

CRANBROOK OPERATIC AND DRAMATIC SOCIETY

England & Wales · Charity number 1105153

Details

Other names CODS

Status Registered

Legal form Other

Registered 2004-07-27

Register [View on the Charity Commission register](#)

Contact

Address Birchwood Farm
Biddenden
Ashford
TN27 8DY

Phone 07808879505

Email cods.secretary@gmail.com

Website www.cranbrookods.org.uk

Activities

Objects: TO EDUCATE THE PUBLIC IN THE DRAMATIC AND OPERATIC ARTS, AND TO FURTHER THE DEVELOPMENT OF THE PUBLIC APPRECIATION AND TASTE IN THE SAID ARTS.

Activities: To educate the public in the dramatic & operatic arts and to further the development of the public appreciation and taste in the said arts.

Classification

- **How:** Makes Grants To Organisations, Provides Services, Other Charitable Activities
- **What:** Education/training, Arts/culture/heritage/science
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** NOT DEFINED. IN PRACTICE KENT AND EAST SUSSEX
- East Sussex
- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£40,845	£51,015	-	-
2023-12-31	£181,358	£23,164	-	-
2022-12-31	£28,678	£22,568	-	-
2021-12-31	£6,254	£7,973	-	-
2020-12-31	£3,311	£5,063	-	-

Trustees

Name	Role	Appointed
ANNE ELIZABETH HATCHER		2023-02-01
GLYN HUGH ROBERTS		2016-03-18
JAMES HANAWAY		
James William Harper		2024-04-25
Sharon Anne Pickles		2022-04-26

CRANBROOK OPERATIC AND DRAMATIC SOCIETY

England & Wales - Charity number 1105153

Accounts

Cranbrook Operatic and Dramatic Society

**Report of the Trustees and Accounts
for the Year Ended 31 December 2024**



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Independent Examiner's Report
to the Trustees of Cranbrook Operatic and Dramatic Society
for the Year Ended 31 December 2024

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2024, which are set out on pages two to seven.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

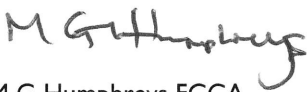
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



M G Humphreys FCCA
McCabe Ford Williams
Bank Chambers
61 High Street
Cranbrook
Kent
TN17 3EG

Date: 14/04/2025

Trustees' Annual Report for the Year Ended 31 December 2023

Names of the charity trustees who manage the charity

Marian Cumberland
James Hanaway
Glyn Roberts
Annie Hatcher
Sharon Pickles
James Harper
Guy Fillmore

Executive Committee

Presidents
Chairman
Secretary
Treasurer
Business Manager

to AGM 2024

Rita and Maurice Wilkins
James Harper
Penny Tobin
Glyn Roberts
Guy Fillmore

from AGM 2024

Rita Wilkins
Julie Hine
Penny Tobin
Glyn Roberts
Guy Fillmore

Committee Members

Karen Kember
Alison Withey-Harrison
Annie Hatcher
Rebecca Evans
Mark Jeffery

Louise Franklin
Alison Withey-Harrison
Steve Lenham
Adrian Williams
Mark Jeffery
Kester Hulland-Rumley

Bankers

NatWest

Independent Examiner

M G Humphreys FCCA
McCabe Ford Williams
Bank Chambers
61 High Street
Cranbrook
Kent
TN17 3EG

Type of Governing Document

The Society is governed by a constitution adopted on 3 June 2004 and amended 12 May 2015.

How the Charity is constituted

The Society is constituted as an unincorporated association.

Charity Trustee selection methods

Trustees are appointed by the Executive Committee. The Committee is elected by the members at the Annual General Meeting.

The objects of the Society

As a charity, the objects of the Society are to educate the public in the dramatic and operatic arts and to further the development of the public appreciation and taste in the said arts.

Summary of the main activities in relation to the objects

The main activity has been to stage shows in the Queen's Hall, Cranbrook. Members are invited to audition and take part in any or all these productions either on the stage or behind the scenes in various capacities needed to stage a successful production. All performances are open to any member of the public to attend and are staged by a large team of local volunteers embracing many different skills and age groups. The Trustees have complied with the duty in Section 17(5) of the Charities Act 2011 to have regard to the public benefit guidance published by the Charity Commission.

