

Charity Registration No. 1105085

Company Registration No. 05063879 (England and Wales)

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)

GOVERNORS' REPORT AND CONSOLIDATED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

MUNTHAM HOUSE SCHOOL

(LIMITED BY GUARANTEE)

CONTENTS

	Page
Governors' report (incorporating the Strategic Report)	1 - 19
Statement of Governors' responsibilities	20
Independent auditors' report	21 - 24
Consolidated statement of financial activities	25
Summary income and expenditure account	26
Consolidated balance sheet	27
School balance sheet	28
Cash flow statement	29
Notes to the accounts	30 - 45

MUNTHAM HOUSE SCHOOL

(LIMITED BY GUARANTEE)

GOVERNORS' REPORT (INCORPORATING THE STRATEGIC REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

INTRODUCTION



Muntham House School was established in 1953 by the Ministry of Education to support young boys with behavioural problems. It has evolved continuously to meet the increasing demand in our region and is now one of the leading specialist schools in the country, supporting young people with challenging behaviours linked to Autism, ADHD and Mental Health. Our safe, caring and happy community works with families and local services to improve the quality of life for these remarkable young people and their families.

Inevitably the year has been dominated by Covid. The Principal took action very early on to establish a system of bubbles which operated well pre-lockdown and ensured that the School remained Covid-free. A unique series of on-line lessons was created to maintain the education of our Pupils. Staff worked constantly to keep in touch with both boys and parents, as a result of which we had almost 100% participation in on-line teaching.

The School remained open throughout for the sons of key workers and the boys whose home life is such that they were deemed at risk. At times this amounted to 40% of our boys.

Despite Government aims that children with Special Needs should, as far as possible, be educated in main-stream schools the demand for places at Muntham continues to grow and a number of new boys joined the School.

We responded by building a new Key Stage 1 classroom to accommodate 12 boys aged 5-7. This was full within 12 months and we are now adding a second classroom for a further 12 boys. We believe that this is a very positive move as the chances of helping boys to overcome their problems and to achieve their full potential are much increased if they come to us a very young age.

As reported last year the boys entering the School tend to have a number of complex needs. We are concentrating on improving the way in which we meet these needs and are building a new Therapy Centre, scheduled to open in September 2021, which will enable us to significantly increase the range and quantity of therapy provided.

The number of pupils has increased substantially and we have recruited more qualified teachers and other staff to maintain pupil/ staff ratios and to ensure that the ethos of the School is not lost.

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
GOVERNORS' REPORT (INCORPORATING THE STRATEGIC REPORT)
FOR THE YEAR ENDED 31 MARCH 2021

The Governors would like to thank the Principal, Mr Anderson, and members of staff for their dedication and commitment throughout the year.



John Knightley Chairman

MUNTHAM HOUSE SCHOOL

(LIMITED BY GUARANTEE)

GOVERNORS' REPORT (INCORPORATING THE STRATEGIC REPORT)

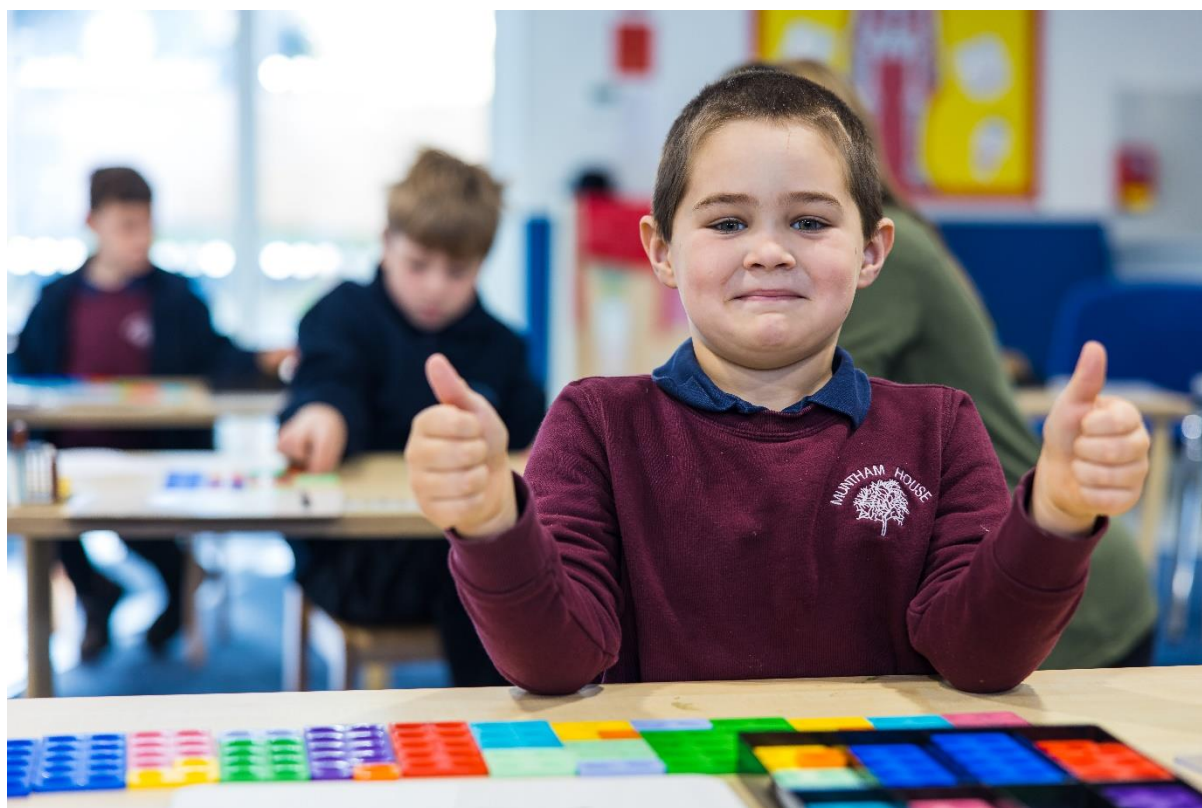
FOR THE YEAR ENDED 31 MARCH 2021

WELCOME FROM THE PRINCIPAL

The year has obviously been dominated by the pandemic of COVID-19. Muntham House School has nevertheless thrived and grown from strength to strength throughout this period. We have kept the school open throughout each of the lockdowns to continue to help and support our vulnerable pupils and children of key workers. This has resulted in up to 40 pupils attending school each day. The remaining pupils have been educated virtually with live lessons delivered for four hours for each pupil every school day.

Whilst COVID-19 has caused other local special schools to close or make some of their staff team redundant, Muntham House School has kept all staff employed without reducing salaries or making any redundancies.

The school has expanded during this academic year and increased the number of pupils to 100. This is a reflection of the high level of need across Local Educational Authorities.



I foresaw the restrictions and possible closure of the school very early on and devised a safe system with a maximum of 6 pupils in each bubble across the school. Teachers were on a rota to deliver education and wellbeing support to their bubble alone. Any staff absence of COVID confirmed cases could then be covered by the staff assigned for each bubble.

MUNTHAM HOUSE SCHOOL

(LIMITED BY GUARANTEE)

GOVERNORS' REPORT (INCORPORATING THE STRATEGIC REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

Our pupils were desperate to return to school in September, we focused on reconnecting and supporting the emotional wellbeing and complex needs of our pupils. In March 2020 we were inspected and managed to achieve our second consecutive 'Outstanding' grade from Ofsted. The school achieved outstanding in all areas of inspection and the feedback from the inspection report was exemplary.

'This school has been a massive and life changing impact on the residential pupils' lives'. Ofsted 2020

The Belmer Rush grant which we received last year enabled us to fund a Canine Therapy Unit which has been a success and is well used by our pupils. The building has power and heating to ensure that pupils are able to work with the school therapy dogs both inside the building and out in the school grounds.

We have three school therapy dogs for the pupils to work with in school, Blossom, Buzz and Omah.



