

HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION

England & Wales · Charity number 1105675

Details

Other names	HAXBY AND WIGGINTON YOUTH & COMMUNITY ASSOCIATION, HAXBY AND WIGGINTON YOUTH AND COMMUNITY ASSOCIATION
Status	Registered
Legal form	Charitable company
Company number	05152446
Registered	2004-08-31
Register	View on the Charity Commission register

Contact

Address
Oaken Grove Community Centre
Reid Park
York
North Yorkshire
YO32 3QW

Phone 01904 769176

Email info@hwyc.co.uk

Website www.hwyc.co.uk

Activities

Objects: (I) PROMOTE THE BENEFIT OF THE INHABITANTS OF HAXBY AND WIGGINTON (HEREINAFTER CALLED "THE AREA OF BENEFIT") WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, BY ASSOCIATING TOGETHER THE SAID INHABITANTS AND LOCAL AUTHORITIES, VOLUNTARY OR OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND PROVIDE FACILITIES IN THE INTEREST OF SOCIAL WELFARE FOR RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS FOR LIFE FOR THE SAID INHABITANTS AND IN PARTICULAR YOUNG PEOPLE (II) TO ESTABLISH, OR SECURE THE ESTABLISHMENT OF, A COMMUNITY BUILDING AND TO MAINTAIN AND MANAGE THE SAME (WHETHER ALONE OR IN CO-OPERATION WITH ANY LOCAL AUTHORITY OR OTHER PERSON OR BODY) IN FURTHERANCE OF THESE OBJECTS;(III) TO PROMOTE SUCH OTHER CHARITABLE PURPOSES AS MAY, FROM TIME TO TIME, BE DETERMINED.

Activities: THE COMMUNITY CENTRE IS OPEN TO THE COMMUNITY DURING DAY TIME AND IN THE EVENINGS FOR PRE BOOKED ACTIVITIES. U3A , VOLUNTEERS and INDIVIDUALS RUN CLASSES. OUR VOLUNTEERS AND INDIVIDUALS OFFER ACTIVITIES SOME OF WHICH ARE SPECIFICALLY FOR YOUTH WORK, AND ALSO FOR GROUPS WITH ADDITIONAL NEEDS. LIGHT REFRESHMENTS ARE AVAILABLE TO PURCHASE MONDAY TO SATURDAY.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, Amateur Sport, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities

Geography

- **Area of benefit:** THE INHABITANTS OF HAXBY AND WIGGINTON
- City Of York

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£83,655	£92,383	-	-
2024-03-31	£54,617	£74,919	-	-
2023-03-31	£81,192	£73,712	-	-
2022-03-31	£75,106	£63,283	-	-
2021-03-31	£57,563	£54,565	-	-

Trustees

Name	Role	Appointed
Alastair Scarr		2023-12-19
Anthony Niall Cassidy		2014-07-17
JAMES HARRISON		2011-08-11
Kevin Grogan		2013-10-18
MR J A SILL		
MRS P M WILFORD		
Nathaniel Edward John Pearson		2021-02-09
WILLIAM HENRY CLARK		2012-09-12

Accounts

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2025
for
Haxby & Wigginton Youth & Community
Association

BOTTING & CO LIMITED
Chartered Accountants
8 Clifton Moor Business Village
James Nicolson Link
York
North Yorkshire
YO30 4XG

**Haxby & Wigginton Youth & Community
Association**

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for the Year Ended 31 March 2025**

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Haxby & Wigginton Youth & Community
Association

Report of the Trustees
for the Year Ended 31 March 2025

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Structure, Governance and Management

Governing Document

Haxby & Wigginton Youth & Community Association is a Company Limited by Guarantee and a registered charity, which is governed by the Memorandum and Articles of Association being incorporated on 14th June 2004 and amended by members at an Extraordinary General Meeting on 12th September 2017.

Directors and Trustees

The Directors of the Charitable Company ("the Charity") are the Trustees for the purposes of Charity Law and throughout this report are collectively referred to as the "Trustees".

Membership

Membership of Haxby & Wigginton Youth & Community Association is open to interested individual members of the local community and to representatives of other local organisations.

Appointment of Trustees

When a vacancy arises Trustees analyse the strengths and weaknesses of the existing Trustees, and seek local candidates with skills and experience which will add to the range of Trustees' expertise. Before appointment a potential candidate must satisfactorily complete an Automatic Disqualification form to confirm there are no issues barring them from being appointed a Trustee. If appointed during the year the Trustee retains office until the next AGM. Once appointed the Trustee retains office until the next AGM when he/she will be required to stand for election. In accordance with the Articles of Association, each year one third of Trustees are required to retire by rotation.

Trustee Induction and Training

New Trustees are given copies of the Memorandum & Articles of Association, the most recent Annual Report and recent minutes of the meetings of Trustees. In addition, they are directed to the Charity Commission website to view the "Essential Trustee" and their attention is drawn to other information available on the Charity Commission website (or downloaded hard copies are offered). The staff team, Chair and/or Vice Chair provide help and assistance to facilitate familiarisation with procedures.

Organisation and Management

The charity operates in Oaken Grove Community Centre which is owned by the City of York Council, although under its full repairing lease arrangement the entire management and maintenance is the responsibility of the Board of Trustees. The Trustees are responsible for the overall governance of the Charity. During this year the Trustees held the required number of full board meetings. All members of the Trustee Board give their time voluntarily and receive no benefits from the Charity. Day to day management is carried out by Centre management staff with a designated trustee acting as line manager.

Business Planning

The Business Plan completed in 2019 was seen to be in need of review having been impacted by the closures arising during Coronavirus Pandemic starting in 2020 continuing into 2021 sharply rising energy prices from the beginning of 2022 and a further period of closure from June to December 2022 to permit building works to create an extension to accommodate the new Haxby and Wigginton library (see below).

**Haxby & Wigginton Youth & Community
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**Report of the Trustees
for the Year Ended 31 March 2025**

The impact of significant rises in energy costs, levels of inflation creating a difficult situation across the economy and significant alteration to cost structures following major changes to the building and its occupancy required an updated business plan to be produced. This was undertaken using grant funded external resources and was completed in late 2024

Risk Management

During the year the Trustees have continued to review the risks to which the Charity is exposed. This is done through the areas of responsibility outlined above. For example, systems are in place to ensure compliance with health & safety of staff, volunteers, and all users of the Community Centre. Since the completion of building extension work and occupation of part of the building by York Explore, the providers of the library service, responsibility for the café has transferred to that organisation and HWYCA no longer has any responsibility for Food Hygiene compliance.

Risk assessments are carried out when necessary and policy documents are kept, with a rolling programme of reviews. All employees and volunteers who have unsupervised contact with young people or other vulnerable groups are subject to enhanced DBS checks. Insurance for the Centre is in place and inspections are carried out on equipment and certificates obtained from outside agencies. Following a full review and update of our policies over the period from 2018 to 2021 we are now using a rolling programme which ensures revised and new policies are put in place when necessary.

Objectives and Activities

The Charity's Objects (the Objectives) are:

- (i) To promote the benefit of the inhabitants of Haxby and Wigginton (hereinafter called "the area of benefit") without distinction by sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and local authorities, voluntary or other organisations in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure-time occupation with the object of improving the conditions for life for the said inhabitants and, in particular, young people;
- (ii) To establish or secure the establishment of a community building (hereinafter called "the centre") and to maintain and manage the same (whether alone or in co-operation with any local authority or other person or body) in furtherance of these objects;
- (iii) To promote such other charitable purposes as may, from time to time, be determined.

Delivering our aims and objectives:

Public Benefit:

- .The ethos of the Association's work administering the Centre is to serve the local community and to provide a base of activities which enrich the lives of local inhabitants.
- .We aim to make the Community Centre an accessible and welcoming place for all sectors of the local community. To further this aim we ensure that the provisions that we offer, give a good balance across age ranges, abilities and interests, whether organised by ourselves or by external groups.
- .This report looks at what we have achieved and the outcomes of our work over the twelve months between April 2024 and March 2025. It looks at the success of each key activity and the benefits brought to the target groups of people we wish to provide for. We continue to refer to the Charity Commission's General Guidance on public benefit (section 17(5) of the 2011 Charities act) when reviewing and planning our future activities.

Performance for the Year 2024-25

General Situation

The stop-go nature of the previous few years due to closures during COVID and then for building extension works left the Charity rebuilding income to reach break even. The ongoing high level of inflation has made achieving that difficult and it is clear that in the short to medium term the charity will remain heavily dependent on grant funding to carry out its activities. Whilst letting income grew encouragingly we are some way short of where we need to be

**Haxby & Wigginton Youth & Community
Association**

**Report of the Trustees
for the Year Ended 31 March 2025**

Youth Provision

In terms of attendance numbers Youth Activities have been successful, with all groups having increased numbers, and larger numbers of young people reached in one of the local secondary schools as part of our delivery of the National Youth Agency's NatWest Thrive programme. The Youth Staff have experienced an increase in serious behavioural issues, and most concerningly safeguarding problems have continued to arise. Whilst disappointing there is evidence that this is a widespread problem rather than a local one and common amongst youth service provisions post COVID. Youth workers are supporting youth mental health and wellbeing, and the provision is supporting a community wide decrease in antisocial behaviour as a result. The Young People have taken part in a number of exciting community engagement opportunities including volunteering to sell Remembrance Day poppies in the village, creating decorations for our charity's Christmas Tree at the York Minster Christmas Tree Festival, and making Easter cards for the care home residents.

Haxby and Wigginton Library

Haxby and Wigginton library took up occupation in the extended building early in 2023 and the overall footfall has increased. Arrangements day to day generally work well and the initial issues where many users of the building were unaware of the charity and its work have been actively addressed and awareness is improving.

The Changing Places toilet was not confirmed in time for the facility to be included in the main block of building work but was eventually authorised and was completed close to the end of the year 2023-24. It officially opened in June 2024. This facility has been beneficial to our business in adding value to hirers

Under the agreement Explore have a sub-lease of their area with no rent being payable but the agreement effectively offsets the theoretical rent value against the capital cost of the work for a period in excess of forty years. At this stage the capital having been repaid HWYCA will be free to charge market rent for the facility.

The management of shared costs falls to HWYCA, with agreed percentages for sharing joint overheads. The percentage share has been set at a default of 50:50 but this does not apply to electricity and water where the split has been agreed at 35% HWYCA and 65% Explore thus recognising the extra use of these utilities caused by the café operation. A new bank account was opened to process these costs and the agreed contributions by the two parties. This arrangement has benefitted HWYCA by helping to contain the impact of high utility costs. Furthermore, we receive a small fee to administer the arrangements which has been used to employ a part time Administrative Assistant who was recruited in July 2024 for 3 hours per week..

Management of the Building

There have been ongoing teething issues following the substantial building works and these continue to create higher than desirable demands on management time. Reaching a fully acceptable level of heating has been particularly elusive and solution takes more time than the building contracts properly allow for as the success of work can only be assessed during extreme weather periods. This problem has been recognised in warranty extensions.

There have been some problems with trespassers causing damage to the building and it is hoped that we will complete the process to install CCTV during 2025 to help overcome this problem+

Damage was caused to one of the main gates in June 2024 following a taxi minibus reversing into it while picking up session attendees. Insurance claims were raised but the outcome of these claims were still in progress at the end of March 2025.

Solar Panels

We received crowd funding during the financial year 2022/23 for the installation of Solar Panels. The process continues in reaching agreement on an acceptable scheme with landlords, City of York Council and specifying effective works within budget. It is expected that work will start in late 2025

**Haxby & Wigginton Youth & Community
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**Report of the Trustees
for the Year Ended 31 March 2025**

Running the Centre

Room Bookings increased to just over £30k which is an improvement moving towards the level needed to reach a sustainable position. There is available letting time for growth is still available but becoming more restricted. Price increases can offer small improvements but will not on its own get us to the desired level and must in any case be applied judiciously in order to maintain our competitive position. Letting income benefitted from one or two very lucrative bookings. Whilst this is welcome it does pose a risk should such bookings not be renewed.

There was considerable success in sourcing grants which support our costs both during 2023/24 and into 2024/25. It is well understood that this will continue to be a vital source of funds in the light of significant cost increases that we have faced.

Increased energy costs in recent years has been a contributory problem and we had to enter into new contracts for both gas and electricity during the year. We opted to fix prices for the minimum periods available as the best option in a continuingly volatile market. We will have further contract renewals in 2025/26 and it is probable that we will adopt a further short contract approach as the volatile situation remains

Staff costs for the second successive year rose in line with the prevailing market. As in 2023/24 this was seen as a necessary step to safeguard retention of key staff members seen as vital to our continued operation.

Our cleaner retired at the end of May 2024 and we were unable to find a suitable replacement until November 2024. This coincided with our Caretaker being on long term sick leave for a scheduled operation, resulting in approximately six weeks without a caretaker or cleaner in July and August. This period was managed with a combination of existing members of staff covering opening and closing duties, as well as cleaning as required, plus the temporary employment of a hirer to cover some of the regular tasks.

Fundraising activities have still not grown as had been hoped after the reopening of the building and activities have been limited to a small number of similar events to those pursued over many years

We received funding from York CVS in 2024 to recruit a dedicated Fundraising Assistant for 6.5 hours per week for a 12 month period. We recruited for this position in July 2024, however the member of staff resigned at the end of March 2025, and will leave at the end of April. The remaining two months funding will be used to pay for fundraising work done by existing staff members.

Ongoing issues continued to affect the building. Whilst there was some progress the heating system still occurred despite rectification efforts by the building contractors. Whether this has properly resolved will again only be evident with the onset of winter. The situation is less than ideal and made particularly difficult by the building works contracts having been between the landlord and the contractors with the charity attempting to get solutions as the party caught in between. This remains a key issue as it has the potential to adversely impact our letting income.

Financial Review

Trustees' Responsibilities in relation to the Financial Statements

The Trustees are responsible for preparing the Trustees' Report and the Financial Statements in accordance with applicable law and regulations. Company law requires the Trustees to prepare financial statements for each financial year. Under that law the Trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing the financial statements the Trustees are required to:

- . Select suitable accounting policies and then apply them consistently.
- . Make judgements and estimates that are reasonable and prudent.
- . Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company and Charity will continue in business.

**Haxby & Wigginton Youth & Community
Association**

**Report of the Trustees
for the Year Ended 31 March 2025**

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

The Charity is required by Company Law and Charity Law to formally report on the Association's position at the end of the financial period 31st March 2025. Net outgoing Resources of £8,462 for the year in the Unrestricted Funds has resulted in a balance carried forward in respect of these Funds of £30,488.

Reserves Policy

The Trustees have examined the Charity's requirements for reserves in light of the main risks to the organisation. A policy has been established whereby unrestricted funds, not committed in tangible fixed assets held by the Charity, are held at a level to cover the budgeted expenditure for a period of three to six months. Such reserves are needed to meet the working capital requirements of the Charity. The Trustees are confident that at this level they would be able to continue the current activities of the Charity in the event of a significant drop in funding in the short term, which is a prudent policy especially during these difficult economic times.

At 31st March 2025 these reserves stand at £24,744 including £8,828 being the balance of the Designated Fund Premises Reserve, which is earmarked by the Trustees for future expenditure on the premises, the timing of which is unknown but can be used earlier without restriction if required.

Investment Policy

Apart from retaining a reserve as outlined above, most of the Charity's funds are committed in the short term. In the past, Trustees have invested in short term bonds as and when funds are available. Whilst this policy has not been rescinded the last remaining bond was redeemed in early 2021. Whilst interest levels throughout the financial sector have started to rise the impact of some difficult financial years have left available funds restricted to the point that it is not particularly beneficial to set aside funds in restricted access accounts.

Financial Risk Management

The Treasurer presents regular detailed budget monitoring reports to Trustees in order to ensure that there is adherence to the budget and to ensure that the Charity is not exposed to financial risk. Advice is taken from our Independent Examiners as to the appropriateness of control measures. Adherence to the Charity's Financial Management Policy and to the Financial Standing Orders ensures that risks are minimised by the implementation of procedures for authorisation of all financial transactions.

