

Community Southwark
(A company limited by guarantee)

Report and Financial Statements
For the Year Ended 31 March 2021

Charity registration number: 1105835
Company registration number: 5090324

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Community Southwark

Annual Report and Accounts for the year ended 31 March 2021

The Trustees, who are also directors of the charity for the purposes of the Companies Act, submit their annual report and financial statements of Community Southwark (CS) (the company) for the year ended 31 March 2021. The trustees confirm that the annual report and financial statements of the company comply with current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102).

Legal and Administrative Details

Charity name:	Community Southwark
Charity registration number:	1105835
Company registration number:	5090324
Registered office and operational address:	1 Addington Square, London, SE5 0HF

Board of Trustees

Cedric Whilby	co-opted 09/02/2021
Christopher Henry	elected 17/12/2020
John Cox	elected 17/12/2020
Karin Woodley MBE	Vice-Chair
Khosi Manaka	
Mason Elliott	elected 17/12/2020
Michael Chris Wilson	Treasurer, elected 17/12/2020
Nicola Howard	Chair
Pedro Gil	co-opted 25/05/2021
Peter Redfern	elected 17/12/2020
Ruth Driscoll	
Sarah Gibb	

Auditors

Haines Watts, Old Station House, Station Approach, Newport Street, Swindon, SN1 3DU

Bankers

Unity Trust Bank, Nine Brindley Place, Birmingham, B1 2HB

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Report of the Board of Trustees for the year ended 31 March 2021

Report of the Board of Trustees

Structure, Governance and Management

Constitution and Organisation

Community Southwark is a charitable company limited by guarantee. It was founded in 1992 as Southwark Community Care Forum, registered as a charity on 5 January 1998 and incorporated on 1 April 2004. Between 2009 and 2016 the charity operated under the name of Community Action Southwark. The company was established under a Memorandum of Association that established the objects and powers of the charitable company and is governed under its Articles of Association.

Community Southwark is a membership organisation and operates in Southwark and surrounding London boroughs. "Membership is open to individuals ("Individual Members") and to not-for-profit organisations ("General Members") who:

- a) Apply to the Charity in the form required by the Trustees;
- b) Operate in the area of benefit; and
- c) Are approved by the Trustees provided that at no time shall the number of Individual Members exceed one-fifth of the number of General Members." (Art.5)

As of 31st March 2021, the charity had 900 member organisations and 19 individual members.

The charity is governed by its Board of Trustees and day-to-day services are delivered by a dedicated team of staff and volunteers.

Objectives

The charity's objectives are:

To promote any charitable purpose for the benefit of the public and particularly, but not limited to, the public who live and work in the London Borough of Southwark and surrounding London boroughs, including: to advance education, protect health, relieve poverty distress and sickness, promote voluntary work and a volunteer service and to provide facilities for recreation and other leisure time occupation in the interests of social welfare with the aim of improving the conditions of life of the public.

To promote the efficiency and effectiveness of voluntary and charitable sector organisations providing health, community care and children's and family services for the benefit of the public and particularly, but not limited to, the public who live and work in the London Borough of Southwark and surrounding London Boroughs, through promoting good practice and partnerships within the voluntary and charitable sector.

On a day-to-day basis we achieve our objectives by working with a wide range of stakeholders. We support our members – non for profits, (voluntary and community sector organisations and social enterprises), with organisational development issues and we also provide voice and representation functions on their behalf. We also work with existing and potential volunteers to make the process of volunteering easier. In addition, we support local residents who want to become more involved in their communities. Finally, we also work with local authorities, the NHS and businesses to provide a platform to allow us to provide better services and support for our members and wider communities in Southwark.

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Public Benefit

The trustees have paid due regard to the Charity Commission's guidance on public benefit. The trustees are confident that Community Southwark's aims and activities of supporting, connecting, informing and influencing on behalf of the voluntary and community sector and volunteers in Southwark, are in accordance with the regulations on public benefit.

Recruitment and appointment of new Trustees

The Board of Trustees "consists of at least 4 and no more than 12 individuals of whom:

- a. Not more than 9 shall be elected by the General Members of the Charity in general meetings;
- b. And no more than 3 shall be appointed by the Trustees

(...) a person will be eligible to stand for election if he or she has been duly nominated by a General Member organisation" (Art. 16). Each trustee shall retire from office at the third annual general meeting following his or her election" (Art. 17). "A Trustee who has served for two consecutive terms of office from the date of adoption of these Articles, must take a break from office and may not be re-elected until the annual general meeting following the annual general meeting at which his or her break from office commenced." (Art. 19)

All members of the Board of Trustees give their time voluntarily and received no benefits from the charity. Any expenses reclaimed from the charity are set out in the notes to the financial statements.

Induction and training of new Trustees

The induction programme for new trustees includes:

- Written information and induction on Community Southwark's activities.
- A meeting with existing trustees and the Director
- Time to meet staff and ask questions.
- An invitation to attend any of Community Southwark's training and events
- Copies of relevant publications and updates from the Charity Commission.
- Copy of the NCVO Good Trustee handbook.
- Governance Training

Management Structure, Staff and Volunteers

The trustees delegate day-to-day management to the chief executive officer who is supported by a dedicated team of staff and volunteers. Community Southwark holds the Investors in People Award which shows our dedication to the wellbeing of our staff. We aim to recruit high calibre individuals who not only contribute to the achievement of charity's aims and objectives, but also understand and support the ethos and culture of the organisation. In return we offer a generous support package, including: a competitive salary, 5% employer's pension contribution, generous annual leave, paid volunteering days, and a Cycle to Work Scheme. In 2020/2021, our staff team included:

Abena Pascoe-Apaw, Southwark Emergency Support Scheme Officer (left July 2021)

Alice Godmon, Research and Intelligence Officer

Andrea Hafliger, HR and Office Manager

Anita Acquah, Policy and Participation Officer

Bridie Hindle, VCS Engagement Officer (covid-19)

Catherine Negus, Healthwatch Southwark Manager (left December 2020)

David Reid, VCS Support Officer (ethnic minority groups)

Deborah Hayman, Director of VCS Support

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Eleanor Watts, Southwark Food Action Alliance Officer (left June 2021)
Elizabeth Smith, Volunteer Advice Service Officer
Elizabeth Macauley, Engagement and Signposting Officer
Jo Palmer, VCS Communications Manager
Katy Woolley, Head of Social Action and Volunteering
Krzysztof Mikata-Pralat, Director
Madeleine Marcateus, Community Grants Officer (left July 2021)
Mya Goschalk, Evaluation and Impact Support Officer (left December 2020)
Myles Thorpe, Social Action and Communities Officer (left June 2021)
Saira Niazi, Southwark Food Action Alliance Officer (left December 2020)
Samantha Kenndy, Evaluation and Impact Officer
Sari Easton, Social Action and Communities Officer
Shamsur Choudhury, Healthwatch Southwark Manager
Stas Smagala, VCS Social Prescribing Officer
Steve Smith, Partnerships and Policy Officer (left August 2020)
Stevie Back, VCS Support Officer
Vani Niranjani, Finance Manager
Victor Momodu, Development Officer (left August 2020)
Zuwena Blagrove, VCS Communications Officer

