

AUGHTON & ORMSKIRK UNIVERSITY OF THE THIRD AGE

England & Wales · Charity number 1105255

Details

Other names	AUGHTON & ORMSKIRK U3A
Status	Registered
Legal form	Other
Registered	2004-08-03
Register	View on the Charity Commission register

Contact

Address
Aughton Village Hall
Winifred Lane
Aughton
Ormskirk
Lancashire
L39 5DH

Phone 01695578207

Email secretary@aou3a.uk

Website aou3a.u3asite.uk

Activities

Objects: THE CHARITY'S OBJECT ('THE OBJECT') IS THE ADVANCEMENT OF EDUCATION, AND IN PARTICULAR THE EDUCATION OF OLDER PEOPLE AND THOSE RETIRED FROM FULL TIME WORK, BY ALL MEANS INCLUDING ASSOCIATED ACTIVITIES CONDUCIVE TO LEARNING AND PERSONAL DEVELOPMENT IN AUGHTON AND ORMSKIRK AND WEST LANCASHIRE AND ITS SURROUNDING LOCALITY.

Activities: Aughton - Ormskirk U3A is a dynamic outward looking collective of retired people which provides a framework for a positive creative approach & life after full-time work at a minimal cost. No qualifications are needed and none are given. It is affiliated with over 600 other groups as part of the Third Age Trust UK.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information, Sponsors Or Undertakes Research
- **What:** Education/training, Arts/culture/heritage/science, Amateur Sport, Environment/conservation/heritage, Economic/community Development/employment
- **Who:** Elderly/old People, People With Disabilities, Other Defined Groups

Geography

- **Area of benefit:** AUGHTON, ORMSKIRK AND WEST LANCASHIRE AND ITS SURROUNDING LOCALITY
- Lancashire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£21,552	£15,714	-	-
2024-03-31	£28,199	£15,418	-	-
2023-03-31	£27,148	£17,315	-	-
2022-03-31	£28,228	£18,552	-	-
2021-03-31	£17,397	£12,941	-	-

Trustees

Name	Role	Appointed
Pamela Margaret Ball	Chair	2024-06-13
Alison Higham		2026-06-11
Ann Roberts		2025-06-26
DAVID BLANCHFLOWER		2022-07-21
Deirdre Watson Slater		2024-06-13
Derrick Brian Fewings		2019-05-23
Dr Mia Faza		2024-06-13
Elizabeth Anne Dixon		2022-07-21
Jane Ellison		2026-06-11
Kathy Rutherford		2024-06-13
Michael Peter Rimmer		2022-07-21
Sheila Kierans		2022-07-21

AUGHTON & ORMSKIRK UNIVERSITY OF THE THIRD AGE

England & Wales - Charity number 1105255

Accounts

Registered Charity

Aughton & Ormskirk U3A

Accounts for the year ending 31st March 2021

No. 1105255

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Aughton & Ormskirk U3A

Accounts for the year ending 31st March 2024

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**Independent Examiner's Report to the Trustees of
Aughton & Ormskirk U3A**

AUGHTON & ORMSKIRK U3A

LEGAL AND ADMINISTRATIVE INFORMATION

Management Committee

Mr J Tomlinson	Chairman
Mrs P Ball	Vice chairman
Mrs S Kierans	Secretary
Mr D Fewings	Treasurer
Mrs E Dixon	Membership Secretary
Mrs A Trigwell	Membership Secretary
Mr P Andrews	
Mr D Blanchflower	
Mr M Rimmer	
Mr L Rippon	
Mrs M Tomlinson	

Status

A Registered Charity (No. 1105255) operating under a Constitution last amended in 2

Bankers

HSBC Bank plc	8 Canada Square, London, E14 5HQ
The Co-operative Bank plc	PO Box 638, Salford, M5 0JQ
United Trust Bank Ltd	1 Ropemaker Street, London, EC2Y 9AW

Principle Address

(Correspondance) P.O. Box 198, Ormskirk, L39 6WY
Scouts and Guides Headquarters, Long Lane, Aughton, Ormskirk, L39 5AS

Accountants and Independent Examiners

JVSA, Suite 205-209 Malthouse Business Park,
48 Southport Road, Ormskirk, Lancs, L39 1QR

'022.

Report of the Trustees for Aughton & Ormskirk u3a

Structure, Governance and Management

Aughton & Ormskirk u3a is an independently funded and managed organisation. It was founded in one of over 1,400 u3a's overseen by the Third Age Trust (TAT). All u3a's have a shared objective of giving local people the opportunity to continue to learn and to participate in activities of interest to them.

A&O u3a is managed by a supervisory Board of Trustees, elected annually at the AGM. Four subcommittees deal with day-to-day detail and offer support to the trustees.

Membership

The number of members not renewing each year is now closely aligned with the number recruited over the year, giving us around 1,500 members.

Finances

The finances are overseen by the Finance subcommittee, led by the Chairman of MC and Hon. Treasurer. All accounts are inspected annually by JVSAs Accountants of Ormskirk.

On resumption of activities after Covid lockdown, we introduced a fee for premises-based activities according to the hourly cost of room hire, the duration of the session and the number of attendees. Income from those fees over the 2023-2024 financial year (£44,937) closely aligns with the payments made for room hire (£43,651). We have absorbed an increase of around 10% in room hire costs and met our objective that our pool of premises-based activities is self-funding.

During 2023/24, our bank balance has increased by around £11,000 to a financial year-end figure of £90,800. Given that activities are broadly self-funding, the increase in bank balance is attributable to income from members' annual subscriptions exceeding that required to cover administration costs such as postage to the Third Age Trust, production of our magazine, equipment and the normal office costs.

Historically, we produced four issues per year of an A4-sized magazine and posted a considerable number of those to members. The key factor causing a reduction in payments is the move to three issues per year of an A5-sized magazine which members can collect from various venues.

With our healthy reserves and reduction in annual spend, the Management Committee intends to propose to the AGM that the annual membership subscription be reduced from £15 to £10. We are confident that an annual membership subscription of £10 is sustainable for the foreseeable future.

The Future

We have coped with the increase in room hire costs which the hall providers needed to introduce, and increases in utility costs. Competition between room providers means that room hire costs are likely to remain steady in the short term. As per the observation made last year, we play an important role in ensuring that premises remain viable and available to the wider community.

Especially with regard to technology and finance, our u3a relies on some members with specialist skills to ensure continuity, we need members with appropriate skills to step forward, shadow the current cohort of specialists and take on the roles when the current specialists step down.

I would like to offer my thanks to my fellow Trustees and to all members who take part in leading and organising activities and to those who support us by catering, setting up tables and chairs etc.

John Tomlinson
Chair of the Trustees

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Notes to the accounts for year ending 31st March 2024

These accounts are produced on a 'Receipts and Payments' basis, an approach sanctioned by the Charity Commission for charities with a turnover up to £250,000. The 'Receipts and Payments' basis for accounts is simpler than the 'Accruals' basis used by larger organisations in that it takes account of just the receipts and payments stated within the financial year.

An insight into the accruals (e.g. the value of services received but not yet paid for, or the value of services paid for but not yet received) is given on the Assets and Liabilities page.

A) Administration

- 2 The HSBC Main account (supplemented by PayPal and United Trust Bank accounts) is funded by members' annual subscriptions and the associated Gift Aid which has been claimed from HMRC. These are used to cover the administrative overheads of the U3A; specifically: (a) member's subscription to the Third Age Trust, (b) use of the TAT Beacon system, (c) production and distribution of the magazine, (d) website, email and telephone, (e) professional fees and (f) other typical office costs.

