

# RUSSELL HOUSE PARENTS ASOCIATION

England & Wales · Charity number 1105471

## Details

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**Status** Registered

**Legal form** Other

**Registered** 2004-08-16

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Russell House School  
Station Road  
Otford  
Sevenoaks  
TN14 5QU

**Phone** 01959522352

## Activities

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**Objects:** TO ADVANCE THE EDUCATION OF PUPILS IN THE SCHOOL IN PARTICULAR BY: (1) DEVELOPING EFFECTIVE RELATIONSHIPS BETWEEN STAFF, PARENTS AND OTHERS ASSOCIATED WITH THE SCHOOL; (2) ENGAGING IN ACTIVITIES OR PROVIDING FACILITIES OR EQUIPMENT WHICH SUPPORT THE SCHOOL AND ADVANCE THE EDUCATION OF THE PUPILS

**Activities:** Activities for the benefit of the school community to further the aims of the association and raise funds and provide help for school projects.

## Classification

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- **How:** Makes Grants To Organisations
- **What:** Education/training, Amateur Sport
- **Who:** Children/young People

## Geography

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- Kent

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£33,312	£46,933	-	-
2024-07-31	£56,713	£50,388	-	-
2023-07-31	£9,105	£1,664	-	-
2022-07-31	£22,834	£4,093	-	-
2021-07-31	£1,932	£5,348	-	-

## Trustees

Name	Role	Appointed
Amanda Jane Duckham		2025-01-15
Hazel Bourne		2022-09-22
Louise Anne Grace Timms		2026-02-01

**RUSSELL HOUSE PARENTS ASOCIATION**

England & Wales - Charity number 1105471

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# Accounts

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Trustees Annual Report for Russell House Parents Association

Charity Number 1105471

Period 1-Aug-2024 to 31-July-2025

The main purpose of Russell House Parents Association (RHPA) is to raise funds to support the education of students at Russell House School. The RHPA funds are spent on social, sporting, drama and other recreational activities. Funds are also raised and distributed to local charities from time to time, as agreed by the trustees and the committee.

In the last 12 months no charitable donations have been made.

There was 1 major item of expenditure of £23,457.72 related to the planned purchase of a new piece of pirate themed play equipment for the children.

At the end of the year RHPA reserves were £19,035.40, represented by a surplus from prior years, less the accumulated net loss of £13,620.36 due to the expenditure item mentioned above. Given there are no material obligations facing the charity, this remains a going concern.

The trustees for the charity are documented on the Charity Commission website. Chair of the RHPA is Hazel Bourne. Trustees are voted into their role each year at the Annual General Meeting in September.

The Trustees' Report is approved by

A handwritten signature in black ink, appearing to be 'Hazel Bourne', written on a light blue background.

Hazel Bourne – Chair

Date

**RUSSELL HOUSE PARENTS ASSOCIATION  
INCOME AND EXPENDITURE ACCOUNTS  
FOR THE YEAR ENDED 31 JULY 2025  
AND BALANCE SHEET AS AT 31 JULY 2025**

	<u>31 July 2024</u>		<u>31 July 2023</u>	
Income	£	£	£	£
<b>Events</b>				
Summer Fair	8,520.89		6,001.70	
Summer Fair 24	948.93		2,388.00	
Solstice 23			-	90.00
Solstice 25	1,722.30			-
Ball 2024			33,278.90	
Ball - Charity Donations			-	6,000.00
		<u>11,192.12</u>		<u>35,578.60</u>
<b>Sales/Income</b>				
Movie Night	-		20.00	
Quiz Night	-		85.00	
Easter Raffle 23	-		449.00	
Apres Ski	-		907.13	
Outdoor Cinema	-		1,623.14	
Colour Run	177.35		331.34	
Halloween	846.58		914.36	
Tea Towels	927.92		-	
Disco	992.61		685.51	
Fathers' Day Stall 25	1,402.50		-	
Fathers' Day Stall 24	1,425.00		1,455.00	
Mothers' Day Stall 25	1,440.00		1,550.42	
Uniform Sales	2,221.18		1,781.31	
Teacher Gifts	3,255.00		3,205.00	
Christmas Fair	3,624.12		3,509.00	
Panto	5,459.35		4,561.14	
		<u>21,771.61</u>		<u>21,077.35</u>
<b>Additional Income</b>				
Easy 2 Name	19.30			
Bank Interest	61.11		57.34	
Cash4Coins	268.25			
		<u>348.66</u>		<u>57.34</u>
<b>TOTAL INCOME</b>		<u><b>33,312.39</b></u>		<u><b>56,713.29</b></u>

