



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 April 2020 Period start date To 31 March 2021 Period end date

Charity name: Carillon Radio

Charity registration number:1105151

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide health-related information and entertainment to relieve sickness, infirmity and loneliness among patients in hospitals, doctors' waiting rooms, care homes and other institutions administered by the Clinical Commissioning Group of West Leicestershire, by providing a local radio broadcasting service to those institutions and the wider community.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We maintain a 24/7 local radio broadcasting service funded by our own fundraising activities throughout the year.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Over the last 12 months, providing our services has been met with difficulties because of the Covid pandemic. However, in view of the restrictions we have continued to maintain our radio service providing news, entertainment and vital information from remote locations.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The cash we hold at the bank is to cover general ongoing running costs, e.g. licences, insurance, etc. Any restricted funding is held to complete the project it was intended for.
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by members

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Carillon Radio
Other name the charity uses	
Registered charity number	1105151
Charity's principal address	Hermitage FM Memorial Square Coalville Leicester LE67 3TU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jon Sketchley	Chairperson		
2	Jan Sketchley	Secretary		
3	Colin Pytel			
4				
5				
6				
7				
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20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>J F Sketchley</i>	
Full name(s)	Jan Sketchley	
Position (eg Secretary, Chair, etc)	Secretary	
Date	31 December 2021	

CARILLON RADIO

Trustees List

for the Year Ended 31 March 2021

Trustees	C J Pytel J A Sketchley J F Sketchley
Secretary	J F Sketchley
Chair	J A Sketchley
Registered Office	Memorial Square Coalville Leicestershire LE67 3TU
Charity Registered Number	1105151
Accountants	Midlands Tax & Accountancy Services Ltd Institute of Financial Accountants 8 Shobnall Road Burton on Trent Staffordshire DE14 2BA
Banker	HSBC 41 Market Place Loughborough LE11 3EJ

CARILLON RADIO

statement of financial activities (including income and expenditure account) for the Year Ended 31 March 2021

	Notes	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Incoming Resources					
Incoming resources from generated funds:					
<i>Voluntary Income:</i>					
Donations and grants	2	109,021	-	109,021	10,191
<i>Activities for generating funds:</i>					
Coffee Lounge income, Fundraising	3	19,889	-	19,889	94,366
Interest	4	21	-	21	72
Incoming resources from charitable activities					
Grants	5	-	4,250	4,250	6,000
Total incoming resources		128,931	4,250	133,181	110,629
Resources expended					
Cost of generating funds					
Cost of generating voluntary income	6	1,380	-	1,380	1,616
Fundraising, trading cost of goods sold and other costs	7	54,444	-	54,444	67,631
Charitable activities	8	31,893	1,848	33,741	35,134
Governance costs	9	9,360	-	9,360	9,868
Total resources expended		97,077	1,848	98,925	114,249
Net incoming/outgoing (-) resources		31,854	2,402	34,256	- 3,620
Reconciliation of funds					
Total funds brought forward		65,584	1,124	66,708	70,328
Total funds carried forward		97,438	3,526	100,964	66,708

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

CARILLON RADIO

Balance Sheet as at 31 March 2021

	Notes	2021		2020	
		£	£	£	£
Fixed Assets					
Tangible Assets	14		20,582		10,510
Current Assets					
Debtors	15	5,461		6,361	
Cash at bank		76,941		55,004	
Stock		1,735		1,396	
		<u>84,137</u>		<u>62,761</u>	
Creditors: amounts falling due within one year	16	<u>3,755</u>		<u>6,563</u>	
Net Current Assests			<u>80,382</u>		<u>56,198</u>
Net Assets			<u>100,964</u>		<u>66,708</u>
Restricted funds			3,526		1,124
Unrestricted Funds			97,438		65,584
			<u></u>		<u></u>
Total Funds			<u>100,964</u>		<u>66,708</u>

These accounts have been prepared in accordance with the special provisions relating to small companies within part 15 of the Companies Act 2006.

For the financial year the company was entitled to exemption from audit under section 477 (small company exemption) Companies Act 2006; and no notice has been deposited under section 476 (Member or Members requesting an audit).

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit and loss for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

Signed on behalf of the Trustees:

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Approved by the Trustees on:

CARILLON RADIO

Notes for the Year Ended 31 March 2021

Notes forming part of the Financial Statements for the Year Ended 31 March 2021.

1 Accounting Policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

(a) Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards and with statement of recommended practice for charities.

(b) Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor.

(c) Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

- Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

(d) Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates

- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the independent accountants examiners fees and costs linked to the strategic management of the charity.

- All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis eg usage as set out in Note 10.

