



# **HOPE'S PLACE**

## **REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS 31 AUGUST 2020**

**Company Number 5134542**

**Charity Number 1105139**

Registered Office:

Bristol City Mission

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# HOPE'S PLACE

## FINANCIAL STATEMENTS

YEAR ENDED 31 AUGUST 2020

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# HOPE'S PLACE

## TRUSTEES' ANNUAL REPORT

### YEAR ENDED 31 AUGUST 2020

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The trustees, who are also the directors of the charity for the purposes of the Companies Act, present their report and financial statements of the company for the year ended 31 August 2020.

The trustees have adopted the provisions of the Statement of Recommended Practice (SORP FRS 102) Accounting and Reporting by Charities in preparing the annual report and financial statements of the charity.

#### **1. Objectives**

The charity's main objectives are the advancement of education and promotion of the health of young people. Specifically, we work to raise their self-esteem and encourage resilience i.e. the capacity to overcome adversity and cope with challenges without manifesting mental health or behavioural problems.

We provide this by specialist support to schools PSHE (Personal Social Health and Economic Education). Pupils attending are identified by school staff, who best know their individual needs, and attend on a voluntary basis. Our professional facilitators provide gender specific courses of weekly sessions over 8-10 weeks, in secondary and increasingly in primary schools, with an average of eight young people per course. Course content is adapted to meet the needs and age profile of each group and reviewed regularly to ensure effectiveness and relevance.

#### **2. Public benefit**

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives. All our charitable activities are undertaken to further our charitable purposes for the public benefit.

#### **3. Achievements and performance**

For many, this has proved a challenging year and particularly for educational institutions whose working patterns have been completely disrupted due to the Covid-19 pandemic. This has been no less true for Hope's Place. The March closure of schools, until the end of the academic year for most young people, prevented our facilitators from meeting groups within school and schools' safeguarding and logistical concerns regarding online courses necessitated Hope's Place taking advantage of the Government's furlough arrangements. Hope's Place was unable to run any courses for the entire summer term (April-July).

Demand for our services during the autumn and spring terms (September-March) meant our facilitators were working close to capacity, delivering 8 courses for girls and 7 for boys. On average, 8 students attended each course. Courses designed specifically for primary-aged children (Years 5 and 6) are proving to be particularly attractive and this year we ran six courses in two primary schools, with a further three planned for the summer term. This is a significant increase in the number of courses for this age-range and continues to be a reflection of the growing awareness that mental wellbeing disorders "... can occur from early childhood, and their prevalence increases with age" (NHS Digital 2017).

#### **4. Education Review**

Hope's Place facilitators have a special relationship with the young people they support. That they are independent of the school allows the young people attending courses to speak frankly and with a refreshing openness and honesty surrounded by a small group of peers often facing similar challenges. The experiences and circumstances related by individuals can be alarming and teachers observing sessions have expressed deep concern and, in some cases shock, at what is revealed by students. As a consequence of the challenges faced, the young people are often failing to reach their potential due to low confidence, emotional problems, social withdrawal, relationship difficulties and/or challenging behaviour. They display a lack of hope, of aspiration and of the confidence to make the most of opportunities available to them. In some instances, this can lead to extreme behaviour including self-destructive behaviour. Hope's Place works

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with these young people to raise their self-esteem and encourage resilience i.e. the capacity to overcome adversity and cope with challenges without manifesting mental health and/or behavioural problems.

Facilitators continue to maintain a close relationship with school staff, ensuring they have a good understanding of the pupils' educational and pastoral needs and interests. They provide detailed feedback to schools and understand their duty to keep school staff informed of any safeguarding concerns. Concerns regarding a particular pupil sometimes necessitate additional meetings with staff to ensure consistency of approach and the essential sharing of information. A member of school staff is required to be present at the Hope's Place sessions except in exceptional circumstances.

Our educational facilitators each report to a designated trustee line manager and meet together to provide mutual support, compare best practice and exchange ideas. Time is allocated for the review of courses and trustees receive updated copies of the courses each September as well as being alerted to any significant changes throughout the year. Following last year's complete review, facilitators have continued to update and modify course materials. Over the past few months, it has become clear that some groups would benefit from additional time spent on certain issues. For this reason, the facilitators suggested creating some short courses covering specific issues, such as anxiety. These short courses are currently work in progress. Under consideration is the introduction of a limit of six children in our primary-age groups. Trustees and facilitators meet formally at regular Education meetings.

