

HOME-START WAKEFIELD AND DISTRICT

England & Wales · Charity number 1105617

Details

Other names	HOME-START CASTLEFORD, PONTEFRACT AND DISTRICT
Status	Registered
Legal form	Charitable company
Company number	05208262
Registered	2004-08-24
Register	View on the Charity Commission register

Contact

Address
Home-Start House
2 Kilnsey Road
Eastmoor
Wakefield
West Yorkshire
WF1 4RW

Phone 01924251205

Email admin@hswd.org.uk

Website www.homestartwakefield.co.uk

Activities

Objects: (A)TO SAFEGUARD, PROTECT AND PRESERVE THE GOOD HEALTH, BOTH MENTAL AND PHYSICAL OF CHILDREN AND PARENTS OF CHILDREN. (B)TO PREVENT CRUELTY TO OR MALTREATMENT OF CHILDREN. (C)TO RELIEVE SICKNESS, POVERTY AND NEED AMONGST CHILDREN AND PARENTS OF CHILDREN. (D)TO PROMOTE THE EDUCATION OF THE PUBLIC IN BETTER STANDARDS OF CHILDCARE WITHIN THE AREA OF WAKEFIELD AND ITS ENVIRONS.

Activities: HOME-START WAKEFIELD & DISTRICT RECRUITS AND TRAINS VOLUNTEERS WHO ARE NORMALLY PARENTS THEMSELVES TO SUPPORT FAMILIES WITH AT LEAST ONE CHILD UNDER THE AGE OF 5 YEARS.

Classification

- **How:** Provides Human Resources, Provides Services
- **What:** General Charitable Purposes, Education/training, The Prevention Or Relief Of Poverty
- **Who:** Children/young People

Geography

- **Area of benefit:** THE AREA OF WAKEFIELD AND ITS ENVIRONS.
- City Of Wakefield

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£434,536	£464,835	-	-
2024-03-31	£451,274	£404,489	-	-
2023-03-31	£295,460	£358,766	-	-
2022-03-31	£392,801	£256,037	-	-
2021-03-31	£232,147	£187,192	-	-

Trustees

Name	Role	Appointed
Janet Walter	Chair	2020-11-04
CATHERINE ELIZABETH LYNAGH		
Jane Hall		2023-01-17
Jennifer Widdowson TREASURER		2017-01-04
KARRON ZELEI		2015-09-23
Nigel Storey		2025-01-01
Sarah Millns		2019-10-23

Accounts

Copy

HOME-START WAKEFIELD & DISTRICT

REPORT AND FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2025

Charity Commission Reference Number 1105617

Company Registered Number 05208262



WALTER DAWSON & SON

CHARTERED ACCOUNTANTS & STATUTORY AUDITOR

**First Floor, Unit 12
Pennine Business Park
Longbow Close
Bradley
Huddersfield
HD2 1GQ**

HOME-START WAKEFIELD & DISTRICT
REPORT AND FINANCIAL STATEMENTS

<u>Contents</u>	<u>Page</u>
Legal and Administrative Information	1 - 2.
Statement of Trustees' Responsibilities	3.
Report of the Trustees	4 - 7.
Independent Auditor's Report	8 - 12.
Statement of Financial Activities	13.
Balance Sheet	14.
Statement of Cash Flows	15.
Notes to the Financial Statements	16 - 25.

HOME-START WAKEFIELD & DISTRICT
LEGAL AND ADMINISTRATIVE INFORMATION

1. CONSTITUTION

Home-Start Wakefield & District is a company limited by a guarantee (Company No. 05208262) and a registered charity (Charity No. 1105617) governed by its Memorandum and Articles of Association.

2. DIRECTORS AND TRUSTEES

The directors of the charitable company ("the charity") are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees.

The trustees serving during the year and since the year end were as follows:

<u>Chairman:</u>	Janet Walter
<u>Vice Chair:</u>	Sarah Millns
<u>Treasurer:</u>	Jennifer Widdowson
<u>Safeguarding lead:</u>	Karron Zelei
<u>Trustees:</u>	Jane Hall Elizabeth Lynagh Sarah Millns Nigel Storey (appointed 10 August 2024) Karron Zelei
<u>Auditors:</u>	Walter Dawson & Son First Floor, Unit 12 Pennine Business Park Longbow Close Bradley Huddersfield HD2 1GQ

HOME-START WAKEFIELD & DISTRICT
LEGAL AND ADMINISTRATIVE INFORMATION

Bankers:

National Westminster Bank Plc
56 Westgate
Wakefield
WF1 1XF

The Co-op Bank
P O Box 250
Delf House
Southway
Skelmersdale
WN8 6WT

Redwood Bank
The Nexus Building, Broadway
Letchworth Garden City
SG6 3TA

Registered Office:

Home-Start House
2 Kilnsey Road
Eastmoor
Wakefield
West Yorkshire
WF1 4RW

HOME-START WAKEFIELD & DISTRICT
STATEMENT OF TRUSTEE'S RESPONSIBILITIES

The trustees (who are also directors of Home-Start Wakefield & District for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102: *The Financial Reporting Standard applicable in UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing the financial statements, the trustees are

- (a) select suitable accounting policies and then apply them consistently;
- (b) observe the methods and principles in the Charities SORP;
- (c) make judgements and estimates that are reasonable and prudent;
- (d) state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- (e) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

In so far as the trustees are aware:

- (a) there is no relevant audit information of which the charitable company's auditors are
- (b) the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

HOME-START WAKEFIELD & DISTRICT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2024

The trustees are pleased to present their annual report together with the financial statements of the charitable company for the year ended 31 March 2025 which are also prepared to meet the requirements for a directors report and accounts for Companies Act purposes.

The legal and administrative information set out on pages 1 and 2 forms part of this report.

The financial statements comply with the Charities Act 2011, Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

1. Structure, Governance and Management

A volunteer Board of Trustees is responsible for the scheme although the day to day running is delegated to the Scheme Manager who has responsibility to ensure that all members of staff are appropriately managed and supervised. Trustee Board meetings are held bi-monthly.

2. Objectives and Activities

The objectives for which Home-Start is established are:

- (a) To safeguard, protect and preserve the good health, both mental and physical, of children and parents of children,
- (b) To prevent cruelty to or maltreatment of children,
- (c) To relieve sickness, poverty and need amongst children and parents of children;
- (d) To promote the education of the public in better standards of childcare within the area of Wakefield and its environs.

When planning the activities for the year, the trustees have considered the Commission's guidance on public benefit.

3. Achievements and Performance

Home-Start Wakefield & District continues to work with families of 0-11 year olds by provision of volunteer befriending and advocacy in the Wakefield District.

We continue to build our partnerships with the Local Authority and after our review they have decided to continue the funding of £51,600 per year.

HOME-START WAKEFIELD & DISTRICT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2024

3. Achievements and Performance (continued)

We continue to be supported by the continuation of Henry Smith Improving Lives funding in June 2022 to May 2025. This supports our work funding two of the coordinator team, recruiting and training volunteers to work with families of children 0-5 years.

Our funding from the Local Authority for the work with families of children 6 - 12 years was extended to August 2025.

Support to families through our Family Groups has continued, there are six groups running across the district in Castleford, Pontefract, Sharlston, South Kirkby, Flanshaw and Eastmoor.

Working in partnership and developing positive relationships with other agencies is central to our work. We have continued to work in close liaison with colleagues in the third sector, in particular Nova and the Young Lives Consortium.

During 2024-2025 the scheme received 341 referrals for support.

We have offered bespoke dads support through Dad Matters for Perinatal Mental Health (PNMH) concerns, and a Dads do it Differently Coordinator for fathers of older children where PNMH is not the concern. Through this work in Wakefield, we were approached by Barnsley Council to host a Dad Matters Coordinator for their PNMH support offer to dads, and we appointed to this role in March 2024.

The quality of the service we provide to families is particularly important to us and we are pleased to report that 100% of families who evaluated the service said they were very satisfied or satisfied with the Home-Start service. Feedback from referrers tells us that the Home-Start service is valued by them, and they report improvements in the families they have referred.

During this year we trained 19 new volunteers.

Volunteers play a vital role in the support of families. It is their commitment that enables us to support families across the Wakefield District. The scheme continues to offer a comprehensive volunteer training programme. The scheme recognises the value of its volunteer team, and we acknowledge the commitment of those who give their time freely to support parents and children.

HOME-START WAKEFIELD & DISTRICT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2024

4. Financial Review

The Trustee Board has adopted a statutory reserves policy which determines the level of reserves it maintains in the event of scheme closure and to cover staff redundancies.

5. Plans for the Future

We will continue to strengthen our links with statutory and voluntary agencies to promote the Home-Start service. We will look at all funding opportunities which align with our aims and objectives and continue to offer much needed early support to children and families in the Wakefield district. We will continue to work in partnership with the Local Authority, Cluster Managers, and other VCS organisations, to ensure that families and children across the district have a range of services to support their unique needs.

We have identified that lots of parents go through crisis and gain support at that level, then as the crisis eases, support disappears leaving them with no one. We pick up some of these families and support them to integrate into new areas of the district, set up new homes and rebuild their confidence. We would like to become the local rebuild offer and are looking to pursue funding to support this type of project.

6. Statement of Disclosure of Information to Auditors

The trustees of the charitable company who held office at the date of approval of this Report of the Trustees each confirm that:

- (a) so far as they are aware, there is no relevant audit information, information needed by the charitable company's auditors in connection with preparing their report, of which the charitable company's auditors are unaware; and
- (b) they have taken all the steps that they ought to have taken as trustees in order to make themselves aware of any relevant audit information and to establish that the charitable company's auditors are aware of that information.

7. Auditors

The auditors, Walter Dawson & Son, having expressed their willingness to continue in office, will be proposed for re-appointment in accordance with Section 485 of the Companies Act

This report has been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice. In preparing this report advantage has been taken of the small companies exemption.

HOME-START WAKEFIELD & DISTRICT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2024

This report was approved and authorised for issue by the Trustees on 8 October 2025 and signed on their behalf by:

J Walter



Trustee



J. Widdawson

Treasurer



INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Opinion

We have audited the financial statements of Home-Start Wakefield & District for the year ended 31 March 2025 which comprise the Statement of Financial Activities (including Income and Expenditure Account), Balance Sheet, and notes to the financial statements on pages 13 to 24, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- (a) give a true and fair view of the state of the Charitable company's affairs as at 31st March 2025 and of its income and expenditure for the year then ended;
- (b) have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- (c) have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standards, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions Relating to Going Concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Other Information

The trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on Other Matters Prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- (a) the information given in the trustee's report (incorporating the strategic report and directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- (b) the trustees' report (incorporating the strategic report and directors' report) have been prepared in accordance with applicable legal requirements.

Matters on Which we are Required to Report by Exception

In the light of the knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- (a) adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us;
- (b) the financial statements are not in agreement with the accounting records and returns;
- (c) certain disclosures of trustee's remuneration specified by law are not made; or

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Matters on Which we are Required to Report by Exception (continued)

(d) we have not received all the information and explanations we require for our audit.

Responsibilities of the Trustees

As explained more fully in the trustee's responsibilities statement set out on page 3, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine it necessary to enable the preparation of financial statements that are free from material misstatement,

In preparing the financial statements, the trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

Our Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risk of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- (a) the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- (b) we identified the laws and regulations applicable to the Charity through discussions with trustees and other management, and from our commercial knowledge and experience of

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Our Responsibilities for the Audit of the Financial Statements (continued)

- (c) we focussed on specific laws and regulations which considered may have a direct material effect on the financial statements or the operations of the charity, including the Companies Act 2006, taxation legislation, data protection, anti-bribery, employment, environmental and health and safety legislation;
- (d) we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- (e) identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- (a) making enquiries of management as to where they considered there was a susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- (b) considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- (a) performed analytical procedures to identify any unusual or unexpected relationships;
- (b) tested journal entries to identify unusual transactions;
- (c) assessed whether judgements and assumptions made in determining the accounting estimates set out in note 1 and where indicative of potential bias; and
- (d) investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- (a) agreeing financial statement disclosures to underlying supporting documentation;
- (b) reading the minutes of meetings of those charged with governance;
- (c) enquiring of management as to actual and potential litigation and claims; and
- (d) reviewing correspondence with HMRC, relevant regulators including the Health and Safety Executive, and the company's legal advisors.

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Our Responsibilities for the Audit of the Financial Statements (continued)

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the Charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

John Richard Hall FCA (Senior Statutory Auditor)
for and behalf of Walter Dawson & Son, Statutory Auditor.

Chartered Accountants

First Floor, Unit 12
Pennine Business Park
Longbow Close
Bradley
Huddersfield
HD2 1GQ

Date:

STATEMENT OF FINANCIAL ACTIVITIES
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2025

	Notes	Unrestricted Funds	Restricted Funds	Total 2025	Total 2024
		£	£	£	£
INCOME AND ENDOWMENTS FROM:					
Donations and Legacies	5	2,359	2,888	5,247	2,249
Investments	6	1,339	-	1,339	1,255
Charitable Activities	7	-	475,627	475,627	447,771
TOTAL INCOME AND ENDOWMENTS		3,698	478,515	482,213	451,275
EXPENDITURE ON:					
Charitable Activities	8	1,246	463,589	464,835	404,490
				-	
TOTAL EXPENDITURE		1,246	463,589	464,835	404,490
NET INCOME/(EXPENDITURE)	11	2,452	14,926	17,378	46,785
Transfers Between Funds		-	-	-	-
NET MOVEMENTS IN FUNDS		2,452	14,926	17,378	46,785
RECONCILIATION OF FUNDS					
Total Funds at 1 April 2023		126,217	189,935	316,152	269,367
Total Funds at 31 March 2024		128,669	204,861	333,530	316,152

All income and expenditure derive from continuing activities.

HOME-START WAKEFIELD & DISTRICT
BALANCE SHEET AS AT 31 MARCH 2025

	<u>Notes</u>	<u>2025</u>	<u>2024</u>
		£	£
<u>FIXED ASSETS</u>			
Tangible Assets	13	4,922	5,654
<u>CURRENT ASSETS</u>			
Debtors	14	750	32,417
Cash at Bank and in Hand		363,413	361,503
		<u>364,163</u>	<u>393,920</u>
<u>CREDITORS: Amounts Falling Due Within One Year</u>	15	<u>(35,555)</u>	<u>(83,422)</u>
<u>NET CURRENT ASSETS</u>		<u>328,608</u>	<u>310,498</u>
		<u>333,530</u>	<u>316,152</u>
The Funds of the Charity:			
<u>RESTRICTED INCOME FUNDS</u>	18	204,861	189,935
<u>UNRESTRICTED FUNDS</u>			
General Funds	18	26,926	24,474
Designated Funds	18	101,743	101,743
		128,669	126,217
		<u>333,530</u>	<u>316,152</u>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on 8 October 2025 and signed on their behalf by:

J Walter - Trustee



C E Lynagh - Trustee



J Widdowson - Trustee



HOME-START WAKEFIELD & DISTRICT
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2025

	<u>2025</u>	<u>2024</u>
	£	£
Cash flows from Operating Activities		
Net income	17,378	46,785
<i>Adjustments for</i>		
Depreciation of tangible fixed assets	1,231	1,415
Interest receivable	(1,339)	(1,255)
<i>Changes in:</i>		
Trade and other debtors	31,667	(31,769)
Trade and other creditors	(47,867)	77,111
Net cash generated from operating activities	<u>1,070</u>	<u>92,287</u>
 Cash flows from investing activities		
Dividends, interest, and rents from investments	1,339	1,255
Purchase of tangible fixed assets	(499)	(503)
Net cash generated by investing activities	<u>840</u>	<u>752</u>
Net increase in cash	1,910	93,039
Cash and cash equivalents brought forward	361,503	268,464
Cash and cash equivalents carried forward	<u>363,413</u>	<u>361,503</u>

HOME-START WAKEFIELD DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2024

1. STATUTORY INFORMATION

Home-Start Wakefield & District is a charitable company domiciled in England and Wales, registered number 05208262. The principal place of business is 2 Kilnsey Road, Eastmoor, Wakefield, West Yorkshire WF1 4RW.

2. COMPLIANCE WITH ACCOUNTING STANDARDS

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), Charities SORP (FRS 102) 2019 and the Companies Act 2006.

3. ACCOUNTING POLICIES

The financial statements have been prepared under the historical cost convention.

The presentation currency is sterling.

The particular accounting policies adopted are as follows:

- (a) Donations, Legacies and Similar Incoming Resources
Donations, legacies and similar incoming resources are included in the year in which they are receivable, which is when the charity becomes entitled to the resource.
- (b) Grants Receivable and Local Authority Fees
Grants receivable and local authority fees are credited to the Statement of Financial Activities (SOFA) in the year for which they are received. Deferred income represents amounts received for future periods and is released to income resources in the period for which it has been received.
- (c) Investment Income
Income from investments is included in the SOFA in the year in which it is receivable.
- (d) Expenditure
All expenditure is included on an annual basis and is recognised when there is a legal or constructive obligation to pay for expenditure. All costs have been directly attributed to one of the functional categories of resources expended in the SOFA. The charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT.

HOME-START WAKEFIELD DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2024

3. ACCOUNTING POLICIES (continued)

(e) Tangible Fixed Assets

Depreciation is provided on a reducing balance basis over the expected useful lives of each category of tangible fixed assets:

Fixtures and Fittings	20% per annum on written down value
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(f) Pension Costs

The charity operates a defined contribution pension scheme for the benefit of its employees. Contributions payable are recognised in the SOFA when due.

(g) Leasing

Rentals payable under operating leases are charged to the SOFA on a straight line basis over the period of the leases. The benefits of lease incentives are recognised in the SOFA over the lease period on a straight line basis.

(h) Fund Accounting

Funds held by the charity are either:

- *Unrestricted general funds* - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.
- *Designated funds* - these are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.
- *Restricted funds* - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

(i) Cash Flow Statements

The charity qualifies as a small company under the Companies Act 2006. The trustees have elected to take advantage of the exemptions under FRS 102 not to prepare a cash flow statement.

4. LEGAL STATUS OF THE CHARITY

The charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up the liability, in respect of the guarantee is limited to £1 per member of the charity.

HOME-START WAKEFIELD DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2024

HOME-START WAKEFIELD DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2024

5. DONATIONS AND LEGACIES

	Unrestricted Funds	Restricted Funds	Total 2025	Total 2024
	£	£	£	£
Donations	2,359	2,888	5,247	2,249

6. INVESTMENTS

	Unrestricted Funds	Restricted Funds	Total 2025	Total 2024
	£	£	£	£
Bank Interest	1,339	-	1,339	1,255

7. CHARITABLE ACTIVITIES

	Unrestricted Funds	Restricted Funds	Total 2025	Total 2024
	£	£	£	£
Henry Smith	-	60,000	60,000	59,500
WMDC	-	51,600	51,600	51,867
PAIR	-	11,454	11,454	-
PNMH	-	36,750	36,750	35,000
EHH	-	28,776	28,776	23,239
Bridging the gap 2	-	-	-	25,000
Dad Matters Barnsley	-	47,677	47,677	19,865
FAIR - TBL	-	106,395	106,395	104,798
Prosper grants	-	11,500	11,500	11,250
UKSPF	-	-	-	14,252
SHIPSS	-	120,000	120,000	103,000
WFOL	-	1,475	1,475	-
	-	475,627	475,627	447,771

HOME-START WAKEFIELD DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2024

8. CHARITABLE ACTIVITIES

	Unrestricted Funds	Restricted Funds	Total 2025	Total 2024
	£	£	£	£
Salaries and Pensions and NHI	-	372,476	372,476	338,338
Training	-	3,221	3,221	1,184
Staff Expenses	-	9,850	9,850	7,304
Volunteer Expenses	-	3,415	3,415	3,037
Equipment and Repairs	-	343	343	204
Promotion & Strategic Planning	-	4,198	4,198	1,835
Professional Fees	-	9,370	9,370	9,218
Outings and Functions	-	16,155	16,155	5,325
Support costs	1,246	44,561	45,807	38,045
	<u>1,246</u>	<u>463,589</u>	<u>464,835</u>	<u>404,490</u>

9. SUPPORT COSTS

	Unrestricted Funds	Restricted Funds	Total 2025	Total 2024
	£	£	£	£
Telephone	-	7,794	7,794	1,923
Rent, Room Hire and Cleaning	-	10,956	10,956	17,953
Insurance	-	1,574	1,574	1,445
Postage, Stationery and Photocopying	-	4,277	4,277	4,101
Auditors Remuneration	-	4,068	4,068	3,131
Sundry Expenses	15	1,608	1,623	6,501
Bank Charges	-	84	84	84
Management Fees	-	14,200	14,200	1,492
Depreciation	1,231	-	1,231	1,415
	<u>1,246</u>	<u>44,561</u>	<u>45,807</u>	<u>38,045</u>

HOME-START WAKEFIELD DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2024

10. STAFF COSTS AND TRUSTEES' REMUNERATION

	2025	2024
	£	£
Wages and Salaries	334,526	301,983
Social Security Costs	20,437	21,596
Other Pension Costs	17,513	14,759
	<u>372,476</u>	<u>338,338</u>

Included in Wages and Salaries above is £631 paid by the charity in termination benefits during the year (2024: £nil)

No employee received remuneration amounting to more than £60,000 in either year. Trustees received no remuneration and were not reimbursed for any of their expenses in either year.

The average weekly number of employees during the year, calculated on the basis of full time equivalents, was as follows:

	2025	2024
	No.	No.
Charitable Activities	<u>13</u>	<u>12</u>

11. NET INCOME/(EXPENDITURE) FOR THE YEAR

	2025	2024
	£	£
This is stated after charging:		
Depreciation	1,231	1,415
Auditor's Remuneration	<u>4,068</u>	<u>3,131</u>

12. CORPORATION TAX

The charity is exempt from tax on income and gains falling within Section 505 of the Taxes Act 1988 or Section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives.

HOME-START WAKEFIELD DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2024

13. TANGIBLE FIXED ASSETS

	Fixtures and Fittings	Total
	£	£
<u>Cost:</u>		
At 1 April 2024	27,292	27,292
Additions	499	499
At 31 March 2025	<u>27,791</u>	<u>27,791</u>
 <u>Depreciation:</u>		
At 1 April 2024	21,638	21,638
Charge for Year	1,231	1,231
At 31 March 2025	<u>22,869</u>	<u>22,869</u>
 <u>Net Book Value:</u>		
At 31 March 2025	<u>4,922</u>	<u>4,922</u>
 At 31 March 2024	<u>5,654</u>	<u>5,654</u>

14. DEBTORS

	2025	2024
	£	£
Trade debtors	-	31,667
Prepayments and Accrued Income	750	750
	<u>750</u>	<u>32,417</u>

15. CREDITORS: Amounts Falling Due Within One Year

	2025	2024
	£	£
Trade Creditors	(172)	17
Accruals and Deferred Income	33,222	80,900
Other Creditors	2,505	2,505
	<u>35,555</u>	<u>83,422</u>

HOME-START WAKEFIELD DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2024

16. PENSION SCHEME

The charity operates a defined contribution pension scheme. The assets of the pension scheme are held separately from those of the charity in an independently administered fund. The pension cost represents contributions payable by the charity to the fund and amounted to £17,513 (2024: £14,759). Contributions totalling £2,505 (2024: £2,505) were payable to the fund at the year end.

17. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	General Funds	Designated Funds	Restricted Funds	Total Funds
	£	£	£	£
Tangible Fixed Assets	4,922	-	-	4,922
Current Assets	57,559	101,743	204,861	364,163
Current Liabilities	(35,555)	-	-	(35,555)
Net Assets at 31 March 2024	26,926	101,743	204,861	333,530

HOME-START WAKEFIELD DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2024

18. MOVEMENT IN FUNDS

	At 1 April 2024	Income	Expenditure	Transfers	At 31 March 2025
	£	£	£	£	£
<u>Restricted Funds</u>					
Henry Smith	18,964	60,000	(65,395)		13,569
Tudor Trust Family Fund	4,461	-	-		4,461
WMDC	51,150	51,600	(57,321)		45,429
WDHCS	93	-	-		93
Our Family our Future	23,234	-	(1,785)		21,449
Lamplighters	-	-	(153)		(153)
PAIR	-	11,454	(11,379)		75
Bridging the Gap	2,710	-	-		2,710
Summer Trip	-	2,888	-		2,888
EHH	-	28,776	(28,726)		50
PNMH	4,134	36,750	(33,012)		7,872
Dad Matters Barnsley	15,875	47,677	(47,174)		16,378
FAIR -TBL	2,862	106,395	(108,127)		1,130
Prosper	7,302	11,500	(9,650)		9,152
UKSPF	9,974	-	(9,951)		23
SHIPSS	49,176	120,000	(89,441)		79,735
Festival of Learning	-	1,475	(1,475)		-
Total Restricted Funds	189,935	478,515	(463,589)	-	204,861
<u>Unrestricted Funds</u>					
Statutory Reserve Fund	101,743	-	-		101,743
General Funds	24,474	3,698	(1,246)	-	26,926
Total Unrestricted Funds	126,217	3,698	(1,246)	-	128,669
TOTAL FUNDS	316,152	482,213	(464,835)	-	333,530

Back up front

Apr / may

Restrictions Imposed and Purpose of Designated Funds

The Trustees Board has adopted a statutory reserve policy which determines the level of reserves it maintains based on three months running costs and to cover staff redundancy costs in the event of scheme closure.

WMDC

This funding is to support charity's work with parents with children 0-5 years. This funding is being reviewed as it is due to end November 2025.

HOME-START WAKEFIELD DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2024

18. MOVEMENT IN FUNDS (continued)

Henry Smith 22

This funding is to support the charity's work with parents of children 0 -5 and ends June

Family Welfare fund

This funding is to support families in crisis when other forms of support have been

Family Wellbeing

This project supports the overview of the service managing impact and outcomes. Identifying development of the service to support current issues that arise in families this funding has some underspend and now ends Dec 2025.

Bringing the Gap 3 - SHIPSS

Coordinator Supporting families with children under the age of 5years. Recruiting, training & matching volunteers & assessing family needs, managing peer support work, which is carried out by volunteers, signposting to specialised services where needed.

Six Family Groups promoting healthy lifestyles, children's physical social and emotional development and reducing parents' isolation, and promoting getting children ready for

Administrator: Admin & Monitoring for all the above projects and service delivery

L.A. HUBS

Coordinating RPC, Triple P & EPEC family learning across six local authority hubs supporting families with children under the age of 19yrs.

PNMH

Supporting families with children under the age of 2yrs. Working alongside parents who have mental health struggles in the first two years of the child's life.

Lottery - Families Achieving Inner resilience (FAIR)

(A) Dads Coordinator

Dad matters (bespoke Homestart program) - Supporting families with children under the age of 2yrs.

Dads do it differently - Supporting families for fathers of older children and where PNMH is not the concern. Recruiting, Training & Matching Volunteers & assessing family needs, offering peer support work, walk and talks and an online workshop / drop-in also referring to specialised services where needed.

HOME-START WAKEFIELD DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2024

18. MOVEMENT IN FUNDS (continued)

(B) Family Behaviour Support

Providing support in families where behaviour is causing the most pressure, working alongside parents in a holistic way to set up and support parents with strategies around behaviour management and parents setting and enforcing good safe boundaries for children. Visiting weekly at first to embed the strategies with parents, then offering remote support e.g. telephone contact.

WAKEFIELD FESTIVAL OF LEARNING - Cook Eat Repeat, Pilot

Two sessions of cooking with families and providing equipment and ingredients for them to repeat the recipe at home. Well received and we will look for money to run a longer programme as part of healthy eating outcomes.

Accounts

REGISTERED COMPANY NUMBER: 05208262 (England and Wales)
REGISTERED CHARITY NUMBER: 1003434

REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024
FOR
HOME-START WAKEFIELD & DISTRICT

HOME-START WAKEFIELD & DISTRICT

CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

	Page
Report of the Trustees	1 to 2
Report of the Independent Auditors	3 to 6
Statement of Financial Activities	7 to 8
Balance Sheet	9 to 10
Notes to the Financial Statements	11 to 16

HOME-START WAKEFIELD & DISTRICT

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2024

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

05208262 (England and Wales)

Registered Charity number

1003434

Registered office

St George's Community Centre

Broadway

Lupset

Wakefield

West Yorkshire

WF2 8AA

Trustees

J Walter Chairperson

S Millns Vice-Chairperson

J A Widdowson Treasurer

K S Zelei Safeguarding Lead

N Storey (appointed 10.8.24)

C E Lynagh Trustee

J Hall Trustee

Company Secretary

H Bell

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of Home-Start Wakefield & District for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

HOME-START WAKEFIELD & DISTRICT

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2024

STATEMENT OF TRUSTEES' RESPONSIBILITIES - continued

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Walter Dawson & Son , will be proposed for re-appointment at the forthcoming Annual General Meeting.

Approved by order of the board of trustees on 23 December 2024 and signed on its behalf by:

J Hall - Trustee

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Opinion

We have audited the financial statements of Home-Start Wakefield & District (the 'charitable company') for the year ended 31 March 2024 which comprise the Statement of Financial Activities, the Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2024 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risk of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- (a) the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognize non-compliance with applicable laws and regulations;
- (b) we identified the laws and regulations applicable to the Charity through discussions with trustees and other management, and from our commercial knowledge and experience of the sector;
- (c) we focussed on specific laws and regulations which considered may have a direct material effect on the financial statements or the operations of the charity, including the Companies Act 2006, taxation legislation, data protection, anti-bribery, employment, environmental and health and safety legislation;
- (d) we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- (e) identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- (a) making enquiries of management as to where they considered there was a susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- (b) considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- (a) performed analytical procedures to identify any unusual or unexpected relationships;
- (b) tested journal entries to identify unusual transactions;
- (c) assessed whether judgements and assumptions made in determining the accounting estimates set out in note 1 and where indicative of potential bias; and
- (d) investigated the rationale behind significant or unusual transactions.

