

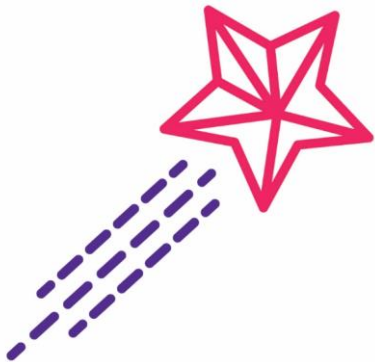


# **Home-Start Sutton**

## **Annual Report & Financial**

### **Statements**

#### **31<sup>st</sup> March 2023**



## Home-Start Sutton Notes to the Financial Statements

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Home-Start Sutton, a company limited by guarantee no 05165417. Charity no. 1104960 Registered office: Alexandra Gardens Children's Resource Centre, Stanley Road, Carshalton SM5 4LJ

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**Balance Sheet**  
**As at 31<sup>st</sup> March 2022**

**Charity Number** 1104960

**Company Number** 05165417

**Principal Office and Registered Office**

Alexandra Gardens Children's Resource Centre  
Stanley Road  
Carshalton  
Surrey SM5 4LJ

**Telephone** 020 8647 6501

**Email** admin@homestartsutton.org.uk

<b>Trustees</b>	Fran Boto	Chair
	Jenisan Kulendiran	Treasurer
	Janet Mountford	
	Michele Rivers	
	Kathy Pelc	
	Louisa Asgill	
	Paul McCarthy	
	Camiya Chacko	
Karen Mason		

**Company Secretary**

Daniel Ayeni

**Scheme Manager**

Daniel Ayeni

**Independent Examiner**

Philip Warner  
108 Augustus Road  
London  
SW19 6ER

**Bankers**

Co-operative Bank plc  
P.O. Box 250  
Delf House  
Southway  
Skelmersdale WN8 6WT

Charities Official Investment Fund  
80 Cheapside  
London EC2V 6DZ

<b>Advisors</b>	Shona Newmark	Employment Law Advisor

**Personnel Sub-Group - Janet Mountford – Chair**

Louisa Asgill  
Fran Boto  
Jenisan Kulendriran  
Paul McCarthy  
Michele Rivers

**Forward Planning Group - Janet Mountford - Chair**

Louisa Asgill  
Fran Boto  
Jenisan Kulendriran  
Paul McCarthy  
Michele Rivers  
Karen Mason

**Fundraising Sub Group – Paul McCarthy - Chair**

Michelle Rivers  
Camiya Chacko  
Karen Mason  
Daniel Ayeni  
Emma Clements (member)  
Sue Holley – Volunteer  
Jo Elgarf - Volunteer

Chair's Report April 2022- March 2023

This has been yet another extraordinary year in the existence of Home-Start Sutton. As chairperson I can only really report on the latter part of the financial year as Janet Mountford stepped down after 10 years of dedicated service as chair at the November AGM. We are really indebted to her for such a long stint at the helm. Fortunately, I have been on the Trustee Board for 19 years so can comment a little on the first part of the financial year.

Change is perhaps the key theme of this year. In May 2022, Judith Armstrong, Manager and then CEO of the scheme for 10 years and deputy manager and coordinator since 2001 took retirement. Typically, of Judith, she requested a fairly low-key departure despite the fact she was cherished by so many at Home-Start Sutton for her passion and empathy whether staff, volunteers, families or employees in the Borough. Daniel Ayeni took over in the same month as CEO and brought with him experience of working in various sectors of the borough and an enthusiasm for advocating for families in Sutton, in particular with the aftermath of Covid and the ongoing cost of living crisis. Our treasurer of 4 years, Frances Smith retired in December 2022 due to increasing family commitments and we are indebted to her assiduous work on the accounts and her deep concern and attention to detail which helped us to be in a much better financial position to ride out the uncertainties and difficulties of early 2023. At the AGM we also had to say goodbye to long standing trustees Tracy Holland and Pam Roberts who had led our fundraising committee. We are indebted to both of them. Yet alongside all these losses, there have been gains too. Trustees ran a 'recruitment campaign' for additional trustees in the summer of 2022 and were very successful in attracting a more diverse board of volunteers with a range of experience in finance, law, running a business, social services, being a Home-start volunteer and trusteeship of other charities. It has been refreshing to have questions asked of our charity from new eyes and to reconsider our governance, helped in part by the publication of the new Handbook by Home-Start UK which we studied as part of the

**Commented [FB1]:** This should read;

Personnel sub group  
Janet Mountford chair  
Louisa Asgill  
Fran Boto  
Jenisan Kulendriran  
Paul McCarthy  
Michele Rivers

Forward Planning group has all the same people but also has Karen Mason.

Also where is the Fundraising sub group please/

Chair is Paul McCarthy, also has Michele Rivers, Camiya Chacko, Karen Mason, Daniel Ayeni and Members/Volunteers Emma Clements, Sue Holley and Jo Elgarf

induction of new trustees, a self-evaluation for which we were a pilot in February 2023 and working together on a bid with our new Bid Writing Support group. We are all particularly grateful that Jenisan Kulendiran stepped up into the treasurer role much quicker than he and we had expected and is guiding us through our financial uncertainties.

It was extremely disappointing not to have been granted the Children in Need funding which we have had for many years now and has been the key resource for our weekly groups. We were also frustrated to be advised by another funder that we had too much in reserves to receive funding from them when we have been forced to use reserves to keep going while we tried to source additional revenue. As trustees we took the considered decision to use some of our built-up reserves to continue with present services as 'childhood cannot wait' and we can see the impact we are making and the huge increase in referrals. These reserves were earmarked for development for which we had and still have some ambitious plans. However, to use reserves is only a temporary solution which we will keep under bi-monthly review as the CEO with help from staff and the Bid Writing Support group make every endeavour to source additional funding from foundations and the local council. An innovation to write to a huge list of local businesses which included a combined staff and office volunteer effort has resulted in some interest already. The fundraising committee has also re-launched under the leadership of trustee Paul McCarthy.

Despite all this uncertainty, the show goes on. I am reading the Impact Report and am staggered that in this financial year, we supported 250 families and 530 children. We have delivered 15 different kinds of interventions/activities. Having 86 volunteers on our books is a great achievement, especially when the cost-of-living crisis must inevitably drive people to look for paid employment. I have to credit our Volunteer Coordinator and other Project and Family Coordinators for their enthusiasm and dedication for keeping volunteers informed, feeling valued and therefore on side. In addition, we are pleased that we have attracted volunteers from a wider range of ethnicities due to a particular initiative we pursued and that our last volunteer recruitment course included 3 parents who were formerly helped by our organization. That is a cycle of which we can really be proud!

I am also struck by the statistic of 76% of referrals stemming from mental health difficulties experienced by parents but heartened that over all criteria for referral, improvement was rated in the very late 80 or 90 percentages once families had engaged in our service. I have had the privilege to be part of two special events in this financial year which work commitments previously had not allowed me to access. I was at the summer trip to Bocketts Farm and at the Families Christmas Party in Carshalton. These events are joyful and fun but incredibly noisy and potentially very overwhelming. Yet families attend in huge numbers, and I ask myself how do families struggling with so many issues, not least of which is social anxiety, manage to galvanise themselves to attend? The answer comes if you just look around and observe. Both staff and volunteers are like coiled springs anticipating and sensitive to the individual needs of their families. They know them so well and have established such trust and rapport that a blink of an eye, a grimace, a change of tone in the voice, is a signal received and response activated. There is no judgment, just celebration and acknowledgement of both the joys and difficulties of parenting and that we are all on a learning path together.