Summary of the main achievements during the year

Having had a challenge to produce all 2023 shows ourselves, we were extremely pleased to be able to return to normal service in 2024 with our usual selection of play, musical and pantomime. It was also a welcome relief to see that all these productions at least broke even, with some helping to boost our coffers further.

The Spring Play was "Twelve", directed by Louisa Nelson-Chambers and loosely based on a famous courtroom drama film. Innovatively staged and superbly acted, this was really appreciated by the audience that came to see it – we only wish that they had been larger and we need to address how to get local people to come and see plays that don't have a well-known title.

No problem with the Autumn musical, however, as "Addams Family – The Musical" directed by Annie Hatcher was immediately identifiable and we had good audiences for all of the performances. Again, striking stylised staging, costumes, makeup and use of puppets (as well as a remote-controlled hand that could even sword-fence!) complemented the strong acting and singing performances on stage to provide a memorable night for all that came to see it.

The year was crowned by the return of our own pantomime, with "Aladdin" produced in partnership with long-time CODS collaborator Jack Davidson, who also directed an upbeat and updated version of the well-known story – but with all of those pantomime features that audiences are expecting. Cranbrook was obviously ready for this, as we managed to break box-office records and set ourselves up well for the next in the series.

Our collaboration with the Queen's Hall and Cranbrook School continues to improve and we have been able to help more this year with significant donations from the Dennis Russell legacy to buy proper stage extensions and equipment for the Performing Arts department.

Our membership has again stayed relatively consistent, both performers and helpers back-stage and Front of House. Given the itinerant nature of AmDram these days, this is a good result.

The income from the investments we made last year from the Dennis Russell Legacy enable us to cover our fixed operating costs that are not linked to productions, including rental of Flushinghurst and the Gray Room, as well as professional fees and insurance, which is a great benefit in relation to other societies. Apart from the donation identified above to Cranbrook School we have also supported the creative community around Cranbrook and our own members in upskilling through attendance at NODA courses.

2025 will be another year of challenge, as we compete increasingly for a smaller audience and against more distractions – we are in a strong financial position but it remains to be seen how effectively we can take advantage of this.

Reserves Policy

The charity's policy is to keep the cost of one major performance in reserve, so as to provide against a box office failure. In addition, a reserve of £12,000 is kept to cover the rental cost of the costume store.

Signed: Chairman – Julie Hine



Signed: Treasurer – Glyn Roberts



Date:

11/04/2025

Cranbrook Operatic and Dramatic Society
Registered Charity No. 1105153

BALANCE SHEET
For the year ended 31 December 2024

	31 Dec 2024	31 Dec 2023
Cash Balances		
Cash held	150	150
Natwest Current Account	33,712	93,915
Natwest Deposit Account	50,871	-
CCLA COIF Charities Ethical Investment Fund	85,000	85,000
Scottish Widows	12,000	12,000
	<u>181,733</u>	<u>191,065</u>
Other Assets		
Prepayments	186	150
Expenditure on future shows	598	-
	<u>784</u>	<u>150</u>
	182,517	191,215
Liabilities		
Creditors	1,760	688
Accruals	900	-
	<u>2,660</u>	<u>688</u>
	<u>£ 179,857</u>	<u>£ 190,527</u>

Represented by:
General Fund

Balance at 1st January 2024	187,446	29,251
Deficit for the year	<u>(10,170)</u>	<u>158,195</u>
	177,276	187,446

Restricted Fund

Balance at 1st January 2024	3,081	3,581
Income received in year	-	-
Expenditure for year	<u>(500)</u>	<u>(500)</u>
	2,581	3,081

£ 179,857

£ 190,527

Approved on behalf of the Executive Committee

Signed 
 Chairman - Julie Hine

Signed: 
 Treasurer - Glyn Roberts

Date: 11/04/2025

Cranbrook Operatic and Dramatic Society
Registered Charity No. 1105153

STATEMENT OF FINANCIAL ACTIVITIES
For the year ended 31 December 2024

Incoming resources	31 Dec 2024		31 Dec 2023	
	General Fund	Restricted Fund	General Fund	Restricted Fund
Incoming resources from generated funds				
Members' subscriptions	670		590	
Other donations	4,439		160,188	
		5,109		160,778
Activities for generating funds				
Hire or sale of costumes	1,740		86	
		1,740		86
Investment income				
Bank and Building Society interest	3,534		-	
Incoming resources from charitable activities				
Twelve	857		-	
The Addams Family Musical	952		-	
Aladdin	3,793		-	
Blackadder	-		2,227	
Made in Dagenham	-		(54)	
Adventures of Treasure Island	-		(138)	
		5,602		2,035
Total incoming resources		15,985		162,899
Carried down		15,985		162,899