Equality, Diversity and Inclusion (EDI)

As a result of the Black Lives Matter protests, the charity started work on ensuring that equality, diversity and inclusion form an integral part of all its actions. The following initiatives took place during the year:

- Creation of CS Equality, Diversity and Inclusion Policy
- Creation of staff EDI Working Group
- Delivery of unconscious bias training to all staff
- Creation of an annual staff satisfaction survey which includes EDI matters
- Creation of a Staff Exit Interview form which includes EDI matters
- Creation of an equal opportunities monitoring mechanism for existing staff, trustees and volunteers and for new applicants
- Removal of personal data, such as names, when applying for CS roles, in order to reduce the risk of unconscious bias
- Co-option onto our Board of Trustees of a representative from the Latin American Network and another one from the Southwark R.E.A.C.H. Alliance (Race, Equality and Cultural Heritage)

We also took action to support the local VCS by:

- Creating EDI resources on CS website
- Creating a dedicated new network for organisations from ethnic minority groups: Southwark R.E.A.C.H. Alliance (Race, Equality and Cultural Heritage)
- Creating a dedicated new post supporting ethnic minority groups and the wider sector with EDI issues – VCS Support Officer (ethnic minority group)

Activities Review and Future Plans

Introduction

Our vision is to create a borough in which all communities and individuals can fulfil and exceed their potential. We are very proud of our work during the covid-19 pandemic and general progress that the charity made in 2020/2021 in order to fulfil this vision.

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We responded to the local need as soon as the covid-19 pandemic hit and created a range of resources and platforms connecting local volunteers, established organisations and emerging ones such as the multiple Mutual Aid Groups created in the borough. We took an active part in the works of the Southwark Community Hub and since May 2020 have been continuously operating a database helping the Hub to link those in need with sources of support (Southwark Responds).

We also conducted a root to branch review of our internal affairs resulting amongst others in an internal re-organisation, review of historical VAT issues and other financial matters such as renegotiation of a number of contracts. The Board created a new Finance and General-Purpose Subcommittee in order to scrutinise financial and HR matters more closely and started the process of reviewing our articles of association. We started a range of initiatives aimed at addressing issues of Equality, Diversity and Inclusion (EDI) described above.

We commissioned a brand new website and database, refreshed our membership offer and started the review of our members records making them publicly available for the ease of collaboration between local groups.

We also created an interim short-term strategy covering October 2020 to March 2022 and divided our work into:

Long-Term Objectives

- Objective 1: Facilitate and co-ordinate supportive, non-competitive, outcomes-focused co-operation and collaboration.
- Objective 2: Build the capacity and capabilities of Southwark's VCS groups.
- Objective 3: Enable people to get involved in their communities for the better through volunteering, championing social action and influencing decision-makers, including by hosting Healthwatch Southwark as an independent champion for health and social care users.

Short-Term Objectives

- Objective 1: We will increase the equality, diversity and inclusion within VCS in Southwark.
- Objective 2: We will support the covid-19 recovery of the VCS in Southwark.
- Objective 3: We will manage our charity as effectively and efficiently as possible.

The following pages describe in more detail our work in fulfilling the above objectives.

We could not have achieved any of this without the generous support of our main funder – Southwark Council – and other funders including City Bridge Trust, National Lottery Community Fund, Guy's and St. Thomas's Charity, Partnership Southwark, United St. Saviour's Charity and also our main pro bono supporter – ZS Associates. Thank you.

Healthwatch Southwark **(Funder: Southwark Council)**

Healthwatch Southwark's core function is to gather and champion the views of local users of health and social care services, in order to identify opportunities for improvement and to influence how providers deliver care. Healthwatch Southwark provides information and advice (signposting) to residents about local health and social care services and supports the involvement of local people in the commissioning and provision of local health and social care services, and how they are scrutinised.

Over the year Healthwatch Southwark engaged with over 1700 local people, listened to 229 people's experiences of health and social care services, and provided information and signposting to 171 people, including 11 referred by Age UK's SAIL programme.

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Due to the Coronavirus outbreak and government guidance on restricting public facing engagement we did not undertake any public facing engagement activities instead we adapted our engagement activities to online. To reach local people in 2020/2021, we did the following:

- Updated our website with a Coronavirus information page with regular updates, engaged via Social media platform (Twitter and Facebook)
- Published 9 e-newsletters, which get circulated to our 1218 members, key stakeholders and via our social media platforms
- held 4 online engagement events/workshops around Covid 19 experiences, giving people information and advice on how to access local services, gathering peoples feedback on their health and social care experiences

We have supported Southwark Council to launch a Community Health Ambassadors Network. The programme empowers communities to protect themselves and support each other during the COVID-19 pandemic. We recruited over 85 volunteers and provided them with diverse health information and resources so that they can pass this onto their communities and provide feedback back to us about barriers communities are facing in keeping themselves safe. Our Health Ambassadors are representative of the demographics of Southwark, and we have focused on making sure that vulnerable and marginalised communities can get the support they need.

We published 4 reports:

- Supporting Carers in Southwark: Continuing the dialogue (a follow-up from our 2019/20 report 'The Impact of Caring on Unpaid Carers')
- Experiences of health and social care in Southwark during the COVID-19 pandemic
- Improving Healthwatch Southwark for our Members: Results from our Members Survey 2020/21
- Waiting for Hospital Treatment: A qualitative report on patient experience in Southwark

In each of these reports we made recommendations to local providers and have made a difference to service improvements. One example is our contribution to the Southwark Carers Pathway, a Council project to improve the support for local unpaid carers. Following our findings and recommendations the following was implemented:

- Training is organised for staff working with carers, which is co-designed with carers
- A Carers Partnership Forum was formed
- The Carers Assessment form has been redesigned

A key element of our function involves influencing and representing the patient voice at key local stakeholder forums. Below is a list of our key stakeholder involvement and engagement activities for 20-21:

- Joint Patient, Carer and Public Involvement COVID-19 Recovery Programme (Guys and Kings NHS Trust): Our involvement and advice helped to shape and oversee the delivery of the Joint Patient, Carer and Public Involvement COVID-19 Recovery Programme by KCH & GSTT.
- Kings Health Partners Public and Patient involvement strategy (King's Health Partners Institute for Diabetes, Obesity and Endocrinology): Our involvement involved providing advice and guidance on their patient remuneration policy, engagement guidance for projects and reaching seldom heard groups.
- Covid-19 Recovery and Task Group (Southwark Clinical Commissioning Group): Shared feedback on local people's experiences of Covid. Our contribution ensured there was a focus on local people's mental health, that people with mental health conditions were included in

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recovery engagement, and there was clear communication on provider websites, e.g. information on dental access on the Council website.

- Engagement Advisory Group: Inputted into the engagement plans of various projects and programmes managed by either the South East London Clinical Commissioning Group (CCG) or Southwark Council e.g. the Health Inequalities Framework engagement
- Outbreak Prevention and Control Executive Group: Collaborated with Southwark Council and partners to support their work in preventing and controlling COVID-19, with the Community Health Ambassadors Network forming a key element of their communication and engagement plans.

