

REGISTERED COMPANY NUMBER: 05096968 (England and Wales)
REGISTERED CHARITY NUMBER: 1105172

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024
FOR
MENTER IAITH SIR CAERFFILI

MHA (trading name of MacIntyre Hudson LLP)
Limited liability partnership in England & Wales
Registered number OC312313
Elfed House
Oak Tree Court
Cardiff Gate Business Park
CARDIFF
CF23 8RS

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**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2024**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Our main long-term goal during this period is:

Increase the use of the Welsh language across Caerphilly County communities by enabling residents to use the Welsh language in all aspects of local community life.

Below are our objectives for the period 2022-25 to achieve the main goal:

Lead joint planning for the Welsh language at county level:

- 1.1) Co-ordinate and lead a Welsh Language Forum for Caerphilly County and ensure a prominent and strategic role for the local Forum.
- 1.2) Produce a detailed and current language profile regularly as the basis for language planning in the County.
- 1.3) To represent the Welsh Language on a cross-section of forums and committees within the Third Sector, local authority and Health Board and the Local Services Board.

Develop and provide services and opportunities of the highest quality:

- 2.1) Development projects that have a positive impact on the use of Welsh in the County of Caerphilly within the field of childcare, play and leisure, youth services, adult education, community events, volunteering opportunities, support and training, artistic activities and consultation. The intention of these services is to encourage confidence in using the language and strengthen positive attitudes towards the language.
- 2.2) Continue to develop our annual festival, Ffilifest.
- 2.3) Researching projects in new areas including community translation.
- 2.4) Investigate and develop projects that are changing attitudes and behaviour.
- 2.5) Ensure that all of Menter Caerffili's services meet the requirements and standards of the Trusted Quality Mark Level 1.

Influence for the benefit of the language at county level and represent the voice of Welsh speakers and learners:

- 3.1) Respond proactively to local and national consultations.
- 3.2) Influence local policy for the benefit of the Welsh language.
- 3.3) Network extensively across sectors at the local level.
- 3.4) Effective communication with the public, partners and others.
- 3.5) To raise awareness of the need for Welsh language services and bodies acting on behalf of those services.
- 3.6) Contribute significantly to development of strategies and plans, including local community plans, Well-Being Plan, Third Sector Agreement.
- 3.7) Raise the profile of the important relationship between the local economy, quality of life, environment, confidence of communities in the language of the community.
- 3.8) Support local people to express their views on their needs as Welsh speakers and learners.
- 3.9) Support local people to submit views to service planners including the local authority and Health Board as well as others.
- 3.10) Support local people to express viewpoints to service planners including the Local Authority, Health Board and others.

OBJECTIVES AND ACTIVITIES

Objectives and aims

Research new opportunities to provide services which are self-sustaining:

- 4.1) Completion of research and detailed assessments in order to identify relevant and innovative opportunities to develop Welsh medium services that are self-sufficient and take advantage of the economic value of the Welsh language locally.
- 4.2) Identify components of the existing work of Menter Iaith Sir Caerffili that could operate on a more ambitious scale as social enterprises.
- 4.3) Promote and develop further our Childcare Service which is now a successful service employing over 70 members of staff.
- 4.4) Conduct research and detailed consultations to assess the sufficiency of establishing a permanent home for Menter Caerffili which would operate as a focal point for Welsh medium services in Caerphilly County Borough and support a range of organisations.
- 4.5) Research a range of funding sources to fulfil the aims of Menter Caerffili.
- 4.6) Utilise resources in the most effective way to ensure the most benefit.

Manage and develop an organisation which works effectively, with strong governance and considers and ensures the wellbeing of its volunteers and members of staff:

- 5.1) Achieve and retain Trusted Charity Mark Level 1.
- 5.2) Continue to operate the revision programme of policies including the Staff and Trustees Handbook in addition to others.
- 5.3) Ensure sufficient funding to support and sustain our current services effectively.
- 5.4) Procure a Human Resources Service.
- 5.5) Develop and adopt new and relevant policies and procedures.
- 5.6) Sustain and review risk management procedures.
- 5.7) Develop a Wellbeing Policy for both members of staff and volunteers in addition to training and procedures where appropriate.

Public benefit

All the work of Menter Iaith is designed to benefit the public. The main aim of the Menter is to boost the education and general knowledge of the community by promoting the Welsh language. This is done by arranging activities and events which are open to the public. The activities and events provide an opportunity for people of all ages to socialize, improve their communication skills and to enjoy themselves in a friendly atmosphere. Wide publicity is given to the provision and new people are encouraged to take part. There is a growing demand for the provision from the public in every part of the County. Some of the activities are free of charge and when there is a need to charge, support is given in the use of subsidies which are available to reduce the cost for people who cannot afford to pay the full price.

Review of activities

At the end of another period Menter Iaith Sir Caerffili has a very important opportunity to continue as a very influential community development organisation in the area and to further expand its level of services and activities.

