

# HOME-START ASHFORD & DISTRICT

England & Wales · Charity number 1105541

## Details

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Other names	HOME-START ASHFORD
Status	Registered
Legal form	Charitable company
Company number	<a href="#">05171519</a>
Registered	2004-08-18
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	32 The Cobalt Building Lower Pemberton Kennington Ashford Kent TN25 4BF
Phone	01233647209
Email	<a href="mailto:info@home-start-ashford.co.uk">info@home-start-ashford.co.uk</a>
Website	<a href="http://www.home-start-ashford.co.uk">www.home-start-ashford.co.uk</a>

## Activities

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**Objects:** A) TO SAFEGUARD, PROTECT AND PRESERVE THE GOOD HEALTH, BOTH MENTAL AND PHYSICAL OF CHILDREN AND PARENTS OF CHILDREN; B) TO PREVENT CRUELTY TO OR MALTREATMENT OF CHILDREN; C) TO RELIEVE SICKNESS, POVERTY AND NEED AMONGST CHILDREN AND PARENTS OF CHILDREN; D) TO PROMOTE THE EDUCATION OF THE PUBLIC IN BETTER STANDARDS OF CHILDCARE WITHIN THE AREA OF ASHFORD AND ITS ENVIRONS.

**Activities:** To provide support and friendship for families with young children.

## Classification

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- **How:** Other Charitable Activities
- **What:** Other Charitable Purposes
- **Who:** Other Defined Groups

## Geography

- **Area of benefit:** ASHFORD AND ITS ENVIRONS.
- Kent

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£276,583	£239,683	-	-
2024-03-31	£194,919	£223,678	-	-
2023-03-31	£272,229	£219,153	-	-
2022-03-31	£172,035	£175,521	-	-
2021-03-31	£174,870	£143,487	-	-

## Trustees

Name	Role	Appointed
<b>Lucy Ann Stoate</b>	Chair	2025-11-03
Alexandra Reid		2023-10-16
Giovanna Gandolfo		2023-10-16
Jeremy David Evans		2021-09-20
Julie Clare Blake		2023-04-24
Katherine Amber Pauley		2024-10-14
Moya Ann Somerscales		2025-11-03
NORMA SMYTH		2024-04-22
Sara Catherine Emmerton		2021-09-20

**HOME-START ASHFORD & DISTRICT**

England & Wales - Charity number 1105541

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# Accounts

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**HOME-START ASHFORD & DISTRICT**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2025**

**Registered Charity No: 110541**

**Registered Company No: 5171519 (England and Wales)**

# HOME-START ASHFORD & DISTRICT

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**HOME-START ASHFORD & DISTRICT**

**LEGAL AND ADMINISTRATIVE DETAILS**

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<b>Patron</b>	Home-Start UK, HRH Princess Alexandra, The Hon. Lady Ogilvy, GCVO Home-Start Ashford & District, Mr R Henderson
<b>Principal Address</b>	Office 32, The Cobalt Building Lower Pemberton Ashford Kent TN25 4BF
<b>Trustees</b>	J. Blake K. Corby S. Emmerton J. Evans G. Gandolfo K. Pauley S. Senior (Chair) N. Smyth A. Reid
<b>Key Management Personnel</b>	Trustees as above Claire Randall Katrina Wiles
<b>Governing Document</b>	Memorandum and Articles of Association. Incorporated 6 July 2004.
<b>Independent Examiner</b>	Ms A Simmonds, MAAT
<b>Bankers</b>	CAF Bank Limited PO Box 289 West Malling Kent

## HOME-START ASHFORD & DISTRICT

### REPORT OF TRUSTEES

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Home-Start Ashford and District is an independent local family support charity working with families across Ashford and the surrounding villages, helping them as they navigate through challenging circumstances such as mental health issues, isolation, domestic abuse, poverty, bereavement, long term or terminal illness, and much more. We are a member of the Home-Start UK federation of charities and, as such, are independently funded. Our organisation is right in the heart of the community – bringing together trained volunteers and specialist workers into families' lives to support them both practically and emotionally, helping them to grow in confidence and empowering them with the skills to raise their children to flourish. Referrals to our Scheme have continued to increase this year, and the profile of needs have confirmed the importance of the wide portfolio of services delivered by Family Support Workers alongside our core home-visiting, which is delivered through our trained volunteers. Flexibility in approach, listening to families and tailoring our support to their needs has been so important in helping our families, and was ratified in the outstanding feedback we received from an independent survey carried out on our Scheme this year. Dealing with mental health and economic challenges has been a dominant theme in our referrals this year, and the ability to provide practical as well as emotional support is paramount. As well as seeing increases in the complexity of needs of our referrals (often driven by less availability of some statutory support services) we are also seeing an increase in the numbers of families with children with EHCPs and SEN. We continue to ensure that our staff and volunteers have the appropriate level of skills as well as personal support to deal effectively with their families. This requires us to carefully assess initial referrals, and if we feel we do not have the appropriate skills to be an effective support, refer them on to the alternative agency if appropriate. Our strong links with statutory agencies and charities in the region ensure any family referred is still supported by the appropriate organisation. It is important that we focus our expertise and experience to deliver an excellent and effective service to help each family we support in the way they need it, rather than spread ourselves too thinly. This is at the core of the new strategic plan developed this year. We support our families with a portfolio of one-to-one, on-line, small and large group activities, and in-home visiting; – the flexibility to tailor our service to the differing needs of each family is so important. As we spend time with them, working with their volunteer and /or their family support worker, our families can experience one or more of our services to help them as appropriate. Again, we have supported more families this year than ever before in the Scheme. We accepted 180 new referrals this year compared with 121 last year. This means in total, we have supported 262 families with 637 children (22 pregnancies, 89 aged 0-2 years, 242 aged 3-5 years and 284 aged 6 years plus) which is an increase of over 20% on last year. The length of time we support a family depends on how best we can help them; some may need our support for just a short time and others will spend up to a year being supported with home visiting supplemented by groups or additional activities and interventions. Our work with Dads is now fully integrated into our service and is especially helpful with families with whom we work longer term. We commissioned an independent evaluation of our services and some of the typical feedback received is shared below:

*"(she helped with) Activities with my children, which meant I had a little time to fold washing or catch up on my e-mail etc. Also, it allowed me to have one to one time with one child whilst the volunteer played with the others. The kids love her. Also, a listening ear, someone to off load to."*

*"Thank you very much for all you've done for me and my sons and the bereavement work. We won't forget it."*

*"I wanted to say a massive thank you to you and X for your visit today to tell me about CBT Support you offer. I honestly feel like a weight has been lifted."*

*"How amazing it was today and how grateful I am for what you do for families. It felt like a community and magical for the children. I'm so happy to be a part of it."*

Here is just one example of the type of work we do to help a family where something simple can make a real impact: One of our families with a 12-year-old child is currently waiting for a specialist school placement and whilst waiting is receiving tutoring for 1 hour a day, 3 days a week. This takes place at a local nursing home due to them living in a remote village with no access to transport. The family walk across the village to the nursing home and whilst tutoring takes place, Mum, the 2-year-old and the 9-month-old would just walk around the village. Their Home-Start support worker liaised with the nursing home manager and now Mum and children spend this time with the residents: they colour together, they play cars, and they have baby cuddles. The joy and happiness this has bought to the residents and Mum is truly heartwarming.

Our volunteer-led Home Visiting Service continues to be at the core of our service offer and works alongside the specific support provided through our Family Support Workers. We continue to empower our families by encouraging them to define how we can best support them through our range of services, an approach which we originally developed through the Lottery project, 'Your Family, Your Way.'

## HOME-START ASHFORD & DISTRICT

### REPORT OF TRUSTEES

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As well as our core services of home visiting, family group sessions and Dads' groups, this year we have included activities such as Drawing and Talking Therapy, CBT for adults, Mentoring for older siblings, Headway (a women's well-being group), Time to Stop Mindfulness for Children, Baby Massage, setting up an SEN and Disability group, holding a regular Games Club, having a Monday morning Mum's Club and a monthly drop in session for coffee and advice from our Family Support Workers. Other family group and social activities through the year have included a Christmas Party, summer family picnics, summer holiday activities, sensory and sand play and visits to the local Rare Breeds Centre. Our Dad's group has also attended sessions with their children including making bird feeders, pumpkin picking together and bowling.

Currently we operate with a team of 9 staff, all of whom are part-time employees. This includes our two Co-managers, 2 Volunteer & Family Co-ordinators and 5 Family Support Workers. The two Co-Managers are permanent employees, and all other staff are on fixed term contracts. Our volunteers are vital to the operation and success of our Scheme and so we ensure they are regularly supported through training sessions, social events, group supervision and ongoing individual support from their dedicated Volunteer Co-ordinators. We have over 31 active volunteers of which the majority carry out home-visiting with others who support group activities. All of our volunteers go through an intense initial training programme and then attend regular update and refresher courses. We have recruited 7 new volunteers this year to ensure we keep our active pool at the right level, as we are finding more people have to step down due to family or work pressures. These issues increase the challenge to recruit new volunteers, and the team is always exploring new ways to attract and recruit volunteers. We are also making our training and time requirements more flexible to enable us to meet our targets for volunteer recruitment and retention. This year as we have carried out several volunteers' training workshops including Safeguarding, First Aid, Perinatal Mental Health, MIND Mental Health Awareness and Mindfulness. We also hold regular volunteer-led coffee mornings, a volunteer council, volunteer group meetings and set up social events including a Christmas Party and special events like afternoon teas during Volunteers' week.

Total Expenditure for the financial year 2023-2024 was £239,683 with an annual income of £276,583 resulting in a surplus of £36,900 for this financial year. The surplus figure reflects an early payment from some of our funders which will be utilised in the next financial year. Expenditure was in line with plan and our overall funding higher than last year due to awards for some specific activities from new funders e.g. the SGN energy project 'Fuelling Futures' which is a joint initiative administered by HSUK to assist families with fuel poverty, energy efficiency and safety. Our biggest funders, continue to be The Henry Smith Charity, The Frank Brake Charitable Trust, and The Big Lottery. During this year, the current 3-year funding from The Big Lottery and The Henry Smith Charity came to an end. We successfully reapplied for 3-year funding from both with the Henry Smith Charity new funding starting in August 2024 and The Big Lottery starting in April 2025. We are incredibly grateful for their continued support for Home-Start Ashford and District. We will continue to build relationships with our existing local Trusts and organisations who have been loyal to us through the years. We are fortunate this year to have received donations from some new local Trusts and from local community organisations who fund specific family and volunteer activities. We are especially grateful to all the local funders and supporters who continue to show their belief and support for our work in the Ashford and District community.

As always, this has been another year where the Scheme management and their team has been outstanding in their dedication to the families and volunteers of Home-Start Ashford and District. Their hard-work, ability to react, adapt and innovate has been exceptional and as a result we have been able to continue to support vulnerable families in our region. Our volunteers are critical to the operation of our Scheme, and we never take for granted how much personal time and energy they donate enabling our Charity to continue its vital work. The Board of Trustees would like to especially extend their appreciation and thanks to the Scheme team, our funders and to all our amazing volunteers.

#### Financial Review

Income for the year ending 31, March 2025 was £276,583 (2024 £194,919), and expenditure totalled £239,683 (2024 £223,678). This resulted in a surplus of £36,900 (2024 deficit £-28,759) and Net Funds as of 31, March 2025 were £205,901 (2024 £169,001). The surplus is due to some funding for the next financial year being awarded in advance. Expenses for the coming financial year starting April 2025 are anticipated to be in the region of £264K which reflects some increases in rent due to a recent office move, national insurance changes and additional funding.

#### Reserves Policy

In accordance with the Charity Commission guidelines the Trustees regularly review the level of income and reserves they feel is appropriate. As of March 2025, the Trustees consider it appropriate to aim to hold reserves equivalent to 6 months general expenditure. The reserves on 31 March 2025, were £182,124 (2024 £130,763). Restricted funds as of March 31, 2025, were £23,777 (2024 £38,238). These relate to ongoing projects.

## HOME-START ASHFORD & DISTRICT

### REPORT OF TRUSTEES

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#### **Pay Policy for Key Management Personnel**

The Trustees consider that the Trustees and senior management team comprise the key management personnel of the charity in charge of directing, controlling, and operating the charity on a day-to-day basis. The key management personnel who are involved in all decision making and responsible for the day-to-day management of the Scheme are the two Scheme Co-Managers. All Trustees give up their time freely and none received remuneration this year. The pay of senior staff is reviewed annually and normally increases in line with the recommended market rate.

#### **Risk Management**

The Trustee Board has examined the major strategic, business, and operational risks which the charity faces and confirms that systems have been established to enable the charity to lessen or mitigate those risks. Risks to the organisation are reviewed at each quarterly Board meeting. A new strategic plan was agreed by the Trustee Board in 2025.

The key risks to the organisation are focussed on continued funding, the retention of our expert staff and the recruitment and retention of volunteers. The organisation has constant demand for its services, and referrals are continuing to increase. To mitigate against these key risks, we have maintained our staffing levels and continued to build skills and expertise within the team to ensure a sustainable future for the Scheme. Obtaining funding is the key role of one of our Co-Managers and we have focused more resources into this area in recent years and must continue to do so seeking external expertise when needed. We continue to try to diversify our funding base, build strong relationships with our donors and where possible acquire multi-year grants. This strategy has been successful this year as we have some new funders but know we will need to continue this into the future as multi-year funding is difficult to access and may not be repeated. Volunteer recruitment, especially for Home-Visiting, is becoming more challenging particularly with the continuing economic effects reducing the amount of free time available for volunteering and also requiring people to work longer before retirement or to support their wider family with childcare. Hence, we are continuously revising how and where we recruit, reviewing the profile of volunteers and exploring how we can be more flexible to maximise the use of their precious free time to help our organisation. Given our new Articles of Association some of our longer term and experienced Trustees, including our long-term Chair will need to step down next year. Recruitment of new Trustees and a new Chair will be a priority for next year allowing a good hand over period to ensure continuity for the Scheme.

#### **Governance**

Home-Start Ashford and District is an independent charity but is part of the federation charities led by Home-Start UK. Home-Start UK provides all the governance policies and procedures, including safeguarding, on which a Home-Start Scheme should and must operate to be called a Home-Start. All local Home-Start Schemes are regularly audited by HSUK QA to ensure that all policies and procedures are in place and are actively operated by the Scheme. A new contract was signed with Home-Start UK in October 2022, with updated policies and terms. Home-Start Ashford and District successfully passed the latest Home-Start UK QA full audit in 2023 using the new Home-Start UK Policy Handbook. Through 2024, and 2025 to date, Home-Start Ashford and District has participated successfully in the continuous audit process managed by Home-Start UK.

#### **Plans for the Future**

The growth of the Home-Start Ashford and District scheme over the last 5 years has been completely in line with our current strategic plan. A new strategic plan was agreed in early 2025 in which we agreed an organic growth strategy where we will focus on excellence in our delivery of service rather than aggressive growth of the Scheme. The implementation of our service embodied in the 'Improving Lives', 'Your Family, Your Way' and 'Little Minds Matter' projects will continue to be the corner stone on which we develop the Scheme offer with Home-Visiting by our volunteers at our core supported by a series of expert support delivered through our Family Support Workers either on a short or longer term basis, dictated by the needs of the families. Our multi-year funding from 2 of our biggest funders, The Henry Smith Charity and The Big Lottery both ceased in 2024, and we have successfully re-secured their support through 2027. Our good track record of success gives us a strong basis on which to attract new funding to enable us to meet our objectives for the Scheme over the next 3-4 years. The independent evaluation of our services completed in 2024 was very positive; it gave us valuable feedback for our operation, input for new funding applications, and also guides us in the continued development of our Scheme.

#### **Impact of External Events: COVID 19 and Economic Crisis**

The impact of the COVID 19 is now negligible on the day-to-day operation of the Scheme. We do have some families, particularly with children at late primary school age, who are still finding it tough getting back to a 'normal' life. The Post COVID 19 and ongoing economic turmoil means that many families are looking to us for support on practical issues like applying for benefits or seeking help from other organisations, such as food banks, to help support their families.

## HOME-START ASHFORD & DISTRICT

### REPORT OF TRUSTEES

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Undoubtedly, both these events have had the biggest effect on recruitment and retention of our volunteers, as the cohort of people who would normally be our natural pool of volunteers make decisions about continuing work for economic reasons and /or supporting their wider family as their priority. This is especially true for Home-Visiting volunteers who support families on a weekly and longer-term basis.

#### **Going Concern**

The Trustee Board reviews an updated 18-24 month rolling quarterly cash flow projection at each Board meeting. These projections are developed from our monthly financial results and monthly cash flows, from forecast income and expenditure in our annual budget and strategic plan projections, and projected income from successful funding applications. Based on the funding knowledge we have at the time of writing , the Charity will remain in good financial health over the next 12 months with reserves in excess of £100,000 at the end of March 2026. The Trustees are confident that the Charity will remain a going concern given this financial position , because the Scheme has secured recent 3 year funding from 2 of our major donors, has a good track record of success with its funding applications, has long term relationships with some donors and is becoming successful at increasing the diversity of funders.

#### **Trustees**

The members of the Board of Trustees during this period were as follows:

J Blake  
K Corby  
S Emmerton  
J Evans  
G Gandolfo  
K Pauley ( appointed Oct 2024)  
A Reid  
S Senior ( Chair)  
N Smyth ( appointed Oct 2024)

The charitable company has no share capital and the members of the Board of Trustees have no interest in its surplus or assets and receive no remuneration.