Principal Funding

The principal sources of funding are by way of grants and service agreements from local organisations. During this year we are grateful for the financial support given to us by:

- . Haxby Town Council
- . Wigginton Parish Council
- . Haxby & Wigginton Ward Committee
- . National Youth Association-Thrive Programme
- . National Lottery Community Fund
- . North Yorkshire Police, Crime and Fire Commissioner

**Haxby & Wigginton Youth & Community
Association**

**Report of the Trustees
for the Year Ended 31 March 2025**

Income Generated Ourselves Is From:

Room lettings
Fundraising raising a total of £2,037.

Independent Examiner

AEW Botting
Botting & Co Ltd
8 Clifton Moor Business Village
James Nicolson Link
York YO30 4XG

was re-appointed as the Independent Examiner at the Annual General Meeting in 2024.

The Chair of Trustees is currently Vacant

Company Secretary

Keith Tomlinson

Management & Administrative Staff

Lisa Wellington, Alysha Smith, Joel Christy, Sue Nelson, Holly Bamford, May Willsher, David Crompton.

Youth Provision Staff

Mairi Taylor-Gibson, Yasmin Hussain, Libby Kay, Olivia Dickenson, Amy Shephard, Liza Dangeffield, Carys Grieve, Sheena Jackson.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (FRS 102 SORP), and in accordance with the special provisions relating to companies subject to the Small Companies Regime within Part 15 of the Companies Act 2006.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

05152446 (England and Wales)

Registered Charity number

1105675

Registered office

Oaken Grove Community Centre
Reid Park, off Oaken Grove
Haxby
York
North Yorkshire
YO32 3QW

**Haxby & Wigginton Youth & Community
Association**

**Report of the Trustees
for the Year Ended 31 March 2025**

Trustees

P Wilford
J Harrison Treasurer
J Sill
K Grogan
W Clark
E Pearson
A Cassidy
A Scarr

Company Secretary

K Tomlinson

Independent Examiner

BOTTING & CO LIMITED
Chartered Accountants
8 Clifton Moor Business Village
James Nicolson Link
York
North Yorkshire
YO30 4XG

Approved by order of the board of trustees on 14 November 2025 and signed on its behalf by:

P Wilford - Trustee

Independent Examiner's Report to the Trustees of
Haxby & Wigginton Youth & Community
Association

Independent examiner's report to the trustees of Haxby & Wigginton Youth & Community Association ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Botting & Co Limited

BOTTING & CO LIMITED
Chartered Accountants
8 Clifton Moor Business Village
James Nicolson Link
York
North Yorkshire
YO30 4XG

14 November 2025

**Haxby & Wigginton Youth & Community
Association**

**Statement of Financial Activities
for the Year Ended 31 March 2025**

	Notes	Unrestricted funds £	Restricted funds £	31.3.25 Total funds £	31.3.24 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		908	-	908	1,061
Charitable activities					
Incoming Charitable Activities		77,191	-	77,191	49,389
Other trading activities	2	5,037	-	5,037	3,798
Investment income	3	460	-	460	369
Other income		59	-	59	-
Total		<u>83,655</u>	<u>-</u>	<u>83,655</u>	<u>54,617</u>
EXPENDITURE ON					
Charitable activities					
Expenses Charitable Activity		19,638	2,892	22,530	18,621
Staffing Costs		69,853	-	69,853	56,298
Total		<u>89,491</u>	<u>2,892</u>	<u>92,383</u>	<u>74,919</u>
NET INCOME/(EXPENDITURE)		(5,836)	(2,892)	(8,728)	(20,302)
Transfers between funds	8	<u>(2,626)</u>	<u>2,626</u>	<u>-</u>	<u>-</u>
Net movement in funds		(8,462)	(266)	(8,728)	(20,302)
RECONCILIATION OF FUNDS					
Total funds brought forward		38,950	15,938	54,888	75,190
TOTAL FUNDS CARRIED FORWARD		<u><u>30,488</u></u>	<u><u>15,672</u></u>	<u><u>46,160</u></u>	<u><u>54,888</u></u>

The notes form part of these financial statements

**Haxby & Wigginton Youth & Community
Association**

**Balance Sheet
31 March 2025**

	Notes	Unrestricted funds £	Restricted funds £	31.3.25 Total funds £	31.3.24 Total funds £
FIXED ASSETS					
Tangible assets	6	11,590	-	11,590	12,953
CURRENT ASSETS					
Cash at bank and in hand		39,537	15,672	55,209	60,663
CREDITORS					
Amounts falling due within one year	7	(20,639)	-	(20,639)	(18,728)
NET CURRENT ASSETS		<u>18,898</u>	<u>15,672</u>	<u>34,570</u>	<u>41,935</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>30,488</u>	<u>15,672</u>	<u>46,160</u>	<u>54,888</u>
NET ASSETS		<u><u>30,488</u></u>	<u><u>15,672</u></u>	<u><u>46,160</u></u>	<u><u>54,888</u></u>
FUNDS	8				
Unrestricted funds				30,488	38,950
Restricted funds				<u>15,672</u>	<u>15,938</u>
TOTAL FUNDS				<u><u>46,160</u></u>	<u><u>54,888</u></u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2025 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

**Haxby & Wigginton Youth & Community
Association**

**Balance Sheet - continued
31 March 2025**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 14 November 2025 and were signed on its behalf by:

P Wilford - Trustee

J Harrison Treasurer - Trustee

The notes form part of these financial statements

**Haxby & Wigginton Youth & Community
Association**

**Notes to the Financial Statements
for the Year Ended 31 March 2025**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is Provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Office Building	4% Straight Line Basis
Conservatory	10% Straight Line Basis
Furniture, Equipment, Etc	20% Straight Line Basis
IT Equipment	33.3% Straight Line Basis

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Funds held by the Charity are either :

- * **Unrestricted general funds** - these are funds which can be used in accordance with the charitable objects at the discretion of the Trustees.
- * **Unrestricted designated funds** - these are funds, being part of the Charity's unrestricted funds, which are earmarked by the Trustees for future expenditure on the premises.
- * **Restricted funds** - these are funds that can only be used for particular restricted purposes within the objects of the Charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund.

Office Extension Fund

Grants and donations have been received in respect of the office extension to the Oakden Grove Community Centre. The fund will be written off in line with the depreciation to be charged to General Fund in respect of the office extension.

Youth Activity Trust Fund

This fund is held in respect of supporting young people.

Eddie Benson Fund

Donations were received in remembrance of Eddie Benson the founding Chairman of the charity. A decision has yet to be made on a suitable scheme/arrangement.

Storage Works Project Fund

**Haxby & Wigginton Youth & Community
Association**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2025**

1. ACCOUNTING POLICIES - continued

Fund accounting

A grant was received from Haxby & Wigginton Methodist Church Scarecrow Committee to be used for work to be undertaken to improve storage capabilities within the Centre.

Sound System Fund

Three grants were received from three grant providers amounting in total to £3,350.00 as part of a phased project to refurbish and improve the sound system within the Centre.

Solar Fund

Funds have been raised through Crowdfunding amounting in total to £11,395.00 towards the costs of purchase and installation of Solar Panels. Further Fundraising will be required to cover these costs in full.

Explore Fund

Payments from the General funds to cover part of the expenses for the Joint venture between York Library and Haxby & Wigginton Youth Community Association.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. OTHER TRADING ACTIVITIES

	31.3.25	31.3.24
	£	£
Fundraising events	2,384	2,654
Tuck Shop	891	481
Subscriptions and Fees	758	657
Photocopying - Laminating	4	6
Admin Management fee's	1,000	-
	<u>5,037</u>	<u>3,798</u>

3. INVESTMENT INCOME

	31.3.25	31.3.24
	£	£
Deposit account interest	460	369
	<u>460</u>	<u>369</u>

4. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.3.25	31.3.24
	£	£
Depreciation - owned assets	1,363	1,716
Hire of External Rooms & Equip	1,242	633
Surplus on disposal of fixed assets	(59)	-
	<u>2,556</u>	<u>2,349</u>

**Haxby & Wigginton Youth & Community
Association**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2025**

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2025 nor for the year ended 31 March 2024.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2025 nor for the year ended 31 March 2024.

6. TANGIBLE FIXED ASSETS

	Improvements to property £	Fixtures and fittings £	Computer equipment £	Totals £
COST				
At 1 April 2024 and 31 March 2025	50,136	43,713	15,780	109,629
DEPRECIATION				
At 1 April 2024	37,183	43,713	15,780	96,676
Charge for year	1,363	-	-	1,363
At 31 March 2025	38,546	43,713	15,780	98,039
NET BOOK VALUE				
At 31 March 2025	11,590	-	-	11,590
At 31 March 2024	12,953	-	-	12,953

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.25 £	31.3.24 £
Trade creditors	1	-
Social security and other taxes	585	350
Accruals and deferred income	20,053	18,378
	20,639	18,728

**Haxby & Wigginton Youth & Community
Association**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2025**

8. MOVEMENT IN FUNDS

	At 1.4.24 £	Net movement in funds £	Transfers between funds £	At 31.3.25 £
Unrestricted funds				
General fund	30,122	(5,836)	(2,626)	21,660
Premises Reserve	8,828	-	-	8,828
	<u>38,950</u>	<u>(5,836)</u>	<u>(2,626)</u>	<u>30,488</u>
Restricted funds				
Benson Fund	1,101	-	-	1,101
Office Extension	1,824	(1,824)	-	-
Youth Activity Trust	820	-	-	820
Storage Works Project Fund	80	(80)	-	-
Sound System Fund	88	(88)	-	-
Solar Panels	11,395	(900)	-	10,495
Explore Library	630	-	2,626	3,256
	<u>15,938</u>	<u>(2,892)</u>	<u>2,626</u>	<u>15,672</u>
TOTAL FUNDS	<u>54,888</u>	<u>(8,728)</u>	<u>-</u>	<u>46,160</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	83,655	(89,491)	(5,836)
Restricted funds			
Office Extension	-	(1,824)	(1,824)
Storage Works Project Fund	-	(80)	(80)
Sound System Fund	-	(88)	(88)
Solar Panels	-	(900)	(900)
	<u>-</u>	<u>(2,892)</u>	<u>(2,892)</u>
TOTAL FUNDS	<u>83,655</u>	<u>(92,383)</u>	<u>(8,728)</u>

**Haxby & Wigginton Youth & Community
Association**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2025**

8. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.23 £	Net movement in funds £	Transfers between funds £	At 31.3.24 £
Unrestricted funds				
General fund	50,316	(20,302)	108	30,122
Premises Reserve	8,828	-	-	8,828
	<u>59,144</u>	<u>(20,302)</u>	<u>108</u>	<u>38,950</u>
Restricted funds				
Benson Fund	1,101	-	-	1,101
Office Extension	1,824	-	-	1,824
Youth Activity Trust	820	-	-	820
Storage Works Project Fund	80	-	-	80
Sound System Fund	88	-	-	88
Solar Panels	11,395	-	-	11,395
Explore Library	738	-	(108)	630
	<u>16,046</u>	<u>-</u>	<u>(108)</u>	<u>15,938</u>
TOTAL FUNDS	<u>75,190</u>	<u>(20,302)</u>	<u>-</u>	<u>54,888</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	54,617	(74,919)	(20,302)
	<u>54,617</u>	<u>(74,919)</u>	<u>(20,302)</u>
TOTAL FUNDS	<u>54,617</u>	<u>(74,919)</u>	<u>(20,302)</u>

9. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2025.

**Haxby & Wigginton Youth & Community
Association**

**Detailed Statement of Financial Activities
for the Year Ended 31 March 2025**

	31.3.25 £	31.3.24 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	908	1,061
Other trading activities		
Fundraising events	2,384	2,654
Tuck Shop	891	481
Subscriptions and Fees	758	657
Photocopying - Laminating	4	6
Admin Management fee's	1,000	-
	5,037	3,798
Investment income		
Deposit account interest	460	369
Charitable activities		
Grants	44,578	23,484
Services and Facilities	32,613	25,905
	77,191	49,389
Other income		
Gain on sale of tangible fixed assets	59	-
Total incoming resources	83,655	54,617
 EXPENDITURE		
Charitable activities		
Wages	64,780	53,213
Social security	4,487	2,763
Pensions	1,540	1,162
Hire of Ext Rooms & Equipment	1,242	633
Rates and water	469	79
Insurance	1,762	1,821
Light and heat	4,291	3,492
Telephone	802	890
Postage, Paper and Computer	289	236
Advertising	194	224
Sundries	461	621
Repairs and Renewals	5,041	2,028
Catering	705	329
Licensing DBS	47	157
Training	24	142
Fundraising Costs	346	979
Improvements to property	1,363	1,363
Carried forward	87,843	70,132

This page does not form part of the statutory financial statements

**Haxby & Wigginton Youth & Community
Association**

**Detailed Statement of Financial Activities
for the Year Ended 31 March 2025**

	31.3.25 £	31.3.24 £
Charitable activities		
Brought forward	87,843	70,132
Fixtures and fittings	-	353
	<u>87,843</u>	<u>70,485</u>
 Support costs		
Governance costs		
Independent Examiners Fees	1,560	1,416
Legal fees	-	(55)
Payroll Services	2,082	1,512
License Fees PRS/PPL/MPLC	898	1,561
	<u>4,540</u>	<u>4,434</u>
 Total resources expended	<u>92,383</u>	<u>74,919</u>
 Net expenditure	<u><u>(8,728)</u></u>	<u><u>(20,302)</u></u>

This page does not form part of the statutory financial statements

Accounts

REGISTERED COMPANY NUMBER: 05152446 (England and Wales)
REGISTERED CHARITY NUMBER: 1105675

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2024
for
Haxby & Wigginton Youth & Community
Association

BOTTING & CO LIMITED
Chartered Accountants
8 Clifton Moor Business Village
James Nicolson Link
York
North Yorkshire
YO30 4XG

**Haxby & Wigginton Youth & Community
Association**

**Contents of the Financial Statements
for the Year Ended 31 March 2024**

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Independent Examiner's Report	7
Statement of Financial Activities	8
Balance Sheet	9 to 10
Notes to the Financial Statements	11 to 15
Detailed Statement of Financial Activities	16 to 17

**Haxby & Wigginton Youth & Community
Association**

**Report of the Trustees
for the Year Ended 31 March 2024**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Structure, Governance and Management

Governing Document

Haxby & Wigginton Youth & Community Association is a Company Limited by Guarantee and a registered charity, which is governed by the Memorandum and Articles of Association being incorporated on 14th June 2004 and amended by members at an Extraordinary General Meeting on 12th September 2017.

Directors and Trustees

The Directors of the Charitable Company ("the Charity") are the Trustees for the purposes of Charity Law and throughout this report are collectively referred to as the "Trustees".

Membership

Membership of Haxby & Wigginton Youth & Community Association is open to interested individual members of the local community and to representatives of other local organisations.

Appointment of Trustees

When a vacancy arises Trustees analyse the strengths and weaknesses of the existing Trustees, and seek local candidates with skills and experience which will add to the range of Trustees' expertise. Before appointment a potential candidate must satisfactorily complete an Automatic Disqualification form to confirm there are no issues barring them from being appointed a Trustee. If appointed during the year the Trustee retains office until the next AGM. Once appointed the Trustee retains office until the next AGM when he/she will be required to stand for election. In accordance with the Articles of Association, each year one third of Trustees are required to retire by rotation.

Trustee Induction and Training

New Trustees are given copies of the Memorandum & Articles of Association, the most recent Annual Report and recent minutes of the meetings of Trustees. In addition, they are directed to the Charity Commission website to view the "Essential Trustee" and their attention is drawn to other information available on the Charity Commission website (or downloaded hard copies are offered). The staff team, Chair and/or Vice Chair provide help and assistance to facilitate familiarisation with procedures.

Organisation and Management

The charity operates in Oaken Grove Community Centre which is owned by the City of York Council, although under its full repairing lease arrangement the entire management and maintenance is the responsibility of the Board of Trustees. The Trustees are responsible for the overall governance of the Charity. During this year the Trustees held the required number of full board meetings. All members of the Trustee Board give their time voluntarily and receive no benefits from the Charity. Day to day management is carried out by Centre management staff with a designated trustee acting as line manager.