We made substantial organisational improvements:

- To improve our governance, we recruited 10 residents from diverse communities of Southwark to establish a newly formed Healthwatch Southwark Advisory Group Board (consultative body).
- Our staff undertook an organisational improvements review. Undertaking this review has allowed us to make substantial improvements to our website (20 new updates), improve our advice and information function (i.e. improved information on our website, plus added a new directory) and increased our volunteering capacity, as we have created 4 new volunteering roles.

Social Action and Volunteering

Camberwell and Nunhead Connected **(Funder: The National Lottery Community Fund)**

Camberwell and Nunhead Connected is taking community building and organising approaches to mobilise citizens in these areas to create sustainable changes for stronger and happier communities.

We are working with four council estates and one GP surgery. During the first phase of lockdowns we concentrated on:

- Linking new mutual aid groups with existing community groups.
- Linking groups to extra funding & volunteers.
- Distributing resources, information, and tools.

As we all got to grips with the new context and working through restrictions we have been able to create some flourishing projects. Headlines below:

Pelican Estate

- Erected Give One Take One neighbourhood donation shelves, so successful we will develop a community fridge as well.
- Created and distributed free Kids Art Packs for estate children in lockdown
- Created and distributed Holiday hampers for vulnerable residents around Christmas period
- Created several programmes for Resonance FM with residents, including live DJ set which residents could listen to from their balconies and front doors
- Outreach project gathered 200 resident phone numbers on Pelican estate (this is 1/3 of the estate plus surrounding roads).
- 6 Pelican residents completed 9hr accredited training in Listening Skills for Community Organising.
- This resident listening team will start calling the 200 residents in June, in a listening project that will last 2-3 months.

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Lettsom Estate

- Built a team of 13 residents on Lettsom estate who are working together to create a community led magazine for 450 homes on the estate.
- 11 of them have never been involved in the community on Lettsom estate before
- 5 of them completed 9hr accredited training in Listening Skills for Community Organising as well.

St Giles Surgery

- Two Practice managers and staff, 3 social prescribers, Patient Participation Groups, local housing officer, a wildlife educator and a lead garden volunteer coming together to engage community in creating their own patient garden.
- Gardening sessions start 21st June to engage people by getting their hands dirty.

Acorn Estate

- After the TRA chair attended 9hr Listening Skills training she is setting up a Listening campaign on her estate.
- We are recruiting extra volunteers to help with the Listening campaign
- Only 5 people actively involved in TRA here – listening campaign will primarily bring people into actively engaging in their community to make the change they need to happen, and increase understanding of what is needed.

Brayards Estate

- Creating a listening campaign on Brayards estate.
- We are recruiting extra volunteers to help with the Listening campaign
- TRA has stopped functioning completely here – listening campaign will primarily bring people into actively engaging in their community to make the change they need to happen, and increase understanding of what is needed.

Southwark Community Action Network **(Funder: Southwark Council)**

This role is to support local social activists in achieving positive change in in their communities. Social action is about people coming together to help improve their lives and solve the problems that are important in their communities. It can include volunteering, giving money, community action or simple neighbourly acts. Through the commitment and skill of citizens, social action can empower communities, help people in need, and complement public services. Taking part in social action is also associated with higher levels of wellbeing, and can improve people's confidence and skills

The main headlines were:

- 14.4% annual increase in Southwark CAN membership beating our target of 10%
- Launched the Social Action Advice Surgery. We have held 27 appointments so far, of which 15 (56%) were to support BAME led community groups. 100% of attendees would recommend the appointment to a friend.
- 16 mailouts to our Southwark CAN mailing list to 1073 recipients
- 74 attendees at our Covid-19 awareness event 'Staying connected. Staying safe Conference (Q2 2020/21)
- 117 attendees at to the social action and volunteering section of the Cross Sector Conference (Q2 2020/21)
- 158 attendees across three Southwark CAN. Events.

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- Covid-19 services map was released in Q1 with over 230 services to support self-referrals from Southwark residents.
- Conducted consultation for Southwark Park Vision and Framework, with 461 survey responses and over 50 workshop attendees. Report to be released in Q2 2021/22.
- New social action digital comms programme to support the growth of our online presence, focussing on Twitter, Facebook, MailChimp, and website content.

Volunteer Centre

(Funder: Southwark Council)

Volunteering is at the core of community involvement and at Community Southwark we strive to ensure that it is inclusive and accessible, meaningful, mutually beneficial to all involved and valued by everyone in the borough. We want a Southwark where everyone feels confident to help their neighbors and support and improve their communities. We want to build a Southwark where everyone has access to volunteering where they can fulfil their needs and enrich the communities in which they live. Covid-19 has been incredibly hard and we saw a huge number of volunteers come forward to help their communities and neighbours out.

Volunteering Strategy

We have started work on a new Volunteering Strategy which will reflect the new landscape of volunteering particularly after Covid19; it will be launched September 2021. The key elements of the strategy will be:

- Increasing awareness and knowledge of volunteering
- Supporting organisations that host volunteers
- Making volunteering inclusive and accessible

Southwark Stars & Volunteers Week

Southwark Stars is our annual volunteer celebratory event usually held at the iconic Tate Modern, however due to covid-19 we held it online last year and had 78 attendees. It is an evening to recognize and thank the volunteers who have served the community for the past year. The event is the highlight in the voluntary and community sector's calendar. We made awards to volunteers in 6 specialist categories and we had inspiring photos and videos to showcase the incredible work.

During to Volunteers week, which is an opportunity at national level to thank and showcase volunteers, we put many case studies on our website and social media channels, ran volunteer stories, attended online volunteer recognition events and had a volunteer meet and greet session.

Volunteer advice

Our Volunteer Advice Service saw over 700 people come through our doors over the past year; we also promoted over 80 volunteer roles not including a number of vaccination volunteering roles. Furthermore, we sent six e-bulletins to the sector and volunteers

CS volunteers

Over the past year we have recruited 26 internal volunteers for Community Southwark and Healthwatch Southwark. This has massively boosted our capacity allowed us to help more organisations and individuals. Additionally, it meant our staff learned much from our volunteers who bring loads of different experiences and skills.

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Best Practice Sessions & Volunteer Manager's Network

Supporting organisations is key to our programme. We run a Volunteer Managers Network where those who work with volunteers can come together, exchange ideas, share experiences and work jointly for the common good. We ran 6 volunteer managers networks this past year. We also offer 1:1 best practice support sessions for organisations covering all possible subjects from recruitment to reward and recognition. We supported 42 organisations over the past year with this offer.

Involve – corporate volunteering

We saw corporates offer pro bono support to charities in the borough through our program Involve, sharing much-needed skills and expertise through team challenges and skills-based volunteering. Due to Covid-19 we had to stop our team challenges and instead focused on skills-based volunteering. We have seen corporates run amongst others an impactathon, give HR training, support a CRM database development.

VCS Support

The Voluntary & Community Sector (VCS) Support Team, delivers a range of projects aimed at developing the capacity and capabilities of the VCS through connecting, collaborating, informing and representing.