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- (a) agreeing financial statement disclosures to underlying supporting documentation;
- (b) reading the minutes of meetings of those charged with governance;
- (c) enquiring of management as to actual and potential litigation and claims; and
- (d) reviewing correspondence with HMRC, relevant regulators including the Health and Safety Executive, and the company's legal advisors.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

John Richard Hall FCA (Senior Statutory Auditor)

23 December 2024

HOME-START WAKEFIELD & DISTRICT

STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2024

		Unrestricted	Restricted	2024	2023
	Notes	funds	fund	Total	Total
		£	£	funds	funds
				£	£
INCOME AND ENDOWMENTS FROM					
Donations and legacies		2,248	-	2,248	1,735
Charitable activities					
Community Navigator Post		-	-	-	25,716
Henry Smith		-	59,500	59,500	60,000
WMDC		-	51,867	51,867	59,003
WDHCS		-	-	-	21,211
Bridging the Gap		-	-	-	(1,746)
HAF 22		-	-	-	22,412
Kickstart		-	-	-	6,163
£Bags		-	-	-	1,999
HSUK Warm		-	-	-	1,000
PNMH		-	35,000	35,000	9,000
Bridging the Gap		-	25,000	25,000	75,000
EHH		-	23,239	23,239	5,415
Michael & Shirley Hunt Charitable Trust		-	-	-	600
General		-	-	-	5,797
Dad Matters Barnsley		-	19,865	19,865	-
FAIR - TBL		-	104,798	104,798	-
Prosper Grants		-	11,250	11,250	-
UKSPF		-	14,252	14,252	-
SHIPSS		-	103,000	103,000	-
Investment income	2	1,255	-	1,255	409
Total		3,503	447,771	451,274	293,714
EXPENDITURE ON					
Charitable activities					
Community Navigator Post		-	-	-	38,658
Henry Smith		-	55,766	55,766	44,769
WMDC		-	51,074	51,074	52,407
WDHCS		-	11,578	11,578	9,540
HSUK Covid Support		-	-	-	4,036
Bridging the Gap		-	-	-	65,590
CTR_SOAR		-	-	-	18,534
ESOL Vol Training		-	-	-	7,311
HAF 22		-	-	-	25,455
Happy & Healthy		-	-	-	2,504
Kickstart		-	-	-	6,155
Pears		-	-	-	-
£Bags		-	-	-	1,999
HSUK Warm		-	1,008	1,008	-
PNMH		-	30,866	30,866	9,212
Bridging the Gap		-	47,641	47,641	49,598
EHH		-	23,687	23,687	5,254
Michael & Shirley Hunt Charitable Trust		-	-	-	600

The notes form part of these financial statements

HOME-START WAKEFIELD & DISTRICT

STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2024

		Unrestricted	Restricted	2024	2023
		funds	fund	Total	Total
	Notes	£	£	funds	funds
		£	£	£	£
General		5,475	-	5,475	6,844
Tudor Trust Family Fund		-	-	-	110
Wellbeing support		-	4,083	4,083	8,445
Dad Matters Barnsley		-	3,990	3,990	-
FAIR - TBL		-	101,952	101,952	-
Prosper Grants		-	3,948	3,948	-
UKSPF		-	4,279	4,279	-
SHIPSS		-	59,142	59,142	-
Total		5,475	399,014	404,489	357,021
NET INCOME/(EXPENDITURE)		(1,972)	48,757	46,785	(63,307)
RECONCILIATION OF FUNDS					
Total funds brought forward		136,318	133,048	269,366	332,673
TOTAL FUNDS CARRIED FORWARD		134,346	181,805	316,151	269,366

The notes form part of these financial statements

HOME-START WAKEFIELD & DISTRICT

BALANCE SHEET
31 MARCH 2024

		Unrestricted funds £	Restricted fund £	2024 Total funds £	2023 Total funds £
	Notes				
FIXED ASSETS					
Tangible assets	6	5,654	-	5,654	6,566
CURRENT ASSETS					
Debtors	7	32,417	-	32,417	648
Cash in hand		179,698	181,805	361,503	268,463
		<u>212,115</u>	<u>181,805</u>	<u>393,920</u>	<u>269,111</u>
CREDITORS					
Amounts falling due within one year	8	(83,423)	-	(83,423)	(6,311)
NET CURRENT ASSETS		<u>128,692</u>	<u>181,805</u>	<u>310,497</u>	<u>262,800</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>134,346</u>	<u>181,805</u>	<u>316,151</u>	<u>269,366</u>
NET ASSETS		<u>134,346</u>	<u>181,805</u>	<u>316,151</u>	<u>269,366</u>
FUNDS	9				
Unrestricted funds				134,346	136,318
Restricted funds				181,805	133,048
TOTAL FUNDS				<u>316,151</u>	<u>269,366</u>

HOME-START WAKEFIELD & DISTRICT

BALANCE SHEET - continued

31 MARCH 2024

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 23 December 2024 and were signed on its behalf by:

J Hall - Trustee

C E Lynagh - Trustee

K S Zelei - Trustee

1. ACCOUNTING POLICIES

BASIS OF PREPARING THE FINANCIAL STATEMENTS

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

INCOME

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

EXPENDITURE

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

TANGIBLE FIXED ASSETS

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

TAXATION

The charity is exempt from corporation tax on its charitable activities.

FUND ACCOUNTING

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

HOME-START WAKEFIELD & DISTRICT

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024

2. INVESTMENT INCOME

	2024	2023
	£	£
Interest receivable - trading	<u>1,255</u>	<u>409</u>

3. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2024	2023
	£	£
The audit of financial statements	3,897	2,100
Depreciation - owned assets	<u>1,415</u>	<u>1,644</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

TRUSTEES' EXPENSES

There were no trustees' expenses paid for the year ended 31 March 2024 nor for the year ended 31 March 2023.

5. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2024	2023
Administration	<u>12</u>	<u>12</u>

No employees received emoluments in excess of £60,000.

HOME-START WAKEFIELD & DISTRICT

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024

6. TANGIBLE FIXED ASSETS

	Fixtures and fittings £
COST	
At 1 April 2023	8,210
Additions	503
At 31 March 2024	8,713
DEPRECIATION	
At 1 April 2023	1,644
Charge for year	1,415
At 31 March 2024	3,059
NET BOOK VALUE	
At 31 March 2024	5,654
At 31 March 2023	6,566

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Trade debtors	31,667	-
Prepayments and accrued income	750	648
	32,417	648

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Trade creditors	17	-
Other creditors	2,505	2,396
Accruals and deferred income	80,901	3,915
	83,423	6,311

HOME-START WAKEFIELD & DISTRICT

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024

9. MOVEMENT IN FUNDS

	At 1.4.23 £	Net movement in funds £	At 31.3.24 £
Unrestricted funds			
General funds	34,575	(1,972)	32,603
Designated funds	101,743	-	101,743
	136,318	(1,972)	134,346
Restricted funds			
Restricted income funds	133,048	48,757	181,805
TOTAL FUNDS	<u>269,366</u>	<u>46,785</u>	<u>316,151</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General funds	3,503	(5,475)	(1,972)
Restricted funds			
Restricted income funds	447,771	(399,014)	48,757
TOTAL FUNDS	<u>451,274</u>	<u>(404,489)</u>	<u>46,785</u>

Comparatives for movement in funds

	At 1.4.22 £	Net movement in funds £	At 31.3.23 £
Unrestricted funds			
General funds	34,092	483	34,575
Designated funds	101,743	-	101,743
	135,835	483	136,318
Restricted funds			
Restricted income funds	196,838	(63,790)	133,048
TOTAL FUNDS	<u>332,673</u>	<u>(63,307)</u>	<u>269,366</u>

HOME-START WAKEFIELD & DISTRICT

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024

9. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General funds	7,941	(7,458)	483
Restricted funds			
Restricted income funds	285,773	(349,563)	(63,790)
TOTAL FUNDS	293,714	(357,021)	(63,307)

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.22 £	Net movement in funds £	At 31.3.24 £
Unrestricted funds			
General funds	34,092	(1,489)	32,603
Designated funds	101,743	-	101,743
	135,835	(1,489)	134,346
Restricted funds			
Restricted income funds	196,838	(15,033)	181,805
TOTAL FUNDS	332,673	(16,522)	316,151

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General funds	11,444	(12,933)	(1,489)
Restricted funds			
Restricted income funds	733,544	(748,577)	(15,033)
TOTAL FUNDS	744,988	(761,510)	(16,522)

HOME-START WAKEFIELD & DISTRICT

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024

10. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2024.

Accounts

**Home-Start Wakefield & District
Annual Report 2022/2023**

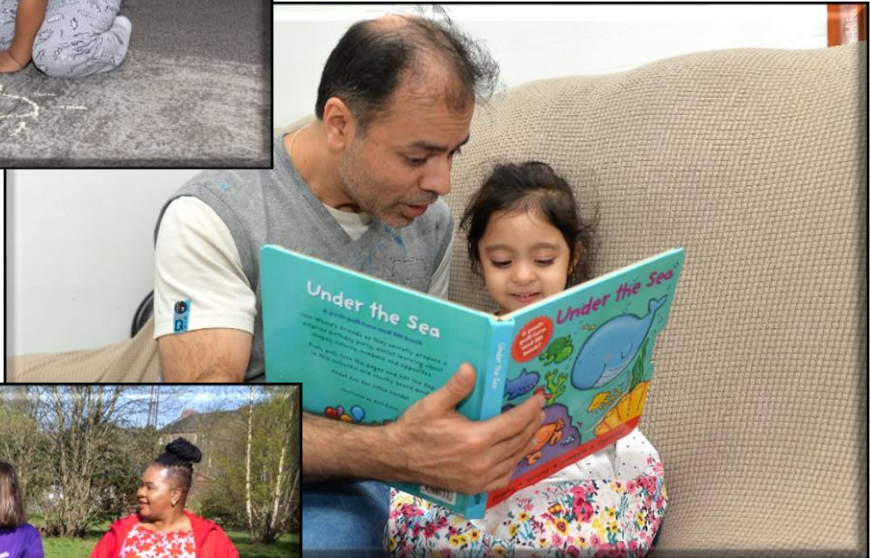


**Wakefield
& District**



Because Childhood Can't Wait . . .





Contents

Home-Start – What do We Do?, How do we do it? & Why do we do it?	Page 4
Chair’s Report	Page 5, 6
Scheme Manager’s Report	Page 7, 8, 9
Coordinator’s Report	Page 10
Supporting Families	Page 11
Referrals to Home-Start	Page 12
Supporting Parents & Children in Groups	Page 13
Family Groups	Page 14
Supporting Families with Children 0-11 Years & Happy and Healthy Project	Page 15
Our Projects Continued...	Pages 16, 17, 18, 19
Our Volunteers	Page 20
Trustees & Staff	Page 21
Audited Accounts	Page 22
Seaside Trip	Page 23, 24
Staff Away Day	Page 25
Acknowledgements	Page 26
Our Funders	Page 27

Home-Start Wakefield & District

A better start in life can change a child's future



What do we do?

Parents supporting parents.

A local community network of trained **volunteers** and expert support, helping families with young children through their challenging times.

There for parents when they need us most, because childhood can't wait.



How do we do it?

No judgement, just compassionate, confidential help and expert support.

Starting in the home, our approach is as individual as the people we're helping.



Why do we do it?

The earliest years make the biggest impact:

Home-Start makes sure those years count so that no child's future is limited.





Chair's Report

It is the time of year when we reflect on the work of Home Start Wakefield and District for the year 2022-2023.

It is an honour to write my first report as Chair of Home-Start Wakefield and District.

I became Chair in February 2023, following in the footsteps of Liz Lynagh, who had been Chair for over 12 years. I want to thank Liz, on behalf of everyone involved with Wakefield and District Home-Start, for her dedication and support to both the Charity and Wakefield families. I am delighted that she remains a Trustee.

The year 2022/23 saw life returning almost to normal following the pandemic and our staff and Volunteers were able to offer an even greater level of support to families.

Home-Start Wakefield and District continues to work with families of 0 to 11 year olds, with volunteer befriending and advocacy in the Wakefield District.

We continue to build our partnerships with the Local Authority. As we approach the end of the current three-year funding, we begin a period of review to secure the funding of £50,000 per year, for the next three years.

We were delighted to continue as a provider for the government's Healthy Active Families (HAF) programme. This has been successful, offering holiday activities for children receiving free school meals, whilst providing a meal and some healthy activities for the whole family to enjoy.

We were successful in securing the continuation of the Henry Smith Funding in June 2022. This supports the work of the coordinator team, working with families with children 0 to 5 years-old.

Our funding from the Local Authority, for work with families with children of 6 to 12 years-old, was extended to August 2023.

Our time as one of the host organisations for The Community Navigators Programme came to an end on 31st March 2023. The tender was won by a large, not for profit, company and all the staff were transferred under the TUPE regulations and our staff member moved into a full-time role.

Support to families through our family groups expanded again and there are now six groups running across the district in: Castleford; Pontefract; Sharlston; South Kirby; Flanshaw and Eastmoor. Working in partnership and developing positive relationships with other agencies is central to our work. We have continued to work in close liaison with colleagues in the third sector, in particular, Nova and the Young Lives Consortium.

During 2022-2023 we received 312 Referrals for support and a further 132 families referred into our Holiday Activities provision.

We continued providing the Happy & Healthy outcomes, to raise awareness of Respiratory Syncytial Virus (RSV) illness in children and reduce non-emergency attendance at Pinderfields Hospital's A&E department. This remains part of our core offer, using the Bridging the Gap funding.

The quality of the service we provide to families is very important to us and we are pleased to report that 100% of families who evaluated the service said they were very satisfied or satisfied with the Home-Start service. Feedback from referrers tells us that the Home-Start service is valued by them and they report improvements in the families they have referred.

Volunteers play a vital role in the support of families. It is their commitment that enables us to support families across the Wakefield District. The scheme continues to offer a comprehensive volunteer training programme. The scheme recognises the value of its volunteer team, and we acknowledge the commitment of those who give their time freely to support parents and children.

I would like to thank all the staff, Volunteers and Trustees at Home-Start Wakefield and District for their time, care and dedication in supporting local families. I would also like to thank Hazel Bell, our scheme manager, for her continued successful leadership of all our schemes and her magnificent efforts in securing funding and extending our programmes of work.

Plans for the future

We will continue to strengthen our links with statutory and voluntary agencies to promote the Home-Start service. We will continue to work in partnership with the Local Authority; National Health Services for 0-19 year olds; cluster managers and other Voluntary Care Sector (VCS) organisations to ensure families and children across the District have a range of services to support their different needs. We will expand our offer and create bespoke services, including working with programmes to support dads.

I am very proud to Chair the Trustees and I am sure the scheme will continue to grow from strength to strength in the year to come

Janet Walters



Scheme Manager's Report 2022-2023

Well...another year has passed, they say time goes fast when you're having fun, and we certainly have had fun this summer.

Once again, we have been delighted to have been a part of the Happy Healthy Holidays project, we have connected with a further 132 families through this project. We have held activity days for Easter, summer, Halloween, & Christmas. Over the six-week holidays we offered outdoor play days, with activities such as: obstacle courses, cricket, football, craft activities and a healthy lunch, eight sessions in five different venues across the district. We also held a Queens 70th Jubilee party and after her sad passing, a Coronation Party for the new King.

As well as this we took three coaches of families to Bridlington. Unfortunately, some cancellations on the morning meant we had empty seats, but those who went enjoyed the day and many stated they would not have been able to take their children to the coast had it not been for the Home Start trip.

Hello's and Goodbye's

We increased our admin team and welcomed Maggie on board in November, majoring on the family and volunteer data monitoring work she quickly became a valued member of the team.

Sadly, we said goodbye to Donna, after 6 years with us at the end of March, as the project she was working on was transferred to a new provider and her post was part of a TUPE agreement with the new contractor.

Julie one of our coordinators secured a role with the Education Psychology Team and although sad to say goodbye, we wished her well in her new role. It enabled her to follow her heart and work with children with special needs, which was a true passion of hers.

Dawn our family engagement worker moved on to work in the council, working in the team that supports the travelling communities.

Jack our Kickstart worker also went off to pastures new, with his increased confidence he is trying his hand at jobs in the hospitality sector until he decides on his future career path.

Our Offer

As ever funding continued to be challenging, but our partnership with the Council has continued and we are working well together to provide the best service for the families of the Wakefield District.

We also had a successful bid from the Coalfields Regeneration Trust for Money Budgeting and Grants (£Bags) this was a pilot project one day per week and Emma, who had been a volunteer on our old Maximising Income Project, worked on this one day per week.

Feedback

“Thank you SO much for helping me.”

“Visit was a big help.”

“Emma has put things into perspective and to see it on paper was a help.”

Family Groups are well attended, and we set up a twins and multiples group in response to requests from twins’ parents to be able to talk to someone who understood the difficulties of raising twins or triplets. Twins group has been a great success and feedback from one dad who attended was “it was the best thing we did; we have had so much help and support from attending that group.”

Our partnership work with the Family Hubs created a secondment opportunity for Adrienne to work on coordinating the family learning aspects of the Family Hub’s offer: Triple P and Empowering Parents Empowering Communities (EPEC). This involved training some of our volunteers and other parents to be able to deliver the package across the district.

From April Jo took over the lead of the Happy & Healthy Childrens Health project and rolled it out across the district. We built on the success of the previous year’s pilot project and retained the social media worker, who helped to spread the messages and raise awareness of respiratory illness in young children. We expanded the messages to align with NHS guidance, trained 43 professionals and talked to 344 families.

We were trusted referrers for the Local Authority’s Winter Redress Scheme. We also provided Christmas hampers and children’s gifts for families that were struggling, due to the generosity of our friends and supporters at Outwood Methodist Church.

We were delighted that one of our contacts from the Chantry Rotary nominated us for the Queens Award for Voluntary Service. Although we did not win, it was an honour to be nominated and receive the supporting letters from a family we had supported and our partners at the Council.



Thank You

My last paragraph is as ever to thank our wonderful volunteers, without them we would have no service. For all the hours of kindness, support and dedication to the families and the scheme, we cannot thank you enough. It is you that makes the difference to the families and you that are the backbone to the success of Home-Start Wakefield & District.

Hazel Bell



Coordinator Report April 2022 – March 2023



It's been a very busy year with changes to the coordinator team. Amanda took on the new role of Home-Start's operational manager and Julie Johnson left the team after securing a job with Wakefield Council child Psychology Team.

In September Claire Varley and Rachel Westmoreland joined Marie and Danielle on the coordinator team and it was great to be back to a team of four again. Claire and Rachel were soon out about in the community visiting families, arranging links and attending promotional events.

We have had a massive recruitment drive and have held preparation course sessions at various venues across the city. We now have a steady flow of volunteers attending and completing our preparation course. The volunteer training sessions have also been revised to ensure that prospective volunteers are given the most up to date information.

An ongoing training programme has been put together for all existing volunteers with sessions relating to, supporting families with stress, the importance of reading with children and understanding Autism. Many volunteers are also undertaking the Empowering Parents Empowering Communities (EPEC) training and when completed this will provide volunteers the opportunity to deliver the course to others.

Volunteer social events are now back up and running following the pandemic thanking the volunteers for their hard work and commitment. During volunteer's week in June we gathered at Moccha Moocho for a coffee and cake morning and then again at Christmas at Cock and Crown for an evening Christmas meal.

On July 27th 2022 Home-Start staff and families headed off to Bridlington for an amazing day out to the seaside. The sun shone for the entire day and everyone who attended gave positive feedback of their day. Some of the children had never visited the seaside and really enjoyed running in and out of the sea and playing on the beach.

As the end of the year approached the new coordinators had settled into their new roles and the team are working well together to ensure that Home-Start continues to deliver the best possible support to families across the district.

We also owe a massive thank you to all our volunteers who give up their time to support families, without their dedication Home-Start support networks would not be possible.

Amanda, Marie, Danielle, Claire & Rachel

Because Childhood Can't Wait . . .

Supporting Families

Our approach is as individual as the people we are helping

A better start in life can change a child's future



Home-Start Wakefield & District believes in promoting positive outcomes for parents and children and offering a high quality of service. Our support is based on consent and the family decide what they need. Our support is tailor-made and flexible. Our parent to parent support is what makes us unique. We provide different kinds of support depending on need. Families are referred to us with a wide range of issues, including mental health, isolation, managing children's behaviour and managing finances.

What families told us about Home-Start Support

"Vanessa has been amazing and someone I aspire to be like. She has gone above and beyond to support me and the children"

"Home-Start have been helpful in supporting me to become more independent"

"Thank you so much for the support you've given me, I feel a much stronger person"

"Home-Start have been really good. Marie listened and introduced me to Beat Autism who are now involved. Sarah was proactive in helping me sort my finances"

"Guardian angel sent to guide me to where I am mean to be"

"Everything is going to get better and thank you for pushing through with me on this journey. I'm still not at the end but I feel that I am much stronger than when I first met you. Thank you Marie, you didn't let me down, you always told me I am strong and I can get here and I can be the best mum. Now I am on my way to be the best mum can have"

Referrals to Home-Start

A child's earliest years are irreplaceable

Today families face more pressures than ever before. Without stable homes, young children won't build the foundations they need to thrive as adults.

Home-Start helps parents be the best they can be. Support is available to any family who is experiencing stress or difficulty and who has at least one child under the age of 12 years.

Families have different needs. Home-Start helps them to identify what these are and provides the appropriate support the families need.

Where do our Referrals come from?

During 2022/2023 we received **248** new referrals requesting support for families which came via the following:-

❖ Self Referrals	116
❖ Midwifery Services / PNMH	5
❖ Health Visitor	26
❖ PNMH Team	1
❖ Mental Health Services	10
❖ Other Health	9
❖ Social Worker	21
❖ Social Services	3
❖ Children's Centre	4
❖ Family Hub	23
❖ Education	13
❖ Other Community Org/Charity	5
❖ Other	3
❖ Early Learning/Childcare	1
❖ Family Support Services	7
❖ Unknown	1



Supporting Parents Children in Family Groups



Groups run across the district offering parents and carers a chance to access peer support and help their little ones gain skills such as sharing, turn taking, sitting together and listening. All which are a big a part of being school ready.





Family Groups



Phoenix

A long established Group, still well attended and supporting families in the local area's of Alverthorpe, Peacock Flanshaw.

St. Swithun's Eastmoor

Busy Bees we run this group in partnership with St. Swithun's, it is well attended and brings a diverse range of families together, chances to play and mix with peers is a great way for children to learn and thrive.

South Kirkby Common Road

We located our group at an alternative venue to the Early Help Hub to accommodate families who were outside walking distance of the local authority hub groups.

Castleford Trinity & Pontefract Methodist

New groups opened at these venues this year these have been well attended and both are going from strength to strength. We were told by parents there was a need for groups in these areas and the attendance proves there was.

Twins and Multiples Group

We located our group at Sharlston as this is around the middle of the district, we responded to mums who were asking to speak to other mums with twins and triplets and many of them say that they have found this group a wealth of support.

Supporting Families with Children 0-11 years

The Henry Smith Charity

We would like to acknowledge the support we have received from The Henry Smith Charity. This funding was until the end of January 2022 and supported our work with families 0-5 year olds. This was by provision of volunteer befriending and advocacy in the Wakefield District.

Wakefield Council

Funding continued from Wakefield Council from December 2018 and was used to support our work with parents and children 0-5 years across the whole of the Wakefield District. This was extended to the end of November 2022 after a review.

Our Projects

Happy and Healthy Project

This is a project funded by Public Health and Wakefield Council and was being rolled out across Wakefield to promote aspects of children's health and safety with a view to reducing attendance at A&E. The initial focus was recognising symptoms of Respiratory Syncytial Virus which if left untreated, can lead to Bronchiolitis. The Children's Health Advocate attended 'Stay & Play' sessions and external children's groups (eg Mini Maestros) across the whole district to talk to parents and hand out information leaflets. In addition to this, through devising a questionnaire, the Advocate was able to capture existing knowledge of RSV. To gain a wider reach, information posters were given to a nearby Mosque as well as community centres, churches and libraries to display. Training on recognising RSV was also delivered to some of the Private Nurseries in the East of the district so that staff could disseminate this information to parents.

"My son had experience of RSV so I'm glad you are telling people about it cos it's scary when it happens to your child."

(Quote from Little STARS toddler groups Fitzwilliam)

Last year a few of my group had RSV so I think it's vital to get the word out as quickly as possible.

(Group leader from Pontefract group)



"It's important that all communities get to receive this information, so thank you."

(Quote from Imran @ Jamia Masjid Swafia)

"This information is helpful because I wouldn't know what to look out for, and I always worry when my child gets a cough."

(Quote from South Elmsall)

"I always just go to A & E if my child gets a cough, so this leaflet will be useful."

(Quote from Jolly Tots)



Summer Healthy Activity Days

The Summer months were extremely busy & very popular with our families! Various activities were organised by our team from art & crafts, dancing to sports & general fun & games with educational elements included. It was an exceptionally hot summer so staff practiced & educated families on sun safety.



Keeping cool – learning & having fun under the Home-Start gazebo!



Outdoor fun with Dazl Dance & pom poms just added to the fun!



Children followed our recipe cards & were given ingredients to make a healthy snack!



The parachute provided fun & was enjoyed by all!



Our lovely Home-Start staff enjoying well-earned ice-cream!



The children loved building dens & afterwards some had their healthy lunches inside them





Local off-road Policing Team joined our Home-Start staff.

They gave a talk to children about what they do & were able to sit on the Police off-road bikes



Local Policing Team, talked to children about what they do and provided flashing lights & sirens!



Our Volunteers

Volunteers play a vital role in the support of families. It is their commitment which allows us to support families across the Wakefield District. They are the backbone of our organisation and we would like to acknowledge their dedication to the scheme.

Our volunteers help develop confidence and self esteem within the families they support, enabling them to move forward and continue independently.

One of the trainees said how good she thought our prep course was. Her background was in education, she went into schools and did teacher training, she said she thought our prep course was excellent, well thought out and that we go above and beyond for our volunteers.

- ❖ We worked with 52 Volunteers
- ❖ 34 volunteers completed training



If you want to make a difference in your local community, please join our team of volunteers and get in touch

Email: admin@homestartwakefield.org.uk



Trustees & Staff

Trustees

Janet Walter	Chairperson
Jenny Widdowson	Vice-Chairperson
Peter Hart	Treasurer (Retired 1 July 2023)
Karron Zelei	Safeguarding Lead
Sarah Milns	Marketing & Social Media
Liz Lynagh	Trustee <i>Retiring Chair - February 2023</i>

Staff

Hazel Bell	Scheme Manager
Amanda Brookes	Operational Manager
Marie Carbutt	Coordinator
Danielle Nettleton	Coordinator
Claire Varley	Coordinator
Rachel Westmorland	Coordinator
Donna Evans	Community Navigator & Young Carer's Champion
Nicky Campbell	Business Support Admin
Karen Rex	Administration Officer
Maggie Wilby	Administration Officer
Jack Brooke	Administration Assistant - Kickstart Programme
Adrienne Burras	Emotional Wellbeing Champion & Group Worker
Joanne Hartshorne	Childrens Health Advocate

Audited Accounts

Statement of Financial Activities

Year Ended 31 March 2023

Home-Start Wakefield & District's Reserves Policy states that the scheme will hold funds sufficient to cover staff redundancies and 3 months running costs.

STATEMENT OF FINANCIAL ACTIVITIES
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2023

	<u>Notes</u>	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
		£	£	£	£
INCOME AND ENDOWMENTS FROM:					
Donations and Legacies		1,734	-	1,734	1,685
Investments		409	-	409	5
Charitable Activities		4,051	287,520	291,571	391,111
<u>TOTAL INCOME & ENDOWMENTS</u>		6,194	287,520	293,714	392,801
EXPENDITURE ON:					
Charitable Activities		5,023	327,782	332,805	237,538
Other		2,281	21,934	24,215	18,499
<u>TOTAL EXPENDITURE</u>		7,304	349,716	357,020	256,037
<u>NET INCOME / (EXPENDITURE)</u>		(1,110)	(62,196)	(63,306)	136,764
Transfers Between Funds				-	-
<u>NET MOVEMENTS IN FUNDS</u>		(1,110)	(62,196)	(63,306)	136,764
<u>RECONCILIATION OF FUNDS</u>					
Total Funds at 1 April 2022		135,835	196,838	332,673	195,909
Total Funds at 31 March 2023		134,725	134,642	269,367	332,673
All incoming resources and resources derive from continuing activities					

Seaside Trip

Bridlington

A thoroughly enjoyable day was had by both staff and our lovely Home-Start families in Bridlington! Months of planning & coordinating the trip meant that the day was very well organised and resulted in some lovely memories and feedback. Four coaches took families



out for the day, many of which would never have been able to afford this trip without the help of Home-Start. It enabled families to strengthen their bonds with their children and have a fun day out & the weather was kind to us!

Making our mark quite literally on Bridlington beach!



Anyone for a game of rounders?



Smiles all round, having fun at the beach with friends



Sun, sea, sand...and more smiles!



More fun at on the beach!

Summer Trip Children's Evaluation.

Have you had fun today?

5 4 3 2 1

Can you draw a picture of something you enjoyed?

Big Ice Cream
me Eating
on Ice Cream

Butter
and Spade

Summer Trip Child Evaluation 2022

Positive feedback on our Children's Evaluation Form – from a child's perspective!



Staff Away Day

Time Management, team building/working together and efficiency

A staff away day was attended by all staff from the Wakefield & District office including Hazel Bell, our Scheme Manager. We booked an escape room in Leeds with an additional conference room. The first part of the day was a team building exercise which saw staff members split into two groups. We were given a presentation by Hazel on the history of our particular Home-Start then Andrew Cratchley from AGC Consultancy Ltd gave an interactive presentation where staff members were encouraged to participate and also listen to others. This was actually an integral part of the staff building day as the things we had discussed throughout the morning were put to use later in the escape rooms themselves. All staff members thoroughly enjoyed the day. It helped the newer staff members to bond with other team members and we learnt to work together, sometimes under pressure and everyone to use their time efficiently. We learnt how and when to take a step back and when to delegate to achieve the best results for the team – skills all staff members brought back to the office with them and continued to use!



Acknowledgements

Thank you for your help and support this year

We are so grateful to all who support Home-Start Wakefield & District

In particular, we would like to thank:-

Outwood Parish Church	Castleford Trinity Methodist Church
Wakefield Chantry Rotary Club	Principles Trust
Rotary Club of Horbury & Ossett Phoenix	Prosper Grants
Trinity Management Suite	Featherstone Rovers RLFC
Pontefract Methodist Church	Wakefield Womens Institute
Over2Hills Office Furniture Recycling	Wakefield Street Kitchen
Karen Ambridge	Mocca Moocho
Morrisons Distribution Centre	Lightwaves Leisure Centre
Graham Wilson (Santa)	Beat Autism
PC Services	Food Assist, Wrenthorpe
Phoenix Community Centre	Common Road School, South Kirkby
Sharlston Community Centre	Standbridge Community Centre (Prosper)
Pomfret Children's Centre	The Clothing Bank, Knottingley
St.Catherine's, Belle Vue	Airedale Food/Clothing & Uniform Bank
The Link, Westfield Centre, Ossett, Featherstone, Food Banks	Stepping Stones Clothing Bank
St Swithun's Community Centre	Second Time Around, The Thrift Shop, Castleford
Wakefield Sports & Social Club	Sth Kirby & Moorthorpe Council
Small Steps Uniform Bank	The Hepworth Gallery, Wakefield
Eastmoor Community Partnership	Art House - Den building
Yorkshire Purchasing Organisation	Police Off Road Team
Penny Appeal	Neighbourhood Policing Team (NPT)
Young Lives Consortium	Circus starr
Apple for the Teacher	Ambience Pontefract
Out of Hours Decorations	The Trussel Trust (Foodbanks)
Dazl Dance	The Winding Wheel, Castleford
Macdonalds, Nandos, Castleford	Lazer Zone, Volcano Falls, Explore, Xscape Castleford

Thank you to our Funders

Public Health, The Henry Smith Foundation, Nova,
WDHCS, HSUK,

Wakefield Clinical Commissioning Group,

CRT

The National Lottery Community Fund.

Supported by

wakefieldcouncil



**Wakefield
& District**



A company limited by guarantee, registered in England & Wales
number 5208262 and registered as a charity, number 1105617

**Home-Start House, 2 Kilnsey Road, Wakefield,
West Yorkshire, WF1 4RW**

Telephone: 01924 251205

www.homestartwakefield.org.uk

email: admin@homestartwakefield.org.uk

Find us on Instagram:

www.instagram.com/homestart_wakefelddistrict

Like us on Facebook:

www.facebook.com/homestart.wakefield

Follow us on Twitter:

www.twitter.com/hswakefield

**If you would like to know more about Home-Start Wakefield & District and the
work we do, please contact us and we will be happy to discuss this with you.**

HOME-START WAKEFIELD & DISTRICT

REPORT AND FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2023

Charity Commission Reference Number 1105617

Company Registered Number 05208262



WALTER DAWSON & SON

CHARTERED ACCOUNTANTS & STATUTORY AUDITOR

**First Floor, Unit 12
Pennine Business Park
Longbow Close
Bradley
Huddersfield
HD2 1GQ**

HOME-START WAKEFIELD & DISTRICT
REPORT AND FINANCIAL STATEMENTS

<u>Contents</u>	<u>Page</u>
Legal and Administrative Information	1 - 2.
Statement of Trustees' Responsibilities	3.
Report of the Trustees	4 - 7.
Independent Auditor's Report	8 - 13.
Statement of Financial Activities	14.
Balance Sheet	15.
Notes to the Financial Statements	16 - 26.

HOME-START WAKEFIELD & DISTRICT
LEGAL AND ADMINISTRATIVE INFORMATION

1. CONSTITUTION

Home-Start Wakefield & District is a company limited by a guarantee (Company No. 05208262) and a registered charity (Charity No. 1105617) governed by its Memorandum and Articles of Association.

2. DIRECTORS AND TRUSTEES

The directors of the charitable company ("the charity") are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees.

