



## Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month September	Year 2021		Day 31	Month August	Year 2022

Charity name

Duffield Meadows PTFA

Other names charity is known by

Registered charity number (if any)

1105717

Charity's principal address

Duffield Meadows Primary School

Park Road

Duffield, Derbyshire

Postcode

DE56 4GT

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jennifer Curran	Chairperson		
2	Nicola Darwin	Vice Chairperson		
3	Charlotte Wigfield	Secretary		
4	Claire Stubbs	Treasurer		

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name

Dates acted if not for whole year

Names and addresses of advisers (Optional information)



Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	By Election
<b>Additional governance issues (Optional information)</b>	
<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees;</li> <li>• the charity's organisational structure and any wider network with which the charity works;</li> <li>• relationship with any related parties;</li> <li>• trustees' consideration of major risks and the system and procedures to manage them.</li> </ul>	

<b>Summary of the objects of the charity set out in its governing document</b>	The object of the Association is to advance the education of pupils in the school, in particular by developing effective relationships between the staff, parents and others associated with the school, engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.
<b>Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)</b>	<p>The charity has held various fundraising events over the course of the year. These events have been to raise funds for the benefit of Duffield Meadows School and to support a sense of community within the school. Fundraising events have included a Winter Fair, Santa Scamper, Halloween and Easter Trails, Jubilee Jamboree, a Summer Party, a sponsored Challenge, a Duck Race, various children's discos and Cricket Fundraiser, along with various minor ad hoc events.</p> <p>The PTFA uses the money raised to contribute to various aspects of the school, for example, buying books and other school equipment, funding Teaching Assistant hours, contributing towards Christmas Parties for pupils.</p>
<b>Additional details of objectives and activities (Optional information)</b>	
<p>You <b>may choose</b> to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policy on grantmaking;</li> <li>• policy programme related investment;</li> <li>• contribution made by volunteers.</li> </ul>	Foundation Derbyshire granted £300 towards the purchase of Santa suits for the Santa Scamper.

<b>Summary of the main achievements of the charity</b>	In the year ended 31 August 2022, Duffield Meadows PTFA raised £29,805.59 (before deducting event expenses of £6,627.78). This, along

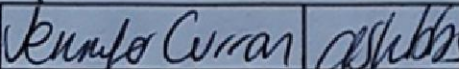
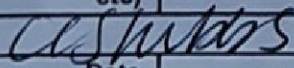


during the year

with previously accrued funds, allowed us to donate £6,476.03 to the school. This amount was spent on various items including the provision of atlases and globes for each classroom, data loggers, topic books, teaching assistant hours and various ad hoc items of equipment.

<b>Brief statement of the charity's policy on reserves</b>	
As Duffield Meadows PTFA has no ongoing financial commitments or liabilities, we do not have a reserves policy. All funds will be invested in future projects with appropriate approval.	
<b>Details of any funds materially in deficit</b>	N/A
<b>Further financial review details (Optional information)</b>	
<p>You <b>may choose</b> to include additional information, where relevant about:</p> <ul style="list-style-type: none"> <li>the charity's principal sources of funds (including any fundraising);</li> <li>how expenditure has supported the key objectives of the charity;</li> <li>investment policy and objectives including any ethical investment policy adopted.</li> </ul>	

**Section F Other optional information**

<b>The trustees declare that they have approved the trustees' report above.</b>		
<b>Signed on behalf of the charity's trustees</b>		
<b>Signature(s)</b>		
<b>Full name(s)</b>	Jennifer Curran	Claire Stubbs
<b>Position (eg Secretary, Chair, etc)</b>	Chairperson	Treasurer
<b>Date</b>		
	28/06/2023	

# DUFFIELD MEADOWS SCHOOL PTFA

Registered Charity No. 1105717

## STATEMENT OF FINANCIAL ACTIVITIES

Year Ending 31st August 2022

### Income

Detail	2021-22	2020-21
Fundraising/Donations (Main)	£24,309.18	£8,407.28
Fundraising/Donations (100 Club)	£5,425.00	£5,165.00
Sale of second hand uniform (Cash)	£71.40	£300.50
Interest (Savings)	£0.01	£0.02
<b>TOTAL</b>	<b>£29,805.59</b>	<b>£13,872.80</b>

### Expenditure

Detail	2021-22	2020-21
Fundraising/Donations (Main)	(£6,627.78)	(£1,454.78)
Contributions to school (Main)	(£6,476.03)	(£5,198.88)
Contributions to school (100 Club)	(£3,000.00)	(£3,000.00)
Prize payments (100 Club)	(£1,853.00)	(£1,374.00)
Miscellaneous (Main)	(£497.54)	(£141.00)
<b>TOTAL</b>	<b>(£18,454.35)</b>	<b>(£11,168.66)</b>