B) Activities

- 3 The aim is for total activity-related receipts to cover total activity-related payments. We do not expect each individual activity to be self-funding; although, in the case of tutors, coach hire and theatre tickets, the individual member is expected to make a contribution that covers the cost relating to him/her. The HSBC Groups account and the Co-operative Bank account are simply conduits facilitating payment of service providers (room hire, coach hire, tutors...) from financial contributions made by members. The U3A takes no fees or commission for facilitating payment of suppliers from members' financial contributions.
- 4 The payments for hire of the Aughton Village Hall and The Civic excludes those payments associated with the rehearsals of Drama and Musical Theatre productions. In these two instances, the cost of hiring premises is bundled in with the production expenses.

C) Policy on Cash Reserves

* Our level of cash reserves is intended to meet known and expected liabilities in the short and medium term, and to act as a contingency provision to secure the long-term continuation of the U3A's organisation and its activities.

* The trustees have agreed that, in pursuit of these objectives, the U3A should hold cash reserves equivalent to approximately six months expenditure. This is consistent with the guideline offered by the Third Age Trust.

* A significant element of our expenditure is pre-funded by members' contributions and, as such, does not represent a liability. Effectively, the U3A is acting as a conduit of members' money to be passed straight through to a third party. Instances of 'straight through' money include contributions covering the cost of tutors, theatre tickets, coach hire and other costs associated with field trips and study tours. In establishing the monetary value of six months expenditure, the trustees have agreed that the expenditure which is pre-funded by members' contributions can be omitted from the calculation.

* The policy on cash reserves will be subject to review from time to time by trustees and may be modified in the light of changing conditions.

Aughton & Ormskirk U3A

Receipts and Payments Account

Period : 1st April 2023 - 31st March 2024

TOTAL RECEIPTS				TOTAL PAYMENTS					
ACTIVITIES	2023-2024 Apr-Mar		2022-2023 Apr-Mar		ACTIVITIES	2023-2024 Apr-Mar		2022-2023 Apr-Mar	
	TOTAL FUNDS (ALL UNRESTRICTED FUNDS)					TOTAL FUNDS (ALL UNRESTRICTED FUNDS)			
Ring-fenced, straight through receipts	£	£	£	£		£	£	£	£
Hired rooms					Hired rooms				
Attendees' session fees		44,937		44,149	Rooms at S&G HQ	16,760		16,200	
					Rooms at AVH	9,601		8,380	
					Rooms at other venues	17,290		16,298	
					Sub-total		43,651		40,878
Tutors		36,422		36,124	Tutors		38,763		36,160
Trips (theatre, Philharmonic etc)		12,000		12,556	Trips (tickets, coach etc)		11,295		10,630
Productions (drama, musicals)		8,697		6,186	Production expenses		6,575		3,865
Events (Social Committee etc)		8,152		4,135	Events		8,170		4,719
Bookstall		377		276					
Sundry items		20		15	Sundry items		456		864
Activities sub-total		110,603		103,441	Activities sub-total		108,908		97,116
Activities: surplus receipts versus payments		1,695		6,325					

ADMINISTRATION				ADMINISTRATION					
	2023-2024 Apr-Mar		2022-2023 Apr-Mar			2023-2024 Apr-Mar		2022-2023 Apr-Mar	
	TOTAL FUNDS (ALL UNRESTRICTED FUNDS)					TOTAL FUNDS (ALL UNRESTRICTED FUNDS)			
	£	£	£	£		£	£	£	£
Members' subscriptions (including donations)		21,910		22,770	Third Age Trust				
Gift Aid		4,133		3,438	Membership (& insurance)	5,928		6,056	
TAT diaries		301		279	General/magazine	1,664		1,695	
					TAT diaries	460		284	
					Sub-total		8,052		8,035
Interest on deposits		1,441		385	Magazine/Newsletter		1,379		2,165
					Speakers		449		449
					Website/internet/phone		209		491
					Equipment		1,425		1,712
					Office (post, printing, PO box photocopier,)		1,477		1,579
					Meetings		260		588
Sundry items		38			Independent examiners		1,560		1,050
Admin. Sub-total		27,822		26,872	Fees (banks, PayPal, SumUp)		533		1,229
Admin.: surplus receipts versus payments		12,404		9,326	Sundry items		74		248
					Admin. sub-total		15,418		17,546

TOTAL RECEIPTS				TOTAL PAYMENTS					
	2023-2024 Apr-Mar		2022-2023 Apr-Mar			2023-2024 Apr-Mar		2022-2023 Apr-Mar	
	TOTAL FUNDS (ALL UNRESTRICTED FUNDS)					TOTAL FUNDS (ALL UNRESTRICTED FUNDS)			
	£	£	£	£		£	£	£	£
TOTAL RECEIPTS		138,426		130,313	TOTAL PAYMENTS		124,326		114,662

Account balance 01/04/23

£79,793

Account balance 31/03/24

£93,892

Aughton & Ormskirk U3A

Period: 1st April 2023 - 31st March 2024

Summary of Cash Movements

Account	Opening bal. 01/04/23	Receipts	Payments	Net transfers (inter account)	Closing bal. 31/01/24
HSBC Main	9,882	4,444	-14,910	13,500	12,916
HSBC Groups	5,898	13,250	-106,510	92,000	4,637
PayPal	518	13,600	-324	-13,500	294
Co-operative (note 1)	7,978	105,691	-2,582	-92,000	19,087
United Trust Bank	55,517	1,441	0	0	56,958
TOTAL	79,793	138,426	-124,326	0	93,892

Note 1: The opening balance of the Co-operative Bank account includes £1,350.13 unbanked cash & cheques.

Aughton & Ormskirk U3A

Statement of Assets and Liabilities at 31st March 2024

	£	£
<u>ASSETS</u>		
CASH AT BANK		
HSBC Main account	12,916	
HSBC Groups Account	4,637	
Co-operative account	16,015	
PayPal account	294	
UTB 1- year bond	56,958	
		90,821
CASH & CHEQUES IN HAND		
Subscriptions	45	
HSBC Main a/c		
HSBC Groups a/c		
Co-op a/c	3,071	
		3,116
DEBTORS		
Rental prepayment (S&G HQ)		4,000
Tutor prepayments		
HMRC (Gift Aid)		3,723
United Trust Bank accrued interest unpaid		1,052
		102,712
TOTAL ASSETS		
<u>LIABILITIES</u>		
CREDITORS		
Invoices received after 31st March		2,158
Unpresented cheques		0
Pre-paid contributions toward tutor costs (estimated)		3,500
Independent Examiners' fees		1,590
Third Age Trust membership/Beacon subscriptions		7,500
		14,748
TOTAL LIABILITIES		
NET ASSETS		87,965

Approved by the following on/...../2024

.....
Derrick Fewings
Hon. Treasurer

.....
John Tomlinson
Hon. Chairman

.....
Sheila Kierans
Hon. Secretary

AUGHTON & ORMSKIRK UNIVERSITY OF THE THIRD AGE

England & Wales - Charity number 1105255

Accounts



Trustees' Annual Report for the period

From 15.06.22 Period start date 15.06.23 Period end date

Charity name: AUGHTON & ORMSKIRK U3A

Charity registration number: 1105255

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Advance the education of the public and older people no longer in full time employment.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We have a wide range of groups run by volunteers. History, Science, Drama, Sports etc, to maintain physical and mental health to help maintain wellbeing.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	We are a dynamic, outward looking collective of people who are retired or no longer in full time employment.
Other		We are affiliated with over 1,000 u3a groups to the Third Age Trust

