

**Examiner's unqualified report (for a non-company charity preparing receipts and payments accounts) with a gross income of £250,000 or less in the relevant financial year**

**Independent examiner's report to the trustees of Upper Coquetdale Community Transport**

I report to the trustees on my examination of the accounts of Upper Coquetdale Community Transport (UCCT) for the year ended 8<sup>th</sup> October 2025.

**Responsibilities and basis of report**

As the charity trustees of UCCT you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name:

MR PETER COLQUITT

Address:

BEECH COTTAGE, ROTHBURY, NORTHAMBERLAND, NE 65 7SQ

Date:

26 JANUARY 2026.

## **Chairman's Statement: Financial Year 2024-2025**

The trustees have monitored the affairs of the Trust and are happy with the various investments and income. The trustees have met six times during the year to review the operations of the Trust. An AGM and an Ordinary Meeting for members of the Charitable Unincorporated Association were also held.

In order to secure a stronger future for the charity we changed our status from Charitable Unincorporated Association to Charitable Incorporated Organisation, foundation model (CIO).

We continue to provide a minibus hire service to a wide variety of community groups, and to organise our own excursions and weekly Rothbury shopping service for elderly residents.

Demand and provision in our health transport service for elderly, disabled and mobility-impaired local residents, using our own and volunteers' cars, have roughly doubled over the past year.

We continue to operate the Route 16 public bus service on behalf of Northumberland County Council, providing access to the remoter parts of Upper Coquetdale.

To facilitate these services to the community we continue to liaise with the Rothbury GP surgery and with Northumberland County Council.

We received funding from The National Lottery Community Fund for purchase of a replacement minibus and support for operational costs. Other funding was received from the Coquetdale League of Friends to support the health transport service and from Rothbury Parish Council. We also received a number of donations.

The charity did not carry out any fundraising activities of the kind covered by the Fundraising Regulator's Code of Fundraising Practice.

John Lazarus  
Chairman



5 November 2025



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Upper Coquetdale Community  
Transport

1105007

Receipts and  
Payments Accounts

From 01/08/2024 To 08/10/2025

Section A Receipts and payments

|                                                               | Unrestricted funds | Restricted Funds - Rothbury Parish Council | Restricted Funds - Coquetdale League of Friends | Restricted Funds - The National Lottery Community Fund: RC North East and Cumbria Region - Peugeot Minibus | Restricted Funds - The National Lottery Community Fund: RC North East and Cumbria Region - Hybrid Car | Restricted Funds - Ukraine Refugees Fund | Total funds      | Last Year     |
|---------------------------------------------------------------|--------------------|--------------------------------------------|-------------------------------------------------|------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|------------------------------------------|------------------|---------------|
|                                                               | to the nearest £   | to the nearest £                           | to the nearest £                                | to the nearest £                                                                                           | to the nearest £                                                                                      | to the nearest £                         | to the nearest £ | to nearest £  |
| <b>A1 Receipts</b>                                            |                    |                                            |                                                 |                                                                                                            |                                                                                                       |                                          |                  |               |
| Income - Donations                                            | 1,357              |                                            |                                                 |                                                                                                            |                                                                                                       |                                          | 1,357            | 1,918         |
| Income - Bank Interest                                        | 1,904              |                                            |                                                 |                                                                                                            |                                                                                                       |                                          | 1,904            | 1,446         |
| Income - Unrestricted Grants                                  | 350                |                                            |                                                 |                                                                                                            |                                                                                                       |                                          | 350              | -             |
| Income - Restricted Grants                                    | -                  | 816                                        | 2,000                                           | 87,369                                                                                                     |                                                                                                       |                                          | 90,185           | 15,369        |
| Income - Bus Fares Section 19                                 | 4,742              |                                            |                                                 |                                                                                                            |                                                                                                       |                                          | 4,742            | 4,167         |
| Income - Bus Fees and Fares Section 22                        | 30,140             |                                            |                                                 |                                                                                                            |                                                                                                       |                                          | 30,140           | 12,631        |
| Income - Car Service Fares                                    | 3,995              |                                            |                                                 |                                                                                                            |                                                                                                       |                                          | 3,995            | 3,303         |
| Income - BSOG                                                 | 231                |                                            |                                                 |                                                                                                            |                                                                                                       |                                          | 231              | 370           |
| <b>Sub total (Gross income for AR)</b>                        | <b>42,719</b>      | <b>816</b>                                 | <b>2,000</b>                                    | <b>87,369</b>                                                                                              | <b>-</b>                                                                                              | <b>-</b>                                 | <b>132,904</b>   | <b>39,204</b> |
| <b>A2 Asset and investment sales, (see table).</b>            |                    |                                            |                                                 |                                                                                                            |                                                                                                       |                                          |                  |               |
| Asset Sales - Motor Vehicles                                  | 12,500             |                                            |                                                 |                                                                                                            |                                                                                                       |                                          | 12,500           | -             |
| <b>Sub total</b>                                              | <b>12,500</b>      | <b>-</b>                                   | <b>-</b>                                        | <b>-</b>                                                                                                   | <b>-</b>                                                                                              | <b>-</b>                                 | <b>12,500</b>    | <b>-</b>      |
| <b>Total receipts</b>                                         | <b>55,219</b>      | <b>816</b>                                 | <b>2,000</b>                                    | <b>87,369</b>                                                                                              | <b>-</b>                                                                                              | <b>-</b>                                 | <b>145,404</b>   | <b>39,204</b> |
| <b>A3 Payments</b>                                            |                    |                                            |                                                 |                                                                                                            |                                                                                                       |                                          |                  |               |
| Charitable Activities Expenditure - Bus Hire                  | 200                |                                            |                                                 |                                                                                                            |                                                                                                       |                                          | 200              | -             |
| Charitable Activities Expenditure - Bus Insurance             | -                  | 194                                        |                                                 | 2,825                                                                                                      |                                                                                                       |                                          | 3,019            | 2,115         |
| Charitable Activities Expenditure - Car Insurance             | -                  |                                            |                                                 |                                                                                                            | 1,349                                                                                                 |                                          | 1,349            | 1,629         |
| Charitable Activities Expenditure - Route 16 -Driver Wages    | 13,371             |                                            |                                                 |                                                                                                            |                                                                                                       |                                          | 13,371           | 3,581         |
| Charitable Activities Expenditure - Route 16 -Driver Expenses | 387                |                                            |                                                 |                                                                                                            |                                                                                                       |                                          | 387              | 338           |
| Charitable Activities Expenditure - Bus Repairs and Services  | 3,741              |                                            |                                                 | 2,774                                                                                                      |                                                                                                       |                                          | 6,515            | 2,225         |

