from each other and guest speakers and use the space to connect, network and learn. We held 6 volunteer managers' networks.

Supporting Active Communities Volunteering in Southwark Strategy

This borough-wide strategy was new for 2021 and written through running surveys, workshops, and networks to gain an understanding of what the sector needs. This strategy shifts the focus from the old strategy to ensure that the needs of volunteers, as well as host organisations, are both equally reflected. We recognise that not all communities access volunteering opportunities equally. This strategy supports the growth and nurturing of community power and recognises that communities have a wealth of knowledge and assets within themselves, which acts as a foundation stone for this work.

Vision:

"We want Southwark to be a place where everyone feels confident to help and support their neighbours and local groups by getting involved in their communities. We want to build a Southwark where everyone has access to volunteering, so individuals and the places where we live, work, worship and visit can thrive"

We think we will achieve this by focusing on the following three objectives:

1. Increase awareness and knowledge of volunteering
2. Provide appropriate support to organisations that host volunteers
3. Make volunteering inclusive, accessible meaningful and valued

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Southwark Stars & Volunteers Week

Southwark Stars is our annual volunteer celebratory event usually held at the iconic Tate Modern, however, due to covid-19 we held it online last year and had 72 attendees. It is an evening to recognize and thank the volunteers who have served the community for the past year. The event is the highlight in the voluntary and community sector's calendar. We made awards to volunteers in 6 specialist categories and celebrated Volunteer champions with inspiring photos and videos to showcase their incredible work.

During Volunteers Week, which is an opportunity at the national level to thank and showcase volunteers, we put many case studies on our website and social media channels, ran volunteer stories, attended online volunteer recognition events and had a volunteer meet and greet session.

Community Southwark's Volunteers

Over the past year, we have recruited 26 internal volunteers for Community Southwark and Healthwatch Southwark. This has massively boosted our capacity and allowed us to help more organisations and individuals. Additionally, it meant our staff learned much from our volunteers who bring loads of different experiences and skills.

Outreach

During covid-19 we could not do outreach, however later in the year 2021 we slowly started flyering around the borough to shops, banks, and markets and then delivered outreach and continue to do so at the following:

- Peckham library
- Walworth library
- Peckham levels
- UCL
- East Street Market

This list will continue to grow, and we have a dedicated outreach calendar with all the events happening in the borough.

Involve – Corporate Volunteering (Funder: different corporate partners)

We help our corporate partners to make the biggest possible impact for their staff and the charities and community organisations in and around Southwark.

We offer our corporate partners a comprehensive package that can be taken as a whole or choose a 'pick & mix' from:

- Practical Team Challenges: perfect for team building, groups of employees will take part in an active day consisting of gardening, painting and/or carpentry. These fun, imaginative, practical days are arranged around you with full support beforehand and all day from our specialised facilitator.
- Skills-based volunteering: great for smaller teams or as part of a longer-term volunteering strategy, we match your skills with the needs of organisations and support you in creating and implementing an action plan. Task-focused with a clear outcome and deadline, there are lots of ways to get involved in skills volunteering no matter how much time you have to give.
- During the beginning of 2021, we were still getting through Covid19 and so all team challenges stopped. These picked up again in October 2021. We still ran skills-based volunteering however these were also limited due to businesses' covid19 workload etc. 5 team challenges took place and 5 businesses delivered skills-based volunteering supporting over 12 charities in the borough including

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gardening at Walworth Garden. These consisted of supporting organisations with websites, strategy, workshops, training, and managing impact.

VCS Communications
(Funded by Southwark Council)

The CS Communications Team currently consists of just one member: the Communications Manager, Jo Palmer, since our Communications Officer Zuwenia Blagrove left the charity in December 2021. Due to lack of funding, we have not replaced the communications officer, but we are looking into funding to hire a campaigns officer to support campaign work in line with the new comms remit.

In 2021/22 the communications team worked to change the Communications Team function. The changes mean the communications team now have more of an enabler role, supporting staff to use the communications platforms and brand guidelines, rather than doing it for them. Plus, going forward this frees up more time for us to broaden our advocacy reach to create campaigns to push for more positive changes for the sector.

Since the launch of the new website, in May 2020, we have been very happy with it visually, the layout and navigation from the front end have been a success. However, we have had issues with the functionality in the back end of the website and therefore feel we have not been getting value for money and so we will be changing website providers in May 2022.

A lot of work was also done in this period with Diego, our IT support volunteer, in cleaning our contact lists and giving power to members to update their details on our systems. This has also ensured that our processes remain GDPR compliant amidst forecasted changes to the Mailchimp platform. Over 750 members have now updated their details.