Items adjusted by prev years debtors

	<u>31 July 2024</u>	<u>31 July 2023</u>	
<b>LESS EXPENDITURE</b>			
Playground Equipment	£ 23,457.72		
		23,457.72	-
<u>Other Payments/Expenses</u>			
Summer Fair	4,765.87	3,625.39	
Summer Solstice	1,751.55	-	
Ball		27,498.20	
Movie Night	-	650.50	
Quiz Night		52.50	
Apres Ski	-	980.00	
Outdoor Cinema	-	1,350.00	
Colour Run	121.54	-	
Halloween	792.42	593.83	
Tea Towels	977.70	-	
Disco	386.51	426.15	
Mothers' Day Stall	1,567.00	1,450.67	
Fathers' Day Stall	1,389.16	1,295.65	
Teacher Gifts	3,333.37	3,263.33	
Xmas Fair	1,650.74	3,018.15	
Xmas Panto	4,930.00	4,277.00	
Leavers Hoodies	919.48	778.81	
PTA Membership	162.00	153.00	
Easter	253.80	225.00	
Shed Deposit	-	750.00	
Jotform	473.89	-	
		23,475.03	50,388.18
<b>TOTAL EXPENDITURE</b>		<u>46,932.75</u>	<u>50,388.18</u>
<b>EXPENDITURE</b>		<u>- 13,620.36</u>	<u>6,325.11</u>

<b>ASSETS</b>	<b><u>July 31, 2025</u></b>	<b><u>July 31, 2024</u></b>
	£	£
Bank account - Community Account	14,735.39	34,416.86
Bank account - Savings Account	4,300.01	4,238.90
	<hr/>	<hr/>
	19,035.40	38,655.76
Plus Current Debtors		
	<hr/>	<hr/>
	-	-
Less Current Liabilities		
Accruals (see Notes)		
Charitable Donations		- 6,000.00
	<hr/>	<hr/>
	-	- 6,000.00
 NET ASSETS	 <u>19,035.40</u>	 <u>32,655.76</u>
 Represented by		
ACCUMULATED FUNDS	32,655.76	26,330.65
Surplus/Shortfall for the year	- 13,620.36	6,325.11
	<hr/>	<hr/>
<u>At end of year</u>	<u>19,035.40</u>	<u>32,655.76</u>
	Balance check	- Balance check
		-

Note 1 **Accruals and late items**

None for 2024/25  
Nothing prepaid for ball  
Nothing late or outstanding for any other events

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Note 2 **Subs**

Subs	5,495.00
Mothers Day Fair	- 1,365.00 £7.50 x 182 children
Fathers Day Fair	- 1,365.00 £7.50 x 182 children
Teacher Gifts	- 2,765.00 £70 vouchers for all staff

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## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

**Report to the trustees**

Charity Name  
Russell House Parents Association

**On accounts for the year  
ended**

31st July 2025

**Charity no  
(if any)**

1105471

**Set out on pages**

1

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2025.

**Responsibilities and basis  
of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's  
statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:** 

**Date:** 02/02/2026

**Name:** Chanpreet Kaur Sundal

**Relevant professional  
qualification(s) or body (if  
any):**

Chartered Institute of Management Accountants

**Address:** 67 Ladywood Road

Dartford

Kent, DA2 7LW

**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

**RUSSELL HOUSE PARENTS ASOCIATION**

England & Wales - Charity number 1105471

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# Accounts

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Trustees Annual Report for Russell House Parents Association

Charity Number 1105471

Period 1-Aug-2023 to 31-July-2024

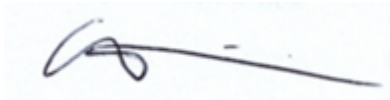
The main purpose of Russell House Parents Association (RHPA) is to raise funds to support the education of students at Russell House School. The RHPA funds are spent on social, sporting, drama and other recreational activities. Funds are also raised and distributed to local charities from time to time, as agreed by the trustees and the committee.

In the last 12 months charitable donations have been made to West Kent Mind and Making Miracles. The bi-annual school ball raised a net amount of £6,000. There were no major items of expenditure.