It was therefore very important to consider the current climate with regard to the community development field, in order to confirm the role of Menter Iaith Sir Caerffili as a language and community regeneration organisation. Similarly, this report reinforces the importance of Welsh Government's Strategy for the Welsh Language, Cymraeg 2050.

Projects and partnerships stated in this document are clear indications of the main intent of Menter Iaith Sir Caerffili, which is empowering and motivating communities to develop new opportunities to use the language, in a manner that works from the bottom up, while also reinforcing the current opportunities to use the language.

At the heart of the work and objectives of Menter Iaith Sir Caerffili therefore, is the clear ethos that the Menter belongs to its local communities and the needs and nature of those communities shape the direction of projects and plans.

Menter Iaith Sir Caerffili is a leading community and voluntary organisation, promoting and supporting the development of the Welsh language across Caerphilly County's communities. We operate in order to enable local residents to use the Welsh language in all aspects of their lives. This aim will be achieved through the provision of Welsh medium opportunities and services for all ages in partnership with a number of other organisations.

OBJECTIVES AND ACTIVITIES

Main areas of our work:

- 1) Leading joint planning for the Welsh language at county level
- 2) Develop and provide services and opportunities
- 3) Influence for the benefit of the language at county level
- 4) Representing the voice of Welsh speakers and learners in Caerphilly County
- 5) Investigating new opportunities to provide services which are self-sustaining

Mission statement

Menter iaith Sir Caerffili's purpose is to increase the use of the Welsh language across communities in Caerphilly County. To achieve this we will develop and provide a cross-section of services and opportunities to local Welsh speakers and learners so that they can use the language. We will consult regularly with local residents to develop Welsh language services that are accessible, relevant and of the highest quality. We want to see a growth in the use of the Welsh language across communities in the County within a variety of areas. At the heart of our main goal is the commitment to work in partnership with a number of local organisations.

Values

Volunteers and employees of Menter iaith Sir Caerffili are committed to our core values that are fundamental to our work.

The Welsh Language:

- 1) Growth in the use of the Welsh language in the County of Caerphilly in the short term and in the future is the primary reason for the existence of Menter Caerffili.
- 2) Caerphilly County residents have the right to speak and use the Welsh language in all aspects of community life.
- 3) The Welsh language belongs to and is relevant to everyone across Caerphilly County's communities.
- 4) We want adequate opportunities for the people of Caerphilly County to use the Welsh language.

Our Work:

- 1) We will develop and provide relevant services and of the highest quality.
- 2) We can achieve more and act more effectively through joint planning and developing partnerships with others.
- 3) We can learn from experience.
- 4) We work in a transparent and fair way.
- 5) We consider the environment when operating.
- 6) We are working in a strategic, creative and innovative way.

People:

- 1) We support our employees and volunteers and their development.
- 2) We treat everyone equally.
- 3) The involvement of local residents is crucial to us.

Charitable activities

Our detailed operational Plan for 2023-24 contains details about how we intended to achieve the above objectives during the period. The plan includes the individual targets that are intended to be delivered in terms of our various objectives. The operational plan is a key document in the planning of officers' work programmes and ensures that they are aware of how their work reflects the objectives and the main aim which is central to all our services. The operational plan will also help us to decide which individual projects contribute effectively towards meeting the principal aim and whether there is a need to modify projects or develop different projects.

Key performance indicators

High level key performance indicators

An increase in the use of the Welsh language across communities in Caerphilly County is the primary goal of Menter iaith Sir Caerffili for the duration of this corporate plan. In consideration of this, the most useful high level indicators relating to the use of the Welsh language is the census results and detailed information on local ward level. In addition, it will be important for us as an organisation to consider any research undertaken by the Welsh Government Research Unit and other bodies such as universities and research companies. Any surveys that are considering use of the language within communities are key in measuring the impact of our activities on the use of the language and the extent to which the type of activities provided are achieving our primary goal.

OBJECTIVES AND ACTIVITIES

Other key performance indicators

Menter iaith Sir Caerffili works and operates projects on behalf of a number of organisations at present and monitoring and measuring outcomes is central to that work. We are used to measuring soft, qualitative and quantitative, outputs through our work in order to assess and determine whether activities and projects are achieving their intended goals and objectives. Through the development of ambitious and relevant targets we have identified a number of performance indicators that are suitable for and unique to each element of our work. We will therefore monitor and measure a number of performance indicators including:

- 1) number of activities/opportunities
- 2) number of beneficiaries
- 3) number of volunteers
- 4) the number who report increased confidence in using the language
- 5) the number who report increase in awareness of Welsh-medium services locally
- 6) an increase in turnover or fundraising levels

We will consider these KPI's on a consistent basis and assess whether they continue to be effective in order to measure progress in terms of the intended results. In addition, employees are aware and familiar with the KPI's that are relevant to their respective work programmes and understand how they contribute to the main objective of the initiative.

The local community

Menter iaith Sir Caerffili is managed by an experienced and ambitious Management Board of volunteers. The members are from communities across the County of Caerphilly and their guidance and input into the development and effective management of our work is key. The significant contribution by volunteers ensures that it is the needs of local people that shapes our work. In addition, we are recruiting and supporting volunteers across our services and activities so that volunteers contribute significantly to every element of our work.