As before, designated trustees visit school sessions conducted by each of the facilitators on a termly basis and following discussion and agreement with the facilitator, complete a School Visits evaluation form. In addition, facilitators meet with their line manager for an annual evaluation, focusing upon the effectiveness of the courses, areas for development, future targets and aspirations. The facilitators' regular supervision with a qualified, experienced therapist and supervisor continues. Trustees encourage facilitators to avail themselves of all opportunities for additional training and networking events. Facilitators have undertaken further safeguarding and Adverse Childhood Experience training.

Research studies, such as those conducted by Sheffield University, Barnardo's, The Royal Society for Public Health and The Royal College of Paediatrics and Child Health, and anecdotal evidence, suggest that lockdown has contributed to young people feeling significantly more anxious and concerned about their general mental wellbeing and has had a particularly negative impact on the most vulnerable and marginalised. In light of this and having been approached by a local government agency supporting young people at risk, trustees are investigating the availability of additional facilitators to help meet the anticipated increase in demand for Hope's Place courses. We are currently seeking guidance from schools. We do not anticipate many courses commencing until early 2021, although during autumn 2020, we have been able to run two courses at one school. Requests have continued for occasional one-to-one mentoring which has proved beneficial.

As furlough arrangements permit, facilitators are currently devoting time to the preparation of extra sessions focussing upon issues likely to have arisen from time lost at school, pressures within the home and other challenges associated with the pandemic. Trustees are encouraging facilitators to take advantage of online professional development training opportunities.

Comments by young people, on confidential post-it notes, continue to prove motivational and insightful:

*"I like it because it's someone to talk to about things we go through and it helps us to deal with it properly."*

*"I like everything. It helps me a lot with stuff on how to calm down."*

*"It gives me the chance to bond with other people and say things I wouldn't normally get the chance to say. (The facilitator) is amazing."*

*"I like these groups because they make me feel positive and I don't need to impress people. They make me happier."*

*"Because it helps with problems and your confidence ... you are never forced to say anything."*

*"learning about funny balloons and drugs"*

*"enjoyed learning about risks, drugs, stereotypes, and the games"*

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## TRUSTEES' ANNUAL REPORT

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The positive impact of Hope's Place courses often prompts teaching staff to comment:

*"(The facilitator) was great, chatty and relatable...chat after (named facilitator) left was very positive."*

*"The breakdown of the activities worked really well. As some involved talking, others writing or scrapbooking. All the girls could find something they were good at/enjoyed. Short burst activities meant the girls never got bored and if they could have stayed longer, they definitely would have."*

*"Some of the more withdrawn boys have become more self-confident, better in group relationships, kinder to each other with an improved ability to listen to each other."*

*"All the girls were very keen to share and (named facilitator) was very skilled at allowing them to speak while at the same time not letting them dominate the session. The expectations set out at the start helped them to feel that they all had something of value to add and as everything covered was relevant to them, they felt confident joining in."*

Looking forward, Hope's Place is in a good position to embrace the challenge of the expected demand for additional courses in the new academic year.

## 5. Evidence of Need

Substantial research, both at a national and local level, highlights the need and increasing demand, for our work in Bristol, South Gloucestershire and surrounding areas. Recent research includes:

### **National level**

The Children's Commissioner for England's study on *The State of Children's Mental Health Services* (2020) which found:

- "The current system is still far away from adequately meeting the needs of all the estimated 12.8% of children in England with mental health problems - or the many more children who just fall below the threshold for clinical diagnosis."
- "Children account for 20% of the population, but only 10% of total mental health spending."

The Department of Education's *State of the Nation 2019: Children and Young People's Wellbeing Research report* (October 2019) revealed:

- "... wellbeing was consistently lower in older children entering early adolescence (13-15 years) than their younger counterparts (10-12 years)."
- "Wellbeing declines as children and young people get older. This highlights the need to equip children and young people with the skills to support their wellbeing as they move into the world."
- "The majority of children and young people are happy with their lives, but it remains the case that many are not." Children's wellbeing "has dropped slightly since 2009, with a concurrent small increase in the proportion of children reporting feeling relatively unhappy with their lives."

