

**Examiner's unqualified report (for a non-company charity preparing receipts and payments accounts) with a gross income of £250,000 or less in the relevant financial year**

**Independent examiner's report to the trustees of Upper Coquetdale Community Transport**

I report to the trustees on my examination of the accounts of Upper Coquetdale Community Transport (UCCT) for the year ended 31<sup>st</sup> July 2023.

**Responsibilities and basis of report**

As the charity trustees of UCCT you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name:

PETER COLQUITT

Address:

BEECH COTTAGE  
ROTHBURY  
NE65 7SQ

Date:

6 OCT 2023.

## **Chairman's Statement: Financial Year 2022-2023**

The trustees have monitored the affairs of the Trust and are happy with the various investments and income. The trustees have met four times during the year to review the operations of the Trust. An AGM and an Ordinary Meeting for members were also held. At the AGM the co-opted member of the executive committee was appointed as a trustee.

Following the pandemic the use of our service by community groups continued to grow, and our own excursions and weekly Rothbury shopping service for elderly residents remain popular.

Our health appointment service for elderly, disabled and mobility-impaired local residents using our own and volunteers' cars has been busier this year largely due to a doubling of bookings using our own hybrid vehicle.

At the invitation of Northumberland County Council we continued with our delivery of the Route 16 public bus service which provides access to the remoter parts of upper Coquetdale.

To facilitate these services to the community we liaised with the Rothbury GP surgery and with Northumberland County Council.

We received funding to support our work from: the Co-op Warm Spaces Funding Boost in collaboration with Crowdfunder; The National Lottery Community Fund to support the running of our hybrid vehicle; Rothbury Parish Council; The Ballinger Charitable Trust; Tarmac; the Coquetdale League of Friends and Northumberland Estates Community Fund. We also received a number of donations.

The charity did not carry out any fundraising activities of the kind covered by the Fundraising Regulator's Code of Fundraising Practice.

John Lazarus  
Chairman



1 October 2023



Upper Coquetdale Community Transport			1105007
From	01/08/2022	To	31/07/2023

## Receipts and Payments Accounts

### Section A Receipts and payments

	Unrestricted funds	Restricted funds - Ballinger	Restricted Funds - Crowdfunder	Restricted Funds - Rothbury Parish Council	Restricted Funds - Tarmac	Restricted Funds - Coquetdale League of Friends	Restricted Funds - The National Lottery Community Fund: RC North East and Cumbria Region	Restricted Funds - Ukraine Refugees Fund	Restricted Funds - Northumberland Estates Community Fund	Total funds	Last Year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to nearest £
<b>A1 Receipts</b>											
Income - Donations	878									878	336
Income - Bank Interest	329									329	168
Income - Unrestricted Grants	-									-	-
Income - Restricted Grants	-	4,500	2,110	896	8,000	1,000	6,929	255	4,931	28,621	19,771
Income - Bus Fares Section 19	4,800									4,800	3,240
Income - Bus Fees and Fares Section 22	11,189									11,189	11,289
Income - Car Service Fares	3,978									3,978	3,446
Income - BSOG	482									482	482
<b>Sub total (Gross income for AR)</b>	<b>21,656</b>	<b>4,500</b>	<b>2,110</b>	<b>896</b>	<b>8,000</b>	<b>1,000</b>	<b>6,929</b>	<b>255</b>	<b>4,931</b>	<b>50,277</b>	<b>38,732</b>

<b>A2 Asset and investment sales, (see table).</b>											
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>21,656</b>	<b>4,500</b>	<b>2,110</b>	<b>896</b>	<b>8,000</b>	<b>1,000</b>	<b>6,929</b>	<b>255</b>	<b>4,931</b>	<b>50,277</b>	<b>38,732</b>