As well as attracting volunteers to our work, when planning projects and services we will continue to bring stakeholders and local people together to encourage communities to take ownership of new developments. We feel that it is vital that local residents receive an opportunity to voice their opinion on new developments or respond to a gaps in services.

STRATEGIC REPORT

Financial position

The charity's results are reported in the Statement of Financial Activities on page 9.

A total of £936,806 of resources came in (2023: £935,824), and a total of £1,025,128 (2023: £934,169) was spent. This gave a net deficit of £88,322 (2023: net surplus £1,655). The fund balance brought forward was £301,358 and this gave a net total of £213,036. This is represented by £177,035 in unrestricted funds and £36,001 in restricted funds. Tangible fixed assets represent £28,808. The designated fund balance brought forward in relation to Ffilifest was £40,000, £26,658 of spend has been allocated to this fund leaving a net total of £13,342 leaving £134,885 as the charities free reserves.

No changes were made to the accounts for the previous year.

The trustees have no material interest in the charity's transactions.

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2024

STRATEGIC REPORT

Financial review

Reserves policy

The trustees have considered the needs of the charity for financial reserves in accordance with the guidelines given by the Charity Commission that trustees carry out an ongoing review of the reserves levels and the reserves policy to ensure they continue to be relevant in changing circumstances. As a result they have adopted the following policies:

The need for a reserve fund is:-

- a) To have money to earmark for special projects in order to develop them or realise them in a short period of time.
- b) To ensure that money is available for administration and support costs which enable the charity to operate, especially during periods of uncertainty that has an enormous impact on the income generation opportunity of the charity, as well as additional pressures on future grants. This reserve level also takes into account periods at the beginning of a new financial year as well as ensuring there are sufficient funds to meet all contractual liabilities in the event of winding up the charity.
- c) To provide a sufficient reserve to enable its voluntary fundraising scheme to operate.

The current policy of the trustees is to maintain free reserves, which are the unrestricted funds of the charity less designated funds and the net book value of the fixed assets, at a level which equates to at least three months running costs (approx £170,000). The trustees consider the current level of reserves to be sufficient to meet the charity's needs.

Free reserves stood at £134,885 at 31 March 2024.

Future plans

The plans for the period 2022-25 include plans that are already in place and those we intend to realise from 2024 onwards. In addition to the budget currently agreed it is a priority during the period to explore and take advantage of new income streams, in particular, it is intended to develop our own income generation methods, for example by broadening our childcare provision, consider developing Community translation services and provide a cross-section of services. To accompany this we will consider tendering for contracts, ensure further grants and investigate more alternative methods of fund raising, for example crowd-funding..

In the past, we have been very successful in securing grants from a wide variety of sources but it is proposed to consider the grant programmes below during the period under review:

- 1) Local funds administered by Caerphilly County Borough Council and GAVO
- 2) Lottery funds - People and Places and the Heritage Fund
- 3) Funds and grants from other Welsh Government departments
- 4) Trusts e.g. Esmee Fairburn, Paul Hamlyn Foundation, Henry Smith
- 5) Volunteering in Wales Fund
- 6) Arts Council for Wales funding
- 7) SPF funding

In line with our objectives for 2022-25, Menter Iaith Sir Caerffili is keen to allocate time in order to explore the potential of developing projects or new initiatives which will generate a new source of income to invest in our services or to develop new services.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure

In order to achieve the aims and objectives within this report it is essential that we preserve and develop the management structure and staffing that we currently operate. This structure was developed following a detailed Job Evaluation exercise in 2013 and it is felt that it reflects the needs of the organisation and enables us to operate and to communicate effectively. The management and communication processes below supports the structure.

Management Board of Directors/Trustees

The Board meets quarterly with the Chief Officer and receives a progress report and financial report. The directors are acting in order to achieve the main aim and objectives of the organisation and is responsible for the strategic management of Menter Iaith Sir Caerffili. Chair of the organisation acts as the Chief Officer's line manager and the Treasurer of the organisation will meet regularly with the Chief Officer to monitor budgets and the financial position. In addition, annually, members of the Management Board conduct performance management meetings with each member of staff. At times, there will be a need to establish sub-committees, to consider specific issues or complete a piece of work. The Board has agreed the organisation's long-term strategy and defines its main aim and objectives that reflect this report and the short-term operational plan.