In 2021/22 we set up a Google Ad Grants campaign. We've had a total of 1,288 people click through in the first three-quarters of this period to the 'become a member' page on our website. We are not able to see the number of click-throughs for quarter 4 (Jan-March 2022) as the website link to our Google Analytics tracking account was not working during this period.

VCS Impact

In this period, we introduced a new 'Share Your Latest' form to help streamline our process for adding content from the VCS to our website. In 2021/22 95 members used the form to submit their latest news, job, events and training support and opportunities. In 2021/22 we also shared 10 Member Spotlight articles across all our communication channels.

Membership

In terms of members reporting that they understand the benefits of VCS's work in our annual survey, the key highlights include:

- 80% satisfaction from our services amongst the ethnic minority-led VCS
- 83% of participants reported that they feel more strongly linked with the local VCS thanks to our communication channels (social media, website, e-bulletins)
- 87% of participants agreed or strongly agreed that Community Southwark provides good quality support and services.

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- Since the drop in member numbers at the start of 2021/22, due to our data clean-up, we had an increase of 4% in Q3 and then a healthy increase of 13% in Q4.
- Membership currently stands at 891 for 2021/22.
- 125 new members joined us in 2021/22.

Community Southwark's website

In our member survey: 84% of members reported being satisfied or very satisfied with the accessibility and navigation of our website, while 11% were dissatisfied.

In 2021/22 Qs 1-3 we had a total of 49,872 website visits (this excludes Q4: Jan-March 2022 as the website link to our Google Analytics tracking account was not working during this period). This is an increase of 170% from 2020/21. It's good to see visitor numbers continue to increase as this demonstrates the increased awareness about the work of the VCS in Southwark and its impact.

Community Southwark's social media

In our recent annual survey, roughly half of respondents said they were satisfied, or very satisfied, with our social media, at 51%. This left 11% who were dissatisfied and 34% didn't answer.

- In 2021/22 we have 3,557 Twitter followers; this is a 5% increase from 2020/21.
- In 2021/22 we have 1,657 Facebook followers; this is an 8% increase from 2020/21.
- In 2021/22 we have 1,088 Instagram followers; this is an 18% increase from 2020/21

Community Southwark's e-bulletins

In our recent annual member survey, 79% of respondents said they were satisfied, or very satisfied, with our e-bulletins. This is an 8% increase from 2020/21.

Our click-through rate has remained the same at a healthy rate and our open rate has increased by 2%:

- During 2021/22 we had an average open rate of 25% which was the same as our 2020/21 open rate (and 4% above the sector average open rate of 21%).
- We had an average click-through rate of 9% (6% above the average sector click-through rate)

Community Southwark's event branding & marketing

In this period, we created various branding and marketing materials, including the marketing for the September Latin American Conference, resulting in 125 attendee bookings. We also created the materials for the 2021-2022 Make Your Mark Project cohort which resulted in the recruitment of 10 new 'MYM Champions'. Plus, the branding and marketing for the series of three 'We are Not Going Back to Normal' workshops, resulted in over 90 bookings across the three events. We also had to rework our Southwark Stars branding in this period, due to holding the event online due to Covid19.

Community Southwark's films

In 2021/22 we created 3 films which we showed at our online 2021 Southwark Stars Awards Ceremony. The films celebrated the invaluable contribution that volunteers make to the voluntary and community sector and were showcased across all our websites, e-bulletins and social media channels.

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VCS Support

The Voluntary & Community Sector (VCS) Support Team, delivers a range of projects aimed at developing the capacity and capabilities of the VCS through connecting, collaborating, informing and representing.

The team includes:

- A VCS Support Officer working across the sector providing training, resources, peer support opportunities and 1-2-1 casework. Funded through the Council for Voluntary Services (CVS) contract by the Southwark Council.
 - A VCS Support Officer (Ethnic Minority-led Groups) - providing tailored programmes and networks aimed at developing the leadership capabilities within ethnic minority-led groups and increasing their voice. Funded through London Community Response Fund (City Bridge Trust)
 - A Policy & Participation Officer, working to foster greater collaboration, unity, connections and influence amongst the VCS and between the VCS and other sectors. Council for Voluntary Services (CVS) contract by the Southwark Council.
 - An Evaluation & Impact Officer providing specialist support around monitoring, evaluation and impact, through the Make Your Mark Programme, funded by the City Bridge Trust.
 - A Southwark Emergency Support Scheme (SESS) Officer, supporting Southwark Council and delivery partners to successfully deliver emergency items to those in need. Funded by Southwark Council.
-
- Key Highlights from the team's work include:
 - The number of workshops and 121s delivered in the past year has been low compared to the previous year due to turnover in staff. However, around 25 workshops have been delivered including in partnership with other organisations.
 - Provided 121 support to around 96 organisations in areas of governance, financial management, safeguarding etc. *"I had my first call with Alex today and he was amazingly helpful"*
 - Our funding database in the past year has had over 274 opportunities added and 27 funding ebulletins have been mailed out.
 - Created/published/Updated over 44 resources e.g. Southwark Deprivation Map
 - Over 20 referrals were made to our partners Russell Cooke and DK Legal. We have also run joint specialist workshops with external organisations such as Ethical Property Foundation and Superhighways. In addition, introduced Funder Q&A workshops to support organisations in understanding what is needed to successfully bid.
 - At present, the CS Support is familiarising and networking with groups to provide groups opportunities to collaborate to increase joint ventures.
 - Delivered a successful online funding conference with over 60 attendees.
 - The safeguarding network resumed with a new Chair.

