



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1 April 2023** Period start date To **31 March 2024** Period end date

Charity name: **Carillon Radio**

Charity registration number: **1105151**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide health-related information and entertainment to relieve sickness, infirmity and loneliness among patients in hospitals, doctors' waiting rooms, care homes and other institutions administered by the Clinical Commissioning Group of West Leicestershire, by providing a local radio broadcasting service to those institutions and the wider community.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We maintain a 24/7 local radio broadcasting service funded by our own fundraising activities throughout the year.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	We have continued to maintain our radio service providing news, entertainment and vital information including from remote locations.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Stable
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The cash we hold at the bank is to cover general ongoing running costs, e.g. licences, insurance, etc. Any restricted funding is held to complete the project it was intended for.
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by members

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Carillon Radio
Other name the charity uses	
Registered charity number	1105151
Charity's principal address	Carillon Rado 48 Coverdale Whitwick Coalville LE675BP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jon Sketchley	Chairperson		
2	Jan Sketchley	Secretary		
3	Andrew Jordan			
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>J F Sketchley</i>	
Full name(s)	Jan Sketchley	
Position (eg Secretary, Chair, etc)	Secretary	
Date	31 December 2023	

CARILLON RADIO

Trustees List

for the Year Ended 31 March 2024

Trustees	A Jordan J A Sketchley J F Sketchley
Secretary	J F Sketchley
Chair	J A Sketchley
Registered Office	Memorial Square Coalville Leicestershire LE67 3TU
Charity Registered Number	1105151
Banker	HSBC 41 Market Place Loughborough LE11 3EJ

CARILLON RADIO

statement of financial activities (including income and expenditure account) for the Year Ended 31 March 2024

	Notes	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
Incoming Resources					
Incoming resources from generated funds:					
<i>Voluntary Income:</i>					
Donations and grants	2	2,222	-	2,222	1,728
<i>Activities for generating funds:</i>					
Coffee Lounge income, Fundraising	3	67,162	-	67,162	71,706
Interest	4	836	-	836	252
Incoming resources from charitable activities					
Grants	5	-	-	-	-
Total incoming resources		70,220	-	70,220	73,686
Resources expended					
Cost of generating funds					
Cost of generating voluntary income	6	1,524	-	1,524	1,256
Fundraising, trading cost of goods sold and other costs	7	66,040	-	66,040	53,894
Charitable activities	8	39,154	-	39,154	28,837
Governance costs	9	10,832	-	10,832	12,070
Total resources expended		117,550	-	117,550	96,057
Net incoming/outgoing (-) resources	-	47,330	-	47,330	22,371
Reconciliation of funds					
Total funds brought forward		78,749	-	78,749	101,120
Total funds carried forward		31,419	-	31,419	78,749

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

CARILLON RADIO

Balance Sheet as at 31 March 2024

		2024		2023	
	Notes	£	£	£	£
Fixed Assets					
Tangible Assets	14		-		13,646
Current Assets					
Debtors	15	1,092		5,330	
Cash at bank		33,480		62,853	
Stock		-		1,502	
		<u>34,572</u>		<u>69,685</u>	
Creditors: amounts falling due within one year	16	<u>3,153</u>		<u>4,582</u>	
Net Current Assests			<u>31,419</u>		<u>65,103</u>
Net Assets			<u>31,419</u>		<u>78,749</u>
Restricted funds			-		-
Unrestricted Funds			31,419		78,749
			<u></u>		<u></u>
Total Funds			<u>31,419</u>		<u>78,749</u>

These accounts have been prepared in accordance with the special provisions relating to small companies within part 15 of the Companies Act 2006.

For the financial year the company was entitled to exemption from audit under section 477 (small company exemption) Companies Act 2006; and no notice has been deposited under section 476 (Member or Members requesting an audit).

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit and loss for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

Signed on behalf of the Trustees:

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Approved by the Trustees on:

CARILLON RADIO

Notes for the Year Ended 31 March 2024

Notes forming part of the Financial Statements for the Year Ended 31 March 2024.

