



Annual Report

January - December

2020

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The MitE Prayer

Lord,

May we all be moved to be chaplains wherever You place us.

May we be your hands and feet,
bringing blessings to those we encounter
as we receive your blessings.

May we be your voice
as we speak into distress and chaos,
speaking for justice and love as you speak through us.

May our hearts be wholly yours,
loving all without exception as you love us.

Give us the faith to do what is just,
to show constant love,
and to live in humble fellowship with you, our God.

Amen

Chair's Report

Revd Canon Dr Crispin Pailing

It goes without saying that 2020 was full of the unexpected. As individuals shielded and workplaces closed, many of our chaplains were unable to work. As we returned to workplaces, we walked alongside people facing the economic consequences of the pandemic, as well as the personal tragedies which so many experienced.

As a charity, MitE has shown its organizational resilience in 2020 but also been affirmed in the role which we play in the many contexts where we work. Stories have come back of the genuine appreciation of the work of our chaplains.

Some years ago we identified three areas of operation: volunteer chaplaincy, fully-funded chaplaincy, and educational resources for chaplaincy. The last of these has flourished in the development of the Chaplaincy Today course which not only equips participants with skills and knowledge, but is also an income stream for the charity. Diversifying not only enhances our resilience, but it also allows us to respond more dynamically to the changing patterns of work around us. Furthermore, it gives us another way of delivering value to the Christian communities which look to MitE for expertise in chaplaincy.

In the year ahead we shall be able to consolidate these developments, but as the recovery phase continues we shall look for new and creative ways to show God's compassion to those around us.

Director of Operations Report

Emma Howarth

This was the year that no-one could have planned for! 2020 will be logged into the history books as the year of Covid-19. For chaplaincy, as with all other aspects of life, was turned upside down and we learned how to adapt and change. Our volunteers: Lynne, Jane, Eva, Maria, Jean, Betty, Henry and Louis (who joined us in September) have been wonderfully patient and supportive.

This year has been one of departures with Anita Fath leaving as Regional Volunteer Coordinator in January and Kieran Bohan finishing at the YMCA in September. One of the longer standing members of the Board of Trustees, Rev Canon Bob Lewis, stepped down in May and Andrew Morris finished as the accountant in February. I would like to thank all these people on behalf of myself and Emily, and the Board of Trustees. They have all contributed hugely and we will miss their expertise and commitment.

Of course, there have also been arrivals, and we welcomed Debbie Williams as the Regional Volunteer Coordinator, who started at the beginning of March which was interesting as we were on the road to the first lockdown by then. Debbie has formerly held roles as a chaplain in several settings and as a Street Pastor Coordinator. Michelle Wood joined MitE as the Volunteer Coordinator for the Liverpool area in September and whilst showing great enthusiasm, her plans have been slightly frustrated by the pandemic situation. Tim Wade began at the YMCA in November on the back of 18 years as a Hospice chaplain and Rev Dr Miranda Threlfall-Holmes joined the Board of Trustees in July as an Anglican representative. Miranda brings a wealth of experience of chaplaincy and she is Rector of St Luke's in the City, Liverpool. We were delighted that Peter Morris (brother of Andrew) offered to become the accountant

taking over from Andrew in February. It has been a pleasure getting to know these new members of the MitE family as they settle into their roles. I also would like to take this opportunity to thanks all of the Trustees who have given up their time to be champions of MitE and the chaplains, especially to the Chair, Crispin, who has encouraged and supported me in my role.

2020 began like most other years and we had some big plans for the year which had to be rethought and, in some cases, put on ice. Thanks to the support and prayers of the excellent staff, volunteer chaplains and trustees we have still managed to achieve some exciting things during 2020.

In mid-March we stopped all voluntary chaplaincy work. On 30th March, we ceased chaplaincy activities in the retail and business areas. The chaplaincy contracts were slightly more flexible and working arrangements were decided by the individual organisations. And so, it began! A time of reflection and realignment of the purpose and output of the charity. Clearly there were a few times during the year - July to October and then during December - that chaplaincy resumed in the retail sector, but as the individual reports will show, this was quite different to previous years. In addition to this we took the decision not to bring volunteers back until during 2021.

Given such a gloomy outlook, this year has given us opportunity to explore things that we have thought about previously but not had time to develop.

Throughout the year we have added more support resources to the MitE website and have tried a number of sustained Twitter campaigns for example, the Action For



23rd December #TinyAdventPoems

Happiness calendar¹ and a TinyAdventPoem² each day In Advent. In November we launched Chaplaincy Today, a short course exploring the foundations of chaplaincy. We had a over 30 people sign up for the two sessions and it was well received. This has given us a basis for a chaplaincy training programme that we are intending to launch fully in 2021.