The UK Government document *Mental Health of Children and Young People in England* (November 2018) found:

- "12.5% of 5 to 19 year olds had at least one mental disorder when assessed (2017), and 5% met the criteria for 2 or more mental disorders."
- "There also appears to be a slight increase over time in the prevalence of mental disorder in 5 to 15 year olds, rising from 9.7% (1999) to 10.1% (2004) to 11.2% (2017)."
- "There are opportunities to promote good mental health and wellbeing and to build resilience throughout childhood and youth. It's important to take these opportunities both for the health and wellbeing of children and young people, and for people's health and wellbeing throughout their life."

### **Local level**

The World Health Organisation and many others recognise that "Mental health and many common mental disorders are shaped to a great extent by the social, economic, and physical environments in which people live" and The Joint Strategic Needs Assessment and other local publications provide a wealth of information about young people's lives in Bristol and South Gloucestershire:

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#### *State of Bristol Key Facts 2019:*

- "16,440 children under 16 live in low-income families in Bristol, which is 19.7%, significantly higher than national average which is 17.2%."
- "27% of Bristol pupils are disadvantaged (i.e. have been in care, adopted or been eligible for free school meals in last year)."
- Rates of young people admitted to hospital due to self-harm (618 per 100,000) continued to increase and are still significantly worse than the England average (421 per 100,000).
- First-time entrants to the Youth Justice System in Bristol are significantly higher than nationally.

#### *Bristol Health and Wellbeing Strategy 2020-25*

- "In Bristol, 20% of children live in poverty. This reality affects every aspect of health and wellbeing and life chances in the economically deprived parts of the city."

#### *2019 Bristol Pupil Voice Survey suggests that*

- Bristol secondary school pupils have access to a large range of illegal drugs, but the two substances most frequently reported by respondents were cannabis and nitrous oxide (laughing gas).
- 7% of year 6 pupils (10/11yrs), 14% of year 8 pupils (12/13yrs) and 36% (14/15yrs) reported drinking alcohol in the 4-weeks prior to the survey.

#### *Bristol Health Needs Report 2020*

- "Bristol has higher than average levels of violence."
- "Bristol has a Preventing Youth Violence Board."

#### *Bristol - One City Plan 2019*

- "Schools need to take more responsibility for the mental health of young people, and teach mental health and resilience skills."
- "We want to see mental health viewed as equally important as physical health, a reduction in health inequalities, and children growing up free of adverse childhood experiences having had the best start in life and support through their lives."

#### *South Gloucestershire website 2020, Joint Strategic Needs Assessment*

- The level of deprivation in South Gloucestershire is generally very low with the majority of areas being among the least deprived nationally.
- 7.2% of secondary pupils were habitual self-harmers.
- Hospital admissions due to mental health conditions has increased over the last 5 years as have admissions for self-harm in those under 19
- In children, there has been an increase in hospital admissions for self-harm and mental health conditions in recent years.

#### *South Gloucestershire's Joint Health and Wellbeing Strategy (JHWBS) 2017-21*

##### Key areas of focus:

- Improve educational attainment of children and young people, and promote their wellbeing and aspirations.
- Promote and enable positive mental health and wellbeing for all.

Research data clearly indicates that many young people are struggling with life's challenges and this is impacting upon behaviour and their future prospects. The severity of concern about young people's wellbeing is reflected in the high priority placed upon it by both Bristol and South Gloucestershire. Hope's Place is able to provide valuable support to help young people overcome the challenges they face and live happy and fulfilling lives.

## 6. Funding

Fundraising this year has been particularly successful, with some sizeable grants received during the second half of the year. Indeed, grant income for the year at £48k. is more than double any prior year. It is

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ironic, and frustrating, that Covid has effectively meant that we have 'sat' on these grants whilst we await the resumption of our work.

Trustees wish to particularly acknowledge grants received from the Bain's Capital Children's fund and the Garfield Weston Foundation, both two-year awards. Grants were also received during the year from a number of 'historic' supporters of Hope's Place, to include the Burden Trust, the Nisbet Trust, and the Henry Smith Charity. Trustees are equally appreciative of these awards.