Business Planning

The most recent Business Plan was completed in 2019 with support given by York Community Consulting in its development. Unfortunately, the impact of the Coronavirus Pandemic starting in 2020 significantly impacted operations with partial closure affecting the centre well into 2021. The picture has been further complicated by sharply rising energy prices from the beginning of 2022. A further period of closure was necessary from June to December 2022 to permit building works to create an extension to accommodate the new Haxby and Wigginton library (see below).

**Haxby & Wigginton Youth & Community
Association**

**Report of the Trustees
for the Year Ended 31 March 2024**

The impact of significant rises in energy costs, levels of inflation creating a difficult situation across the economy and significant alteration to cost structures following major changes to the building and its occupancy requires an updated business plan to be produced. Plans are in hand to produce a new Business Plan using grant funded external resources and output is expected late in 2024.

Risk Management

During the year the Trustees have continued to review the risks to which the Charity is exposed. This is done through the areas of responsibility outlined above. For example, systems are in place to ensure compliance with health & safety of staff, volunteers, and all users of the Community Centre. Since the completion of building extension work and occupation of part of the building by York Explore, the providers of the library service, responsibility for the café has transferred to that organisation and HWYCA no longer has any responsibility for Food Hygiene compliance.

Risk assessments are carried out when necessary and policy documents are kept, with a rolling programme of reviews. All employees and volunteers who have unsupervised contact with young people or other vulnerable groups are subject to enhanced DBS checks. Insurance for the Centre is in place and inspections are carried out on equipment and certificates obtained from outside agencies. It was agreed by Trustees that a thorough review and update of our policies would be undertaken starting in the year 2018-19. This work was finally ratified by the Trustees in 2021 and the rolling programme now ensures revised and new policies are put in place when necessary.

Objectives and Activities

The Charity's objects (the Objectives) are:
Public Benefit

(i) To promote the benefit of the inhabitants of Haxby and Wigginton (hereinafter called "the area of benefit") without distinction by sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and local authorities, voluntary or other organisations in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure-time occupation with the object of improving the conditions for life for the said inhabitants and, in particular, young people;

(ii) To establish or secure the establishment of a community building (hereinafter called "the centre") and to maintain and manage the same (whether alone or in co-operation with any local authority or other person or body) in furtherance of these objects;

(iii) To promote such other charitable purposes as may, from time to time, be determined.

Delivering our aims and objectives:

Public Benefit:

.The ethos of the Association's work administering the Centre is to serve the local community, and to provide a base of activities which enrich the lives of local inhabitants.

.We aim to make the Community Centre an accessible and welcoming place for all sectors of the local community. To further this aim we ensure that the provisions that we offer give a good balance across age ranges, abilities and interests, whether organised by ourselves or by external groups.

.This report looks at what we have achieved and the outcomes of our work over the twelve months between April 2023 and March 2024. It looks at the success of each key activity and the benefits brought to the target groups of people we wish to provide for. We continue to refer to the Charity Commission's General Guidance on public benefit (section 17(5) of the 2011 Charities act) when reviewing and planning our future activities.

Performance for the Year 2023-24

General Situation

The stop-go nature of the previous few years due to closures during COVID and then for building extension works has left the Charity still rebuilding income to a level needed to break even. The budgeted starting position in the 2023/24 year was an expected deficit despite expected growth in letting income to a level not seen since 2019. In the event we ended with a deficit of just over £20k indicating that further growth is still needed.

**Haxby & Wigginton Youth & Community
Association**

**Report of the Trustees
for the Year Ended 31 March 2024**

Youth Provision

In terms of attendance numbers Youth Activities have been successful but a number of serious behavioural and safeguarding problems have arisen. This is disappointing but appears to be common amongst youth service provisions post COVID. Youth workers are supporting youth mental health and wellbeing, and the provision is supporting a community wide decrease in antisocial behaviour as a result.

Adult Social Isolation

We did run a number of sessions for older residents in conjunction with a warm places scheme but take up has been poor and it remains uncertain how best to provide service to this group now we are no longer able to run a weekly lunch club.

Haxby and Wigginton Library

Haxby and Wigginton library took up occupation in the extended building early in 2023 and the overall footfall has increased. Arrangements day to day generally work well but there are some visibility issues which remain to be addressed as many users are unaware of the charity and its pivotal role in running the building.

The Changing Places toilet was not confirmed in time for the facility to be included in the main block of building work but was eventually authorised. The main unit was installed in late March 2024 but there was further building work to be completed and the facility was not able to open until after the end of the year 2023/24.

Under the agreement Explore have a sub-lease of their area with no rent being payable but the agreement effectively offsets the theoretical rent value against the capital cost of the work for a period in excess of forty years. At this stage the capital having been repaid HWYCA will be free to charge market rent for the facility.

The management of shared costs falls to HWYCA, with agreed percentages for sharing joint overheads. The percentage share has been set at a default of 50:50 but this does not apply to electricity and water where the split has been agreed at 35% HWYCA and 65% Explore thus recognising the extra use of these utilities caused by the café operation. A new bank account was opened to process these costs and the agreed contributions by the two parties. This arrangement has benefitted HWYCA by helping to contain the impact of high utility costs. Furthermore, we receive a small fee to administer the arrangements which we will use to reinstate a part time Administrative Assistant.

Solar Panels

We received crowdfunding during the previous year for the installation of Solar Panels. It is still expected that this will happen but funding and landlord approval issues have not been fully resolved.

Running the Centre

Room bookings increased to just under £26k which is an improvement but still below the level needed. There is available letting time for growth and in a competitive market this is the preferred route as increases in letting rates are likely to make us uncompetitive. Grants and financial support from local councils and third parties have helped to mitigate the net position but the loss for the year remains a concern.

Increased energy costs in recent years has been a contributory problem and we had to enter into a new contract for both gas and electricity during the year. We opted to fix prices for the minimum periods available as the best option in a continually volatile market.

Staff costs have risen in line with the prevailing market and this has imposed a further burden on a stretched financial situation but this step was seen as essential as retention of key staff is regarded as vital to our continued operation.

Fundraising activities have not grown as had been hoped after the reopening of the building and activities have been limited to a small number of similar events to those pursued over many years.

**Haxby & Wigginton Youth & Community
Association**

**Report of the Trustees
for the Year Ended 31 March 2024**

Since the completion of the building extension works there have been a number of ongoing issues affecting the building. Most significantly the heating system underperformed and a replacement boiler was installed at the cost of the build contractors. Whether this has fully resolved the situation will only become clear when we enter the next spell of winter weather. This will be a key issue as it has the potential to adversely impact our letting income.

Financial Review

Trustees' Responsibilities in relation to the Financial Statements

The Trustees are responsible for preparing the Trustees' Report and the Financial Statements in accordance with applicable law and regulations. Company law requires the Trustees to prepare financial statements for each financial year. Under that law the Trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing the financial statements the Trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company and Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Charity is required by Company Law and Charity Law to formally report on the Association's position at the end of the financial period 31st March 2024. Net outgoing Resources of £20,194 for the year in the Unrestricted Funds has resulted in a balance carried forward in respect of these funds of £38,950

Reserves Policy

The Trustees have examined the Charity's requirements for reserves in light of the main risks to the organisation. A policy has been established whereby unrestricted funds, not committed in tangible fixed assets held by the Charity, should cover at least 6 months of the budgeted expenditure. Such reserves are needed to meet the working capital requirements of the Charity. The Trustees are confident that at this level they would be able to continue the current activities of the Charity in the event of a significant drop in funding in the short term, which is a prudent policy especially during these difficult economic times

At 31st March 2024 these reserves stand at £25,997 including £8,828 being the balance of the Designated Fund Premises Reserve, which is earmarked by the Trustees for future expenditure on the premises, the timing of which is unknown.

Investment Policy

Apart from retaining a reserve as outlined above, most of the Charity's funds are committed in the short term. In the past, Trustees have invested in short term bonds as and when funds are available. Whilst this policy has not been rescinded the last remaining bond was redeemed in early 2021. The fact that interest levels throughout the financial sector have only recently started to rise and in the light of considerable uncertainty over both income expenditure levels it has not been considered sensible to reinvest with notice restrictions limiting access to funds.

Financial Risk Management

The Treasurer presents regular detailed budget monitoring reports to Trustees in order to ensure that there is adherence to the budget and to ensure that the Charity is not exposed to financial risk. Advice is taken from our Independent Examiners as to the appropriateness of control measures. Adherence to the Charity's Financial Management Policy and to the Financial Standing Orders ensures that risks are minimised by the implementation of procedures for authorisation of all financial transactions.

**Haxby & Wigginton Youth & Community
Association**

**Report of the Trustees
for the Year Ended 31 March 2024**

Principal Funding

The principal sources of funding are by way of grants and service agreements from local organisations. During this year we are grateful for the financial support given to us by:

- . Haxby Town Council
- . Wigginton Parish Council
- . Haxby & Wigginton Ward Committee
- . City of York Council
- . Two Ridings
- . Awards for All
- . YORK CVS Unity Trust
- . AVIVA Crowdfunding
- . Garfield Weston
- . National Youth Association

Income Generated Ourselves Is From:

Room lettings
Fundraising raising a total of £2,654

Bankers

Barclays Bank
Leicester
LE87 2BB

Independent Examiner

AEW Botting
Botting & Co Ltd
8 Clifton Moor Business Village
James Nicolson Link
York YO30 4XG

were re-appointed as the Independent Examiner at the Annual General Meeting in 2023

The Chair of Trustees is currently Vacant

Management & Administrative Staff: Lisa Wellington, Alysha Smith, Joel Christy, Sue Nelson, Alice Slater

Youth Provision Staff: Mairi Taylor-Gibson, Yasmin Hussain, Lizzie Whiteley, Libby Kay, Olivia Dickenson, Carla Burrett, Amy Shephard and Liza Dangerfield.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (FRS 102 SORP), and in accordance with the special provisions relating to companies subject to the Small Companies Regime within Part 15 of the Companies Act 2006.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

05152446 (England and Wales)

**Haxby & Wigginton Youth & Community
Association**

**Report of the Trustees
for the Year Ended 31 March 2024**

Registered Charity number
1105675

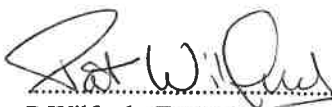
Registered office
Oaken Grove Community Centre
Reid Park, off Oaken Grove
Haxby
York
North Yorkshire
YO32 3QW

Trustees
P Wilford
J Harrison Treasurer
J Sill
K Grogan
W Clark
E Pearson
A Cassidy
A Scarr

Company Secretary
K Tomlinson

Independent Examiner
BOTTING & CO LIMITED
Chartered Accountants
8 Clifton Moor Business Village
James Nicolson Link
York
North Yorkshire
YO30 4XG

Approved by order of the board of trustees on 26th November 2024 and signed on its behalf by:


.....
P Wilford - Trustee

Independent Examiner's Report to the Trustees of
Haxby & Wigginton Youth & Community
Association

Independent examiner's report to the trustees of Haxby & Wigginton Youth & Community Association ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Botting & Co Limited

BOTTING & CO LIMITED
Chartered Accountants
8 Clifton Moor Business Village
James Nicolson Link
York
North Yorkshire
YO30 4XG

Date: 26 / 11 / 2024

**Haxby & Wigginton Youth & Community
Association**

**Statement of Financial Activities
for the Year Ended 31 March 2024**

		Unrestricted funds £	Restricted funds £	31.3.24 Total funds £	31.3.23 Total funds £
INCOME AND ENDOWMENTS FROM	Notes				
Donations and legacies		1,061	-	1,061	11,901
Charitable activities					
Incoming Charitable Activities		49,389	-	49,389	65,282
Other trading activities	2	3,798	-	3,798	3,963
Investment income	3	369	-	369	46
Total		<u>54,617</u>	<u>-</u>	<u>54,617</u>	<u>81,192</u>
EXPENDITURE ON					
Charitable activities					
Expenses Charitable Activity		18,621	-	18,621	26,128
Staffing Costs		56,298	-	56,298	47,584
Total		<u>74,919</u>	<u>-</u>	<u>74,919</u>	<u>73,712</u>
NET INCOME/(EXPENDITURE)					
Transfers between funds	9	(20,302) 108	- (108)	(20,302) -	7,480 -
Net movement in funds		<u>(20,194)</u>	<u>(108)</u>	<u>(20,302)</u>	<u>7,480</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		59,144	16,046	75,190	67,710
TOTAL FUNDS CARRIED FORWARD		<u>38,950</u>	<u>15,938</u>	<u>54,888</u>	<u>75,190</u>

The notes form part of these financial statements

**Haxby & Wigginton Youth & Community
Association**

**Balance Sheet
31 March 2024**

	Notes	Unrestricted funds £	Restricted funds £	31.3.24 Total funds £	31.3.23 Total funds £
FIXED ASSETS					
Tangible assets	6	12,953	-	12,953	14,669
CURRENT ASSETS					
Debtors	7	-	-	-	10,039
Cash at bank and in hand		44,725	15,938	60,663	61,991
		44,725	15,938	60,663	72,030
CREDITORS					
Amounts falling due within one year	8	(18,728)	-	(18,728)	(11,509)
NET CURRENT ASSETS		25,997	15,938	41,935	60,521
TOTAL ASSETS LESS CURRENT LIABILITIES		38,950	15,938	54,888	75,190
NET ASSETS		38,950	15,938	54,888	75,190
FUNDS	9				
Unrestricted funds				38,950	59,144
Restricted funds				15,938	16,046
TOTAL FUNDS				54,888	75,190

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

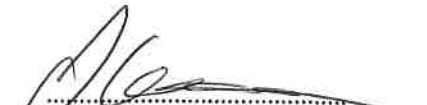
**Haxby & Wigginton Youth & Community
Association**

**Balance Sheet - continued
31 March 2024**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 26th November 2024 and were signed on its behalf by:


P Wilford - Trustee


J Harrison Treasurer - Trustee

**Haxby & Wigginton Youth & Community
Association**

**Notes to the Financial Statements
for the Year Ended 31 March 2024**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is Provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Office Building	4% Straight Line Basis
Conservatory	10% Straight Line Basis
Furniture, Equipment, Etc	20% Straight Line Basis
IT Equipment	33.3% Straight Line Basis

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Funds held by the Charity are either :

- * **Unrestricted general funds** - these are funds which can be used in accordance with the charitable objects at the discretion of the Trustees.
- * **Unrestricted designated funds** - these are funds, being part of the Charity's unrestricted funds, which are earmarked by the Trustees for future expenditure on the premises.
- * **Restricted funds** - these are funds that can only be used for particular restricted purposes within the objects of the Charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund.

Office Extension Fund

Grants and donations have been received in respect of the office extension to the Oakden Grove Community Centre. The fund will be written off in line with the depreciation to be charged to General Fund in respect of the office extension.

Youth Activity Trust Fund

This fund is held in respect of supporting young people.

Eddie Benson Fund

Donations were received in remembrance of Eddie Benson the founding Chairman of the charity. A decision has yet to be made on a suitable scheme/arrangement.

Storage Works Project Fund

**Haxby & Wigginton Youth & Community
Association**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2024**

1. ACCOUNTING POLICIES - continued

Fund accounting

A grant was received from Haxby & Wigginton Methodist Church Scarecrow Committee to be used for work to be undertaken to improve storage capabilities within the Centre.

Sound System Fund

Three grants were received from three grant providers amounting in total to £3,350.00 as part of a phased project to refurbish and improve the sound system within the Centre.

Solar Fund

Funds have been raised through Crowdfunding amounting in total to £11,395.00 towards the costs of purchase and installation of Solar Panels. Further Fundraising will be required to cover these costs in full.

Explore Fund

Payments from the General funds to cover part of the expenses for the Joint venture between York Library and Haxby & Wigginton Youth Community Association.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. OTHER TRADING ACTIVITIES

	31.3.24	31.3.23
	£	£
Fundraising events	2,654	2,165
Tuck Shop	481	147
Subscriptions and Fees	657	347
Pop Inn Catering	-	1,261
Photocopying - Laminating	6	43
	<u>3,798</u>	<u>3,963</u>

3. INVESTMENT INCOME

	31.3.24	31.3.23
	£	£
Deposit account interest	369	46
	<u>369</u>	<u>46</u>

4. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.3.24	31.3.23
	£	£
Depreciation - owned assets	1,716	1,980
Hire of External Rooms & Equip	633	2,458
	<u>2,349</u>	<u>4,438</u>

**Haxby & Wigginton Youth & Community
Association**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2024**

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2024 nor for the year ended 31 March 2023.