Support for ethnic-minority-led VCS

- Provided intensive one-to-one coaching/guidance in organisational development as part of casework support to a micro small ethnic minority-led organisations, all of which have an annual income of less than £50,000 a year. The key areas of support provided are project development, grant fundraising, managing finances and governance. Also supported groups to set up as a CIC organisation.

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Southwark Race, Equality and Cultural Heritage (R.E.A.C.H) Network

- Provided development and administrative support provided to Southwark R.E.A.C.H Alliance Network
- Helped organise monthly committee meetings with panel members
- Produced 4 monthly e-bulletins with information about opportunities to get involved and influence local and national issues affecting ethnic minority communities; increased opportunities to take up training; increase knowledge of events and meetings and useful resources which is circulated to R.E.A.C.H members and supporters.
- Organised focus group in partnership with Guys and St Thomas Charity on what should happen to 2 statues located at Kings College Hospital and Guys and St Thomas Hospital that are associated with the transatlantic slave trade. The group included voice and representation from 4 R.E.A.C.H. Alliance members.
- Secured 78k funding from Partnership Southwark for BME-led groups. R.E.A.C.H. Network to decide how to utilise the funding.
- Developed 12 Asks for LBS to work together with BME-led groups e.g. ring-fenced funding which has been provisionally agreed for Autumn 2022 (200k ring-fenced funding). This also included running workshops for members to actively contribute to and develop the 12 Asks
- Organised several meetings with R.E.A.C.H and LBS to co-design the process of grants.
- Input into Youth Employability Partnership bid for Peckham, R.E.A.C.H. included as partners in this bid alongside Southwark Council and Rennasi. Bid submitted in December 2021 awaiting a decision.

- R.E.A.C.H. has had representation on the following platforms
- Southwark Equalities Human Rights Panel
- Southwark Council Grants and Commissioning stage 1 and 2 panels looking into structural barriers that might prevent BME from accessing or receiving council grants.
- HealthWatch board - this is an indirect representation as the rep from R.E.A.C.H. sits on the board as an individual living in Southwark but raises issues for residents reciprocally at HealthWatch and R.E.A.C.H. network meetings.
- Community Southwark Trustee Board
- On the recruitment panel process for the Southwark Chief Executive

Southwark Latin American Network

- Latin American Network consists of 20 community organisations that are delivering services and activities to Latin American individuals living in Southwark.
- Planned, organised, and facilitated 4 network meetings, average attendance of 8 organisations. From meetings, representations of issues affecting the Latin American Community were made at 4 Southwark Voice meetings. Issues raised, displacement of Latin American Community from Elephant and Castle; premises issues and funding
- Produced 4 monthly e-bulletins with information about opportunities to get involved and influence local and national issues affecting ethnic minority communities; increased opportunities to take up training; increase knowledge of important events and meetings and useful resources which is circulated to members of the network.
- Delivered an EDI conference
- November 2021 - Latin American network develop separate policy briefings highlighting concerns in their community in several areas Health and Well Being, Education, Welfare, Culture, Employment and place and space. Policy briefings were presented by individual network leaders to Southwark Council

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Cabinet members including the Leader of the Council. In attendance were several senior council officers.

- February / March 2022 Husting's subgroup set up involves 3 network organisations LAWRS, Latin Elephant and Carnaval Del Pueblo. They hold 3 planning and organising meetings which include 3 representatives from the R.E.A.C.H. network. Husting's event is planned for 9th April to quiz potential local election candidates on racial equality issues in Southwark. "A big thanks for all your support to Latin American Multicultural."