Chief Officer

The Chief Officer is the line manager for the team of core staff and responds to the needs of the organisation on a day-to-day basis. In addition, the Children and Families Services Officer also acts as a line manager for our workforce of Childcare Support Officers. The line managers will hold meetings on a quarterly basis as well as organising monthly staff meetings and meetings with specific groups of staff as needed. These processes ensure that all staff are familiar with and committed to strategic and operational plans. In addition, the Chief Officer will discuss with each Member of staff how their work programmes support the aims and objectives of the initiative and expected outputs. There is also agreement on which performance indicators are used to measure progress.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

05096968 (England and Wales)

Registered Charity number

1105172

Registered office

Porth Tredomen
Parc Tredomen
Ystrad Mynach
Hengoed
Caerphilly
CF82 7EH

Trustees

J Grenfell	
D A Thomas	
G H Davies	
L I Neale	resigned 22 November 2023
J Bruzas	resigned 15 January 2024
S Jarrett	
H Rowlands	
L Roberts	
G W Ashton	
R Spiller	appointed 22 November 2023

Chief Executive Officer and Company Secretary

L C Jones

MENTER IAITH SIR CAERFFILI

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2024

REFERENCE AND ADMINISTRATIVE DETAILS

Independent Examiner

MHA (trading name of MacIntyre Hudson LLP)

Limited liability partnership in England & Wales

Registered number OC312313

Elfed House

Oak Tree Court

Cardiff Gate Business Park

CARDIFF

CF23 8RS

Approved by order of the Board of Trustees on 20/11/24 and signed on its behalf by:


.....

J Grenfell - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
MENTER IAITH SIR CAERFFILI**

Independent examiner's report to the trustees of Menter iaith Sir Caerffili ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

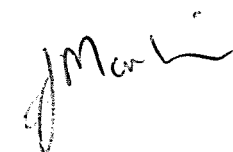
Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Julia Mortimer FCCA
MHA (trading name of MacIntyre Hudson LLP)
Limited liability partnership in England & Wales
Registered number OC312313
Elfed House
Oak Tree Court
Cardiff Gate Business Park
CARDIFF
CF23 8RS

Date: 28 November 2024

MENTER IAITH SIR CAERFFILI

**STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2024**

	Notes	Unrestricted funds £	Restricted funds £	2024 Total funds £	2023 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	3	-	255,361	255,361	326,002
Charitable activities	6				
The enhancement of community education and general information by promoting the Welsh language		677,675	-	677,675	606,473
Other trading activities	4	1,944	-	1,944	2,869
Investment income	5	1,826	-	1,826	480
Total		<u>681,445</u>	<u>255,361</u>	<u>936,806</u>	<u>935,824</u>
EXPENDITURE ON					
Raising funds	7	70,710	-	70,710	74,732
Charitable activities	8				
The enhancement of community education and general information by promoting the Welsh language		673,751	280,667	954,418	859,437
Total		<u>744,461</u>	<u>280,667</u>	<u>1,025,128</u>	<u>934,169</u>
NET INCOME/(EXPENDITURE)		(63,016)	(25,306)	(88,322)	1,655
RECONCILIATION OF FUNDS					
Total funds brought forward		240,051	61,307	301,358	299,703
TOTAL FUNDS CARRIED FORWARD		<u>177,035</u>	<u>36,001</u>	<u>213,036</u>	<u>301,358</u>

The notes form part of these financial statements

MENTER IAITH SIR CAERFFILI

BALANCE SHEET
31 MARCH 2024

	Notes	Unrestricted funds £	Restricted funds £	2024 Total funds £	2023 Total funds £
FIXED ASSETS					
Tangible assets	15	28,808	-	28,808	32,733
CURRENT ASSETS					
Debtors	16	21,738	15,055	36,793	20,030
Cash at bank and in hand		<u>158,130</u>	<u>20,946</u>	<u>179,076</u>	<u>308,412</u>
		179,868	36,001	215,869	328,442
CREDITORS					
Amounts falling due within one year	17	(31,641)	-	(31,641)	(59,817)
NET CURRENT ASSETS		<u>148,227</u>	<u>36,001</u>	<u>184,228</u>	<u>268,625</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>177,035</u>	<u>36,001</u>	<u>213,036</u>	<u>301,358</u>
NET ASSETS		<u>177,035</u>	<u>36,001</u>	<u>213,036</u>	<u>301,358</u>
FUNDS	19				
Unrestricted funds				177,035	240,051
Restricted funds				<u>36,001</u>	<u>61,307</u>
TOTAL FUNDS				<u>213,036</u>	<u>301,358</u>

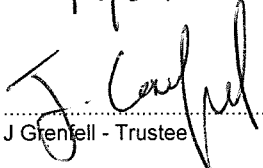
The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements were approved by the Board of Trustees and authorised for issue on 20/1/24 and were signed on its behalf by:


J Grenfell - Trustee

The notes form part of these financial statements

MENTER IAITH SIR CAERFFILI

**CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 MARCH 2024**

	Notes	2024 £	2023 £
Cash flows from operating activities			
Cash generated from operations	1	<u>(126,087)</u>	<u>21,328</u>
Net cash (used in)/provided by operating activities		<u>(126,087)</u>	<u>21,328</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		(5,075)	(26,129)
Interest received		<u>1,826</u>	<u>480</u>
Net cash used in investing activities		<u>(3,249)</u>	<u>(25,649)</u>
Change in cash and cash equivalents in the reporting period		(129,336)	(4,321)
Cash and cash equivalents at the beginning of the reporting period		<u>308,412</u>	<u>312,733</u>
Cash and cash equivalents at the end of the reporting period		<u>179,076</u>	<u>308,412</u>