Cranbrook Operatic and Dramatic Society
Registered Charity No. 1105153

STATEMENT OF FINANCIAL ACTIVITIES
For the year ended 31 December 2024

	31 Dec 2024		31 Dec 2023	
	General Fund	Restricted Fund	General Fund	Restricted Fund
Brought down	15,985	-	162,899	-
Resources expended				
Costs of generating funds				
Hire of sale of costumes	-	-	-	-
Charitable activities	-	-	-	-
Other resources expended				
Subscriptions and fees	234	-	250	-
Rent of Gray Room	881	-	285	-
Flishinghurst rent	1,380	-	1,380	-
Rehearsal room	677	-	-	-
Insurance	820	-	726	-
Accountancy	900	-	-	-
Training	1,440	-	-	-
Flishinghurst repairs and other scenery costs	8,100	-	-	-
Equipment and small repairs	185	-	16	-
Advertising and publicity	108	-	-	-
IT costs, software and website	746	-	138	-
Lighting	269	-	184	-
Costumes	52	-	-	-
Refreshments	68	-	62	-
Trophies and awards	33	-	85	-
Donation to Hospice in the Weald	-	-	1,500	-
Donation to Cranbrook School	8,600	-	-	-
Donation to Melody in Mind	1,000	-	-	-
Donation to Air Ambulance	250	-	-	-
Donation to Wellbeing in the Weald	300	-	-	-
Gifts	35	-	48	-
AGM expenses	77	-	30	-
	<u>26,155</u>		<u>4,704</u>	
Total resources expended	26,155	-	4,704	-
Deficit/Surplus for the year	(10,170)	-	158,195	-
Allocated to shows in the year	-	(500)	-	(500)
Funds brought forward	187,446	3,081	29,251	3,581
	<u>£177,276</u>	<u>£2,581</u>	<u>£187,446</u>	<u>£3,081</u>

Cranbrook Operatic and Dramatic Society
Registered Charity No. 1105153

Production Income and Expenses
For the year ended 31 December 2024

Income	The Addams		
	Twelve	Family Musical	Aladdin
Box Office	2,674.38	11,515.40	12,821.35
Programme sales	122.74	55.15	212.40
Profit on raffle	33.45	14.75	85.99
Bar	201.32	619.30	516.95
Show fees	100.00	400.00	415.00
T Shirt/Hoodie sales	-	-	174.05
Transfer from Access All Areas	-	250.00	250.00
	<u>3,131.89</u>	<u>12,854.60</u>	<u>14,475.74</u>
Expenses			
Royalties/licences	513.48	4,249.58	2,811.70
Libs and scores	132.96	1,250.00	212.19
Musicians	-	2,130.99	490.00
Choreographer	-	200.00	150.00
Scenery	31.97	800.23	940.45
Props	77.20	17.17	-
Lighting, sound and effects	-	29.98	109.06
Costumes	-	126.83	145.93
Make-up and wigs	-	301.69	31.95
Programmes	59.40	390.00	300.00
Accessibility services	-	250.00	250.00
Publicity	405.54	283.63	270.42
Director's expenses	-	104.25	-
Director profit share	-	-	3,752.81
Rehearsal room	1,054.00	1,755.00	918.00
Refreshments	-	13.27	-
T shirts/Hoodies	-	-	300.12
	<u>2,274.55</u>	<u>11,902.62</u>	<u>10,682.63</u>
Surplus on Production	<u>£857.34</u>	<u>£951.98</u>	<u>£3,793.11</u>

**Additional Notes for the information of members
for the year ended 31 December 2024
(not forming part of the accounts)**

Peter Gray room in Queens Hall

The sum of £12,000 has been set aside in the Scottish Widows account with the intention that the interest from this deposit can pay a contribution towards the rent which Cranbrook School charges for the use of this room.