My heartfelt thanks go to all staff and volunteers, all members, donors, organisations who take us under our wing and offer support and all families present and past as we continue on this incredible journey.

Fran Boto Chairperson

The Trustees are pleased to present the report and financial statements of Home-Start Sutton for the year ended 31st March 2023. The report explains the activities of the charity that have made a significant contribution to the charity's purpose and provide public benefit.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### Governing Document

Home-Start Sutton was incorporated by guarantee on 29th June 2004. It has no share capital and is a registered charity. In the event of the company being wound up the guarantee of each member is limited to £1. The governing document is the Memorandum and Articles of Association of the company and members of the Board of Trustees are the Directors of the company. The reference and administrative details of the charity are set out on page 2.

### Appointment of Trustees

Under the Memorandum and Articles of Association the Trustees are elected at the Annual General Meeting. The Trustees appoint the officers of the charity (Chair, Vice-Chair, Treasurer and Secretary). The Trustees may subsequently co-opt any person duly qualified, to be a Trustee and that person will hold office until the next Annual General Meeting.

Officers and Trustees are elected to serve for a period of three years after which they must retire and can offer themselves for re-election at the next Annual General Meeting. All Trustees must be members of Home-Start Sutton.

The full complement of the Board of Trustees is 10 people. Whilst it is the charity's goal to maintain a full complement of Trustees, vacancies can exist as the charity endeavours to find suitable candidates. Trustees are sought in a variety of ways, including recommendation from existing Trustees, staff and supporters. When seeking new Trustees, the Board carefully considers the skills and knowledge needed to support the on-going development of the charity and to that end seek people with relevant experience and expertise. Potential Trustees are scrutinised by two officers of the charity and are subject to interview.

### Trustee Induction and Training

New Trustees undertake an induction programme with the Manager of the charity. This programme explains their duties and responsibilities as a Trustee and includes a tour of the office and an overview of the operations of the charity. Each year the Trustees, along with all the staff and volunteers undertake mandatory Safeguarding Training. On-going training is available to the Trustees through the Home-Start UK national organisation, Community Action Sutton and appropriate ad-hoc training courses as identified by the charity or individual trustees.

#### Trustee Responsibilities

The Trustees (who are also directors of Home-Start Sutton for the purposes of company law) are responsible for preparing the Trustee Annual Report and Financial Statements in accordance with applicable law and United Kingdom generally accepted accounting practice (UKGAAP).

Company law requires that the Trustees prepare financial statements for each financial year that give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including income and expenditure, for that period. In preparing these financial statements, the Board of Trustees are required to:-

- select suitable accounting policies and apply them consistently.
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless there is a reasonable expectation that the charity will be unable to continue in operation.

The Board of Trustees is responsible for keeping proper accounting records. These must disclose with reasonable accuracy, at any time, the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Company law also requires that the Board of Trustees pay due regard to the public benefit guidance published by the Charity Commission and have a duty to achieve the purposes of the charitable company. In setting the charity's objectives, planning its activities and reviewing all proposed activities, the Trustees have given careful consideration to the Charity Commission's general guidance on public benefit. The Trustees review and approve the annual budget and periodically review the financial performance and reports of the company to ensure that it is operating in a manner consistent with achieving its purposes. In addition, the Trustees are of the opinion that the policies and procedures in place are sufficiently robust to ensure that the company achieves its purpose.

A scheme of delegation is in place and day-to-day responsibility for the running of the charity lies with the Scheme CEO, Daniel Ayeni. As such, he is responsible for operating within the framework of the policies, forward plan and budgets to ensure the charity delivers the services specified and achieved its key performance indicators. In addition, the CEO is responsible for individual supervision of the staff team and ensuring that both the staff and the scheme volunteers continue to develop their skills and working procedures consistent with best practice. In turn the CEO of the charity is subject to bi-annual performance review with the charity's Chair.

#### Trustee Meetings

Full Board of Trustees meetings are held six times per year to review and agree major areas of policy and business activity and to oversee the operational performance of the charity. Key Performance Indicators, Treasurer's Report and Risk Assessment are reviewed at every meeting and staff members attend the meetings on a rota basis to give the Trustees an update on the recent achievements and activities in their area.

In addition to the Trustee meetings, there are regular meetings of the Fundraising sub group and Personnel and Forward Planning Group, this group is charged with the development of long-term strategy for Home-Start Sutton and the management and support of the staff and personnel resources. Given the recent precarious funding situation, the group has continued to meet regularly to determine short-term resources and planning services and staffing resources accordingly. This group currently comprises the chair, Janet Mountford, Louisa Asgill, Fran Boto, Jenisan Kulendriran, Paul McCarthy and Michele Rivers.

**Commented [FB2]:** No this is inaccurate. These groups consists of the personnel listed before the chair's report.

#### Related Parties

Whilst Home-Start Sutton is an independent charitable company it is affiliated to Home-Start UK, the national umbrella organisation for UK Home-Start schemes. Consequently Home-Start Sutton has signed up to a national Home-Start agreement and works to the national organisation's standards and methods of practice. These standards commit the company to regular reviews of its operating procedures and subject the company to periodic audit reviews by the national organisation to ensure that the charity is conforming to the national procedures.

Additionally, as an affiliated scheme Home-Start Sutton benefits from the umbrella organisation's expertise and advice as regards new legislation, regulations and internal control procedures and Home-Start Sutton Trustees, staff and volunteers are able to take advantage of the comprehensive range of training courses run by the national organisation. In addition, we are a member of Home-Start London which also gives us access to advice, networking and possible funding opportunities

**Commented [FB3]:** In addition, we are a member of Home-Start London which also gives us access to advice, networking and possible funding opportunities

#### Risk Assessment

The Board of Trustees has reviewed the major risks to which Home-Start is exposed and is satisfied that systems have or are being established to manage these risks.

The charity continues to review its procedures and policies to ensure that they are consistent with those best practices identified and documented by Home-Start UK, the national organisation. In addition it continues its focus on the following items:-

**Risks to Future Funding:** The funding situation for Home Start-Sutton remains of longer-term concern. The scheme needs to continue to concentrate efforts on sustaining funding streams. There are limited independent funding bodies supporting Home-Start activities. The impact of COVID 19, and current cost-of-living crisis on funding opportunities and the availability of funds is still a challenge to many trusts and funders. by many funding sources, and while the need for our support will undoubtedly continue to increase, the demand for available funding will also increase.

The charity is therefore ever more mindful of the need to diversify funding streams and source to minimise risk to overall operations.

Home-Start Sutton continues to work closely with the London Borough of Sutton (Children's Services, Health Services and Primary Care Networks) and to target grant making trusts.

The charity continues to work with Home-Start London a consortium of 13 London Home-Start schemes as regards potential for London-wide funding opportunities.



The charity continues to hold various sponsorship, sales and fundraising events locally to bring in sufficient monies to fund activities.