In addition, a long-standing strategic objective to recruit a part-time dedicated fundraiser was realised in early 2020. The position reports to a Trustee and regular 'funding' discussions are held between the two of them along with the treasurer. The job-holder has considerable experience of fund-raising and has settled very well into her role. This is evidenced by 30 funding applications submitted during the year, almost double that of the prior year. 19 applications are live at year-end. It is also worth noting that of 17 applications closed during the year, over one-third of these were successful.

Schools continue to make a financial contribution to the work, the size of which varies dependent on available funds within their budget. Receipts this year, at almost £6k., were inevitably lower than for prior years. Budgetary constraints continue to impact upon many schools; it continues to be difficult for them to make a significant contribution towards the course costs.

We continue to have a number of regular private donors contributing to our income, support which is much appreciated.

Funding status reports (to include the number and names of all live applications at the time) are presented to, and reviewed at, each Trustee meeting.

In addition to the above, this year funding includes receipts from the government's CJRS scheme. Both our part-time facilitators were placed on furlough at the start of April and, other than a few hours worked in August, have remained on furlough for the remainder of the year. A total of £6k. was received as CJRS income during the five relevant months.

#### **7. Financials (figures in italics are prior year)**

Financially, this year has been the most successful since its inception in 2004. Total income was £61k (£24k.) and with expenditure reduced, largely Covid-related, to £25k. (£31k) a surplus of £36k. (*deficit of £7k.*) is reported. This compares with an annual small surplus or deficit during most recent years.

Other than reduced costs with the cessation of courses in the latter half of the year, spend was much as forecast. The appointment of the fundraiser is a small exception as is the purchase, late in the year, of a replacement laptop (the majority of which was funded by an insurance claim) for one of our facilitators. It should be also be recognised that the four trustees continue to give freely of their time and are actively involved in the management of Hope's Place.

As indicated in the prior section, much of the successful fundraising during the year remains to be spent. Consequently, reserves have increased substantially over the year from £12k. to £47k.

Financial statements, detailing income and expenditure on both a 'year-to-date actual' and a 'rest-of-year forecast' are submitted to all Trustee meetings.

All the above mean of course that, at least for the time being, the 'funding risks' to Hope's Place are mitigated. Whilst difficult to accurately assess (as dependent on the number and timing of future courses as well as the success of funding applications), Trustees at August 2020 consider it reasonable to assume that Hope's Place is well funded for at least another eighteen months.

#### **8. Trustees**

Four trustees, all of whom have been in place for at least five years, oversee the work of Hope's Place. Three either are or have been regular worshippers at Christ Church, Clifton. As mentioned under Finance,

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all volunteer their time not just at formal meetings but also to provide all 'support services'. Trustees are therefore in regular informal contact with each other between meetings as well as with our facilitators. A few specialist services (e.g. IT and payroll) are bought-in.

Six formal meetings were held across the year. A draft agenda is issued beforehand with draft minutes published within a few days of each meeting. In addition, two 'Away days' were held (virtually) during early summer 2020 during which all Hope's Place policies were reviewed, updated as necessary and duly ratified. The specific policies included Safeguarding & Child Protection, Health & Safety and Equality & Diversity. The opportunity was also taken at the time to review and update both our Strategic Objectives and our Business Plan through to summer 2022. As part of this, we formally ratified our Mission Statement, our Vision Statement and our Values.

Informal contact is maintained with a number of other charities in the Bristol area and also with Bristol-based Voscur who offer much appreciated professional support to charities based in the city.

#### **9. Risk Assessment**

As already reported, it is pleasing to report that the principal risk to Hope's Place noted in prior reports is, for the time being, mitigated by both the successful fund-raising during the past year and the appointment of a part time fundraiser.

But risk continues with our current four Trustees who, as well as all now retired from their professional lives, have all been in the role for at least the past five years. They continue to give their (voluntary) time to the charity, in particular the 'Finance Trustee' who both manages and performs all our financial processes with little back-up. All four are prepared, for the time being, to continue working in this manner for the foreseeable future but there is obvious risk that this can only continue for so long.

Trustees will continue to seek to mitigate this specific risk during the coming year.

Experience suggests that it is 'not difficult' to recruit well qualified, experienced and high calibre facilitators for our girls' groups. Recruitment of the same role for our boys' groups can be more of a challenge. We have however been able to identify at least one individual with relevant experience who, subject to his availability and should the need arise, is prepared to lead one or more courses on an ad hoc basis.