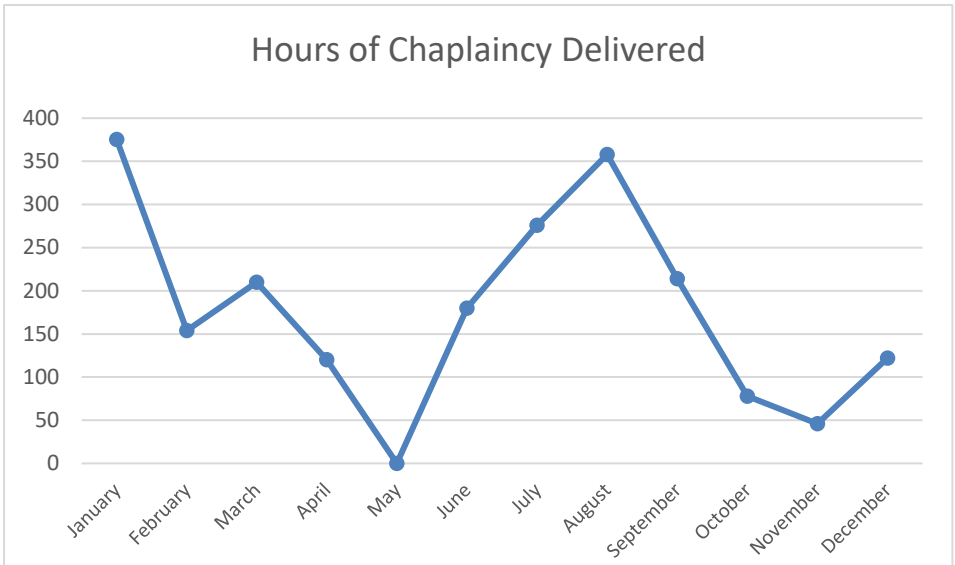


We have continued to meet together on Zoom fairly regularly. It was good to keep in touch and support one another.

Retail and workplace chaplaincy continues to be our core activity. This is organised with a Regional Volunteer Coordinator covering Warrington and St Helens and (from September) a Volunteer Coordinator in Liverpool, managing volunteer chaplains there and acting in a strategic co-ordinating wider role. In the past this has meant that they do not regularly deliver face-to-face chaplaincy however the temporary ‘resting’ of our wonderful volunteer chaplains for the largest part of the year, has meant that the Volunteer Coordinators have stepped into the chaplains’ shoes fully. I have to thank Debbie and Michelle particularly for their work this year in the most challenging of circumstances.

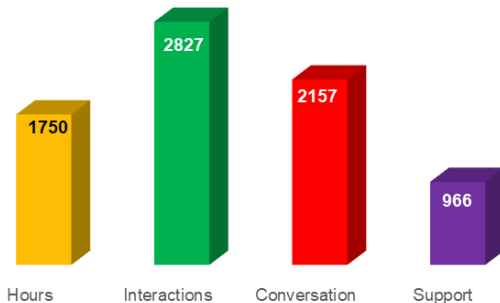
¹[Action for Happiness](#)

² [MitE Chaplains on Twitter: "#tinyadventpoems https://t.co/XM9Lamkwsb" / Twitter](#)

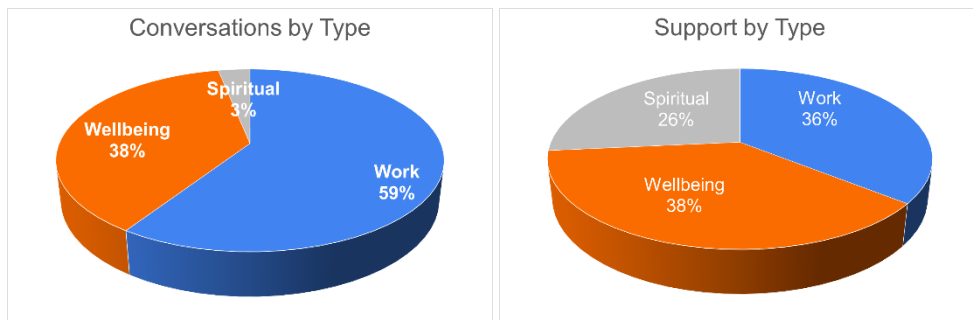


Even with all the challenges of the year, we have still delivered chaplaincy services. The MiTE Chaplains delivered 1750 hours of chaplaincy throughout the year, around 9% of this was by the volunteer chaplains, with only the end of April and May of complete inactivity by the chaplains.

Overall Chaplaincy Activity 2020



From this, the number of interactions, conversations and support activities that they have provided has been quite significant. This is despite the reduction in number of chaplains and closure of retail.



From the record of activity, the split of conversations and support into work, wellbeing and spiritual is not extremely different to 2019. The prevalence of talk around wellbeing and mental health during 2020 has risen and people may be more aware and wanting to talk about their own wellbeing and state of mind. Unsurprisingly the percentage of conversations around work has been quite high as there is huge uncertainty in the retail sector. Statistics are useful barometers of the general mood of the population, but relationships and coming alongside people by chaplains are key to the work of MitE. We know that by talking to people there has been a lot of hurt and disappointment during 2020. We also know that people are searching for hope and encouragement, and that is what MitE Chaplains are there for.