Policy & Participation

- Continued to support and facilitate quarterly networks aimed at bringing the sector together to discuss the key issues, collaborate, connect and bring a stronger more unified voice to decision-makers. "Just a massive thank you to Anita"
- In 2021/2022 82 network meetings were delivered. The meetings included guest speakers that the networks have put forward e.g. funders, LBS members, and specialist services such as Kooth:
- Children, Families and Young People Network
- Disabilities Providers Network
- Mental Health Network
- Older People Network
- Small Groups Network
- Sport and Physical Activities Network
- Identified Chairs for each Network, who in turn represent the networks at Southwark Voice
- Southwark Voice (Voice) is an independent group of voluntary organisations, community groups and active citizens working in Southwark, which aims to provide a strong, coherent voice for the local voluntary and community sector. Southwark Voice invited Local Parties to explore how they will support VCS as part of their manifesto.

Throughout 2021/22 we continued to represent the sector at over 150 key meetings run by the Local Authority, local NHS and by VCS organisations, these included:

- CVS Directors Network
- Commissioners Group
- Community Safety Partnership
- Engagement Advisory Group
- Equalities & Human Rights Panel and Forum for Equalities & Human Rights
- Safeguarding Children and Adults Joint Board
- The Safer Communities Steering Group
- Health & Wellbeing Board
- Southwark Funders Forum

Make Your Mark

This programme was paused between Jan 2022 – April 2022 to recruit a new Evaluation & Impact Officer.

Make Your Mark programme updates:

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- In the summer second Make Your Mark cohort was recruited, selected and onboarded. Updated forms for groups to set goals and updated language.
- The cohort started in September, which included 4 workshops plus buddying for peer support.
- 121 support was also provided to at least 6 members.
- An annual survey was developed and implemented. This includes data cleansing responses, a prize draw and a summary report of the responses.
- The annual report can be found on the website. The responses will be collated into our objectives and be included in our 2022/2023 strategy.

Southwark Emergency Support Scheme

This project offers a grant conduit and reconciliation service for payments made between the Southwark Council and delivery partners: Family Fund, Furnish and Universal Credit. The payments are made to the benefit of residents who are facing a crisis, emergency or disaster and need help. The scheme is discretionary with limited funding available. Goods rather than cash are provided, for example, residents can qualify for food vouchers which are based on the size of households, hygiene awards or help with energy bills.

Our role is to promote SESS within the community and address and signpost any queries regarding this grant. This has been implemented using social media, 4 different e-bulletins sent out to CS members, responding to email queries and updating our website.

Future Plans

We will:

- Implement our strategy 2022-2026, including:
- complete the review of our Articles of Association
- conduct necessary building works required to make our new office fit for our needs and those of our members
- ensure that funding is secured for the continuation of existing projects
- implement the recommendations from our Annual Membership Survey conducted in March 2022
- implement the recommendations from our Annual Employee Satisfaction Survey in March 2022
- address issues identified in our Risk Register
- make further improvements to our organisational database which is publicly available
- ensure that the long-term sustainability of the charity is secured by developing our Designated Property Fund and involving our membership in it.

Financial Review

Financial Position

The charity ran a higher than the budgeted surplus of £64,491 this year (2020/21 a surplus of £45,642), thanks to resolving historical VAT issues, receiving unplanned donations as well as managing the charity prudently and responsibly. The Charity generated a total income of £931,432 (2020/21 £952,092) and the total resources expended were £866,941. As a result, our reserves increased to £195,547 as of 31st March 2022. Of this, £11,500 restricted reserves were carried forward to next year to deliver restricted projects and £184,047 were carried forward as unrestricted reserves. We will continue to work on improving further

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our financial position in the next financial year. The charity aims to deliver a slight surplus in 2022/2023 and to gradually rebuild its reserves to three months of operating costs (approx. £206,000) in the following years, in line with its Reserves Policy.

Principal Funding Sources

Our biggest funder remains the London Borough of Southwark which has three long-term contracts with the charity covering the following: Council for Voluntary Services, Healthwatch Southwark, and Southwark Emergency Support Scheme. We continue to attract grant funding from different sources, including the National Lottery Community Fund, City Bridge Trust, Guy's and St Thomas's Charity (Impact on Urban Health) to name just a few. A full list of funders is listed in the financial part of this report.

Reserves Policy

The Reserves Policy was last reviewed in April 2021; the next review is scheduled for July 2022. To make a judgment on the amount of reserve, the Trustees have considered the risks in respect of expenditure, unrestricted income and where appropriate restricted income and where funds can only be realised by the disposal of a fixed asset. Also taken into consideration are any external identified potential major risks to income and expenditure during the year under consideration. After review, our current position indicates the following:

- Restricted Income (contracts): High Risk
- Restricted Income (grants): Medium Risk
- Earned Income: High Risk
- Expenditure: Medium Risk
- Other Major Risks (including covid-19): High Risk

The Trustees determined that it would be appropriate for the charity to hold in reserve approximately 3 months of operating capital which, within the 2022/2023 budget period (excluding any conduit funds we pass directly to our delivery partners) equates to approx. £206,000.

