

Lollipop (York & District)

(Charity number: 1105538)

Trustees Annual Report & Financial Statements

for the year ended

31st March 2021

outsource

Charity accounts preparation &
independent examination service

Lollipop (York & District)

(Charity number: 1105538)

Contents

Index	Page
Report of the Trustees	2
Independent Examiner's Report	8
Receipts & Payments Account	9
Statement of Assets & Liabilities	10
Notes to the Accounts	11

Trustees' Annual Report

From: 1st April 2020

To: 31st March 2021

Charity's full name

Lollipop (York & District)

Registered Charity number

1105538

Objectives and Activities

Summary of the purposes of the charity as set out in its governing document:

Support for children, young people and young adults with any level of deafness and their families by the provision of social and emotional support.

To provide social activities with the object of supporting development of independence, confidence and wellbeing of deaf children, children of deaf adults, young people and young adults.

Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities:

Many deaf children and their families have feelings of exclusion and isolation. Lollipop offers the opportunity to meet and build friendships with others and share experience of deafness. We achieve this by offering a diverse range of social, information and support activities which aim to provide something of interest for everyone. In a relaxed and informal setting members are encouraged to try something new, express themselves freely and realise their true potential. In doing this they build confidence, increase self-esteem and develop self-identity.

Support from Lollipop is for deaf children and young people aged 0 to 25 and their families, including siblings and the extended family. We also support hearing children of deaf adults. Members come mainly from York and North Yorkshire with additional members from surrounding areas. We welcome members regardless of personal background, faith, gender or personal circumstances. The charity also works hard to raise awareness of deafness and its implications amongst the wider community.

The Trustees consider that they have complied with their duties to have due regard to the public benefit guidance.

Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its' beneficiaries and any wider benefits to society as a whole:

Chair's report on behalf of the Trustees 2020 – 2021

This report covers the time from April 2020 to the end of March 2021, during which period we faced the challenges Covid continued to throw at us. As an organisation we have been working on Teams and Zoom. Staff, except for the Service Manager, were furloughed from January 2021 returning gradually from May 2021.

Thanks

Special thanks to:

Our ambassadors Barry Wright and Paul Whittaker.

To the Trustees for 2020- 2021: Helen, Gary, Gavin, Nathan, Jason, Claire, Amanda, Malcolm and to Laura who was co-opted onto the board at the beginning of March 2021.

Gavin Young left as a trustee in December 2020 to concentrate on his expanding family. Congratulations to Gavin, Anna and George on the birth of their new baby Charlie.

I have to give a special mention to Helen who has given notice that she is leaving the board in July after being a Trustee since Lollipop started 17 years ago. (Thank you, Helen, for all the hard work you have done in supporting and promoting Lollipop). She will be missed. Thanks also from me go to Gary and Malcolm, who too are leaving in July.

To staff - Heidi, Debs, Becky, Anna, Abi and Cheryl who have worked from home during this time and will continue to do so for the foreseeable future as we are giving up the office and HQ space at the end of March 2021. All Lollipop's belongings will be put into storage. Heidi and Becky have worked very hard making sure that the move goes smoothly.

All of the staff have also developed their skills using Zoom for activities and meetings and worked hard to offer appropriate events online and to keep Lollipop working during Covid.

Thanks also to the activity leaders Melissa and Sadia who supported the online Christmas Party, and to deaf mentors Nikhita and Niamh who have also been involved in some of the online activities.

It seems a long time ago, but Kieran Hussell (Activities Leader) left in May 2020 and Holly Martin (Youth Leader) left in August 2020. We wish them all the best in their new ventures. Trustees have decided not to recruit new leaders at present.

This last year has been an uncertain time for staff as we were not sure which direction Lollipop was ultimately going to take. Staff have been asked to work in different ways, and to take on a larger workload. Covid was obviously a factor in this, but also, in January 2021, Anna went on maternity leave, and in October 2020 Debs found out that she was ill - which will take some time for her to come back from. For the time being we decided not to cover these posts with additional people. Thank you to you all for staying with us and continuing to give 110% to Lollipop.

Thanks as well to the members who have continued to support us during these challenging times. There is a small core of members who regularly attend events and meetings and have helped us to shape what the future may look like.