Pupils enjoy working 1:1 with the school's Canine Therapist and are all timetabled with sessions throughout the week. The therapy dogs have a real calming effect on our pupils meaning that they are able to settle and be less anxious in the classroom.

'Residential pupils have access to a variety of therapies which can help them understand their feelings and behaviours'.

MUNTHAM HOUSE SCHOOL

(LIMITED BY GUARANTEE)

GOVERNORS' REPORT (INCORPORATING THE STRATEGIC REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

Our School Farm has been created to grow vegetables for use in the kitchens and encourage healthy eating. Pupils have enjoyed working on the farm and growing their own vegetables.

Muntham House School has applied for the Food 4 Life Award from the British Soil Association. The school currently has been awarded with both Bronze and Silver and we are now working towards the Gold Award.

The farming experience has been enjoyed by pupils aged 5 through to 18 years of age. Pupils have learnt valuable life skills and have enjoyed the opportunity to get their hands dirty.



The new Key Stage 1 classroom opened last year and is now full with 12 pupils, we are therefore planning to build an additional classroom to cater for the increase in demand for places. The school has had so many referrals from pupils of this young age that we want to be in a position to be able to help and support pupils and their families.

Sadly, we have a number of pupils as young as 5 and 6 years old whose home life is so traumatic that we have opened a boarding facility for them. The new residential facility is open for our youngest pupils and is fantastic. A home away from home has been created where our pupils feel safe, happy and are well cared for.

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
GOVERNORS' REPORT (INCORPORATING THE STRATEGIC REPORT)
FOR THE YEAR ENDED 31 MARCH 2021



The new primary residential floor is having a significant impact on those pupils who sleep at school. They are now well cared for and have a clear structure and routine in their lives.



Harry Anderson, Principal

MUNTHAM HOUSE SCHOOL

(LIMITED BY GUARANTEE)

GOVERNORS' REPORT (INCORPORATING THE STRATEGIC REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

GOVERNORS, OFFICERS AND ADVISERS

- John Knightley (Chairman) +
- Bartholomew Callaghan +
- Jonathan Copeland +
- Ian Davies +
- Daniel Farnfield +
- Stephen Fisher +
- * Martin Fuller +
- * Vickram Gopaul +
- Peter Higgins +
- Vernon Jennings +
- Barry Jones +
- Michael Kipling +
- Tracey Kirk (From April 2020) +
- * Angela Luff (Staff Governor) +
- Kate Naish (From July 2020) +
- Donna Petford-Naish (From July 2020) +
- * Michelle Wright (Staff Governor) +

- * Conforming to best practice as recommended by DfES (para 7. Circular 14.99 refers)
- + Registered Director of Muntham House School at year end

For management and administrative purposes the Trustees are constituted as a Body of Governors who conduct and manage the school in accordance with the provisions of the Memorandum and Articles of Association.

The following are the members of sub-committees * denotes Chairman of each sub committee

Education

- * Barry Jones
- Ian Davies
- Daniel Farnfield
- Vickram Gopaul
- Peter Higgins
- Tracey Kirk
- Anton van der Watt (co-opted as Head of Education)

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
GOVERNORS' REPORT (INCORPORATING THE STRATEGIC REPORT)
FOR THE YEAR ENDED 31 MARCH 2021

Estate/Buildings

- * Vernon Jennings
- Jonathan Copeland
- Martin Fuller
- Angela Luff
- Simon Ward (co-opted as Estates Manager)
- Dave Harris (co-opted as IT Manager)
- Lorraine Wright (co-opted as Housekeeper)
- Daniel Jones (co-opted as School Finance Manager)

Finance

- * Michael Kipling
- Jonathan Copeland
- Vernon Jennings
- Daniel Jones (co-opted as School Finance Manager)

Personnel

- * John Knightley
- Barry Jones
- Steve Fischer
- Donna Petford-Naish

Care & Welfare

- * Steve Fisher
- Bartholomew Callaghan
- Martin Fuller
- Angela Luff
- Kate Naish
- Michelle Wright
- Richard Bell (co-opted as Head of Care)
- Sandy Williams (co-opted as Domestic Bursar)
- Lorraine Wright (co-opted as Housekeeper)

Health & Safety features as an agenda item on each sub committee
Safeguarding features as an agenda item on each sub committee

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
GOVERNORS' REPORT (INCORPORATING THE STRATEGIC REPORT)
FOR THE YEAR ENDED 31 MARCH 2021

OFFICERS

The School Principal, Harry Anderson, is an ex official member of all sub committees.

Principal	Harry Anderson
Head of Finance / Company Secretary	Daniel Jones

Other members of the Senior Management Team

Head of Education	Anton van der Watt
Head of Care	Richard Bell

ADVISERS

Auditors	TC Group, The Courtyard, Shoreham Road, Upper Beeding, Steyning, West Sussex, BN44 3TN
----------	---

Bankers	Lloyds TSB Bank, 37 High Street, Billingshurst, West Sussex, RH14 9PS
---------	---

Solicitors	Charles Russell LLP, Buryfields House, Buryfields, Guildford, Surrey, GU2 4AZ
------------	--

Insurance Brokers	Hettle Andrews & Associates Limited, 11 Brindley Place, 2 Brunswick Square, Birmingham, B1 2LP
-------------------	---

MUNTHAM HOUSE SCHOOL

(LIMITED BY GUARANTEE)

GOVERNORS' REPORT (INCORPORATING THE STRATEGIC REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

The Muntham House School Governors and Directors present their annual report (including the Strategic Report) for the year ended 31 March 2021 together with the consolidated accounts for the charity and its subsidiary.

The accounts comply with the requirements of the Companies Act 2006, the Charities Act 2011, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

REFERENCE AND ADMINISTRATIVE INFORMATION

Charity Number	1105085
Company Number	05063879
DCSF Number	938/7003
OFSTED Number	126154
Registered Address	Barns Green, Horsham, West Sussex, RH13 0NJ
Status of School	Residential non-maintained special school complying with the requirements of the Department of Education under the Education Act 1981.

Governors and Executive Officers are as listed on pages 7-9. Particulars of the Charity's Professional Advisers are given on page 9.

The school holds approval as a non-maintained special school within the meaning of the relevant Education Acts including recent 2008 regulations.

The school is registered to accommodate some 90 children ranging from key stage two to key stage four. The school has a separate Extended Education Unit (EEU) which can accommodate 12 boarders and also has provision for day students. The school has a wide range of educational and recreational facilities, and provides a high staff to pupil ratio.

Children are referred to the school by a number of local authorities listed by the size of the cohort from each authority:-

West Sussex County Council
Surrey County Council

MUNTHAM HOUSE SCHOOL

(LIMITED BY GUARANTEE)

GOVERNORS' REPORT (INCORPORATING THE STRATEGIC REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

Essex County Council
Wokingham Borough Council
Kent County Council
Ealing London Borough Council
The Royal Borough of Windsor & Maidenhead
The London Borough of Havering
The London Borough of Sutton
Hampshire County Council
The Royal Borough of Kingston upon Thames
Brighton & Hove City Council
The London Borough of Enfield
The London Borough of Greenwich

GOVERNING DOCUMENTS

Muntham House School was founded in 1953 by the then Ministry of Education and National Foundation for Educational Research and is registered as a charity under number 306352. The school was incorporated in 2004. The School is now governed by its Memorandum and Articles of Association dated 4 March 2004.

GOVERNING BODY

Details of the Governing Body and its constituent sub-committees are shown on pages 10 & 11.

RECRUITMENT AND TRAINING OF GOVERNORS

The Charity's elected Governors are appointed at a meeting of the Board on the basis of: eligibility, personal competence, specialist skills and local availability. There is one Teaching Staff Governor representative and one Non-teaching Staff Governor representative, both elected by fellow staff members. One Governor representing Parents/Carers of boys at the School is also an elected member of the Board. New Governors are inducted into the workings of the Charity, including Board Policy and Procedures by a mentoring process supervised by the Chairman. Strategic planning sessions are held on a regular basis, and Trustee Training delivered by local Education Authority Governor Groups and specialist Legal and Financial organisations is available to all Governors.