#### **Appointment of Trustees**

Trustees are formally appointed at the Annual General Meeting (AGM) and the Board should have of a minimum number of 5 and a maximum of 12 trustees. The Trustees may at anytime co-opt any duly qualified person to be appointed as a Trustee, and they hold office only until the next AGM .

In accordance with the charitable company's Articles of Association J Blake, K Corby and A Reid will retire in rotation and offer themselves for re-election at the next Annual General Meeting .

## HOME-START ASHFORD & DISTRICT

### REPORT OF TRUSTEES

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#### Trustees' responsibilities

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed
- prepare the financial statements on the going concern basis unless it is inappropriate to presume the charity will continue.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

By Order of the Board



S Senior

Date: 11/08/2025

**HOME-START ASHFORD & DISTRICT**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2025**

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I report on the accounts of the charity for the year ended 31 March 2025 set out on pages 8 to 16.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the UK (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....

Ms A Simmonds, MAAT

Date: 11/08/2025

HOME-START ASHFORD & DISTRICT

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE  
FOR THE YEAR ENDED 31 MARCH 2025)

	Note	Unrestricted Funds £	Restricted Funds £	2025 Total £	2024 Total £
<b>Income from:</b>					
Grants receivable	2	131,434	141,899	273,333	191,260
Donations and voluntary contributions		560	-	560	1,265
Bank interest		2690	-	2690	2395
<b>Total income</b>		<u>134,684</u>	<u>141,899</u>	<u>276,583</u>	<u>194,919</u>
<b>Expenditure on:</b>					
Charitable activities	3	83,323	156,360	239,683	223,678
<b>Total expenditure</b>		<u>83,323</u>	<u>156,360</u>	<u>239,683</u>	<u>223,678</u>
<b>Net (expenditure)/income before transfers</b>		<u>51,361</u>	<u>-14,461</u>	<u>36,900</u>	<u>-28759</u>
<b>Net movement in funds</b>		<u>51,361</u>	<u>-14,461</u>	<u>36,900</u>	<u>-28759</u>
<b>Reconciliation of funds:</b>					
Fund balances at 1 April 2024		130,763	38,238	169,001	197,760
Fund balances at 31 March 2025		<u>182,124</u>	<u>23,777</u>	<u>205,901</u>	<u>169,001</u>

There are no recognised gains and losses other than those passing through the income and expenditure account. The above amounts all relate to continuing operations of the charity.

HOME-START ASHFORD & DISTRICT

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE FOR THE YEAR ENDED 31 MARCH 2025)

Comparative information only

	Note	Unrestricted Funds £	Restricted Funds £	2024 Total £
<b>Income from:</b>				
Grants receivable	2	81,255	110,005	191,260
Donations and voluntary contributions		1,265	-	1,265
Bank interest		2,395	-	2,395
<b>Total income</b>		<b>84,915</b>	<b>110,005</b>	<b>194,919</b>
<b>Expenditure on:</b>				
Charitable activities	3	95,419	128,259	223,678
<b>Total expenditure</b>		<b>95,419</b>	<b>128,259</b>	<b>223,678</b>
<b>Net (expenditure)/income before</b>		<b>-10,504</b>	<b>-18,255</b>	<b>-28,759</b>
<b>Net movement in funds</b>		<b>-10,504</b>	<b>-18,255</b>	<b>-28,759</b>
<b>Reconciliation of funds:</b>				
<b>Fund balances at 1 April 2023</b>		<b>141,267</b>	<b>56,493</b>	<b>197,760</b>
<b>Fund balances at 31 March 2024</b>		<b>130,763</b>	<b>38,238</b>	<b>169,001</b>

There are no recognised gains and losses other than those passing through the income and expenditure account. The above amounts all relate to continuing operations of the charity.

## HOME-START ASHFORD & DISTRICT

### BALANCE SHEET AS AT 31 MARCH 2025

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	2025		2024	
	£	£	£	£
<b>CURRENT ASSETS</b>				
Cash at bank and in hand		205,901		169,001
		<u>205,901</u>		<u>169,001</u>
<b>CURRENT LIABILITIES</b>				
<b>NET CURRENT ASSETS</b>		205,901		169,001
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>205,901</u>		<u>169,001</u>
<b>FUNDS</b>				
Restricted funds		23,777		38,238
Unrestricted funds		182,124		130,763
		<u>205,901</u>		<u>169,001</u>

For the financial year ended 31 March 2025 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.


#### Trustees' responsibilities

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved and authorised for issue by the Board of Trustees on 11<sup>th</sup> August 2025 and signed on its behalf by:

.....

  
S Senior

Company Number: 5171519

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2025**

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**1 Accounting policies**

**1.1 Basis of accounting**

Home-start Ashford & District is a registered charity with the Charity Commission in the United Kingdom. The address of the registered office is given in the charity information on page 1 of these financial statements. The nature of the charity's operations and principal activities are to safeguard protect and preserve the good health, both mental and physical of children and parents of children; to prevent cruelty to or maltreatment of children; to relieve sickness, poverty and need amongst children and parents of children and to promote the education of the public in better standards of childcare within the area of Ashford and its environs.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK (FRS 102) issued on 16 July 2014 as amended by Bulletin 1, the Financial Reporting Standard applicable in the United Kingdom (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest £.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

**1.2 Fund accounting**

Unrestricted income funds comprise those funds which the Trustees are free to use for any purpose in furtherance of the charitable objectives. Unrestricted funds include designated funds where the Trustees, at their discretion, have created a fund for a specific purpose.

Restricted funds are funds that can only be used for particular restricted purposes within the objects of the charity. Restriction arises when specified by the donor or when funds are raised for particular restricted purposes.

**1.3 Income recognition**

All income is included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

- Voluntary income is receivable by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable or available to spend.
- Investment income is included when receivable.
- Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received. A grant that specifies performance conditions is recognised in income when the performance conditions are met. Where a grant does not specify performance conditions it is recognised in income when the proceeds are received or receivable. A grant received before the recognition criteria are satisfied is recognised as a liability.

**1.4 Expenditure recognition**

All expenditure is accounted for on an accruals basis, is inclusive of VAT and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably.

Expenditure on charitable activities includes comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs allocated directly to such activities and those costs of an indirect nature necessary to support them.

## HOME-START ASHFORD & DISTRICT

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025

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#### 1.5 Support costs allocation

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs, and administrative payroll costs. They are incurred directly in support of expenditure on the objects of the charity and include project management carried out at Headquarters. Where support costs cannot be directly attributed to particular headings they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources.

#### 1.6 Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

#### 1.7 Tax

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

#### 1.8 Going concern

The financial statements have been prepared on a going concern basis as the Trustees believe that no material uncertainties exist. The Trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

#### 1.9 Judgements and key sources of estimation uncertainty

Accounting estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

##### Useful economic lives of tangible assets

The annual depreciation charge for tangible assets is sensitive to changes in the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are reassessed annually. They are amended when necessary to reflect current estimates, based on technological advancement, future investments, economic utilisation and the physical condition of the assets. See note 6 for the carrying amount of the property plant and equipment, and note 1.6 for the useful economic lives for each class of assets.

**HOME-START ASHFORD & DISTRICT**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2025**

<b>2 Grants receivable</b>	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
ABC - PCC	2,240	-
Awards4All	-	19,098
Bank of England Match Funding	350	-
Bissenden	250	1,010
CoL Payment	-	1,225
CSU	-	2,700
Garfield Weston	20,000	-
HR Pratt Boorman	7,771	-
John Lewis	626	-
Kent Community Foundation	10,656	15,320
Lottery Funding	69,199	33,322
LSBU - CM	-	1,000
Masonic Foundation	250	-
PCP Foundation	5,000	-
Pike Star	5,000	-
SGN	8,604	-
The Frank Brake Charitable Trust	70,000	60,000
The Henry Smith Charity	72,700	57,585
Waitrose	687	-
	<b>273,333</b>	<b>191,260</b>

**3 Expenditure**

	<b>Total</b>	<b>Total</b>
	<b>£</b>	<b>£</b>
<b>Charitable activities</b>	<b>239,683</b>	<b>236,993</b>

<b>Support costs</b>	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Rent	22,733	12,960
Rates	713	231
Printing, postage and telephone	5,542	7,592
Advertising and marketing	6,442	12,163
Recruitment	821	-
Travel	9,818	9,552
Insurance	4,653	5,717
Accountancy - Other services	687	693
Book-keeping	453	466
Other expenses	2,243	60
Training	8,024	7,049
Stationery and equipment costs	5,355	784
Bank Charges and Fees	60	60
	<b>67,543</b>	<b>57,327</b>

## HOME-START ASHFORD & DISTRICT

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025

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#### Staff Costs

The number of employees during the year was 9 (2024:10)  
There are no employees with emoluments above £60,000 (2024 None).

	2025	2024
	£	£
Gross wages	159,511	154,003
Employer's National Insurance	6,401	6,108
Pension costs	6,228	6,240
	<u>172,140</u>	<u>166,351</u>

The Trustees consider the board of Trustees and the senior management team comprise the key management personnel of the charity in charge of directing and controlling, running and operating the charity on a day to day basis. As detailed above, no Trustees received remuneration during the period.

#### Trustees' remuneration and reimbursed expenses

The Trustees have received no remuneration in the year (2024: None).  
During the year, no Trustees received reimbursement of expenditure in relation to travel expenses incurred on behalf of the charitable company (2024: None).

4 Restricted Funds	Apr-24	Income	Expenditure	Mar-25
	£	£	£	£
Awards4All		-	18,804	-18,804
National Lottery		69,199	71,800	-2,601
Henry Smith		72,700	65,756	6,944
		<u>141,899</u>	<u>156,360</u>	<u>-14,461</u>

	Apr-23	Income	Expenditure	Mar-24
	£	£	£	£
Awards4All		19,098	4,321	14,777
National Lottery		33,322	66,741	-33,420
Henry Smith		57,585	57,197	388
		<u>110,005</u>	<u>128,259</u>	<u>-18,255</u>

**HOME-START ASHFORD & DISTRICT**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2025**

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**Objectives of restricted Funds**

**Lottery Community Fund**

To provide emotional support and practical help to local families who are struggling to raise a young family. Lottery funding has been secured until March 2025 via a successful Lottery application, Little Minds Matter, which has secured total funding of £199,931 over three years commencing 1st April 2022.

**Henry Smith Improving Lives**

To provide emotional and practical support to vulnerable families. Funding has been procured from The Henry Smith Charity and The Frank Brake Charitable Trust.

**Lottery Awards for All**

To provide emotional support and practical help to local families who have a child with Special Educational Needs and Disabilities.

**Henry Smith Improving Lives post Covid**

Offering one to one mentoring in school for children aged 8 to 13.

**Kent Community Foundation**

Funding our core work

**SGN Fuelling Futures**

Providing fuel poverty support and information to families locally, along with CO monitors and winter warmth packs for vulnerable families.

**Community Safety Unit**

Funding a series of school holiday activities for vulnerable children

HOME-START ASHFORD & DISTRICT

NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2025

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5 Analysis of net assets between funds		Net	
		current	Total
	2025	assets	
		£	£
Unrestricted funds		182,124	182,124
Restricted funds		23,777	23,777
		<u>205,901</u>	<u>205,901</u>

		Net	
		current	Total
	2024	assets	
		£	£
Unrestricted funds		130,763	130,763
Restricted funds		38,238	38,238
		<u>169,001</u>	<u>169,001</u>

6 Operating Lease Commitments

Total future minimum lease payments under non-cancellable operating leases are as follows:

	Land and buildings	
	2025	2024
	£	£
Within one year	<u>20,720</u>	<u>19,802</u>

7 Company status

The company is a company limited by guarantee and not having a share capital. Every member of the company undertakes to contribute in a winding up a sum not exceeding £1 whilst they are a member, or within one year after ceasing to be a member, towards debts and liabilities contracted before ceasing to be a member.

8 Related party transactions

There were no related party transactions in the year (2024: none).

**HOME-START ASHFORD & DISTRICT**

England & Wales - Charity number 1105541

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# Accounts

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**HOME-START ASHFORD & DISTRICT**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2024**

**Registered Charity No: 1105541**

**Registered Company No: 5171519 (England and Wales)**

# HOME-START ASHFORD & DISTRICT

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## HOME-START ASHFORD & DISTRICT

### LEGAL AND ADMINISTRATIVE DETAILS

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<b>Patron</b>	Home-Start UK, HRH Princess Alexandra, The Hon. Lady Ogilvy, GCVO Home-Start Ashford & District, Mr R Henderson
<b>Principal Address</b>	The Old Corn Store Dover Place Ashford Kent TN23 1HU
<b>Trustees</b>	J. Blake K. Corby S. Emmerton J. Evans G. Giovanna M. Jordan C. Maylam S. Senior (Chair) D. Smyth A. Reid
<b>Key Management Personnel</b>	Trustees as above Claire Randall Katrina Wiles
<b>Governing Document</b>	Memorandum and Articles of Association. Incorporated 6 July 2004.
<b>Independent Examiner</b>	Ms A Simmonds, MAAT
<b>Bankers</b>	CAF Bank Limited PO Box 289 West Malling Kent

## HOME-START ASHFORD & DISTRICT

### REPORT OF TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024

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Home-Start Ashford & District is an independent local family-support charity working with families across Ashford and the surrounding villages, helping them as they navigate through challenging circumstances such as mental health issues, bereavement, long term or terminal illness, isolation, domestic abuse, poverty and much more. Our organization is right in the heart of the community – bringing together trained volunteers into families' lives to support them both practically and emotionally, helping them to grow in confidence and empowering them with the skills to raise their children to flourish. Home-Start Ashford & District is part of the Home-Start UK federation of charities.

This year, we have seen a new normality emerge post the hiatus experienced in 2020 to 2022 and we have continued to develop our service platform to reflect the needs and support of families in our region. Dealing with mental health issues continues to be a major focus of our referrals and we have to ensure our staff team and volunteers have the appropriate skills and level of personal support to deal with these. The effects of the continuing cost of living crisis and consequences of the COVID 19 experience are factors in a significant number of our referrals. Helping our young families cope with dealing with the challenges of their day-to-day life is vital in our support. We have also seen an increasing number of more complex referrals to our Scheme this year and it has been important in our initial assessment of a referral to ensure we have the right level of skills to deal with these and, if not, refer them to more appropriate organisations. Our strong links with statutory agencies and other services in the community are vital in this respect so that we can ensure a family referred to us is still supported by other appropriate agencies. We have continued to adapt our service offer, listening to the experience and needs of our families. We offer a portfolio of one-to-one, online, small and large group activities and in-home-visiting; the flexibility to tailor our service to the differing needs of each family is so important. Our families can use one or more of our services to help them, as appropriate. Extending the age range of the children we will support to 13 years through the Little Minds Matter and Improving Lives Post Covid projects has been successful and popular and it has proved beneficial to the family overall to also support the older siblings in a family, usually with one-to-one activities. Again, we have supported more families this year than ever before in the Scheme, and the positive feedback from them has shown that our approach is successful. Our volunteer-led Home-visiting Service continues to be at the core of our service offer and works alongside the specific support provided through our Family Support Workers and Group Workers. We continue to empower our families by encouraging them to define how we can best support them through our range of services, an approach which we originally developed through the 'Your Family, Your Way' project. Referrals to the Scheme originate from family support sources, Health Visitors, GP, Early Help, Community Mental Health, self-referral and schools. The number of new referrals increased again this year to 121.

This year, the numbers of families using our services has increased by 25%. We have supported 206 families, with a total of 250 children under 5 years of age and 219 over 5 years of age. The frequency and variety of contact we have with a family increases the more vulnerable and complex their needs. We have continued to find that we have families at both ends of the spectrum, with some needing us to be support them for longer with the home-visiting service, which can be up to a year, while others have needed very specific short-term practical support which we are able to give through our family support workers. As well as our core services of home-visiting, family group sessions and Dads' groups, we have included activities such as Drawing and Talking for 6–11-year-olds, CBT for adults, a mentoring programme for 8–13-year-olds, One-to-One Child Bereavement sessions, Time to Stop Mindfulness for children, Baby Massage, SEND support and a Lego and Games Club. We also instigated a monthly drop-in group session for families for coffee and advice. Other family group and social activities through the year have included a Christmas Party, a Home-Start 50<sup>th</sup> Birthday Party, summer lunches, craft sessions, sensory play, soft play sessions, a Teddy Bears picnic and visits to the Rare Breeds Centre. Our Dads' group has also attended Pizza and Planning sessions as well events such as golf and bowling. With their children they have carried out activities such as horse riding, a maize maze, craft workshops and a pantomime.

Currently we operate with a team of eight people, all of whom are part-time employees. This includes our two Co-Managers, three Coordinators and three Family Support Workers. The two Co-Managers are permanent employees, and all other staff are on fixed term contracts. Our volunteers are vital to the operation and success of our Scheme and so we ensure they are well supported through training sessions, social events, and on-going individual support by the Co-Ordinators. We have over 25 volunteers of which the majority carry out home-visiting with others being able to support group activities. All our volunteers go through an intensive initial training programme and then have regularly updated and refresher courses. We have recruited 12 new volunteers this year to ensure we keep our active pool at the right level, as we are finding more people having to step down due to family or work pressures. This makes recruitment of new volunteers a constant challenge. This year we have carried out a number of volunteer workshops including Safeguarding, First Aid, Grief Awareness and Makaton. We also hold regular volunteer-led coffee mornings, volunteer group meetings and set up social events including Christmas Wreath making and Volunteers' Week celebration events.