Amount of reserves held

As of 31st March 2022, the charity held in unrestricted reserves £184,047 and therefore has not met its reserves target of three months unrestricted reserves (£206,000). The trustees decided to maintain a Designated Property Fund, which was started this financial year and has £17,535. This long-term Fund, kept in a separate savings account, aims to raise funds for a deposit to purchase our own property. Each year any unrestricted income raised through donations, membership fee, earned interest and training fees is being allocated to the Fund.

The Finance and General-Purpose Subcommittee review annually the level of unrestricted reserves required should the organisation need to close down and pay statutory redundancy to all its staff. To meet this requirement on 31st March 2023 the charity should hold £39,385 in unrestricted reserves which it does.

Restricted reserves of £11,500 were carried forward to next year to deliver Camberwell and Nunhead project which is expected to be completed by October 2023. Free reserves (unrestricted reserves not tied up in fixed assets) amounted to £184,047 at the year-end.

Risk Management

Trustees review the major risks to which the charity is exposed annually. The 2022 assessment concluded that there were no material changes to the risks register. The primary risks have been identified as:

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1. Significant reductions in income which we mitigate by maintaining close relationships with funders and stakeholders and by increasing earned income to diversify the income portfolio and increase the proportion of unrestricted income.
2. Significant unforeseen expenditure risks are mitigated by monthly review of management accounts and cash flow forecasts by the executive and quarterly meetings of trustees.
3. Changes in key staff which we mitigate through knowledge management processes, collegiate working and team practices and maintenance of our accreditation status as an Investor in People and London Living Wage employer.

Organisational Structure

The trustees delegate the day-to-day management to the director. The organisational Remuneration Policy is set annually by the Finance and General-Purpose Subcommittee.

Responsibilities of the Board of Trustees

The trustees (who are also directors of the charity for company law's purpose) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with the applicable law and United Kingdom Accounting Standards (the United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently.
- observe the methods and principles in the Charities SORP (FRS 102).
- make judgements and estimates that are reasonable and prudent.
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

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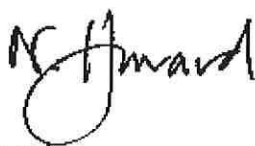
Report of the Board of Trustees for the year ended 31 March 2022

Auditors

Haines Watts have expressed their willingness to continue in their capacity as auditors.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP) FRS 102 and in accordance with the special provisions of the Companies Act 2006 relating to small entities.

Approved by the Board of Trustees on 31st August 2022 and signed on its behalf by:

A handwritten signature in black ink, appearing to read 'N Howard', with a large circular flourish at the bottom.

Nicola Howard
Chair

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Independent Auditor's Report to the Members of Community Southwark

We have audited the financial statements of Community Southwark (the 'charitable company') for the year ended 31 March 2022 which comprise the Statement of Financial Activities, Balance Sheet, Cash flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended.
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

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Independent Auditor's Report to the Members of Community Southwark

Other information

The trustees are responsible for the other information. The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the strategic report and the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the strategic report and the directors' report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report and the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 16 the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for

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Independent Auditor's Report to the Members of Community Southwark

such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

The objectives of our audit are to identify and assess the risks of material misstatement of the financial statements due to fraud and error; to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement due to fraud or error; and to respond appropriately to those risks. Owing to the inherent limitations of an audit, there is an unavoidable risk that material misstatements in the financial statements may not be detected, even though the audit is properly planned and performed in accordance with the ISAs (UK).

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, our procedures included the following:

- We obtained an understanding of the legal and regulatory frameworks applicable to the charity and the sector in which it operate. We determined that the following laws and regulations were most significant: The Charities Act, Companies Act 2016 and UK GAAP.
- We obtained an understanding of how the charity is complying with those legal and regulatory frameworks and made enquiries to the management of known or suspected instances of fraud and non-compliance with laws and regulations. We corroborated our enquiries through our review of board minutes, other relevant meeting minutes and review of correspondence with regulatory bodies.
- We assessed the susceptibility of the charity's financial statements to material misstatement, including how fraud might occur. Audit procedures performed by the audit team included:
 - Identifying and assessing the controls management has in place to prevent and detect fraud.
 - Understanding how those charged with governance considered and addressed the potential for override of controls or other inappropriate influence over the financial reporting process.
 - Challenging assumptions and judgments made by management in its significant accounting estimates and judgments,
 - Identifying and testing journal entries, in particular journal entries posted with unusual account combinations; and
 - Assessing the extent of compliance with the relevant laws and regulations.