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>We offer over 100 interest groups, providing educational topics and encourage revising past interests to benefit our members.</p> <p>Providing a diverse range of mental and physical activities thus helping to maintain a happy healthy lifestyle in retirement.</p> <p>Wherever possible we liaise with other like - minded organisations.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	See attached Annual Accounts.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Our policy is to hold enough in reserve to allow us to cover all outstanding expenses.
Amount of reserves held	Para 1.22	Six months expenses.
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Via Membership Fees levied annually. Self - help approach providing education and enjoyment for those no longer in full time employment.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CONSTITUTION
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	ASSOCIATION
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	ELECTED BY MEMBERSHIP

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	TRUSTEES. MANAGEMENT COMMITTEE. SUB COMMITTEES. MEMBERSHIP. OTHER U3A'S AFFILIATED TO THE THIRD AGE TRUST.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	AUGHTON & ORMSKIRK U3A
Other name the charity uses	
Registered charity number	1105255
Charity's principal address	P.O.BOX 198 ORMSKIRK LANCASHIRE L39 6WY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr John Tomlinson	Chairman and Chair of Management Committee.		MEMBERSHIP
2	Mr Derrick Fewings	Treasurer		MEMBERSHIP
3	Mrs Sheila Kierans	Honorary Secretary		MEMBERSHIP
4				
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19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Sheila Kierans</i>	
Full name(s)	Sheila Kierans	
Position (eg Secretary, Chair, etc)	Honorary Secretary	
Date	12/10/2023	

Registered Charity No. 1105255

Aughton & Ormskirk USA

Accounts for the year ending 31st March 2023

Aughton & Ormskirk USA - Administration

Receipts and Payments Account

Period : 1st April 2022 - 31st March 2023

TOTAL RECEIPTS				TOTAL PAYMENTS					
ADMINISTRATION	2022-2023 Apr-Mar		2021-2022 Apr-Mar		ADMINISTRATION	2022-2023 Apr-Mar		2021-2022 Apr-Mar	
	TOTAL FUNDS (ALL UNRESTRICTED FUNDS)					TOTAL FUNDS (ALL UNRESTRICTED FUNDS)			
	£	£	£	£		£	£	£	£
Subscriptions					Membership letters (incl postage)		124		202
Membership Desk (to HSBC)	8,460		10,805		Third Aid Trust				
Membership Desk (to Co-op)	690				TAT Membership	6,056		5,380	
PayPal	13,620		11,895		(including insurance)				
		22,770		22,700	TAT general/magazine	1,695		1,643	
Donations					TAT diaries	284		393	
Gift Aid	3,438		1						
TAT diary sales	279		376						
		3,717		2,409			8,034		7,416
Events					Events				
Social Committee			2,677		Social Committee			3,162	
Groups Support					Groups Support	469			284
Carol Concert					Carol Concert				
				2,677			469		3,446
					Magazine & Newsletter (prod./post)	2,165		2,689	
Bookstall		276		166	Speakers (venue & expenses)	449		360	
					Website/internet/phone	491		720	
Interest on deposits					Stationery & supplies	376		191	
Paid to HSBC Main a/c				145	Office machines	303		135	
Rolled over in UTB bond		385		132	Equipment	1,712		1,191	
Sundries (admin. related)					Printing	327		75	
TOTAL	27,148		28,229		Meetings (committees)	588		203	
Excess of receipts over payments	9,833		9,676		Independent Examiners	1,050		990	
					HSBC bank charges	212		37	
					PayPal charges	318		281	
					Postage / PO Box	449		497	
					Sundries	248		120	
					Sub-total	8,688		7,489	
					TOTAL	17,315		18,553	

The above analysis is based upon financial transactions on the HSBC Main account and the supporting PayPal & UTB accounts. Membership subscriptions deposited to the Co-operative Bank account are also included.

Aughton & Ormskirk U3A - Activities

Receipts and Payments Account

Period : 1st April 2022 - 31st March 2023

TOTAL RECEIPTS				TOTAL PAYMENTS					
ACTIVITIES	2022-2023 Apr-Mar		2021-2022 Apr-Mar		ACTIVITIES	2022-2023 Apr-Mar		2021-2022 Apr-Mar	
	TOTAL FUNDS (ALL UNRESTRICTED FUNDS)					TOTAL FUNDS (ALL UNRESTRICTED FUNDS)			
	£	£	£	£		£	£	£	£
Group Activities (hired halls)					Group Activities (hired halls)				
Contributions to room hire		44,149		27,058	Premises				
					S&G HQ hire		16,200		11,710
					Other premises hire				
					Aughton VH	8,380		6,964	
					Burscough Sports Centre	4,045		2,088	
					Green Lane Guides HQ	880		520	
					Haskayne VH	90		150	
					CC Ministry Centre	2,414		1,038	
					St. Michael's Church Hall	1,314		964	
					Scarisbrick VH	5,575		5,756	
					The Civic	1,980		1,032	
					Sub-total		24,678		18,512
					Group-related spend (general)		797		205
Contributions (tutor)		36,124		28,759	Tutors		36,160		26,553
Group Activity (other)					Group Activity (other)				
Contributions (trips/events)		7,315		2,593	Day trips (coach hire)		4,725		500
					Day trips (other payments)				
					Day trips (contrib. refunds)				
					Events		888		776
Theatre Visits	1,350				Theatre Visits	1,064			
Philharmonic Visits	3,891		1,712		Philharmonic Visits	3,953		1,331	
		5,241		1,712			5,017		1,331
Productions / Events					Productions / Events				
Drama	4,151		2,271		Drama	2,628		1,552	
Musical Theatre	2,035				Musical Theatre	1,237		382	
Social Committee	4,135				Social Committee	4,250			
Sub-total		10,321		2,271	Sub-total		8,114		1,934
Short courses / Workshops					Short courses / Workshops				
Sundries (activity related)		15		100	Sundries (activity related)		67		
					Charges				
					HSBC		675		181
					Merchant Acquirer		24		8
TOTAL		103,164		62,493	TOTAL		97,345		61,710
Excess of receipts over payments		5,819		783					

The above analysis is based upon financial transactions on the HSBC Groups account and the Co-operative Bank account (except membership subscriptions).

Aughton & Ormskirk U3A

Statement of Assets and Liabilities at 31st March 2023

	£	£
<u>ASSETS</u>		
CASH AT BANK		
HSBC Main account	9,882	
HSBC Groups Account	5,898	
Co-operative account	6,628	
PayPal account	518	
UTB 1- year bond	55,517	78,442
CASH & CHEQUES IN HAND		
Subscriptions	180	
HSBC Main a/c		
HSBC Groups a/c	22	
Co-op a/c	1,328	
		1,530
DEBTORS		
Rental prepayment (S&G HQ)		4,000
Tutor prepayments		805
HMRC (Gift Aid)		4,128
United Trust Bank accrued interest		625
TOTAL ASSETS		89,530
<u>LIABILITIES</u>		
CREDITORS		
Invoices received after 31st March		3,300
Unpresented cheques		0
Pre-paid contributions toward tutor costs		2,500
Independent Examiners' fees		1,560
Third Age Trust membership/Beacon subscriptions		7,500
TOTAL LIABILITIES		14,860
NET ASSETS		74,670

Approved by the following on 24th / APRIL / 2023

D. Fewings

Derrick Fewings
Hon. Treasurer

John Tomlinson

John Tomlinson
Hon. Chairman

Sheila Kierans

Sheila Kierans
Hon. Secretary

Aughton & Ormskirk U3A

Period: 1st April 2022 - 31st March 2023

Summary of Bank & Cash Movements

Account	Opening bal. 01/04/22	Receipts	Payments	Net transfers (inter account)	Closing bal. 31/03/23
HSBC Main (note 1)	20,596	12,453	-16,997	-5,990	10,062
HSBC Groups (note 2)	6,876	83,377	-97,343	13,010	5,920
PayPal	1,716	13,620	-318	-14,500	518
Co-operative	0	20,477	-2	-12,520	7,955
United Trust Bank	35,132	385		20,000	55,517
TOTAL	64,320	130,312	-114,660	0	79,972

Note 1: The opening balance of the HSBC Main account includes £15.00 b/f cash.

