

**HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION**

**TRUSTEES' REPORT AND UNAUDITED ACCOUNTS**

**FOR THE YEAR ENDED 31 MARCH 2021**

**COMPANY NUMBER 5152446 (ENGLAND AND WALES)**

**CHARITY NUMBER 1105675**

**HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION**  
**TRUSTEES' REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDING 31 MARCH 2021**

**REGISTERED CHARITY NAME:** HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION

**CHARITY NUMBER:** 1105675

**COMPANY REGISTRATION NUMBER:** 5152446

**REGISTERED OFFICE:** Oaken Grove Community Centre  
Reid Park  
Oaken Grove  
Haxby  
YORK  
YO32 3QW

**TRUSTEES:** Chair of Trustees: Vacant  
Treasurer: Jim Harrison  
Pat Wilford, Kevin Grogan, Tony Cassidy, John Sill, Bill Clarke, Ed Pearson

**COMPANY SECRETARY:** Keith Tomlinson

**MANAGEMENT & ADMINISTRATIVE STAFF:** Sarah Davidson, Alysha Smith-Bednall, Joel Christy, Lisa Wellington, Sue Nelson

**YOUTH PROVISION STAFF:** Mairi Taylor-Gibson, Georgia Reid, Yasmin Hussain, Hannah Linaker & Hannah Wood

**INDEPENDENT EXAMINER:** AEW Botting  
Botting & Co Ltd  
8 Clifton Moor Business Village  
James Nicolson Link  
YORK  
YO30 4XG

**BANKERS:** HSBC  
13 Parliament Street  
YORK  
YO1 8XS

Barclays Bank  
LEICESTER  
LE87 2BB

**HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION**  
**TRUSTEES' REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDING 31 MARCH 2021**

The Directors/Trustees present their Report and Financial statement for the year ended 31 March 2021.

**Structure, Governance and Management**

**Governing Document**

Haxby & Wigginton Youth & Community Association is a Company Limited by Guarantee and a registered charity, which is governed by the Memorandum and Articles of Association being incorporated on 14th June 2004.

**Directors and Trustees**

The Directors of the Charitable Company ("the Charity") are the Trustees for the purposes of Charity Law and throughout this report are collectively referred to as the "Trustees".

**Membership**

Membership of Haxby & Wigginton Youth & Community Association is open to interested individual members of the local community and to representatives of other local organisations.

**Appointment of Trustees**

When a vacancy arises Trustees analyse the strengths and weaknesses of the existing Trustees, and through personal contact seek local candidates with skills and experience which will add to the range of Trustees' expertise. Once appointed the Trustee retains office until the next AGM when he/she will be required to stand for election. In accordance with the Articles of Association, each year one third of Trustees are required to retire by rotation.

**Trustee Induction and Training**

New Trustees are given copies of the Memorandum & Articles of Association, the most recent Annual Report and recent minutes of the meetings of Trustees. In addition they are directed to the Charity Commission website to view the "Essential Trustee" and their attention is drawn to other information available on the Charity Commission website (or downloaded hard copies are offered). The staff team, Chair and/or Vice Chair provide help and assistance to facilitate familiarisation with procedures.

**Organisation and Management**

The charity operates in Oaken Grove Community Centre which is owned by the City of York Council, although under its full repairing lease arrangement the entire management and maintenance is the responsibility of the Board of Trustees. The Trustees are responsible for the overall governance of the Charity. During this year the Trustees held the required number of full board meetings. All members of the Trustee Board give their time voluntarily and receive no benefits from the Charity. Day to day management is carried out by Centre management staff with a designated trustee acting as line manager.

**Business Planning**

The most recent Business Plan was completed in 2019 with support given by York Community Consulting in its development. Unfortunately the impact of the Coronavirus Pandemic starting in 2020 is expected to be significant creating a need for a complete review once some certainty over forward levels of income is restored.

**Risk Management**

During the year the Trustees have continued to review the risks to which the Charity is exposed. This is done through the areas of responsibility outlined above. For example systems are in place to ensure compliance with health & safety of staff, volunteers, and all users of the Community Centre. Food hygiene regulations are adhered to and prompt action is taken when necessary, to rectify any problems. Risk assessments are carried out when necessary and policy documents are kept, with a rolling programme of reviews. All employees and volunteers who have unsupervised contact with young people or other vulnerable groups are subject to enhanced DBS checks. Insurance for the Centre is in place and inspections are carried out on equipment and certificates obtained from outside agencies. It was agreed by trustees that a thorough review and update of our policies would be undertaken starting in the year 2018-19. This work was substantially completed by the start of 2020 but the impact on normal meeting arrangements by the coronavirus pandemic means that the work had still to be fully ratified by the Trustees at the year end.