I recently attended an online discussion by Theos Think Tank³ one of the speakers, Lyndsay van Dijk said “A smile can be heard”. I thought that in these days of facemasks and social distancing how true this is. We may mourn the loss of lipstick, but a smile is more than our mouths. And, it should not be ignored, chaplains smile a lot!

³ This was around the changing face of Chaplaincy in the Covid-19 pandemic. This paper [Building relationships, encouraging hope: University chaplains during COVID-19 - Theos Think Tank - Understanding faith. Enriching society.](#) was the starting point for the discussion.

Warrington & St Helens Town Centre Chaplaincies

Anita Fath / Debbie Williams

In January Anita Fath moved on from MitE but at the beginning of March, Debbie Williams joined us. Debbie launched into meeting all the volunteer chaplains and discovering their places of work.

Retail chaplaincy in St Helens had taken a blow during 2019 with a few volunteer chaplains hanging up their mantles. However, the year started positively with Maria Overend providing a listening ear and support to the businesses and people around the bus station area of the town. Debbie started at the beginning of March and just managed to become a recognised face in St Mary's Market when the first lockdown happened. It has been challenging to keep in touch with people throughout the times that chaplains have been unable to visit, but Debbie has continued to drop the occasional email to the management team at the market. The market and Maria's area were her first calling points when non-essential retail opened in June. Anecdotally there has been, understandably, an underlying concern by the retailers that their businesses would not survive. The traders in St Mary's Market and small independent traders in particular have this uncertainty. Of course, non-essential retail closed again in November and the shops that were open were difficult to access because of Covid restrictions. This again stopped Debbie from visiting frequently but she did manage to see people at Christmas to give people a small chocolate gift and a Christmas blessing, which appeared to be very appreciated.

St Helens Church Leaders Hub had planned the second joint Pentecost celebration, following on from the success of Church In The Square 2018.



MitE were part of the core organising team. In March there was a rapid and concentrated effort to reimagine this, and the rebranded United2020 emerged! It moved online and developed into a week of activities based around the idea of emerging from isolation. Daily offices of prayer and reflection, children's activities, roundtable discussions, community action interviews and other sessions culminated in a joint service at Pentecost.



Debbie Williams was interviewed as part of United2020 about her role as a MitE Chaplain.

Debbie Williams was interviewed as part of the Community Action series (despite her name being wrong on the billing!) this gave her a chance to tell people about the impact of MitE in St Helens town centre⁴. This was a steep learning curve at a time when everyone was getting to grips with new technology and environments, to bring a full weekend of live events online in around six weeks. It went very well, and it was great the MitE team was a part of it.

⁴ [Facebook](#) United2020 interview with DW

In November 2019, MitE was invited to be part of the Town Deal Board made up of local business, faith and education leaders. The aim of the Town Deal Board was to produce a bid for funding from the Government's Town Fund⁵. The resulting document was submitted in January 2021. From the point of view of MitE, it was a good opportunity to meet people from across the business sector of the town and to raise the profile of MitE in St Helens.

As in St Helens, the retail chaplaincy in Warrington has been challenging this year. At the beginning of 2020, Eva was visiting the market regularly but, of course, this ceased in March. The fears and expectations of the traders were very similar to those in St Helens with an uncertain future



Warrington's new market hall opened July 2020

ahead and an immediate concern over income. It was good to know that the chaplaincy made a difference to people there. The new market hall in Warrington opened in July after many delays, Debbie picked up visiting the Market in the late summer and found the reception to be very welcoming with some new businesses as well as familiar faces from the old market.

Birchwood Business Park

Lynne Deason and Jane Simmons

Lynne and Jane continued to support Birchwood Business Park at the beginning of the year. They were regular fixtures in the Engine Rooms central hub and the duck pond area for three days a week. They both mentioned a growing unease during the

⁵ [Towns Fund prospectus - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/91441/Towns_Fund_prospectus.pdf)

start of the year. The business park remained ‘open’ during the first lockdown, although extremely quiet. Debbie established

I had a text from somebody who was made redundant and was really upset and hurt about it the day she saw the Chaplain’s Corner in Parklife. She messaged me and we arranged to meet in the Engine Rooms. She only wanted to meet the once as she’d come up with her own plan by the time we actually met up but we had a supportive discussion and it felt good to know that somebody had read the Chaplain’s Corner at an opportune moment.

Debbie

contact with the management team and has contributed to the e-newsletter Parklife⁶ with a weekly “Chaplain’s Corner” and to the Wellbeing Week with daily wellbeing meditations. This has really raised the awareness of the presence of the chaplaincy service for all the tenants and staff of Birchwood Business Park.