## HOME-START ASHFORD & DISTRICT

### REPORT OF TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024

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Total Expenditure for the financial year 2023-2024 was £223,678 with an annual income of £194,919 resulting in a deficit of £(28,759) for this financial year. The deficit figure reflects an early payment of £33,321 by the Big Lottery which was received at the end of the last financial year. Expenditure was in line with plan and our overall funding was comparable to the previous year. Our biggest funders continue to be the Henry Smith Charity, The Frank Brake Charitable Trust and The Big Lottery who have all again confirmed their support for our ongoing work in Ashford & District. We have been successful with new funders Garfield Weston, Awards for All and from within the Kent Community Foundation. We are constantly looking for funding opportunities and to diversify our funding base. The next financial year will be a crucial year to secure another round of multi-year funding. We are fortunate to also receive donations from a number of small local Trusts and local community organisations who fund specific family and volunteer activities. We are especially grateful to all the funders and supporters who continue to show their belief and support for our work. This has been another year where the Scheme management and their team have been outstanding in their dedication to the families and volunteers of Home-Start Ashford & District. Their hard-work, ability to react, adapt and innovate has been exceptional and as a result we have been able to continue to support vulnerable families in our region. Our volunteers are absolutely critical to the operation of our Scheme, and we never take for granted how much of their personal time they give up enabling our Charity to continue its work. The Board of Trustees would like to especially extend their appreciation and thanks to the Scheme team, our funders and to all our amazing volunteers.

#### Financial Review

Income for the year ending 31<sup>st</sup> March 2024 was £194,919 (2023 £272,229) and expenditure totalled £223,678 (2023 £219,153). This resulted in a deficit of £(28,759) (2023 surplus £ 53,076) and Net Funds as of 31<sup>st</sup> March 2024 were £169,001 (2023 £197,760). The deficit is somewhat overstated as it is driven by the early receipt of Lottery funding which was received at the end of the last financial year so not stated in this year's income. Expenses for the coming year are anticipated to be in the region of £245K.

#### Reserves Policy

In accordance with the Charity Commission guidelines the Trustees regularly review the level of income and reserves they feel is appropriate. As of March 2024, the Trustees consider it appropriate to aim to hold reserves equivalent to 6 months general expenditure. The reserves on 31 March 2024, were £130,763 (2023 £141,267). Restricted funds as of March 31, 2023, were £38,238 (2023 £56,493). These relate to ongoing projects.

#### Pay Policy for Key Management Personnel

The Trustees consider that the Trustees and Senior Management team comprise the key management personnel of the charity in charge of directing, controlling, and operating the charity on a day-to-day basis. The key management personnel who are involved in all decision making and responsible for the day-to-day management of the Scheme are the two Scheme Co-Managers. All Trustees give up their time freely and none received remuneration this year. The pay of senior staff is reviewed annually and normally increases in line with the recommended market rate.

#### Risk Management

The Trustees have examined the major strategic, business, and operational risks which the charity faces and confirm that systems have been established to enable the charity to lessen or mitigate those risks. Risks to the organisation are reviewed at each quarterly Board meeting.

The key risks to the organisation are focussed on continued funding, the retention of our expert staff and the recruitment and retention of volunteers. The organisation has constant demand for its services and referrals are continuing to increase. In order to mitigate against these key risks, we have maintained our staffing levels and continued to build skills and expertise within the team to ensure a sustainable future for the Scheme. Obtaining funding is the key role of one of our Co-Managers and we have focused more resources into this area in recent years. We are continuing to try to diversify our funding base, build strong relationships with our donors and where possible get multi-year grants. Volunteer recruitment, especially for home-visiting, is becoming more challenging particularly with the continuing economic effects requiring people to work longer before retirement or to support their wider family's childcare needs, which is affecting our usual cohort's availability to volunteer. Hence, we are continuously revising how and where we recruit, reviewing the profile of volunteers and exploring how we can be more flexible to maximise the use of their precious free time to help our organisation. We will need to continue to operate the Scheme using a higher level of support for families directly by members of staff where it is appropriate.

## HOME-START ASHFORD & DISTRICT

### REPORT OF TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024

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#### **Governance**

Home-Start Ashford & District is an independent charity but is part of the federation charities led by Home-Start UK. Home-Start UK provide all the governance policies and procedures, including safeguarding on which a Home-Start Scheme should and must operate to be called a Home-Start. All local Home-Start Schemes are regularly audited by HSUK QA to ensure that all policies and procedures are in place and are actively operated by the Scheme. A new contract was signed with Home-Start UK in October 2022, with updated policies and terms and Home-Start Ashford & District will be audited against the new QA handbook in 2023. Home-Start Ashford & District successfully passed the latest Home-Start UK QA full audit in 2023.

#### **Plans for the Future**

The growth of the Home-Start Ashford & District Scheme over the last 5 years has been completely in line with our current strategic plan. The implementation of our service embodied in the 'Improving Lives' project and 'Little Minds Matter' has proved to be a successful approach and, will continue to develop as the platform on which we manage the Scheme. Our multi-year funding from The Henry Smith Charity and from The Big Lottery will finish in 2024/2025 respectively and so the next year is a vital year to attract new longer-term funding. Our good track record of success gives us a strong basis on which to attract new funding to enable us to meet our objectives for the Scheme over the coming years. A new independent evaluation of our services will be completed in 2024 to give us valuable feedback and input for new funding applications and also guide us in the continued development of our Scheme. A new strategic plan will be developed by the Board in 2024 where we aim to continue to evolve our service offer and grow the Scheme in line with the needs of the families in our region.

#### **Impact of External Events: COVID 19**

The impact of the COVID 19 has been minimal on the day-to-day operation of the Scheme during this financial year. In terms of recent funding opportunities, we have been focused on projects which are concerned with families, particularly children, getting back to a 'normal' life. The subsequent economic turmoil after COVID19 has had the biggest effect on recruitment and retention of our volunteers, as the cohort of people who would normally be our natural pool of volunteers make decisions about continuing work and /or supporting their wider family as their priority. This is especially true for home-visiting volunteers who support families on a weekly and longer-term basis.

#### **Going Concern**

The Trustee Board reviews an updated 18-month rolling quarterly cash flow projection at each Board meeting. These projections are developed from our monthly financial results and monthly cash flows, from forecast income and expenditure in our annual budget and strategic plan projections, and from projected income in successful funding applications. Based on the funding knowledge we have at the time of writing, the Charity will remain in good financial health over the next 12 months with reserves in excess of £100,000 at the end of March 2025. The Trustees are confident that the Charity will remain a going concern given this financial position and because the Scheme has a good track record of success with its funding applications, long term relationships with some donors and is becoming more successful in increasing the diversity of funders.

#### **Trustees**

The members of the board of trustees during the period were as follows:

J. Blake (appointed 24 April 2023)  
K. Corby  
J. Evans  
G. Giovanna (appointed 19 October 2023)  
M. Jordan (resigned 16 October 2023)  
C. Maylam (resigned 1 June 2023)  
S. Senior (Chair)  
D. Smyth (deceased 3 October 2023)  
A. Reid (appointed 8 September 2023)

The charitable company has no share capital and the members of the board of trustees have no interest in its surplus or assets and receive no remuneration.

#### **Appointment of trustees**

Trustees are appointed at the Annual General Meeting and must consist of at least 5 and not more than 12 individuals. The trustees may at any time co-opt any person duly qualified to be appointed as a trustee, but a co-opted trustee holds office only until the next Annual General Meeting.

In accordance with the charitable company's Articles of Association, Sara Emmerton and Jerry Evans will retire by rotation and offer themselves for re-election at the next Annual General Meeting.

## HOME-START ASHFORD & DISTRICT

### REPORT OF TRUSTEES

FOR THE YEAR ENDED 31 MARCH 2024

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#### Trustees' responsibilities

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed
- prepare the financial statements on the going concern basis unless it is inappropriate to presume the charity will continue.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

By Order of the Board



S Senior

Date: 12/07/2024

## HOME-START ASHFORD & DISTRICT

### INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024

---

I report on the accounts of the charity for the year ended 31 March 2024 set out on pages 8 to 16.

#### **Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

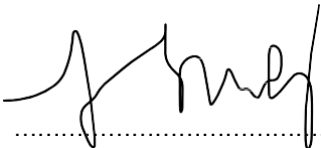
Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the UK (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Ms A Simmonds, MAAT

Date: 10/07/2024

## HOME-START ASHFORD & DISTRICT

### STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE FOR THE YEAR ENDED 31 MARCH 2024

	Note	Unrestricted Funds £	Restricted Funds £	2024 Total £	2023 Total £
<b>Income from:</b>					
Grants receivable	2	81,255	110,005	191,260	267,037
Donations and voluntary contributions		1,265	-	1,265	5,192
Bank interest		2,395	-	2,395	-
<b>Total income</b>		<b>84,915</b>	<b>110,005</b>	<b>194,919</b>	<b>272,229</b>
<b>Expenditure on:</b>					
Charitable activities	3	95,419	128,259	223,678	219,153
<b>Total expenditure</b>		<b>95,419</b>	<b>128,259</b>	<b>223,678</b>	<b>219,153</b>
<b>Net (expenditure)/income before</b>		<b>-10,504</b>	<b>-18,255</b>	<b>-28,759</b>	<b>53,076</b>
<b>Net movement in funds</b>		<b>-10,504</b>	<b>-18,255</b>	<b>-28,759</b>	<b>53,076</b>
<b>Reconciliation of funds:</b>					
<b>Fund balances at 1 April 2023</b>		<b>141,267</b>	<b>56,493</b>	<b>197,760</b>	<b>197,760</b>
<b>Fund balances at 31 March 2024</b>		<b>130,763</b>	<b>38,238</b>	<b>169,001</b>	<b>169,001</b>

There are no recognised gains and losses other than those passing through the income and expenditure account.

The above amounts all relate to continuing operations of the charity.

HOME-START ASHFORD & DISTRICT

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE  
FOR THE YEAR ENDED 31 MARCH 2024

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Comparative information only

	Note	Unrestricted Funds £	Restricted Funds £	2023 Total £
<b>Income from:</b>				
Grants receivable	2	101,272	165,765	267,037
Donations and voluntary contributions		5,192	-	5,192
<b>Total income</b>		<u>106,464</u>	<u>165,765</u>	<u>272,229</u>
<b>Expenditure on:</b>				
Charitable activities	3	92,858	126,295	219,153
<b>Total expenditure</b>		<u>92,858</u>	<u>126,295</u>	<u>219,153</u>
<b>Net movement in funds</b>		13,606	39,470	53,076
<b>Reconciliation of funds:</b>				
<b>Fund balances at 1 April 2022</b>		127,661	17,023	144,684
<b>Fund balances at 31 March 2023</b>		<u>141,267</u>	<u>56,493</u>	<u>197,760</u>

There are no recognised gains and losses other than those passing through the income and expenditure account. The above amounts all relate to continuing operations of the charity.

## HOME-START ASHFORD & DISTRICT

### BALANCE SHEET AS AT 31 MARCH 2024

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	Note	2024	2023
		£	£
<b>FIXED ASSETS</b>			
Tangible assets	4	-	437
<b>CURRENT ASSETS</b>			
Cash at bank and in hand		169,001	197,323
		<u>169,001</u>	<u>197,760</u>
<b>CURRENT LIABILITIES</b>			
Creditors: amounts falling due within one year		-	-
<b>NET CURRENT ASSETS</b>		169,001	197,760
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>169,001</u>	<u>197,760</u>
<b>FUNDS</b>			
Restricted funds	5	38,238	56,493
Unrestricted funds		130,763	141,267
		<u>169,001</u>	<u>197,760</u>

For the financial year ended 31 March 2024 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

#### Trustees' responsibilities

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved and authorised for issue by the Board of Trustees on 12<sup>th</sup> July 2024 and signed on its behalf by:



S Senior  
Trustee

Company Number: 5171519

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024

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### 1 Accounting policies

#### 1.1 Basis of accounting

Home-start Ashford & District is a registered charity with the Charity Commission in the United Kingdom. The address of the registered office is given in the charity information on page 1 of these financial statements. The nature of the charity's operations and principal activities are to safeguard protect and preserve the good health, both mental and physical of children and parents of children; to prevent cruelty to or maltreatment of children; to relieve sickness, poverty and need amongst children and parents of children and to promote the education of the public in better standards of childcare within the area of Ashford and its environs.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK (FRS 102) issued on 16 July 2014 as amended by Bulletin 1, the Financial Reporting Standard applicable in the United Kingdom (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest £.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

#### 1.2 Fund accounting

Unrestricted income funds comprise those funds which the Trustees are free to use for any purpose in furtherance of the charitable objectives. Unrestricted funds include designated funds where the Trustees, at their discretion, have created a fund for a specific purpose.

Restricted funds are funds that can only be used for particular restricted purposes within the objects of the charity. Restriction arises when specified by the donor or when funds are raised for particular restricted purposes.

#### 1.3 Income recognition

All income is included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

- Voluntary income is receivable by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable or available to spend.
- Investment income is included when receivable.
- Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received. A grant that specifies performance conditions is recognised in income when the performance conditions are met. Where a grant does not specify performance conditions it is recognised in income when the proceeds are received or receivable. A grant received before the recognition criteria are satisfied is recognised as a liability.

#### 1.4 Expenditure recognition

All expenditure is accounted for on an accruals basis, is inclusive of VAT and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably.

Expenditure on charitable activities includes comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs allocated directly to such activities and those costs of an indirect nature necessary to support them.

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2024**

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**1.5 Support costs allocation**

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs, and administrative payroll costs. They are incurred directly in support of expenditure on the objects of the charity and include project management carried out at Headquarters. Where support costs cannot be directly attributed to particular headings they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources.

**1.6 Tangible fixed assets and depreciation**

Tangible fixed assets are stated at cost (or deemed cost) or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended. Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

Fixtures, fittings and equipment	15% reducing balance
Computer equipment	33% straight line

**1.7 Debtors and creditors receivable / payable within one year**

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

**1.8 Tax**

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

**1.9 Going concern**

The financial statements have been prepared on a going concern basis as the Trustees believe that no material uncertainties exist. The Trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

**1.10 Judgements and key sources of estimation uncertainty**

Accounting estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

**Useful economic lives of tangible assets**

The annual depreciation charge for tangible assets is sensitive to changes in the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are reassessed annually. They are amended when necessary to reflect current estimates, based on technological advancement, future investments, economic utilisation and the physical condition of the assets. See note 6 for the carrying amount of the property plant and equipment, and note 1.6 for the useful economic lives for each class of assets.

HOME-START ASHFORD & DISTRICT

NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2024

<b>2 Grants receivable</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Lottery Funding	33,322	99,965
The Henry Smith Charity	57,585	55,800
The Frank Brake Charitable Trust	60,000	50,000
Garfield Weston	-	15,000
Kent County Council	-	13,772
Kent Community Foundation	15,320	13,500
Awards4All	19,098	10,000
Esmee Fairbair	-	7,000
Bissenden	1,010	2,000
CoL Payment	1,225	-
CSU	2,700	-
LSBU - CM	1,000	-
	<u>191,260</u>	<u>267,037</u>

<b>3 Expenditure</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Charitable activities	223,678	219,153

<b>Support costs</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Rent	12,960	12,960
Rates	231	244
Printing, postage and telephone	7,592	5,910
Advertising and marketing	12,163	12,925
Recruitment	-	5,033
Travel	9,552	7,006
Insurance	5,717	5,546
Accountancy - Other services	693	2,113
Book-keeping	466	542
Other expenses	60	1,007
Training	7,049	11,507
Stationery and equipment costs	784	3,725
Bank Charges and Fees	60	72
Depreciation	-	192
	<u>57,327</u>	<u>68,782</u>

**Staff costs**

The number of employees during the year was 8 (2023: 10).	<b>2024</b>	<b>2023</b>
There are no employees with emoluments above £60,000 (2023 None).	<b>£</b>	<b>£</b>
Gross wages	154,003	140,026
Employer's National Insurance	6,108	4,404
Pension Costs	6,240	5,941
	<u>166,351</u>	<u>150,371</u>

HOME-START ASHFORD & DISTRICT

NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2024

**Staff costs (continued)**

The Trustees consider the board of Trustees and the senior management team comprise the key management personnel of the charity in charge of directing and controlling, running and operating the charity on a day to day basis. As detailed above, no Trustees received remuneration during the period.

**Trustees remuneration and reimbursed expenses**

The Trustees have received no remuneration in the year (2023: None).

During the year, no Trustees received reimbursement of expenditure in relation to travel expenses incurred on behalf of the charitable company (2023: None).