CRANBROOK OPERATIC AND DRAMATIC SOCIETY

England & Wales - Charity number 1105153

Accounts

Cranbrook Operatic and Dramatic Society

**Report of the Trustees and Accounts
for the Year Ended 31 December 2023**



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to the Trustees of Cranbrook Operatic and Dramatic Society
for the Year Ended 31 December 2023

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2023, which are set out on pages two to seven.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

M G Humphreys FCCA
McCabe Ford Williams
Bank Chambers
61 High Street
Cranbrook
Kent
TN17 3EG

Date:

Trustees' Annual Report for the Year Ended 31 December 2023

Names of the charity trustees who manage the charity

John Tapper
Marian Cumberland
James Hanaway
Glyn Roberts
Annie Hatcher
Sharon Pickles

Executive Committee

Presidents
Chairman
Vice Chairman
Secretary
Treasurer
Business Manager
Technical Manager

to AGM 2023

Rita and Maurice Wilkins
Louisa Nelson-Chambers
Sharon Pickles

Glyn Roberts
Guy Fillmore
James Harper

from AGM 2023

Rita and Maurice Wilkins
James Harper

Penny Tobin
Glyn Roberts
Guy Fillmore

Committee Members

Karen Kember
Alison Withey-Harrison
Annie Hatcher
Katie Kember

Karen Kember
Alison Withey-Harrison
Annie Hatcher
Rebecca Evans
Mark Jeffery

Bankers

NatWest

Independent Examiner

M G Humphreys FCCA
McCabe Ford Williams
Bank Chambers
61 High Street
Cranbrook
Kent
TN17 3EG

Type of Governing Document

The Society is governed by a constitution adopted on 3 June 2004 and amended 12 May 2015.

How the Charity is constituted

The Society is constituted as an unincorporated association.

Charity Trustee selection methods

Trustees are appointed by the Executive Committee. The Committee is elected by the members at the Annual General Meeting.

The objects of the Society

As a charity, the objects of the Society are to educate the public in the dramatic and operatic arts and to further the development of the public appreciation and taste in the said arts.

Summary of the main activities in relation to the objects

The main activity has been to stage shows in the Queen's Hall, Cranbrook. Members are invited to audition and take part in any or all these productions either on the stage or behind the scenes in various capacities needed to stage a successful production. All performances are open to any member of the public to attend and are staged by a large team of local volunteers embracing many different skills and age groups. The Trustees have complied with the duty in Section 17(5) of the Charities Act 2011 to have regard to the public benefit guidance published by the Charity Commission.

Summary of the main achievements during the year

Following a more successful year in 2022, we hoped to continue both the creative and financial momentum we had established into 2023.

Our three productions of the year were Blackadder (directed for the first time, by Katie Kember), Made in Dagenham (directed, again for the first time with us, by Angela Wright and Wendy Thomas) and The Adventures of Treasure Island (see below for more details).

Blackadder was a resounding success as a first venture for Katie Kember. Her vision and sensitive direction, combined with a strong cast delivering strong performances and an excellent set produced a memorable night for the many that went to see it. Successful all round, including financially.

Made in Dagenham was yet another risk, as we were not sure how well it would attract an audience. Angela and Wendy managed to pull together a great cast, with striking authentic costumes, an excellent set and called in a few favours to get amazing technical setup to support them. Audiences were wowed by excellent performances from some regulars and many new faces – and we broke even despite some significant expenditure on costumes and set.

Unfortunately, the year ended on a less positive note, as no-one was found to direct a CODS-pantomime. We decided to take the risk of buying one in from a professional company, to ensure some type of continuity and aimed only to cover our costs. This was a calculated risk and almost paid off – the production itself did not attract the normal audience, but at least we provided some entertainment for the younger audience members and only suffered a small loss.

We have continued to collaborate closely with the Queen's Hall, and this is enabling us to both publicise our productions more widely and to stage them more effectively. Our membership has also stayed stable again by attracting more new members to refresh the society, both performers and helpers back-stage and Front of House. It is nice to see the gradual decline being reversed.

Probably the most significant financial event of the year, however, was the surprise legacy from one of our most loyal members, Dennis Russell, who sadly died in 2022. This significant sum has provided the trustees and committee with an (admittedly pleasant) challenge of using it effectively. We have invested a significant amount to provide a regular income to support our fixed outgoings and aim to find constructive and appropriate uses for the remainder both within the society and in the creative community around Cranbrook.