The notes form part of these financial statements

NOTES TO THE CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 MARCH 2024

1. RECONCILIATION OF NET (EXPENDITURE)/INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES			
	2024	2023	
	£	£	
Net (expenditure)/income for the reporting period (as per the Statement of Financial Activities)	(88,322)	1,655	
Adjustments for:			
Depreciation charges	9,000	3,254	
Interest received	(1,826)	(480)	
(Increase)/decrease in debtors	(16,763)	18,130	
Decrease in creditors	(28,176)	(1,231)	
Net cash (used in)/provided by operations	<u>(126,087)</u>	<u>21,328</u>	
2. ANALYSIS OF CHANGES IN NET FUNDS			
	At 1/4/23	Cash flow	At 31/3/24
	£	£	£
Net cash			
Cash at bank and in hand	<u>308,412</u>	<u>(129,336)</u>	<u>179,076</u>
	<u>308,412</u>	<u>(129,336)</u>	<u>179,076</u>
Total	<u>308,412</u>	<u>(129,336)</u>	<u>179,076</u>

The notes form part of these financial statements

1. STATUTORY INFORMATION

Menter Iaith Sir Caerffili is a company limited by guarantee incorporated in Wales within the United Kingdom. The registered office is St. Margaret's Park, Suite 1 Pengam Road, Aberbargoed, Bargoed, Mid Glamorgan, CF81 9FW

The financial statements are presented in Sterling (£), the company's functional currency, and rounded to the nearest pound.

The principal activities and nature of the charity's operations is that of the enhancement of community education and general information by promoting the Welsh language.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102 S1A Update Bulletin 1) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Assets and liabilities are initially recognised at historical cost or transaction values unless otherwise stated in the relevant accounting policy note(s)

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Donations and legacies income

Donations and legacies income includes donations, gifts and grants that provide core funding or are of a general nature are recognised where there is entitlement, probability of receipt and the amount can be measured with sufficient reliability. Such income is only deferred when the donor specifies it must be used in future accounting periods or the donor has imposed conditions which must be met before the charity has unconditional entitlement.

Income from charitable activities

Income from charitable activities includes income received under contract or where entitlement to grant funding is subject to specific performance conditions. This income is recognised as the related services are provided and there is entitlement, probability of receipt and the amount can be measured with sufficient reliability. Income is deferred when the amounts received are in advance of the performance of the service or event to which they relate.

Investment income

Investment income is recognised on a receivable basis.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Expenditure on raising funds include costs of fundraising, advertising, marketing and direct mail materials.

Expenditure on charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

2. ACCOUNTING POLICIES - continued

Expenditure

Support costs are those costs that, whilst necessary to deliver an activity, do not themselves produce or constitute the output of the charitable activity. This includes governance costs which are those costs associated with meeting the constitutional and statutory requirements of the charity and include the accountancy fees and costs linked to the strategic management of the charity.

Tangible fixed assets

Fixed assets are capitalised at cost.

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful life of that asset as follows:

Improvements to property	- 10% straight line
Fixtures and fittings	- 25% reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Debtors

Trade debtors and other debtors are recognised at the settlement amount due after any trade discounts offered. Prepayment are valued at the amount prepaid net of any trade discounts due.

Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

MENTER IAITH SIR CAERFFILI

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024**

3. DONATIONS AND LEGACIES

	2024	2023
	£	£
Grants	<u>255,361</u>	<u>326,002</u>

Grants received, included in the above, are as follows:

	2024	2023
	£	£
Llywodraeth Cymru	168,552	101,262
Cyngor B.S. Caerffili - Cytundeb Gofal Plant	30,000	30,000
Llywodraeth Cymru - Helo Blod Lleol	-	660
CCBC - Small capital grant	-	1,440
Cyngor B.S. Caerffili - Hwyl o Haf	-	34,072
Mentrau Iaith Cymru - Kickstart Scheme	-	5,942
Blaenau Gwent BC - Head4Arts	-	2,060
Sefydliad Dysgu a Gwaith	-	747
CCBC - Community Empowerment Fund	-	8,980
CCBC - Early Years	-	34,717
CCBC - Grant Chwarae	10,120	3,310
CCBC - Community Consultation	-	4,900
Mentrau Iaith Cymru - Summer of Fun	-	14,912
Mentrau Iaith Cymru - Other	1,122	1,000
Arts Council of Wales	10,000	10,000
Llywodraeth Cymru - Pencampwr Hyrwyddo Addysg Gymraeg	-	67,000
CCBC - Welsh Medium Youth Provision	5,000	5,000
Mentrau Iaith Cymru - Costau Swyddfa	1,424	-
CCBC- National Playdays	750	-
Main Grants	9,978	-
CCBC - Council Arts Development	2,060	-
Caerphilly Town Council	1,300	-
Cyngor Bwrdeistref Sirol Caerffili - Prosiect Perthyn	12,055	-
Caerffili Council - clubs	<u>3,000</u>	<u>-</u>
	<u>255,361</u>	<u>326,002</u>

