MUNTHAM HOUSE SCHOOL

England & Wales · Charity number 1105085

Details

Status	Registered
Legal form	Charitable company
Company number	05063879
Registered	2004-07-23
Register	View on the Charity Commission register

Contact

Address	Muntham House School Barns Green Horsham RH13 0NJ
Phone	01403 739302
Email	office@muntham.org.uk
Website	www.muntham.org.uk

Activities

Objects: THE ADVANCEMENT OF EDUCATION OF CHILDREN WITH MENTAL OR PHYSICAL DISABILITIES BY ANY MEANS THAT ARE CHARITABLE THAT THE TRUSTEES MAY DETERMINE AND IN PARTICULAR BY THE PROVISION OF A SCHOOL.

Activities: Muntham House School is a residential, non-maintained special school community that supports the individual needs of young people with behavioural, emotional & social problems which cause disruption of their emotional development. These may also manifest themselves in ADHD, ODD and those within the higher functioning areas of the autistic spectrum.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services
- **What:** Education/training
- **Who:** Children/young People, People With Disabilities

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Geography

- **Area of benefit:** NOT DEFINED. IN PRACTICE EAST SUSSEX
- Throughout England

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£8,342,168	£7,833,468	£8,079,434	128
2024-08-31	£7,407,010	£7,238,660	£7,570,734	124
2023-08-31	£9,467,938	£9,104,455	£7,402,384	115
2022-03-31	£6,306,352	£6,058,854	£6,800,901	107
2021-03-31	£5,620,990	£5,837,174	£6,058,854	96

Trustees

Name	Role	Appointed
Michael Kipling	Chair	2019-05-01
Bartholomew Callaghan		2019-11-01
Charlie Hornsbury		2025-11-19
Christopher Benton		2024-10-16
Emma Castle		2025-01-29
Ian Davies		2019-11-01
Jonathan Copeland		2020-01-06
Laura McLune		2026-03-18
Lisa Fairbank		2026-03-18
Lisa Welling		2025-11-19
Paul Dungate		2025-05-14
Rima Bist		2025-05-14

Linked charities

- MUNTHAM HOUSE SCHOOL TRUST (1105085-1)

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MUNTHAM HOUSE SCHOOL

England & Wales - Charity number 1105085

Accounts

Charity Registration No. 1105085

Company Registration No. 05063879 (England and Wales)

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)

GOVERNORS' REPORT AND CONSOLIDATED ACCOUNTS

FOR THE YEAR ENDED 31 AUGUST 2025

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
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MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
GOVERNORS' REPORT (INCORPORATING THE STRATEGIC REPORT)
FOR THE YEAR ENDED 31 AUGUST 2025

INTRODUCTION

There have been several changes to the Muntham House board of governors this year. During the year, we were joined by Emma Castle as a parent governor, as well as Paul Dungate and Rima Bist, who bring experience respectively in law and education. At the end of the year, we said farewell to our former chair, John Knightley, as well as to vice-chair Tracey Kirk, Martin Fuller, Michelle Wright and Dr Steve Fisher. Non-teaching staff governor Angie Luff also stepped down at the end of the year on retiring from employment and, following an election in the autumn term, was replaced by Lisa Welling.

There have been some changes to the number and nature of governors' meetings. We now have three committees: Resources, Education, and Care & Welfare; each of which meets twice a term. The whole board meets once a term to receive reports from the committees, the Principal and the Finance Manager; to discuss and agree policies; and to consider strategic and oversight matters. We also hold an annual strategic planning day with the school's senior management team, the first of which was in February 2025. This gave us the opportunity to explore longer-term development options for Muntham House, bearing in mind the opportunities presented by the increasing need for the sort of special needs education we provide, whilst being mindful of local and national political uncertainties.

Governors visit the school on many other occasions to meet with staff, pupils, and parents. In my first full year as chair, I was able to spend time with each of the five assistant heads, meeting their teams and seeing their great work with our boys in action. I was also made welcome at the Therapy Centre and was particularly pleased to be invited to dine with boys in two of the boarding houses. Governors have also attended inset days, sporting events and end of term performances.

Development of the school premises has continued apace to accommodate our increasing pupil numbers. During the year, the programme of refurbishment of the boarding house bathrooms was completed. And, during the summer holidays, three major projects were carried out: replacement of flat roofing and cladding on the main classroom block, the completion of the Muntham College (post-16) dedicated classrooms, and the construction of the Muntham Café. The latter is a facility for whole school use, which is run predominantly by Muntham College boys gaining their catering skills experience.

As the school role has grown, so have staff numbers, and this year we were pleased to welcome Cate Wilson as Head of Human Resources to manage our increasingly large staff team in the way now expected of the modern educational sector.

The Governors would like to thank Harry Anderson, Andrew Barnes and the rest of our staff team for their excellent stewardship of the school this year, as evidenced by the impressive examination results achieved by our boys this summer, the maintenance of our Ofsted 'outstanding' grade for our boarding provision, the year's highly satisfactory financial outcome (which has enabled the estate developments described above), and the fact that visitors to the school, who this year included John Milne MP, always leave greatly impressed.

Mike Kipling, Chair of Governors

PRINCIPAL'S REPORT

This year has been another positive year for Muntham House School in which we have continued to provide the best possible education and care to our pupils. The school has increased in pupil numbers from 125 to 142 during this past academic year. This increase in pupil numbers has required an increase in staffing and additional school facilities.

Facilities

The school facilities and continued to be improved and developed across both the education side and the care side of the school. We have replaced bathrooms and toilets on two of the residential floors. This has helped with the Hygiene aspect encouraging pupils to shower every day.





The Muntham college has opened enabling us to extend our offer for Post 16 education. A new facility has been provided for our pupils to focus and develop on their chosen areas in preparation for future employment. Pupils can now Study BTEC at level 1, 2 and 3 in the following vocational areas: Construction, Mechanics, Sport, E-Sports, Music and Food Technology. This new initiative places the school in an ideal position ready for the release of the White paper which will focus on preparation for employment and vocational courses.





A new Muntham Café has enabled the Post 16 pupils to be involved in a Young Enterprise project of ruining their own business. Pupils have been involved in preparing the food, serving the food and drinks at break and lunch times. Each pupil has an official job title and role within the business, then they will each get a share in whatever profit has made at the end of the school year. This has provided the pupils with valuable opportunity to learn new skills and to obtain further qualification in Food Hygiene, Food preparation and Barista courses which will help them further in preparation for employment.

Ofsted
The school had it's annual Social Care Inspection in January 2025 and received another 'Outstanding' grading. This is the sixth consecutive outstanding grading to be awarded to the school. The report contained positive comments about the pupils, staff and the school. For example:
'Staff deliver care and support that transforms the lives of the children and their families'. **Ofsted 2025**

Outcomes
The GCSE and BTEC examination results this year, were the most successful in the history of the school. We managed to maintain our 100% pass rate in all examinations taken at the school. All pupils achieved merits and some distinctions in their BTEC passes. Over 50% of our pupils achieved a level 4 or above in both English and Maths at GCSE. Some pupils achieved level 6's in certain subjects, one pupil actually managed to achieve a grade 7. This is all truly remarkable when one considers the starting point of these pupils when they joined the school, most had failed their primary SATs meaning that they were not predicted to be able to take any GCSE examinations during secondary education.

Every pupil who left the school last year went on to either further training, college or full-time employment. This continues the 0% figure of any NEET's (Not in Employment, Education or Training) which the school has maintained for the past 5 years, which is very unusual for Special Education schools. This is even more impressive, when considered against the figures published by the National Autistic Society that nationally; only 22% of autistic adults are in some kind of employment.

Quality in Careers Mark
The school recently managed to successfully obtain our reaccreditation for the Quality in Careers Award. This is in recognition for the high level of support which our pupils are provided with in the area of Careers and Work Experience. This high level of consistent support is necessary to help our pupils become employable and get jobs once they leave school.

Outreach and Inclusion
The school has continued to provide outreach four local secondary schools at no cost. Each school is provided with 4 spaces every half term for their most complex and challenging pupils to come and receive Therapy or Counselling at Muntham House School delivered by our qualified Therapists. This Outreach service has also been provided to local primary schools, again at no cost to any of the schools.

Local schools were invited to come and sing and perform against pupils from other schools in our very own Battle of the bands. The competition was attended by 6 other special schools and judged by a mixed independent panel to decide the winning school. This year the event was won by New Barn School, who went to recording studio to record their song as their prize.

The regional Football competition involving 7 other local schools who participated in the regional southern competition held at Muntham House School, other regional events were held in the Northern region and the Midlands region. The winning schools from each region go on to participate in the National finals at the home of English Football, St Georges Park in Staffordshire. This event is fully sponsored meaning that all schools participating will be provided with an experience of playing and staying at St Georges Park, which will provide life-long memories for the pupils lucky enough to be taking part.

The school was successful in maintaining our status as a Centre of Excellence for Inclusion. This in recognition of our consistent inclusive work in supporting local primary and secondary schools. This award requires the school to support other schools from across the South of England, attending regular collaborative meetings about inclusion. There is currently only one other special school in the whole of west Sussex who have achieved this status as a Centre of Excellence for Inclusion.

Harry Anderson, Principal

STRUCTURE, GOVERNANCE AND MANAGEMENT

GOVERNORS, OFFICERS AND ADVISERS

Michael Kipling (Chairman from 20th July 2024) +
John Knightley (until 14th May 2025)
Christopher Benton (Teacher Governor from 4th October 2024) +
Rima Bist (from 14th May 2025) +
Bartholomew Callaghan +
Emma Castle (Parent Governor from 29th January 2025) +
Jonathan Copeland (LEA Governor) +
Ian Davies +
Paul Dungate (from 14th May 2025) +
Stephen Fisher (until 3rd July 2025)
Martin Fuller (until 3rd July 2025)
Laura Hofton (Teacher Governor until 30 September 2024)
Harvey Jones (until 18th December 2025)+
Roger Kemp (until 20th November 2025)+
Tracey Kirk (until 9th July 2025)
Angela Luff (Staff Governor until 9th July 2025)
Jim Martin (until 24 September 2024)
Michelle Wright (Parent Governor until 5th February 2025)
Lisa Welling (from 19 November 2025)

\+ Registered Director of Muntham House School at year end

For management and administrative purposes, the Trustees are constituted as a Body of Governors who conduct and manage the school in accordance with the provisions of the Memorandum and Articles of Association.

The following are the members of sub-committees as at 31st August 2025 * denotes Chairman of each sub committee

Education
* Ian Davies
Chris Benton
Rima Bist
Roger Kemp

Resources
* Jonathan Copeland
Paul Dungate
Harvey Jones
Mike Kipling

Care & Welfare
* Bartholomew Callaghan
Emma Castle

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
GOVERNORS' REPORT (INCORPORATING THE STRATEGIC REPORT)
FOR THE YEAR ENDED 31 AUGUST 2025

OFFICERS

Principal	Harry Anderson
Head of Finance / Company Secretary	Daniel Jones

Other members of the Senior Management Team

Head of Education	Andrew Barnes
Head of Care	Laurence Clayton

ADVISERS

Auditors	TC Group, The Courtyard, Shoreham Road, Upper Beeding, Steyning, West Sussex, BN44 3TN
Bankers	Lloyds TSB Bank, 37 High Street, Billingshurst, West Sussex, RH14 9PS
Solicitors	Charles Russell LLP, Buryfields House, Buryfields, Guildford, Surrey, GU2 4AZ
Insurance Brokers	Assured Partners, 11 Brindley Place, 2 Brunswick Square, Birmingham, B1 2LP

The Muntham House School Governors and Directors present their annual report (including the Strategic Report) for the year ended 31 August 2025 together with the consolidated accounts for the charity.

The accounts comply with the requirements of the Companies Act 2006, the Charities Act 2011, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

REFERENCE AND ADMINISTRATIVE INFORMATION

Charity Number	1105085
Company Number	05063879
DCSF Number	938/7003
OFSTED Number	126154
Registered Address	Barns Green, Horsham, West Sussex, RH13 0NJ
Status of School	Residential non-maintained special school complying with the requirements of the Department of Education under the Education Act 1981.

Governors and Executive Officers are as listed on pages 4 and 5. Particulars of the Charity's Professional Advisers are given on page 6.

The school holds approval as a non-maintained special school within the meaning of the relevant Education Acts including the 2008 regulations.

The school is registered to accommodate some 122 children ranging from key stage one to key stage four. The school has a separate Post 16 unit which can accommodate 6 boarders and also has provision for day students. The school has a wide range of educational and recreational facilities, and provides a high staff to pupil ratio.

Children are referred to the school by a number of local authorities listed by the size of the cohort from each authority:-

West Sussex County Council
Surrey County Council
Essex County Council
Hampshire County Council
The Royal Borough of Kingston upon Thames
The London Borough of Enfield
The London Borough of Richmond & Wandsworth
Brighton & Hove City Council
The London Borough of Croydon
The London Borough of Merton

GOVERNING DOCUMENTS

Muntham House School was founded in 1953 by the then Ministry of Education and National Foundation for Educational Research and is registered as a charity under number 306352. The school was incorporated in 2004. The School is governed by its Articles of Association which were reviewed and updated at the July 2025 Full Board meeting.

GOVERNING BODY

Details of the Governing Body and its constituent sub-committees are shown on pages 6-7.

RECRUITMENT AND TRAINING OF GOVERNORS

The Charity's elected Governors are appointed at a meeting of the Board on the basis of: eligibility, personal competence, specialist skills and local availability. There is one Teaching Staff Governor representative and one Non-teaching Staff Governor representative, both elected by fellow staff members. One Governor represents Parents/Carers of boys at the School and another is approved by West Sussex LEA. New Governors are inducted into the workings of the Charity, including Board Policy and Procedures by a mentoring process supervised by the Chairman. Strategic planning sessions are held on a regular basis, and Trustee Training from external organisations is available to all Governors.

POLICY FOR SETTING PAY FOR SENIOR MANAGEMENT TEAM

Muntham House School has non-maintained status although we do follow the protocols on pay which are agreed for mainstream special schools. In this they implement the nationally agreed pay and conditions policies annually updated by the DfE. With regard to ancillary workers the school follows the pay guidelines from the National Joint Council. Its application to senior managers is the same therefore as mainstream practice and is negotiated through national performance management processes and professional responsibility grades within the agreed national pay policy frameworks.

ORGANISATIONAL MANAGEMENT

Muntham House School Governors, as the trustees of the Charity, are legally responsible for the overall management and control of the School and meet at least four times a year. The work of implementing most of their policies is carried out by through various sub-committees which normally meet twice each term. In addition the Resource Committee examine budgets, audited accounts and the annual report prior to recommendation to, and approval by, the full Board.

The day to day running of the School is delegated to the Principal supported by a Senior Leadership Team.. The Principal or a member of the Senior Leadership Team attends meetings of all committees.

GROUP STRUCTURE AND RELATIONSHIPS

The Charity is the trustee of Muntham House School Trust a subsidiary charity (No: 1105085 -1) and, as such, holds the title to land and buildings valued at £1.65 million as an endowment fund. All of the other assets of Muntham House School Trust were transferred to Muntham House School on 1 April 2004.
The Charity had a wholly owned non-charitable subsidiary, Muntham House Enterprises Limited. This company has been inactive since 2018 and is now closed.

Muntham House School actively supports the attainment of the highest standards in the Non Maintained Special Schools sector, partly through networking with other special schools and partly through peer group studies for the evaluation of quality and improvement methods. We also interact with many local organisations and mainstream schools in our ongoing endeavours to widen public access to the expertise that we can provide in the field of Behaviour Management.

RISK MANAGEMENT – INCLUDING PRINCIPLE RISKS AND UNCERTAINTIES

The Board of Governors is responsible for the management of the risks faced by the School. Detailed considerations of risk are considered by all Governors assisted by the Principal and Senior Management Team of the School. Risks are identified, assessed and controls established throughout the year with a formal review of the Charity's risk management processes undertaken on an annual basis.

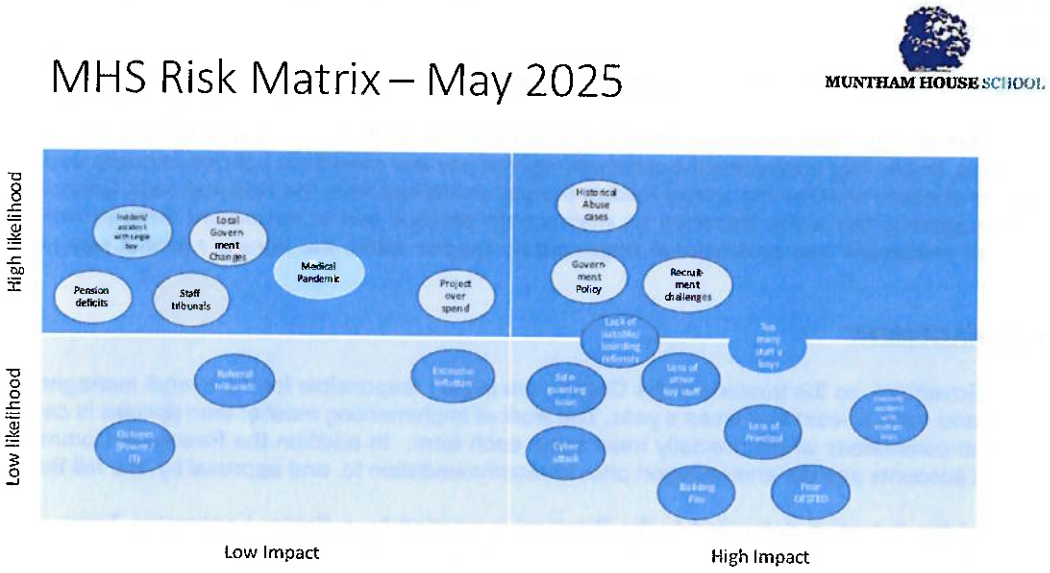
Key controls used include:

- Formal agendas for all Committee and Board activity
- Detailed terms of reference for all Committees
- Comprehensive strategic planning, budgeting and management accounting
- Established organisational structure and lines of accounting
- Formal written policies
- Clear authorisation and approval levels
- Vetting procedures as required by law for the protection of the vulnerable.

Governors are satisfied that the major risks identified through the risk management processes have been adequately managed where necessary, whilst recognising that systems can only provide reasonable but not absolute assurance that major risks have been adequately managed.

The Governors consider the principal risks and uncertainties facing the school and plot them on a matrix against impact and likelihood in a process owned by the Finance Committee of the Board.

The latest risk matrix is presented below:



For each a risk mitigation plan is in place and the matrix reviewed twice per year.

There has been a lot of informed speculation about the SEND White paper due in early 2026 will have, particularly about greater inclusion within SEND education. This is broadly expected to be more education in mainstream settings but is not expected to be significantly negative for Non Maintained Special schools like Muntham, which will continue to have a critical and long term role in providing education. The possible introduction of a profit cap on the sector should not impact as we are a charity school and any surplus each year is reinvested into the school and pupil facilities.

Prudent management of school resources remains critical to keeping fees charged to authorities to a minimum.

Monitoring and planning for these is part of the school risk management approach.

Whistle blowing policy

This policy outlines the school's commitment to tackling fraud and other forms of malpractice and treats this issue seriously. The school recognises that some concerns may be sensitive and has therefore developed a system which allows for confidential raising of concerns within the school environment.

OBJECTIVES AND ACTIVITIES

SAFE CARING HAPPY

CHARITABLE OBJECTIVES

Muntham House School supports young people with challenging behaviours linked to Autism, ADHD, Mental and Emotional Health. Our safe, caring and happy community works with families and local services to improve the quality of life for these remarkable young people and their families.

The school has the equivalent of 113 full time staff (2024 – 117) in teaching, care, administrative and ancillary positions and an exit level of 116 FTE (123 headcount). More agency staff have been used, particularly in Learning Support Assistant roles, to support the permanent staff team.

ACTIVITIES FOR THE YEAR

There was a continuation of the expansion across school in 2024-25. This was in terms of both boys, staff and facilities. The numbers on roll are at a record high as is the number of staff employed (permanent and agency) as we maintain a high staff to pupil ratio so as not to dilute the quality of the education and care we provide, even as the school grows. This has also required more physical capacity and seen the creation of additional classroom space and a construction workshop in our Post 16 unit. We have also completed the building of a Café to be managed by pupils studying BTECs in Catering and Food Technology in Post 16.

The year also saw the expansion of our Outreach Therapy programme from local secondary schools to now also include primary schools and the feedback and measurable impact of this has been tremendous.

Care remains an integral part of the school despite the challenges in agreeing placements. As part of our commitment to this we have upgraded bathroom facilities on two of the residential floors on site.

OBJECTIVES FOR THE COMING YEAR

2025-26 will be another busy year for the school as we plan to continue to invest in both the number and quality of the facilities we have on site. At the core of this will be the building of further space to accommodate boys at KS1 which will necessitate expansion at KS2 the following year to bring boys up through the school.

From September 2025 we are also introducing a new programme (Pathways) for KS4 boys who struggle to learn even in the small classroom sizes that the school operates with. A more bespoke approach will be taken with these boys to both meet their needs and provide their education.

STRATEGIES TO ACHIEVE THE YEAR'S OBJECTIVES

In January 2025 the Governors held a Strategy Day and identified the long term direction of the school and a five year vision. Based on this every year we plan our strategies to achieve our aims through the School Implementation Plan (SIP). This plan provides a description of developing assets and provision to meet the needs of the school's mission, based on our long term aims which are to match, or better, local and national provision for students with social, emotional and mental health difficulties (SEMH), and become the centre of expertise for the region in such provision. The SIP is a year on year action policy to achieve the twin strategic aims of the school community.

ENVIRONMENT

Over the coming years it is planned to grow this section of the report as Environmental impacts become a more and more critical and integrated part of the strategy of the school.

Utility CO2 output (kg)	Sept 22 – Aug 23	Sept 23- Aug 24	Sept 24 – Aug 25
Electricity	74,189	79,550	77,904
Gas	10,049	10,420	9,010
Diesel	16,107	17,514	18,027
Petrol	722	1,191	1,054
TOTAL	101,067	108,675	105,996

Boys	112	124	130
Intensity CO2kg/Boy	902.4	876.4	815.35

Carbon efficiency has increased year on year in the school driven mainly by the expanding number of boys in school. Increasingly carbon considerations are being incorporated into decision making. The school has started to work with Let's Go Zero on a school wide plan to identify more carbon reduction opportunities.

PUBLIC BENEFIT

The trustees have had due regard to guidance published by the Charity Commission on public benefit.

The school aims to meet the special educational needs of boys (ranging from key stage one to key stage five) who have emotional, behavioural and social difficulties.

Muntham House School is recognised as a leader in the field of Special Needs Education (Behavioural and Social Difficulties), and, as such, provides high quality education and care to boys referred by Local Education Authorities (listed on page 6); and gives support to their families and carers.

FINANCIAL REVIEW AND RESULTS FOR THE YEAR

Muntham House's principal funding comes from fees charged to Local Education Authorities and from grants from the DfE. Charitable donations and Grants make up the other sources of income with a small contribution from grants and donations made to the school, lettings and investment income.

This year we are grateful to the continuing support of Belmer Rush Foundation Trust who support the school every year and allow so many new facilities for our boys to be supported. For this year the money was used to allow the building of the Muntham Café.

There were 130 boys on roll at the end of the financial year (compared to 124 the prior year) with further expansion in the school capacity through the Muntham college additional spaces.

The financial results for the year show a net surplus of £508,700.

RESERVES POLICY

The School Governors have set a Reserves policy which operates with a maximum level of reserves (based on the cost of closing the school's liabilities with the exception of LGPS exit liabilities in a worst case scenario) and a minimum level of reserves (based on operating with no income for a period of six months).

At the end of the year the following reserves were held:

Endowment reserves made up of land and buildings with a gross value of £1,650,000 less accumulated depreciation of £225,345, a net of £1,424,655 which is held in the subsidiary charity Muntham House School Trust (charity number 1105085-1)

No Designated reserves are set aside at the current time.

Restricted reserves stood at £32,746 (2024: £66,175) made up of un-spent PE and Post 16 Bursary Grants from the DfE carried over the year end as these are paid on a financial year basis and not an academic year basis.

Free reserves rose to £3,558,233 (£3,015,063 in prior year) of which £3,382,288 is attributable to the school and £175,945 to the Muntham House School Trust. This represents 86% of the maximum reserves and 117% of the minimum reserves.

STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

So far as the governors are aware, there is no relevant audit information (as defined by Section 418 of the Companies Act 2006) of which the company's auditors are unaware, and each governor has taken all the steps that they ought to have taken as a governor in order to make themselves aware of any relevant audit information and to establish that the company's auditors are aware of that information.

POST BALANCE SHEET EVENT

No events of significance to report post the balance sheet date.

This report, including the Strategic Report, was approved by the board of Governors of Muntham House School and signed on their behalf by:

Signed M Kipling, Governor

Signed J Copeland, Governor

28th January 2026

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
STATEMENT OF GOVERNORS' RESPONSIBILITIES

The Governors, who are also the directors of Muntham House School for the purpose of company law, are responsible for preparing the Governors' Report (incorporating the Strategic Report) and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Governors to prepare accounts for each financial period which give a true and fair view of the state of affairs of the charity and group and of the incoming resources and application of resources, including the income and expenditure, of the charitable company and the group for that period.

In preparing these accounts, the Governors are required to:

- select suitable accounting policies and then apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent; and

- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Governors are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and the group and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF MUNTHAM HOUSE SCHOOL

Opinion

We have audited the financial statements of Muntham House School for the year ended 31 August 2025 on pages 17 to 34. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group and charitable company's affairs as at 31 August 2025 and of its incoming resources and application of resources, including its income and expenditure, for the period then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the director's use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group or charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the director with respect to going concern are described in the relevant sections of this report.

Other information

The governors are responsible for the other information. The other information comprises the information included in the governors' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the governors' report (incorporating the strategic report and the governor' report) for the financial period for which the financial statements are prepared is consistent with the financial statements; and
- the strategic report and the governors' report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report and the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of governors

As explained more fully in the governors' responsibilities statement set out on page 12, the governors (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the governors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the governors are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the governors either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: https://www.frc.org.uk/Our-Work/Audit/Audit-and-assurance/Standards-and-guidance/Standards-and-guidance-for-auditors/Auditors-responsibilities-for-audit/Description-of-auditors-responsibilities-for-audit.aspx. This description forms part of our auditor's report.

Extent to which the audit was considered capable of detecting irregularities, including fraud

The objectives of our audit, in respect to fraud, are: to identify and assess the risks of material misstatement of the financial statements due to fraud; to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement due to fraud, through designing and implementing appropriate responses; and to respond appropriately to fraud or suspected fraud identified during the audit. However, the primary responsibility for the prevention and detection of fraud rests with both those charged with governance of the entity and its management.

Our approach was as follows:

- We identified areas of laws and regulations that could reasonably be expected to have a material effect on the financial statements from our general commercial and sector experience, and through discussion with the directors and other management (as required by auditing standards), and discussed with the directors and other management the policies and procedures regarding compliance with laws and regulations;

- We identified the following areas as those most likely to have such an effect: health and safety; General Data Protection Regulation (GDPR); fraud; bribery and corruption, school inspections, keeping children safe in education and employment law. Auditing standards limit the required audit procedures to identify non-compliance with these laws and regulations to enquiry of the trustees and other management and inspection of regulatory and legal correspondence, if any.

- We considered the legal and regulatory frameworks directly applicable to the financial statements reporting framework (FRS 102 and the Companies Act 2006 and the Charities Act 2011) and the relevant tax compliance regulations in the UK;

- We considered the nature of the company's/charity's operations, the control environment and business performance, including the key drivers for management's remuneration;

- We communicated identified laws and regulations throughout our team and remained alert to any indications of non-compliance throughout the audit;

- We considered the procedures and controls that the company/charity has established to address risks identified, or that otherwise prevent, deter and detect fraud; and how senior management monitors those procedures and controls.

Based on this understanding we designed our audit procedures to identify non-compliance with such laws and regulations. Where the risk was considered to be higher, we performed audit procedures to address each identified fraud risk. These procedures included: testing manual journals; reviewing the financial statement disclosures and testing to supporting documentation; performing analytical procedures; and enquiring of management, and were designed to provide reasonable assurance that the financial statements were free from fraud or error.

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. For example, the further removed non-compliance with laws and regulations (irregularities) is from the events and transactions reflected in the financial statements, the less likely the inherently limited procedures required by auditing standards would identify it. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation. We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations.

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF MUNTHAM HOUSE SCHOOL

Use of our report

This report is made solely to the group or charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

TC Group

Mark Cummins FCCA (Senior Statutory Auditor)
for and on behalf of TC Group
Statutory Auditors
Office: Steyning, West Sussex

Dated: 12 February 2026

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 AUGUST 2025

	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Endowment funds £	Total 2025 £	Total 2024 £
Income from:							
Donations	6	2,335	-	87,983	-	**90,318**	28,675
Investment income	7	116,113	-	-	-	**116,113**	114,003
Charitable activities	8	7,649,380	-	486,357	-	**8,135,737**	7,264,332
Total income		7,767,828	-	574,340	-	**8,342,168**	7,407,010
Expenditure on:							
Charitable activities		7,039,199	170,000	607,769	16,500	**7,833,468**	7,238,660
Total expenditure	9	7,039,199	170,000	607,769	16,500	**7,833,468**	7,238,660
Net surplus and movement in funds		728,629	(170,000)	(33,429)	(16,500)	**508,700**	168,350
Fund balances at 1 September 2024		5,893,404	170,000	66,175	1,441,155	**7,570,734**	7,402,384
Fund balances at 31 August 2025		6,622,033	-	32,746	1,424,655	**8,079,434**	7,570,734
Surplus attributable to school						**525,200**	184,850

All of the group's activities other than those identified above are classified as continuing. There are no recognised gains or losses other than those reported on the Statement of Financial Activities.

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
SUMMARY INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 AUGUST 2025

	2025 £	2024 £
Gross income	**8,342,168**	7,407,010
Total expenditure from income funds	**(7,816,968)**	(7,222,160)
Net income for the period / year	**525,200**	184,850

The summary income and expenditure account is derived from the statement of financial activities on page 19 which, together with the notes on pages 22 to 34, provides full information on the movements during the period on all funds of the charity.

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
CONSOLIDATED BALANCE SHEET
AS AT 31 AUGUST 2025

	Notes	£	31 August 2025 £	£	31 August 2024 £
Fixed assets					
Tangible assets	12		4,488,455		4,319,496
Investments	13		1,618,277		1,069,897
			6,106,732		5,389,393
Current assets					
Stocks		9,006		6,435	
Debtors	14	736,720		95,444	
Cash at bank and in hand		4,703,559		2,594,508	
		5,449,285		2,696,387	
Creditors: amounts falling due within one year	15	(3,476,583)		(515,046)	
Net current assets			1,972,702		2,181,341
Total assets less current liabilities			8,079,434		7,570,734
Total net assets			8,079,434		7,570,734
Capital funds					
Endowment funds	19		1,424,655		1,441,155
Income funds					
Restricted funds	18	32,746		66,175	
Unrestricted funds:					
Designated funds	20	-		170,000	
Revaluation reserve (Property)	20	182,045		182,045	
Other charitable funds	20	6,439,988		5,711,359	
			6,654,779		6,129,579
			8,079,434		7,570,734

The accounts were approved by the Board on 28th January 2026

M Kipling **J Copeland**

Company Registration No. 05063879

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
SCHOOL BALANCE SHEET
AS AT 31 AUGUST 2025

	Notes	£	31 August 2025 £	£	31 August 2024 £
Fixed assets					
Tangible assets	12		**3,063,800**		2,878,341
Investments	13		**1,618,277**		1,069,897
			4,682,077		3,948,238
Current assets					
Stocks		**9,006**		6,435	
Debtors	14	**736,720**		95,444	
Cash at bank and in hand		**4,703,559**		2,594,508	
		5,449,285		2,696,387	
Creditors: amounts falling due within one year	15	**(3,476,583)**		(515,046)	
Net current assets			**1,972,702**		2,181,341
Total assets less current liabilities			**6,654,779**		6,129,579
Total net assets			**6,654,779**		6,129,579
Income funds					
Restricted funds	18		**32,746**		66,175
Unrestricted funds:	20				
Designated funds			**-**		170,000
Other charitable funds			**6,622,033**		5,893,404
			6,654,779		6,129,579

The accounts were approved by the Board on 28th January 2026

M Kipling **J Copeland**

Company Registration No. 05063879

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
CONSOLIDATED CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 AUGUST 2025

	Notes	£	31 August 2025 £	£	31 August 2024 £
Cash flows from operating activities					
Net income for the year		**508,700**		168,350	
Adjustments for:					
Depreciation of tangible fixed assets	**12**	**254,973**		261,832	
Loss on disposal of fixed assets	**12**	**80,063**		-	
Fixed asset VAT adjustment	**12**	**108,503**		-	
Investment income		**(116,113)**		(114,003)	
Decrease/(increase) in stocks		**(2,571)**		1,041	
Decrease in debtors	**14**	**(641,276)**		100,283	
(Decrease)/increase in creditors	**15**	**2,961,537**		(186,013)	
			3,153,816		231,490
Cash flows from investing activities:					
Investment income	**7**	**116,113**		114,003	
Purchase/movement of investments	**13**	**(548,380)**		(69,897)	
Disposal of tangible fixed assets	**12**	**8,667**		2,163	
Purchase of tangible fixed assets	**12**	**(621,165)**		(153,255)	
Net cash provided by/(used in) investing activities			**(1,044,765)**		(106,986)
Change in cash and cash equivalents in the year			**2,109,051**		124,504
Cash and cash equivalents at the beginning of the year			**2,594,508**		2,470,004
Cash and cash equivalents at the end of the year			**4,703,559**		2,594,508

Analysis of cash and cash equivalents	**At 1 September 2024**	**Cash flow**	**Non-cash changes**	**At 31 August 2025**
	£	**£**	**£**	**£**
Cash at bank and in hand	2,594,508	2,109,051	-	4,703,559
	2,594,508	2,109,051	-	**4,703,559**

1 Statutory information

Muntham House School is a charitable company, limited by guarantee, registered in England and Wales. The charitable company's registered number and registered office address can be found in the Governors' Report.

2 Accounting policies

2.1 Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.

Muntham House School meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. There are no material uncertainties about Muntham House School's ability to continue as a going concern.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

2.2 Group financial statements

The financial statements consolidate the results of the charity and Muntham House School Trust, a linked charity (charity number 1105085-1), on a line by line basis. A separate Statement of Financial Activities and Income and Expenditure Account for the charity has not been presented as the charity has taken advantage of the exemption afforded by section 408 of the Companies Act 2006.

2.3 Income

Local authority fees and other income are included in the period in which the service is provided.

Investment income is accounted for when receivable.

