

Home-Start

Wakefield & District

Annual Report 2021/2022

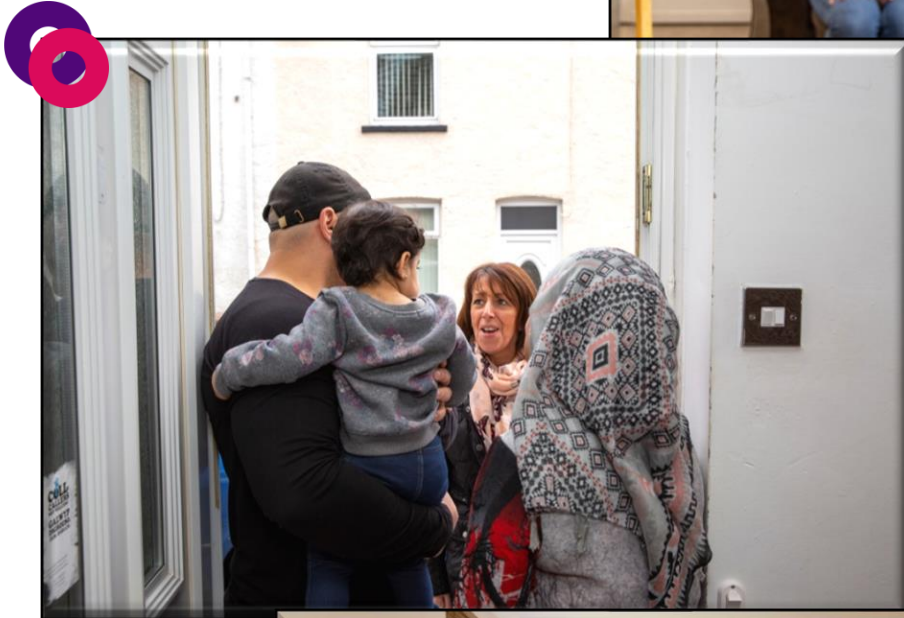


**Wakefield
& District**



Because Childhood Can't Wait . . .





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Home-Start Wakefield & District

A better start in life can change a child's future



What do we do?

Parents supporting parents.

A local community network of trained volunteers and expert support, helping families with young children through their challenging times.

There for parents when they us most, because childhood can't wait.



Why do we do it?

The earliest years make the biggest impact:
Home-Start makes sure those years count so that no child's future is limited.

How do we do it?

No judgement, just
compassionate,
confidential help and
expert support.

Starting in the home, our
approach is as individual as
the people we're helping.

Chair's Report

It is the time of year when we reflect on the work of Home Start Wakefield and District for the year 2021-2022.

Our scheme has continued to run and develop despite the restrictions placed on us by the pandemic.

Families, like us all, continue to live in turbulent times and have had many services reduced or stopped. Thus making it very important for our scheme to adapt our services. We continued to provide the encouragement and empathy that continues to be needed. We delivered telephone support from our volunteers, completed doorstep visits, provided wellbeing calls from staff and as restrictions lifted, took parents for a walk and talk.

As the world started to wake up following the pandemic our staff utilised their skills in risk assessment and sought to deliver the services highlighted by our families. We have worked with vulnerable families and these services have been well received by both families and commissioners. We continue to work collaboratively with our partners across the district both in the voluntary and statutory sector. We are looking at resuming our home visiting service and group services in a safe way maintaining the safety of both staff and volunteers.

We work closely with the Young Lives Consortium, NOVA, Public Health, The Clinical Commissioning Group and local Council departments. Being recognised as a service which can reach and engage families.

Hazel Bell, our scheme manager leads the team and continues to respond quickly and efficiently to the demands placed on her. Hazel is very loyal, she is committed to the scheme and getting the best outcomes for the families we support.

The Home Start profile is much stronger, our team has expanded slowly over the last 12 months, we gained Danielle and Julie in March on our Work Experience Programme and Laura in August as part of Our Family Our Future project.

As the chair of our Trustee Board, it is my responsibility and indeed great pleasure to thank the team for their hard work, loyalty and undisputable commitment to the scheme. I cannot stress how much the scheme depends on you and I thank you all on behalf of myself and the other Trustees, not to mention the families of Wakefield. Thank you.

I would also like to thank the following Trustees who assist me with the governance and management of the scheme. We all bring skills which blend together to provide what I think is a strong Trustee Board. We provide the strategic guidance for the staff during the day-to-day management. Peter our Treasurer with his knowledge of finance watches the money, Jenny my Vice Chair with her management, human resources and motivational skills is invaluable. Sarah uses her marketing and media expertise and works with the staff to promote Home Start via the media. Karron has extensive knowledge in social work, is our Safeguarding Officer and line manages our Manager. Our board gained a new Trustee this year Janet Senior who is our volunteer representative and also brings a wealth of skills to the board from her role in the NHS.

Together we are a strong Trustee Board, but we continue to look for new trustees to strengthen and develop the scheme. Please contact Hazel or myself if you are interested in becoming a Trustee.

Wakefield Home start is in a much stronger position than it was 12 months ago, I am proud of the way that we as a scheme have responded to the challenges presented to us. I hope you are all inspired to continue helping us to develop.

I thank you for the opportunity to chair your scheme.

Elizabeth Lynagh



Scheme Manager's Report 2021-2022

Well... how did we get here! With the country navigating its way around Covid infections and various levels of lockdown and restrictions, it has been a tough time for all families in the UK.

For those affected here in Wakefield, we continued to offer support while minimising elements of risk for staff and volunteers. Providing telephone support to families and volunteers through weekly welfare calls and responding to need in a variety of ways. We collected and delivered food bank parcels, prescriptions and donations from baby banks and clothing banks. Provided behaviour management resources and support, sleep strategies and lots of routines for children who were finding the changes difficult to manage. Schools



opening in January then closing again in October made it difficult for children to have any continuity of learning and provided some challenging times for lots of our parents.

Having the family space in the house proved useful when a few of our parents with mental health issues (some with suicidal thoughts) needed socially distanced support in a safe friendly environment. We also used the space for a young person to have Covid safe and confidential counselling sessions.

We were successful in a Smile Bid from HSUK and delivered 102 pamper packs for parents, 60 activity baby packs and 150 activity packs for 0 to 5yr olds. The money also enabled provision of 40 food hampers with ingredients for 4 family meals, to deliver to parents with our Cook Eat Repeat offer which included video cookery lessons.

In the times where contact was allowed we did walk and talk visits and met families in the garden or local park. We retained our telephone support service, as some vulnerable parents and volunteers felt this was a great way to minimise risk but still give and receive support. We opened the groups up in our larger venues and held sessions with open windows, sanitising stations and socially distanced activities, until the all clear was given and families felt safe to mix again.

As ever funding continued to be challenging, particularly as some big funding bodies would only take bids for Covid projects and not continuation of services. Our local council stepped in with a 'Bridging the Gap' grant and secured the service for a further year.

We increased our admin team by way of the Government Kickstart Programme, giving two young people an opportunity to gain 6-months work experience and skills to add to their CV. This was a big help as we transitioned our way from the bespoke MESH system onto the Charity Log system for all our data.

We also had a successful bid from the Coalfields Regeneration Trust (CRT) for emotional wellbeing projects welcoming Dawn, Pauline, and Adrienne to the team in November. This helped to continue the welfare walks and also led us to set up our twins and multiples group; unusually there were a large number of multiple birth mums who asked for peer support from other twin parents.

From September to March we ran a joint project: Happy & Healthy, with St George's Community Centre to raise awareness of respiratory illness in young children. We had some really successful outcomes in reducing attendance of these cases at local Accident and Emergency departments.

We have been delighted to have been a part of the Happy Healthy Holidays project, we have connected with a further 152 families through this project. We held activity days for Easter, Summer, Halloween, and Christmas. We were trusted referrers for the local authority Winter Redress Scheme, which proved a lifeline to one family who were wrapping up in blankets and coats as they could not afford to have the heating on. We also provided some Christmas hampers and children's gifts for families that were struggling, due to the generosity of our friends and supporters.

Thank You

My last paragraph is as ever to thank our wonderful volunteers, without whom we would not have a service. For all the hours of kindness, support and dedication to the families and the scheme, we cannot thank you enough. It is you that makes the difference to our families and you that are the backbone to everything we do.

Hazel Bell



Coordinator Report April 2021 – March 2022

Amanda and Marie began the year still in the midst of the Corona Virus pandemic, supporting Home Start families by telephone, helping with children's behaviour strategies and accessing grants, food, clothing and uniform banks. Telephone support was working well but we couldn't wait to begin visiting everyone face to face again.

Danielle and Julie joined Home Start as Family Support Workers and successfully applied to join the Coordinator team in September. It was great to be back to our full complement of Coordinators and we were starting to get the hang of online training, we continued to offer Volunteer Preparation Courses using Zoom for most of 2021.

In September we began our first face to face volunteer training since the pandemic began. It was lovely to meet our new volunteers in person again.

Alongside our usual Coordinator role, we participated in two separately funded projects.

One project was Happy & Healthy which was a collaboration of community sector partners and statutory services. We worked in partnership with St Georges Community Centre to raise awareness of Respiratory Syncytial Virus (RSV) for families across the Wakefield District. Due to the Covid lockdown, children aged up to four years had not been exposed to the usual childhood viruses so their immune systems were lower. Increased cases of RSV meant that Accident & Emergency were becoming overwhelmed when some of the patients could be treated simply at home.

Our other project was facilitating volunteer training for an English for Speakers of Another Language (ESOL) group. This was very well received and contributed to the learning this group had already experienced.

As we approached the end of the year things were feeling almost back to normal; although we were still very Covid aware and careful to minimise any risk of contracting and spreading the virus. Hopefully things will keep improving during the rest of 2022 and we will be able to meet and support everyone in person.