The team includes:

- A VCS Support Officer working across the sector providing training, resources, peer support opportunities and 1-2-1 casework. Funded through the Council for Voluntary Services (CVS) contract by the Southwark Council.
- A VCS Support Officer (Ethnic Minority-led Groups) - providing tailored programmes and networks aimed at developing the leadership capabilities within ethnic minority-led groups and increasing their voice. Funded through London Community Response Fund (City Bridge Trust)
- A Policy & Participation Officer, working to foster greater collaboration, unity, connections and influence amongst the VCS and between the VCS and other sectors. Council for Voluntary Services (CVS) contract by the Southwark Council.
- An Evaluation & Impact Officer providing specialist support around monitoring, evaluation and impact, though the Make Your Mark Programme, funded by City Bridge Trust.
- A Southwark Food Action Alliance (SFAA) Officer, supporting VCS organisations to increase Food Security through coordination of SFAA activities, website and providing learning and networking opportunities. Funded through Foodpower, Public Health Southwark and Guy's and St Thomas' Charity.
- A Social Prescribing Officer (PT), working to ensure the VCS have a voice in how social prescribing is carried out in Southwark as well as providing learning and networking opportunities for VCS organisations that are/want to be involved in social prescribing. Funded through Partnership Southwark.
- A Community Grants Officer, working with and funded by Guy's and St Thomas's Charity to pilot a 'catalyst' style funding approach to improve well-being in Southwark. Working with VCSD organisations to develop the programme.
- A Southwark Emergency Support Scheme (SESS) Officer, supporting Southwark Council and delivery partners to successfully deliver emergency items to those in need. Funded by Southwark Council

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VCS Support

- Developed and delivered 19 workshops to 67 Organisations, with feedback including:

"Great participation and interactivity"

"Facilitators great knowledge - thank you!"

"I thoroughly enjoyed it – thank you so much and I'm sure the information/learning will be put to very good use!"

- Undertaken casework with 145 Organisations of which 88 were small organisations under £25k income bracket. Casework support spanning a range of topics from income generation and safeguarding to governance and leadership.
- Reinstated Organisational Support Appointments for voluntary groups in Southwark which are now bookable online via our website
- Support around funding has helped bring £114,000 of funding into Southwark.
- Supported the delivery of the Southwark Covid-19 Community grants programme through which we 93 organisations were supported with enquiries re: applying for the fund. 43 organisations were awarded grants totalling £80,500.

VCS Support Officer (Ethnic Minority-led Groups)

- Provided intensive one to one coaching/guidance in organisational development as part of casework support to 13 micro small ethnic minority – led organisations, all of which have an annual income of less than £50,000 a year. The key areas of support provided are project development, grant fundraising, managing finances and governance.
- Developed and delivered 6 training workshops as part of Community Southwark's main training programme. 13 ethnic minority – led organisations benefited from this training
- Organised and delivered targeted funding application's workshop for ethnic minority - led organisations wishing to apply for The London Wave 4 Covid 19 Community Response Fund – 14 organisations attended. 2 organisations who attended this workshop received grants of £10,000 each from this programme.
- Delivered workshop on how to apply for Southwark Covid 19 Prevention Grant funding. 6 ethnic minority organisations attended event.

Southwark Race Equality and Cultural Heritage (R.E.A.C.H) Network

- Provide development and administrative support provided to Southwark R.E.A.C.H Alliance Network
- Helped organise 2 Network meetings held with a total of 35 ethnic minority led and other interested parties attending.
- The R.E.A.C.H. NETWORK membership has grown from 20 to 30 members
- Helped plan and organise launch of network in January 2021. Meeting agreed that R.E.A.C.H. would host three thematic work streams would focus on increasing voice and representation to influence decision making structures that focus on the Criminal Justice System; Health Inequalities; and young people - employment and enterprise
- Helped to strengthen team working skills, relationships and better understanding of their roles as R.E.A.C.H. Committee members through delivery of team building session
- Facilitated session with the Committee to develop vision statement for network
- Produced 4 monthly e- bulletins with information about opportunities to get involved and influence local and national issues affecting ethnic minority communities; increased opportunities to take up

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training; increase knowledge of events and meetings and useful resources which is circulated to R.E.A.C.H members and supporters.

- Organised focus group in partnership with Guys and St Thomas Charity on what should happen to 2 statues located at Kings College Hospital and Guys and St Thomas Hospital that are associated with the transatlantic slave trade. The group included voice and representation from 4 R.E.A.C.H. Alliance members.
- Made recommendation for member of network to be considered for trustee position on Community Southwark Board. Individual now board member; increased opportunity for representation of ethnic minority issues to be fed into strategic direction of Community Southwark

Latin American Network

- Latin American Network consists of 11 community organisations who are delivering services and activities to Latin American individuals living in Southwark.
- Planned, organised, and facilitated 3 network meetings, average attendance 8 organisations. From meetings, representations of issues affecting Latin American Community made at 2 Southwark Voice meetings. Issues raised, displacement of Latin American Community from Elephant and Castle; Brexit and immigration status; Knife crime amongst young people, space needs for the Latin American Community.
- Developed with working group Terms of Reference for network
- Developed with working group Election process for chair of network
- Made recommendation for member of network to be considered for trustee position on Community Southwark Board. Individual now board member; increased opportunity for representation of ethnic minority issues to be fed into strategic direction of Community Southwark
- Produced 3 monthly e- bulletins with information about opportunities to get involved and influence local and national issues affecting ethnic minority communities; increased opportunities to take up training; increase knowledge of important events and meetings and useful resources which is circulated to members of the network.

Policy & Participation

Continued to support and facilitate quarterly networks aimed at bringing the sector together to discuss key issue, collaborate, connect and bring a stronger more unified voice to decision makers:

Children, Families and Young People Network

89 members made up of 88 organisations. Recruited network member for SYCPP.

Creative Network

158 members. We recruited a new chair and have created a working group who are looking in to how to make the network more effective and proactive. Members have worked with other members to provide spaces for creative work to take place. Finalised and agreed Terms of Reference.

Disabilities Providers Network

52 members made up of 44 organisations. Combined the Learning Disability network and Physical and Sensory Disability Network in October 2020 to create a joint Disabilities Providers Network.

Mental Health Network

71 members made up of 67 organisations.

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Safeguarding Leaders Network

31 members from 29 different organisations. Recruited VCS Representatives to sit on the Safeguarding Adults (SSAB) and Safeguarding Children's (SSCP) Boards and represent the sector. We facilitated a meeting between the VCS Reps, the Independent Chair and the Council Safeguarding Team which was very productive and brought to light lots of the issues the VCS face when making safeguarding referrals to social services. We now have a Safeguarding Submission form and a standing agenda item for all networks to discuss safeguarding and gain insights from the sector.

Older People Network

47 members made up of 43 organisations. We recruited a new chair and co-chair for the network. We finalised and agreed the Terms of Reference. Created a work plan with themes for the meetings up until March 2022.

Small groups Network

The Small Groups Network met 2 times, with limited success and so the format is being re-created with small groups to be re-launched during Small Charities Week 2021

Sport and Physical Activities Network

39 members made up of 45 organisations. Recruited a new chair for the network.

Provided support to a new Women's Group which has asked to be taken on as one of our networks, for which we are seeking funding for 2021/22

Identified Chairs for each Network, who in turn represent the networks at Southwark Voice

Southwark Voice (Voice) is an independent group of voluntary organisations, community groups and active citizens working in Southwark, which aims to provide a strong, coherent voice for the local voluntary and community sector.