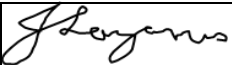
<b>A3 Payments</b>											
Charitable Activities Expenditure - Bus Insurance	-			805	1,640					2,445	2,698
Charitable Activities Expenditure - Car Insurance	-						2,293			2,293	2,319
Charitable Activities Expenditure - Route 16 -Driver Wages	3,646									3,646	3,591
Charitable Activities Expenditure - Route 16 -Driver Expenses	425									425	412
Charitable Activities Expenditure - Bus Repairs and Services	1,953				2,210			60		4,223	4,421
Charitable Activities Expenditure - Car Repairs and Services	-						1,418			1,418	262
Charitable Activities Expenditure - Bus Fuel	-		144	91	3,290					3,525	2,911
Charitable Activities Expenditure - Car Fuel	-						1,934			1,934	1,116
Charitable Activities Expenditure - Bus Driver Expenses	-									-	28
Charitable Activities Expenditure - Car Driver Expenses	-								1,207	1,207	1,699
Charitable Activities Expenditure - Training	16				860				326	1,202	475
Charitable Activities Expenditure - Advertising	-									-	36
Charitable Activities Expenditure - Credit Card Payment Charges	13									13	-
Charitable Activities Expenditure - Sundries	2,198									2,198	235
Transport Manager Support Costs - Wages	13,110	4,500	1,000			717			590	19,917	17,081
Transport Manager Support Costs - Home Office Utilities	-		500			14				514	288
Transport Manager Support Costs - Telephone & Broadband	-					178			300	478	447
Transport Manager Support Costs - Postage and Stationery	-					91				91	342
Transport Manager Support Costs - Travel	92									92	93
Transport Manager Support Costs - Sundries	5		466							471	420
Covid Expenses - Volunteer Checks & Interview Expenses	-									-	148
Covid Expenses - Shopping Errors & Costs	-									-	15
<b>Sub total</b>	<b>21,458</b>	<b>4,500</b>	<b>2,110</b>	<b>896</b>	<b>8,000</b>	<b>1,000</b>	<b>5,645</b>	<b>60</b>	<b>2,423</b>	<b>46,092</b>	<b>39,007</b>

### Section A Receipts and payments - continued

<b>A4 Asset and investment purchases, (see table)</b>											
Asset Purchases - Motor Vehicles	-						96			96	-
Asset Purchases - Fixtures and Fittings	-									-	99
Asset Purchases - Computer Equipment	198									198	804
<b>Sub total</b>	<b>198</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>96</b>	<b>-</b>	<b>-</b>	<b>294</b>	<b>903</b>
<b>Total payments</b>	<b>21,656</b>	<b>4,500</b>	<b>2,110</b>	<b>896</b>	<b>8,000</b>	<b>1,000</b>	<b>5,741</b>	<b>60</b>	<b>2,423</b>	<b>46,386</b>	<b>39,910</b>

<b>Net of receipts/(payments)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,188</b>	<b>195</b>	<b>2,508</b>	<b>3,891</b>	<b>- 1,178</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>72,002</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,162</b>	<b>-</b>	<b>-</b>	<b>73,164</b>	<b>74,342</b>
<b>Cash funds this year end</b>	<b>72,002</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,350</b>	<b>195</b>	<b>2,508</b>	<b>77,055</b>	<b>73,164</b>

Section B Statement of assets and liabilities at the end of the period

		Unrestricted funds	Restricted Funds - The National Lottery Community Fund: RC North East and Cumbria Region	Restricted Funds - Ukraine Refugees Fund	Restricted Funds - Northumberland Estates Community Fund
Categories	Details	to nearest £	to nearest £		
B1 Cash funds	Lloyds Current Account	23,713	2,350	195	2,508
	Shawbrook Account	17,342			
	CCLA Account	-			
	Cambridge 1 Year Bond	18,000			
	Cambridge 2 year Bond	18,000	-	-	-
	Total cash funds	77,055	2,350	195	2,508
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £	
	Debtors (Unpaid Invoices)	1,573	64	-	
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)	
			-	-	
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)	
	Mercedes Minibus NK16 0TW	N/A	75,321	-	
	HP Laptop	N/A	804	-	
	Printer	N/A	198	-	
	Mitsubishi Outlander PHEV NL20 HZU	N/A	38,489	-	
	Hybrid Satnav Garmin	N/A	96	-	
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)	
	Creditors (Uncleared Cheques)	Unrestricted Funds	0		
Signed by one or two trustees on behalf of all the trustees					
Signature		Print Name		Date of approval	
		J Lazarus		13/10/2023	