Grants are credited to the Statement of Financial Activities in the period in which they are receivable unless a grant is subject to donor-imposed conditions that specify the time period in which the expenditure of the resources can take place; in which case they are deferred.

2.4 Expenditure

Expenditure is accounted for on an accrual's basis with the irrecoverable element of VAT included with the item to which it relates.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity. These are included in support costs.

All costs are allocated between expenditure categories and departments on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly.

2 Accounting policies (continued)

2.5 Tangible fixed assets and depreciation

Tangible fixed assets other than freehold land are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Freehold land is not depreciated	
Assets currently under construction are not depreciated.	
Freehold buildings	1%, 2.5% and 5% straight line
Plant and machinery	10% and 25% straight line
Fixtures, fittings & equipment	Between 7.5% and 33.33% straight line
Motor vehicles	33.33% straight line

The freehold land and buildings were professionally valued in May 1997. The fair value was determined to be £1.65m which was incorporated into the accounts for the period ended 31 August 1997 and produced an increase in value of £365,000. The charity has adopted the transitional provisions of FRS 102 to continue to treat this value as the deemed cost.

The value of the Freehold Land not depreciated is £330,000.

Items for educational purposes for pupils to assist with learning are not considered to be of a capital nature and are written off to the Statement of Financial Activities. Other non-educational items of capital expenditure up to £1,000 are written off to the Statement of Financial Activities.

2.6 Leasing and hire purchase commitments

Rentals payable under operating leases are charged against income on a straight line basis over the period of the lease.

2.7 Investments

Fixed asset investments are stated at fair value, except investments in subsidiary undertakings which are stated at cost.

2.8 Taxation

Taxation for the period comprises current and deferred tax. Tax is recognised in the Statement of Financial Activities, except to the extent that it relates to items recognised in other comprehensive income.

Current or deferred taxation assets and liabilities are not discounted.

Current tax is recognised at the amount of tax payable using the tax rates and laws that have been enacted or substantively enacted by the balance sheet date.

2.9 Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

Timing differences arise from the inclusion of income and expenses in tax assessments in periods different from those in which they are recognised in financial statements. Deferred tax is measured using tax rates and laws that have been enacted or substantively enacted by the period end and that are expected to apply to the reversal of the timing difference.

Unrelieved tax losses and other deferred tax assets are recognised only to the extent that it is probable that they will be recovered against the reversal of deferred tax liabilities or other future taxable profits.

2 **Accounting policies (continued)**

2.10 Stock

Stock is valued at the lower of cost or net realisable value.

2.11 Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments. The Governors seek to use short and medium-term deposits where possible to maximise the return on monies held at the bank and to manage cash flow.

2.12 Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any discount offered. Prepayments are valued at the amount prepaid net of any discounts due.

2.13 Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

2.14 Pensions

Teaching staff are members of the Teachers' Pension Scheme (TPS), a defined benefit scheme administered by the Teachers' Pension Agency. Contributions to the Scheme are charged to the Statement of Financial Activities as they fall due. The Teachers' Pension Scheme is an unfunded scheme. Contributions on a "pay as you go" basis are credited to the exchequer under arrangements governed by the Superannuation Act 1972. Actuarial valuations are carried out on a notional set of investments. Under the definitions set out in Financial Reporting Standard 102, the Teachers' Pension Scheme is a multi-employer pension scheme. The charity is unable to identify its share of the underlying (notional) assets and liabilities of the scheme. Accordingly, under Financial Reporting Standard 102 the scheme is accounted for as if it were a defined contributions scheme.

The charity also contributes to personal pension schemes for non-teaching staff, including the Local Government Pension Scheme (LGPS) administered by West Sussex County Council. The charity is able to identify its share of the underlying (notional) assets and liabilities as detailed in note 17.

2.15 Fund accounting

Funds held by the charity are either:

Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the governors.

Designated funds – these are funds set aside by the governors out of unrestricted general funds for specific future purposes or projects.

Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Endowment funds - these are land and building funds which cannot be sold without the prior consent of the Charity Commission, further details of which can be found in note 19.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2 Accounting policies (continued)

2.16 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised.

The governors do not consider that there are any critical estimates or areas of judgement that need to be brought to the attention of the readers of the financial statements.

3 Turnover

The turnover of the charity is wholly attributable to the objectives of the charity as stated in the Governors' Report and is earned entirely in the UK.

4 Net income/(expenditure) for the year

This is stated after charging:	2025	2024
	£	£
Operating leases – equipment	2,650	2,855
Depreciation	254,973	261,831
Auditors remuneration (group):		
Audit fees – charity	13,100	15,900
Stock expensed / (purchased)	(2,571)	1,041

5 Taxation

The charitable company is registered as a charity and all of its income falls within the exemptions under Part 11 of the Corporation Tax Act 2010.

6 Income from donations

	Unrestricted funds	Restricted funds	Total 2025	Total 2024
	£	£	£	£
Donations and gifts	**2,335**	**87,983**	**90,318**	28,675

Donations and gifts		
Unrestricted funds:	**2,335**	1,339
Restricted funds:		
William Belmer Rush Foundation	**50,836**	24,629
HDC	**-**	1,872
Other	**37,147**	835
	87,983	27,336

7 Income from investments

	2025 £	2024 £
Interest receivable	**67,733**	44,106
Gilt interest receivable	**48,380**	69,897
	116,113	114,003

8 Income from charitable activities

	2025 £	2024 £
Main school fees	**6,875,389**	6,251,039
EEU fees	**853,274**	683,800
County Assistance – restricted income	**390,199**	317,584
Less bursaries	**(22,570)**	(22,574)
Net school fees	**8,096,292**	7,229,849
Bursaries and awards from restricted funds	**22,570**	22,574
Rental income	**1,560**	11,189
Other income	**15,315**	720
	8,135,737	7,264,332

9 Expenditure

	Staff costs £	Depreciation £	Other costs £	Total 2025 £	Total 2024 £
Charitable activities					
Education					
Education costs	4,168,569	81,215	521,821	**4,771,605**	4,521,888
Care costs	705,653	-	124,979	**830,632**	772,799
Premises costs	220,039	146,868	355,275	**722,182**	779,380
Support costs	556,597	26,890	910,742	**1,494,229**	1,140,591
Bursaries from restricted funds	-	-	14,820	**14,820**	24,002
Total Expenditure	**5,650,858**	**254,973**	**1,927,637**	**7,833,468**	7,238,660

Analysis of support costs (including Governance costs)

	2025 £	2024 £
Wages and salaries	**556,597**	545,149
Legal and professional	**434,040**	183,689
General office and administration	**418,162**	316,795
Vehicle and travel	**72,330**	79,058
Governance costs:		
Audit fees	**13,100**	15,900
	1,494,229	1,140,591

10 Governors

None of the Governors (or any persons connected with them) received any remuneration during the year or received any reimbursement of expenditure for their services as Governors.

11 Employees

Number of employees
The average monthly headcount was 124 staff (2024: 124 staff) and the average monthly number of full time equivalent employees during the period was:

	2025 Number	2024 Number
Teaching and other staff	113	117

Employment costs	**2025 £**	2024 £
Wages and salaries	**4,472,350**	4,292,830
Social security costs	**475,979**	390,872
Pension costs	**702,529**	661,590
	5,650,858	5,345,292

Staff earning in excess of £60,000 per annum in the following bands are:

	2025 Number	2024 Number
£60,000 - £69,999	**2**	-
£70,000 - £79,999	**1**	1
£130,000 - £139,999	**-**	1
£140,000 - £149,999	**1**	-

Of the employees whose emoluments exceed £60,000, 4 (2024: 2) have retirement benefits accruing under defined benefit pension schemes. Pension contributions for higher paid employees in the period amounted to £76,417 (2024: £43,981).

The key management personnel of the charitable company comprise the Principal, Deputy Principal, Head of Care and Head of Finance.

The total employee benefits of the key management personnel were £450,199 (2024: £482,653).

Ex-gratia payments were made in the year totalling £nil (2024: £46,452).

12 Tangible fixed assets

	Land and buildings £	Plant and machinery £	Fixtures, fittings & equipment £	Total £
Cost				
At 1 September 2024	4,795,606	594,207	707,311	6,097,124
Additions	205,083	274,923	141,159	621,165
Disposals	(313,985)	(82,977)	(201,611)	(598,573)
At 31 August 2025	4,686,704	786,153	646,859	6,119,716
Depreciation				
At 1 September 2024	898,102	332,148	547,378	1,777,628
Charge for the period	146,868	69,634	38,471	254,973
Disposals	(155,515)	(60,969)	(184,856)	(401,340)
At 31 August 2025	889,455	340,813	400,993	1,631,261
Net book value At 31 August 2025	**3,797,249**	**445,340**	**245,866**	**4,488,455**
At 31 August 2024	3,897,504	262,059	159,933	4,319,496

School tangible fixed assets

Group assets at 31 August 2025	**3,797,249**	**445,340**	**245,866**	**4,488,455**
Less Endowment funds	(1,424,655)	-	-	(1,424,655)
School assets at 31 August 2025	**2,372,594**	**445,340**	**245,866**	**3,063,800**

The school fixed assets are as above after accounting for the endowment assets below:

The endowment funds consist of Land and Buildings of £1,650,000 less depreciation of £208,845 which are held as an endowment and are owned by the linked charity Muntham House School Trust (charity number: 1105085-1). The endowment land and buildings were professionally valued in May 1997. The fair value of £1.65m was incorporated into the accounts for the year ended 31 August 1997 and using the transitional provisions of FRS102 it continues to be treated as the deemed cost.

If the land and buildings had not been revalued they would be included at the following historical cost:

	2025 £	2024 £
Cost	**1,285,000**	1,285,000
Aggregate depreciation	**330,100**	320,550
Value of land in freehold land and buildings	**330,000**	330,000

13 Investments

	Consolidated		**School**	
	2025 £	2024 £	**2025** £	2024 £
Gilt investments	**1,618,277**	1,069,897	**1,618,277**	1,069,897
	1,618,277	1,069,897	**1,618,277**	1,069,897

14 Debtors

	Consolidated		School	
	2025	2024	**2025**	2024
	£	£	**£**	£
Trade debtors	**636,588**	15,090	**636,588**	15,090
Other debtors	**28,597**	4,602	**28,597**	4,602
Prepayments and accrued income	**71,535**	75,752	**71,535**	75,752
	736,720	95,444	**736,720**	95,444

15 Creditors: amounts falling due within one year

	Consolidated		School	
	2025	2024	**2025**	2024
	£	£	**£**	£
Trade creditors	**43,690**	27,038	**43,690**	27,038
Fees in advance and deferred income	**2,352,812**	164,392	**2,352,812**	164,392
Other creditors	**471,592**	137,882	**471,592**	137,882
Taxes and social security costs	**357,307**	87,568	**357,307**	87,568
Accruals and deferred income	**251,182**	98,166	**251,182**	98,166
	3,476,583	515,046	**3,476,583**	515,046

Fees in advance and deferred income
Deferred income comprises monies received for the provision of services after the period end.

	£
Balance as at 1 September 2024	164,392
Amount released to income earned from charitable activities	(164,392)
Amount deferred in period	2,352,812
Balance as at 31 August 2025	**2,352,812**
Made up as follows:	
Fees in advance	2,352,812
Deferred income	-
Balance as at 31 August 2025	**2,352,812**

16 Teachers' Pension Scheme

The School participates in the Teachers' Pension Scheme ("the TPS") for its teaching staff. The pension charge for the year includes contributions payable to the TPS of £390,498 (2024: £378,768) and at the year-end £nil (2024 - £nil) was accrued in respect of contributions to this scheme.

The TPS is an unfunded multi-employer defined benefits pension scheme governed by The Teachers' Pensions Regulations 2010 (as amended) and The Teachers' Pension Scheme Regulations 2014 (as amended). Members contribute on a "pay as you go" basis with contributions from members and the employer being credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

The employer contribution rate is set by the Secretary of State following scheme valuations undertaken by the Government Actuary's Department. The most recent actuarial valuation of the TPS was prepared as at 31 March 2020 and the Valuation Report was published in October 2023. The Valuation Report shows notional assets of £222.2bn and liabilities of £262bn, resulting in a scheme deficit of £39.8bn.

The employer contribution rate for the TPS is 28.6%, and employers are also required to pay a scheme administration levy of 0.08% giving a total employer contribution rate of 28.68%.

17 Local Government Pension Scheme

Muntham House School is an admission body of the Local Government Pension Scheme (LGPS) administered by West Sussex County Council.

The LGPS is a funded defined benefit scheme, with assets held in separate trustee administered funds. Contributions to the schemes are determined by qualified actuaries on the basis of triennial valuations using the projected unit method. The scheme is a multi-employer pension scheme.

The total employer's contribution made for the year ended 31 August 2025 was £297,233 (2024: £281,257). The agreed contribution rates for the year ended 31 August 2025 were from 5.5% to 8.5% for employees and 19.6% for employers.

The following information is based upon full actuarial valuations of the funds at 31 August 2025 by qualified independent actuaries for the entire West Sussex Council Pension Fund.

The principal actuarial assumptions used by the actuaries were as follows:

	2025	*2024*
	%	*%*
Discount rate at 31 August 2025	*6.05*	*5.00*
Rate of increase in pensions payment	*2.70*	*2.65*
Rate of increase in salaries	*4.20*	*4.15*

The post retirement mortality assumptions used to value the benefit obligation are based on the Fund's Vita Curves with improvements in line with the CMI 2018 model assuming long term improvements of 1.5% p.a. Based on these assumptions, the average future life expectancy of an average male reaching age 65 in 2025 is 22.2 years. The life expectancy of a female member reaching age 65 in 2025 is projected to be 25.5 years.

The expected return on plans' assets is based on market expectations for investment returns over the life of the related obligation.

17 Local Government Pension Scheme (continued)

The major categories of plan asset as a percentage of the total plans' assets, are as follows:

	2025	*2024*
	%	*%*
Equities	*54*	*54*
Bonds	*31*	*32*
Property	*13*	*12*
Cash	*2*	*2*

Changes in the Fair Value of Plan Assets, Defined Benefit Obligation and Net Asset / (Liability) for year-end 31 August 2025:

	2025	2024
	£'000	£'000
Fair value of Employer Assets	**14,015**	13,195
Present Value of Funded Liabilities	**(6,924)**	(7,895)
Surplus / (Deficit)	**7,091**	5,300

18 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

		Movement in funds		
	Balance at 1 September 2024	**Income**	**Expenditure and transfers**	**Balance at 31 August 2025**
	£	**£**	**£**	**£**
William Belmer Rush Foundation	-	50,836	(50,836)	-
Other restricted donations	-	37,147	(37,147)	-
County Assistance	-	390,199	(390,199)	-
16 to 19 Bursary Release	22,138	22,570	(14,820)	**29,888**
PE Premium	-	16,370	(13,512)	**2,858**
Pupil Premium	44,037	57,218	(101,255)	-
	66,175	**574,340**	**(607,769)**	**32,746**

William Belmer Rush Foundation
This is a capital grant received from the foundation.

Other restricted donations
Donation for Variety bus deposit.

County assistance
This is funding received from county councils for the provision of one to one special needs teaching assistants for individual pupils.

16-19 Bursary
This is funding received from the department specifically in respect of bursaries.

PE Premium
Funding was received from the department to provide specialist PE and sport support for local schools.

Pupil Premium
This is funding received from the government to decrease the attainment gap for disadvantaged children, whether by income or by family upheaval.

19 Endowment funds

The funds of the group include endowment funds included in the linked charity The Muntham House School Trust (Charity number 1105085-1) which constitute the following;

	Balance at 1 September 2024	Movement in funds: Income	Expenditure	Transfers	Balance at 31 August 2025
	£	£	£	£	£
Permanent Endowments					
Land and buildings	1,441,155	-	(16,500)	-	1,424,655
	1,441,155	**-**	**(16,500)**	**-**	**1,424,655**

The endowment fund consists of land and buildings of £1,650,000 less depreciation of £225,345 which are owned by the subsidiary charity Muntham House School Trust (charity number: 1105085-1). The fair value of the Freehold Land not depreciated is £330,000. During the period depreciation of the buildings amounted to £16,500 (2024: £16,500).

20 Unrestricted funds

The unrestricted funds of the charity include the following:

	Balance at 1 September 2024	Movement in funds: Income	Expenditure	Transfers	Balance at 31 August 2025
	£	£	£	£	£
General reserves	5,711,359	7,767,828	(7,033,099)	-	**6,446,088**
Designated funds	170,000	-	(170,000)	-	**-**
Fair value reserve	182,045	-	(6,100)	-	**175,945**
	6,063,404	**7,767,828**	**(7,209,199)**	**-**	**6,622,033**

Designated funds brought forward in regards to fixed asset replacement were fully spent during the year.

21 Share capital

The charity is a company limited by guarantee and has no share capital.

22 Commitments under operating leases

At 31 August 2025 the school had total commitments payable under non-cancellable operating leases as follows:

	2025	2024
	£	£
Within one year	**2,650**	2,650
Within two to five years	**3,313**	5,933
	5,963	8,583

23 Analysis of net assets between funds - group

Fund balances at 31 August 2025 are represented by:

	Restricted funds	Designated funds	Endowment Fund	Unrestricted funds	2025 Total
	£	£	£	£	£
Tangible fixed assets	-	-	1,424,655	4,682,077	**6,106,732**
Current assets	32,746	-	-	5,416,539	**5,449,285**
Creditors: amounts falling due within one year	-	-	-	(3,476,583)	**(3,476,583)**
	32,746	-	1,424,655	6,622,033	**8,079,434**

Fund balances at 31 August 2024 are represented by:

	Restricted funds	Designated funds	Endowment Fund	Unrestricted funds	2024 Total
	£	£	£	£	£
Tangible fixed assets	-	-	1,441,155	3,948,238	**5,389,393**
Current assets	66,175	170,000	-	2,460,212	**2,696,387**
Creditors: amounts falling due within one year	-	-	-	(515,046)	**(515,046)**
	66,175	170,000	1,441,155	5,893,404	**7,570,734**

24 Related parties

During the year J Knightley (Trustee during the period) was a Trustee of the William Belmer Rush Foundation. The Foundation awarded a grant of £50,836 to the school in 2025 (2024: £24,629).

25 Statement of financial activities comparative funds – period ended 31 August 2024

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total 2024
	£	£	£	£	£
Income from:					
Donations	28,675	-	-	-	**28,675**
Investment income	114,003	-	-	-	**114,003**
Charitable activities	6,782,041	-	482,291	-	**7,264,332**
Total income	6,924,719	-	482,291	-	**7,407,010**
Expenditure on:					
Charitable activities	6,686,273	90,000	445,887	16,500	**7,238,660**
Total expenditure	6,686,273	90,000	445,887	16,500	**7,238,660**
Net surplus	238,446	(90,000)	36,404	(16,500)	**168,350**
Gross transfer between funds	30,000	(30,000)	-	-	**-**
Net movement in funds	268,446	(120,000)	36,404	(16,500)	**168,350**
Fund balances at 1 April 2023	5,624,958	290,000	29,771	1,457,655	**7,402,384**
Fund balances at 31 August 2024	5,893,404	170,000	66,175	1,441,155	**7,570,734**
Surplus attributable to school					**184,850**

MUNTHAM HOUSE SCHOOL

England & Wales - Charity number 1105085

Accounts

Charity Registration No. 1105085

Company Registration No. 05063879 (England and Wales)

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)

GOVERNORS' REPORT AND CONSOLIDATED ACCOUNTS

FOR THE YEAR ENDED 31 AUGUST 2024

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
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MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
GOVERNORS' REPORT (INCORPORATING THE STRATEGIC REPORT)
FOR THE YEAR ENDED 31 AUGUST 2024

INTRODUCTION

I was honoured to be elected as Chairman of the school's board of governors in July 2024, following the resignation of my predecessor, John Knightley, who has moved away from the South-east. The school community is considerably in John's debt for his dedicated and insightful service as Chairman since the end of 2019, a period made harder in its initial part by the Covid pandemic, through which he and the principal successfully guided the school. We are fortunate that John is willing to continue as a governor for the present, so that we may continue to benefit from his experience and enthusiasm. I'd also like to thank Peter Higgins, who retired from the board of governors at the end of the summer term, after 22 years' service. Regularly seen talking to parents at the end of term events, Peter's wisdom and support will be missed throughout the school. During the year, we also sadly lost Barry Jones, whose death during the year deprived the board of another long-serving governor and former vice-chairman. Following elections in autumn term 2024, we welcomed Christopher Benton as the new teacher governor and thanked Laura Hofton for her work in that role previously. Earlier in the year, we also welcomed Roger Kemp to the board. His many years of experience in primary special needs education will be of great value to us.

It was particularly pleasing that on the very day of my appointment, Ofsted completed its most recent short education inspection of Muntham, reporting informally to the governors and principal that the school, already rated 'good', might be considered 'outstanding' if a full inspection was carried out. This assessment has subsequently been formally confirmed and is a just reflection of the amazing effort which the whole school team puts in every day to provide a personalised and supportive education – in the widest sense - for our boys. Under former Ofsted practice, we would have expected a full inspection within the next two years, which we are confident would have confirmed that rating. However, the regime has now changed, and the single rating is no more. We are, though, ready to shine in whatever new form of reporting is used at our next inspection. We also received, for the fifth inspection in succession dating back to 2018, an 'outstanding' rating in Ofsted's annual care inspection of our boarding facilities, for which are thanks are due to all our care staff, especially for all those early mornings and late evenings.

The role of the governors is primarily one of strategic oversight. We do not manage the school on a day-to-day basis, rather we support the principal and his senior management team to develop the school in a strategic long-term direction planned and agreed with us beforehand. This is implemented via the school development plan which the principal and his team present to us early each school year. Most governors support one particular part of the school, maybe an age group, or a whole school aspect such as care and welfare or sport. By our regular presence in the school, we can see the excellent teaching and care in action and identify where any extra support might be required.

We welcomed the appointment of five dedicated assistant heads during the year, one for each key-stage in our boys' school journey. And we look forward to the next major development at the school, which is the expansion of 'Muntham College', the "brand name of our exciting and innovative post-16 education offering. Projections show a considerable growth in demand at this age group, and we are supporting major expenditure on the repurposing of no-longer needed workshop space into new classrooms to facilitate this.

None of this could be done without the skill, dedication and enthusiasm of Mr Anderson our Principal, Mr Barnes our Deputy Principal and Head of Education, Mr Clayton our Head of Care, and all their teams, whom the governors once again wish to sincerely thank.

Mike Kipling, Chair of Governors

PRINCIPAL'S REPORT

This year has been another very successful year for pupils and staff at Muntham House School. Pupils have been provided with a wonderful education and care experience and the staff team have been fully supported in their training needs to develop their practice. One Learning Support Assistant has achieved Qualified Teacher Status (QTS), which has been funded and fully supported by the school. Another Learning Support Assistant has achieved a 2:1 in the Degree in Primary Education and is now on the school's training programme to become a qualified teacher.

The school was inspected by Ofsted for our social care inspection in February this year and once again achieved an Outstanding grade in all areas. This is the fifth consecutive Outstanding grading, which is unprecedented in the school's history and reflects the high level of provision pupils receive at the school.



Attendance has maintained consistently high across the year, with an average of 98.01% attendance across the school. This figure is higher than that of other special schools and some mainstream schools. This proves how much pupils enjoy being at school and rarely miss a day.

A number of residential trips have been organised for pupils in order to develop their self-confidence and self-esteem. These residential trips have also been extremely beneficial in developing relationships between pupils in each group and between the staff and pupils across the groups. This year, pupils sailed to the Isle of Wight on a subsidised trip through the Tall Ships Charity. None of these pupils had any prior sailing experience; the charity provided each with complete training and all necessary sailing equipment for the journey.



As part of the Duke of Edinburgh programme, pupils completed the Three Peaks challenge, climbing the three highest mountains in the United Kingdom. A group of 8 pupils with Autism climbed Ben Nevis in Scotland, Scafell Pike in the Lake District and Snowden in Wales. This was an extreme challenge for all pupils with autism, however, one in which they all successfully completed. Achieving a Three Peaks medal each for their achievements alongside the Duke of Edinburgh Silver award. This group of pupils on are track to achieve the Gold award which will involve a visit to Buckingham Palace to receive and celebrate their achievements.



Battle of the Bands took place at the school, which is our regional music competition for pupils to take part in and compete against other schools. This event is free to enter and helps encourage and develop pupils' musical ability. Bands and individual performers from five other special schools attended this event, which was a great success. Muntham House School is the only special school to organise an interschool music competition for special schools.

Muntham House School has continued to provide Therapy and counselling for complex pupils at four local secondary schools and four local primary schools. This service is provided at no cost to the schools and enables the school to support local schools in helping with the national mental health crisis and the lack of support for pupils in mainstream education. The feedback received from pupils, their families, and other schools has been exceptional.



Outstanding outcomes have been achieved with all pupils passing their GCSE or BTEC examinations; this becomes more significant when considering the starting point of pupils when they joined the school and where most pupils were predicted not to be able to have been able to reach the level of GCSE after failing their Key Stage 2 SATs, let alone take the examinations and pass.

Once again, all pupils leaving the school last year went on to further education or full-time employment. This is the third year in a row in which the school has produced 0% NEET (Not in Employment, education or other training) pupils. Considering the educational profile and history with which pupils join the school, this truly is an Outstanding Outcome achieved by the hard work, dedication and skill of our staff team.



Harry Anderson, Principal

STRUCTURE, GOVERNANCE AND MANAGEMENT

GOVERNORS, OFFICERS AND ADVISERS

Michael Kipling (Chairman from 20th July 2024) +
John Knightley (Chairman until 20th July 2024) +
Christopher Benton (Teacher Governor) (started 4 October 2024)
Bartholomew Callaghan +
Jonathan Copeland (Local Authority Governor) +
Ian Davies +
Daniel Farnfield (until 7th February 2024)
Stephen Fisher +
* Martin Fuller +
Peter Higgins (until 10th July 2024)
* Laura Hofton (Teacher Governor) + (until 30 September 2024)
Barry Jones (until 6th October 2023)
Harvey Jones +
Roger Kemp + (started 20th March 2024)
Tracey Kirk (Vice-Chairman) +
* Angela Luff (Staff Governor) +
Jim Martin + (started 27th March 2024 and resigned 24 September 2024)
* Michelle Wright (Parent/Guardian Governor) +

* Conforming to best practice as recommended by DfES (para 7. Circular 14.99 refers)
\+ Registered Director of Muntham House School at year end

For management and administrative purposes, the Trustees are constituted as a Body of Governors who conduct and manage the school in accordance with the provisions of the Memorandum and Articles of Association.
The following are the members of sub-committees * denotes Chairman of each sub committee

Education
* Tracey Kirk
Ian Davies
Christopher Benton
Roger Kemp
John Knightley

Finance/Estates
* Jonathan Copeland
Martin Fuller
Harvey Jones
Michael Kipling

Personnel
* Michael Kipling
Bartholomew Callaghan
Jonathan Copeland
Tracey Kirk

Care & Welfare
*Bartholomew Callaghan (acting Chair)
Steve Fisher
Martin Fuller
Angela Luff
Michelle Wright

Health & Safety features as an agenda item on each sub committee
Safeguarding features as an agenda item on each sub committee

OFFICERS

The School Principal, Harry Anderson, is an ex officio member of all sub committees.

Principal	Harry Anderson
Head of Finance / Company Secretary	Daniel Jones

Other members of the Senior Management Team

Head of Education	Andrew Barnes
Head of Care	Laurence Clayton

ADVISERS

Auditors	TC Group, The Courtyard, Shoreham Road, Upper Beeding, Steyning, West Sussex, BN44 3TN
Bankers	Lloyds TSB Bank, 37 High Street, Billingshurst, West Sussex, RH14 9PS
Solicitors	Charles Russell LLP, Buryfields House, Buryfields, Guildford, Surrey, GU2 4AZ
Insurance Brokers	Hettle Andrews & Associates Limited, 11 Brindley Place, 2 Brunswick Square, Birmingham, B1 2LP

The Muntham House School Governors and Directors present their annual report (including the Strategic Report) for the year ended 31 August 2024 together with the consolidated accounts for the charity.

The accounts comply with the requirements of the Companies Act 2006, the Charities Act 2011, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

REFERENCE AND ADMINISTRATIVE INFORMATION

Charity Number	1105085
Company Number	05063879
DCSF Number	938/7003
OFSTED Number	126154
Registered Address	Barns Green, Horsham, West Sussex, RH13 0NJ
Status of School	Residential non-maintained special school complying with the requirements of the Department of Education under the Education Act 1981.

Governors and Executive Officers are as listed on pages 5-6. Particulars of the Charity's Professional Advisers are given on page 6.

The school holds approval as a non-maintained special school within the meaning of the relevant Education Acts including recent 2008 regulations.

The school is registered to accommodate some 122 children ranging from key stage two to key stage four. The school has a separate Post 16 unit which can accommodate 12 boarders and also has provision for day students. The school has a wide range of educational and recreational facilities, and provides a high staff to pupil ratio.

Children are referred to the school by a number of local authorities listed by the size of the cohort from each authority:-

West Sussex County Council
Surrey County Council
Essex County Council
Wokingham Borough Council
Hampshire County Council
The Royal Borough of Kingston upon Thames
The London Borough of Enfield
The London Borough of Richmond & Wandsworth
Brighton & Hove City Council
The London Borough of Croydon

GOVERNING DOCUMENTS

Muntham House School was founded in 1953 by the then Ministry of Education and National Foundation for Educational Research and is registered as a charity under number 306352. The school was incorporated in 2004. The School is now governed by its Memorandum and Articles of Association dated 4 March 2004.

GOVERNING BODY

Details of the Governing Body and its constituent sub-committees are shown on pages 5-6.

RECRUITMENT AND TRAINING OF GOVERNORS

The Charity's elected Governors are appointed at a meeting of the Board on the basis of: eligibility, personal competence, specialist skills and local availability. There is one Teaching Staff Governor representative and one Non-teaching Staff Governor representative, both elected by fellow staff members. One Governor representing Parents/Carers of boys at the School is a member of the Board, as is a governor appointed by West Sussex County Council. New Governors are inducted into the workings of the Charity, including Board Policy and Procedures by a mentoring process supervised by the Chairman. Strategic planning sessions are held on a regular basis, and Trustee Training delivered by specialist organisations is available to all Governors.

POLICY FOR SETTING PAY FOR SENIOR MANAGEMENT TEAM

Muntham House School has non-maintained status and as such follows the protocols on pay which are agreed for mainstream special schools. In this they implement the nationally agreed pay and conditions policies annually updated by the DfE. With regard to ancillary workers the school follows the pay guidelines from the National Joint Council. Its application to senior managers is the same therefore as mainstream practice and is negotiated through national performance management processes and professional responsibility grades within the agreed national pay policy frameworks.

ORGANISATIONAL MANAGEMENT

Muntham House School Governors, as the trustees of the Charity, are legally responsible for the overall management and control of the School and meet at least four times a year. The work of monitoring the implementation of their policies is carried out by the various sub-committees who normally meet prior to each meeting of the full Board. In addition, the Finance/Estates sub-committee have two meetings in which budgets are approved, and the audited accounts and annual report finalised prior to recommendation to, and approval by, the full Board.

The day to day running of the School is delegated to the Principal supported by a Senior Leadership Team. The Principal or a member of the Senior Leadership Team attends meetings of all committees.

GROUP STRUCTURE AND RELATIONSHIPS

The Charity is the trustee of Muntham House School Trust a subsidiary charity (No: 1105085 -1) and, as such, holds the title to land and buildings valued at £1.65 million as an endowment fund. All of the other assets of Muntham House School Trust were transferred to Muntham House School on 1 April 2004.
The Charity had a wholly owned non-charitable subsidiary, Muntham House Enterprises Limited. This company has been inactive since 2018 and is now closed.

Muntham House School actively supports the attainment of the highest standards in the Non-Maintained Special Schools sector, partly through networking with other special schools and partly through peer group studies for the evaluation of quality and improvement methods. We also interact with many local organisations and mainstream schools in our ongoing endeavours to widen public access to the expertise that we can provide in the field of Behaviour Management.

RISK MANAGEMENT – INCLUDING PRINCIPLE RISKS AND UNCERTAINTIES

The Board of Governors is responsible for the management of the risks faced by the School. Detailed considerations of risk are considered by all Governors assisted by the Principal and Senior Management Team of the School. Risks are identified, assessed and controls established throughout the year with a formal review

of the Charity's risk management processes undertaken on an annual basis.

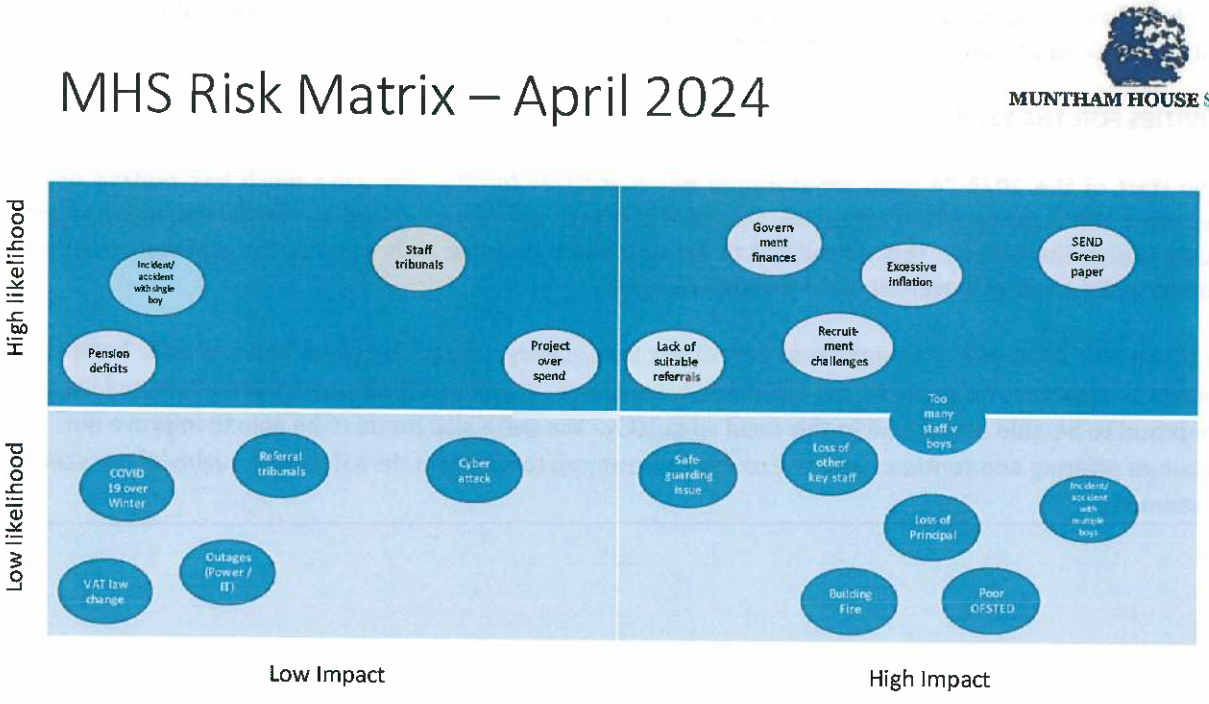
Key controls used include:

- Formal agendas for all Committee and Board activity
- Detailed terms of reference for all Committees
- Comprehensive strategic planning, budgeting and management accounting
- Established organisational structure and lines of accounting
- Formal written policies
- Clear authorisation and approval levels
- Vetting procedures as required by law for the protection of the vulnerable.