6. TANGIBLE FIXED ASSETS

	Improvements to property £	Fixtures and fittings £	Computer equipment £	Totals £
COST				
At 1 April 2023 and 31 March 2024	50,136	43,713	15,780	109,629
DEPRECIATION				
At 1 April 2023	35,820	43,360	15,780	94,960
Charge for year	1,363	353	-	1,716
At 31 March 2024	37,183	43,713	15,780	96,676
NET BOOK VALUE				
At 31 March 2024	12,953	-	-	12,953
At 31 March 2023	14,316	353	-	14,669

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.24 £	31.3.23 £
Trade debtors	-	8,696
Other debtors	-	1,343
	-	10,039

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.24 £	31.3.23 £
Social security and other taxes	350	225
Accruals and deferred income	18,378	11,284
	18,728	11,509

**Haxby & Wigginton Youth & Community
Association**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2024**

9. MOVEMENT IN FUNDS

	At 1.4.23 £	Net movement in funds £	Transfers between funds £	At 31.3.24 £
Unrestricted funds				
General fund	50,316	(20,302)	108	30,122
Premises Reserve	8,828	-	-	8,828
	<u>59,144</u>	<u>(20,302)</u>	<u>108</u>	<u>38,950</u>
Restricted funds				
Benson Fund	1,101	-	-	1,101
Office Extension	1,824	-	-	1,824
Youth Activity Trust	820	-	-	820
Storage Works Project Fund	80	-	-	80
Sound System Fund	88	-	-	88
Solar Panels	11,395	-	-	11,395
Explore Library	738	-	(108)	630
	<u>16,046</u>	<u>-</u>	<u>(108)</u>	<u>15,938</u>
TOTAL FUNDS	<u>75,190</u>	<u>(20,302)</u>	<u>-</u>	<u>54,888</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	54,617	(74,919)	(20,302)
TOTAL FUNDS	<u>54,617</u>	<u>(74,919)</u>	<u>(20,302)</u>

**Haxby & Wigginton Youth & Community
Association**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2024**

9. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.22 £	Net movement in funds £	Transfers between funds £	At 31.3.23 £
Unrestricted funds				
General fund	54,969	(3,915)	(738)	50,316
Premises Reserve	8,828	-	-	8,828
	<u>63,797</u>	<u>(3,915)</u>	<u>(738)</u>	<u>59,144</u>
Restricted funds				
Benson Fund	1,101	-	-	1,101
Office Extension	1,824	-	-	1,824
Youth Activity Trust	820	-	-	820
Storage Works Project Fund	80	-	-	80
Sound System Fund	88	-	-	88
Solar Panels	-	11,395	-	11,395
Explore Library	-	-	738	738
	<u>3,913</u>	<u>11,395</u>	<u>738</u>	<u>16,046</u>
TOTAL FUNDS	<u><u>67,710</u></u>	<u><u>7,480</u></u>	<u><u>-</u></u>	<u><u>75,190</u></u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	69,797	(73,712)	(3,915)
Restricted funds			
Solar Panels	11,395	-	11,395
TOTAL FUNDS	<u><u>81,192</u></u>	<u><u>(73,712)</u></u>	<u><u>7,480</u></u>

10. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2024.

**Haxby & Wigginton Youth & Community
Association**

**Detailed Statement of Financial Activities
for the Year Ended 31 March 2024**

	31.3.24 £	31.3.23 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	1,061	11,901
Other trading activities		
Fundraising events	2,654	2,165
Tuck Shop	481	147
Subscriptions and Fees	657	347
Pop Inn Catering	-	1,261
Photocopying - Laminating	6	43
	3,798	3,963
Investment income		
Deposit account interest	369	46
Charitable activities		
Grants	23,484	56,201
Services and Facilities	25,905	9,081
	49,389	65,282
Total incoming resources	54,617	81,192
EXPENDITURE		
Charitable activities		
Wages	53,213	45,236
Social security	2,763	1,377
Pensions	1,162	971
Hire of Ext Rooms & Equipment	633	2,458
Rates and water	79	1,727
Insurance	1,821	2,896
Light and heat	3,492	2,071
Telephone	890	998
Postage, Paper and Computer	236	108
Advertising	224	152
Sundries	621	886
Repairs and Renewals	2,028	5,618
Catering	329	1,105
Licensing DBS	157	105
Training	142	942
Fundraising Costs	979	1,651
Improvements to property	1,363	1,363
Fixtures and fittings	353	596
Computer equipment	-	21
	70,485	70,281

This page does not form part of the statutory financial statements

**Haxby & Wigginton Youth & Community
Association**

**Detailed Statement of Financial Activities
for the Year Ended 31 March 2024**

	31.3.24 £	31.3.23 £
Support costs		
Governance costs		
Independent Examiners Fees	1,416	1,284
Legal fees	(55)	100
Payroll Services	1,512	763
License Fees PRS/PPL/MPLC	1,561	1,282
Sumup	-	2
	<u>4,434</u>	<u>3,431</u>
Total resources expended	<u>74,919</u>	<u>73,712</u>
Net (expenditure)/income	<u>(20,302)</u>	<u>7,480</u>

This page does not form part of the statutory financial statements

Accounts

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2023
for
Haxby & Wigginton Youth & Comm. Assoc.

BOTTING & CO LIMITED
Chartered Accountants
8 Clifton Moor Business Village
James Nicolson Link
York
North Yorkshire
YO30 4XG

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for the Year Ended 31 March 2023

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Statement of Financial Activities	9
Balance Sheet	10 to 11
Notes to the Financial Statements	12 to 18
Detailed Statement of Financial Activities	19 to 20

Report of the Trustees
for the Year Ended 31 March 2023

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Structure, Governance and Management

Governing Document

Haxby & Wigginton Youth & Community Association is a Company Limited by Guarantee and a registered charity, which is governed by the Memorandum and Articles of Association being incorporated on 14th June 2004 and amended by members at an Extraordinary General Meeting on 12th September 2017.

Directors and Trustees

The Directors of the Charitable Company ("the Charity") are the Trustees for the purposes of Charity Law and throughout this report are collectively referred to as the "Trustees".

Membership

Membership of Haxby & Wigginton Youth & Community Association is open to interested individual members of the local community and to representatives of other local organisations.

Appointment of Trustees

When a vacancy arises Trustees analyse the strengths and weaknesses of the existing Trustees, and seek local candidates with skills and experience which will add to the range of Trustees' expertise. Before appointment a potential candidate must satisfactorily complete an Automatic Disqualification form to confirm there are no issues barring them from being appointed a Trustee. If appointed during the year the Trustee retains office until the next AGM. Once appointed the Trustee retains office until the next AGM when he/she will be required to stand for election. In accordance with the Articles of Association, each year one third of Trustees are required to retire by rotation.

Trustee Induction and Training

New Trustees are given copies of the Memorandum & Articles of Association, the most recent Annual Report and recent minutes of the meetings of Trustees. In addition, they are directed to the Charity Commission website to view the "Essential Trustee" and their attention is drawn to other information available on the Charity Commission website (or downloaded hard copies are offered). The staff team, Chair and/or Vice Chair provide help and assistance to facilitate familiarisation with procedures.

Organisation and Management

The charity operates in Oaken Grove Community Centre which is owned by the City of York Council, although under its full repairing lease arrangement the entire management and maintenance is the responsibility of the Board of Trustees. The Trustees are responsible for the overall governance of the Charity. During this year the Trustees held the required number of full board meetings. All members of the Trustee Board give their time voluntarily and receive no benefits from the Charity. Day to day management is carried out by Centre management staff with a designated trustee acting as line manager.

Business Planning

The most recent Business Plan was completed in 2019 with support given by York Community Consulting in its development. Unfortunately, the impact of the Coronavirus Pandemic starting in 2020 significantly impacted operations with partial closure affecting the centre well into 2021. The picture has been further complicated by sharply rising energy prices from the beginning of 2022. A further period of closure was necessary from June to December 2022 to permit building works to create an extension to accommodate the new Haxby and Wigginton library (see below).

Report of the Trustees
for the Year Ended 31 March 2023

The impact of significant rises in energy costs, levels of inflation creating a difficult situation across the economy and significant alteration to cost structures following major changes to the building and its occupancy requires an updated business plan to be produced in the near future once there is a sufficient understanding of cost and revenue impacts to reliably project forward.

Risk Management

During the year the Trustees have continued to review the risks to which the Charity is exposed. This is done through the areas of responsibility outlined above. For example, systems are in place to ensure compliance with health & safety of staff, volunteers, and all users of the Community Centre. Food hygiene regulations are adhered to and prompt action is taken, when necessary, to rectify any problems. Risk assessments are carried out when necessary and policy documents are kept, with a rolling programme of reviews. All employees and volunteers who have unsupervised contact with young people or other vulnerable groups are subject to enhanced DBS checks. Insurance for the Centre is in place and inspections are carried out on equipment and certificates obtained from outside agencies. It was agreed by trustees that a thorough review and update of our policies would be undertaken starting in the year 2018-19. This work was finally ratified by the Trustees in 2021

Objectives and Activities

The Charity's objects (the Objectives) are:

- (i) To promote the benefit of the inhabitants of Haxby and Wigginton (hereinafter called "the area of benefit") without distinction by sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and local authorities, voluntary or other organisations in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure-time occupation with the object of improving the conditions for life for the said inhabitants and, in particular, young people;
- (ii) To establish or secure the establishment of a community building (hereinafter called "the centre") and to maintain and manage the same (whether alone or in co-operation with any local authority or other person or body) in furtherance of these objects;
- (iii) To promote such other charitable purposes as may, from time to time, be determined.

Delivering our aims and objectives:

Public Benefit:

- .The ethos of the Association's work administering the Centre is to serve the local community, and to provide a base of activities which enrich the lives of local inhabitants.
- .We aim to make the Community Centre an accessible and welcoming place for all sectors of the local community. To further this aim we ensure that the provisions that we offer give a good balance across age ranges, abilities and interests, whether organised by ourselves or by external groups.
- .This report looks at what we have achieved and the outcomes of our work over the twelve months between April 2022 and March 2023. It looks at the success of each key activity and the benefits brought to the target groups of people we wish to provide for. We continue to refer to the Charity Commission's General Guidance on public benefit (section 17(5) of the 2011 Charities act) when reviewing and planning our future activities.

Performance for the Year 2022-23

General Situation

Whilst we were able to start the year positively following two years that were seriously impacted by the COVID pandemic, it was unfortunately, that these first steps forward in terms of rebuilding our business and activities were again interrupted by closure of the building from late May to enable building extension to accommodate Haxby and Wigginton Library (Explore). Whilst this work was seen as beneficial to long term growth it did again significantly impact our hirers and thus our income. This was mitigated in the short term by contractual arrangements to recover increased costs and lost income from City of York Council. This provided protection to the financial results for the year but we are still faced with again regrowing the business in a particularly difficult economic environment

Report of the Trustees
for the Year Ended 31 March 2023

The weekly Pop Inn lunch club had to cease at the point of closure and the future arrangements whereby all catering operations would be managed by Explore, the library service provider, meant that revised arrangements would be needed in the future. Whilst discussions with Explore had been positive some doubts had arisen amongst the delivery volunteers. This group had decided to independently keep the operation going at an alternative location and decided not to return once the building re-opened. Given that a start up of our own operation would have required a completely new volunteer group and would have been in competition with the original group for what was a limited market we decided to seek other ways of providing activity for older residents

It had been our initial hope that the extended building would be ready by some time in September but it became clear that the works would take longer and the revised plan was to reopen after the autumn half term in late October. Even this date slipped, however and the building was returned two weeks before Christmas. This inevitably meant that worthwhile income could not be generated until the start of 2023 and some bookings were lost for the whole booking period from September 2022 to July 2023.

During the period of closure, we kept some activities running by making arrangements for existing customers that chose to remain to be relocated to alternative venues at no extra cost to them. We also continued running youth activities in part outside using the sports field and from the autumn at St Mary's Church Hall

During closure, Explore offered office space at Huntington Library for continuation of our administrative activities. All our equipment etc had to be removed from the building to the existing storage facilities and to additional space brought in by City of York Council.

When the Administration Assistant left in August we took the decision, in the light of financial pressure, not to recruit a replacement and instead to try to find volunteer support as an alternative

Despite the difficulties the Accounts do show an income surplus in the year's activities. Whilst this was in part due to income support from City of York Council referred to above and securement of a number of grants, most significantly we received just over £11k in crowd funding for solar panels. This has been ring fenced for future use. Without these items of income the year's activities would have been in deficit

Youth Provision

As stated above we continued to run as many youth activities as possible throughout the year. In addition to those activities which are normally carried out away from the centre we operated the regular Wednesday Youth Club during the summer on the sports field and then moved indoors to St Marys Church Hall. Inevitably the disruption did impact numbers but following re-opening numbers have returned to former levels

There were three members of youth staff who left over the course of the year whilst two new employees joined us

Tool Box Drama

Tool Box Drama the accessible drama and craft provision for adults with additional needs continued to operate but moved from being a grant supported joint operation to being a main customer on a self-sufficient basis It continues to run highly successful twice weekly sessions.

Adult Social Isolation

As already referred to the long running Pop Inn lunch club ceased as an HWYCA activity but we did secure funding to provide warm place facilities against the background of rising domestic energy costs. This was not particularly well supported but is something that could be adapted as a basis for future provision to the older residents of Haxby and Wigginton

Report of the Trustees
for the Year Ended 31 March 2023

Haxby and Wigginton Library

After some two years of negotiation legal agreements were finally signed off and building extension works took place to provide a much larger building with upgraded facilities to accommodate Haxby and Wigginton Library. Effectively two new rooms were built on to one end of the building and under the revised arrangements the original café space and the new room at the front of the building became the children's and adult library respectively whilst the Acorn Room became the new café customer space. The Oak Tree Room and the new room at the back of the building became the two main letting spaces for HWYCA. The kitchen area was taken over by Explore to provide a café service 6 days a week. Other changes included complete refurbishment of the toilets and installation of an external window in the office. Government grant for installation of a full Changing Places toilet was not confirmed in time for the facility to be included in the work and this hopefully will now follow in a second phase.

Under the agreement Explore have a sub-lease of their area and no rent being payable but the agreement effectively offsets the theoretical rent value against the capital cost of the work for a period in excess of forty years. At this stage the capital having been repaid HWYCA will be free to charge market rent for the facility

The management of shared costs falls to HWYCA with agreed percentages for sharing joint overheads. The percentage share has been set at a default of 50:50 but this does not apply to electricity and water where the split has been agreed at 35% HWYCA and 65% Explore thus recognising the extra use of these utilities caused by the café operation. A new bank account was opened to process these costs and the agreed contributions by the two parties

The Grounds

With the completion of the building work the external grounds have been re-instated to include both grassy and paved areas for seating. In the Autumn Haxby WI generously donated two planters for the garden to mark the coronation of King Charles III.

Running the Centre

Room Bookings were well below normal the charity earning some £9k from hiring of space compared to some £30k under normal circumstances when we would expect to host a variety of activity at the centre including art groups, table tennis, toddler groups, aerobic activities, and Health and Wellbeing activities.

Grants and financial support from CYC have enabled us to remain within surplus but only after inclusion of just over £11k received from crowd funding to be used for future plans to instal solar panels.

The start of surging energy costs since the start of 2022 is potentially a major risk to the future. It is now clear that there is no specific government support for Charities who are treated as any other business user. We therefore will face significant increase in costs for electricity from May 2023 and for Gas from September 2023 when existing contracts expire. The extent of the increase is extremely difficult to predict as we have no pattern of normal use since 2019 due to all the periods of closure. The modifications to the building have still to be tested and the impact of shared costs with Explore and the extent to which their increased usage will impact have yet to be understood

Financial Review

Trustees' Responsibilities in relation to the Financial Statements

The Trustees are responsible for preparing the Trustees' Report and the Financial Statements in accordance with applicable law and regulations. Company law requires the Trustees to prepare financial statements for each financial year. Under that law the Trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing the financial statements the Trustees are required to:

- . Select suitable accounting policies and then apply them consistently
- . Make judgements and estimates that are reasonable and prudent.
- . Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company and Charity will continue in business.