<b>4 Tangible Assets</b>	<b>Fixtures, fittings and equipment</b>
<b>Cost</b>	<b>£</b>
As at 1 April 2023 and at 31 March 2024	<u>10,667</u>
<b>Depreciation</b>	
As at 1 April 2023	10,230
Charge for period At 31 March 2024	<u>437</u>
	<u>10,667</u>
<b>Net book values</b>	
At 31 March 2024	<u>0</u>
At 31 March 2023	<u>437</u>

<b>5 Restricted funds</b>	<b>Apr-23</b>	Income	Expenditure	<b>Mar-24</b>
<b>2024</b>		£	£	£
Awards4All		19,098	4,321	14,777
National Lottery		33,322	66,741	-33,420
Henry Smith		57,585	57,197	388
		<u>110,005</u>	<u>128,259</u>	<u>-18,255</u>

	<b>Apr-22</b>	Income	Expenditure	<b>Mar-23</b>
<b>2023</b>		£	£	£
Awards4All		10,000	9,880	120
National Lottery		99,965	63,808	36,157
Henry Smith		55,800	52,607	3193
		<u>165,765</u>	<u>126,295</u>	<u>39,470</u>

HOME-START ASHFORD & DISTRICT

NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2024

**Objects of Restricted Fund**

Community Fund	To provide emotional support and practical help to local families who are struggling to raise a young family. Lottery funding has been secured until March 2025 via a successful Lottery application, Little Minds Matter, which has secured total funding of £199,931 over three years commencing 1st April 2022.
Improving Lives	To provide emotional and practical support to vulnerable families. Funding has been procured from The Henry Smith Charity and The Frank Brake Charitable Trust.
John Lewis Partnership	This project enabled us to offer families food packs including equipment and recipes. There was also money for school uniform, books and safety equipment.
Kent Community Foundation – Covid-19 pandemic.	To provide financial support in aid of the Covid-19 pandemic.
Pears Recovery & Resilience	Funding to assist with recruiting a fundraising consultant.
Pears Foundation	Funding to cover the salary costs of a Group Coordinator for the period January 2022 to March 2022.
KCC Early Help	A project offering group support to families on the waiting list to help them prior to a volunteer being available.

**6 Analysis of net assets between funds**

	<b>Tangible fixed assets</b>	<b>Net current assets</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>2024</b>			
Unrestricted funds	-	130,763	130,763
Restricted funds	-	38,238	38,238
	-	169,001	169,001
<b>2023</b>			
Unrestricted funds	437	140,830	141,267
Restricted funds	-	56,493	56,493
	437	197,323	197,760

HOME-START ASHFORD & DISTRICT

NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2024

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7 **Operating Lease Commitments**

Total future minimum lease payments under non-cancellable operating leases are as follows:

	<i>Land and buildings</i>	
	<i>2024</i>	<i>2023</i>
	<b>£</b>	<b>£</b>
Within one year	<u>12,960</u>	<u>12,960</u>

8 **Company status**

The company is a company limited by guarantee and not having a share capital. Every member of the company undertakes to contribute in a winding up a sum not exceeding £1 whilst they are a member, or within one year after ceasing to be a member, towards debts and liabilities contracted before ceasing to be a member.

9 **Related party transactions**

There were no related party transactions in the year (2023: none).

**HOME-START ASHFORD & DISTRICT**

England & Wales - Charity number 1105541

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# Accounts

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**HOME-START ASHFORD & DISTRICT**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

Registered Charity No: 1105541  
Registered Company No: 5171519 (England and Wales)

CHARITY COMMISSION  
FIRST CONTACT  
09 NOV 2023  
ACCOUNTS  
RECEIVED

**HOME-START ASHFORD & DISTRICT**

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**HOME-START ASHFORD & DISTRICT**

**LEGAL AND ADMINISTRATIVE DETAILS**

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**Patron** HRH Princess Alexandra  
The Hon. Lady Ogilvy, GCVO  
Mr R Henderson

**Principal Address** The Old Corn Store  
Dover Place  
Ashford  
Kent  
TN23 1HU

**Trustees** S Senior (Chair)  
K Corby  
S Emmerton  
J Evans  
M Jordan  
C Maylam  
D Smyth

**Secretary** M Jordan

**Key Management Personnel** Trustees as above  
Claire Randall  
Katrina Wiles

**Governing Document** Memorandum and Articles of Association. Incorporated 6 July 2004.

**Independent Examiner** Ms A Simmonds,  
MAAT

**Bankers** CAF Bank Limited  
PO Box 289  
West Malling  
Kent

## HOME-START ASHFORD & DISTRICT

### REPORT OF TRUSTEES (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

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The Trustees present their report and examined financial statements of the charity for the year ended 31 March 2023. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK published on 16 July 2014, as amended by Bulletin 1.

#### Objectives

1. To safeguard protect and preserve the good health, both mental and physical of children and parents of children
2. To prevent cruelty to or maltreatment of children
3. To relieve sickness, poverty and need amongst children and parents of children
4. To promote the education of the public in better standards of childcare within the area of Ashford and its environs

#### Public benefit statement

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Trust's aims and objectives and in planning future activities.

#### Achievements and Performance in the Year

Home-Start Ashford and District is an independent local family-support charity working with families across Ashford and the surrounding villages, helping them as they navigate through challenging circumstances such as mental health issues, bereavement, long term or terminal illness, isolation, domestic abuse, poverty and much more. Our organisation is right in the heart of the community – bringing together trained volunteers into families' lives to support them both practically and emotionally, helping them to grow in confidence and empowering them with the skills to raise their children to flourish. Home-Start Ashford and District is part of the Home-Start UK federation of charities.

After two years of successfully managing the Scheme through the uncertainties faced by the global COVID 19 pandemic and having secured a good proportion of our funding for the next three years, the last financial year represented one in which we have been able to focus on consolidating and developing our service offer to best support our families. We know that the consequences of the COVID 19 experience still affect the mental health and wellbeing of many families with young children, and we see the impact of the subsequent cost of living crisis in 2022/2023 bringing new challenges. We have adapted and extended our service offer to meet these changing needs as we have found more requirements for one-to-one support both practically and emotionally. We have extended the age range of children we will support to 13 years and our Little Minds Matter project is specifically aimed at the young children in our families. Through our new group work we also ensured that families did not have to wait for some intervention and support from the Scheme. As a result, we have supported more families this year in our region than ever before.

Our volunteer-led Home Visiting Service continues to be at the core of our service offer and works alongside the specific support provided through our Family Support Workers and group workers. We continue to empower our families by encouraging them to define how we can best support them through our range of services, an approach which we originally developed through the 'Your Family, Your Way' project. We are able to offer services that are in home, online, one-to-one or in groups, and our families are able to use as many of our services that will help them with the challenges they are experiencing. We continue to offer some online services which were very successful during the COVID 19 pandemic and have found this can be a great way of encouraging some families who are initially reticent about mixing with larger groups.

Referrals to the Scheme originate from family support sources, Health Visitors, GP, Early Help, Mental Health Team, self-referral and, increasingly, from education sources. The number of new referrals increased significantly this year to 118 which is over double that received last year. We are receiving referrals with more complex needs and so original assessments are extremely important in determining if we are the right service to help them or if another in the community is more suitable. Our strong links with statutory agencies and other services in the community are vital in this respect so that we can ensure a family referred to us is supported by the most appropriate service.

## HOME-START ASHFORD & DISTRICT

### REPORT OF TRUSTEES (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

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This year, the number of families using our services has increased significantly. We have supported 165 families, with a total of 219 children under 5 years of age and 155 over 5 years old. The frequency and variety of contact we have with a family increases the more vulnerable and complex their needs. We have continued to find that we have families at both ends of the spectrum, with some needing us to support them for longer with our home visiting service - in some cases for up to a year, while others have needed very specific short-term support which we are able to give through our Family Support Workers. The latter has been true especially for some families struggling with coming out of the pandemic and into a cost-of-living crisis, where they needed short-term practical help.

We also found, especially earlier in the year, that people were still more comfortable with online services rather than groups, but this improved as this year progressed and we saw our family and Dads groups becoming more established.

This year, as well as our core services, we have included activities such as Drawing and Talking Therapy for children 6 years and upwards, CBT for adults, a mentoring programme for 8-13-year-olds, One-to-One Child Bereavement sessions, Time to Stop mindfulness for children, Baby Massage, SEND support, a Lego and Games club and TeaTime Family group sessions. We also instigated a monthly drop-in group session for families for coffee and advice. Other group and social activities through the year have included a Christmas Party, a Platinum Jubilee Party for families, 10 pin bowling, craft sessions, sensory play, soft play sessions, a family fun sports day and visits to the Rare Breeds Centre and a Petting Zoo. Our Dads' group has attended First Aid and financial planning sessions as well events such as Golf and Bowling. With their children, they have carried out activities such as pizza making, falconry, swimming, craft workshops and also attended the Oak Therapies Horse Care Centre.

Currently we operate with a team of 10 people, all of whom are part-time employees. This includes our two Co-Managers, 3 Co-Ordinators, 4 Family Support Workers and an administrator. The two Co-Managers are permanent employees, and all other staff are on fixed term contracts. Our volunteers are vital to the operation and success of our Scheme and so we ensure they are supported strongly through training sessions, social events, and on-going individual support by the coordinators. We have over 25 volunteers of which the majority carry out home visiting with others being able to support group activities. All our volunteers go through an intense initial training programme and then have regular update and refresher courses. We have recruited another 8 new volunteers this year to ensure we keep our active pool at the right level. This year we have carried out volunteers' workshops on Safeguarding, First Aid, Autism Awareness and Perinatal Mental Health. We also hold regular volunteer-led coffee mornings, have instigated a new volunteer group meeting, and set up social events over Christmas and Volunteers week.

Total Expenditure for the financial year 2022-2023 was £219,153 with an annual income of £272,229 resulting in a surplus of £53,076 for this financial year. The income is overstated by £33,321 as we received early payment for the next financial year from one of our major donors. Our increase in expenditure is due to successful annual awards to support some of our newer services introduced this year and this enabled us to increase our headcount. Our core funders continue to be the Henry Smith Charity, The Frank Brake Charitable Trust and The Lottery who have all again confirmed their support for our ongoing work in Ashford and District. We have been successful with new funders this year including Garfield Weston and Awards for All and have some new funders from within the Kent Community Foundation. We are constantly looking for funding opportunities and to diversify our funding base. The Scheme received 2 small grants from KCC this year with a total award of £ 13,773. We are also fortunate to receive very generous donations from a number of small local Trusts and local community organisations who fund specific family and volunteer activities. We are especially grateful to all the funders and supporters who continue to show their belief and support for our work.

This has been another year where the Scheme management and their team have been outstanding in their dedication to the families and volunteers of Home-Start Ashford and District. Their ability to react, adapt and innovate has been exceptional and as a result we have been able to continue to support vulnerable families in our region. Our volunteers are absolutely critical to the operation of our Scheme, and we never take for granted how much of their personal time they give up enabling our Charity to continue its work. The Board of Trustees would like to especially extend their appreciation and thanks to the Scheme team, our funders and to all our amazing volunteers.

## HOME-START ASHFORD & DISTRICT

### REPORT OF TRUSTEES (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

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#### Financial review

Income for the year ending March 2023 was £272,229 (2022 £172,035) and expenditure totalled £219,153 (2022 £175,521). This resulted in a surplus of £53,076 (2022 deficit £ (3486)) and Net Funds as of 31, March 2023 were £197,760 (2022 £144,684.) The surplus is overstated as it is driven by the early receipt of Lottery funding which was received at the end of the last financial year. Even if this early receipt is disregarded, the Scheme still had a surplus of £19,755.

Expenses for the coming year are anticipated to be in the region of £225K.

#### Reserves policy

In accordance with the Charity Commission guidelines the Trustees review on a regular basis the level of income and reserves they feel is appropriate. As of March 2023, the Trustees consider it appropriate to aim to hold reserves equivalent to 6 months general expenditure. The reserves net of the early income for the next financial year, from the Lottery were on 31 March 2023, were £141,267 (2022 £127,661). Restricted funds, as of March 31, 2023, were £56,493 (2022 £17,023). These relate to ongoing projects.

#### Pay policy for key management personnel

The Trustees consider that the Trustees and senior management team comprise the key management personnel of the charity in charge of directing, controlling, and operating the charity on a day-to-day basis. The key management personnel who are involved in all decision making and responsible for the day-to-day management of the Scheme are the Co-Managers, Claire Randall, and Katrina Wiles. All Trustees give up their time freely and none received remuneration this year. The pay of senior staff is reviewed annually and normally increases in line with the recommended market rate.

#### Risk management

The Trustees have examined the major strategic, business, and operational risks which the charity faces and confirm that systems have been established to enable the charity to lessen or mitigate those risks. The key risks to the organisation are focussed on continued funding, the retention of our expert staff and the recruitment and retention of volunteers. The organisation has constant demand for its services and referrals are continuing to increase. In order to mitigate against these key risks, we have maintained our staffing levels and continued to build skills and expertise within the team to ensure a sustainable future for the Scheme. Obtaining funding is the key role of one of our co-Managers and we have focused more resources into this area in recent years. We are continuing to diversify our funding base, build strong relationships with our donors and where possible get multiyear grants. Volunteer recruitment, especially for Home Visiting, is becoming more challenging particularly in the light of the current economic crisis and post the pandemic, which is affecting people's availability to volunteer. Hence, we are continuously revising how and where we recruit, reviewing the profile of volunteers and exploring how we can be more flexible to maximise the use of their precious free time to help our organisation. We will also continue to provide a higher level of support for families directly from members of staff where it is appropriate.

#### Governance

Home-Start Ashford and District is incorporated as a company limited by guarantee, not having a share capital under the Companies Act 1985. It is an independent registered charity (No: 105541) but is part of the federation of charities led by Home-Start UK. Home-Start UK provides all the governance policies and procedures, including safeguarding, on the basis of which a Home-Start Scheme should and must operate to be called a Home-Start. All local Home-Start Schemes are regularly audited by HSUK QA to ensure that all policies and procedures are in place and are actively operated by the Scheme. A new contract was signed with Home-Start UK in October 2022, with updated policies and terms and Home-Start Ashford and District will be audited against the new QA handbook in 2023. Home-Start Ashford and District successfully passed its last QA audit.

#### Plans for the Future

The growth of the Home-Start Ashford and District scheme over the last 5 years has been completely in line with our current strategic plan. The implementation of our service approach embodied in the 'Improving Lives' project and 'Your Family, Your Way' has proved a successful strategy and, will continue to develop as the platform on which we manage the Scheme. In 2022 we received additional funding from The Henry Smith Charity and continued 3 year funding from the Lottery which gives us a strong basis from which to attract other funding to enable us to meet our objectives for the Scheme over the next three years. The independent evaluation of our services completed last year which gave us valuable feedback from our families, volunteers and funders will also guide us in the continued development of our Scheme. The new longer strategic plan has recently been finalised by the Board where we aim to continue to evolve our service offer and grow the Scheme in line with the needs of the families in our region.

## HOME-START ASHFORD & DISTRICT

### REPORT OF TRUSTEES (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

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#### **Impact of External Events: COVID 19**

The impact of COVID 19 on the operation of the Scheme was far less during this financial year compared to the last two. In terms of funding opportunities, we have been focused on projects which are concerned with families, particularly children, getting back to a 'normal' life. We did initially find some reluctance to meet in groups, but this reduced significantly as the year progressed and attendance at group meetings has returned to normal.

The use of online services was higher at the beginning of the year and we continued to operate with use of facemasks, social distancing, COVID testing and any subsequent isolation requirements in line with government guidelines. The biggest effect of COVID19, together with the subsequent economic crisis, has been on recruitment and retention of our volunteers, as the cohort of people who would normally be our natural pool of volunteers were often obliged to prioritise going back to work and/or supporting their wider family. This is especially true for home visiting volunteers who support families on a weekly and longer-term basis.

#### **Going Concern**

The Trustee Board normally reviews an updated 18-month rolling quarterly cash flow projection at each Board meeting. These projections are developed from our monthly financial results and monthly cash flows, from forecast income and expenditure in our annual budget and strategic plan projections, and from projected income in successful funding applications.

The Trustees are confident that the Charity will remain a going concern because at the time of writing we have funding with the Henry Smith Charity and with the Lottery for the next 2 years which represents over 50% of our required income. In addition, the Scheme has a good track record of success with its funding applications, has established long term relationships with some donors and is being successful in increasing the diversity of funders. Based only on the funding we have secured at the time of writing, the Charity will remain in good financial health over the next 12 months with reserves in excess of £140,000 at the end of March 2023.

#### **Trustees**

The members of the board of trustees during the period were as follows:

S. Senior (Chair)  
M. Jordan (Secretary)  
N. Taylor (Treasurer) (resigned 20 January 2023)  
K. Corby  
S. Emmerton  
J. Evans  
C. Maylam  
D. Smyth

The charitable company has no share capital and the members of the board of trustees have no interest in its surplus or assets and receive no remuneration.

#### **Appointment of trustees**

Trustees are appointed at the Annual General Meeting and must consist of at least 5 and not more than 12 individuals. The trustees may at any time co-opt any person duly qualified to be appointed as a trustee, but a co-opted trustee holds office only until the next Annual General Meeting.

In accordance with the charitable company's Articles of Association, Stephanie Senior and Margaret Jordan will retire by rotation and offer themselves for re-election at the next Annual General Meeting.