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## **Objectives and Activities**

A summary of the Charity's objectives are:

- To promote the benefit of all inhabitants of Haxby and Wigginton without any discrimination, by associating together with the local authorities and voluntary organisations, in a common effort to advance education and to provide facilities in the interest of social welfare, for recreation and leisure-time occupation, with the object of improving the conditions of life for the inhabitants and in particular for young people.
- To establish a community building (Oaken Grove Community Centre) and to manage and maintain it in good order in furtherance of these objects.
- To promote other charitable purposes for the furtherance of the above. (the full wording is available from the Centre Office)

Delivering our aims and objectives:

Public Benefit:

- The ethos of the Association's work administering the Centre is to serve the local community, to provide a base of activities which enrich the lives of local inhabitants.
- We aim to make the Community Centre an accessible and welcoming place for all sectors of the local community. To further this aim we ensure that the provisions that we offer give a good balance across age ranges, abilities and interests, whether organised by ourselves or by external groups.
- This report looks at what we have achieved and the outcomes of our work over the twelve months between April 2020 and March 2021. It looks at the success of each key activity and the benefits brought to the target groups of people we wish to provide for. We continue to refer to the Charity Commission's General Guidance on public benefit (section 17(5) of the 2011 Charities act) when reviewing and planning our future activities.

## **Performance for the Year 2020-21**

General Situation

The impact of the pandemic meant that at the start of the financial year the Community Centre was closed and the only activities taking place were youth activities being delivered remotely on a virtual basis.

After new procedures were put in place to ensure a Covid secure environment the Community Centre reopened following an easing of restrictions at the beginning of August and remained open until the start of November when the second national lockdown required a further closure. The centre was able to reopen again in December but a further national lockdown was introduced after Christmas resulting in another closure and this remained in place for the remainder of the year. During the brief periods when the centre reopened only a small number of hirers returned as the requirement for social distancing and other restrictions on normal activities made most activities impractical or uneconomic. The library did reopen in these brief periods giving a welcome boost to our income. A very small number of hirers that provided activities that supported disability or bereavement groups or training for key workers and were thus exempt from government restrictions did continue but for the most part very little use was made of what in normal times is a very busy community facility.

Government support schemes were available to us and as a result over the course of the year some members of staff were put onto the Government Job Retention Scheme furlough arrangements for part or all of their hours. Whilst this did not apply to Youth delivery staff as we continued to deliver Youth Activities on a virtual basis we did negotiate a reduction in the contracted hours of the Youth Manager during the first lockdown. We also benefitted from the Government support scheme for businesses unable to remain open and over the course of the financial year received grants from this source amounting to more than £19k.

The staff worked hard, once returned from furlough, to identify grants to help us through the prevailing situation and we were pleased to bid for and receive just under £18k from the Postcode Lottery to cover a significant part of our post furlough staff costs for a period of a year to help us keep the resources to rebuild the business.

A number of more modest grants were also obtained, all designed by providers to help organisations like ours to survive the pandemic.

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**Youth Provision**

As an Association over 2020-21 we continued to run youth provision for the community. This however had to be significantly modified in terms of delivery methods due to the impact of the coronavirus pandemic and the consequential requirements for socially distanced activity. When the pandemic hit, the youth provision moved online right away. The flexibility of our funders made this move possible, and we would like to thank them for their support. Having never attempted online youth work, and with no guides to go by, the youth staff worked incredibly hard to find the best ways of engaging with young people virtually. This was particularly difficult during first lock down due to screen time overload for many young people and Zoom having major security issues which posed safeguarding risks. Zoom fixed this around June which didn't give us much time to encourage young people to join us before the summer break. We instead took this time to work on our social media content creation. Most of the staff have had to learn quickly how to make best use of social media and the available virtual communication programs but can be well satisfied with the level of proficiency that has been reached.