Report of the Trustees
for the Year Ended 31 March 2023

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Charity is required by Company Law and Charity Law to formally report on the Association's position at the end of the financial period 31st March 2023. Net outgoing Resources of £4,653 for the year in the Unrestricted Funds has resulted in a balance carried forward in respect of these Funds of £59,144

Reserves Policy

The Trustees have examined the Charity's requirements for reserves in light of the main risks to the organisation. A policy has been established whereby unrestricted funds, not committed in tangible fixed assets held by the Charity, should cover at least 6 months of the budgeted expenditure. Such reserves are needed to meet the working capital requirements of the Charity. The Trustees are confident that at this level they would be able to continue the current activities of the Charity in the event of a significant drop in funding in the short term, which is a prudent policy especially during these difficult economic times

At 31st March 2023 these reserves stand at £44,475 including £8,828 being the balance of the Designated Fund Premises Reserve, which is earmarked by the Trustees for future expenditure on the premises, the timing of which is unknown.

Investment Policy

Apart from retaining a reserve as outlined above, most of the Charity's funds are committed in the short term. In the past, Trustees have invested in short term bonds as and when funds are available. Whilst this policy has not been rescinded the last remaining bond was redeemed in early 2021. The fact that interest levels throughout the financial sector have only recently started to rise and in the light of considerable uncertainty over both income expenditure levels it has not been considered sensible to reinvest with notice restrictions limiting access to funds.

Financial Risk Management

The Treasurer presents regular detailed budget monitoring reports to Trustees in order to ensure that there is adherence to the budget and to ensure that the Charity is not exposed to financial risk. Advice is taken from our Independent Examiners as to the appropriateness of control measures. Adherence to the Charity's Financial Management Policy and to the Financial Standing Orders ensures that risks are minimised by the implementation of procedures for authorisation of all financial transactions.

Principal Funding

The principal sources of funding are by way of grants and service agreements from local organisations. During this year we are grateful for the financial support given to us by:

- . Haxby Town Council
- . Wigginton Parish Council
- . Haxby & Wigginton Ward Committee
- . City of York Council
- . Two Ridings
- . Awards for All
- . Haxby Co-op
- . YORK CVS Unity Trust
- . The Outlook

Income Generated Ourselves Is From:

Room lettings
Fundraising raising a total of £1,647

Report of the Trustees
for the Year Ended 31 March 2023

Bankers

Barclays Bank
Leicester
LE87 2BB

Independent Examiner

AEW Botting
Botting & Co Ltd
8 Clifton Moor Business Village
James Nicolson Link
York YO30 4XG

were re-appointed as the Independent Examiner at the Annual General Meeting in 2022

The Chair of Trustees is currently Vacant

Management & Administrative Staff: Lisa Wellington, Alysha Smith, Joel Christy, Sue Nelson, Alice Slater

Youth Provision Staff: Mairi Taylor-Gibson, Yasmin Hussain, Hannah Wood, Lizzie Whiteley, Libby Kay, Olivia Dickenson, Rebecca Patterson, Ellie Harber, Carla Burrett, Amy Shephard.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (FRS 102 SORP), and in accordance with the special provisions relating to companies subject to the Small Companies Regime within Part 15 of the Companies Act 2006.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

05152446 (England and Wales)

Registered Charity number

1105675

Registered office

Oaken Grove Community Centre
Reid Park, off Oaken Grove
Haxby
York
North Yorkshire
YO32 3QW

Trustees

P Wilford
J Harrison Treasurer
J Sill
K Grogan
W Clark
E Pearson
A Cassidy

Haxby & Wigginton Youth & Comm. Assoc.

Report of the Trustees
for the Year Ended 31 March 2023

REFERENCE AND ADMINISTRATIVE DETAILS

Company Secretary

K Tomlinson

Independent Examiner

BOTTING & CO LIMITED

Chartered Accountants

8 Clifton Moor Business Village

James Nicolson Link

York

North Yorkshire

YO30 4XG

Approved by order of the board of trustees on and signed on its behalf by:

.....
P Wilford - Trustee

**Independent Examiner's Report to the Trustees of
Haxby & Wigginton Youth & Comm. Assoc.**

Independent examiner's report to the trustees of Haxby & Wigginton Youth & Comm. Assoc. ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Botting & Co Limited

BOTTING & CO LIMITED
Chartered Accountants
8 Clifton Moor Business Village
James Nicolson Link
York
North Yorkshire
YO30 4XG

Date:

Haxby & Wigginton Youth & Comm. Assoc.

Statement of Financial Activities
for the Year Ended 31 March 2023

	Notes	Unrestricted funds £	Restricted funds £	31.3.23 Total funds £	31.3.22 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		506	11,395	11,901	122
Charitable activities					
Incoming Charitable Activities		65,282	-	65,282	68,808
Other trading activities	2	3,963	-	3,963	6,173
Investment income	3	46	-	46	3
Total		<u>69,797</u>	<u>11,395</u>	<u>81,192</u>	<u>75,106</u>
EXPENDITURE ON					
Charitable activities					
Expenses Charitable Activity		26,128	-	26,128	26,480
Staffing Costs		47,584	-	47,584	40,945
Total		<u>73,712</u>	<u>-</u>	<u>73,712</u>	<u>67,425</u>
NET INCOME/(EXPENDITURE)		(3,915)	11,395	7,480	7,681
Transfers between funds	10	<u>(738)</u>	<u>738</u>	<u>-</u>	<u>-</u>
Net movement in funds		(4,653)	12,133	7,480	7,681
RECONCILIATION OF FUNDS					
Total funds brought forward		63,797	3,913	67,710	60,029
TOTAL FUNDS CARRIED FORWARD		<u>59,144</u>	<u>16,046</u>	<u>75,190</u>	<u>67,710</u>

The notes form part of these financial statements

Haxby & Wigginton Youth & Comm. Assoc.

Balance Sheet
31 March 2023

	Notes	Unrestricted funds £	Restricted funds £	31.3.23 Total funds £	31.3.22 Total funds £
FIXED ASSETS					
Tangible assets	7	14,669	-	14,669	16,250
CURRENT ASSETS					
Debtors	8	10,039	-	10,039	6,487
Cash at bank and in hand		45,945	16,046	61,991	47,021
		<u>55,984</u>	<u>16,046</u>	<u>72,030</u>	<u>53,508</u>
CREDITORS					
Amounts falling due within one year	9	(11,509)	-	(11,509)	(2,048)
NET CURRENT ASSETS		<u>44,475</u>	<u>16,046</u>	<u>60,521</u>	<u>51,460</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>59,144</u>	<u>16,046</u>	<u>75,190</u>	<u>67,710</u>
NET ASSETS		<u>59,144</u>	<u>16,046</u>	<u>75,190</u>	<u>67,710</u>
FUNDS	10				
Unrestricted funds				59,144	63,797
Restricted funds				<u>16,046</u>	<u>3,913</u>
TOTAL FUNDS				<u>75,190</u>	<u>67,710</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

Haxby & Wigginton Youth & Comm. Assoc.

Balance Sheet - continued

31 March 2023

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:

.....
P Wilford - Trustee

.....
J Harrison Treasurer - Trustee

The notes form part of these financial statements

Notes to the Financial Statements
for the Year Ended 31 March 2023

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is Provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Office Building	4% Straight Line Basis
Conservatory	10% Straight Line Basis
Furniture, Equipment, Etc	20% Straight Line Basis
IT Equipment	33.3% Straight Line Basis

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Funds held by the Charity are either :

- * **Unrestricted general funds** - these are funds which can be used in accordance with the charitable objects at the discretion of the Trustees.
- * **Unrestricted designated funds** - these are funds, being part of the Charity's unrestricted funds, which are earmarked by the Trustees for future expenditure on the premises.
- * **Restricted funds** - these are funds that can only be used for particular restricted purposes within the objects of the Charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund.

Office Extension Fund

Grants and donations have been received in respect of the office extension to the Oakden Grove Community Centre. The fund will be written off in line with the depreciation to be charged to General Fund in respect of the office extension.

Youth Activity Trust Fund

This fund is held in respect of supporting young people.

Eddie Benson Fund

Donations were received in remembrance of Eddie Benson the founding Chairman of the charity. A decision has yet to be made on a suitable scheme/arrangement.

Storage Works Project Fund

A grant was received from Haxby & Wigginton Methodist Church Scarecrow Committee to be used for work to be undertaken to improve storage capabilities within the Centre.

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

1. ACCOUNTING POLICIES - continued

Fund accounting

Sound System Fund

Three grants were received from three grant providers amounting in total to £3,350.00 as part of a phased project to refurbish and improve the sound system within the Centre.

Solar Fund

Funds have been raised through Crowdfunding amounting in total to £11,395.00 towards the costs of purchase and installation of Solar Panels. Further Fundraising will be required to cover these costs in full.

Explore Fund

Payments from the General funds to cover part of the expenses for the Joint venture between York Library and Haxby & Wigginton Youth Community Association.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. OTHER TRADING ACTIVITIES

	31.3.23	31.3.22
	£	£
Fundraising events	2,165	1,368
Tuck Shop	147	578
Subscriptions and Fees	347	1,040
Pop Inn Catering	1,261	3,008
Catering other than POP Inn	-	25
Photocopying - Laminating	43	154
	<u>3,963</u>	<u>6,173</u>

3. INVESTMENT INCOME

	31.3.23	31.3.22
	£	£
Deposit account interest	46	3
	<u>46</u>	<u>3</u>

4. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.3.23	31.3.22
	£	£
Depreciation - owned assets	1,980	1,789
Hire of External Rooms & Equip	2,458	1,563
	<u>4,438</u>	<u>3,352</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2023 nor for the year ended 31 March 2022.

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	122	-	122
Charitable activities			
Incoming Charitable Activities	68,808	-	68,808
Other trading activities	6,173	-	6,173
Investment income	3	-	3
Total	<u>75,106</u>	<u>-</u>	<u>75,106</u>
EXPENDITURE ON			
Charitable activities			
Expenses Charitable Activity	26,480	-	26,480
Staffing Costs	40,945	-	40,945
Total	<u>67,425</u>	<u>-</u>	<u>67,425</u>
NET INCOME	7,681	-	7,681
RECONCILIATION OF FUNDS			
Total funds brought forward	56,116	3,913	60,029
TOTAL FUNDS CARRIED FORWARD	<u>63,797</u>	<u>3,913</u>	<u>67,710</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

7. TANGIBLE FIXED ASSETS

	Improvements to property £	Fixtures and fittings £	Computer equipment £	Totals £
COST				
At 1 April 2022	50,136	43,314	15,780	109,230
Additions	-	849	-	849
Disposals	-	(450)	-	(450)
At 31 March 2023	50,136	43,713	15,780	109,629
DEPRECIATION				
At 1 April 2022	34,457	42,764	15,759	92,980
Charge for year	1,363	596	21	1,980
At 31 March 2023	35,820	43,360	15,780	94,960
NET BOOK VALUE				
At 31 March 2023	14,316	353	-	14,669
At 31 March 2022	15,679	550	21	16,250

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.23 £	31.3.22 £
Trade debtors	8,696	3,780
Other debtors	1,343	1,058
	10,039	4,838

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.23 £	31.3.22 £
Trade creditors	-	(1)
Social security and other taxes	225	112
Accruals and deferred income	11,284	1,937
	11,509	2,048

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

10. MOVEMENT IN FUNDS

	At 1.4.22 £	Net movement in funds £	Transfers between funds £	At 31.3.23 £
Unrestricted funds				
General fund	54,969	(3,915)	(738)	50,316
Premises Reserve	8,828	-	-	8,828
	<u>63,797</u>	<u>(3,915)</u>	<u>(738)</u>	<u>59,144</u>
Restricted funds				
Benson Fund	1,101	-	-	1,101
Office Extension	1,824	-	-	1,824
Youth Activity Trust	820	-	-	820
Storage Works Project Fund	80	-	-	80
Sound System Fund	88	-	-	88
Solar Panels	-	11,395	-	11,395
Explore Library	-	-	738	738
	<u>3,913</u>	<u>11,395</u>	<u>738</u>	<u>16,046</u>
TOTAL FUNDS	<u>67,710</u>	<u>7,480</u>	<u>-</u>	<u>75,190</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	69,797	(73,712)	(3,915)
Restricted funds			
Solar Panels	11,395	-	11,395
TOTAL FUNDS	<u>81,192</u>	<u>(73,712)</u>	<u>7,480</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

10. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.21 £	Net movement in funds £	At 31.3.22 £
Unrestricted funds			
General fund	47,288	7,681	54,969
Premises Reserve	8,828	-	8,828
	56,116	7,681	63,797
Restricted funds			
Benson Fund	1,101	-	1,101
Office Extension	1,824	-	1,824
Youth Activity Trust	820	-	820
Storage Works Project Fund	80	-	80
Sound System Fund	88	-	88
	3,913	-	3,913
TOTAL FUNDS	<u>60,029</u>	<u>7,681</u>	<u>67,710</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	75,106	(67,425)	7,681
TOTAL FUNDS	<u>75,106</u>	<u>(67,425)</u>	<u>7,681</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

10. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.21 £	Net movement in funds £	Transfers between funds £	At 31.3.23 £
Unrestricted funds				
General fund	47,288	3,766	(738)	50,316
Premises Reserve	8,828	-	-	8,828
	<u>56,116</u>	<u>3,766</u>	<u>(738)</u>	<u>59,144</u>
Restricted funds				
Benson Fund	1,101	-	-	1,101
Office Extension	1,824	-	-	1,824
Youth Activity Trust	820	-	-	820
Storage Works Project Fund	80	-	-	80
Sound System Fund	88	-	-	88
Solar Panels	-	11,395	-	11,395
Explore Library	-	-	738	738
	<u>3,913</u>	<u>11,395</u>	<u>738</u>	<u>16,046</u>
TOTAL FUNDS	<u>60,029</u>	<u>15,161</u>	<u>-</u>	<u>75,190</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	144,903	(141,137)	3,766
Restricted funds			
Solar Panels	11,395	-	11,395
	<u>156,298</u>	<u>(141,137)</u>	<u>15,161</u>
TOTAL FUNDS	<u>156,298</u>	<u>(141,137)</u>	<u>15,161</u>

11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2023.

Haxby & Wigginton Youth & Comm. Assoc.

Detailed Statement of Financial Activities
for the Year Ended 31 March 2023

	31.3.23 £	31.3.22 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	11,901	122
Other trading activities		
Fundraising events	2,165	1,368
Tuck Shop	147	578
Subscriptions and Fees	347	1,040
Pop Inn Catering	1,261	3,008
Catering other than POP Inn	-	25
Photocopying - Laminating	43	154
	3,963	6,173
Investment income		
Deposit account interest	46	3
Charitable activities		
Grants	56,201	48,261
Services and Facilities	9,081	20,522
Sundry Receipts	-	25
	65,282	68,808
Total incoming resources		
	81,192	75,106
EXPENDITURE		
Charitable activities		
Wages	45,236	39,238
Social security	1,377	1,040
Pensions	971	667
Hire of Ext Rooms & Equipment	2,458	1,563
Rates and water	1,727	1,361
Insurance	2,896	1,783
Light and heat	2,071	3,345
Telephone	998	850
Postage, Paper and Computer	108	793
Advertising	152	60
Sundries	886	2,381
Repairs and Renewals	5,618	4,804
Catering	1,105	2,083
Licensing DBS	105	256
Training	942	582
Fundraising Costs	1,651	688
Improvements to property	1,363	1,363
Fixtures and fittings	596	426
Computer equipment	21	-
	70,281	63,283

This page does not form part of the statutory financial statements

Haxby & Wigginton Youth & Comm. Assoc.