1 Accounting Policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

(a) Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards and with statement of recommended practice for charities.

(b) Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor.

(c) Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

- Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

(d) Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates

- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the independent accountants examiners fees and costs linked to the strategic management of the charity.

- All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis eg usage as set out in Note 10.

(e) Fixed assets

Fixed assets are stated at cost less accumulated depreciation. The costs of minor additions or those costing below £1,000 are not capitalised. Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures, Fittings & Equipment	-	15% on reducing balance
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2. Donations and Grants

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
Donations	2,222	-	2,222	1,728
Funding - Grants	-	-	-	-
	2,222	-	2,222	1,728

3. Activities for General Funds

Coffee Lounge	54,198	-	54,198	54,855
Fundraising	4,464	-	4,464	6,374
Event Fees	-	-	-	500
Sale of Fixed Asset	3,000	-	3,000	-
Advertising	5,500	-	5,500	9,977
Room Hire	-	-	-	-
	67,162	-	67,162	71,706

4. Interest

836	-	836	252
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5. Incoming resources for activities to further the Charity's objects

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
Police & Crime - Red Telephone Box	-	-	-	-
	-	-	-	-

6. Costs of Generating Voluntary Income

	Basis of Allocation	Unrestricted	Restricted	2024 Total	2023 Total
		£	£	£	£
General Staff Costs	Staff Time	1,182	-	1,182	939
Premises	Usage	241	-	241	211
General Office Costs	Usage	15	-	15	12
Communications	Usage	86	-	86	94
		1,524	-	1,524	1,256

7. Fundraising Trading Costs

	Basis of Allocation	Unrestricted	Restricted	2024 Total	2023 Total
		£	£	£	£
Coffee Lounge Expenses	Direct	22,895	-	22,895	18,635
Fundraising	Direct	358	-	358	622
General Staff Costs	Staff Time	30,742	-	30,742	24,422
Premises	Usage	9,640	-	9,640	8,432
General Office Costs & Depreciation & Disposals	Usage	1,548	-	1,548	843
Communications	Usage	857	-	857	940
		66,040	-	66,040	53,894

8. Expenditure - Charitable Activities

	Basis of Allocation	Unrestricted	Restricted	2024 Total	2023 Total
		£	£	£	£
Staff Costs					
General Staff Costs		15,372	-	15,372	12,211
Other Expenses					
NWLDCPolice & Crime - Red Telephone Box	Direct	-	-	-	624
Premises	Usage	9,399	-	9,399	8,221
General Office Costs & Depreciation & Disposals	Usage	13,613	-	13,613	6,936
Communications	Usage	770	-	770	845
		39,154	-	39,154	28,837

9. Expenditure - Governance Costs

	Basis of Allocation	Unrestricted	Restricted	2024 Total	2023 Total
		£	£	£	£
Licences & Subscriptions	Direct	12,348	-	12,348	9,807
Insurance	Direct	1,684	-	1,684	1,863
Accountants	Direct	- 3,200	- -	3,200	400
		10,832	-	10,832	12,070

10. Total Resources Expended

Costs directly allocated to activities

	Basis of Allocation	Voluntary Income	Activities for General Funds	Projects	Govern-ance	2024 Total	2023 Total
		£	£	£	£	£	£
Staff Costs	Direct	-	-	-	-	-	-
Staff Costs	Staff Time	1,182	30,742	15,372	-	47,296	37,572
Other Direct Costs	Direct	-	23,253	-	10,832	34,085	31,951

Support costs

Allocated to Activities

Premises	Usage	241	9,640	9,399	-	19,280	16,864
General Office	Usage	15	1,548	13,613	-	15,176	7,791
Communications	Usage	86	857	770	-	1,713	1,879

Total resources expended		1,524	66,040	39,154	10,832	117,550	96,057
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11. Net Income Resources for the year