|                                                                 | Unrestricted funds | Restricted Funds - Rothbury Parish Council | Restricted Funds - Coquetdale League of Friends | Restricted Funds - The National Lottery Community Fund: RC North East and Cumbria Region - Peugeot Minibus | Restricted Funds - The National Lottery Community Fund: RC North East and Cumbria Region - Hybrid Car | Restricted Funds - Ukraine Refugees Fund | Total funds   | Last Year     |
|-----------------------------------------------------------------|--------------------|--------------------------------------------|-------------------------------------------------|------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|------------------------------------------|---------------|---------------|
| Charitable Activities Expenditure - Car Repairs and Services    | 901                |                                            |                                                 |                                                                                                            |                                                                                                       |                                          | 901           | 1,823         |
| Charitable Activities Expenditure - Bus Fuel                    | 3,241              | 622                                        |                                                 |                                                                                                            |                                                                                                       |                                          | 3,863         | 2,559         |
| Charitable Activities Expenditure - Car Fuel                    | 318                |                                            |                                                 |                                                                                                            | 1,207                                                                                                 |                                          | 1,525         | 1,654         |
| Charitable Activities Expenditure - Bus Driver Expenses         | 176                |                                            |                                                 |                                                                                                            |                                                                                                       |                                          | 176           | 71            |
| Charitable Activities Expenditure - Car Driver Expenses         | 306                |                                            | 1,000                                           |                                                                                                            |                                                                                                       |                                          | 1,306         | 962           |
| Charitable Activities Expenditure - Training                    | 2,003              |                                            |                                                 |                                                                                                            |                                                                                                       |                                          | 2,003         | 853           |
| Charitable Activities Expenditure - Advertising                 | 57                 |                                            |                                                 |                                                                                                            |                                                                                                       |                                          | 57            | -             |
| Charitable Activities Expenditure - Credit Card Payment Charges | 13                 |                                            |                                                 |                                                                                                            |                                                                                                       |                                          | 13            | 69            |
| Charitable Activities Expenditure - Sundries                    | 2,040              |                                            |                                                 |                                                                                                            |                                                                                                       |                                          | 2,040         | 402           |
| Transport Manager Support Costs - Wages                         | 8,130              |                                            |                                                 | 18,261                                                                                                     |                                                                                                       |                                          | 26,391        | 19,807        |
| Transport Manager Support Costs - Home Office Utilities         | 546                |                                            |                                                 |                                                                                                            |                                                                                                       |                                          | 546           | 504           |
| Transport Manager Support Costs - Telephone & Broadband         | 678                |                                            |                                                 |                                                                                                            |                                                                                                       |                                          | 678           | 538           |
| Transport Manager Support Costs - Postage and Stationery        | 259                |                                            |                                                 |                                                                                                            |                                                                                                       |                                          | 259           | 154           |
| Transport Manager Support Costs - Travel                        | 220                |                                            |                                                 |                                                                                                            |                                                                                                       |                                          | 220           | 62            |
| Transport Manager Support Costs - Sundries                      | 449                |                                            |                                                 |                                                                                                            |                                                                                                       |                                          | 449           | 398           |
| <b>Sub total</b>                                                | <b>37,036</b>      | <b>816</b>                                 | <b>1,000</b>                                    | <b>23,860</b>                                                                                              | <b>2,556</b>                                                                                          | <b>-</b>                                 | <b>65,268</b> | <b>39,744</b> |