Detailed Statement of Financial Activities
for the Year Ended 31 March 2023

	31.3.23 £	31.3.22 £
Support costs		
Governance costs		
Independent Examiners Fees	1,284	1,204
Legal fees	100	500
Payroll Services	763	1,482
License Fees PRS/PPL/MPLC	1,282	950
Sumup	2	6
	3,431	4,142
Total resources expended	73,712	67,425
Net income	7,480	7,681

This page does not form part of the statutory financial statements

Accounts

REGISTERED COMPANY NUMBER: 05152446 (England and Wales)
REGISTERED CHARITY NUMBER: 1105675

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2022
for
Haxby & Wigginton Youth & Comm. Assoc.

BOTTING & CO LIMITED
Chartered Accountants
8 Clifton Moor Business Village
James Nicolson Link
YORK
North Yorkshire
YO30 4XG

Haxby & Wigginton Youth & Comm. Assoc.

Contents of the Financial Statements
for the Year Ended 31 March 2022

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Detailed Statement of Financial Activities	15 to 16

Haxby & Wigginton Youth & Comm. Assoc.

Report of the Trustees for the Year Ended 31 March 2022

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Governing Document

Haxby & Wigginton Youth & Community Association is a Company Limited by Guarantee and a registered charity, which is governed by the Memorandum and Articles of Association being incorporated on 14th June 2004.

Directors and Trustees

The Directors of the Charitable Company ("the Charity") are the Trustees for the purposes of Charity Law and throughout this report are collectively referred to as the "Trustees".

Membership

Membership of Haxby & Wigginton Youth & Community Association is open to interested individual members of the local community and to representatives of other local organisations.

Appointment of Trustees

When a vacancy arises Trustees analyse the strengths and weaknesses of the existing Trustees, and through personal contact seek local candidates with skills and experience which will add to the range of Trustees' expertise. Once appointed the Trustee retains office until the next AGM when he/she will be required to stand for election. In accordance with the Articles of Association, each year one third of Trustees are required to retire by rotation.

Trustee Induction and Training

New Trustees are given copies of the Memorandum & Articles of Association, the most recent Annual Report and recent minutes of the meetings of Trustees. In addition they are directed to the Charity Commission website to view the "Essential Trustee" and their attention is drawn to other information available on the Charity Commission website (or downloaded hard copies are offered). The staff team, Chair and/or Vice Chair provide help and assistance to facilitate familiarisation with procedures.

Organisation and Management

The charity operates in Oaken Grove Community Centre which is owned by the City of York Council, although under its full repairing lease arrangement the entire management and maintenance is the responsibility of the Board of Trustees. The Trustees are responsible for the overall governance of the Charity. During this year the Trustees held the required number of full board meetings. All members of the Trustee Board give their time voluntarily and receive no benefits from the Charity. Day to day management is carried out by Centre management staff with a designated trustee acting as line manager.

Business Planning

The most recent Business Plan was completed in 2019 with support given by York Community Consulting in its development. Unfortunately the impact of the Coronavirus Pandemic starting in 2020 significantly impacted operations with partial closure affecting the centre well into 2021. The picture has been further complicated by sharply rising energy prices from the beginning of 2022. A further period of closure is needed in 2022 to permit building works to create an extension to accommodate the new Haxby and Wigginton library (see below).

Once the centre is fully reopened and after we have also received clarity on government assistance with energy costs there will be a need to prepare a new Business Plan

Haxby & Wigginton Youth & Comm. Assoc.

Report of the Trustees for the Year Ended 31 March 2022

Risk Management

During the year the Trustees have continued to review the risks to which the Charity is exposed. This is done through the areas of responsibility outlined above. For example systems are in place to ensure compliance with health & safety of staff, volunteers, and all users of the Community Centre. Food hygiene regulations are adhered to and prompt action is taken when necessary, to rectify any problems. Risk assessments are carried out when necessary and policy documents are kept, with a rolling programme of reviews. All employees and volunteers who have unsupervised contact with young people or other vulnerable groups are subject to enhanced DBS checks. Insurance for the Centre is in place and inspections are carried out on equipment and certificates obtained from outside agencies. It was agreed by trustees that a thorough review and update of our policies would be undertaken starting in the year 2018-19. This work was substantially completed by the start of 2020 but the impact on normal meeting arrangements by the coronavirus pandemic means that the work wasn't finally ratified by the Trustees until late 2021.

Objectives and Activities

A summary of the Charity's objectives are:

- * To promote the benefit of all inhabitants of Haxby and Wigginton without any discrimination, by associating together with the local authorities and voluntary organisations, in a common effort to advance education and to provide facilities in the interest of social welfare, for recreation and leisure-time occupation, with the object of improving the conditions of life for the inhabitants and in particular for young people.
- * To establish a community building (Oaken Grove Community Centre) and to manage and maintain it in good order in furtherance of these objects.
- * To promote other charitable purposes for the furtherance of the above. (the full wording is available from the Centre Office)

Delivering our aims and objectives:

Public Benefit:

- * The ethos of the Association's work administering the Centre is to serve the local community, to provide a base of activities which enrich the lives of local inhabitants.
- * We aim to make the Community Centre an accessible and welcoming place for all sectors of the local community. To further this aim we ensure that the provisions that we offer give a good balance across age ranges, abilities and interests, whether organised by ourselves or by external groups.
- * This report looks at what we have achieved and the outcomes of our work over the twelve months between April 2019 and March 2020. It looks at the success of each key activity and the benefits brought to the target groups of people we wish to provide for. We continue to refer to the Charity Commission's General Guidance on public benefit (section 17(5) of the 2011 Charities act) when reviewing and planning our future activities.

Performance for the Year 2021-22

General Situation

For the second year in succession the centre started the year with mandatory restrictions on its activities as a result of the COVID19 pandemic. We were able to restart Youth Activities on a face to face basis from April but other activities were not able to start until later and it was June before we saw a gradual resumption of room hire bookings. Many hirers chose not to resume until Autumn and even then growth was slow and our income from hiring remained below normal levels despite efforts to stimulate a return.

The weekly Pop Inn lunch club resumed from August operated by an enthusiastic group of volunteers. This was initially on a more limited basis but customers returned and by the end of the financial year the activity was virtually back to normal.

Some support schemes were still available to us and we received £8k from City of York Council as a small business grant. We also covered a significant part of staff salaries with postcode lottery funding actually received in the previous financial year to cover costs for 12 months from November 2020. The consequence was that despite depressed income we actually reported a surplus of income over expenditure for the 12 months to March 2022.

Youth Provision

COVID restrictions were eased for activities for young people and thus Youth Activities resumed from April 2021. The regular youth club and a new creative crafting club based in Wigginton quickly proved successful but the resumption of the Drop In service was slow to respond and a changed approach focussing more on outreach work was adopted throughout the summer with an upturn in numbers from the autumn.

The youth staff was subject to a number of staff changes over the course of the year but we ended the year with a number of new and very enthusiastic young staff. The whole group worked hard to deliver the existing activities. Additionally a lot of effort was put into activity development and securing available funding to support emerging activities.

Haxby & Wigginton Youth & Comm. Assoc.

Report of the Trustees for the Year Ended 31 March 2022

Tool Box Drama

Tool Box Drama the accessible drama and craft provision for adults with additional needs which had commenced in 2019/20 and which continued on an adapted basis compliant with government guidance throughout 2020/21 resumed on a face to face basis in May 2021. It remains a very successful activity with funding support from a number of the ward committees of City of York Council.

Adult Social Isolation

Pop Inn- The Coronavirus pandemic had led to the suspension of the Pop-Inn, the long standing weekly luncheon club for local residents particularly elderly people and anyone who is socially isolated. After sounding out the potential response for a resumption both amongst customers and volunteers, plans were set to restart on a reduced basis from August 2021. In the event a delay in confirmation of funding delayed start up till September. Interest was strong and the activity was virtually back to normal by the end of the financial year

Haxby and Wigginton Library

Discussions had started with City of York Council and Explore (the providers of library services throughout the City of York) early in 2020 to provide a facility for the replacement library for Haxby and Wigginton. Initially from Autumn 2020 this was on a limited basis using hired room space within the centre. The ultimate objective however was to provide a full facility in an expanded building with the work including refurbishment of the existing centre. This required a considerable amount of negotiation of new legal contracts by some of the Trustees. By March 2022 this work was largely complete with agreement that there would be a closure period for the work to take place during summer 2022. This further closure period is not ideal given the significant earlier closures for COVID. It has been seen however as in the best long term interests of HWYCA and negotiations have led to agreement that compensation for lost income on an agreed basis will be part of the cost of the scheme. The Final scheme will enable the two groups to benefit from economies of scale with shared overhead costs and the Trustees look forward to the opportunities offered by working alongside Explore.

Defibrillator

After considerable delay partly but not entirely due to COVID the defibrillator was finally installed in August 2021. It had been mainly funded by a specific fund raising programme but some further donated funds needed to be used to achieve installation. This provides the second defibrillator in Haxby.

Running the Centre

Room Bookings were still below normal the charity earning some £15k from hiring of space compared to some £30k under normal circumstances when we would expect to host a variety of activity at the centre including art groups, table tennis, toddler groups, aerobic activities, and Health and Wellbeing activities.

Grants secured have staved off the worst impact of the pandemic giving a substantial surplus to carry into 2021-22. There is though still much rebuilding needed of the income from facility hire. This will inevitably only happen once the further closure for library building work has finished.

Further consequences of the pandemic was the cessation of all income from catering and tuck shop and the inability to mount any fundraising beyond the monthly draw and our involvement in the Easy Fundraising Scheme whereby donations are received from Commercial organisations triggered by purchases from them made by our supporters. A programme of new fundraising activities will be planned in conjunction with Explore

The start of surging energy costs in the early part of 2022 is potentially a major risk to the future. It is unlikely that we could withstand major cost rises for a significant period. We are at present protected by fixed contracts which will expire during 2023. It is hoped that government measures will help small charities and other small businesses to find a way through the severe threat that is emerging

Financial Review

Trustees' Responsibilities in relation to the Financial Statements

The Trustees are responsible for preparing the Trustees' Report and the Financial Statements in accordance with applicable law and regulations. Company law requires the Trustees to prepare financial statements for each financial year. Under that law the Trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing the financial statements the Trustees are required to:

- * Select suitable accounting policies and then apply them consistently
- * Make judgements and estimates that are reasonable and prudent.
- * Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company and Charity will continue in business.

Haxby & Wigginton Youth & Comm. Assoc.

Report of the Trustees
for the Year Ended 31 March 2022

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Charity is required by Company Law and Charity Law to formally report on the Association's position at the end of the financial period 31st March 2022. Net incoming Resources of £5226 for the year in the Unrestricted Funds has resulted in a balance carried forward in respect of these Funds of £61382

Reserves Policy

The Trustees have examined the Charity's requirements for reserves in light of the main risks to the organisation. A policy has been established whereby unrestricted funds, not committed in tangible fixed assets held by the Charity, should cover at least 6 months of the budgeted expenditure. Such reserves are needed to meet the working capital requirements of the Charity. The Trustees are confident that at this level they would be able to continue the current activities of the Charity in the event of a significant drop in funding in the short term, which is a prudent policy especially during these difficult economic times.

At 31st March 2022 these reserves stand at £37695, including £8828 being the balance of the Designated Fund Premises Reserve, which is earmarked by the Trustees for future expenditure on the premises, the timing of which is unknown.

Investment Policy

Apart from retaining a reserve as outlined above, most of the Charity's funds are committed in the short term. In the past, Trustees have invested in short term bonds as and when funds are available. Whilst this policy has not been rescinded the only remaining bond was redeemed following expiry of the notice period in early 2021. The fact that interest levels throughout the financial sector remain disappointing and in the light of the financial uncertainty caused by the pandemic it has not been considered sensible to reinvest with notice restrictions limiting access to funds given the very small amount of additional income that would be generated.

Financial Risk Management

The Treasurer presents regular detailed budget monitoring reports to Trustees in order to ensure that there is adherence to the budget and to ensure that the Charity is not exposed to financial risk. Advice is taken from our Independent Examiners as to the appropriateness of control measures. Adherence to the Charity's Financial Management Policy and to the Financial Standing Orders ensures that risks are minimised by the implementation of procedures for authorisation of all financial transactions.

Principal Funding

The principal sources of funding are by way of grants and service agreements from local organisations. During this year we are grateful for the financial support given to us by:

Haxby Town Council
Wigginton Parish Council
Haxby & Wigginton Ward Committee
Huntington & New Earswick Ward Committee
Holgate Ward Committee
Guildhall Ward Committee
Postcode Neighbourhood Trust
City of York Council
Arnold Clark Ltd

Income Generated Ourselves Is From:

Room lettings
Fundraising raising a total of £529

Independent Examiner

AEW Botting
Botting & Co Ltd
8 Clifton Moor Business Village
James Nicolson Link
York YO30 4XG

was re-appointed as the Independent Examiner at the Annual General Meeting in 2021

Haxby & Wigginton Youth & Comm. Assoc.

Report of the Trustees
for the Year Ended 31 March 2022

Bankers

HSBC
13c Parliament Street
York
YO1 8XS

Barclays Bank
Leicester
LE87 2BB

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (FRS 102 SORP), and in accordance with the special provisions relating to companies subject to the Small Companies Regime within Part 15 of the Companies Act 2006.

INCORPORATION

The charitable company was incorporated on 14 June 2004.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

05152446 (England and Wales)

Registered Charity number

1105675

Registered office

Oaken Grove Community Centre
Reid Park, off Oaken Grove
Haxby
York
North Yorkshire
YO32 3QW

Trustees

P Wilford
J Harrison Treasurer
J Sill
K Grogan
W Clark
E Pearson
T Cassidy

Company Secretary

K Tomlinson

Independent Examiner

BOTTING & CO LIMITED
Chartered Accountants
8 Clifton Moor Business Village
James Nicolson Link
YORK
North Yorkshire
YO30 4XG

Haxby & Wigginton Youth & Comm. Assoc.

Report of the Trustees
for the Year Ended 31 March 2022

Approved by order of the board of trustees on 10 November 2022 and signed on its behalf by:

A handwritten signature in black ink, appearing to read 'P Wilford', with a horizontal line underneath the name.

P Wilford - Trustee

Independent Examiner's Report to the Trustees of
Haxby & Wigginton Youth & Comm. Assoc.

Independent examiner's report to the trustees of Haxby & Wigginton Youth & Comm. Assoc. ('the Company')
I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

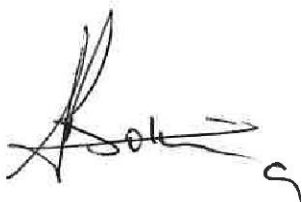
Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Botting & Co Limited
BOTTING & CO LIMITED
Chartered Accountants
8 Clifton Moor Business Village
James Nicolson Link
YORK
North Yorkshire
YO30 4XG

Date: 21/12/2022

Haxby & Wigginton Youth & Comm. Assoc.

Statement of Financial Activities
for the Year Ended 31 March 2022

	Notes	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM				
Donations and legacies		122	-	122
Charitable activities				
Incoming Charitable Activities		68,808	-	68,808
Other trading activities	2	6,173	-	6,173
Investment income	3	3	-	3
Total		<u>75,106</u>	<u>-</u>	<u>75,106</u>
EXPENDITURE ON				
Charitable activities				
Expenses Charitable Activity		26,480	-	26,480
Staffing Costs		40,945	-	40,945
Total		<u>67,425</u>	<u>-</u>	<u>67,425</u>
NET INCOME		7,681	-	7,681
RECONCILIATION OF FUNDS				
Total funds brought forward		56,116	3,913	60,029
TOTAL FUNDS CARRIED FORWARD		<u>63,797</u>	<u>3,913</u>	<u>67,710</u>

Haxby & Wigginton Youth & Comm. Assoc.

Balance Sheet
31 March 2022

	Notes	Unrestricted funds £	Restricted funds £	Total funds £
FIXED ASSETS				
Tangible assets	6	16,250	-	16,250
CURRENT ASSETS				
Debtors	7	6,487	-	6,487
Cash at bank and in hand		43,108	3,913	47,021
		<u>49,595</u>	<u>3,913</u>	<u>53,508</u>
CREDITORS				
Amounts falling due within one year	8	(2,048)	-	(2,048)
NET CURRENT ASSETS		<u>47,547</u>	<u>3,913</u>	<u>51,460</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		63,797	3,913	67,710
NET ASSETS		<u>63,797</u>	<u>3,913</u>	<u>67,710</u>
FUNDS	9			
Unrestricted funds				63,797
Restricted funds				3,913
TOTAL FUNDS				<u>67,710</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

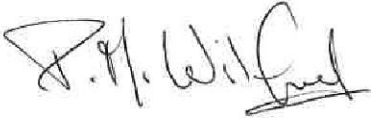
Haxby & Wigginton Youth & Comm. Assoc.

