

# **CHRISTIAN COMMUNITY TRUST FOR NORWICH AND NORFOLK LTD**

Annual Report and Accounts for the year ended 31st March 2024

Registered Charity in England No: 1105340

Company Registration No: 5079406

## **Trustees Annual Report for the period from 1st April 2023 to 31st March 2024**

The trustees present their report and the accounts for the year ended 31st March 2024

### **Reference and administrative details**

The charity is also known by the following names, which operate as separate projects or activities under the main charity:

Dreams and Visions  
Network Norwich

Registered charity number	1105340
Company number	5079406

Charity's principle address	Gunn's Cottage Smallburgh Road Barton Turf Norfolk NR128YT
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Company's registered office:	24 Golden Dog Lane Norwich NR3 1BP
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Company secretary:	Mr Howard Green
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Governing Document:	Memorandum and Articles of Association Incorporated.
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### **Names of the charity trustees (who are also the directors of the company) who manage the charity.**

Mrs B Collyer  
Mr H Green  
Miss A Heydon  
Miss L Lain-Rogers

### **Names and address of advisers**

Bankers	The Co-operative Bank plc Skelmersdale Lancashire
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Independent Reviewer	Mr J Payne 35 Henby Way NORWICH, NR7 0LD
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## **Governance of the Charity**

The charity is constituted as a company limited by guarantee, not having a share capital. The company is governed by the Memorandum and Articles dated 22nd March 2004. The liability of the members is limited by guarantee to £10 per member, the total liability is £40. The trustees are appointed by members of the company.

## **Management & Governance Structure**

Four Trustees have run the Christian Community Trust for Norwich and Norfolk Ltd over this period, each with differing backgrounds and expertise that can contribute to the delivery of the charity's objectives.

The policy and key operating decisions (i.e. budget setting, risk management) of the charity rest with the Trustees who meet regularly to monitor the activities of the charity.

During the year, CCTNN directly employed four staff in connection with the Network Norwich operation. Others were paid on a self-employed basis in the different projects to deliver the activities of the charity.

## **Objectives and activities**

The principle activity of the charity is to advance the Christian religion within the City of Norwich, the County of Norfolk and worldwide.

The trust aims to encourage service and unity in Norwich and Norfolk. It is particularly intended to release and support Christians who see how things might be different and who want to work with others to turn these dreams and visions into reality for their community.

## **Summary of the main activities in relation to these objects.**

**The Christian Community Trust for Norwich and Norfolk Ltd** make small grants to individuals and groups to meet immediate needs through Dreams and Visions. The resources are derived locally and nationally.

Most of the support given through **Dreams and Visions** in the year to March 2024 has been to provide counselling to individuals experiencing difficulties in the workplace and family relationships which are affecting their ability to work effectively. Grants have also been given to provide respite support. We also paid for extra supervision for the counsellors at a school in Manchester. Some funding has been given for spiritual direction. The grants have mainly been awarded in England, with a few in Greece.

## **Policy on grant making**

Projects are considered by the trustees on a regular basis, which meet the aims of the charity and serve the local community.

Grants of £69,175 were made during the period as follows:-

<b>Total Grants awarded</b>	<b>£69,175</b>
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**The Trust also runs the following activity:**

## **Network Norwich**

The Trust employs the staff that run, and actively supports, [www.networknorwich.co.uk](http://www.networknorwich.co.uk). This is a very successful internet service for the Christian Community of the Norfolk area.

## **Financial review**

During the period the charity received income as follows:

Network Norwich - Sales of Advertisements	£ 18,225
Donations, including Gift Aid	£81,261
Good News for Norfolk	£6,788

## **Expenditure**

The main costs to the charity were those of salaries and pensions for Network Norwich. The financial administration work is undertaken by a book keeper, with all other administration undertaken on a voluntary basis by the Chairman to reduce costs.

## **Reserves Policy**

On an annual basis the Trustees consider the level of reserves they wish to retain that are appropriate to meet the Charity's needs and circumstances. This is based on the charity's size and level of commitment held. The Trustees endeavour not to set aside funds unnecessarily and aims to hold no more than 6 months running costs in unrestricted funds.