(e) Fixed assets

Fixed assets are stated at cost less accumulated depreciation. The costs of minor additions or those costing below £1,000 are not capitalised. Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures, Fittings & Equipment	-	15% on reducing balance
Coffee Machine & Radio Transmitter	-	Straight Line - 5 Years

2. Donations and Grants

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Donations	2,197	-	2,197	10,191
Funding - Grants & Furlough	106,824	-	106,824	-
	109,021	-	109,021	10,191

3. Activities for General Funds

Coffee Lounge	8,160	-	8,160	49,471
Fundraising	737	-	737	8,027
Event Fees	-	-	-	1,200
Advertising	10,992	-	10,992	15,643
Room Hire	-	-	-	20,025
	19,889	-	19,889	94,366

4. Interest

21	-	21	72
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5. Incoming resources for activities to further the Charity's objects

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
NWLDC - Red Telephone Box	-	-	-	500
Police & Crime - Red Telephone Box	-	-	-	1,500
LCC Shire Grant - Kitchen Refurbishment	-	-	-	3,000
Maud Elkington Trust - New Chairs	-	-	-	500
Florence Turner - New Tables	-	-	-	500
East Midlands International - Chiller	-	250	250	-
LCC Communities Fund - Licences	-	4,000	4,000	-
	-	4,250	4,250	6,000

6. Costs of Generating Voluntary Income

	Basis of Allocation	Unrestricted	Restricted	2021 Total	2020 Total
		£	£	£	£
General Staff Costs	Staff Time	908	-	908	1,226
Premises	Usage	346	-	346	263
General Office Costs	Usage	10	-	10	13
Communications	Usage	116	-	116	114
		1,380	-	1,380	1,616

7. Fundraising Trading Costs

	Basis of Allocation	Unrestricted	Restricted	2021 Total	2020 Total
		£	£	£	£
Coffee Lounge Expenses	Direct	15,106	-	15,106	20,894
Fundraising	Direct	522	-	522	2,956
General Staff Costs	Staff Time	23,618	-	23,618	31,872
Premises	Usage	13,827	-	13,827	10,500
General Office Costs	Usage	210	-	210	269
Communications	Usage	1,161	-	1,161	1,140
		54,444	-	54,444	67,631

8. Expenditure - Charitable Activities

	Basis of Allocation	Unrestricted	Restricted	2021 Total	2020 Total
		£	£	£	£
Staff Costs					
General Staff Costs		11,809	-	11,809	15,936
Other Expenses					
NWLDC - Red Telephone Box	Direct	-	-	-	500
Police & Crime - Red Telephone Box	Direct	-	-	-	876
LCC Shire Grant - Kitchen Refurbishment	Direct	-	-	-	3,000
Maud Elkington Trust - New Chairs	Direct	-	-	-	500
Florence Turner - New Tables	Direct	-	-	-	-
East Midlands International - Chiller	Direct	-	250	250	-
LCC Communities Fund - Licences	Direct	-	1,598	1,598	-
Premises	Usage	13,480	-	13,480	10,237
General Office Costs	Usage	5,559	-	5,559	3,059
Communications	Usage	1,045	-	1,045	1,026
		31,893	1,848	33,741	35,134

9. Expenditure - Governance Costs

	Basis of Allocation	Unrestricted	Restricted	2021 Total	2020 Total
		£	£	£	£
Licences & Subscriptions	Direct	7,309	-	7,309	7,840
Insurance	Direct	1,651	-	1,651	1,628
Accountants	Direct	400	-	400	400
		9,360	-	9,360	9,868

10. Total Resources Expended

Costs directly allocated to activities

	Basis of Allocation	Voluntary Income	Activities for General Funds	Projects	Govern-ance	2021 Total	2020 Total
		£	£	£	£	£	£
Staff Costs	Direct	-	-	-	-	-	-
Staff Costs	Staff Time	908	23,618	11,809	-	36,335	49,034
Other Direct Costs	Direct	-	15,628	1,848	9,360	26,836	38,594

Support costs

Allocated to Activities

Premises	Usage	346	13,827	13,480	-	27,653	21,000
General Office	Usage	10	210	5,559	-	5,779	3,341
Communications	Usage	116	1,161	1,045	-	2,322	2,280

Total resources expended		1,380	54,444	33,741	9,360	98,925	114,249
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11. Net Income Resources for the year

This is stated after charging:-

	2021	2020
	£	£
Depreciation	4,730	1,997
Independent Accountants Remuneration	400	400

12. Staff costs and numbers

	2021	2020
	£	£
Salaries Wages & Other Direct Staff Costs	36,335	49,034
Social Security Costs	-	-
Total	36,335	49,034