The trustees serving during the year and since the year end were as follows:

<u>Chairman:</u>	Elizabeth Lynagh (Resigned 01/02/2023) Janet Senior (Appointed 01/02/2023)
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<u>Vice Chair:</u>	Jennifer Widdowson
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<u>Treasurer:</u>	Peter Hart
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<u>Trustees:</u>	Elizabeth Lynagh Karron Zelei Sarah Millns Jane Hall
------------------	---

<u>Auditors:</u>	Walter Dawson & Son First Floor, Unit 12 Pennine Business Park Longbow Close Bradley Huddersfield HD2 1GQ
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HOME-START WAKEFIELD & DISTRICT
LEGAL AND ADMINISTRATIVE INFORMATION

Bankers:

National Westminster Bank Plc
56 Westgate
Wakefield
WF1 1XF

The Co-op Bank
P O Box 250
Delf House
Southway
Skelmersdale
WN8 6WT

Registered Office:

Home-Start House
2 Kilnsey Road
Eastmoor
Wakefield
West Yorkshire
WF1 4RW

HOME-START WAKEFIELD & DISTRICT
STATEMENT OF TRUSTEE'S RESPONSIBILITIES

The trustees (who are also directors of Home-Start Wakefield & District for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102: *The Financial Reporting Standard applicable in UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing the financial statements, the trustees are required to:

- (a) select suitable accounting policies and then apply them consistently;
- (b) observe the methods and principles in the Charities SORP;
- (c) make judgements and estimates that are reasonable and prudent;
- (d) state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- (e) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

In so far as the trustees are aware:

- (a) there is no relevant audit information of which the charitable company's auditors are unaware; and
- (b) the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

HOME-START WAKEFIELD & DISTRICT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2023

The trustees are pleased to present their annual report together with the financial statements of the charitable company for the year ended 31 March 2023 which are also prepared to meet the requirements for a directors report and accounts for Companies Act purposes.

The legal and administrative information set out on pages 1 and 2 forms part of this report.

The financial statements comply with the Charities Act 2011, Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

1. Structure, Governance and Management

A volunteer Board of Trustees is responsible for the scheme although the day to day running is delegated to the Scheme Manager who has responsibility to ensure that all members of staff are appropriately managed and supervised. Trustee Board meetings are held 6 weekly.

2. Objectives and Activities

The objectives for which Home-Start is established are:

- (a) To safeguard, protect and preserve the good health, both mental and physical, of children and parents of children,
- (b) To prevent cruelty to or maltreatment of children,
- (c) To relieve sickness, poverty and need amongst children and parents of children;
- (d) To promote the education of the public in better standards of childcare within the area of Wakefield and its environs.

When planning the activities for the year, the trustees have considered the Commission's guidance on public benefit.

HOME-START WAKEFIELD & DISTRICT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022

3. Achievements and Performance

Home-Start Wakefield & District continues to work with families of 0-11 year olds by provision of volunteer befriending and advocacy in the Wakefield District.

We continue to build our partnerships with the local Authority and as we approach the end of the three-year funding point we begin a period of review to continue the funding of £50,000 per year.

We have been delighted to have continued as a provider for the governments Healthy Active Families programme which has worked well, offering activities in holidays for children on free school meals, providing a meal and some healthy activities for the whole family to enjoy.

We were successful in our continuation Henry Smith Funding in June 2022. This supports the work of the coordinator team with families of children 0-5 years.

Our funding from the local authority for the work with families of children 6 - 12 years was extended to August 2023.

Our time as one of the host organisations for The Community Navigators Programme came to an end on 31st March 2023. The tender was won by a large not for profit company and all the staff were covered by TUPE and our staff member has moved over into a full time roll.

Support to families through our family groups has expanded again and there are now six groups running across district in Castleford, Pontefract, Sharlston, South Kirby, Flanshaw, & Eastmoor.

Working in partnership and developing positive relationships with other agencies is central to our work. We have continued to work in close liaison with colleagues in the third sector in particular Nova and the Young Lives Consortium.

During 2022-2023 the scheme received 312 Referrals for support and a further 132 families referred into our Holiday Activities provision.

HOME-START WAKEFIELD & DISTRICT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022

3. Achievements and Performance (continued)

We continued providing the Happy & Healthy outcomes as part of our (to raise awareness of RSV (Respiratory Syncytial Virus) illness in children and reduce none emergency attendance at A& E department in Pinderfields Hospital). As part of our core offer this is part of the ask for the continuation funding of Bridging the gap.

The quality of the service we provide to families is very important to us and we are pleased to report that 100% of families who evaluated the service said they were very satisfied or satisfied with the Home-Start service. Feedback from referrers tells us that the Home-Start service is valued by them and they report improvements in the families they have referred.

Volunteers play a vital role in the support of families. It is their commitment that enables us to support families across the Wakefield District. The scheme continues to offer a comprehensive volunteer training programme. The scheme recognises the value of its volunteer team, and we acknowledge the commitment of those who give their time freely to support parents and children.

4. Financial Review

The Trustee Board has adopted a statutory reserves policy which determines the level of reserves it maintains in the event of scheme closure and to cover staff redundancies.

5. Plans for the Future

We will continue to strengthen our links with statutory and voluntary agencies to promote Home-Start service. We will look at all funding opportunities which align with our aims and objectives and continue to offer the much-needed early support to children and families in the Wakefield district. We will continue to work in partnership with local authority and cluster managers and other VCS organisations to ensure Families and children across the district have a range of services to support their different needs.

HOME-START WAKEFIELD & DISTRICT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022

6. Statement of Disclosure of Information to Auditors

The trustees of the charitable company who held office at the date of approval of this Report of the Trustees each confirm that:

- (a) so far as they are aware, there is no relevant audit information, information needed by the charitable company's auditors in connection with preparing their report, of which the charitable company's auditors are unaware; and
- (b) they have taken all the steps that they ought to have taken as trustees in order to make themselves aware of any relevant audit information and to establish that the charitable company's auditors are aware of that information.

7. Auditors

The auditors, Walter Dawson & Son, having expressed their willingness to continue in office, will be proposed for re-appointment in accordance with Section 485 of the Companies Act 2006.

This report has been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice. In preparing this report advantage has been taken of the small companies exemption.

This report was approved and authorised for issue by the Trustees on 15th September 2023 and signed on their behalf by:

Janet Senior

Chairman

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Opinion

We have audited the financial statements of Home-Start Wakefield & District for the year ended 31 March 2023 which comprise the Statement of Financial Activities (including Income and Expenditure Account), Balance Sheet as at 31st March 2023 and notes to the financial statements on pages 14 to 26, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- (a) give a true and fair view of the state of the Charitable company's affairs as at 31st March 2023 and of its income and expenditure for the year then ended;
- (b) have been properly prepared in accordance with United Kingdom Generally Accepted Accounting
- (c) have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standards, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions Relating to Going Concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Conclusions Relating to Going Concern (continued)

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

Other Information

The trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on Other Matters Prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- (a) the information given in the trustee's report (incorporating the strategic report and directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- (b) the trustees' report (incorporating the strategic report and directors' report) have been prepared in accordance with applicable legal requirements.

Matters on Which we are Required to Report by Exception

In the light of the knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report.

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Matters on Which we are Required to Report by Exception (continued)

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- (a) adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us;
- (b) the financial statements are not in agreement with the accounting records and returns;
- (c) certain disclosures of trustee's remuneration specified by law are not made; or
- (d) we have not received all the information and explanations we require for our audit.

Responsibilities of the Trustees

As explained more fully in the trustee's responsibilities statement set out on page 3, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine it necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

Our Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Our Responsibilities for the Audit of the Financial Statements (continued)

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risk of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- (a) the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- (b) we identified the laws and regulations applicable to the Charity through discussions with trustees and other management, and from our commercial knowledge and experience of the sector;
- (c) we focussed on specific laws and regulations which considered may have a direct material effect on the financial statements or the operations of the charity, including the Companies Act 2006, taxation legislation, data protection, anti-bribery, employment, environmental and health and safety legislation;
- (d) we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- (e) identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- (a) making enquiries of management as to where they considered there was a susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- (b) considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Our Responsibilities for the Audit of the Financial Statements (continued)

To address the risk of fraud through management bias and override of controls, we:

- (a) performed analytical procedures to identify any unusual or unexpected relationships;
- (b) tested journal entries to identify unusual transactions;
- (c) assessed whether judgements and assumptions made in determining the accounting estimates set out in note 1 and where indicative of potential bias; and
- (d) investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- (a) agreeing financial statement disclosures to underlying supporting documentation;
- (b) reading the minutes of meetings of those charged with governance;
- (c) enquiring of management as to actual and potential litigation and claims; and
- (d) reviewing correspondence with HMRC, relevant regulators including the Health and Safety Executive, and the company's legal advisors.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Use of our report

This report is made solely to the Charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

John Richard Hall FCA (Senior Statutory Auditor)
for and behalf of Walter Dawson & Son, Statutory Auditor.

Chartered Accountants

First Floor, Unit 12
Pennine Business Park
Longbow Close
Bradley
Huddersfield
HD2 1GQ

15th September 2023

STATEMENT OF FINANCIAL ACTIVITIES
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2023

	<u>Notes</u>	<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>Total 2023</u>	<u>Total 2022</u>
		£	£	£	£
<u>INCOME AND ENDOWMENTS FROM:</u>					
Donations and Legacies	5	1,734	-	1,734	1,685
Investments	6	409	-	409	5
Charitable Activities	7	4,051	287,520	291,571	391,111
<u>TOTAL INCOME AND ENDOWMENTS</u>		<u>6,194</u>	<u>287,520</u>	<u>293,714</u>	<u>392,801</u>
<u>EXPENDITURE ON:</u>					
Charitable Activities	8	5,023	327,782	332,805	237,538
Other	9	2,281	21,934	24,215	18,499
<u>TOTAL EXPENDITURE</u>		<u>7,304</u>	<u>349,716</u>	<u>357,020</u>	<u>256,037</u>
<u>NET INCOME/(EXPENDITURE)</u>	11	(1,110)	(62,196)	(63,306)	136,764
Transfers Between Funds	13			-	-
<u>NET MOVEMENTS IN FUNDS</u>		(1,110)	(62,196)	(63,306)	136,764
<u>RECONCILIATION OF FUNDS</u>					
Total Funds at 1 April 2022		135,835	196,838	332,673	195,909
Total Funds at 31 March 2023		<u>134,725</u>	<u>134,642</u>	<u>269,367</u>	<u>332,673</u>

All incoming resources and resources expended derive from continuing activities.

HOME-START WAKEFIELD & DISTRICT
BALANCE SHEET AS AT 31 MARCH 2023

		<u>2023</u>		<u>2022</u>	
	<u>Notes</u>	£	£	£	£
<u>FIXED ASSETS</u>					
Tangible Assets	14		6,566		6,543
<u>CURRENT ASSETS</u>					
Debtors	15	648		2,754	
Cash at Bank and in Hand		268,464		325,191	
		<u>269,112</u>		<u>327,945</u>	
<u>CREDITORS: Amounts Falling Due Within One Year</u>	16	<u>(6,311)</u>		<u>(1,815)</u>	
<u>NET CURRENT ASSETS</u>			<u>262,801</u>		<u>326,130</u>
			<u>269,367</u>		<u>332,673</u>
The Funds of the Charity:					
<u>RESTRICTED INCOME FUNDS</u>	20		133,050		196,838
<u>UNRESTRICTED FUNDS</u>					
General Funds	20	34,574		34,092	
Designated Funds	20	<u>101,743</u>	136,317	<u>101,743</u>	135,835
			<u>269,367</u>		<u>332,673</u>

-

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on 15th September 2023 and signed on their behalf by:

<u>E Lynagh</u>	
<u>K Zelei</u>	TRUSTEES
<u>P Hart</u>	
<u>J Hall</u>	

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2023

1. STATUTORY INFORMATION

Home-Start Wakefield & District is a charitable company domiciled in England and Wales, registered number 05208262. The principal place of business is 2 Kilnsey Road, Eastmoor, Wakefield, West Yorkshire WF1 4RW.

2. COMPLIANCE WITH ACCOUNTING STANDARDS

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), Charities SORP (FRS 102) and the Companies Act 2006.

3. ACCOUNTING POLICIES

The financial statements have been prepared under the historical cost convention.

The presentation currency is sterling.

The particular accounting policies adopted are as follows:

(a) Donations, Legacies and Similar Incoming Resources

Donations, legacies and similar incoming resources are included in the year in which they are receivable, which is when the charity becomes entitled to the resource.

(b) Grants Receivable and Local Authority Fees

Grants receivable and local authority fees are credited to the Statement of Financial Activities (SOFA) in the year for which they are received. Deferred income represents amounts received for future periods and is released to income resources in the period for which it has been received.

(c) Investment Income

Income from investments is included in the SOFA in the year in which it is receivable.

(d) Expenditure

All expenditure is included on an annual basis and is recognised when there is a legal or constructive obligation to pay for expenditure. All costs have been directly attributed to one of the functional categories of resources expended in the SOFA. The charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT.

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2023

3. ACCOUNTING POLICIES (continued)

(e) Tangible Fixed Assets

Depreciation is provided on a reducing balance basis over the expected useful lives of each category of tangible fixed assets:

Fixtures and Fittings	20% per annum on written down value
-----------------------	-------------------------------------

(f) Pension Costs

The charity operates a defined contribution pension scheme for the benefit of its employees. Contributions payable are recognised in the SOFA when due.

(g) Leasing

Rentals payable under operating leases are charged to the SOFA on a straight line basis over the period of the leases. The benefits of lease incentives are recognised in the SOFA over the lease period on a straight line basis.

(h) Fund Accounting

Funds held by the charity are either:

- *Unrestricted general funds* - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.
- *Designated funds* - these are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.
- *Restricted funds* - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

(i) Cash Flow Statements

The charity qualifies as a small company under the Companies Act 2006. The trustees have elected to take advantage of the exemptions under FRS 102 not to prepare a cash flow statement.

4. LEGAL STATUS OF THE CHARITY

The charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up the liability, in respect of the guarantee is limited to £1 per member of the charity.

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2023

5. DONATIONS AND LEGACIES

	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
	£	£	£	£
Donations	1,734	-	1,734	1,685
	<u>1,734</u>	<u>-</u>	<u>1,734</u>	<u>1,685</u>

6. INVESTMENTS

	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
	£	£	£	£
Bank Interest	409	-	409	5
	<u>409</u>	<u>-</u>	<u>409</u>	<u>5</u>

7. CHARITABLE ACTIVITIES

	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
	£	£	£	£
Community Navigator Post	-	25,717	25,717	27,079
Henry Smith	-	60,000	60,000	54,400
WMDC	-	59,003	59,003	50,671
WDHCS	-	21,211	21,211	-
Our Family our Future	-	-	-	56,186
Speak Out Go Out	-	-	-	1,213
HSUK Covid Support	-	-	-	(662)
Bridging the gap	-	-	-	122,000
CRT_SOAR	-	-	-	30,490
ESOL Vol Training	-	-	-	8,534
HAF 22	-	22,412	22,412	3,451
Happy & Healthy	-	-	-	19,500
KickStart	-	6,163	6,163	8,647
Pears	-	-	-	8,390
£Bags	-	1,999	1,999	-
HSUK Warm	-	1,000	1,000	-
PNMH	-	9,000	9,000	-
EHH	-	5,415	5,415	-
Bridging the gap 2	-	75,000	75,000	-
Michael & Shirley Hunt Charitable Trust	-	600	600	-
General	4,051	-	4,051	1,212
	<u>4,051</u>	<u>287,520</u>	<u>291,571</u>	<u>391,111</u>

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2023

8. CHARITABLE ACTIVITIES

	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
	£	£	£	£
Salaries and Pensions and NHI	1,204	286,602	287,806	203,705
Training	(633)	1,966	1,333	1,334
Staff Expenses	-	7,258	7,258	3,403
Volunteer Expenses	208	2,173	2,381	1,284
Equipment and Repairs	4,072	1,640	5,712	2,843
Promotion & Strategic Planning	-	1,035	1,035	4,332
Professional Fees	172	8,123	8,295	4,562
Outings and Functions	-	18,985	18,985	16,075
	<u>5,023</u>	<u>327,782</u>	<u>332,805</u>	<u>237,538</u>

9. OTHER COSTS

	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
	£	£	£	£
Telephone	-	1,805	1,805	1,240
Rent, Room Hire and Cleaning	(22)	11,669	11,647	8,199
Insurance	-	1,224	1,224	1,198
Postage, Stationery and Photocopying	(77)	4,110	4,033	3,458
Auditors Remuneration	2,100	-	2,100	2,040
Sundry Expenses	54	1,430	1,484	726
Bank Charges	205	73	278	1
Management Fees	(1,623)	1,623	-	-
Depreciation	1,644	-	1,644	1,637
	<u>2,281</u>	<u>21,934</u>	<u>24,215</u>	<u>18,499</u>

10. STAFF COSTS AND
TRUSTEES' REMUNERATION

	2023	2022
	£	£
Wages and Salaries	258,227	180,678
Social Security Costs	17,137	13,486
Other Pension Costs	14,188	9,541
	<u>289,552</u>	<u>203,705</u>

No employee received remuneration amounting to more than £60,000 in either year.

Trustees received no remuneration and were not reimbursed for any of their expenses in either year.

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2023

10. STAFF COSTS AND
TRUSTEES' REMUNERATION (continued)

The average weekly number of employees during the year, calculated on the basis of full time equivalents, was as follows:

	<u>2023</u>	<u>2022</u>
	No.	No.
Charitable Activities	12	10
	<u>12</u>	<u>10</u>

11. NET INCOME/(EXPENDITURE) FOR THE YEAR

	<u>2023</u>	<u>2022</u>
	£	£
This is stated after charging:		
Depreciation	1,644	1,637
Auditor's Remuneration	<u>2,100</u>	<u>2,040</u>

12. CORPORATION TAX

The charity is exempt from tax on income and gains falling within Section 505 of the Taxes Act 1988 or Section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives.

13. TRANSFERS BETWEEN FUNDS

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
	Funds	Funds	2023	2022
	£	£	£	£
Community Navigator Post	(101)	101	-	-
KickStart	18	(18)	-	-
Pears	(6)	6	-	-
Bridging the Gap	1,929	(1,929)	-	-
Happy & Healthy	(5)	5	-	-
PNMH	(212)	212	-	-
CRT_SOAR	(85)	85	-	-
HAF 22	54	(54)	-	-
	<u>1,592</u>	<u>(1,592)</u>	<u>-</u>	<u>-</u>

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2023

14. TANGIBLE FIXED ASSETS

	Fixtures and Fittings	Total
	£	£
<u>Cost:</u>		
At 1 April 2022	25,122	25,122
Additions	1,667	1,667
At 31 March 2023	<u>26,789</u>	<u>26,789</u>
 <u>Depreciation:</u>		
At 1 April 2022	18,579	18,579
Charge for Year	1,644	1,644
At 31 March 2023	<u>20,223</u>	<u>20,223</u>
 <u>Net Book Value:</u>		
At 31 March 2023	<u>6,566</u>	<u>6,566</u>
At 31 March 2022	<u>6,543</u>	<u>6,543</u>

15. DEBTORS

	2022	2022
	£	£
Trade Debtors		2,500
Prepayments and Accrued Income	648	254
	<u>648</u>	<u>2,754</u>

16. CREDITORS: Amounts Falling Due Within One Year

	2023	2022
	£	£
Trade Creditors		-
Accruals and Deferred Income	3,915	1,815
Other Creditors	2,396	
	<u>6,311</u>	<u>1,815</u>

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2023

17. PENSION SCHEME

The charity operates a defined contribution pension scheme. The assets of the pension scheme are held separately from those of the charity in an independently administered fund. The pension cost represents contributions payable by the charity to the fund and amounted to £9,541 (2022: £9,541). Contributions totalling £Nil (2022: £Nil) were payable to the fund at the year end and are included in creditors.

18. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	General Funds	Designated Funds	Restricted Funds	Total Funds
	£	£	£	£
Tangible Fixed Assets	6,543	-	-	6,543
Current Assets	72,466	58,641	196,838	327,945
Current Liabilities	(1,815)	-	-	(1,815)
Net Assets at 31 March 2022	77,194	58,641	196,838	332,673

HOME-START WAKEFIELD DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2023

20. MOVEMENT IN FUNDS

	At 1 April 2022	Income	Expen- diture	Transfers	At 31 March 2023
	£	£	£	£	£
<u>Restricted Funds</u>					
Community Navigator					
Post	13,337	25,717	(39,155)	101	-
Henry Smith	-	60,000	(44,770)		15,230
Tudor Trust Family					
Fund	4,571		(110)		4,461
WMDC	44,930	59,003	(53,574)		50,359
WDHCS	-	21,211	(9,540)		11,671
NOVA	-				-
Our Family our Future	35,762		(8,445)		27,317
Bridging the gap	65,325		(63,396)	(1,929)	-
CRT_SOAR	18,450		(18,535)	85	-
ESOL vol training	7,311		(7,311)		-
HAF 22	3,111	22,412	(25,469)	(54)	-
Happy & Healthy	1		(2,505)	5	(2,499)
KickStart	10	6,163	(6,155)	(18)	-
Pears	4,030		(4,036)	6	-
£Bags		1,999	(1,999)		-
HSUK Warm		1,000			1,000
Michael & Shirley Hunt		600	(600)		-
Bridging the Gap 2		75,000	(49,650)		25,350
EHH		5,415	(5,254)		161
PNMH		9,000	(9,212)	212	-
Total Restricted Funds	196,838	287,520	(349,716)	(1,592)	133,050
<u>Unrestricted Funds</u>					
Statutory Reserve					
Fund	101,743				101,743
General Funds	34,092	7,940	(9,050)	1,592	34,574
Total Unrestricted					
Funds	135,835	7,940	(9,050)	1,592	136,317
TOTAL FUNDS	332,673	295,460	(358,766)	-	269,367

HOME-START WAKEFIELD DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2023

20. MOVEMENT IN FUNDS (continued)

Restrictions Imposed and Purpose of Designated Funds

The Trustees Board has adopted a statutory reserve policy which determines the level of reserves it maintains based on three months running costs and to cover staff redundancy costs in the event of scheme closure.

FIM/Community Navigator

Post Funded by Future in Mind to support children and young people from ages 0 to 19 with help to understanding their emotional well-being. This fund ended March 2023.

WMDC

This funding is to support charity's work with parents with children 0-5 years. This funding is being reviewed as it is due to end November 2023.

Henry Smith 22

this funding is to support the charity's work with parents of children 0 -5 and ends June 2025.

Family Welfare fund

This funding is to support families in crisis when other forms of support have been exhausted.

HSUK - Pears

Funded a coordinator post to bring the gap of funding ending and a decision from Feb 22 and ended May 22.

HOME-START WAKEFIELD DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2023

20. MOVEMENT IN FUNDS (continued)

CRT SOAR

Step Out Achieve Resilience, this funding is to support parents suffering with mental health to identify the triggers of low mood and build strategies to minimise episodes. Funding ended 3 Dec 2022.

HAF - Healthy Active Families

This money is to support families of children who are accessing free school meals to get them active and fed during the school holidays. Easter, Summer and Christmas 2022.

ESOL Volunteering

To deliver a prepare to volunteer course to learners who have English as a second language. Project ended Aug 2022.

Happy & Healthy

This project delivers health and wellbeing messages across the district to encourage parents to use alternatives to A&E when children need medical care and attention but do not need to attend Accident and Emergency department. This funding ends August 2023.

Family Wellbeing

This project supports the overview of the service managing impact and outcomes. Identifying development of the service to support current issues that arise in families this funding ends August 2023.

HOME-START WAKEFIELD & DISTRICT

REPORT AND FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2023

Charity Commission Reference Number 1105617

Company Registered Number 05208262



WALTER DAWSON & SON

CHARTERED ACCOUNTANTS & STATUTORY AUDITOR

**First Floor, Unit 12
Pennine Business Park
Longbow Close
Bradley
Huddersfield
HD2 1GQ**

HOME-START WAKEFIELD & DISTRICT
REPORT AND FINANCIAL STATEMENTS

<u>Contents</u>	<u>Page</u>
Legal and Administrative Information	1 - 2.
Statement of Trustees' Responsibilities	3.
Report of the Trustees	4 - 7.
Independent Auditor's Report	8 - 13.
Statement of Financial Activities	14.
Balance Sheet	15.
Notes to the Financial Statements	16 - 26.

HOME-START WAKEFIELD & DISTRICT
LEGAL AND ADMINISTRATIVE INFORMATION

1. CONSTITUTION

Home-Start Wakefield & District is a company limited by a guarantee (Company No. 05208262) and a registered charity (Charity No. 1105617) governed by its Memorandum and Articles of Association.

2. DIRECTORS AND TRUSTEES

The directors of the charitable company ("the charity") are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees.

The trustees serving during the year and since the year end were as follows:

<u>Chairman:</u>	Elizabeth Lynagh (Resigned 01/02/2023) Janet Senior (Appointed 01/02/2023)
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<u>Vice Chair:</u>	Jennifer Widdowson
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<u>Treasurer:</u>	Peter Hart
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<u>Trustees:</u>	Elizabeth Lynagh Karron Zelei Sarah Millns Jane Hall
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<u>Auditors:</u>	Walter Dawson & Son First Floor, Unit 12 Pennine Business Park Longbow Close Bradley Huddersfield HD2 1GQ
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HOME-START WAKEFIELD & DISTRICT
LEGAL AND ADMINISTRATIVE INFORMATION

Bankers:

National Westminster Bank Plc
56 Westgate
Wakefield
WF1 1XF

The Co-op Bank
P O Box 250
Delf House
Southway
Skelmersdale
WN8 6WT

Registered Office:

Home-Start House
2 Kilnsey Road
Eastmoor
Wakefield
West Yorkshire
WF1 4RW

HOME-START WAKEFIELD & DISTRICT
STATEMENT OF TRUSTEE'S RESPONSIBILITIES

The trustees (who are also directors of Home-Start Wakefield & District for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102: *The Financial Reporting Standard applicable in UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing the financial statements, the trustees are required to:

- (a) select suitable accounting policies and then apply them consistently;
- (b) observe the methods and principles in the Charities SORP;
- (c) make judgements and estimates that are reasonable and prudent;
- (d) state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- (e) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

In so far as the trustees are aware:

- (a) there is no relevant audit information of which the charitable company's auditors are unaware; and
- (b) the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

HOME-START WAKEFIELD & DISTRICT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2023

The trustees are pleased to present their annual report together with the financial statements of the charitable company for the year ended 31 March 2023 which are also prepared to meet the requirements for a directors report and accounts for Companies Act purposes.

The legal and administrative information set out on pages 1 and 2 forms part of this report.

The financial statements comply with the Charities Act 2011, Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

1. Structure, Governance and Management

A volunteer Board of Trustees is responsible for the scheme although the day to day running is delegated to the Scheme Manager who has responsibility to ensure that all members of staff are appropriately managed and supervised. Trustee Board meetings are held 6 weekly.

2. Objectives and Activities

The objectives for which Home-Start is established are:

- (a) To safeguard, protect and preserve the good health, both mental and physical, of children and parents of children,
- (b) To prevent cruelty to or maltreatment of children,
- (c) To relieve sickness, poverty and need amongst children and parents of children;
- (d) To promote the education of the public in better standards of childcare within the area of Wakefield and its environs.

When planning the activities for the year, the trustees have considered the Commission's guidance on public benefit.

HOME-START WAKEFIELD & DISTRICT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022

3. Achievements and Performance

Home-Start Wakefield & District continues to work with families of 0-11 year olds by provision of volunteer befriending and advocacy in the Wakefield District.

We continue to build our partnerships with the local Authority and as we approach the end of the three-year funding point we begin a period of review to continue the funding of £50,000 per year.

We have been delighted to have continued as a provider for the governments Healthy Active Families programme which has worked well, offering activities in holidays for children on free school meals, providing a meal and some healthy activities for the whole family to enjoy.

We were successful in our continuation Henry Smith Funding in June 2022. This supports the work of the coordinator team with families of children 0-5 years.

Our funding from the local authority for the work with families of children 6 - 12 years was extended to August 2023.

Our time as one of the host organisations for The Community Navigators Programme came to an end on 31st March 2023. The tender was won by a large not for profit company and all the staff were covered by TUPE and our staff member has moved over into a full time roll.

Support to families through our family groups has expanded again and there are now six groups running across district in Castleford, Pontefract, Sharlston, South Kirby, Flanshaw, & Eastmoor.

Working in partnership and developing positive relationships with other agencies is central to our work. We have continued to work in close liaison with colleagues in the third sector in particular Nova and the Young Lives Consortium.

During 2022-2023 the scheme received 312 Referrals for support and a further 132 families referred into our Holiday Activities provision.

HOME-START WAKEFIELD & DISTRICT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022

3. Achievements and Performance (continued)

We continued providing the Happy & Healthy outcomes as part of our (to raise awareness of RSV (Respiratory Syncytial Virus) illness in children and reduce none emergency attendance at A& E department in Pinderfields Hospital). As part of our core offer this is part of the ask for the continuation funding of Bridging the gap.

The quality of the service we provide to families is very important to us and we are pleased to report that 100% of families who evaluated the service said they were very satisfied or satisfied with the Home-Start service. Feedback from referrers tells us that the Home-Start service is valued by them and they report improvements in the families they have referred.

Volunteers play a vital role in the support of families. It is their commitment that enables us to support families across the Wakefield District. The scheme continues to offer a comprehensive volunteer training programme. The scheme recognises the value of its volunteer team, and we acknowledge the commitment of those who give their time freely to support parents and children.

4. Financial Review

The Trustee Board has adopted a statutory reserves policy which determines the level of reserves it maintains in the event of scheme closure and to cover staff redundancies.

5. Plans for the Future

We will continue to strengthen our links with statutory and voluntary agencies to promote Home-Start service. We will look at all funding opportunities which align with our aims and objectives and continue to offer the much-needed early support to children and families in the Wakefield district. We will continue to work in partnership with local authority and cluster managers and other VCS organisations to ensure Families and children across the district have a range of services to support their different needs.

HOME-START WAKEFIELD & DISTRICT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022

6. Statement of Disclosure of Information to Auditors

The trustees of the charitable company who held office at the date of approval of this Report of the Trustees each confirm that:

- (a) so far as they are aware, there is no relevant audit information, information needed by the charitable company's auditors in connection with preparing their report, of which the charitable company's auditors are unaware; and
- (b) they have taken all the steps that they ought to have taken as trustees in order to make themselves aware of any relevant audit information and to establish that the charitable company's auditors are aware of that information.

7. Auditors

The auditors, Walter Dawson & Son, having expressed their willingness to continue in office, will be proposed for re-appointment in accordance with Section 485 of the Companies Act 2006.

This report has been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice. In preparing this report advantage has been taken of the small companies exemption.

This report was approved and authorised for issue by the Trustees on 15th September 2023 and signed on their behalf by:

Janet Senior

Chairman

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Opinion

We have audited the financial statements of Home-Start Wakefield & District for the year ended 31 March 2023 which comprise the Statement of Financial Activities (including Income and Expenditure Account), Balance Sheet as at 31st March 2023 and notes to the financial statements on pages 14 to 26, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- (a) give a true and fair view of the state of the Charitable company's affairs as at 31st March 2023 and of its income and expenditure for the year then ended;
- (b) have been properly prepared in accordance with United Kingdom Generally Accepted Accounting
- (c) have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standards, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions Relating to Going Concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Conclusions Relating to Going Concern (continued)

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

Other Information

The trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on Other Matters Prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- (a) the information given in the trustee's report (incorporating the strategic report and directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- (b) the trustees' report (incorporating the strategic report and directors' report) have been prepared in accordance with applicable legal requirements.

Matters on Which we are Required to Report by Exception

In the light of the knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report.

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Matters on Which we are Required to Report by Exception (continued)

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- (a) adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us;
- (b) the financial statements are not in agreement with the accounting records and returns;
- (c) certain disclosures of trustee's remuneration specified by law are not made; or
- (d) we have not received all the information and explanations we require for our audit.

Responsibilities of the Trustees

As explained more fully in the trustee's responsibilities statement set out on page 3, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine it necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

Our Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Our Responsibilities for the Audit of the Financial Statements (continued)

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risk of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- (a) the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- (b) we identified the laws and regulations applicable to the Charity through discussions with trustees and other management, and from our commercial knowledge and experience of the sector;
- (c) we focussed on specific laws and regulations which considered may have a direct material effect on the financial statements or the operations of the charity, including the Companies Act 2006, taxation legislation, data protection, anti-bribery, employment, environmental and health and safety legislation;
- (d) we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- (e) identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- (a) making enquiries of management as to where they considered there was a susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- (b) considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Our Responsibilities for the Audit of the Financial Statements (continued)

To address the risk of fraud through management bias and override of controls, we:

- (a) performed analytical procedures to identify any unusual or unexpected relationships;
- (b) tested journal entries to identify unusual transactions;
- (c) assessed whether judgements and assumptions made in determining the accounting estimates set out in note 1 and where indicative of potential bias; and
- (d) investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- (a) agreeing financial statement disclosures to underlying supporting documentation;
- (b) reading the minutes of meetings of those charged with governance;
- (c) enquiring of management as to actual and potential litigation and claims; and
- (d) reviewing correspondence with HMRC, relevant regulators including the Health and Safety Executive, and the company's legal advisors.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Use of our report

This report is made solely to the Charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

John Richard Hall FCA (Senior Statutory Auditor)
for and behalf of Walter Dawson & Son, Statutory Auditor.