4. OTHER TRADING ACTIVITIES

	2024	2023
	£	£
Other income	<u>1,944</u>	<u>2,869</u>

5. INVESTMENT INCOME

	2024	2023
	£	£
Interest receivable	<u>1,826</u>	<u>480</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024

6. INCOME FROM CHARITABLE ACTIVITIES

	2024	2023
	£	£
Club fees	664,850	598,972
Community events	12,824	7,501
	<u>677,674</u>	<u>606,473</u>

7. RAISING FUNDS

Raising donations and legacies

	2024	2023
	£	£
Hire of equipment & venues	1,781	1,362
Events	59,266	63,252
Literature and books	120	134
Insurance	9,543	9,984
	<u>70,710</u>	<u>74,732</u>

8. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 9) £	Support costs (see note 10) £	Totals £
The enhancement of community education and general information by promoting the Welsh language	<u>947,411</u>	<u>7,007</u>	<u>954,418</u>

9. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2024	2023
	£	£
Staff costs	746,469	689,780
Rent	40,586	31,210
Rates and water	294	181
Light and heat	1,904	4,411
Telephone	12,563	9,856
Postage and stationery	7,669	5,231
Office costs/goods	9,038	9,240
Translation	1,656	1,656
Resources	98,756	74,748
Training	5,269	4,070
Computer and software costs	3,890	8,375
Repairs and renewals	238	370
Household and cleaning	769	2,571
Travelling and expenses	8,270	7,171
Membership	1,040	1,050
Depreciation	9,000	3,254
	<u>947,411</u>	<u>853,174</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024

10. SUPPORT COSTS

	Finance £	Governance costs £	Totals £
The enhancement of community education and general information by promoting the Welsh language	<u>887</u>	<u>6,120</u>	<u>7,007</u>

Included within support costs are fees payable to the independent examiner of £4,260.

11. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2024 £	2023 £
Independent exam fee	5,040	4,260
Accountancy	1,080	1,080
Depreciation - owned assets	9,000	3,254
Hire of equipment & venues	1,781	1,362
Other operating leases	<u>40,586</u>	<u>31,210</u>

12. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 or for the year ended 31 March 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2024 or for the year ended 31 March 2023.

13. STAFF COSTS

	2024 £	2023 £
Wages and salaries	680,567	633,531
Social security costs	37,867	31,787
Other pension costs	<u>28,035</u>	<u>24,462</u>
	<u>746,469</u>	<u>689,780</u>

The average monthly number of employees during the year was as follows:

	2024	2023
Staff	<u>62</u>	<u>60</u>

No employees received emoluments in excess of £60,000.

The total key management personnel remuneration benefits during the year was £50,329 (2023: £49,082)

14. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	5,942	320,060	326,002
Charitable activities			
The enhancement of community education and general information by promoting the Welsh language	606,473	-	606,473
Other trading activities	2,869	-	2,869
Investment income	<u>480</u>	<u>-</u>	<u>480</u>
Total	<u>615,764</u>	<u>320,060</u>	<u>935,824</u>
EXPENDITURE ON			
Raising funds	74,732	-	74,732
Charitable activities			
The enhancement of community education and general information by promoting the Welsh language	<u>579,899</u>	<u>279,538</u>	<u>859,437</u>
Total	<u>654,631</u>	<u>279,538</u>	<u>934,169</u>
NET INCOME/(EXPENDITURE)	(38,867)	40,522	1,655
Transfers between funds	<u>24,619</u>	<u>(24,619)</u>	<u>-</u>
Net movement in funds	(14,248)	15,903	1,655
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>254,299</u>	<u>45,404</u>	<u>299,703</u>
TOTAL FUNDS CARRIED FORWARD	<u>240,051</u>	<u>61,307</u>	<u>301,358</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024

15. TANGIBLE FIXED ASSETS

	Improvements to property £	Fixtures and fittings £	Totals £
COST			
At 1 April 2023	7,302	53,391	60,693
Additions	-	5,075	5,075
At 31 March 2024	<u>7,302</u>	<u>58,466</u>	<u>65,768</u>
DEPRECIATION			
At 1 April 2023	5,110	22,850	27,960
Charge for year	<u>730</u>	<u>8,270</u>	<u>9,000</u>
At 31 March 2024	<u>5,840</u>	<u>31,120</u>	<u>36,960</u>
NET BOOK VALUE			
At 31 March 2024	<u>1,462</u>	<u>27,346</u>	<u>28,808</u>
At 31 March 2023	<u>2,192</u>	<u>30,541</u>	<u>32,733</u>

16. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024 £	2023 £
Other debtors	1,367	1,049
Accrued income	26,567	5,000
Prepayments	<u>8,859</u>	<u>13,981</u>
	<u>36,793</u>	<u>20,030</u>

17. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024 £	2023 £
Social security and other taxes	9,285	8,841
Other creditors	454	-
Deferred income	-	40,359
Accrued expenses	<u>21,902</u>	<u>10,617</u>
	<u>31,641</u>	<u>59,817</u>

Included within accruals and deferred income above is the following deferred income:

	2023 £	2022 £
Deferred income brought forward	41,761	30,587
Released to SOFA	(41,441)	(30,217)
Additional income deferred in the year	<u>40,039</u>	<u>41,391</u>
	<u>40,359</u>	<u>41,761</u>

The deferred income relates to funding received in advance of service delivery.

18. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2024 £	2023 £
Within one year	17,375	20,218
Between one and five years	42,598	59,454
In more than five years	-	519
	<u>59,973</u>	<u>80,191</u>

Total operating lease payments recognised as an expense in the year was £22,203 (2023: £21,528).

19. MOVEMENT IN FUNDS

	At 1/4/23 £	Net movement in funds £	At 31/3/24 £
Unrestricted funds			
General fund	200,051	(36,358)	163,693
Ffiliffest	<u>40,000</u>	<u>(26,658)</u>	<u>13,342</u>
	240,051	(63,016)	177,035
Restricted funds			
Llywodraeth Cymru - Pencampwr			
Hyrwyddo Addysg Gymraeg	61,307	(29,596)	31,711
Cyngor B.S Caerffili - Grant Chwarae	<u>-</u>	<u>4,290</u>	<u>4,290</u>
	61,307	(25,306)	36,001
TOTAL FUNDS	<u>301,358</u>	<u>(88,322)</u>	<u>213,036</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	681,445	(717,803)	(36,358)
Ffiliffest	<u>-</u>	<u>(26,658)</u>	<u>(26,658)</u>
	681,445	(744,461)	(63,016)
Restricted funds			
Llywodraeth Cymru	98,552	(98,552)	-
Cyngor B.S. Caerffili – Cytundeb Gofal Plant	30,000	(30,000)	-
Llywodraeth Cymru - Pencampwr			
Hyrwyddo Addysg Gymraeg	70,000	(99,596)	(29,596)
Cyngor B.S Caerffili - Grant Chwarae	10,870	(6,580)	4,290
Mentrau Iaith Cymru	2,546	(2,546)	-
Ffiliffest	13,360	(13,360)	-
Grant Ffyniant Bro SPF	12,055	(12,055)	-
CCBC - Welsh Medium Youth Provision	5,000	(5,000)	-
Cronfa Cymunedol Loteri	9,978	(9,978)	-
Club Fund	<u>3,000</u>	<u>(3,000)</u>	<u>-</u>
	255,361	(280,667)	(25,306)
TOTAL FUNDS	<u>936,806</u>	<u>(1,025,128)</u>	<u>(88,322)</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024

19. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1/4/22 £	Net movement in funds £	Transfers between funds £	At 31/3/23 £
Unrestricted funds				
General fund	214,299	(38,867)	24,619	200,051
Ffiliwest	<u>40,000</u>	<u>-</u>	<u>-</u>	<u>40,000</u>
	254,299	(38,867)	24,619	240,051
Restricted funds				
Cyngor Gweithredu Gwirfoddol Cymru - CGTS3	45,404	(45,404)	-	-
Llywodraeth Cymru - Pencampwr				
Hyrwyddo Addysg Gymraeg	-	61,307	-	61,307
Cyngor B.S Caerffili - Outdoor Storage	-	1,440	(1,440)	-
Cyngor B.S Caerffili - Early Years	<u>-</u>	<u>23,179</u>	<u>(23,179)</u>	<u>-</u>
	<u>45,404</u>	<u>40,522</u>	<u>(24,619)</u>	<u>61,307</u>
TOTAL FUNDS	<u>299,703</u>	<u>1,655</u>	<u>-</u>	<u>301,358</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	615,764	(654,631)	(38,867)
Restricted funds			
Llywodraeth Cymru	101,262	(101,262)	-
Cyngor B.S. Caerffili – Cytundeb Gofal Plant	30,000	(30,000)	-
Llywodraeth Cymru - Helo Blod Lleol	660	(660)	-
Cyngor B.S. Caerffili - Summer of Fun	34,072	(34,072)	-
Cyngor Gweithredu Gwirfoddol Cymru - CGTS3	-	(45,404)	(45,404)
Blaenau Gwent CBC - Head4Arts	2,060	(2,060)	-
Learning and Work Institute	747	(747)	-
Cyngor Celfyddydau Cymru	10,000	(10,000)	-
Llywodraeth Cymru - Pencampwr			
Hyrwyddo Addysg Gymraeg	67,000	(5,693)	61,307
Cyngor B.S Caerffili - Outdoor Storage	1,440	-	1,440
Cyngor B.S Caerffili - Community Empowerment Fund	8,980	(8,980)	-
Cyngor B.S Caerffili - Early Years	34,717	(11,538)	23,179
Cyngor B.S Caerffili - Grant Chwarae	3,310	(3,310)	-
Cyngor B.S Caerffili - Community Consultation	4,900	(4,900)	-
Mentrau Iaith Cymru - Summer of Fun	14,912	(14,912)	-
Mentrau Iaith Cymru - Learners Activities	1,000	(1,000)	-
Cyngor B.S. Caerffili - Welsh Medium Youth Provision	<u>5,000</u>	<u>(5,000)</u>	<u>-</u>
	<u>320,060</u>	<u>(279,538)</u>	<u>40,522</u>
TOTAL FUNDS	<u>935,824</u>	<u>(934,169)</u>	<u>1,655</u>

19. MOVEMENT IN FUNDS - continued

Designated funds

Ffiliffest - the Board agreed to set aside an amount to be used for the 2023 Ffiliffest event.