The charity has in the last year actively develop corporate sponsorship and has started seeing some results in recent months

1. **Disclosure and Barring Checks:** Trustees, staff and volunteers are subject to enhanced Disclosure and Barring checks in line with Home-Start UK policies.
2. **Staff and Volunteer Training:** Ensuring that all staff and volunteers are properly trained, supported, supervised and motivated as they carry out their work for the charity.
3. **Internal Controls:** Ensuring that internal control risks are minimised by following procedures that require all transactions to be correctly authorised and recorded in the accounts of the charity.
4. **Safeguarding:** Ensuring that proper procedure and controls are in place to be able to identify and action instances of alleged or suspected abuse that come to the attention of Home-Start Sutton. Staff and trustees access local multi-disciplinary training and Home-Start UK safeguarding training in line with policy guidelines. A key element of the procedures is the on-going biennial training of all Trustees, staff and volunteers in the Safeguarding and Protection of Children.
5. **Legal Costs Cover:** Ensuring the maintenance of adequate insurance cover for the scheme to provide cover for employees, Trustees and volunteers carrying out work for and on behalf of Home-Start; this includes any claim resulting from alleged or actual abuse.
6. **Accommodation:** There remains the risk that were the charity to have to move offices it would have to pay a more expensive market level rent. This is not considered imminently likely whilst the charity is seen as providing valuable family support to Sutton residents. The charity remains open to conversations with other local organisations and networks regarding co-location, dependent on favourable financial and operational considerations.

Commented [FB4]: Don't we have to have annual safeguarding training? Im pretty sure we do?

#### Membership

Membership is open to all who support the objects of the charitable company. At the 31<sup>st</sup> March 2023 there were 53 such members (2022-48 members).

#### Valuing Volunteers and Benefit in Kind

During the year Home-Start Sutton worked with 99 volunteers, 3 office volunteers, 4 were group volunteers, 7 were peer advocates and 85 were home visiting volunteers. Assuming 86 trained volunteers (2022 – 86 volunteers) each giving between three and four hours weekly, working on an average of 3.5 hours a week for 46 weeks and using standard pay rates for similar grades of staff of £15.00 per hour, the value of the benefit in kind applicable to the charitable activity was as follows:-

	2023 £	2022 £
Charitable activity - "Supporting parents with children"	<u>£207,690</u>	<u>£198,235</u>

## **MISSION, OBJECTIVES AND ACTIVITIES**

The Trustees have referred to the guidance in the Charity Commission's general guidance on public benefit and complied with section 17(5) of the 2011 Charities

Act when reviewing the charity's aims and objectives and in planning its future activities. In particular the Trustees consider how planned activities will contribute to the aims and objectives they have set specifically taking into account the perceived needs in London Borough of Sutton and of the support services being supported and funded by individuals, grant bodies and the local authority.

### Mission

Home-Start Sutton provides practical and emotional support to vulnerable families with children under five, living in the London Borough of Sutton, actively enabling parents to give "the best start" to their children.

### Objectives

In the year under review the main charitable objectives of Home-Start Sutton for the public benefit are to:-

- safeguard, protect and preserve the mental and physical health of children and parents of young children;
- Be a part of the team to help minimise and detect promptly the cruelty and maltreatment of children.
- relieve sickness, poverty and need amongst children and parents of young children;
- promote the education of the public in better standards of child care within Sutton and its environs; and
- undertake or participate in child and parent related activities that support the viability of the company and enhance the delivery of the existing services around Sutton.

In order to achieve this Home-Start Sutton needs to:-

- recruit, train and manage suitable volunteers to allow one-to-one support to families;
- have sufficient resources to fund the service and achieve the scheme objectives;
- offer a quality service that is valued by both parents and funding bodies;
- employ, train and motivate staff so as to provide the target services;
- be able to recruit Trustees with the relevant skills to manage the charity in its achievement of its long term objectives;
- ensure that the expertise and knowledge within Home-Start Sutton is leveraged to its maximum potential with central and local organisations working in Sutton; and
- ensure that all staff, volunteers and Trustees are regularly trained in and fully conversant with latest safeguarding regulations and procedures.

### Activities

Our delivered charitable activities were:

- 1 **Supporting parents with children**, Home-Start Sutton seeks to increase the confidence and independence of the family through the provision of a home-visiting service and appropriate family support groups. The support is targeted at families that have a child or children of five years of age or under and are resident in the London Borough of Sutton.

This support was given by a core of 10 part-time staff (7.3 full time equivalent) supported by a network of 86 volunteers who work to the following standards and methods of practice by:-

- visiting families in their own homes where the dignity and identity of each individual can be respected and protected;
- reassuring parents that difficulties in bringing up children are not unusual and encourage enjoyment of family life;
- developing a relationship with the family in which time can be shared and understanding can be developed; the approach is flexible to take account of different needs of individual families;
- offering support, friendship and practical assistance;
- encouraging the parents' strengths and emotional well-being for the ultimate benefit of their own children; and
- encouraging families to widen their network of relationships and to use effectively the support and services available within the community.

- 2 **Advocacy Project**, Sutton Parent2Parent Independent Advocacy Service offers support to parents facing an Initial Child Protection Conference. The support is intensive over 2/3 meetings and provided by peer advocates who have experience of the process. The London Borough of Sutton values the service and continues to provide funding enabling Home-Start Sutton to continue and develop the service offered to parents involved in the child protection process. The aims are to facilitate and enable parental engagement in the child protection process, bridging any gap between the statutory services and the family for the ultimate benefit and well-being of the children/young people. In addition, high-quality training and support is offered to the peer advocates. Outcomes are monitored via direct feedback from parents, social workers and conference chairs. The Trustee Board approved the activity on the basis that it:

- Provided an excellent opportunity to work closely with local Children's Services
- Providing support to vulnerable families.
- Provided the opportunity to build on the understanding of local authority child protection work which would be potentially beneficial in attracting funding.

3. **Connecting Families** – The National Lottery project funding until December 2022 enables Home-Start to extend our core service of home-visiting support to more families and included new service offers. The primary focus of the project is reducing isolation in families with young children. The additional strands of work are delivery of a parenting programme and school readiness work with families and specialist mental health training to volunteers. The correct choice of parenting programme was crucial to ensure the Home-Start ethos and model was not compromised, the Family Links Nurturing Parent Programme fits these criteria. During 2021-22 staff

delivered 2 full courses, despite the COVID restrictions which were on and off during the year. The school readiness work has been 1:1 with families