As usual we would like to thank our excellent team of caring, committed volunteers, without whom Home Start would not be here, for supporting our families within the many communities across the district.

Amanda, Marie, Julie & Danielle



Because Childhood Can't Wait . . .

Supporting Families

Our approach is as individual as the people we are helping

A better start in life can change a child's future

Home-Start Wakefield & District believes in promoting positive outcomes for parents and children and offering a high quality of service. Our support is based on consent and the family decide what they need. Our support is tailor-made and flexible. Our parent to parent support is what makes us unique. We provide different kinds of support depending on need. Families are referred to us with a wide range of issues, including mental health, isolation, managing children's behaviour and managing finances.

What families told us about Home-Start Support

You were there when I needed you and went the extra mile to support me. You have done more for us than we ever expected and have reduced my anxiety around Pinderfields Hospital. I can't thank you enough.

It was nice to have someone there when I have been going through one of my most difficult times.

Home-Start have been the only consistent support I have had and the only service that made regular checks on my mental health. Adrienne and the twins group has given me so much to support my mental health.

Going to miss you and your support. Home-Start have helped me to access specialist services that I needed.

The support I received was amazing and I can't thank you enough for the support it has played a key role in my progress.

Felt really comfortable with Danielle my volunteer, she was lovely and felt more like a friend than a worker.



Referrals to Home-Start

A child's earliest years are irreplaceable

Today families face more pressures than ever before. Without stable homes, young children won't build the foundations they need to thrive as adults.

Home-Start helps parents be the best they can be. Support is available to any family who is experiencing stress or difficulty and who has at least one child under the age of 12 years.

Families have different needs. Home-Start helps them to identify what these are and provides the appropriate support the families need.

Where do our Referrals come from?

During 2021/2022 we received new referrals requesting support for families which came via the following:-

- ❖ Health Visitor & Other Health Agencies
- ❖ Self Referrals
- ❖ Social Workers & Other Social Services
- ❖ Early Help Hubs
- ❖ Midwifery Services / PNMH
- ❖ Mental Health Services
- ❖ Other Voluntary and Community Sector groups
- ❖ Education
- ❖ Statutory Services / Domestic Abuse Service

Supporting Parents & Children in Family Groups

We set up the Sharlston twins and multiples group after gaining a lot of multiple birth families. I contacted them all to see if a group to support them would be something they were interested in and what would they most like to gain from it. The families said they would really like the chance to meet with other twins and multiple families as it is a unique experience and they feel others don't understand.

The group has been gaining in numbers and is now regularly attended. Parents at the group say it is a very supportive and friendly. They say having a volunteer as well as me to help them in and out of the car and whilst at the group is very helpful and makes accessing the support possible. We were visited by Stacey Harrower who works for Wakefield Maternity voices partnership who visited to talk the families about their maternity care and any recommendations they had. The families commented that it was a good opportunity to talk about their experiences in an understanding and comfortable environment. Stacey also said the group was fantastic and is planning to visit another of our groups.



Family Groups

Phoenix

A long established Group, still performing well and supporting families in the local area.

St. Swithun's

Busy Bees group in partnership with St.Swithun's. Groups were well attended and well received.

South Kirkby Common Road

We located our group at an alternative venue to the Early Help Hubs to accommodate families who were outside walking distance of the Hub groups.

Supporting Families with Children 0-11 years

The Henry Smith Charity

We would like to acknowledge the support we have received from The Henry Smith Charity. This funding was until the end of January 2022 and supported our work with families 0-5 year olds. This was by provision of volunteer befriending and advocacy in the Wakefield District.

Wakefield Council

Funding continued from Wakefield Council from December 2018 and was used to support our work with parents and children 0-5 years across the whole of the Wakefield District. This was extended to the end of November 2022 after a review.

Our Projects

Giving Back

This was a project to work with parents of older children aged 6-11 years. It was funded by The National Lottery Community Fund to August 2021. We were delighted that we were able to continue due to the Bridging The Gap Funding from Relief Fund.

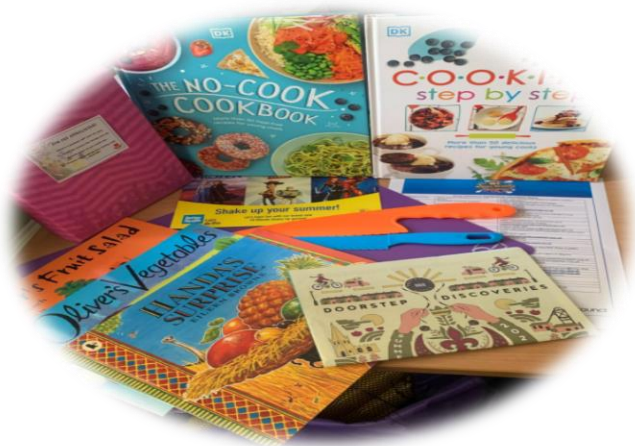
The Community Navigator's Programme

This is funded by Future in Mind through the Clinical Commissioning Group. The aim of this project is to increase early support for children and young people to improve emotional well being and resilience. The work carried out is proving to be very effective and we have received excellent feedback from schools on its success.

Healthy Active Families – HAF

Winter food parcels were provided to our families that were on Means Tested Free School Meals, which were kindly donated by Wakefield Sports & Social Club. We promoted healthy eating and all ingredients needed to cook 5 evening meals were included in the parcel with the recipes.

“My children know which are healthy options and treat options”



We supported access to activities for children in the Easter and summer holidays and families were enriched by the new experiences.

Activity Day Feedback

Families agreed that the Activity Park Days provided by Homestart Wakefield & District to promote healthy eating were of benefit and helped them financially as they didn't have to buy lunches. Children took part in football, cricket, dance, picnics, obstacle races etc. Here are some comments and positive feedback from parents:-

“They had so much fun, thank you. There's not much to do in the holidays for little ones”

“Great show entertainment”

“Staff do an amazing job and provide activities and healthy lunch”

“The atmosphere is lovely and lively and just lifts everyone's mood”

“A lovely family event – friendly atmosphere”

Easter – 1 Activity Day provided



Summer – 12 Activity Days + Transition Packs provided for Junior and Senior children



Christmas – Party and Food Packs were provided



Our Volunteers

Volunteers play a vital role in the support of families. It is their commitment which allows us to support families across the Wakefield District. They are the backbone of our organisation and we would like to acknowledge their dedication to the scheme.

Our volunteers help develop confidence and self esteem within the families they support, enabling them to move forward and continue independently.

One of the trainees said how good she thought our prep course was. Her background was in education, she went into schools and did teacher training, she said she thought our prep course was excellent, well thought out and that we go above and beyond for our volunteers.

- ❖ We worked with 87 Volunteers
- ❖ 40 volunteers completed training
- ❖ Online Training courses:

Returning to Volunteering after Covid
Positive Behaviour Management
Domestic Abuse



If you want to make a difference in your local community, please join our team of volunteers and get in touch

Email: admin@homestartwakefield.org.uk

Trustees & Staff

Trustees

Liz Lynagh	Chairperson
Jenny Widdowson	Vice-Chairperson
Peter Hart	Treasurer
Karron Zelei	Safeguarding Lead
Sarah Milns	Marketing & Social Media
Janet Senior	Volunteer Representative

Staff

Hazel Bell	Scheme Manager
Amanda Brookes	Coordinator
Marie Carbutt	Coordinator
Julie Johnson	Coordinator
Danielle Nettleton	Coordinator
Donna Evans	Community Navigator & Young Carer's Champion
Jen Weston	Finance/Admin Worker
Karen Rex	Admin
Laura Burton	Family Navigator
Jack Brooke	Kickstart Programme
Adrienne Burras	Emotional Wellbeing Champion & Group Worker
Dawn Warden	Family Engagement Worker
Pauline Shorley	Emotional Wellbeing Champion & Group Worker
Daniel Beckett	Kickstart Programme

Audited Accounts

Statement of Financial Activities

Year Ended 31 March 2022

Home-Start Wakefield & District's Reserves Policy states that the scheme will hold funds sufficient to cover staff redundancies and 3 months running costs.

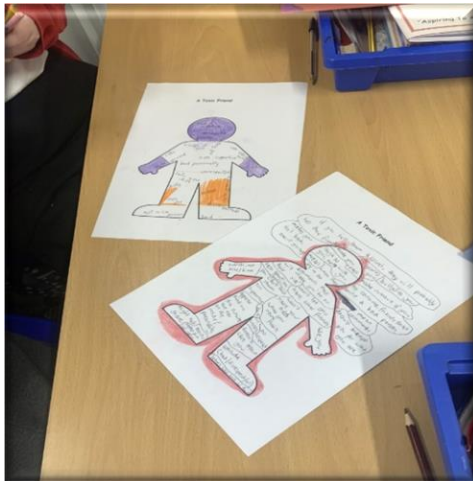
STATEMENT OF FINANCIAL ACTIVITIES
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2022

	<u>Notes</u>	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
		£	£	£	£
INCOME AND ENDOWMENTS FROM:					
Donations and Legacies	5	1,574	111	1,685	3,625
Investments	6	5	-	5	2
Charitable Activities	7	1,212	389,899	391,111	228,520
<u>TOTAL INCOME & ENDOWMENTS</u>		2,791	390,010	392,801	232,147
EXPENDITURE ON:					
Charitable Activities	8	323	237,215	237,538	167,326
Other	9	1,720	16,779	18,499	19,866
<u>TOTAL EXPENDITURE</u>		2,043	253,994	256,037	187,192
<u>NET INCOME / (EXPENDITURE)</u>	11	748	136,016	136,764	44,955
Transfers Between Funds	13	5,282	(5,282)	-	-
<u>NET MOVEMENTS IN FUNDS</u>		6,030	130,734	136,764	44,955
<u>RECONCILIATION OF FUNDS</u>					
Total Funds at 1 April 2021		129,805	66,104	195,909	150,954
Total Funds at 31 March 2022		135,835	196,838	332,673	195,909
All incoming resources and resources derive from continuing activities					

Children & Young Peoples Support Through Future In Mind

Community Navigator

This is funded by Future in Mind through the Clinical Commissioning Group; our Community Navigator covers all Castleford and Airedale schools (0-19). The aim of the project is to increase early intervention to promote young people's emotional wellbeing and resilience. The work carried out is proving to be very effective and we have received excellent feedback from the schools on its success.