Governors are satisfied that the major risks identified through the risk management processes have been adequately managed where necessary, whilst recognising that systems can only provide reasonable but not absolute assurance that major risks have been adequately managed.

The Governors consider the principal risks and uncertainties facing the school and plot them on a matrix against impact and likelihood in a process owned by the Finance/Estates Committee of the Board.

The last 2023-24 risk matrix is presented below:



For each a risk mitigation plan is in place and the matrix reviewed twice per year.

The overall risk landscape feels more uncertain than it did 12 months ago. This is true at both the macro level (global economic factors, a new government in the UK facing fiscal pressures, already announced legislation for 2024 and potential further legislation) and at the micro level (staff recruitment, staff retention and suitability of boys being referred). The school has been successful in managing costs to keep fee increases to a minimum and this is, we hope and believe, reflected in a good relationship with authorities. At year end

there was still uncertainty about teaching and non-teaching staff pay awards but the settlements reached by central and local government since then (which the school adopts) are within expectations.

Monitoring and planning for these is part of the school risk management approach.

WHISTLE BLOWING POLICY

This policy outlines the school's commitment to tackling fraud and other forms of malpractice and treats this issue seriously. The school recognises that some concerns may be sensitive and has therefore developed a system which allows for confidential raising of concerns within the school environment.

OBJECTIVES AND ACTIVITIES

SAFE CARING HAPPY

CHARITABLE OBJECTIVES

Muntham House School supports young people with challenging behaviours linked to Autism, ADHD, Mental and Emotional Health. Our safe, caring and happy community works with families and local services to improve the quality of life for these remarkable young people and their families.

The school has the equivalent of 116 full time staff (2023 comparator 94) in teaching, care, administrative and ancillary positions and an exit level of 116 FTE (123 headcount).

ACTIVITIES FOR THE YEAR

At the start of the 2023-24 year, we stated in our objectives for the year were much less centred on the investment and building of infrastructure around the school but more focused on the development of good practice within the school. This turned out to be very much the case with many of the achievements being reported in the Chair of Governor and Principals reports.

One of the core principles at Muntham as part of our Safe, Caring, Happy objectives required us to build a standalone classroom for a boy whose EHCP needs could not be met in a classroom environment and we were proud to be able to respond to this need so quickly. We were also proud to be able to improve our curriculum offering and continue with the rolling programme to maintain the safety and quality of our school environment.

OBJECTIVES FOR THE COMING YEAR

For 2024-25 the main infrastructure change we are planning is surrounding the expansion of capacity in our Post 16 offering to accommodate the boys who will transition (subject to funding) from Main School to Post 16. This will involve the re-purposing of an existing space to provide additional classroom space. Preparatory work for this, including the replacement of the roof on the building, has been complete and work will take place in the summer holidays at the end of the academic year.

Other priorities for the year focus on minor improvement projects around the site, a feasibility study into solar power on site and the continuous development of staff to support the excellence of our offering in Education and Care.

It was confirmed in the October 2024 Budget that the school is in scope for VAT from 1st January 2025. The school has made preparations for this and is now VAT registered and well prepared to manage the implementation having completed the process of reviewing all income and expense items on a line by line basis. Communication with Local Authorities has been completed and training planned for the changes needed to the school accounting system.

STRATEGIES TO ACHIEVE THE YEAR'S OBJECTIVES

Every year we plan our strategies to achieve our aims through the School Implementation Plan (SIP). This plan provides a description of developing assets and provision to meet the needs of the school's mission, based on our long term aims which are to match, or better, local and national provision for students with social, emotional and mental health difficulties (SEMH), and become the centre of expertise for the region in such provision. The SIP is a year-on-year action policy to achieve the twin strategic aims of the school community.

ENVIRONMENT Eco-Schools

Over the coming years it is planned to grow this section of the report as Environmental impacts become a more and more critical and integrated part of the strategy of the school.

Utility CO2 output (kg)	Sept 21 – Aug 22	Sept 22 – Aug 23	Sept 23- Aug 24
Electricity	87,680	74,189	79,550
Gas	10,052	10,049	10,420
Diesel	15,227	16,107	17,514
Petrol	621	722	1,191
TOTAL	113,580	101,067	108,675

Boys	103	112	124
Intensity CO2kg/Boy	1,102.7	902.4	876.4

Carbon efficiency has increased year on year in the school driven mainly by the expanding number of boys in school. Increasingly carbon considerations are being incorporated into decision making and the school is planning a solar panel feasibility study in 2024-25.

PUBLIC BENEFIT

The trustees have had due regard to guidance published by the Charity Commission on public benefit.

The school aims to meet the special educational needs of boys (ranging from key stage one to key stage five) who have emotional, behavioural and social difficulties.

Muntham House School is recognised as a leader in the field of Special Needs Education (Behavioural and Social Difficulties), and, as such, provides high quality education and care to boys referred by Local Education Authorities (listed on page 7); and gives support to their families and carers.

FINANCIAL REVIEW AND RESULTS FOR THE YEAR

Muntham House's principal funding comes from fees charged to Local Education Authorities and from grants from the DfE. Charitable donations and Grants make up the other sources of income with a small contribution from activities such as rental income.

This year we are grateful to the continuing support of Belmer Rush Foundation Trust who support the school every year and allow so many new facilities for our boys to be supported.

There were 116 boys on roll at the end of the financial year (compared to 112 the prior year) with further expansion in the Infant provision with the addition of the second classroom building.

The financial results for the year show a net surplus (before pension revaluation) of £168k (£363k in prior year for the 17-month prior financial year, £256k pro rata) reflecting the continued prudent financial management of the school and reinvestment of money into the school for improvement projects in line with the charitable objectives of the school.

The school surplus has reduced for the last four years reflecting the inability of the school to offset inflationary input costs with fee increases from local authorities.

RESERVES POLICY

The School Governors have set a Reserves policy which operates with a maximum level of reserves (based on the cost of closing the school's liabilities with the exception of LGPS exit liabilities in a worst-case scenario) and a minimum level of reserves (based on operating with no income for a period of six months).

At the end of the year the following reserves were held:

Endowment reserves made up of land and buildings with a gross value of £1,650,000 less accumulated depreciation of £208,845, a net of £1,441,155 which is held in the subsidiary charity Muntham House School Trust (charity number 1105085-1)

Designated reserves of £170,000 set aside for the investment in Post 16 facility improvements.

Restricted reserves stood at £66,175 (2023: £29,771) made up of un-spent Pupil Premium grants carried over the year end.

Unrestricted reserves (calculated before pension deficit) rose to £3,030,597 (£2,652,377 in prior year) of which £2,851,402is attributable to the school and £179,195 to the Muntham House School Trust. This represents 76% of the maximum reserves and 127% of the minimum reserves.

STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

So far as the governors are aware, there is no relevant audit information (as defined by Section 418 of the Companies Act 2006) of which the company's auditors are unaware, and each governor has taken all the steps that they ought to have taken as a governor in order to make themselves aware of any relevant audit information and to establish that the company's auditors are aware of that information.

POST BALANCE SHEET EVENT

No events of significance to report post the balance sheet date.

This report, including the Strategic Report, was approved by the board of Governors of Muntham House School and signed on their behalf by:

Signed  M Kipling, Chair of Governors

Signed J Copeland, Governor

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
STATEMENT OF GOVERNORS' RESPONSIBILITIES

The Governors, who are also the directors of Muntham House School for the purpose of company law, are responsible for preparing the Governors' Report (incorporating the Strategic Report) and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Governors to prepare accounts for each financial period which give a true and fair view of the state of affairs of the charity and group and of the incoming resources and application of resources, including the income and expenditure, of the charitable company and the group for that period.

In preparing these accounts, the Governors are required to:

- select suitable accounting policies and then apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent; and

- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Governors are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and the group and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF MUNTHAM HOUSE SCHOOL

Opinion

We have audited the financial statements of Muntham House School for the year ended 31 August 2024 on pages 19 to 36. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group and charitable company's affairs as at 31 August 2024 and of its incoming resources and application of resources, including its income and expenditure, for the period then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the director's use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group or charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the director with respect to going concern are described in the relevant sections of this report.

Other information

The governors are responsible for the other information. The other information comprises the information included in the governors' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the governors' report (incorporating the strategic report and the governor' report) for the financial period for which the financial statements are prepared is consistent with the financial statements; and
- the strategic report and the governors' report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report and the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of governors

As explained more fully in the governors' responsibilities statement set out on page 14, the governors (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the governors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the governors are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the governors either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: https://www.frc.org.uk/Our-Work/Audit/Audit-and-assurance/Standards-and-guidance/Standards-and-guidance-for-auditors/Auditors-responsibilities-for-audit/Description-of-auditors-responsibilities-for-audit.aspx. This description forms part of our auditor's report.

Extent to which the audit was considered capable of detecting irregularities, including fraud

The objectives of our audit, in respect to fraud, are: to identify and assess the risks of material misstatement of the financial statements due to fraud; to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement due to fraud, through designing and implementing appropriate responses; and to respond appropriately to fraud or suspected fraud identified during the audit. However, the primary responsibility for the prevention and detection of fraud rests with both those charged with governance of the entity and its management.

Our approach was as follows:

- We identified areas of laws and regulations that could reasonably be expected to have a material effect on the financial statements from our general commercial and sector experience, and through discussion with the directors and other management (as required by auditing standards), and discussed with the directors and other management the policies and procedures regarding compliance with laws and regulations;

- We identified the following areas as those most likely to have such an effect: health and safety; General Data Protection Regulation (GDPR); fraud; bribery and corruption, school inspections, keeping children safe in education and employment law. Auditing standards limit the required audit procedures to identify non-compliance with these laws and regulations to enquiry of the trustees and other management and inspection of regulatory and legal correspondence, if any.

- We considered the legal and regulatory frameworks directly applicable to the financial statements reporting framework (FRS 102 and the Companies Act 2006 and the Charities Act 2011) and the relevant tax compliance regulations in the UK;

- We considered the nature of the company's/charity's operations, the control environment and business performance, including the key drivers for management's remuneration;

- We communicated identified laws and regulations throughout our team and remained alert to any indications of non-compliance throughout the audit;

- We considered the procedures and controls that the company/charity has established to address risks identified, or that otherwise prevent, deter and detect fraud; and how senior management monitors those programmes and controls.

Based on this understanding we designed our audit procedures to identify non-compliance with such laws and regulations. Where the risk was considered to be higher, we performed audit procedures to address each identified fraud risk. These procedures included: testing manual journals; reviewing the financial statement disclosures and testing to supporting documentation; performing analytical procedures; and enquiring of management, and were designed to provide reasonable assurance that the financial statements were free from fraud or error.

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. For example, the further removed non-compliance with laws and regulations (irregularities) is from the events and transactions reflected in the financial statements, the less likely the inherently limited procedures required by auditing standards would identify it. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation. We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations.

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF MUNTHAM HOUSE SCHOOL

Use of our report

This report is made solely to the group or charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

T C Group

Mark Cummins FCCA (Senior Statutory Auditor)
for and on behalf of TC Group
Statutory Auditors
Office: Steyning, West Sussex

Dated: 19th December 2024.

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES

	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Endowment funds £	(12 months) Total 2024 £	(17 months) Total 2023 £
Income from:							
Donations	6	28,675	-	-	-	**28,675**	48,615
Investment income	7	114,003	-	-	-	**114,003**	33,563
Charitable activities	8	6,782,041	-	482,291	-	**7,264,332**	9,385,760
Total income		6,924,719	-	482,291	-	**7,407,010**	9,467,938
Expenditure on:							
Charitable activities		6,686,273	90,000	445,887	16,500	**7,238,660**	9,104,455
Total expenditure	9	6,686,273	90,000	445,887	16,500	**7,238,660**	9,104,455
Net Surplus		238,446	(90,000)	36,404	(16,500)	**168,350**	363,483
Gross transfer between funds	18/20	30,000	(30,000)	-	-	-	-
Gain/(loss) on defined benefit pension schemes	17	-	-	-	-	-	238,000
Net movement in funds		268,446	(120,000)	36,404	(16,500)	**168,350**	601,483
Fund balances at 1 September 2023		5,624,958	290,000	29,771	1,457,655	**7,402,384**	6,800,901
Fund balances at 31 August 2024		5,893,404	170,000	66,175	1,441,155	**7,570,734**	7,402,384
Surplus attributable to school						**184,850**	617,983

All of the group's activities other than those identified above are classified as continuing. There are no recognised gains or losses other than those reported on the Statement of Financial Activities.

For comparative purposes 2023 is a 17-month period and 2024 is a 12-month period.

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
SUMMARY INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 AUGUST 2024

	(12 months) **2024** **£**	(17 months) 2023 £
Gross income	**7,407,010**	9,467,938
Total expenditure from income funds	**(7,222,160)**	(8,849,955)
Net income for the period / year	**184,850**	617,983

The summary income and expenditure account is derived from the statement of financial activities on page 19 which, together with the notes on pages 24 to 36, provides full information on the movements during the period on all funds of the charity.

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
CONSOLIDATED BALANCE SHEET
AS AT 31 AUGUST 2024

	Notes	£	31 August 2024 £	£	31 August 2023 £
Fixed assets					
Tangible assets	**12**		**4,319,496**		4,430,236
Investments	**13**		**1,069,897**		1,000,000
			5,389,393		5,430,236
Current assets					
Stocks		**6,435**		7,476	
Debtors	**14**	**95,444**		195,727	
Cash at bank and in hand		**2,594,508**		2,470,004	
		2,696,387		2,673,207	
Creditors: amounts falling due within one year	**15**	**(515,046)**		(701,059)	
Net current assets			**2,181,341**		1,972,148
Total assets less current liabilities			**7,570,734**		7,402,384
Total net assets			**7,570,734**		7,402,384
Capital funds					
Endowment funds	**19**		**1,441,155**		1,457,655
Income funds					
Restricted funds	**18**	**66,175**		29,771	
Unrestricted funds:					
Designated funds	**20**	**170,000**		290,000	
Revaluation reserve (Property)	**20**	**182,045**		182,045	
Other charitable funds	**20**	**5,711,359**		5,442,913	
			6,129,579		5,944,729
			7,570,734		7,402,384

The accounts were approved by the Board on 4th December 2024.

M Kipling **J Copeland**

Company Registration No. 05063879

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
SCHOOL BALANCE SHEET
AS AT 31 AUGUST 2024

	Notes	£	31 August 2024 £	£	31 August 2023 £
Fixed assets					
Tangible assets	12		**2,878,341**		2,972,581
Investments	13		**1,069,897**		1,000,000
			3,948,238		3,972,581
Current assets					
Stocks		**6,435**		7,476	
Debtors	14	**95,444**		195,727	
Cash at bank and in hand		**2,594,508**		2,470,004	
		2,696,387		2,673,207	
Creditors: amounts falling due within one year	15	**(515,046)**		(701,059)	
Net current assets			**2,181,341**		1,972,148
Total assets less current liabilities			**6,129,579**		5,944,729
Total net assets			**6,129,579**		5,944,729
Income funds					
Restricted funds	18		**66,175**		29,771
Unrestricted funds:	20				
Designated funds			**170,000**		290,000
Other charitable funds			**5,893,404**		5,624,958
			6,129,579		5,944,729

The accounts were approved by the Board on 4th December 2024

M Kipling **J Copeland**

Company Registration No. 05063879

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
CONSOLIDATED CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 AUGUST 2024

	Notes	£	31 August 2024 £	£	31 August 2023 £
Cash flows from operating activities					
Net income for the year		**168,350**		601,483	
Adjustments for:					
Depreciation of tangible fixed assets	**12**	**261,832**		297,730	
Transfers within fixed assets				-	
Investment income		**(114,003)**		(33,563)	
Decrease/(increase) in stocks		**1,041**		(2,229)	
Decrease in debtors	**14**	**100,283**		71,629	
(Decrease)/increase in creditors	**15**	**(186,013)**		258,827	
Decrease in provisions – (Pension liability)		**-**		(238,000)	
			231,490		955,877
Cash flows from investing activities:					
Investment income	**7**	**114,003**		33,563	
Purchase/movement of investments	**13**	**(69,897)**		(1,000,000)	
Disposal of tangible fixed assets	**12**	**2,163**		-	
Purchase of tangible fixed assets	**12**	**(153,255)**		(854,385)	
Net cash provided by/(used in) investing activities			**(106,986)**		(1,820,822)
Change in cash and cash equivalents in the year			**124,504**		(864,945)
Cash and cash equivalents at the beginning of the year			**2,470,004**		3,334,949
Cash and cash equivalents at the end of the year			**2,594,508**		2,470,004

Analysis of cash and cash equivalents	**At 1 September 2023**	**Cash flow**	**Non-cash changes**	**At 31 August 2024**
	£	**£**	**£**	**£**
Cash at bank and in hand	2,470,004	124,504	-	2,594,508
	2,470,004	124,504	-	**2,594,508**

1 Statutory information

Muntham House School is a charitable company, limited by guarantee, registered in England and Wales. The charitable company's registered number and registered office address can be found in the Governors' Report.

2 Accounting policies

2.1 Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.

Muntham House School meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. There are no material uncertainties about Muntham House School's ability to continue as a going concern.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

2.2 Group financial statements

The financial statements consolidate the results of the charity and Muntham House School Trust, a linked charity (charity number 1105085-1), on a line by line basis. A separate Statement of Financial Activities and Income and Expenditure Account for the charity has not been presented as the charity has taken advantage of the exemption afforded by section 408 of the Companies Act 2006.

2.3 Income

Local authority fees and other income are included in the period in which the service is provided.

Investment income is accounted for when receivable.

Grants are credited to the Statement of Financial Activities in the period in which they are receivable unless a grant is subject to donor-imposed conditions that specify the time period in which the expenditure of the resources can take place; in which case they are deferred.

2.4 Expenditure

Expenditure is accounted for on an accrual's basis with the irrecoverable element of VAT included with the item to which it relates.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity. These are included in support costs.

All costs are allocated between expenditure categories and departments on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly.

2 Accounting policies (continued)

2.5 Tangible fixed assets and depreciation

Tangible fixed assets other than freehold land are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Freehold land is not depreciated	
Assets currently under construction are not depreciated.	
Freehold buildings	1%, 2.5% and 5% straight line
Plant and machinery	10% and 25% straight line
Fixtures, fittings & equipment	Between 7.5% and 33.33% straight line
Motor vehicles	33.33% straight line

The freehold land and buildings were professionally valued in May 1997. The fair value was determined to be £1.65m which was incorporated into the accounts for the period ended 31 August 1997 and produced an increase in value of £365,000. The charity has adopted the transitional provisions of FRS 102 to continue to treat this value as the deemed cost.

The value of the Freehold Land not depreciated is £330,000.

Items for educational purposes for pupils to assist with learning are not considered to be of a capital nature and are written off to the Statement of Financial Activities. Other non-educational items of capital expenditure up to £1,000 are written off to the Statement of Financial Activities.

2.6 Leasing and hire purchase commitments

Rentals payable under operating leases are charged against income on a straight line basis over the period of the lease.

2.7 Investments

Fixed asset investments are stated at fair value, except investments in subsidiary undertakings which are stated at cost.

2.8 Taxation

Taxation for the period comprises current and deferred tax. Tax is recognised in the Statement of Financial Activities, except to the extent that it relates to items recognised in other comprehensive income.

Current or deferred taxation assets and liabilities are not discounted.

Current tax is recognised at the amount of tax payable using the tax rates and laws that have been enacted or substantively enacted by the balance sheet date.

2.9 Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

Timing differences arise from the inclusion of income and expenses in tax assessments in periods different from those in which they are recognised in financial statements. Deferred tax is measured using tax rates and laws that have been enacted or substantively enacted by the period end and that are expected to apply to the reversal of the timing difference.

Unrelieved tax losses and other deferred tax assets are recognised only to the extent that it is probable that they will be recovered against the reversal of deferred tax liabilities or other future taxable profits.

2 Accounting policies (continued)

2.10 Stock
Stock is valued at the lower of cost or net realisable value.

2.11 Cash at bank and in hand
Cash at bank and in hand includes cash and short term highly liquid investments. The Governors seek to use short and medium-term deposits where possible to maximise the return on monies held at the bank and to manage cash flow.

2.12 Trade and other debtors
Trade and other debtors are recognised at the settlement amount due after any discount offered. Prepayments are valued at the amount prepaid net of any discounts due.

2.13 Creditors and provisions
Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

2.14 Pensions
Teaching staff are members of the Teachers' Pension Scheme (TPS), a defined benefit scheme administered by the Teachers' Pension Agency. Contributions to the Scheme are charged to the Statement of Financial Activities as they fall due. The Teachers' Pension Scheme is an unfunded scheme. Contributions on a "pay as you go" basis are credited to the exchequer under arrangements governed by the Superannuation Act 1972. Actuarial valuations are carried out on a notional set of investments. Under the definitions set out in Financial Reporting Standard 102, the Teachers' Pension Scheme is a multi-employer pension scheme. The charity is unable to identify its share of the underlying (notional) assets and liabilities of the scheme. Accordingly, under Financial Reporting Standard 102 the scheme is accounted for as if it were a defined contributions scheme.

The charity also contributes to personal pension schemes for non-teaching staff, including the Local Government Pension Scheme (LGPS) administered by West Sussex County Council. The charity is able to identify its share of the underlying (notional) assets and liabilities as detailed in note 17.

2.15 Fund accounting
Funds held by the charity are either:

Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the governors.

Designated funds – these are funds set aside by the governors out of unrestricted general funds for specific future purposes or projects.

Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Endowment funds - these are land and building funds which cannot be sold without the prior consent of the Charity Commission, further details of which can be found in note 19.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2 Accounting policies (continued)

2.16 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised.

The governors do not consider that there are any critical estimates or areas of judgement that need to be brought to the attention of the readers of the financial statements.

3 Turnover

The turnover of the charity is wholly attributable to the objectives of the charity as stated in the Governors' Report and is earned entirely in the UK.

4 Net income/(expenditure) for the year

This is stated after charging:	2024	2023
	£	£
Operating leases – equipment	2,855	3,684
Depreciation	261,831	297,730
Auditors remuneration (group):		
Audit fees – charity	15,900	15,660
Stock expensed / (purchased)	1,041	(2,229)

5 Taxation

The charitable company is registered as a charity and all of its income falls within the exemptions under Part 11 of the Corporation Tax Act 2010.

6 Income from donations

	Unrestricted funds	Restricted funds	Total 2024	Total 2023
	£	£	£	£
Donations and gifts	**1,339**	**27,336**	**28,675**	48,615

Donations and gifts		
Unrestricted funds:	**1,339**	6,959
Restricted funds:		
William Belmer Rush Foundation	**24,629**	24,778
Wooden Spoon	**-**	16,500
HDC	**1,872**	-
Other	**835**	378
	27,336	41,656

7 Income from investments

	2024 £	2023 £
Interest receivable	**44,106**	33,563
Gilt interest receivable	**69,897**	-
	114,003	33,563

8 Income from charitable activities

	2024 £	2023 £
Main school fees	**6,251,039**	7,876,665
EEU fees	**683,800**	1,073,033
County Assistance – restricted income	**317,584**	410,960
Less bursaries	**(22,574)**	(65,695)
Net school fees	**7,229,849**	9,294,963
Bursaries and awards from restricted funds	**22,574**	65,695
Rental income	**11,189**	15,098
Other income	**720**	10,004
	7,264,332	9,385,760

9 Expenditure

	Staff costs £	Depreciation £	Other costs £	Total 2024 £	Total 2023 £
Charitable activities					
Education					
Education costs	3,961,808	118,559	441,521	**4,521,888**	5,439,483
Care costs	643,605	-	129,194	**772,799**	1,006,254
Premises costs	194,730	135,257	449,393	**779,380**	1,257,204
Support costs	545,149	8,015	587,427	**1,140,591**	1,359,385
Bursaries from restricted funds	-	-	24,002	**24,002**	42,129
Total Expenditure	**5,345,292**	**261,831**	**1,631,537**	**7,238,660**	9,104,455

Analysis of support costs (including Governance costs)

	2024 £	2023 £
Wages and salaries	**545,149**	623,440
Legal and professional	**183,689**	203,947
General office and administration	**316,795**	442,576
Vehicle and travel	**79,058**	73,762
Governance costs:		
Audit fees	**15,900**	15,660
	1,140,591	1,359,385

10 Governors

None of the Governors (or any persons connected with them) received any remuneration during the year or received any reimbursement of expenditure for their services as Governors.

11 Employees

Number of employees
The average monthly headcount was 124 staff (2023: 115 staff) and the average monthly number of full time equivalent employees during the period was:

	2024 Number	2023 Number
Teaching and other staff	117	94

Employment costs	**2024 £**	2023 £
Wages and salaries	**4,292,830**	5,188,365
Social security costs	**390,872**	478,110
Pension costs	**661,590**	811,278
	5,345,292	6,477,753

Staff earning in excess of £60,000 per annum in the following bands are:

	2024 Number	2023 Number
£70,000 - £79,999	**1**	1
£120,000 - £129,999	**-**	1
£130,000 - £139,999	**1**	-

Of the employees whose emoluments exceed £60,000, 2 (2023: 2) have retirement benefits accruing under defined benefit pension schemes. Pension contributions for higher paid employees in the period amounted to £43,981 (2023: £46,007). The employment costs for the comparatives disclosures above have been prorated to a 12 month period for 2023.

The key management personnel of the charitable company comprise the Principal, Deputy Principal, Head of Care and Head of Finance.

The total employee benefits of the key management personnel were £482,653 (2023: £537,012). The decrease is mainly due to the extended accounting period (17 months in 2023 v 12 months in 2024).

Ex-gratia payments were made in the year totalling £46,452 (2023: £nil).

12 Tangible fixed assets

	Land and buildings £	Plant and machinery £	Fixtures, fittings & equipment £	Total £
Cost				
At 1 September 2023	4,686,436	579,277	696,696	5,962,409
Additions	109,170	14,930	29,155	153,255
Disposals	-	-	(18,540)	(18,540)
At 31 August 2024	4,795,606	594,207	707,311	6,097,124
Depreciation				
At 1 September 2023	762,845	259,617	509,711	1,532,173
Charge for the period	135,257	72,531	54,044	261,832
Disposals	-	-	(16,377)	(16,377)
At 31 August 2024	898,102	332,148	547,378	1,777,628
Net book value At 31 August 2024	**3,897,504**	**262,059**	**159,933**	**4,319,496**
At 31 August 2023	3,923,591	319,660	186,985	4,430,236

School tangible fixed assets

Group assets at 31 August 2024	**3,897,504**	**262,059**	**159,933**	**4,319,496**
Less Endowment funds	(1,441,155)	-	-	(1,441,155)
School assets at 31 August 2024	**2,456,349**	**262,059**	**159,933**	**2,878,341**

The school fixed assets are as above after accounting for the endowment assets below:

The endowment funds consist of Land and Buildings of £1,650,000 less depreciation of £208,845 which are held as an endowment and are owned by the linked charity Muntham House School Trust (charity number: 1105085-1). The endowment land and buildings were professionally valued in May 1997. The fair value of £1.65m was incorporated into the accounts for the year ended 31 August 1997 and using the transitional provisions of FRS102 it continues to be treated as the deemed cost.

If the land and buildings had not been revalued they would be included at the following historical cost:

	2024 £	2023 £
Cost	**1,285,000**	1,285,000
Aggregate depreciation	**321,120**	311,285
Value of land in freehold land and buildings	**330,000**	330,000

13 Investments

	Consolidated		School	
	2024	2023	**2024**	2023
	£	£	**£**	£
Gilt investments	**1,069,897**	1,000,000	**1,069,897**	1,000,000
	1,069,897	1,000,000	**1,069,897**	1,000,000

14 Debtors

	Consolidated		School	
	2024	2023	**2024**	2023
	£	£	**£**	£
Trade debtors	**15,090**	128,672	**15,090**	128,672
Other debtors	**4,602**	4,057	**4,602**	4,057
Prepayments and accrued income	**75,752**	62,998	**75,752**	62,998
	95,444	195,727	**95,444**	195,727

15 Creditors: amounts falling due within one year

	Consolidated		School	
	2024	2023	**2024**	2023
	£	£	**£**	£
Trade creditors	**27,038**	112,500	**27,038**	112,500
Fees in advance and deferred income	**164,392**	325,731	**164,392**	325,731
Other creditors	**137,882**	98,454	**137,882**	98,454
Taxes and social security costs	**87,568**	87,096	**87,568**	87,096
Accruals and deferred income	**98,166**	77,278	**98,166**	77,278
	515,046	701,059	**515,046**	701,059

Fees in advance and deferred income
Deferred income comprises monies received for the provision of services after the period end.

	£
Balance as at 1 September 2023	325,731
Amount released to income earned from charitable activities	(325,731)
Amount deferred in period	164,392
Balance as at 31 August 2024	**164,392**
Made up as follows:	
Fees in advance	164,392
Deferred income	-
Balance as at 31 August 2024	**164,392**

16 Teachers' Pension Scheme

The School participates in the Teachers' Pension Scheme ("the TPS") for its teaching staff. The pension charge for the period includes contributions payable to the TPS of £378,768 (2023: £391,118) and at the year-end £nil (2023 - £nil) was accrued in respect of contributions to this scheme.

The TPS is an unfunded multi-employer defined benefits pension scheme governed by The Teachers' Pensions Regulations 2010 (as amended) and The Teachers' Pension Scheme Regulations 2014 (as amended). Members contribute on a "pay as you go" basis with contributions from members and the employer being credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

The employer contribution rate is set by the Secretary of State following scheme valuations undertaken by the Government Actuary's Department. The most recent actuarial valuation of the TPS was prepared as at 31 March 2020 and the Valuation Report was published in October 2023.

Following the McCloud judgement, the remedy proposed that when benefits become payable, eligible members can select to receive them from either the reformed or legacy schemes for the period 1 April 2015 to 31 March 2022. The actuaries have assumed that members are likely to choose the option that provides them with the greater benefits, and in preparing the 2020 valuation has valued the 'greater value' benefits for groups of relevant members.

The employer contribution rate for the TPS is 28.6%, and employers are also required to pay a scheme administration levy of 0.08% giving a total employer contribution rate of 28.68%.

17 Local Government Pension Scheme

Muntham House School is an admission body of the Local Government Pension Scheme (LGPS) administered by West Sussex County Council.

The LGPS is a funded defined benefit scheme, with assets held in separate trustee administered funds. Contributions to the schemes are determined by qualified actuaries on the basis of triennial valuations using the projected unit method. The scheme is a multi-employer pension scheme.

The total employer's contribution made for the period ended 31 August 2024 was £281,257 (2023: £412,000). The agreed contribution rates for the period ended 31 August 2024 were from 5.5% to 8.5% for employees and 19.6% for employers.

The following information is based upon full actuarial valuations of the funds at 31 August 2024 by qualified independent actuaries for the entire West Sussex Council Pension Fund.

The principal actuarial assumptions used by the actuaries were as follows:

	2024	*2023*
	%	*%*
Discount rate at 31 August 2024	*5.00*	*5.20*
Rate of increase in pensions payment	*2.65*	*3.00*
Rate of increase in salaries	*4.15*	*4.50*

The post retirement mortality assumptions used to value the benefit obligation are based on the Fund's Vita Curves with improvements in line with the CMI 2018 model assuming long term improvements of 1.5% p.a. Based on these assumptions, the average future life expectancy of an average male reaching age 65 in 2024 is 22 years. The life expectancy of a female member reaching age 65 in 2024 is projected to be 25.5 years.

The expected return on plans' assets is based on market expectations for investment returns over the life of the related obligation.

17 Local Government Pension Scheme (continued)

The major categories of plan asset as a percentage of the total plans' assets, are as follows:

	2024	*2023*
	%	*%*
Equities	*54*	*53*
Bonds	*32*	*31*
Property	*12*	*14*
Cash	*2*	*2*

Changes in the Fair Value of Plan Assets, Defined Benefit Obligation and Net Asset / (Liability) for year-end 31 August 2024:

	2024	2023
	£'000	£'000
Fair value of Employer Assets	**13,195**	11,708
Present Value of Funded Liabilities	**(7,895)**	(7,341)
Surplus / (Deficit)	**5,300**	4,367

18 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

		Movement in funds		
	Balance at 1 September 2023	**Income**	**Expenditure and transfers**	**Balance at 31 August 2024**
	£	**£**	**£**	**£**
William Belmer Rush Foundation	-	24,629	(24,629)	-
Other restricted donations	-	2,707	(2,707)	-
County Assistance	-	317,584	(317,584)	-
16 to 19 Bursary Release	23,566	22,574	(24,002)	**22,138**
PE Premium	6,205	16,370	(22,575)	-
Pupil Premium	-	98,427	(54,390)	**44,037**
	29,771	**482,291**	**(445,887)**	**66,175**

William Belmer Rush Foundation
This is a capital grant received from the foundation.

Other restricted donations
Donation for utensils to be used in the Food Tech Centre.

County assistance
This is funding received from county councils for the provision of one to one special needs teaching assistants for individual pupils.

16-19 Bursary
This is funding received from the department specifically in respect of bursaries.

PE Premium
Funding was received from the department to provide specialist PE and sport support for local schools.

Pupil Premium
This is funding received from the government to decrease the attainment gap for disadvantaged children, whether by income or by family upheaval.

19 Endowment funds

The funds of the group include endowment funds included in the linked charity The Muntham House School Trust (Charity number 1105085-1) which constitute the following;

	Balance at 1 September 2023	Movement in funds: Income	Expenditure	Transfers	Balance at 31 August 2024
	£	£	£	£	£
Permanent Endowments					
Land and buildings	1,457,655	-	(16,500)	-	1,441,155
	1,457,655	**-**	**(16,500)**	**-**	**1,441,155**

The endowment fund consists of land and buildings of £1,650,000 less depreciation of £208,845 which are owned by the subsidiary charity Muntham House School Trust (charity number: 1105085-1). The fair value of the Freehold Land not depreciated is £330,000. During the period depreciation of the buildings amounted to £16,500 (2023: £16,500).