4. **Family Groups** funded by BBC Children in Need until December 2022, to provide two weekly groups to support isolated families. A general family support group for parents and under 5's and the second group **Tea and Tots**, launched in 2020 focussing on mums and babies under 2 years.
5. **Perinatal Support** –we secured further funding to deliver **Maternal Journal** groups through HSUK, offering a block of 8 sessions to new mums with babies under 1 to explore the use of creative journaling for well-being. In addition, we have been able to secure funding to offer a perinatal peer support group, **Bringing Mums Together**, alongside Sutton Mental Health Foundation. The sessions were aimed at isolated mums who had become parents in lockdown and had mild to moderate mental ill-health. Both groups were held face to face, socially distanced.
- 6 **The Pod** temporary accommodation project is a weekly drop-in for parents and under 5's in temporary/emergency accommodation. At the Dolphin, Sutton on Friday mornings 10-12. Signposting, access to information, someone to talk to we also offer 1:1 support to families who are unable to attend the drop-in. The sessions are supported by the Welfare Reform Team, Social Prescribing, Encompass and health, providing a temporary accommodation one-stop-shop. Funded by LBS (London Borough of Sutton) Public Health
- 7 **Transform - Nurturing Parent and Child Group** –we are part of the Transform partnership a new comprehensive domestic abuse service contract in the London Borough of Sutton. We are contracted to deliver two 11-week courses for parents and their children under 5 impacted by domestic abuse. This work aims to provide nurturing input for parents focussed on addressing their own and their children's emotional needs and direct support to the children through 1:1 and group play. In 2021/22 we were able to offer two courses face-to-face.
- 8 **Moving on Together** a joint project with Playwise, offering a comprehensive post-diagnosis service to families with a child who have just received a diagnosis of additional need. Home-Start provide training and support to parents with lived experience of having a child with an additional need who then provide 6 months of home-based 1:1 support to parents referred.
9. **Children with Disabilities Framework** – Sutton Children's Services have commissioned a range of organisations, including Home-Start to provide support for families with a child with a disability. Home-Start are commissioned to provide support under improving family resilience. The service is 'drawn down' as and packages of support are agreed with the family.
10. **Bridge the Gap** is a project funded by the Mayor of London's Young Londoners Fund and delivered in partnership with MAPS, the Volunteer Centre Sutton's youth mentoring project. The project started in January 2020. Home-Start provide family mentoring as part of a holistic offer to young people at risk of exclusion and their families. In 2021/22 LBS funding enabled the expansion of this service to additional families through the Esteem 21 project, aimed at tackling isolation and exclusion.
11. **Circle of Security Parenting** an attachment-based parenting programme delivered in partnership with Sutton Children's Centre's and funded by LBS. The first programme started in February 2021.
12. **Lunch and Play Club** is an additional provision during winter months where we provide a warm meal to families attending some of our group sessions and also engage them on how to cook nutritious meals on a budget.

Commented [FB5]: Does this not need just a little explanation?

Commented [CD6R5]: Daniel, please add some information in here

13. **Volunteer** recruitment, training and support. We delivered four volunteer preparation courses two online over Zoom, and two in person, over the year for 38 new volunteers and ongoing training for volunteers, including mandatory annual safeguarding refresher training.
14. Additional **activities** included informal 'Walk and Talk' sessions for families, summer activities at the Ecology Centre and practical help with food, toiletries, and support to access grants for household items.

## ACHIEVEMENTS AND PERFORMANCE

Key achievements of Home-Start Sutton in the delivery of its charitable activities in 2022/23 for the public benefit are recorded in the Chair's report.

## ANNUAL INFORMATION OUTCOMES UPDATE 2022/2023

We supported **250** families through the core services and **154** through advocacy.  
There were **530 children** in supported families.

**This year we again have created a Social Impact Report to illustrate our outcomes.**  
Please refer to this document for key outcomes information

### Ethnic Origin of Families and Volunteers

Ethnic Origin			Core Families Supported	Advocacy Families	Volunteers	Staff	Trustees
Asian	Indian		7	2	6	0	2
	Pakistani		9	0	1	0	0
	Bangladeshi		6	0	1	0	0
Other Asian Background			12	4	0	1	0
Black	Caribbean		6	2	2	0	0
	African		6	2	1	1	0
Other Black Background			5	1	1	0	0
Chinese or other ethnic group						0	0
	Chinese		6	0	4	0	0
Any other ethnic group			1	9	6	1	0
Mixed	Any mixed background		9	10	3		0
White	British		88	45	63	7	6
	Irish		1	2	2	0	1
Other White Background			7	0	2	0	0
Nil responses			14	20	0	0	0

	<b>TOTALS</b>		<b>177</b>	<b>97</b>	<b>92</b>	<b>9</b>	<b>9</b>
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## FINANCIAL REVIEW

Our turnover for the financial year ending March 31<sup>st</sup> 2022 was £290,732 (£509,367 in 2021/22) against which we had expenditure of £343,020 (£306,362 in 2021/22). The Income and Expenditure Account showed a deficit £52,288 (surplus of £203,005 in 2021/22). Our Unrestricted – General Reserves is £138,091, and Unrestricted – Designated Development Fund is £125k and Restricted Funds £34k.

2022/23 was a financially challenging year where in a variety of ways. This was mainly because several grants that were available during Covid 19 were no longer opened for applications. Whilst core services became more stable following Covid 19 challenges, we were only able to commence a limited number of new projects and worked very hard to complete several projects during a 12-month period. We recognise however, several existing projects would benefit from ongoing funding as they continue to provide important support to families. Discussions will be continuing with grant givers to secure continuation funding.

The biggest contributor to our restricted grant funded income of £240k was the National Lottery for the Connecting Families Project (£72k) and the BBC Children in Need Project (£22k).

We were successful in securing/renewing funding for several projects during the year including Advocacy (£32k), Transform DV (£10k), Bridging the Gap (£12k), LB Sutton Parenting Support (£21k), Community Action Sutton (£5k), HSUK Big Hopes Big Future (£5k), HSUK Volunteer Training (£5k) LB Sutton Temporary Accommodation Ambassadors (£20k), Rebuild Maternal Journal (£24k), Moving on Together (£3k), and City Bridge Wave 5 (£5k).

We had a number of successful fund-raising events during the year and we were very fortunate that Councillor Trish Fivey, the Mayor of Sutton during the financial year, chose Home-Start Sutton as one of her nominated charities for her extended term in office. We received over £12,222 from the Mayor's Charity during the year. We also received a large number of generous donations which helped support our families through the year. Income from general donations and fundraising amounted to a magnificent sum of £31,309 and we are, as ever, very grateful to all our benefactors.

Although 2022/23 was a very busy year, due to the dedication of our staff team, good financial management and the generosity of our benefactors the financial year ended with several accomplishments.

Looking forward, the financial year 2023/24 is expected to be another busy and very challenging year. This is mainly because two major grants from the National Lottery and BBC Children in Need ended in December 2022 which has a direct impact on some projects. The Trustees have been in a position to set a budget for 2023/24 and are able to confirm that the organisation is a going concern.

### Reserves Policy

The core purpose of the charity is to provide its "Supporting Families with Children" activities to families experiencing difficulties that have (a) a child below five years of age and (b) live in the London Borough of Sutton.

As such the trustees have set a reserves policy whereby:-

- reserves are maintained at a level which ensures that Home-Start could continue with its above core activity during a short period of unforeseen difficulty;

- reserves are such as to enable an orderly rundown of the charity, notably in assisting vulnerable client families handover to other services, should Home-Start be unable to secure income to continue with its activities; and
- a proportion of reserves are maintained in a readily realisable form.

The calculation of the required level of reserves is an integral part of the scheme's planning, budget and forecast cycle. It takes into account risks associated with:-

- the current economic environment;
- each stream of income and expenditure being different from that budgeted;
- the planned activity level;
- the organisation's commitments;
- the organisation's structure and its ability to meet child safeguarding, financial and other regulatory requirements; and
- new activities having different set-up costs, take-up and payment terms to that previously undertaken by the charity.

The Trustees periodically examine Home-Start Sutton's requirement for reserves in the light of past experience and the current risks faced by the organisation. Generally, when the charity has on-going funding for much of its activities, the Trustees consider an Unrestricted General Reserve equivalent to at least three to six months normal expenditure is appropriate, namely between £75k and £150k. The General Unrestricted Reserve at 31 March 2023 was £138k. The Trustees took the decision to establish an Unrestricted Designated Development Fund from the Sutton Women's Aid £126k donation.

#### Investment Policy

Payments to Home-Start Sutton are generally quarterly in advance and as such, there are generally no funds available for long-term investment. Accordingly, having considered all the options available, the Board of Trustees have previously agreed that any surplus cash should be placed on short-term deposit. However, with the current level of reserve we will now look at the possibilities for further diversification of investments in order to achieve an improved interest return and to spread financial risk.