There are inherent limitations in the audit procedures described above and the further removed non-compliance with laws and regulations are from the events and transactions reflected in the financial statements, the less likely we would become aware of it. Also, the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may

Community Southwark
(A company limited by guarantee)

Independent Auditor's Report to the Members of Community Southwark

involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusions.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Auditors.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Susan Plumb
Senior Statutory Auditor
For and on behalf of Haines Watts, Chartered Accountants and Statutory Auditors
Old Station House
Station Approach
Newport Street
Swindon
SN1 3DU

4 Oct 2022

Community Southwark
(A company limited by guarantee)
Statement of Financial Activities (incorporating income and expenditure account)
For the year ended 31 March 2022

		Unrestricted Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
Income from:					
Donations and voluntary income	2a	7,335	-	7,335	9,582
Charitable activities					
London Borough of Southwark	3	13,840	633,322	647,162	595,845
National Lottery Community Fund	3	9,899	57,619	67,518	74,516
Other grant income	3	28,126	163,096	191,222	167,648
Trading income	2b	18,195	-	18,195	12,568
Other income		-	-	-	11,933
Total Income		77,395	854,037	931,432	952,092
Expenditure on:					
Raising funds		11,000	-	11,000	10,464
Charitable activities	4				
VCS Support		-	387,246	387,246	499,080
VCS Communications			69,733	69,733	-
Healthwatch Southwark		-	210,967	210,967	142,115
Volunteering and Social Action		-	175,421	175,421	224,947
Core Costs		12,574	-	12,574	29,844
Total Expenditure		23,574	843,367	866,941	906,450
Net expenditure/income	5	53,821	10,670	64,491	45,642
Transfers between funds	12	(830)	830	-	-
Net Movement in funds		52,991	11,500	64,491	45,642
Balance brought forward		131,056	-	131,056	85,414
Balances at 31 March		184,047	11,500	195,547	131,056

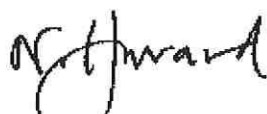
The notes on pages 30-38 form part of these financial statements. There were no recognised gains or losses other than those shown above. All of the Company's activities are continuing.

Community Southwark
(A company limited by guarantee)
Balance sheet at 31 March 2022

		2022		2021	
	Notes	£	£	£	£
Fixed Assets					
Tangible fixed assets	8		-		-
Current Assets					
Debtors	9	110,074		33,150	
Cash at bank and in hand		<u>359,550</u>		<u>529,797</u>	
		469,624		562,947	
Current Liabilities					
Creditors – Amounts falling due within one year	10	274,077		431,891	
Net current liabilities			195,547		131,056
Net Assets			<u>195,547</u>		<u>131,056</u>
Represented By: -					
Restricted funds	12		11,500		-
Unrestricted funds – Designated Funds	12		17,535		69,228
Unrestricted funds – General Funds	12		<u>166,512</u>		<u>61,828</u>
			<u>195,547</u>		<u>131,056</u>

These accounts have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

These accounts were approved by the Trustees on 31st August 2022 and signed on its behalf by:



Nicola Howard, Chair

The notes on pages 30-38 form part of these financial statements.

Community Southwark
(A company limited by guarantee)
Cash Flow statement for the year ended 31 March 2022

	2022 £	2021 £
Cash flows from operating activities		
Net expenditure	64,491	45,642
<i>Adjustments for:</i>		
Depreciation of tangible fixed assets	-	506
Other interest receivable and similar income	(6)	-
<i>Changes in</i>		
Trade and other creditors	(157,814)	(102,873)
Trade and other debtors	(76,924)	287,429
Cash generated from operations	<u>(234,738)</u>	<u>184,556</u>
 Cashflow from investment activities		
Interest received	6	-
Purchase of tangible fixed assets	-	-
Cash used in investing activities	<u>6</u>	<u>-</u>
 Net increase in cash and cash equivalents	(170,247)	230,704
Cash and cash equivalents at beginning of year	<u>529,797</u>	<u>299,093</u>
Cash and cash equivalents at end of year	<u>359,550</u>	<u>529,797</u>

1. ACCOUNTING POLICIES

The principal accounting policies which have been adopted are set out below: -

a) Accounting Basis

General information

The charity is a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is 1 Addington Square, Camberwell, London, SE5 0HF.

Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011. The charity constitutes a public benefit entity.

Basis of preparation

The financial statements have been prepared on the historical cost basis.

The financial statements are prepared in sterling, which is the functional currency of the entity and is rounded to the nearest £.

Going concern

There are no material uncertainties about the charity's ability to continue as a going concern.