Balance Sheet - continued

31 March 2022

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 10 November 2022 and were signed on its behalf by:



P Wilford - Trustee



J Harrison Treasurer - Trustee

Notes to the Financial Statements
for the Year Ended 31 March 2022

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is Provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Office Building	4% Straight Line Basis
Conservatory	10% Straight Line Basis
Furniture, Equipment, Etc	20% Straight Line Basis
IT Equipment	33.3% Straight Line Basis

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Funds held by the Charity are either :

- * **Unrestricted general funds** - these are funds which can be used in accordance with the charitable objects at the discretion of the Trustees.
- * **Unrestricted designated funds** - these are funds, being part of the Charity's unrestricted funds, which are earmarked by the Trustees for future expenditure on the premises.
- * **Restricted funds** - these are funds that can only be used for particular restricted purposes within the objects of the Charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund.

Office Extension Fund

Grants and donations have been received in respect of the office extension to the Oakden Grove Community Centre. The fund will be written off in line with the depreciation to be charged to General Fund in respect of the office extension.

Youth Activity Trust Fund

This fund is held in respect of supporting young people.

Eddie Benson Fund

Donations were received in remembrance of Eddie Benson the founding Chairman of the charity. A decision has yet to be made on a suitable scheme/arrangement.

Storage Works Project Fund

A grant was received from Haxby & Wigginton Methodist Church Scarecrow Committee to be used for work to be undertaken to improve storage capabilities within the Centre.

Haxby & Wigginton Youth & Comm. Assoc.

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

1. ACCOUNTING POLICIES - continued

Fund accounting

Sound System Fund

Three grants were received from three grant providers amounting in total to £3,350.00 as part of a phased project to refurbish and improve the sound system within the Centre.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. OTHER TRADING ACTIVITIES

	£
Fundraising events	1,368
Tuck Shop	578
Subscriptions and Fees	1,040
Pop Inn Catering	3,008
Catering other than POP Inn	25
Photocopying - Laminating	154
	<u>6,173</u>

3. INVESTMENT INCOME

	£
Deposit account interest	3
	<u>3</u>

4. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	£
Depreciation - owned assets	1,789
Hire of plant and machinery	1,563
	<u>3,352</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2022.

Haxby & Wigginton Youth & Comm. Assoc.

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

6. TANGIBLE FIXED ASSETS

	Improvements to property £	Fixtures and fittings £	Computer equipment £	Totals £
COST				
At 1 April 2021 and 31 March 2022	50,136	43,314	15,780	109,230
DEPRECIATION				
At 1 April 2021	33,094	42,338	15,759	91,191
Charge for year	1,363	426	-	1,789
At 31 March 2022	34,457	42,764	15,759	92,980
NET BOOK VALUE				
At 31 March 2022	15,679	550	21	16,250

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	£
Trade debtors	3,780
Other debtors	1,058
	4,838

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	£
Trade creditors	(1)
Social security and other taxes	112
Accruals and deferred income	1,937
	2,048

9. MOVEMENT IN FUNDS

	At 1.4.21 £	Net movement in funds £	At 31.3.22 £
Unrestricted funds			
General fund	47,288	7,681	54,969
Premises Reserve	8,828	-	8,828
	56,116	7,681	63,797
Restricted funds			
Benson Fund	1,101	-	1,101
Office Extension	1,824	-	1,824
Youth Activity Trust	820	-	820
Storage Works Project Fund	80	-	80
Sound System Fund	88	-	88
	3,913	-	3,913
TOTAL FUNDS	60,029	7,681	67,710

Haxby & Wigginton Youth & Comm. Assoc.

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

9. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	75,106	(67,425)	7,681
TOTAL FUNDS	<u>75,106</u>	<u>(67,425)</u>	<u>7,681</u>

10. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2022.

Haxby & Wigginton Youth & Comm. Assoc.

Detailed Statement of Financial Activities
for the Year Ended 31 March 2022

£

INCOME AND ENDOWMENTS

Donations and legacies

Donations 122

Other trading activities

Fundraising events 1,368

Tuck Shop 578

Subscriptions and Fees 1,040

Pop Inn Catering 3,008

Catering other than POP Inn 25

Photocopying - Laminating 154

6,173

Investment income

Deposit account interest 3

Charitable activities

Grants 48,261

Services and Facilities 20,522

Sundry Receipts 25

68,808

Total incoming resources

75,106

EXPENDITURE

Charitable activities

Wages 39,238

Social security 1,040

Pensions 667

Hire of Ext Rooms & Equipment 1,563

Rates and water 1,361

Insurance 1,783

Light and heat 3,345

Telephone 850

Postage, Paper and Computer 793

Advertising 60

Sundries 2,381

Repairs and Renewals 4,804

Catering 2,083

Licensing DBS 256

Training 582

Fundraising Costs 688

Improvements to property 1,363

Fixtures and fittings 426

63,283

Haxby & Wigginton Youth & Comm. Assoc.

Detailed Statement of Financial Activities
for the Year Ended 31 March 2022

Support costs	£
Governance costs	
Independent Examiners Fees	1,204
Legal fees	500
Payroll Services	1,482
License Fees PRS/PPL/MPLC	950
Sumup	6
	4,142
Total resources expended	67,425
Net income	7,681

Accounts

HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION

TRUSTEES' REPORT AND UNAUDITED ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2021

COMPANY NUMBER 5152446 (ENGLAND AND WALES)

CHARITY NUMBER 1105675

HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION
TRUSTEES' REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDING 31 MARCH 2021

REGISTERED CHARITY NAME: HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION

CHARITY NUMBER: 1105675

COMPANY REGISTRATION NUMBER: 5152446

REGISTERED OFFICE: Oaken Grove Community Centre
Reid Park
Oaken Grove
Haxby
YORK
YO32 3QW

TRUSTEES: Chair of Trustees: Vacant
Treasurer: Jim Harrison
Pat Wilford, Kevin Grogan, Tony Cassidy, John Sill, Bill Clarke, Ed Pearson

COMPANY SECRETARY: Keith Tomlinson

MANAGEMENT & ADMINISTRATIVE STAFF: Sarah Davidson, Alysha Smith-Bednall, Joel Christy, Lisa Wellington, Sue Nelson

YOUTH PROVISION STAFF: Mairi Taylor-Gibson, Georgia Reid, Yasmin Hussain, Hannah Linaker & Hannah Wood

INDEPENDENT EXAMINER: AEW Botting
Botting & Co Ltd
8 Clifton Moor Business Village
James Nicolson Link
YORK
YO30 4XG

BANKERS: HSBC
13 Parliament Street
YORK
YO1 8XS

Barclays Bank
LEICESTER
LE87 2BB

HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION
TRUSTEES' REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDING 31 MARCH 2021

The Directors/Trustees present their Report and Financial statement for the year ended 31 March 2021.

Structure, Governance and Management

Governing Document

Haxby & Wigginton Youth & Community Association is a Company Limited by Guarantee and a registered charity, which is governed by the Memorandum and Articles of Association being incorporated on 14th June 2004.

Directors and Trustees

The Directors of the Charitable Company ("the Charity") are the Trustees for the purposes of Charity Law and throughout this report are collectively referred to as the "Trustees".

Membership

Membership of Haxby & Wigginton Youth & Community Association is open to interested individual members of the local community and to representatives of other local organisations.

Appointment of Trustees

When a vacancy arises Trustees analyse the strengths and weaknesses of the existing Trustees, and through personal contact seek local candidates with skills and experience which will add to the range of Trustees' expertise. Once appointed the Trustee retains office until the next AGM when he/she will be required to stand for election. In accordance with the Articles of Association, each year one third of Trustees are required to retire by rotation.

Trustee Induction and Training

New Trustees are given copies of the Memorandum & Articles of Association, the most recent Annual Report and recent minutes of the meetings of Trustees. In addition they are directed to the Charity Commission website to view the "Essential Trustee" and their attention is drawn to other information available on the Charity Commission website (or downloaded hard copies are offered). The staff team, Chair and/or Vice Chair provide help and assistance to facilitate familiarisation with procedures.

Organisation and Management

The charity operates in Oaken Grove Community Centre which is owned by the City of York Council, although under its full repairing lease arrangement the entire management and maintenance is the responsibility of the Board of Trustees. The Trustees are responsible for the overall governance of the Charity. During this year the Trustees held the required number of full board meetings. All members of the Trustee Board give their time voluntarily and receive no benefits from the Charity. Day to day management is carried out by Centre management staff with a designated trustee acting as line manager.

Business Planning

The most recent Business Plan was completed in 2019 with support given by York Community Consulting in its development. Unfortunately the impact of the Coronavirus Pandemic starting in 2020 is expected to be significant creating a need for a complete review once some certainty over forward levels of income is restored.

Risk Management

During the year the Trustees have continued to review the risks to which the Charity is exposed. This is done through the areas of responsibility outlined above. For example systems are in place to ensure compliance with health & safety of staff, volunteers, and all users of the Community Centre. Food hygiene regulations are adhered to and prompt action is taken when necessary, to rectify any problems. Risk assessments are carried out when necessary and policy documents are kept, with a rolling programme of reviews. All employees and volunteers who have unsupervised contact with young people or other vulnerable groups are subject to enhanced DBS checks. Insurance for the Centre is in place and inspections are carried out on equipment and certificates obtained from outside agencies. It was agreed by trustees that a thorough review and update of our policies would be undertaken starting in the year 2018-19. This work was substantially completed by the start of 2020 but the impact on normal meeting arrangements by the coronavirus pandemic means that the work had still to be fully ratified by the Trustees at the year end.

HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION
TRUSTEES' REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDING 31 MARCH 2021

Objectives and Activities

A summary of the Charity's objectives are:

- To promote the benefit of all inhabitants of Haxby and Wigginton without any discrimination, by associating together with the local authorities and voluntary organisations, in a common effort to advance education and to provide facilities in the interest of social welfare, for recreation and leisure-time occupation, with the object of improving the conditions of life for the inhabitants and in particular for young people.
- To establish a community building (Oaken Grove Community Centre) and to manage and maintain it in good order in furtherance of these objects.
- To promote other charitable purposes for the furtherance of the above. (the full wording is available from the Centre Office)

Delivering our aims and objectives:

Public Benefit:

- The ethos of the Association's work administering the Centre is to serve the local community, to provide a base of activities which enrich the lives of local inhabitants.
- We aim to make the Community Centre an accessible and welcoming place for all sectors of the local community. To further this aim we ensure that the provisions that we offer give a good balance across age ranges, abilities and interests, whether organised by ourselves or by external groups.
- This report looks at what we have achieved and the outcomes of our work over the twelve months between April 2020 and March 2021. It looks at the success of each key activity and the benefits brought to the target groups of people we wish to provide for. We continue to refer to the Charity Commission's General Guidance on public benefit (section 17(5) of the 2011 Charities act) when reviewing and planning our future activities.

Performance for the Year 2020-21

General Situation

The impact of the pandemic meant that at the start of the financial year the Community Centre was closed and the only activities taking place were youth activities being delivered remotely on a virtual basis.

After new procedures were put in place to ensure a Covid secure environment the Community Centre reopened following an easing of restrictions at the beginning of August and remained open until the start of November when the second national lockdown required a further closure. The centre was able to reopen again in December but a further national lockdown was introduced after Christmas resulting in another closure and this remained in place for the remainder of the year. During the brief periods when the centre reopened only a small number of hirers returned as the requirement for social distancing and other restrictions on normal activities made most activities impractical or uneconomic. The library did reopen in these brief periods giving a welcome boost to our income. A very small number of hirers that provided activities that supported disability or bereavement groups or training for key workers and were thus exempt from government restrictions did continue but for the most part very little use was made of what in normal times is a very busy community facility.

Government support schemes were available to us and as a result over the course of the year some members of staff were put onto the Government Job Retention Scheme furlough arrangements for part or all of their hours. Whilst this did not apply to Youth delivery staff as we continued to deliver Youth Activities on a virtual basis we did negotiate a reduction in the contracted hours of the Youth Manager during the first lockdown. We also benefitted from the Government support scheme for businesses unable to remain open and over the course of the financial year received grants from this source amounting to more than £19k.

The staff worked hard, once returned from furlough, to identify grants to help us through the prevailing situation and we were pleased to bid for and receive just under £18k from the Postcode Lottery to cover a significant part of our post furlough staff costs for a period of a year to help us keep the resources to rebuild the business.

A number of more modest grants were also obtained, all designed by providers to help organisations like ours to survive the pandemic.

HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION
TRUSTEES' REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDING 31 MARCH 2021

Youth Provision

As an Association over 2020-21 we continued to run youth provision for the community. This however had to be significantly modified in terms of delivery methods due to the impact of the coronavirus pandemic and the consequential requirements for socially distanced activity. When the pandemic hit, the youth provision moved online right away. The flexibility of our funders made this move possible, and we would like to thank them for their support. Having never attempted online youth work, and with no guides to go by, the youth staff worked incredibly hard to find the best ways of engaging with young people virtually. This was particularly difficult during first lock down due to screen time overload for many young people and Zoom having major security issues which posed safeguarding risks. Zoom fixed this around June which didn't give us much time to encourage young people to join us before the summer break. We instead took this time to work on our social media content creation. Most of the staff have had to learn quickly how to make best use of social media and the available virtual communication programs but can be well satisfied with the level of proficiency that has been reached.

We started off with Instagram and Facebook posts and created a Facebook crafting group. The posts and content created ranged from fun quizzes, fitness challenges, craft-a-longs, mental health awareness posts, social awareness posts including BLM and LGBT, where am I in Haxby and Wigginton posts and much more. The reach initially was modest but by March 2021 we had more than 170 followers on Instagram and an average of some 20 direct engagements from young people on our Instagram stories. Our Facebook page likes, reach and engagement grew substantially with over 200 people reached regularly due to post shares, growing our page by over 10 people and averaging 3-10 people directly engaging with our content on each post. Our Facebook crafting group began with just 3 local people joining and at the end of the third lockdown this had increased to 15. This online group has now blossomed into an in-person group in Wigginton.

During First Lockdown we received funding from the Coronavirus Community Support Fund from the National Lottery Community Fund to run a Year 6 to year 7 transition project for young people in the community. This was a huge success and ran via Zoom. We engaged a number of new young people with this initiative.

We reopened to in-person delivery in September and October we had 18 young people return to Wednesday youth group over 2 socially distanced sessions on a Wednesday night and our first Drop-in session back had 4 young people turn up for chats and support. We also moved our ASDAN provision online in September after a hiatus during first lockdown and have decided to continue to run online as students seem to prefer this method.

During second and third lockdown we ran a weekly Zoom youth group which had anywhere between 3-5 young people attend each week which seems to be the average number, groups such as ours were getting during the pandemic. We also had incredible Instagram engagement during this time and were happy to be reaching our hardest to reach young people.

Tool Box Drama:

Tool Box Drama is an accessible drama and craft provision for adults with additional needs. It commenced in 2019/20 and was adapted to deliver a number of separate programmes compliant with government guidance throughout 2020/21 including virtual delivery to groups across the city with funding support from a number of the ward committees of City of York Council.

Adult Social Isolation:

Pop Inn- The Coronavirus pandemic had led to the suspension of the Pop-Inn, the long standing weekly luncheon club for local residents particularly elderly people and anyone who is socially isolated. Circumstances prevented a resumption during 2020-21 and there is as yet no clarity on the likely level of demand and the availability of volunteers to resume once that is permitted. Initial investigation into the timing and format of a future provision to support social contact amongst the target group has started with a view to a possible reduced format provision as a starting point for resumption.

HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION
TRUSTEES' REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDING 31 MARCH 2021

Running the Centre

Room Bookings were substantially reduced from normal, the charity earning just £5485 from hiring of space compared to some £30k under normal circumstances when we would expect to host a variety of activity at the centre including art groups, table tennis, toddler groups, aerobic activities, and Health and Wellbeing activities.