Note 2: The opening balance of the HSBC Groups account includes £20.63 b/f cash.



ICAEW
CHARTERED
ACCOUNTANTS



-JVSA
ACCOUNTANTS

Suite 205-209 Malthouse Business Park, 48 Southport Road, Ormskirk, Lancs. 1.39
IQR

Telephone: 01695 585333 Email: chris.sales@jvsa.co.uk

The Trustees Aughton and
Ormskirk U3A
P.O. Box 198
Ormskirk
Lancs
L39 6WY

25 April 2023

Dear Sirs,

We enclose the signed accounts in respect of the year ended 31 March 2023.

If you have any queries regarding the above or enclosed, please get in touch.

Kind regards.

A handwritten signature in black ink, appearing to be 'C Sales', written over a light blue horizontal line.

Yours faithfully
C Sales
Chartered Accountant

JVSA Accountants is the trading name of JVSA Ltd.
Registered Office as above. Company Reg No 08873913 (England & Wales)
Directors: Mr. C. Sales, FCA. Dr. J.W.Johnston. Associate: Susan Fyles, Certified Accountant.



AUTHORISED

Registered to carry on audit work in the UK by the Institute of Chartered Accountants

Registered Charity No. 1105255

Aughton a Ormskirk U3A
Accounts for the year ending 31st March 2023

Aughton & Ormskirk U3A

Accounts for the year ending 31st March 2023

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1

Independent Examiner's Report to the Trustees of

Aughton & Ormskirk USA

I report on the accounts of the charity for the year ended 31 March 2023, which are set out on pages 3 to 8.

Respective responsibilities of trustees and independent examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

• examine the accounts under section 145 of the 2011 Act to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act • to state whether particular matters have come to my attention

Basis of examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

(1) which gives me reasonable cause to believe that in any material respect the requirements:

* to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations * to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Chris Sales
Chartered Accountant
JVSA Accountants
Suite 205-209 Malthouse Business
Park,
48 Southport Road,
Ormskirk
Lancashire
L-39 IQR



25/4 / 2023

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AUGHTON & ORMSKIRK USA

LEGAL AND ADMINISTRATIVE INFORMATION

Management Committee

Mr J Tomlinson	Chairman
Mrs P Ball	Vice chairman
Mrs S Kierans	Secretary
Mr D Fewings	Treasurer
Mrs E Dixon	Membership Secretary
Mrs A Trigwell	Membership
Mr P Andrews	Secretary
Mr D Blanchflower	
Mr M Rimmer	
Mr L Rippon	
Mrs M Tomlinson	

Status

A Registered Charity (No. 1105255) operating under a Constitution last amended in 2022.

Bankers

HSBC Bank plc	8 Canada Square, London, E14 5HQ
The Co-operative Bank plc	PO Box 638, Safford, M5 OJQ
United Trust Bank Ltd	I Ropemaker Street, London, EC2Y 9AW

Principal Address

(Correspondance) P.O. Box 198, Ormskirk, L39 6WY
Scouts and Guides Headquarters, Long Lane, Aughton, Ormskirk, L39 SAS

Accountants and Independent Examiners

JVSA, Suite 205-209 Malthouse Business Park,
48 Southport Road, Ormskirk, Lancs, L39 IQR

Structure, Governance and Management

Aughton & Ormskirk u3a is an independently funded and managed organisation. It was founded in 2003 and is one of over 1,400 u3a's overseen by the Third Age Trust (TAT). All u3a's have a shared objective of offering local people the opportunity to continue to learn and to participate in activities of interest to them.

A&O u3a is managed by a supervisory Board of Trustees, elected annually at the AGM. Four subcommittees deal with day-to-day detail and offer support to the trustees.

Membership

Membership is open to anyone who has reached partial or full retirement. Pre-Covid, we had around 1,900 members. On resumption after Covid closedown, we have seen a steady recovery from around 1,400 members to a current figure of around 1,500 members.

Finances

The finances are overseen by the Finance subcommittee, led by the Chairman of MC and Hon. Treasurer. The accounts are inspected annually by JVSA Accountants of Ormskirk.

Following introduction of a fee for premises-based activities that varies according to the hourly cost of room hire, the duration of the session and the number of attendees, those activities have become broadly self-funding. This is important because significant subsidizing of room hire from members' subscriptions would invalidate our claim for Gift Aid on those subscriptions.

During 2022/23, our bank balance has increased by around £14,200 to a financial year-end figure of £78,442. Given Gift Aid in the pipeline and known commitments such as our annual payment to T.A.T, this balance will fall by around £7,000 before we receive members' 2023-2024 subscriptions.

We aim to keep £45,000 in reserves to cover any liabilities against unforeseen difficulties. This represents around 50% of that spend which isn't pre-funded by members' contributions (e.g. pre-paid contributions toward tutor costs). This level of reserves is in line with Charity Commission recommendations.

The Future

Increased fuel costs obviously impact on the costs of running the venues we hire. Increases in room hire costs of 10%-20% are already working their way through. A point worth noting is that a strong u3a is well-placed to help the various premises in the area cope with increased utility costs, to help ensure those premises remain viable and available to the wider community.

Especially with regard to technology and finance, our u3a relies on some members with specialist skills. To ensure continuity, we need members with appropriate skills to step forward, shadow the current cohort of specialists and take on the roles when the current specialists step down.

I would like to offer my thanks to my fellow Trustees and to all members who take part in leading and o activities and to those who support us by catering, setting up tables and chairs etc.

John Tomlinson

Chair of frustees

Ormskirk U3A

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Notes to the accounts for year ending 31st March 2023

These accounts are produced on a 'Receipts and Payments'^a basis, an approach sanctioned by the Charity Commission for charities with a turnover up to £250,000. The 'Receipts and Payments' basis for accounts is simpler than the 'Accruals' basis used by larger organisations in that it takes account of just the receipts and payments stated within the financial year.

An insight into the accruals (e.g. the value of services received but not yet paid for, or the value of services paid for but not yet received) is given on the Assets and Liabilities page.

A) Administration

2 The HSBC Main account (supplemented by PayPal and United Trust Bank accounts) is funded by members' annual subscriptions and the associated Gift Aid which has been claimed from HMRC. These are used to cover the administrative overheads of the U3A; specifically: (a) member's subscription to the Third Age Trust, (b) use of the TAT Beacon system, (c) production and distribution of the magazine, (d) website, email and telephone, (e) professional fees and (f) other typical office costs,

B) Activities

3 The aim is for total activity-related receipts to cover total activity-related payments. We do not expect each individual activity to be self-funding; although, in the case of tutors, coach hire and theatre tickets, the individual member is expected to make a contribution that covers the cost relating to him/her. The HSBC Groups account and the Co-operative Bank account are simply conduits facilitating payment of service providers (room hire, coach hire, tutors...) from financial contributions made by members. The U3A takes no fees or commission for facilitating payment of suppliers from members' financial contributions.

4 Payments under 'Day Trips (coach hire)' exclude the cost of hiring coaches for theatre and Philharmonic trips. In these two instances, the cost of coach hire is bundled into the cost of the trip.

5 The payments for hire of the Aughton Village Hall and The Civic excludes those payments associated with the rehearsals of Drama and Musical Theatre productions. In these two instances, the cost of hiring premises is bundled in with the production expenses.