We started off with Instagram and Facebook posts and created a Facebook crafting group. The posts and content created ranged from fun quizzes, fitness challenges, craft-a-longs, mental health awareness posts, social awareness posts including BLM and LGBT, where am I in Haxby and Wigginton posts and much more. The reach initially was modest but by March 2021 we had more than 170 followers on Instagram and an average of some 20 direct engagements from young people on our Instagram stories. Our Facebook page likes, reach and engagement grew substantially with over 200 people reached regularly due to post shares, growing our page by over 10 people and averaging 3-10 people directly engaging with our content on each post. Our Facebook crafting group began with just 3 local people joining and at the end of the third lockdown this had increased to 15. This online group has now blossomed into an in-person group in Wigginton.

During First Lockdown we received funding from the Coronavirus Community Support Fund from the National Lottery Community Fund to run a Year 6 to year 7 transition project for young people in the community. This was a huge success and ran via Zoom. We engaged a number of new young people with this initiative.

We reopened to in-person delivery in September and October we had 18 young people return to Wednesday youth group over 2 socially distanced sessions on a Wednesday night and our first Drop-in session back had 4 young people turn up for chats and support. We also moved our ASDAN provision online in September after a hiatus during first lockdown and have decided to continue to run online as students seem to prefer this method.

During second and third lockdown we ran a weekly Zoom youth group which had anywhere between 3-5 young people attend each week which seems to be the average number, groups such as ours were getting during the pandemic. We also had incredible Instagram engagement during this time and were happy to be reaching our hardest to reach young people.

**Tool Box Drama:**

Tool Box Drama is an accessible drama and craft provision for adults with additional needs. It commenced in 2019/20 and was adapted to deliver a number of separate programmes compliant with government guidance throughout 2020/21 including virtual delivery to groups across the city with funding support from a number of the ward committees of City of York Council.

**Adult Social Isolation:**

Pop Inn- The Coronavirus pandemic had led to the suspension of the Pop-Inn, the long standing weekly luncheon club for local residents particularly elderly people and anyone who is socially isolated. Circumstances prevented a resumption during 2020-21 and there is as yet no clarity on the likely level of demand and the availability of volunteers to resume once that is permitted. Initial investigation into the timing and format of a future provision to support social contact amongst the target group has started with a view to a possible reduced format provision as a starting point for resumption.

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### **Running the Centre**

Room Bookings were substantially reduced from normal, the charity earning just £5485 from hiring of space compared to some £30k under normal circumstances when we would expect to host a variety of activity at the centre including art groups, table tennis, toddler groups, aerobic activities, and Health and Wellbeing activities.

It was disappointing that in addition to the major impact of the pandemic on bookings we also lost, for other reasons which were beyond our control, the valuable booking that we had held for a number of years from Haxby Martial Arts.

Grants secured have staved off the worst impact of the pandemic giving a substantial surplus to carry into 2021-22. There is though a major rebuilding needed of the income from facility hire to maintain our viability into the future. At present we remain unclear as to how many former customers will return as their businesses may also have been severely undermined by the events of the last year

The centre normally relies on general support by many volunteers but the prevailing circumstances meant this dwindled away almost entirely during 2020-21. This is thus yet another area in which rebuilding will need to take place post pandemic.

Further consequences of the pandemic have been the cessation of all income from catering and tuck shop and the inability to mount any fundraising beyond the monthly draw which continues to provide a modest income, and our involvement in the Easy Fundraising Scheme whereby donations are received from Commercial organisations triggered by purchases from them made by our supporters

In normal circumstances, we operate an open door policy for members of the community to come in to the Community Centre and it is hoped that the potential for growth will be increased by the added footfall from the continued presence of Haxby Library at Oaken Grove. As well as the use of the centre for regular activities Monday to Friday, it is also available for private bookings and one day workshops at weekends and during school holidays.

The Community Services Manager, Sarah Davidson, left us in November to take up a post with NHS. Lisa Wellington who previously worked for us as Administration Assistant was promoted to replace her in February

Haxby Library:

In early 2020 discussions commenced with Explore (who provide the library service to City of York) and City of York Council to examine options for Haxby Library to reopen from a permanent base at Oaken Grove. Negotiations are continuing to establish how the present temporary arrangements might evolve into a permanent solution which benefits the three organisations and the local community.

### **Financial Review**

Trustees' Responsibilities in relation to the Financial Statements

The Trustees are responsible for preparing the Trustees' Report and the Financial Statements in accordance with applicable law and regulations. Company law requires the Trustees to prepare financial statements for each financial year. Under that law the Trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing the financial statements the Trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company and Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position

**HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION**  
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of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Charity is required by Company Law and Charity Law to formally report on the Association's position at the end of the financial period 31st March 2021. Net outgoing/incoming Resources of £4499 for the year in the Unrestricted Funds has resulted in a balance carried forward in respect of these Funds of £56116.