Golden Square

Helen Jordan and Debbie Williams



Golden Square management team reorganised in late 2019 and as part of this Chaplaincy was assigned into a Wellbeing and Mental Health portfolio. The lead for this was very keen to involve MitE in their plans and this resulted in the Chit Chat Chairs being installed in the area outside of Debenhams.

Helen Jordan was the chaplain in Golden Square from January to April. She was very good at ‘loitering’ and chatting to people on the chairs. Sadly, when the first lockdown came into effect, Helen’s other job as a teacher became fulltime so she couldn’t continue with the chaplaincy role. Helen’s time in post as

⁶ [Home at Birchwood Park, Warrington | Parklife](#)

chaplain at Golden Square was brief but she made an impact on people there with people asking after her when they came back in June.



The Chit Chat Chairs and Helen 'chit chatting'!

Today I sat next to a young woman on the Chit Chat Chairs, she shared that she was anxiously waiting to attend court as she had been unable to pay a rail fine (she hadn't been able to buy a ticket on the train as there was no conductor on board). She was under the impression the court may fine her up to £1000. She had her phone so I showed her the MitE website and she sat listening to some of the music and looking at the 'Digital Quiet Space' whilst I chatted with someone else. When I went back to her, she said she felt completely different and that an angel was looking after her. I said I would pray when she was in court and if she came back whilst I was still there to tell me how she got on. Later, I went downstairs to the bathrooms and this young woman was coming through the carpark. she was so happy and hugged me, she only got a £5 fine. I said God had answered prayer. she said she was going to share the website with her friends! Amazing!

Helen

Debbie started covering the Golden Square hours during the summer and found that the staff in the shops really were glad to see her. She particularly spent time with some of the staff at Debenhams towards the end of the year as they went into administration. They said how much it meant to them that someone seemed to care about them, not just the bargains they could get. Debbie has managed to support a few of the staff who have contacted her by email during the lockdowns. She has found that giving out a card with an open invitation to contact a chaplain has helped begin a few conversations.

Liverpool City Centre Chaplaincy

Claire Henderson Davis and Michelle Wood

Early in the year, Claire ceased the chaplaincy work in Liverpool city centre to increase her hours with Merseyside Police. In September 2020, MitE trustees decided to employ Michelle Wood as the Volunteer Coordinator for Liverpool. Michelle began to get her feet on the ground when everything stopped again in November and again in January 2021! Despite this, she has managed to meet all of the Liverpool volunteers and Louis Johnson, the curate from St Luke's in the City, is going to join her in the city centre as a volunteer chaplain.

St John's Market, Liverpool

Jean Flood

Jean Flood has continued to visit and support St John's Market up until the first lockdown and has remained in contact with the traders. Despite lockdowns and restrictions, there have been a couple of events with a 'Charities Day' in March which was well attended. In December there was a competition between the traders for the best dressed stall. This sort of event organised by Jean fosters a great sense of community amongst the market traders, even after a year that has rocked them to their roots.



Jean with John on the Toy Stall

Sadly, St John's Market, like so many places, was touched by Covid-19 and the deaths of some of its much-loved traders. John Foley⁷ who ran the toy stall passed very suddenly and Jean wrote a tribute to him and was

⁷ <https://drive.google.com/file/d/1uwTcnwHc4qavzfoGdE3MhoNgLGD-2lO3/view?usp=sharing>

asked to lead a memorial event for him, which she will do when she is able. She was very proud to be included in this moment. Another trader and his wife both passed away within weeks of each other and their daughters have taken on the stall. Jean has supported the family and it was this stall that won the best-dressed title at Christmas.



St John's Market traders with the Lord Mayor Cllr Anna Rotheray.



Our secret visit to the Grotto, but sadly, Father Christmas was out.

A rare treat whilst we were in the market at Christmas was an exclusive visit to 'Liverpool's Oldest Grotto'. Originally opening in 1879 in Lewis's department store it is now in St John's market. Although it was ready it was not allowed to open in 2020, but we were able to visit, and they were hoping to allow small groups from schools and children's activity groups to visit.

Local Solutions

Betty Stoddart and Henry Corbett



Betty and Henry have both been visiting Local Solutions. Henry has visited the supported lodgings on Scotland Road. Betty was visiting the Local Solutions headquarters at Mount Vernon Green. Both locations closed to the public in the first lockdown and visiting ceased. Betty has continued to visit Local Solutions by incorporating it into her daily walk once a week and sitting on the wall chatting to people. She has also been sending occasional letters to the staff by email which are full of positive thoughts, tips and a prayer or two. The response to these emails has been very positive.

I'm a Carer Development Worker from the Carers Centre. I support Carers who are struggling in a caring role and need support. I would just like to thank you [Betty] for the messages that you send us. I find them very positive, and they always cheer me up. Thank you Keep the lovely messaging coming!