Restricted funds

Llywodraeth Cymru

This is Menter Caerffili's core grant which contributes to the costs of the Chief Officer, Finance and Administrative Officer, Community Development Officer and office costs.

Llywodraeth Cymru - Pencampwr Hyrwyddo Addysg Gymraeg

Welsh Government funding for a new regional project to promote Welsh medium education across 10 local authorities in South East Wales. Menter Caerffili has agreed to host the project and manage the funding and Project Champion.

Cyngor B.S. Caerffili - Cytundeb Gofal Plant

This agreement funds development work within the childcare sector in order to increase the use of the Welsh language within a range of childcare.

Ffiliffest

Funding received to develop and hold an annual celebration of the Welsh language, local heritage and culture. This includes the main festival in addition to a series of 'frin' events held prior and following the main festival.

Mentrau Iaith Cymru

Funding is received to support a series of activities for adult Welsh learners which provide an opportunity for local people to gain confidence using the Welsh language and connect with Welsh speaking organisations.

Cyngor B.S. Caerffili - Grant Chwarae

Funding to develop and deliver Welsh medium playschemes during the school holidays.

Grant Ffyniant Bro Cronfa Ffyniant Gyffredin Rhaglen Datblygu Gwledig Cwm a Mynydd Cyngor B.S.Caerffili

Funding received to develop a community project which focuses on individual communities to enhance the opportunities to use the Welsh language, learn about the natural environment and take part in heritage and cultural activities.

Cyngor B.S. Caerffili - Welsh Medium Youth Provision

Funding provided to develop and deliver a range of services and activities through the medium of Welsh, in the community, for young people.

Cronfa Cymunedol Loteri

Funding received to further develop Ffiliffest as a community event which celebrates the Welsh language, local culture and heritage.

Prior year funds only

Llywodraeth Cymru - Helo Blod Lleol

The agreement supports businesses to increase their use of the Welsh Language.

Cyngor B.S. Caerffili - Hwyl o Haf

Funding to provide Welsh medium activities for children and young people to alleviate the effects of Covid-19

Cyngor Gweithredu Gwirfoddol Cymru - CGTS3

Funding to support the improvement of services and systems to ensure the organisation is as resilient as possible.

Head4Arts/Blaenau Gwent County Borough Council

Support work provided for Welsh medium digital and art activities in the community.

Learning and Work Institute

Funding to support the delivery of Welsh medium learning opportunities for adults.

19. MOVEMENT IN FUNDS - continued

Cyngor Celfyddydau Cymru

Funding towards the costs of Ffilifest, Menter Caerffili's annual summer festival to celebrate the Welsh language, arts and culture.

Cyngor B.S. Caerffili - Outdoor Storage

Grant awarded during the year to purchase outdoor storage units for the childcare clubs.

Cyngor B.S. Caerffili - Community Empowerment Fund

Funding towards the development of Ffilifest, Menter Caerffili's annual summer festival to celebrate the Welsh language, arts and culture.

Cyngor B.S. Caerffili - Early Years

Various grants awarded during the year to purchase various items of equipment and resources for the childcare clubs.

Mentrau Iaith Cymru - Learners Activities

Funding provided to deliver a range of activities for adult Welsh learners in the community.

Cyngor B.S. Caerffili - Community Consultation

Menter Caerffili were commissioned by Caerphilly County Borough Council to consult with local communities to determine the need for opportunities to use the Welsh language and engage in cultural and heritage activities.

Mentrau Iaith Cymru - Hwyl o Haf

Funding provided to develop and deliver a programme of Welsh medium activities in the community for children and young people. The funding was allocated to respond to the adverse effects of Covid-19 and subsequent lockdowns.

20. EMPLOYEE BENEFIT OBLIGATIONS

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in independently administered funds. The pension cost charge represents contributions paid by the charity to the fund and amounted to £28,035 (2023: £24,462). Contributions due at the year end amounted to £Nil (2023: £Nil).

21. CONTINGENT LIABILITIES

During the year ended 31 March 2023, the charity received a number of grants from Cyngor BC Caerffili through the Childcare and Early Years Scheme. The total received amounted to £34,717. A condition of the grants is that Menter Iaith Sir Caerffili commit to offering childcare for a minimum of 5 years from the final grant payment, else all, or part, of the funding maybe required to be repaid. No repayment was required for the year ended 31 March 2024.

22. RELATED PARTY DISCLOSURES

There were no further related party transaction for the year ended 31 March 2024 that require disclosure.