Throughout 2020/21 we continued to represent the sector at key meetings run by the Local Authority, local NHS and by VCS organisations, these included:

- CVS Directors Network
- Commissioners Group
- Engagement Advisory Group
- Equalities & Human Rights Panel and Forum for Equalities & Human Rights
- Safer Communities steering group
- Health & Wellbeing Board

We also joined the newly established Partnership Southwark on behalf of the Southwark VCS.

Make Your Mark

This programme was paused between April and September, and November to January and so the Evaluation & Impact Officer provided a range of support including running monthly State of the Sector Survey's to ensure our support was responsive to changing needs; and providing invaluable support around the Southwark Responds joint referral system with London Borough of Southwark and local NHS; and providing support to mutual aid groups.

Since getting back on track with the Make Your Mark programme we have delivered:

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- MYM Programme to two cohorts totally 13 organisations one cohort for orgs. with budgets under £25,000 and one for orgs. with budgets over £25,000 to foster more effective peer learning and support. After delivering the 'M&E Overview' training to MYM participants and other organisations in October, staff transition paused MYM from November 2020 - January 2021. MYM trainings restarted in February 2021. After low attendance at both cohort trainings (and programme drop-off due to the transition), CS decided to merge the two cohorts into one cohort of 11 orgs. for the remainder of the trainings
- 8 training sessions to a total of 55 attendees on topics, including: theory of change, proving and identifying need and reporting impact. Superhighways facilitated two trainings on data collection tools and demonstrating impact, specifically utilising digital tools and resources.
- Introduced more subject specific mini-trainings for the MYM cohort to come together between larger training sessions to learn more, network and check-in. Cohort members choose training topics based on their interests and needs, including an introduction to Canva and how to use it to create a theory of change, and best practice in survey design and strategy.
- An updated set of easy-to-follow guides available on our website
- New webinars and tools and resources, including a theory of change webinar

Southwark Emergency Support Scheme

This project offers a grant conduit and reconciliation service for payments made between the Southwark Council and delivery partners: Family Fund, Furnish and Universal Credit. The payments are made to the benefit of residents who are facing a crisis, emergency or disaster and need help. The scheme is discretionary with limited funding available. Goods rather than cash is provided, for example residents can qualify for food vouchers which are based on the size of households, hygiene awards or help with energy bills.

Throughout the year we have handled grant payments to the value of £1,446,000 The scheme helped over 500 households in Southwark in 2020/21 and expanded massively with the outbreak of covid-19 towards the end of March 2020, continuing to peak throughout the pandemic.

Community Grants

This project, also referred to as the Catalyst Grant Programme, is based on issuing small well-being grants of up to £500 to individuals on low income. Funds can be used flexibly for what people feel will make a meaningful difference to their lives and overall mental and/or physical well-being. It may also help fulfil personal goals, where a financial barrier currently exists. We are also looking to see if this helps people on low income overcome Social Determinants of Health (SDHs).

Awards have been granted in blocks of £5,000 to 5 partner organisations who will distribute funds to people they are already working with. We have also been looking at the optimal way to evaluate both the pilot programme itself, and the benefits of the grant for its beneficiaries. This has been done through well-being monitoring research, collaboration with the partners and support from our Evaluation & Impact officer.

Southwark Food Action Alliance (SFAA)

SFAA is a project run by Community Southwark that brings together a collective of charities, businesses, Food start-ups, community partners, residents, Growers, and public sector workers to help increase food security and food equality for Southwark residents. By providing coordination to the partnership we aim to create a more collaborative approach to tackling food insecurity in Southwark. In 2020/21 we:

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- Created specific SFAA website which is a one-stop-shop for everything food related in Southwark. It's full of important information, resources and guides. We regularly share latest opportunities and developments across the network: <https://www.southwarkfoodactionalliance.co.uk/>
- Food Security Map created where organisations and individuals can find what services are available and how to access these services
- 35 new members over 2020/21
- Held 2 bi-monthly meetings covering topics such as food cooperatives and creating a strategy for the network.
- Provided 5 workshops covering topics such as mental wellbeing and nutrition and healthy eating.
- 10 orgs received between £330 and £1,000 to support them to run for 3 months

Through projects with GSTTC and Sustain Food Power, we have also given out £33,500 of funding directly to organisations to 1. support individuals to improve their wellbeing plus funds to cover organisations time on the pilot project (£27,500); and 2. grants to small, grassroots organisations providing emergency food support, who may not be able to access other funding (£5,000).

Social Prescribing

The new post of VCS Social Prescribing Officer (from October 2020) funded through Partnership Southwark is designed to develop awareness and understanding of social prescribing amongst the VCS, ensure the VCS is ready to take part and that its voice is heard in the designing of it. It also hopes to increase collaboration and understanding across sectors.

In the six-months of 2020/21 we have:

- Engaged the Voluntary & Community Sector, Primary Care Networks, Link Workers in scoping exercise of social prescribing in Southwark
- Scoping Exercise Report published on our website
- Social Prescribing Network created with Terms of Reference drawn up, to create a safe space for VCS organisation involved in or hoping to be involved in Social Prescribing, to talk, swap ideas and agree on issues to bring to partners.
- Proposal for Proof-of-Concept research to take place in 2021/22

VCS Communications

In 2020/21, the comms team strived to communicate the important work of Community Southwark and Healthwatch Southwark's teams and all of the sector. Especially of our members. In this period our largest area of work was the design and build of a brand new website for Community Southwark. We are very pleased with the result and in our recent 2021 Annual Members Survey, 77% of respondents said that they were, 'aware of Community Southwark's membership benefits'. This is a very positive response, it highlights the current high level of awareness of our support. Below are some stats and information which highlight our '2020/21 Year in Communications'.

Members

- We have a total of 919 members in 2020/21. Although we've gained 83 new members since April 2020, there has been an overall decrease in membership numbers of -7% due to us archiving the records of members who no longer operate, or don't meet our membership criteria.
- So far to date, the 83 members who joined us in the last Qr, Q4, is highest number of members that have joined in a single quarter.

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Website

We had a total of 18,497 website visits in 2020/21, this is a decrease of 85% from 2019/20. The drop in visits relates to the introduction of our new CS website which was introduced at the beginning of August 2020, Q2. Therefore, our audience has been adapting to the change. Visit numbers have increased again in the last Qr, Q4 and so we hope that they will continue to increase each quarter as this clearly demonstrates the increased awareness about the work of the VCS in Southwark and its impact.

Social media

- In 2020/21 we had 3,375 Twitter followers, this is a 2% increase from 2019/20.
- In 2020/21 we had 1,541 Facebook followers, this is a 33% increase from 2019/20.
- In 2020/21 we had 920 Instagram followers, this is a 89% increase from 2019/20.

Ebulletins

In our recent 2021 annual member survey, 71% of respondents said they found the content of our updates and ebulletins useful. We are also glad to report in the increase in click through rates and in the open rates of our e-bulletins, clearly demonstrating the increased awareness about the work of the sector.