POLICY FOR SETTING PAY FOR SENIOR MANAGEMENT TEAM

Muntham House School has non-maintained status and as such follows the protocols on pay which are agreed for mainstream special schools. In this they implement the nationally agreed pay and conditions policies annually updated by the DfE. With regard to ancillary workers the school follows the pay guidelines from the National Joint Council. Its application to senior managers is the same therefore as mainstream practice and is negotiated through national performance management processes and professional responsibility grades within the agreed national pay policy frameworks.

MUNTHAM HOUSE SCHOOL

(LIMITED BY GUARANTEE)

GOVERNORS' REPORT (INCORPORATING THE STRATEGIC REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

ORGANISATIONAL MANAGEMENT

Muntham House School Governors, as the trustees of the Charity, are legally responsible for the overall management and control of the School and meet at least six times a year. The work of implementing most of their policies is carried out by members of the various sub-committees who normally meet prior to each meeting of the full Board. In addition the Finance sub-committee have two extended meetings in which budgets are approved, and audited accounts and annual report finalised prior to recommendation to, and approval by, the full Board.

The day to day running of the School is delegated to the Principal supported by a Senior Management Team and the Business Manager. The Principal or a member of the Senior Management Team attends meetings of all committees.

GROUP STRUCTURE AND RELATIONSHIPS

The Charity is the trustee of Muntham House School Trust a subsidiary charity (No: 1105085 -1) and, as such, holds the title to land and buildings valued at £1.65 million as an endowment fund. All of the other assets of Muntham House School Trust were transferred to Muntham House School on 1 April 2004.

The Charity has a wholly owned non-charitable subsidiary, Muntham House Enterprises Limited. Since 2018 there has been no activity in the subsidiary company which is currently dormant. As the subsidiary has been dormant for three years no separate accounts are presented and only a consolidated balance sheet is included in the accounts. It is the intention to close down the subsidiary in the 2021-22 financial year.

Muntham House School actively supports the attainment of the highest standards in the Non Maintained Special Schools sector, partly through networking with other special schools and partly through peer group studies for the evaluation of quality and improvement methods. We also interact with many local organisations and mainstream schools in our ongoing endeavours to widen public access to the expertise that we can provide in the field of Behaviour Management. Despite the impact of the COVID pandemic this was maintained to the extent possible in the last year.

RISK MANAGEMENT – INCLUDING PRINCIPLE RISKS AND UNCERTAINTIES

The Board of Governors is responsible for the management of the risks faced by the School. Detailed considerations of risk are considered by all Governors assisted by the Principal and Senior Management Team of the School. Risks are identified, assessed and controls established throughout the year with a formal review of the Charity's risk management processes undertaken on an annual basis.

MUNTHAM HOUSE SCHOOL

(LIMITED BY GUARANTEE)

GOVERNORS' REPORT (INCORPORATING THE STRATEGIC REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

Key controls used include:

- Formal agendas for all Committee and Board activity
- Detailed terms of reference for all Committees
- Comprehensive strategic planning, budgeting and management accounting
- Established organisational structure and lines of accounting
- Formal written policies
- Clear authorisation and approval levels
- Vetting procedures as required by law for the protection of the vulnerable.

Governors are satisfied that the major risks identified through the risk management processes have been adequately managed where necessary, whilst recognising that systems can only provide reasonable but not absolute assurance that major risks have been adequately managed.

The Governors consider the principal risks and uncertainties in the period under review to be:

- a) Whilst COVID 19 remains a high risk for the school both financially and operationally the pandemic was extremely well managed in 2020-21. The only cases of COVID amongst staff were contracted away from school in holiday periods and no staff tested positive in school. Significant additional costs were borne to minimise risks and measures will remain in place even as cases nationally improve.
- b) Pupil numbers and attracting boys was considered in the risks last year. Experience since then has been another large increase in numbers (from 86 at the prior year end to 99 at this year end) and the operational risks the school faces are now more around how to manage an expanding number of boys whilst maintaining the quality of our provisions.
- c) Government policy towards SEN education is under review and any significant change to the approach could have a major impact on the school depending on its nature. Through our membership of NASS (National Association of Special Schools) and Engage we remain closely involved in the discussions and provide our input to NASS as required.

Whistle blowing policy

This policy outlines the school's commitment to tackling fraud and other forms of malpractice and treats this issue seriously. The school recognises that some concerns may be sensitive and has therefore developed a system which allows for confidential raising of concerns within the school environment.

MUNTHAM HOUSE SCHOOL

(LIMITED BY GUARANTEE)

GOVERNORS' REPORT (INCORPORATING THE STRATEGIC REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

OBJECTIVES AND ACTIVITIES

SAFE

CARING

HAPPY

CHARITABLE OBJECTIVES

Muntham House School supports young people with challenging behaviours linked to Autism, ADHD, Mental and Emotional Health. Our safe, caring and happy community works with families and local services to improve the quality of life for these remarkable young people and their families.

The school has the equivalent of 90 full time staff (2020 – 87) in teaching, care, administrative and ancillary positions and an exit level of 96 FTE (103 headcount).

ACTIVITIES FOR THE YEAR

At the start of 2020-21 all attention was on the COVID 19 pandemic and how to best support our boys safely through that period. In the Report & Accounts last year we only included two other priorities, namely funding for a therapy centre and developing a canine therapy unit and school farm.

1. Seeking funding to build a new therapy centre. Thanks to the enormous generosity of the Constable Education Trust we have now started building work on the new centre. A total of £200,000 has been pledged towards the costs and the growth of the school this year has allowed designated funds to cover the remaining costs to be put aside. Completion is due in September 2021 and this will raise the capacity for therapeutic activity as well as creating a much better environment for therapies.
2. Building of a new canine centre and farm. Both these projects were completed throughout lockdown and school staff were utilised as much as possible to do the work and keep costs to a minimum. Both facilities are now open and very popular with the boys. In addition to those projects a large number of other school improvement projects were run including forest school, refurbishment of the Family Induction team offices, refurbishment and expansion of boarding areas and decoration of large parts of the school. The Governor's wish to thank all staff involved in those activities.

MUNTHAM HOUSE SCHOOL

(LIMITED BY GUARANTEE)

GOVERNORS' REPORT (INCORPORATING THE STRATEGIC REPORT)

FOR THE YEAR ENDED 31 MARCH 2021



We opened our new infant facility in September 2019 and despite COVID have already filled the classroom and are seeing the benefits of earlier intervention with the boys.



Once again we were also grateful to the Belmer Rush Foundation for their continued support to the school through their annual donation.

OBJECTIVES FOR THE COMING YEAR

Muntham House School is in a very strong position thanks to the higher numbers of boys. Teaching and Education support staff numbers increase as the school increases in size but overall the additional numbers allow us to budget for some other improvements.

Looking ahead to 2021-22 the main activities and priorities of the school are

1. Catch up of any gaps in learning from the lockdown period. Despite the level of virtual learning and the large number of boys back in school due to vulnerabilities there are inevitably some gaps to be filled and we are supporting those boys with as much resource as we can.
2. Opening the new Therapy centre which is planned for September 2021 and will greatly increase our ability to support the more complex boys in our care.
3. In 2019 we completed the opening of a new infant class which is already operating at capacity so we are planning on building a second class with a capacity for a further 12 boys. Work is scheduled to commence as soon as the therapy centre work is complete.

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
GOVERNORS' REPORT (INCORPORATING THE STRATEGIC REPORT)
FOR THE YEAR ENDED 31 MARCH 2021

4. Adding a Food Technology centre to our facilities by utilising the space currently used for therapy. The planned facility would allow us to offer a much better quality of Food Technology curriculum, something ideally suited to our boys.
5. Improving the Environmental footprint of the school through a series of projects which have already started with changes to more LED lighting and first phase of replacement of the windows in the main school building to avoid heat loss.
6. Replacement of the current tennis courts with a five a side and basketball play area that will be more popular with our boys than tennis.
7. Increases to our infrastructure in key areas, most notably in electricity supply.