Quote from LS employee

Liverpool John Lennon Airport

Nicky Lees



The beginning of the year at the airport started with murmurings of the virus in China, but as it began to spread, the impact on air travel and airports began to be apparent. The activity at the airport dropped dramatically and a lot of the staff were placed on furlough. Nicky Lees supported these staff, but also was furloughed herself. Over the year, even when the first lockdown was lifted, the airport did not resume usual operations. The airport was virtually mothballed, other than patient transfer flights from the Isle of Man and cargo flights, and most air travel had ceased. There have been a few

lifts in activity such as over the summer, but overall activity is much reduced.

Throughout this time, Nicky has been supporting a few people by phone and text but did not return to work until December.



Nicky laid the annual floral tribute to John Lennon in December

There are few staff in the airport, but the senior management wanted Nicky to be at the end of a phone to support everyone. When Nicky returned it was the 40th anniversary of John Lennon's death and, as she does each year, laid flowers on his statue. Which was one glimmer of normality after a very topsy-turvy year.

YMCA

Kieran Bohan and Tim Wade



Kieran Bohan continued to build upon his previous year's work at the YMCA. He supported residents in the hostels in Liverpool as well as working with people at the RISE recovery centre, Dutch Farm and the nursery at Sefton. As well as this Kieran worked with St Helens YMCA and the services that they provide. During the first lockdown, Kieran began to develop the online presence through Facebook and Twitter but he went on furlough during April. Returning in July when the lockdown was lifted, Kieran worked hard to re-establish relationships with staff and residents. Assisting the housing and wellbeing teams, he continued to support residents, but it was staff support that he mainly concentrated on as access to the hostels was limited due to infection controls. In September Kieran had the opportunity

to increase the hours of his second job and finished his job at the YMCA.

Tim Wade joined MitE to provide chaplaincy at the YMCA in November. Tim brings with him 18 years' experience of hospice chaplaincy as well as a broad range of experience in mental healthcare and social support. He has got stuck into the work at the YMCA supporting St Helens, Leeds Street and the RISE recovery centre. Although access to residents has been restricted because of Covid, he is making good contacts with staff and they have warmly welcomed him.

Merseyside Police

Claire Henderson Davis



For the first few months of 2020, Claire Henderson Davis spent time completing the listening exercise that she started in 2019. Talking with officers from all ranks and learning from other models of chaplaincy, Claire established a training programme for volunteer chaplains. In the summer she ran a successful recruitment campaign and engaged 13 chaplains from different faiths. After completing the rigorous training, the chaplains took part in a Graduation Ceremony in December, with the intention of launching an active chaplaincy service in January. The Graduation Ceremony was attended by senior officers and each graduate chaplain was presented by their contact at their assigned police station. This was the culmination of an intense period of recruitment and development and it was highly praised by senior officers.

The National Police Memorial Day on 27th September 2020 remembered all members of the police family who have died in service. Claire organised a three-hour vigil type of service at Liverpool Parish Church for people to dip into as appropriate.

This was very well received by the Force and their friends and families.

Clearly there have been several events that would have taken place throughout the year that but had to be reimagined because of covid restrictions. Included in this was the annual Police Carol Service. This is usually a very popular event and is important to the Police family. Instead of the regular service, Claire used her skills to write and produce a film based on the story of the Nativity. Officers and civilians took part from across the Force, discovering hidden acting talents and showing the generous and good-natured spirit of solidarity at the end of an extremely challenging year for the Police.

Statement of Financial Position

	2020	2019
Current assets:		
Debtors	1,240	13,715
Investments	45,000	45,000
Cash at bank and in hand	<u>45,431</u>	<u>24,494</u>
	91,671	83,209
 Creditors: amounts falling due within one year	2,100	770
Net current assets	89,571	82,439
Total assets less current liabilities	<u>89,571</u>	<u>82,439</u>
Net assets:	89,571	82,439
 Funds of the charity:		
Unrestricted funds	89,571	82,439
Total charity funds	89,571	82,439

COMPANY REGISTRATION NUMBER: 5136364
CHARITY REGISTRATION NUMBER: 1105830

Mission in the Economy
Company Limited by Guarantee
Unaudited Financial Statements
31 December 2020

BRAMWELL MORRIS

Chartered accountant
18 Mulberry Avenue
Turnstone Business Park
Widnes
Cheshire
WA8 0WN

Mission in the Economy
Company Limited by Guarantee
Financial Statements
Year ended 31 December 2020

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Mission in the Economy
Company Limited by Guarantee
Trustees' Annual Report (Incorporating the Director's Report)
Year ended 31 December 2020

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 December 2020.

Reference and administrative details

Registered charity name	Mission in the Economy
Charity registration number	1105830
Company registration number	5136364
Principal office and registered office	Quaker Meeting House 22 School Lane Liverpool L1 3BT

The trustees

Rev Dr C A Pailing	
Ms B Ellis	
Mr H Ratter	
Mr I Jones	
Mrs J Keefe	
Mr R Pealing	
Rev Dr R J Reid	
Dr M Threlfall-Holmes	(Appointed 13 May 2020)
Rev Canon R G Lewis	(Retired 13 May 2020)

Company secretary	Dr E E Howarth
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Independent examiner	G Mattocks FCA 18 Mulberry Avenue Turnstone Business Park Widnes Cheshire WA8 0WN
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Mission in the Economy

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 December 2020

Structure, governance and management

The company was incorporated on the 24th May 2004 and registered as a charity on the 10th September 2004. The company began operating from 1st January 2005 and took over the assets, liabilities and engagements of the Mission in the Economy, an unincorporated Trust, charity number 509749.