- During 2020/21 we sent a total of 59 CS ebulletins with a 25% average open rate. This was a 9% increase from 2019/20 (and 4% above the sector average open rate of 21%).
- We had an average click through rate of 5% (2.4% above the average sector click through rate)
- We also sent 9 Healthwatch Southwark (HWS) ebulletins, these reached a 25% average open rate - (a 4% increase on the sector average open rate).

Films

In 2020/21 we created 3 films for our 2020 Southwark Stars Awards Ceremony to celebrate and help spread awareness of all the incredible volunteers in Southwark and the invaluable contribution that they make to the sector. We continue to showcase these films on the homepage of the CS website.

Event branding & marketing

This year, due to the pandemic, the comms team adapted our branding to hold our largest annual event, our 2020 Southwark Stars Awards Ceremony, online. We showcased our three volunteer films on the night, along with rebranded slides. With a dedicated marketing push, we were very pleased that a total of 78 people attended the event.

Future Plans

We will continue with the review of:

- our Articles of Association
- a number of existing funding contracts
- the optimal VAT method for our charity

We are also planning on:

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- ensuring that funding is secured for the continuation of existing projects
- creating a new strategy 2022-2026
- implementing the recommendations from our Annual Membership Survey conducted in March 2021
- implementing the recommendations from our Annual Employee Satisfaction Survey in March 2021
- resolving issues identified in our Risk Register
- identifying and moving to a new office (due to the forthcoming sale of Cambridge House)
- creating and implementing Equality, Diversity and Inclusion Action Plan
- making further improvements to our organisational database which is publicly available
- starting a process to ensure that the long-term sustainability of the charity is secured by establishing a Designated Property Fund and involving our membership into it
- recruiting an additional manager and updating our organisational structure
- In view of Cambridge House being put on sale, we will be looking for new premises for the charity from 1st April 2022. Our search will take into consideration the desire for us to become more visible to the residents of Southwark

Financial Review

Financial Position

The charity ran an unplanned surplus of £45,642 in 2020/2021 solely thanks to resolving a number of historical VAT issues, which allowed us to claim VAT back from HMRC which we, incorrectly, did not claim in previous financial years. As a result our unrestricted reserves increased to £131,056 as of 31st March 2021. We will continue to work on stabilising our financial position in the next financial year. The charity's aim is to deliver slight surplus in 2021/2022 and to gradually rebuild its reserves to three months operating costs (approx. £226,600) in the following years, in line with its Reserves Policy.

Principal Funding Sources

Our biggest funder remains the London Borough of Southwark which has three long-term contracts with the charity covering the following: Council for Voluntary Services, Healthwatch Southwark, Southwark Emergency Support Scheme. We continue to attract grant funding from different sources, including the National Lottery Community Fund, City Bridge Trust, Guy's and St Thomas's Charity and United St Saviour's Charity, to name just a few. A full list of funders is listed in the financial part of this report.

Reserves Policy

The Reserves Policy was last reviewed in April 2021. In order to make a judgment on the amount of reserve, the Trustees have considered the risks in respect of expenditure, unrestricted income and where appropriate restricted income and where funds can only be realised by the disposal of a fixed asset. Also taken into consideration are any external identified potential major risks to income and expenditure during the year under consideration. After reviewing, our current position indicates the following:

- Restricted Income (contracts): High Risk
- Restricted Income (grants): Medium Risk
- Earned income: High Risk
- Expenditure: Medium Risk
- Other Major Risks (including covid-19): High Risk

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The Trustees determined that it would be appropriate for the charity to hold in reserve approximately 3 months operating capital which, within the 2021/2022 budget period (excluding any conduit funds we pass directly to our delivery partners) equates to approx. £224,600.

Amount of reserves held

As of 31st March 2021 the Charity held in unrestricted reserves £131,056 and therefore has not met its reserves target of three months unrestricted reserves (£226,612.50). The unrestricted reserves include a Designated Business Continuity Fund of £69,228. The Finance and General-Purpose Subcommittee review annually the level of unrestricted reserves required should the organisation need to close down and pay statutory redundancy to all its staff. In order to meet this requirement on 31/03/2021 the charity should hold £39,385.78 in unrestricted reserves which it does.

No restricted reserves were held at the year end. Free reserves (unrestricted reserves not tied up in fixed assets) amounted to £131,056 at the year end.

Risk Management

Trustees review the major risks to which the charity is exposed annually. The 2019 assessment concluded that there were no material changes to the risks register. The primary risks have been identified as:

1. Significant reductions in income which we mitigate by maintaining close relationships with funders and stakeholders and by increasing earned income to diversify the income portfolio and increase the proportion of unrestricted income.
2. Significant unforeseen expenditure risks are mitigated by monthly review of management accounts and cashflow forecasts by the executive and quarterly meetings of trustees.
3. Changes in key staff which we mitigate through knowledge management processes, collegiate working and team practices and maintenance of our accreditation status as an Investor in People and London Living Wage employer.

Trustees will be reviewing their risk register at the impact of covid-19 on the charity before the end of 2021.

ORGANISATIONAL STRUCTURE

The trustees delegate day-to-day management to the director.

Arrangements for setting pay and remuneration of key management positions is set by the resources sub-committee. Salaries are benchmarked periodically against sector wide salary surveys and the NJC Scale.

Responsibilities of the Board of Trustees

The trustees (who are also directors of the charity for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;

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- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Auditors

Haines Watts have expressed their willingness to continue in their capacity as auditors.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP) FRS 102 and in accordance with the special provisions of the Companies Act 2006 relating to small entities.

Approved by the Board of Trustees on 7th September 2021 and signed on its behalf by:

Nicola Howard
Chair



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Independent Auditor's Report to the Members of Community Southwark

We have audited the financial statements of Community Southwark (the 'charitable company') for the year ended 31 March 2021 which comprise the Statement of Financial Activities, Balance Sheet, Cash flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2020, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

However, not all future events or conditions can be predicted. The COVID-19 viral pandemic is one of the most significant economic events for the UK with unprecedented levels of uncertainty of outcomes. It is therefore difficult to evaluate all of the potential implications on the charity's operations, funders, suppliers and wider economy. The trustees' view on the impact of COVID-19 is disclosed in the accounting policies note on page 27.

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Other information

The trustees are responsible for the other information. The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the strategic report and the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the strategic report and the directors' report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report and the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 16 the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for

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Independent Auditor's Report to the Members of Community Southwark

such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

The objectives of our audit are to identify and assess the risks of material misstatement of the financial statements due to fraud and error; to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement due to fraud or error; and to respond appropriately to those risks. Owing to the inherent limitations of an audit, there is an unavoidable risk that material misstatements in the financial statements may not be detected, even though the audit is properly planned and performed in accordance with the ISAs (UK).

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, our procedures included the following:

- We obtained an understanding of the legal and regulatory frameworks applicable to the charity and the sector in which it operate. We determined that the following laws and regulations were most significant: The Charities Act, Companies Act 2016 and UK GAAP.
- We obtained an understanding of how the charity is complying with those legal and regulatory frameworks and made enquiries to the management of known or suspected instances of fraud and non-compliance with laws and regulations. We corroborated our enquiries through our review of board minutes, other relevant meeting minutes and review of correspondence with regulatory bodies.
- We assessed the susceptibility of the charity's financial statements to material misstatement, including how fraud might occur. Audit procedures performed by the audit team included:
 - Identifying and assessing the controls management has in place to prevent and detect fraud;
 - Understanding how those charged with governance considered and addressed the potential for override of controls or other inappropriate influence over the financial reporting process;
 - Challenging assumptions and judgments made by management in its significant accounting estimates and judgments,
 - Identifying and testing journal entries, in particular journal entries posted with unusual account combinations; and
 - Assessing the extent of compliance with the relevant laws and regulations.