C) Policy on Cash Reserves

* Our level of cash reserves is intended to meet known and expected liabilities in the short and medium term, and to act as a contingency provision to secure the long-term continuation of the U3A's organisation and its activities.

* The trustees have agreed that, in pursuit of these objectives, the U3A should hold cash reserves equivalent to approximately six months expenditure. This is consistent with the guideline offered by the Third Age Trust. * A significant element of our expenditure is pre-funded by members' contributions and, as such, does not represent a liability. Effectively, the U3A is acting as a conduit of members' money to be passed straight through to a third party. instances of 'straight through' money include contributions covering the cost of tutors, theatre tickets and coach hire. In establishing the monetary value of six months expenditure, the trustees have agreed that the expenditure which is pre-

Aughton &

funded by members' contributions can be omitted from the calculation. * The policy on cash reserves be subject to review from time to time by trustees and may be modified in the light of changing conditions.

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* Administration

Receipts and Payments Account

Period : 1st April 2022 - March 2023

TOTAL RECEIPTS			TOTAL PAYMENTS		
ADMINISTRATION	02 -202 Apr-Mar	021-20 Apr-Mar	ADMINISTRATION	0 20 Apr-Mar	0 1- 02 Apr-Mar
	<u>TOTAL</u> <u>(ALL UNRESTRICTED FUNDS)</u>	<u>FUNDS</u> <u>(FUNDS)</u>		<u>TOTAL</u> <u>(ALL UNRESTRICTED FUNDS)</u>	<u>FUNDS</u> <u>(RESTRICTED FUNDS)</u>
	8,460				
	690				
Subscriptions	13,620		Membership letters (incl postage)	124	202
Membership Desk (to HSBC)		10,805	Third Aid Trust	6,056	5,380
Membership Desk (to Co-op)	3,438	11,895	TAT Membership (including insurance)	1,695	1 *643
PayPal	279	22,700	TAT general/magazine	284	393
	<u>22,770</u>		TAT diaries		
Donations		2,032		8,034	7,416
Gift Aid		376	Events		3,162
TAT diary sales		2,409	Social Committee	469	284
	<u>3,717</u>		Groups Support		
Events		2,677	Carol Concert	469	3,446
		2,677		2,165	2,689
			Magazine & Newsletter(pmd./post Speakers (venue & expenses)	449	360
			Website/internet/phone	491	720
			Stationery & supplies	376	191
			Office machines	303	135
			Equipment	1,712	1,191
Bookstall		166	Printing	327	75
			Meetings (committees)	588	203
			Independent Examiners	1,050	990
	276		HSBC bank charges	212	37
Interest on deposits		145	PayPal charges	318	281
Paid to HSBC Main a/c		132	Postage / PO Box	449	497
Rolled over in UTB bond			Sundries	248	120
			Sub-total	8,688	7,489
Sundries (admin. related)	385	28,229		17,315	18,553
TOTAL	<u>27,148</u>	<u>9,666</u>	TOTAL		
Excess of receipts over payments	9,833				

The above analysis is based upon financial transactions on the HSBC Main account and the supporting PayPal & UTB accounts. Membership subscriptions deposited to the Co-operative Bank account are also included.

* Activities

Receipts and Payments Account

Period : 1st April 2022 - 31st March 2023

TOTAL RECEIPTS			TOTAL PAYMENTS			
ACTIVITIES	202 c	1-2	Acruvrrras	2022-2023		2021-20
	Apr-Mar	Apr-Mar		Apr-Mar		Apr-Mar
	<u>TOTAL FUNDS</u>			<u>TOTAL FUNDS</u>		2 - 022
	<u>(ALL UNRESTRICTED FUNDS)</u>			<u>(ALL UNRESTRICTED FUNDS)</u>		Apr-Mar
				£	£	£
Group Activities (hired halls)	44,149	27,058	Group Activities (hire) halls			
Contributions to room hire			Premises HQhire	16,200		1
			Other premises hire	8,380	6,964	11,710
			Aughton VH	4,045	2,088	6,964
			Burscough	880	520	2,088
			Sports Centre	90	150	520
			Green Lane	2,414	1,038	150
			Guides HQ	1,314	964	1,038
			Haskayne VH	5,575	5,756	964
			CC Ministry Centre	1,980	1,032	5,756
			St. Michael's Church Hall	24,678		1,032
			Scarbrick VH	797		18,512
			The Civic	36,164		205
Contributions (tutor)	7,315	2,593	Sub-total	4,725		26,553
Group Activity (other) Contributions (trips/events)	1,350	1,712	Group-related spend (general)	888		500
	3,891	1,712	Tutors	1,064		776
	5,241	1,712	Group Activity (other)	3,953	5,017	1,331
Theatre Visits			Day trips (coach hire)	2,628	1,552	1,331
Philharmonic Visits	4,151	2,271	Day trips (other payments)	1,237	382	1,552
	2,035		Day trips (contrib. refunds)	4,250		382
	4,135		Events	8,114		1,934
Productions I Events	10,321	2,271	Theatre Visits	675		181
Musical Theatre			Philharmonic Visits	24		8
Social Committee	15	100		97,345		61,710
Sub-total			Productions Events			
			Drama			
Short courses / Workshops			Musical Theatre			
Sundries (activity related)	103,164	62,493	Social Committee			
			Sub-total			
			Short courses / Workshops			
			Sundries (activity related)			
			Charges			
TOTAL						
Excess of receipts over payments	5,819	783				

Aughton & Ormskirk

	HSBC Merchant Acquirer TOTAL
--	--

The above analysis is based upon financial transactions on the HSBC Groups account and the Co-operative Bank account (except membership subscriptions).

Period: 1st April 2022 31st March 2023

Summary of Bank & Cash Movements

Account	Opening bal. 01/04/22	Receipts	Payments	Net transfers (inter account)	Closing bal. 31/03/23
HSBC Main (note 1)	20,596	12,453	-16,997	-5,990	10,062
HSBC Groups (note 2)	6,876	83,377	-97,343	13,010	5,920

Aughton & Ormskirk U3A

PayPal	1,716	13,620	-318	-14,500	518
Co-operative		20,477	-2	-12,520	7,955
United Trust Bank	35,132	385		20,000	55,517
TOTAL	64,320	130,312	-114,660	0	79,972

Note 1: The opening balance of the HSBC Main account includes £15.00 b/f cash.

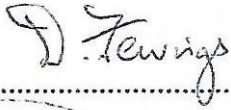
Note 2: The opening balance of the HSBC Groups account includes £20.63 b/f cash.