The company is limited by guarantee and is governed by its memorandum and articles.

None of the Directors has any beneficial interest in the company. All of the Directors are members of the company and guarantee to contribute £1 in the event of a winding up.

Mission in the Economy has not taken out Indemnity Insurance for Directors.

The Directors were originally appointed by the leaders of the Anglican Church, Roman Catholic Church and the Free Churches in the area bounded by the Churches Together in the Merseyside Region. The Co-ordinator who is responsible for the day to day activities, and Administrator are appointed by and accountable to the Directors.

The Directors have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate those risks.

Objectives and activities

The principal activity of the company is the furtherance of the mission of the Christian Church within the economy and principally in the economy in the North West of England.

PUBLIC BENEFIT

The Directors have paid due regard to the Charity Commission's guidance on public benefit in deciding the activities undertaken by the Charity in the year. The Directors are satisfied that the information provided in the report and accounts meets the public benefit reporting requirements.

Mission in the Economy

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 December 2020

Achievements and performance

This was the year that no-one could have planned for! 2020 will be logged into the history books as the year of Covid-19. For chaplaincy, as with all other aspects of life, was turned upside down and we learned how to adapt and change. Our volunteers: Lynne, Jane, Eva, Maria, Jean, Betty, Henry and Louis (who joined us in September) have been wonderfully patient and supportive.

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Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 December 2020

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Dr Emma E Howarth
Director of Operations
20th April 2021

¹Action for Happiness

²MitE Chaplains on Twitter: "#tinyadventpoems <https://twitter.com/MitEChaplains>

³This was around the changing face of Chaplaincy in the Covid-19 pandemic. This paper Building relationships, encouraging hope: University chaplains during COVID-19 - Theos Think Tank - Understanding faith. Enriching society. was the starting point for the discussion.

Financial review

During the year, net incoming resources were £9,764 (2019: net incoming resources £495). Unrestricted reserves at 31 December 2020 stand at £92,203 (2019: £82,439).

RESERVES POLICY

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six months expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year. Surplus funds are placed on deposit with COIF or the Central Board of Finance of the Church of England.

Mission in the Economy
Company Limited by Guarantee
Trustees' Annual Report (Incorporating the Director's Report) *(continued)*
Year ended 31 December 2020

Plans for future periods

MitE plans to:

- * Explore new opportunities for chaplaincy around the region.
- * Develop training resources for new and existing workplace chaplains.
- * Continue to grow existing chaplaincy projects and events.

Financial instruments

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on and signed on behalf of the board of trustees by:

Rev Dr C A Pailing
Trustee

Mission in the Economy

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Mission in the Economy

Year ended 31 December 2020

I report to the trustees on my examination of the financial statements of Mission in the Economy ('the charity') for the year ended 31 December 2020.

Responsibilities and basis of report

The trustees are also the directors of the company for the purposes of company law are responsible for the preparation of the financial statements. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. I am qualified to undertake the examination by being a qualified member of 'Accounting body'.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

G Mattocks FCA
Independent Examiner
18 Mulberry Avenue
Turnstone Business Park
Widnes
Cheshire
WA8 0WN

Mission in the Economy
Company Limited by Guarantee
Statement of Financial Activities
(including income and expenditure account)
Year ended 31 December 2020

		2020		2019
	Note	Unrestricted funds £	Total funds £	Total funds £
Income and endowments				
Donations and legacies	5	123,457	123,457	131,003
Investment income	6	128	128	317
Total income		<u>123,585</u>	<u>123,585</u>	<u>131,320</u>
Expenditure				
Expenditure on charitable activities	7,8	113,821	113,821	130,825
Total expenditure		<u>113,821</u>	<u>113,821</u>	<u>130,825</u>
Net income and net movement in funds		<u>9,764</u>	<u>9,764</u>	<u>495</u>
Reconciliation of funds				
Total funds brought forward		82,439	82,439	81,944
Total funds carried forward		<u>92,203</u>	<u>92,203</u>	<u>82,439</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 9 to 15 form part of these financial statements.

Mission in the Economy
Company Limited by Guarantee
Statement of Financial Position
31 December 2020

	Note	2020 £	£	2019 £
Current assets				
Debtors	14	2,930		13,715
Investments	15	45,000		45,000
Cash at bank and in hand		45,431		24,494
		<u>93,361</u>		<u>83,209</u>
Creditors: amounts falling due within one year	16	<u>1,158</u>		<u>770</u>
Net current assets			92,203	82,439
Total assets less current liabilities			92,203	82,439
Net assets			92,203	82,439
Funds of the charity				
Unrestricted funds			92,203	82,439
Total charity funds	18		92,203	82,439

For the year ending 31 December 2020 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on, and are signed on behalf of the board by:

Rev Dr C A Pailing
Trustee

The notes on pages 9 to 15 form part of these financial statements.