No employee received emoluments of more than £18,000

The average number of employees during the year, calculated on the basis of full time equivalents was as follows:-

	2021 Number	2020 Number
Fundraising Activities	3	3
Total	3	3

13. Trustee Remuneration & Related Party Transactions

No members of the Board of Trustees received any remuneration or travel costs during the year (2020 - nil)

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year (2020 - nil)

14. Tangible Fixed Assets

	General Equipment £	Specific Assets	Total £
Cost			
at: 1 April 2020	92,850	2,414	95,264
Additions	-	14,802	14,802
Disposals	-	-	-
At: 31 March 2021	92,850	17,216	110,066
Accumulated Depreciation			
At: 1 April 2020	84,271	483	84,754
Charge for period	1,287	3,443	4,730
Disposals	-	-	-
At: 31 March 2021	85,558	3,926	89,484
Net Book Value			
At: 31 March 2021	7,292	13,290	20,582
At: 31 March 2020	8,579	1,931	10,510

15. Debtors: Amount falling due within one year

	2021	2020
	£	£
Trade Debtors	140	1,395
Prepayments	5,321	4,966
Total	5,461	6,361

16. Creditors: Amount falling due within one year

	2021	2020
	£	£
Taxation and Social Security	529	4,273
Other Creditors and Accruals	3,226	2,290
Total	3,755	6,563

17. Analysis of Net Assets between Funds

	Unrestricted	Restricted	Total
	£	£	£
Tangible Assets	20,582	-	20,582
Current Assets	80,611	3,526	84,137
Current Liabilities	- 3,755	- -	3,755
Net Assets at 31 March 2021	97,438	3,526	100,964

18. Movement in Funds

	At 1 April 2020 £	Incoming Resources £	Outgoing Resources £	At 31 March 2021 £
Restricted Funds				
Police & Crime commissioner's Prevention Fund -)	624	-	-	624
- Red telephone Box)				
Florence Turner - New Tables	500	-	-	500
East Midlands International - Chiller	-	250	250	-
LCC Communities Fund - Licences	-	4,000	1,598	2,402
Total Restricted Funds	1,124	4,250	1,848	3,526
General Unrestricted Funds	65,584	128,931	97,077	97,438
Total Funds	66,708	133,181	98,925	100,964

CARILLON RADIO
(A Company Limited by Guarantee)

DONATIONS

Carillon Radio is grateful for the support from the following :-

£

AGREED NOT REQUIRED

CARILLON RADIO
Income and Expenditure Account
for the Year Ended 31 March 2021

Income	2021		2020	
	£	£	£	£
Donations	2,197		10,191	
Funding - Grants & Furlough	106,824		-	
Coffee Lounge	8,160		49,471	
Fundraising	737		8,027	
Event Fees	-		1,200	
Advertising	10,992		15,643	
Room Hire	-		20,025	
Interest Received	21		72	
NWLDC - Red Telephone Box	-		500	
Police & Crime Commissioner's Fund - Red Telephone Box	-		1,500	
LCC Shire Grant - Kitchen Refurbishment	-		3,000	
Maud Elkington Trust - New Chairs	-		500	
Florence Turner - New Tables	-		500	
East Midlands International - Chiller	250		-	
LCC Communities Fund - Licences	4,000		-	
TOTAL INCOME		133,181		110,629
Expenditure				
NWLDC - Red Telephone Box	-		500	
Police & Crime - Red Telephone Box	-		876	
LCC Shire Grant - Kitchen Refurbishment	-		3,000	
Maud Elkington Trust - New Chairs	-		500	
Florence Turner - New Tables	-		-	
East Midlands International - Chiller	250		-	
LCC Communities Fund - Licences	1,598		-	
Expenditure re-allocated to Projects	-		-	
Staff Costs - Core	36,335		49,034	
Rent & Rates	9,550		8,500	
Electricity, Gas, Water	3,727		6,048	
Telephone, Internet	2,322		2,280	
Licences & Subscriptions	8,907		7,840	
Licences Project Financed	- 1,598		-	
Insurance	1,651		1,628	
Commission	282		489	
Coffee Lounge Expenses	15,106		20,894	
Office Costs	617		762	
Fundraising	522		2,956	
Repairs & Maintenance	1,175		100	
Equipment	13,201		6,352	
Sundry	150		93	
Accountants	400		400	
Depreciation	4,730		1,997	
TOTAL EXPENDITURE		98,925		114,249
Net surplus/deficit (-)		<u>34,256</u>		<u>- 3,620</u>