## Section A Receipts and payments - continued

|                                                       |               |            |              |               |                |            |                |               |
|-------------------------------------------------------|---------------|------------|--------------|---------------|----------------|------------|----------------|---------------|
| <b>A4 Asset and investment purchases, (see table)</b> |               |            |              |               |                |            |                |               |
| Asset Purchases - Motor Vehicles                      | 1,698         |            |              | 59,302        |                |            | 61,000         | -             |
| <b>Sub total</b>                                      | <b>1,698</b>  | <b>-</b>   | <b>-</b>     | <b>59,302</b> | <b>-</b>       | <b>-</b>   | <b>61,000</b>  | <b>-</b>      |
| <b>Total payments</b>                                 | <b>38,734</b> | <b>816</b> | <b>1,000</b> | <b>83,162</b> | <b>2,556</b>   | <b>-</b>   | <b>126,268</b> | <b>39,744</b> |
| <b>Net of receipts/(payments)</b>                     | <b>16,485</b> | <b>-</b>   | <b>1,000</b> | <b>4,207</b>  | <b>- 2,556</b> | <b>-</b>   | <b>19,136</b>  | <b>- 540</b>  |
| <b>A5 Transfers between funds</b>                     | -             | -          | -            | -             | -              | -          | -              | -             |
| <b>A6 Cash funds last year end</b>                    | 73,764        | -          | -            | -             | 2,556          | 195        | 76,515         | 77,055        |
| <b>Cash funds this year end</b>                       | <b>90,249</b> | <b>-</b>   | <b>1,000</b> | <b>4,207</b>  | <b>-</b>       | <b>195</b> | <b>95,651</b>  | <b>76,515</b> |

## Section B Statement of assets and liabilities at the end of the period

| Categories               | Details                                                         | Unrestricted funds              | Restricted Funds - The National Lottery Community Fund: RC North East and Cumbria Region - Peugeot Minibus | Restricted Funds - Ukraine Refugees Fund | Restricted Funds - Coquetdale League of Friends |
|--------------------------|-----------------------------------------------------------------|---------------------------------|------------------------------------------------------------------------------------------------------------|------------------------------------------|-------------------------------------------------|
|                          |                                                                 |                                 | to nearest £                                                                                               | to nearest £                             |                                                 |
| B1 Cash funds            | Lloyds Current Account                                          | 51,151                          | 4,207                                                                                                      | 195                                      | 1,000                                           |
|                          | Shawbrook Account                                               | -                               |                                                                                                            |                                          |                                                 |
|                          | Cambridge 2 Year Bond (Started 19/1/23) a/c 15026589            | -                               |                                                                                                            |                                          |                                                 |
|                          | Cambridge 2 Year Bond (New Bond started 22/1/2024) a/c 15034648 | 19,567                          | -                                                                                                          | -                                        | -                                               |
|                          | Cambridge 2 Year Bond (New Bond started 3/2/2025) a/c 15041143  | 19,531                          |                                                                                                            |                                          |                                                 |
|                          | <b>Total cash funds</b>                                         | <b>90,249</b>                   | <b>4,207</b>                                                                                               | <b>195</b>                               | <b>1,000</b>                                    |
| B2 Other monetary assets | Debtors (Unpaid Invoices)                                       | Unrestricted funds to nearest £ | Restricted funds to nearest £                                                                              | Endowment funds to nearest £             |                                                 |
|                          |                                                                 | 6,722                           |                                                                                                            | -                                        |                                                 |

**B3 Investment assets**

| Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---------|-----------------------------|-----------------|--------------------------|
|         |                             | -               | -                        |