We are looking forward to 2024 to take advantage of our strong position and use it to make a real impact for our members and our future.

Reserves Policy

The charity's policy is to keep the cost of one major performance in reserve, so as to provide against a box office failure. In addition, a reserve of £12,000 is kept to cover the rental cost of the costume store.

Signed: Chairman – James Harper

Signed: Treasurer – Glyn Roberts

Date:

Cranbrook Operatic and Dramatic Society
Registered Charity No. 1105153

Balance Sheet as at 31st December 2023

	31 Dec 2023	31 Dec 2022
Cash Balances		
Cash held	150	150
Natwest Current Account	93,915	17,961
CCLA COIF Charities Ethical Investment Fund	85,000	-
Scottish Widows	12,000	12,000
	<u>191,065</u>	<u>30,111</u>
Other Assets		
Debtors	-	317
Prepayments	150	142
Expenditure on future shows	-	2,262
	<u>150</u>	<u>2,721</u>
	<u>191,215</u>	<u>32,832</u>
Liabilities		
Creditors	688	-
	<u>688</u>	<u>-</u>
	<u>£ 190,527</u>	<u>£ 32,832</u>
Represented by:		
General Fund		
Balance at 1st January 2023	29,251	23,819
Deficit for the year	158,195	5,432
	<u>187,446</u>	<u>29,251</u>
Restricted Fund		
Balance at 1st January 2023	3,581	3,544
Income received in year	-	1,000
Expenditure for year	(500)	(963)
	<u>3,081</u>	<u>3,581</u>
	<u>£ 190,527</u>	<u>£ 32,832</u>

Approved on behalf of the Executive Committee

Signed

Chairman - James Harper

Signed:

Treasurer - Glyn Roberts

Date:

Cranbrook Operatic and Dramatic Society
Registered Charity No. 1105153

Statement of Financial Activities
for the year ended 31st December 2022

Incoming resources	31 Dec 2023		31 Dec 2022	
	General Fund	Restricted Fund	General Fund	Restricted Fund
Incoming resources from generated funds				
Members' subscriptions	590		678	
Other donations	160,188		873	1,000.00
	160,778	-	1,551	1,000
Activities for generating funds				
Hire or sale of costumes	86		-	
	86		-	
Investment income				
Bank and Building Society interest	-		-	
Incoming resources from charitable activities				
Vicar of Dibley	-		2,335	
Priscilla Queen of the Desert	-		2,153	
Evermore!	-		3,846	
Blackadder	2,227		-	
Made in Dagenham	(54)		-	
Adventures of Treasure Island	(138)		-	
	2,035	-	8,334	
Total incoming resources	162,899	-	9,885	1,000
Carried down	162,899	-	9,885	1,000

Cranbrook Operatic and Dramatic Society
Registered Charity No. 1105153

Statement of Financial Activities
for the year ended 31st December 2023

	31 Dec 2023		31 Dec 2022	
	General Fund	Restricted Fund	General Fund	Restricted Fund
Brought down	162,899	-	9,885	1,000
Resources expended				
Costs of generating funds				
Hire of sale of costumes	-	-	-	-
Charitable activities	-	-	-	-
Other resources expended				
Subscriptions and fees	250		163	
Rent of Gray Room	285		1,803	
Flishinghurst rent	1,380		1,380	
Insurance	726		709	
Equipment and small repairs	16		15	
Advertising and publicity	-		187	
Software and website	138		8	
Lighting	184		150	
Costumes	-		38	
Refreshments	62		-	
Trophies and awards	85		-	
Donation to Hospice in the Weald	1,500		-	
Gifts	48		-	
AGM expenses	30		-	
	<u>4,704</u>		<u>4,453</u>	
Total resources expended	4,704	-	4,453	-
Deficit/Surplus for the year	158,195	-	5,432	1,000
Allocated to shows in the year	-	(500)	-	(963)
Funds brought forward	30,970	3,581	25,538	3,544
	<u>£189,165</u>	<u>£3,081</u>	<u>£30,970</u>	<u>£3,581</u>