STRATEGIES TO ACHIEVE THE YEAR'S OBJECTIVES

Every year we plan our strategies to achieve our aims through the School Implementation Plan (SIP). This plan provides a description of developing assets and provision to meet the needs of the school's mission, based on our long term aims which are to match, or better, local and national provision for students with social, emotional and mental health difficulties (SEMH), and become the centre of expertise for the region in such provision. The SIP is a year on year action policy to achieve the twin strategic aims of the school community.

MUNTHAM HOUSE SCHOOL

(LIMITED BY GUARANTEE)

GOVERNORS' REPORT (INCORPORATING THE STRATEGIC REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

PUBLIC BENEFIT

The trustees have had due regard to guidance published by the Charity Commission on public benefit.

The school aims to meet the special educational needs of boys (ranging from key stage two to key stage five) who have emotional, behavioural and social difficulties.

Muntham House School is recognised as a leader in the field of Special Needs Education (Behavioural and Social Difficulties), and, as such, provides high quality education and care to boys referred by Local Education Authorities (listed on page 3); and gives support to their families and carers.

FINANCIAL REVIEW AND RESULTS FOR THE YEAR

Muntham House's principal funding comes from fees charged to Local Education Authorities and from grants from the DfE. Charitable donations and Grants make up the other sources of income with a small contribution from activities such as lettings and weddings.

This year we are grateful to the continuing support of Belmer Rush Foundation Trust who support the school every year and allow so many new facilities for our boys to be supported. This year we also received a grant of £200,000 to allow the investment in the new Therapy Centre to go ahead and the Constable Education Trust have already provided the initial £100,000 to allow work to start. We have had other smaller donations from private individuals, including for the farm tunnel pictured above.

Because of COVID there were no large scale asset investments in the year but we did invest heavily in school improvement and development. A new asset for the infant school playground cost £61,704 with the only other assets above £10,000 being a new CCTV system and roundabout on approach to the main school building. This was a more usual level of investment after the new infant school investment the year before.

There were 100 boys on roll at the end of the financial year (compared to 86 the prior year) with the new infant class almost at capacity and a larger proportion of boarders on roll. Higher pupil numbers have led to higher staff numbers and a need to invest in a number of areas in support of school infrastructure. The school also made some of its first investments with environmental considerations behind them starting with the first phase of window replacement in the main building to reduce heat loss.

The financial results for the year show a surplus of £778,680 (before pension revaluation), £221, 680 (after pension revaluation), reflecting the continued prudent financial management of the school and reinvestment of money into the school for improvement projects in line with the charitable objectives of the school.

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
GOVERNORS' REPORT (INCORPORATING THE STRATEGIC REPORT)
FOR THE YEAR ENDED 31 MARCH 2021

RESERVES POLICY

The School Governors have set a Reserves policy which operates with a minimum level of reserves (based on the cost of closing the school's liabilities in a worst case scenario) and a maximum level of reserves (based on operating with no income for a period of six months).

Free reserves in 2019-20 were at 116% of the minimum reserves and 93% of the maximum reserves. For the financial year just ending this has remained consistent in terms of minimum reserves (at 113% of target) but has fallen against the maximum target (at 80%). This is because free reserves have not grown at the same rate as the school but the Governor's see little risk as not only is the number within policy but it is also after taking into account the increase in designated reserves for capital projects in the current year.

At the year end the following reserves were held:

Endowment reserves: made up of land and buildings of £1,650,000 less accumulated depreciation of £159,345, a net of £1,490,655 which are held by the subsidiary charity Muntham House School Trust (Charity number 115085-1).

Designated reserves: made up of £30,000 set aside for historical litigation risks and £400,000 set aside for the Therapy centre currently being built and £495,000 for a second infants classroom.

Unrestricted reserves: made up of amounts held to ensure the school can continue to operate through a period of income loss and still meet the special education provision. Under the new policy the target is £2,665,000. The surplus generated mean that the unrestricted reserves increased to £2,316,416 (2019-20 level £2,187,896) of which £2,127,071 is attributable to the school and £189,345 to the Muntham House School Trust. In calculating free reserves the school do not take any Pension deficit into account as the Governors believe the very long term nature and variability of this item mean it would adversely impact the strategic development of the school to do so.

STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

So far as the governors are aware, there is no relevant audit information (as defined by Section 418 of the Companies Act 2006) of which the company's auditors are unaware, and each governor has taken all the steps that they ought to have taken as a governor in order to make themselves aware of any relevant audit information and to establish that the company's auditors are aware of that information.

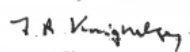
POST BALANCE SHEET EVENT

Whilst COVID 19 was a major post balance sheet event in 2019-20 there is nothing to report of any financial materiality as a post balance sheet event for 2021-22.

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
GOVERNORS' REPORT (INCORPORATING THE STRATEGIC REPORT)
FOR THE YEAR ENDED 31 MARCH 2021

This report, including the Strategic Report, was approved by the board of Governors of Muntham House School and signed on their behalf by:

Signed J Knightley, Governor



Signed B Jones, Governor



7 July 2021

MUNTHAM HOUSE SCHOOL

(LIMITED BY GUARANTEE)

STATEMENT OF GOVERNORS' RESPONSIBILITIES

The Governors, who are also the directors of Muntham House School for the purpose of company law, are responsible for preparing the Governors' Report (incorporating the Strategic Report) and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Governors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and group and of the incoming resources and application of resources, including the income and expenditure, of the charitable company and the group for that year.

In preparing these accounts, the Governors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Governors are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and the group and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
REPORT OF THE INDEPENDENT AUDITORS
TO THE MEMBERS OF MUNTHAM HOUSE SCHOOL

Opinion

We have audited the financial statements of Muntham House School (the 'charitable company') and its subsidiary (the 'group') for the year ended 31 March 2021 on pages 25 to 45. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and the parent charitable company's affairs as at 31 March 2020 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the director's use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the director with respect to going concern are described in the relevant sections of this report.

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
REPORT OF THE INDEPENDENT AUDITORS (CONTINUED)
TO THE MEMBERS OF MUNTHAM HOUSE SCHOOL

Other information

The governors are responsible for the other information. The other information comprises the information included in the governors' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the governors' report (incorporating the strategic report and the governor' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the strategic report and the governors' report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report and the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of governors

As explained more fully in the governors' responsibilities statement set out on page 20, the governors (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the governors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the governors are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the governors either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
REPORT OF THE INDEPENDENT AUDITORS (CONTINUED)
TO THE MEMBERS OF MUNTHAM HOUSE SCHOOL

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <https://www.frc.org.uk/Our-Work/Audit/Audit-and-assurance/Standards-and-guidance/Standards-and-guidance-for-auditors/Auditors-responsibilities-for-audit/Description-of-auditors-responsibilities-for-audit.aspx>. This description forms part of our auditor's report.

Extent to which the audit was considered capable of detecting irregularities, including fraud

The objectives of our audit, in respect to fraud, are: to identify and assess the risks of material misstatement of the financial statements due to fraud; to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement due to fraud, through designing and implementing appropriate responses; and to respond appropriately to fraud or suspected fraud identified during the audit. However, the primary responsibility for the prevention and detection of fraud rests with both those charged with governance of the entity and its management.

Our approach was as follows:

- We identified areas of laws and regulations that could reasonably be expected to have a material effect on the financial statements from our general commercial and sector experience, and through discussion with the directors and other management (as required by auditing standards), and discussed with the directors and other management the policies and procedures regarding compliance with laws and regulations;
- We identified the following areas as those most likely to have such an effect: health and safety; General Data Protection Regulation (GDPR); fraud; bribery and corruption and employment law. Auditing standards limit the required audit procedures to identify non-compliance with these laws and regulations to enquiry of the trustees and other management and inspection of regulatory and legal correspondence, if any.
- We considered the legal and regulatory frameworks directly applicable to the financial statements reporting framework (FRS 102 and the Companies Act 2006 and the Charities Act 2011) and the relevant tax compliance regulations in the UK;
- We considered the nature of the company's/charity's operations, the control environment and business performance, including the key drivers for management's remuneration;
- We communicated identified laws and regulations throughout our team and remained alert to any indications of non-compliance throughout the audit;
- We considered the procedures and controls that the company/charity has established to address risks identified, or that otherwise prevent, deter and detect fraud; and how senior management monitors those programmes and controls.