This is stated after charging:-

	2024	2023
	£	£
Depreciation	13,646	6,561
Independent Accountants Remuneration	- 3,200	400

12. Staff costs and numbers

	2024	2023
	£	£
Salaries Wages & Other Direct Staff Costs	47,296	37,572
Social Security Costs	-	-
Total	47,296	37,572

No employee received emoluments of more than £15000

The average number of employees during the year, calculated on the basis of full time equivalents was as follows:-

	2024 Number	2023 Number
Fundraising Activities	3	3
Total	3	3

13. Trustee Remuneration & Related Party Transactions

No members of the Board of Trustees received any remuneration or travel costs during the year (2023 - nil)

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year (2023 - nil)

14. Tangible Fixed Assets

	General Equipment £	Specific Assets £	Total £
Cost			
at: 1 April 2023	92,850	22,154	115,004
Additions	-	-	-
Disposals	- 92,850	- 22,154	- 115,004
At: 31 March 2024	-	-	-
Accumulated Depreciation			
At: 1 April 2023	87,582	13,776	101,358
Charge for period	5,268	8,378	13,646
Disposals	- 92,850	- 22,154	- 115,004
At: 31 March 2024	-	-	-
Net Book Value			
At: 31 March 2024	-	-	-
At: 31 March 2023	5,268	8,378	13,646

15. Debtors: Amount falling due within one year

	2024	2023
	£	£
Trade Debtors	240	1,293
Prepayments	852	4,037
Total	1,092	5,330

16. Creditors: Amount falling due within one year

	2024	2023
	£	£
Creditors and Accruals	3,153	4,582
Total	3,153	4,582

17. Analysis of Net Assets between Funds

	Unrestricted	Restricted	Total
	£	£	£
Tangible Assets	-	-	-
Current Assets	34,572	-	34,572
Current Liabilities	- 3,153	- -	3,153
Net Assets at 31 March 2024	31,419	-	31,419

18. Movement in Funds

	At 1 April 2023	Incoming Resources	Outgoing Resources	At 31 March 2024
	£	£	£	£
Restricted Funds				
Police & Crime commissioner's Prevention Fund -)	-	-	-	-
- Red telephone Box)				
Total Restricted Funds	-	-	-	-
General Unrestricted Funds	78,749	70,220	117,550	31,419
Total Funds	78,749	70,220	117,550	31,419

CARILLON RADIO
(A Company Limited by Guarantee)

DONATIONS

Carillon Radio is grateful for the support from the following :-

£

AGREED NOT REQUIRED

CARILLON RADIO
Income and Expenditure Account
for the Year Ended 31 March 2024

Income	2024		2023	
	£	£	£	£
Donations	2,222		1,728	
Funding - Grants	-		-	
Coffee Lounge	54,198		54,855	
Fundraising	4,464		6,374	
Event Fees	-		500	
Sale of fixed Asset	3,000			
Advertising	5,500		9,977	
Room Hire	-		-	
Interest Received	836		252	
Police & Crime Commissioner's Fund - Red Telephone Box	-		-	
TOTAL INCOME		70,220		73,686
Expenditure				
Police & Crime - Red Telephone Box		- Other Costs	-	624
Expenditure re-allocated to Projects			-	-
Staff Costs - Core	47,296		37,572	
Rent & Rates	10,200		10,200	
Electricity, Gas, Water	8,356		5,793	
Telephone, Internet	1,713		1,879	
Licences & Subscriptions	12,348		9,807	
Insurance	1,684		1,863	
Commission	160		263	
Coffee Lounge Expenses	22,895		18,635	
Office Costs	1,029		636	
Bank Charges	341		324	
Fundraising	358		622	
Repairs & Maintenance	305		318	
Equipment	419		553	
Sundry	-		7	
Accountants	- 3,200		400	
Depreciation	13,646		6,561	
TOTAL EXPENDITURE		117,550		96,057
Net surplus/deficit (-)		- 47,330		- 22,371