Mission in the Economy
Company Limited by Guarantee
Notes to the Financial Statements
Year ended 31 December 2020

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Quaker Meeting House, 22 School Lane, Liverpool, L1 3BT.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Disclosure exemptions

The entity satisfies the criteria of being a qualifying entity as defined in FRS 102. As such, advantage has been taken of the following disclosure exemptions available under paragraph 1.12 of FRS 102: (a) No cash flow statement has been presented for the company.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Mission in the Economy
Company Limited by Guarantee
Notes to the Financial Statements *(continued)*
Year ended 31 December 2020

3. Accounting policies *(continued)*

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Tangible assets

All fixed assets are initially recorded at cost.

Mission in the Economy
Company Limited by Guarantee
Notes to the Financial Statements *(continued)*
Year ended 31 December 2020

3. Accounting policies *(continued)*

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

- 20% reducing balance

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

For impairment testing of goodwill, the goodwill acquired in a business combination is, from the acquisition date, allocated to each of the cash-generating units that are expected to benefit from the synergies of the combination, irrespective of whether other assets or liabilities of the charity are assigned to those units.

Government grants

Government grants are recognised at the fair value of the asset received or receivable. Grants are not recognised until there is reasonable assurance that the charity will comply with the conditions attaching to them and the grants will be received.

Where the grant does not impose specified future performance-related conditions on the recipient, it is recognised in income when the grant proceeds are received or receivable. Where the grant does impose specified future performance-related conditions on the recipient, it is recognised in income only when the performance-related conditions have been met. Where grants received are prior to satisfying the revenue recognition criteria, they are recognised as a liability.

Financial instruments

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Hedge accounting

Hedge accounting is used where the hedging relationship is designated, documented and expected to be highly effective, and is only used for specific risks, as defined by FRS 102 section 12.

Mission in the Economy

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 December 2020

4. Limited by guarantee

The Charity is a Company Limited by guarantee and has no share capital.

5. Donations and legacies

	Unrestricted Funds £	Total Funds 2020 £	Unrestricted Funds £	Total Funds 2019 £
Donations				
Donations and gifts	–	–	2,000	2,000
Grants				
Anglican Diocese	35,000	35,000	35,000	35,000
Roman Catholic Archdiocese	14,255	14,255	14,683	14,683
URC Mersey Synod	5,000	5,000	3,137	3,137
Methodist District	–	–	2,673	2,673
St Helens MBC	3,500	3,500	3,000	3,000
Liverpool Airport	5,689	5,689	24,053	24,053
Warrington Borough Council	3,000	3,000	3,000	3,000
Golden Square/Lend Lease	4,000	4,000	3,757	3,757
Merseyside Police	16,142	16,142	12,961	12,961
YMCA	17,312	17,312	26,739	26,739
Local Solutions	600	600	–	–
Provision of training	350	350	–	–
Government grant income	18,609	18,609	–	–
	<u>123,457</u>	<u>123,457</u>	<u>131,003</u>	<u>131,003</u>

6. Investment income

	Unrestricted Funds £	Total Funds 2020 £	Unrestricted Funds £	Total Funds 2019 £
Other interest receivable	<u>128</u>	<u>128</u>	<u>317</u>	<u>317</u>

7. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Total Funds 2020 £	Unrestricted Funds £	Total Funds 2019 £
Direct charitable activities	111,660	111,660	129,780	129,780
Support costs	<u>2,161</u>	<u>2,161</u>	<u>1,045</u>	<u>1,045</u>
	<u>113,821</u>	<u>113,821</u>	<u>130,825</u>	<u>130,825</u>

Mission in the Economy

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 December 2020

8. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2020 £	Total fund 2019 £
Direct charitable activities	111,660	–	111,660	129,780
Governance costs	–	2,161	2,161	1,045
	<u>111,660</u>	<u>2,161</u>	<u>113,821</u>	<u>130,825</u>

9. Analysis of support costs

	Analysis of support costs activity 1 £	Total 2020 £	Total 2019 £
Governance costs	<u>2,161</u>	<u>2,161</u>	<u>1,045</u>

10. Independent examination fees

	2020 £	2019 £
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>660</u>	<u>660</u>

11. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2020 £	2019 £
Wages and salaries	93,516	93,864
Social security costs	<u>2,262</u>	<u>2,805</u>
	<u>95,778</u>	<u>96,669</u>

The average head count of employees during the year was 5 (2019: 5). The average number of full-time equivalent employees during the year is analysed as follows:

	2020 No.	2019 No.
Number of staff	<u>5</u>	<u>5</u>

No employee received employee benefits of more than £60,000 during the year (2019: Nil).