**HOME-START ASHFORD & DISTRICT**

**REPORT OF TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2023**

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**Trustees' responsibilities**

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

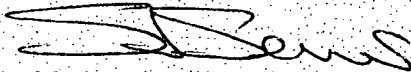
The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume the charity will continue.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

By Order of the Board



S Senior  
Date: 10/07/2023

**HOME-START ASHFORD & DISTRICT**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES**

---

I report on the accounts of the charity for the year ended 31 March 2023 set out on pages 8 to 16.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

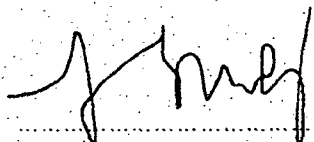
Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the UK (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Ms A Simmonds, MAAT

Date: 10/07/2023

**HOME-START ASHFORD & DISTRICT**

**STATEMENT OF FINANCIAL ACTIVITIES ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2023**

	Note	Unrestricted Funds £	Restricted Funds £	2023 Total £	2022 Total £
<b>Income from:</b>					
Grants receivable	3	101,272	165,765	267,037	152,397
Job Retention Scheme Grant	2				7,965
Donations and voluntary contributions		5192		5192	11,660
Bank interest					13
<b>Total income</b>		<b>106,464</b>	<b>165,765</b>	<b>272,229</b>	<b>172,035</b>
<b>Expenditure on:</b>					
Charitable activities	4	92,858	126,295	219,153	175,521
<b>Total expenditure</b>		<b>92,858</b>	<b>126,295</b>	<b>219,153</b>	<b>175,521</b>
<b>Net (expenditure)/income before transfers</b>		<b>13,606</b>	<b>39,470</b>	<b>53,076</b>	<b>-3486</b>
<b>Net movement in funds</b>		<b>13,606</b>	<b>39,470</b>	<b>53,076</b>	<b>-3486</b>
<b>Reconciliation of funds:</b>					
<b>Fund balances at 1 April 2022</b>		<b>127,661</b>	<b>17,023</b>	<b>144,684</b>	<b>144,684</b>
<b>Fund balances at 31 March 2023</b>		<b>141,267</b>	<b>56,493</b>	<b>197,760</b>	<b>197,760</b>

There are no recognised gains and losses other than those passing through the income and expenditure account.  
The above amounts all relate to continuing operations of the charity.

**HOME-START ASHFORD & DISTRICT****STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE  
FOR THE YEAR ENDED 31 MARCH 2023)****Comparative information only**

	Note	Unrestricted Funds £	Restricted Funds £	2022 Total £
<b>Income from:</b>				
Grants receivable	3	54,810	97,587	152,397
Job Retention Scheme Grant	2	7,965	-	7,965
Donations and voluntary contributions		11,660	-	11,660
Bank interest		13	-	13
<b>Total income</b>		<b>74,448</b>	<b>97,587</b>	<b>172,035</b>
<b>Expenditure on:</b>				
Charitable activities	4	18,433	157,088	175,521
<b>Total expenditure</b>		<b>18,433</b>	<b>157,088</b>	<b>175,521</b>
<b>Net movement in funds</b>		<b>60,965</b>	<b>(64,451)</b>	<b>(3,486)</b>
<b>Reconciliation of funds:</b>				
Fund balances at 1 April 2021		66,696	81,474	148,170
Fund balances at 31 March 2022		127,661	17,023	144,684

There are no recognised gains and losses other than those passing through the income and expenditure account. The above amounts all relate to continuing operations of the charity.

**HOME-START ASHFORD & DISTRICT****BALANCE SHEET  
AS AT 31 MARCH 2023**

	Note	2023		2022	
		£	£	£	£
<b>FIXED ASSETS</b>					
Tangible assets	6		437		629
<b>CURRENT ASSETS</b>					
Debtors and prepayments	7	-		1,226	
Cash at bank and in hand		197,323		144,953	
		197,760		146,179	
<b>CURRENT LIABILITIES</b>					
Creditors: amounts falling due within one year	8	-		2,124	
<b>NET CURRENT ASSETS</b>			197,760		144,055
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			197,760		144,684
<b>FUNDS</b>					
Restricted funds	9		56,493		17,023
Unrestricted funds			141,267		127,661
	10		197,760		144,684

For the financial year ended 31 March 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

**Trustees' responsibilities**

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved and authorised for issue by the Board of Trustees on 10 July 2023 and signed on its behalf by:



S Senior  
Trustee

Company Number: 5171519

## HOME-START ASHFORD & DISTRICT

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

---

#### 1 Accounting policies

##### 1.1 Basis of accounting

Home-Start Ashford & District is a registered charity with the Charity Commission in the United Kingdom. The address of the registered office is given in the charity information on page 1 of these financial statements. The nature of the charity's operations and principal activities are to safeguard protect and preserve the good health, both mental and physical of children and parents of children; to prevent cruelty to or maltreatment of children; to relieve sickness, poverty and need amongst children and parents of children and to promote the education of the public in better standards of childcare within the area of Ashford and its environs.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK (FRS 102) issued on 16 July 2014 as amended by Bulletin 1, the Financial Reporting Standard applicable in the United Kingdom (FRS 102); the Charities Act 2011; the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest £.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

##### 1.2 Fund accounting

Unrestricted income funds comprise those funds which the Trustees are free to use for any purpose in furtherance of the charitable objectives. Unrestricted funds include designated funds where the Trustees, at their discretion, have created a fund for a specific purpose.

Restricted funds are funds that can only be used for particular restricted purposes within the objects of the charity. Restriction arises when specified by the donor or when funds are raised for particular restricted purposes.

##### 1.3 Income recognition

All income is included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

- Voluntary income is receivable by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable or available to spend.
- Investment income is included when receivable.
- Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received. A grant that specifies performance conditions is recognised in income when the performance conditions are met. Where a grant does not specify performance conditions it is recognised in income when the proceeds are received or receivable. A grant received before the recognition criteria are satisfied is recognised as a liability.

##### 1.4 Expenditure recognition

All expenditure is accounted for on an accruals basis, is inclusive of VAT and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Expenditure on charitable activities includes comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs allocated directly to such activities and those costs of an indirect nature necessary to support them.

**HOME-START ASHFORD & DISTRICT**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2023**

---

**1 Accounting policies**

**1.5 Support costs allocation**

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs, and administrative payroll costs. They are incurred directly in support of expenditure on the objects of the charity and include project management carried out at Headquarters. Where support costs cannot be directly attributed to particular headings they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources.

**1.6 Tangible fixed assets and depreciation**

Tangible fixed assets are stated at cost (or deemed cost) or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended. Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

Fixtures, fittings and equipment	15% reducing balance
Computer equipment	33% straight line

**1.7 Debtors and creditors receivable / payable within one year**

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognized in expenditure.

**1.8 Tax**

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

**1.9 Going concern**

The financial statements have been prepared on a going concern basis as the Trustees believe that no material uncertainties exist. The Trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

The Trustee Board reviews an updated 18-month rolling quarterly cash flow projection at each Board meeting. These projections are developed from our monthly financial results and monthly cash flows, from forecast income and expenditure in our annual budget and strategic plan projections, and from projected income in successful funding applications. The Trustees are confident that the Charity will remain a going concern because at the time of writing we have secured new 3-year funding with the Henry Smith Charity and with the Lottery. This will account for over 50% of our funding needs. In addition, the Scheme has a good track record of success with its funding applications and with increasing the diversity of funders. Based only on the funding we have secured at the time of writing, the Charity will remain in good financial health over the next 12 months with reserves in excess of £85,000 at the end of March 2024.

**1.10 Judgements and key sources of estimation uncertainty**

Accounting estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

**Useful economic lives of tangible assets**

The annual depreciation charge for tangible assets is sensitive to changes in the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are reassessed annually. They are amended when necessary to reflect current estimates, based on technological advancement, future investments, economic utilisation and the physical condition of the assets. See note 6 for the carrying amount of the property plant and equipment, and note 1.6 for the useful economic lives for each class of assets.

**HOME-START ASHFORD & DISTRICT**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2023**

2 Grants	2023	2022
	£	£
Coronavirus Job Retention Scheme	-	7965
		<u>7965</u>

3 Grants receivable	2023	2022
	£	£
Lottery Funding	99,965	40,835
The Henry Smith Charity	55,800	43,500
The Frank Brake Charitable Trust	50,000	40,000
Garfield Weston	15,000	-
Kent County Council	13,772	7,517
Kent County Council - Never Too Early	-	3,310
Pears Foundation	-	5,735
Kent Community Foundation	13,500	11,500
Awards4All	10,000	-
Esmee Fairbair	7,000	-
Bissenden	2,000	-
	<u>267,037</u>	<u>152,397</u>

4.1 Expenditure	2023	2022
	Total £	Total £
<b>Charitable activities</b>	<u>219,153</u>	<u>175,521</u>

4.2 Support costs	2023	2022
	£	£
Rent	12,960	12,000
Rates	244	236
Printing, postage and telephone	5,910	4,381
Advertising and marketing	12,925	272
Recruitment	5,033	357
Travel	7,006	-
Insurance	5,546	3,400
Office moving costs	-	2,965
Accountancy - Other services	2,113	13
Book-keeping	542	459
Other expenses	1,007	35
Training	11,507	-
Stationery and equipment costs	3,725	3,614
Bank Charges and Fees	72	96
Depreciation	192	786
Accountancy - Independent examination	-	2,100
	<u>68,782</u>	<u>30,714</u>

**5 Staff costs**

The number of employees during the year was 10 (2022: 8).  
There are no employees with emoluments above £60,000 (2022 None).

	2023	2022
	£	£
Gross wages	140,026	108,584
Employer's National Insurance	4404	2,083
Pension costs	5941	5,473
	<u>150,371</u>	<u>116,140</u>

**HOME-START ASHFORD & DISTRICT**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**Staff costs (continued)**

The Trustees consider the board of Trustees and the senior management team comprise the key management personnel of the charity in charge of directing and controlling, running and operating the charity on a day to day basis. As detailed above, no Trustees received remuneration during the period.

**Trustees remuneration and reimbursed expenses**

The Trustees have received no remuneration in the year (2022: None).

During the year, no Trustees received reimbursement of expenditure in relation to travel expenses incurred on behalf of the charitable company (2022: None).

		<b>Fixtures, fittings and equipment</b>	
		<b>£</b>	
<b>6 Tangible Assets</b>			
<b>Cost</b>			
As at 1 April 2022 and at 31 March 2023			<u>10,667</u>
<b>Depreciation</b>			
As at 1 April 2022			10,038
Charge for period			192
At 31 March 2023			<u>10,230</u>
<b>Net book values</b>			
At 31 March 2023			<u>437</u>
At 31 March 2022			<u>629</u>
<b>7 Debtors</b>		<b>2023</b>	<b>2022</b>
		<b>£</b>	<b>£</b>
Prepayments		-	1,228
		<u>-</u>	<u>1,228</u>
<b>8 Creditors: amounts falling due within one year</b>		<b>2023</b>	<b>2022</b>
		<b>£</b>	<b>£</b>
Other creditors		-	24
Accruals		-	2,100
		<u>-</u>	<u>2,124</u>
<b>9 Restricted funds</b>			
	<b>April 2022</b>	<b>Income</b>	<b>Expenditure</b>
			<b>March 2023</b>
<b>2023</b>	<b>£</b>	<b>£</b>	<b>£</b>
Awards4All		10,000	9,880
National Lottery		99,965	63,808
Henry Smith		55,800	52,607
		<u>165,765</u>	<u>126,295</u>
			<u>39,470</u>

**HOME-START ASHFORD & DISTRICT**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2023**

	April 2021	Income	Expenditure	Transfers	March 2022
	£	£	£	£	£
Community Fund	73,402	40,835	109,287	(4,950)	-
Improving Lives	3,900	43,500	30,377	-	17,023
John Lewis Partnership	3,960	-	3,960	-	-
Kent Community Foundation - Covid-19	212	-	212	-	-
Pears Recovery & Resilience	-	4,000	4,000	-	-
Pears Foundation	-	1,735	1,735	-	-
KCC Early Help	-	7,517	7,517	-	-
	<b>81,474</b>	<b>97,587</b>	<b>157,088</b>	<b>(4,950)</b>	<b>17,023</b>

**Objects of Restricted Fund**

Community Fund	To provide emotional support and practical help to local families who are struggling to raise a young family. Lottery funding has been secured until March 2025 via a successful Lottery application, Little Minds Matter, which has secured total funding of £199,931 over three years commencing 1st April 2022.
Improving Lives	To provide emotional and practical support to vulnerable families. Funding has been procured from The Henry Smith Charity and The Frank Brake Charitable Trust.
John Lewis Partnership	This project enabled us to offer families food packs including equipment and recipes. There was also money for school uniform, books and safety equipment.
Kent Community Foundation - Covid-19	To provide financial support in aid of the Covid-19 pandemic.
Pears Recovery & Resilience	Funding to assist with recruiting a fundraising consultant.
Pears Foundation	Funding to cover the salary costs of a Group Coordinator for the period January 2022 to March 2022.
KCC Early Help	A project offering group support to families on the waiting list to help them prior to a volunteer being available.

**HOME-START ASHFORD & DISTRICT**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2023**

<b>10 Analysis of net assets between funds</b>			
	<b>Tangible fixed assets</b>	<b>Net current assets</b>	<b>Total</b>
	£	£	£
<b>2023</b>			
Unrestricted funds	437	140,830	141,267
Restricted funds	-	56,493	56,493
	<u>437</u>	<u>197,323</u>	<u>197,760</u>
	<b>Tangible fixed assets</b>	<b>Net current assets</b>	<b>Total</b>
	£	£	£
<b>2022</b>			
Unrestricted funds	629	127,032	127,661
Restricted funds	-	17,023	17,023
	<u>629</u>	<u>144,055</u>	<u>144,684</u>

**11 OPERATING LEASE COMMITMENTS**

Total future minimum lease payments under non-cancellable operating leases are as follows:

	<b>Land and buildings</b>	
	<b>2023</b>	<b>2022</b>
	£	£
Within one year	<u>12,960</u>	<u>12,960</u>

**12 Company status**

The company is a company limited by guarantee and not having a share capital. Every member of the company undertakes to contribute in a winding up a sum not exceeding £1 whilst they are a member, or within one year after ceasing to be a member, towards debts and liabilities contracted before ceasing to be a member.

**13 Related party transactions**

There were no related party transactions in the year (2022: none).

**HOME-START ASHFORD & DISTRICT**

England & Wales - Charity number 1105541

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# Accounts

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**HOME-START ASHFORD & DISTRICT**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**Registered Charity No: 1105541**  
**Registered Company No: 5171519 (England and Wales)**

**HOME-START ASHFORD & DISTRICT**

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## HOME-START ASHFORD & DISTRICT

### LEGAL AND ADMINISTRATIVE DETAILS

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<b>Patron</b>	HRH Princess Alexandra The Hon. Lady Ogilvy, GCVO Mr R Henderson
<b>Principal Address</b>	The Old Corn Store Dover Place Ashford Kent TN23 1HU
<b>Trustees</b>	S Senior (Chair) K Corby S Emmerton J Evans M Jordan C Maylam D Smyth N Taylor
<b>Secretary</b>	M Jordan
<b>Key Management Personnel</b>	Trustees as above Claire Randall Katrina Wiles
<b>Governing Document</b>	Memorandum and Articles of Association. Incorporated 6 July 2004.
<b>Independent Examiner</b>	M A Wilkes FCA Azets Audit Services 5th Floor Ashford Commercial Quarter 1 Dover Place Ashford Kent TN23 1FB
<b>Bankers</b>	HSBC 39 High Street Ashford Kent  CAF Bank Limited PO Box 289 West Malling Kent

## HOME-START ASHFORD & DISTRICT

### REPORT OF TRUSTEES

#### **FOR THE YEAR ENDED 31 MARCH 2022**

---

The Trustees present their report and examined financial statements of the charity for the year ended 31 March 2022. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK published on 16 July 2014, as amended by Bulletin 1.

#### **Objectives**

1. To safeguard protect and preserve the good health, both mental and physical of children and parents of children
2. To prevent cruelty to or maltreatment of children
3. To relieve sickness, poverty and need amongst children and parents of children
4. To promote the education of the public in better standards of childcare within the area of Ashford and its environs

#### **Public benefit statement**

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Trust's aims and objectives and in planning future activities.

#### **Achievements and Performance in the Year**

The last financial year represented one where the Scheme had to be extremely flexible and innovative in its approach to delivering its service as the country came in and out of government Covid19 - driven restrictions and we took account of our team's, our volunteers', and our families' own preferences with regard to face-to-face contact. We are pleased to report that we have continued to offer a full and diverse service package throughout the year, meeting the targets required by our major funders with the return to home visiting and face to face contact increasing as the year progressed. It was also an important year with regards to securing further longer-term funding. We are pleased to report that we were successful with our funding applications to the Henry Smith Charity and The Lottery Community Fund and the funds awarded will make up a significant portion of the funding needed for the Scheme over the next three years.

Throughout the year we have delivered a mix of in-person and online services and events, and, by the end of the calendar year, our home visiting service was fully up and running again with volunteers entering families' homes. All home visiting and face-to face events have only taken place following confirmation of negative lateral flow COVID testing by both parties before each interaction. Families have been supported by their volunteers through the year via online and /or telephone contact and outside visiting. Group events online with families were very successful and a mix of in-hall and online group events have been carried on throughout the year.

The Henry Smith Charity funding for the 'Improving Lives 'project completed in March 2021 and The Big Lottery project 'Your Family- Your Way' finished in December 2021- we successfully met or exceeded the outcomes required for both these projects even with the restrictions we faced. It is our plan to continue the hybrid mix of online and face-to- face activities moving forward, building on where we had positive experiences with online interactions.

Direct support through our Family Support Workers was particularly important as families had to continue to cope with tiered restrictions, varying school attendances and lack of other services that would normally support them, which put extra pressures on our most vulnerable families in particular. The way we have structured our team and service offer over the last three years has enabled us to cope well with the challenges presented through the global pandemic.

During the year our referral pattern and profile started to move back to its normal pattern. We had 58 new referrals including from the Early Years Team, Health Visitors, Community Mental Health, GPs and some self-referrals. We have found that our families are in increasing need of higher and continuing levels of support and the impact of the global pandemic has been significant in different ways for many of our families. Good assessment of each family's requirements to ensure that we have the expertise to meet the needs of any new referrals has been particularly important, and we have referred them on to other organisations if they need more intense support than we can offer.