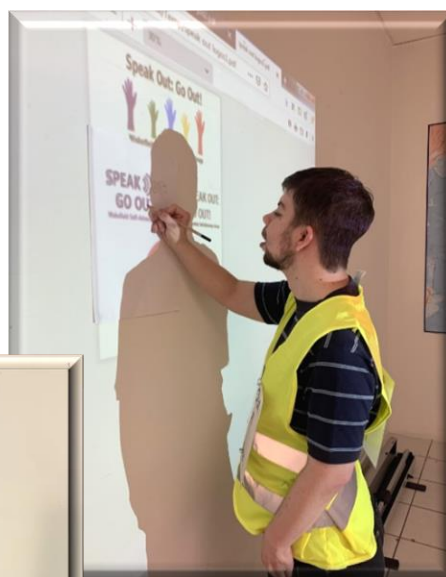
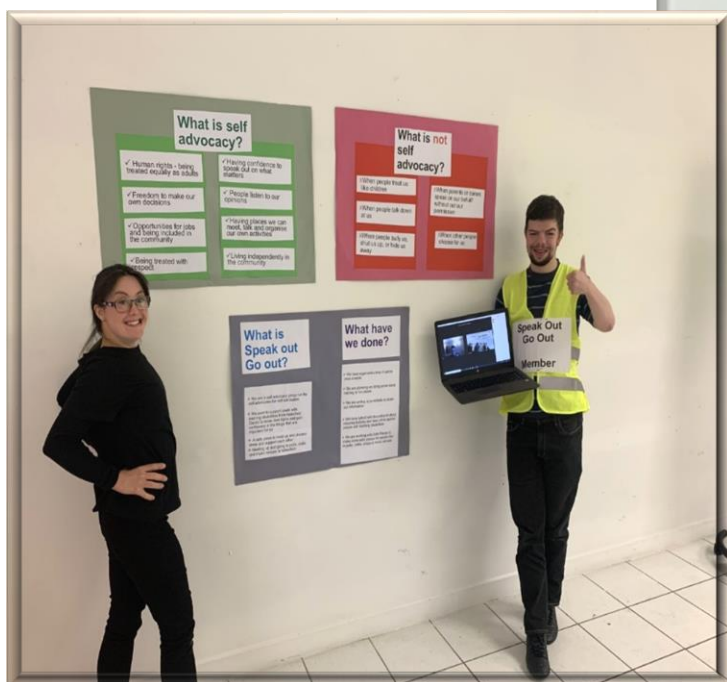
Primary Age – Young Carers

The Young Carer Champion jointly worked with the Youth Service to identify a level of need for our younger young carers of primary school age, working with children under 11 years. We worked creatively with Primary Schools supporting them to identify young carers of primary school age (under 11 years). Giving Young Carers opportunities to have a break from their caring responsibilities and a safe place to discuss the impact of their role.

Speak Out Go Out - SOGO

A scheme enabling young disabled people to advocate for themselves.

Supporting a self-advocacy group of young people with learning disabilities from the Wakefield district to gain confidence and get to know their rights. Funded by Young Lives Consortium. We met online and face to face, 12 members worked together and met with lots of different people in Health, Police, Local Authority Safe Spaces and Self-advocates from other areas. They have been planning what they would like to do, plans will improve what we are currently doing and will build on what we have learned during the pandemic.



Scheme Manager – Hazel Bell

Congratulations to our scheme Manager Hazel, today who marks her 20th year working for Homestart Wakefield. Prior to this Hazel was also a volunteer for 10 years.

Homestart would not be what it is today without her hard work, determination and visions for the ongoing success & growth of Homestart Wakefield. Congratulations Hazel you are an amazing lady, we are so grateful to have a Manager as amazing as you are!



Acknowledgements

Thank you for your help and support this year

ASDA Durkar

Morrisons, Dewsbury Road, Wakefield

Morrisons Distribution Centre

The Chesney Centre (Featherstone)

Pomfret Children's Centre

Outwood Parish Church

Wakefield Chantry Rotary Club

Rotary Club of Horbury & Ossett Phoenix Trust Fund

Trinity Methodist Church, Wakefield

Lloyds Bank Foundation

Helen Tynan

PC Services

Castle Children's Centre, Phoenix Community Centre

Sharlston Community Centre

St. George's (Lupset), St.Catherine's (Belle Vue)

Westfield Centre, Ossett, Featherstone, Food Banks

Kinsley Boys F.C

St Swithun's Community Centre

Wakefield Sports & Social Club

The Bag Fairies

Small Steps Uniform Bank

Eastmoor Community Partnership

Yorkshire Purchasing Organisation

Penny Appeal

Young Lives Consortium

Apple for the Teacher

Northern Light Dance Academy

Out of Hours Decorations

Dazl Dance

Wakefield Street Kitchen

Over2Hills Office Furniture Recycling

Thank you to our Funders

Public Health, The Henry Smith Charity, Nova,
WDHCS, HSUK,

Wakefield Clinical Commissioning Group,

The National Lottery Community Fund.



Wakefield

Clinical Commissioning Group

Supported by

wakefieldcouncil



Wakefield
& District

A company limited by guarantee, registered in England & Wales
number 5208262 and registered as a charity, number 1105617

Home-Start House, 2 Kilnsey Road, Wakefield,
West Yorkshire, WF1 4RW

Telephone: 01924 251205

www.homestartwakefield.org.uk

email: admin@homestartwakefield.org.uk

Find us on Instagram:

www.instagram.com/homestart_wakefielddistrict

Like us on Facebook:

www.facebook.com/homestart.wakefield

Follow us on Twitter:

www.twitter.com/hswakefield

If you would like to know more about Home-Start Wakefield & District and the
work we do, please contact us and we will be happy to discuss this with you.

HOME-START WAKEFIELD & DISTRICT

REPORT AND FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

Charity Commission Reference Number 1105617

Company Registered Number 05208262



WALTER DAWSON & SON

CHARTERED ACCOUNTANTS & STATUTORY AUDITOR

7 Wellington Road East

Dewsbury

West Yorkshire

WF13 1HF

HOME-START WAKEFIELD & DISTRICT
REPORT AND FINANCIAL STATEMENTS

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HOME-START WAKEFIELD & DISTRICT
LEGAL AND ADMINISTRATIVE INFORMATION

1. CONSTITUTION

Home-Start Wakefield & District is a company limited by a guarantee (Company No. 05208262) and a registered charity (Charity No. 1105617) governed by its Memorandum and Articles of Association.

2. DIRECTORS AND TRUSTEES

The directors of the charitable company ("the charity") are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees.

The trustees serving during the year and since the year end were as follows:

Chairman: Elizabeth Lynagh

Vice Chair: Jennifer Widdowson

Treasurer: Peter Hart

Trustees: Karron Zelei
Sarah Millns
Janet Senior

Auditors: Walter Dawson & Son
7 Wellington Road East
Dewsbury
WF13 1HF

HOME-START WAKEFIELD & DISTRICT
LEGAL AND ADMINISTRATIVE INFORMATION

Bankers:

National Westminster Bank Plc
56 Westgate
Wakefield
WF1 1XF

The Co-op Bank
P O Box 250
Delf House
Southway
Skelmersdale
WN8 6WT

Registered Office:

Home-Start House
2 Kilnsey Road
Eastmoor
Wakefield
West Yorkshire
WF1 4RW

HOME-START WAKEFIELD & DISTRICT
STATEMENT OF TRUSTEE'S RESPONSIBILITIES

The trustees (who are also directors of Home-Start Wakefield & District for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102: *The Financial Reporting Standard applicable in UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing the financial statements, the trustees are required to:

- (a) select suitable accounting policies and then apply them consistently;
- (b) observe the methods and principles in the Charities SORP;
- (c) make judgements and estimates that are reasonable and prudent;
- (d) state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- (e) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

In so far as the trustees are aware:

- (a) there is no relevant audit information of which the charitable company's auditors are unaware; and
- (b) the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

HOME-START WAKEFIELD & DISTRICT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022

The trustees are pleased to present their annual report together with the financial statements of the charitable company for the year ended 31 March 2020 which are also prepared to meet the requirements for a directors report and accounts for Companies Act purposes.

The legal and administrative information set out on pages 1 and 2 forms part of this report.

The financial statements comply with the Charities Act 2011, Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

1. Structure, Governance and Management

A volunteer Board of Trustees is responsible for the scheme although the day to day running is delegated to the Scheme Manager who has responsibility to ensure that all members of staff are appropriately managed and supervised. Trustee Board meetings are held 6 weekly.

2. Objectives and Activities

The objectives for which Home-Start is established are:

- (a) To safeguard, protect and preserve the good health, both mental and physical, of children and parents of children,
- (b) To prevent cruelty to or maltreatment of children,
- (c) To relieve sickness, poverty and need amongst children and parents of children;
- (d) To promote the education of the public in better standards of childcare within the area of Wakefield and its environs.

When planning the activities for the year, the trustees have considered the Commission's guidance on public benefit.

HOME-START WAKEFIELD & DISTRICT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022

3. Achievements and Performance

Home-Start Wakefield & District continues to work with families of 0-11 year olds by provision of volunteer befriending and advocacy in the Wakefield District.

We continue to build our partnerships with the local Authority and as we approach the end of the three-year funding point we begin a period of review to continue the funding of £50,000 per year.