There are inherent limitations in the audit procedures described above and the further removed non-compliance with laws and regulations are from the events and transactions reflected in the financial statements, the less likely we would become aware of it. Also, the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may

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Independent Auditor's Report to the Members of Community Southwark

involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusions.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Auditors.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Susan Plumb ACA

Susan Plumb
Senior Statutory Auditor
For and on behalf of Haines Watts, Chartered Accountants and Statutory Auditors
Old Station House
Station Approach
Newport Street
Swindon
SN1 3DU

13 Sept 2021

Community Southwark
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Statement of Financial Activities (incorporating income and expenditure account)
For the year ended 31 March 2021

		Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
Income from:					
Donations and voluntary income	2a	9,582	-	9,582	1,596
Charitable activities					
London Borough of Southwark	3	-	595,845	595,845	588,730
Southwark Giving	3	-	-	-	16,500
National Lottery Community Fund	3	-	74,516	74,516	26,283
Other grant income	3	-	167,648	167,648	27,687
Trading income	2b	12,568	-	12,568	159,145
Other income		63,800	28,133	11,933	77,184
Total Income		85,950	866,142	952,092	897,125
Expenditure on:					
Raising funds		10,464	-	10,464	11,116
Charitable activities	4				
VCS Support		-	499,080	499,080	345,193
Involve – Corporate Volunteering		-	-	-	105,396
Healthwatch Southwark		-	142,115	142,115	120,000
Volunteering and Social Action		-	224,947	224,947	219,174
Southwark Giving		-	-	-	52,369
Core Costs		29,844	-	29,844	77,881
Total Expenditure		40,308	866,142	906,450	931,129
Net expenditure/income	5	45,642		45,642	(34,004)
Transfers between funds	12	-	-	-	-
Net Movement in funds		45,642	-	45,642	(34,004)
Balance brought forward		85,414	-	85,414	119,418
Balances at 31 March		131,056	-	131,056	85,414

The notes on pages 25-33 form part of these financial statements. There were no recognised gains or losses other than those shown above. All of the Company's activities are continuing.

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Balance sheet at 31 March 2021

		2021		2020	
	Notes	£	£	£	£
Fixed Assets					
Tangible fixed assets	8		-		506
Current Assets					
Debtors	9	33,150		320,579	
Cash at bank and in hand		529,797		299,093	
		562,947		619,672	
Current Liabilities					
Creditors – Amounts falling due within one year	10	431,891		534,764	
Net current liabilities			131,056		84,908
Net Assets			131,056		85,414
Represented By:-					
Restricted funds	12		-		-
Unrestricted funds – Designated Funds	12		69,228		69,228
Unrestricted funds – General Funds	12		61,828		16,186
			131,056		85,414

These accounts have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

These accounts were approved by the Trustees on and signed on its behalf by:

Nicola Howard, Chair



The notes on pages 25-33 form part of these financial statements.

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Cash Flow statement for the year ended 31 March 2021

	2021	2020
	£	£
Cash flows from operating activities		
Net expenditure	45,642	(34,004)
<i>Adjustments for:</i>		
Depreciation of tangible fixed assets	506	602
Other interest receivable and similar income	-	-
<i>Changes in:</i>		
Trade and other debtors	287,429	(152,498)
Trade and other creditors	(102,873)	221,896
Cash generated from operations	<u>184,556</u>	<u>69,398</u>
 Cashflow from investment activities		
Interest received	-	-
Purchase of tangible fixed assets	-	-
Cash used in investing activities	<u>-</u>	<u>-</u>
 Net increase in cash and cash equivalents	230,704	35,996
Cash and cash equivalents at beginning of year	299,093	263,097
Cash and cash equivalents at end of year	<u>529,797</u>	<u>299,093</u>

1. ACCOUNTING POLICIES

The principal accounting policies which have been adopted are set out below:-

a) Accounting Basis

General information

The charity is a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is 1 Addington Square, Camberwell, London, SE5 0HF.

Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011. The charity constitutes a public benefit entity.

Basis of preparation

The financial statements have been prepared on the historical cost basis.

The financial statements are prepared in sterling, which is the functional currency of the entity and is rounded to the nearest £.

Going concern

The financial statements have been prepared on a going concern basis. The Trustees have reviewed and considered relevant information, including the annual budget and future cash flows in making their assessment. In particular, in response to the COVID-19 pandemic, the Trustees have taken into account the impact on their operations of possible scenarios brought on by the impact of COVID-19, alongside the measures that they can take to mitigate the impact. Based on these assessments, given the measures that could be undertaken to mitigate the current adverse conditions, and the current resources available, the Trustees have concluded that they can continue to adopt the going concern basis in preparing the annual report and accounts.

Further details of the charity's response to COVID 19 is set out on the Trustee Report.

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Notes to the financial statements for the year ended 31 March 2021

b) Restricted Funds

Restricted funds are to be used for a specific area or purpose as laid down by the donor. Expenditure, which meets these criteria, is identified to the fund.

c) Unrestricted Funds

Unrestricted funds are donations or other income received or generated for the objects of the charity without further specified purpose and are available as general funds.

d) Incoming Resources

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:-

- Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Investment income is included when receivable.
- Incoming resources from charitable trading activity are accounted for when earned.
- Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance. Income relating to future periods is deferred.

e) Expended Resources

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT, which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.
- All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly; others are apportioned on the basis of staff time.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

f) Fixed Assets

Fixed assets are stated at cost less accumulated depreciation.

Community Southwark**(A company limited by guarantee)****Notes to the financial statements for the year ended 31 March 2021**

Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life.

Office Equipment – 33% straight line

Fixed assets with an initial cost of less than £100 are not capitalised.

g) Debtors and prepayments

Trade and other debtors are recognised at the settlement amount due after and trade discounts. Prepayments are valued at the amount prepaid net of any discounts.

h) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount to settle the obligation can be measured or estimated reliably.

i) Pensions

The company operates a group stakeholder pension scheme. Contributions are charged to the Statement of Financial Activities as they are incurred.