### **Reserves Policy**

The Trustees have examined the Charity's requirements for reserves in light of the main risks to the organisation. A policy has been established whereby unrestricted funds, not committed in tangible fixed assets held by the Charity, should cover at least 6 months of the budgeted expenditure. Such reserves are needed to meet the working capital requirements of the Charity. The Trustees are confident that at this level they would be able to continue the current activities of the Charity in the event of a significant drop in funding in the short term, which is a prudent policy especially during these difficult economic times.

At 31<sup>st</sup> March 2021 these reserves stand at £39901, including £8828 being the balance of the Designated Fund Premises Reserve, which is earmarked by the Trustees for future expenditure on the premises, the timing of which is unknown.

### **Investment Policy**

Apart from retaining a reserve as outlined above, most of the Charity's funds are committed in the short term. In the past, Trustees have invested in short term bonds as and when funds are available. Whilst this policy has not been rescinded the only remaining bond was redeemed following expiry of the notice period in early 2021. The fact that interest levels throughout the financial sector remain disappointing and in the light of the financial uncertainty caused by the pandemic it has not been considered sensible to reinvest with notice restrictions limiting access to funds given the very small amount of additional income that would be generated.

### **Financial Risk Management**

The Treasurer presents regular detailed budget monitoring reports to Trustees in order to ensure that there is adherence to the budget and to ensure that the Charity is not exposed to financial risk. Advice is taken from our Independent Examiners as to the appropriateness of control measures. Adherence to the Charity's Financial Management Policy and to the Financial Standing Orders ensures that risks are minimised by the implementation of procedures for authorisation of all financial transactions.

### **Principal Funding**

The principal sources of funding are by way of grants and service agreements from local organisations. During this year we are grateful for the financial support given to us by:

Haxby Town Council

Wigginton Parish Council

Haxby & Wigginton Ward Committee

Huntington & New Earswick Ward Committee

Holgate Ward Committee

Guildhall Ward Committee

Leeds Building Society

Huntington School

Coronavirus Community Support Fund from the National Lottery Community Fund

Postcode Neighbourhood Trust

North Yorkshire County Council

City of York Council

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**Income Generated Ourselves Is From:**

Room lettings  
Fundraising raising a total of £529

**Independent Examiner**

AEW Botting  
Botting & Co Ltd  
8 Clifton Moor Business Village  
James Nicolson Link  
York YO30 4XG

was re-appointed as the Independent Examiner in 2019 and remains in place in the absence of being able to practically convene a General Meeting since. A resolution to re-appoint AEW Botting to act as Independent Examiner for the ensuing year will be proposed at the Annual General Meeting.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (FRS 102 SORP), and in accordance with the special provisions relating to companies subject to the Small Companies Regime within Part 15 of the Companies Act 2006.

It was approved by the Board of Trustees on 14 September 2021 and signed on its behalf by:

.....

**P WILFORD MEMBER OF THE BOARD OF TRUSTEES**



**HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION**  
**STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME & EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31 MARCH 2021**

	Notes	Unrestricted Funds £	Restricted Funds £	2021 Total Funds £	2020 Total Funds £
<b>INCOME AND ENDOWMENTS FROM:</b>					
Donations & Legacies		18	-	18	1143
Charitable Activities	2	56810	-	56810	68195
Other Trading Activities - Fund Raising		529	-	529	4038
Interest		206	-	206	439
<hr/>					
<b>TOTAL</b>		<b>57563</b>	<b>-</b>	<b>57563</b>	73815
<hr/>					
<b>EXPENDITURE ON:</b>					
Raising Funds		47	-	47	893
Charitable Activities	3	53169	1349	54518	89799
<hr/>					
<b>TOTAL</b>		<b>53216</b>	<b>1349</b>	<b>54565</b>	90692
<hr/>					
<b>NET INCOME/(EXPENDITURE)</b>		<b>4347</b>	<b>(1349)</b>	<b>2998</b>	(16877)
<b>TRANSFERS BETWEEN FUNDS</b>	9	152	(152)	-	-
<hr/>					
<b>NET MOVEMENT IN FUNDS</b>		<b>4499</b>	<b>(1501)</b>	<b>2998</b>	(16877)
<hr/>					
<b>RECONCILIATION OF FUNDS:</b>					
Total Funds Brought Forward		51617	5414	57031	73908
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<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>£56116</b>	<b>£3913</b>	<b>£60029</b>	£57031
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**HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION**  
**COMPANY No 5152446 (ENGLAND & WALES)**  
**BALANCE SHEET AS AT 31 MARCH 2021**

