

**Examiner's unqualified report (for a non-company charity preparing receipts and payments accounts) with a gross income of £250,000 or less in the relevant financial year**

**Independent examiner's report to the trustees of Upper Coquetdale Community Transport**

I report to the trustees on my examination of the accounts of Upper Coquetdale Community Transport (UCCT) for the year ended 31<sup>st</sup> July 2022.

**Responsibilities and basis of report**

As the charity trustees of UCCT you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name:

Address:

Date:

  
PETER COLQUITT

BEECH COTTAGE, ROTHBURY, NE65 7SQ

4/1/22

## **Chairman's Statement: Financial Year 2021-2022**

The trustees have monitored the affairs of the Trust and are happy with the various investments and income. The trustees have met four times during the year to review the operations of the Trust. An AGM and an Ordinary Meeting for members were also held. During the year one trustee resigned and a new person was co-opted to the executive committee.

As pandemic restrictions and problems eased this year we gradually returned to our core purpose of community group transport as the need grew. This included our own excursions and weekly Rothbury shopping service for elderly residents. The Covid-secure food shopping service was no longer required and ended last year.

Both our own car and volunteers' cars continued to transport elderly, disabled and mobility-impaired local residents to health appointments, including vaccinations.

At the invitation of Northumberland County Council we continued with our delivery of the Route 16 public bus service which provides access to the remoter parts of upper Coquetdale.

To facilitate these services to the community we liaised with the Rothbury GP surgery and with Northumberland County Council.

We received funding to support our work from: The National Lottery Community Fund to support the running of our hybrid vehicle; the Co-Op Local Community Fund; Rothbury Parish Council; The Ballinger Charitable Trust; Tarmac and The Arnold Clark Community Fund. We also received a number of donations.

The charity did not carry out any fundraising activities of the kind covered by the Fundraising Regulator's Code of Fundraising Practice.

John Lazarus  
Chairman



9 November 2022

## Receipts and payments accounts

CC16a

For the period from	01/08/2021	To	31/07/2022
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### Section A Receipts and payments

	Unrestricted funds	Restricted funds - Ballinger	Restricted Funds - Co-op	Restricted Funds - Rothbury Parish Council	Restricted Funds - Tarmac	Restricted Funds - Arnold Clark	Restricted Funds - The National Lottery Community Fund: RC North East and Cumbria Region	Total funds	Last Year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>									
Income - Donations	336	-	-	-	-	-	-	336	1,140
Income - Bank Interest	168	-	-	-	-	-	-	168	188
Income - Unrestricted Grants	-	-	-	-	-	-	-	-	-
Income - Restricted Grants	-	4,500	2,302	624	8,000	750	3,595	19,771	27,290
Income - Bus Fares Section 19	3,240	-	-	-	-	-	-	3,240	735
Income - Bus Fees and Fares Section 22	11,289	-	-	-	-	-	-	11,289	9,201
Income - Car Service Fares	3,446	-	-	-	-	-	-	3,446	2,415
Income - BSOG	482	-	-	-	-	-	-	482	685
	-	-	-	-	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>18,961</b>	<b>4,500</b>	<b>2,302</b>	<b>624</b>	<b>8,000</b>	<b>750</b>	<b>3,595</b>	<b>38,732</b>	<b>41,654</b>
<b>A2 Asset and investment sales, (see table).</b>									
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>18,961</b>	<b>4,500</b>	<b>2,302</b>	<b>624</b>	<b>8,000</b>	<b>750</b>	<b>3,595</b>	<b>38,732</b>	<b>41,654</b>
<b>A3 Payments</b>									
Charitable Activities Expenditure - Bus Hire	-	-	-	-	-	-	-	-	-
Charitable Activities Expenditure - Bus Insurance	1,698	-	1,000	-	-	-	-	2,698	2,289
Charitable Activities Expenditure - Car Insurance	-	-	-	-	-	-	2,319	2,319	1,936
Charitable Activities Expenditure - Route 16 -Driver Wages	3,591	-	-	-	-	-	-	3,591	3,052
Charitable Activities Expenditure - Route 16 -Driver Expenses	412	-	-	-	-	-	-	412	763
Charitable Activities Expenditure - Bus Repairs and Services	3,421	-	1,000	-	-	-	-	4,421	6,772
Charitable Activities Expenditure - Car Repairs and Services	-	-	-	-	-	-	262	262	574
Charitable Activities Expenditure - Bus Fuel	1,985	-	302	624	-	-	-	2,911	1,831
Charitable Activities Expenditure - Car Fuel	-	-	-	-	-	-	1,116	1,116	757
Charitable Activities Expenditure - Bus Driver Expenses	28	-	-	-	-	-	-	28	-
Charitable Activities Expenditure - Car Driver Expenses	949	-	-	-	-	750	-	1,699	779
Charitable Activities Expenditure - Training	475	-	-	-	-	-	-	475	927
Charitable Activities Expenditure - Advertising	36	-	-	-	-	-	-	36	119
Charitable Activities Expenditure - Sundries	235	-	-	-	-	-	-	235	557
Transport Manager Support Costs - Wages	-	9,280	-	-	7,801	-	-	17,081	12,788
Transport Manager Support Costs - Home Office Utilities	89	-	-	-	199	-	-	288	216
Transport Manager Support Costs - Telephone & Broadband	447	-	-	-	-	-	-	447	439
Transport Manager Support Costs - Postage and Stationery	342	-	-	-	-	-	-	342	94