Community Southwark

(A company limited by guarantee)

Notes to the financial statements for the year ended 31 March 2022

b) Restricted Funds

Restricted funds are to be used for a specific area or purpose as laid down by the donor. Expenditure, which meets these criteria, is identified to the fund.

c) Unrestricted Funds

Unrestricted funds are donations or other income received or generated for the objects of the charity without further specified purpose and are available as general funds.

d) Incoming Resources

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income: -

- Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Investment income is included when receivable.
- Incoming resources from charitable trading activity are accounted for when earned.
- Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance. Income relating to future periods is deferred.

e) Expended Resources

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT, which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.
- All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly; others are apportioned on the basis of staff time.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

f) Fixed Assets

Fixed assets are stated at cost less accumulated depreciation.

Community Southwark**(A company limited by guarantee)****Notes to the financial statements for the year ended 31 March 2022**

Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life.

Office Equipment – 33% straight line

Fixed assets with an initial cost of less than £100 are not capitalised.

g) Debtors and prepayments

Trade and other debtors are recognised at the settlement amount due after and trade discounts. Prepayments are valued at the amount prepaid net of any discounts.

h) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount to settle the obligation can be measured or estimated reliably.

i) Pensions

The company operates a group stakeholder pension scheme. Contributions are charged to the Statement of Financial Activities as they are incurred.

2a. DONATIONS AND VOLUNTARY INCOME

	Unrestricted <u>Funds</u> £	Restricted <u>Funds</u> £	Total Funds <u>2022</u> £	Total Funds <u>2021</u> £
Donations	7,329	-	7,329	882
Donated goods for distribution to beneficiaries	-	-	-	8,700
Bank interest	6	-	6	-
	<u>7,335</u>	<u>-</u>	<u>7,335</u>	<u>9,582</u>

2b. TRADING INCOME

	Unrestricted <u>Funds</u> £	Restricted <u>Funds</u> £	Total Funds <u>2022</u> £	Total Funds <u>2021</u> £
Consultancy income	8,480	-	8,480	12,077
Training income	25	-	25	491
Involve – Corporate Volunteering	9,690	-	9,690	-
	<u>18,195</u>	<u>-</u>	<u>18,195</u>	<u>12,568</u>

Community Southwark**(A company limited by guarantee)****Notes to the financial statements for the year ended 31 March 2022****3a. GRANT INCOME**

	Unrestricted <u>Funds</u> £	Restricted <u>Funds</u> £	Total Funds <u>2022</u> £	Total Funds <u>2021</u> £
London Borough of Southwark				
Healthwatch Southwark	-	140,000	140,000	142,115
Public Health	-	89,591	89,591	42,115
Other	13,841	-	13,841	-
South East London CCG	-	-	-	28,000
National Lottery Community Fund	9,899	57,619	67,518	74,516
United St Saviour's Charity	1,250	-	1,250	20,000
Guy's & St Thomas's Foundation	-	68,607	68,607	67,200
Partnership Southwark	-	46,147	46,147	19,200
Postcode Society Trust	-	19,721	19,721	-
National Grid	-	16,747	16,747	-
City Bridge Trust	23,750	11,875	35,625	51,933
Other grants	3,125	-	3,125	11,131
	<u>51,865</u>	<u>450,307</u>	<u>502,172</u>	<u>456,212</u>

As part of the services, Community Southwark receives grants to distribute to small organisations or community groups. These grants are treated as conduit funds and not included in the income and expenditure in accordance with SORP 19.1. In 2021/22 the charity received £8,960 and distributed £8,870.

3b. CONTRACT INCOME

	Unrestricted <u>Funds</u> £	Restricted <u>Funds</u> £	Total Funds <u>2022</u> £	Total Funds <u>2021</u> £
London Borough of Southwark				
Council for Voluntary Services	-	383,730	383,730	383,730
Southwark Emergency Support Scheme	-	20,000	20,000	50,000
	<u>-</u>	<u>403,730</u>	<u>403,730</u>	<u>433,730</u>

Community Southwark
(A company limited by guarantee)

Notes to the financial statements for the year ended 31 March 2022

4 Charitable activities

	Unrestricted	Restricted							
	Support costs	Emergency Support Scheme	Healthwatch	VCS Communications	VCS Support	Social Action	Total 2022		
	£	£	£	£	£	£	£		
Costs directly allocated to activities									
Staff costs		20,000	166,226	64,734	291,147	155,856	697,963		
Other direct costs	-	-	9,067	-	26,379	273	35,719		
Support costs	12,574	-	35,674	4,999	49,720	19,292	122,259		
	12,574	20,000	210,967	69,733	367,246	175,421	855,941		

Community Southwark**(A company limited by guarantee)****Notes to the financial statements for the year ended 31 March 2022**

5.	NET INCOMING RESOURCES	<u>2022</u>	<u>2021</u>
	Net incoming resources are stated after charging: -	£	£
	Auditor's remuneration	4,600	4,500
	Depreciation	-	506
6.	STAFF	<u>2020</u>	<u>2021</u>
		£	£
	Staff costs during the year were as follows: -		
	Salaries and wages	620,056	577,712
	Social security costs	60,408	50,542
	Pension costs	28,499	29,338
		<u>708,963</u>	<u>657,592</u>

The average monthly number of employees during the year was 21 (2021: 19).