Current funding will, hopefully at some point during 2020/21, allow Hope's Place to significantly increase the number of courses. This brings a certain risk as this assumes we have the requisite facilitators to run the courses. For personal reasons, neither of our two part-time facilitators are able to increase their hours so a need to recruit additional facilitators is probable, possibly on a consultant basis. If called for, contracts for both a paid employee and a consultant have been recently reviewed by Trustees and are ready for any appointment.

#### **10. Reserves Policy**

This continues to be defined as to maintain free reserves to cover, at least, the projected next six months of expenditure. Pre-Covid, this would equate to a spend of £15k.-£20k. but, with fewer courses anticipated over the next six months, our 20/21 budget projects a spend of £10k for the first half of the year. Projected spend thereafter will depend on the number of courses we run.

Thanks to a number of large grants received over the past year (section 6 refers), year-end reserves during 2019/20 improved significantly from £12k. to £47k. Hope's Place, at the end of August 2020, is therefore well funded, and free reserves are greater than our policy states. This is due to increased income during the year, and the unexpected reduction in costs as a result of having to cancel courses during the Covid pandemic. This does however, enable the charity to pick up quickly when schools are able to accept courses again.



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#### 11. The year ahead

At the time of writing (November 2020), there is obvious uncertainty as to when and indeed how Hope's Place resumes its work at pre-Covid levels; indeed, with our current reserves, we would normally seek to significantly increase these previous levels, subject of course to any new logistical and safety arrangements. However, and understandably, the schools with whom we work have other priorities at the moment.

We will continue to explore how we can resume our courses both with existing and new schools. For most schools however, it will not be until 2021 that they are ready to host our courses.

#### 12. Governing Document

Hope's Place was incorporated in May 2004 as a company limited by guarantee and registered with the Charity Commission in July 2004. The charity's governing document is its Memorandum and Articles of Association.

#### 13. Recruitment and appointment of trustees

New trustees invited to join the board are selected on the basis of their experience and skills. The induction process includes an invitation to attend a board meeting, the provision of the appropriate governing documents for review and discussions with existing board members. The personal networks of existing trustees have in the recent past proved adequate in identifying potential new trustees although other sources would also be considered if required.

#### 14. Organisation

Hope's Place has, at August 2020, four trustees, all active. The board which administers the charity met on eight occasions during the year to 31 August 2020.

#### Responsibilities of the Trustees

The trustees (who are also directors of Hope's Place for the purposes of company law) are responsible for preparing the Trustees' Report (incorporating the strategic report and directors' report) and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and

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- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company [and the group] and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees on 6 January 2021 and signed on their behalf by

.....  
Robin Williams  
(Trustee)

# HOPE'S PLACE

## REFERENCE & ADMINISTRATION INFORMATION

YEAR ENDED 31 AUGUST 2020

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<b>TRUSTEES</b>	Mrs A Bath Mr R Williams Mr A Richards Mr J G Sykes
<b>SECRETARY</b>	Mr R Williams
<b>REGISTERED OFFICE</b>	Bristol City Mission Great George Street St Judes Bristol BS2 9ED
<b>COMPANY NUMBER</b>	05134542
<b>CHARITY NUMBER</b>	1105139
<b>INDEPENDENT EXAMINER</b>	Neil Kingston, FCA Burton Sweet Chartered Accountants The Clock Tower 5 Farleigh Court Old Weston Road Flax Bourton Bristol BS48 1UR

# HOPE'S PLACE

## INDEPENDENT EXAMINERS' REPORT

### YEAR ENDED 31 AUGUST 2020

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I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 August 2020.

#### **Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Neil M Kingston FCA  
Burton Sweet Chartered Accountants  
The Clock Tower  
5 Farleigh Court  
Old Weston Road  
Flax Bourton  
Bristol BS48 1UR