It was disappointing that in addition to the major impact of the pandemic on bookings we also lost, for other reasons which were beyond our control, the valuable booking that we had held for a number of years from Haxby Martial Arts.

Grants secured have staved off the worst impact of the pandemic giving a substantial surplus to carry into 2021-22. There is though a major rebuilding needed of the income from facility hire to maintain our viability into the future. At present we remain unclear as to how many former customers will return as their businesses may also have been severely undermined by the events of the last year

The centre normally relies on general support by many volunteers but the prevailing circumstances meant this dwindled away almost entirely during 2020-21. This is thus yet another area in which rebuilding will need to take place post pandemic.

Further consequences of the pandemic have been the cessation of all income from catering and tuck shop and the inability to mount any fundraising beyond the monthly draw which continues to provide a modest income, and our involvement in the Easy Fundraising Scheme whereby donations are received from Commercial organisations triggered by purchases from them made by our supporters

In normal circumstances, we operate an open door policy for members of the community to come in to the Community Centre and it is hoped that the potential for growth will be increased by the added footfall from the continued presence of Haxby Library at Oaken Grove. As well as the use of the centre for regular activities Monday to Friday, it is also available for private bookings and one day workshops at weekends and during school holidays.

The Community Services Manager, Sarah Davidson, left us in November to take up a post with NHS. Lisa Wellington who previously worked for us as Administration Assistant was promoted to replace her in February

Haxby Library:

In early 2020 discussions commenced with Explore (who provide the library service to City of York) and City of York Council to examine options for Haxby Library to reopen from a permanent base at Oaken Grove. Negotiations are continuing to establish how the present temporary arrangements might evolve into a permanent solution which benefits the three organisations and the local community.

Financial Review

Trustees' Responsibilities in relation to the Financial Statements

The Trustees are responsible for preparing the Trustees' Report and the Financial Statements in accordance with applicable law and regulations. Company law requires the Trustees to prepare financial statements for each financial year. Under that law the Trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing the financial statements the Trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company and Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position

HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION
TRUSTEES' REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDING 31 MARCH 2021

of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Charity is required by Company Law and Charity Law to formally report on the Association's position at the end of the financial period 31st March 2021. Net outgoing/incoming Resources of £4499 for the year in the Unrestricted Funds has resulted in a balance carried forward in respect of these Funds of £56116.

Reserves Policy

The Trustees have examined the Charity's requirements for reserves in light of the main risks to the organisation. A policy has been established whereby unrestricted funds, not committed in tangible fixed assets held by the Charity, should cover at least 6 months of the budgeted expenditure. Such reserves are needed to meet the working capital requirements of the Charity. The Trustees are confident that at this level they would be able to continue the current activities of the Charity in the event of a significant drop in funding in the short term, which is a prudent policy especially during these difficult economic times.

At 31st March 2021 these reserves stand at £39901, including £8828 being the balance of the Designated Fund Premises Reserve, which is earmarked by the Trustees for future expenditure on the premises, the timing of which is unknown.

Investment Policy

Apart from retaining a reserve as outlined above, most of the Charity's funds are committed in the short term. In the past, Trustees have invested in short term bonds as and when funds are available. Whilst this policy has not been rescinded the only remaining bond was redeemed following expiry of the notice period in early 2021. The fact that interest levels throughout the financial sector remain disappointing and in the light of the financial uncertainty caused by the pandemic it has not been considered sensible to reinvest with notice restrictions limiting access to funds given the very small amount of additional income that would be generated.

Financial Risk Management

The Treasurer presents regular detailed budget monitoring reports to Trustees in order to ensure that there is adherence to the budget and to ensure that the Charity is not exposed to financial risk. Advice is taken from our Independent Examiners as to the appropriateness of control measures. Adherence to the Charity's Financial Management Policy and to the Financial Standing Orders ensures that risks are minimised by the implementation of procedures for authorisation of all financial transactions.

Principal Funding

The principal sources of funding are by way of grants and service agreements from local organisations. During this year we are grateful for the financial support given to us by:

Haxby Town Council
Wigginton Parish Council
Haxby & Wigginton Ward Committee
Huntington & New Earswick Ward Committee
Holgate Ward Committee
Guildhall Ward Committee
Leeds Building Society
Huntington School
Coronavirus Community Support Fund from the National Lottery Community Fund
Postcode Neighbourhood Trust
North Yorkshire County Council
City of York Council

HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION
TRUSTEES' REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDING 31 MARCH 2021

Income Generated Ourselves Is From:

Room lettings
Fundraising raising a total of £529

Independent Examiner

AEW Botting
Botting & Co Ltd
8 Clifton Moor Business Village
James Nicolson Link
York YO30 4XG

was re-appointed as the Independent Examiner in 2019 and remains in place in the absence of being able to practically convene a General Meeting since. A resolution to re-appoint AEW Botting to act as Independent Examiner for the ensuing year will be proposed at the Annual General Meeting.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (FRS 102 SORP), and in accordance with the special provisions relating to companies subject to the Small Companies Regime within Part 15 of the Companies Act 2006.

It was approved by the Board of Trustees on 14 September 2021 and signed on its behalf by:

.....

P WILFORD MEMBER OF THE BOARD OF TRUSTEES

HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION
STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME & EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted Funds £	Restricted Funds £	2021 Total Funds £	2020 Total Funds £
INCOME AND ENDOWMENTS FROM:					
Donations & Legacies		18	-	18	1143
Charitable Activities	2	56810	-	56810	68195
Other Trading Activities - Fund Raising		529	-	529	4038
Interest		206	-	206	439
TOTAL		57563	-	57563	73815
EXPENDITURE ON:					
Raising Funds		47	-	47	893
Charitable Activities	3	53169	1349	54518	89799
TOTAL		53216	1349	54565	90692
NET INCOME/(EXPENDITURE)		4347	(1349)	2998	(16877)
TRANSFERS BETWEEN FUNDS	9	152	(152)	-	-
NET MOVEMENT IN FUNDS		4499	(1501)	2998	(16877)
RECONCILIATION OF FUNDS:					
Total Funds Brought Forward		51617	5414	57031	73908
TOTAL FUNDS CARRIED FORWARD		£56116	£3913	£60029	£57031

HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION
COMPANY No 5152446 (ENGLAND & WALES)
BALANCE SHEET AS AT 31 MARCH 2021

		2021	2020
	Notes	£	£
<u>FIXED ASSETS</u>	5		
Tangible Assets		18039	19828
<u>CURRENT ASSETS</u>			
Debtors	6	2330	3967
Cash at Bank and in Hand		54952	35663
<u>TOTAL CURRENT ASSETS</u>		57282	39630
<u>LIABILITIES</u>			
Creditors: Amounts Falling Due Within One Year	7	15292	2427
<u>NET CURRENT ASSETS</u>		41990	37203
<u>TOTAL NET ASSETS</u>		£60029	£57031
<u>THE FUNDS OF THE CHARITY:</u>			
Restricted Income Funds	9	3913	5414
Unrestricted Funds	8	56116	51617
<u>TOTAL CHARITY FUNDS</u>	10	£60029	£57031

The directors consider that the company is entitled to exemption from the requirement to have an audit under the provisions of S.477 of the Companies Act 2006. Members have not required the company, under S.476 of the Companies Act 2006, to obtain an audit for the year ended 31 March 2021. The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with S.386 and S.387 of the Companies Act 2006, and for preparing accounts which give a true and fair view of the state of affairs of the charitable company as at 31 March 2021 and of its incoming resources and application of resources including its income and expenditure for the year then ended in accordance with the requirements of S.394 and S.395, and which otherwise comply with the requirements of the Act relating to the accounts so far as applicable to the company.

The financial statements which have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006 were approved by the Board of Directors and Trustees on 14 September 2021 and are signed on its behalf.

- P WILFORD (TRUSTEE)

- J HARRISON (TREASURER)

HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION
NOTES ON THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

1 ACCOUNTING POLICIES

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

BASIS OF PREPARATION

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (issued on 16 July 2014) - (the Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Charities Act 2011 and the Companies Act 2006.

Haxby & Wigginton Youth & Community Association meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

INCOMING RESOURCES

Voluntary income and donations are included in incoming resources when they are receivable, except when the donors specify that they must be used in future accounting periods or donors conditions have not been fulfilled, then the income is deferred. The income from fundraising ventures is shown gross, with the associated costs included in fundraising costs. Grants are included in Charitable Activities as they relate to provision of particular services.

RESOURCES EXPENDED

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered. All costs have been directly attributed to one of the functional categories of reserves expended in the Statement of Financial Activities.

TANGIBLE FIXED ASSETS

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Office Building	4% Straight Line Basis
Conservatory	10% Straight Line Basis
Furniture, Equipment, Etc	20% Straight Line Basis
IT Equipment	33.3% Straight Line Basis

FUND ACCOUNTING

Funds held by the Charity are either:

- **Unrestricted general funds** – these are funds which can be used in accordance with the charitable objects at the discretion of the Trustees.
- **Unrestricted designated funds** – these are funds, being part of the Charity's unrestricted funds, which are earmarked by the Trustees for future expenditure on the premises.
- **Restricted funds** – these are funds that can only be used for particular restricted purposes within the objects of the Charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the Notes to the Financial Statements.

HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION
NOTES ON THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

2 INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	2021 Total £	2020 Total £
Grants Received	51091	-	51091	24102
Subscriptions	76	-	76	2725
Pop Inn	-	-	-	6849
Canteen	51	-	51	3817
Hire of Facilities	5485	-	5485	30336
Photocopying, Etc	107	-	107	366
	£56810	£ -	£56810	£68195
	=====	=====	=====	=====

3 RESOURCES EXPENDED – CHARITABLE ACTIVITIES

Staff Costs	30813	-	30813	46252
Consultancy & Contract Services	6991	-	6991	4380
Rates & Water	466	-	466	1605
Heat & Light	1934	-	1934	3669
Telephone	816	-	816	848
Printing, Stationery, Postage & Computer	1035	-	1035	1945
Insurance	1889	-	1889	1862
Training	358	-	358	381
Travel Expenses	-	-	-	202
Repairs & Renewals	1646	-	1646	10158
Activities Costs	210	-	210	2448
Pop Inn & Luncheon Club	-	-	-	3122
Canteen	10	-	10	1327
Equipment, Etc	800	1349	2149	3873
Sundries	2031	-	2031	3586
Depreciation	1789	-	1789	2085
Independent Examiner's Fees:				
Payroll Service	1289	-	1289	1000
Governance Costs – Independent Examination	1092	-	1092	1056
	£53169	£1349	£54518	£89799
	=====	=====	=====	=====

HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION
NOTES ON THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

NOTES ON THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021						
4	STAFF COSTS		2021	2020		
			£	£		
	Wages & Salaries		40610	45868		
	Furlough		(10484)	-		
	Social Security Costs		-	-		
	Pension Contribution		687	384		
			£30813	£46252		
			=====	=====		
	No employee earned £60000 per annum or more.					
		Number	Number			
The average number of employees calculated as full time equivalents analysed by function was:						
Administration		1	1			
Other		2	2			
		3	3			
		=====	=====			
		Number	Number			
The actual number of employees analysed by function was:						
Administration		4	4			
Other		6	12			
		10	16			
		=====	=====			
5	FIXED ASSETS					
		Office Building	Conservatory	IT Equipment	Furniture Equipment	Total
		£	£	£	£	£
	Cost or Valuation					
	At 1 April 2020	34079	16057	15780	43314	109230
	Additions	-	-	-	-	-
	31 March 2021	£34079	£16057	£15780	£43314	£109230
		=====	=====	=====	=====	=====
	Depreciation					
	At 1 April 2020	15675	16056	15759	41912	89402
	Charge for the Year	1363	-	-	426	1789
	At 31 March 2021	£17038	£16056	£15759	£42338	£91191
		=====	=====	=====	=====	=====
Net Book Value						
At 31 March 2021	£17041	£1	£21	£976	£18039	
	=====	=====	=====	=====	=====	
At 31 March 2020	£18404	£1	£21	£1402	£19828	
	=====	=====	=====	=====	=====	

HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION
NOTES ON THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

6 <u>DEBTORS</u>	2021	2020
	£	£
Trade Debtors	140	1911
Sundry Debtors	264	-
Prepayments	1926	2056

	£2330	£3967
	=====	=====

7 <u>CREDITORS</u> – Amounts Falling Due Within One Year	2021	2020
	£	£
Other Taxes & Social Security Costs	-	-
Sundry Creditors	-	556
Accruals and Deferred income	15292	1871

	£15292	£2427
	=====	=====

8 <u>UNRESTRICTED FUNDS</u>	General Fund	Designated Fund - Premises Reserve	Total
	£	£	£
At 1 April 2020	42789	8828	51617
Net Incoming Resources	4499	-	4499
Transfer	-	-	-
	-----	-----	-----
At 31 March 2021	£47288	£8828	£56116
	=====	=====	=====

The Designated Fund Premises Reserve is earmarked by the Trustees for future expenditure on the premises.

9 <u>RESTRICTED FUNDS</u>	Defibrillator Fund	Benson Fund	Office Extension Fund	Youth Activity Trust Fund
	£	£	£	£
At 1 April 2020	1349	1101	1976	820
Income	-	-	-	-
Expenditure	(1349)	-	-	-
Transfer (to)/from General Fund	-	-	(152)	-
	-----	-----	-----	-----
At 31 March 2021	£ -	£1101	£1824	£820
	=====	=====	=====	=====

HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION
NOTES ON THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

	Storage Works Proj Fund £	Sound System Fund £	Total £
At 1 April 2020	80	88	5414
Income	-	-	-
Expenditure	-	-	(1349)
Transfer to General Fund	-	-	(152)
	=====	=====	=====
At 31 March 2021	£80	£88	£3913
	=====	=====	=====

DEFIBRILLATOR FUND

Donations were received towards the purchase of a defibrillator.

OFFICE EXTENSION FUND

Grants and donations have been received in respect of the office extension to the Oaken Grove Community Centre. The fund will be written off in line with the depreciation to be charged to General Fund in respect of the office extension.

YOUTH ACTIVITY TRUST FUND

This fund is held in respect of supporting young people.

EDDIE BENSON FUND

Donations were received in remembrance of Eddie Benson the founding Chairman of the charity. A decision has yet to be made on a suitable scheme/arrangement.

STORAGE WORKS PROJECT FUND

A grant was received from Haxby & Wigginton Methodist Church Scarecrow Committee to be used for work to be undertaken to improve storage capabilities within the Centre.

SOUND SYSTEM FUND

Three grants were received from three grant providers amounting in total to £3350 as part of a phased project to refurbish and improve the sound system within the Centre.

10 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible Fixed Assets £	Net Current Assets £	Total £
Unrestricted Funds	16215	39901	56116
Restricted Funds	1824	2089	3913
	=====	=====	=====
Total Funds	£18039	£41990	£60029
	=====	=====	=====

11 CAPITAL COMMITMENT

At 31 March 2021 the Trustees had agreed capital commitments not provided in these financial statements of £500 (2020 £NIL).

12 LEGAL STATUS

The Charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £10. The company is incorporated in England.

HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION
NOTES ON THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

13 RELATED PARTY TRANSACTIONS

There were no Trustees' remuneration or other benefits paid in the year ended 31 March 2021 (2020 £Nil).

There were no Trustees' expenses paid in the year ended 31 March 2021 (2020 £Nil).

There were no other related party transactions in the year.

14 GOING CONCERN

There are no material uncertainties about the Charity's ability to continue.

HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION**

I report on the accounts of the company for the year ended 31 March 2021, which are set out on pages A to H.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The Trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the Charity is not subject to audit under Part 16 of the Companies Act 2006 and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements
 - a) to keep accounting records in accordance with Section 386 of the Companies Act 2006; and
 - b) to prepare accounts which accord with the accounting records, comply with the accounting requirements of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Charities SORP (FRS 102) have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**8 Clifton Moor Business Village
James Nicolson Link
YORK
YO30 4XG**

14 September 2021

A E W BOTTING FCA

BOTTING & CO LTD

Chartered Accountants