Statement of Assets and Liabilities at 31st March 2023

<u>ASSETS</u>	9,882	
	5,898	
CASH AT BANK	6,628	
HSBC Main account	518	
HSBC Groups Account	55,517	
Co-operative account		
PayPal account		
UTB 1- year bond	180	
	22	78,442
	1,328	
CASH a CHEQUES IN HAND		
Subscriptions		
HSBC Main a/c		
HSBC Groups a/c Co-op a/c		1,530
DEBTORS		
Rental prepayment (S&G HQ)	4,000	
Tutor prepayments	805	
HMRC (Gift Aid)	4,125	
United Trust Bank accrued interest	625	
		89,530
TOTAL ASSETS		
<u>LIABILITIES</u>		
CREDITORS		
Invoices received after 31st March		
Unpresented cheques		
Pre-paid contributions toward tutor costs	3,300	
Independent Examiners' fees	2,500	
Third Age Trust membership/Beacon subscriptions	1,560	
	7,500	
TOTAL LIABILITIES		14,860
NET ASSETS		74,670

Approved by the following on 24th / APRIL /2023

Aughton & Ormskirk U3A



D. Fewings

Derrick Fewings
Hon. Treasurer



John Tomlinson

John Tomlinson Hon.
Chairman



Sheila Kierans

Sheila Kierans Hon. Secretary

AUGHTON & ORMSKIRK UNIVERSITY OF THE THIRD AGE

England & Wales - Charity number 1105255

Accounts



Trustees' Annual Report for the period

From **15.06.21** Period start date To
15.06.22 Period end date

Charity name: **AUGHTON & ORMSKIRK u3a**

Charity registration number: **1105255**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	(i) Advance the education of the public and particularly the education of older people no longer in full time gainful employment in Aughton, Ormskirk, West Lancs and the surrounding local area. (ii) Provide facilities for leisure time and recreational activities, the objective being to improve the conditions of life in the interests of their social welfare.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Over 100 Groups run by volunteers with a wide range of mental and physical activities ranging from languages, history and science to physical sports, drama, yoga and walking to maintain physical and mental health and social connections to help maintain wellbeing in retirement.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social	Para 1.38	

investment including program related investment		
Contribution made by volunteers	Para 1.38	Aughton & Ormskirk u3a is a dynamic, outward looking collective of people who are retired and who provide a framework of a positive creative approach to life after full time work at a minimal cost. Qualifications are not needed nor any given.
Other		Aughton & Ormskirk u3a are affiliated with over 1000 u3a Groups, to the Third Age Trust.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	We continue to offer over 100 interest Groups that provide new educational topics and or, we encourage revising past interests that will benefit our members. These provide a diverse range of mental and physical activities, which stimulate and refresh our members, thus helping to maintain a happy and healthy lifestyle in retirement years. Wherever possible we liaise with other organisations who have interests in welfare of senior members of society.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	

Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	See attached Annual Accounts
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Our policy is to hold enough in reserve to allow the organisation to cover all outstanding expenses for a period of six months in the event of failure.
Amount of reserves held	Para 1.22	Six months expenses.
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Fundraising via Membership Fees levied annually. It is purely a self help learning approach with a view to providing education and enjoyment for those no longer in full time education.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CONSTITUTION
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	ASSOCIATION
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	ELECTED BY MEMBERSHIP

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	STRUCTURE TRUSTEES MANAGEMENT COMMITTEE SUB-COMMITTEES MEMERSHIP WORKS WITH OTHER u3a's ALL AFFILIATED TO THE THIRD AGE TRUST.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	AUGHTON & ORMSKIRK u3a
Other name the charity uses	
Registered charity number	1105255

Charity's principal address	P.O. BOX 198 ORMSKIRK LANCASHIRE L39 6WY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	MR ALAN STARKIE	CHAIRMAN OF u3a AND CHAIR OF MANAGEMENT COMMITTEE		MEMBERSHIP
2	MRS.SUE WATKINSON	CHAIR OF TRUSTEES		MEMBERSHIP
3	MRS.MEGAN TOMLINSON	HONORARY SECRETARY		MEMBERSHIP
4	MRS. LORNA MCDADE	TRUSTEE		MEMBERSHIP
5	MR. DERRICK FEWINGS	TREASURER		MEMBERSHIP
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Megan Tomlinson

Full name(s)

MEGAN TOMLINSON

**Position (eg
Secretary, Chair, etc)**

HON.SECRETARY

Date

08.09.22

Aughton & Ormskirk U3A

Accounts for the year ending 31st March 2022

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Independent Examiner's Report to the Trustees of

Aughton & Ormskirk U3A

I report on the accounts of the charity for the year ended 31 March 2022, which are set out on pages 3 to 6.

Respective responsibilities of trustees and independent examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

Basis of examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- * to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations
- * to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Chris Sales
Chartered Accountant
JVSA Accountants
Suite 205-209 Malthouse Business Park,
48 Southport Road,
Ormskirk
Lancashire
L39 1QR



...../...../ 2022

Structure, Governance and Management

Aughton & Ormskirk u3a is an independently funded and managed unit, founded in 2003, belonging to the wider national u3a family, overseen by the Third Age Trust (TAT). TAT provides a recommended structure, insurances and licences, advice and guidance. All u3a units have a shared objective of offering local people the opportunity to continue to learn and share interesting activities together. It is a Registered Charity and operates under a Constitution last amended in 2018.

A&O u3a is managed by a supervisory Board of Trustees and a Management Committee, all members being elected annually at the AGM. Four specialist subcommittees deal with day-to-day detail and offer support to the Management Committee. All Trustees, Committee members and officers are appointed in accordance with the Constitution.

Membership and Communications

Membership, is open to anyone who has reached partial or full retirement. The majority of activities are held in the daytime. A modest subscription of £15 p.a. covers all administrative costs. For a couple of years pre-Covid, membership had been around 1,900 with a natural attrition rate of 200 - 250 p.a. made back in the following 12 months.

During the two years of the pandemic membership numbers fell by around one quarter to 1,400, due to normal losses and a reluctance to take part even as Covid-related restrictions eased. Communications were limited to emails and electronic newsletters with only a limited number being contacted by post. Following suspension in March 2020, outdoor activities and some fitness groups began to operate in the late spring of 2021. Many delayed until September or beyond. All activities are now operating as the financial year closes.

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Finance is overseen by the Finance subcommittee, led by the Chairman of MC and Hon. Treasurer. The accounts are examined annually by JVSA Accountants of Ormskirk.

For a number of years pre-Covid, we offered premises-based activities at 50p per session, irrespective of the cost of the hire of the room and the number of attendees. This was a strategy adopted with the aim of reducing our bank balance. Up to Spring 2021, the subsidy had been running at approximately £15,000 per annum. At the 2021 AGM, our treasurer advised that it was time to make premises-based activities self-funding.

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We aim to keep approximately 6 months of payments in reserves to cover any liabilities against unforeseen difficulties. This represents around 50% of that spend which isn't pre-funded by members' contributions (e.g, pre-paid contributions toward tutor costs). This is in line with Charity Commission recommendations.

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Management – difficulty in recruiting to fill vacancies on the Management Committee and Trustees has led to a decision by both bodies to change the Constitution to one that involves one management body with all its members becoming Trustees. This is in line with the national u3a Constitution, written by Third Age Trust and approved by the Charities Commission. Other roles within the organisation, such as web master, need succession planning and shadowing of specific tasks over time.

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Thanks to my fellow Trustees, the Management Committee and its officers and to all members who take part in leading and organising activities, whether it be making the tea, dealing with chairs and tables, planning and executing meetings, events or just coming along, taking part and being a friend to anyone in need. Please keep on doing whatever you can, using your life skills and time to keep this amazing organisation functioning, growing and developing.

Susan Watkinson
Chair of the Trustees

Notes to the accounts for year ending 31st March 2022

Measures implemented to address the Covid-19 pandemic impacted on our ability to offer premises-based activities during the first half of this financial year. A limited number of such activities restarted in July 2021. The majority of activities resumed by the end of September 2021. Understandably, attendance was adversely impacted by members' continuing concerns over the threat to their wellbeing. Comparison of the 2021-2022 figures against the 2020-2021 figures or any historic figures is of little value.

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- 1 These accounts are produced on a 'Receipts and Payments' basis.
- 2 The HSBC Main account (supplemented by PayPal and United Trust Bank accounts) is funded by members' annual subscriptions and the associated Gift Aid which has been claimed from HMRC. These are used to cover the administrative overheads of the U3A; specifically: (a) member's subscription to the Third Age Trust, (b) use of the TAT Beacon system, (c) production and distribution of the magazine, (d) website, email and telephone, (e) professional fees and (f) other typical office costs.