		2021	2020
	Notes	£	£
<b><u>FIXED ASSETS</u></b>	<b>5</b>		
Tangible Assets		<b>18039</b>	19828
<b><u>CURRENT ASSETS</u></b>			
Debtors	<b>6</b>	<b>2330</b>	3967
Cash at Bank and in Hand		<b>54952</b>	35663
<b><u>TOTAL CURRENT ASSETS</u></b>		<b>57282</b>	39630
<b><u>LIABILITIES</u></b>			
Creditors: Amounts Falling Due Within One Year	<b>7</b>	<b>15292</b>	2427
<b><u>NET CURRENT ASSETS</u></b>		<b>41990</b>	37203
<b><u>TOTAL NET ASSETS</u></b>		<b><u>£60029</u></b>	<b><u>£57031</u></b>
<b><u>THE FUNDS OF THE CHARITY:</u></b>			
Restricted Income Funds	<b>9</b>	<b>3913</b>	5414
Unrestricted Funds	<b>8</b>	<b>56116</b>	51617
<b><u>TOTAL CHARITY FUNDS</u></b>	<b>10</b>	<b><u>£60029</u></b>	<b><u>£57031</u></b>

The directors consider that the company is entitled to exemption from the requirement to have an audit under the provisions of S.477 of the Companies Act 2006. Members have not required the company, under S.476 of the Companies Act 2006, to obtain an audit for the year ended 31 March 2021. The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with S.386 and S.387 of the Companies Act 2006, and for preparing accounts which give a true and fair view of the state of affairs of the charitable company as at 31 March 2021 and of its incoming resources and application of resources including its income and expenditure for the year then ended in accordance with the requirements of S.394 and S.395, and which otherwise comply with the requirements of the Act relating to the accounts so far as applicable to the company.

The financial statements which have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006 were approved by the Board of Directors and Trustees on 14 September 2021 and are signed on its behalf.

\_\_\_\_\_  
- P WILFORD (TRUSTEE)

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- J HARRISON (TREASURER)

**HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION**  
**NOTES ON THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021**

**1 ACCOUNTING POLICIES**

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

**BASIS OF PREPARATION**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (issued on 16 July 2014) - (the Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Charities Act 2011 and the Companies Act 2006.

Haxby & Wigginton Youth & Community Association meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

**INCOMING RESOURCES**

Voluntary income and donations are included in incoming resources when they are receivable, except when the donors specify that they must be used in future accounting periods or donors conditions have not been fulfilled, then the income is deferred. The income from fundraising ventures is shown gross, with the associated costs included in fundraising costs. Grants are included in Charitable Activities as they relate to provision of particular services.

**RESOURCES EXPENDED**

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered. All costs have been directly attributed to one of the functional categories of reserves expended in the Statement of Financial Activities.

**TANGIBLE FIXED ASSETS**

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Office Building	4% Straight Line Basis
Conservatory	10% Straight Line Basis
Furniture, Equipment, Etc	20% Straight Line Basis
IT Equipment	33.3% Straight Line Basis

**FUND ACCOUNTING**

Funds held by the Charity are either:

- **Unrestricted general funds** – these are funds which can be used in accordance with the charitable objects at the discretion of the Trustees.
- **Unrestricted designated funds** – these are funds, being part of the Charity's unrestricted funds, which are earmarked by the Trustees for future expenditure on the premises.
- **Restricted funds** – these are funds that can only be used for particular restricted purposes within the objects of the Charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the Notes to the Financial Statements.

**HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION**  
**NOTES ON THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021**

**2 INCOMING RESOURCES FROM CHARITABLE ACTIVITIES**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>2021 Total £</b>	<b>2020 Total £</b>
Grants Received	<b>51091</b>	-	<b>51091</b>	24102
Subscriptions	<b>76</b>	-	<b>76</b>	2725
Pop Inn	-	-	-	6849
Canteen	<b>51</b>	-	<b>51</b>	3817
Hire of Facilities	<b>5485</b>	-	<b>5485</b>	30336
Photocopying, Etc	<b>107</b>	-	<b>107</b>	366
	<hr/>	<hr/>	<hr/>	<hr/>
	<b>£56810</b>	<b>£ -</b>	<b>£56810</b>	£68195
	=====	=====	=====	=====

**3 RESOURCES EXPENDED – CHARITABLE ACTIVITIES**

Staff Costs	<b>30813</b>	-	<b>30813</b>	46252
Consultancy & Contract Services	<b>6991</b>	-	<b>6991</b>	4380
Rates & Water	<b>466</b>	-	<b>466</b>	1605
Heat & Light	<b>1934</b>	-	<b>1934</b>	3669
Telephone	<b>816</b>	-	<b>816</b>	848
Printing, Stationery, Postage & Computer	<b>1035</b>	-	<b>1035</b>	1945
Insurance	<b>1889</b>	-	<b>1889</b>	1862
Training	<b>358</b>	-	<b>358</b>	381
Travel Expenses	-	-	-	202
Repairs & Renewals	<b>1646</b>	-	<b>1646</b>	10158
Activities Costs	<b>210</b>	-	<b>210</b>	2448
Pop Inn & Luncheon Club	-	-	-	3122
Canteen	<b>10</b>	-	<b>10</b>	1327
Equipment, Etc	<b>800</b>	<b>1349</b>	<b>2149</b>	3873
Sundries	<b>2031</b>	-	<b>2031</b>	3586
Depreciation	<b>1789</b>	-	<b>1789</b>	2085
Independent Examiner's Fees:				
Payroll Service	<b>1289</b>	-	<b>1289</b>	1000
Governance Costs – Independent Examination	<b>1092</b>	-	<b>1092</b>	1056
	<hr/>	<hr/>	<hr/>	<hr/>
	<b>£53169</b>	<b>£1349</b>	<b>£54518</b>	£89799
	=====	=====	=====	=====

**HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION**  
**NOTES ON THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021**

NOTES ON THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021				
4	<b>STAFF COSTS</b>		<b>2021</b>	2020
			<b>£</b>	<b>£</b>
	Wages & Salaries		<b>40610</b>	45868
	Furlough		<b>(10484)</b>	-
	Social Security Costs		-	-
	Pension Contribution		<b>687</b>	384
			<b>£30813</b>	£46252
			=====	=====
	No employee earned £60000 per annum or more.			
		<b>Number</b>	Number	
The average number of employees calculated as full time equivalents analysed by function was:				
Administration		<b>1</b>	1	
Other		<b>2</b>	2	
		<b>3</b>	3	
		=====	=====	
		<b>Number</b>	Number	
The actual number of employees analysed by function was:				
Administration		<b>4</b>	4	
Other		<b>6</b>	12	
		<b>10</b>	16	
		=====	=====	
5	<b>FIXED ASSETS</b>			
		<b>Office</b>	<b>IT</b>	<b>Furniture</b>
		<b>Building</b>	<b>Conservatory</b>	<b>Equipment</b>
		<b>£</b>	<b>£</b>	<b>Etc</b>
		<b>£</b>	<b>£</b>	<b>£</b>
	<b>Cost or Valuation</b>			
	At 1 April 2020	<b>34079</b>	<b>16057</b>	<b>15780</b>
	Additions	-	-	-
	31 March 2021	<b>£34079</b>	<b>£16057</b>	<b>£15780</b>
	=====	=====	=====	
<b>Depreciation</b>				
At 1 April 2020	<b>15675</b>	<b>16056</b>	<b>15759</b>	
Charge for the Year	<b>1363</b>	-	-	
At 31 March 2021	<b>£17038</b>	<b>£16056</b>	<b>£15759</b>	
	=====	=====	=====	
<b>Net Book Value</b>				
At 31 March 2021	<b>£17041</b>	<b>£1</b>	<b>£21</b>	
	=====	=====	=====	
At 31 March 2020	£18404	£1	£21	
	=====	=====	=====	

**HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION**  
**NOTES ON THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021**

<b>6 <u>DEBTORS</u></b>	<b>2021</b>	2020
	<b>£</b>	£
Trade Debtors	<b>140</b>	1911
Sundry Debtors	<b>264</b>	-
Prepayments	<b>1926</b>	2056

	<b>£2330</b>	£3967
	=====	=====

<b>7 <u>CREDITORS</u> – Amounts Falling Due Within One Year</b>	<b>2021</b>	2020
	<b>£</b>	£
Other Taxes & Social Security Costs	-	-
Sundry Creditors	-	556
Accruals and Deferred income	<b>15292</b>	1871