## **Risk Statement**

The Trustees have and continue to review the major strategic, business and operational risks, which a small charity with few employees is likely to be exposed to. A framework has been established and procedures are in place to identify, monitor and review these risks on a regular basis.

All major insurable risks have been covered by the charity's insurance coverage. Contracts and associated risks are reviewed before being finalised to ensure they do not significantly impact (negatively) upon the charity's ability to fulfil its objectives.

We noted the risks associated with 'custom and practice' and possible lack of transparency in how we represent charity income and expenditure. In response, we have made decisions about clarifying both this year's accounts and forthcoming years.

Signed  
Howard Green  
Company Secretary

Approved by the Trustees on 26th November 2024

Bridget Collyer, Chairman  
CHRISTIAN COMMUNITY TRUST FOR NORWICH & NORFOLK LTD

Christian Community Trust for Norwich and Norfolk Ltd  
INCOME AND EXPENDITURE ACCOUNT 1.4.23 to 31.3.24

		2023/24	2022/23	2023/24	2022/23
INCOME					
Donatlons and Grants	Anonymous donor through Stewardship	75,615	46,543		
	Miscellaneous donations	145			
	Network Norwich	5,090	5,124		
				80,850	51,667
Gift Aid	CCTNN	411			
	Network Norwich				
					411
Trading Activities	<b>Network Norwich</b>				
	Sales of adverts	18,225	24,898		
	Web services		1,350		
	Good news for Norwich	6,788	125		
				25,013	26,373
TOTAL INCOME				105,863	78,451

		2023/24	2022/23	2023/24	2022/23
EXPENDITURE					
Administration	Network Norwich	1,840	1,781		
	Book-keeping	161	468		
	Insurance	326			
Miscellaneous	Network Norwich	95	35		
Printing	Good News for Norwich	2,775	4,198		
Salaries	Network Norwich	24,773	21,327		
Bonus	Network Norwich	3,390	3,571		
Pension Contributions	Network Norwich	641	699		
				34,001	32,079
Grants made	CCTNN	69,175	50,336		
				69,175	50,336
TOTAL Expenditure				103,176	82,415
	Excess Expenditure over income				3,964
	Excess Income over Expenditure			2,687	
				105,863	78,451

**CHRISTIAN COMMUNITY TRUST FOR  
NORWICH & NORFOLK LTD**

**Balance Sheet**

**31st March 2024**

	Total this year	Total for last year
<b>Current assets</b>		
Cash at Bank and in hand	£37,261	£34,575
<b>Total current assets</b>	<b>£37,261</b>	<b>£34,575</b>
<b>Net current assets</b>	<b>£37,261</b>	<b>£34,575</b>
<b>Total assets</b>	<b>£37,261</b>	<b>£34,575</b>
<b>Funds of the charity</b>		
Unrestricted funds	£37,261	£18,989
Restricted funds		£15,586
<b>Closing Balances</b>		
CCTNN	£9,561	£3,465

Network Norwich	£27,700	£31,110
<b>Total net assets</b>	<b>£37,265</b>	<b>£34,575</b>
<b>Total Assets</b>	<b>£37,265</b>	<b>£34,575</b>



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Skelmersdale  
Lancashire

Independent Reviewer

Mr J Payne  
35 Henby Way  
NORWICH, NR7 0LD

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## Independent examiner's report on the accounts

Report to the trustees/  
members of

Charity Name

Christian Community Trust for Norwich and Norfolk Ltd

On accounts for the  
year ended

31st March 2024

Charity no (if any)

1105340

Set out on pages

1 and 2

(remember to include the page numbers of additional sheets)

**Respective  
responsibilities of  
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

examine the accounts under section 145 of the Charities Act, to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and to state whether particular matters have come to my attention.

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's statement**

In connection with my examination, no matter has come to my attention .

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

to keep accounting records in accordance with section 130 of the Charities Act; and

to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

John Payne

Date:

4th December

2024

Name:

John Payne

**Relevant professional qualification(s) or body (if any):**

ACMA
------

**Address:**

35 Henby Way
Norwich
NR7 0LD



Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.