Date: 6 January 2021

**HOPE'S PLACE****STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)****YEAR ENDED 31 AUGUST 2019**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £	Total Funds 2018 £
<b>Income from:</b>					
Donations (Including Gift aid)	2	9,441	6,000	15,441	25,695
Charitable activities					
Fees		8,225	-	8,225	7,800
Investments		27	-	27	5
Other sources - sale of asset		750	-	750	-
<b>Total income</b>		<u>18,443</u>	<u>6,000</u>	<u>24,443</u>	<u>33,500</u>
<b>Expenditure on:</b>					
Charitable activities	3	25,118	6,000	31,118	28,832
Raising funds		-	-	-	15
<b>Total expenditure</b>		<u>25,118</u>	<u>6,000</u>	<u>31,118</u>	<u>28,847</u>
<b>Net income/(expenditure) and net movement in funds</b>	4	(6,675)	-	(6,675)	4,653
<b>Total funds at 1 September</b>		18,320	-	18,320	13,667
<b>Total funds at 31 August</b>	10	<u>11,645</u>	<u>-</u>	<u>11,645</u>	<u>18,320</u>

The Charity has no recognised gains or losses other than the results for the year as set out above

All of the activities of the charitable company are classed as continuing

Comparative fund transactions are shown in note 7

The notes on pages 13 to 18 form part of these financial statements

**HOPE'S PLACE****BALANCE SHEET**

Company Registration Number 05134542

**AS AT 31 AUGUST 2019**

	<b>Note</b>	<b>2019 £</b>	<b>2018 £</b>
<b>Fixed assets</b>		-	-
<b>Current assets</b>			
Debtors	<b>8</b>	949	1,000
Cash at bank		<u>12,060</u>	<u>19,580</u>
		13,009	20,580
<b>Creditors: amounts falling due within one year</b>	<b>9</b>	(1,364)	(2,260)
<b>Net assets</b>		<u>11,645</u>	<u>18,320</u>
<b>Income funds</b>			
Unrestricted funds	<b>10</b>	11,645	18,320
Restricted funds	<b>10</b>	-	-
<b>Total funds</b>		<u>11,645</u>	<u>18,320</u>

For the year ended 31 August 2019 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the trustees on 6 January 2021 and are signed on their behalf by:

.....  
Robin Williams  
(Trustee)

.....  
Amanda Bath  
(Trustee)

**The notes on pages 13 to 18 form part of these financial statements**

## HOPE'S PLACE

### NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 AUGUST 2019

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#### 1 Accounting policies

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice FRS102, the Financial Reporting Standard FRS102 and the 'small companies' provisions of the Companies Act 2006. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The charity meets the definition of a public benefit entity under FRS102.

There are no material uncertainties casting doubt on the Charity's ability to continue as a going concern.

#### Income

All income is included in the Statement of Financial Activities when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. No amounts are included in the financial statements for services donated by volunteers. Income tax recoverable in relation to donations received under Gift Aid is recognised at the time of the donation and allocated to the same fund as the original donation.

#### Expenditure

All expenditure is accounted for on an accruals basis inclusive of any VAT which cannot be recovered and has been included under expense categories that aggregate all costs for allocation to activities.

#### Fund accounting

Unrestricted funds can be used in accordance with the charitable objects at the discretion of the trustees. Designated funds are funds set aside by the Trustees out of unrestricted general funds for specific future purposes or projects. Restricted funds can only be used for particular restricted purposes within the objects of the Charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

#### Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

#### Cash & cash equivalents

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

#### Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

# HOPE'S PLACE

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 AUGUST 2019

### 2 Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £	Total Funds 2018 £
Donations (including Gift Aid)	2,441	-	2,441	11,685
Grants	7,000	6,000	13,000	21,815
	<u>9,441</u>	<u>6,000</u>	<u>15,441</u>	<u>33,500</u>

During the year, donations of £120 (2018: £120) were received from trustees and related parties.

### 3 Charitable activities

	Unrestricted 2019 £	Restricted 2019 £	Total Funds 2019 £	Total Funds 2018 £
<b>Direct costs</b>				
Staff costs	18,355	4,384	22,739	20,994
Staff supervision	291	69	360	270
Materials and other costs	1,308	312	1,620	2,119
Training	125	30	155	436
Establishment costs	1,211	289	1,500	1,500
IT	2,687	642	3,329	812
Other	229	55	284	577
Professional fees	206	49	256	1,169
<b>Governance Costs</b>				
Accountancy fees	646	154	800	750
Trustee insurance	61	14	75	219
	<u>25,118</u>	<u>6,000</u>	<u>31,118</u>	<u>28,847</u>

Governance costs are included within Charitable Activities and are £875 (2018: £969).