	<b>£15292</b>	£2427
	=====	=====

<b>8 <u>UNRESTRICTED FUNDS</u></b>	<b>General Fund</b>	<b>Designated Fund - Premises Reserve</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
At 1 April 2020	<b>42789</b>	<b>8828</b>	<b>51617</b>
Net Incoming Resources	<b>4499</b>	-	<b>4499</b>
Transfer	-	-	-
	-----	-----	-----
At 31 March 2021	<b>£47288</b>	<b>£8828</b>	<b>£56116</b>
	=====	=====	=====

The Designated Fund Premises Reserve is earmarked by the Trustees for future expenditure on the premises.

<b>9 <u>RESTRICTED FUNDS</u></b>	<b>Defibrillator Fund</b>	<b>Benson Fund</b>	<b>Office Extension Fund</b>	<b>Youth Activity Trust Fund</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
At 1 April 2020	<b>1349</b>	<b>1101</b>	<b>1976</b>	<b>820</b>
Income	-	-	-	-
Expenditure	<b>(1349)</b>	-	-	-
Transfer (to)/from General Fund	-	-	<b>(152)</b>	-
	-----	-----	-----	-----
At 31 March 2021	<b>£ -</b>	<b>£1101</b>	<b>£1824</b>	<b>£820</b>
	=====	=====	=====	=====

**HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION**  
**NOTES ON THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021**

	Storage Works Proj Fund £	Sound System Fund £	Total £
At 1 April 2020	80	88	5414
Income	-	-	-
Expenditure	-	-	(1349)
Transfer to General Fund	-	-	(152)
	=====	=====	=====
At 31 March 2021	£80	£88	£3913
	=====	=====	=====

**DEFIBRILLATOR FUND**

Donations were received towards the purchase of a defibrillator.

**OFFICE EXTENSION FUND**

Grants and donations have been received in respect of the office extension to the Oaken Grove Community Centre. The fund will be written off in line with the depreciation to be charged to General Fund in respect of the office extension.

**YOUTH ACTIVITY TRUST FUND**

This fund is held in respect of supporting young people.

**EDDIE BENSON FUND**

Donations were received in remembrance of Eddie Benson the founding Chairman of the charity. A decision has yet to be made on a suitable scheme/arrangement.

**STORAGE WORKS PROJECT FUND**

A grant was received from Haxby & Wigginton Methodist Church Scarecrow Committee to be used for work to be undertaken to improve storage capabilities within the Centre.

**SOUND SYSTEM FUND**

Three grants were received from three grant providers amounting in total to £3350 as part of a phased project to refurbish and improve the sound system within the Centre.

**10 ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Tangible Fixed Assets £	Net Current Assets £	Total £
Unrestricted Funds	16215	39901	56116
Restricted Funds	1824	2089	3913
	=====	=====	=====
Total Funds	£18039	£41990	£60029
	=====	=====	=====

**11 CAPITAL COMMITMENT**

At 31 March 2021 the Trustees had agreed capital commitments not provided in these financial statements of £500 (2020 £NIL).

**12 LEGAL STATUS**

The Charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £10. The company is incorporated in England.

**HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION**  
**NOTES ON THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021**

**13 RELATED PARTY TRANSACTIONS**

There were no Trustees' remuneration or other benefits paid in the year ended 31 March 2021 (2020 £Nil).  
There were no Trustees' expenses paid in the year ended 31 March 2021 (2020 £Nil).  
There were no other related party transactions in the year.

**14 GOING CONCERN**

There are no material uncertainties about the Charity's ability to continue.



**HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION**

I report on the accounts of the company for the year ended 31 March 2021, which are set out on pages A to H.

**RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

The Trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the Charity is not subject to audit under Part 16 of the Companies Act 2006 and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

**BASIS OF INDEPENDENT EXAMINER'S REPORT**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**INDEPENDENT EXAMINER'S STATEMENT**

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements
  - a) to keep accounting records in accordance with Section 386 of the Companies Act 2006; and
  - b) to prepare accounts which accord with the accounting records, comply with the accounting requirements of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Charities SORP (FRS 102) have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**8 Clifton Moor Business Village  
James Nicolson Link  
YORK  
YO30 4XG**

14 September 2021

**A E W BOTTING FCA**

**BOTTING & CO LTD**

Chartered Accountants