We have been delighted to have been a provider for the governments Healthy Active Families programme which has worked well alongside the Our Family Our Future Fund supporting families with children on free school meals, providing a meal and some healthy activities in the school holidays for the whole family to enjoy.

How quickly time flies our Henry Smith Funding ended in January 2022 although we have a continuation bid in progress which we will have a decision on in June 2022.

Our funding from The Big Lottery continued and our Giving Back project was extended to July 2021 although we were successful in securing some bridging the gap funding to keep the offer for families of older children running.

Home-Start Wakefield & District continues as one of the host organisations for The Community Navigators Programme. The aim of this project is to increase early support for children and young people to improve emotional well-being and build resilience. we have received excellent feedback from schools on its success. The funding for this post will end September 2022 and we are awaiting a tender to be released by the CCG to bid alongside YLC and Kooth for the new contract.

Support to families through our family groups has now moved back to a physical offer, we have expanded the groups and are running four across district in Sharlston, South Kirby, Flanshaw, & Eastmoor. On first returning to venues we did offer a hybrid group but parents preferred physically meet up

Working in partnership and developing positive relationships with other agencies is central to our work. We have continued to work in close liaison with colleagues in the third sector in particular Nova and the Young Lives Consortium. Due to Covid we have been unable to do our visits to community groups and raise the profile of the service, for much of the year this has had an impact on numbers of

During 2021-2022 the scheme received 217 referrals for support and a further 121 families referred into our Holiday Activities provision. We worked with these families in a variety of ways being flexible in our offer to comply with the government guidance on Covid restrictions. Staff and volunteers were testing regularly and checking in with families on a regular basis during the two year of pandemic disruptions.

HOME-START WAKEFIELD & DISTRICT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022

3. Achievements and Performance (continued)

We worked in partnership with St George's community centre to run a pilot project (Happy & Healthy) to raise awareness of RSV (Respiratory Syncytial Virus) illness in children and reduce non emergency attendance at A&E department in Pinderfields Hospital. The pilot was successful and attendance figures dropped so we have been invited to apply for funding to expand the programme across the whole district, We will have a decision on this by the middle of April.

The quality of the service we provide to families is very important to us and we are pleased to report that 100% of families who evaluated the service said they were very satisfied or satisfied with the Home-Start service. Feedback from referrers tells us that the Home-Start service is valued by them and they report improvements in the families they have referred.

Volunteers play a vital role in the support of families. It is their commitment that enables us to support families across the Wakefield District. The scheme continues to offer a comprehensive volunteer training programme. The scheme recognises the value of its volunteer team and as we could not hold our annual event to thank them we gifted a Home-Start mug to every volunteer with a thank you message to show they were appreciated. We celebrate volunteer's week in June and this is where we acknowledge the commitment of those who give their time freely to support parents and children.

4. Financial Review

The Trustee Board has adopted a statutory reserves policy which determines the level of reserves it maintains in the event of scheme closure and to cover staff redundancies.

5. Plans for the Future

We will continue to strengthen our links with statutory and voluntary agencies to promote Home-Start service. We will look at all funding opportunities which align with our aims and objectives and continue to offer the much-needed early support to children and families in the Wakefield district. We will continue to work in partnership with local authority and cluster managers and other VCS organisations to ensure Families and children across the district have a range of services to support their different needs.

HOME-START WAKEFIELD & DISTRICT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022

6. Statement of Disclosure of Information to Auditors

The trustees of the charitable company who held office at the date of approval of this Report of the Trustees each confirm that:

- (a) so far as they are aware, there is no relevant audit information, information needed by the charitable company's auditors in connection with preparing their report, of which the charitable company's auditors are unaware; and
- (b) they have taken all the steps that they ought to have taken as trustees in order to make themselves aware of any relevant audit information and to establish that the charitable company's auditors are aware of that information.

7. Auditors

The auditors, Walter Dawson & Son, having expressed their willingness to continue in office, will be proposed for re-appointment in accordance with Section 485 of the Companies Act 2006.

This report has been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice. In preparing this report advantage has been taken of the small companies exemption.

This report was approved and authorised for issue by the Trustees on 1st December 2021 and signed on their behalf by:

Liz Lynagh

Chairman

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Opinion

We have audited the financial statements of Home-Start Wakefield & District for the year ended 31 March 2021 which comprise the Statement of Financial Activities (including Income and Expenditure Account), Balance Sheet as at 31st March 2021 and notes to the financial statements on pages 14 to 24, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- (a) give a true and fair view of the state of the Charitable company's affairs as at 31st March 2021 and of its income and expenditure for the year then ended;
- (b) have been properly prepared in accordance with United Kingdom Generally Accepted Accounting
- (c) have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standards, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions Relating to Going Concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Conclusions Relating to Going Concern (continued)

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

Other Information

The trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on Other Matters Prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- (a) the information given in the trustee's report (incorporating the strategic report and directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- (b) the trustees' report (incorporating the strategic report and directors' report) have been prepared in accordance with applicable legal requirements.

Matters on Which we are Required to Report by Exception

In the light of the knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report.

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Matters on Which we are Required to Report by Exception (continued)

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- (a) adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us;
- (b) the financial statements are not in agreement with the accounting records and returns;
- (c) certain disclosures of trustee's remuneration specified by law are not made; or
- (d) we have not received all the information and explanations we require for our audit.

Responsibilities of the Trustees

As explained more fully in the trustee's responsibilities statement set out on page 3, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine it necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

Our Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Our Responsibilities for the Audit of the Financial Statements (continued)

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risk of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- (a) the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- (b) we identified the laws and regulations applicable to the Charity through discussions with trustees and other management, and from our commercial knowledge and experience of the sector;
- (c) we focussed on specific laws and regulations which considered may have a direct material effect on the financial statements or the operations of the charity, including the Companies Act 2006, taxation legislation, data protection, anti-bribery, employment, environmental and health and safety legislation;
- (d) we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- (e) identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- (a) making enquiries of management as to where they considered there was a susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- (b) considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Our Responsibilities for the Audit of the Financial Statements (continued)

To address the risk of fraud through management bias and override of controls, we:

- (a) performed analytical procedures to identify any unusual or unexpected relationships;
- (b) tested journal entries to identify unusual transactions;
- (c) assessed whether judgements and assumptions made in determining the accounting estimates set out in note 1 and where indicative of potential bias; and
- (d) investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- (a) agreeing financial statement disclosures to underlying supporting documentation;
- (b) reading the minutes of meetings of those charged with governance;
- (c) enquiring of management as to actual and potential litigation and claims; and
- (d) reviewing correspondence with HMRC, relevant regulators including the Health and Safety Executive, and the company's legal advisors.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Use of our report

This report is made solely to the Charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

Graham Atkinson FCA (Senior Statutory Auditor)
for and behalf of Walter Dawson & Son, Statutory Auditor.

Chartered Accountants
7 Wellington Road East
Dewsbury
West Yorkshire
WF13 1HF

27th June 2022

STATEMENT OF FINANCIAL ACTIVITIES
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2022

	<u>Notes</u>	<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>Total 2022</u>	<u>Total 2021</u>
		£	£	£	£
<u>INCOME AND ENDOWMENTS FROM:</u>					
Donations and Legacies	5	1,574	111	1,685	3,625
Investments	6	5	-	5	2
Charitable Activities	7	1,212	389,899	391,111	228,520
<u>TOTAL INCOME AND ENDOWMENTS</u>		<u>2,791</u>	<u>390,010</u>	<u>392,801</u>	<u>232,147</u>
<u>EXPENDITURE ON:</u>					
Charitable Activities	8	323	237,215	237,538	167,326
Other	9	1,720	16,779	18,499	19,866
<u>TOTAL EXPENDITURE</u>		<u>2,043</u>	<u>253,994</u>	<u>256,037</u>	<u>187,192</u>
<u>NET INCOME/ (EXPENDITURE)</u>	11	748	136,016	136,764	44,955
Transfers Between Funds	13	5,282	(5,282)	-	-
<u>NET MOVEMENTS IN FUNDS</u>		6,030	130,734	136,764	44,955
<u>RECONCILIATION OF FUNDS</u>					
Total Funds at 1 April 2021		129,805	66,104	195,909	150,954
Total Funds at 31 March 2022		<u>135,835</u>	<u>196,838</u>	<u>332,673</u>	<u>195,909</u>

All incoming resources and resources expended derive from continuing activities.

HOME-START WAKEFIELD & DISTRICT
BALANCE SHEET AS AT 31 MARCH 2022

		<u>2022</u>		<u>2021</u>	
	<u>Notes</u>	£	£	£	£
<u>FIXED ASSETS</u>					
Tangible Assets	14		6,543		4,426
<u>CURRENT ASSETS</u>					
Debtors	15	2,754		264	
Cash at Bank and in Hand		325,191		197,533	
		<u>327,945</u>		<u>197,797</u>	
<u>CREDITORS: Amounts Falling Due Within One Year</u>	16	<u>(1,815)</u>		<u>(6,314)</u>	
<u>NET CURRENT ASSETS</u>			<u>326,130</u>		<u>191,483</u>
			<u>332,673</u>		<u>195,909</u>
The Funds of the Charity:					
<u>RESTRICTED INCOME FUNDS</u>	20		196,838		66,104
<u>UNRESTRICTED FUNDS</u>					
General Funds	20	34,092		71,164	
Designated Funds	20	<u>101,743</u>	135,835	<u>58,641</u>	129,805
			<u>332,673</u>		<u>195,909</u>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on 1st December 2021 and signed on their behalf by:

<u>E Lynagh</u>	
<u>J Widdowson</u>	TRUSTEES
<u>P Hart</u>	

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

1. STATUTORY INFORMATION

Home-Start Wakefield & District is a charitable company domiciled in England and Wales, registered number 05208262. The principal place of business is 2 Kilnsey Road, Eastmoor, Wakefield, West Yorkshire WF1 4RW.