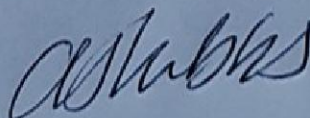
**NET MOVEMENT** £11,351.24 £2,704.14

### BALANCE SHEET

Detail	2021-22	2020-21
<b>Assets</b>	<b>£31,269.45</b>	<b>£20,153.63</b>
Cash in bank (Main)	£29,074.96	£16,253.48
Cash in bank (Savings)	£123.30	£123.29
Cash in bank (100 Club)	£303.61	£3,731.61
Cash	£3.00	£45.25
Equipment	£294.58	£0.00
Creditors	£1,470.00	£0.00
<b>Liabilities</b>	<b>£0.00</b>	<b>£0.00</b>
Cheques Written but not cashed	£0.00	£0.00
<b>Equity</b>	<b>£31,269.45</b>	<b>£20,153.63</b>
Retained Earnings	£31,269.45	£20,153.63

Treasurer

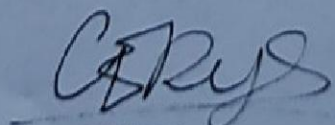
Claire Stubbs



Dated:

29/06/2023

Independent Examiner Charlotte Dye



Dated:

29/06/2023



# DUFFIELD MEADOWS SCHOOL PTFA

Registered Charity No. 1105717

## MAIN ACCOUNT

Year Ending 31st August 2022

### Contributions To School - £100 per Class

Detail	Income	Expenditure	Balance
£100 per class	£0.00	£932.70	£932.70
<b>Total £100 Per Class</b>	<b>£0.00</b>	<b>£932.70</b>	<b>£932.70</b>

### Contributions To School - Wish List Requests

Detail	Income	Expenditure	Balance
Robins Wee Wee Rack & Cover	£0.00	£204.94	£204.94
Atlas and Globes - Whole school	£0.00	£639.10	£639.10
Interact Shed - Whole School for 1 year	£0.00	£195.00	£195.00
Forest School Supplies	£0.00	£99.95	£99.95
Storage Shed for LYRS	£0.00	£249.98	£249.98
Data Loggers	£0.00	£654.05	£654.05
Lower Junior books	£0.00	£977.05	£977.05
Topic Books	£0.00	£567.63	£567.63
School Pet	£0.00	£108.64	£108.64
Library	£0.00	£460.00	£460.00
Topic books Chocolate Fantastic	£0.00	£294.06	£294.06
<b>Total wish-list</b>	<b>£0.00</b>	<b>£4,450.40</b>	<b>£4,450.40</b>

### Contributions to school - Annual Commitments

Detail	Income	Expenditure	Balance
Year 6 T Shirts	£0.00	£525.96	£525.96
Sports Day Ice lollies	£0.00	£35.97	£35.97
Year 6 enterprise Challenge	£0.00	£0.00	£0.00
Infant/Junior Christmas Disco	£0.00	£201.00	£201.00
Carnival Float	£0.00	£309.04	£309.04
School Pet	£0.00	£20.96	£20.96
<b>Total annual commitments</b>	<b>£0.00</b>	<b>£1,092.93</b>	<b>£1,092.93</b>

**Total contribution to school** **£0.00** **£6,476.03** **£6,476.03**

### Miscellaneous

Detail	Income	Expenditure	Balance
DCA Membership	£0.00	£10.00	£10.00
Gambling Licence	£0.00	£0.00	£0.00
Parentkind	£0.00	£116.00	£116.00
PTFA Resources	£0.00	£341.56	£341.56
General Stock	£0.00	£29.98	£29.98
Transfer of funding from £100 Club account	£0.00	£0.00	£0.00
<b>Total Other</b>	<b>£0.00</b>	<b>£497.54</b>	<b>£497.54</b>