Production Income and Expenses
for the year ended 31st December 2023

Income	Blackadder	Made in Dagenham	Adventures of Treasure Island
Box Office	5,713.53	8,995.13	1,703.35
Advertising	172.00	202.00	112.00
Programme sales	187.10	252.00	-
Profit on raffle	181.00	252.60	70.00
Bar	502.16	536.15	52.78
Show fees	75.00	487.50	-
Sponsorship	200.00	200.00	100.00
Transfer from Access All Areas	250.00	250.00	-
	<u>7,280.79</u>	<u>11,175.38</u>	<u>2,038.13</u>
Expenses			
Royalties/licences	1,461.00	3,941.60	1,941.84
Libs and scores	-	606.79	-
Musicians	-	1,163.00	-
Musical Director	-	450.00	-
Raffle	56.40	4.50	14.85
Scenery	854.90	205.67	-
Props	18.14	280.58	-
Lighting, sound and effects		1,025.96	-
Costumes	815.69	1,119.00	-
Make-up and wigs	11.43	65.45	-
Programmes	216.60	210.34	-
Accessibility services	250.00	250.00	-
Publicity	247.13	261.48	219.50
Director's expenses	108.01	-	-
IT costs	-	20.00	-
Membership	35.00	-	-
Rehearsal room	980.00	1,625.00	-
	<u>5,054.30</u>	<u>11,229.37</u>	<u>2,176.19</u>
Surplus on Production	<u>£2,226.49</u>	<u>(£53.99)</u>	<u>(£138.06)</u>

Additional Notes for the information of members
for the year ended 31 December 2023
(not forming part of the accounts)

Peter Gray room in Queens Hall

The sum of £12,000 has been set aside in the Scottish Widows account with the intention that the interest from this deposit can pay a contribution towards the rent which Cranbrook School charges for the use of this room.

CRANBROOK OPERATIC AND DRAMATIC SOCIETY

England & Wales - Charity number 1105153

Accounts

Cranbrook Operatic and Dramatic Society

**Report of the Trustees and Accounts
for the Year Ended 31 December 2022**



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Independent Examiner's Report
to the Trustees of Cranbrook Operatic and Dramatic Society
for the Year Ended 31 December 2022

I report on the accounts of the Trust for the year ended 31 December 2022, which are set out on pages two to seven.

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5) (b) of the Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a true and fair view, and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

M G Humphreys FCCA
McCabe Ford Williams
Bank Chambers
61 High Street
Cranbrook
Kent
TN17 3EG

Date:

Trustees' Annual Report for the Year Ended 31 December 2022

Names of the charity trustees who manage the charity

John Tapper
Marian Cumberland
James Hanaway
Glyn Roberts
Annie Hatcher
Sharon Pickles

Executive Committee

Presidents
Chairman
Vice Chairman
Treasurer
Business Manager
Technical Manager

to AGM 2022

Bernard Beardsmore
Louisa Nelson-Chambers
Sharon Pickles
Glyn Roberts
Guy Fillmore

from AGM 2022

Rita and Maurice Wilkins
Louisa Nelson-Chambers
Sharon Pickles
Glyn Roberts
Guy Fillmore
James Harper

Committee Members

Karen Kember
Alison Withey-Harrison
Annie Hatcher
Andy Clarke

Karen Kember
Alison Withey-Harrison
Annie Hatcher
Katie Kember

Bankers

NatWest
High Street
Cranbrook
Kent
TN17 3EG

Independent Examiner

M G Humphreys FCCA
McCabe Ford Williams
Bank Chambers
61 High Street
Cranbrook
Kent
TN17 3EG

Type of Governing Document

The Society is governed by a Constitution adopted on 3 June 2004 and amended 12 May 2015.

How the Charity is constituted

The Society is constituted as an unincorporated association.

Charity Trustee selection methods

Trustees are appointed by the Executive Committee. The Committee is elected by the members at the Annual General Meeting.

The objects of the Society

As a charity, the objects of the Society are to educate the public in the dramatic and operatic arts and to further the development of the public appreciation and taste in the said arts.

Summary of the main activities in relation to the objects

The main activity has been to stage shows in the Queen's Hall, Cranbrook. Members are invited to audition and take part in any or all these productions either on the stage or behind the scenes in various capacities needed to stage a successful production. All performances are open to any member of the public to attend and are staged by a large team of local volunteers embracing many different skills and age groups. The Trustees have complied with the duty in Section 17(5) of the Charities Act 2011 to have regard to the public benefit guidance published by the Charity Commission.