Chartered Accountants

First Floor, Unit 12
Pennine Business Park
Longbow Close
Bradley
Huddersfield
HD2 1GQ

15th September 2023

STATEMENT OF FINANCIAL ACTIVITIES
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2023

	<u>Notes</u>	<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>Total 2023</u>	<u>Total 2022</u>
		£	£	£	£
<u>INCOME AND ENDOWMENTS FROM:</u>					
Donations and Legacies	5	1,734	-	1,734	1,685
Investments	6	409	-	409	5
Charitable Activities	7	4,051	287,520	291,571	391,111
<u>TOTAL INCOME AND ENDOWMENTS</u>		<u>6,194</u>	<u>287,520</u>	<u>293,714</u>	<u>392,801</u>
<u>EXPENDITURE ON:</u>					
Charitable Activities	8	5,023	327,782	332,805	237,538
Other	9	2,281	21,934	24,215	18,499
<u>TOTAL EXPENDITURE</u>		<u>7,304</u>	<u>349,716</u>	<u>357,020</u>	<u>256,037</u>
<u>NET INCOME/(EXPENDITURE)</u>	11	(1,110)	(62,196)	(63,306)	136,764
Transfers Between Funds	13			-	-
<u>NET MOVEMENTS IN FUNDS</u>		(1,110)	(62,196)	(63,306)	136,764
<u>RECONCILIATION OF FUNDS</u>					
Total Funds at 1 April 2022		135,835	196,838	332,673	195,909
Total Funds at 31 March 2023		<u>134,725</u>	<u>134,642</u>	<u>269,367</u>	<u>332,673</u>

All incoming resources and resources expended derive from continuing activities.

HOME-START WAKEFIELD & DISTRICT
BALANCE SHEET AS AT 31 MARCH 2023

		<u>2023</u>		<u>2022</u>	
	<u>Notes</u>	£	£	£	£
<u>FIXED ASSETS</u>					
Tangible Assets	14		6,566		6,543
<u>CURRENT ASSETS</u>					
Debtors	15	648		2,754	
Cash at Bank and in Hand		268,464		325,191	
		<u>269,112</u>		<u>327,945</u>	
<u>CREDITORS: Amounts Falling Due Within One Year</u>	16	<u>(6,311)</u>		<u>(1,815)</u>	
<u>NET CURRENT ASSETS</u>			<u>262,801</u>		<u>326,130</u>
			<u>269,367</u>		<u>332,673</u>
The Funds of the Charity:					
<u>RESTRICTED INCOME FUNDS</u>	20		133,050		196,838
<u>UNRESTRICTED FUNDS</u>					
General Funds	20	34,574		34,092	
Designated Funds	20	<u>101,743</u>	136,317	<u>101,743</u>	135,835
			<u>269,367</u>		<u>332,673</u>

-

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on 15th September 2023 and signed on their behalf by:

<u>E Lynagh</u>	
<u>K Zelei</u>	TRUSTEES
<u>P Hart</u>	
<u>J Hall</u>	

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2023

1. STATUTORY INFORMATION

Home-Start Wakefield & District is a charitable company domiciled in England and Wales, registered number 05208262. The principal place of business is 2 Kilnsey Road, Eastmoor, Wakefield, West Yorkshire WF1 4RW.

2. COMPLIANCE WITH ACCOUNTING STANDARDS

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), Charities SORP (FRS 102) and the Companies Act 2006.

3. ACCOUNTING POLICIES

The financial statements have been prepared under the historical cost convention.

The presentation currency is sterling.

The particular accounting policies adopted are as follows:

(a) Donations, Legacies and Similar Incoming Resources

Donations, legacies and similar incoming resources are included in the year in which they are receivable, which is when the charity becomes entitled to the resource.

(b) Grants Receivable and Local Authority Fees

Grants receivable and local authority fees are credited to the Statement of Financial Activities (SOFA) in the year for which they are received. Deferred income represents amounts received for future periods and is released to income resources in the period for which it has been received.

(c) Investment Income

Income from investments is included in the SOFA in the year in which it is receivable.

(d) Expenditure

All expenditure is included on an annual basis and is recognised when there is a legal or constructive obligation to pay for expenditure. All costs have been directly attributed to one of the functional categories of resources expended in the SOFA. The charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT.

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2023

3. ACCOUNTING POLICIES (continued)

(e) Tangible Fixed Assets

Depreciation is provided on a reducing balance basis over the expected useful lives of each category of tangible fixed assets:

Fixtures and Fittings	20% per annum on written down value
-----------------------	-------------------------------------

(f) Pension Costs

The charity operates a defined contribution pension scheme for the benefit of its employees. Contributions payable are recognised in the SOFA when due.

(g) Leasing

Rentals payable under operating leases are charged to the SOFA on a straight line basis over the period of the leases. The benefits of lease incentives are recognised in the SOFA over the lease period on a straight line basis.

(h) Fund Accounting

Funds held by the charity are either:

- *Unrestricted general funds* - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.
- *Designated funds* - these are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.
- *Restricted funds* - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

(i) Cash Flow Statements

The charity qualifies as a small company under the Companies Act 2006. The trustees have elected to take advantage of the exemptions under FRS 102 not to prepare a cash flow statement.

4. LEGAL STATUS OF THE CHARITY

The charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up the liability, in respect of the guarantee is limited to £1 per member of the charity.

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2023

5. DONATIONS AND LEGACIES

	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
	£	£	£	£
Donations	1,734	-	1,734	1,685
	<u>1,734</u>	<u>-</u>	<u>1,734</u>	<u>1,685</u>

6. INVESTMENTS

	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
	£	£	£	£
Bank Interest	409	-	409	5
	<u>409</u>	<u>-</u>	<u>409</u>	<u>5</u>

7. CHARITABLE ACTIVITIES

	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
	£	£	£	£
Community Navigator Post	-	25,717	25,717	27,079
Henry Smith	-	60,000	60,000	54,400
WMDC	-	59,003	59,003	50,671
WDHCS	-	21,211	21,211	-
Our Family our Future	-	-	-	56,186
Speak Out Go Out	-	-	-	1,213
HSUK Covid Support	-	-	-	(662)
Bridging the gap	-	-	-	122,000
CRT_SOAR	-	-	-	30,490
ESOL Vol Training	-	-	-	8,534
HAF 22	-	22,412	22,412	3,451
Happy & Healthy	-	-	-	19,500
KickStart	-	6,163	6,163	8,647
Pears	-	-	-	8,390
£Bags	-	1,999	1,999	-
HSUK Warm	-	1,000	1,000	-
PNMH	-	9,000	9,000	-
EHH	-	5,415	5,415	-
Bridging the gap 2	-	75,000	75,000	-
Michael & Shirley Hunt Charitable Trust	-	600	600	-
General	4,051	-	4,051	1,212
	<u>4,051</u>	<u>287,520</u>	<u>291,571</u>	<u>391,111</u>

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2023

8. CHARITABLE ACTIVITIES

	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
	£	£	£	£
Salaries and Pensions and NHI	1,204	286,602	287,806	203,705
Training	(633)	1,966	1,333	1,334
Staff Expenses	-	7,258	7,258	3,403
Volunteer Expenses	208	2,173	2,381	1,284
Equipment and Repairs	4,072	1,640	5,712	2,843
Promotion & Strategic Planning	-	1,035	1,035	4,332
Professional Fees	172	8,123	8,295	4,562
Outings and Functions	-	18,985	18,985	16,075
	<u>5,023</u>	<u>327,782</u>	<u>332,805</u>	<u>237,538</u>

9. OTHER COSTS

	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
	£	£	£	£
Telephone	-	1,805	1,805	1,240
Rent, Room Hire and Cleaning	(22)	11,669	11,647	8,199
Insurance	-	1,224	1,224	1,198
Postage, Stationery and Photocopying	(77)	4,110	4,033	3,458
Auditors Remuneration	2,100	-	2,100	2,040
Sundry Expenses	54	1,430	1,484	726
Bank Charges	205	73	278	1
Management Fees	(1,623)	1,623	-	-
Depreciation	1,644	-	1,644	1,637
	<u>2,281</u>	<u>21,934</u>	<u>24,215</u>	<u>18,499</u>

10. STAFF COSTS AND
TRUSTEES' REMUNERATION

	2023	2022
	£	£
Wages and Salaries	258,227	180,678
Social Security Costs	17,137	13,486
Other Pension Costs	14,188	9,541
	<u>289,552</u>	<u>203,705</u>

No employee received remuneration amounting to more than £60,000 in either year.

Trustees received no remuneration and were not reimbursed for any of their expenses in either year.

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2023

10. STAFF COSTS AND
TRUSTEES' REMUNERATION (continued)

The average weekly number of employees during the year, calculated on the basis of full time equivalents, was as follows:

	<u>2023</u>	<u>2022</u>
	No.	No.
Charitable Activities	12	10
	<u>12</u>	<u>10</u>

11. NET INCOME/(EXPENDITURE) FOR THE YEAR

	<u>2023</u>	<u>2022</u>
	£	£
This is stated after charging:		
Depreciation	1,644	1,637
Auditor's Remuneration	<u>2,100</u>	<u>2,040</u>

12. CORPORATION TAX

The charity is exempt from tax on income and gains falling within Section 505 of the Taxes Act 1988 or Section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives.

13. TRANSFERS BETWEEN FUNDS

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
	Funds	Funds	2023	2022
	£	£	£	£
Community Navigator Post	(101)	101	-	-
KickStart	18	(18)	-	-
Pears	(6)	6	-	-
Bridging the Gap	1,929	(1,929)	-	-
Happy & Healthy	(5)	5	-	-
PNMH	(212)	212	-	-
CRT_SOAR	(85)	85	-	-
HAF 22	54	(54)	-	-
	<u>1,592</u>	<u>(1,592)</u>	<u>-</u>	<u>-</u>

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2023

14. TANGIBLE FIXED ASSETS

	Fixtures and Fittings	Total
	£	£
<u>Cost:</u>		
At 1 April 2022	25,122	25,122
Additions	1,667	1,667
At 31 March 2023	<u>26,789</u>	<u>26,789</u>
 <u>Depreciation:</u>		
At 1 April 2022	18,579	18,579
Charge for Year	1,644	1,644
At 31 March 2023	<u>20,223</u>	<u>20,223</u>
 <u>Net Book Value:</u>		
At 31 March 2023	<u>6,566</u>	<u>6,566</u>
At 31 March 2022	<u>6,543</u>	<u>6,543</u>

15. DEBTORS

	2022	2022
	£	£
Trade Debtors		2,500
Prepayments and Accrued Income	648	254
	<u>648</u>	<u>2,754</u>

16. CREDITORS: Amounts Falling Due Within One Year

	2023	2022
	£	£
Trade Creditors		-
Accruals and Deferred Income	3,915	1,815
Other Creditors	2,396	
	<u>6,311</u>	<u>1,815</u>

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2023

17. PENSION SCHEME

The charity operates a defined contribution pension scheme. The assets of the pension scheme are held separately from those of the charity in an independently administered fund. The pension cost represents contributions payable by the charity to the fund and amounted to £9,541 (2022: £9,541). Contributions totalling £Nil (2022: £Nil) were payable to the fund at the year end and are included in creditors.

18. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	General Funds	Designated Funds	Restricted Funds	Total Funds
	£	£	£	£
Tangible Fixed Assets	6,543	-	-	6,543
Current Assets	72,466	58,641	196,838	327,945
Current Liabilities	(1,815)	-	-	(1,815)
Net Assets at 31 March 2022	77,194	58,641	196,838	332,673

HOME-START WAKEFIELD DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2023

20. MOVEMENT IN FUNDS

	At 1 April 2022	Income	Expen- diture	Transfers	At 31 March 2023
	£	£	£	£	£
<u>Restricted Funds</u>					
Community Navigator					
Post	13,337	25,717	(39,155)	101	-
Henry Smith	-	60,000	(44,770)		15,230
Tudor Trust Family					
Fund	4,571		(110)		4,461
WMDC	44,930	59,003	(53,574)		50,359
WDHCS	-	21,211	(9,540)		11,671
NOVA	-				-
Our Family our Future	35,762		(8,445)		27,317
Bridging the gap	65,325		(63,396)	(1,929)	-
CRT_SOAR	18,450		(18,535)	85	-
ESOL vol training	7,311		(7,311)		-
HAF 22	3,111	22,412	(25,469)	(54)	-
Happy & Healthy	1		(2,505)	5	(2,499)
KickStart	10	6,163	(6,155)	(18)	-
Pears	4,030		(4,036)	6	-
£Bags		1,999	(1,999)		-
HSUK Warm		1,000			1,000
Michael & Shirley Hunt		600	(600)		-
Bridging the Gap 2		75,000	(49,650)		25,350
EHH		5,415	(5,254)		161
PNMH		9,000	(9,212)	212	-
Total Restricted Funds	196,838	287,520	(349,716)	(1,592)	133,050
<u>Unrestricted Funds</u>					
Statutory Reserve					
Fund	101,743				101,743
General Funds	34,092	7,940	(9,050)	1,592	34,574
Total Unrestricted					
Funds	135,835	7,940	(9,050)	1,592	136,317
TOTAL FUNDS	332,673	295,460	(358,766)	-	269,367

HOME-START WAKEFIELD DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2023

20. MOVEMENT IN FUNDS (continued)

Restrictions Imposed and Purpose of Designated Funds

The Trustees Board has adopted a statutory reserve policy which determines the level of reserves it maintains based on three months running costs and to cover staff redundancy costs in the event of scheme closure.

FIM/Community Navigator

Post Funded by Future in Mind to support children and young people from ages 0 to 19 with help to understanding their emotional well-being. This fund ended March 2023.

WMDC

This funding is to support charity's work with parents with children 0-5 years. This funding is being reviewed as it is due to end November 2023.

Henry Smith 22

this funding is to support the charity's work with parents of children 0 -5 and ends June 2025.

Family Welfare fund

This funding is to support families in crisis when other forms of support have been exhausted.

HSUK - Pears

Funded a coordinator post to bring the gap of funding ending and a decision from Feb 22 and ended May 22.

HOME-START WAKEFIELD DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2023

20. MOVEMENT IN FUNDS (continued)

CRT SOAR

Step Out Achieve Resilience, this funding is to support parents suffering with mental health to identify the triggers of low mood and build strategies to minimise episodes. Funding ended 3 Dec 2022.

HAF - Healthy Active Families

This money is to support families of children who are accessing free school meals to get them active and fed during the school holidays. Easter, Summer and Christmas 2022.

ESOL Volunteering

To deliver a prepare to volunteer course to learners who have English as a second language. Project ended Aug 2022.

Happy & Healthy

This project deliverers health and wellbeing messages across the district to encourage parents to use alternatives to A&E when children need medical care and attention but do not need to attend Accident and Emergency department. This funding ends August 2023.

Family Wellbeing

This project supports the overview of the service managing impact and outcomes. Identifying development of the service to support current issues that arise in families this funding ends August 2023.

Accounts

Home-Start

Wakefield & District

Annual Report 2021/2022

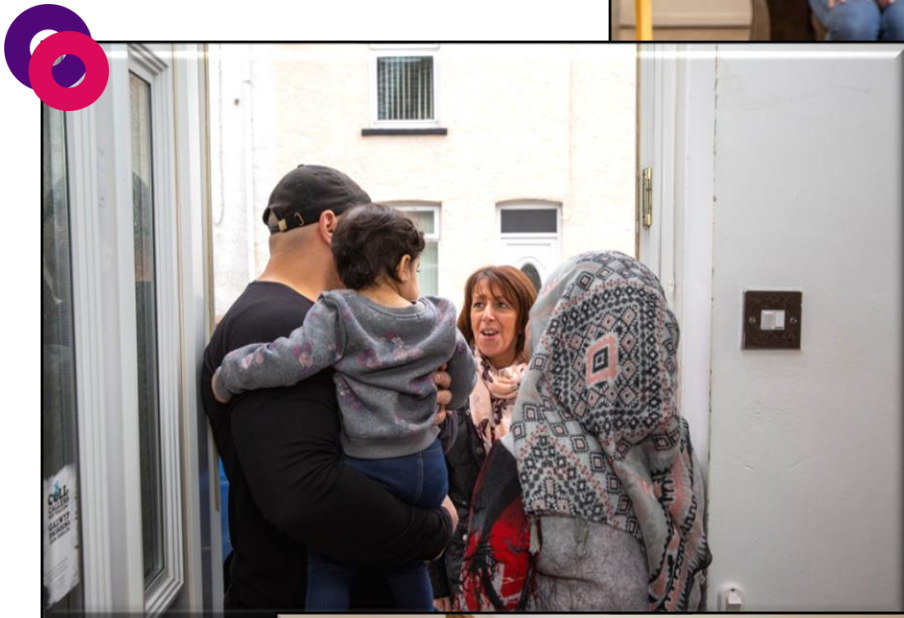


**Wakefield
& District**



Because Childhood Can't Wait . . .





Contents

Home-Start – What We Do	Page 4
Chair’s Report	Page 5 -6
Scheme Manager’s Report	Page 7-8
Coordinator’s Report	Page 9
Supporting Families	Page 10
Referrals to Home-Start	Page 11
Supporting Parents & Children in Family Groups	Page 12
Family Groups, Supporting Families with Children 0-11 Years, Our Projects	Page 13
Our Projects (continued)	Page 13, 14, 15
Our Volunteers	Page 16
Trustees & Staff	Page 17
Audited Accounts	Page 18
Children & Young Peoples Support Through Future In Mind Community Navigator	Page 19
Primary Age – Young Carers	Page 20
Scheme Manager – Hazel Bell	Page 21
Acknowledgements	Page 22
Our Funders	Page 23

Home-Start Wakefield & District

A better start in life can change a child's future



What do we do?

Parents supporting parents.

A local community network of trained volunteers and expert support, helping families with young children through their challenging times.

There for parents when they us most, because childhood can't wait.



Why do we do it?

The earliest years make the biggest impact:
Home-Start makes sure those years count so that no child's future is limited.

How do we do it?

No judgement, just
compassionate,
confidential help and
expert support.

Starting in the home, our
approach is as individual as
the people we're helping.

Chair's Report

It is the time of year when we reflect on the work of Home Start Wakefield and District for the year 2021-2022.

Our scheme has continued to run and develop despite the restrictions placed on us by the pandemic.

Families, like us all, continue to live in turbulent times and have had many services reduced or stopped. Thus making it very important for our scheme to adapt our services. We continued to provide the encouragement and empathy that continues to be needed. We delivered telephone support from our volunteers, completed doorstep visits, provided wellbeing calls from staff and as restrictions lifted, took parents for a walk and talk.

As the world started to wake up following the pandemic our staff utilised their skills in risk assessment and sought to deliver the services highlighted by our families. We have worked with vulnerable families and these services have been well received by both families and commissioners. We continue to work collaboratively with our partners across the district both in the voluntary and statutory sector. We are looking at resuming our home visiting service and group services in a safe way maintaining the safety of both staff and volunteers.

We work closely with the Young Lives Consortium, NOVA, Public Health, The Clinical Commissioning Group and local Council departments. Being recognised as a service which can reach and engage families.

Hazel Bell, our scheme manager leads the team and continues to respond quickly and efficiently to the demands placed on her. Hazel is very loyal, she is committed to the scheme and getting the best outcomes for the families we support.

The Home Start profile is much stronger, our team has expanded slowly over the last 12 months, we gained Danielle and Julie in March on our Work Experience Programme and Laura in August as part of Our Family Our Future project.

As the chair of our Trustee Board, it is my responsibility and indeed great pleasure to thank the team for their hard work, loyalty and undisputable commitment to the scheme. I cannot stress how much the scheme depends on you and I thank you all on behalf of myself and the other Trustees, not to mention the families of Wakefield. Thank you.

I would also like to thank the following Trustees who assist me with the governance and management of the scheme. We all bring skills which blend together to provide what I think is a strong Trustee Board. We provide the strategic guidance for the staff during the day-to-day management. Peter our Treasurer with his knowledge of finance watches the money, Jenny my Vice Chair with her management, human resources and motivational skills is invaluable. Sarah uses her marketing and media expertise and works with the staff to promote Home Start via the media. Karron has extensive knowledge in social work, is our Safeguarding Officer and line manages our Manager. Our board gained a new Trustee this year Janet Senior who is our volunteer representative and also brings a wealth of skills to the board from her role in the NHS.

Together we are a strong Trustee Board, but we continue to look for new trustees to strengthen and develop the scheme. Please contact Hazel or myself if you are interested in becoming a Trustee.

Wakefield Home start is in a much stronger position than it was 12 months ago, I am proud of the way that we as a scheme have responded to the challenges presented to us. I hope you are all inspired to continue helping us to develop.

I thank you for the opportunity to chair your scheme.

Elizabeth Lynagh



Scheme Manager's Report 2021-2022

Well... how did we get here! With the country navigating its way around Covid infections and various levels of lockdown and restrictions, it has been a tough time for all families in the UK.

For those affected here in Wakefield, we continued to offer support while minimising elements of risk for staff and volunteers. Providing telephone support to families and volunteers through weekly welfare calls and responding to need in a variety of ways. We collected and delivered food bank parcels, prescriptions and donations from baby banks and clothing banks. Provided behaviour management resources and support, sleep strategies and lots of routines for children who were finding the changes difficult to manage. Schools



opening in January then closing again in October made it difficult for children to have any continuity of learning and provided some challenging times for lots of our parents.

Having the family space in the house proved useful when a few of our parents with mental health issues (some with suicidal thoughts) needed socially distanced support in a safe friendly environment. We also used the space for a young person to have Covid safe and confidential counselling sessions.

We were successful in a Smile Bid from HSUK and delivered 102 pamper packs for parents, 60 activity baby packs and 150 activity packs for 0 to 5yr olds. The money also enabled provision of 40 food hampers with ingredients for 4 family meals, to deliver to parents with our Cook Eat Repeat offer which included video cookery lessons.

In the times where contact was allowed we did walk and talk visits and met families in the garden or local park. We retained our telephone support service, as some vulnerable parents and volunteers felt this was a great way to minimise risk but still give and receive support. We opened the groups up in our larger venues and held sessions with open windows, sanitising stations and socially distanced activities, until the all clear was given and families felt safe to mix again.

As ever funding continued to be challenging, particularly as some big funding bodies would only take bids for Covid projects and not continuation of services. Our local council stepped in with a 'Bridging the Gap' grant and secured the service for a further year.

We increased our admin team by way of the Government Kickstart Programme, giving two young people an opportunity to gain 6-months work experience and skills to add to their CV. This was a big help as we transitioned our way from the bespoke MESH system onto the Charity Log system for all our data.

We also had a successful bid from the Coalfields Regeneration Trust (CRT) for emotional wellbeing projects welcoming Dawn, Pauline, and Adrienne to the team in November. This helped to continue the welfare walks and also led us to set up our twins and multiples group; unusually there were a large number of multiple birth mums who asked for peer support from other twin parents.

From September to March we ran a joint project: Happy & Healthy, with St George's Community Centre to raise awareness of respiratory illness in young children. We had some really successful outcomes in reducing attendance of these cases at local Accident and Emergency departments.

We have been delighted to have been a part of the Happy Healthy Holidays project, we have connected with a further 152 families through this project. We held activity days for Easter, Summer, Halloween, and Christmas. We were trusted referrers for the local authority Winter Redress Scheme, which proved a lifeline to one family who were wrapping up in blankets and coats as they could not afford to have the heating on. We also provided some Christmas hampers and children's gifts for families that were struggling, due to the generosity of our friends and supporters.

Thank You

My last paragraph is as ever to thank our wonderful volunteers, without whom we would not have a service. For all the hours of kindness, support and dedication to the families and the scheme, we cannot thank you enough. It is you that makes the difference to our families and you that are the backbone to everything we do.

Hazel Bell



Coordinator Report April 2021 – March 2022

Amanda and Marie began the year still in the midst of the Corona Virus pandemic, supporting Home Start families by telephone, helping with children's behaviour strategies and accessing grants, food, clothing and uniform banks. Telephone support was working well but we couldn't wait to begin visiting everyone face to face again.

Danielle and Julie joined Home Start as Family Support Workers and successfully applied to join the Coordinator team in September. It was great to be back to our full complement of Coordinators and we were starting to get the hang of online training, we continued to offer Volunteer Preparation Courses using Zoom for most of 2021.

In September we began our first face to face volunteer training since the pandemic began. It was lovely to meet our new volunteers in person again.

Alongside our usual Coordinator role, we participated in two separately funded projects.

One project was Happy & Healthy which was a collaboration of community sector partners and statutory services. We worked in partnership with St Georges Community Centre to raise awareness of Respiratory Syncytial Virus (RSV) for families across the Wakefield District. Due to the Covid lockdown, children aged up to four years had not been exposed to the usual childhood viruses so their immune systems were lower. Increased cases of RSV meant that Accident & Emergency were becoming overwhelmed when some of the patients could be treated simply at home.

Our other project was facilitating volunteer training for an English for Speakers of Another Language (ESOL) group. This was very well received and contributed to the learning this group had already experienced.

As we approached the end of the year things were feeling almost back to normal; although we were still very Covid aware and careful to minimise any risk of contracting and spreading the virus. Hopefully things will keep improving during the rest of 2022 and we will be able to meet and support everyone in person.

As usual we would like to thank our excellent team of caring, committed volunteers, without whom Home Start would not be here, for supporting our families within the many communities across the district.

Amanda, Marie, Julie & Danielle



Because Childhood Can't Wait . . .

Supporting Families

Our approach is as individual as the people we are helping

A better start in life can change a child's future

Home-Start Wakefield & District believes in promoting positive outcomes for parents and children and offering a high quality of service. Our support is based on consent and the family decide what they need. Our support is tailor-made and flexible. Our parent to parent support is what makes us unique. We provide different kinds of support depending on need. Families are referred to us with a wide range of issues, including mental health, isolation, managing children's behaviour and managing finances.

What families told us about Home-Start Support

You were there when I needed you and went the extra mile to support me. You have done more for us than we ever expected and have reduced my anxiety around Pinderfields Hospital. I can't thank you enough.

It was nice to have someone there when I have been going through one of my most difficult times.

Home-Start have been the only consistent support I have had and the only service that made regular checks on my mental health. Adrienne and the twins group has given me so much to support my mental health.

Going to miss you and your support. Home-Start have helped me to access specialist services that I needed.

The support I received was amazing and I can't thank you enough for the support it has played a key role in my progress.

Felt really comfortable with Danielle my volunteer, she was lovely and felt more like a friend than a worker.



Referrals to Home-Start

A child's earliest years are irreplaceable

Today families face more pressures than ever before. Without stable homes, young children won't build the foundations they need to thrive as adults.

Home-Start helps parents be the best they can be. Support is available to any family who is experiencing stress or difficulty and who has at least one child under the age of 12 years.

Families have different needs. Home-Start helps them to identify what these are and provides the appropriate support the families need.

Where do our Referrals come from?

During 2021/2022 we received new referrals requesting support for families which came via the following:-

- ❖ Health Visitor & Other Health Agencies
- ❖ Self Referrals
- ❖ Social Workers & Other Social Services
- ❖ Early Help Hubs
- ❖ Midwifery Services / PNMH
- ❖ Mental Health Services
- ❖ Other Voluntary and Community Sector groups
- ❖ Education
- ❖ Statutory Services / Domestic Abuse Service

Supporting Parents & Children in Family Groups

We set up the Sharlston twins and multiples group after gaining a lot of multiple birth families. I contacted them all to see if a group to support them would be something they were interested in and what would they most like to gain from it. The families said they would really like the chance to meet with other twins and multiple families as it is a unique experience and they feel others don't understand.

The group has been gaining in numbers and is now regularly attended. Parents at the group say it is a very supportive and friendly. They say having a volunteer as well as me to help them in and out of the car and whilst at the group is very helpful and makes accessing the support possible. We were visited by Stacey Harrower who works for Wakefield Maternity voices partnership who visited to talk the families about their maternity care and any recommendations they had. The families commented that it was a good opportunity to talk about their experiences in an understanding and comfortable environment. Stacey also said the group was fantastic and is planning to visit another of our groups.



Family Groups

Phoenix

A long established Group, still performing well and supporting families in the local area.

St. Swithun's

Busy Bees group in partnership with St.Swithun's. Groups were well attended and well received.

South Kirkby Common Road

We located our group at an alternative venue to the Early Help Hubs to accommodate families who were outside walking distance of the Hub groups.

Supporting Families with Children 0-11 years

The Henry Smith Charity

We would like to acknowledge the support we have received from The Henry Smith Charity. This funding was until the end of January 2022 and supported our work with families 0-5 year olds. This was by provision of volunteer befriending and advocacy in the Wakefield District.

Wakefield Council

Funding continued from Wakefield Council from December 2018 and was used to support our work with parents and children 0-5 years across the whole of the Wakefield District. This was extended to the end of November 2022 after a review.

Our Projects

Giving Back

This was a project to work with parents of older children aged 6-11 years. It was funded by The National Lottery Community Fund to August 2021. We were delighted that we were able to continue due to the Bridging The Gap Funding from Relief Fund.

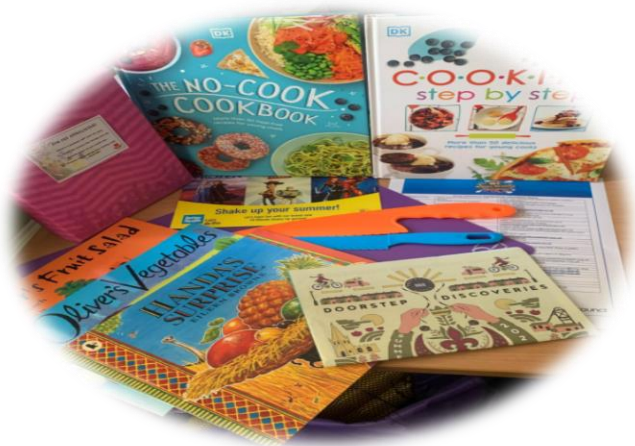
The Community Navigator's Programme

This is funded by Future in Mind through the Clinical Commissioning Group. The aim of this project is to increase early support for children and young people to improve emotional well being and resilience. The work carried out is proving to be very effective and we have received excellent feedback from schools on its success.

Healthy Active Families – HAF

Winter food parcels were provided to our families that were on Means Tested Free School Meals, which were kindly donated by Wakefield Sports & Social Club. We promoted healthy eating and all ingredients needed to cook 5 evening meals were included in the parcel with the recipes.

“My children know which are healthy options and treat options”



We supported access to activities for children in the Easter and summer holidays and families were enriched by the new experiences.

Activity Day Feedback

Families agreed that the Activity Park Days provided by Homestart Wakefield & District to promote healthy eating were of benefit and helped them financially as they didn't have to buy lunches. Children took part in football, cricket, dance, picnics, obstacle races etc. Here are some comments and positive feedback from parents:-

“They had so much fun, thank you. There's not much to do in the holidays for little ones”

“Great show entertainment”

“Staff do an amazing job and provide activities and healthy lunch”

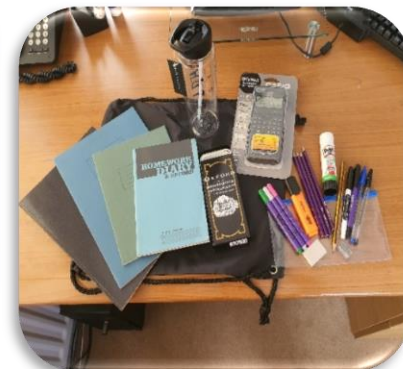
“The atmosphere is lovely and lively and just lifts everyone's mood”

“A lovely family event – friendly atmosphere”

Easter – 1 Activity Day provided



Summer – 12 Activity Days + Transition Packs provided for Junior and Senior children



Christmas – Party and Food Packs were provided



Our Volunteers

Volunteers play a vital role in the support of families. It is their commitment which allows us to support families across the Wakefield District. They are the backbone of our organisation and we would like to acknowledge their dedication to the scheme.