B) Groups Account

- 3 The aim is for total activity-related receipts to cover total activity-related payments. We do not expect each individual activity to be self-funding; although, in the case of tutors, coach hire and theatre tickets, the individual member is expected to make a contribution that covers the cost relating to him/her. The HSBC Groups account is simply a conduit facilitating payment of service providers (room hire, coach hire, tutors...) from financial contributions made by members. The U3A takes no fees or commission for facilitating payment of suppliers from members' financial contributions.
- 4 Payments under 'Day Trips (coach hire)' exclude the cost of hiring coaches for theatre and Philharmonic trips. In these two instances, the cost of coach hire is bundled into the cost of the trip.
- 5 The payments for hire of the Aughton Village Hall and The Civic excludes those payments associated with the rehearsals of Drama and Musical Theatre productions. In these two instances, the cost of hiring premises is bundled in with the production expenses.

C) Policy on Cash Reserves

- * Our level of cash reserves is intended to meet known and expected liabilities in the short and medium term, and to act as a contingency provision to secure the long-term continuation of the U3A's organisation and its activities.
- * The trustees have agreed that, in pursuit of these objectives, the U3A should hold cash reserves equivalent to approximately six months expenditure. This is consistent with the guideline offered by the Third Age Trust.
- * A significant element of our expenditure is pre-funded by members' contributions and, as such, does not represent a liability. Effectively, the U3A is acting as a conduit of members' money to be passed straight through to a third party. Instances of 'straight through' money include contributions covering the cost of tutors, theatre tickets, coach hire and other costs associated with field trips and study tours. In establishing the monetary value of six months expenditure, the trustees have agreed that the expenditure which is pre-funded by members' contributions can be omitted from the calculation.
- * The policy on cash reserves will be subject to review from time to time by trustees and may be modified in the light of changing conditions.

Aughton & Ormskirk U3A

Receipts and Payments Account (Main account, plus supporting PayPal & UTB accounts)

Period : 1st April 2021 - 31st March 2022

TOTAL RECEIPTS				TOTAL PAYMENTS					
ADMINISTRATION	2021-2022 Apr-Mar		2020-2021 Apr-Mar		ADMINISTRATION	2021-2022 Apr-Mar		2020-2021 Apr-Mar	
	TOTAL FUNDS (ALL UNRESTRICTED FUNDS)					TOTAL FUNDS (ALL UNRESTRICTED FUNDS)			
	£	£	£	£		£	£	£	£
Subscriptions (HSBC + PayPal)					Membership letters		202		141
Membership Desk	10,805		8,015		Third Aid Trust				
PayPal	11,895		4,620		TAT Membership (including insurance)	5,380		6,528	
Donations	1		10		TAT general/magazine	1,643		2,088	
Gift Aid	2,032		4,095		TAT diaries	393			
TAT diary sales	376				Sub-total		7,416		8,616
		25,109		16,740					
Events					Events				
Social Committee	2,677				Social Committee	3,162			
Groups Support					Groups Support				
Carol Concert					Carol Concert	284			
		2,677					3,446		
Bookstall		166			Magazine & Newsletter(prod./post)	2,689		309	
Interest on deposits					Speakers (venue & expenses)	360		155	
Paid to HSBC Main a/c		145		657	Website/internet/phone	720		852	
Rolled over in UTB bond		132			Stationery & supplies	191		125	
Sundries (admin. related)					Office machines	135		103	
TOTAL		28,228		17,397	Equipment	1,191		333	
Excess of receipts over payments		9,676		4,456	Printing	75			
					Meetings (committees)	203			
					Independent Examiners	990		1,650	
					HSBC bank charges	37			
					PayPal charges	281		113	
					Postage / PO Box	497		544	
					Sundries	120			
					Sub-total		7,489		4,184
					TOTAL		18,552		12,941

Aughton & Ormskirk U3A

Receipts and Payments Account (Groups account, facilitating members' activities)

Period : 1st April 2021 - 31st March 2022

TOTAL RECEIPTS				TOTAL PAYMENTS					
ACTIVITIES	2021-2022 Apr-Mar		2020-2021 Apr-Mar		ACTIVITIES	2021-2022 Apr-Mar		2020-2021 Apr-Mar	
	TOTAL FUNDS (ALL UNRESTRICTED FUNDS)					TOTAL FUNDS (ALL UNRESTRICTED FUNDS)			
	£	£	£	£		£	£	£	£
Group Activities (hired halls)					Group Activities (hired halls)				
Contributions to room hire		27,058		122	Premises				
					S&G HQ hire		11,710		2,350
					Other premises hire				
					Age UK (West Lincs)				
					Aughton VH	6,964		609	
					Burscough Sports Centre	2,088			
					Green Lane Guides HQ	520			
					Haskayne VH	150			
					Lydiate VH				
					CC Ministry Centre	1,038			
					St. Michael's Church Hall	964			
					Scarisbrick VH	5,756			
					The Civic	1,032			
					Town Green W.I. Hut				
					Sub-total		18,512		609
					Group-related spend (general)		205		
Contributions (tutor)		28,759		9,204	Tutors		26,553		15,827
Group Activity (other)					Group Activity (other)				
Contributions (trips/events)		2593			Day trips (coach hire)		500		
					Day trips (other payments)				
					Day trips (contrib. refunds)				561
					Events		776		
Theatre Visits					Theatre Visits				
..... Refunds (from theatres)				1,664 Refunds (to members)				2,670
Philharmonic Visits	1,712				Philharmonic Visits	1,331			
..... Refunds (from Phil.)				114 Refunds (to members)				87
		1,712		1,778			1,331		3,318
Group Activity (external club)					Group Activity (external club)				
Crown Green Bowling					Crown Green Bowling				
Productions / Events					Productions / Events				
Drama		2,271			Drama	1,552			
Musical Theatre					Musical Theatre	382			
Sub-total		2,271		0	Sub-total		1,934		0
Short courses / Workshops					Short courses / Workshops				
Sundries (activity related)		100			Sundries (activity related)				25
TOTAL		62,493		11,104	TOTAL		61,711		22,129
Excess of receipts over payments		782		-11,025					

Aughton & Ormskirk U3A

Period: 1st April 2021 - 31st March 2022

Summary of Cash Movements

MAIN (ADMINISTRATION) ACCOUNTS

Account	Opening bal. 01/04/21	Receipts	Payments	Transfers (inter account)	Balance 31/03/22
Main	22,678	16,201	-18,271	-29	20,579
PayPal	73	11,895	-281	-9,971	1,716
UTB Bond	25,000	132		10,000	35,132
TOTAL	47,751	28,228	-18,552	0	57,427

GROUPS (ACTIVITIES) ACCOUNT

Account	Opening bal. 01/04/21	Receipts	Payments	Transfers (inter account)	Balance 31/03/22
Groups	6,093	62,493	-61,711	0	6,875
TOTAL	6,093	62,493	-61,711	0	6,875

ALL ACCOUNTS

	Opening bal. 01/04/21	Receipts	Payments	Transfers (inter account)	Balance 31/03/22
TOTAL	53,844	90,721	-80,263	0	64,302

Aughton & Ormskirk U3A

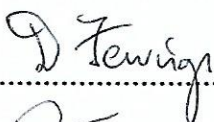
Statement of Assets and Liabilities at 31st March 2022