Summary of the main achievements during the year

Following a depressing 2021, we were looking forward to a significant improvement in 2022, both from an activity and financial perspective. After the encouraging reaction to the pantomime in 2021, we were hopeful that audiences would return to live theatre in Cranbrook, but this was by no means a done deal.

Our 3 productions of the year were *The Vicar of Dibley* (directed by Louisa Nelson-Chambers), *Priscilla Queen of the Desert* (directed by Annie Hatcher) and our latest pantomime *Evermore!* (written and directed by Charlie Barnett) – all of which were a risk in some way, but we hoped that they would pay off.

The Vicar of Dibley was selected specifically to be a recognisable title, however doing something so popular could backfire if the audience is expecting something that is not possible to deliver. In the end, however, audiences loved the performances and turned out in greater numbers than expected – so a successful result all round.

Priscilla, by contrast, was a bit more of a risk, both from the content and staging perspectives – in order to do it right, we needed performers who were comfortable with the material as well as an effective set and so many costumes that the bill for these alone was close to £1,000. Then we needed audiences to turn up; was Cranbrook ready for it? The answer was a resounding 'Yes' as we had packed houses dancing in the aisles (a first for CODS, we believe).

Finally, Charlie Barnett wrote and directed a pantomime with a difference – but the outcome was no different to previous years, as the audiences returned and enjoyed it.

2022 has also seen greater collaboration with the operations at the Queen's Hall, including being able to share in the bar profits for the first time, which has helped to offset the reduction in income we have been receiving from the raffle and programmes at shows.

Although our membership is nothing like it used to be, we have been able to attract more new members during the year, both performers and back-stage, young and old. We hope to continue to attract new people into the society and keep them engaged.

In addition, we have received a couple of significant donations from the estate of Alan Pickett and the (unfortunately now defunct) Staplehurst Dramatic Society, which have helped to bolster our coffers further and give us the opportunity to look at improving the way we manage some of our equipment.

It is therefore a much more positive message at the end of 2022 than it was at the beginning, and we can look forward to continuing the progress of this year into 2023.

Reserves Policy

The charity's policy is to keep the cost of one major performance in reserve, so as to provide against a box office failure. In addition, a reserve of £12,000 is kept to cover the rental cost of the costume store.

Signed: Chairman – Louisa Nelson-Chambers

Signed: Treasurer – Glyn Roberts

Date:

Balance Sheet as at 31st December 2022

	31 Dec 2022	31 Dec 2021
Cash Balances		
Cash held	150	944
Natwest Current Account	17,961	9,802
Scottish Widows	12,000	12,000
	<u>30,111</u>	<u>22,746</u>
Other Assets		
Recovery of Arabian Nights Costs	-	800
Debtors	317	4,164
Prepayments	142	142
Expenditure on future shows	2,262	1,507
	<u>2,721</u>	<u>6,613</u>
	<u>32,832</u>	<u>29,359</u>
Liabilities		
Creditors	-	1,996
	<u>-</u>	<u>1,996</u>
	<u>£ 32,832</u>	<u>£ 27,363</u>

Represented by:
General Fund

Balance at 1st January 2022	23,819	25,538
Deficit for the year	5,432	(1,719)
	<u>29,251</u>	<u>23,819</u>

Restricted Fund

Balance at 1st January 2022	3,544	3,824
Income received in year	1,000	-
Expenditure for year	(963)	(280)
	<u>3,581</u>	<u>3,544</u>
	<u>£ 32,832</u>	<u>£ 27,363</u>

Approved on behalf of the Executive Committee

Signed
 Chairman - Louisa Nelson-Chambers

Signed:
 Treasurer - Glyn Roberts

Date:

Cranbrook Operatic and Dramatic Society
Registered Charity No. 1105153

Statement of Financial Activities
for the year ended 31st December 2022

Incoming resources	31 Dec 2022		31 Dec 2021	
	General Fund	Restricted Fund	General Fund	Restricted Fund
Incoming resources from generated funds				
Members' subscriptions	678		904	
Other donations	873	1,000	100	
	1,551	1,000	1,004	-
Activities for generating funds				
Quiz nights	-		-	
Hire or sale of costumes	-		-	
Hire or sale of equipment	-		-	
	-		-	
Investment income				
Bank and Building Society interest	-		-	
Incoming resources from charitable activities				
KDA Radio play	-		(10)	
Panto 2021	-		899	
Arabian Nights abortive costs	-		(886)	
Vicar of Dibley	2,335		-	
Priscilla Queen of the Desert	2,153		-	
Evermore!	3,846		-	
	8,334	-	3	
Total incoming resources	9,885	1,000	1,007	-
		-		
Carried down	9,885	1,000	1,007	-

Cranbrook Operatic and Dramatic Society
Registered Charity No. 1105153

Statement of Financial Activities
for the year ended 31st December 2022

	31 Dec 2022		31 Dec 2021	
	General Fund	Restricted Fund	General Fund	Restricted Fund
Brought down	9,885	1,000	1,007	-
Resources expended				
Costs of generating funds				
Quiz nights	-	-	-	-
Members' evening	-	-	-	-
Charitable activities				
	-	-	-	-
	-	-	-	-
	-	-	-	-
Other resource expended				
Subscriptions and fees	163	-	132	-
Rent of Gray Room	1,803	-	-	-
Flishinghurst rent	1,380	-	1,380	-
Insurance	709	-	710	-
Printing, postage, stationery and telephone	-	-	-	-
Flishinghurst repairs and other scenery costs	-	-	218	-
Equipment and small repairs	15	-	-	-
Advertising and publicity	187	-	85	-
Software and website	8	-	201	-
Lighting	150	-	-	-
Costumes	38	-	-	-
Refreshments	-	-	-	-
Anniversary dinner	-	-	-	-
Sundry expenses	-	-	-	-
AGM expenses	-	-	-	-
	4,453	-	2,726	-
Total resources expended	4,453	-	2,726	-
Deficit/Surplus for the year	5,432	1,000	(1,719)	-
Allocated to shows in the year		(963)		(280)
Funds brought forward	23,819	3,544	25,538	3,824
	<u>£29,251</u>	<u>£3,581</u>	<u>£23,819</u>	<u>£3,544</u>

Cranbrook Operatic and Dramatic Society
Registered Charity No. 1105153

Production Income and Expenses
for the year ended 31st December 2022

Income	Vicar of Dibley	Priscilla Queen of the Desert	Evermore!
Box Office	4,620.23	10,350.80	5,939.83
Advertising	132.00	246.00	132.00
Programme sales	170.00	320.00	112.00
Profit on raffle	146.20	197.00	114.00
Bar	-	846.95	317.05
Show fees	80.00	400.00	205.00
Photos and CD sales	15.00	95.00	-
Sponsorship	200.00	400.00	250.00
Costumes	-	-	197.00
Transfer from Access All Areas	514.00	250.00	198.75
Other			
	<u>5,877.43</u>	<u>13,105.75</u>	<u>7,465.63</u>
Expenses			
Royalties/licences	1,112.08	3,662.40	1,234.02
Libs and scores	110.70	726.00	82.80
Musicians	-	1,120.00	150.00
Musical Director	-	450.00	-
Choreographer	-	180.00	-
Raffle	-	140.39	89.25
Scenery	-	422.38	420.00
Props	6.64	133.76	-
Lighting, sound and effects	400.00	26.57	32.33
Costumes	42.85	1,265.12	-
Make-up and wigs	-	5.95	-
Programmes	198.00	396.00	226.00
Accessibility services	250.00	250.00	198.75
Publicity	442.17	480.52	314.60
Director's expenses	-	94.50	-
Fuel	-	40.00	-
Rehearsal room	980.00	1,559.00	872.00
	<u>3,542.44</u>	<u>10,952.59</u>	<u>3,619.75</u>
Surplus on Production	<u>£2,334.99</u>	<u>£2,153.16</u>	<u>£3,845.88</u>

Additional Notes for the information of members
for the year ended 31 December 2022
(not forming part of the accounts)

Peter Gray room in Queens Hall

The sum of £12,000 has been set aside in the Scottish Widows account with the intention that the interest from this deposit can pay a contribution towards the rent which Cranbrook School charges for the use of this room.