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
REPORT OF THE INDEPENDENT AUDITORS (CONTINUED)
TO THE MEMBERS OF MUNTHAM HOUSE SCHOOL

Based on this understanding we designed our audit procedures to identify non-compliance with such laws and regulations. Where the risk was considered to be higher, we performed audit procedures to address each identified fraud risk. These procedures included: testing manual journals; reviewing the financial statement disclosures and testing to supporting documentation; performing analytical procedures; and enquiring of management, and were designed to provide reasonable assurance that the financial statements were free from fraud or error.

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. For example, the further removed non-compliance with laws and regulations (irregularities) is from the events and transactions reflected in the financial statements, the less likely the inherently limited procedures required by auditing standards would identify it. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation. We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

TC Group

Mark Cummins FCCA (Senior Statutory Auditor)
for and on behalf of TC Group
Statutory Auditors
Office: Steyning, West Sussex

Dated: 28 July 2021

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021

		Unrestricted funds £	Designated funds £	Restricted funds £	Endowment funds £	Total 2021 £	Total 2020 £
	Notes						
Income from:							
Donations	6	8,227	-	132,286	-	140,513	87,778
Other trading activities		-	-	-	-	-	-
Investment income	7	4,418	-	-	-	4,418	17,242
Charitable activities	8	5,059,227	-	416,832	-	5,476,059	4,622,823
Total income		5,071,872	-	549,118	-	5,620,990	4,727,843
Expenditure on:							
Charitable activities		4,336,199	-	489,611	16,500	4,842,310	4,275,764
Total expenditure	9	4,336,199	-	489,611	16,500	4,842,310	4,275,764
Net Surplus		735,673	-	(59,507)	(16,500)	778,680	452,079
Gross transfer between funds	19/20	(645,000)	645,000	-	-	-	-
Profit/(loss) on defined benefit pension schemes	17	(557,000)	-	-	-	(557,000)	707,000
Net movement in funds		(466,327)	645,000	(59,507)	(16,500)	221,680	1,159,079
Fund balances at 1 April 2020		4,003,494	280,000	46,525	1,507,155	5,837,174	4,678,096
Fund balances at 31 March 2021		3,537,167	925,000	106,032	1,490,655	6,058,854	5,837,174
Surplus attributable to school						238,180	1,175,579

All of the group's activities other than those identified above are classified as continuing. There are no recognised gains or losses other than those reported on the Statement of Financial Activities.

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
SUMMARY INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2021

	2021 £	2020 £
Gross income	5,620,990	4,727,843
Total expenditure from income funds	(5,382,810)	(3,552,264)
Net income / (expenditure) for the year	238,180	1,175,579

The summary income and expenditure account is derived from the statement of financial activities on page 24 which, together with the notes on pages 29 to 43, provides full information on the movements during the year on all funds of the charity.


MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
CONSOLIDATED BALANCE SHEET
AS AT 31 MARCH 2021

	Notes	£	2021 £	£	2020 £
Fixed assets					
Tangible assets	12		3,368,307		3,322,713
Current assets					
Stocks		5,371		4,150	
Debtors	14	175,942		79,965	
Cash at bank and in hand		3,352,867		2,565,229	
		<u>3,534,180</u>		<u>2,649,344</u>	
Creditors: amounts falling due within one year	15	<u>(286,633)</u>		<u>(134,883)</u>	
Net current assets			<u>3,247,547</u>		<u>2,514,461</u>
Total assets less current liabilities			<u>6,615,855</u>		<u>5,387,174</u>
Defined benefit pension scheme liability	17	<u>(557,000)</u>			-
Total net assets			<u>6,058,854</u>		<u>5,837,174</u>
Capital funds					
Endowment funds	19		1,490,655		1,507,155
Income funds					
Restricted funds	18	106,032		46,525	
Unrestricted funds:					
Designated funds	20	925,000		280,000	
Revaluation reserve (Property)	20	189,345		192,995	
Other charitable funds	20	<u>3,347,822</u>		<u>3,810,499</u>	
			<u>4,568,199</u>		<u>4,330,019</u>
			<u>6,058,854</u>		<u>5,837,174</u>

The accounts were approved by the Board on 7 July 2021

M Kipling Governor

J Knightley Governor

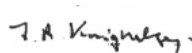
Company Registration No. 05063879

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
SCHOOL BALANCE SHEET
AS AT 31 MARCH 2021

	Notes	£	2021 £	£	2020 £
Fixed assets					
Tangible assets	12		1,877,652		1,815,558
Investments			100		100
			<u>1,877,752</u>		<u>1,815,658</u>
Current assets					
Stocks		5,371		4,150	
Debtors	14	182,855		86,873	
Cash at bank and in hand		3,346,515		2,558,882	
		<u>3,534,741</u>		<u>2,649,905</u>	
Creditors: amounts falling due within one year	15	(286,633)		(134,833)	
Net current assets			<u>3,248,108</u>		<u>2,515,022</u>
Total assets less current liabilities			<u>5,125,860</u>		<u>4,314,180</u>
Defined benefit pension scheme liability	17	(557,000)			-
Total net assets			<u>4,568,860</u>		<u>4,330,680</u>
Income funds					
Restricted funds	18		106,032		46,525
Unrestricted funds:	20				
Designated funds			925,000		280,000
Other charitable funds			3,537,828		4,004,155
			<u>4,568,860</u>		<u>4,330,680</u>
(Deficit)/surplus attributable to school for the financial year			<u>238,180</u>		<u>1,175,579</u>

The accounts were approved by the Board on 7 July 2021

J Knightley
Governor




M Kipling
Governor

Company Registration
No. 05063879

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
CONSOLIDATED CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 MARCH 2021

			2021	2020
	Notes	£	£	£
Cash flows from operating activities				
Net income for the year		238,180		1,175,579
Adjustments for:				
Transfer from endowment fund		(16,500)		(16,500)
Depreciation of tangible fixed assets		170,746		151,452
Transfers within fixed assets		(4,504)		10,473
Investment income		(4,418)		(17,242)
(Increase)/decrease in stocks		(1,221)		(1,506)
Decrease/(increase) in debtors		(95,982)		32,828
(Decrease)/increase in creditors		151,750		(92,522)
(Decrease)/increase in provisions – (Pension liability)		557,000		(707,000)
			995,051	535,562
Cash flows from investing activities:				
Investment income	7	4,418		17,242
Purchase of tangible fixed assets	12	(211,831)		(556,224)
Net cash provided by/(used in) investing activities			(207,413)	(548,982)
Change in cash and cash equivalents in the year			787,638	(13,420)
Cash and cash equivalents at the beginning of the year			2,565,229	2,578,649
Cash and cash equivalents at the end of the year			3,352,867	2,565,229

Analysis of cash and cash equivalents

	At 1 April 2020 £	Cash flow £	Non-cash changes £	At 31 March 2021 £
Cash at bank and in hand	2,565,229	787,638	-	3,352,867
	2,565,229	787,638	-	3,352,867

MUNTHAM HOUSE SCHOOL

(LIMITED BY GUARANTEE)

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2021

1 Statutory information

Muntham House School is a charitable company, limited by guarantee, registered in England and Wales. The charitable company's registered number and registered office address can be found in the Governors' Report.

2 Accounting policies

2.1 Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.

Muntham House School meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. This includes taking into account any potential impact of the COVID-19 pandemic. There are no material uncertainties about Muntham House School's ability to continue as a going concern.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

2.2 Group financial statements

The financial statements consolidate the results of the charity, its wholly owned subsidiary, Muntham House Enterprises Limited, and Muntham House School Trust, a linked charity (charity number 1105085-1), on a line by line basis. A separate Statement of Financial Activities and Income and Expenditure Account for the charity has not been presented as the charity has taken advantage of the exemption afforded by section 408 of the Companies Act 2006.