**B4 Assets retained for the charity's own use**

| Details                            | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|------------------------------------|-----------------------------|-----------------|--------------------------|
| Peugeot Boxer Minibus              | N/A                         | 61,000          | 61,000                   |
| Wheelchair Restraints              | N/A                         | -               | 1,000                    |
| Office Equipment                   | N/A                         | -               | 95                       |
| Mitsubishi Outlander PHEV NL20 HZU | N/A                         | 38,489          | 17,000                   |
|                                    |                             |                 | -                        |

**B5 Liabilities**

| Details                       | Fund to which      | Amount due | When due |
|-------------------------------|--------------------|------------|----------|
| Creditors (Uncleared Cheques) | Unrestricted Funds | 0          |          |

Signed by one or two trustees on behalf of all the trustees

| Signature                                                                           | Print Name   | Date of approval |
|-------------------------------------------------------------------------------------|--------------|------------------|
|  | Dr J Lazarus | 13/02/2026       |



**THIS GENERAL VESTING DECLARATION** is made the 1<sup>st</sup> day of September 2025 by

Paul Sidney Saxon of The Pines, Hillside East, Rothbury, NE65 7PT, John Lazarus of Foxton Cottage, Low Trehitt, Thropton, Morpeth, NE65 7EP, Rebecca Lesley Louise Francis Torrance of Foxton Cottage, Low Trehitt, Thropton, Morpeth, NE65 7EP, Madeleine Isabel Holloway of Sylvan Cottage, Thropton, Morpeth, NE65 7HX, Jeffrey Reynalds of Kyloe, Hillside West, Rothbury, NE65 7YN and David Owen Mansel Jones of Hillside, Thropton, Morpeth, NE65 7NE ("**the Trustees**") being trustees of the charity Upper Coquetdale Community Transport registered number 1105007 ("**the Transferor**")

**WHEREAS:**

- 1) By resolution of the Trustees of the Transferor dated 31<sup>st</sup> July 2025, the Transferor agreed to merge with Upper Coquetdale Community Transport 1213307 ("**the Transferee**") and to transfer all of its property (assets and liabilities) to the Transferee.
- 2) The property described in Part 1 of the Schedule hereto comprises all the unrestricted property (within the meaning of section 306(2) of the Charities Act 2011) of the Transferor.
- 3) The property described in Part 2 of the Schedule hereto comprises all other property of the Transferor.
- 4) The Transferor is not aware of any existing liabilities in that it has no debts and is not a party (nor has it ever been a party) to any lease of property or equipment, any hire agreement or any other form of financial agreement or commitment that could give rise to any potential liability, nor is it aware of any claim or potential claim against it by any organisation or person that could give rise to any potential liability. However, for completeness the Transferor highlights that:
  - i) The Transferee will become liable for the obligations (contractual and/or statutory) under 3 contracts of employment (with Karen Bell, Alistair Stripp and Lesley Leeson);
  - ii) The Transferee will become liable for the obligations to provide the Route 16 bus service pursuant to contracts with Northumberland County Council dated 24 October 2024, which expire on 1 November 2025.

**NOW THIS DEED WITNESSES that:**

1. The property described in Part 1 of the Schedule hereto shall vest in the Transferee as corporate property of the Transferee with effect from the date of this deed.
2. The property described in Part 2 of the Schedule hereto shall vest in the Transferee on the same trusts, so far as is reasonably practicable, on which the property was held immediately before the merger, with effect from the date of this deed.

3. All liabilities of the Transferor shall transfer to the Transferee with effect from the date of this deed.

## SCHEDULE

### PART 1: UNRESTRICTED PROPERTY


| Asset                                     | Value £       |
|-------------------------------------------|---------------|
| Lloyds Bank a/c 30-17-12 00233309         | 53782         |
| Cambridge and Counties 2 year bond        | 19567         |
| Cambridge and Counties 2 year bond        | 19531         |
| Peugeot Boxer minibus OV25 YFW            | 61000         |
| Mitsubishi Outlander Dynamic car NL20 HZU | 17000         |
| Wheelchair restraints                     | 1000          |
| Office equipment                          | 95            |
| <b>Total</b>                              | <b>171975</b> |

### PART 2: SPECIFIED TRUST PROPERTY

None.

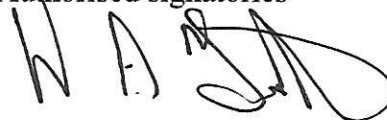
**SIGNED** as a **DEED** by and on behalf of the **TRANSFEROR** by Paul Sidney Saxon and John Lazarus being two of their number under an authority conferred pursuant to section 333 of the Charities Act 2011.