Our volunteers help develop confidence and self esteem within the families they support, enabling them to move forward and continue independently.

One of the trainees said how good she thought our prep course was. Her background was in education, she went into schools and did teacher training, she said she thought our prep course was excellent, well thought out and that we go above and beyond for our volunteers.

❖ We worked with 87 Volunteers

❖ 40 volunteers completed training

❖ Online Training courses:

Returning to Volunteering after Covid
Positive Behaviour Management
Domestic Abuse



If you want to make a difference in your local community, please join our team of volunteers and get in touch

Email: admin@homestartwakefield.org.uk

Trustees & Staff

Trustees

Liz Lynagh	Chairperson
Jenny Widdowson	Vice-Chairperson
Peter Hart	Treasurer
Karron Zelei	Safeguarding Lead
Sarah Milns	Marketing & Social Media
Janet Senior	Volunteer Representative

Staff

Hazel Bell	Scheme Manager
Amanda Brookes	Coordinator
Marie Carbutt	Coordinator
Julie Johnson	Coordinator
Danielle Nettleton	Coordinator
Donna Evans	Community Navigator & Young Carer's Champion
Jen Weston	Finance/Admin Worker
Karen Rex	Admin
Laura Burton	Family Navigator
Jack Brooke	Kickstart Programme
Adrienne Burras	Emotional Wellbeing Champion & Group Worker
Dawn Warden	Family Engagement Worker
Pauline Shorley	Emotional Wellbeing Champion & Group Worker
Daniel Beckett	Kickstart Programme

Audited Accounts

Statement of Financial Activities

Year Ended 31 March 2022

Home-Start Wakefield & District's Reserves Policy states that the scheme will hold funds sufficient to cover staff redundancies and 3 months running costs.

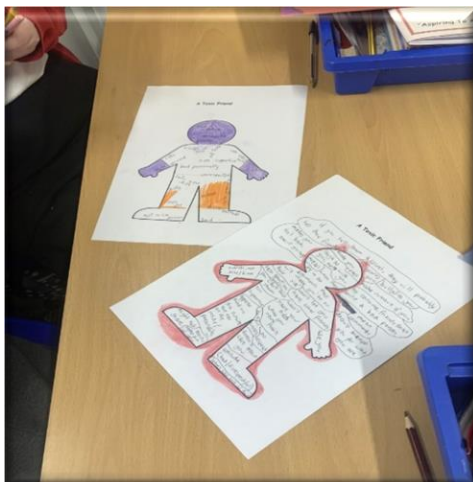
STATEMENT OF FINANCIAL ACTIVITIES
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2022

	<u>Notes</u>	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
		£	£	£	£
INCOME AND ENDOWMENTS FROM:					
Donations and Legacies	5	1,574	111	1,685	3,625
Investments	6	5	-	5	2
Charitable Activities	7	1,212	389,899	391,111	228,520
<u>TOTAL INCOME & ENDOWMENTS</u>		2,791	390,010	392,801	232,147
EXPENDITURE ON:					
Charitable Activities	8	323	237,215	237,538	167,326
Other	9	1,720	16,779	18,499	19,866
<u>TOTAL EXPENDITURE</u>		2,043	253,994	256,037	187,192
<u>NET INCOME / (EXPENDITURE)</u>	11	748	136,016	136,764	44,955
Transfers Between Funds	13	5,282	(5,282)	-	-
<u>NET MOVEMENTS IN FUNDS</u>		6,030	130,734	136,764	44,955
<u>RECONCILIATION OF FUNDS</u>					
Total Funds at 1 April 2021		129,805	66,104	195,909	150,954
Total Funds at 31 March 2022		135,835	196,838	332,673	195,909
All incoming resources and resources derive from continuing activities					

Children & Young Peoples Support Through Future In Mind

Community Navigator

This is funded by Future in Mind through the Clinical Commissioning Group; our Community Navigator covers all Castleford and Airedale schools (0-19). The aim of the project is to increase early intervention to promote young people's emotional wellbeing and resilience. The work carried out is proving to be very effective and we have received excellent feedback from the schools on its success.



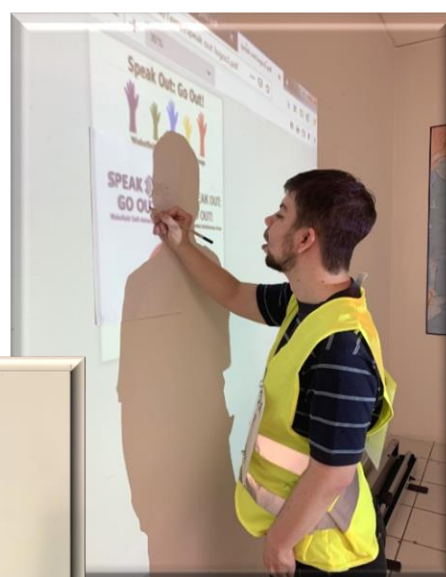
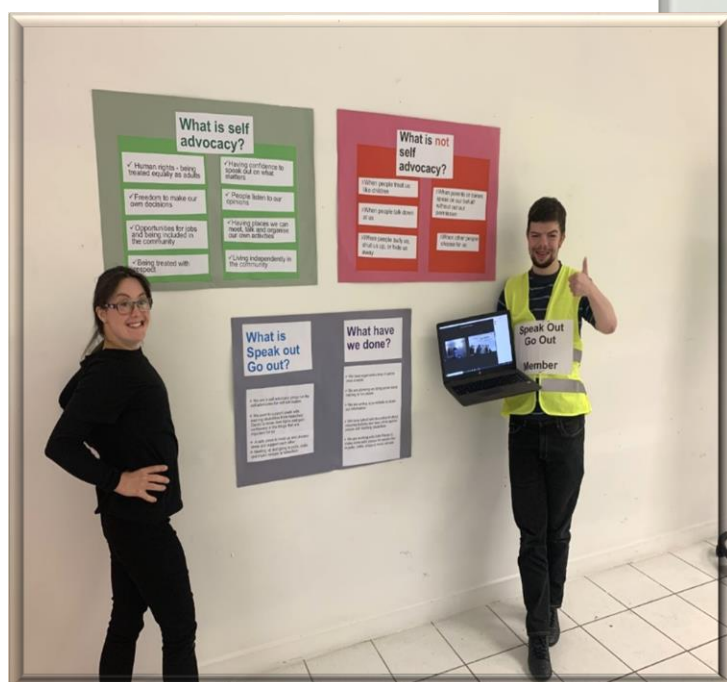
Primary Age – Young Carers

The Young Carer Champion jointly worked with the Youth Service to identify a level of need for our younger young carers of primary school age, working with children under 11 years. We worked creatively with Primary Schools supporting them to identify young carers of primary school age (under 11 years). Giving Young Carers opportunities to have a break from their caring responsibilities and a safe place to discuss the impact of their role.

Speak Out Go Out - SOGO

A scheme enabling young disabled people to advocate for themselves.

Supporting a self-advocacy group of young people with learning disabilities from the Wakefield district to gain confidence and get to know their rights. Funded by Young Lives Consortium. We met online and face to face, 12 members worked together and met with lots of different people in Health, Police, Local Authority Safe Spaces and Self-advocates from other areas. They have been planning what they would like to do, plans will improve what we are currently doing and will build on what we have learned during the pandemic.



Scheme Manager – Hazel Bell

Congratulations to our scheme Manager Hazel, today who marks her 20th year working for Homestart Wakefield. Prior to this Hazel was also a volunteer for 10 years.

Homestart would not be what it is today without her hard work, determination and visions for the ongoing success & growth of Homestart Wakefield. Congratulations Hazel you are an amazing lady, we are so grateful to have a Manager as amazing as you are!



Acknowledgements

Thank you for your help and support this year

ASDA Durkar

Morrisons, Dewsbury Road, Wakefield

Morrisons Distribution Centre

The Chesney Centre (Featherstone)

Pomfret Children's Centre

Outwood Parish Church

Wakefield Chantry Rotary Club

Rotary Club of Horbury & Ossett Phoenix Trust Fund

Trinity Methodist Church, Wakefield

Lloyds Bank Foundation

Helen Tynan

PC Services

Castle Children's Centre, Phoenix Community Centre

Sharlston Community Centre

St. George's (Lupset), St.Catherine's (Belle Vue)

Westfield Centre, Ossett, Featherstone, Food Banks

Kinsley Boys F.C

St Swithun's Community Centre

Wakefield Sports & Social Club

The Bag Fairies

Small Steps Uniform Bank

Eastmoor Community Partnership

Yorkshire Purchasing Organisation

Penny Appeal

Young Lives Consortium

Apple for the Teacher

Northern Light Dance Academy

Out of Hours Decorations

Dazl Dance

Wakefield Street Kitchen

Over2Hills Office Furniture Recycling

Thank you to our Funders

Public Health, The Henry Smith Charity, Nova,
WDHCS, HSUK,

Wakefield Clinical Commissioning Group,

The National Lottery Community Fund.



Wakefield

Clinical Commissioning Group

Supported by

wakefieldcouncil



Wakefield
& District

A company limited by guarantee, registered in England & Wales
number 5208262 and registered as a charity, number 1105617

Home-Start House, 2 Kilnsey Road, Wakefield,
West Yorkshire, WF1 4RW

Telephone: 01924 251205

www.homestartwakefield.org.uk

email: admin@homestartwakefield.org.uk

Find us on Instagram:

www.instagram.com/homestart_wakefielddistrict

Like us on Facebook:

www.facebook.com/homestart.wakefield

Follow us on Twitter:

www.twitter.com/hswakefield

If you would like to know more about Home-Start Wakefield & District and the work we do, please contact us and we will be happy to discuss this with you.

HOME-START WAKEFIELD & DISTRICT

REPORT AND FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

Charity Commission Reference Number 1105617

Company Registered Number 05208262



WALTER DAWSON & SON

CHARTERED ACCOUNTANTS & STATUTORY AUDITOR

7 Wellington Road East

Dewsbury

West Yorkshire

WF13 1HF

HOME-START WAKEFIELD & DISTRICT
REPORT AND FINANCIAL STATEMENTS

<u>Contents</u>	<u>Page</u>
Legal and Administrative Information	1 - 2.
Statement of Trustees' Responsibilities	3.
Report of the Trustees	4 - 7.
Independent Auditor's Report	8 - 13.
Statement of Financial Activities	14.
Balance Sheet	15.
Notes to the Financial Statements	16 - 28.

HOME-START WAKEFIELD & DISTRICT
LEGAL AND ADMINISTRATIVE INFORMATION

1. CONSTITUTION

Home-Start Wakefield & District is a company limited by a guarantee (Company No. 05208262) and a registered charity (Charity No. 1105617) governed by its Memorandum and Articles of Association.

2. DIRECTORS AND TRUSTEES

The directors of the charitable company ("the charity") are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees.

The trustees serving during the year and since the year end were as follows:

Chairman: Elizabeth Lynagh

Vice Chair: Jennifer Widdowson

Treasurer: Peter Hart

Trustees: Karron Zelei
Sarah Millns
Janet Senior

Auditors: Walter Dawson & Son
7 Wellington Road East
Dewsbury
WF13 1HF

HOME-START WAKEFIELD & DISTRICT
LEGAL AND ADMINISTRATIVE INFORMATION

Bankers:

National Westminster Bank Plc
56 Westgate
Wakefield
WF1 1XF

The Co-op Bank
P O Box 250
Delf House
Southway
Skelmersdale
WN8 6WT

Registered Office:

Home-Start House
2 Kilnsey Road
Eastmoor
Wakefield
West Yorkshire
WF1 4RW

HOME-START WAKEFIELD & DISTRICT
STATEMENT OF TRUSTEE'S RESPONSIBILITIES

The trustees (who are also directors of Home-Start Wakefield & District for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102: *The Financial Reporting Standard applicable in UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing the financial statements, the trustees are required to:

- (a) select suitable accounting policies and then apply them consistently;
- (b) observe the methods and principles in the Charities SORP;
- (c) make judgements and estimates that are reasonable and prudent;
- (d) state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- (e) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

In so far as the trustees are aware:

- (a) there is no relevant audit information of which the charitable company's auditors are unaware; and
- (b) the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

HOME-START WAKEFIELD & DISTRICT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022

The trustees are pleased to present their annual report together with the financial statements of the charitable company for the year ended 31 March 2020 which are also prepared to meet the requirements for a directors report and accounts for Companies Act purposes.

The legal and administrative information set out on pages 1 and 2 forms part of this report.

The financial statements comply with the Charities Act 2011, Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

1. Structure, Governance and Management

A volunteer Board of Trustees is responsible for the scheme although the day to day running is delegated to the Scheme Manager who has responsibility to ensure that all members of staff are appropriately managed and supervised. Trustee Board meetings are held 6 weekly.

2. Objectives and Activities

The objectives for which Home-Start is established are:

- (a) To safeguard, protect and preserve the good health, both mental and physical, of children and parents of children,
- (b) To prevent cruelty to or maltreatment of children,
- (c) To relieve sickness, poverty and need amongst children and parents of children;
- (d) To promote the education of the public in better standards of childcare within the area of Wakefield and its environs.

When planning the activities for the year, the trustees have considered the Commission's guidance on public benefit.

HOME-START WAKEFIELD & DISTRICT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022

3. Achievements and Performance

Home-Start Wakefield & District continues to work with families of 0-11 year olds by provision of volunteer befriending and advocacy in the Wakefield District.

We continue to build our partnerships with the local Authority and as we approach the end of the three-year funding point we begin a period of review to continue the funding of £50,000 per year.

We have been delighted to have been a provider for the governments Healthy Active Families programme which has worked well alongside the Our Family Our Future Fund supporting families with children on free school meals, providing a meal and some healthy activities in the school holidays for the whole family to enjoy.

How quickly time flies our Henry Smith Funding ended in January 2022 although we have a continuation bid in progress which we will have a decision on in June 2022.

Our funding from The Big Lottery continued and our Giving Back project was extended to July 2021 although we were successful in securing some bridging the gap funding to keep the offer for families of older children running.

Home-Start Wakefield & District continues as one of the host organisations for The Community Navigators Programme. The aim of this project is to increase early support for children and young people to improve emotional well-being and build resilience. we have received excellent feedback from schools on its success. The funding for this post will end September 2022 and we are awaiting a tender to be released by the CCG to bid alongside YLC and Kooth for the new contract.

Support to families through our family groups has now moved back to a physical offer, we have expanded the groups and are running four across district in Sharlston, South Kirby, Flanshaw, & Eastmoor. On first returning to venues we did offer a hybrid group but parents preferred physically meet up

Working in partnership and developing positive relationships with other agencies is central to our work. We have continued to work in close liaison with colleagues in the third sector in particular Nova and the Young Lives Consortium. Due to Covid we have been unable to do our visits to community groups and raise the profile of the service, for much of the year this has had an impact on numbers of

During 2021-2022 the scheme received 217 referrals for support and a further 121 families referred into our Holiday Activities provision. We worked with these families in a variety of ways being flexible in our offer to comply with the government guidance on Covid restrictions. Staff and volunteers were testing regularly and checking in with families on a regular basis during the two year of pandemic disruptions.

HOME-START WAKEFIELD & DISTRICT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022

3. Achievements and Performance (continued)

We worked in partnership with St George's community centre to run a pilot project (Happy & Healthy) to raise awareness of RSV (Respiratory Syncytial Virus) illness in children and reduce non emergency attendance at A&E department in Pinderfields Hospital. The pilot was successful and attendance figures dropped so we have been invited to apply for funding to expand the programme across the whole district, We will have a decision on this by the middle of April.

The quality of the service we provide to families is very important to us and we are pleased to report that 100% of families who evaluated the service said they were very satisfied or satisfied with the Home-Start service. Feedback from referrers tells us that the Home-Start service is valued by them and they report improvements in the families they have referred.

Volunteers play a vital role in the support of families. It is their commitment that enables us to support families across the Wakefield District. The scheme continues to offer a comprehensive volunteer training programme. The scheme recognises the value of its volunteer team and as we could not hold our annual event to thank them we gifted a Home-Start mug to every volunteer with a thank you message to show they were appreciated. We celebrate volunteer's week in June and this is where we acknowledge the commitment of those who give their time freely to support parents and children.

4. Financial Review

The Trustee Board has adopted a statutory reserves policy which determines the level of reserves it maintains in the event of scheme closure and to cover staff redundancies.

5. Plans for the Future

We will continue to strengthen our links with statutory and voluntary agencies to promote Home-Start service. We will look at all funding opportunities which align with our aims and objectives and continue to offer the much-needed early support to children and families in the Wakefield district. We will continue to work in partnership with local authority and cluster managers and other VCS organisations to ensure Families and children across the district have a range of services to support their different needs.

HOME-START WAKEFIELD & DISTRICT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022

6. Statement of Disclosure of Information to Auditors

The trustees of the charitable company who held office at the date of approval of this Report of the Trustees each confirm that:

- (a) so far as they are aware, there is no relevant audit information, information needed by the charitable company's auditors in connection with preparing their report, of which the charitable company's auditors are unaware; and
- (b) they have taken all the steps that they ought to have taken as trustees in order to make themselves aware of any relevant audit information and to establish that the charitable company's auditors are aware of that information.

7. Auditors

The auditors, Walter Dawson & Son, having expressed their willingness to continue in office, will be proposed for re-appointment in accordance with Section 485 of the Companies Act 2006.

This report has been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice. In preparing this report advantage has been taken of the small companies exemption.

This report was approved and authorised for issue by the Trustees on 1st December 2021 and signed on their behalf by:

Liz Lynagh

Chairman

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Opinion

We have audited the financial statements of Home-Start Wakefield & District for the year ended 31 March 2021 which comprise the Statement of Financial Activities (including Income and Expenditure Account), Balance Sheet as at 31st March 2021 and notes to the financial statements on pages 14 to 24, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- (a) give a true and fair view of the state of the Charitable company's affairs as at 31st March 2021 and of its income and expenditure for the year then ended;
- (b) have been properly prepared in accordance with United Kingdom Generally Accepted Accounting
- (c) have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standards, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions Relating to Going Concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Conclusions Relating to Going Concern (continued)

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

Other Information

The trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on Other Matters Prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- (a) the information given in the trustee's report (incorporating the strategic report and directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- (b) the trustees' report (incorporating the strategic report and directors' report) have been prepared in accordance with applicable legal requirements.

Matters on Which we are Required to Report by Exception

In the light of the knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report.

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Matters on Which we are Required to Report by Exception (continued)

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- (a) adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us;
- (b) the financial statements are not in agreement with the accounting records and returns;
- (c) certain disclosures of trustee's remuneration specified by law are not made; or
- (d) we have not received all the information and explanations we require for our audit.

Responsibilities of the Trustees

As explained more fully in the trustee's responsibilities statement set out on page 3, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine it necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

Our Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Our Responsibilities for the Audit of the Financial Statements (continued)

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risk of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- (a) the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- (b) we identified the laws and regulations applicable to the Charity through discussions with trustees and other management, and from our commercial knowledge and experience of the sector;
- (c) we focussed on specific laws and regulations which considered may have a direct material effect on the financial statements or the operations of the charity, including the Companies Act 2006, taxation legislation, data protection, anti-bribery, employment, environmental and health and safety legislation;
- (d) we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- (e) identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- (a) making enquiries of management as to where they considered there was a susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- (b) considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Our Responsibilities for the Audit of the Financial Statements (continued)

To address the risk of fraud through management bias and override of controls, we:

- (a) performed analytical procedures to identify any unusual or unexpected relationships;
- (b) tested journal entries to identify unusual transactions;
- (c) assessed whether judgements and assumptions made in determining the accounting estimates set out in note 1 and where indicative of potential bias; and
- (d) investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- (a) agreeing financial statement disclosures to underlying supporting documentation;
- (b) reading the minutes of meetings of those charged with governance;
- (c) enquiring of management as to actual and potential litigation and claims; and
- (d) reviewing correspondence with HMRC, relevant regulators including the Health and Safety Executive, and the company's legal advisors.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Use of our report

This report is made solely to the Charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

Graham Atkinson FCA (Senior Statutory Auditor)
for and behalf of Walter Dawson & Son, Statutory Auditor.

Chartered Accountants
7 Wellington Road East
Dewsbury
West Yorkshire
WF13 1HF

27th June 2022

STATEMENT OF FINANCIAL ACTIVITIES
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2022

	<u>Notes</u>	<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>Total 2022</u>	<u>Total 2021</u>
		£	£	£	£
<u>INCOME AND ENDOWMENTS FROM:</u>					
Donations and Legacies	5	1,574	111	1,685	3,625
Investments	6	5	-	5	2
Charitable Activities	7	1,212	389,899	391,111	228,520
<u>TOTAL INCOME AND ENDOWMENTS</u>		<u>2,791</u>	<u>390,010</u>	<u>392,801</u>	<u>232,147</u>
<u>EXPENDITURE ON:</u>					
Charitable Activities	8	323	237,215	237,538	167,326
Other	9	1,720	16,779	18,499	19,866
<u>TOTAL EXPENDITURE</u>		<u>2,043</u>	<u>253,994</u>	<u>256,037</u>	<u>187,192</u>
<u>NET INCOME/ (EXPENDITURE)</u>	11	748	136,016	136,764	44,955
Transfers Between Funds	13	5,282	(5,282)	-	-
<u>NET MOVEMENTS IN FUNDS</u>		6,030	130,734	136,764	44,955
<u>RECONCILIATION OF FUNDS</u>					
Total Funds at 1 April 2021		129,805	66,104	195,909	150,954
Total Funds at 31 March 2022		<u>135,835</u>	<u>196,838</u>	<u>332,673</u>	<u>195,909</u>

All incoming resources and resources expended derive from continuing activities.

HOME-START WAKEFIELD & DISTRICT
BALANCE SHEET AS AT 31 MARCH 2022

		<u>2022</u>		<u>2021</u>	
	<u>Notes</u>	£	£	£	£
<u>FIXED ASSETS</u>					
Tangible Assets	14		6,543		4,426
<u>CURRENT ASSETS</u>					
Debtors	15	2,754		264	
Cash at Bank and in Hand		325,191		197,533	
		<u>327,945</u>		<u>197,797</u>	
<u>CREDITORS: Amounts Falling Due Within One Year</u>	16	<u>(1,815)</u>		<u>(6,314)</u>	
<u>NET CURRENT ASSETS</u>			<u>326,130</u>		<u>191,483</u>
			<u>332,673</u>		<u>195,909</u>
The Funds of the Charity:					
<u>RESTRICTED INCOME FUNDS</u>	20		196,838		66,104
<u>UNRESTRICTED FUNDS</u>					
General Funds	20	34,092		71,164	
Designated Funds	20	<u>101,743</u>	135,835	<u>58,641</u>	129,805
			<u>332,673</u>		<u>195,909</u>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on 1st December 2021 and signed on their behalf by:

<u>E Lynagh</u>	
<u>J Widdowson</u>	TRUSTEES
<u>P Hart</u>	

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

1. STATUTORY INFORMATION

Home-Start Wakefield & District is a charitable company domiciled in England and Wales, registered number 05208262. The principal place of business is 2 Kilnsey Road, Eastmoor, Wakefield, West Yorkshire WF1 4RW.

2. COMPLIANCE WITH ACCOUNTING STANDARDS

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), Charities SORP (FRS 102) and the Companies Act 2006.

3. ACCOUNTING POLICIES

The financial statements have been prepared under the historical cost convention.

The presentation currency is sterling.

The particular accounting policies adopted are as follows:

(a) Donations, Legacies and Similar Incoming Resources

Donations, legacies and similar incoming resources are included in the year in which they are receivable, which is when the charity becomes entitled to the resource.

(b) Grants Receivable and Local Authority Fees

Grants receivable and local authority fees are credited to the Statement of Financial Activities (SOFA) in the year for which they are received. Deferred income represents amounts received for future periods and is released to income resources in the period for which it has been received.

(c) Investment Income

Income from investments is included in the SOFA in the year in which it is receivable.

(d) Expenditure

All expenditure is included on an annual basis and is recognised when there is a legal or constructive obligation to pay for expenditure. All costs have been directly attributed to one of the functional categories of resources expended in the SOFA. The charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT.

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

3. ACCOUNTING POLICIES (continued)

(e) Tangible Fixed Assets

Depreciation is provided on a reducing balance basis over the expected useful lives of each category of tangible fixed assets:

Fixtures and Fittings	20% per annum on written down value
-----------------------	-------------------------------------

(f) Pension Costs

The charity operates a defined contribution pension scheme for the benefit of its employees. Contributions payable are recognised in the SOFA when due.

(g) Leasing

Rentals payable under operating leases are charged to the SOFA on a straight line basis over the period of the leases. The benefits of lease incentives are recognised in the SOFA over the lease period on a straight line basis.

(h) Fund Accounting

Funds held by the charity are either:

- *Unrestricted general funds* - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.
- *Designated funds* - these are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.
- *Restricted funds* - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

(i) Cash Flow Statements

The charity qualifies as a small company under the Companies Act 2006. The trustees have elected to take advantage of the exemptions under FRS 102 not to prepare a cash flow statement.

4. LEGAL STATUS OF THE CHARITY

The charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up the liability, in respect of the guarantee is limited to £1 per member of the charity.

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

5. DONATIONS AND LEGACIES

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
	£	£	£	£
Donations	1,574	111	1,685	3,625
	<u>1,574</u>	<u>111</u>	<u>1,685</u>	<u>3,625</u>

6. INVESTMENTS

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
	£	£	£	£
Bank Interest	5	-	5	2
	<u>5</u>	<u>-</u>	<u>5</u>	<u>2</u>

7. CHARITABLE ACTIVITIES

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
	£	£	£	£
Community Navigator Post	-	27,079	27,079	27,078
Big Lottery- Reaching Communities	-	-	-	61,059
Henry Smith	-	54,400	54,400	23,150
WMDC	-	50,671	50,671	50,000
WDHCS	-	-	-	6,933
Family Welfare Fund	-	-	-	1,200
NOVA	-	-	-	4,207
Our Family our Future	-	56,186	56,186	28,025
Speak Out Go Out	-	1,213	1,213	1,820
Wakefield District Council	-	-	-	13,818
HSUK Covid Support	-	(662)	(662)	6,972
CJRS Grant	-	-	-	4,258
Bridging the gap	-	122,000	122,000	-
CRT_SOAR	-	30,490	30,490	-
ESOL Vol Training	-	8,534	8,534	-
HAF 22	-	3,451	3,451	-
Happy & Healthy	-	19,500	19,500	-
KickStart	-	8,647	8,647	-
Pears	-	8,390	8,390	-
General	1,212	-	1,212	-
	<u>1,212</u>	<u>389,899</u>	<u>391,111</u>	<u>228,520</u>

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

8. CHARITABLE ACTIVITIES

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
	£	£	£	£
Salaries and Pensions and NHI	412	203,293	203,705	147,032
Training	-	1,334	1,334	548
Staff Expenses	-	3,403	3,403	797
Volunteer Expenses	-	1,284	1,284	1,342
Equipment and Repairs	(89)	2,932	2,843	10,335
Promotion & Strategic Planning	-	4,332	4,332	750
Professional Fees	-	4,562	4,562	2,733
Outings and Functions	-	16,075	16,075	3,789
	<u>323</u>	<u>237,215</u>	<u>237,538</u>	<u>167,326</u>

9. OTHER COSTS

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
	£	£	£	£
Telephone	-	1,240	1,240	1,386
Rent, Room Hire and Cleaning	-	8,199	8,199	12,295
Insurance	(23)	1,221	1,198	1,150
Postage, Stationery and Photocopying	106	3,352	3,458	1,805
Auditors Remuneration	-	2,040	2,040	1,920
Sundry Expenses	-	726	726	202
Bank Charges	-	1	1	-
Depreciation	1,637	-	1,637	1,108
	<u>1,720</u>	<u>16,779</u>	<u>18,499</u>	<u>19,866</u>

10. STAFF COSTS AND
TRUSTEES' REMUNERATION

	2022	2021
	£	£
Wages and Salaries	180,678	112,585
Social Security Costs	13,486	20,107
Other Pension Costs	9,541	14,340
	<u>203,705</u>	<u>147,032</u>

No employee received remuneration amounting to more than £60,000 in either year.

Trustees received no remuneration and were not reimbursed for any of their expenses in either year.

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

10. STAFF COSTS AND
TRUSTEES' REMUNERATION (continued)

The average weekly number of employees during the year, calculated on the basis of full time equivalents, was as follows:

	<u>2022</u>	<u>2021</u>
	No.	No.
Charitable Activities	10	8
	<u>10</u>	<u>8</u>

11. NET INCOME/(EXPENDITURE) FOR THE YEAR

	<u>2022</u>	<u>2021</u>
	£	£
This is stated after charging:		
Depreciation	1,637	1,108
Auditor's Remuneration	<u>2,040</u>	<u>1,920</u>

12. CORPORATION TAX

The charity is exempt from tax on income and gains falling within Section 505 of the Taxes Act 1988 or Section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives.

13. TRANSFERS BETWEEN FUNDS

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
	Funds	Funds	2022	2021
	£	£	£	£
Big Lottery-Building Capability	(37)	37	-	-
Henry Smith	(1,880)	1,880	-	-
HSUK Covid Support	(1,663)	1,663	-	-
Bridging the Gap	(2,405)	2,405	-	-
Happy & Healthy	(2,500)	2,500	-	-
Our Family our Future	(132)	132	-	-
WMDC	3,309	(3,309)	-	-
WDHCS	1	(1)	-	-
CRT_SOAR	1	(1)	-	-
HAF 22	24	(24)	-	-
	<u>(5,282)</u>	<u>5,282</u>	<u>-</u>	<u>-</u>

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

14. TANGIBLE FIXED ASSETS

	Fixtures and Fittings	Total
	£	£
<u>Cost:</u>		
At 1 April 2021	21,368	21,368
Additions	3,754	3,754
At 31 March 2022	<u>25,122</u>	<u>25,122</u>
 <u>Depreciation:</u>		
At 1 April 2021	16,942	16,942
Charge for Year	1,637	1,637
At 31 March 2022	<u>18,579</u>	<u>18,579</u>
 <u>Net Book Value:</u>		
At 31 March 2022	<u>6,543</u>	<u>6,543</u>
At 31 March 2021	<u>4,426</u>	<u>4,426</u>

15. DEBTORS

	2022	2021
	£	£
Prepayments and Accrued Income	254	264
Trade Debtors	2,500	-
	<u>2,754</u>	<u>264</u>

16. CREDITORS: Amounts Falling Due Within One Year

	2022	2021
	£	£
Trade Creditors	-	4,704
Accruals and Deferred Income	1,815	1,610
	<u>1,815</u>	<u>6,314</u>

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

17. PENSION SCHEME

The charity operates a defined contribution pension scheme. The assets of the pension scheme are held separately from those of the charity in an independently administered fund. The pension cost represents contributions payable by the charity to the fund and amounted to £9,541 (2021: £14,340). Contributions totalling £Nil (2021: £Nil) were payable to the fund at the year end and are included in creditors.