2. COMPLIANCE WITH ACCOUNTING STANDARDS

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), Charities SORP (FRS 102) and the Companies Act 2006.

3. ACCOUNTING POLICIES

The financial statements have been prepared under the historical cost convention.

The presentation currency is sterling.

The particular accounting policies adopted are as follows:

(a) Donations, Legacies and Similar Incoming Resources

Donations, legacies and similar incoming resources are included in the year in which they are receivable, which is when the charity becomes entitled to the resource.

(b) Grants Receivable and Local Authority Fees

Grants receivable and local authority fees are credited to the Statement of Financial Activities (SOFA) in the year for which they are received. Deferred income represents amounts received for future periods and is released to income resources in the period for which it has been received.

(c) Investment Income

Income from investments is included in the SOFA in the year in which it is receivable.

(d) Expenditure

All expenditure is included on an annual basis and is recognised when there is a legal or constructive obligation to pay for expenditure. All costs have been directly attributed to one of the functional categories of resources expended in the SOFA. The charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT.

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

3. ACCOUNTING POLICIES (continued)

(e) Tangible Fixed Assets

Depreciation is provided on a reducing balance basis over the expected useful lives of each category of tangible fixed assets:

Fixtures and Fittings	20% per annum on written down value
-----------------------	-------------------------------------

(f) Pension Costs

The charity operates a defined contribution pension scheme for the benefit of its employees. Contributions payable are recognised in the SOFA when due.

(g) Leasing

Rentals payable under operating leases are charged to the SOFA on a straight line basis over the period of the leases. The benefits of lease incentives are recognised in the SOFA over the lease period on a straight line basis.

(h) Fund Accounting

Funds held by the charity are either:

- *Unrestricted general funds* - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.
- *Designated funds* - these are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.
- *Restricted funds* - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

(i) Cash Flow Statements

The charity qualifies as a small company under the Companies Act 2006. The trustees have elected to take advantage of the exemptions under FRS 102 not to prepare a cash flow statement.

4. LEGAL STATUS OF THE CHARITY

The charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up the liability, in respect of the guarantee is limited to £1 per member of the charity.

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

5. DONATIONS AND LEGACIES

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
	£	£	£	£
Donations	1,574	111	1,685	3,625
	<u>1,574</u>	<u>111</u>	<u>1,685</u>	<u>3,625</u>

6. INVESTMENTS

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
	£	£	£	£
Bank Interest	5	-	5	2
	<u>5</u>	<u>-</u>	<u>5</u>	<u>2</u>

7. CHARITABLE ACTIVITIES

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
	£	£	£	£
Community Navigator Post	-	27,079	27,079	27,078
Big Lottery- Reaching Communities	-	-	-	61,059
Henry Smith	-	54,400	54,400	23,150
WMDC	-	50,671	50,671	50,000
WDHCS	-	-	-	6,933
Family Welfare Fund	-	-	-	1,200
NOVA	-	-	-	4,207
Our Family our Future	-	56,186	56,186	28,025
Speak Out Go Out	-	1,213	1,213	1,820
Wakefield District Council	-	-	-	13,818
HSUK Covid Support	-	(662)	(662)	6,972
CJRS Grant	-	-	-	4,258
Bridging the gap	-	122,000	122,000	-
CRT_SOAR	-	30,490	30,490	-
ESOL Vol Training	-	8,534	8,534	-
HAF 22	-	3,451	3,451	-
Happy & Healthy	-	19,500	19,500	-
KickStart	-	8,647	8,647	-
Pears	-	8,390	8,390	-
General	1,212	-	1,212	-
	<u>1,212</u>	<u>389,899</u>	<u>391,111</u>	<u>228,520</u>

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

8. CHARITABLE ACTIVITIES

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
	£	£	£	£
Salaries and Pensions and NHI	412	203,293	203,705	147,032
Training	-	1,334	1,334	548
Staff Expenses	-	3,403	3,403	797
Volunteer Expenses	-	1,284	1,284	1,342
Equipment and Repairs	(89)	2,932	2,843	10,335
Promotion & Strategic Planning	-	4,332	4,332	750
Professional Fees	-	4,562	4,562	2,733
Outings and Functions	-	16,075	16,075	3,789
	<u>323</u>	<u>237,215</u>	<u>237,538</u>	<u>167,326</u>

9. OTHER COSTS

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
	£	£	£	£
Telephone	-	1,240	1,240	1,386
Rent, Room Hire and Cleaning	-	8,199	8,199	12,295
Insurance	(23)	1,221	1,198	1,150
Postage, Stationery and Photocopying	106	3,352	3,458	1,805
Auditors Remuneration	-	2,040	2,040	1,920
Sundry Expenses	-	726	726	202
Bank Charges	-	1	1	-
Depreciation	1,637	-	1,637	1,108
	<u>1,720</u>	<u>16,779</u>	<u>18,499</u>	<u>19,866</u>

10. STAFF COSTS AND
TRUSTEES' REMUNERATION

	2022	2021
	£	£
Wages and Salaries	180,678	112,585
Social Security Costs	13,486	20,107
Other Pension Costs	9,541	14,340
	<u>203,705</u>	<u>147,032</u>

No employee received remuneration amounting to more than £60,000 in either year.

Trustees received no remuneration and were not reimbursed for any of their expenses in either year.

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

10. STAFF COSTS AND
TRUSTEES' REMUNERATION (continued)

The average weekly number of employees during the year, calculated on the basis of full time equivalents, was as follows:

	<u>2022</u>	<u>2021</u>
	No.	No.
Charitable Activities	10	8
	<u>10</u>	<u>8</u>

11. NET INCOME/(EXPENDITURE) FOR THE YEAR

	<u>2022</u>	<u>2021</u>
	£	£
This is stated after charging:		
Depreciation	1,637	1,108
Auditor's Remuneration	<u>2,040</u>	<u>1,920</u>

12. CORPORATION TAX

The charity is exempt from tax on income and gains falling within Section 505 of the Taxes Act 1988 or Section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives.

13. TRANSFERS BETWEEN FUNDS

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
	Funds	Funds	2022	2021
	£	£	£	£
Big Lottery-Building Capability	(37)	37	-	-
Henry Smith	(1,880)	1,880	-	-
HSUK Covid Support	(1,663)	1,663	-	-
Bridging the Gap	(2,405)	2,405	-	-
Happy & Healthy	(2,500)	2,500	-	-
Our Family our Future	(132)	132	-	-
WMDC	3,309	(3,309)	-	-
WDHCS	1	(1)	-	-
CRT_SOAR	1	(1)	-	-
HAF 22	24	(24)	-	-
	<u>(5,282)</u>	<u>5,282</u>	<u>-</u>	<u>-</u>

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

14. TANGIBLE FIXED ASSETS

	Fixtures and Fittings	Total
	£	£
<u>Cost:</u>		
At 1 April 2021	21,368	21,368
Additions	3,754	3,754
At 31 March 2022	25,122	25,122
 <u>Depreciation:</u>		
At 1 April 2021	16,942	16,942
Charge for Year	1,637	1,637
At 31 March 2022	18,579	18,579
 <u>Net Book Value:</u>		
At 31 March 2022	6,543	6,543
At 31 March 2021	4,426	4,426

15. DEBTORS

	2022	2021
	£	£
Prepayments and Accrued Income	254	264
Trade Debtors	2,500	-
	2,754	264

16. CREDITORS: Amounts Falling Due Within One Year

	2022	2021
	£	£
Trade Creditors	-	4,704
Accruals and Deferred Income	1,815	1,610
	1,815	6,314

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

17. PENSION SCHEME

The charity operates a defined contribution pension scheme. The assets of the pension scheme are held separately from those of the charity in an independently administered fund. The pension cost represents contributions payable by the charity to the fund and amounted to £9,541 (2021: £14,340). Contributions totalling £Nil (2021: £Nil) were payable to the fund at the year end and are included in creditors.

18. LEASING COMMITMENTS

The charity had total commitments under non-cancellable operating leases as detailed below:

	2022	2021
<u>Operating Leases Which Expire:</u>	£	£
Within One Year	-	10,800
Between One to Five Years	-	-
After More than Five Years	-	-
	-	10,800

19. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	General Funds	Designated Funds	Restricted Funds	Total Funds
	£	£	£	£
Tangible Fixed Assets	6,543			6,543
Current Assets	72,466	58,641	196,838	327,945
Current Liabilities	(1,815)			(1,815)
Net Assets at 31 March 2022	77,194	58,641	196,838	332,673

HOME-START WAKEFIELD DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

20. MOVEMENT IN FUNDS

	At 1 April 2021	Income	Expen- diture	Transfers	At 31 March 2022
	£	£	£	£	£
<u>Restricted Funds</u>					
Community Navigator Post	11,374	27,078	(25,115)	-	13,337
Big Lottery - Building Capabilities Grant	2,587	-	(2,550)	(37)	-
Big Lottery - Reaching Communities	14,938	-	(14,938)	-	-
Henry Smith	(8,526)	54,400	(43,994)	(1,880)	-
Tudor Trust Family Fund	4,571	-	-	-	4,571
WMDC	16,190	50,670	(25,239)	3,309	44,930
WDHCS	1,853	-	(1,854)	1	-
NOVA	1,624	-	(1,624)	-	-
Our Family our Future	18,588	56,299	(38,993)	(132)	35,762
Speak Out Go Out	234	1,213	(1,447)	-	-
Wakefield District Council	-	-	-	-	-
HSUK Covid Support	2,671	(662)	(346)	(1,663)	-
CJRS Grant	-	-	-	-	-
Bridging the gap	-	122,000	(54,270)	(2,405)	65,325
CRT_SOAR	-	30,490	(12,041)	1	18,450
ESOL vol training	-	8,534	(1,223)	-	7,311
HAF 22	-	3,451	(364)	24	3,111
Happy & Healthy	-	19,500	(16,999)	(2,500)	1
KickStart	-	8,647	(8,637)	-	10
Pears	-	8,390	(4,360)	-	4,030
Total Restricted Funds	66,104	390,010	(253,994)	(5,282)	196,838
<u>Unrestricted Funds</u>					
Statutory Reserve Fund	58,641			43,102	101,743
General Funds	71,164	2,791	(2,043)	(37,820)	34,092
Total Unrestricted Funds	129,805	2,791	(2,043)	5,282	135,835
TOTAL FUNDS	195,909	392,801	(256,037)	-	332,673

HOME-START WAKEFIELD DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

20. MOVEMENT IN FUNDS (continued)

Restrictions Imposed and Purpose of Designated Funds

The Trustees Board has adopted a statutory reserve policy which determines the level of reserves it maintains based on three months running costs and to cover staff redundancy costs in the event of scheme closure.