Partners

In partnership with TODs from Wakefield, and the Wakefield and District Society for Deaf People, we have set up a successful monthly on-line Sparkle Jelly Tots with parents from York, North Yorkshire and Wakefield attending.

Other organisations we have worked with over the year are: York Human Rights, Deaf Minds Education, Deaf Identity, The National Centre for Early Music, and Music and the Deaf (I Can Play Project).

Funding

Our big funders over the year have continued to be the Big Lottery, Children in Need, Henry Smith, and the Postcode Community Trust. Because of Covid these organisations unrestricted their funding giving us more flexibility in how we spent the amounts provided.

Over the year we have also been grateful for financial support from a number of individuals and the following organisations: Linden Trust, Brotherton Trust, John Lewis, The Rotary Club, and Door 84.

On line Quiz nights raised over £130, and the Christmas Prize Draw £725.

Membership

Membership is steady. At present we have 229 members, 196 families with 9 new members since April 2020. There were around 30 families involved on a regular basis.

Activities

In the past Lollipop used the term activities to mean social activities. Our support, taking on board feedback from our members, over the years has developed into something different. I'd now like to use a different term to include anything that Lollipop offers, i.e., 'Events'.

Between April 2020- March 2021 we offered the following on line events:

Toddlers, Kids, Juniors and Youth sessions, family bingo, BSL Sign at Home course, Christmas Party, I Can Download and Play, Magic Workshop.

Facebook and Facebook Parent Chat group

Monthly e-newsletters were distributed with up-to-date information

Email contact for parents

Support for parents from the Parent Liaison Officer

Signposting to other organisations

Parent buddy scheme

Continuing benefits for members

Members have told us that as a charity we have continued to meet our aims by offering online activities and support. This have helped with:

- Reduced feelings of isolation
- Increased confidence, emotional well-being and improved mental health resilience.
- Increased levels of self esteem
- Development of self-identity
- Better interaction
- Improved social skills

The Future

The Board of Trustees continues to work on the Operational Management and Financial Sustainability of the charity. Discussions about the future were taking place before March 2020, but have been even more of our focus during lockdown as the engagement from families and young people decreased drastically.

At the last AGM in October 2020 members voted for Lollipop to continue. Four Trustees including the Chair, Treasurer and Secretary gave notice in February 2021 that they would be resigning at the end of July 2021, all due to personal reasons. Trustees have discussed what impact this would have on the charity and what Lollipop might look like in the future. At the beginning of March 2021 we held a special General Meeting to put ideas to members.

The following changes were agreed by the members present and those voting by e mail.

- **Change in what we offer:**

Lollipop continues, but in a different more focussed way. We will continue to:

- a. offer activities on a smaller scale, and local for children, young people and families that will focus on support to develop knowledge, independence, and skills for the future.
- b. offer support, give information, and signpost people where appropriate

- **Affiliation with National Deaf Children's Society**

We will continue as a charity in our own right with our own constitution and funds etc. but would have the support of NDCS when needed to run our services.

- **Changes to the constitution**

A change to the wording of the constitution which we feel might encourage people to get more involved. This is to change from -

F Honorary Officers

'At the annual general meeting of the Charity the members shall elect from those present and voting at the AGM and those voting by proxy, **a Chairman, a Secretary and a Treasurer**, who shall hold office from the conclusion of that meeting.'

to:

'At the annual general meeting of the Charity the members shall elect from those present and voting at the AGM, and those voting by proxy, **a Chairman, Treasurer and Secretary**, these roles can rotate round the board if appropriate during the year. The treasurer and secretary may choose not to be a Trustee.'

As Trustees we will continue to work on developing how Lollipop works ensuring that Trustees and staff have the right skills to take the charity into the future.

Financial Review

Review of the charity's financial position at the end of the period

At 31 March 2021 Lollipop showed a satisfactory position, still with adequate funds available to provide and enhance our objectives. We have reduced one major cost going-forward by giving up the lease on the premises at Lowther Street. We have simplified banking by reducing to just one account.