18. LEASING COMMITMENTS

The charity had total commitments under non-cancellable operating leases as detailed below:

	2022	2021
<u>Operating Leases Which Expire:</u>	£	£
Within One Year	-	10,800
Between One to Five Years	-	-
After More than Five Years	-	-
	-	10,800

19. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	General Funds	Designated Funds	Restricted Funds	Total Funds
	£	£	£	£
Tangible Fixed Assets	6,543			6,543
Current Assets	72,466	58,641	196,838	327,945
Current Liabilities	(1,815)			(1,815)
Net Assets at 31 March 2022	77,194	58,641	196,838	332,673

HOME-START WAKEFIELD DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

20. MOVEMENT IN FUNDS

	At 1 April 2021	Income	Expen- diture	Transfers	At 31 March 2022
	£	£	£	£	£
<u>Restricted Funds</u>					
Community Navigator Post	11,374	27,078	(25,115)	-	13,337
Big Lottery - Building Capabilities Grant	2,587	-	(2,550)	(37)	-
Big Lottery - Reaching Communities	14,938	-	(14,938)	-	-
Henry Smith	(8,526)	54,400	(43,994)	(1,880)	-
Tudor Trust Family Fund	4,571	-	-	-	4,571
WMDC	16,190	50,670	(25,239)	3,309	44,930
WDHCS	1,853	-	(1,854)	1	-
NOVA	1,624	-	(1,624)	-	-
Our Family our Future	18,588	56,299	(38,993)	(132)	35,762
Speak Out Go Out	234	1,213	(1,447)	-	-
Wakefield District Council	-	-	-	-	-
HSUK Covid Support	2,671	(662)	(346)	(1,663)	-
CJRS Grant	-	-	-	-	-
Bridging the gap	-	122,000	(54,270)	(2,405)	65,325
CRT_SOAR	-	30,490	(12,041)	1	18,450
ESOL vol training	-	8,534	(1,223)	-	7,311
HAF 22	-	3,451	(364)	24	3,111
Happy & Healthy	-	19,500	(16,999)	(2,500)	1
KickStart	-	8,647	(8,637)	-	10
Pears	-	8,390	(4,360)	-	4,030
Total Restricted Funds	66,104	390,010	(253,994)	(5,282)	196,838
<u>Unrestricted Funds</u>					
Statutory Reserve Fund	58,641			43,102	101,743
General Funds	71,164	2,791	(2,043)	(37,820)	34,092
Total Unrestricted Funds	129,805	2,791	(2,043)	5,282	135,835
TOTAL FUNDS	195,909	392,801	(256,037)	-	332,673

HOME-START WAKEFIELD DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

20. MOVEMENT IN FUNDS (continued)

Restrictions Imposed and Purpose of Designated Funds

The Trustees Board has adopted a statutory reserve policy which determines the level of reserves it maintains based on three months running costs and to cover staff redundancy costs in the event of scheme closure.

Community Navigator Post

Post Funded by Future in Mind to support children and young people from ages 0 to 19 with help to understanding their emotional well-being. This fund is due to end September 2022.

WMDC funding

This funding is to support charity's work with parents with children 0-5 years. This funding is being reviewed as it is due to end November 2022. We will have a decision on future funding by October 2022.

Big Lottery Building Capabilities

This money is to develop sustainability, strategic planning and the training and development of trustees and volunteers. This fund ended in July 2021.

Big Lottery Reaching Communities

This money is to be used for supporting parents of older children aged 5-12. This fund ended in July 2021.

Henry Smith

This funding is to support the charity's work with parents of children 0-5 and ended January 2022. A new bid is awaiting decision for continuation funding, and the decision will be in June 2022.

HOME-START WAKEFIELD DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

20. MOVEMENT IN FUNDS (continued)

Family Welfare fund

This funding is to support families in crisis when other forms of support have been exhausted. (Formerly Tudor Trust Welfare fund - funds now come from fundraising and donations).

HSUK - Pears

Funded a coordinator post to bring the gap of funding ending and a decision between Feb 22 and May 22.

CRT SOAR

Step Out Achieve Resilience, this funding is to support parents suffering with mental health to identify the triggers of low mood and build strategies to minimise episodes. funding ends 3 Dec 2022.

Family Wellbeing

This money is to support families of children who are accessing free school meals during the school holidays and to work with parents eligible for 0-2year olds free childcare places to enable them to take up the government's free childcare places.

HAF - Healthy Active Families

This money is to support families of children who are accessing free school meals to get them active and fed during the school holidays. Easter, Summer and Christmas 2021.

ESOL Volunteering

To deliver a prepare to volunteer course to learners who have English as a second language. Project ends Aug 2022.

Speak Out Go Out

This money funds a staff member to support a group of young people with disabilities one session a week to set up their own self advocacy group. Fund ended July 2021.

HOME-START WAKEFIELD DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

20. MOVEMENT IN FUNDS (continued)

Happy & Healthy

This project deliverers health and wellbeing messages across the district to encourage parents to use alternatives to A&E when children need medical care and attention but do not need to attend Accident and Emergency department.

HOME-START WAKEFIELD & DISTRICT

REPORT AND FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

Charity Commission Reference Number 1105617

Company Registered Number 05208262



WALTER DAWSON & SON

CHARTERED ACCOUNTANTS & STATUTORY AUDITOR

7 Wellington Road East

Dewsbury

West Yorkshire

WF13 1HF

HOME-START WAKEFIELD & DISTRICT
REPORT AND FINANCIAL STATEMENTS

<u>Contents</u>	<u>Page</u>
Legal and Administrative Information	1 - 2.
Statement of Trustees' Responsibilities	3.
Report of the Trustees	4 - 7.
Independent Auditor's Report	8 - 13.
Statement of Financial Activities	14.
Balance Sheet	15.
Notes to the Financial Statements	16 - 28.

HOME-START WAKEFIELD & DISTRICT
LEGAL AND ADMINISTRATIVE INFORMATION

1. CONSTITUTION

Home-Start Wakefield & District is a company limited by a guarantee (Company No. 05208262) and a registered charity (Charity No. 1105617) governed by its Memorandum and Articles of Association.

2. DIRECTORS AND TRUSTEES

The directors of the charitable company ("the charity") are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees.

The trustees serving during the year and since the year end were as follows:

Chairman: Elizabeth Lynagh

Vice Chair: Jennifer Widdowson

Treasurer: Peter Hart

Trustees: Karron Zelei
Sarah Millns
Janet Senior

Auditors: Walter Dawson & Son
7 Wellington Road East
Dewsbury
WF13 1HF

HOME-START WAKEFIELD & DISTRICT
LEGAL AND ADMINISTRATIVE INFORMATION

Bankers:

National Westminster Bank Plc
56 Westgate
Wakefield
WF1 1XF

The Co-op Bank
P O Box 250
Delf House
Southway
Skelmersdale
WN8 6WT

Registered Office:

Home-Start House
2 Kilnsey Road
Eastmoor
Wakefield
West Yorkshire
WF1 4RW

HOME-START WAKEFIELD & DISTRICT
STATEMENT OF TRUSTEE'S RESPONSIBILITIES

The trustees (who are also directors of Home-Start Wakefield & District for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102: *The Financial Reporting Standard applicable in UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing the financial statements, the trustees are required to:

- (a) select suitable accounting policies and then apply them consistently;
- (b) observe the methods and principles in the Charities SORP;
- (c) make judgements and estimates that are reasonable and prudent;
- (d) state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- (e) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

In so far as the trustees are aware:

- (a) there is no relevant audit information of which the charitable company's auditors are unaware; and
- (b) the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

HOME-START WAKEFIELD & DISTRICT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022

The trustees are pleased to present their annual report together with the financial statements of the charitable company for the year ended 31 March 2020 which are also prepared to meet the requirements for a directors report and accounts for Companies Act purposes.

The legal and administrative information set out on pages 1 and 2 forms part of this report.

The financial statements comply with the Charities Act 2011, Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

1. Structure, Governance and Management

A volunteer Board of Trustees is responsible for the scheme although the day to day running is delegated to the Scheme Manager who has responsibility to ensure that all members of staff are appropriately managed and supervised. Trustee Board meetings are held 6 weekly.

2. Objectives and Activities

The objectives for which Home-Start is established are:

- (a) To safeguard, protect and preserve the good health, both mental and physical, of children and parents of children,
- (b) To prevent cruelty to or maltreatment of children,
- (c) To relieve sickness, poverty and need amongst children and parents of children;
- (d) To promote the education of the public in better standards of childcare within the area of Wakefield and its environs.

When planning the activities for the year, the trustees have considered the Commission's guidance on public benefit.

HOME-START WAKEFIELD & DISTRICT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022

3. Achievements and Performance

Home-Start Wakefield & District continues to work with families of 0-11 year olds by provision of volunteer befriending and advocacy in the Wakefield District.

We continue to build our partnerships with the local Authority and as we approach the end of the three-year funding point we begin a period of review to continue the funding of £50,000 per year.

We have been delighted to have been a provider for the governments Healthy Active Families programme which has worked well alongside the Our Family Our Future Fund supporting families with children on free school meals, providing a meal and some healthy activities in the school holidays for the whole family to enjoy.

How quickly time flies our Henry Smith Funding ended in January 2022 although we have a continuation bid in progress which we will have a decision on in June 2022.

Our funding from The Big Lottery continued and our Giving Back project was extended to July 2021 although we were successful in securing some bridging the gap funding to keep the offer for families of older children running.

Home-Start Wakefield & District continues as one of the host organisations for The Community Navigators Programme. The aim of this project is to increase early support for children and young people to improve emotional well-being and build resilience. we have received excellent feedback from schools on its success. The funding for this post will end September 2022 and we are awaiting a tender to be released by the CCG to bid alongside YLC and Kooth for the new contract.

Support to families through our family groups has now moved back to a physical offer, we have expanded the groups and are running four across district in Sharlston, South Kirby, Flanshaw, & Eastmoor. On first returning to venues we did offer a hybrid group but parents preferred physically meet up

Working in partnership and developing positive relationships with other agencies is central to our work. We have continued to work in close liaison with colleagues in the third sector in particular Nova and the Young Lives Consortium. Due to Covid we have been unable to do our visits to community groups and raise the profile of the service, for much of the year this has had an impact on numbers of

During 2021-2022 the scheme received 217 referrals for support and a further 121 families referred into our Holiday Activities provision. We worked with these families in a variety of ways being flexible in our offer to comply with the government guidance on Covid restrictions. Staff and volunteers were testing regularly and checking in with families on a regular basis during the two year of pandemic disruptions.

HOME-START WAKEFIELD & DISTRICT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022

3. Achievements and Performance (continued)

We worked in partnership with St George's community centre to run a pilot project (Happy & Healthy) to raise awareness of RSV (Respiratory Syncytial Virus) illness in children and reduce non emergency attendance at A&E department in Pinderfields Hospital. The pilot was successful and attendance figures dropped so we have been invited to apply for funding to expand the programme across the whole district, We will have a decision on this by the middle of April.

The quality of the service we provide to families is very important to us and we are pleased to report that 100% of families who evaluated the service said they were very satisfied or satisfied with the Home-Start service. Feedback from referrers tells us that the Home-Start service is valued by them and they report improvements in the families they have referred.

Volunteers play a vital role in the support of families. It is their commitment that enables us to support families across the Wakefield District. The scheme continues to offer a comprehensive volunteer training programme. The scheme recognises the value of its volunteer team and as we could not hold our annual event to thank them we gifted a Home-Start mug to every volunteer with a thank you message to show they were appreciated. We celebrate volunteer's week in June and this is where we acknowledge the commitment of those who give their time freely to support parents and children.

4. Financial Review

The Trustee Board has adopted a statutory reserves policy which determines the level of reserves it maintains in the event of scheme closure and to cover staff redundancies.

5. Plans for the Future

We will continue to strengthen our links with statutory and voluntary agencies to promote Home-Start service. We will look at all funding opportunities which align with our aims and objectives and continue to offer the much-needed early support to children and families in the Wakefield district. We will continue to work in partnership with local authority and cluster managers and other VCS organisations to ensure Families and children across the district have a range of services to support their different needs.

HOME-START WAKEFIELD & DISTRICT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022

6. Statement of Disclosure of Information to Auditors

The trustees of the charitable company who held office at the date of approval of this Report of the Trustees each confirm that:

- (a) so far as they are aware, there is no relevant audit information, information needed by the charitable company's auditors in connection with preparing their report, of which the charitable company's auditors are unaware; and
- (b) they have taken all the steps that they ought to have taken as trustees in order to make themselves aware of any relevant audit information and to establish that the charitable company's auditors are aware of that information.

7. Auditors

The auditors, Walter Dawson & Son, having expressed their willingness to continue in office, will be proposed for re-appointment in accordance with Section 485 of the Companies Act 2006.

This report has been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice. In preparing this report advantage has been taken of the small companies exemption.

This report was approved and authorised for issue by the Trustees on 1st December 2021 and signed on their behalf by:

Liz Lynagh

Chairman

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Opinion

We have audited the financial statements of Home-Start Wakefield & District for the year ended 31 March 2021 which comprise the Statement of Financial Activities (including Income and Expenditure Account), Balance Sheet as at 31st March 2021 and notes to the financial statements on pages 14 to 24, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- (a) give a true and fair view of the state of the Charitable company's affairs as at 31st March 2021 and of its income and expenditure for the year then ended;
- (b) have been properly prepared in accordance with United Kingdom Generally Accepted Accounting
- (c) have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standards, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions Relating to Going Concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Conclusions Relating to Going Concern (continued)

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

Other Information

The trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on Other Matters Prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- (a) the information given in the trustee's report (incorporating the strategic report and directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- (b) the trustees' report (incorporating the strategic report and directors' report) have been prepared in accordance with applicable legal requirements.

Matters on Which we are Required to Report by Exception

In the light of the knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report.

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Matters on Which we are Required to Report by Exception (continued)

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- (a) adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us;
- (b) the financial statements are not in agreement with the accounting records and returns;
- (c) certain disclosures of trustee's remuneration specified by law are not made; or
- (d) we have not received all the information and explanations we require for our audit.

Responsibilities of the Trustees

As explained more fully in the trustee's responsibilities statement set out on page 3, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine it necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

Our Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Our Responsibilities for the Audit of the Financial Statements (continued)

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risk of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- (a) the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- (b) we identified the laws and regulations applicable to the Charity through discussions with trustees and other management, and from our commercial knowledge and experience of the sector;
- (c) we focussed on specific laws and regulations which considered may have a direct material effect on the financial statements or the operations of the charity, including the Companies Act 2006, taxation legislation, data protection, anti-bribery, employment, environmental and health and safety legislation;
- (d) we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- (e) identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- (a) making enquiries of management as to where they considered there was a susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- (b) considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Our Responsibilities for the Audit of the Financial Statements (continued)

To address the risk of fraud through management bias and override of controls, we:

- (a) performed analytical procedures to identify any unusual or unexpected relationships;
- (b) tested journal entries to identify unusual transactions;
- (c) assessed whether judgements and assumptions made in determining the accounting estimates set out in note 1 and where indicative of potential bias; and
- (d) investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- (a) agreeing financial statement disclosures to underlying supporting documentation;
- (b) reading the minutes of meetings of those charged with governance;
- (c) enquiring of management as to actual and potential litigation and claims; and
- (d) reviewing correspondence with HMRC, relevant regulators including the Health and Safety Executive, and the company's legal advisors.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Use of our report

This report is made solely to the Charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

Graham Atkinson FCA (Senior Statutory Auditor)
for and behalf of Walter Dawson & Son, Statutory Auditor.

Chartered Accountants
7 Wellington Road East
Dewsbury
West Yorkshire
WF13 1HF

27th June 2022

STATEMENT OF FINANCIAL ACTIVITIES
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2022

	<u>Notes</u>	<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>Total 2022</u>	<u>Total 2021</u>
		£	£	£	£
<u>INCOME AND ENDOWMENTS FROM:</u>					
Donations and Legacies	5	1,574	111	1,685	3,625
Investments	6	5	-	5	2
Charitable Activities	7	1,212	389,899	391,111	228,520
<u>TOTAL INCOME AND ENDOWMENTS</u>		<u>2,791</u>	<u>390,010</u>	<u>392,801</u>	<u>232,147</u>
<u>EXPENDITURE ON:</u>					
Charitable Activities	8	323	237,215	237,538	167,326
Other	9	1,720	16,779	18,499	19,866
<u>TOTAL EXPENDITURE</u>		<u>2,043</u>	<u>253,994</u>	<u>256,037</u>	<u>187,192</u>
<u>NET INCOME/ (EXPENDITURE)</u>	11	748	136,016	136,764	44,955
Transfers Between Funds	13	5,282	(5,282)	-	-
<u>NET MOVEMENTS IN FUNDS</u>		6,030	130,734	136,764	44,955
<u>RECONCILIATION OF FUNDS</u>					
Total Funds at 1 April 2021		129,805	66,104	195,909	150,954
Total Funds at 31 March 2022		<u>135,835</u>	<u>196,838</u>	<u>332,673</u>	<u>195,909</u>

All incoming resources and resources expended derive from continuing activities.

HOME-START WAKEFIELD & DISTRICT
BALANCE SHEET AS AT 31 MARCH 2022

		<u>2022</u>		<u>2021</u>	
	<u>Notes</u>	£	£	£	£
<u>FIXED ASSETS</u>					
Tangible Assets	14		6,543		4,426
<u>CURRENT ASSETS</u>					
Debtors	15	2,754		264	
Cash at Bank and in Hand		325,191		197,533	
		<u>327,945</u>		<u>197,797</u>	
<u>CREDITORS: Amounts Falling Due Within One Year</u>					
	16	<u>(1,815)</u>		<u>(6,314)</u>	
<u>NET CURRENT ASSETS</u>					
			326,130		191,483
			<u>332,673</u>		<u>195,909</u>
The Funds of the Charity:					
<u>RESTRICTED INCOME FUNDS</u>					
	20		196,838		66,104
<u>UNRESTRICTED FUNDS</u>					
General Funds	20	34,092		71,164	
Designated Funds	20	<u>101,743</u>	135,835	<u>58,641</u>	129,805
			<u>332,673</u>		<u>195,909</u>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on 1st December 2021 and signed on their behalf by:

<u>E Lynagh</u>	
<u>J Widdowson</u>	TRUSTEES
<u>P Hart</u>	

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

1. STATUTORY INFORMATION

Home-Start Wakefield & District is a charitable company domiciled in England and Wales, registered number 05208262. The principal place of business is 2 Kilnsey Road, Eastmoor, Wakefield, West Yorkshire WF1 4RW.

2. COMPLIANCE WITH ACCOUNTING STANDARDS

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), Charities SORP (FRS 102) and the Companies Act 2006.

3. ACCOUNTING POLICIES

The financial statements have been prepared under the historical cost convention.

The presentation currency is sterling.

The particular accounting policies adopted are as follows:

(a) Donations, Legacies and Similar Incoming Resources

Donations, legacies and similar incoming resources are included in the year in which they are receivable, which is when the charity becomes entitled to the resource.

(b) Grants Receivable and Local Authority Fees

Grants receivable and local authority fees are credited to the Statement of Financial Activities (SOFA) in the year for which they are received. Deferred income represents amounts received for future periods and is released to income resources in the period for which it has been received.

(c) Investment Income

Income from investments is included in the SOFA in the year in which it is receivable.

(d) Expenditure

All expenditure is included on an annual basis and is recognised when there is a legal or constructive obligation to pay for expenditure. All costs have been directly attributed to one of the functional categories of resources expended in the SOFA. The charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT.

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

3. ACCOUNTING POLICIES (continued)

(e) Tangible Fixed Assets

Depreciation is provided on a reducing balance basis over the expected useful lives of each category of tangible fixed assets:

Fixtures and Fittings	20% per annum on written down value
-----------------------	-------------------------------------

(f) Pension Costs

The charity operates a defined contribution pension scheme for the benefit of its employees. Contributions payable are recognised in the SOFA when due.

(g) Leasing

Rentals payable under operating leases are charged to the SOFA on a straight line basis over the period of the leases. The benefits of lease incentives are recognised in the SOFA over the lease period on a straight line basis.

(h) Fund Accounting

Funds held by the charity are either:

- *Unrestricted general funds* - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.
- *Designated funds* - these are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.
- *Restricted funds* - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

(i) Cash Flow Statements

The charity qualifies as a small company under the Companies Act 2006. The trustees have elected to take advantage of the exemptions under FRS 102 not to prepare a cash flow statement.

4. LEGAL STATUS OF THE CHARITY

The charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up the liability, in respect of the guarantee is limited to £1 per member of the charity.

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

5. DONATIONS AND LEGACIES

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
	£	£	£	£
Donations	1,574	111	1,685	3,625
	<u>1,574</u>	<u>111</u>	<u>1,685</u>	<u>3,625</u>

6. INVESTMENTS

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
	£	£	£	£
Bank Interest	5	-	5	2
	<u>5</u>	<u>-</u>	<u>5</u>	<u>2</u>

7. CHARITABLE ACTIVITIES

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
	£	£	£	£
Community Navigator Post	-	27,079	27,079	27,078
Big Lottery- Reaching Communities	-	-	-	61,059
Henry Smith	-	54,400	54,400	23,150
WMDC	-	50,671	50,671	50,000
WDHCS	-	-	-	6,933
Family Welfare Fund	-	-	-	1,200
NOVA	-	-	-	4,207
Our Family our Future	-	56,186	56,186	28,025
Speak Out Go Out	-	1,213	1,213	1,820
Wakefield District Council	-	-	-	13,818
HSUK Covid Support	-	(662)	(662)	6,972
CJRS Grant	-	-	-	4,258
Bridging the gap	-	122,000	122,000	-
CRT_SOAR	-	30,490	30,490	-
ESOL Vol Training	-	8,534	8,534	-
HAF 22	-	3,451	3,451	-
Happy & Healthy	-	19,500	19,500	-
KickStart	-	8,647	8,647	-
Pears	-	8,390	8,390	-
General	1,212	-	1,212	-
	<u>1,212</u>	<u>389,899</u>	<u>391,111</u>	<u>228,520</u>

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

8. CHARITABLE ACTIVITIES

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
	£	£	£	£
Salaries and Pensions and NHI	412	203,293	203,705	147,032
Training	-	1,334	1,334	548
Staff Expenses	-	3,403	3,403	797
Volunteer Expenses	-	1,284	1,284	1,342
Equipment and Repairs	(89)	2,932	2,843	10,335
Promotion & Strategic Planning	-	4,332	4,332	750
Professional Fees	-	4,562	4,562	2,733
Outings and Functions	-	16,075	16,075	3,789
	<u>323</u>	<u>237,215</u>	<u>237,538</u>	<u>167,326</u>

9. OTHER COSTS

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
	£	£	£	£
Telephone	-	1,240	1,240	1,386
Rent, Room Hire and Cleaning	-	8,199	8,199	12,295
Insurance	(23)	1,221	1,198	1,150
Postage, Stationery and Photocopying	106	3,352	3,458	1,805
Auditors Remuneration	-	2,040	2,040	1,920
Sundry Expenses	-	726	726	202
Bank Charges	-	1	1	-
Depreciation	1,637	-	1,637	1,108
	<u>1,720</u>	<u>16,779</u>	<u>18,499</u>	<u>19,866</u>

10. STAFF COSTS AND
TRUSTEES' REMUNERATION

	2022	2021
	£	£
Wages and Salaries	180,678	112,585
Social Security Costs	13,486	20,107
Other Pension Costs	9,541	14,340
	<u>203,705</u>	<u>147,032</u>

No employee received remuneration amounting to more than £60,000 in either year.

Trustees received no remuneration and were not reimbursed for any of their expenses in either year.

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

10. STAFF COSTS AND
TRUSTEES' REMUNERATION (continued)

The average weekly number of employees during the year, calculated on the basis of full time equivalents, was as follows:

	<u>2022</u>	<u>2021</u>
	No.	No.
Charitable Activities	10	8
	<u>10</u>	<u>8</u>

11. NET INCOME/(EXPENDITURE) FOR THE YEAR

	<u>2022</u>	<u>2021</u>
	£	£
This is stated after charging:		
Depreciation	1,637	1,108
Auditor's Remuneration	<u>2,040</u>	<u>1,920</u>

12. CORPORATION TAX

The charity is exempt from tax on income and gains falling within Section 505 of the Taxes Act 1988 or Section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives.

13. TRANSFERS BETWEEN FUNDS

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
	Funds	Funds	2022	2021
	£	£	£	£
Big Lottery-Building Capability	(37)	37	-	-
Henry Smith	(1,880)	1,880	-	-
HSUK Covid Support	(1,663)	1,663	-	-
Bridging the Gap	(2,405)	2,405	-	-
Happy & Healthy	(2,500)	2,500	-	-
Our Family our Future	(132)	132	-	-
WMDC	3,309	(3,309)	-	-
WDHCS	1	(1)	-	-
CRT_SOAR	1	(1)	-	-
HAF 22	24	(24)	-	-
	<u>(5,282)</u>	<u>5,282</u>	<u>-</u>	<u>-</u>

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

14. TANGIBLE FIXED ASSETS

	Fixtures and Fittings	Total
	£	£
<u>Cost:</u>		
At 1 April 2021	21,368	21,368
Additions	3,754	3,754
At 31 March 2022	<u>25,122</u>	<u>25,122</u>
 <u>Depreciation:</u>		
At 1 April 2021	16,942	16,942
Charge for Year	1,637	1,637
At 31 March 2022	<u>18,579</u>	<u>18,579</u>
 <u>Net Book Value:</u>		
At 31 March 2022	<u>6,543</u>	<u>6,543</u>
At 31 March 2021	<u>4,426</u>	<u>4,426</u>

15. DEBTORS

	2022	2021
	£	£
Prepayments and Accrued Income	254	264
Trade Debtors	2,500	-
	<u>2,754</u>	<u>264</u>

16. CREDITORS: Amounts Falling Due Within One Year

	2022	2021
	£	£
Trade Creditors	-	4,704
Accruals and Deferred Income	1,815	1,610
	<u>1,815</u>	<u>6,314</u>

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

17. PENSION SCHEME

The charity operates a defined contribution pension scheme. The assets of the pension scheme are held separately from those of the charity in an independently administered fund. The pension cost represents contributions payable by the charity to the fund and amounted to £9,541 (2021: £14,340). Contributions totalling £Nil (2021: £Nil) were payable to the fund at the year end and are included in creditors.

18. LEASING COMMITMENTS

The charity had total commitments under non-cancellable operating leases as detailed below:

	2022	2021
<u>Operating Leases Which Expire:</u>	£	£
Within One Year	-	10,800
Between One to Five Years	-	-
After More than Five Years	-	-
	-	10,800

19. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	General Funds	Designated Funds	Restricted Funds	Total Funds
	£	£	£	£
Tangible Fixed Assets	6,543			6,543
Current Assets	72,466	58,641	196,838	327,945
Current Liabilities	(1,815)			(1,815)
Net Assets at 31 March 2022	77,194	58,641	196,838	332,673

HOME-START WAKEFIELD DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

20. MOVEMENT IN FUNDS

	At 1 April 2021	Income	Expen- diture	Transfers	At 31 March 2022
	£	£	£	£	£
<u>Restricted Funds</u>					
Community Navigator Post	11,374	27,078	(25,115)	-	13,337
Big Lottery - Building Capabilities Grant	2,587	-	(2,550)	(37)	-
Big Lottery - Reaching Communities	14,938	-	(14,938)	-	-
Henry Smith	(8,526)	54,400	(43,994)	(1,880)	-
Tudor Trust Family Fund	4,571	-	-	-	4,571
WMDC	16,190	50,670	(25,239)	3,309	44,930
WDHCS	1,853	-	(1,854)	1	-
NOVA	1,624	-	(1,624)	-	-
Our Family our Future	18,588	56,299	(38,993)	(132)	35,762
Speak Out Go Out	234	1,213	(1,447)	-	-
Wakefield District Council	-	-	-	-	-
HSUK Covid Support	2,671	(662)	(346)	(1,663)	-
CJRS Grant	-	-	-	-	-
Bridging the gap	-	122,000	(54,270)	(2,405)	65,325
CRT_SOAR	-	30,490	(12,041)	1	18,450
ESOL vol training	-	8,534	(1,223)	-	7,311
HAF 22	-	3,451	(364)	24	3,111
Happy & Healthy	-	19,500	(16,999)	(2,500)	1
KickStart	-	8,647	(8,637)	-	10
Pears	-	8,390	(4,360)	-	4,030
Total Restricted Funds	66,104	390,010	(253,994)	(5,282)	196,838
<u>Unrestricted Funds</u>					
Statutory Reserve Fund	58,641			43,102	101,743
General Funds	71,164	2,791	(2,043)	(37,820)	34,092
Total Unrestricted Funds	129,805	2,791	(2,043)	5,282	135,835
TOTAL FUNDS	195,909	392,801	(256,037)	-	332,673

HOME-START WAKEFIELD DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

20. MOVEMENT IN FUNDS (continued)

Restrictions Imposed and Purpose of Designated Funds

The Trustees Board has adopted a statutory reserve policy which determines the level of reserves it maintains based on three months running costs and to cover staff redundancy costs in the event of scheme closure.

Community Navigator Post

Post Funded by Future in Mind to support children and young people from ages 0 to 19 with help to understanding their emotional well-being. This fund is due to end September 2022.

WMDC funding

This funding is to support charity's work with parents with children 0-5 years. This funding is being reviewed as it is due to end November 2022. We will have a decision on future funding by October 2022.

Big Lottery Building Capabilities

This money is to develop sustainability, strategic planning and the training and development of trustees and volunteers. This fund ended in July 2021.

Big Lottery Reaching Communities

This money is to be used for supporting parents of older children aged 5-12. This fund ended in July 2021.

Henry Smith

This funding is to support the charity's work with parents of children 0-5 and ended January 2022. A new bid is awaiting decision for continuation funding, and the decision will be in June 2022.

HOME-START WAKEFIELD DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

20. MOVEMENT IN FUNDS (continued)

Family Welfare fund

This funding is to support families in crisis when other forms of support have been exhausted. (Formerly Tudor Trust Welfare fund - funds now come from fundraising and donations).

HSUK - Pears

Funded a coordinator post to bring the gap of funding ending and a decision between Feb 22 and May 22.

CRT SOAR

Step Out Achieve Resilience, this funding is to support parents suffering with mental health to identify the triggers of low mood and build strategies to minimise episodes. funding ends 3 Dec 2022.

Family Wellbeing

This money is to support families of children who are accessing free school meals during the school holidays and to work with parents eligible for 0-2year olds free childcare places to enable them to take up the government's free childcare places.

HAF - Healthy Active Families

This money is to support families of children who are accessing free school meals to get them active and fed during the school holidays. Easter, Summer and Christmas 2021.

ESOL Volunteering

To deliver a prepare to volunteer course to learners who have English as a second language. Project ends Aug 2022.

Speak Out Go Out

This money funds a staff member to support a group of young people with disabilities one session a week to set up their own self advocacy group. Fund ended July 2021.

HOME-START WAKEFIELD DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

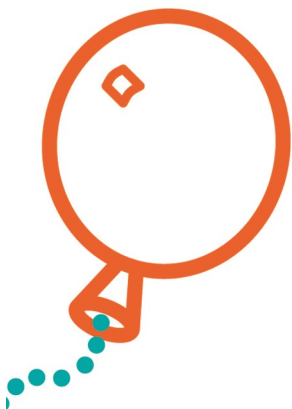
20. MOVEMENT IN FUNDS (continued)

Happy & Healthy

This project deliverers health and wellbeing messages across the district to encourage parents to use alternatives to A&E when children need medical care and attention but do not need to attend Accident and Emergency department.

Accounts

Home-Start
Wakefield & District
Annual Report 2020/2021



Because childhood can't wait





Contents	
Home-Start—What We Do	Page 4
Chair’s Report	Page 5
Scheme Manager’s Report	Page 7
Coordinator’s Report	Page 9
Supporting Families	Page 10
Referrals to Home-Start	Page 11
Supporting Parents and Children in Family Groups	Page 12
Supporting Families with Children 0-11 Years	Page 12
Our Projects	Page 13
Our Volunteers	Page 16
Trustees & Staff	Page 17
Audited Accounts	Page 18
Acknowledgements	Page 19
Our Funders	Page 22

Home-Start Wakefield & District

A better start in life can change a child's future



What do we do?

Parents supporting parents.

A local community network of trained volunteers and expert support, helping families with young children through their challenging times.

There for parents when they need us most because childhood can't wait.



How do we do it?

No judgement, just compassionate, confidential help and expert support.

Starting in the home, our approach is as individual as the people we're helping.

Why do we do it?

The earliest years make the biggest impact :
Home-Start makes sure those years count so that no child's future is limited.

Chair's Report

It is the time of year when we reflect on the work of Home Start Wakefield and District for the year 2020-2021.

Our scheme has continued to run and develop despite the restrictions placed on us by the pandemic.

Families, like us all, continue to live in turbulent times and have had many services reduced or stopped. Thus making it very important for our scheme to adapt our services. We continue to provide the encouragement and empathy that continues to be needed. We deliver telephone support from our volunteers, completed doorstep visits, calls from staff and as restrictions lifted, taking parents for a walk and talk.

As the world starts to wake up following the pandemic our staff utilise their skills in risk assessment and seek to deliver the services highlighted by the families. We have worked with vulnerable families, these services have been well received by the families and the commissioners. We continue to work collaboratively with our partners across the district both in the voluntary and statutory sector. We are looking at resuming our home visiting service and group services in a safe way maintaining the safety of both the staff and volunteers.