## HOME-START ASHFORD & DISTRICT

### REPORT OF TRUSTEES (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

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#### **Achievements and Performance in the Year continued**

This year, despite the impact of the pandemic, we still supported 117 families with 174 children under 5 and 93 over 5 years of age which is an increase on last year. The frequency and variety of contact increased especially for the more vulnerable. We found throughout the pandemic that we had families at both ends of the spectrum, with some needing us to be supporting them for longer than usual while others needed very specific support. We took advantage of some small specific funds that we could use that were available to help families transition 'back to normal life'. A full programme of events and interventions has been offered in addition to our home-visiting services. This included small, themed group sessions and family workshops such as 'You and Me' Parent-Child Attachment Group, 'Time to Stop' Mindfulness groups for children and/or parents, one-to-one CBT therapy techniques for parents, one-to-one 'Drawing & Talking' for children and 'WAIT' workshops for school refusers and their parents. We also had a specific digital project to help develop more effective online play and learning for children. Our 'Chill with Dad' project supported within 'Your Family Your Way' held a number of activities for Dads and Dads with their children including 'Step Out' Forest School, horse riding, visiting the Steam Railway and 'Pizza and Planning' session. A full programme of online and face to face summer activities and family Tea Time sessions still went ahead with resources and picnics delivered to the family before each activity. The Tea Time sessions both on line and face to face were extremely successful with high attendance. The events have included trips to the Rare Breeds Farm, Soft Play sessions, Train Masters, 'Step Out' Forest school and Arts and Crafts sessions. Vulnerable families found the online Tea Time sessions particularly helpful as they felt able to attend these when they might not have felt ready to join an in-person event.

Currently we operate with a team of 7 people, all of whom are part time employees, and includes 2 Scheme Managers, 2 Family coordinators and 3 Family Support Workers. We have continued to engage and keep in contact with our dedicated volunteers throughout the year moving back into face-to-face events and training session as the year progressed. As with our family activities, our support and ongoing training with volunteers will continue to be a hybrid of online and in person interactions. We have respected our volunteers' individual wishes as to when they wished to resume home visiting and how they interact with their families. Through this year we have carried out training workshops in Mental Health First Aid, Domestic Abuse, Play and Attachment, supporting people in emotional stress, Makaton and Safeguarding. We have trained 12 new volunteers this year and are recruiting volunteers who will support group events as well.

As part of our applications for new longer-term funding we commissioned an independent evaluation of our services mid-2021 to assess the impact of our work at Home-Start Ashford & District. This included direct feedback from families currently or previously receiving our services, referrers and volunteers and it was extremely positive. This positive independent evaluation was pivotal in securing our next stage of funding of 'Improving Lives' from the Henry Smith Charity and funding for the new 'Little Minds Matter' project from the Lottery Community Fund.

Total expenditure for the financial year 2021-2022 was £175.5K with an annual income of £172K resulting in a small deficit of £3.5K for this financial year. Expenditure increased by £32k as compared to last year. This was made possible by the receipt of increased funding from one of our major funders and additional funding from new funders, enabling us to extend our service offer. The small deficit arose because the funding for our new Lottery project was awarded some three months later than we originally anticipated. Our biggest funders continue to be the Henry Smith Charity, The Frank Brake Charitable Trust and The National Lottery Community Fund who have again confirmed their support for our ongoing work in Ashford and District. We have been successful with our applications for specific Early Help projects with KCC and also with themed grants from the Kent Community Foundation. We are fortunate to receive very generous donations from a number of small local Trusts and organisations including continued support from the Ashford Rotary Club. We are especially grateful to all the funders and supporters who continue to show their belief and support for our work. We also received some payments from HMRC under the Coronavirus Job Retention Scheme in respect of furloughed staff.

This has been another extraordinary year where the Scheme management and their team have been outstanding in their dedication to the families and volunteers of Home-Start Ashford & District. Their ability to react, adapt and innovate has been exceptional and as a result we have been able to continue to support vulnerable families through this difficult year. The Board of Trustees would like to especially extend their appreciation and thanks to the Scheme team and to all our amazing volunteers.

## HOME-START ASHFORD & DISTRICT

### REPORT OF TRUSTEES (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

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#### Financial review

Income for this year ending March 2022 was £172,035 (2021 £174,870) and expenditure totalled £175,521 (2021 £143,487). This resulted in a deficit of £3,486 (2021 surplus £31,383) and net funds as of 31 March 2022 of £144,684 (2021 £148,170). The small decrease in net funds is due to the unanticipated delay in the award of Lottery funding which meant that the Scheme received no Lottery funding during the last quarter of the financial year. Expenses for the coming year are anticipated to be in the region of £190k.

#### Reserves policy

In accordance with the Charity Commission guidance the Trustees review on a regular basis the level of income they consider appropriate. As of 31 March 2022, the Trustees consider it appropriate to aim to hold reserves equivalent to 6 months general expenditure which is in excess of £85,000 (2021 £81,000). The reserves at 31 March 2022 were £127,661 (2021 £66,696). At present the reserves are in excess of this policy but the Trustees consider this appropriate given the need to cover key services if funding is not forthcoming.

Restricted funds at 31 March 2022 amounted to £17,023 (2021: £81,474). These relate to ongoing projects.

#### Pay policy for key management personnel

The Trustees consider that the Trustees and senior management team comprise the key management personnel of the charity in charge of directing, controlling, running and operating the charity on a day to day basis. The key management personnel who are involved in all decision making and responsible for the day to day management of the Scheme are the co-managers, Claire Randall and Katrina Wiles. All Trustees give up their time freely and none received remuneration this year. The pay of senior staff is reviewed annually and normally increases in line with the recommended market rate.

#### Risk management

The Trustees have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to enable the charity to lessen or mitigate those risks.

The key risks to the organisation are focussed on continued funding, the retention of our expert staff and the recruitment and retention of volunteers. The organisation has constant demand for its services and referrals are always at a healthy rate. In order to mitigate against these key risks, we have maintained our staffing levels and continued to build expertise within the team so that we can continue our efforts to build longer term income and volunteer recruitment. Volunteer recruitment, especially for Home Visiting, is becoming more challenging especially post pandemic, hence we are continuously revising how we recruit and the profile of volunteers. We also continue to provide a higher level of support for families directly from members of staff where it is appropriate.

#### Plans for the future

The growth of the Home-Start Ashford & District scheme over the last 5 years has been completely in line with our current strategic plan. The implementation of our service offer embodied in the 'Improving Lives' project and 'Your Family, Your Way' has proved successful and, as a service platform, will evolve and develop further. We have continued to develop this approach and, as such, have received continued longer-term funding from The Henry Smith Charity for the 'Improving Lives' programme and have developed the 'Little Minds Matter' project which now has support from The National Lottery Community Fund. With 3 years funding secured from these two significant supporters we will be reviewing our strategic plan in full during 2022. An independent evaluation of our services has also been completed this year which gives us valuable feedback from our families, volunteers and funders which will also guide us in the continued development of our strategic plan.

## HOME-START ASHFORD & DISTRICT

### REPORT OF TRUSTEES (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

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#### Going Concern

During 2021, the COVID 19 global pandemic affected the operation of the day-to-day services on the Scheme rather than its financial position, as the Scheme relies on 1 year and multi-year funding rather than raising funds in the community. We continued to take advantage of the Coronavirus Job Retention Scheme to support the part time furlough of some of our staff which also helped our financial position. Some specific emergency and sustainability funding was obtained to help families with items like computer tablets and also how to play and learn effectively using digital interactions as well as funding to help families reconnect with the community post pandemic. These were items that were not in our original budget. Over the last 2 years we introduced the use of remote working, services and events to be able to connect with our service users and volunteers. We will continue to use some of these online innovations in the delivery of our future service package, team working and how we support and train volunteers moving forward. We will also use the positive learnings from these last 2 years to develop our service offer and ways of working in the Scheme. The effect of COVID19 on recruitment and retention of our volunteers is still under review as people make decisions about going back to work and the post pandemic economic consequences may affect availability of volunteers.

The Trustee Board reviews an updated 18-month rolling quarterly cash flow projection at each Board meeting. These projections are developed from our monthly financial results and monthly cash flows, from forecast income and expenditure in our annual budget and strategic plan projections, and from projected income in successful funding applications. The Trustees are confident that the Charity will remain a going concern because at the time of writing we have secured new 3-year funding with the Henry Smith Charity and with the Lottery. This will account for over 50% of our funding needs. In addition, the Scheme has a good track record of success with its funding applications and with increasing the diversity of funders. Based only on the funding we have secured at the time of writing, the Charity will remain in good financial health over the next 12 months with reserves in excess of £85,000 at the end of March 2023.

#### Governance and Management

Home-Start Ashford & District was incorporated as a company limited by guarantee and not having a share capital under the Companies Act 1985 on 6 July 2004. Home-Start Ashford & District is a registered charity, number 1105541 with effect from 18 August 2004.

Prior to 6 July 2004, Home-Start Ashford & District was an unincorporated charity, registered number 800841, and was de-registered as a charity with effect from 28 January 2005.

#### Trustees

The members of the board of trustees during the period were as follows :

S Senior (Chair)	C Maylam
M Jordan (Secretary, Treasurer)	D Smyth
K Corby	M Stuttaford (Resigned 10 July 2021)
S Emmerton (appointed 7 June 2021)	J Shaw (Resigned 10 July 2021)
J Evans (appointed 20 September 2021)	N Taylor (appointed 21 March 2022)

Note: The list of trustees given in the Trustee's Report for the year ended 31 March 2021 was incorrect and has been amended to delete all references to J. Webb.

The charitable company has no share capital and the members of the board of trustees have no interest in its surplus or assets and receive no remuneration.

#### Appointment of trustees

Trustees are appointed at the Annual General Meeting and must consist of a minimum of 3 trustees and not more than 12 individuals. The Trustees may co-opt any person duly qualified to be appointed as a trustee but will only hold office until the next Annual General Meeting.

In accordance with the charitable company's Articles of Association K Corby, C Maylam and D Smyth retire by rotation and offer themselves for re-election at the charitable company's Annual General Meeting.

## HOME-START ASHFORD & DISTRICT

### REPORT OF TRUSTEES

***FOR THE YEAR ENDED 31 MARCH 2022***

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#### **Trustees' responsibilities**

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed
- prepare the financial statements on the going concern basis unless it is inappropriate to presume the charity will continue.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

By Order of the Board

S Senior

Date: 17 October 2022

## HOME-START ASHFORD & DISTRICT

### INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

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I report on the accounts of the charity for the year ended 31 March 2022 set out on pages 8 to 16.

#### **Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the UK (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....  
M A Wilkes (FCA)  
For and on behalf of Azets Audit Services  
5th Floor  
Ashford Commercial Quarter  
1 Dover Place  
Ashford  
Kent  
TN23 1FB

Date: 21 October 2022

HOME-START ASHFORD & DISTRICT

STATEMENT OF FINANCIAL ACTIVITIES ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2022

	Note	Unrestricted Funds £	Restricted Funds £	2022 Total £	2021 Total £
<b>Income from:</b>					
Grants receivable	3	54,810	97,587	152,397	149,568
Job Retention Scheme Grant	2	7,965	-	7,965	11,503
Donations and voluntary contributions		11,660	-	11,660	13,772
Bank interest		13	-	13	27
<b>Total income</b>		<b>74,448</b>	<b>97,587</b>	<b>172,035</b>	<b>174,870</b>
<b>Expenditure on:</b>					
Charitable activities	4	18,433	157,088	175,521	143,487
<b>Total expenditure</b>		<b>18,433</b>	<b>157,088</b>	<b>175,521</b>	<b>143,487</b>
<b>Net (expenditure)/income before transfers</b>		<b>56,015</b>	<b>(59,501)</b>	<b>(3,486)</b>	<b>31,383</b>
<b>Transfers</b>	10	4,950	(4,950)	-	-
<b>Net movement in funds</b>		<b>60,965</b>	<b>(64,451)</b>	<b>(3,486)</b>	<b>31,383</b>
<b>Reconciliation of funds:</b>					
<b>Fund balances at 1 April 2021</b>		<b>66,696</b>	<b>81,474</b>	<b>148,170</b>	<b>116,787</b>
<b>Fund balances at 31 March 2022</b>		<b>127,661</b>	<b>17,023</b>	<b>144,684</b>	<b>148,170</b>

There are no recognised gains and losses other than those passing through the income and expenditure account. The above amounts all relate to continuing operations of the charity.

## HOME-START ASHFORD & DISTRICT

### STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE FOR THE YEAR ENDED 31 MARCH 2022

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#### Comparative information only

	Note	Unrestricted Funds £	Restricted Funds £	2021 Total £
<b>Income from:</b>				
Grants receivable	3	20,000	129,568	149,568
Job Retention Scheme Grant	2	11503.31	-	11,503
Donations and voluntary contributions		13,772	-	13,772
Bank interest		27	-	27
<b>Total income</b>		<u>45,302</u>	<u>129,568</u>	<u>174,870</u>
<b>Expenditure on:</b>				
Charitable activities	4	28,156	115,331	143,487
<b>Total expenditure</b>		<u>28,156</u>	<u>115,331</u>	<u>143,487</u>
<b>Net movement in funds</b>		17,146	14,237	31,383
<b>Reconciliation of funds:</b>				
<b>Fund balances at 1 April 2020</b>		49,550	67,237	116,787
<b>Fund balances at 31 March 2021</b>		<u>66,696</u>	<u>81,474</u>	<u>148,170</u>

There are no recognised gains and losses other than those passing through the income and expenditure account. The above amounts all relate to continuing operations of the charity.

## HOME-START ASHFORD & DISTRICT

### BALANCE SHEET AS AT 31 MARCH 2022

	Note	2021		2020	
		£	£	£	£
<b>FIXED ASSETS</b>					
Tangible assets	6		629		1,415
<b>CURRENT ASSETS</b>					
Debtors and prepayments	7	1,226		1,606	
Cash at bank and in hand		144,953		147,264	
		<u>146,179</u>		<u>148,870</u>	
<b>CURRENT LIABILITIES</b>					
Creditors: amounts falling due within one year	8	2,124		2,115	
<b>NET CURRENT ASSETS</b>			144,055		146,755
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<u>144,684</u>		<u>148,170</u>
<b>FUNDS</b>					
Restricted funds	9		17,023		81,474
Unrestricted funds			127,661		66,696
	10		<u>144,684</u>		<u>148,170</u>

For the financial year ended 31 March 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

#### Trustees' responsibilities

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved and authorised for issue by the Board of Trustees on 17 October 2022 and signed on its behalf by:

.....  
S Senior  
Trustee

Company Number: 5171519

## HOME-START ASHFORD & DISTRICT

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

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#### 1 Accounting policies

##### 1.1 Basis of accounting

Home-start Ashford & District is a registered charity with the Charity Commission in the United Kingdom. The address of the registered office is given in the charity information on page 1 of these financial statements. The nature of the charity's operations and principal activities are to safeguard protect and preserve the good health, both mental and physical of children and parents of children; to prevent cruelty to or maltreatment of children; to relieve sickness, poverty and need amongst children and parents of children and to promote the education of the public in better standards of childcare within the area of Ashford and its environs.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK (FRS 102) issued on 16 July 2014 as amended by Bulletin 1, the Financial Reporting Standard applicable in the United Kingdom (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest £.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

##### 1.2 Fund accounting

Unrestricted income funds comprise those funds which the Trustees are free to use for any purpose in furtherance of the charitable objectives. Unrestricted funds include designated funds where the Trustees, at their discretion, have created a fund for a specific purpose.

Restricted funds are funds that can only be used for particular restricted purposes within the objects of the charity. Restriction arises when specified by the donor or when funds are raised for particular restricted purposes.

##### 1.3 Income recognition

All income is included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

- Voluntary income is receivable by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable or available to spend.
- Investment income is included when receivable.
- Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received. A grant that specifies performance conditions is recognised in income when the performance conditions are met. Where a grant does not specify performance conditions it is recognised in income when the proceeds are received or receivable. A grant received before the recognition criteria are satisfied is recognised as a liability.

##### 1.4 Expenditure recognition

All expenditure is accounted for on an accruals basis, is inclusive of VAT and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Expenditure on charitable activities includes comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs allocated directly to such activities and those costs of an indirect nature necessary to support them.

## HOME-START ASHFORD & DISTRICT

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

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#### 1 Accounting policies

##### 1.5 Support costs allocation

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs, and administrative payroll costs. They are incurred directly in support of expenditure on the objects of the charity and include project management carried out at Headquarters. Where support costs cannot be directly attributed to particular headings they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources.

##### 1.6 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost (or deemed cost) or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended. Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

Fixtures, fittings and equipment	15% reducing balance
Computer equipment	33% straight line

##### 1.7 Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

##### 1.8 Tax

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

##### 1.9 Going concern

The financial statements have been prepared on a going concern basis as the Trustees believe that no material uncertainties exist. The Trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

The Trustee Board reviews an updated 18-month rolling quarterly cash flow projection at each Board meeting. These projections are developed from our monthly financial results and monthly cash flows, from forecast income and expenditure in our annual budget and strategic plan projections, and from projected income in successful funding applications. The Trustees are confident that the Charity will remain a going concern because at the time of writing we have secured new 3-year funding with the Henry Smith Charity and with the Lottery. This will account for over 50% of our funding needs. In addition, the Scheme has a good track record of success with its funding applications and with increasing the diversity of funders. Based only on the funding we have secured at the time of writing, the Charity will remain in good financial health over the next 12 months with reserves in excess of £85,000 at the end of March 2023.