At the end of the year RHPA reserves were £32,655, represented by a surplus from prior years, plus accumulated net income of £6,325. Given there are no material obligations facing the charity, this remains a going concern.

The trustees for the charity are documented on the Charity Commission website. Chair of the RHPA is Hazel Bourne. Trustees are voted into their role each year at the Annual General Meeting in September.

The Trustees' Report is approved by

A handwritten signature in black ink, appearing to be 'Hazel Bourne', written over a light blue rectangular background.

Hazel Bourne – Chair

Date 27-May-2025

**RUSSELL HOUSE PARENTS ASSOCIATION  
INCOME AND EXPENDITURE ACCOUNTS  
FOR THE YEAR ENDED 31 JULY 2024  
AND BALANCE SHEET AS AT 31 JULY 2024**

Income	31 July 2024		31 July 2023	
	£	£	£	£
<b>Events</b>				
Summer Fair	6,001.70		4,565.67	
Ball 2024	33,278.90			
Solstice 23	- 90.00		317.82	
Halloween	914.36		499.17	
Stripe - unallocated			90.00	
Ball - Charity Donations	- 6,000.00			
		34,104.96		5,472.66
<b>Sales/Income</b>				
Uniform Sales	1,781.31		1,321.06	
Panto	4,561.14		581.09	
Quiz Night	85.00			
Christmas Cards			193.50	
Christmas Fayre	3,509.00			
Teacher Gifts	125.00			
Outdoor Cinema	1,623.14			
Summer Fair 23	2,388.00			
Apres Ski	907.13			
Fathers' Day Stall 23	1,455.00			
Mothers' Day Stall	1,550.42			
Easter Eggs			278.25	
Easter Raffle 23	449.00			
Holi Run	331.34		492.41	
Movie Night	20.00		446.51	
Disco	685.51			
		19,470.99		3,312.82
Subs		3,080.00		220.50
<b>Additional Income</b>				
Easy Fundraising			99.45	
Bank Interest	57.34			
		57.34		99.45
<b>TOTAL INCOME</b>		<b>56,713.29</b>		<b>9,105.43</b>

Items adjusted by prev years debtors



<b>ASSETS</b>	<u>Wednesday, July 31, 2024</u>	<u>Monday, July 31, 2023</u>
	£	£
Bank account - Community Account	34,416.86	13,650.29
Bank account - Savings Account	4,238.90	4,181.56
Cash (Awaiting deposit - see note 3)      check		-
	<hr/>	<hr/>
	38,655.76	17,831.85
Plus Current Debtors		
None		1,800.00
		owed fair
		owed solstice
		Pre-paid ball
		Holi owed
		588.00
	<hr/>	<hr/>
	-	8,498.80
Less Current Liabilities		
Accruals (see Note 3)		
Holi Run		
Teachers Gifts		
Playground Equipment		
Ball Funds Accrued		
Charitable Donations	-	
	6,000.00	
	<hr/>	<hr/>
	- 6,000.00	-
<b>NET ASSETS</b>	<u>32,655.76</u>	<u>26,330.65</u>
Represented by		
<b>ACCUMULATED FUNDS</b>	26,330.65	18,889.12
Surplus/Shortfall for the year	6,325.11	7,441.53
Adjustment	-	-
<u>At end of year</u>	<u>32,655.76</u>	<u>26,330.65</u>
	Balance check	- Balance check
		-

Note 3 **Accruals and late items**

Easter Raffle 23	-	449.00
FD stall 23	-	1,455.00
solstice 23	-	4,175.00
summer fair 23	-	2,388.00
		<u>8,467.00</u>



**Independent examiner's report on the accounts**

**Section A Independent Examiner's Report**

<b>Report to the trustees</b>	Charity Name Russell House Parents Association		
<b>On accounts for the year ended</b>	31st July 2024	<b>Charity no (if any)</b>	
<b>Set out on pages</b>	1 <small>(remember to include the page numbers of additional sheets)</small>		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2024.

**Responsibilities and basis of report** As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement** I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
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- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:** C. Sundal **Date:** 22nd May 2025

**Name:** Chanpreet Kaur Sundal

**Relevant professional qualification(s) or body (if any):** Chartered Institute of Management Accountants

**Address:**

67 Ladywood Road
Dartford
Kent, DA2 7LW

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**