20 Unrestricted funds

The unrestricted funds of the charity include the following:

	Balance at 1 September 2023	Movement in funds: Income	Expenditure	Transfers	Balance at 31 August 2024
	£	£	£	£	£
General reserves	5,442,913	6,924,719	(6,686,273)	30,000	**5,711,359**
Designated funds	290,000	-	(90,000)	(30,000)	**170,000**
Fair value reserve	182,045	-	-	-	**182,045**
	5,914,958	**6,924,719**	**(6,776,273)**	**-**	**6,063,404**

The Designated funds are in respect of funds for a Post 16 class of £170,000 (2023: £260,000) and £nil (2023: £30,000) in relation to historical abuse claims.

21 Share capital

The charity is a company limited by guarantee and has no share capital.

22 Commitments under operating leases

At 31 August 2024 the school had total commitments payable under non-cancellable operating leases as follows:

	2024	2023
	£	£
Within one year	**2,650**	867
Within two to five years	**5,933**	-
	8,583	867

23 Analysis of net assets between funds

Fund balances at 31 August 2024 are represented by:

	Restricted funds	Designated funds	Endowment Fund	Unrestricted funds	2024 Total
	£	£	£	£	£
Tangible fixed assets	-	-	1,441,155	3,948,238	**5,389,393**
Current assets	66,175	170,000	-	2,460,212	**2,696,387**
Creditors: amounts falling due within one year	-	-	-	(515,046)	**(515,046)**
	66,175	170,000	1,441,155	5,893,404	**7,570,734**

Fund balances at 31 August 2023 are represented by:

	Restricted funds	Designated funds	Endowment Fund	Unrestricted funds	2023 Total
	£	£	£	£	£
Tangible fixed assets	-	-	1,457,655	3,972,581	**5,430,236**
Current assets	29,771	290,000	-	2,353,436	**2,673,207**
Creditors: amounts falling due within one year	-	-	-	(701,059)	**(701,059)**
	29,771	290,000	1,457,655	5,624,958	**7,402,384**

24 Related parties

During the year J Knightley (Trustee during the period) was a Trustee of the William Belmer Rush Foundation. The Foundation awarded a grant of £24,629 to the school in 2024 (2023: £24,778).

25 Contingent Liability

At the balance sheet date the school was involved in potential insurance matters concerning historical events, where the outcome is uncertain and any potential liabilities cannot be quantified.

26 Statement of financial activities comparative funds – period ended 31 August 2023

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	(17 months) Total 2023
	£	£	£	£	£
Income from:					
Donations	6,959	-	41,656	-	**48,615**
Investment income	33,563	-	-	-	**33,563**
Charitable activities	8,817,598	-	568,162	-	**9,385,760**
Total income	8,858,120	-	609,818	-	**9,467,938**
Expenditure on:					
Charitable activities	8,493,297	-	594,658	16,500	**9,104,455**
Total expenditure	8,493,297	-	594,658	16,500	**9,104,455**
Net income/(expenditure)	364,823	-	15,160	(16,500)	**363,483**
Gross transfer between funds	400,756	(405,000)	4,244	-	-
Gain/(loss) on defined benefit pension schemes	238,000	-	-	-	**238,000**
Net movement in funds	1,003,579	(405,000)	19,404	(16,500)	**601,483**
Fund balances at 1 April 2022	4,621,379	695,000	10,367	1,474,155	**6,800,901**
Fund balances at 31 August 2023	5,624,958	290,000	29,771	1,457,655	**7,402,384**
Surplus attributable to school					**617,983**

MUNTHAM HOUSE SCHOOL

England & Wales - Charity number 1105085

Accounts

Charity Registration No. 1105085

Company Registration No. 05063879 (England and Wales)

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)

GOVERNORS' REPORT AND CONSOLIDATED ACCOUNTS

FOR THE PERIOD ENDED 31 AUGUST 2023

(17 MONTHS)

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
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MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
GOVERNORS' REPORT (INCORPORATING THE STRATEGIC REPORT)
FOR THE PERIOD ENDED 31 AUGUST 2023

INTRODUCTION

The School year was again affected by Covid but procedures we have adopted meant there was little impact on learning. We have accepted that Covid is something we have to live with and we continue to refine our plans for dealing with it.

The second infants' classroom was opened on schedule at the start of the Autumn term and is already nearly full. With the assistance of the annual grant from the Belmer Rush Foundation we were able to install a superb climbing and activity frame which is in constant use – we again have to thank the Trustees of the Foundation.



The central dining hall was completely revamped and is now a most attractive facility. The Therapy Centre continues to be used extensively and we now employ 12 specialist therapists who are able to deal with the increasingly complex needs presented by our boys. We offered to provide therapy to the pupils of four secondary schools around Horsham and this was eagerly accepted. It has been so successful that we have now extended our offer to four junior schools including Barns Green, Southwater Academy, Trafalgar and Three Bridges School.

In keeping with the Zeitgeist we are paying great attention to staff welfare and mental health. This is provided primarily through our inset training days – we set aside more than double the number of such days compared with other schools.

We continue to set great store on staff training and development, and fund courses for a number of staff, including several LSA's, which enables them to become fully qualified teachers.

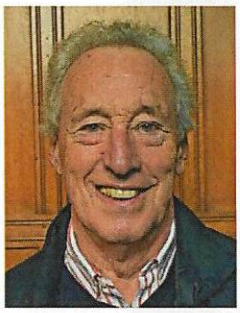
The demand for places at the School continues unabated and we are developing plans to increase the number of boys we can accept without losing the safe, family atmosphere which is so valuable.

There has been an increase in the number of boarders, including some very young boys. This is important as

we find that boarders make more rapid progress than day boys.

Finally, the Governors would like to thank all our staff for the dedication and hard work they put in to ensure that Muntham House is one of the best and most successful SEN schools in the country, and in particular the leadership of the Principal, Mr Anderson.

John Knightley
Chairman of Governors



John Knightley Chairman

PRINCIPAL'S REPORT

This year has been another successful year for the school in which we have continued to improve the environment both internally and externally developing the provision further. The main building work which has taken place is the new roof in post 16 which was completed over the summer holidays to a high standard. This was phase 1 of the building in preparation for phase 2 which will need to be completed by September 2025, when we will have 16 boys moving from year 11, in addition to the current numbers already in post 16. The main works on the school grounds has been the recent work to the school drive-way, adding two extensive passing bays to minimise congestion on the drive and allow taxis particularly to enter and exit the school smoothly without issue. The school car park has also been increased to enable taxis to drop off pupils without issue. This increase has provided us with spaces for an additional 40 cars which has been appreciated greatly by the staff team.

New hand-wash basins have been installed in the secondary dining hall so that pupils can wash their hands before eating. This will help reduce the spread of Covid within our school community. This space was previously a cleaning cupboard which was not in high use, so relocated the cupboard to another area of the school, before re-deploying it into a much needed washroom space for the pupils.



Pupil numbers in primary have continued to grow, we are full in 3 of the new primary classrooms and have not increased numbers in the fourth because of the age, complexities and toileting issues of our youngest pupils. In secondary pupil numbers have remained stable to help retain the high standards which we pride ourselves upon. It has been pleasing to see the residential numbers increasing however, the residential pupils which we have taken are proving to be extremely challenging in their behaviour.

This year we continued to coordinate the regional and national SEN Football competition with the regional events held here at MHS on 14/6/23 and the national event held at St Georges Park on 12/7/23. Again the standard of competition was high however, our team was more successful than last year finishing in fourth place nationally. Both competitions were a great success and provide memorable opportunities and experiences for all of our boys involved along with boys from many other special schools. Both events have reputational benefits for the school and demonstrate our inclusive work with other schools on both a regional and national level.

Additional play equipment has been purchased for our younger pupils in primary to enable them to play and develop their physical coordination and physical fitness. Some of the new pupils who have joined this class have physical coordination problems, so will benefit from using the new equipment on a daily basis for exercise. Programmes are designed by the school Occupational Therapist for those requiring this space specifically. The new play equipment has been carefully selected to develop balance, coordination of our young pupils. It has been positioned directly outside our youngest classroom so the youngest pupils can have easy access.



We presented at the National Autism Show in London in June last year and I am pleased to report that, we have started another pupil whose parents we met at the show. He is 5 years old and has just joined our youngest primary group. There have also been many additional enquires of interest following the show. As a whole school, we have been working on a nationally recognised accreditation scheme through the National Autistic Society. If successful, this will clearly demonstrate to parents, agencies and outside agencies the high level of specialist provision at school for autistic pupils. Out of our current number of pupils on roll, 72% have a primary diagnosis of autism. It is only right and sensible in our strategic direction, that the school is recognised as a specialist provision for autism.

Residential trips have been a key area of focus for the pupils this year at Muntham House School. Our younger pupils are attending Sayers Croft Outdoor Activity centre for a two night residential trip. Various pupils from Key stage 4 pupils will be sailing to France as part of the Tall Ships charitable programme. Other pupils from this age group will be taking part in the Three Peaks Challenge during the Summer term where they will all hopefully climb and conquer the highest peaks in Scotland, England and Wales reaching the summit of Ben Nevis, Scafell Pike and Snowden. Each of these trips will provide lifelong memories for our pupils which they would not experience otherwise. Each of trips will enable each pupil to achieve the nationally recognised Duke of Edinburgh's Award. As pupils have all never sailed before, they have already started their training programme as you see in the picture below. This is provided by the Tall Ships Charity within the cost of the trip.





Harry Anderson, Principal

STRUCTURE, GOVERNANCE AND MANAGEMENT

GOVERNORS, OFFICERS AND ADVISERS

John Knightley (Chairman) +
Bartholomew Callaghan +
Jonathan Copeland +
Ian Davies +
Daniel Farnfield +
Stephen Fisher +
* Martin Fuller
Peter Higgins +
* Laura Hofton
Barry Jones +
Harvey Jones
Michael Kipling +
Tracey Kirk +
* Angela Luff (Staff Governor) +
Kate Naish (until March 2023) +
Donna Petford-Naish (until April 2022) +
* Michelle Wright (Staff Governor) +

* Conforming to best practice as recommended by DfES (para 7. Circular 14.99 refers)
\+ Registered Director of Muntham House School at year end

For management and administrative purposes the Trustees are constituted as a Body of Governors who conduct and manage the school in accordance with the provisions of the Memorandum and Articles of Association.
The following are the members of sub-committees * denotes Chairman of each sub committee

Education
* Tracey Kirk
Barry Jones
Ian Davies
Daniel Farnfield
Laura Hofton
Peter Higgins
Anton van der Watt (co-opted as Head of Education)





Estate/Buildings

* Jonathan Copeland
Martin Fuller
Harvey Jones
John Knightley
Angela Luff
Gavin Pusey (co-opted as Estates Manager)
Dave Harris (co-opted as IT Manager)
Lorraine Wright (co-opted as Housekeeper)
Daniel Jones (co-opted as School Finance Manager)

Finance

* Michael Kipling
Jonathan Copeland
Harvey Jones
Daniel Jones (co-opted as School Finance Manager)

Personnel

* John Knightley
Barry Jones
Steve Fischer
Jonathan Copeland

Care & Welfare

* Steve Fisher
Bartholomew Callaghan
Martin Fuller
Angela Luff
Michelle Wright
Laurence Clayton (co-opted as Head of Care)
Sandy Williams (co-opted as Domestic Bursar)
Lorraine Wright (co-opted as Housekeeper)

Health & Safety features as an agenda item on each sub committee
Safeguarding features as an agenda item on each sub committee



OFFICERS

The School Principal, Harry Anderson, is an ex officio member of all sub committees.

Principal	Harry Anderson
Head of Finance / Company Secretary	Daniel Jones

Other members of the Senior Management Team

Head of Education	Anton van der Watt
Head of Care	Laurence Clayton

ADVISERS

Auditors	TC Group, The Courtyard, Shoreham Road, Upper Beeding, Steyning, West Sussex, BN44 3TN
Bankers	Lloyds TSB Bank, 37 High Street, Billingshurst, West Sussex, RH14 9PS
Solicitors	Charles Russell LLP, Buryfields House, Buryfields, Guildford, Surrey, GU2 4AZ
Insurance Brokers	Hettle Andrews & Associates Limited, 11 Brindley Place, Brunswick Square, Birmingham, B1 2LP

The Muntham House School Governors and Directors present their annual report (including the Strategic Report) for the year ended 31 March 2022 together with the consolidated accounts for the charity.

The accounts comply with the requirements of the Companies Act 2006, the Charities Act 2011, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).



MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
GOVERNORS' REPORT (INCORPORATING THE STRATEGIC REPORT)
FOR THE PERIOD ENDED 31 AUGUST 2023

REFERENCE AND ADMINISTRATIVE INFORMATION

Charity Number	1105085
Company Number	05063879
DCSF Number	938/7003
OFSTED Number	126154
Registered Address	Barns Green, Horsham, West Sussex, RH13 0NJ
Status of School	Residential non-maintained special school complying with the requirements of the Department of Education under the Education Act 1981.

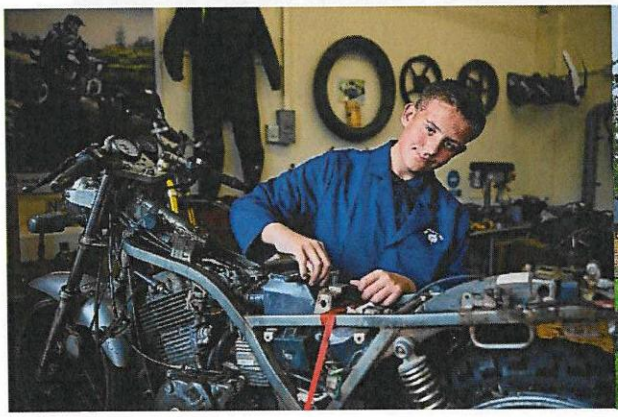
Governors and Executive Officers are as listed on pages 4-5. Particulars of the Charity's Professional Advisers are given on page 5.

The school holds approval as a non-maintained special school within the meaning of the relevant Education Acts including recent 2008 regulations.

The school is registered to accommodate some 122 children ranging from key stage two to key stage four. The school has a separate Post 16 unit which can accommodate 12 boarders and also has provision for day students. The school has a wide range of educational and recreational facilities, and provides a high staff to pupil ratio.

Children are referred to the school by a number of local authorities listed by the size of the cohort from each authority:-

West Sussex County Council
Surrey County Council
Essex County Council
Wokingham Borough Council
Hampshire County Council
The Royal Borough of Kingston upon Thames
The London Borough of Enfield
The London Borough of Richmond & Wandsworth
Brighton & Hove City Council





GOVERNING DOCUMENTS

Muntham House School was founded in 1953 by the then Ministry of Education and National Foundation for Educational Research and is registered as a charity under number 306352. The school was incorporated in 2004. The School is now governed by its Memorandum and Articles of Association dated 4 March 2004.

GOVERNING BODY

Details of the Governing Body and its constituent sub-committees are shown on pages 4 & 5.

RECRUITMENT AND TRAINING OF GOVERNORS

The Charity's elected Governors are appointed at a meeting of the Board on the basis of: eligibility, personal competence, specialist skills and local availability. There is one Teaching Staff Governor representative and one Non-teaching Staff Governor representative, both elected by fellow staff members. One Governor representing Parents/Carers of boys at the School is also an elected member of the Board. New Governors are inducted into the workings of the Charity, including Board Policy and Procedures by a mentoring process supervised by the Chairman. Strategic planning sessions are held on a regular basis, and Trustee Training delivered by local Education Authority Governor Groups and specialist Legal and Financial organisations is available to all Governors.

POLICY FOR SETTING PAY FOR SENIOR MANAGEMENT TEAM

Muntham House School has non-maintained status and as such follows the protocols on pay which are agreed for mainstream special schools. In this they implement the nationally agreed pay and conditions policies annually updated by the DfE. With regard to ancillary workers the school follows the pay guidelines from the National Joint Council. Its application to senior managers is the same therefore as mainstream practice and is negotiated through national performance management processes and professional responsibility grades within the agreed national pay policy frameworks.

ORGANISATIONAL MANAGEMENT

Muntham House School Governors, as the trustees of the Charity, are legally responsible for the overall management and control of the School and meet at least six times a year. The work of implementing most of their policies is carried out by members of the various sub-committees who normally meet prior to each meeting of the full Board. In addition the Finance sub-committee have two meetings in which budgets are approved, and audited accounts and annual report finalised prior to recommendation to, and approval by, the full Board.

The day to day running of the School is delegated to the Principal supported by a Senior Management Team and the Business Manager. The Principal or a member of the Senior Management Team attends meetings of all committees.



GROUP STRUCTURE AND RELATIONSHIPS

The Charity is the trustee of Muntham House School Trust a subsidiary charity (No: 1105085 -1) and, as such, holds the title to land and buildings valued at £1.65 million as an endowment fund. All of the other assets of Muntham House School Trust were transferred to Muntham House School on 1 April 2004.
The Charity had a wholly owned non-charitable subsidiary, Muntham House Enterprises Limited. This company has been inactive since 2018 and is now closed.

Muntham House School actively supports the attainment of the highest standards in the Non Maintained Special Schools sector, partly through networking with other special schools and partly through peer group studies for the evaluation of quality and improvement methods. We also interact with many local organisations and mainstream schools in our ongoing endeavours to widen public access to the expertise that we can provide in the field of Behaviour Management.

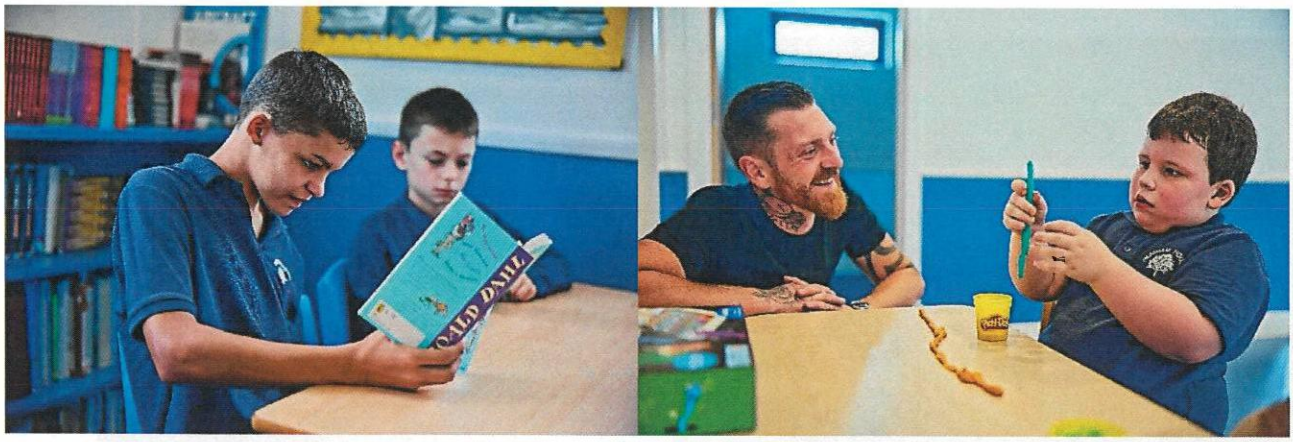
RISK MANAGEMENT – INCLUDING PRINCIPLE RISKS AND UNCERTAINTIES

The Board of Governors is responsible for the management of the risks faced by the School. Detailed considerations of risk are considered by all Governors assisted by the Principal and Senior Management Team of the School. Risks are identified, assessed and controls established throughout
the year with a formal review of the Charity's risk management processes undertaken on an annual basis.

Key controls used include:

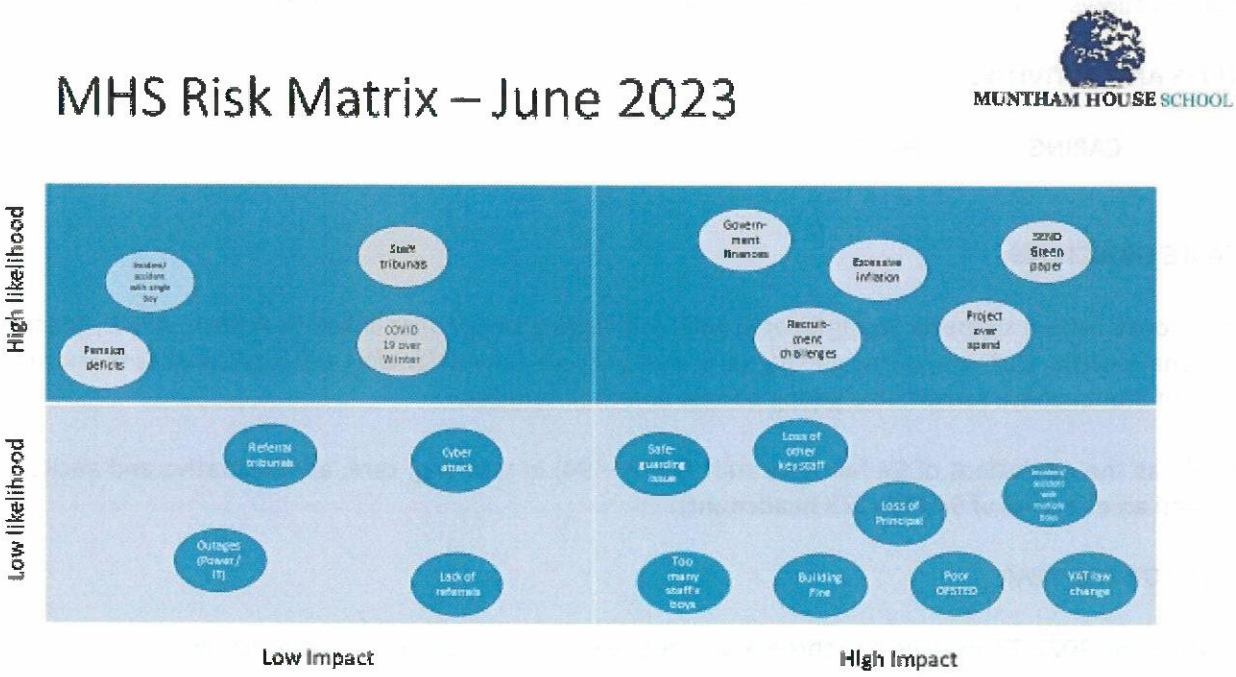
- Formal agendas for all Committee and Board activity
- Detailed terms of reference for all Committees
- Comprehensive strategic planning, budgeting and management accounting
- Established organisational structure and lines of accounting
- Formal written policies
- Clear authorisation and approval levels
- Vetting procedures as required by law for the protection of the vulnerable.

Governors are satisfied that the major risks identified through the risk management processes have been adequately managed where necessary, whilst recognising that systems can only provide reasonable but not absolute assurance that major risks have been adequately managed.



The Governors consider the principal risks and uncertainties facing the school and plot them on a matrix against impact and likelihood in a process owned by the Finance Committee of the Board.

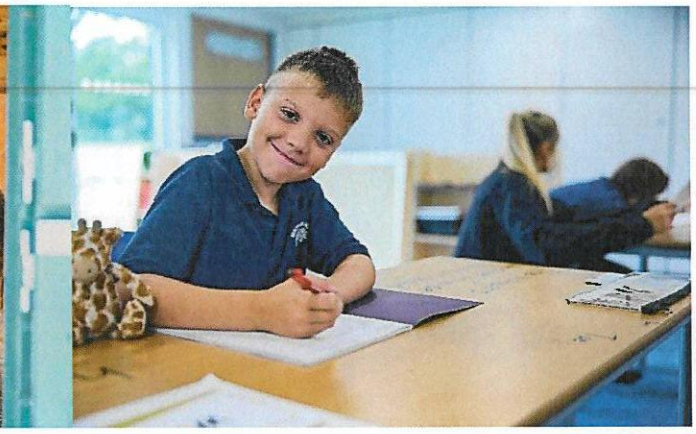
The latest risk matrix is presented below:



For each a risk mitigation plan is in place and the matrix reviewed twice per year.

The biggest single risk currently is the inflationary environment. Pay awards and general inflation continue to run well above the level of fee increases from Local Authorities meaning the money available to invest in the continuous improvement of the school is becoming more and more constrained. Whilst this risk is immediate and a day to day reality for the school there are a number of other issues on the horizon that could also have a large impact on the school and the whole SEND school sector. These include the Green Paper published in early 2023, Local Authority attitudes to Post 16 Education and the continuing financial pressure on Local Authorities.

Monitoring and planning for these is part of the school risk management approach.

Whistle blowing policy

This policy outlines the school's commitment to tackling fraud and other forms of malpractice and treats this issue seriously. The school recognises that some concerns may be sensitive and has therefore developed a system which allows for confidential raising of concerns within the school environment.

OBJECTIVES AND ACTIVITIES

SAFE CARING HAPPY

CHARITABLE OBJECTIVES

Muntham House School supports young people with challenging behaviours linked to Autism, ADHD, Mental and Emotional Health. Our safe, caring and happy community works with families and local services to improve the quality of life for these remarkable young people and their families.

The school has the equivalent of 94 full time staff (2022 – 94) in teaching, care, administrative and ancillary positions and an exit level of 94 FTE (125 headcount).

ACTIVITIES FOR THE YEAR

At the start of the 2022-23 year we had three main areas of focus for investment in the school

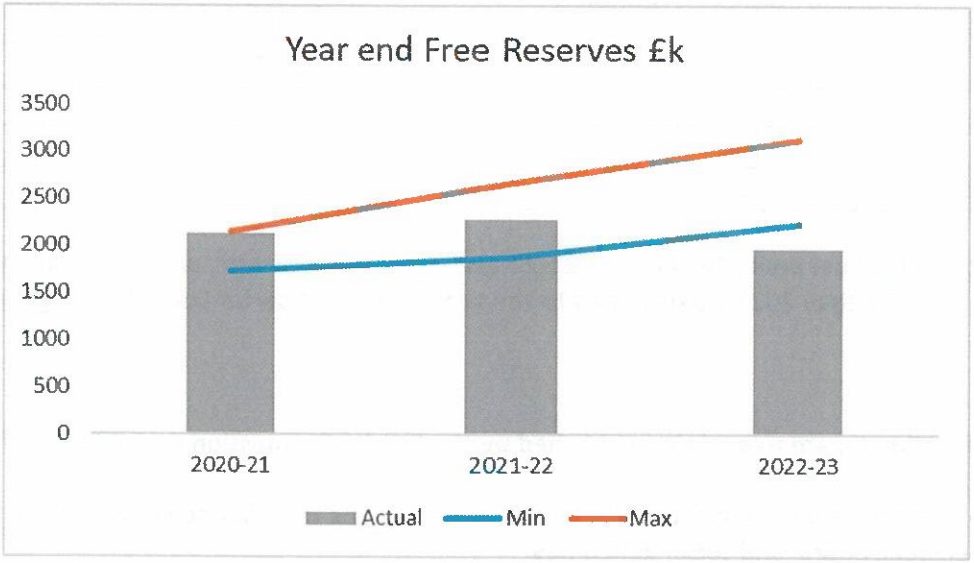
1. Completion and successful opening of the second infant class building. This has been successfully completed with not only the two classrooms and hall originally planned but a state of the art playground specifically designed to meet the needs of our boys. Occupation of the classes has grown throughout the year and we expect to reach capacity during 2023-24.
2. Establishment of a broader and more varied offering for Post 16 young men in the school. This project was broken down into phases and the conversion of old and un-needed Post 16 accommodation rooms into new classrooms has been complete. These now house a Careers office, music recording studio and E Sports classroom all of which have been hugely popular with the pupils.
3. Finally, we said we would replace the roof the roof on the converted Post 16 block for safety and environmental reasons. Not only was this complete on the Post 16 block but also on the Art Centre.



OBJECTIVES FOR THE COMING YEAR

Financial pressures are increasing on the school and there are more and more challenges in passing on the increased costs of staff and the materials and services needed to run the school onto the Local Authorities. All Local Authorities have expressed the same challenge in passing on costs and we work hard on cost savings and efficiencies on a continuous basis to minimise fee increases.

Despite all our efforts the past year we have not been able to increase reserves at the rate required to maintain our reserve ratio. In line with Policy the Governors have therefore agreed to a reduced capital programme around the school and, in particular items already reserved but outside of Free Reserves, to be reviewed to ensure we return to the level of comfort on reserves we have enjoyed for the past few years.



Looking ahead to 2023-24 the main activities and priorities of the school are therefore far less focussed on the physical infrastructure of the school but much more on the good practice within the school.

STRATEGIES TO ACHIEVE THE YEAR'S OBJECTIVES

Every year we plan our strategies to achieve our aims through the School Implementation Plan (SIP). This plan provides a description of developing assets and provision to meet the needs of the school's mission, based on our long term aims which are to match, or better, local and national provision for students with social, emotional and mental health difficulties (SEMH), and become the centre of expertise for the region in such provision. The SIP is a year on year action policy to achieve the twin strategic aims of the school community.

ENVIRONMENT

The trustees are adding a report on the school's impact on the Environment. Over the coming years it is planned to grow this section of the report as Environmental impacts become a more and more critical and integrated part of the strategy of the school.

The school was awarded the Eco-Schools Green Flag award in July 2023 in recognition of the work our pupils are involved with and the Eco Committee now established in school to put in place an eco action plan.

For 2022-23 reporting is being added to show the most basic carbon footprint of the school with a retrospective calculation for 2021-22 as a comparator. Both periods are reported for 12 month periods covering September – August for alignment with the schools new Financial year. Information is currently available for school vehicle petrol and diesel (Scope 1) and purchased gas and electricity (scope 2) usage only.

Utility CO2 output (kg)	Sept 21 – Aug 22	Sept 22 – Aug 23
Electricity	87,680	74,189
Gas	10,052	10,049
Diesel	15,227	16,107
Petrol	621	722
TOTAL	113,580	101,067

Boys	103	112
Intensity CO2kg/Boy	1,102.7	902.4

The school did not change Fuel policy between 2021-22 and 2022-23. However, winter was an average 1.7 degrees warmer in 2022-23 than 2021-22 according to the Met Office analysis for South East England.

PUBLIC BENEFIT

The trustees have had due regard to guidance published by the Charity Commission on public benefit.

The school aims to meet the special educational needs of boys (ranging from key stage one to key stage five) who have emotional, behavioural and social difficulties.

Muntham House School is recognised as a leader in the field of Special Needs Education (Behavioural and Social Difficulties), and, as such, provides high quality education and care to boys referred by Local Education Authorities (listed on page 3); and gives support to their families and carers.

A condition of the grant we received from the Constable Education Trust in 2021-22 was for the introduction of an out-reach programme of Counselling and Therapy to local schools. This is now up and running and has been hugely successful in helping young people from schools in our local community. The scheme is now being extended from secondary schools to primary schools also.



FINANCIAL REVIEW AND RESULTS FOR THE YEAR

Muntham House's principal funding comes from fees charged to Local Education Authorities and from grants from the DfE. Charitable donations and Grants make up the other sources of income with a small contribution from activities such as lettings and parties.

This year we are grateful to the continuing support of Belmer Rush Foundation Trust who support the school every year and allow so many new facilities for our boys to be supported. This year we also received money from The Wooden Spoon for equipment in the Food Tech classroom.

There were 112 boys on roll at the end of the financial year (compared to 103 the prior year) with further expansion in the Infant provision with the addition of the second classroom building.

The financial results for the year show a net surplus (before pension revaluation) of £363k (£423k in prior year) reflecting the continued prudent financial management of the school and reinvestment of money into the school for improvement projects in line with the charitable objectives of the school.

The school surplus has reduced for the last three years reflecting the increasing pressure on the school to offset inflationary input costs with fee increases from local authorities. As a like for like comparator the reported surplus falls to £256k on a pro-rata 12 month basis.

RESERVES POLICY

The School Governors have set a Reserves policy which operates with a maximum level of reserves (based on the cost of closing the school's liabilities with the exception of LGPS exit liabilities in a worst case scenario) and a minimum level of reserves (based on operating with no income for a period of six months).

At the end of the year the following reserves were held:

Endowment reserves made up of land and buildings with a gross value of £1,650,000 less accumulated depreciation of £159,345, a net of £1,457,655 which is held in the subsidiary charity Muntham House School Trust (charity number 115085-1)

Designated reserves of £290,000 set aside for the investment in Post 16 facility improvements (£260,000) and historical legal cases (£30,000).

Restricted reserves stood at £29,771 made up of un-spent Pupil Premium grants carried over the year end.

Unrestricted reserves (calculated before pension deficit) rose to £2,652,377 (£2,459,953 in prior year) of which £2,470,332 is attributable to the school and £182,045 to the Muntham House School Trust. This represents 79% of the maximum reserves and 106% of the minimum reserves so is consistent with last year and at a level the governors feel comfortable.

STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

So far as the governors are aware, there is no relevant audit information (as defined by Section 418 of the Companies Act 2006) of which the company's auditors are unaware, and each governor has taken all the steps that they ought to have taken as a governor in order to make themselves aware of any relevant audit information and to establish that the company's auditors are aware of that information.

POST BALANCE SHEET EVENT

No events of significance to report post the balance sheet date.

This report, including the Strategic Report, was approved by the board of Governors of Muntham House School and signed on their behalf by:

Signed J Knightley, Governor

Signed M Kipling, Governor

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
STATEMENT OF GOVERNORS' RESPONSIBILITIES

The Governors, who are also the directors of Muntham House School for the purpose of company law, are responsible for preparing the Governors' Report (incorporating the Strategic Report) and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Governors to prepare accounts for each financial period which give a true and fair view of the state of affairs of the charity and group and of the incoming resources and application of resources, including the income and expenditure, of the charitable company and the group for that period.

In preparing these accounts, the Governors are required to:

- select suitable accounting policies and then apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent; and

- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Governors are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and the group and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
REPORT OF THE INDEPENDENT AUDITORS
TO THE MEMBERS OF MUNTHAM HOUSE SCHOOL

Opinion

We have audited the financial statements of Muntham House School for the period ended 31 August 2023 on pages 22 to 39. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group and charitable company's affairs as at 31 August 2023 and of its incoming resources and application of resources, including its income and expenditure, for the period then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the director's use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group or charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the director with respect to going concern are described in the relevant sections of this report.

Other information

The governors are responsible for the other information. The other information comprises the information included in the governors' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the governors' report (incorporating the strategic report and the governor' report) for the financial period for which the financial statements are prepared is consistent with the financial statements; and
- the strategic report and the governors' report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report and the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of governors

As explained more fully in the governors' responsibilities statement set out on page 14, the governors (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the governors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the governors are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the governors either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: https://www.frc.org.uk/Our-Work/Audit/Audit-and-assurance/Standards-and-guidance/Standards-and-guidance-for-auditors/Auditors-responsibilities-for-audit/Description-of-auditors-responsibilities-for-audit.aspx. This description forms part of our auditor's report.

Extent to which the audit was considered capable of detecting irregularities, including fraud

The objectives of our audit, in respect to fraud, are: to identify and assess the risks of material misstatement of the financial statements due to fraud; to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement due to fraud, through designing and implementing appropriate responses; and to respond appropriately to fraud or suspected fraud identified during the audit. However, the primary responsibility for the prevention and detection of fraud rests with both those charged with governance of the entity and its management.