Community Navigator Post

Post Funded by Future in Mind to support children and young people from ages 0 to 19 with help to understanding their emotional well-being. This fund is due to end September 2022.

WMDC funding

This funding is to support charity's work with parents with children 0-5 years. This funding is being reviewed as it is due to end November 2022. We will have a decision on future funding by October 2022.

Big Lottery Building Capabilities

This money is to develop sustainability, strategic planning and the training and development of trustees and volunteers. This fund ended in July 2021.

Big Lottery Reaching Communities

This money is to be used for supporting parents of older children aged 5-12. This fund ended in July 2021.

Henry Smith

This funding is to support the charity's work with parents of children 0-5 and ended January 2022. A new bid is awaiting decision for continuation funding, and the decision will be in June 2022.

HOME-START WAKEFIELD DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

20. MOVEMENT IN FUNDS (continued)

Family Welfare fund

This funding is to support families in crisis when other forms of support have been exhausted. (Formerly Tudor Trust Welfare fund - funds now come from fundraising and donations).

HSUK - Pears

Funded a coordinator post to bring the gap of funding ending and a decision between Feb 22 and May 22.

CRT SOAR

Step Out Achieve Resilience, this funding is to support parents suffering with mental health to identify the triggers of low mood and build strategies to minimise episodes. funding ends 3 Dec 2022.

Family Wellbeing

This money is to support families of children who are accessing free school meals during the school holidays and to work with parents eligible for 0-2year olds free childcare places to enable them to take up the government's free childcare places.

HAF - Healthy Active Families

This money is to support families of children who are accessing free school meals to get them active and fed during the school holidays. Easter, Summer and Christmas 2021.

ESOL Volunteering

To deliver a prepare to volunteer course to learners who have English as a second language. Project ends Aug 2022.

Speak Out Go Out

This money funds a staff member to support a group of young people with disabilities one session a week to set up their own self advocacy group. Fund ended July 2021.

HOME-START WAKEFIELD DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

20. MOVEMENT IN FUNDS (continued)

Happy & Healthy

This project deliverers health and wellbeing messages across the district to encourage parents to use alternatives to A&E when children need medical care and attention but do not need to attend Accident and Emergency department.

HOME-START WAKEFIELD & DISTRICT

REPORT AND FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

Charity Commission Reference Number 1105617

Company Registered Number 05208262



WALTER DAWSON & SON

CHARTERED ACCOUNTANTS & STATUTORY AUDITOR

7 Wellington Road East

Dewsbury

West Yorkshire

WF13 1HF

HOME-START WAKEFIELD & DISTRICT
REPORT AND FINANCIAL STATEMENTS

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HOME-START WAKEFIELD & DISTRICT
LEGAL AND ADMINISTRATIVE INFORMATION

1. CONSTITUTION

Home-Start Wakefield & District is a company limited by a guarantee (Company No. 05208262) and a registered charity (Charity No. 1105617) governed by its Memorandum and Articles of Association.

2. DIRECTORS AND TRUSTEES

The directors of the charitable company ("the charity") are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees.

The trustees serving during the year and since the year end were as follows:

Chairman: Elizabeth Lynagh

Vice Chair: Jennifer Widdowson

Treasurer: Peter Hart

Trustees: Karron Zelei
Sarah Millns
Janet Senior

Auditors: Walter Dawson & Son
7 Wellington Road East
Dewsbury
WF13 1HF

HOME-START WAKEFIELD & DISTRICT
LEGAL AND ADMINISTRATIVE INFORMATION

Bankers:

National Westminster Bank Plc
56 Westgate
Wakefield
WF1 1XF

The Co-op Bank
P O Box 250
Delf House
Southway
Skelmersdale
WN8 6WT

Registered Office:

Home-Start House
2 Kilnsey Road
Eastmoor
Wakefield
West Yorkshire
WF1 4RW

HOME-START WAKEFIELD & DISTRICT
STATEMENT OF TRUSTEE'S RESPONSIBILITIES

The trustees (who are also directors of Home-Start Wakefield & District for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102: *The Financial Reporting Standard applicable in UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing the financial statements, the trustees are required to:

- (a) select suitable accounting policies and then apply them consistently;
- (b) observe the methods and principles in the Charities SORP;
- (c) make judgements and estimates that are reasonable and prudent;
- (d) state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- (e) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

In so far as the trustees are aware:

- (a) there is no relevant audit information of which the charitable company's auditors are unaware; and
- (b) the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

HOME-START WAKEFIELD & DISTRICT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022

The trustees are pleased to present their annual report together with the financial statements of the charitable company for the year ended 31 March 2020 which are also prepared to meet the requirements for a directors report and accounts for Companies Act purposes.

The legal and administrative information set out on pages 1 and 2 forms part of this report.

The financial statements comply with the Charities Act 2011, Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

1. Structure, Governance and Management

A volunteer Board of Trustees is responsible for the scheme although the day to day running is delegated to the Scheme Manager who has responsibility to ensure that all members of staff are appropriately managed and supervised. Trustee Board meetings are held 6 weekly.

2. Objectives and Activities

The objectives for which Home-Start is established are:

- (a) To safeguard, protect and preserve the good health, both mental and physical, of children and parents of children,
- (b) To prevent cruelty to or maltreatment of children,
- (c) To relieve sickness, poverty and need amongst children and parents of children;
- (d) To promote the education of the public in better standards of childcare within the area of Wakefield and its environs.

When planning the activities for the year, the trustees have considered the Commission's guidance on public benefit.

HOME-START WAKEFIELD & DISTRICT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022

3. Achievements and Performance

Home-Start Wakefield & District continues to work with families of 0-11 year olds by provision of volunteer befriending and advocacy in the Wakefield District.

We continue to build our partnerships with the local Authority and as we approach the end of the three-year funding point we begin a period of review to continue the funding of £50,000 per year.

We have been delighted to have been a provider for the governments Healthy Active Families programme which has worked well alongside the Our Family Our Future Fund supporting families with children on free school meals, providing a meal and some healthy activities in the school holidays for the whole family to enjoy.

How quickly time flies our Henry Smith Funding ended in January 2022 although we have a continuation bid in progress which we will have a decision on in June 2022.

Our funding from The Big Lottery continued and our Giving Back project was extended to July 2021 although we were successful in securing some bridging the gap funding to keep the offer for families of older children running.

Home-Start Wakefield & District continues as one of the host organisations for The Community Navigators Programme. The aim of this project is to increase early support for children and young people to improve emotional well-being and build resilience. we have received excellent feedback from schools on its success. The funding for this post will end September 2022 and we are awaiting a tender to be released by the CCG to bid alongside YLC and Kooth for the new contract.

Support to families through our family groups has now moved back to a physical offer, we have expanded the groups and are running four across district in Sharlston, South Kirby, Flanshaw, & Eastmoor. On first returning to venues we did offer a hybrid group but parents preferred physically meet up

Working in partnership and developing positive relationships with other agencies is central to our work. We have continued to work in close liaison with colleagues in the third sector in particular Nova and the Young Lives Consortium. Due to Covid we have been unable to do our visits to community groups and raise the profile of the service, for much of the year this has had an impact on numbers of

During 2021-2022 the scheme received 217 referrals for support and a further 121 families referred into our Holiday Activities provision. We worked with these families in a variety of ways being flexible in our offer to comply with the government guidance on Covid restrictions. Staff and volunteers were testing regularly and checking in with families on a regular basis during the two year of pandemic disruptions.

HOME-START WAKEFIELD & DISTRICT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022

3. Achievements and Performance (continued)

We worked in partnership with St George's community centre to run a pilot project (Happy & Healthy) to raise awareness of RSV (Respiratory Syncytial Virus) illness in children and reduce non emergency attendance at A&E department in Pinderfields Hospital. The pilot was successful and attendance figures dropped so we have been invited to apply for funding to expand the programme across the whole district, We will have a decision on this by the middle of April.

The quality of the service we provide to families is very important to us and we are pleased to report that 100% of families who evaluated the service said they were very satisfied or satisfied with the Home-Start service. Feedback from referrers tells us that the Home-Start service is valued by them and they report improvements in the families they have referred.

Volunteers play a vital role in the support of families. It is their commitment that enables us to support families across the Wakefield District. The scheme continues to offer a comprehensive volunteer training programme. The scheme recognises the value of its volunteer team and as we could not hold our annual event to thank them we gifted a Home-Start mug to every volunteer with a thank you message to show they were appreciated. We celebrate volunteer's week in June and this is where we acknowledge the commitment of those who give their time freely to support parents and children.

4. Financial Review

The Trustee Board has adopted a statutory reserves policy which determines the level of reserves it maintains in the event of scheme closure and to cover staff redundancies.

5. Plans for the Future

We will continue to strengthen our links with statutory and voluntary agencies to promote Home-Start service. We will look at all funding opportunities which align with our aims and objectives and continue to offer the much-needed early support to children and families in the Wakefield district. We will continue to work in partnership with local authority and cluster managers and other VCS organisations to ensure Families and children across the district have a range of services to support their different needs.