The unrestricting of the major funds was beneficial in managing the changes to remote working and remote support for our members. The Government's furlough scheme also helped. The Rotary Club of York, local businesses - Door 84, Shouksmiths, John Lewis - have all also been particularly generous this year. Covid restrictions reduced the opportunities for face-to-face fundraising activities, which in the past have been a great source of support. However, our staff have been inventive in the use of on-line opportunities and events to raise funds.

Our three years of funding from BBC Children in Need came to end with us having £1,037 unspent of the funds they had provided over that time. This was therefore transferred back to them as per the terms of their grant.

Statement explaining the policy for holding reserves stating why they are held

Our reserves policy is constantly under review. As major funding is likely to reduce, there is still uncertainty as to when regular face-to-face activities can recommence, and the Trustees continue to plan how best Lollipop can benefit and support our members in the future, the Trustees agreed that it was prudent to allocate the sum of £50,000 as our minimum reserves from within our current account.

Amount of reserves held: £81,489 of unrestricted reserve

Reasons for holding zero reserves: n/a

Funds materially in deficit: None

Explanation of any uncertainties about the charity continuing as a going concern: None

Structure, Governance and Management

Description of the charity's trusts

Type of governing document	Constitution
How the charity is constituted	Association
Trustee selection methods including	Appointed by co-option, elected by members during AGM

Reference and administration details

Charity's full name	Lollipop (York & District)
Other names the charity is known by	Lollipop
Charity's principal address	13 Laburnum Avenue Robin Hood's Bay Whitby YO22 4RR

Names of the Trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole	Name of person or body
Penny McDonald	Chair		
Helen Martin	Secretary		
Malcolm McDonald	Treasurer		
Gavin Young	Trustee	(Until December 2020)	
Claire Elsdon	Trustee		
Amanda Smith	Trustee		
Nathan Armstrong	Trustee		
Gary Martin	Trustee		
Jason Drobig	Trustee		
Laura Walker	Trustee	(From 2nd March 2021)	

Names of the trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year
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Funds held as custodians on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodians charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Names and addresses of advisers (Optional)

Type of adviser	Name	Address
Independent Examiner	Karen Wood ACMA	Outsource Accountancy Service & Independent Examinations Hiscox Building, Peasholme Green York YO1 7PR

Declaration

The Trustees declare that they have approved the Trustees Annual Report and Accounts

Signed on behalf of the Charity's Trustees

Signature

Full Name *LAURA WALKER*

Position *Chair*

Date *11.11.21*

Independent Examiner's Report to the Trustees of Lollipop (York & District)

I report on the accounts of: **Lollipop (York & District)** for the year ended: **31st March 2021** which are set out on pages 9 to 12.

Responsibilities and basis of report

As the charity Trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').


I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Trust as required by section 130 of the Act;
or
- 2 the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Karen Wood (ACMA)
Outsource independent examination service
The Hiscox Building
Peasholme Green
York
YO1 7PR

04/11/2021

Date:

Lollipop (York & District)
(Charity number: 1105538)

Receipts and Payments Accounts for the year ending:	31st March 2021
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	Unrestricted funds	Restricted funds	2021 Total funds	2020 Total funds
Receipts	£	£	£	£
Grants	60,000	26,457	86,457	108,475
Trust & Foundation donations	-	1,750	1,750	550
Business donations	3,000	-	3,000	-
Individual donations	240	-	240	454
Fundraising activities & events	2,559	-	2,559	10,317
Community donations	2,424	-	2,424	2,735
Sundry income	-	-	-	74
Total receipts for accounts	68,223	28,207	96,430	122,605
JRS Grant	-	5,606	5,606	-
Total receipts	68,223	33,813	102,036	122,605
Payments				
Activities	-	4,668	4,668	17,249
Salary costs & Session workers	46,162	17,322	63,484	56,377
Payroll costs	-	646	646	894
General running expenses	-	10,629	10,629	7,454
Premises costs	21,346	-	21,346	19,548
Volunteer costs	120	-	120	1,368
Fundraising costs	190	-	190	3,076
Equipment	188	-	188	180
Independent examiner's fees	300	-	300	300
Total payments for accounts	68,306	33,265	101,571	106,446
Furloughed staff payments	-	5,606	5,606	-
Total payments	68,306	38,871	107,177	106,446
Net of receipts/(payments)	(83)	(5,058)	(5,141)	16,159
Transfers between funds	7,508	(7,508)	-	-
Balance brought forward	81,572	31,667	113,239	97,080
Balance carried forward	88,997	19,101	108,098	113,239