##### 1.10 Judgements and key sources of estimation uncertainty

Accounting estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

###### Useful economic lives of tangible assets

The annual depreciation charge for tangible assets is sensitive to changes in the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are reassessed annually. They are amended when necessary to reflect current estimates, based on technological advancement, future investments, economic utilisation and the physical condition of the assets. See note 6 for the carrying amount of the property plant and equipment, and note 1.6 for the useful economic lives for each class of assets.

## HOME-START ASHFORD & DISTRICT

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

<b>2 Grants</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Coronavirus Job Retention Scheme	7,965	11,503
	<u>7,965</u>	<u>11,503</u>

<b>3 Grants receivable</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Lottery Funding	40,835	82,231
The Henry Smith Charity	43,500	10,950
The Frank Brake Charitable Trust	40,000	30,000
Kent County Council	7,517	7,517
Kent County Council - Never Too Early	3,310	-
Pears Foundation	5,735	-
John Lewis Partnership	-	3,960
Ashford Borough Council – We Are Important Too (WAIT)	-	1,110
Kent Community Foundation - Children, Young People and Families Theme	11,500	-
Kent Community Foundation Digital project	-	9,000
Kent Community Foundation Covid-19	-	4,800
	<u>152,397</u>	<u>149,568</u>

<b>4.1 Expenditure</b>				<b>2022</b>	<b>2021</b>
	<b>Staff costs</b>	<b>Direct costs</b>	<b>Support Costs</b>	<b>Total</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Charitable activities</b>	116,140	28,667	30,714	175,521	143,487

<b>4.2 Support costs</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Rent	12,000	6,467
Rates	236	78
Printing, postage and telephone	4,381	4,462
Advertising and marketing	272	-
Recruitment	357	143
Insurance	3,400	3,662
Office moving costs	2,965	1,388
Accountancy - Other services	13	13
Book-keeping	459	453
Other expenses	35	35
Stationery and equipment costs	3,614	3,369
Bank Charges and Fees	96	62
Depreciation	786	813
Accountancy - Independent examination	2,100	1,218
	<u>30,714</u>	<u>22,163</u>

#### **5 Staff costs**

The number of employees during the year was 8 (2021: 8).

There are no employees with emoluments above £60,000 (2021 None).

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Gross wages	108,584	99,639
Employer's National Insurance	2,083	613
Pension costs	5,473	4,383
	<u>116,140</u>	<u>104,636</u>

## HOME-START ASHFORD & DISTRICT

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

#### 5 Staff costs (continued)

The Trustees consider the board of Trustees and the senior management team comprise the key management personnel of the charity in charge of directing and controlling, running and operating the charity on a day to day basis. As detailed above, no Trustees received remuneration during the period. The remuneration to the senior management team totalled £54,662 (2021: £49,675).

#### 6 Trustees remuneration and reimbursed expenses

The Trustees have received no remuneration in the year (2021: None).

During the year, no Trustees received reimbursement of expenditure in relation to travel expenses incurred on behalf of the charitable company (2021: None).

		<b>Fixtures, fittings and equipment</b>			
		<b>£</b>			
<b>7 Tangible Assets</b>					
<b>Cost</b>					
As at 1 April 2021 and at 31 March 2022			10,667		
<b>Depreciation</b>					
As at 1 April 2021			9,252		
Charge for period			786		
At 31 March 2022			10,038		
<b>Net book values</b>					
At 31 March 2022			629		
At 31 March 2021			1,415		
<b>8 Debtors</b>		<b>2022</b>	<b>2021</b>		
		<b>£</b>	<b>£</b>		
Prepayments		1,226	1,606		
		1,226	1,606		
<b>9 Creditors: amounts falling due within one year</b>		<b>2022</b>	<b>2021</b>		
		<b>£</b>	<b>£</b>		
Other creditors		24	903		
Accruals		2,100	1,212		
		2,124	2,115		
<b>10 Restricted funds</b>	<b>As at 1 April 2021</b>	<b>Income</b>	<b>Expenditure</b>	<b>Transfers</b>	<b>As at 31 March 2022</b>
<b>2022</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Community Fund	73,402	40,835	109,287	(4,950)	-
Improving Lives	3,900	43,500	30,377	-	17,023
John Lewis Partnership	3,960	-	3,960	-	-
Kent Community Foundation - Covid-19	212	-	212	-	-
Pears Recovery & Resilience	-	4,000	4,000	-	-
Pears Foundation	-	1,735	1,735	-	-
KCC Early Help	-	7,517	7,517	-	-
	81,474	97,587	157,088	(4,950)	17,023

## HOME-START ASHFORD & DISTRICT

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

#### 10 Restricted funds 2021

	As at 1 April 2020	Income	Expenditure	As at 31 March 2021
	£	£	£	£
Community Fund	44,786	82,231	53,615	73,402
Improving Lives	21,242	20,950	38,292	3,900
KCC Early Help	1,209	-	1,209	-
KCC: 'Its Never Too Early...'	-	7,517	7,517	-
John Lewis Partnership	-	3,960	-	3,960
Ashford Borough Council - We Are Important Too (WAI)	-	1,110	1,110	-
Kent Community Foundation - Digital Project	-	9,000	9,000	-
Kent Community Foundation - Covid-19	-	4,800	4,588	212
	<u>67,237</u>	<u>129,568</u>	<u>115,331</u>	<u>81,474</u>

#### Objects of restricted funds

Community Fund	To provide emotional support and practical help to local families who are struggling to raise a young family. Lottery Funding has been secured until March 2025 via a successful Lottery application, <i>Little Minds Matter</i> , which has secured total funding of £199,931 over three years commencing on 1 April 2022.
Improving Lives	To provide emotional and practical support to vulnerable families. Funding has been procured from The Henry Smith Charity and The Frank Brake Charitable Trust.
KCC Early Help	A project offering a support group to parents on the waiting list to help them prior to a volunteer being available.
KCC : 'It's Never Too Early...'	This is a parent support project encouraging secure attachment between parent and child
John Lewis Partnership	This project enabled us to offer families holiday food vouchers and vouchers for school uniform. There was also some money for children's books.
Ashford Borough Council – We Are Important Too (WAIT)	This project this was awarded to us through the crime safety unit to provide a support group for school refusers and their parents.
Kent Community Foundation Covid-19	To provide financial support in aid of the Covid-19 Pandemic
Pears Recovery & Resilience	Funding to assist with recruiting a fundraising consultant.
Pears Foundation	Funding to cover the salary costs of a Group Co-ordinator for the period January 2022 to March 2022
Transfers	Transfers relate to the release of underspend on a grant where the amount was not repayable to the original funder.

## HOME-START ASHFORD & DISTRICT

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

11 Analysis of net assets between funds	Tangible	Net current	Total
	fixed assets	assets	
2022	£	£	£
Unrestricted funds	629	127,032	127,661
Restricted funds	-	17,023	17,023
	<u>629</u>	<u>144,055</u>	<u>144,684</u>

2021	Tangible	Net current	Total
	fixed assets	assets	
	£	£	£
Unrestricted funds	1,415	65,281	66,696
Restricted funds	-	81,474	81,474
	<u>1,415</u>	<u>146,755</u>	<u>148,170</u>

### 12 OPERATING LEASE COMMITMENTS

Total future minimum lease payments under non-cancellable operating leases are as follows:

	Land and buildings	
	2022	2021
	£	£
Within one year	<u>4,320</u>	<u>2,000</u>

### 13 Company status

The company is a company limited by guarantee and not having a share capital. Every member of the company undertakes to contribute in a winding up a sum not exceeding £1 whilst they are a member, or within one year after ceasing to be a member, towards debts and liabilities contracted before ceasing to be a member.

### 14 Related party transactions

There were no related party transactions in the year (2021: none).

**HOME-START ASHFORD & DISTRICT**

England & Wales - Charity number 1105541

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# Accounts

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**HOME-START ASHFORD & DISTRICT**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

**Registered Charity No: 1105541**  
**Registered Company No: 5171519 (England and Wales)**

**HOME-START ASHFORD & DISTRICT**

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## HOME-START ASHFORD & DISTRICT

### LEGAL AND ADMINISTRATIVE DETAILS

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<b>Patron</b>	HRH Princess Alexandra The Hon. Lady Ogilvy, GCVO Mr R Henderson
<b>Principal Address</b>	S.01.08 The Corn Store Dover Place Ashford Kent TN23 1HU
<b>Trustees</b>	S Senior (Chair) K Corby S Emmerton J Evans M Jordan C Maylam D Smyth J Webb
<b>Secretary</b>	M Jordan
<b>Key Management Personnel</b>	Trustees as above Claire Randall Katrina Wiles
<b>Governing Document</b>	Memorandum and Articles of Association. Incorporated 6 July 2004.
<b>Independent Examiner</b>	M A Wilkes FCA Azets Audit Services 5th Floor Ashford Commercial Quarter 1 Dover Place Ashford Kent TN23 1FB
<b>Bankers</b>	HSBC 39 High Street Ashford Kent  CAF Bank Limited PO Box 289 West Malling Kent

## HOME-START ASHFORD & DISTRICT

### REPORT OF TRUSTEES

#### **FOR THE YEAR ENDED 31 MARCH 2021**

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The Trustees present their report and examined financial statements of the charity for the year ended 31 March 2021. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK published on 16 July 2014, as amended by Bulletin 1.

#### **Objectives**

1. To safeguard protect and preserve the good health, both mental and physical of children and parents of children
2. To prevent cruelty to or maltreatment of children
3. To relieve sickness, poverty and need amongst children and parents of children
4. To promote the education of the public in better standards of childcare within the area of Ashford and its environs

#### **Public benefit statement**

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Trust's aims and objectives and in planning future activities.

#### **Achievements and Performance in the Year**

The last financial year has been an exceptional one for the Scheme, as it has been for everyone during the COVID 19 global pandemic, and we are pleased to report that the Scheme continued to operate throughout the year albeit in a different way than we originally planned. The restrictions on contact came into force at the end of the last financial year and, based on the varying range of government restrictions throughout the year, we had to adapt and innovate our service offer to ensure that we were still able to give some support to our families who were already receiving our services and to those who were newly referred. Our 'Your Family, Your Way' service offer had to be adapted immediately as our volunteers could no longer deliver the Home Visiting Service and all our family and Chill With Dad group work and one-on-one support services had to cease. Restrictions were not lifted sufficiently during this financial year for any of these services to recommence in their usual format.

Immediately on announcement of the pandemic restrictions all families were contacted individually to discuss their specific situation and all our volunteers had stop all home visiting. The management, team and Trustees then put together a plan of how our current families could be supported given their feedback and a virtual support service was developed using telephone and video contact supplemented with door-step deliveries of materials for direct support of the families or for use during the virtual activities. As the year progressed our service offer adapted to the needs of the families and the changing levels of restrictions. Regular meetings were held with the Scheme management and Trustees at higher frequency than usual, especially during the first half of the year, as we tackled this completely new and moving situation. The use of online technology i.e., FaceTime and ZOOM, was quickly implemented and utilised by our team to allow remote working and interaction with our families.

Support for our families directly from the team was particularly intense in the first 6 months of the year as vulnerable families tried to cope with their restricted home situation and lack of other services that would normally support them. Our team delivered basic household goods and prescribed medicines to many doors as well as toys and books for the children together with regular activity packs for the many online events we organised. At Christmas many local companies, especially John Lewis who were supporting HomeStart nationally, generously donated toys and food for our families and these were delivered to their doors by our team.

Our referral pattern and profile through the year changed. As we expected, we had few referrals through health visitors and GPs and had more self-referrals. Referrals from Health Visitors and GPs are now restarting as restrictions are being lifted in the summer of 2021. We also found that because we could not carry out Home Visiting Service, some families could no longer benefit from our support which allowed us to take on new families with remote support. Some families needed our support for longer than expected as the effects of the pandemic had given rise to additional issues. Your Family, Your Way became an even more important approach as we listened to how best we could give our families vital support. Through the year, we particularly saw the effects of home-schooling which meant it was less easy for families to take part in virtual events. As a result, we did part furlough some of our team during the months where levels of demand for their particular role were lower. Staff and volunteers did carry our distanced visits to the parks or in gardens when restrictions allowed after an additional COVID risk assessment was carried out.

## HOME-START ASHFORD & DISTRICT

### REPORT OF TRUSTEES (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

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#### **Achievements and Performance in the Year continued**

This year, we still supported 114 families with 152 children under 5 and 87 over 5 years of age which, as expected is lower than last year. However the frequency of contact was higher especially for the more vulnerable. Specific funding was sourced from emergency funds available in the Kent region to enable us to give computer tablets, food vouchers and school uniform vouchers to the families who needed them. A full programme of online summer activities and family teatime sessions still went ahead with resources and picnics delivered to the family before each activity. The activities for children included Messy Play, Sunflower and Cress growing, Bingo and Treasure hunts, a Christmas Party including Santa reading a story, wildlife sessions from Wide Eyes Falconry and Tiggiwinkles Wildlife Hospital and a Drumming session. For children we also held Time to Stop Mindfulness groups and for the parents group sessions of WAIT for school refusers and a You and Me Attachment programme. One-on one CBT sessions we also offered to parents via FaceTime.

We remained in contact with our volunteers throughout the year with direct contact, email and on line activities. Volunteers who wished to do so, carried on providing some support to their families on a remote basis and with distanced visits under strict rules. Regular volunteer coffee mornings were held via Zoom with coffee and biscuits delivered beforehand together with PPE and special treat packages. A volunteer celebration party and a Christmas Zoom party were held to thank and support them plus we offered Makaton training by Zoom. Unfortunately, we were unable to hold training for new volunteers but 5 did complete the on line course. Our programme for recruitment and training of new volunteers will commence when contact restrictions are lifted. The impact on retention of our current volunteer group and recruitment of new volunteers will become clearer as restrictions lift.

Total expenditure for the financial year was 2020-2021 was £143.5K with an annual income of £174.8K. The increase in income was driven by some small specific support grants from the local COVID emergency funds e.g., for computer tablets for families, in addition to generous donations from some local organisation such as The Ashford Rotary and local Trusts. We also received some payments from HMRC under the Coronavirus Job retention Scheme in respect of furloughed staff. Our biggest funders continue to be the Big Lottery, The Henry Smith Charity and The Frank Brake Charitable Trust. Our current multiyear funding from the Henry Smith Charity and the Big Lottery both come to an end in 2021 and we are currently in the process of applying for new funding to replace this vital support for the Scheme. We are extremely grateful to all our funders and the wonderful support that they have given especially during this difficult year. Our expenses have been tightly managed despite having to support our team working from their homes and move to a higher rent office during the year. In order to support our Your Family, Your Way service package we did agree to use some of our reserves to increase staff numbers with family support workers in February 2020. As they had prior experience with the Scheme as volunteers, they were able to contribute immediately despite working remotely.

This has been an extraordinary year where the Scheme management and their team have been outstanding in their dedication to the families and volunteers of HomeStart Ashford and District. Their ability to react, adapt and innovate has been exceptional and as a result we have been able to continue to support vulnerable families through this difficult year. The Board of Trustees would like to especially extend their appreciation and thanks to the Scheme team and to all our amazing volunteers.

#### **Financial review**

Income for this year ending March 2021 was £174,870 (2020 £140,370) and expenditure totalled £143,487 (2020 £130,535). This resulted in a surplus of £31,383 (2020 £9,835) and net funds as of 31 March 2021 of £148,170 (2020 £116,787). The increase in net funds is due to the phasing of new funding being received prior to incurred costs. Expenses for the coming year with our new services offer are anticipated to be in the region of £166K.

#### **Reserves policy**

In accordance with the Charity Commission guidance the Trustees review on a regular basis the level of income they consider appropriate. As of 31 March 2021, the Trustees consider it appropriate to aim to hold reserves equivalent to 6 months general expenditure which is in excess of £85,000 (2020 £80,000). The reserves at 31 March 2021 were £66,696 (2020 £49,550).

Restricted funds at 31 March 2021 amounted to £81,474 (2020: £67,237). These relate to ongoing projects.

## HOME-START ASHFORD & DISTRICT

### REPORT OF TRUSTEES (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

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#### **Pay policy for key management personnel**

The Trustees consider that the Trustees and senior management team comprise the key management personnel of the charity in charge of directing, controlling, running and operating the charity on a day to day basis. The key management personnel who are involved in all decision making and responsible for the day to day management of the Scheme are the co-managers, Claire Randall and Katrina Wiles. All Trustees give up their time freely and none received remuneration this year. The pay of senior staff is reviewed annually and normally increases in line with the recommended market rate.

#### **Risk management**

The Trustees have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to enable the charity to lessen or mitigate those risks.

The key risks to the organisation are focussed on continued funding, the retention of our expert staff and the recruitment and retention of volunteers. The organisation has constant demand for its services and referrals are always at a healthy rate. In order to mitigate against these key risks, new members of staff have joined the Scheme which will build their expertise and also enable more efforts to be dedicated to building longer term income and volunteer recruitment. Volunteer recruitment , especially for Home Visiting ,is becoming more challenging hence we are revising how we recruit and the profile of volunteers .We are also providing a higher level of support for families from members of staff where it is appropriate .

#### **Plans for the future**

The growth of the HomeStart Ashford and District scheme over the last 5 years has been completely in line with our current strategic plan. The implementation of our service offer of 'Your Family, Your Way has proved successful and, as a service platform, will evolve and develop further. An independent evaluation of our services has also been completed this year which will also help us in our funding applications. A full review of the strategic plan is now planned for the end of 2021 by which time we will have been able to consider the impact of the pandemic on our services and will have more knowledge of our funding moving forward.