HOME-START WAKEFIELD & DISTRICT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022

6. Statement of Disclosure of Information to Auditors

The trustees of the charitable company who held office at the date of approval of this Report of the Trustees each confirm that:

- (a) so far as they are aware, there is no relevant audit information, information needed by the charitable company's auditors in connection with preparing their report, of which the charitable company's auditors are unaware; and
- (b) they have taken all the steps that they ought to have taken as trustees in order to make themselves aware of any relevant audit information and to establish that the charitable company's auditors are aware of that information.

7. Auditors

The auditors, Walter Dawson & Son, having expressed their willingness to continue in office, will be proposed for re-appointment in accordance with Section 485 of the Companies Act 2006.

This report has been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice. In preparing this report advantage has been taken of the small companies exemption.

This report was approved and authorised for issue by the Trustees on 1st December 2021 and signed on their behalf by:

Liz Lynagh

Chairman

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Opinion

We have audited the financial statements of Home-Start Wakefield & District for the year ended 31 March 2021 which comprise the Statement of Financial Activities (including Income and Expenditure Account), Balance Sheet as at 31st March 2021 and notes to the financial statements on pages 14 to 24, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- (a) give a true and fair view of the state of the Charitable company's affairs as at 31st March 2021 and of its income and expenditure for the year then ended;
- (b) have been properly prepared in accordance with United Kingdom Generally Accepted Accounting
- (c) have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standards, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions Relating to Going Concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Conclusions Relating to Going Concern (continued)

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

Other Information

The trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on Other Matters Prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- (a) the information given in the trustee's report (incorporating the strategic report and directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- (b) the trustees' report (incorporating the strategic report and directors' report) have been prepared in accordance with applicable legal requirements.

Matters on Which we are Required to Report by Exception

In the light of the knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report.

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Matters on Which we are Required to Report by Exception (continued)

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- (a) adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us;
- (b) the financial statements are not in agreement with the accounting records and returns;
- (c) certain disclosures of trustee's remuneration specified by law are not made; or
- (d) we have not received all the information and explanations we require for our audit.

Responsibilities of the Trustees

As explained more fully in the trustee's responsibilities statement set out on page 3, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine it necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

Our Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Our Responsibilities for the Audit of the Financial Statements (continued)

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risk of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- (a) the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- (b) we identified the laws and regulations applicable to the Charity through discussions with trustees and other management, and from our commercial knowledge and experience of the sector;
- (c) we focussed on specific laws and regulations which considered may have a direct material effect on the financial statements or the operations of the charity, including the Companies Act 2006, taxation legislation, data protection, anti-bribery, employment, environmental and health and safety legislation;
- (d) we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- (e) identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- (a) making enquiries of management as to where they considered there was a susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- (b) considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Our Responsibilities for the Audit of the Financial Statements (continued)

To address the risk of fraud through management bias and override of controls, we:

- (a) performed analytical procedures to identify any unusual or unexpected relationships;
- (b) tested journal entries to identify unusual transactions;
- (c) assessed whether judgements and assumptions made in determining the accounting estimates set out in note 1 and where indicative of potential bias; and
- (d) investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- (a) agreeing financial statement disclosures to underlying supporting documentation;
- (b) reading the minutes of meetings of those charged with governance;
- (c) enquiring of management as to actual and potential litigation and claims; and
- (d) reviewing correspondence with HMRC, relevant regulators including the Health and Safety Executive, and the company's legal advisors.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Use of our report

This report is made solely to the Charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

Graham Atkinson FCA (Senior Statutory Auditor)
for and behalf of Walter Dawson & Son, Statutory Auditor.

Chartered Accountants
7 Wellington Road East
Dewsbury
West Yorkshire
WF13 1HF

27th June 2022

STATEMENT OF FINANCIAL ACTIVITIES
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2022

	<u>Notes</u>	<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>Total 2022</u>	<u>Total 2021</u>
		£	£	£	£
<u>INCOME AND ENDOWMENTS FROM:</u>					
Donations and Legacies	5	1,574	111	1,685	3,625
Investments	6	5	-	5	2
Charitable Activities	7	1,212	389,899	391,111	228,520
<u>TOTAL INCOME AND ENDOWMENTS</u>		<u>2,791</u>	<u>390,010</u>	<u>392,801</u>	<u>232,147</u>
<u>EXPENDITURE ON:</u>					
Charitable Activities	8	323	237,215	237,538	167,326
Other	9	1,720	16,779	18,499	19,866
<u>TOTAL EXPENDITURE</u>		<u>2,043</u>	<u>253,994</u>	<u>256,037</u>	<u>187,192</u>
<u>NET INCOME/ (EXPENDITURE)</u>	11	748	136,016	136,764	44,955
Transfers Between Funds	13	5,282	(5,282)	-	-
<u>NET MOVEMENTS IN FUNDS</u>		6,030	130,734	136,764	44,955
<u>RECONCILIATION OF FUNDS</u>					
Total Funds at 1 April 2021		129,805	66,104	195,909	150,954
Total Funds at 31 March 2022		<u>135,835</u>	<u>196,838</u>	<u>332,673</u>	<u>195,909</u>

All incoming resources and resources expended derive from continuing activities.

HOME-START WAKEFIELD & DISTRICT
BALANCE SHEET AS AT 31 MARCH 2022

		<u>2022</u>		<u>2021</u>	
	<u>Notes</u>	£	£	£	£
<u>FIXED ASSETS</u>					
Tangible Assets	14		6,543		4,426
<u>CURRENT ASSETS</u>					
Debtors	15	2,754		264	
Cash at Bank and in Hand		325,191		197,533	
		<u>327,945</u>		<u>197,797</u>	
<u>CREDITORS: Amounts Falling Due Within One Year</u>	16	<u>(1,815)</u>		<u>(6,314)</u>	
<u>NET CURRENT ASSETS</u>			<u>326,130</u>		<u>191,483</u>
			<u>332,673</u>		<u>195,909</u>
The Funds of the Charity:					
<u>RESTRICTED INCOME FUNDS</u>	20		196,838		66,104
<u>UNRESTRICTED FUNDS</u>					
General Funds	20	34,092		71,164	
Designated Funds	20	101,743	135,835	58,641	129,805
			<u>332,673</u>		<u>195,909</u>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on 1st December 2021 and signed on their behalf by:

E Lynagh	TRUSTEES
J Widdowson	
P Hart	

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

1. STATUTORY INFORMATION

Home-Start Wakefield & District is a charitable company domiciled in England and Wales, registered number 05208262. The principal place of business is 2 Kilnsey Road, Eastmoor, Wakefield, West Yorkshire WF1 4RW.

2. COMPLIANCE WITH ACCOUNTING STANDARDS

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), Charities SORP (FRS 102) and the Companies Act 2006.

3. ACCOUNTING POLICIES

The financial statements have been prepared under the historical cost convention.

The presentation currency is sterling.

The particular accounting policies adopted are as follows:

(a) Donations, Legacies and Similar Incoming Resources

Donations, legacies and similar incoming resources are included in the year in which they are receivable, which is when the charity becomes entitled to the resource.

(b) Grants Receivable and Local Authority Fees

Grants receivable and local authority fees are credited to the Statement of Financial Activities (SOFA) in the year for which they are received. Deferred income represents amounts received for future periods and is released to income resources in the period for which it has been received.

(c) Investment Income

Income from investments is included in the SOFA in the year in which it is receivable.

(d) Expenditure

All expenditure is included on an annual basis and is recognised when there is a legal or constructive obligation to pay for expenditure. All costs have been directly attributed to one of the functional categories of resources expended in the SOFA. The charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT.

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

3. ACCOUNTING POLICIES (continued)

(e) Tangible Fixed Assets

Depreciation is provided on a reducing balance basis over the expected useful lives of each category of tangible fixed assets:

Fixtures and Fittings	20% per annum on written down value
-----------------------	-------------------------------------

(f) Pension Costs

The charity operates a defined contribution pension scheme for the benefit of its employees. Contributions payable are recognised in the SOFA when due.

(g) Leasing

Rentals payable under operating leases are charged to the SOFA on a straight line basis over the period of the leases. The benefits of lease incentives are recognised in the SOFA over the lease period on a straight line basis.

(h) Fund Accounting

Funds held by the charity are either:

- *Unrestricted general funds* - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.
- *Designated funds* - these are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.
- *Restricted funds* - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

(i) Cash Flow Statements

The charity qualifies as a small company under the Companies Act 2006. The trustees have elected to take advantage of the exemptions under FRS 102 not to prepare a cash flow statement.

4. LEGAL STATUS OF THE CHARITY

The charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up the liability, in respect of the guarantee is limited to £1 per member of the charity.