No employee earned over £60,000 in the period (2021 same).

Key Management Personnel

Key management personnel include all persons that have authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation paid to key management personnel for services provided to the charity was £64,120 (2021: £61,045).

Community Southwark
(A company limited by guarantee)
Notes to the financial statements for the year ended 31 March 2022

7. TANGIBLE FIXED ASSETS

	Office Equipment £
Cost	
At 31 March 2021	25,320
Additions	-
Disposals	(25,320)
	<hr/>
At 31 March 2022	-
Accumulated Depreciation	
At 31 March 2021	25,320
Charge for year	-
Disposals	(25,320)
	<hr/>
At 31 March 2022	-
Net Book Value	
At 31 March 2022	-
	<hr/>
At 31 March 2021	-
	<hr/>

8. DEBTORS - Amounts payable within one year

	<u>2022</u>	<u>2021</u>
	£	£
Trade debtors	98,023	25,937
Prepayments and accrued income	8,051	7,213
Other debtors	4,000	-
	<hr/>	<hr/>
	110,074	33,150
	<hr/>	<hr/>

Community Southwark

(A company limited by guarantee)

Notes to the financial statements for the year ended 31 March 2022

9. CREDITORS - Amounts falling due within one year

	<u>2022</u>	<u>2021</u>
	£	£
Accruals	35,535	47,677
Trade creditors	27,718	1,653
Other creditors	91	4,916
Deferred Income	192,339	133,062
Other taxes and social security costs	18,394	244,584
	<u>274,077</u>	<u>431,891</u>

The deferred income above of £192,339 (2021 £133,062) will be released in the following year.

10. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted & Designated £	Restricted £	Total Funds 2022 £	Total Funds 2021 £
Tangible assets	-	-	-	-
Current assets	458,124	11,500	469,624	562,948
Current Liabilities	(274,077)	-	(274,077)	(431,891)
Net assets at end of year	<u>184,047</u>	<u>11,500</u>	<u>195,547</u>	<u>131,057</u>

11. RESTRICTED AND UNRESTRICTED FUNDS

The movement on the funds of the charity were as follows:

	Balance	Movement in Resources			Balance
	01/4/21	Incoming	Outgoing	Transfers	31/3/22
RESTRICTED FUNDS					
Southwark Emergency Support Scheme	-	20,000	(20,000)	-	-
Healthwatch Southwark	-	209,590	(210,967)	1,377	-
Council for Voluntary Services	-	383,730	(383,730)	-	-
Other Projects	-	240,717	(228,670)	(547)	11,500
Total restricted funds	-	854,037	(843,367)	830	11,500
UNRESTRICTED FUNDS					
General Fund	61,828	77,395	(23,574)	50,863	166,512
Designated Funds	69,228	-	-	(51,693)	17,535
	131,056	77,395	(23,574)	-	184,047
Total funds at 31 March 2022	131,056	831,432	(866,941)	-	195,547

Details of the restricted funds are as follows: -

- Southwark Emergency Support Scheme – associated with the promotion of services under the emergency support scheme.
- Healthwatch Southwark – all income and surpluses associated with Healthwatch are restricted and can only be used in line with the strategic priorities of the project as directed by Southwark Council
- Council for Voluntary Services – all income associated with Council for Voluntary Services are restricted in line with the Southwark Council specifications
- Other Projects - all income associated with the delivery of services to the benefit of local VCS organisations when the funders specified that their income is restricted

Surpluses on restricted funds are only transferred to unrestricted funds when the donor gives an agreement. Deficits in restricted funds are covered by transfers from unrestricted funds.

Designated funds represent £17,535 in the Designated Property Fund.

12. TRUSTEES

The Trustees received no remuneration during the period (2021: £nil). Expenses of £nil were reimbursed (2021: £nil)

13. CONTROLLING PARTY

During the year the charity was under the control of the Trustees. No related party transactions took place during the year.

Community Southwark

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Notes to the financial statements for the year ended 31 March 2022

14. POST BALANCE SHEET EVENT

The charity moved to new offices post year-end and entered into a 10-year lease (annual rent of £12,500) further strengthening its long-term viability and sustainability.