#### **COVID-19 and Going Concern**

To date, the impact of COVID 19 has been more on the operation of the day-to-day services of the Scheme rather than it's financial position, as the Scheme relies on 1 year and multi-year funding rather than community funding. We were able to take advantage of the Coronavirus Job Retention Scheme to support the part time furlough of some of our staff which also helped our financial position. Some specific emergency funding was obtained to help families who needed items such as lap-tops or computer tablets to help them connect remotely with us and also to fund the many bags of items such as toys, books, craft and care items we needed to deliver directly to our families so they could participate in our services. These were items that were not in our budget.

The Trustee Board reviews updated rolling 18 month forward quarterly cash flow projections at each Board meeting . These projections are developed from the forecast of income and expenditure from the annual and strategic plans and based on known income from funders and projected income from funding applications. The Trustees are confident that the charity will remain as a going concern over the next 12 months at the time of signature based on recently secured funding from the Henry Smith Foundation and the Frank Brake Charitable Trust plus additional income from KCC. New applications are already underway with a number of potential funders to secure further longer-term funding. Based only on funding already secured, the Charity will remain in good financial health over the next 12 months with reserves projected in excess of £35,000 at the end of September 2022.

Over the last year we introduced the use of remote working to be able to connect with our service users and we will continue to use some of these innovations in the future where appropriate. We will also use the positive learnings from this last year to develop our service package with the aim of supporting more families in the area. As government restrictions lift, we plan to re-instate our full-service package and staff will go back to their full allocated hours. Key to our return to full service will be the retention and recruitment of our volunteer base.

## HOME-START ASHFORD & DISTRICT

### REPORT OF TRUSTEES (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

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#### Governance and Management

Home-Start Ashford & District was incorporated as a company limited by guarantee and not having a share capital under the Companies Act 1985 on 6 July 2004. Home-Start Ashford & District is a registered charity, number 1105541 with effect from 18 August 2004.

Prior to 6 July 2004, Home-Start Ashford & District was an unincorporated charity, registered number 800841, and was de-registered as a charity with effect from 28 January 2005.

#### Trustees

The members of the board of trustees during the period were as follows :

S Senior (Chair)	C Maylam
M Jordan (Secretary, Treasurer)	D Smyth
K Corby	M Stuttaford (Resigned 10 July 2021)
S Emmerton (appointed 7 June 2021)	J Shaw (Resigned 10 July 2021)
J Evans (appointed 20 September 2021)	J Webb (appointed 7 June 2021)

The charitable company has no share capital and the members of the board of trustees have no interest in its surplus or assets and receive no remuneration.

#### Appointment of trustees

Trustees are appointed at the Annual General Meeting and must consist of a minimum of 3 trustees and not more than 12 individuals. The Trustees may co-opt any person duly qualified to be appointed as a trustee but will only hold office until the next Annual General Meeting.

In accordance with the charitable company's Articles of Association J Webb and S Senior retire by rotation and offer themselves for re-election at the charitable company's Annual General Meeting.

#### Trustees' responsibilities

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed
- prepare the financial statements on the going concern basis unless it is inappropriate to presume the charity will continue.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

By Order of the Board

S Senior

Date: 18 November 2021

## HOME-START ASHFORD & DISTRICT

### INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

---

I report on the accounts of the charity for the year ended 31 March 2021 set out on pages 7 to 15.

#### **Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the UK (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....  
M A Wilkes (FCA)  
For and on behalf of Azets Audit Services  
5th Floor  
Ashford Commercial Quarter  
1 Dover Place  
Ashford  
Kent  
TN23 1FB

Date: 26 November 2021

## HOME-START ASHFORD & DISTRICT

### STATEMENT OF FINANCIAL ACTIVITIES ACCOUNT FOR THE YEAR ENDED 31 MARCH 2021

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	Note	Unrestricted Funds £	Restricted Funds £	2021 Total £	2020 Total £
<b>Income from:</b>					
Grants receivable	3	20,000	129,568	149,568	133,071
Job Retention Scheme Grant	2	11,503	-	11,503	-
Donations and voluntary contributions		13,772	-	13,772	7,221
Bank interest		27	-	27	78
<b>Total income</b>		<u>45,302</u>	<u>129,568</u>	<u>174,870</u>	<u>140,370</u>
<b>Expenditure on:</b>					
Charitable activities	4	28,156	115,331	143,487	130,535
<b>Total expenditure</b>		<u>28,156</u>	<u>115,331</u>	<u>143,487</u>	<u>130,535</u>
<b>Net movement in funds</b>		17,146	14,237	31,383	9,835
<b>Reconciliation of funds:</b>					
Fund balances at 1 April 2020		<u>49,550</u>	<u>67,237</u>	<u>116,787</u>	<u>106,952</u>
Fund balances at 31 March 2021		<u>66,696</u>	<u>81,474</u>	<u>148,170</u>	<u>116,787</u>

There are no recognised gains and losses other than those passing through the income and expenditure account. The above amounts all relate to continuing operations of the charity.

## HOME-START ASHFORD & DISTRICT

### STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE FOR THE YEAR ENDED 31 MARCH 2021)

---

Comparative information only

	Note	Unrestricted Funds £	Restricted Funds £	2020 Total £
<b>Income from:</b>				
Grants receivable	2	15,000	118,071	133,071
Donations and voluntary contributions		7,221	-	7,221
Bank interest		78	-	78
<b>Total income</b>		<u>22,299</u>	<u>118,071</u>	<u>140,370</u>
<b>Expenditure on:</b>				
Charitable activities	3	49,139	81,396	130,535
<b>Total expenditure</b>		<u>49,139</u>	<u>81,396</u>	<u>130,535</u>
<b>Net movement in funds</b>		(26,840)	36,675	9,835
<b>Reconciliation of funds:</b>				
<b>Fund balances at 1 April 2019</b>		76,390	30,562	106,952
<b>Fund balances at 31 March 2020</b>		<u>49,550</u>	<u>67,237</u>	<u>116,787</u>

There are no recognised gains and losses other than those passing through the income and expenditure account. The above amounts all relate to continuing operations of the charity.

## HOME-START ASHFORD & DISTRICT

### BALANCE SHEET AS AT 31 MARCH 2021

	Note	2021		2020	
		£	£	£	£
<b>FIXED ASSETS</b>					
Tangible assets	6		1,415		1,904
<b>CURRENT ASSETS</b>					
Debtors and prepayments	7	1,606		1,918	
Cash at bank and in hand		147,264		114,711	
		<u>148,870</u>		<u>116,629</u>	
<b>CURRENT LIABILITIES</b>					
Creditors: amounts falling due within one year	8	2,115		1,746	
<b>NET CURRENT ASSETS</b>			146,755		114,883
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<u>148,170</u>		<u>116,787</u>
<b>FUNDS</b>					
Restricted funds	9		81,474		67,237
Unrestricted funds			66,696		49,550
	10		<u>148,170</u>		<u>116,787</u>

For the financial year ended 31 March 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

#### Trustees' responsibilities

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved and authorised for issue by the Board of Trustees on 18 November 2021 and signed on its behalf by:

.....  
S Senior  
Trustee

Company Number: 5171519

## HOME-START ASHFORD & DISTRICT

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

---

#### 1 Accounting policies

##### 1.1 Basis of accounting

Home-start Ashford & District is a registered charity with the Charity Commission in the United Kingdom. The address of the registered office is given in the charity information on page 1 of these financial statements. The nature of the charity's operations and principal activities are to safeguard protect and preserve the good health, both mental and physical of children and parents of children; to prevent cruelty to or maltreatment of children; to relieve sickness, poverty and need amongst children and parents of children and to promote the education of the public in better standards of childcare within the area of Ashford and its environs.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK (FRS 102) issued on 16 July 2014 as amended by Bulletin 1, the Financial Reporting Standard applicable in the United Kingdom (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest £.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

##### 1.2 Fund accounting

Unrestricted income funds comprise those funds which the Trustees are free to use for any purpose in furtherance of the charitable objectives. Unrestricted funds include designated funds where the Trustees, at their discretion, have created a fund for a specific purpose.

Restricted funds are funds that can only be used for particular restricted purposes within the objects of the charity. Restriction arises when specified by the donor or when funds are raised for particular restricted purposes.

##### 1.3 Income recognition

All income is included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

- Voluntary income is receivable by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable or available to spend.
- Investment income is included when receivable.
- Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received. A grant that specifies performance conditions is recognised in income when the performance conditions are met. Where a grant does not specify performance conditions it is recognised in income when the proceeds are received or receivable. A grant received before the recognition criteria are satisfied is recognised as a liability.

##### 1.4 Expenditure recognition

All expenditure is accounted for on an accruals basis, is inclusive of VAT and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Expenditure on charitable activities includes comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs allocated directly to such activities and those costs of an indirect nature necessary to support them.

## HOME-START ASHFORD & DISTRICT

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

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#### 1 Accounting policies

##### 1.5 Support costs allocation

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs, and administrative payroll costs. They are incurred directly in support of expenditure on the objects of the charity and include project management carried out at Headquarters. Where support costs cannot be directly attributed to particular headings they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources.

##### 1.6 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost (or deemed cost) or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended. Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

Fixtures, fittings and equipment	15% reducing balance
Computer equipment	33% straight line

##### 1.7 Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

##### 1.8 Tax

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

##### 1.9 Going concern

The financial statements have been prepared on a going concern basis as the Trustees believe that no material uncertainties exist. The Trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

The Trustee Board reviews updated rolling 18 month forward quarterly cash flow projections at each Board meeting. These projections are developed from the forecast of income and expenditure from the annual and strategic plans and based on known income from funders and projected income from funding applications. The Trustees are confident that the charity will remain as a going concern over the next 12 months at the time of signature based on recently secured funding from the Henry Smith Foundation and the Frank Brake Charitable Trust plus additional income from KCC. New applications are already underway with a number of potential funders to secure further longer-term funding. Based only on funding already secured, the Charity will remain in good financial health over the next 12 months with reserves projected in excess of £35,000 at the end of September 2022.

##### 1.10 Judgements and key sources of estimation uncertainty

Accounting estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

###### Useful economic lives of tangible assets

The annual depreciation charge for tangible assets is sensitive to changes in the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are reassessed annually. They are amended when necessary to reflect current estimates, based on technological advancement, future investments, economic utilisation and the physical condition of the assets. See note 6 for the carrying amount of the property plant and equipment, and note 1.6 for the useful economic lives for each class of assets.

## HOME-START ASHFORD & DISTRICT

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

<b>2 Grants</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Coronavirus Job Retention Scheme	11,503	-
	<u>11,503</u>	<u>-</u>

<b>3 Grants receivable</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Lottery Funding	82,231	81,371
The Henry Smith Charity	10,950	21,700
The Frank Brake Charitable Trust	30,000	25,000
Kent Community Foundation	-	5,000
Kent County Council	7,517	-
John Lewis Partnership	3,960	-
Ashford Borough Council – We Are Important Too (WAIT)	1,110	-
Kent Community Foundation Digital project	9,000	-
Kent Community Foundation Covid-19	4,800	-
	<u>149,568</u>	<u>133,071</u>

<b>4.1 Expenditure</b>				<b>2021</b>	<b>2020</b>
	<b>Staff costs</b>	<b>Direct costs</b>	<b>Support Costs</b>	<b>Total</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Charitable activities</b>	<u>104,636</u>	<u>16,688</u>	<u>22,163</u>	<u>143,487</u>	<u>130,535</u>

<b>4.2 Support costs</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Rent	6,467	5,000
Rates	78	-
Printing, postage and telephone	4,462	3,536
Advertising and marketing	-	1,599
Recruitment	143	-
Insurance	3,662	3,104
Office moving costs	1,388	-
Accountancy - Other services	13	13
Book-keeping	453	543
Other expenses	35	3,629
Stationery and equipment costs	3,369	3,425
Bank Charges and Fees	62	90
Depreciation	813	883
Accountancy - Independent examination	1,218	1,164
Consultancy Fees	-	163
	<u>22,163</u>	<u>23,149</u>

## **5 Staff costs**

The number of employees during the year was 8 (2020: 7).

There are no employees with emoluments above £60,000 (2020: None).

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Gross wages	99,639	86,729
Employer's National Insurance	613	1,731
Pension costs	4,383	4,256
	<u>104,636</u>	<u>92,716</u>

The Trustees consider the board of Trustees and the senior management team comprise the key management personnel of the charity in charge of directing and controlling, running and operating the charity on a day to day basis. As detailed above, no Trustees received remuneration during the period. The remuneration to the senior management team totalled £49,675 (2020: £50,633).

HOME-START ASHFORD & DISTRICT

NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2021

**6 Trustees remuneration and reimbursed expenses**

The Trustees have received no remuneration in the year (2020: None).

During the year, no Trustees received reimbursement of expenditure in relation to travel expenses incurred on behalf of the charitable company (2020: one trustee, £106).

<b>7 Tangible Assets</b>	<b>Fixtures, fittings and equipment</b>
<b>Cost</b>	<b>£</b>
As at 1 April 2020	10,343
Additions	324
At 31 March 2021	<u>10,667</u>
<b>Depreciation</b>	
As at 1 April 2020	8,439
Charge for period	813
At 31 March 2021	<u>9,252</u>
<b>Net book values</b>	
At 31 March 2021	<u>1,415</u>
At 31 March 2020	<u>1,904</u>

<b>8 Debtors</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Prepayments	1,606	1,918
	<u>1,606</u>	<u>1,918</u>

<b>9 Creditors: amounts falling due within one year</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Other creditors	903	576
Accruals	1,212	1,170
	<u>2,115</u>	<u>1,746</u>

<b>10 Restricted funds</b>	<b>As at 1 April 2020</b>	<b>Income</b>	<b>Expenditure</b>	<b>As at 31 March 2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>2021</b>				
Community Fund	44,786	82,231	53,615	73,402
Improving Lives	21,242	20,950	38,292	3,900
KCC Early Help	1,209	-	1,209	-
KCC : 'It's Never Too Early...'	-	7,517	7,517	-
John Lewis Partnership	-	3,960	-	3,960
Ashford Borough Council – We Are Important Too (WAIT)	-	1,110	1,110	-
Kent Community Foundation Digital Project	-	9,000	9,000	-
Kent Community Foundation Covid-19	-	4,800	4,588	212
	<u>67,237</u>	<u>129,568</u>	<u>115,331</u>	<u>81,474</u>

## HOME-START ASHFORD & DISTRICT

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

#### 10 Restricted funds 2020

	As at 1 April 2019	Income	Expenditure	As at 31 March 2020
	£	£	£	£
Community Fund	16,650	81,371	53,235	44,786
Awards for All	3	-	3	-
Improving Lives	12,700	31,700	23,158	21,242
Kent Community Foundation	-	5,000	5,000	-
KCC Early Help	1,209	-	-	1,209
	<u>30,562</u>	<u>118,071</u>	<u>81,396</u>	<u>67,237</u>

#### Objects of restricted funds

Community Fund	To provide emotional support and practical help to local families who are struggling to raise a young family. Lottery Funding has been secured until July 2021 via a successful Lottery application, <i>Your Family Your Way</i> , which has secured total funding of £244,410 over three years commencing 1 January 2019.
Improving Lives	To provide emotional and practical support to vulnerable families. Funding has been procured from The Henry Smith Charity and The Frank Brake Charitable Trust.
KCC Early Help	A project offering a support group to parents on the waiting list to help them prior to a volunteer being available.
KCC : 'It's Never Too Early...'	This is a parent support project encouraging secure attachment between parent and child
John Lewis Partnership	This project enabled us to offer families holiday food vouchers and vouchers for school uniform. There was also some money for children's books.
Ashford Borough Council – We Are Important Too (WAIT)	This project this was awarded to us through the crime safety unit to provide a support group for school refusers and their parents.
Kent Community Foundation Digital project	To provide IT equipment to families and offer digital support groups and activities through Covid.
Kent Community Foundation	The grant pays a contribution to the Support Worker salary, NI and pension contribution for 16 hours per week to assess and visit families at home, offer additional support in times of family crisis/emergency, organise appropriate activities, liaise with partner agencies and attend professionals.
Kent Community Foundation Covid-19	To provide financial support in aid of the Covid-19 Pandemic

## HOME-START ASHFORD & DISTRICT

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

<b>11 Analysis of net assets between funds</b>		<b>Tangible fixed assets</b>	<b>Net current assets</b>	<b>Total</b>
<b>2021</b>		<b>£</b>	<b>£</b>	<b>£</b>
Unrestricted funds		1,415	65,281	66,696
Restricted funds		-	81,474	81,474
		<u>1,415</u>	<u>146,755</u>	<u>148,170</u>

<b>2020</b>		<b>Tangible fixed assets</b>	<b>Net current assets</b>	<b>Total</b>
<b>2020</b>		<b>£</b>	<b>£</b>	<b>£</b>
Unrestricted funds		1,904	47,646	49,550
Restricted funds		-	67,237	67,237
		<u>1,904</u>	<u>114,883</u>	<u>116,787</u>

### 12 OPERATING LEASE COMMITMENTS

Total future minimum lease payments under non-cancellable operating leases are as follows:

	<b>Land and buildings</b>	
	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Within one year	<u>2,000</u>	<u>-</u>

### 13 Company status

The company is a company limited by guarantee and not having a share capital. Every member of the company undertakes to contribute in a winding up a sum not exceeding £1 whilst they are a member, or within one year after ceasing to be a member, towards debts and liabilities contracted before ceasing to be a member.

### 14 Related party transactions

There were no related party transactions in the year (2020: none).