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

5. DONATIONS AND LEGACIES

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
	£	£	£	£
Donations	1,574	111	1,685	3,625
	<u>1,574</u>	<u>111</u>	<u>1,685</u>	<u>3,625</u>

6. INVESTMENTS

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
	£	£	£	£
Bank Interest	5	-	5	2
	<u>5</u>	<u>-</u>	<u>5</u>	<u>2</u>

7. CHARITABLE ACTIVITIES

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
	£	£	£	£
Community Navigator Post	-	27,079	27,079	27,078
Big Lottery- Reaching Communities	-	-	-	61,059
Henry Smith	-	54,400	54,400	23,150
WMDC	-	50,671	50,671	50,000
WDHCS	-	-	-	6,933
Family Welfare Fund	-	-	-	1,200
NOVA	-	-	-	4,207
Our Family our Future	-	56,186	56,186	28,025
Speak Out Go Out	-	1,213	1,213	1,820
Wakefield District Council	-	-	-	13,818
HSUK Covid Support	-	(662)	(662)	6,972
CJRS Grant	-	-	-	4,258
Bridging the gap	-	122,000	122,000	-
CRT_SOAR	-	30,490	30,490	-
ESOL Vol Training	-	8,534	8,534	-
HAF 22	-	3,451	3,451	-
Happy & Healthy	-	19,500	19,500	-
KickStart	-	8,647	8,647	-
Pears	-	8,390	8,390	-
General	1,212	-	1,212	-
	<u>1,212</u>	<u>389,899</u>	<u>391,111</u>	<u>228,520</u>

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

8. CHARITABLE ACTIVITIES

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
	£	£	£	£
Salaries and Pensions and NHI	412	203,293	203,705	147,032
Training	-	1,334	1,334	548
Staff Expenses	-	3,403	3,403	797
Volunteer Expenses	-	1,284	1,284	1,342
Equipment and Repairs	(89)	2,932	2,843	10,335
Promotion & Strategic Planning	-	4,332	4,332	750
Professional Fees	-	4,562	4,562	2,733
Outings and Functions	-	16,075	16,075	3,789
	<u>323</u>	<u>237,215</u>	<u>237,538</u>	<u>167,326</u>

9. OTHER COSTS

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
	£	£	£	£
Telephone	-	1,240	1,240	1,386
Rent, Room Hire and Cleaning	-	8,199	8,199	12,295
Insurance	(23)	1,221	1,198	1,150
Postage, Stationery and Photocopying	106	3,352	3,458	1,805
Auditors Remuneration	-	2,040	2,040	1,920
Sundry Expenses	-	726	726	202
Bank Charges	-	1	1	-
Depreciation	1,637	-	1,637	1,108
	<u>1,720</u>	<u>16,779</u>	<u>18,499</u>	<u>19,866</u>

10. STAFF COSTS AND
TRUSTEES' REMUNERATION

	2022	2021
	£	£
Wages and Salaries	180,678	112,585
Social Security Costs	13,486	20,107
Other Pension Costs	9,541	14,340
	<u>203,705</u>	<u>147,032</u>

No employee received remuneration amounting to more than £60,000 in either year.

Trustees received no remuneration and were not reimbursed for any of their expenses in either year.

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

10. STAFF COSTS AND
TRUSTEES' REMUNERATION (continued)

The average weekly number of employees during the year, calculated on the basis of full time equivalents, was as follows:

	<u>2022</u>	<u>2021</u>
	No.	No.
Charitable Activities	10	8
	<u>10</u>	<u>8</u>

11. NET INCOME/(EXPENDITURE) FOR THE YEAR

	<u>2022</u>	<u>2021</u>
	£	£
This is stated after charging:		
Depreciation	1,637	1,108
Auditor's Remuneration	<u>2,040</u>	<u>1,920</u>

12. CORPORATION TAX

The charity is exempt from tax on income and gains falling within Section 505 of the Taxes Act 1988 or Section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives.

13. TRANSFERS BETWEEN FUNDS

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
	Funds	Funds	2022	2021
	£	£	£	£
Big Lottery-Building Capability	(37)	37	-	-
Henry Smith	(1,880)	1,880	-	-
HSUK Covid Support	(1,663)	1,663	-	-
Bridging the Gap	(2,405)	2,405	-	-
Happy & Healthy	(2,500)	2,500	-	-
Our Family our Future	(132)	132	-	-
WMDC	3,309	(3,309)	-	-
WDHCS	1	(1)	-	-
CRT_SOAR	1	(1)	-	-
HAF 22	24	(24)	-	-
	<u>(5,282)</u>	<u>5,282</u>	<u>-</u>	<u>-</u>

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

14. TANGIBLE FIXED ASSETS

	Fixtures and Fittings	Total
	£	£
<u>Cost:</u>		
At 1 April 2021	21,368	21,368
Additions	3,754	3,754
At 31 March 2022	<u>25,122</u>	<u>25,122</u>
 <u>Depreciation:</u>		
At 1 April 2021	16,942	16,942
Charge for Year	1,637	1,637
At 31 March 2022	<u>18,579</u>	<u>18,579</u>
 <u>Net Book Value:</u>		
At 31 March 2022	<u>6,543</u>	<u>6,543</u>
At 31 March 2021	<u>4,426</u>	<u>4,426</u>

15. DEBTORS

	2022	2021
	£	£
Prepayments and Accrued Income	254	264
Trade Debtors	2,500	-
	<u>2,754</u>	<u>264</u>

16. CREDITORS: Amounts Falling Due Within One Year

	2022	2021
	£	£
Trade Creditors	-	4,704
Accruals and Deferred Income	1,815	1,610
	<u>1,815</u>	<u>6,314</u>

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

17. PENSION SCHEME

The charity operates a defined contribution pension scheme. The assets of the pension scheme are held separately from those of the charity in an independently administered fund. The pension cost represents contributions payable by the charity to the fund and amounted to £9,541 (2021: £14,340). Contributions totalling £Nil (2021: £Nil) were payable to the fund at the year end and are included in creditors.

18. LEASING COMMITMENTS

The charity had total commitments under non-cancellable operating leases as detailed below:

	2022	2021
<u>Operating Leases Which Expire:</u>	£	£
Within One Year	-	10,800
Between One to Five Years	-	-
After More than Five Years	-	-
	-	10,800

19. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	General Funds	Designated Funds	Restricted Funds	Total Funds
	£	£	£	£
Tangible Fixed Assets	6,543			6,543
Current Assets	72,466	58,641	196,838	327,945
Current Liabilities	(1,815)			(1,815)
Net Assets at 31 March 2022	77,194	58,641	196,838	332,673

HOME-START WAKEFIELD DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

20. MOVEMENT IN FUNDS

	At 1 April 2021	Income	Expen- diture	Transfers	At 31 March 2022
	£	£	£	£	£
<u>Restricted Funds</u>					
Community Navigator Post	11,374	27,078	(25,115)	-	13,337
Big Lottery - Building Capabilities Grant	2,587	-	(2,550)	(37)	-
Big Lottery - Reaching Communities	14,938	-	(14,938)	-	-
Henry Smith	(8,526)	54,400	(43,994)	(1,880)	-
Tudor Trust Family Fund	4,571	-	-	-	4,571
WMDC	16,190	50,670	(25,239)	3,309	44,930
WDHCS	1,853	-	(1,854)	1	-
NOVA	1,624	-	(1,624)	-	-
Our Family our Future	18,588	56,299	(38,993)	(132)	35,762
Speak Out Go Out	234	1,213	(1,447)	-	-
Wakefield District Council	-	-	-	-	-
HSUK Covid Support	2,671	(662)	(346)	(1,663)	-
CJRS Grant	-	-	-	-	-
Bridging the gap	-	122,000	(54,270)	(2,405)	65,325
CRT_SOAR	-	30,490	(12,041)	1	18,450
ESOL vol training	-	8,534	(1,223)	-	7,311
HAF 22	-	3,451	(364)	24	3,111
Happy & Healthy	-	19,500	(16,999)	(2,500)	1
KickStart	-	8,647	(8,637)	-	10
Pears	-	8,390	(4,360)	-	4,030
Total Restricted Funds	66,104	390,010	(253,994)	(5,282)	196,838
<u>Unrestricted Funds</u>					
Statutory Reserve Fund	58,641			43,102	101,743
General Funds	71,164	2,791	(2,043)	(37,820)	34,092
Total Unrestricted Funds	129,805	2,791	(2,043)	5,282	135,835
TOTAL FUNDS	195,909	392,801	(256,037)	-	332,673

HOME-START WAKEFIELD DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

20. MOVEMENT IN FUNDS (continued)

Restrictions Imposed and Purpose of Designated Funds

The Trustees Board has adopted a statutory reserve policy which determines the level of reserves it maintains based on three months running costs and to cover staff redundancy costs in the event of scheme closure.

Community Navigator Post

Post Funded by Future in Mind to support children and young people from ages 0 to 19 with help to understanding their emotional well-being. This fund is due to end September 2022.

WMDC funding

This funding is to support charity's work with parents with children 0-5 years. This funding is being reviewed as it is due to end November 2022. We will have a decision on future funding by October 2022.

Big Lottery Building Capabilities

This money is to develop sustainability, strategic planning and the training and development of trustees and volunteers. This fund ended in July 2021.

Big Lottery Reaching Communities

This money is to be used for supporting parents of older children aged 5-12. This fund ended in July 2021.

Henry Smith

This funding is to support the charity's work with parents of children 0-5 and ended January 2022. A new bid is awaiting decision for continuation funding, and the decision will be in June 2022.

HOME-START WAKEFIELD DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

20. MOVEMENT IN FUNDS (continued)

Family Welfare fund

This funding is to support families in crisis when other forms of support have been exhausted. (Formerly Tudor Trust Welfare fund - funds now come from fundraising and donations).

HSUK - Pears

Funded a coordinator post to bring the gap of funding ending and a decision between Feb 22 and May 22.

CRT SOAR

Step Out Achieve Resilience, this funding is to support parents suffering with mental health to identify the triggers of low mood and build strategies to minimise episodes. funding ends 3 Dec 2022.

Family Wellbeing

This money is to support families of children who are accessing free school meals during the school holidays and to work with parents eligible for 0-2year olds free childcare places to enable them to take up the government's free childcare places.

HAF - Healthy Active Families

This money is to support families of children who are accessing free school meals to get them active and fed during the school holidays. Easter, Summer and Christmas 2021.

ESOL Volunteering

To deliver a prepare to volunteer course to learners who have English as a second language. Project ends Aug 2022.

Speak Out Go Out

This money funds a staff member to support a group of young people with disabilities one session a week to set up their own self advocacy group. Fund ended July 2021.

HOME-START WAKEFIELD DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

20. MOVEMENT IN FUNDS (continued)

Happy & Healthy

This project deliverers health and wellbeing messages across the district to encourage parents to use alternatives to A&E when children need medical care and attention but do not need to attend Accident and Emergency department.