2.3 Income

Local authority fees and other income are included in the period in which the service is provided.

Investment income is accounted for when receivable.

Grants are credited to the Statement of Financial Activities in the year in which they are receivable unless a grant is subject to donor imposed conditions that specify the time period in which the expenditure of the resources can take place; in which case they are deferred.

2.4 Expenditure

Expenditure is accounted for on an accruals basis with the irrecoverable element of VAT included with the item to which it relates.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity. These are included in support costs.

All costs are allocated between expenditure categories and departments on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly.

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

2 Accounting policies

(Continued)

2.5 Tangible fixed assets and depreciation

Tangible fixed assets other than freehold land are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Freehold land is not depreciated

Assets currently under construction are not depreciated.

Freehold buildings 1%, 2.5% and 5% straight line

Plant and machinery 10% and 25% straight line

Fixtures, fittings & equipment Between 7.5% and 33.33% straight line Motor vehicles 33.33% straight line

The freehold land and buildings were professionally valued in May 1997. The fair value was determined to be £1.65m which was incorporated into the accounts for the year ended 31 August 1997 and produced an increase in value of £365,000. The charity has adopted the transitional provisions of FRS 102 to continue to treat this value as the deemed cost.

The value of the Freehold Land not depreciated is £330,000.

Items for educational purposes for pupils to assist with learning are not considered to be of a capital nature and are written off to the Statement of Financial Activities. Other non-educational items of capital expenditure up to £1,000 are written off to the Statement of Financial Activities.

2.6 Leasing and hire purchase commitments

Rentals payable under operating leases are charged against income on a straight line basis over the period of the lease.

2.7 Investments

Fixed asset investments are stated at fair value, except investments in subsidiary undertakings which are stated at cost.

2.8 Taxation

Taxation for the year comprises current and deferred tax. Tax is recognised in the Statement of Financial Activities, except to the extent that it relates to items recognised in other comprehensive income.

Current or deferred taxation assets and liabilities are not discounted.

Current tax is recognised at the amount of tax payable using the tax rates and laws that have been enacted or substantively enacted by the balance sheet date.

2.9 Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

Timing differences arise from the inclusion of income and expenses in tax assessments in periods different from those in which they are recognised in financial statements. Deferred tax is measured using tax rates and laws that have been enacted or substantively enacted by the year end and that are expected to apply to the reversal of the timing difference.

Unrelieved tax losses and other deferred tax assets are recognised only to the extent that it is probable that they will be recovered against the reversal of deferred tax liabilities or other future taxable profits.

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

2.10 Stock

Stock is valued at the lower of cost or net realisable value.

2.11 Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments. The Governors seek to use short and medium term deposits where possible to maximise the return on monies held at the bank and to manage cash flow.

2.12 Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any discount offered. Prepayments are valued at the amount prepaid net of any discounts due.

2.13 Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

2.14 Pensions

Teaching staff are members of the Teachers' Pension Scheme (TPS), a defined benefit scheme administered by the Teachers' Pension Agency. Contributions to the Scheme are charged to the Statement of Financial Activities as they fall due. The Teachers' Pension Scheme is an unfunded scheme. Contributions on a "pay as you go" basis are credited to the exchequer under arrangements governed by the Superannuation Act 1972. Actuarial valuations are carried out on a notional set of investments. Under the definitions set out in Financial Reporting Standard 102, the Teachers' Pension Scheme is a multi-employer pension scheme. The charity is unable to identify its share of the underlying (notional) assets and liabilities of the scheme. Accordingly, under Financial Reporting Standard 102 the scheme is accounted for as if it were a defined contributions scheme.

The charity also contributes to personal pension schemes for non-teaching staff, including the Local Government Pension Scheme (LGPS) administered by West Sussex County Council. The charity is able to identify its share of the underlying (notional) assets and liabilities as detailed in note 17.

2.15 Fund accounting

Funds held by the charity are either:

Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the governors.

Designated funds – these are funds set aside by the governors out of unrestricted general funds for specific future purposes or projects.

Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Endowment funds - these are land and building funds which cannot be sold without the prior consent of the Charity Commission, further details of which can be found in note 19.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

2.16 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised.

The governors do not consider that there are any critical estimates or areas of judgement that need to be brought to the attention of the readers of the financial statements.

3 Turnover

The turnover of the charity is wholly attributable to the objectives of the charity as stated in the Governors' Report and is earned entirely in the UK.

4 Net income/(expenditure) for the year

This is stated after charging:	2021	2020
	£	£
Operating leases – equipment	650	650
Depreciation	170,746	151,452
Auditors remuneration (group):		
Audit fees – charity	9,960	9,960
Stock expensed	(1,221)	(1,506)
	<hr/>	<hr/>

5 Taxation

The charitable company is registered as a charity and all of its income falls within the exemptions under Part 11 of the Corporation Tax Act 2010.

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

6 Income from donations

	Unrestricted funds	Restricted funds	Total 2021	Total 2020
	£	£	£	£
Donations and gifts	8,227	132,286	140,513	87,778

Donations and gifts

Unrestricted funds:

Donations and gifts	8,227	184
---------------------	--------------	-----

Restricted funds:

DFE Income	-	-
William Belmer Rush Foundation	26,052	24,594
Downland Trust	-	63,000
Constable Education	100,000	
LCSF	3,234	
C Knightley	3,000	
	132,286	87,594

7 Income from investments

	2021 £	2020 £
Interest receivable	4,418	17,242

8 Income from charitable activities

	2021 £	2020 £
Main school fees	4,457,561	3,764,098
EEU fees	585,228	458,383
County Assistance – restricted income	355,571	344,213
Less bursaries	(269)	(9,863)
Net school fees	5,398,091	4,556,831
Bursaries and awards from restricted funds	269	9,863
Rental income	10,397	21,946
Other income	67,302	34,183
	5,476,059	4,622,823

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

9 Expenditure

	Staff costs £	Depreciation £	Other costs £	Total 2021 £	Total 2020 £
Charitable activities					
<u>Education</u>					
Education costs	2,349,863	87,504	260,173	2,697,540	2,251,594
Care costs	567,466	-	56,804	624,270	708,016
Premises costs	194,064	61,216	480,228	735,508	547,623
Support costs	387,864	22,026	374,833	784,723	758,668
Bursaries from restricted funds	-	-	269	269	9,863
	<u>3,499,257</u>	<u>170,746</u>	<u>1,172,307</u>	<u>4,842,310</u>	<u>4,275,764</u>
Total Expenditure	<u>3,499,257</u>	<u>170,746</u>	<u>1,172,307</u>	<u>4,842,310</u>	<u>4,275,764</u>

Analysis of support costs (including Governance costs)

	2021 £	2020 £
Wages and salaries	387,864	355,810
Legal and professional	59,183	921,415
General office and administration	256,150	212,220
Vehicle and travel	71,566	59,263
Governance costs:		
Audit fees	9,960	9,960
	<u>784,723</u>	<u>758,668</u>

10 Governors

None of the Governors (or any persons connected with them) received any remuneration during the year or received any reimbursement of expenditure for their services as Governors.

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

11 Employees

Number of employees

The average monthly headcount was 96 staff (2020: 96 staff) and the average monthly number of full time equivalent employees during the year was:

	2021	2020
	Number	Number
Teaching and other staff	90	87

Employment costs

	2021	2020
	£	£
Wages and salaries	2,749,507	2,525,247
Social security costs	241,259	222,146
Pension costs	508,291	461,527
	3,499,257	3,208,920

Staff earning in excess of £60,000 per annum in the following bands are:

	2021	2020
	Number	Number
£60,000 - £69,999	1	-
£70,000 - £79,999	-	-
£80,000 - £89,999	1	1
£120,000 - £129,999	-	-

Of the employees whose emoluments exceed £60,000, 2 (2020: 1) have retirement benefits accruing under defined benefit pension schemes. Pension contributions for higher paid employees in the year amounted to £31,879 (2020: £17,788).