	Unrestricted funds	Restricted funds - Ballinger	Restricted Funds - Co-op	Restricted Funds - Rothbury Parish Council	Restricted Funds - Tarmac	Restricted Funds - Arnold Clark	Restricted Funds - The National Lottery Community Fund: RC North East and Cumbria Region	Total funds	Last Year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
Transport Manager Support Costs - Travel	93							93	84
Transport Manager Support Costs - Sundries	420							420	303
Transport Manager Support Costs - Researcher Wages	-							-	1,370
Covid Expenses - Printer Toners and Stationery	-							-	145
Covid Expenses - Cleaning Products	-							-	727
Covid Expenses - Volunteer Checks & Interview Expenses	148							148	83
Covid Expenses - Shopping Errors & Costs	- 15							- 15	70
	-	-	-	-	-	-	-	-	-
<b>Sub total</b>	<b>14,354</b>	<b>9,280</b>	<b>2,302</b>	<b>624</b>	<b>8,000</b>	<b>750</b>	<b>3,697</b>	<b>39,007</b>	<b>36,675</b>
<b>A4 Asset and investment purchases, (see table)</b>									
Asset Purchases - Motor Vehicles	-	-	-	-	-	-	-	-	-
Asset Purchases - Fixtures and Fittings	99	-	-	-	-	-	-	99	-
Asset Purchases - Computer Equipment	804	-	-	-	-	-	-	804	-
<b>Sub total</b>	<b>903</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>903</b>	<b>-</b>
<b>Total payments</b>	<b>15,257</b>	<b>9,280</b>	<b>2,302</b>	<b>624</b>	<b>8,000</b>	<b>750</b>	<b>3,697</b>	<b>39,910</b>	<b>36,675</b>
<b>Net of receipts/(payments)</b>	<b>3,704</b>	<b>- 4,780</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>- 102</b>	<b>- 1,178</b>	<b>4,979</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>68,298</b>	<b>4,780</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,264</b>	<b>74,342</b>	<b>69,363</b>
<b>Cash funds this year end</b>	<b>72,002</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,162</b>	<b>73,164</b>	<b>74,342</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted Funds - The National Lottery Community Fund: RC North East and Cumbria Region
		to nearest £	to nearest £
<b>B1 Cash funds</b>	Lloyds Current Account	28,568	1,162
	Shawbrook Account	17,241	-
	CCLA Account	26,193	-
	<b>Total cash funds</b>	<b>72,002</b>	<b>1,162</b>

	Unrestricted funds	Restricted funds	Endowment funds
	to nearest £	to nearest £	to nearest £
<b>B2 Other monetary assets</b>			
Debtors (Unpaid Invoices)	1,526	-	-

	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			
		-	-

	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			
Mercedes Minibus NK16 0TW	N/A	75,321	-
HP Laptop	N/A	804	-
Printer	N/A	-	-
Filing Cabinet	N/A	-	-
Mitsubishi Outlander PHEV NL20 HZU	N/A	38,489	-

	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			
Creditors (Uncleared Cheques)	Unrestricted Funds	0	

Signed by one trustees on behalf of all the trustees

Signature	Print Name	Date of approval