Our approach was as follows:

- We identified areas of laws and regulations that could reasonably be expected to have a material effect on the financial statements from our general commercial and sector experience, and through discussion with the directors and other management (as required by auditing standards), and discussed with the directors and other management the policies and procedures regarding compliance with laws and regulations;

- We identified the following areas as those most likely to have such an effect: health and safety; General Data Protection Regulation (GDPR); fraud; bribery and corruption and employment law. Auditing standards limit the required audit procedures to identify non-compliance with these laws and regulations to enquiry of the trustees and other management and inspection of regulatory and legal correspondence, if any.

- We considered the legal and regulatory frameworks directly applicable to the financial statements reporting framework (FRS 102 and the Companies Act 2006 and the Charities Act 2011) and the relevant tax compliance regulations in the UK;

- We considered the nature of the company's/charity's operations, the control environment and business performance, including the key drivers for management's remuneration;

- We communicated identified laws and regulations throughout our team and remained alert to any indications of non-compliance throughout the audit;

- We considered the procedures and controls that the company/charity has established to address risks identified, or that otherwise prevent, deter and detect fraud; and how senior management monitors those programmes and controls.

Based on this understanding we designed our audit procedures to identify non-compliance with such laws and regulations. Where the risk was considered to be higher, we performed audit procedures to address each identified fraud risk. These procedures included: testing manual journals; reviewing the financial statement disclosures and testing to supporting documentation; performing analytical procedures; and enquiring of management, and were designed to provide reasonable assurance that the financial statements were free from fraud or error.

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. For example, the further removed non-compliance with laws and regulations (irregularities) is from the events and transactions reflected in the financial statements, the less likely the inherently limited procedures required by auditing standards would identify it. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation. We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations.

Use of our report

This report is made solely to the group or charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

TC Group

Mark Cummins FCCA (Senior Statutory Auditor)
for and on behalf of TC Group
Statutory Auditors
Office: Steyning, West Sussex

Dated: 24 March 2024

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE PERIOD ENDED 31 AUGUST 2023

	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Endowment funds £	(17 months) Total 2023 £	(12 months) Total 2022 £
Income from:							
Donations	6	6,959	-	41,656	-	**48,615**	147,826
Investment income	7	33,563	-	-	-	**33,563**	1,010
Charitable activities	8	8,817,598	-	568,162	-	**9,385,760**	6,157,516
Total income		8,858,120	-	609,818	-	**9,467,938**	6,306,352
Expenditure on:							
Charitable activities		8,493,297	-	594,658	16,500	**9,104,455**	5,883,305
Total expenditure	9	8,493,297	-	594,658	16,500	**9,104,455**	5,883,305
Net Surplus		364,823	-	15,160	(16,500)	**363,483**	423,047
Gross transfer between funds	18/20	400,756	(405,000)	4,244	-	-	-
Gain/(loss) on defined benefit pension schemes	17	238,000	-	-	-	**238,000**	319,000
Net movement in funds		1,003,579	(405,000)	19,404	(16,500)	**601,483**	742,047
Fund balances at 1 April 2022		4,621,379	695,000	10,367	1,474,155	**6,800,901**	6,058,854
Fund balances at 31 August 2023		5,624,958	290,000	29,771	1,457,655	**7,402,384**	6,800,901
Surplus attributable to school						**617,983**	758,547

All of the group's activities other than those identified above are classified as continuing. There are no recognised gains or losses other than those reported on the Statement of Financial Activities.

For comparative purposes 2023 is a 17 month period and 2022 is a 12 month period.

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
SUMMARY INCOME AND EXPENDITURE ACCOUNT
FOR THE PERIOD ENDED 31 AUGUST 2023

	(17 months) 2023 £	(12 months) 2022 £
Gross income	**9,467,938**	6,306,352
Total expenditure from income funds	**(8,849,955)**	(5,547,805)
Net income for the period / year	**617,983**	758,547

The summary income and expenditure account is derived from the statement of financial activities on page 19 which, together with the notes on pages 27 to 39, provides full information on the movements during the period on all funds of the charity.

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
CONSOLIDATED BALANCE SHEET
AS AT 31 AUGUST 2023

	Notes	£	31 August 2023 £	£	31 March 2022 £
Fixed assets					
Tangible assets	12		4,430,236		3,873,581
Investments	13		1,000,000		-
			5,430,236		3,873,581
Current assets					
Stocks		7,476		5,247	
Debtors	14	195,727		267,356	
Cash at bank and in hand		2,470,004		3,334,949	
		2,673,207		3,607,552	
Creditors: amounts falling due within one year	15	(701,059)		(442,232)	
Net current assets			1,972,148		3,165,320
Total assets less current liabilities			7,402,384		7,038,901
Defined benefit pension scheme liability	17		-		(238,000)
Total net assets			7,402,384		6,800,901
Capital funds					
Endowment funds	19		1,457,655		1,474,155
Income funds					
Restricted funds	18	29,771		10,367	
Unrestricted funds:					
Designated funds	20	290,000		695,000	
Revaluation reserve (Property)	20	182,045		185,695	
Other charitable funds	20	5,442,913		4,435,684	
					5,326,746
			7,402,384		6,800,901

The accounts were approved by the Board on 7.2.24

J Knightley J. A. Knightley.

M Kipling

Company Registration No. 05063879

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
SCHOOL BALANCE SHEET
AS AT 31 AUGUST 2023

	Notes	£	31 August 2023 £	£	31 March 2022 £
Fixed assets					
Tangible assets	12		**2,972,581**		2,399,426
Investments	13		**1,000,000**		-
			3,972,581		2,399,426
Current assets					
Stocks		**7,476**		5,247	
Debtors	14	**195,727**		267,356	
Cash at bank and in hand		**2,470,004**		3,334,949	
		2,673,207		3,607,522	
Creditors: amounts falling due within one year	15	**(701,059)**		(422,232)	
Net current assets			**1,972,148**		3,165,320
Total assets less current liabilities			**5,944,729**		5,564,746
Defined benefit pension scheme liability	17		**-**		(238,000)
Total net assets			**5,944,729**		5,326,746
Income funds					
Restricted funds	18		**29,771**		10,367
Unrestricted funds:	20				
Designated funds			**290,000**		695,000
Other charitable funds			**5,624,958**		4,621,379
			5,944,729		5,326,746

The accounts were approved by the Board on 7.2.24

J Knightley J.A Knightley. M Kipling

Company Registration No. 05063879

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
CONSOLIDATED CASH FLOW STATEMENT
FOR THE PERIOD ENDED 31 AUGUST 2023

	Notes	£	31 August 2023 £	£	31 March 2022 £
Cash flows from operating activities					
Net income for the period		**617,983**		758,547	
Adjustments for:					
Transfer from endowment fund		**(16,500)**		(16,500)	
Depreciation of tangible fixed assets	12	**297,730**		205,553	
Transfers within fixed assets		**-**		61,742	
Investment income		**(33,563)**		(1,010)	
(Increase)/decrease in stocks		**(2,229)**		124	
Decrease/(increase) in debtors	14	**71,629**		(91,410)	
Increase in creditors	15	**258,827**		155,599	
(Decrease)/ in provisions – (Pension liability)		**(238,000)**		(319,000)	
			955,877		753,645
Cash flows from investing activities:					
Investment income	7	**33,563**		1,010	
Purchase of investments	13	**(1,000,000)**		-	
Purchase of tangible fixed assets	12	**(854,385)**		(772,573)	
Net cash provided by/(used in) investing activities			**(1,820,822)**		(771,563)
Change in cash and cash equivalents in the period / year			**(864,945)**		(17,918)
Cash and cash equivalents at the beginning of the period / year			**3,334,949**		3,352,867
Cash and cash equivalents at the end of the period / year			**2,470,004**		3,334,949

Analysis of cash and cash equivalents

	At 1 April 2022 £	Cash flow £	Non-cash changes £	At 31 August 2023 £
Cash at bank and in hand	3,334,949	(864,946)	-	2,470,004
	3,334,949	(864,946)	-	**2,470,004**

1 Statutory information

Muntham House School is a charitable company, limited by guarantee, registered in England and Wales. The charitable company's registered number and registered office address can be found in the Governors' Report.

2 Accounting policies

2.1 Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.

Muntham House School meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. There are no material uncertainties about Muntham House School's ability to continue as a going concern.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

2.2 Group financial statements

The financial statements consolidate the results of the charity and Muntham House School Trust, a linked charity (charity number 1105085-1), on a line by line basis. A separate Statement of Financial Activities and Income and Expenditure Account for the charity has not been presented as the charity has taken advantage of the exemption afforded by section 408 of the Companies Act 2006.

2.3 Income

Local authority fees and other income are included in the period in which the service is provided.

Investment income is accounted for when receivable.

Grants are credited to the Statement of Financial Activities in the period in which they are receivable unless a grant is subject to donor imposed conditions that specify the time period in which the expenditure of the resources can take place; in which case they are deferred.

2.4 Expenditure

Expenditure is accounted for on an accruals basis with the irrecoverable element of VAT included with the item to which it relates.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity. These are included in support costs.

All costs are allocated between expenditure categories and departments on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly.

2.5 Tangible fixed assets and depreciation

Tangible fixed assets other than freehold land are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Freehold land is not depreciated	
Assets currently under construction are not depreciated.	
Freehold buildings	1%, 2.5% and 5% straight line
Plant and machinery	10% and 25% straight line
Fixtures, fittings & equipment	Between 7.5% and 33.33% straight line Motor vehicles 33.33% straight line

The freehold land and buildings were professionally valued in May 1997. The fair value was determined to be £1.65m which was incorporated into the accounts for the period ended 31 August 1997 and produced an increase in value of £365,000. The charity has adopted the transitional provisions of FRS 102 to continue to treat this value as the deemed cost.

The value of the Freehold Land not depreciated is £330,000.

Items for educational purposes for pupils to assist with learning are not considered to be of a capital nature and are written off to the Statement of Financial Activities. Other non-educational items of capital expenditure up to £1,000 are written off to the Statement of Financial Activities.

2.6 Leasing and hire purchase commitments

Rentals payable under operating leases are charged against income on a straight line basis over the period of the lease.

2.7 Investments

Fixed asset investments are stated at fair value, except investments in subsidiary undertakings which are stated at cost.

2.8 Taxation

Taxation for the period comprises current and deferred tax. Tax is recognised in the Statement of Financial Activities, except to the extent that it relates to items recognised in other comprehensive income.

Current or deferred taxation assets and liabilities are not discounted.

Current tax is recognised at the amount of tax payable using the tax rates and laws that have been enacted or substantively enacted by the balance sheet date.

2.9 Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

Timing differences arise from the inclusion of income and expenses in tax assessments in periods different from those in which they are recognised in financial statements. Deferred tax is measured using tax rates and laws that have been enacted or substantively enacted by the period end and that are expected to apply to the reversal of the timing difference.

Unrelieved tax losses and other deferred tax assets are recognised only to the extent that it is probable that they will be recovered against the reversal of deferred tax liabilities or other future taxable profits.

2.10 Stock

Stock is valued at the lower of cost or net realisable value.

2.11 Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments. The Governors seek to use short and medium term deposits where possible to maximise the return on monies held at the bank and to manage cash flow.

2.12 Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any discount offered. Prepayments are valued at the amount prepaid net of any discounts due.

2.13 Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

2.14 Pensions

Teaching staff are members of the Teachers' Pension Scheme (TPS), a defined benefit scheme administered by the Teachers' Pension Agency. Contributions to the Scheme are charged to the Statement of Financial Activities as they fall due. The Teachers' Pension Scheme is an unfunded scheme. Contributions on a "pay as you go" basis are credited to the exchequer under arrangements governed by the Superannuation Act 1972. Actuarial valuations are carried out on a notional set of investments. Under the definitions set out in Financial Reporting Standard 102, the Teachers' Pension Scheme is a multi-employer pension scheme. The charity is unable to identify its share of the underlying (notional) assets and liabilities of the scheme. Accordingly, under Financial Reporting Standard 102 the scheme is accounted for as if it were a defined contributions scheme.

The charity also contributes to personal pension schemes for non-teaching staff, including the Local Government Pension Scheme (LGPS) administered by West Sussex County Council. The charity is able to identify its share of the underlying (notional) assets and liabilities as detailed in note 17.

2.15 Fund accounting

Funds held by the charity are either:

Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the governors.

Designated funds – these are funds set aside by the governors out of unrestricted general funds for specific future purposes or projects.

Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Endowment funds - these are land and building funds which cannot be sold without the prior consent of the Charity Commission, further details of which can be found in note 19.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2.16 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised.

The governors do not consider that there are any critical estimates or areas of judgement that need to be brought to the attention of the readers of the financial statements.

3 Turnover

The turnover of the charity is wholly attributable to the objectives of the charity as stated in the Governors' Report and is earned entirely in the UK.

4 Net income/(expenditure) for the period / year

This is stated after charging:	2023	2022
	£	£
Operating leases – equipment	3,684	650
Depreciation	297,730	205,553
Auditors remuneration (group):		
Audit fees – charity	12,500	11,000
Stock expensed	2,229	(124)

5 Taxation

The charitable company is registered as a charity and all of its income falls within the exemptions under Part 11 of the Corporation Tax Act 2010.

6 Income from donations

	Unrestricted funds	Restricted funds	Total 2023	Total 2022
	£	£	£	£
Donations and gifts	6,959	41,656	48,615	147,826

Donations and gifts		
Unrestricted funds:		
Donations and gifts	**6,959**	2,024
Restricted funds:		
William Belmer Rush Foundation	**24,778**	24,778
Wooden Spoon	**16,500**	-
Salix	**-**	1,668
Constable Education	**-**	100,000
Variety Club	**-**	16,638
D of E	**-**	3,000
Other	**378**	-
	41,656	145,802

7 Income from investments

	2023	2022
	£	£
Interest receivable	**33,563**	1,010

8 Income from charitable activities

	2023	2022
	£	£
Main school fees	**7,876,665**	4,897,181
EEU fees	**1,073,033**	732,924
County Assistance – restricted income	**410,960**	440,150
Less bursaries	**(65,695)**	(10,248)
Net school fees	**9,294,963**	6,060,007
Bursaries and awards from restricted funds	**65,695**	10,248
Rental income	**15,098**	13,132
Other income	**10,004**	74,129
	9,385,760	6,157,516

9 Expenditure

	Staff costs	Depreciation	Other costs	Total 2023	Total 2022
	£	£	£	£	£
Charitable activities					
Education					
Education costs	4,640,736	122,604	676,143	**5,469,483**	3,235,283
Care costs	851,489	-	154,765	**1,006,254**	638,034
Premises costs	353,831	145,786	757,587	**1,257,204**	1,142,500
Support costs	623,440	26,640	709,305	**1,359,385**	857,240
Bursaries from restricted funds	-	-	42,129	**42,129**	10,248
	6,469,496	295,030	2,339,929	**9,104,455**	5,883,305
Total Expenditure	**6,469,496**	**295,030**	**2,339,929**	**9,104,455**	5,883,305

Analysis of support costs (including Governance costs)

	2023	2022
	£	£
Wages and salaries	**623,440**	458,383
Legal and professional	**203,947**	161,936
General office and administration	**442,576**	165,646
Vehicle and travel	**73,762**	55,915
Governance costs:		
Audit fees	**15,660**	15,360
	1,359,385	857,240

10 Governors

None of the Governors (or any persons connected with them) received any remuneration during the year or received any reimbursement of expenditure for their services as Governors.

11 Employees

Number of employees

The average monthly headcount was 115 staff (2022: 107 staff) and the average monthly number of full time equivalent employees during the period was:

	2023 Number	2022 Number
Teaching and other staff	94	96

Employment costs	2023 £	2022 £
Wages and salaries	5,188,365	3,208,236
Social security costs	478,110	272,903
Pension costs	811,278	537,187
	6,477,753	4,018,326

Staff earning in excess of £60,000 per annum in the following bands are:

	2023 Number	2022 Number
£70,000 - £79,999	1	1
£120,000 - £129,999	1	1

Of the employees whose emoluments exceed £60,000, 2 (2022: 2) have retirement benefits accruing under defined benefit pension schemes. Pension contributions for higher paid employees in the period amounted to £46,007 (2022: £41,490). The employment costs for the above disclosure have been prorated to a 12 month period.

The key management personnel of the charitable company comprise the Principal, Deputy Principal, Head of Care and Head of Finance.

The total employee benefits of the key management personnel were £537,012 (2022: £340,347). The increase is mainly due to the extended accounting period (17 months v 12 months in 2022).

12 Tangible fixed assets

	Land and buildings	Plant and machinery	Fixtures, fittings & equipment	Total
	£	£	£	£
Cost				
At 1 April 2022	3,996,511	437,508	675,005	5,109,624
Additions	689,925	142,769	21,691	854,385
Disposals	-	(1,000)	-	(1,000)
At 31 August 2023	4,686,436	579,277	696,696	5,962,409
Depreciation				
At 1 April 2021	617,059	184,856	433,528	1,235,443
Charge for the period	145,786	75,761	76,183	297,730
Disposals	-	(1,000)	-	(1,000)
At 31 August 2023	762,845	259,617	509,711	1,532,173
Net book value At 31 August 2023	**3,923,591**	**319,660**	**186,985**	**4,430,236**
At 31 March 2022	3,749,452	252,652	241,447	3,873,581

School tangible fixed assets

	£	£	£	£
Group assets at 31 August 2023	**3,923,591**	**319,660**	**186,985**	**4,430,236**
Less Endowment funds	(1,457,655)	-	-	(1,457,655)
School assets at 31 August 2023	**2,465,936**	**319,660**	**186,985**	**2,972,581**

The school fixed assets are as above after accounting for the endowment assets below:

The endowment funds consist of Land and Buildings of £1,650,000 less depreciation of £192,345 which are held as an endowment and are owned by the linked charity Muntham House School Trust (charity number: 1105085-1). The endowment land and buildings were professionally valued in May 1997. The fair value of £1.65m was incorporated into the accounts for the year ended 31 August 1997 and using the transitional provisions of FRS102 it continues to be treated as the deemed cost.

If the land and buildings had not been revalued they would be included at the following historical cost:

	2023	2022
	£	£
Cost	**1,285,000**	1,285,000
Aggregate depreciation	**311,285**	301,450
Value of land in freehold land and buildings	**330,000**	330,000

13 Investments

	Consolidated		School	
	2023	2022	**2023**	2022
	£	£	£	£
Gilt investments	**1,000,000**	-	**1,000,000**	-
	1,000,000	-	**1,000,000**	-

14 Debtors

	Consolidated		School	
	2023	2022	**2023**	2022
	£	£	**£**	£
Trade debtors	**128,672**	41,794	**128,672**	41,794
Other debtors	**4,057**	410	**4,057**	410
Prepayments and accrued income	**62,998**	225,152	**62,998**	225,152
	195,727	267,356	**195,727**	267,356

15 Creditors: amounts falling due within one year

	Consolidated		School	
	2023	2022	**2023**	2022
	£	£	**£**	£
Trade creditors	**112,500**	193,643	**112,500**	193,643
Fees in advance and deferred income	**325,731**	74,348	**325,731**	74,348
Other creditors	**98,454**	114,327	**98,454**	114,327
Taxes and social security costs	**87,096**	-	**87,096**	-
Accruals and deferred income	**77,278**	59,914	**77,278**	59,914
	701,059	442,232	**701,059**	442,232

Fees in advance and deferred income
Deferred income comprises monies received for the provision of services after the period end.

	£
Balance as at 1 April 2022	74,349
Amount released to income earned from charitable activities	(74,349)
Amount deferred in period	325,731
Balance as at 31 August 2023	**325,731**
Made up as follows:	
Fees in advance	325,731
Deferred income	-
Balance as at 31 August 2023	**325,731**

16 Teachers' Pension Scheme

The School participates in the Teachers' Pension Scheme ("the TPS") for its teaching staff. The pension charge for the period includes contributions payable to the TPS of £391,118 (2022: £222,462) and at the period-end £nil (2022 - £nil) was accrued in respect of contributions to this scheme.

The TPS is an unfunded multi-employer defined benefits pension scheme governed by The Teachers' Pensions Regulations 2010 (as amended) and The Teachers' Pension Scheme Regulations 2014 (as amended). Members contribute on a "pay as you go" basis with contributions from members and the employer being credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

The employer contribution rate is set by the Secretary of State following scheme valuations undertaken by the Government Actuary's Department. The most recent actuarial valuation of the TPS was prepared as at 31 March 2016 and the Valuation Report, which was published in March 2019, confirmed that the employer contribution rate for the TPS would increase from 16.4% to 23.6% from 1 September 2019. Employers are also required to pay a scheme administration levy of 0.08% giving a total employer contribution rate of 23.68%.

The 31 March 2016 Valuation Report was prepared in accordance with the benefits set out in the scheme regulations and under the approach specified in the Directions, as they applied at 5 March 2019. However, the assumptions were considered and set by the Department for Education prior to the ruling in the 'McCloud/Sargeant case'. This case has required the courts to consider cases regarding the implementation of the 2015 reforms to Public Service Pensions including the Teachers' Pensions.

The TPS is subject to a cost cap mechanism which was put in place to protect taxpayers against unforeseen changes in scheme costs. The Chief Secretary to the Treasury, having in 2018 announced that there would be a review of this cost cap mechanism, in January 2019 announced a pause to the cost cap mechanism following the Court of Appeal's ruling in the McCloud/Sargeant case and until there is certainty about the value of pensions to employees from April 2015 onwards. The pause was lifted in July 2020, and following a public consultation in 2021 the Government have accepted three key proposals recommended by the Government Actuary, and are aiming to implement these changes in time for the 2020 valuations.

The 2016 cost control valuations were completed in January 2022, and the results indicated that there would be no changes to benefits or member contributions required. The results of the cost cap valuation are not used to set the employer contribution rate, and HM Treasury has indicated that any changes to the employer contribution rate resulting from the 2020 valuations will take effect in April 2024.

Until the 2020 valuation is completed it is not possible to conclude on any financial impact or future changes to the contribution rates of the TPS. Accordingly no provision for any additional past benefit pension costs is included in these financial statements.

17 Local Government Pension Scheme

Muntham House School is an admission body of the Local Government Pension Scheme (LGPS) administered by West Sussex County Council.

The LGPS is a funded defined benefit scheme, with assets held in separate trustee administered funds. Contributions to the schemes are determined by qualified actuaries on the basis of triennial valuations using the projected unit method. The scheme is a multi-employer pension scheme.

The total employer's contribution made for the period ended 31 August 2023 was £412,000 (year end 31 March 2022: £317,000). The agreed contribution rates for the period ended 31 August 2023 were from 5.5% to 8.5% for employees and 19.9% for employers.

The following information is based upon full actuarial valuations of the funds at 31 August 2023 by qualified independent actuaries for the entire West Sussex Council Pension Fund.

17 Local Government Pension Scheme (continued)

The principal actuarial assumptions used by the actuaries were as follows:

	2023	*2022*
	%	*%*
Discount rate at 31 August (2022: 31 March)	*5.20*	*2.75*
Rate of increase in pensions payment	*3.00*	*3.15*
Rate of increase in salaries	*4.50*	*3.65*

The post retirement mortality assumptions used to value the benefit obligation are based on the Fund's Vita Curves with improvements in line with the CMI 2018 model assuming long term improvements of 1.5% p.a. Based on these assumptions, the average future life expectancy of an average male reaching age 65 in 2023 is 22 years. The life expectancy of a female member reaching age 65 in 2023 is projected to be 226 years.

The expected return on plans' assets is based on market expectations for investment returns over the life of the related obligation.

The major categories of plan asset as a percentage of the total plans' assets, are as follows:

	2023	*2022*
	%	*%*
Equities	*53*	*50*
Bonds	*31*	*34*
Property	*14*	*15*
Cash	*2*	*1*

Changes in the Fair Value of Plan Assets, Defined Benefit Obligation and Net Asset / (Liability) for period-end 31 August 2023:

	2023	2022
	£'000	£'000
Fair value of Employer Assets	**11,708**	11,472
Present Value of Funded Liabilities	**(7,341)**	(11,710)
Surplus / (Deficit)	**4,367**	(238)

18 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 April 2022	Movement in funds: Income	Movement in funds: Expenditure and transfers	Balance at 31 August 2023
	£	£	£	£
William Belmer Rush Foundation	-	24,778	(24,778)	-
Wooden Spoon	-	16,500	(16,500)	-
Other restricted donations	-	378	(378)	-
County Assistance	-	410,960	(410,960)	-
16 to 19 Bursary Release	-	65,695	(42,129)	**23,566**
PE Premium	-	38,576	(32,371)	**6,205**
Pupil Premium	10,367	52,931	(63,298)	-
	10,367	**609,818**	**(590,414)**	**29,771**

William Belmer Rush Foundation
This is a capital grant received from the foundation.

Wooden Spoon
Donation received from the Wooden Spoon charity for electric equipment and white goods in new Food Tech Centre.

Other restricted donations
Donation for utensils to be used in the Food Tech Centre.

County assistance
This is funding received from county councils for the provision of one to one special needs teaching assistants for individual pupils.

16-19 Bursary
This is funding received from the department specifically in respect of bursaries.

PE Premium
Funding was received from the department to provide specialist PE and sport support for local schools.

Pupil Premium
This is funding received from the government to decrease the attainment gap for disadvantaged children, whether by income or by family upheaval.

19 Endowment funds

The funds of the group include endowment funds included in the linked charity The Muntham House School Trust (Charity number 1105085-1) which constitute the following;

	Balance at 1 April 2022	Movement in funds: Income	Movement in funds: Expenditure	Movement in funds: Transfers	Balance at 31 August 2023
	£	£	£	£	£
Permanent Endowments					
Land and buildings	1,474,155	-	(16,500)	-	1,457,655
	1,474,155	**-**	**(16,500)**	**-**	**1,457,655**

The endowment fund consists of land and buildings of £1,650,000 less depreciation of £192,345 which are owned by the subsidiary charity Muntham House School Trust (charity number: 1105085-1). The fair value of the Freehold Land not depreciated is £330,000. During the period depreciation of the buildings amounted to £16,500 (2022: £16,500).

20 Unrestricted funds

The unrestricted funds of the charity include the following:

	Movement in funds				
	Balance at 1 April 2022	Income	Expenditure (Net of pension gain)	Transfers	Balance at 31 August 2023
	£	£	£	£	£
General reserves	**4,435,684**	**8,858,120**	**(8,255,297)**	**404,406**	**5,442,913**
Designated funds	**695,000**	**-**	**-**	**(405,000)**	**290,000**
Fair value reserve	**185,695**	**-**	**-**	**(3,650)**	**182,045**
	5,316,379	**8,857,647**	**(8,254,824)**	**(4,244)**	**5,914,958**

The Designated funds are in respect of the Infant class of £nil (2022: £405,000) for the rolling fixed asset replacement and maintenance programme), funds for a Post 16 class of £260,000 (2022: £260,000) and £30,000 (2022:£30,000) in relation to historical abuse claims.

21 Share capital

The charity is a company limited by guarantee and has no share capital.

22 Commitments under operating leases

At 31 August 2023 the school had total commitments payable under non-cancellable operating leases as follows:

	2023	2022
	£	£
Within one year	**867**	2,600
Within two to five years	**-**	1,951
	867	4,551

23 Analysis of net assets between funds

Fund balances at 31 August 2023 are represented by:

	Restricted funds	Designated funds	Endowment Fund	Unrestricted funds	2023 Total
	£	£	£	£	£
Tangible fixed assets	-	-	1,457,655	3,972,581	**5,430,236**
Current assets	29,771	290,000	-	2,353,436	**2,673,207**
Creditors: amounts falling due within one year	-	-	-	(701,059)	**(701,059)**
	29,771	290,000	1,457,655	5,624,958	**7,402,384**

23 Analysis of net assets between funds (continued)

Fund balances at 31 March 2022 are represented by:

	Restricted funds	Designated funds	Endowment Fund	Unrestricted funds	2022 Total
	£	£	£	£	£
Tangible fixed assets	-	-	1,474,155	2,399,426	**3,873,581**
Current assets	10,367	695,000	-	2,902,185	**3,607,552**
Creditors: amounts falling due within one year	-	-	-	(442,232)	**(442,232)**
Pension Liability	-	-	-	(238,000)	**(238,000)**
	10,367	695,000	1,474,155	4,621,379	**6,800,901**

24 Related parties

During the year J Knightley (Trustee during the period) was a Trustee of the William Belmer Rush Foundation. The Foundation awarded a grant of £24,778 to the school in the 2023 (2022: £24,778).

25 Contingent Liability

At the balance sheet date the school was involved in potential insurance matters concerning historical events, where the outcome is uncertain and any potential liabilities cannot be quantified.

26 Statement of financial activities comparative funds – year ended 31 March 2022

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total 2022
	£	£	£	£	£
Income from:					
Donations	2,024	-	145,802	-	**147,826**
Investment income	1,010	-	-	-	**1,010**
Charitable activities	5,630,410	-	527,106	-	**6,157,516**
Total income	5,633,444	-	672,908	-	**6,306,352**
Expenditure on:					
Charitable activities	5,314,870	-	551,935	16,500	**5,883,305**
Total expenditure	5,314,870	-	551,935	16,500	**5,883,305**
Net Income/(expenditure)	318,574	-	120,973	(16,500)	**423,047**
Gross transfer between funds	446,638	(230,000)	(216,638)	-	-
Profit on defined benefit pension schemes	319,000	-	-	-	**319,000**
Net movement in funds	1,084,212	(230,000)	(95,665)	(16,500)	**742,047**
Fund balances at 1 April 2021	3,537,167	925,000	106,032	1,490,655	**6,058,854**
Fund balances at 31 March 2022	4,621,379	695,000	10,367	1,474,155	**6,800,901**

Surplus attributable to school	**758,547**

All of the groups activities are classified as continuing except as disclosed above. There are no recognised gains or losses other than those reported on the Statement of Financial Activities.

MUNTHAM HOUSE SCHOOL

England & Wales - Charity number 1105085

Accounts

Charity Registration No. 1105085

Company Registration No. 05063879 (England and Wales)

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)

GOVERNORS' REPORT AND CONSOLIDATED ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2022

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
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MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
GOVERNORS' REPORT (INCORPORATING THE STRATEGIC REPORT)
FOR THE YEAR ENDED 31 MARCH 2022

INTRODUCTION

The School was affected by Covid for the majority of the year but nevertheless continued to function well with the on-line learning programs proving to be very effective.

We have undergone an Ofsted inspections for Social Care during the year which was rated as Outstanding.

The demand for places continued at a very high rate. With just over 100 boys currently in the School our finances are now in a position that we can undertake significant developments as well as undertaking a number of major maintenance projects.

All the objectives contained in a very detailed School Improvement Plan were achieved, in particular the opening in September of a new custom designed Therapy Centre, which has already enabled us to improve the quality, and scope of therapy and better meet the specific needs of each and every child. This facility has been offered to mainstream schools in the area and has met with an enthusiastic response.

The space occupied by Therapy has been refitted as a Food Technology Centre, which will open in June 2022.

This will enable us to teach boys how to cook healthy meals thereby increasing their chances of leading an independent life when they finally leave us.

The demand for places in the Key-stage 1 classroom has been high and it is already full so we are currently building a second class-room that will be ready in September 2022. As the boys currently in KS1 progress through the School they will constitute a very high proportion of the numbers in each year group. This could mean fewer places for later entrants and the Governors are currently working with the Principal to establish the optimum size for the School without compromising the "part of the Family" atmosphere which enables our boys to feel safe, cared for and happy.

In line with current thinking considerable efforts have been made in developing "well-being", for our staff as well as the boys.

Once again the School received a grant from the Belmer-Rush Foundation and we would like to thank the Trustees. This year the money was used to resurface the basketball court for our older boys.



John Knightley Chairman

WELCOME FROM THE PRINCIPAL

This school year has been affected by Covid however, through careful planning and organising the school, we have kept everyone safe and have minimised the number of confirmed Covid cases for both pupils and staff. I am proud of the fact that the school has managed to keep all staff in full time employment and no staff have been made redundant.

We have used the quieter time during and post lockdown to continue to grow and develop the school. Adding a new Food Technology centre, providing able space for groups to cook individually. This new centre will help develop pupils basic life skills of cooking improving their independence. It will also inspire and encourage future employment opportunities for our pupils. The cost of this project was helped with two grants from the Wooden Spoon Charity and Tesco Community Grants.

A new Therapy Centre was opened in October providing more rooms to cater for the increased need in both therapy and counselling for our pupils. This building was carefully designed and maximises the space providing seven Therapy rooms alongside available and fits into the school grounds and environment. The cost of this project was helped with a grant of £200,000 from the Constable Education Trust and a VAT exemption certificate. An Outreach project will be offered to four local secondary schools starting in September.

Following the success of the new primary classroom, we have started work on a new classroom to meet the increasing demand for younger aged pupils. I mentioned this in last year's report as this is a growing area of need across the region ad country. Being able to intervene early providing expert help and support pupils is exactly what is needed to make a difference and change the lives of these pupils ad their families. Taking pupils on roll earlier, potentially from year 1 means more complex pupils could be at the school for a possible further 13 years providing greater financial security going forwards.





One positive impact of Covid was that all year 11 pupils were funded to continue their education into our post 16 provision. This has doubled the number of post 16 aged pupils that we have ever had at the school. Currently the number of post 16 pupils is at 21 with forecasts expecting this figure to rise over the next three years. We have therefore started to reconfigure current post 16 space to increase their classroom and learning space.

The school has achieved the Food 4 Life Gold award which I mentioned we were working towards last year. This in recognition for our farm provision and ability to grow our own food and helping the pupils to make healthy food choices.

The school was also awarded the Quality in Careers Award in recognition for the excellent careers work and how well we prepare our pupils for adulthood. This award is the single most national quality award for careers advice and guidance. The DFE Department for Education recommends strongly for all school to achieve this award. It is also important for parents as it ensures that the school is serious about careers.

The Wellbeing Award is also something which the school has achieved, this is in recognition for the way in which we look after our staff team, pupils and parents. Detailed surveys were completed by each of these groups and a comprehensive level of evidence was presented. These nationally recognised kite marks are good for the school's reputation and have been displayed on our website. Having recognised strengths and expertise in certain areas demonstrates our success as a leading national specialist school. The school is now working towards national accreditation with the National Autism Accreditation Society. As the number of pupils now attending the school with autism has increased, it is important strategically that we are recognised officially as experts in autistic practice.

The school buildings and grounds a have never looked better than they do currently. The environment is everything for our pupils and it is important that we maintained the current high standards going forwards. The school continues to be oversubscribed in new pupil referrals and hence we have now officially requested an increase in pupil numbers from 90 to 110 with the DFE.

The School was inspected by Ofsted in February and achieved our third consecutive Outstanding for the social care inspection. This achievement and recognition from Ofsted, only continues to improve the reputation of the school both regionally and nationally.