Lollipop (York & District)
(Charity number: 1105538)

Statement of Assets and Liabilities at:

31st March 2021

	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
Assets				
Cash at bank and in hand				
Current bank account	88,997	19,101	108,098	113,234
Savings bank account	-	-	-	5
	<u>88,997</u>	<u>19,101</u>	<u>108,098</u>	<u>113,239</u>
	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
Liabilities				
Independent examination fee	300	-	300	300
	<u>300</u>	<u>-</u>	<u>300</u>	<u>300</u>

Lollipop (York & District)
(Charity number: 1105538)

Notes to the Accounts for the year ended:

31st March 2021

1. Basis of accounts

The Trustees have taken advantage of section 144 (2) of the Charities Act 2011 and prepared the accounts on a receipts and payments basis.

2. Analysis of funds

2.1 Details of restricted funds	Purpose
Big Lottery Fund - Main Grant	Cost of salaries, activities & general running costs
Big Lottery Fund - Building Capabilities	Consultancy, training and development skills (*Unres
Norman Collinson Charitable Trust	Towards the cost of music workshops
P & D Shepherd Charitable Trust	Towards the cost of music projects
Whitwam Family Charitable Foundation	Towards salary costs
L & T Bramall Foundation Grant	Towards activities
BBC Children in Need	Towards salaries, activities & trips
Garfield Western	Towards activities
Henry Smith Foundation	Towards salaries, running costs, activities & trips
Postcode Lottery	Towards salaries, community support, activities and trips
Linden Trust	Towards music workshop, and activities
Brotherton Trust	Towards activities

2.2 Movement of major funds

	Balance b/fwd	Incoming resources	Resources expended	Transfers	Balance c/fwd
	£	£	£	£	£
Unrestricted funds					
General unrestricted funds	81,572	8,223	798	-	88,997
Big Lottery Fund - Main Grant	-	60,000	65,020	5,020	-
Big Lottery Fund - Building Capabilities	-	-	2,488	2,488	-
	<u>81,572</u>	<u>68,223</u>	<u>68,306</u>	<u>7,508</u>	<u>88,997</u>
Restricted funds					
Big Lottery Fund - Main Grant	5,020	-	-	(5,020)	-
Big Lottery Fund - Building Capabilities	2,488	-	-	(2,488)	-
Norman Collinson Charitable Trust	800	-	-	-	800
P & D Shepherd Charitable Foundation	200	-	-	-	200
Whitwam Family Charitable Foundation	5,000	-	5,000	-	-
L & T Bramall Foundation Grant	2,088	-	1,562	-	526
BBC Children in Need	2,956	1,457	4,413	-	-
Garfield Western	7,500	-	3,000	-	4,500
Henry Smith Foundation	3,229	25,000	17,405	-	10,824
Postcode Lottery	1,886	-	1,886	-	-
Linden Trust	500	1,500	-	-	2,000
Brotherton Trust	-	250	-	-	250
	<u>31,667</u>	<u>28,207</u>	<u>33,266</u>	<u>(7,508)</u>	<u>19,101</u>
Total Funds	<u>113,239</u>	<u>96,431</u>	<u>101,572</u>	<u>-</u>	<u>108,098</u>

The transfer of funds represents the transfer of previously restricted Big Lottery funding to unrestricted funds. This year the Big Lottery made their funding completely unrestricted for the full year, hence the transfer.

Approval of Accounts for the year ended:

31st March 2021

The report and accounts were approved at a meeting of the
Trustees held on:

18th October 2021

Signed for and on behalf of the Trustees:



Signature

LAURA WALKER


Name

CHAIR

Position (e.g. Chair etc.)

18.10.21

Date



Signature

JASON DROBIC

Name

TREASURER

Position (e.g. Chair etc.)

24 OCT 2021

Date