We work closely with the Young Lives consortium, NOVA, Public Health, The Clinical Commissioning group and local Council departments. Being recognised as a service which can reach and engage families.

Hazel Bell, our scheme manager leads the team and continues to respond quickly and efficiently to the demands placed on her. Hazel is very loyal, she is committed to the scheme and getting the best outcomes for the families we support.

The Home Start profile is much stronger, our team has expanded slowly over the last 12 months, we gained Danielle and Julie in March on our Work Experience Programme and Laura in August as part of Our Family Our Future project.

As the chair of the scheme, it is my responsibility and indeed great pleasure to thank the team for their hard work, loyalty and undisputable commitment to the scheme.

I cannot stress how much the scheme depends on you and I thank you all on behalf of myself and the Trustee Board, not to mention the families of Wakefield. Thank You.

I would also like to thank the following Trustees who assist me with the governance and management of the scheme. We all bring skills which blend together to provide what I think is a strong Trustee Board. We provide the strategic guidance for the staff during the day-to-day management. Peter our Treasurer with his knowledge of finance watches the money, Jenny my Vice Chair with her management, human resources and motivational skills is invaluable. Sarah uses her marketing and media expertise and works with the staff to promote Home Start via the media. Karron has extensive knowledge in social work, is our Safeguarding Officer and line manages our Manager. Our board gained a new Trustee this year Janet Senior who is our volunteer representative and also brings a wealth of skills to the board from her role in the NHS. Together we are a strong Trustee Board, but we continue to look for new trustees to strengthen and develop the scheme. Please contact Hazel or myself if you are interested in becoming a Trustee.

Wakefield Homestart is in a much stronger position than it was 12 months ago, I am proud of the way that we as a scheme have responded to the challenges presented to us. I hope you are all inspired to continue helping us to develop.

I thank you for the opportunity to chair your scheme.

Elizabeth Lynagh



Parents Supporting Parents

Scheme Manager's Report

Well...what a year! We entered the last financial year at the beginning of a three-week national lockdown and ended it as we were just beginning to emerge from national lockdown number three! It's been a challenging year not least by the way of funding, (which makes a change) but in a way that has required us all to think outside of the box and deliver services in new innovative ways.

Speaking of differences, in April 2020 we were shocked to be notified that the company where we were based in Featherstone, went into administration and we had to look for new premises "again". We headed back towards the edge of the city and to a new home just off the Eastern Relief Road in the old Eastmoor Community Centre base, a big four bedroom (now offices) house on Eastmoor behind the Community Centre. It was quite run down and a little pricey for the charity. Christine worked her charm and negotiated with the landlords for an affordable rent if we did the decorating. We have had a lot of support & help from some local Rotarys, community businesses and worthy volunteers and now the house is looking sprightly (see pics). We have settled nicely here and expanded the team with Laura in August and Danielle in January.

The Covid 19 pandemic challenged us all to think outside the box and look at ways we could deliver a service to support people at this difficult time without putting anyone at risk. Well we did just that and began by providing telephone support to families and volunteers, we set up weekly welfare calls and responded to need in a variety of ways. We collected and delivered food bank parcels, prescriptions and donations and requests from Stepping Stones baby bank. We provided behaviour management resources and support, sleep strategies and lots of routine prompts for the children finding change in routines difficult. Through our donations from Yorkshire Purchasing Organisation we also provided activity packs for children giving them glue sticks, books, paper and crafting supplies to keep them entertained and allowing them to be creative.

As we now had Home-Start House we were able to offer a couple of socially distanced sessions of emotional support for mums who were struggling with their mental health and had been almost at crisis point.

We moved our family group to being an online group and we dropped off bags of activity packs to all the families who wanted to join in.

Our Community Navigator couldn't support young people in schools so the Future in Mind team got the seven Navigators together and designed an online support website for young people to access with a chat line that was manned by the Community Navigators. Working on the basis of the Resilience Framework Donna was tasked with collating and designing the articles and support tools around bullying. The team worked with some young people on the design and the webpage and chat line are still continuing. WF-Ican with separate sections for under 13 years and over 13 years.

We continued to recruit volunteers so we adapted our volunteer training to offer a Zoom training programme for new volunteers that wanted to offer a listening ear to help others and also an adapted Behaviour Management course and Domestic Abuse course to be delivered on Zoom. As things slowly opened up, we adapted again, offering garden and outdoor visits and introducing our emotional welfare walks.

One parent who was suffering with her mental health was supported to tidy her garden so she had a nice place to sit out and relax, she caught the gardening bug and with her children made lots of improvements to the outdoor space between support visits.

Working in partnership and developing positive relationships with other agencies is crucial to our work and this was still possible during the pandemic, 3rd Sector Leaders' meetings were set up so we could remotely support each other and keep updated on what the current offer was for families during the different stages of lockdown. We were also invited to be on the Silver Tactical Safeguarding Group as a 3rd sector representative, which looked at the practical as well as the strategical responses to situations. We worked with the Wakefield Families Together Partnership and have forged good links with local Council and Public Health around the 0 to 19 service.

Volunteers play a vital role in the support of our families. We recognise the value of our volunteers and the wealth of skills and experience that they bring to the team which enriches and enhances our offer for families. It is only through their selfless gift of time and commitment to helping that we are able to support so many families across the district. As we couldn't do it in our usual way, this year we honoured our volunteers that worked through the pandemic with a special mug.



Coordinator report April 2020-March 2021

Well, what a year!

We began the year with an established team of three Coordinators: Amanda Brookes, Marie Carbutt and Julie Johnson.

Unfortunately the Covid-19 Pandemic continued into 2020 and the country was still in lockdown. We worked from home and modified the way we supported families, providing support to collect prescriptions, access foodbanks and clothing banks, and provide behaviour packs for children.

As we were unable to visit the home to help out with home conditions we had to 'think outside the box', practical support was done remotely by providing a written routine and discussing it over the telephone. For example, one parent sent photos of her home conditions as she was becoming overwhelmed with the children being home from school. Julie helped break tasks down into manageable chunks and was able to support the mum to make a difference.

Our lovely volunteers stepped up and offered emotional support to families over the telephone, and this proved to be so successful that we are going to continue to offer this in the future.

In June we came back to the office and moved in to the new 'Home Start House' on Eastmoor, the house was in really poor condition when we took it on, but we soon whipped it into shape.

The rest of the year was spent delivering family support remotely. We switched to recruiting volunteers remotely too. Home Start UK developed a Telephone Befriender Training Course and we had to quickly get used to using Zoom. This was not too difficult for our new volunteers as the rest of the country had gone Zoom crazy too!

Julie left us for a while in December 2020 when the funding for her post was coming to an end. However, it wasn't long before she was back at Home Start along with Danielle in March 2021.

We are hopeful that next year things will go back to normal and we will be able to support families face to face again; and see our volunteers in person. We look forward to seeing you all!

Amanda, Marie, Julie & Danielle



Supporting Families

Our approach is as individual as the people we are helping

A better start in life can change a child's future

Home-Start Wakefield & District believes in promoting positive outcomes for parents and children and offering a high quality of service. Our support is based on consent and the family decide what they need. Our support is tailor-made and flexible. Our parent to parent support is what makes us unique. We provide different kinds of support depending on need. Families are referred to us with a wide range of issues, including mental health, isolation, managing children's behaviour and managing finances.

During 2020/2021 we worked with 145 families

During the pandemic we changed our offer to meet the needs of families, offering weekly welfare calls from staff for those families who didn't have a volunteer available. We had some lovely feedback

What Families told us about Home-Start support

Mum of four children one with additional needs, " Home-Start is the only service that has asked how I am coping and been there for me, School have been there for the children and it has been nice to be able to offload and have a chat about how I am managing"

Single parent with a disability and a child with autism, "Couldn't have had any better emotional and physical support "

Single Parent, working as a care worker throughout the pandemic " The Support I have received has been amazing"



Single mum of four "We all looked forward to Anne's weekly calls and visits ".

"Home-Start have been amazing and helped me so much ".





Referrals to Home-Start



A child's earliest years are irreplaceable

Today families face more pressures than ever before. Without stable homes, young children won't build the foundations they need to thrive as adults.

Home-Start helps parents be the best they can be. Support is available to any family who is experiencing stress or difficulty and who has at least one child under the age of 12 years.

Families have different needs. Home-Start helps them to identify what these are, and provides the appropriate support the families need

Where do our Referrals come from?

During 2020/2021 we received 92 new referrals requesting support for families .

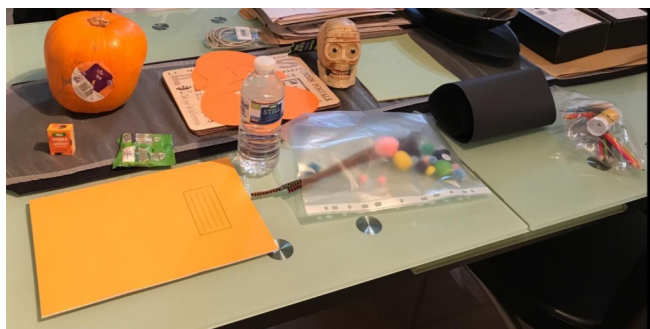
These came from	2020	2021
⇒ Health Visitors & Other Health agencies	42 (33%)	17 (18%)
⇒ People who referred themselves	24 (19%)	7 (8%)
⇒ Social Workers & Other Social Services	23 (18%)	7 (8%)
⇒ Early Help Hubs	23 (18%)	22 (24%)
⇒ Other	4 (11%)	1 (1%)
⇒ Our Family Our Future	N/A	38 (41%)



Supporting Parents and Children in Family Groups

Family Groups play a very important part in the support offered to Home-Start families. Parents appreciate having a safe, non-judgemental and friendly environment where they can relax and where their children can play safely in a fun setting, learning to interact with others. Our groups are informal where parents can come together. They can talk, share ideas and find parent to parent support. It is an opportunity for parents to make new friends and find out about services available in their local community.

We normally run two groups in the Wakefield District, however due to Covid 19 restrictions we set up Group Activities for families via Zoom. We delivered activity packs to the home then the family came online and completed the activities with the group leader and saw their friends. This was a lifeline for as many parents as it was children.



Supporting Families with Children 0-11 years

The Henry Smith Charity

We would like to acknowledge the support we have received from The Henry Smith Charity. This funding runs to the end of January 2022 to support our work with families of 0-5 year olds, by provision of volunteer befriending and advocacy in the Wakefield District.

Wakefield Council

In December 2018 we were delighted to receive funding from Wakefield Council to support our work with parents with children 0-5 years across the whole of the Wakefield District, and after a review in May this funding was extended to the end of November 2022.



Giving Back

This is a project is funded by The National Lottery Community Fund. It supports families with children 5-12 years to improve parenting and coping skills to help them manage behaviour, support their children's learning and develop healthy lifestyles. Parents become more confident, feel in control of difficult issues and know where to access support if required. For children it involves greater parental support in, raising aspirations, school support and clear boundaries leading to more relaxed parents. The project involves extending our volunteer induction training to include child development, coping with challenging behaviour and creating a home learning environment.

The Community Navigator's Programme

This is funded by Future in Mind through the Clinical Commissioning Group. The aim of this project is to increase early support for children and young people to improve emotional well being and resilience. The work carried out is proving to be very effective and we have received excellent feedback from schools on its success.

Young Carers Champion

The Young Carer Champion jointly worked with the Youth Service to identify a level of need for our younger young carers of primary school age, working with children under 11 years. To work creatively with Primary Schools supporting them to identify young carers, and raise awareness for staff and young people.

Our Family Our Future

We provided food parcels to our families that were on means tested free school meals. We promoted healthy eating and included in the parcel all the ingredients needed to cook 5 evening meals together with the recipes.

We supported access to activities for children in the summer holidays and experiencing something different was great for families

Activity day feedback

it has helped a lot with C1's anxiety and mixing with others and it got him out for those two days where alternatively he would have just wanted to be in the house on his games console. Him enjoying the club meant that he is now more willing and enthused to engage with others activities outside of the home.

C2 is normally shy so for her to go and make friends with children she has never met before has helped her self esteem and social skills

New projects implemented due to Covid 19 restrictions

Christmas time thanks, to the generosity of customers at the Asda Durkar store we delivered Christmas hampers and toys to families across the district.



Homestart UK in Partnership with John Lewis

The partnership enables us to provide a story sack to each child, we included The Night Before Christmas story book, hot chocolate, squirty cream, chocolate sprinkles, marshmallows, biscuits and a Home Start Wakefield tote bag. We doorstep delivered the sacks and uploaded a video of our manager reading the story (onto Facebook with a join in story session) parents were able to revisit this book with their children many times over the Christmas period.



Our Volunteers

Volunteers play a vital role in the support of families. It is their commitment which allows us to support families across the Wakefield District. They are the backbone of our organisation and we would like to acknowledge their dedication to the scheme over the past year, during this very challenging time. A very big Thank You to you all.

Our volunteers help develop confidence and self esteem within the families they support enabling them to move forward and continue independently.

During the pandemic our volunteers continued to give their time and support to families over the telephone and when restriction lifted offering garden visits and welfare walks .

“ Volunteering with Home-Start gave me an opportunity to help others whilst developing my skills to help me secure a job in this type of work”

If you want to make a difference in your local community, please join our team of volunteers and get in touch



Trustees

Liz Lynagh	Chairperson
Jenny Widdowson	Vice-Chairperson
Peter Hart	Treasurer
Karron Zelei	Safeguarding Lead
Sarah Millns	Marketing & Social Media
Janet Senior	Volunteer Representative

Staff

Hazel Bell	Scheme Manager
Amanda Brookes	Co-ordinator
Marie Carbutt	Co-ordinator
Julie Johnson	Co-ordinator
Danielle Nettleton	Co-ordinator/work experience project (March 21)
Donna Evans	Community Navigator & Young Carer's Champion
Jen Weston	Finance/Admin Worker
Karen Rex	Admin
Laura Burton	Family Navigator August 2020

Audited Accounts

Statement of Financial Activities

Year Ended 31 March 2021

Home-Start Wakefield & District's Reserves Policy states that the scheme will hold funds sufficient to cover staff redundancies and 3 months running costs.

STATEMENT OF FINANCIAL ACTIVITIES
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
		£	£	£	£
<u>INCOME AND ENDOWMENTS FROM:</u>					
Donations and Legacies	5	1,625	2,000	3,625	7,135
Investments	6	2	-	2	14
Charitable Activities	7	10,000	218,520	228,520	159,067
<u>TOTAL INCOME AND ENDOWMENTS</u>		<u>11,627</u>	<u>220,520</u>	<u>232,147</u>	<u>166,216</u>
<u>EXPENDITURE ON:</u>					
Charitable Activities	8	3,817	163,509	167,326	166,618
Other	9	11,163	8,703	19,866	18,549
<u>TOTAL EXPENDITURE</u>		<u>14,980</u>	<u>172,212</u>	<u>187,192</u>	<u>185,167</u>
<u>NET INCOME/(EXPENDITURE)</u>	11	<u>(3,353)</u>	<u>48,308</u>	<u>44,955</u>	<u>(18,951)</u>
Transfers Between Funds	13	5,601	(5,601)	-	-
<u>NET MOVEMENTS IN FUNDS</u>		<u>2,248</u>	<u>42,707</u>	<u>44,955</u>	<u>(18,951)</u>
<u>RECONCILIATION OF FUNDS</u>					
Total Funds at 1 April 2020		126,763	24,191	150,954	169,905
Total Funds at 31 March 2021		<u>129,011</u>	<u>66,898</u>	<u>195,909</u>	<u>150,954</u>

All incoming resources and resources expended derive from continuing activities.

Acknowledgements

Thank you for your help and support this year

Morrisons, Dewsbury Road, Wakefield

Outwood Parish Church

Wakefield Chantry Rotary Club

Rotary Club of Horbury & Ossett Phoenix Trust Fund

Lloyds Bank Foundation

Helen Tynan

P C Services

Castle Children's Centre, Phoenix Children's Centre

St George's (Lupset), St Catherine's (Belle Vue),
Westfield Centre, Ossett , Featherstone, Food Banks

St Swithun's

The Well Project

Stepping Stones Clothing Bank

Small Steps Uniform Bank

Yorkshire Purchasing Organisation

Asda Durkar

Young Lives Consortium

Financial Flair

Out of Hours Decorators

Mansfield Property Maintenance

Jamie Harvey—Car Park Creation



Home-Start House Transformation





After some kindness & help



Thank you to our Funders

Public Health, The Henry Smith Charity , Nova, WDHCS, HSUK,
Wakefield Clinical Commissioning Group,
The National Lottery Community Fund.



Supported by



A company limited by guarantee, registered in England & Wales number
5208262 and registered as a charity, number 1105617

Home-Start House, 2 Kilnsey Road, Wakefield
West Yorkshire, WF1 4RW

Telephone: 01924 251205 email: admin@homestartwakefield.org.uk
www.homestartwakefield.org.uk

Join us on Facebook: www.facebook.com/homestartwakefield

Follow us on Twitter : www.twitter.com/hswakefield

*If you would like to know more about Home-Start Wakefield & District and the work we
do, please contact us and we will be happy to discuss this with you.*

HOME-START WAKEFIELD & DISTRICT

REPORT AND FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

Charity Commission Reference Number 1105617

Company Registered Number 05208262



WALTER DAWSON & SON
CHARTERED ACCOUNTANTS & STATUTORY AUDITOR

**7 Wellington Road East
Dewsbury
West Yorkshire
WF13 1HF**

HOME-START WAKEFIELD & DISTRICT
REPORT AND FINANCIAL STATEMENTS

<u>Contents</u>	<u>Page</u>
Legal and Administrative Information	1 - 2.
Statement of Trustees' Responsibilities	3.
Report of the Trustees	4 - 7.
Independent Auditor's Report	8 - 13.
Statement of Financial Activities	14.
Balance Sheet	15.
Notes to the Financial Statements	16 - 24.

HOME-START WAKEFIELD & DISTRICT
LEGAL AND ADMINISTRATIVE INFORMATION

1. CONSTITUTION

Home-Start Wakefield & District is a company limited by a guarantee (Company No. 05208262) and a registered charity (Charity No. 1105617) governed by its Memorandum and Articles of Association.

2. DIRECTORS AND TRUSTEES

The directors of the charitable company ("the charity") are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees.

The trustees serving during the year and since the year end were as follows:

Chairman: Elizabeth Lynagh

Vice Chair: Jennifer Widdowson

Treasurer: Peter Hart

Trustees: Karron Zelei
Sarah Millns

Auditors: Walter Dawson & Son
7 Wellington Road East
Dewsbury
WF13 1HF

HOME-START WAKEFIELD & DISTRICT
LEGAL AND ADMINISTRATIVE INFORMATION

Bankers:

National Westminster Bank Plc
56 Westgate
Wakefield
WF1 1XF

The Co-op Bank
P O Box 250
Delf House
Southway
Skelmersdale
WN8 6WT

Registered Office:

CMS Business Park
Station Lane
Featherstone
West Yorkshire
WF7 6EQ

HOME-START WAKEFIELD & DISTRICT
STATEMENT OF TRUSTEE'S RESPONSIBILITIES

The trustees (who are also directors of Home-Start Wakefield & District for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102: *The Financial Reporting Standard applicable in UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing the financial statements, the trustees are required to:

- (a) select suitable accounting policies and then apply them consistently;
- (b) observe the methods and principles in the Charities SORP;
- (c) make judgements and estimates that are reasonable and prudent;
- (d) state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- (e) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

In so far as the trustees are aware:

- (a) there is no relevant audit information of which the charitable company's auditors are unaware;
- (b) the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

HOME-START WAKEFIELD & DISTRICT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021

The trustees are pleased to present their annual report together with the financial statements of the charitable company for the year ended 31 March 2020 which are also prepared to meet the requirements for a directors report and accounts for Companies Act purposes.

The legal and administrative information set out on pages 1 and 2 forms part of this report.

The financial statements comply with the Charities Act 2011, Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

1. Structure, Governance and Management

A volunteer Board of Trustees is responsible for the scheme although the day to day running is delegated to the Scheme Manager who has responsibility to ensure that all members of staff are appropriately managed and supervised. Trustee Board meetings are held 6 weekly.

2. Objectives and Activities

The objectives for which Home-Start is established are:

- (a) To safeguard, protect and preserve the good health, both mental and physical, of children and parents of children,
- (b) To prevent cruelty to or maltreatment of children,
- (c) To relieve sickness, poverty and need amongst children and parents of children;
- (d) To promote the education of the public in better standards of childcare within the area of Wakefield and its environs.

When planning the activities for the year, the trustees have considered the Commission's guidance on public benefit.

HOME-START WAKEFIELD & DISTRICT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021

3. Achievements and Performance

Home-Start Wakefield & District has continued to face challenges around funding in 2019/20. We are in the 2nd year of our 3-year grant from The Henry Smith Charity, which contributes to the core costs of the charity and enable us to work with families of 0-5 year olds by the provision of volunteer befriending and advocacy in the Wakefield district.

Having the support of the recruitment officer was a valuable asset to the service. This was a one year post which supported the work of the coordinators by interviewing and co-training new volunteers, this contributed to the number of volunteers being trained by the service.

We have worked alongside the local authority and their initial grant funding of 9 months was extended to 12 months while a review was carried out, subsequently this has led to an increase in the grant offer for £50,000 per year for a period of 3 years from December 2019. This has enabled us to recruit a further coordinator to the team in January 2020.

Our funding from the big lottery continues and our giving back project is now in its 3rd and final year. This work supports families of children age 6 to 12years to improve coping skills to help them manage behaviour, support children's learning and develop healthy lifestyles.

We continue to host a worker for the Community Navigator programme the main aim of this programme is work carried out with children in school year 5,6 & 7 to improve their emotional wellbeing and build resilience. This work is carried out in partnership with schools and our post holder is assigned to the Castleford and Airedale cluster area. (There are seven navigators across the district hosted by seven organisations)

Support to families through our family groups continued through the year up until the March 23rd Covid 19 lockdown. This was only possible through the dedicated support of our group volunteer leaders and helpers. Groups play an important part in the home start service. They offer parents a chance to meet others talk share ideas and find support. Children can play; interact with their peers in a safe stimulating environment.

HOME-START WAKEFIELD & DISTRICT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021

3. Achievements and Performance (continued)

Volunteers play a vital role in the support of families. It is their commitment that enables us to support families across the district. The scheme offers a comprehensive volunteer training programme and are delighted to report that during 2019/20 we have recruited and trained 35 new volunteers.

Staff have worked hard to promote volunteering for Home-Start within the local communities, and attended events to support this.

The scheme recognises the value of the volunteers and Annually holds an event to celebrate volunteers week in June. This is a nice opportunity to acknowledge the commitment of those who give their time freely to support parents and children.

Working in partnership and developing positive relationships with other agencies is central to our work. We have continued to work in close liaison with colleagues in the third sector particularly Nova and Young lives partners. We continue to forge partnerships with community groups and have attended a number to give talks on what the service provides, this has often led to a charitable donation and to one group holding a silent auction on for our cause and another choosing us as their charity of the

During 2019/20 the scheme received 127 referrals and we worked with 175 families. This is a very good achievement given the challenges the scheme has faced. The quality of service we provide to families is very important to us and we are pleased to report that 100% of families who received the service said they were very satisfied or satisfied with the service. Feedback from referrers tells us that the service is valued by them and they report improvements in the families they have referred.

4. Financial Review

The Trustee Board has adopted a statutory reserves policy which determines the level of reserves it maintains in the event of scheme closure and to cover staff redundancies.

5. Plans for the Future

We will continue to forge links with statutory and voluntary agencies to promote the Home-Start service. We will look at all funding opportunities so that the Home-Start service can continue offering much needed support to parents and children across the district. We will Continue to work in partnership with the local authority and other VCS organisations to ensure families and children across the district have access to a variety of of support services where required.

HOME-START WAKEFIELD & DISTRICT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021

6. Statement of Disclosure of Information to Auditors

The trustees of the charitable company who held office at the date of approval of this Report of the Trustees each confirm that:

- (a) so far as they are aware, there is no relevant audit information, information needed by the charitable company's auditors in connection with preparing their report, of which the charitable company's auditors are unaware; and
- (b) they have taken all the steps that they ought to have taken as trustees in order to make themselves aware of any relevant audit information and to establish that the charitable company's auditors are aware of that information.

7. Auditors

The auditors, Walter Dawson & Son, having expressed their willingness to continue in office, will be proposed for re-appointment in accordance with Section 485 of the Companies Act 2006.

This report has been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice. In preparing this report advantage has been taken of the small companies exemption.

This report was approved and authorised for issue by the Trustees on 1st December 2021 and signed on their behalf by:

Liz Lynagh

Chairman

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Opinion

We have audited the financial statements of Home-Start Wakefield & District for the year ended 31 March 2021 which comprise the Statement of Financial Activities (including Income and Expenditure Account), Balance Sheet as at 31st March 2021 and notes to the financial statements on pages 14 to 24, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- (a) give a true and fair view of the state of the Charitable company's affairs as at 31st March 2021 and of its income and expenditure for the year then ended;
- (b) have been properly prepared in accordance with United Kingdom Generally Accepted Accounting
- (c) have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standards, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions Relating to Going Concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Conclusions Relating to Going Concern (continued)

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

Other Information

The trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on Other Matters Prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- (a) the information given in the trustee's report (incorporating the strategic report and directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- (b) the trustees' report (incorporating the strategic report and directors' report) have been prepared in accordance with applicable legal requirements.

Matters on Which we are Required to Report by Exception

In the light of the knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report.

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Matters on Which we are Required to Report by Exception (continued)

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- (a) adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us;
- (b) the financial statements are not in agreement with the accounting records and returns;
- (c) certain disclosures of trustee's remuneration specified by law are not made; or
- (d) we have not received all the information and explanations we require for our audit.

Responsibilities of the Trustees

As explained more fully in the trustee's responsibilities statement set out on page 3, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine it necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

Our Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Our Responsibilities for the Audit of the Financial Statements (continued)

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risk of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- (a) the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- (b) we identified the laws and regulations applicable to the Charity through discussions with trustees and other management, and from our commercial knowledge and experience of the sector;
- (c) we focussed on specific laws and regulations which considered may have a direct material effect on the financial statements or the operations of the charity, including the Companies Act 2006, taxation legislation, data protection, anti-bribery, employment, environmental and health and safety legislation;
- (d) we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- (e) identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- (a) making enquiries of management as to where they considered there was a susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- (b) considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Our Responsibilities for the Audit of the Financial Statements (continued)

To address the risk of fraud through management bias and override of controls, we:

- (a) performed analytical procedures to identify any unusual or unexpected relationships;
- (b) tested journal entries to identify unusual transactions;
- (c) assessed whether judgements and assumptions made in determining the accounting estimates set out in note 1 and where indicative of potential bias; and
- (d) investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- (a) agreeing financial statement disclosures to underlying supporting documentation;
- (b) reading the minutes of meetings of those charged with governance;
- (c) enquiring of management as to actual and potential litigation and claims; and
- (d) reviewing correspondence with HMRC, relevant regulators including the Health and Safety Executive, and the company's legal advisors.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Use of our report

This report is made solely to the Charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

Graham Atkinson FCA (Senior Statutory Auditor)
for and behalf of Walter Dawson & Son, Statutory Auditor.

Chartered Accountants
7 Wellington Road East
Dewsbury
West Yorkshire
WF13 1HF

1st December 2021

STATEMENT OF FINANCIAL ACTIVITIES
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2021

	<u>Notes</u>	<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>Total 2021</u>	<u>Total 2020</u>
		£	£	£	£
<u>INCOME AND ENDOWMENTS FROM:</u>					
Donations and Legacies	5	1,625	2,000	3,625	7,135
Investments	6	2	-	2	14
Charitable Activities	7	10,000	203,255	213,255	159,067
<u>TOTAL INCOME AND ENDOWMENTS</u>		<u>11,627</u>	<u>205,255</u>	<u>216,882</u>	<u>166,216</u>
<u>EXPENDITURE ON:</u>					
Charitable Activities	8	3,817	163,509	167,326	166,618
Other	9	11,163	8,703	19,866	18,549
<u>TOTAL EXPENDITURE</u>		<u>14,980</u>	<u>172,212</u>	<u>187,192</u>	<u>185,167</u>
<u>NET INCOME/ (EXPENDITURE)</u>	11	(3,353)	33,043	29,690	(18,951)
Transfers Between Funds	13	5,601	(5,601)	-	-
<u>NET MOVEMENTS IN FUNDS</u>		2,248	27,442	29,690	(18,951)
<u>RECONCILIATION OF FUNDS</u>					
Total Funds at 1 April 2020		126,763	24,191	150,954	169,905
Total Funds at 31 March 2021		<u>129,011</u>	<u>51,633</u>	<u>180,644</u>	<u>150,954</u>

All incoming resources and resources expended derive from continuing activities.

HOME-START WAKEFIELD & DISTRICT
BALANCE SHEET AS AT 31 MARCH 2021

		<u>2021</u>		<u>2020</u>	
	<u>Notes</u>	£	£	£	£
<u>FIXED ASSETS</u>					
Tangible Assets	14		4,426		1,727
<u>CURRENT ASSETS</u>					
Debtors	15	264		525	
Cash at Bank and in Hand		197,533		150,387	
		<u>197,797</u>		<u>150,912</u>	
<u>CREDITORS: Amounts Falling Due Within One Year</u>	16	<u>(21,579)</u>		<u>(1,685)</u>	
<u>NET CURRENT ASSETS</u>			<u>176,218</u>		<u>149,227</u>
			<u>180,644</u>		<u>150,954</u>
The Funds of the Charity:					
<u>RESTRICTED INCOME FUNDS</u>	20		51,633		24,191
<u>UNRESTRICTED FUNDS</u>					
General Funds	20	70,370		68,122	
Designated Funds	20	<u>58,641</u>	129,011	<u>58,641</u>	126,763
			<u>180,644</u>		<u>150,954</u>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on 1st December 2021 and signed on their behalf by:

E Lynagh

J Widdowson

P Hart

TRUSTEES

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

1. STATUTORY INFORMATION

Home-Start Wakefield & District is a charitable company domiciled in England and Wales, registered number 05208262. The principal place of business is CMS Business Park, Station Lane, Featherstone, West Yorkshire, WF7 6EQ.

2. COMPLIANCE WITH ACCOUNTING STANDARDS

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), Charities SORP (FRS 102) and the Companies Act 2006.

3. ACCOUNTING POLICIES

The financial statements have been prepared under the historical cost convention.

The presentation currency is sterling.

The particular accounting policies adopted are as follows:

(a) Donations, Legacies and Similar Incoming Resources

Donations, legacies and similar incoming resources are included in the year in which they are receivable, which is when the charity becomes entitled to the resource.

(b) Grants Receivable and Local Authority Fees

Grants receivable and local authority fees are credited to the Statement of Financial Activities (SOFA) in the year for which they are received. Deferred income represents amounts received for future periods and is released to income resources in the period for which it has been received.

(c) Investment Income

Income from investments is included in the SOFA in the year in which it is receivable.

(d) Expenditure

All expenditure is included on an annual basis and is recognised when there is a legal or constructive obligation to pay for expenditure. All costs have been directly attributed to one of the functional categories of resources expended in the SOFA. The charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT.

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

3. ACCOUNTING POLICIES (continued)

(e) Tangible Fixed Assets

Depreciation is provided on a reducing balance basis over the expected useful lives of each category of tangible fixed assets:

Fixtures and Fittings	20% per annum on written down value
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(f) Pension Costs

The charity operates a defined contribution pension scheme for the benefit of its employees. Contributions payable are recognised in the SOFA when due.

(g) Leasing

Rentals payable under operating leases are charged to the SOFA on a straight line basis over the period of the leases. The benefits of lease incentives are recognised in the SOFA over the lease period on a straight line basis.

(h) Fund Accounting

Funds held by the charity are either:

- . *Unrestricted general funds* - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.
- . *Designated funds* - these are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.
- . *Restricted funds* - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

(i) Cash Flow Statements

The charity qualifies as a small company under the Companies Act 2006. The trustees have elected to take advantage of the exemptions under FRS 102 not to prepare a cash flow statement.