2a. DONATIONS AND VOLUNTARY INCOME

	Unrestricted <u>Funds</u> £	Restricted <u>Funds</u> £	Total Funds <u>2021</u> £	Total Funds <u>2020</u> £
Donations	882	-	882	1,596
Donated goods for distribution to beneficiaries	8,700	-	8,700	-
Bank interest	-	-	-	-
	<u>9,582</u>	<u>-</u>	<u>9,582</u>	<u>1,596</u>

2b. TRADING INCOME

	Unrestricted <u>Funds</u> £	Restricted <u>Funds</u> £	Total Funds <u>2021</u> £	Total Funds <u>2020</u> £
Consultancy income	12,077	-	12,077	56,311
Training income	491	-	491	1,236
Involve – Corporate Volunteering	-	-	-	101,598
	<u>12,568</u>	<u>-</u>	<u>12,568</u>	<u>159,145</u>

Community Southwark
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Notes to the financial statements for the year ended 31 March 2021

3. GRANT INCOME

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
London Borough of Southwark				
Council for Voluntary Services	-	383,730	383,730	383,730
Southwark Emergency Support Scheme	-	50,000	50,000	50,000
Healthwatch Southwark	-	142,115	142,115	120,000
Public Health	-	42,115	42,115	30,000
For Southwark Giving:				
Wakefield & Tetley Trust	-	-	-	-
United St Saviour's Charity	-	-	-	2,500
Team London Bridge	-	-	-	1,500
Womble Bond Dickenson LLP	-	-	-	5,000
Norton Rose Fulbright LLP	-	-	-	7,500
Peter Minet Trust	-	-	-	-
South East London CCG	-	28,000	28,000	7,760
National Lottery Community Fund	-	74,516	74,516	26,283
United St Saviour's Charity	-	20,000	20,000	-
Care Quality Commission	-	-	-	1,000
Guy's & St Thomas's Foundation	-	67,200	67,200	18,927
Partnership Southwark	-	19,202	19,202	-
City Bridge Trust	23,800	28,133	51,933	77,184
Other grants	-	11,131	11,131	5,000
	<u>23,800</u>	<u>866,142</u>	<u>889,942</u>	<u>736,384</u>

Community Southwark has been involved in the Southwark Emergency Support Scheme (SESS) since 2015. The trustees are of the opinion that the charity is acting as an agent in respect of the funds received as they have no discretion in the timing or use of the funds. Accordingly the financial statements do not reflect the income received and expenditure passed on relating to this Scheme in accordance with SORP 19.1. The income received relating to the administration of the project is however recognised as income. Throughout the year we have handled grant payments to the value of £1.4m in relation to the project. Further details of the scheme are set out in the Trustees Report.

Similarly the charity acted as an agent and received £8k from Hubbub for distribution to beneficiaries.

Community Southwark
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Notes to the financial statements for the year ended 31 March 2021

4 Total expenditure

	Unrestricted	Restricted				
	Support costs	Emergency Support Scheme	Healthwatch	VCS Support	Social Action	Total 2021
	£	£	£	£	£	£
Costs directly allocated to activities						
Staff costs	31,736	50,000	104,842	298,046	172,968	657,592
Other direct costs	-	-	4,604	153,665	27,942	186,211
Support costs	8,572	-	10,554	19,484	24,037	62,647

	40,308	50,000	120,000	471,195	224,947	906,450
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Community Southwark**(A company limited by guarantee)****Notes to the financial statements for the year ended 31 March 2021**

5.	NET INCOMING RESOURCES	<u>2021</u>	<u>2020</u>
	Net incoming resources are stated after charging:-	£	£
	Audit Fees	4,500	4,400
	Depreciation	506	602
6.	STAFF	<u>2020</u>	<u>2020</u>
		£	£
	Staff costs during the year were as follows:-		
	Salaries and wages	577,712	557,061
	Social security costs	50,542	52,198
	Pension costs	29,338	23,195
		<hr/>	<hr/>
		657,592	632,454
		<hr/>	<hr/>

The average monthly number of employees during the year was 19 (2020: 18).

No employee earned over £60,000 in the period (2020 same).

Key Management Personnel

Key management personnel include all persons that have authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation paid to key management personnel for services provided to the charity was £52,320 (2020: £66,546).

Community Southwark
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Notes to the financial statements for the year ended 31 March 2021

7.

TANGIBLE FIXED ASSETS

	Office Equipment £
Cost	
At 31 March 2020	25,320
Additions	-
Disposals	-
	<hr/>
At 31 March 2021	25,320
	<hr/>
Accumulated Depreciation	
At 31 March 2020	24,814
Charge for year	506
Disposals	-
	<hr/>
At 31 March 2021	25,320
	<hr/>
Net Book Value	
At 31 March 2021	-
	<hr/>
	<hr/>
At 31 March 2020	506
	<hr/>

8. **DEBTORS - Amounts payable within one year**

	<u>2021</u>	<u>2020</u>
	£	£
Trade debtors	25,937	295,572
Prepayments and accrued income	7,213	-
Other debtors	-	25,007
	<hr/>	<hr/>
	33,150	320,579
	<hr/>	<hr/>

Community Southwark**(A company limited by guarantee)****Notes to the financial statements for the year ended 31 March 2021****9. CREDITORS - Amounts falling due within one year**

	<u>2021</u>	<u>2020</u>
	£	£
Accruals	47,677	37,087
Trade creditors	1,653	-
Other creditors	4,915	27,638
Project accruals & deferred Income	133,062	359,072
Other taxes and social security costs	244,584	110,967
	<u>431,891</u>	<u>534,764</u>

Included in project accruals and deferred income above is £133,062 (2020 £304,914) of deferred income. All deferred income will be released in the following year.

10. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted & Designated £	Restricted £	Total Funds 2021 £	Total Funds 2020 £
Tangible assets	-	-	-	506
Current assets	562,948	-	562,948	619,672
Current Liabilities	(431,891)	-	(431,891)	(534,764)
Net assets at end of year	<u>131,057</u>	<u>-</u>	<u>131,057</u>	<u>85,414</u>

11. RESTRICTED AND UNRESTRICTED FUNDS

The movement on the funds of the charity were as follows:

	Balance	Movement in Resources			Balance
	01/4/20	Incoming	Outgoing	Transfers	31/3/21
RESTRICTED FUNDS					
Southwark Emergency Support Scheme	-	50,000	(50,000)	-	-
Healthwatch Southwark	-	142,115	(142,115)	-	-
Council for Voluntary Services	-	383,730	(383,730)	-	-
Projects	-	290,297	(290,297)	-	-
Total restricted funds	-	866,142	(866,142)	-	-
UNRESTRICTED FUNDS					
General Fund	16,186	85,950	(40,308)	-	61,828
Designated Funds	69,228	-	-	-	69,228
	85,414	85,950	(40,308)	-	131,056
Total funds at 31 March 2021	85,414	952,092	906,450	-	131,056

Details of the restricted funds are as follows:-

- Southwark Emergency Support Scheme – associated with the delivery of services under the emergency support scheme. Community Southwark manages the contracts for voluntary sector providers and reconciles activity with referrals from Southwark Council.
- Healthwatch Southwark – all income and surpluses associated with Healthwatch are restricted and can only be used in line with the strategic priorities of the project as directed by Southwark Council
- Council for Voluntary Services – all income associated with Council for Voluntary Services are restricted in line with the Southwark Council specifications
- Projects - all income associated with the delivery of services to the benefit of local VCS organisations when the funders specified that their income is restricted

Surpluses on restricted funds are only transferred to unrestricted funds when the donor gives agreement. Deficits in restricted funds are covered by transfers from unrestricted funds.

Designated funds represent £69,228 Business Continuity Fund.

12. TRUSTEES

The Trustees received no remuneration during the period (2020: £nil). Expenses of £nil were reimbursed (2020: £nil)

13. CONTROLLING PARTY

During the year the charity was under the control of the Trustees. No related party transactions took place during the year.