In selecting where to deposit the surplus monies Home-Start's first priority is to minimise risk and then achieve a reasonable return. Accordingly, the monies are currently placed on deposit with the COIF Charities Deposit Fund, a common investment fund which has an AAA credit rating from Fitch Ratings Agency in reflection of its low and diverse risk. Risk assessment criteria would be applied in deciding where to place any future investments. The charity remains aware of the need to monitor the performance and risk of investments especially during periods of financial market turbulence.

#### Appointment of Auditors

The Trustees are satisfied that the company is entitled to exemption from audit under section 477 (small companies) of the Companies Act 2006 and that an independent examination is appropriate for the coming year.

The Trustees appointed Philip Warner as the Independent Examiner at the AGM 10<sup>th</sup> November 2021.

This report has been prepared in accordance with FRSSE SORP - Financial Regulation Standard for Smaller Entities Statement of Recommended Practice

Fran Boto  
Chair

**Independent Examiner's Report  
To The Trustees of Home-Start Sutton Charitable Company  
Charity Commission Number 1104960**

**For the year to – 31<sup>st</sup> March 2023**

I report on the accounts of the charity for the year ended 31st March 2023, which comprise the statement of financial activities, balance sheet, statement of accounting policies and related notes. These financial statements have been prepared on the basis of the accounting policies set out therein.

This report is made solely to the Trustees as a body, in accordance with Section 145 of the Charities Act 2011. My examination has been undertaken so that I might state to the Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the Trustees as a body, for my examination, for this report, or for the opinions I have formed.

**Respective responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Act) and that an independent examination is needed. The charity is preparing accrued accounts and I am qualified to undertake the examination by being a qualified member of the Chartered Institute of Management Accountants.

Having been satisfied that the charity is not subject to audit under company law and is eligible for independent examination it is my responsibility to:-

- examine the accounts (under section 145 of the Charities Act 2011);
- to follow the procedure laid down in the General Directions given by the Charity Commissioners (under section 145(5) of the Charities Act 2011); and
- to state whether particular matters have come to my attention.

**Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent Examiners Statement**

In connection with my examination, no matter has come to my attention:-



(1) which gives me reasonable cause to believe that in any material respect the requirements;

- to keep accounting records in accordance with section 130 of the Charities Act 2011; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice; Accounting and Reporting by Charities (revised 2005) have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Philip Warner  
Chartered Institute of Management Accountants (8654555)  
108 Augustus Road  
London  
SW19 6ER

Date

**Home-Start Sutton**  
**Registered Charity No 1104960**  
**Statement of Financial Activities and Income & Expenditure Report**  
**For the year to 31 March 2023**

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2023 £	2022 £
<b>Income</b>					
Donations and Fundraising	3	31,309	-	31,309	167,090
Investment Income	4	4,518	-	4,518	222
Charitable Activities:					
"Supporting parents with children" income	5	-	240,295	240,295	341,285
Other Income	6	14,310	300	14,610	770
<b>Total Income</b>		<b>50,137</b>	<b>240,595</b>	<b>290,732</b>	<b>509,367</b>
<b>Expenditure</b>					
Expenditure on raising funds	7	2,386	-	2,386	2,676
Expenditure on Charitable Activities	8	52,880	287,754	340,634	303,686
<b>Total Expenditure</b>		<b>55,266</b>	<b>287,754</b>	<b>343,020</b>	<b>306,362</b>
<b>Net Income (Expenditure)</b>	-	<b>5,129</b>	<b>- 47,159</b>	<b>52,288</b>	<b>203,005</b>
<b>Net transfers between Funds</b>	19	<b>5,206</b>	<b>- 5,206</b>	<b>-</b>	<b>-</b>
<b>Net Movement in Funds</b>		<b>77</b>	<b>- 52,365</b>	<b>52,288</b>	<b>203,005</b>
<b>Reconciliation of funds</b>					
Total funds brought forward at 1st April		263,014	87,350	350,364	147,359
Total funds carried forward		<b>263,091</b>	<b>34,985</b>	<b>298,076</b>	<b>350,364</b>

The statement of financial activities includes all gains and losses recognised in the year.  
All incoming resources and resources expended derive from continuing activities.

## Home-Start Sutton

### Balance Sheet as at 31 March 2023 Company Registration Number 5165417

	Note	March 2023 £	March 2022 £
<b>Fixed Assets</b>			
Tangible Fixed Assets	15	2,297	4,759
<b>Current Assets</b>			
Debtors	16	8,957	18,938
Prepayments		1,732	1,089
Short Term Deposits at COIF		194,165	289,647
Cash at Bank and in hand		151,574	167,708
		356,429	477,382
<b>Liabilities: amounts falling due within 1 year</b>			
Deferred Income	17	22,890	92,168
Creditors & Accruals	18	37,761	39,609
		60,651	131,777
<b>Net Current Assets</b>		295,778	345,605
<b>Total Assets less Current Liabilities</b>		<b>298,076</b>	<b>350,364</b>
Represented by:			
<b>Funds</b>			
Unrestricted - General	19	138,091	138,014
Unrestricted - Designated Development		125,000	125,000
Restricted Funds	19	34,985	87,350
		<b>298,076</b>	<b>350,364</b>

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standards for Smaller Entities (effective January 2015)

The Directors are satisfied that the company is entitled to exemption from audit under section 477 (small companies) of the Companies Act 2006 and that;

The members have not required the company to obtain an audit of its accounts for the year ended 31st March 2023 in accordance with section 476 and,

The Directors acknowledge their responsibilities in complying with the Companies Act 2006 in respect to accounting records and the keeping of accounts.

Approved by the Board of Trustees on (date) and signed on behalf of the Trustees.

Fran Boto  
Chair

Date 05/06/2023

**Balance Sheet**  
**As at 31<sup>st</sup> March 2022**

**Home-Start Sutton**

**Balance Sheet as at 31 March 2023**  
**Company Registration Number 5165417**

	Note	March 2023 £	March 2022 £
<b>Fixed Assets</b>			
Tangible Fixed Assets	15	2,297	4,759
<b>Current Assets</b>			
Debtors	16	8,957	18,938
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Approved by the Board of Trustees on (date) and signed on behalf of the Trustees.

Fran Boto  
Chair

Date 05/06/2023

## Home-Start Sutton Notes to the Financial Statements

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### **Note 1**   **Accounting Policies**

#### a)   Basis of Accounting

The Financial Statements are prepared under the historic cost convention and in accordance with the Companies Act 2006 and the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2015) issued in Jan 2015, and the FRSSE (Jan 2015)

#### b)   Fund Accounting

The Charity has various types of funds for which it is responsible and which require separate disclosure.

**Restricted Funds**   Funds subject to specific restrictions imposed by the donor or the purpose of the appeal.

**Unrestricted Funds**   Funds available for use at the discretion of the Trustees in furtherance of the objectives of Home-Start Sutton.

#### c)   Income

All income included in the statement of financial activities as soon as Home-Start Sutton is entitled to the income and the amount can be quantified with reasonable accuracy.

**Voluntary Income**   Comprises all income from donations and fundraising and is accounted for on a receivable basis.

**Incoming Resources from Charitable Activities**   This consists of revenue grants receivable from donors in support of "Supporting Families with Children". Grants are accounted for on an accrual basis and where unconditional entitlement is dependent upon fulfilment of conditions in a future accounting period, such Income is credited to deferred income and accounted for as a liability.