4. LEGAL STATUS OF THE CHARITY

The charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up the liability, in respect of the guarantee is limited to £1 per member of the charity.

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

5. DONATIONS AND LEGACIES

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
	£	£	£	£
Donations	1,625	2,000	3,625	7,135
	<u>1,625</u>	<u>2,000</u>	<u>3,625</u>	<u>7,135</u>

6. INVESTMENTS

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
	£	£	£	£
Bank Interest	2	-	2	14
	<u>2</u>	<u>-</u>	<u>2</u>	<u>14</u>

7. CHARITABLE ACTIVITIES

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
	£	£	£	£
Community Navigator Post	-	27,078	27,078	19,586
Big Lottery- Building Capabilities Grant	-	-	-	3,950
Big Lottery- Reaching Communities	-	45,794	45,794	54,879
Henry Smith	-	23,150	23,150	45,650
WMDC	-	50,000	50,000	28,333
WDHCS	-	6,933	6,933	-
Young Carers	-	-	-	6,669
Family Welfare Fund	-	1,200	1,200	-
NOVA	-	4,207	4,207	-
Our Family our Future	-	28,025	28,025	-
Speak Out Go Out	-	1,820	1,820	-
Wakefield District Council	10,000	3,818	13,818	-
HSUK Covid Support	-	6,972	6,972	-
CJRS Grant	-	4,258	4,258	-
	<u>10,000</u>	<u>203,255</u>	<u>213,255</u>	<u>159,067</u>

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

8. CHARITABLE ACTIVITIES

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
	£	£	£	£
Salaries and Pensions and NHI	(1,265)	148,297	147,032	139,373
Training	518	30	548	2,362
Staff Expenses	84	713	797	4,229
Volunteer Expenses	780	562	1,342	3,219
Equipment and Repairs	1,844	8,491	10,335	6,711
Promotion & Strategic Planning	-	750	750	5,053
Professional Fees	1,856	877	2,733	5,642
Outings and Functions	-	3,789	3,789	29
	<u>3,817</u>	<u>163,509</u>	<u>167,326</u>	<u>166,618</u>

9. OTHER COSTS

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
	£	£	£	£
Telephone	66	1,320	1,386	1,749
Rent, Room Hire and Cleaning	8,313	3,982	12,295	9,755
Insurance	1,150	-	1,150	1,160
Postage, Stationery and Photocopying	324	1,481	1,805	2,268
Auditors Remuneration	-	1,920	1,920	1,890
Sundry Expenses	202	-	202	1,227
Bank Charges	-	-	-	69
Depreciation	1,108	-	1,108	431
	<u>11,163</u>	<u>8,703</u>	<u>19,866</u>	<u>18,549</u>

10. STAFF COSTS AND
TRUSTEES' REMUNERATION

	2021	2020
	£	£
Wages and Salaries	112,585	106,864
Social Security Costs	20,107	19,850
Other Pension Costs	14,340	12,659
	<u>147,032</u>	<u>139,373</u>

No employee received remuneration amounting to more than £60,000 in either year.

Trustees received no remuneration and were not reimbursed for any of their expenses in either

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

10. STAFF COSTS AND TRUSTEES' REMUNERATION (continued)

The average weekly number of employees during the year, calculated on the basis of full time equivalents, was as follows:

	<u>2021</u>	<u>2020</u>
	No.	No.
Charitable Activities	8	7
	<u>8</u>	<u>7</u>

11. NET INCOME/(EXPENDITURE) FOR THE YEAR

	<u>2021</u>	<u>2020</u>
	£	£
This is stated after charging:		
Depreciation	1,108	431
Auditor's Remuneration	<u>1,920</u>	<u>1,890</u>

12. CORPORATION TAX

The charity is exempt from tax on income and gains falling within Section 505 of the Taxes Act 1988 or Section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives.

13. TRANSFERS BETWEEN FUNDS

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
	Funds	Funds	2021	2020
	£	£	£	£
Community Navigator Post	(2,400)	2,400	-	-
Big Lottery- Reaching Communities	2,184	(2,184)	-	-
Our Family our Future	(1,459)	1,459	-	-
Wakefield District Council	(3,459)	3,459	-	-
CJRS Grant	(467)	467	-	-
	<u>(5,601)</u>	<u>5,601</u>	<u>-</u>	<u>-</u>

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

14. TANGIBLE FIXED ASSETS

	Fixtures and Fittings	Total
	£	£
<u>Cost:</u>		
At 1 April 2020	17,561	17,561
Additions	3,807	3,807
At 31 March 2021	<u>21,368</u>	<u>21,368</u>
 <u>Depreciation:</u>		
At 1 April 2020	15,834	15,834
Charge for Year	1,108	1,108
At 31 March 2021	<u>16,942</u>	<u>16,942</u>
 <u>Net Book Value:</u>		
At 31 March 2021	<u>4,426</u>	<u>4,426</u>
At 31 March 2020	<u>1,727</u>	<u>1,727</u>

15. DEBTORS

	2021	2020
	£	£
Prepayments and Accrued Income	264	525
	<u>264</u>	<u>525</u>

16. CREDITORS: Amounts Falling Due Within One Year

	2021	2020
	£	£
Trade Creditors	4,704	75
Accruals and Deferred Income	16,875	1,610
	<u>21,579</u>	<u>1,685</u>

17. PENSION SCHEME

The charity operates a defined contribution pension scheme. The assets of the pension scheme are held separately from those of the charity in an independently administered fund. The pension cost represents contributions payable by the charity to the fund and amounted to £14,340 (2020: £12,659). Contributions totalling £Nil (2020: £Nil) were payable to the fund at the year end and are included in creditors.

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

18. LEASING COMMITMENTS

The charity had total commitments under non-cancellable operating leases as detailed below:

	<u>2021</u>	<u>2020</u>
<u>Operating Leases Which Expire:</u>	<u>£</u>	<u>£</u>
Within One Year	10,800	10,800
Between One to Five Years	-	-
After More than Five Years	-	-
	<u>10,800</u>	<u>10,800</u>

19. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	<u>General Funds</u>	<u>Designated Funds</u>	<u>Restricted Funds</u>	<u>Total Funds</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Tangible Fixed Assets	4,426	-	-	4,426
Current Assets	68,644	58,641	70,512	197,797
Current Liabilities	(2,700)	-	(18,879)	(21,579)
Net Assets at 31 March 2021	<u>70,370</u>	<u>58,641</u>	<u>51,633</u>	<u>180,644</u>

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

20. MOVEMENT IN FUNDS

	At 1 April 2020	Income	Expen- diture	Transfers	At 31 March 2021
	£	£	£	£	£
<u>Restricted Funds</u>					
Community Navigator Post	4,446	27,078	(17,750)	(2,400)	11,374
Big Lottery - Building Capabilities Grant	3,337	-	(750)	-	2,587
Big Lottery - Reaching Communities	(3,447)	45,794	(44,858)	2,184	(327)
Henry Smith	15,478	23,150	(47,154)	-	(8,526)
Tudor Trust Family Fund	1,451	-	-	-	1,451
WMDC	2,926	50,000	(36,736)		16,190
WDHCS	-	6,933	(5,080)		1,853
Family Welfare Fund	-	3,200	(80)		3,120
NOVA	-	4,207	(2,583)		1,624
Our Family our Future	-	28,025	(7,978)	(1,459)	18,588
Speak Out Go Out	-	1,820	(1,586)		234
Wakefield District Council	-	3,818	(359)	(3,459)	-
HSUK Covid Support	-	6,972	(4,301)		2,671
CJRS Grant	-	4,258	(2,997)	(467)	794
Total Restricted Funds	24,191	205,255	(172,212)	(5,601)	51,633
<u>Unrestricted Funds</u>					
Statutory Reserve Fund	58,641	-	-	-	58,641
General Funds	68,122	11,627	(14,980)	5,601	70,370
Total Unrestricted Funds	126,763	11,627	(14,980)	5,601	129,011
TOTAL FUNDS	150,954	216,882	(187,192)	-	180,644

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

20. MOVEMENT IN FUNDS (continued)

Restrictions Imposed and Purpose of Designated Funds

The Trustees Board has adopted a statutory reserve policy which determines the level of reserves it maintains based on three months running costs and to cover staff redundancy costs in the event of scheme closure.

Community Navigator Post

Funded by Future in Mind to support children and young people from ages 0 to 19 with help of understanding their emotional well being.

WMDC funding

This funding is to support charity's work with parents with children 0-5 years. This is initially funding over 9 months but charity is working with the Council in the hope that it may be extended to May 2020.

Big Lottery Building Capabilities

This money is to develop sustainability , strategic planning and the training and development of trustees and volunteers.

Big Lottery Reaching Communities

This money is to be used for supporting parents of older children aged 5-12.

HOME-START WAKEFIELD & DISTRICT

REPORT AND FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

Charity Commission Reference Number 1105617

Company Registered Number 05208262



WALTER DAWSON & SON

CHARTERED ACCOUNTANTS & STATUTORY AUDITOR

**7 Wellington Road East
Dewsbury
West Yorkshire
WF13 1HF**

HOME-START WAKEFIELD & DISTRICT
REPORT AND FINANCIAL STATEMENTS

<u>Contents</u>	<u>Page</u>
Legal and Administrative Information	1 - 2.
Statement of Trustees' Responsibilities	3.
Report of the Trustees	4 - 7.
Independent Auditor's Report	8 - 13.
Statement of Financial Activities	14.
Balance Sheet	15.
Notes to the Financial Statements	16 - 24.

HOME-START WAKEFIELD & DISTRICT
LEGAL AND ADMINISTRATIVE INFORMATION

1. CONSTITUTION

Home-Start Wakefield & District is a company limited by a guarantee (Company No. 05208262) and a registered charity (Charity No. 1105617) governed by its Memorandum and Articles of Association.

2. DIRECTORS AND TRUSTEES

The directors of the charitable company ("the charity") are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees.

The trustees serving during the year and since the year end were as follows:

Chairman: Elizabeth Lynagh

Vice Chair: Jennifer Widdowson

Treasurer: Peter Hart

Trustees: Karron Zelei
Sarah Millns

Auditors: Walter Dawson & Son
7 Wellington Road East
Dewsbury
WF13 1HF

HOME-START WAKEFIELD & DISTRICT
LEGAL AND ADMINISTRATIVE INFORMATION

Bankers:

National Westminster Bank Plc
56 Westgate
Wakefield
WF1 1XF

The Co-op Bank
P O Box 250
Delf House
Southway
Skelmersdale
WN8 6WT

Registered Office:

CMS Business Park
Station Lane
Featherstone
West Yorkshire
WF7 6EQ

HOME-START WAKEFIELD & DISTRICT
STATEMENT OF TRUSTEE'S RESPONSIBILITIES

The trustees (who are also directors of Home-Start Wakefield & District for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102: *The Financial Reporting Standard applicable in UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing the financial statements, the trustees are required to:

- (a) select suitable accounting policies and then apply them consistently;
- (b) observe the methods and principles in the Charities SORP;
- (c) make judgements and estimates that are reasonable and prudent;
- (d) state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- (e) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

In so far as the trustees are aware:

- (a) there is no relevant audit information of which the charitable company's auditors are unaware;
- (b) the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

HOME-START WAKEFIELD & DISTRICT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021

The trustees are pleased to present their annual report together with the financial statements of the charitable company for the year ended 31 March 2020 which are also prepared to meet the requirements for a directors report and accounts for Companies Act purposes.

The legal and administrative information set out on pages 1 and 2 forms part of this report.

The financial statements comply with the Charities Act 2011, Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

1. Structure, Governance and Management

A volunteer Board of Trustees is responsible for the scheme although the day to day running is delegated to the Scheme Manager who has responsibility to ensure that all members of staff are appropriately managed and supervised. Trustee Board meetings are held 6 weekly.

2. Objectives and Activities

The objectives for which Home-Start is established are:

- (a) To safeguard, protect and preserve the good health, both mental and physical, of children and parents of children,
- (b) To prevent cruelty to or maltreatment of children,
- (c) To relieve sickness, poverty and need amongst children and parents of children;
- (d) To promote the education of the public in better standards of childcare within the area of Wakefield and its environs.

When planning the activities for the year, the trustees have considered the Commission's guidance on public benefit.

HOME-START WAKEFIELD & DISTRICT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021

3. Achievements and Performance

Home-Start Wakefield & District has continued to face challenges around funding in 2019/20. We are in the 2nd year of our 3-year grant from The Henry Smith Charity, which contributes to the core costs of the charity and enable us to work with families of 0-5 year olds by the provision of volunteer befriending and advocacy in the Wakefield district.

Having the support of the recruitment officer was a valuable asset to the service. This was a one year post which supported the work of the coordinators by interviewing and co-training new volunteers, this contributed to the number of volunteers being trained by the service.

We have worked alongside the local authority and their initial grant funding of 9 months was extended to 12 months while a review was carried out, subsequently this has led to an increase in the grant offer for £50,000 per year for a period of 3 years from December 2019. This has enabled us to recruit a further coordinator to the team in January 2020.

Our funding from the big lottery continues and our giving back project is now in its 3rd and final year. This work supports families of children age 6 to 12years to improve coping skills to help them manage behaviour, support children's learning and develop healthy lifestyles.

We continue to host a worker for the Community Navigator programme the main aim of this programme is work carried out with children in school year 5,6 & 7 to improve their emotional wellbeing and build resilience. This work is carried out in partnership with schools and our post holder is assigned to the Castleford and Airedale cluster area. (There are seven navigators across the district hosted by seven organisations)

Support to families through our family groups continued through the year up until the March 23rd Covid 19 lockdown. This was only possible through the dedicated support of our group volunteer leaders and helpers. Groups play an important part in the home start service. They offer parents a chance to meet others talk share ideas and find support. Children can play; interact with their peers in a safe stimulating environment.

HOME-START WAKEFIELD & DISTRICT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021

3. Achievements and Performance (continued)

Volunteers play a vital role in the support of families. It is their commitment that enables us to support families across the district. The scheme offers a comprehensive volunteer training programme and are delighted to report that during 2019/20 we have recruited and trained 35 new volunteers.

Staff have worked hard to promote volunteering for Home-Start within the local communities, and attended events to support this.

The scheme recognises the value of the volunteers and Annually holds an event to celebrate volunteers week in June. This is a nice opportunity to acknowledge the commitment of those who give their time freely to support parents and children.

Working in partnership and developing positive relationships with other agencies is central to our work. We have continued to work in close liaison with colleagues in the third sector particularly Nova and Young lives partners. We continue to forge partnerships with community groups and have attended a number to give talks on what the service provides, this has often led to a charitable donation and to one group holding a silent auction on for our cause and another choosing us as their charity of the

During 2019/20 the scheme received 127 referrals and we worked with 175 families. This is a very good achievement given the challenges the scheme has faced. The quality of service we provide to families is very important to us and we are pleased to report that 100% of families who received the service said they were very satisfied or satisfied with the service. Feedback from referrers tells us that the service is valued by them and they report improvements in the families they have referred.

4. Financial Review

The Trustee Board has adopted a statutory reserves policy which determines the level of reserves it maintains in the event of scheme closure and to cover staff redundancies.

5. Plans for the Future

We will continue to forge links with statutory and voluntary agencies to promote the Home-Start service. We will look at all funding opportunities so that the Home-Start service can continue offering much needed support to parents and children across the district. We will Continue to work in partnership with the local authority and other VCS organisations to ensure families and children across the district have access to a variety of of support services where required.

HOME-START WAKEFIELD & DISTRICT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021

6. Statement of Disclosure of Information to Auditors

The trustees of the charitable company who held office at the date of approval of this Report of the Trustees each confirm that:

- (a) so far as they are aware, there is no relevant audit information, information needed by the charitable company's auditors in connection with preparing their report, of which the charitable company's auditors are unaware; and
- (b) they have taken all the steps that they ought to have taken as trustees in order to make themselves aware of any relevant audit information and to establish that the charitable company's auditors are aware of that information.

7. Auditors

The auditors, Walter Dawson & Son, having expressed their willingness to continue in office, will be proposed for re-appointment in accordance with Section 485 of the Companies Act 2006.

This report has been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice. In preparing this report advantage has been taken of the small companies exemption.

This report was approved and authorised for issue by the Trustees on 1st December 2021 and signed on their behalf by:

Liz Lynagh

Chairman

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Opinion

We have audited the financial statements of Home-Start Wakefield & District for the year ended 31 March 2021 which comprise the Statement of Financial Activities (including Income and Expenditure Account), Balance Sheet as at 31st March 2021 and notes to the financial statements on pages 14 to 24, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- (a) give a true and fair view of the state of the Charitable company's affairs as at 31st March 2021 and of its income and expenditure for the year then ended;
- (b) have been properly prepared in accordance with United Kingdom Generally Accepted Accounting
- (c) have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standards, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions Relating to Going Concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Conclusions Relating to Going Concern (continued)

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

Other Information

The trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on Other Matters Prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- (a) the information given in the trustee's report (incorporating the strategic report and directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- (b) the trustees' report (incorporating the strategic report and directors' report) have been prepared in accordance with applicable legal requirements.

Matters on Which we are Required to Report by Exception

In the light of the knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report.

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Matters on Which we are Required to Report by Exception (continued)

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- (a) adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us;
- (b) the financial statements are not in agreement with the accounting records and returns;
- (c) certain disclosures of trustee's remuneration specified by law are not made; or
- (d) we have not received all the information and explanations we require for our audit.

Responsibilities of the Trustees

As explained more fully in the trustee's responsibilities statement set out on page 3, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine it necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

Our Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Our Responsibilities for the Audit of the Financial Statements (continued)

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risk of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- (a) the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- (b) we identified the laws and regulations applicable to the Charity through discussions with trustees and other management, and from our commercial knowledge and experience of the sector;
- (c) we focussed on specific laws and regulations which considered may have a direct material effect on the financial statements or the operations of the charity, including the Companies Act 2006, taxation legislation, data protection, anti-bribery, employment, environmental and health and safety legislation;
- (d) we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- (e) identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- (a) making enquiries of management as to where they considered there was a susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- (b) considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Our Responsibilities for the Audit of the Financial Statements (continued)

To address the risk of fraud through management bias and override of controls, we:

- (a) performed analytical procedures to identify any unusual or unexpected relationships;
- (b) tested journal entries to identify unusual transactions;
- (c) assessed whether judgements and assumptions made in determining the accounting estimates set out in note 1 and where indicative of potential bias; and
- (d) investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- (a) agreeing financial statement disclosures to underlying supporting documentation;
- (b) reading the minutes of meetings of those charged with governance;
- (c) enquiring of management as to actual and potential litigation and claims; and
- (d) reviewing correspondence with HMRC, relevant regulators including the Health and Safety Executive, and the company's legal advisors.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HOME-START WAKEFIELD & DISTRICT

Use of our report

This report is made solely to the Charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

Graham Atkinson FCA (Senior Statutory Auditor)
for and behalf of Walter Dawson & Son, Statutory Auditor.

Chartered Accountants
7 Wellington Road East
Dewsbury
West Yorkshire
WF13 1HF

1st December 2021

STATEMENT OF FINANCIAL ACTIVITIES
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2021

	<u>Notes</u>	<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>Total 2021</u>	<u>Total 2020</u>
		£	£	£	£
<u>INCOME AND ENDOWMENTS FROM:</u>					
Donations and Legacies	5	1,625	2,000	3,625	7,135
Investments	6	2	-	2	14
Charitable Activities	7	10,000	203,255	213,255	159,067
<u>TOTAL INCOME AND ENDOWMENTS</u>		<u>11,627</u>	<u>205,255</u>	<u>216,882</u>	<u>166,216</u>
<u>EXPENDITURE ON:</u>					
Charitable Activities	8	3,817	163,509	167,326	166,618
Other	9	11,163	8,703	19,866	18,549
<u>TOTAL EXPENDITURE</u>		<u>14,980</u>	<u>172,212</u>	<u>187,192</u>	<u>185,167</u>
<u>NET INCOME/ (EXPENDITURE)</u>	11	(3,353)	33,043	29,690	(18,951)
Transfers Between Funds	13	5,601	(5,601)	-	-
<u>NET MOVEMENTS IN FUNDS</u>		2,248	27,442	29,690	(18,951)
<u>RECONCILIATION OF FUNDS</u>					
Total Funds at 1 April 2020		126,763	24,191	150,954	169,905
Total Funds at 31 March 2021		<u>129,011</u>	<u>51,633</u>	<u>180,644</u>	<u>150,954</u>

All incoming resources and resources expended derive from continuing activities.

HOME-START WAKEFIELD & DISTRICT
BALANCE SHEET AS AT 31 MARCH 2021

		<u>2021</u>		<u>2020</u>	
	<u>Notes</u>	£	£	£	£
<u>FIXED ASSETS</u>					
Tangible Assets	14		4,426		1,727
<u>CURRENT ASSETS</u>					
Debtors	15	264		525	
Cash at Bank and in Hand		197,533		150,387	
		<u>197,797</u>		<u>150,912</u>	
<u>CREDITORS: Amounts Falling Due Within One Year</u>					
	16	<u>(21,579)</u>		<u>(1,685)</u>	
<u>NET CURRENT ASSETS</u>					
			<u>176,218</u>		<u>149,227</u>
			<u>180,644</u>		<u>150,954</u>
The Funds of the Charity:					
<u>RESTRICTED INCOME FUNDS</u>	20		51,633		24,191
<u>UNRESTRICTED FUNDS</u>					
General Funds	20	70,370		68,122	
Designated Funds	20	<u>58,641</u>	129,011	<u>58,641</u>	126,763
			<u>180,644</u>		<u>150,954</u>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on 1st December 2021 and signed on their behalf by:

E Lynagh

J Widdowson

P Hart

TRUSTEES

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

1. STATUTORY INFORMATION

Home-Start Wakefield & District is a charitable company domiciled in England and Wales, registered number 05208262. The principal place of business is CMS Business Park, Station Lane, Featherstone, West Yorkshire, WF7 6EQ.

2. COMPLIANCE WITH ACCOUNTING STANDARDS

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), Charities SORP (FRS 102) and the Companies Act 2006.

3. ACCOUNTING POLICIES

The financial statements have been prepared under the historical cost convention.

The presentation currency is sterling.

The particular accounting policies adopted are as follows:

(a) Donations, Legacies and Similar Incoming Resources

Donations, legacies and similar incoming resources are included in the year in which they are receivable, which is when the charity becomes entitled to the resource.

(b) Grants Receivable and Local Authority Fees

Grants receivable and local authority fees are credited to the Statement of Financial Activities (SOFA) in the year for which they are received. Deferred income represents amounts received for future periods and is released to income resources in the period for which it has been received.

(c) Investment Income

Income from investments is included in the SOFA in the year in which it is receivable.

(d) Expenditure

All expenditure is included on an annual basis and is recognised when there is a legal or constructive obligation to pay for expenditure. All costs have been directly attributed to one of the functional categories of resources expended in the SOFA. The charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT.

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

3. ACCOUNTING POLICIES (continued)

(e) Tangible Fixed Assets

Depreciation is provided on a reducing balance basis over the expected useful lives of each category of tangible fixed assets:

Fixtures and Fittings	20% per annum on written down value
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(f) Pension Costs

The charity operates a defined contribution pension scheme for the benefit of its employees. Contributions payable are recognised in the SOFA when due.

(g) Leasing

Rentals payable under operating leases are charged to the SOFA on a straight line basis over the period of the leases. The benefits of lease incentives are recognised in the SOFA over the lease period on a straight line basis.

(h) Fund Accounting

Funds held by the charity are either:

- . *Unrestricted general funds* - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.
- . *Designated funds* - these are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.
- . *Restricted funds* - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

(i) Cash Flow Statements

The charity qualifies as a small company under the Companies Act 2006. The trustees have elected to take advantage of the exemptions under FRS 102 not to prepare a cash flow statement.

4. LEGAL STATUS OF THE CHARITY

The charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up the liability, in respect of the guarantee is limited to £1 per member of the charity.

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

5. DONATIONS AND LEGACIES

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
	£	£	£	£
Donations	1,625	2,000	3,625	7,135
	<u>1,625</u>	<u>2,000</u>	<u>3,625</u>	<u>7,135</u>

6. INVESTMENTS

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
	£	£	£	£
Bank Interest	2	-	2	14
	<u>2</u>	<u>-</u>	<u>2</u>	<u>14</u>

7. CHARITABLE ACTIVITIES

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
	£	£	£	£
Community Navigator Post	-	27,078	27,078	19,586
Big Lottery- Building Capabilities Grant	-	-	-	3,950
Big Lottery- Reaching Communities	-	45,794	45,794	54,879
Henry Smith	-	23,150	23,150	45,650
WMDC	-	50,000	50,000	28,333
WDHCS	-	6,933	6,933	-
Young Carers	-	-	-	6,669
Family Welfare Fund	-	1,200	1,200	-
NOVA	-	4,207	4,207	-
Our Family our Future	-	28,025	28,025	-
Speak Out Go Out	-	1,820	1,820	-
Wakefield District Council	10,000	3,818	13,818	-
HSUK Covid Support	-	6,972	6,972	-
CJRS Grant	-	4,258	4,258	-
	<u>10,000</u>	<u>203,255</u>	<u>213,255</u>	<u>159,067</u>

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

8. CHARITABLE ACTIVITIES

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
	£	£	£	£
Salaries and Pensions and NHI	(1,265)	148,297	147,032	139,373
Training	518	30	548	2,362
Staff Expenses	84	713	797	4,229
Volunteer Expenses	780	562	1,342	3,219
Equipment and Repairs	1,844	8,491	10,335	6,711
Promotion & Strategic Planning	-	750	750	5,053
Professional Fees	1,856	877	2,733	5,642
Outings and Functions	-	3,789	3,789	29
	<u>3,817</u>	<u>163,509</u>	<u>167,326</u>	<u>166,618</u>

9. OTHER COSTS

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
	£	£	£	£
Telephone	66	1,320	1,386	1,749
Rent, Room Hire and Cleaning	8,313	3,982	12,295	9,755
Insurance	1,150	-	1,150	1,160
Postage, Stationery and Photocopying	324	1,481	1,805	2,268
Auditors Remuneration	-	1,920	1,920	1,890
Sundry Expenses	202	-	202	1,227
Bank Charges	-	-	-	69
Depreciation	1,108	-	1,108	431
	<u>11,163</u>	<u>8,703</u>	<u>19,866</u>	<u>18,549</u>

10. STAFF COSTS AND
TRUSTEES' REMUNERATION

	2021	2020
	£	£
Wages and Salaries	112,585	106,864
Social Security Costs	20,107	19,850
Other Pension Costs	14,340	12,659
	<u>147,032</u>	<u>139,373</u>

No employee received remuneration amounting to more than £60,000 in either year.

Trustees received no remuneration and were not reimbursed for any of their expenses in either

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

10. STAFF COSTS AND TRUSTEES' REMUNERATION (continued)

The average weekly number of employees during the year, calculated on the basis of full time equivalents, was as follows:

	<u>2021</u>	<u>2020</u>
	No.	No.
Charitable Activities	8	7
	<u>8</u>	<u>7</u>

11. NET INCOME/(EXPENDITURE) FOR THE YEAR

	<u>2021</u>	<u>2020</u>
	£	£
This is stated after charging:		
Depreciation	1,108	431
Auditor's Remuneration	<u>1,920</u>	<u>1,890</u>

12. CORPORATION TAX

The charity is exempt from tax on income and gains falling within Section 505 of the Taxes Act 1988 or Section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives.

13. TRANSFERS BETWEEN FUNDS

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
	Funds	Funds	2021	2020
	£	£	£	£
Community Navigator Post	(2,400)	2,400	-	-
Big Lottery- Reaching Communities	2,184	(2,184)	-	-
Our Family our Future	(1,459)	1,459	-	-
Wakefield District Council	(3,459)	3,459	-	-
CJRS Grant	(467)	467	-	-
	<u>(5,601)</u>	<u>5,601</u>	<u>-</u>	<u>-</u>

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

14. TANGIBLE FIXED ASSETS

	Fixtures and Fittings	Total
	£	£
<u>Cost:</u>		
At 1 April 2020	17,561	17,561
Additions	3,807	3,807
At 31 March 2021	<u>21,368</u>	<u>21,368</u>
 <u>Depreciation:</u>		
At 1 April 2020	15,834	15,834
Charge for Year	1,108	1,108
At 31 March 2021	<u>16,942</u>	<u>16,942</u>
 <u>Net Book Value:</u>		
At 31 March 2021	<u>4,426</u>	<u>4,426</u>
At 31 March 2020	<u>1,727</u>	<u>1,727</u>

15. DEBTORS

	2021	2020
	£	£
Prepayments and Accrued Income	264	525
	<u>264</u>	<u>525</u>

16. CREDITORS: Amounts Falling Due Within One Year

	2021	2020
	£	£
Trade Creditors	4,704	75
Accruals and Deferred Income	16,875	1,610
	<u>21,579</u>	<u>1,685</u>

17. PENSION SCHEME

The charity operates a defined contribution pension scheme. The assets of the pension scheme are held separately from those of the charity in an independently administered fund. The pension cost represents contributions payable by the charity to the fund and amounted to £14,340 (2020: £12,659). Contributions totalling £Nil (2020: £Nil) were payable to the fund at the year end and are included in creditors.

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

18. LEASING COMMITMENTS

The charity had total commitments under non-cancellable operating leases as detailed below:

	<u>2021</u>	<u>2020</u>
<u>Operating Leases Which Expire:</u>	<u>£</u>	<u>£</u>
Within One Year	10,800	10,800
Between One to Five Years	-	-
After More than Five Years	-	-
	<u>10,800</u>	<u>10,800</u>

19. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	<u>General Funds</u>	<u>Designated Funds</u>	<u>Restricted Funds</u>	<u>Total Funds</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Tangible Fixed Assets	4,426	-	-	4,426
Current Assets	68,644	58,641	70,512	197,797
Current Liabilities	(2,700)	-	(18,879)	(21,579)
Net Assets at 31 March 2021	<u>70,370</u>	<u>58,641</u>	<u>51,633</u>	<u>180,644</u>

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

20. MOVEMENT IN FUNDS

	At 1 April 2020	Income	Expen- diture	Transfers	At 31 March 2021
	£	£	£	£	£
<u>Restricted Funds</u>					
Community Navigator Post	4,446	27,078	(17,750)	(2,400)	11,374
Big Lottery - Building Capabilities Grant	3,337	-	(750)	-	2,587
Big Lottery - Reaching Communities	(3,447)	45,794	(44,858)	2,184	(327)
Henry Smith	15,478	23,150	(47,154)	-	(8,526)
Tudor Trust Family Fund	1,451	-	-	-	1,451
WMDC	2,926	50,000	(36,736)		16,190
WDHCS	-	6,933	(5,080)		1,853
Family Welfare Fund	-	3,200	(80)		3,120
NOVA	-	4,207	(2,583)		1,624
Our Family our Future	-	28,025	(7,978)	(1,459)	18,588
Speak Out Go Out	-	1,820	(1,586)		234
Wakefield District Council	-	3,818	(359)	(3,459)	-
HSUK Covid Support	-	6,972	(4,301)		2,671
CJRS Grant	-	4,258	(2,997)	(467)	794
Total Restricted Funds	24,191	205,255	(172,212)	(5,601)	51,633
<u>Unrestricted Funds</u>					
Statutory Reserve Fund	58,641	-	-	-	58,641
General Funds	68,122	11,627	(14,980)	5,601	70,370
Total Unrestricted Funds	126,763	11,627	(14,980)	5,601	129,011
TOTAL FUNDS	150,954	216,882	(187,192)	-	180,644

HOME-START WAKEFIELD & DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

20. MOVEMENT IN FUNDS (continued)

Restrictions Imposed and Purpose of Designated Funds

The Trustees Board has adopted a statutory reserve policy which determines the level of reserves it maintains based on three months running costs and to cover staff redundancy costs in the event of scheme closure.

Community Navigator Post

Funded by Future in Mind to support children and young people from ages 0 to 19 with help of understanding their emotional well being.

WMDC funding

This funding is to support charity's work with parents with children 0-5 years. This is initially funding over 9 months but charity is working with the Council in the hope that it may be extended to May 2020.

Big Lottery Building Capabilities

This money is to develop sustainability , strategic planning and the training and development of trustees and volunteers.

Big Lottery Reaching Communities

This money is to be used for supporting parents of older children aged 5-12.