

# **MAGIC DRAGON PRE-SCHOOL**

**Bishopston, Bristol**

**Registered Office: 66 Kings Drive, Bishopston, Bristol BS7 8JH**

**Registered as a Company limited by Guarantee in England & Wales**

**Registered No. 5165820**

**Registered Charity No. 1105204**

# MAGIC DRAGON PRESCHOOL, BRISTOL

## ANNUAL REPORT FOR YEAR ENDED 31 AUGUST 2022

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### **1. Staffing**

Sadly, after many years of being a practitioner and then helping set up in the mornings, Sarah stepped down from Magic Dragon at Christmas 2021 and went to teach in a school. We would like to thank Sarah for all her hard work and dedication to the children, providing them with a fun learning environment and always promoting a love for the outdoors.

Martha was employed in February 2022 and we are delighted to have such an enthusiastic, hard-working and caring team member join us.

We started using Becky for supply cover when and if needed to provide continuity for the children.

All positions in the committee were filled.

### **2. Policies**

Magic Dragon Preschool policies have been reviewed and updated during the year according to our schedule. Elizabeth Male, our support worker from Bristol Association of Neighbourhood Daycare (BAND), has also reviewed all the policies as part of her pre-Ofsted monitoring visit in December 2021.

A new policy was adopted - Low level concerns policy.

### **3. Health and Safety**

The team carries out a daily check of premises and equipment.

An annual health and safety and fire risk assessment was carried out on the premises by the Preschool Leader together with Sally Wales. No issues of concern.

Sally also compiles and analyses all the accidents that occur at Magic Dragon and feeds back to staff at each staff meeting and committee members at committee meetings.

### **4. Staff development and training**

During the year staff attended various training and workshops, and completed some online training to update and enhance their knowledge and skills.

All statutory training by all staff is up to date.

Sally, our SENCO, has attended regular SENCO cluster meetings throughout the year. She also attended an Autism course.

Visits with the local authority Inclusion and Portage team were also carried out.

Niki has attended the local Leaders Network meetings, a very useful forum for sharing common issues and she completed a two day Paediatric First Aid course.



Ali, our Designated Safeguarding Leader, has attended Safeguarding cluster meetings and a multi-agency network workshop. She also attended a zoom meeting on making positive transitions for those children moving onto school or new preschools. Martha attended her child protection training, First Aid training and did a zoom training on challenging behaviour. Naomi attended some ERIC training supporting children with potty training.

All staff have been kept up-to-date by in-house safeguarding training each term at staff meetings.

Supervision sessions (individual and group) and appraisals were carried out for all staff. Staff Peer observations took place in the Spring term.

A new way of assessing children was introduced at Magic Dragon. OPAL Observing Play And Learning allows staff to observe children at milestones and assess where the children are and what their next steps are.

The assessment timetable for the year was updated to reduce staff workload and focus staff's observations which were be fed back to all the team on a daily basis to help plan relevant activities/interactions to support all children to make progress.

## **5. Bristol City Council's Quality Improvement Framework QIF**

This year, Jane Smith, our local Lead Teacher, has supported Niki in her role. The Autumn /Winter visit gave an opportunity for professional practice development through observing and articulating the learning of children. Consideration of Bristol Assessment Guidance and assessment in your setting.

The Spring/Summer visit gave an opportunity for a '*Reflective Leadership and wellbeing conversation*' following an extremely challenging period of working in the Early Years sector.

The team continues to use the Bristol Standard framework to reflect on their practise and set targets, but no formal submissions were made last year.

## **6. Fundraising & Events**

A clothes collection to raise money was organised which raised £16.

Parents organised a Christmas fundraiser collating a hamper to be raffled off.

Tote bags and t-shirts displaying the Magic Dragon Logo were sourced and sold to parents with profits going to the preschool.

The children came to preschool in Pyjamas to raise money to plant a tree for the Avon Trees charity.

Parents were invited to join us outside for a Christmas sing-song at the end of term 2.

Parents were invited in at the end of Term 6 to enjoy a show with songs, dances and rhymes that the children worked hard to create.

## **7. Other events**

The children enjoyed lots of trips last year including a trip to the post box, a traffic survey, an Autumn walk in the neighbourhood and a trip to the community allotment. Vicky a local 'music lady' came in for the day in February to sing with the children and share some instruments from around the world.

Tom the tennis coach from Kings Tennis Club continues to run a tennis session for both the blue and yellow group children each term.

The children were treated to a visit from The Redland Windband orchestra who played a variety of music and allowed the children to explore the instruments.

We had visits from parents/relatives throughout the year. One parent who is a vet created an interactive session with the children explaining what the job of a vet involves. Another relative brought in some interesting instruments from around the world to share with the children. One parent led a cooking session with blue group.

## **8. Church takeover**

The Good Shepherd church was bought by Emmanuel church. There was a smooth transition with only a minimal increase in rent. Our storage area was moved to a smaller room.

## **9. Register**

At the end of the year there were twenty children on the register at Magic Dragon, with 9 leaving to join Reception and four children moving away or moving to other preschools. After introducing a policy of blue group children attending for four days and yellow group children attending for three days, the number of sessions attended across the week was increased.

This report was approved on 24<sup>th</sup> November 2022

Signed: 

Director: Harriet Marsden

Signed: 

Director: Miriam Lord



**Magic Dragon Pre-School**

**Balance Sheet, year-end 31st August 2022**

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Registered No: 5165820

Registered Charity No: 1105204

	2022 £	2021 £
<b>General Fund</b>		
Balance at 1.9.21	24,917	25,297
Income	64,157	48,672
Expenditure	<u>51,793</u>	<u>49,052</u>
Balance at 31.8.22	<u>37,281</u>	<u>24,917</u>

**Represented by:**

Cash at Bank	25,264	12,906
Bank Deposit Account	<u>12,017</u>	<u>12,011</u>
	<u>37,281</u>	<u>24,917</u>

For the year ending 31st August 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for

complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been delivered in accordance with the provisions applicable to companies subject to the small companies regime.

These accounts were approved on 24th November 2022

Signed *HR Marsden*

Director: Harriet Marsden

Signed

*Miriam Lord*

Director: Miriam Lord



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

#### Report to the trustees

Charity Name

MAGIC DRAGON PRESCHOOL

#### On accounts for the year ended

31/8/22

Charity no  
(if any)

1105204  
~~1105204~~

#### Set out on pages

5

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2022

#### Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

J. Hillman

Date:

20/3/23

Name:

JANETTE HILLMAN.

Relevant professional  
qualification(s) or body

\_\_\_\_\_

(if any):

Address:

26 FENTON ROAD,  
BISHOPSTON,  
BRISTOL BS7 8ND

## Section B

## Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