**Investment Income**   Comprises interest receivable on cash balances held in appropriate interest bearing deposits and benefits unrestricted reserves.

## Home-Start Sutton Notes to the Financial Statements

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**Donated Facilities**      The value of services provided by volunteers in respect of home-visiting, accounting and administration has not been included in these accounts.

## Home-Start Sutton Notes to the Financial Statements

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d) Expenditure

Expenditure is recognised on an accrual basis as a liability is incurred.

**Costs of Generating Funds** Comprise the costs associated with attracting future income.

**Charitable Expenditure** Comprises those costs incurred by the Charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

**Governance Costs** Include those costs associated with meeting the constitutional and statutory requirements of the Charity and include the independent examination fees and costs linked to the strategic management of the Charity.

e) Value Added Tax

The activities of the Charity are such that it is not registered for Vat and so all costs are charged gross of VAT.

f) Fixed Assets

Office Furniture & Equipment and Computer Equipment has been written off on a straight-line basis over 3 years.

**Note 2** Legal Status

The Charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding-up is limited to £1.

**Home-Start Sutton**  
**Notes to the Financial Statements**

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
<b>Note</b>				
<b>3</b>				
<b><u>Donations and Fundraising</u></b>				
Amazon	34.17	0	34	60
Anne Dodwell	275	0	275	60
CAF Regular Donors	3,011	0	3,011	5,248
Camiya Chacko	225	0	225	0
Carshalton Lavender Fields		0	0	0
Charities Trust		0	0	2,416
Christ Church Sutton	656	0	656	0
Church of the Good Shepherd	4,750	0	4,750	0
Cheam Consolidated Churches		0	0	200
Co-op LCF		0	0	3,512
Charity Walk for Peace		0	0	800
Easy Fundraising	171	0	171	167
Homestart UK		0	0	2,000
Iceland Wallington		0	0	0
Jean Quested	240	0	240	240
John Lewis	2,000		2,000	0
Just Giving	780		780	0
Ladies 1959 Luncheon Club	50		50	0
Ken Hindmarsh Legacy		0	0	3,000
Coffee Morning	1,058		1,058	
Quiz Night	2,762	0	2,762	0
Mr & Mrs Webster		0	0	125
Mayors Charity	12,222	0	12,222	8,360
Pam Manisier		0	0	916
Paypal		0	0	0
Rotary Club of Cheam		0	0	1,000
Rotary Club of Nonsuch		0	0	825
Subsea 7		0	0	1,500
Sutton Cristian Centre		0	0	250
Sutton Women's Aid		0	0	125,881
T& KJ Haden-Scott		0	0	100
Tudor Trust		0	0	0
Virgin Money Giving		0	0	219
Wallington Baptist Church Holy Trinity	176	0	176	356
Waitrose	2,000	0	2,000	1,167
Wallington United Reformed Church		0	0	576
Woodcote Golf Club		0	0	6,918
Others	899	0	899	1,254
<b>Total</b>	<b>31,309</b>	<b>0</b>	<b>31,309</b>	<b>167,150</b>

Commented [FB7]: Sutton



## Home-Start Sutton Notes to the Financial Statements

### Note 4 Investment Income

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
COIF Interest Income	4,518	0	4,518	222
	<b>4,518</b>	<b>0</b>	<b>4,518</b>	<b>222</b>

### Note 5 Incoming resources from "Supporting Parents with children" activity

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
The National Lottery Connecting Families		72,431	72,431	101,155
BBC Children In Need		22,333	22,333	28,832
Advocacy		32,000	32,000	28,167
LB Sutton Children with Disabilities		2,926	2,926	3,141
LB Sutton Domestic Violence		10,486	10,486	10,354
Young Londoners Bridging the Gap		12,390	12,390	16,520
KGJ Fdn Connecting Families from the Start			0	5,000
City Bridge DCMS Wave 3			0	0
City Bridge LCRF Wave 5		5,323	5,323	26,618
LBS Childrens Wellbeing		1,667	1,667	18,333
LB Sutton Families in Temp Accom (POD)		784	784	20,000
LB Sutton Temp Accom Ambassadors			0	19,784
Sutton Giving Maternal Journal			0	6,789
Rebuild Maternal Journal		24,422	24,422	17,129
Rebuild Esteem		21,233	21,233	0
Moving On Together		3,000	3,000	6,000
Parenting Support		21,050	21,050	29,963
Community Action Sutton Lunch and Play		5,000	5,000	0
Big Hopes Big Futures		5,250	5,250	3,500
	<b>0</b>	<b>240,295</b>	<b>240,295</b>	<b>341,285</b>

### Note 6

#### Other Income

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Sutton Nursing Association	0	300	300	50
Family Holiday Association	0		0	720
HomeStart UK Volunteer Training	5,000		5,000	0
HomeStart Warrington	800		800	0
HomeStart UK Cost of Living	250		250	0
LBS Covid Grant	8,260		8,260	0
Other small grants	0		0	0
	<b>14,310</b>	<b>300</b>	<b>14,610</b>	<b>770</b>

## Home-Start Sutton

### Notes to the Financial Statements

#### Home-Start Sutton

##### Note 7 Fundraising Costs

	Unrestricted	Restr	Restr	Restr	Restr	Restr	Restr	Restr	Restr	Restr	Restr	Restr	Restr	Restr	Restr	Restr	Restr	Restr	Restr	Restricted	Total	Total
	Funds	Lottery	BBC CIN	POD	Advocacy	C-w-D	DV	Young Lndners	Maternal Journal	Rebuild Esteem	Connect From Start	Tem Accom Ambassadors	Sutton Giv Mat Jnl	Parenting Support	BHBF	Moving On Together	Community Action Sutton Lunch and Play	LBS Child Wellbeing	CB LCRF Wave 5	Total	Costs	2022
Staff Costs - Reallocation	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£
General Office Costs - Reallocation	2,200																			0	2,200	2,558
Expenses	186																			0	186	118
	2,386	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,386	2,676

##### Note 8 "Supporting parents with children" costs

	Unrestricted	Restr	Restr	Restr	Restr	Restr	Restr	Restr	Restr	Restr	Restr	Restr	Restr	Restr	Restr	Restr	Restr	Restr	Restr	Restricted	Total	Total
	Funds	Lottery	BBC CIN	POD	Advocacy	C-w-D	DV	Young Lndners	Maternal Journal	Rebuild Esteem	Connect From Start	Tem Accom Ambassadors	Sutton Giv Mat Jnl	Parenting Support	BHBF	Moving On Together	Community Action Sutton Lunch and Play	LBS Child Wellbeing	CB LCRF Wave 5	Total	Costs	2022
Group & Family Activities	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£
Staff Salaries	1,841	325	873						3,559					33			944			5,734	7,574	3,828
Premises Costs	43,210	78,618	19,471	11,881	26,949		10,189	14,929	18,176	18,913				34,272		7,017		2,232	2,577	245,223	288,434	253,532
Staff & Volunteer Costs	2,759	809	3,402	2,870					1,537				561							9,178	11,937	11,108
General Office Costs	4,078	1,183	489	167	1,120			137	89					747						3,932	8,010	12,015
Bank Charges	11,610	611	1,033														734			2,379	13,989	11,622
Equipment																				0	0	0
Depreciation	402																			0	402	296
Membership & Affiliation	3,052																			0	3,052	2,664
Governance Costs	4,590																			0	4,590	4,945
Net contr to redund prov	2,647																			0	2,647	2,632
Support Cost Allocation																				0	0	274
	(21,308)	3,762			3,000	2,926		1,500	1,200	1,200				1,870	5,250	600				21,308	0	0
	52,880	85,307	25,268	14,918	31,069	2,926	10,189	16,566	24,560	20,113	0	0	561	36,922	5,250	7,617	1,678	2,232	2,577	287,754	340,634	302,916