### Fundraising & Donations

Detail	Income	Expenditure	Balance
School Picnic	£300.00	£227.43	£72.57
Halloween Trail	£306.00	£104.91	£201.09
Winter Fair	£2,726.68	£240.98	£2,485.70
Santa Scamper	£1,001.00	£548.64	£452.36
Wrap a Present	£1,557.50	£703.02	£854.48
Christmas Cards	£483.70	£0.00	£483.70
Christmas Productions	£134.55	£1.24	£133.31
Neon Disco	£1,372.03	£357.37	£1,014.66
20.22	£2,473.31	£26.23	£2,447.08
Easter Trail	£657.10	£209.21	£447.89
Jubilee Jamboree	£3,371.82	£623.90	£2,747.92
Duck Race	£581.00	£32.31	£548.69
Cricknet Fundraiser	£725.80	£189.81	£535.99
Textile Recycle	£100.00	£0.00	£100.00
Summer Disco	£1,058.32	£126.65	£931.67
Summer Party	£8,153.20	£2,717.64	£5,435.56
Summer Party	£306.00	£200.96	£105.04
Prior year events	£1,000.17	£25.48	£974.69
Miscellaneous Fund Raising	£0.00	£294.00	£294.00
Events for 2022-23			
<b>Total Fundraising</b>	<b>£24,309.18</b>	<b>£6,627.78</b>	<b>£17,681.40</b>

### Movements Between Accounts

Detail	Income	Expenditure	Balance
Transfer of funding from £100 Club account (Barclays)	£2,000.00	£0.00	£2,000.00 CONTRA 3
<b>Total Other</b>	<b>£2,000.00</b>	<b>£0.00</b>	<b>£2,000.00</b>

Paid in from cash held in school office

**Total (Main account)** **£26,422.83** **£13,601.36**

**Net Movement (main account)** **£12,821.48**

### MAIN ACCOUNT

Opening Balance	£16,253.48
Net Movement	£12,821.48
<b>Closing Balance at 31st August 2022</b>	<b>£29,074.96</b>



# DUFFIELD MEADOWS SCHOOL PTFA

Registered Charity No. 1105717

## SAVINGS ACCOUNT

Year Ending 31st August 2022

Detail	Income	Expenditure	Balance
Interest	0.01	0	£0.01
Total Interest	£0.01	£0.00	£0.01
<b>Total (Savings account)</b>	<b>£0.01</b>	<b>£0.00</b>	
<b>Net Movement (Savings Account)</b>			<b>£0.01</b>

### SAVINGS ACCOUNT

Opening Balance	£123.29
Net Movement	£0.01
<b>Closing Balance at 31st August 2022</b>	<b>£123.30</b>

## 100 Club

Year Ending 31st August 2022

Detail	Income	Expenditure	Balance
STO deposits	£5,425.00	£0.00	£5,425.00
Cheque entries	£0.00	£0.00	£0.00
Cash entries	£0.00	£0.00	£0.00
Transfer of funding to Main Account		£2,000.00	£2,000.00
Prizes		£1,853.00	£1,853.00
Contribution to school (TA hours)		£3,000.00	£3,000.00

### Movements Between Accounts

Detail	Income	Expenditure	Balance
Transfer of funding from £100 Club account (Natwest)	£0.00	£2,000.00	£2,000.00
<b>Total (Lottery Account)</b>	<b>£5,425.00</b>	<b>£6,853.00</b>	
<b>Net Movement (Lottery account)</b>			<b>£3,428.00</b>

### 100 Club

Opening Balance	£3,731.61
Net Movement	£3,428.00
<b>Closing Balance at 31st August 2022</b>	<b>£303.61</b>

## CASH IN HAND

Year Ending 31st August 2022

Detail	Income	Expenditure	Balance
Sales of second hand uniform	£71.40		£71.40
Paid into bank		(£113.65)	(£113.65)
<b>Total (Lottery Account)</b>	<b>£71.40</b>	<b>(£113.65)</b>	
<b>Net Movement (Cash in hand)</b>			<b>(£42.25)</b>

### CASH IN HAND

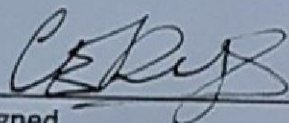
Opening Balance	£45.25
Net Movement	(£42.25)
<b>Closing Balance at 31st August 2022</b>	<b>£3.00</b>

Duffield Meadows PTFA

Independent Examiners Report 2022

I have examined the Duffield Meadows PTFA accounts for the Financial Year commencing 1<sup>st</sup> September 2021 and ending 31<sup>st</sup> August 2022. The examination was completed in accordance with the CC32a independent examiners checklist. I have been provided with all the documentation necessary to provide me with assurance that the accounts are a true representation of the accounting records.

I confirm that I am an independent examiner that has had no previous correspondence or involvement with the Duffield Meadows PTFA or their trustee members. My qualification, accounting experience and further research has given me the necessary qualities and knowledge to independently examine the charities accounts.



Signed

Charlotte Dye

B(Sc) Accounting and Finance

29/6/23

Dated