The key management personnel of the parent charitable company comprise the Principal, Head of Education, Head of Care and Head of Finance.

The total employee benefits of the key management personnel were £325,480 (2020: £366,228).

There are no employees in the subsidiary company.

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

12 Tangible fixed assets

	Land and buildings £	Plant and machinery £	Fixtures, fittings & equipment £	Assets under construction £	Total £
Cost					
At 1 April 2020	3,430,424	263,240	513,166	88,353	4,206,830
Additions	-	86,757	36,721	-	211,831
Diposals	-	(17,798)	-	-	(17,798)
Adjustments	-	346	17	-	363
Transfers	-	(54,555)	54,555	-	-
At 31 March 2021	3,430,424	277,990	604,459	-	4,401,226
Depreciation					
At 1 April 2019	486,123	148,291	249,703	-	884,117
Charge for the year	61,216	36,853	72,677	-	170,746
Disposals	-	(17,798)	-	-	(17,798)
Adjustments	(238)	648	(4,556)	-	(4,146)
Transfers	-	(40,218)	40,218	-	-
At 31 March 2021	547,101	127,776	358,042	-	1,032,919
Net book value					
At 31 March 2021	2,883,323	150,214	246,417	88,353	3,368,307
At 31 March 2020	2,944,301	114,949	263,463	-	3,322,713

School tangible fixed assets

The transfer between assets codes reflects how the assets are used within the school.

The school fixed assets are as above after accounting for the endowment assets below:

	£	£	£	£	£
Group assets at 31 March 2021	2,883,323	150,214	246,417	88,353	3,368,307
Less Endowment funds	(1,490,655)	-	-	-	(1,490,655)
School assets at 31 March 2021	1,392,668	150,214	246,417	88,353	1,877,652

The adjustments and transfers are as a result of reconciliations and bringing the sub ledger and nominal in line with each other.

The endowment funds consist of Land and Buildings of £1,650,000 less depreciation of £159,345 which are held as an endowment and are owned by the linked charity Muntham House School Trust (charity number: 1105085-1).

The endowment land and buildings were professionally valued in May 1997. The fair value of £1.65m was incorporated into the accounts for the year ended 31 August 1997 and using the transitional provisions of FRS102 it continues to be treated as the deemed cost.

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

If the land and buildings had not been revalued they would be included at the following historical cost:

	2021 £	2020 £
Cost	1,285,000	1,285,000
Aggregate depreciation	291,900	285,650
Value of land in freehold land and buildings	330,000	330,000

13 Investment in trading subsidiary

The wholly-owned trading subsidiary, Muntham House Enterprises Limited, company number 05102263, which is incorporated in England and Wales, was dormant in the year to 31 March 2020. The registered office address is Barns Green, Horsham, West Sussex, RH13 0NJ. The charity owns the entire issued share capital of 100 A Ordinary £1 shares. The only transaction during the year was income of £4.

Summary balance sheet

	2021 £	2020 £
The assets and liabilities of the subsidiary were:		
Current assets	6,352	6,348
Creditors: amounts falling due within one year	(6,909)	(6,909)
Total net liabilities	(557)	(561)
Aggregate share capital and reserves	(557)	(561)

Contribution by parent company

The parent charitable company contributed £5,620,990 (2020: £4,727,843) to the income for the year and £238,180 (2020: £1,175,579 surplus) to the surplus for the year.

14 Debtors

	Consolidated		School	
	2021 £	2020 £	2021 £	2020 £
Trade debtors	105,599	18,362	105,599	18,362
Amounts owed by group undertakings	-	-	6,908	6,908
Other debtors	1,584	423	1,590	423
Prepayments and accrued income	68,358	61,180	68,358	61,180
	175,942	79,965	182,855	86,873

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

15 Creditors: amounts falling due within one year

	Consolidated		School	
	2021	2020	2021	2020
	£	£	£	£
Trade creditors	115,822	29,034	115,822	29,034
Fees in advance and deferred income	72,349	35,567	72,349	35,567
Other creditors	68,561	56,985	68,561	56,985
Accruals and deferred income	29,901	13,297	29,901	13,297
	286,633	134,883	286,633	134,883

Fees in advance and deferred income

Deferred income comprises monies received for the provision of services after the year end.

	£
Balance as at 1 April 2020	35,567
Amount released to income earned from charitable activities	(35,567)
Amount deferred in year	72,349
Balance as at 31 March 2020	72,349
Made up as follows:	
Fees in advance	27,688
Deferred income	44,661
Balance as at 31 March 2021	72,349

16 Teachers' Pension Scheme

During the year, the School participated in the Teachers' Pension Scheme ("the TPS") for its teaching staff. The pension charge for the year includes contributions payable to the TPS of £176,286 (2020: £139,722) and at the year-end £nil (2020 - £nil) was accrued in respect of contributions to this scheme.

The TPS is an unfunded multi-employer defined benefits pension scheme governed by The Teachers' Pensions Regulations 2010 (as amended) and The Teachers' Pension Scheme Regulations 2014 (as amended). Members contribute on a "pay as you go" basis with contributions from members and the employer being credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

The employer contribution rate is set by the Secretary of State following scheme valuations undertaken by the Government Actuary's Department. The most recent actuarial valuation of the TPS was prepared as at 31 March 2016 and the Valuation Report, which was published in March 2019, confirmed that the employer contribution rate for the TPS would increase from 16.4% to 23.6% from 1 September 2019. Employers are also required to pay a scheme administration levy of 0.08% giving a total employer contribution rate of 23.68%.

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

16 Teachers' Pension Scheme (continued)

The 31 March 2016 Valuation Report was prepared in accordance with the benefits set out in the scheme regulations and under the approach specified in the Directions, as they applied at 5 March 2019. However, the assumptions were considered and set by the Department for Education prior to the ruling in the 'McCloud/Sargeant case'. This case has required the courts to consider cases regarding the implementation of the 2015 reforms to Public Service Pensions including the Teachers' Pensions.

On 27 June 2019 the Supreme Court denied the government permission to appeal the Court of Appeal's judgment that transitional provisions introduced to the reformed pension schemes in 2015 gave rise to unlawful age discrimination. The government is respecting the Court's decision and has said it will engage fully with the Employment Tribunal as well as employer and member representatives to agree how the discriminations will be remedied. A consultation was launched by the government on 16 July 2020, and closed to responses on 11 October 2020.

The TPS is subject to a cost cap mechanism which was put in place to protect taxpayers against unforeseen changes in scheme costs. The Chief Secretary to the Treasury, having in 2018 announced that there would be a review of this cost cap mechanism, in January 2019 announced a pause to the cost cap mechanism following the Court of Appeal's ruling in the McCloud/Sargeant case and until there is certainty about the value of pensions to employees from April 2015 onwards. The pause was lifted in July 2020 and the government is preparing to complete the cost control element of the 2016 valuations, which is expected to be completed in 2021.

In view of the above rulings and decisions the assumptions used in the 31 March 2016 Actuarial Valuation may become inappropriate. In this scenario, a valuation prepared in accordance with revised benefits and suitably revised assumptions would yield different results than those contained in the Actuarial Valuation.

Until the consultation and the cost cap mechanism review are completed it is not possible to conclude on any financial impact or future changes to the contribution rates of the TPS. Accordingly no provision for any additional past benefit pension costs is included in these financial statements.

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

17 Local Government Pension Scheme

Muntham House School is an admission body of the Local Government Pension Scheme (LGPS) administered by West Sussex County Council.

The LGPS is a funded defined benefit scheme, with assets held in separate trustee administered funds. Contributions to the schemes are determined by qualified actuaries on the basis of triennial valuations using the projected unit method. The scheme is a multi-employer pension scheme.

The total employer's contribution made for the year ended 31 March 2021 was £330,081 (2020: £376,633). The agreed contribution rates for the year ended 31 March 2021 were from 5.5% to 8.5% for employees and 19.9% for employers.