##### Note 8 "Other costs"

	Unrestricted	Restricted	Total	Total
	Funds	Funds	Costs	2022
	£	£	£	£
Group & Family Activities			0	770
	0	0	0	770

## Home-Start Sutton

### Notes to the Financial Statements

#### **Note 9 Governance Costs**

	Unrestricted Funds	Restricted Funds	Total Funds	2022
	£	£	£	£
Staff Costs - Reallocation	1293		1,293	1,293
General Office Costs - Reallocation	640		640	640
Trustee Expenses	122.6		123	144
AGM & Annual Report Expenses	91.48		91	55
Independent Examination Fee	500		500	500
	<b>2,647</b>	<b>0</b>	<b>2,647</b>	<b>2,632</b>

#### **Note 10 Support Cost Allocation**

Costs are charged to the activities Fundraising, 'Supporting Families with Children' and Governance on the following basis:

Third Party Costs and Charges On a direct cost allocation to the appropriate individual activity.

Support Salary Cost A detailed assessment is undertaken of the time spent by employees on the separate activities and the cost is allocated accordingly.

General Office Costs All appropriate office costs were aggregated and a share allocated to fundraising and governance based on the ratio of their allocated salary cost.

Allocation of costs over individual funds Costs within each expenditure category are allocated to specific funds consistent with the terms and conditions under which the donor gave the grant.

#### **Note 11 Net income/expenditure**

This is stated after charging:

	2023 £	2022 £
Independent Examination Fee	500	500
Depreciation	3,052	2,664

## Home-Start Sutton

### Notes to the Financial Statements

#### **Note**

**12**

#### **Staff Costs and Numbers**

	<b>2023</b>	<b>2022</b>
	£	£
Salaries	259,958	233,004
Employers National Insurance	24,187	19,495
Pension incl enhanced pension	7,782	4,883
	<u>291,927</u>	<u>257,382</u>

	<b>2023</b>	<b>2022</b>
Average number of persons employed	8	10
Average full time equivalent	6	7.3
Sessional Workers	3	4
No employee earned in excess of £60,000 (2021 - nil)		

#### **Note**

**13**

#### **Trustee Remuneration & Related Party Transactions**

	<b>Number</b>	<b>2023</b>	<b>Number</b>	<b>2022</b>
		£		£
Trustee Travel & Parking	0	0	0	0
Trustee Insurance	all	122.6	all	101
Trustee Training & Conferences	0		0	42
		<u>123</u>		<u>143</u>

No Trustee or other person related to the Charity had any personal interest in any contract or transaction entered into by the Charity during the year (2022- Nil).

#### **Note**

**14**

#### **Taxation**

As a Charitable Company, Home-Start Sutton is exempt from tax on income and gains arising from its charitable activities.  
No tax charges have arisen for the Charity in 2023 (2022 - Nil)

**Home-Start Sutton**  
**Notes to the Financial Statements**

---

**Note 15**

**Tangible Fixed Assets**

**Office and  
Computer  
Equipment**

£

**Cost**

As at 1st April 2022	13,618.00
Additions	589.33
Disposals	0.00
As at 31 March 2023	<u>14,207.33</u>

**Depreciation**

As at 1st April 2022	8,859.00
Charge for year	3,051.13
Disposals	0.00
As at 31 March 2023	<u>11,910.13</u>

**Net Book  
Value**

As at 31 March 2023	<u>2,297.20</u>
As at 31 March 2022	<u>4,759</u>

**Note 16**

**Debtors**

**2023      2022**  
**£           £**

LB Sutton C w Disabilities		972
LBS Dom Violence (Cranstoun)	1,292.33	6,703
Families in Temp Accom (LBS)		3,333
Sutton Vol Centre (Young Ldhs)	2,478.00	7,930
BHBF	2,187.00	
Moving On Together	3,000.00	
	<u>8,957.33</u>	<u>18,938</u>

**Note 17**

**Deferred  
Income**

**2023      2022**  
**£           £**

**Restricted  
Funds**

The National Lottery Connecting Families	0	24,143
--	---	--------

**Home-Start Sutton**  
**Notes to the Financial Statements**

KGJ Fdn Connecting from the Start		0
Families in Temp Accom (POD)	1,193	0
Parenting Support	10,000	0
Sutton Giving Maternal Journal		0
Rebuild Maternal Journal	1,767	26,189
Young Londoners Bridging the Gap		2,808
Big Hopes Big Futures		875
LBS Childrens Wellbeing		1,667
City Bridge LCRF Wave 5		5,323
Rebuild		
Esteem	1,930	23,163
Advocacy	8,000	8,000
	<u>22,890</u>	<u>92,168</u>

**Note 18**

**Creditors and Accruals**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>Restricted Funds</b>		
Children in Need		276
Families in Temp Accom (LBS)		17
The National Lottery Connecting Families		293
<b>Unrestricted Funds</b>		
Redundancy Provision	35,590.00	35,590
Independent Examiner	600.00	600
Other Sundry Accruals	1,570.84	2,833
	<u>37,760.84</u>	<u>39,609</u>

## Home-Start Sutton Notes to the Financial Statements

### Note 19      Fund Balances

	Opening Balance 1.4.22 £	Incoming Resources £	Resources Expended £	Transfers between funds £	Closing Balance 31.3.23 £	In Year Balance £
<b>Restricted Funds</b>						
The National Lottery Connecting Families	12,876	72,431	(85,307)			(12,876)
BBC Children In Need	2,693	22,333	(25,268)		(242)	(2,693)
Womens Aid Caring						
Dads	11,597	0	0		11,597	
LB Sutton Children with Disabilities	0	2,926	(2,926)		0	
LB Sutton Domestic Violence	2,009	10,486	(10,189)		2,306	
Advocacy	2,761	32,000	(31,069)		3,692	
Young Londoners Bridging the Gap	4,346	12,390	(16,566)		170	(4,346)
KGJ Fdn Connecting Families from the Start	3,426	0	0	(3,426)	0	
City Bridge LCRF Wave 5	1,596	5,323	(2,577)	(4,342)	(0)	2,596
LB Sutton Childrens Wellbeing	5,018	1,667	(2,232)		4,452	(5,018)
LB Sutton Families in Temp Accom (POD)	4,546	784	(14,918)	9,000	(589)	(14,546)
LB Sutton Tem Accom Ambassadors	9,864	0	0	(9,864)	0	
Sutton Giving Maternal Journal	0	0	(561)		(561)	(561)
Rebuild Maternal Journal	15,008	24,422	(24,560)	3,426	18,296	(15,008)
Rebuild Esteem	0	21,233	(20,113)		1,120	1,120
Moving On Together	4,375	3,000	(7,617)		(242)	(4,375)
Parenting Support	6,565	21,050	(36,922)		(9,307)	(15,865)
Community Action Sutton Lunch and Play	0	5,000	(1,678)		3,322	3,322
Big Hopes Big Futures	670	5,250	(5,250)		670	
	87,350	240,295	(287,754)	(5,206)	34,685	(47,350)
Other Restricted Income	0	300	0	0	300.00	
<b>Unrestricted Funds</b>						
General	138,014	50,137	(55,266)	5,206	138,091	
Designated Development *	125,000	0	0		125,000	
<b>Total</b>	<b>350,364</b>	<b>290,732</b>	<b>(343,020)</b>	<b>0</b>	<b>298,075.75</b>	<b>(47,350)</b>