Harry Anderson, Principal

STRUCTURE, GOVERNANCE AND MANAGEMENT

GOVERNORS, OFFICERS AND ADVISERS

John Knightley (Chairman) +
Bartholomew Callaghan +
Jonathan Copeland +
Ian Davies +
Daniel Farnfield +
Stephen Fisher +
* Martin Fuller +
* Vickram Gopaul (until May 2021)
Peter Higgins +
* Laura Hofton (from October 2021) +
Vernon Jennings (until February 2022) +
Barry Jones +
Harvey Jones (from May 2022) +
Michael Kipling +
Tracey Kirk +
* Angela Luff (Staff Governor) +
Kate Naish +
Donna Petford-Naish (until April 2022) +
* Michelle Wright (Staff Governor) +

* Conforming to best practice as recommended by DfES (para 7. Circular 14.99 refers)
\+ Registered Director of Muntham House School at year end

For management and administrative purposes the Trustees are constituted as a Body of Governors who conduct and manage the school in accordance with the provisions of the Memorandum and Articles of Association.
The following are the members of sub-committees * denotes Chairman of each sub committee

Education
* Tracey Kirk
Barry Jones
Ian Davies
Daniel Farnfield
Laura Hofton
Peter Higgins
Anton van der Watt (co-opted as Head of Education)

Estate/Buildings
* Jonathan Copeland
Martin Fuller
Harvey Jones
John Knightley
Angela Luff
Gavin Pusey (co-opted as Estates Manager)
Dave Harris (co-opted as IT Manager)
Lorraine Wright (co-opted as Housekeeper)
Daniel Jones (co-opted as School Finance Manager)

Finance

* Michael Kipling
Jonathan Copeland
Harvey Jones
Daniel Jones (co-opted as School Finance Manager)

Personnel

* John Knightley
Barry Jones
Steve Fischer
Jonathan Copeland

Care & Welfare

* Steve Fisher
Bartholomew Callaghan
Martin Fuller
Angela Luff
Kate Naish
Michelle Wright
Laurence Clayton (co-opted as Head of Care)
Sandy Williams (co-opted as Domestic Bursar)
Lorraine Wright (co-opted as Housekeeper)

Health & Safety features as an agenda item on each sub committee
Safeguarding features as an agenda item on each sub committee

OFFICERS

The School Principal, Harry Anderson, is an ex officio member of all sub committees.

Principal	Harry Anderson
Head of Finance / Company Secretary	Daniel Jones

Other members of the Senior Management Team

Head of Education	Anton van der Watt
Head of Care	Laurence Clayton

ADVISERS

Auditors	TC Group, The Courtyard, Shoreham Road, Upper Beeding, Steyning, West Sussex, BN44 3TN
Bankers	Lloyds TSB Bank, 37 High Street, Billingshurst, West Sussex, RH14 9PS
Solicitors	Charles Russell LLP, Buryfields House, Buryfields, Guildford, Surrey, GU2 4AZ
Insurance Brokers	Hettle Andrews & Associates Limited, 11 Brindley Place, Brunswick Square, Birmingham, B1 2LP

The Muntham House School Governors and Directors present their annual report (including the Strategic Report) for the year ended 31 March 2022 together with the consolidated accounts for the charity.

The accounts comply with the requirements of the Companies Act 2006, the Charities Act 2011, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

REFERENCE AND ADMINISTRATIVE INFORMATION

Charity Number	1105085
Company Number	05063879
DCSF Number	938/7003
OFSTED Number	126154
Registered Address	Barns Green, Horsham, West Sussex, RH13 0NJ
Status of School	Residential non-maintained special school complying with the requirements of the Department of Education under the Education Act 1981.

Governors and Executive Officers are as listed on pages 4-5. Particulars of the Charity's Professional Advisers are given on page 5.

The school holds approval as a non-maintained special school within the meaning of the relevant Education Acts including recent 2008 regulations.

The school is registered to accommodate some 90 children ranging from key stage two to key stage four. The school has a separate Post 16 unit which can accommodate 12 boarders and also has provision for day students. The school has a wide range of educational and recreational facilities, and provides a high staff to pupil ratio.

Children are referred to the school by a number of local authorities listed by the size of the cohort from each authority:-

West Sussex County Council
Surrey County Council
Essex County Council
Wokingham Borough Council
Ealing London Borough Council
The London Borough of Havering
Hampshire County Council
The Royal Borough of Kingston upon Thames
The London Borough of Enfield
The London Borough of Greenwich

GOVERNING DOCUMENTS

Muntham House School was founded in 1953 by the then Ministry of Education and National Foundation for Educational Research and is registered as a charity under number 306352. The school was incorporated in 2004. The School is now governed by its Memorandum and Articles of Association dated 4 March 2004.

GOVERNING BODY

Details of the Governing Body and its constituent sub-committees are shown on pages 4 & 5.

RECRUITMENT AND TRAINING OF GOVERNORS

The Charity's elected Governors are appointed at a meeting of the Board on the basis of: eligibility, personal competence, specialist skills and local availability. There is one Teaching Staff Governor representative and one Non-teaching Staff Governor representative, both elected by fellow staff members. One Governor representing Parents/Carers of boys at the School is also an elected member of the Board. New Governors are inducted into the workings of the Charity, including Board Policy and Procedures by a mentoring process supervised by the Chairman. Strategic planning sessions are held on a regular basis, and Trustee Training delivered by local Education Authority Governor Groups and specialist Legal and Financial organisations is available to all Governors.

POLICY FOR SETTING PAY FOR SENIOR MANAGEMENT TEAM

Muntham House School has non-maintained status and as such follows the protocols on pay which are agreed for mainstream special schools. In this they implement the nationally agreed pay and conditions policies annually updated by the DfE. With regard to ancillary workers the school follows the pay guidelines from the National Joint Council. Its application to senior managers is the same therefore as mainstream practice and is negotiated through national performance management processes and professional responsibility grades within the agreed national pay policy frameworks.

ORGANISATIONAL MANAGEMENT

Muntham House School Governors, as the trustees of the Charity, are legally responsible for the overall management and control of the School and meet at least six times a year**.** The work of implementing most of their policies is carried out by members of the various sub-committees who normally meet prior to each meeting of the full Board. In addition the Finance sub-committee have two extended meetings in which budgets are approved, and audited accounts and annual report finalised prior to recommendation to, and approval by, the full Board.

The day to day running of the School is delegated to the Principal supported by a Senior Management Team and the Business Manager. The Principal or a member of the Senior Management Team attends meetings of all committees.

GROUP STRUCTURE AND RELATIONSHIPS

The Charity is the trustee of Muntham House School Trust a subsidiary charity (No: 1105085 -1) and, as such, holds the title to land and buildings valued at £1.65 million as an endowment fund. All of the other assets of Muntham House School Trust were transferred to Muntham House School on 1 April 2004.
The Charity had a wholly owned non-charitable subsidiary, Muntham House Enterprises Limited. This company has been inactive since 2018 and is now closed.

Muntham House School actively supports the attainment of the highest standards in the Non Maintained Special Schools sector, partly through networking with other special schools and partly through peer group studies for the evaluation of quality and improvement methods. We also interact with many local organisations and mainstream schools in our ongoing endeavours to widen public access to the expertise that we can provide in the field of Behaviour Management.

RISK MANAGEMENT – INCLUDING PRINCIPLE RISKS AND UNCERTAINTIES

The Board of Governors is responsible for the management of the risks faced by the School. Detailed considerations of risk are considered by all Governors assisted by the Principal and Senior Management Team of the School. Risks are identified, assessed and controls established throughout the year with a formal review of the Charity's risk management processes undertaken on an annual basis.

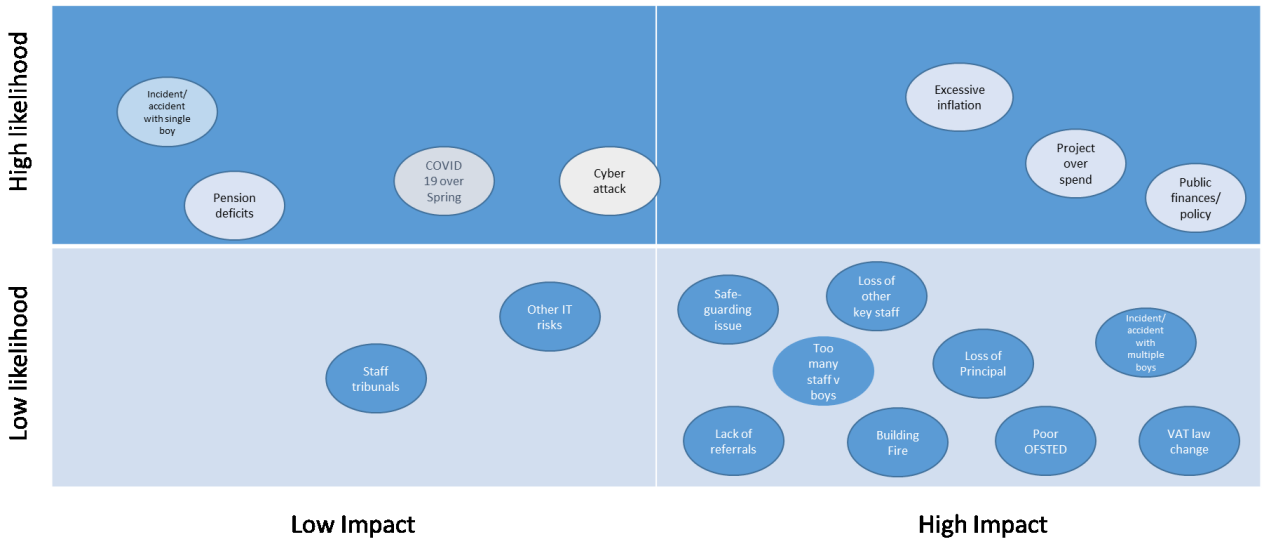
Key controls used include:

- Formal agendas for all Committee and Board activity
- Detailed terms of reference for all Committees
- Comprehensive strategic planning, budgeting and management accounting
- Established organisational structure and lines of accounting
- Formal written policies
- Clear authorisation and approval levels
- Vetting procedures as required by law for the protection of the vulnerable.

Governors are satisfied that the major risks identified through the risk management processes have been adequately managed where necessary, whilst recognising that systems can only provide reasonable but not absolute assurance that major risks have been adequately managed.

The Governors consider the principal risks and uncertainties facing the school. In 2021-22 a change in approach was adopted with the introduction of a risk matrix, owned by the Finance Committee of the Board.

Following careful consideration, the key risks were identified as:



For each a risk mitigation plan is in place and the matrix reviewed twice per year.

The biggest single risk currently is the inflationary environment. Both the Teachers Pay scales and National Joint Councils scales for the new financial year are under negotiation and headline inflation is significant. The school is doing all it can to reduce fee increases to local authorities, but below inflation increases are necessary and are currently being negotiated with authorities.

A Green paper on SEND policy has been published by the Department for Education. The school is contributing to consultation input through the various NGO bodies we belong to.

Whistle blowing policy

This policy outlines the school's commitment to tackling fraud and other forms of malpractice and treats this issue seriously. The school recognises that some concerns may be sensitive and has therefore developed a system which allows for confidential raising of concerns within the school environment.

OBJECTIVES AND ACTIVITIES

SAFE CARING HAPPY

CHARITABLE OBJECTIVES

Muntham House School supports young people with challenging behaviours linked to Autism, ADHD, Mental and Emotional Health. Our safe, caring and happy community works with families and local services to improve the quality of life for these remarkable young people and their families.

The school has the equivalent of 90 full time staff (2020 – 87) in teaching, care, administrative and ancillary positions and an exit level of 96 FTE (103 headcount).

ACTIVITIES FOR THE YEAR

At the start of 2021-22 the school was emerging from the COVID pandemic and starting to relax some of the restrictions on ways of working. In the accounts published a year ago we identified the following as the priorities for the school



1. We said we would focus on closing the gaps in learning opened up during the pandemic. This has been a very intense programme, supported by the DfE funding made available for catch up activities and school led tutoring. We invested in additional pastoral support resources during the year and have supported those boys with most needs.
2. Following the opening of the Therapy centre we have been able to expand our offering to meet needs and our boys attitude to attending therapy sessions has changed dramatically since moving to the new centre. We plan to offer out-reach therapy and have already started to work with some local schools on what their needs may be.
3. As planned, we have started the construction work on the second infant provision which is due to be complete in July 2022 and open in September 2022.
4. Work was completed on the construction of a new Food Technology Suite which was opened early in the 2022-23 year. This was only possible with the generous support of the Wooden Spoon charity who made a significant donation to cover the costs of all the kitchen equipment.
5. Following some delays caused by staff and material impacts of COVID we did complete the replacement of all the windows in the main school building as part of the environmental improvements needed to reduce the energy costs of the building.
6. We were also once again supported by the Belmer Rush Foundation and would like to thank them for all their support over the years. This year their support contributed to the refurbishment of the hardcourts to accommodate five a side football and basketball.
7. Infrastructure improvements in electricity supply could not be completed in the year and will be complete early in the 2022-23 financial year.

OBJECTIVES FOR THE COMING YEAR

Muntham House School is in a very strong position thanks to the higher numbers of boys. Teaching and Education support staff numbers increase as the school increases in size and we need to manage our investments accordingly.

After a sustained period of investment in the school over the past 2-3 years the rate of investment will be lower this year as we look to re-build some of our reserves. Reserves are only just above the minimum level (102% of minimum) allowed under the school policy so the plans for this year are fewer than last year.

Looking ahead to 2022-23 the main activities and priorities of the school are

1. Completion and opening of the second infant class facility to increase the places available for the youngest boys needing specialist support.
2. Conversion of existing space in the school into classrooms to offer a broader and more varied curriculum to Post 16 boys.
3. Replacement of the roof on the Post 16 accommodation unit for both safety and environmental improvements.

STRATEGIES TO ACHIEVE THE YEAR'S OBJECTIVES



Every year we plan our strategies to achieve our aims through the School Implementation Plan (SIP). This plan provides a description of developing assets and provision to meet the needs of the school's mission, based on our long term aims which are to match, or better, local and national provision for students with social, emotional and mental health difficulties (SEMH), and become the centre of expertise for the region in such provision. The SIP is a year on year action policy to achieve the twin strategic aims of the school community.

PUBLIC BENEFIT

The trustees have had due regard to guidance published by the Charity Commission on public benefit.

The school aims to meet the special educational needs of boys (ranging from key stage one to key stage five) who have emotional, behavioural and social difficulties.

Muntham House School is recognised as a leader in the field of Special Needs Education (Behavioural and Social Difficulties), and, as such, provides high quality education and care to boys referred by Local Education Authorities (listed on page 3); and gives support to their families and carers.

FINANCIAL REVIEW AND RESULTS FOR THE YEAR

Muntham House's principal funding comes from fees charged to Local Education Authorities and from grants from the DfE. Charitable donations and Grants make up the other sources of income with a small contribution from activities such as lettings and weddings.

This year we are grateful to the continuing support of Belmer Rush Foundation Trust who support the school every year and allow so many new facilities for our boys to be supported. This year we also received the second payment of a grant of £200,000 from the Constable Education Trust following the completion of the new Therapy Centre.

Additionally, we were able to acquire a new mini bus thanks to the donation of the Varity Club Golf Society and our thanks go to them for their support.





There were 103 boys on roll at the end of the financial year (compared to 100 the prior year) with a marked increase in Post 16 boy numbers as authorities supported the continued education of boys post the pandemic.

The financial results for the year show a net surplus (before pension revaluation) of £423,047 (£778,060 in prior year) reflecting the continued prudent financial management of the school and reinvestment of money into the school for improvement projects in line with the charitable objectives of the school.

RESERVES POLICY

The School Governors have set a Reserves policy which operates with a maximum level of reserves (based on the cost of closing the school's liabilities in a worst case scenario) and a minimum level of reserves (based on operating with no income for a period of six months).

At the end of the year the following reserves were held:

Endowment reserves made up of land and buildings with a gross value of £1,650,000 less accumulated depreciation of £175,845, a net of £1,474,155 which is held in the subsidiary charity Muntham House School Trust (charity number 115085-1)

Designated reserves of £695,000 set aside for the completion of the new infant classroom (£405,000), investment in Post 16 facility improvements (£260,000) and historical legal cases (£30,000).

Restricted reserves stood at £10,367 made up of un-spent Pupil Premium grants carried over the year end.

Unrestricted reserves (calculated before pension deficit) rose to £2,459,986 (£2,316,416 in prior year) of which £2,274,428 is attributable to the school and £185,695 to the Muntham House School Trust. This represents 79% of the maximum reserves and 110% of the minimum reserves so is consistent with last year and at a level the governors feel comfortable.

STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

So far as the governors are aware, there is no relevant audit information (as defined by Section 418 of the Companies Act 2006) of which the company's auditors are unaware, and each governor has taken all the steps that they ought to have taken as a governor in order to make themselves aware of any relevant audit information and to establish that the company's auditors are aware of that information.

POST BALANCE SHEET EVENT

No events of significance to report post the balance sheet date.

This report, including the Strategic Report, was approved by the board of Governors of Muntham House School and signed on their behalf by:

Signed  J Knightley, Governor

Signed  M Kipling, Governor

13th July 2022

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
STATEMENT OF GOVERNORS' RESPONSIBILITIES

The Governors, who are also the directors of Muntham House School for the purpose of company law, are responsible for preparing the Governors' Report (incorporating the Strategic Report) and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Governors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and group and of the incoming resources and application of resources, including the income and expenditure, of the charitable company and the group for that year.

In preparing these accounts, the Governors are required to:

- select suitable accounting policies and then apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent; and

- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Governors are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and the group and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
REPORT OF THE INDEPENDENT AUDITORS
TO THE MEMBERS OF MUNTHAM HOUSE SCHOOL

Opinion

We have audited the financial statements of Muntham House School for the year ended 31 March 2022 on pages 19 to 37. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2020 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the director's use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the director with respect to going concern are described in the relevant sections of this report.

Other information

The governors are responsible for the other information. The other information comprises the information included in the governors' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the governors' report (incorporating the strategic report and the governor' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the strategic report and the governors' report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report and the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of governors

As explained more fully in the governors' responsibilities statement set out on page 14**,** the governors (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the governors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the governors are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the governors either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: https://www.frc.org.uk/Our-Work/Audit/Audit-and-assurance/Standards-and-guidance/Standards-and-guidance-for-auditors/Auditors-responsibilities-for-audit/Description-of-auditors-responsibilities-for-audit.aspx. This description forms part of our auditor's report.

Extent to which the audit was considered capable of detecting irregularities, including fraud

The objectives of our audit, in respect to fraud, are: to identify and assess the risks of material misstatement of the financial statements due to fraud; to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement due to fraud, through designing and implementing appropriate responses; and to respond appropriately to fraud or suspected fraud identified during the audit. However, the primary responsibility for the prevention and detection of fraud rests with both those charged with governance of the entity and its management.

Our approach was as follows:

- We identified areas of laws and regulations that could reasonably be expected to have a material effect on the financial statements from our general commercial and sector experience, and through discussion with the directors and other management (as required by auditing standards), and discussed with the directors and other management the policies and procedures regarding compliance with laws and regulations;

- We identified the following areas as those most likely to have such an effect: health and safety; General Data Protection Regulation (GDPR); fraud; bribery and corruption and employment law. Auditing standards limit the required audit procedures to identify non-compliance with these laws and regulations to enquiry of the trustees and other management and inspection of regulatory and legal correspondence, if any.

- We considered the legal and regulatory frameworks directly applicable to the financial statements reporting framework (FRS 102 and the Companies Act 2006 and the Charities Act 2011) and the relevant tax compliance regulations in the UK;

- We considered the nature of the company's/charity's operations, the control environment and business performance, including the key drivers for management's remuneration;

- We communicated identified laws and regulations throughout our team and remained alert to any indications of non-compliance throughout the audit;

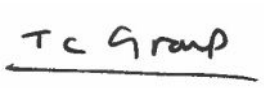
- We considered the procedures and controls that the company/charity has established to address risks identified, or that otherwise prevent, deter and detect fraud; and how senior management monitors those programmes and controls.

Based on this understanding we designed our audit procedures to identify non-compliance with such laws and regulations. Where the risk was considered to be higher, we performed audit procedures to address each identified fraud risk. These procedures included: testing manual journals; reviewing the financial statement disclosures and testing to supporting documentation; performing analytical procedures; and enquiring of management, and were designed to provide reasonable assurance that the financial statements were free from fraud or error.

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. For example, the further removed non-compliance with laws and regulations (irregularities) is from the events and transactions reflected in the financial statements, the less likely the inherently limited procedures required by auditing standards would identify it. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation. We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Mark Cummins FCCA (Senior Statutory Auditor)
for and on behalf of TC Group
Statutory Auditors
Office: Steyning, West Sussex

Dated: .29 July 2022

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Endowment funds £	Total 2022 £	Total 2021 £
Income from:							
Donations	**6**	2,024	-	145,802	-	**147,826**	140,513
Investment income	**7**	1,010	-	-	-	**1,010**	4,418
Charitable activities	**8**	5,630,410	-	527,106	-	**6,157,516**	5,476,059
Total income		5,633,444	-	672,908	-	**6,306,352**	5,620,990
Expenditure on:							
Charitable activities		5,314,870	-	551,935	16,500	**5,883,305**	4,842,310
Total expenditure	**9**	5,314,870	-	551,935	16,500	**5,883,305**	4,842,310
Net Surplus		318,574	-	120,973	(16,500)	**423,047**	778,680
Gross transfer between funds	**17/19**	446,638	(230,000)	(216,638)	-	**-**	-
Profit/(loss) on defined benefit pension schemes	**16**	319,000	-	-	-	**319,000**	(557,000)
Net movement in funds		1,084,212	(230,000)	(95,665)	(16,500)	**742,047**	221,680
Fund balances at 1 April 2021		3,537,167	925,000	106,032	1,490,655	**6,058,854**	5,837,174
Fund balances at 31 March 2022		4,621,379	695,000	10,367	1,474,155	**6,800,901**	6,058,854
Surplus attributable to school						**758,547**	238,180

All of the group's activities other than those identified above are classified as continuing. There are no recognised gains or losses other than those reported on the Statement of Financial Activities.

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
SUMMARY INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2022

	2022	2021
	£	£
Gross income	**6,306,352**	5,620,990
Total expenditure from income funds	**(5,547,805)**	(5,382,810)
Net income for the year	**758,547**	238,180

The summary income and expenditure account is derived from the statement of financial activities on page 19 which, together with the notes on pages 24 to 37, provides full information on the movements during the year on all funds of the charity.

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
CONSOLIDATED BALANCE SHEET
AS AT 31 MARCH 2022

	Notes	£	2022 £	£	2021 £
Fixed assets					
Tangible assets	**12**		**3,873,581**		3,368,307
Current assets					
Stocks		**5,247**		5,371	
Debtors	**13**	**267,356**		175,942	
Cash at bank and in hand		**3,334,949**		3,352,867	
		3,607,552		3,534,180	
Creditors: amounts falling due within one year	**14**	**(442,232)**		(286,633)	
Net current assets			**3,165,320**		3,247,547
Total assets less current liabilities			**7,038,901**		6,615,855
Defined benefit pension scheme liability	**16**		**(238,000)**		(557,000)
Total net assets			**6,800,901**		6,058,854
Capital funds					
Endowment funds	**18**		**1,474,155**		1,490,655
Income funds					
Restricted funds	**17**	**10,367**		106,032	
Unrestricted funds:					
Designated funds	**19**	**695,000**		925,000	
Revaluation reserve (Property)	**19**	**185,695**		189,345	
Other charitable funds	**19**	**4,435,684**		3,347,822	
			5,326,746		4,568,199
			6,800,901		6,058,854

The accounts were approved by the Board on 13th July 2022.

J Knightley **M Kipling** **Company Registration No. 05063879**

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
SCHOOL BALANCE SHEET
AS AT 31 MARCH 2022

	Notes	£	2022 £	£	2021 £
Fixed assets					
Tangible assets	**12**		**2,399,426**		1,877,652
Investments			**-**		100
			2,399,426		1,877,752
Current assets					
Stocks		**5,247**		5,371	
Debtors	**14**	**267,356**		182,855	
Cash at bank and in hand		**3,334,949**		3,346,515	
		3,607,522		3,534,741	
Creditors: amounts falling due within one year	**15**	**(442,232)**		(286,633)	
Net current assets			**3,165,320**		3,248,108
Total assets less current liabilities			**5,564,746**		5,125,860
Defined benefit pension scheme liability	**16**		**(238,000)**		(557,000)
Total net assets			**5,326,746**		4,568,860
Income funds					
Restricted funds	**17**		**10,367**		106,032
Unrestricted funds:	**19**				
Designated funds			**695,000**		925,000
Other charitable funds			**4,621,379**		3,537,828
			5,326,746		4,568,860
(Deficit)/surplus attributable to school for the financial year			**758,547**		238,180

The accounts were approved by the Board on 13th July 2022

J Knightley **M Kipling**

Company Registration No. 05063879

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
CONSOLIDATED CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 MARCH 2022

	Notes	£	2022 £	£	2021 £
Cash flows from operating activities					
Net income for the year		**758,547**		238,180	
Adjustments for:					
Transfer from endowment fund		**(16,500)**		(16,500)	
Depreciation of tangible fixed assets		**205,553**		170,746	
Transfers within fixed assets		**61,742**		(4,504)	
Investment income		**(1,010)**		(4,418)	
(Increase)/decrease in stocks		**124**		(1,221)	
Decrease/(increase) in debtors		**(91,410)**		(95,982)	
(Decrease)/increase in creditors		**155,599**		151,750	
(Decrease)/increase in provisions – (Pension liability)		**(319,000)**		557,000	
			753,645		995,051
Cash flows from investing activities:					
Investment income	**7**	**1,010**		4,418	
Purchase of tangible fixed assets	**12**	**(772,573)**		(211,831)	
Net cash provided by/(used in) investing activities			**(771,563)**		(207,413)
Change in cash and cash equivalents in the year			**(17,918)**		787,638
Cash and cash equivalents at the beginning of the year			**3,352,867**		2,565,229
Cash and cash equivalents at the end of the year			**3,334,949**		3,352,867

Analysis of cash and cash equivalents

	At 1 April 2021 £	Cash flow £	Non-cash changes £	At 31 March 2022 £
Cash at bank and in hand	3,352,867	(17,918)	-	3,334,949
	3,352,867	**(17,918)**	**-**	**3,334,949**

1 Statutory information

Muntham House School is a charitable company, limited by guarantee, registered in England and Wales. The charitable company's registered number and registered office address can be found in the Governors' Report.

2 Accounting policies

2.1 Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.

Muntham House School meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. This includes taking into account any potential impact of the COVID-19 pandemic. There are no material uncertainties about Muntham House School's ability to continue as a going concern.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

2.2 Group financial statements

The financial statements consolidate the results of the charity and Muntham House School Trust, a linked charity (charity number 1105085-1), on a line by line basis. A separate Statement of Financial Activities and Income and Expenditure Account for the charity has not been presented as the charity has taken advantage of the exemption afforded by section 408 of the Companies Act 2006.

2.3 Income

Local authority fees and other income are included in the period in which the service is provided.

Investment income is accounted for when receivable.

Grants are credited to the Statement of Financial Activities in the year in which they are receivable unless a grant is subject to donor imposed conditions that specify the time period in which the expenditure of the resources can take place; in which case they are deferred.

2.4 Expenditure

Expenditure is accounted for on an accruals basis with the irrecoverable element of VAT included with the item to which it relates.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity. These are included in support costs.

All costs are allocated between expenditure categories and departments on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly.

2.5 Tangible fixed assets and depreciation

Tangible fixed assets other than freehold land are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Freehold land is not depreciated	
Assets currently under construction are not depreciated.	
Freehold buildings	1%, 2.5% and 5% straight line
Plant and machinery	10% and 25% straight line
Fixtures, fittings & equipment	Between 7.5% and 33.33% straight line Motor vehicles 33.33% straight line

The freehold land and buildings were professionally valued in May 1997. The fair value was determined to be £1.65m which was incorporated into the accounts for the year ended 31 August 1997 and produced an increase in value of £365,000. The charity has adopted the transitional provisions of FRS 102 to continue to treat this value as the deemed cost.

The value of the Freehold Land not depreciated is £330,000.

Items for educational purposes for pupils to assist with learning are not considered to be of a capital nature and are written off to the Statement of Financial Activities. Other non-educational items of capital expenditure up to £1,000 are written off to the Statement of Financial Activities.

2.6 Leasing and hire purchase commitments

Rentals payable under operating leases are charged against income on a straight line basis over the period of the lease.

2.7 Investments

Fixed asset investments are stated at fair value, except investments in subsidiary undertakings which are stated at cost.

2.8 Taxation

Taxation for the year comprises current and deferred tax. Tax is recognised in the Statement of Financial Activities, except to the extent that it relates to items recognised in other comprehensive income.

Current or deferred taxation assets and liabilities are not discounted.

Current tax is recognised at the amount of tax payable using the tax rates and laws that have been enacted or substantively enacted by the balance sheet date.

2.9 Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

Timing differences arise from the inclusion of income and expenses in tax assessments in periods different from those in which they are recognised in financial statements. Deferred tax is measured using tax rates and laws that have been enacted or substantively enacted by the year end and that are expected to apply to the reversal of the timing difference.

Unrelieved tax losses and other deferred tax assets are recognised only to the extent that it is probable that they will be recovered against the reversal of deferred tax liabilities or other future taxable profits.

2.10 Stock

Stock is valued at the lower of cost or net realisable value.

2.11 Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments. The Governors seek to use short and medium term deposits where possible to maximise the return on monies held at the bank and to manage cash flow.

2.12 Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any discount offered. Prepayments are valued at the amount prepaid net of any discounts due.

2.13 Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

2.14 Pensions

Teaching staff are members of the Teachers' Pension Scheme (TPS), a defined benefit scheme administered by the Teachers' Pension Agency. Contributions to the Scheme are charged to the Statement of Financial Activities as they fall due. The Teachers' Pension Scheme is an unfunded scheme. Contributions on a "pay as you go" basis are credited to the exchequer under arrangements governed by the Superannuation Act 1972. Actuarial valuations are carried out on a notional set of investments. Under the definitions set out in Financial Reporting Standard 102, the Teachers' Pension Scheme is a multi-employer pension scheme. The charity is unable to identify its share of the underlying (notional) assets and liabilities of the scheme. Accordingly, under Financial Reporting Standard 102 the scheme is accounted for as if it were a defined contributions scheme.

The charity also contributes to personal pension schemes for non-teaching staff, including the Local Government Pension Scheme (LGPS) administered by West Sussex County Council. The charity is able to identify its share of the underlying (notional) assets and liabilities as detailed in note 17.

2.15 Fund accounting

Funds held by the charity are either:

Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the governors.

Designated funds – these are funds set aside by the governors out of unrestricted general funds for specific future purposes or projects.

Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Endowment funds - these are land and building funds which cannot be sold without the prior consent of the Charity Commission, further details of which can be found in note 19.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2.16 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised.

The governors do not consider that there are any critical estimates or areas of judgement that need to be brought to the attention of the readers of the financial statements.

3 Turnover

The turnover of the charity is wholly attributable to the objectives of the charity as stated in the Governors' Report and is earned entirely in the UK.

4 Net income/(expenditure) for the year

This is stated after charging:	2022	2021
	£	£
Operating leases – equipment	650	650
Depreciation	205,553	170,746
Auditors remuneration (group):		
Audit fees – charity	11,0000	9,960
Stock expensed	(124)	(1,221)

5 Taxation

The charitable company is registered as a charity and all of its income falls within the exemptions under Part 11 of the Corporation Tax Act 2010.

6 Income from donations

	Unrestricted funds	Restricted funds	Total 2022	Total 2021
	£	£	£	£
Donations and gifts	**2,024**	**145,802**	**147,826**	140,513

Donations and gifts

Unrestricted funds:		
Donations and gifts	**2,024**	8,227
Restricted funds:		
William Belmer Rush Foundation	**24,778**	26,052
Salix	**1,668**	-
Constable Education	**100,000**	100,000
LCSF	**-**	3,234
C Knightley	**-**	3,000
Variety Club	**16,638**	-
D of E	**3,000**	-
	145,802	132,286

7 Income from investments

	2022	2021
	£	£
Interest receivable	**1,010**	4,418

8 Income from charitable activities

	2022	2021
	£	£
Main school fees	**4,897,181**	4,457,561
EEU fees	**732,924**	585,228
County Assistance – restricted income	**440,150**	355,571
Less bursaries	**(10,248)**	(269)
Net school fees	**6,060,007**	5,398,091
Bursaries and awards from restricted funds	**10,248**	269
Rental income	**13,132**	10,397
Other income	**74,129**	67,302
	6,157,516	5,476,059

9 Expenditure

	Staff costs	Depreciation	Other costs	Total 2022	Total 2021
	£	**£**	**£**	**£**	£
Charitable activities					
Education					
Education costs	2,792,147	108,453	334,683	**3,235,283**	2,697,540
Care costs	561,260	-	76,774	**638,034**	624,270
Premises costs	206,536	69,957	866,007	**1,142,500**	735,508
Support costs	458,383	27,143	371,714	**857,240**	784,723
Bursaries from restricted funds	-	-	10,248	**10,248**	269
	4,018,326	205,553	1,659,426	**5,883,305**	4,842,310
Total Expenditure	**4,018,326**	**205,553**	**1,659,426**	**5,883,305**	4,842,310

Analysis of support costs (including Governance costs)

	2022	2021
	£	£
Wages and salaries	**458,383**	387,864
Legal and professional	**161,936**	59,183
General office and administration	**165,646**	256,150
Vehicle and travel	**55,915**	71,566
Governance costs:		
Audit fees	**15,360**	9,960
	857,240	784,723

10 Governors

None of the Governors (or any persons connected with them) received any remuneration during the year or received any reimbursement of expenditure for their services as Governors.

11 Employees

Number of employees
The average monthly headcount was 107 staff (2021: 96 staff) and the average monthly number of full time equivalent employees during the year was:

	2022 Number	2021 Number
Teaching and other staff	**96**	90

Employment costs	**2022 £**	2021 £
Wages and salaries	**3,208,236**	2,749,507
Social security costs	**272,903**	241,259
Pension costs	**537,187**	508,291
	4,018,326	3,499,257

Staff earning in excess of £60,000 per annum in the following bands are:

	2022 Number	2021 Number
£60,000 - £69,999	**-**	-
£70,000 - £79,999	**1**	1
£80,000 - £89,999	**-**	1
£90,000- £129,999	**1**	-

Of the employees whose emoluments exceed £60,000, 2 (2021: 2) have retirement benefits accruing under defined benefit pension schemes. Pension contributions for higher paid employees in the year amounted to £41,490 (2021: £31,879).

The key management personnel of the charitable company comprise the Principal, Head of Education, Head of Care and Head of Finance.

The total employee benefits of the key management personnel were £340,347 (2021: £325,480).