Signature

  
.....  
(John Lazarus)

  
.....  
(Paul Saxon)

Authorised signatories



In the presence of the witness named .....  
below Signature of witness

Name WILLIAM TODD

Address: 2 LOW TRENTON COTTAGES  
THROTON NEBS TEP.



THIS GENERAL VESTING DECLARATION is made the 27<sup>th</sup> day of November 2025 by

Paul Sidney Saxon of The Pines, Hillside East, Rothbury, NE65 7PT, John Lazarus of Foxton Cottage, Low Trewitt, Thropton, Morpeth, NE65 7EP, Rebecca Lesley Louise Francis Torrance of Foxton Cottage, Low Trewitt, Thropton, Morpeth, NE65 7EP, Madeleine Isabel Holloway of Sylvan Cottage, Thropton, Morpeth, NE65 7HX, Jeffrey Reynolds of Kyloe, Hillside West, Rothbury, NE65 7YN and David Owen Mansel Jones of Hillside, Thropton, Morpeth, NE65 7NE ("the Trustees") being trustees of the charity Upper Coquetdale Community Transport registered number 1105007 ("the Transferor")

**WHEREAS:**

- 1) By resolution of the Trustees of the Transferor dated 31<sup>st</sup> July 2025, the Transferor agreed to merge with Upper Coquetdale Community Transport 1213307 ("the Transferee") and to transfer all of its property (assets and liabilities) to the Transferee.
- 2) By Vesting Deed dated 1<sup>st</sup> September 2025 the Trustees of the Transferor vested certain property, as set out in that deed, in the Transferee, including a stated amount of £53,782 from the Transferor's Lloyds Bank, a/c 30-17-12 00233309, which sum was the balance in that account immediately prior to executing the deed.
- 3) By the time the funds were transferred from the Lloyds bank account the balance had changed to £53,858.53 and this was the amount of money transferred to the Transferee's bank account on 1<sup>st</sup> September 2025, an additional £76.53 to that stated in the Vesting Deed dated 1<sup>st</sup> September 2025.
- 4) Between the transfer to the Transferee on 1<sup>st</sup> September and closure of the Transferor's Lloyds Bank account 00233309 on 8th October 2025 the following transactions took place:

3rd September 2025 £96.25 direct debit paid to NEST, which was returned on the same day.

11<sup>th</sup> September 2025 £96.25 direct debit paid to NEST, which was returned on the same day.

19<sup>th</sup> September 2025 £2,685 received from Northumberland County Council

2<sup>nd</sup> October 2025 £2,685 paid to the Transferee's bank account

3<sup>rd</sup> October 2025 £16.00 received from Lloyds bank representing a refund of the Transferor's credit card annual fee

8th October 2025 £7.00 debited by Lloyds Bank as a charge for a returned direct debit

8<sup>th</sup> October 2025 £9.00 paid to the Transferee's bank account, being the balance upon closure of the Transferor's Lloyds Bank account 00233309.

- 5) The Transferor has therefore sought to transfer to the Transferee the property set out in the Schedule hereto in addition to the property transferred in accordance with Part 1 of the Schedule to the Vesting Deed dated 1<sup>st</sup> September 2025, being the additional sums of £76.53, £2,685 and £9.00 referred to above. Accordingly the total amount transferred to the Transferee from the Transferor's Lloyds Bank account 00233309 will be £56,552.53.

**NOW THIS DEED WITNESSES that:**

The Transferor seeks to clarify that pursuant to the resolution of the Trustees of the Transferor dated 31<sup>st</sup> July 2025 to transfer all of its property to the Transferee, the property described in the Schedule hereto has EITHER been vested in the Transferee by virtue of being paid from the Transferor's bank account into the Transferee's bank account, OR failing that it shall vest in the Transferee as corporate property of the Transferee with effect from the date of this deed.

**SCHEDULE**

Money from Lloyds Bank a/c 30-17-12 00233309 in the amounts of £76.53, £2685.00 and £9.00

Total £2,770.53

**SIGNED** as a **DEED** by and on behalf of the **TRANSFEROR** by Paul Sidney Saxon and John Lazarus being two of their number under an authority conferred pursuant to section 333 of the Charities Act 2011.

Signatures of Authorised Signatories

  
.....  
John Lazarus

  
.....  
Paul Saxon

In the presence of witness

In the presence of witness

Sign: J. A. Todd.....

Sign: .....

Name: JANIE ANNE TODD..

Name: LELEY V. ETTERLEY

Address: 2 LOW TREWHITT COYS.

14 CRAGSIDE COURT..

THROPTON, MORPETH.....

ROTHBURY.....

NEBS, TEP.....

NORTHUMBERLAND, NEBS 79X