### 4 Net income for the year

This is stated after charging:

	2019 £	2018 £
Independent examiner's fee:		
for current year preparation of statutory accounts	160	150
for current year independent examination	640	600
Trustees' remuneration	-	-
Payment of Trustees' travel expenses	-	-
	<u></u>	<u></u>



## HOPE'S PLACE

### NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 AUGUST 2019

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#### 5 Staff costs and numbers

The aggregate payroll costs were:

	2019 £	2018 £
Salaries and pension contributions	22,566	20,938
Social security costs	-	-
Employer's pension costs	174	56
	<u>22,739</u>	<u>20,994</u>

Key management personnel of the Charity are the Trustees. No benefits were paid either in the current or previous years.

No employee received emoluments of more than £60,000.

No Trustees have been remunerated or reimbursed for their out of pocket travel expenses or waived any expenses  
(2018: Nil)

The Charity operates a defined contribution pension scheme for eligible employees.

The average weekly number of employees during the year was as follows:

	2019 No.	2018 No.
Facilitators	2	3

#### 6 Taxation

The Charity is exempt from corporation tax on its charitable activities.

**HOPE'S PLACE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 AUGUST 2019**

**7 Comparative Fund Transactions**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2018 £
<b>Income from:</b>			
Donations (Including Gift aid)	24,031	1,665	25,696
Charitable activities	7,800	-	7,800
Investment income	5	-	5
<b>Total income</b>	<b>31,836</b>	<b>1,665</b>	<b>33,500</b>
<b>Expenditure on:</b>			
Charitable activities	22,666	6,165	28,831
Raising funds	15	-	15
<b>Total expenditure</b>	<b>22,681</b>	<b>6,165</b>	<b>28,846</b>
<b>Net income/expenditure</b>	<b>9,154</b>	<b>(4,500)</b>	<b>4,654</b>
<b>Total funds at 1 September</b>	<b>9,166</b>	<b>4,500</b>	<b>13,666</b>
<b>Total funds at 31 August</b>	<b>18,320</b>	<b>-</b>	<b>18,320</b>

**8 Debtors**

	2019 £	2018 £
Other debtors	824	-
Gift aid claim	-	1,000
Prepayments	125	-
	<b>949</b>	<b>1,000</b>

**9 Creditors: amounts falling due within one year**

	2019 £	2018 £
PAYE	287	226
Other Creditors	87	8
Accruals	990	2,026
	<b>1,364</b>	<b>2,260</b>

# HOPE'S PLACE

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 AUGUST 2019

### 10 Movement in funds

	At 01-Sep 2018 £	Income £	Expenditure £	Transfers £	At 31-Aug 2019 £
<b>Unrestricted funds</b>					
General funds	18,320	18,443	(25,118)	-	11,645
<b>Restricted funds</b>					
Henry Smith Fund	-	6,000	(6,000)	-	-
<b>Total funds</b>	18,320	24,443	(31,118)	-	11,645

#### Restricted funds

Henry Smith Fund - these are funds received from The Henry Smith Charity to run our education courses specifically within South Gloucestershire.

#### Movement in funds - prior year

	At 01-Sep 2017 £	Income £	Expenditure £	Transfers £	At 31-Aug 2018 £
<b>Unrestricted funds</b>					
General funds	9,166	31,835	(22,681)	-	18,320
<b>Restricted funds</b>					
Henry Smith Fund	4,500	-	(4,500)	-	-
South Gloucestershire MAF	-	1,665	(1,665)	-	-
<b>Total funds</b>	13,666	33,500	(28,846)	-	18,320

## HOPE'S PLACE

### NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 AUGUST 2019

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#### 11 Analysis of funds

As at August 31 2019	Fixed Assets £	Net Current Assets £	Total £
<b>Unrestricted funds</b>			
General funds	-	11,645	11,645
<b>Restricted funds</b>	-	-	-
	<hr/>	<hr/>	<hr/>
	-	11,645	11,645

Analysis of funds - prior year

	Fixed Assets £	Net Current Assets £	Total £
<b>Unrestricted funds</b>			
General funds	-	18,320	18,320
<b>Restricted funds</b>	-	-	-
	<hr/>	<hr/>	<hr/>
	-	18,320	18,320

#### 12 Company limited by guarantee

The charity is a company limited by guarantee having no share capital. Every member is liable to contribute £1 towards the costs of dissolution and the liabilities incurred by the charity in the event of the charity being wound up.