12 Tangible fixed assets

	Land and buildings	Plant and machinery	Fixtures, fittings & equipment	Assets under construction	Total
	£	£	£	£	£
Cost					
At 1 April 2021	3,430,424	277,990	604,459	88,353	4,401,226
Additions	539,702	157,213	75,658	-	772,573
Disposals	-	-	(2,722)	-	(2,722)
Transfers	26,385	2,305	(2,390)	(88,353)	(62,503)
At 31 March 2022	3,996,511	437,508	604,459	-	5,109,624
Depreciation					
At 1 April 2021	547,201	127,776	358,042	-	1,032,919
Charge for the year	69,958	57,387	78,208	-	205,553
Disposals	-	-	(2,722)	-	(2,722)
Adjustments	-	(307)	-	-	(307)
At 31 March 2022	617,059	184,856	433,528	-	1,235,443
Net book value At 31 March 2022	**3,749,452**	**252,652**	**241,447**	**-**	**3,873,581**
At 31 March 2021	2,883,323	150,214	246,417	88,353	3,368,307

School tangible fixed assets

	£	£	£	£	£
Group assets at 31 March 2022	**3,749,452**	**252,652**	**241,447**	**-**	**3,873,581**
Less Endowment funds	(1,474,155)	**-**	**-**	**-**	(1,474,155)
School assets at 31 March 2022	**1,905,297**	**252,652**	**246,417**	**88,353**	**2,399,426**

The transfer between assets codes reflects how the assets are used within the school.

The school fixed assets are as above after accounting for the endowment assets below:

The adjustments are as a result of reconciliations and bringing the sub ledger and nominal in line with each other.

The endowment funds consist of Land and Buildings of £1,650,000 less depreciation of £175,845 which are held as an endowment and are owned by the linked charity Muntham House School Trust (charity number: 1105085-1).

The endowment land and buildings were professionally valued in May 1997. The fair value of £1.65m was incorporated into the accounts for the year ended 31 August 1997 and using the transitional provisions of FRS102 it continues to be treated as the deemed cost.

If the land and buildings had not been revalued they would be included at the following historical cost:

	2021	2020
	£	£
Cost	**1,285,000**	1,285,000
Aggregate depreciation	**301,450**	291,900
Value of land in freehold land and buildings	**330,000**	330,000

13 Debtors

	Consolidated		School	
	2022	2021	**2022**	2021
	£	£	**£**	£
Trade debtors	**41,794**	105,599	**41,794**	105,599
Amounts owed by group undertakings	**-**	-	**-**	6,908
Other debtors	**410**	1,584	**410**	1,590
Prepayments and accrued income	**225,152**	68,358	**225,152**	68,358
	267,356	175,942	**267,356**	182,855

14 Creditors: amounts falling due within one year

	Consolidated		School	
	2022	2021	**2022**	2021
	£	£	**£**	£
Trade creditors	**193,643**	115,822	**193,643**	115,822
Fees in advance and deferred income	**74,348**	72,349	**74,348**	72,349
Other creditors	**114,327**	68,561	**114,327**	68,561
Accruals and deferred income	**59,914**	29,901	**59,914**	29,901
	442,232	286,633	**442,232**	286,633

Fees in advance and deferred income
Deferred income comprises monies received for the provision of services after the year end.

	£
Balance as at 1 April 2021	72,349
Amount released to income earned from charitable activities	(72,349)
Amount deferred in year	74,349
Balance as at 31 March 2022	**74,349**
Made up as follows:	
Fees in advance	21,159
Deferred income	52,190
Balance as at 31 March 2022	**74,349**

15 Teachers' Pension Scheme

During the year, the School participated in the Teachers' Pension Scheme ("the TPS") for its teaching staff. The pension charge for the year includes contributions payable to the TPS of £222,462 (2021: £176,286) and at the year-end £nil (2021 - £nil) was accrued in respect of contributions to this scheme.

The TPS is an unfunded multi-employer defined benefits pension scheme governed by The Teachers' Pensions Regulations 2010 (as amended) and The Teachers' Pension Scheme Regulations 2014 (as amended). Members contribute on a "pay as you go" basis with contributions from members and the employer being credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

The employer contribution rate is set by the Secretary of State following scheme valuations undertaken by the Government Actuary's Department. The most recent actuarial valuation of the TPS was prepared as at 31 March 2016 and the Valuation Report, which was published in March 2019, confirmed that the employer contribution rate for the TPS would increase from 16.4% to 23.6% from 1 September 2019. Employers are also required to pay a scheme administration levy of 0.08% giving a total employer contribution rate of 23.68%.

The 31 March 2016 Valuation Report was prepared in accordance with the benefits set out in the scheme regulations and under the approach specified in the Directions, as they applied at 5 March 2019. However, the assumptions were considered and set by the Department for Education prior to the ruling in the 'McCloud/Sargeant case'. This case has required the courts to consider cases regarding the implementation of the 2015 reforms to Public Service Pensions including the Teachers' Pensions.

On 27 June 2019 the Supreme Court denied the government permission to appeal the Court of Appeal's judgment that transitional provisions introduced to the reformed pension schemes in 2015 gave rise to unlawful age discrimination. The government is respecting the Court's decision and has said it will engage fully with the Employment Tribunal as well as employer and member representatives to agree how the discriminations will be remedied. The government announced on 4 February 2021 that it intends to proceed with a deferred choice underpin under which members will be able to choose either legacy or reformed scheme benefits in respect of their service during the period between 1 April 2015 and 31 March 2022 at the point they become payable.

The TPS is subject to a cost cap mechanism which was put in place to protect taxpayers against unforeseen changes in scheme costs. The Chief Secretary to the Treasury, having in 2018 announced that there would be a review of this cost cap mechanism, in January 2019 announced a pause to the cost cap mechanism following the Court of Appeal's ruling in the McCloud/Sargeant case and until there is certainty about the value of pensions to employees from April 2015 onwards. The pause was lifted in July 2020, and a consultation was launched on 24 June on proposed changes to the cost control mechanism following a review by the Government Actuary. The consultation closed to response on 19 August 2021 and the Government is currently analysing the responses.

In view of the above rulings and decisions the assumptions used in the 31 March 2016 Actuarial Valuation may become inappropriate. In this scenario, a valuation prepared in accordance with revised benefits and suitably revised assumptions would yield different results than those contained in the Actuarial Valuation.

Until the consultation and the cost cap mechanism review are completed it is not possible to conclude on any financial impact or future changes to the contribution rates of the TPS. Accordingly no provision for any additional past benefit pension costs is included in these financial statements.

16 Local Government Pension Scheme

Muntham House School is an admission body of the Local Government Pension Scheme (LGPS) administered by West Sussex County Council.

The LGPS is a funded defined benefit scheme, with assets held in separate trustee administered funds. Contributions to the schemes are determined by qualified actuaries on the basis of triennial valuations using the projected unit method. The scheme is a multi-employer pension scheme.

The total employer's contribution made for the year ended 31 March 2022 was £317,000 (2021: £330,081). The agreed contribution rates for the year ended 31 March 2022 were from 5.5% to 8.5% for employees and 19.9% for employers.

The following information is based upon full actuarial valuations of the funds at 31 March 2022 by qualified independent actuaries for the entire West Sussex Council Pension Fund.

The principal actuarial assumptions used by the actuaries were as follows:

	2022	*2021*
	%	*%*
Discount rate at 31 March	*2.75*	*2.05*
Rate of increase in pensions payment	*3.15*	*2.8*
Rate of increase in salaries	*3.65*	*3.3*

The post retirement mortality assumptions used to value the benefit obligation are based on the Fund's Vita Curves with improvements in line with the CMI 2018 model assuming long term improvements of 1.5% p.a. Based on these assumptions, the average future life expectancy of an average male reaching age 65 in 2022 is 23 years. The life expectancy of a female member reaching age 65 in 2022 is projected to be 26 years.

The expected return on plans' assets is based on market expectations for investment returns over the life of the related obligation.

The major categories of plan asset as a percentage of the total plans' assets, are as follows:

	2022	*2021*
	%	*%*
Equities	*50*	*56*
Bonds	*34*	*31*
Property	*15*	*7*
Cash	*1*	*6*

Changes in the Fair Value of Plan Assets, Defined Benefit Obligation and Net Liability for year-end 31 March 2022:

	2022	2021
	£'000	£'000
Fair value of Employer Assets	**11,472**	11,213
Present Value of Funded Liabilities	**(11,710)**	(11,770)
Surplus / (Deficit)	**(238)**	(557)

17 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

		Movement in funds		
	Balance at 1 April 2021	**Income**	**Expenditure and transfers**	**Balance at 31 March 2022**
	£	**£**	**£**	**£**
William Belmer Rush Foundation	-	24,778	(24,778)	
Constable Education Trust	100,000	100,000	(200,000)	-
Salix	-	1,386	(1,386)	-
D of E grant	-	3,000	(3,000)	-
Variety Club	-	16,638	(16,638)	-
County Assistance	-	440,150	(440,150)	-
16 to 19 Bursary Release	-	10,248	(10,248)	-
PE Premium	-	23,414	(23,414)	-
Pupil Premium	6,032	53,294	(48,959)	10,367
	106,032	**672,908**	**(768,573)**	**10,367**

William Belmer Rush Foundation

This is a capital grant received from the foundation.

Constable Education Trust

The Constable Education Trust have generously donated £200,000 for the new Therapy Centre of which £100,000 was received in the year.

Variety Club

The school received a generous donation to obtain a new minibus

County assistance

This is funding received from county councils for the provision of one to one special needs teaching assistants for individual pupils.

16-19 Bursary

This is funding received from the department specifically in respect of bursaries.

PE Premium

Funding was received from the department to provide specialist PE and sport support for local schools.

Pupil Premium

This is funding received from the government to decrease the attainment gap for disadvantaged children, whether by income or by family upheaval.

18 Endowment funds

The funds of the group include endowment funds included in the linked charity The Muntham House School Trust (Charity number 1105085-1) which constitute the following;

		Movement in funds			
	Balance at 1 April 2021	**Income**	**Expenditure**	**Transfers**	**Balance at 31 March 2022**
	£	**£**	**£**	**£**	**£**
Permanent Endowments					
Land and buildings	1,490,655	-	(16,500)	-	1,474,155
	1,490,655	**-**	**(16,500)**	**-**	**1,474,155**

The endowment fund consists of land and buildings of £1,650,000 less depreciation of £175,845 which are owned by the subsidiary charity Muntham House School Trust (charity number: 1105085-1).
The fair value of the Freehold Land not depreciated is £330,000.
During the year depreciation of the buildings amounted to £16,500 (2021: £16,500).

19 Unrestricted funds

The unrestricted funds of the charity include the following:

	Designated funds	**Fair value reserve**	**General funds**	**Total**
	£	**£**	**£**	**£**
Balance at 1 April 2021	925,000	189,345	3,347,822	**4,462,167**
Transfers to/from designated funds	365,761	-	(365,761)	**-**
Transfer to general funds for difference between depreciation on cost and revalued amounts	-	(3,650)	3,650	**-**
Utilised through capital spending	(595,761)	-	-	**(595,761)**
Deficit for the year	-	-	-	**278,673**
Balance at 31 March 2022	**695,000**	**185,695**	**2,985,711**	**3,866,406**

The Designated funds are in respect of the Infant class of £405,000 (2021: £495,000) for the rolling fixed asset replacement and maintenance programme), funds for a Post 16 class of £260,000 (2021:£nil) and £30,000 (2021:£30,000) in relation to historical abuse claims.

20 Share capital

The charity is a company limited by guarantee and has no share capital.

21 Commitments under operating leases

At 31 March 2022 the school had total commitments payable under non-cancellable operating leases as follows:

	2022	2021
	£	£
Within one year	**2,600**	2,600
Within two to five years	**1,951**	4,551
	4,551	7,151

22 Analysis of net assets between funds

Fund balances at 31 March 2022 are represented by:

	Restricted funds	Designated funds	Endowment Fund	Unrestricted funds	2021 Total
	£	£	£	£	£
Tangible fixed assets	-	-	1,474,155	2,399,426	**3,873,581**
Current assets	10,367	695,000	-	2,902,185	**3,607,552**
Creditors: amounts falling due within one year	-	-	-	(442,232)	**(442,232)**
Pension Liability	-	-	-	(238,000)	**(238,000)**
	10,367	695,000	1,474,155	4,621,379	**6,800,901**

Analysis of net assets between funds

Fund balances at 31 March 2021 are represented by:

	Restricted funds	Designated funds	Endowment Fund	Unrestricted funds	2020 Total
	£	£	£	£	£
Tangible fixed assets	-	-	1,490,655	1,877,652	**3,368,307**
Current assets	106,032	925,000	-	2,503,148	**3,534,180**
Creditors: amounts falling due within one year	-	-	-	(286,663)	**(286,663)**
Pension Liability	-	-	-	(557,000)	**(557,000)**
	106,032	925,000	1,490,655	3,537,167	**6,058,854**

23 Related parties

J Knightley (Trustee during the year) is a Trustee of the William Belmer Rush Foundation. The Foundation awarded a grant of £24,778 to the school in the year (2021: £26,052). No amounts have been deferred into next year.

24 Capital Commitments

The school has capital commitments at the year-end relating to the new infant classroom of £405,000.

25 Contingent Liability

At the balance sheet date the school was involved in potential insurance matters concerning historical events, where the outcome is uncertain and any potential liabilities cannot be quantified.

26 Statement of financial activities comparative funds – year ended 31 March 2021

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total 2021
	£	£	£	£	£
Income from:					
Donations	8,277	-	132,286	-	**140,513**
Investment income	4,418	-	-	-	**4,418**
Charitable activities	5,059,227	-	416,832	-	**5,476,059**
Total income	5,071,872	-	549,118	-	**5,620,990**
Expenditure on:					
Charitable activities	4,366,199	-	489,611	16,500	**4,242,310**
Total expenditure	4,366,199	-	489,611	16,500	**4,242,310**
Net Income/(expenditure)	735,673	-	(59,507)	(16,500)	**778,680**
Gross transfer between funds	(645,000)	645,000	-	-	**-**
Loss on defined benefit pension schemes	(557,000)	-	-	-	**(557,000)**
Net movement in funds	(466,327)	645,000	(59,507)	(16,500)	**221,680**
Fund balances at 1 April 2019	4,003,494	280,000	46,525	1,507,155	**5,837,174**
Fund balances at 31 March 2020	3,537,167	925,000	106,032	1,490,655	**6,058,854**
Surplus attributable to school					**238,180**

All of the groups activities are classified as continuing except as disclosed above. There are no recognised gains or losses other than those reported on the Statement of Financial Activities.

Document Activity Report

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MUNTHAM HOUSE SCHOOL

England & Wales - Charity number 1105085

Accounts

Charity Registration No. 1105085

Company Registration No. 05063879 (England and Wales)

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)

GOVERNORS' REPORT AND CONSOLIDATED ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2021

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
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MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
GOVERNORS' REPORT (INCORPORATING THE STRATEGIC REPORT)
FOR THE YEAR ENDED 31 MARCH 2021

INTRODUCTION




Muntham House School was established in 1953 by the Ministry of Education to support young boys with behavioural problems. It has evolved continuously to meet the increasing demand in our region and is now one of the leading specialist schools in the country, supporting young people with challenging behaviours linked to Autism, ADHD and Mental Health. Our safe, caring and happy community works with families and local services to improve the quality of life for these remarkable young people and their families.

Inevitably the year has been dominated by Covid. The Principal took action very early on to establish a system of bubbles which operated well pre-lockdown and ensured that the School remained Covid-free. A unique series of on-line lessons was created to maintain the education of our Pupils. Staff worked constantly to keep in touch with both boys and parents, as a result of which we had almost 100% participation in on–line teaching.

The School remained open throughout for the sons of key workers and the boys whose home life is such that they were deemed at risk. At times this amounted to 40% of our boys.

Despite Government aims that children with Special Needs should, as far as possible, be educated in main-stream schools the demand for places at Muntham continues to grow and a number of new boys joined the School.

We responded by building a new Key Stage 1 classroom to accommodate 12 boys aged 5-7. This was full within 12 months and we are now adding a second classroom for a further 12 boys. We believe that this is a very positive move as the chances of helping boys to overcome their problems and to achieve their full potential are much increased if they come to us a very young age.

As reported last year the boys entering the School tend to have a number of complex needs. We are concentrating on improving the way in which we meet these needs and are building a new Therapy Centre, scheduled to open in September 2021, which will enable us to significantly increase the range and quantity of therapy provided.

The number of pupils has increased substantially and we have recruited more qualified teachers and other staff to maintain pupil/ staff ratios and to ensure that the ethos of the School is not lost.

The Governors would like to thank the Principal, Mr Anderson, and members of staff for their dedication and commitment throughout the year.



John Knightley Chairman

WELCOME FROM THE PRINCIPAL

The year has obviously been dominated by the pandemic of COVID-19. Muntham House School has nevertheless thrived and grown from strength to strength throughout this period. We have kept the school open throughout each of the lockdowns to continue to help and support our vulnerable pupils and children of key workers. This has resulted in up to 40 pupils attending school each day. The remaining pupils have been educated virtually with live lessons delivered for four hours for each pupil every school day.

Whilst COVID-19 has caused other local special schools to close or make some of their staff team redundant, Muntham House School has kept all staff employed without reducing salaries or making any redundancies.

The school has expanded during this academic year and increased the number of pupils to 100. This is a reflection of the high level of need across Local Educational Authorities.



I foresaw the restrictions and possible closure of the school very early on and devised a safe system with a maximum of 6 pupils in each bubble across the school. Teachers were on a rota to deliver education and wellbeing support to their bubble alone. Any staff absence of COVID confirmed cases could then be covered by the staff assigned for each bubble.

Our pupils were desperate to return to school in September, we focused on reconnecting and supporting the emotional wellbeing and complex needs of our pupils. In March 2020 we were inspected and managed to achieve our second consecutive 'Outstanding' grade from Ofsted. The school achieved outstanding in all areas of inspection and the feedback from the inspection report was exemplary.

'This school has been a massive and life changing impact on the residential pupils' lives'. Ofsted 2020

The Belmer Rush grant which we received last year enabled us to fund a Canine Therapy Unit which has been a success and is well used by our pupils. The building has power and heating to ensure that pupils are able to work with the school therapy dogs both inside the building and out in the school grounds.

We have three school therapy dogs for the pupils to work with in school, Blossom, Buzz and Omah.



Pupils enjoy working 1:1 with the school's Canine Therapist and are all timetabled with sessions throughout the week. The therapy dogs have a real calming effect on our pupils meaning that they are able to settle and be less anxious in the classroom.

'Residential pupils have access to a variety of therapies which can help them understand their feelings and behaviours'.

Our School Farm has been created to grow vegetables for use in the kitchens and encourage healthy eating. Pupils have enjoyed working on the farm and growing their own vegetables.

Muntham House School has applied for the Food 4 Life Award from the British Soil Association. The school currently has been awarded with both Bronze and Silver and we are now working towards the Gold Award.

The farming experience has been enjoyed by pupils aged 5 through to 18 years of age.
Pupils have learnt valuable life skills and have enjoyed the opportunity to get their hands dirty.



The new Key Stage 1 classroom opened last year and is now full with 12 pupils, we are therefore planning to build an additional classroom to cater for the increase in demand for places. The school has had so many referrals from pupils of this young age that we want to be in a position to be able to help and support pupils and their families.

Sadly, we have a number of pupils as young as 5 and 6 years old whose home life is so traumatic that we have opened a boarding facility for them. The new residential facility is open for our youngest pupils and is fantastic. A home away from home has been created where our pupils feel safe, happy and are well cared for.



The new primary residential floor is having a significant impact on those pupils who sleep at school. They are now well cared for and have a clear structure and routine in their lives.



Harry Anderson, Principal

STRUCTURE, GOVERNANCE AND MANAGEMENT

GOVERNORS, OFFICERS AND ADVISERS

John Knightley (Chairman) +
Bartholomew Callaghan +
Jonathan Copeland +
Ian Davies +
Daniel Farnfield +
Stephen Fisher +
* Martin Fuller +
* Vickram Gopaul +
Peter Higgins +
Vernon Jennings +
Barry Jones +
Michael Kipling +
Tracey Kirk (From April 2020) +
* Angela Luff (Staff Governor) +
Kate Naish (From July 2020) +
Donna Petford-Naish (From July 2020) +
* Michelle Wright (Staff Governor) +

* Conforming to best practice as recommended by DfES (para 7. Circular 14.99 refers)
\+ Registered Director of Muntham House School at year end

For management and administrative purposes the Trustees are constituted as a Body of Governors who conduct and manage the school in accordance with the provisions of the Memorandum and Articles of Association.

The following are the members of sub-committees * denotes Chairman of each sub committee

Education

* Barry Jones
Ian Davies
Daniel Farnfield
Vickram Gopaul
Peter Higgins
Tracey Kirk
Anton van der Watt (co-opted as Head of Education)

Estate/Buildings

* Vernon Jennings
Jonathan Copeland
Martin Fuller
Angela Luff
Simon Ward (co-opted as Estates Manager)
Dave Harris (co-opted as IT Manager)
Lorraine Wright (co-opted as Housekeeper)
Daniel Jones (co-opted as School Finance Manager)

Finance

* Michael Kipling
Jonathan Copeland
Vernon Jennings
Daniel Jones (co-opted as School Finance Manager)

Personnel

* John Knightley
Barry Jones
Steve Fischer
Donna Petford-Naish

Care & Welfare

* Steve Fisher
Bartholomew Callaghan
Martin Fuller
Angela Luff
Kate Naish
Michelle Wright
Richard Bell (co-opted as Head of Care)
Sandy Williams (co-opted as Domestic Bursar)
Lorraine Wright (co-opted as Housekeeper)

Health & Safety features as an agenda item on each sub committee
Safeguarding features as an agenda item on each sub committee

OFFICERS

The School Principal, Harry Anderson, is an ex official member of all sub committees.

Principal	Harry Anderson
Head of Finance / Company Secretary	Daniel Jones

Other members of the Senior Management Team

Head of Education	Anton van der Watt
Head of Care	Richard Bell

ADVISERS

Auditors	TC Group, The Courtyard, Shoreham Road, Upper Beeding, Steyning, West Sussex, BN44 3TN
Bankers	Lloyds TSB Bank, 37 High Street, Billingshurst, West Sussex, RH14 9PS
Solicitors	Charles Russell LLP, Buryfields House, Buryfields, Guildford, Surrey, GU2 4AZ
Insurance Brokers	Hettle Andrews & Associates Limited, 11 Brindley Place, 2 Brunswick Square, Birmingham, B1 2LP

The Muntham House School Governors and Directors present their annual report (including the Strategic Report) for the year ended 31 March 2021 together with the consolidated accounts for the charity and its subsidiary.

The accounts comply with the requirements of the Companies Act 2006, the Charities Act 2011, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

REFERENCE AND ADMINISTRATIVE INFORMATION

Charity Number	1105085
Company Number	05063879
DCSF Number	938/7003
OFSTED Number	126154
Registered Address	Barns Green, Horsham, West Sussex, RH13 0NJ
Status of School	Residential non-maintained special school complying with the requirements of the Department of Education under the Education Act 1981.

Governors and Executive Officers are as listed on pages 7-9. Particulars of the Charity's Professional Advisers are given on page 9.

The school holds approval as a non-maintained special school within the meaning of the relevant Education Acts including recent 2008 regulations.

The school is registered to accommodate some 90 children ranging from key stage two to key stage four. The school has a separate Extended Education Unit (EEU) which can accommodate 12 boarders and also has provision for day students. The school has a wide range of educational and recreational facilities, and provides a high staff to pupil ratio.

Children are referred to the school by a number of local authorities listed by the size of the cohort from each authority:-

West Sussex County Council
Surrey County Council

Essex County Council
Wokingham Borough Council
Kent County Council
Ealing London Borough Council
The Royal Borough of Windsor & Maidenhead
The London Borough of Havering
The London Borough of Sutton
Hampshire County Council
The Royal Borough of Kingston upon Thames
Brighton & Hove City Council
The London Borough of Enfield
The London Borough of Greenwich

GOVERNING DOCUMENTS

Muntham House School was founded in 1953 by the then Ministry of Education and National Foundation for Educational Research and is registered as a charity under number 306352. The school was incorporated in 2004. The School is now governed by its Memorandum and Articles of Association dated 4 March 2004.

GOVERNING BODY

Details of the Governing Body and its constituent sub-committees are shown on pages 10 & 11.

RECRUITMENT AND TRAINING OF GOVERNORS

The Charity's elected Governors are appointed at a meeting of the Board on the basis of: eligibility, personal competence, specialist skills and local availability. There is one Teaching Staff Governor representative and one Non-teaching Staff Governor representative, both elected by fellow staff members. One Governor representing Parents/Carers of boys at the School is also an elected member of the Board. New Governors are inducted into the workings of the Charity, including Board Policy and Procedures by a mentoring process supervised by the Chairman. Strategic planning sessions are held on a regular basis, and Trustee Training delivered by local Education Authority Governor Groups and specialist Legal and Financial organisations is available to all Governors.

POLICY FOR SETTING PAY FOR SENIOR MANAGEMENT TEAM

Muntham House School has non-maintained status and as such follows the protocols on pay which are agreed for mainstream special schools. In this they implement the nationally agreed pay and conditions policies annually updated by the DfE. With regard to ancillary workers the school follows the pay guidelines from the National Joint Council. Its application to senior managers is the same therefore as mainstream practice and is negotiated through national performance management processes and professional responsibility grades within the agreed national pay policy frameworks.

ORGANISATIONAL MANAGEMENT

Muntham House School Governors, as the trustees of the Charity, are legally responsible for the overall management and control of the School and meet at least six times a year**.** The work of implementing most of their policies is carried out by members of the various sub-committees who normally meet prior to each meeting of the full Board. In addition the Finance sub-committee have two extended meetings in which budgets are approved, and audited accounts and annual report finalised prior to recommendation to, and approval by, the full Board.

The day to day running of the School is delegated to the Principal supported by a Senior Management Team and the Business Manager. The Principal or a member of the Senior Management Team attends meetings of all committees.

GROUP STRUCTURE AND RELATIONSHIPS

The Charity is the trustee of Muntham House School Trust a subsidiary charity (No: 1105085 -1) and, as such, holds the title to land and buildings valued at £1.65 million as an endowment fund. All of the other assets of Muntham House School Trust were transferred to Muntham House School on 1 April 2004.

The Charity has a wholly owned non-charitable subsidiary, Muntham House Enterprises Limited. Since 2018 there has been no activity in the subsidiary company which is currently dormant. As the subsidiary has been dormant for three years no separate accounts are presented and only a consolidated balance sheet is included in the accounts. It is the intention to close down the subsidiary in the 2021-22 financial year.

Muntham House School actively supports the attainment of the highest standards in the Non Maintained Special Schools sector, partly through networking with other special schools and partly through peer group studies for the evaluation of quality and improvement methods. We also interact with many local organisations and mainstream schools in our ongoing endeavours to widen public access to the expertise that we can provide in the field of Behaviour Management. Despite the impact of the OCVID pandemic this was maintained to the extent possible in the last year.

RISK MANAGEMENT – INCLUDING PRINCIPLE RISKS AND UNCERTAINTIES

The Board of Governors is responsible for the management of the risks faced by the School. Detailed considerations of risk are considered by all Governors assisted by the Principal and Senior Management Team of the School. Risks are identified, assessed and controls established throughout the year with a formal review of the Charity's risk management processes undertaken on an annual basis.

Key controls used include:

- Formal agendas for all Committee and Board activity
- Detailed terms of reference for all Committees
- Comprehensive strategic planning, budgeting and management accounting
- Established organisational structure and lines of accounting
- Formal written policies
- Clear authorisation and approval levels
- Vetting procedures as required by law for the protection of the vulnerable.

Governors are satisfied that the major risks identified through the risk management processes have been adequately managed where necessary, whilst recognising that systems can only provide reasonable but not absolute assurance that major risks have been adequately managed.

The Governors consider the principal risks and uncertainties in the period under review to be:

a) Whilst COVID 19 remains a high risk for the school both financially and operationally the pandemic was extremely well managed in 2020-21. The only cases of COVID amongst staff were contracted away from school in holiday periods and no staff tested positive in school. Significant additional costs were borne to minimise risks and measures will remain in place even as cases nationally improve.

b) Pupil numbers and attracting boys was considered in the risks last year. Experience since then has been another large increase in numbers (from 86 at the prior year end to 99 at this year end) and the operational risks the school faces are now more around how to manage an expanding number of boys whilst maintaining the quality of our provisions.

c) Government policy towards SEN education is under review and any significant change to the approach could have a major impact on the school depending on its nature. Through our membership of NASS (National Association of Special Schools) and Engage we remain closely involved in the discussions and provide our input to NASS as required.

Whistle blowing policy

This policy outlines the school's commitment to tackling fraud and other forms of malpractice and treats this issue seriously. The school recognises that some concerns may be sensitive and has therefore developed a system which allows for confidential raising of concerns within the school environment.

OBJECTIVES AND ACTIVITIES

SAFE CARING HAPPY

CHARITABLE OBJECTIVES

Muntham House School supports young people with challenging behaviours linked to Autism, ADHD, Mental and Emotional Health. Our safe, caring and happy community works with families and local services to improve the quality of life for these remarkable young people and their families.

The school has the equivalent of 90 full time staff (2020 – 87) in teaching, care, administrative and ancillary positions and an exit level of 96 FTE (103 headcount).

ACTIVITIES FOR THE YEAR

At the start of 2020-21 all attention was on the COVID 19 pandemic and how to best support our boys safely through that period. In the Report & Accounts last year we only included two other priorities, namely funding for a therapy centre and developing a canine therapy unit and school farm.

1. Seeking funding to build a new therapy centre. Thanks to the enormous generosity of the Constable Education Trust we have now started building work on the new centre. A total of £200,000 has been pledged towards the costs and the growth of the school this year has allowed designated funds to cover the remaining costs to be put aside. Completion is due in September 2021 and this will raise the capacity for therapeutic activity as well as creating a much better environment for therapies.

2. Building of a new canine centre and farm. Both these projects were completed throughout lockdown and school staff were utilised as much as possible to do the work and keep costs to a minimum. Both facilities are now open and very popular with the boys. In addition to those projects a large number of other school improvement projects were run including forest school, refurbishment of the Family Induction team offices, refurbishment and expansion of boarding areas and decoration of large parts of the school. The Governor's wish to thank all staff involved in those activities.





We opened our new infant facility in September 2019 and despite COVID have already filled the classroom and are seeing the benefits of earlier intervention with the boys.




Once again we were also grateful to the Belmer Rush Foundation for their continued support to the school through their annual donation.

OBJECTIVES FOR THE COMING YEAR

Muntham House School is in a very strong position thanks to the higher numbers of boys. Teaching and Education support staff numbers increase as the school increases in size but overall the additional numbers allow us to budget for some other improvements.

Looking ahead to 2021-22 the main activities and priorities of the school are

1. Catch up of any gaps in learning from the lockdown period. Despite the level of virtual learning and the large number of boys back in school due to vulnerabilities there are inevitably some gaps to be filled and we are supporting those boys with as much resource as we can.
2. Opening the new Therapy centre which is planned for September 2021 and will greatly increase our ability to support the more complex boys in our care.

3. In 2019 we completed the opening of a new infant class which is already operating at capacity so we are planning on building a second class with a capacity for a further 12 boys. Work is scheduled to commence as soon as the therapy centre work is complete.

4. Adding a Food Technology centre to our facilities by utilising the space currently used for therapy. The planned facility would allow us to offer a much better quality of Food Technology curriculum, something ideally suited to our boys.
5. Improving the Environmental footprint of the school through a series of projects which have already started with changes to more LED lighting and first phase of replacement of the windows in the main school building to avoid heat loss.
6. Replacement of the current tennis courts with a five a side and basketball play area that will be more popular with our boys that tennis.
7. Increases to our infrastructure in key areas, most notably in electricity supply.



STRATEGIES TO ACHIEVE THE YEAR'S OBJECTIVES

Every year we plan our strategies to achieve our aims through the School Implementation Plan (SIP). This plan provides a description of developing assets and provision to meet the needs of the school's mission, based on our long term aims which are to match, or better, local and national provision for students with social, emotional and mental health difficulties (SEMH), and become the centre of expertise for the region in such provision. The SIP is a year on year action policy to achieve the twin strategic aims of the school community.

PUBLIC BENEFIT

The trustees have had due regard to guidance published by the Charity Commission on public benefit.

The school aims to meet the special educational needs of boys (ranging from key stage two to key stage five) who have emotional, behavioural and social difficulties.

Muntham House School is recognised as a leader in the field of Special Needs Education (Behavioural and Social Difficulties), and, as such, provides high quality education and care to boys referred by Local Education Authorities (listed on page 3); and gives support to their families and carers.

FINANCIAL REVIEW AND RESULTS FOR THE YEAR

Muntham House's principal funding comes from fees charged to Local Education Authorities and from grants from the DfE. Charitable donations and Grants make up the other sources of income with a small contribution from activities such as lettings and weddings.

This year we are grateful to the continuing support of Belmer Rush Foundation Trust who support the school every year and allow so many new facilities for our boys to be supported. This year we also received a grant of £200,000 to allow the investment in the new Therapy Centre to go ahead and the Constable Education Trust have already provided the initial £100,000 to allow work to start. We have had other smaller donations from private individuals, including for the farm tunnel pictured above.

Because of COVID there were no large scale asset investments in the year but we did invest heavily in school improvement and development. A new asset for the infant school playground cost £61,704 with the only other assets above £10,000 being a new CCTV system and roundabout on approach to the main school building. This was a more usual level of investment after the new infant school investment the year before.

There were 100 boys on roll at the end of the financial year (compared to 86 the prior year) with the new infant class almost at capacity and a larger proportion of boarders on roll. Higher pupil numbers have led to higher staff numbers and a need to invest in a number of areas in support of school infrastructure. The school also made some of its first investments with environmental considerations behind them starting with the first phase of window replacement in the main building to reduce heat loss.

The financial results for the year show a surplus of £778,680 (before pension revaluation), £221, 680 (after pension revaluation), reflecting the continued prudent financial management of the school and reinvestment of money into the school for improvement projects in line with the charitable objectives of the school.

RESERVES POLICY

The School Governors have set a Reserves policy which operates with a minimum level of reserves (based on the cost of closing the school's liabilities in a worst case scenario) and a maximum level of reserves (based on operating with no income for a period of six months).

Free reserves in 2019-20 were at 116% of the minimum reserves and 93% of the maximum reserves. For the financial year just ending this has remained consistent in terms of minimum reserves (at 113% of target) but has fallen against the maximum target (at 80%). This is because free reserves have not grown at the same rate as the school but the Governor's see little risk as not only is the number within policy but it is also after taking into account the increase in designated reserves for capital projects in the current year.