\* Development Fund to Secure and Embed Perinatal and Infant Mental Health Services and contribute to Commented [FB8]: Should read embed

### Analysis of Net Assets Between Funds

**Home-Start Sutton**  
**Notes to the Financial Statements**

**Note 20**

	<b>Tangible Fixed Assets £</b>	<b>Current Assets £</b>	<b>Current Liabilities £</b>	<b>Total 2023 £</b>
<b>Restricted Funds</b>				
The National Lottery Connecting Families			(0)	(0)
BBC Children In Need		0	(242)	(242)
Womens Aid Caring				
Dads		11,597	0	11,597
LB Sutton Children with Disabilities		0	0	0
LB Sutton Domestic Violence		2,306	0	2,306
Advocacy		11,692	(8,000)	3,692
Young Londoners Bridging the Gap		170	0	170
KGJ Fdn Connecting Families from the				
Start		0	0	0
City Bridge LCRF Wave 5		(0)	0	(0)
LB Sutton Childrens Wellbeing		4,452	0	4,452
LB Sutton Families in Temp Accom (POD)		(589)	0	(589)
LB Sutton Tem Accom Ambassadors		1,193	(1,193)	0
Sutton Giving Maternal Journal		0	(561)	(561)
Rebuild Maternal				
Journal		20,063	(1,767)	18,296
Rebuild				
Esteem		3,050	(1,930)	1,120
Moving On Together		0	(242)	(242)
Parenting Support		693	(10,000)	(9,307)
Community Action Sutton Lunch and Play		3,322	0	3,322
Sutton Nursing				
Association		300	0	300
Big Hopes Big Futures		670	0	670
	0	58,920	(23,935)	34,985
Other Restricted				
Income		300	0	300
<b>Unrestricted Funds</b>				
General	2,297	172,509	(36,716)	138,091
Designated				
Development		125,000		125,000
	2,297	356,429	(60,651)	298,076



**Home-Start Sutton**  
**Notes to the Financial Statements**

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## Home-Start Sutton Notes to the Financial Statements

Employees and volunteers who have contributed to the success of Home-Start Sutton in the period under review:-

### Staff

Judith Armstrong	CEO - left May 2022)
Daniel Ayeni	Chief Executive Officer (May 2022)
Joanne Atkins	Family Group Co-ordinator
Emma Clements	Volunteer Recruitment and Development – (left April 2023)
Bev Daines	Family Support Co-ordinator
Clare Daley	Group Worker (Feb 2023)
Rachel Davey	Family Support Co-ordinator
Charlotte Donovan	Finance and Business Support
Kim Farlow	Family Support Co-ordinator
Chantal Hayden	Family Support Co-ordinator
Gayle Sawyer	Family Support Co-ordinator
Victoria Thompson	Family Support Co-ordinator (left Dec 2022)

### Volunteers

Nada Alane *	Lorraine Finan	Natasha Osborne
Elkanah Arthur *	Dawn Forbes	Charleen Parker
Alison Bardon	Mags Fox	Dorothy Parker
Particia Bhandari	Miranda French	Victoria Presswood
Sandra Board *	Felicity Hamlin	Stuart Philips
Fran Boto	Samantha Hansford	Andrea Rivers
Diana Broad	Denise Haseler	Michele Rivers
Petrina Brown *	Wendy Hawkins *	Lesley Roberts
Andrea Buckley	Lynda Hicks *	Mercedes Robinson
Kathleen Burman *	Sue Holley	Charlotte Rogers
Camiya Chacko	Alison Holloway	Claire Shaw *
Veronica Calabro *	Coleen Huggett	Philippa Simmonds
Elaine Childs	Anna Hunt	Susan Simpson
Sue Childs	Dinaz Irani	Eloise Skipper
Claire Clarke	Stacey Jarvis *	Margaret Ann Smith
Emma Clements	Emma Jones *	Paula Swann *
Elaine Clifford	Kelly Larry *	Jane Swindle
Katie Connaire	Pamela Manisier	Aysegul Takimoglu
Amber Cox	Gill Marchbank	Anne-Marie Taylor
Anetha Daniel	Karen Mason	Mike Taylor
Valerie Davis	Sara McManus	Tene Teegelman
Fiona Denton	Uzma Mobin	Phyllis Thompson
Denise Earwicker	Dawn Moriarty	Lorraine Thrower
Cayce Eastwood	Sara Moumouris	Zinnat Toorabally
Angela Christopher-Ejemba	Lisa Murray	Jo Jo Tsitropoulou
Joanna Elgarf	Anne-Marie Mika *	Suzanne Tudno *
Sue Elson	Uzma Mobin	Lesley Turner
Kirsty Ferrin *		Jonathan Vickery
Suzanne Fitter *		Lynn Wallace
		Patricia Wang Ho
		Kate Webber

### Peer Advocates

**Home-Start Sutton**  
**Notes to the Financial Statements**

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Mags Fox	Fiona Webster
Sue Holley	Kelly Whetran
Dinaz Irani	Justine Wight
Paul McCarthy	Cherry Wong
Charleen Parker	Gill Wong *
	Helen Wright
	Veronia Yeung
	Bonita Zammit

**\*denotes leavers in period**

## Home-Start Sutton

### Notes to the Financial Statements

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In addition to those listed previously who have donated money to Home-Start Sutton, we would like to thank the following for their support: -

Anne Dodwell  
Bob Watson  
Camiya Chacko  
Carshalton Girls  
Christ Church Sutton  
Church of the Good Shepherd  
Citizens Advice Bureau Sutton  
Clare Bryant – Sutton Sports Village  
Community Action Sutton  
Easy Fundraising  
Fiona Webster  
Fran Boto  
Hannah Flowers  
Hill House  
Home-Start London  
Holy Trinity Church, Wallington  
Home-Start UK  
Jancett Nursery  
Jean Quested & Rupert Quested  
John Lewis Partnership  
LexisNexis Risk Solutions  
Linus Project  
London Borough of Sutton  
Malcome Booth – Trinity Church  
Marian Idles  
Morrison's Sutton  
Oaks Park High School  
Pia Jaime  
Playwise  
PC Hamilton and PC Lambert  
River Church Sutton  
Riverside Centre  
Rotary Club of Sutton and Cheam  
Rotary Club of Nonsuch  
Shona Newmark  
St Oswald's Church Cheam  
St. Patrick's Church Wallington  
Sue Elson  
Sue Hoskins  
Sutton Children's Centres  
Sutton Carers Centre  
Sutton Foodbank  
Sutton Health Visiting Teams  
Sutton Libraries  
Sutton Mental Health Foundation  
Sutton Nursing Association  
Sutton Vineyard Church

**Home-Start Sutton**  
**Notes to the Financial Statements**

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Sutton Volunteer Centre  
Sutton Women's Centre  
Tesco Purley  
The Grange Childrens Centre  
Tweeddale Childrens Centre  
Thomas Wall Centre  
Waitrose Worcester Park  
Waitrose Cheam  
Waitrose Banstead  
Wallington Baptist Church  
Wallington Bowls Club  
Wallington Farmers Market  
Welfare Reform Encompass  
Wendy & Glen Robinson