The following information is based upon full actuarial valuations of the funds at 31 March 2021 by qualified independent actuaries for the entire West Sussex Council Pension Fund.

The principal actuarial assumptions used by the actuaries were as follows:

	2021	2020
	%	%
<i>Discount rate at 31 March</i>	2.05	2.3
<i>Expected return on assets at 31 March</i>	26.5	(2.1)
<i>Rate of increase in pensions payment</i>	2.8	1.8
<i>Rate of increase in salaries</i>	3.3	2.2

The post retirement mortality assumptions used to value the benefit obligation are based on the Fund's Vita Curves with improvements in line with the CMI 2018 model assuming long term improvements of 1.5% p.a. Based on these assumptions, the average future life expectancy of an average male reaching age 65 in 2020 is 23 years. The life expectancy of a female member reaching age 65 in 2020 is projected to be 26 years.

The expected return on plans' assets is based on market expectations for investment returns over the life of the related obligation.

The major categories of plan asset as a percentage of the total plans' assets, are as follows:

	2021	2020
	%	%
<i>Equities</i>	56	47
<i>Bonds</i>	31	39
<i>Property</i>	7	8
<i>Cash</i>	6	6

The major categories of plan asset as a percentage of the total plans' assets, are as follow:

	2021	2020
	£'000	£'000
Fair value of Employer Assets	11,213	8,574
Present Value of Funded Liabilities	(11,770)	(8,068)
Surplus / (Deficit)	(557)	506

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

18 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 April 2020	Movement in funds		Balance at 31 March 2021
	£	Income	Expenditure	£
William Belmer Rush Foundation	-	26,052	(26,052)	
Constable Education Trust	-	100,000	-	100,000
LCSF	-	3,234	(3,234)	-
C Knightley	-	3,000	(3,000)	
County Assistance	-	355,571	(355,571)	-
16 to 19 Bursary Release	-	269	(269)	-
PE Premium	-	21,543	21,543	-
Pupil Premium	46,525	39,449	(79,942)	6,032
	46,525	549,118	(489,611)	106,032

William Belmer Rush Foundation

This is a capital grant received from the foundation.

Constable Education Trust

The Constable Education Trust have generously donated £200,000 for the new Therapy Centre of which £100,000 was received in the year.

LCSF

The Low Carbon Skills Fund gave a grant for the development of low carbon strategy for the school.

C Knightley

The school received a generous donation for the school forum development.

County assistance

This is funding received from county councils for the provision of one to one special needs teaching assistants for individual pupils.

16-19 Bursary

This is funding received from the department specifically in respect of bursaries.

PE Premium

Funding was received from the department to provide specialist PE and sport support for local schools.

Pupil Premium

This is funding received from the government to decrease the attainment gap for disadvantaged children, whether by income or by family upheaval.

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

19 Endowment funds

The funds of the group include endowment funds included in the linked charity The Muntham House School Trust (Charity number 1105085-1) which constitute the following;

	Movement in funds				
	Balance at 1 April 2020	Income	Expenditure	Transfers	Balance at 31 March 2021
	£	£	£	£	£
Permanent Endowments					
Land and buildings	1,507,155	-	(16,500)	-	1,490,655
	<u>1,507,155</u>	<u>-</u>	<u>(16,500)</u>	<u>-</u>	<u>1,490,655</u>

The endowment fund consists of land and buildings of £1,650,000 less depreciation of £159,315 which are owned by the subsidiary charity Muntham House School Trust (charity number: 1105085-1). The fair value of the Freehold Land not depreciated is £330,000. During the year depreciation of the buildings amounted to £16,500 (2020: £16,500).

20 Unrestricted funds

The unrestricted funds of the charity include the following:

	Designated funds	Fair value reserve	General funds	Total
	£	£	£	£
Balance at 1 April 2020	280,000	192,995	3,810,499	4,283,494
Transfers to/from designated funds	645,000	-	(645,000)	-
Transfer to general funds for difference between depreciation on cost and revalued amounts	-	(3,650)	3,650	-
Deficit for the year	-	-	278,673	278,673
Balance at 31 March 2021	<u>925,000</u>	<u>189,345</u>	<u>3,447,822</u>	<u>4,562,167</u>

The Designated funds are in respect of the therapy centre of £400,000 (2020: £50,000) for the rolling fixed asset replacement and maintenance programme), funds for a second infant class of £495,000 (2020:£nil) and £30,000 (2020:£230,000) in relation to historical abuse claims.

21 Share capital

The charity is a company limited by guarantee and has no share capital.

22 Commitments under operating leases

At 31 March 2021 the school had total commitments payable under non-cancellable operating leases as follows:

	2021	2020
	£	£
Within one year	2,600	2,600
Within two to five years	4,551	7,151
	<u>7,151</u>	<u>9,751</u>

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

23 Analysis of net assets between funds

Fund balances at 31 March 2021 are represented by:

	Restricted funds £	Designated funds £	Endowment Fund £	Unrestricted funds £	2021 Total £
Tangible fixed assets	-	-	1,490,655	1,877,652	3,368,307
Current assets	106,032	925,000	-	2,503,148	3,534,180
Creditors: amounts falling due within one year	-	-	-	(286,633)	(286,633)
Pension Liability	-	-	-	(557,000)	(557,000)
	<u>106,032</u>	<u>925,000</u>	<u>1,490,655</u>	<u>3,537,167</u>	<u>6,058,854</u>

Analysis of net assets between funds

Fund balances at 31 March 2020 are represented by:

	Restricted funds £	Designated funds £	Endowment Fund £	Unrestricted funds £	2020 Total £
Tangible fixed assets	-	-	1,507,155	1,815,558	3,322,713
Current assets	46,525	280,000	-	2,322,818	2,649,343
Creditors: amounts falling due within one year	-	-	-	(134,882)	(134,882)
	<u>46,525</u>	<u>280,000</u>	<u>1,507,155</u>	<u>4,003,494</u>	<u>5,837,174</u>

24 Related parties

J Knightley (Trustee during the year) is a Trustee of the William Belmer Rush Foundation. The Foundation awarded a grant of £26,052 to the school in the year (2020: £24,594). No amounts have been deferred into next year.

25 Capital Commitments

The school has capital commitments at the year relating to a therapy centre of £433,000 at the year end.

26 Contingent Liability

At the balance sheet date the school was involved in potential insurance matters concerning historical events, where the outcome is uncertain and any potential liabilities cannot be quantified.

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

27 Statement of financial activities comparative funds – year ended 31 March 2020

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total 2020
	£	£	£	£	£
Income from:					
Donations	184	-	87,594	-	87,778
Trading activities subsidiary	-	-	-	-	-
Investment income	17,242	-	-	-	17,242
Charitable activities	4,162,204	-	460,619	-	4,622,823
Total income	4,179,630	-	548,213	-	4,727,843
Expenditure on:					
Charitable activities	3,757,576	-	501,668	16,500	4,275,764
Total expenditure	3,756,576	-	501,668	16,500	4,275,764
Net Income/(expenditure)	422,054	-	46,525	(16,500)	452,079
Gross transfer between funds	63,404	(63,404)	-	-	-
Loss on defined benefit pension schemes	707,000	-	-	-	707,000
Net movement in funds	1,192,458	(63,404)	46,525	(16,500)	1,159,079
Fund balances at 1 April 2019	2,811,036	343,404	-	1,523,655	4,678,095
Fund balances at 31 March 2020	4,003,494	280,000	46,525	1,507,155	5,837,174
Surplus attributable to school					1,175,579

All of the groups activities are classified as continuing except as disclosed above. There are no recognised gains or losses other than those reported on the Statement of Financial Activities.

Document Activity Report

Document Sent

Thu, 12 Aug 2021 10:53:41 GMT

Document Activity History

Document history shows most recent activity first

Date

Activity

You can verify that this is a genuine Portal document by uploading it to the following secure web page:

<https://tcgroup.accountantspace.co.uk/messages/VerifyDocument>