At the year end the following reserves were held:

Endowment reserves: made up of land and buildings of £1,650,000 less accumulated depreciation of £159,345, a net of £1,490,655 which are held by the subsidiary charity Muntham House School Trust (Charity number 115085-1).

Designated reserves: made up of £30,000 set aside for historical litigation risks and £400,000 set aside for the Therapy centre currently being built and £495,000 for a second infants classroom.

Unrestricted reserves: made up of amounts held to ensure the school can continue to operate through a period of income loss and still meet the special education provision. Under the new policy the target is £2,665,000. The surplus generated mean that the unrestricted reserves increased to £2,316,416 (2019-20 level £2,187,896) of which £2,127,071 is attributable to the school and £189,345 to the Muntham House School Trust. In calculating free reserves the school do not take any Pension deficit into account as the Governors believe the very long term nature and variability of this item mean it would adversely impact the strategic development of the school to do so.

STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

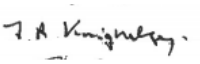
So far as the governors are aware, there is no relevant audit information (as defined by Section 418 of the Companies Act 2006) of which the company's auditors are unaware, and each governor has taken all the steps that they ought to have taken as a governor in order to make themselves aware of any relevant audit information and to establish that the company's auditors are aware of that information.

POST BALANCE SHEET EVENT

Whilst COVID 19 was a major post balance sheet event in 2019-20 there is nothing to report of any financial materiality as a post balance sheet event for 2021-22.

This report, including the Strategic Report, was approved by the board of Governors of Muntham House School and signed on their behalf by:

Signed J Knightley, Governor



Signed B Jones, Governor



7 July 2021

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
STATEMENT OF GOVERNORS' RESPONSIBILITIES

The Governors, who are also the directors of Muntham House School for the purpose of company law, are responsible for preparing the Governors' Report (incorporating the Strategic Report) and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Governors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and group and of the incoming resources and application of resources, including the income and expenditure, of the charitable company and the group for that year.

In preparing these accounts, the Governors are required to:

- select suitable accounting policies and then apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent; and

- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Governors are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and the group and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
REPORT OF THE INDEPENDENT AUDITORS
TO THE MEMBERS OF MUNTHAM HOUSE SCHOOL

Opinion

We have audited the financial statements of Muntham House School (the 'charitable company') and its subsidiary (the 'group') for the year ended 31 March 2021 on pages 25 to 45. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and the parent charitable company's affairs as at 31 March 2020 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the director's use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the director with respect to going concern are described in the relevant sections of this report.

Other information

The governors are responsible for the other information. The other information comprises the information included in the governors' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the governors' report (incorporating the strategic report and the governor' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the strategic report and the governors' report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report and the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of governors

As explained more fully in the governors' responsibilities statement set out on page 20**,** the governors (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the governors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the governors are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the governors either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: https://www.frc.org.uk/Our-Work/Audit/Audit-and-assurance/Standards-and-guidance/Standards-and-guidance-for-auditors/Auditors-responsibilities-for-audit/Description-of-auditors-responsibilities-for-audit.aspx. This description forms part of our auditor's report.

Extent to which the audit was considered capable of detecting irregularities, including fraud

The objectives of our audit, in respect to fraud, are: to identify and assess the risks of material misstatement of the financial statements due to fraud; to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement due to fraud, through designing and implementing appropriate responses; and to respond appropriately to fraud or suspected fraud identified during the audit. However, the primary responsibility for the prevention and detection of fraud rests with both those charged with governance of the entity and its management.

Our approach was as follows:

- We identified areas of laws and regulations that could reasonably be expected to have a material effect on the financial statements from our general commercial and sector experience, and through discussion with the directors and other management (as required by auditing standards), and discussed with the directors and other management the policies and procedures regarding compliance with laws and regulations;

- We identified the following areas as those most likely to have such an effect: health and safety; General Data Protection Regulation (GDPR); fraud; bribery and corruption and employment law. Auditing standards limit the required audit procedures to identify non-compliance with these laws and regulations to enquiry of the trustees and other management and inspection of regulatory and legal correspondence, if any.

- We considered the legal and regulatory frameworks directly applicable to the financial statements reporting framework (FRS 102 and the Companies Act 2006 and the Charities Act 2011) and the relevant tax compliance regulations in the UK;

- We considered the nature of the company's/charity's operations, the control environment and business performance, including the key drivers for management's remuneration;

- We communicated identified laws and regulations throughout our team and remained alert to any indications of non-compliance throughout the audit;

- We considered the procedures and controls that the company/charity has established to address risks identified, or that otherwise prevent, deter and detect fraud; and how senior management monitors those programmes and controls.

Based on this understanding we designed our audit procedures to identify non-compliance with such laws and regulations. Where the risk was considered to be higher, we performed audit procedures to address each identified fraud risk. These procedures included: testing manual journals; reviewing the financial statement disclosures and testing to supporting documentation; performing analytical procedures; and enquiring of management, and were designed to provide reasonable assurance that the financial statements were free from fraud or error.

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. For example, the further removed non-compliance with laws and regulations (irregularities) is from the events and transactions reflected in the financial statements, the less likely the inherently limited procedures required by auditing standards would identify it. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation. We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

TC Group

Mark Cummins FCCA (Senior Statutory Auditor)
for and on behalf of TC Group
Statutory Auditors
Office: Steyning, West Sussex

Dated: 28 July 2021

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Endowment funds £	Total 2021 £	Total 2020 £
Income from:							
Donations	**6**	8,227	-	132,286	-	**140,513**	87,778
Other trading activities		-	-	-	-	**-**	-
Investment income	**7**	4,418	-	-	-	**4,418**	17,242
Charitable activities	**8**	5,059,227	-	416,832	-	**5,476,059**	4,622,823
Total income		5,071,872	-	549,118	-	**5,620,990**	4,727,843
Expenditure on:							
Charitable activities		4,336,199	-	489,611	16,500	**4,842,310**	4,275,764
Total expenditure	**9**	4,336,199	-	489,611	16,500	**4,842,310**	4,275,764
Net Surplus		735,673	-	(59,507)	(16,500)	**778,680**	452,079
Gross transfer between funds	**19/20**	(645,000)	645,000	-	-	**-**	-
Profit/(loss) on defined benefit pension schemes	**17**	(557,000)	-	-	-	**(557,000)**	707,000
Net movement in funds		(466,327)	645,000	(59,507)	(16,500)	**221,680**	1,159,079
Fund balances at 1 April 2020		4,003,494	280,000	46,525	1,507,155	**5,837,174**	4,678,096
Fund balances at 31 March 2021		3,537,167	925,000	106,032	1,490,655	**6,058,854**	5,837,174
Surplus attributable to school						**238,180**	1,175,579

All of the group's activities other than those identified above are classified as continuing. There are no recognised gains or losses other than those reported on the Statement of Financial Activities.

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
SUMMARY INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2021

	2021	2020
	£	£
Gross income	**5,620,990**	4,727,843
Total expenditure from income funds	**(5,382,810)**	(3,552,264)
Net income / (expenditure) for the year	**238,180**	1,175,579

The summary income and expenditure account is derived from the statement of financial activities on page 24 which, together with the notes on pages 29 to 43, provides full information on the movements during the year on all funds of the charity.

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
CONSOLIDATED BALANCE SHEET
AS AT 31 MARCH 2021

	Notes	£	2021 £	£	2020 £
Fixed assets					
Tangible assets	**12**		**3,368,307**		3,322,713
Current assets					
Stocks		**5,371**		4,150	
Debtors	**14**	**175,942**		79,965	
Cash at bank and in hand		**3,352,867**		2,565,229	
		3,534,180		2,649,344	
Creditors: amounts falling due within one year	**15**	**(286,633)**		(134,883)	
Net current assets			**3,247,547**		2,514,461
Total assets less current liabilities			**6,615,855**		5,387,174
Defined benefit pension scheme liability	**17**		**(557,000)**		-
Total net assets			**6,058,854**		5,837,174
Capital funds					
Endowment funds	**19**		**1,490,655**		1,507,155
Income funds					
Restricted funds	**18**	**106,032**		46,525	
Unrestricted funds:					
Designated funds	**20**	**925,000**		280,000	
Revaluation reserve (Property)	**20**	**189,345**		192,995	
Other charitable funds	**20**	**3,347,822**		3,810,499	
			4,568,199		4,330,019
			6,058,854		5,837,174

The accounts were approved by the Board on 7 July 2021

M Kipling Governor **J Knightley Governor**

Company Registration No. 05063879

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
SCHOOL BALANCE SHEET
AS AT 31 MARCH 2021

	Notes	£	2021 £	£	2020 £
Fixed assets					
Tangible assets	**12**		**1,877,652**		1,815,558
Investments			**100**		100
			1,877,752		1,815,658
Current assets					
Stocks		**5,371**		4,150	
Debtors	**14**	**182,855**		86,873	
Cash at bank and in hand		**3,346,515**		2,558,882	
		3,534,741		2,649,905	
Creditors: amounts falling due within one year	**15**	**(286,633)**		(134,833)	
Net current assets			**3,248,108**		2,515,022
Total assets less current liabilities			**5,125,860**		4,314,180
Defined benefit pension scheme liability	**17**		**(557,000)**		-
Total net assets			**4,568,860**		4,330,680
Income funds					
Restricted funds	**18**		**106,032**		46,525
Unrestricted funds:	**20**				
Designated funds			**925,000**		280,000
Other charitable funds			**3,537,828**		4,004,155
			4,568,860		4,330,680
(Deficit)/surplus attributable to school for the financial year			**238,180**		1,175,579

The accounts were approved by the Board on 7 July 2021

J Knightley
Governor

M Kipling
Governor

Company Registration No. 05063879

MUNTHAM HOUSE SCHOOL
(LIMITED BY GUARANTEE)
CONSOLIDATED CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 MARCH 2021

	Notes	£	**2021** £	£	2020 £
Cash flows from operating activities					
Net income for the year		**238,180**		1,175,579	
Adjustments for:					
Transfer from endowment fund		**(16,500)**		(16,500)	
Depreciation of tangible fixed assets		**170,746**		151,452	
Transfers within fixed assets		**(4,504)**		10,473	
Investment income		**(4,418)**		(17,242)	
(Increase)/decrease in stocks		**(1,221)**		(1,506)	
Decrease/(increase) in debtors		**(95,982)**		32,828	
(Decrease)/increase in creditors		**151,750**		(92,522)	
(Decrease)/increase in provisions – (Pension liability)		**557,000**		(707,000)	
			995,051		535,562
Cash flows from investing activities:					
Investment income	**7**	**4,418**		17,242	
Purchase of tangible fixed assets	**12**	**(211,831)**		(556,224)	
Net cash provided by/(used in) investing activities			**(207,413)**		(548,982)
Change in cash and cash equivalents in the year			**787,638**		(13,420)
Cash and cash equivalents at the beginning of the year			**2,565,229**		2,578,649
Cash and cash equivalents at the end of the year			**3,352,867**		2,565,229

Analysis of cash and cash equivalents

	At 1 April 2020 £	**Cash flow** £	**Non-cash changes** £	**At 31 March 2021** £
Cash at bank and in hand	2,565,229	787,638	-	3,352,867
	2,565,229	**787,638**	**-**	**3,352,867**

1 Statutory information

Muntham House School is a charitable company, limited by guarantee, registered in England and Wales. The charitable company's registered number and registered office address can be found in the Governors' Report.

2 Accounting policies

2.1 Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.

Muntham House School meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. This includes taking into account any potential impact of the COVID-19 pandemic. There are no material uncertainties about Muntham House School's ability to continue as a going concern.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

2.2 Group financial statements

The financial statements consolidate the results of the charity, its wholly owned subsidiary, Muntham House Enterprises Limited, and Muntham House School Trust, a linked charity (charity number 1105085-1), on a line by line basis. A separate Statement of Financial Activities and Income and Expenditure Account for the charity has not been presented as the charity has taken advantage of the exemption afforded by section 408 of the Companies Act 2006.

2.3 Income

Local authority fees and other income are included in the period in which the service is provided.

Investment income is accounted for when receivable.

Grants are credited to the Statement of Financial Activities in the year in which they are receivable unless a grant is subject to donor imposed conditions that specify the time period in which the expenditure of the resources can take place; in which case they are deferred.

2.4 Expenditure

Expenditure is accounted for on an accruals basis with the irrecoverable element of VAT included with the item to which it relates.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity. These are included in support costs.

All costs are allocated between expenditure categories and departments on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly.

2 Accounting policies **(Continued)**

2.5 Tangible fixed assets and depreciation

Tangible fixed assets other than freehold land are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Freehold land is not depreciated
Assets currently under construction are not depreciated.

Freehold buildings	1%, 2.5% and 5% straight line
Plant and machinery	10% and 25% straight line
Fixtures, fittings & equipment	Between 7.5% and 33.33% straight line Motor vehicles 33.33% straight line

The freehold land and buildings were professionally valued in May 1997. The fair value was determined to be £1.65m which was incorporated into the accounts for the year ended 31 August 1997 and produced an increase in value of £365,000. The charity has adopted the transitional provisions of FRS 102 to continue to treat this value as the deemed cost.

The value of the Freehold Land not depreciated is £330,000.

Items for educational purposes for pupils to assist with learning are not considered to be of a capital nature and are written off to the Statement of Financial Activities. Other non-educational items of capital expenditure up to £1,000 are written off to the Statement of Financial Activities.

2.6 Leasing and hire purchase commitments

Rentals payable under operating leases are charged against income on a straight line basis over the period of the lease.

2.7 Investments

Fixed asset investments are stated at fair value, except investments in subsidiary undertakings which are stated at cost.

2.8 Taxation

Taxation for the year comprises current and deferred tax. Tax is recognised in the Statement of Financial Activities, except to the extent that it relates to items recognised in other comprehensive income.

Current or deferred taxation assets and liabilities are not discounted.

Current tax is recognised at the amount of tax payable using the tax rates and laws that have been enacted or substantively enacted by the balance sheet date.

2.9 Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

Timing differences arise from the inclusion of income and expenses in tax assessments in periods different from those in which they are recognised in financial statements. Deferred tax is measured using tax rates and laws that have been enacted or substantively enacted by the year end and that are expected to apply to the reversal of the timing difference.

Unrelieved tax losses and other deferred tax assets are recognised only to the extent that it is probable that they will be recovered against the reversal of deferred tax liabilities or other future taxable profits.

2.10 Stock

Stock is valued at the lower of cost or net realisable value.

2.11 Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments. The Governors seek to use short and medium term deposits where possible to maximise the return on monies held at the bank and to manage cash flow.

2.12 Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any discount offered. Prepayments are valued at the amount prepaid net of any discounts due.

2.13 Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

2.14 Pensions

Teaching staff are members of the Teachers' Pension Scheme (TPS), a defined benefit scheme administered by the Teachers' Pension Agency. Contributions to the Scheme are charged to the Statement of Financial Activities as they fall due. The Teachers' Pension Scheme is an unfunded scheme. Contributions on a "pay as you go" basis are credited to the exchequer under arrangements governed by the Superannuation Act 1972. Actuarial valuations are carried out on a notional set of investments. Under the definitions set out in Financial Reporting Standard 102, the Teachers' Pension Scheme is a multi-employer pension scheme. The charity is unable to identify its share of the underlying (notional) assets and liabilities of the scheme. Accordingly, under Financial Reporting Standard 102 the scheme is accounted for as if it were a defined contributions scheme.

The charity also contributes to personal pension schemes for non-teaching staff, including the Local Government Pension Scheme (LGPS) administered by West Sussex County Council. The charity is able to identify its share of the underlying (notional) assets and liabilities as detailed in note 17.

2.15 Fund accounting

Funds held by the charity are either:

Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the governors.

Designated funds – these are funds set aside by the governors out of unrestricted general funds for specific future purposes or projects.

Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Endowment funds - these are land and building funds which cannot be sold without the prior consent of the Charity Commission, further details of which can be found in note 19.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2.16 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised.

The governors do not consider that there are any critical estimates or areas of judgement that need to be brought to the attention of the readers of the financial statements.

3 Turnover

The turnover of the charity is wholly attributable to the objectives of the charity as stated in the Governors' Report and is earned entirely in the UK.

4 Net income/(expenditure) for the year

This is stated after charging:	**2021**	**2020**
	£	**£**
Operating leases – equipment	650	650
Depreciation	170,746	151,452
Auditors remuneration (group):		
Audit fees – charity	9,960	9,960
Stock expensed	(1,221)	(1,506)

5 Taxation

The charitable company is registered as a charity and all of its income falls within the exemptions under Part 11 of the Corporation Tax Act 2010.

6 Income from donations

	Unrestricted funds	Restricted funds	Total 2021	Total 2020
	£	£	£	£
Donations and gifts	**8,227**	**132,286**	**140,513**	87,778

Donations and gifts

Unrestricted funds:				
Donations and gifts			**8,227**	184
Restricted funds:				
DFE Income			**-**	-
William Belmer Rush Foundation			**26,052**	24,594
Downland Trust			**-**	63,000
Constable Education			**100,000**	
LCSF			**3,234**	
C Knightley			**3,000**	
			132,286	87,594

7 Income from investments

	2021	2020
	£	£
Interest receivable	**4,418**	17,242

8 Income from charitable activities

	2021	2020
	£	£
Main school fees	**4,457,561**	3,764,098
EEU fees	**585,228**	458,383
County Assistance – restricted income	**355,571**	344,213
Less bursaries	**(269)**	(9,863)
Net school fees	**5,398,091**	4,556,831
Bursaries and awards from restricted funds	**269**	9,863
Rental income	**10,397**	21,946
Other income	**67,302**	34,183
	5,476,059	4,622,823

9 Expenditure

	Staff costs £	Depreciation £	Other costs £	Total 2021 £	Total 2020 £
Charitable activities					
Education					
Education costs	2,349,863	87,504	260,173	**2,697,540**	2,251,594
Care costs	567,466	-	56,804	**624,270**	708,016
Premises costs	194,064	61,216	480,228	**735,508**	547,623
Support costs	387,864	22,026	374,833	**784,723**	758,668
Bursaries from restricted funds	-	-	269	**269**	9,863
	3,499,257	170,746	1,172,307	**4,842,310**	4,275,764
Total Expenditure	**3,499,257**	**170,746**	**1,172,307**	**4,842,310**	4,275,764

Analysis of support costs (including Governance costs)

	2021 £	2020 £
Wages and salaries	**387,864**	355,810
Legal and professional	**59,183**	921,415
General office and administration	**256,150**	212,220
Vehicle and travel	**71,566**	59,263
Governance costs:		
Audit fees	**9,960**	9,960
	784,723	758,668

10 Governors

None of the Governors (or any persons connected with them) received any remuneration during the year or received any reimbursement of expenditure for their services as Governors.

11 Employees

Number of employees
The average monthly headcount was 96 staff (2020: 96 staff) and the average monthly number of full time equivalent employees during the year was:

	2021 Number	2020 Number
Teaching and other staff	**90**	87

Employment costs	**2021 £**	2020 £
Wages and salaries	**2,749,507**	2,525,247
Social security costs	**241,259**	222,146
Pension costs	**508,291**	461,527
	3,499,257	3,208,920

Staff earning in excess of £60,000 per annum in the following bands are:

	2021 Number	2020 Number
£60,000 - £69,999	**1**	-
£70,000 - £79,999	**-**	-
£80,000 - £89,999	**1**	1
£120,000 - £129,999	**-**	-

Of the employees whose emoluments exceed £60,000, 2 (2020: 1) have retirement benefits accruing under defined benefit pension schemes. Pension contributions for higher paid employees in the year amounted to £31,879 (2020: £17,788).

The key management personnel of the parent charitable company comprise the Principal, Head of Education, Head of Care and Head of Finance.

The total employee benefits of the key management personnel were £325,480 (2020: £366,228).

There are no employees in the subsidiary company.

12 Tangible fixed assets

	Land and buildings	Plant and machinery	Fixtures, fittings & equipment	Assets under construction	Total
	£	£	£	£	£
Cost					
At 1 April 2020	3,430,424	263,240	513,166	88,353	4,206,830
Additions	-	86,757	36,721	-	211,831
Diposals	-	(17,798)	-	-	(17,798)
Adjustments	-	346	17	-	363
Transfers	-	(54,555)	54,555	-	-
At 31 March 2021	3,430,424	277,990	604,459	-	4,401,226
Depreciation					
At 1 April 2019	486,123	148,291	249,703	-	884,117
Charge for the year	61,216	36,853	72,677	-	170,746
Disposals	-	(17,798)	-	-	(17,798)
Adjustments	(238)	648	(4,556)	-	(4,146)
Transfers	-	(40,218)	40,218	-	-
At 31 March 2021	547,101	127,776	358,042	-	1,032,919
Net book value At 31 March 2021	**2,883,323**	**150,214**	**246,417**	**88,353**	**3,368,307**
At 31 March 2020	2,944,301	114,949	263,463	-	3,322,713

School tangible fixed assets

The transfer between assets codes reflects how the assets are used within the school.

The school fixed assets are as above after accounting for the endowment assets below:

	£	£	£	£	£
Group assets at 31 March 2021	**2,883,323**	**150,214**	**246,417**	**88,353**	**3,368,307**
Less Endowment funds	(1,490,655)	**-**	**-**	**-**	(1,490,655)
School assets at 31 March 2021	**1,392,668**	**150,214**	**246,417**	**88,353**	**1,877,652**

The adjustments and transfers are as a result of reconciliations and bringing the sub ledger and nominal in line with each other.

The endowment funds consist of Land and Buildings of £1,650,000 less depreciation of £159,345 which are held as an endowment and are owned by the linked charity Muntham House School Trust (charity number: 1105085-1).

The endowment land and buildings were professionally valued in May 1997. The fair value of £1.65m was incorporated into the accounts for the year ended 31 August 1997 and using the transitional provisions of FRS102 it continues to be treated as the deemed cost.

If the land and buildings had not been revalued they would be included at the following historical cost:

	2021	2020
	£	£
Cost	**1,285,000**	1,285,000
Aggregate depreciation	**291,900**	285,650
Value of land in freehold land and buildings	**330,000**	330,000

13 Investment in trading subsidiary

The wholly-owned trading subsidiary, Muntham House Enterprises Limited, company number 05102263, which is incorporated in England and Wales, was dormant in the year to 31 March 2020. The registered office address is Barns Green, Horsham, West Sussex, RH13 0NJ. The charity owns the entire issued share capital of 100 A Ordinary £1 shares. The only transaction during the year was income of £4.

Summary balance sheet

The assets and liabilities of the subsidiary were:	**2021** **£**	2020 £
Current assets	**6,352**	6,348
Creditors: amounts falling due within one year	**(6,909)**	(6,909)
Total net liabilities	**(557)**	(561)
Aggregate share capital and reserves	**(557)**	(561)

Contribution by parent company
The parent charitable company contributed £5,620,990 (2020: £4,727,843) to the income for the year and £238,180 (2020: £1,175,579 surplus) to the surplus for the year.

14 Debtors

	Consolidated		**School**	
	2021	2020	**2021**	2020
	£	£	**£**	£
Trade debtors	**105,599**	18,362	**105,599**	18,362
Amounts owed by group undertakings	**-**	-	**6,908**	6,908
Other debtors	**1,584**	423	**1,590**	423
Prepayments and accrued income	**68,358**	61,180	**68,358**	61,180
	175,942	79,965	**182,855**	86,873

15 Creditors: amounts falling due within one year

	Consolidated		School	
	2021	2020	**2021**	2020
	£	£	**£**	£
Trade creditors	**115,822**	29,034	**115,822**	29,034
Fees in advance and deferred income	**72,349**	35,567	**72,349**	35,567
Other creditors	**68,561**	56,985	**68,561**	56,985
Accruals and deferred income	**29,901**	13,297	**29,901**	13,297
	286,633	134,883	**286,633**	134,883

Fees in advance and deferred income
Deferred income comprises monies received for the provision of services after the year end.

	£
Balance as at 1 April 2020	35,567
Amount released to income earned from charitable activities	(35,567)
Amount deferred in year	72,349
Balance as at 31 March 2020	**72,349**
Made up as follows:	
Fees in advance	27,688
Deferred income	44,661
Balance as at 31 March 2021	**72,349**

16 Teachers' Pension Scheme

During the year, the School participated in the Teachers' Pension Scheme ("the TPS") for its teaching staff. The pension charge for the year includes contributions payable to the TPS of £176,286 (2020: £139,722) and at the year-end £nil (2020 - £nil) was accrued in respect of contributions to this scheme.

The TPS is an unfunded multi-employer defined benefits pension scheme governed by The Teachers' Pensions Regulations 2010 (as amended) and The Teachers' Pension Scheme Regulations 2014 (as amended). Members contribute on a "pay as you go" basis with contributions from members and the employer being credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

The employer contribution rate is set by the Secretary of State following scheme valuations undertaken by the Government Actuary's Department. The most recent actuarial valuation of the TPS was prepared as at 31 March 2016 and the Valuation Report, which was published in March 2019, confirmed that the employer contribution rate for the TPS would increase from 16.4% to 23.6% from 1 September 2019. Employers are also required to pay a scheme administration levy of 0.08% giving a total employer contribution rate of 23.68%.

16 Teachers' Pension Scheme (continued)

The 31 March 2016 Valuation Report was prepared in accordance with the benefits set out in the scheme regulations and under the approach specified in the Directions, as they applied at 5 March 2019. However, the assumptions were considered and set by the Department for Education prior to the ruling in the 'McCloud/Sargeant case'. This case has required the courts to consider cases regarding the implementation of the 2015 reforms to Public Service Pensions including the Teachers' Pensions.

On 27 June 2019 the Supreme Court denied the government permission to appeal the Court of Appeal's judgment that transitional provisions introduced to the reformed pension schemes in 2015 gave rise to unlawful age discrimination. The government is respecting the Court's decision and has said it will engage fully with the Employment Tribunal as well as employer and member representatives to agree how the discriminations will be remedied. A consultation was launched by the government on 16 July 2020, and closed to responses on 11 October 2020.

The TPS is subject to a cost cap mechanism which was put in place to protect taxpayers against unforeseen changes in scheme costs. The Chief Secretary to the Treasury, having in 2018 announced that there would be a review of this cost cap mechanism, in January 2019 announced a pause to the cost cap mechanism following the Court of Appeal's ruling in the McCloud/Sargeant case and until there is certainty about the value of pensions to employees from April 2015 onwards. The pause was lifted in July 2020 and the government is preparing to complete the cost control element of the 2016 valuations, which is expected to be completed in 2021.

In view of the above rulings and decisions the assumptions used in the 31 March 2016 Actuarial Valuation may become inappropriate. In this scenario, a valuation prepared in accordance with revised benefits and suitably revised assumptions would yield different results than those contained in the Actuarial Valuation.

Until the consultation and the cost cap mechanism review are completed it is not possible to conclude on any financial impact or future changes to the contribution rates of the TPS. Accordingly no provision for any additional past benefit pension costs is included in these financial statements.

17 Local Government Pension Scheme

Muntham House School is an admission body of the Local Government Pension Scheme (LGPS) administered by West Sussex County Council.

The LGPS is a funded defined benefit scheme, with assets held in separate trustee administered funds. Contributions to the schemes are determined by qualified actuaries on the basis of triennial valuations using the projected unit method. The scheme is a multi-employer pension scheme.

The total employer's contribution made for the year ended 31 March 2021 was £330,081 (2020: £376,633). The agreed contribution rates for the year ended 31 March 2021 were from 5.5% to 8.5% for employees and 19.9% for employers.

The following information is based upon full actuarial valuations of the funds at 31 March 2021 by qualified independent actuaries for the entire West Sussex Council Pension Fund.

The principal actuarial assumptions used by the actuaries were as follows:

	2021	*2020*
	%	*%*
Discount rate at 31 March	*2.05*	*2.3*
Expected return on assets at 31 March	*26.5*	*(2.1)*
Rate of increase in pensions payment	*2.8*	*1.8*
Rate of increase in salaries	*3.3*	*2.2*

The post retirement mortality assumptions used to value the benefit obligation are based on the Fund's Vita Curves with improvements in line with the CMI 2018 model assuming long term improvements of 1.5% p.a. Based on these assumptions, the average future life expectancy of an average male reaching age 65 in 2020 is 23 years. The life expectancy of a female member reaching age 65 in 2020 is projected to be 26 years.

The expected return on plans' assets is based on market expectations for investment returns over the life of the related obligation.

The major categories of plan asset as a percentage of the total plans' assets, are as follows:

	2021	*2020*
	%	*%*
Equities	*56*	*47*
Bonds	*31*	*39*
Property	*7*	*8*
Cash	*6*	*6*

The major categories of plan asset as a percentage of the total plans' assets, are as follow:

	2021	2020
	£'000	£'000
Fair value of Employer Assets	**11,213**	8,574
Present Value of Funded Liabilities	**(11,770)**	(8,068)
Surplus / (Deficit)	**(557)**	506

18 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

		Movement in funds		
	Balance at 1 April 2020	**Income**	**Expenditure**	**Balance at 31 March 2021**
	£	**£**	**£**	**£**
William Belmer Rush Foundation	-	26,052	(26,052)	
Constable Education Trust	-	100,000	-	100,000
LCSF	-	3,234	(3,234)	**-**
C Knightley	-	3,000	(3,000)	
County Assistance	-	355,571	(355,571)	**-**
16 to 19 Bursary Release	-	269	(269)	**-**
PE Premium	-	21,543	21,543	**-**
Pupil Premium	46,525	39,449	(79,942)	6,032
	46,525	**549,118**	**(489,611)**	**106,032**

William Belmer Rush Foundation

This is a capital grant received from the foundation.

Constable Education Trust

The Constable Education Trust have generously donated £200,000 for the new Therapy Centre of which £100,000 was received in the year.

LCSF

The Low Carbon Skills Fund gave a grant for the development of low carbon strategy for the school.

C Knightley

The school received a generous donation for the school forum development.

County assistance

This is funding received from county councils for the provision of one to one special needs teaching assistants for individual pupils.

16-19 Bursary

This is funding received from the department specifically in respect of bursaries.

PE Premium

Funding was received from the department to provide specialist PE and sport support for local schools.

Pupil Premium

This is funding received from the government to decrease the attainment gap for disadvantaged children, whether by income or by family upheaval.

19 Endowment funds

The funds of the group include endowment funds included in the linked charity The Muntham House School Trust (Charity number 1105085-1) which constitute the following;

		Movement in funds			
	Balance at 1 April 2020	**Income**	**Expenditure**	**Transfers**	**Balance at 31 March 2021**
	£	**£**	**£**	**£**	**£**
Permanent Endowments					
Land and buildings	1,507,155	-	(16,500)	-	1,490,655
	1,507,155	**-**	**(16,500)**	**-**	**1,490,655**

The endowment fund consists of land and buildings of £1,650,000 less depreciation of £159,315 which are owned by the subsidiary charity Muntham House School Trust (charity number: 1105085-1).
The fair value of the Freehold Land not depreciated is £330,000.
During the year depreciation of the buildings amounted to £16,500 (2020: £16,500).

20 Unrestricted funds

The unrestricted funds of the charity include the following:

	Designated funds	**Fair value reserve**	**General funds**	**Total**
	£	**£**	**£**	**£**
Balance at 1 April 2020	280,000	192,995	3,810,499	**4,283,494**
Transfers to/from designated funds	645,000	-	(645,000)	**-**
Transfer to general funds for difference between depreciation on cost and revalued amounts	-	(3,650)	3,650	**-**
Deficit for the year	-	-	278,673	**278,673**
Balance at 31 March 2021	**925,000**	**189,345**	**3,447,822**	**4,562,167**

The Designated funds are in respect of the therapy centre of £400,000 (2020: £50,000) for the rolling fixed asset replacement and maintenance programme), funds for a second infant class of £495,000 (2020:£nil) and £30,000 (2020:£230,000) in relation to historical abuse claims.

21 Share capital

The charity is a company limited by guarantee and has no share capital.

22 Commitments under operating leases

At 31 March 2021 the school had total commitments payable under non-cancellable operating leases as follows:

	2021	2020
	£	£
Within one year	**2,600**	2,600
Within two to five years	**4,551**	7,151
	7,151	9,751

23 Analysis of net assets between funds

Fund balances at 31 March 2021 are represented by:

	Restricted funds	Designated funds	Endowment Fund	Unrestricted funds	2021 Total
	£	£	£	£	£
Tangible fixed assets	-	-	1,490,655	1,877,652	**3,368,307**
Current assets	106,032	925,000	-	2,503,148	**3,534,180**
Creditors: amounts falling due within one year	-	-	-	(286,633)	**(286,633)**
Pension Liability	-	-	-	(557,000)	**(557,000)**
	106,032	925,000	1,490,655	3,537,167	**6,058,854**

Analysis of net assets between funds

Fund balances at 31 March 2020 are represented by:

	Restricted funds	Designated funds	Endowment Fund	Unrestricted funds	2020 Total
	£	£	£	£	£
Tangible fixed assets	-	-	1,507,155	1,815,558	**3,322,713**
Current assets	46,525	280,000	-	2,322,818	**2,649,343**
Creditors: amounts falling due within one year	-	-	-	(134,882)	**(134,882)**
	46,525	280,000	1,507,155	4,003,494	**5,837,174**

24 Related parties

J Knightley (Trustee during the year) is a Trustee of the William Belmer Rush Foundation. The Foundation awarded a grant of £26,052 to the school in the year (2020: £24,594). No amounts have been deferred into next year.

25 Capital Commitments

The school has capital commitments at the year relating to a therapy centre of £433,000 at the year end.

26 Contingent Liability

At the balance sheet date the school was involved in potential insurance matters concerning historical events, where the outcome is uncertain and any potential liabilities cannot be quantified.

27 Statement of financial activities comparative funds – year ended 31 March 2020

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total 2020
	£	£	£	£	£
Income from:					
Donations	184	-	87,594	-	**87,778**
Trading activities subsidiary	-	-	-	-	**-**
Investment income	17,242	-	-	-	**17,242**
Charitable activities	4,162,204	-	460,619	-	**4,622,823**
Total income	4,179,630	-	548,213	-	**4,727,843**
Expenditure on:					
Charitable activities	3,757,576	-	501,668	16,500	**4,275,764**
Total expenditure	3,756,576	-	501,668	16,500	**4,275,764**
Net Income/(expenditure)	422,054	-	46,525	(16,500)	**452,079**
Gross transfer between funds	63,404	(63,404)	-	-	**-**
Loss on defined benefit pension schemes	707,000	-	-	-	**707,000**
Net movement in funds	1,192,458	(63,404)	46,525	(16,500)	**1,159,079**
Fund balances at 1 April 2019	2,811,036	343,404	-	1,523,655	**4,678,095**
Fund balances at 31 March 2020	4,003,494	280,000	46,525	1,507,155	**5,837,174**
Surplus attributable to school					**1,175,579**

All of the groups activities are classified as continuing except as disclosed above. There are no recognised gains or losses other than those reported on the Statement of Financial Activities.

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