12. Trustee remuneration and expenses

- no remuneration or other benefits from employment with the charity or a related entity were received by the trustees

Mission in the Economy
Company Limited by Guarantee
Notes to the Financial Statements *(continued)*
Year ended 31 December 2020

13. Tangible fixed assets

	Fixtures and fittings £	Total £
Cost		
At 1 January 2020 and 31 December 2020	2,503	2,503
Depreciation		
At 1 January 2020 and 31 December 2020	2,503	2,503
Carrying amount		
At 31 December 2020	—	—
At 31 December 2019	—	—

14. Debtors

	2020 £	2019 £
Trade debtors	—	13,076
Prepayments and accrued income	138	639
Other debtors	2,792	—
	2,930	13,715

15. Investments

	2020 £	2019 £
Other investments - COIF charity funds	45,000	45,000

16. Creditors: amounts falling due within one year

	2020 £	2019 £
Trade creditors	—	110
Accruals and deferred income	800	660
Other creditors - pension	358	—
	1,158	770

17. Government grants

The amounts recognised in the financial statements for government grants are as follows:

	2020 £	2019 £
Recognised in income from donations and legacies:		
Government grants income	18,609	—

Mission in the Economy
Company Limited by Guarantee
Notes to the Financial Statements *(continued)*
Year ended 31 December 2020

18. Analysis of charitable funds

Unrestricted funds

	At 1 January 20 20	Income £	Expenditure £	At 31 December 2020 £
General funds	82,439	123,585	(113,821)	92,203

19. Analysis of net assets between funds

	Unrestricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Current assets	93,361	93,361	83,209
Creditors less than 1 year	(1,158)	(1,158)	(770)
Net assets	<u>92,203</u>	<u>92,203</u>	<u>82,439</u>

Mission in the Economy
Company Limited by Guarantee
Management Information
Year ended 31 December 2020

The following pages do not form part of the financial statements.

Mission in the Economy
Company Limited by Guarantee
Detailed Statement of Financial Activities
Year ended 31 December 2020

	2020 £	2019 £
Income and endowments		
Donations and legacies		
Donations and gifts	–	2,000
Anglican Diocese	35,000	35,000
Roman Catholic Archdiocese	14,255	14,683
URC Mersey Synod	5,000	3,137
Methodist District	–	2,673
St Helens MBC	3,500	3,000
Liverpool Airport	5,689	24,053
Warrington Borough Council	3,000	3,000
Golden Square/Lend Lease	4,000	3,757
Merseyside Police	16,142	12,961
YMCA	17,312	26,739
Local Solutions	600	–
Provision of training	350	–
Government grant income	18,609	–
	<u>123,457</u>	<u>131,003</u>
Investment income		
Other interest receivable	128	317
	<u>123,585</u>	<u>131,320</u>
Total income		
	<u>123,585</u>	<u>131,320</u>
Expenditure		
Expenditure on charitable activities		
Wages and salaries	93,516	93,864
Employer's NIC	2,262	2,805
Insurance	550	540
Legal and professional fees	2,161	1,045
Office rent and rates	2,606	3,037
Travel	400	937
Chaplains	8,106	23,576
Events and outreach	288	1,867
Office expenses other	2,378	1,800
Training and subscriptions	190	1,304
Sundry expenses	1,364	50
	<u>113,821</u>	<u>130,825</u>
Total expenditure		
	<u>113,821</u>	<u>130,825</u>
Net income	<u>9,764</u>	<u>495</u>

Mission in the Economy

Company Limited by Guarantee

Notes to the Detailed Statement of Financial Activities

Year ended 31 December 2020

	2020 £	2019 £
Expenditure on charitable activities		
Direct charitable activities		
<i>Activities undertaken directly</i>		
Wages and salaries	93,516	93,864
Employer's NIC	2,262	2,805
Insurance	550	540
Office rent and rates	2,606	3,037
Travel	400	937
Chaplains	8,106	23,576
Events and outreach	288	1,867
Office expenses other	2,378	1,800
Training and subscriptions	190	1,304
Sundry expenses	1,364	50
	<u>111,660</u>	<u>129,780</u>
Governance costs		
Governance costs - accountancy fees	1,456	660
Governance costs - legal and other professional fees	705	385
	<u>2,161</u>	<u>1,045</u>
Expenditure on charitable activities	<u><u>113,821</u></u>	<u><u>130,825</u></u>

Mission in the Economy

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Mission in the Economy

Year ended 31 December 2020

I report to the trustees on my examination of the financial statements of Mission in the Economy ('the charity') for the year ended 31 December 2020.

Responsibilities and basis of report

The trustees are also the directors of the company for the purposes of company law are responsible for the preparation of the financial statements. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. I am qualified to undertake the examination by being a qualified member of 'Accounting body'.

Independent examiner's statement

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1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
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