	£	£
<u>ASSETS</u>		
CASH AT BANK		
Main account	20,579	
Groups Account	6,854	
PayPal account	1,716	
UTB 1- year bond	35,132	64,281
CASH IN HAND		
Subscriptions (cheques)	15	
Subscriptions (cash)	0	
Other Main a/c (cheques)	0	
Other Main a/c (cash)	0	
Groups a/c (cheques)	0	
Groups a/c (cash)	21	36
DEBTORS		
Rental prepayment (S&G HQ)	3,600	
HMRC (Gift Aid)	2,936	6,536
TOTAL ASSETS		70,853
<u>LIABILITIES</u>		
CREDITORS		
Invoices received after 31st March	618	
Unpresented cheques	0	
Pre-paid contributions toward tutor costs	2,206	
Independent Examiners' fees	1,050	
Third Age Trust membership subscriptions	6,056	9,930
TOTAL LIABILITIES		9,930
NET ASSETS		60,923

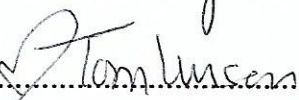
Approved by the following on 28th / APRIL / 2022



..... Sue Watkinson (Trustee)



..... Derrick Fewings (Treasurer)



..... Megan Tomlinson (Secretary)

Aughton & Ormskirk U3A

Accounts for the year ending 31st March 2022

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Independent Examiner's Report to the Trustees	1
Report from the Trustees	2
Notes to the Accounts	4
Receipts and Payments Account	5-6
Summary of Cash Movements	7
Statement of Assets and Liabilities	8

Independent Examiner's Report to the Trustees of

Aughton & Ormskirk U3A

I report on the accounts of the charity for the year ended 31 March 2022, which are set out on pages 3 to 6.

Respective responsibilities of trustees and independent examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

Basis of examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- * to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations
- * to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Chris Sales
Chartered Accountant
JVSA Accountants
Suite 205-209 Malthouse Business Park,
48 Southport Road,
Ormskirk
Lancashire
L39 1QR



...../...../ 2022

Structure, Governance and Management

Aughton & Ormskirk u3a is an independently funded and managed unit, founded in 2003, belonging to the wider national u3a family, overseen by the Third Age Trust (TAT). TAT provides a recommended structure, insurances and licences, advice and guidance. All u3a units have a shared objective of offering local people the opportunity to continue to learn and share interesting activities together. It is a Registered Charity and operates under a Constitution last amended in 2018.

A&O u3a is managed by a supervisory Board of Trustees and a Management Committee, all members being elected annually at the AGM. Four specialist subcommittees deal with day-to-day detail and offer support to the Management Committee. All Trustees, Committee members and officers are appointed in accordance with the Constitution.

Membership and Communications

Membership, is open to anyone who has reached partial or full retirement. The majority of activities are held in the daytime. A modest subscription of £15 p.a. covers all administrative costs. For a couple of years pre-Covid, membership had been around 1,900 with a natural attrition rate of 200 - 250 p.a. made back in the following 12 months.

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Finance is overseen by the Finance subcommittee, led by the Chairman of MC and Hon. Treasurer. The accounts are examined annually by JVSA Accountants of Ormskirk.

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Chair of the Trustees

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Aughton & Ormskirk U3A

Receipts and Payments Account (Main account, plus supporting PayPal & UTB accounts)

Period : 1st April 2021 - 31st March 2022

TOTAL RECEIPTS				TOTAL PAYMENTS					
ADMINISTRATION	2021-2022 Apr-Mar		2020-2021 Apr-Mar		ADMINISTRATION	2021-2022 Apr-Mar		2020-2021 Apr-Mar	
	TOTAL FUNDS (ALL UNRESTRICTED FUNDS)					TOTAL FUNDS (ALL UNRESTRICTED FUNDS)			
	£	£	£	£		£	£	£	£
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PayPal	11,895		4,620		TAT Membership (including insurance)	5,380		6,528	
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TAT diary sales	376				Sub-total		7,416		8,616
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TOTAL		28,228		17,397	Equipment	1,191		333	
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					HSBC bank charges	37			
					PayPal charges	281		113	
					Postage / PO Box	497		544	
					Sundries	120			
					Sub-total		7,489		4,184
					TOTAL		18,552		12,941

Aughton & Ormskirk U3A

Receipts and Payments Account (Groups account, facilitating members' activities)

Period : 1st April 2021 - 31st March 2022

TOTAL RECEIPTS				TOTAL PAYMENTS					
ACTIVITIES	2021-2022 Apr-Mar		2020-2021 Apr-Mar		ACTIVITIES	2021-2022 Apr-Mar		2020-2021 Apr-Mar	
	TOTAL FUNDS (ALL UNRESTRICTED FUNDS)					TOTAL FUNDS (ALL UNRESTRICTED FUNDS)			
	£	£	£	£		£	£	£	£
Group Activities (hired halls)					Group Activities (hired halls)				
Contributions to room hire		27,058		122	Premises				
					S&G HQ hire		11,710		2,350
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					Age UK (West Lincs)				
					Aughton VH	6,964		609	
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					Haskayne VH	150			
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..... Refunds (from Phil.)				114 Refunds (to members)				87
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Crown Green Bowling					Crown Green Bowling				
Productions / Events					Productions / Events				
Drama		2,271			Drama	1,552			
Musical Theatre					Musical Theatre	382			
Sub-total		2,271		0	Sub-total		1,934		0
Short courses / Workshops					Short courses / Workshops				
Sundries (activity related)		100			Sundries (activity related)				25
TOTAL		62,493		11,104	TOTAL		61,711		22,129
Excess of receipts over payments		782		-11,025					

Aughton & Ormskirk U3A

Period: 1st April 2021 - 31st March 2022

Summary of Cash Movements

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Account	Opening bal. 01/04/21	Receipts	Payments	Transfers (inter account)	Balance 31/03/22
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PayPal	73	11,895	-281	-9,971	1,716
UTB Bond	25,000	132		10,000	35,132
TOTAL	47,751	28,228	-18,552	0	57,427

GROUPS (ACTIVITIES) ACCOUNT

Account	Opening bal. 01/04/21	Receipts	Payments	Transfers (inter account)	Balance 31/03/22
Groups	6,093	62,493	-61,711	0	6,875
TOTAL	6,093	62,493	-61,711	0	6,875

ALL ACCOUNTS

	Opening bal. 01/04/21	Receipts	Payments	Transfers (inter account)	Balance 31/03/22
TOTAL	53,844	90,721	-80,263	0	64,302

Aughton & Ormskirk U3A

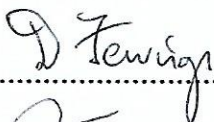
Statement of Assets and Liabilities at 31st March 2022

	£	£
<u>ASSETS</u>		
CASH AT BANK		
Main account	20,579	
Groups Account	6,854	
PayPal account	1,716	
UTB 1- year bond	35,132	64,281
CASH IN HAND		
Subscriptions (cheques)	15	
Subscriptions (cash)	0	
Other Main a/c (cheques)	0	
Other Main a/c (cash)	0	
Groups a/c (cheques)	0	
Groups a/c (cash)	21	36
DEBTORS		
Rental prepayment (S&G HQ)	3,600	
HMRC (Gift Aid)	2,936	6,536
TOTAL ASSETS		70,853
<u>LIABILITIES</u>		
CREDITORS		
Invoices received after 31st March	618	
Unpresented cheques	0	
Pre-paid contributions toward tutor costs	2,206	
Independent Examiners' fees	1,050	
Third Age Trust membership subscriptions	6,056	9,930
TOTAL LIABILITIES		9,930
NET ASSETS		60,923

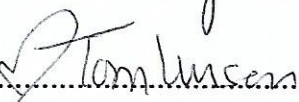
Approved by the following on 28th / APRIL / 2022



..... Sue Watkinson (Trustee)



..... Derrick Fewings (Treasurer)



..... Megan Tomlinson (Secretary)