

WAVERLEY HOPPA COMMUNITY TRANSPORT

England & Wales · Charity number 1104954

Details

Other names	WAVERLEY HOPPA
Status	Registered
Legal form	Charitable company
Company number	04989679
Registered	2004-07-16
Register	View on the Charity Commission register

Contact

Address	Waverley Hoppa Community Transport Unit 8 Towergate Business Centre Coopers Place Combe Lane Wormley Surrey
Phone	01428 681701
Email	accounts@hoppa.org.uk
Website	www.hoppa.org.uk

Activities

Objects: TO PROVIDE RELIEF TO THE INHABITANTS OF WAVERLY BOROUGH, SURREY AND ITS ENVIRONS WHO HAVE NEED BECAUSE OF AGE MENTAL PHYSICAL DISABILITY, OR POVERTY, AND IN PARTICULAR BUT NOT SO AS TO LIMIT THE GENERALITY OF THE FOREGOING:-(A) TO PROVIDE AND MAINTAIN NON-PROFIT COMMUNITY TRANSPORT SERVICES; AND(B) TO ASSIST THE CHARITABLE WORK OF ORGANISATIONS AND BODIES ENGAGED IN PROMOTING RELIEF OF SUCH PERSONS THROUGH THE PROVISION OF APPROPRIATE SERVICES.

Activities: Hoppa is committed to providing a friendly and supportive door to door community transport service for those in Waverley rural areas in need of public transport by reason of remoteness or access difficulties.

Classification

- **How:** Provides Services
- **What:** Education/training, The Advancement Of Health Or Saving Of Lives, Disability, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** THE INHABITANTS OF WAVERLY BOROUGH, SURREY
- Hampshire
- Surrey
- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£1,642,711	£1,535,632	£652,651	45
2024-03-31	£1,443,793	£1,400,968	£567,573	43
2023-03-31	£1,205,638	£1,159,428	£539,748	38
2022-03-31	£1,022,242	£1,074,679	£274,538	38
2021-03-31	£1,104,008	£1,012,828	£238,976	41

Trustees

Name	Role	Appointed
Robert Irvine Stansbury	Chair	2016-04-21
Andrew John Boughton		2013-08-22
Anthony Martin Fox		2013-08-22
Dr Brian Stephen Capper		2018-11-01
Jennifer Jean Brydon		2013-08-22
Marie Reynolds		2026-04-01
Myfanwy James		2026-04-01
Suzanne Carol Naughalty		2016-04-21

Accounts

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

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WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2025**

Trustees

R H Knight (resigned 20 July 2025)
A M Fox
J J Brydon
A J D Boughton
R I Stansbury
S C Naughalty
B S Capper
R J H Davies
M Reynolds (appointed 21 March 2025)
R Couch (appointed 18 January 2024, resigned 21 November 2024)
M James (appointed 25 July 2025)

Company registered number

04989679

Charity registered number

1104954

Registered office

Unit 8 Towergate Business Centre, Coopers Place, Combe Lane, Wormley, Surrey, GU8 5SZ

Company secretary

S Gray

Independent auditor

Shaw Gibbs (Audit) Limited, Wey Court West, Union Road, Farnham, Surrey, GU9 7PT

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2025

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the audited financial statements of the Group and the Company, Waverley Hoppa Community Transport (the "Company") for the year ended 31 March 2025. The Company has a subsidiary, Hoppa Limited (the "subsidiary company") which together form a charitable group (the "Group") and the Trustees also report on and present audited financial statements of the Group. The Trustees confirm that the Annual Report and financial statements of the Company comply with the current statutory requirements, the requirements of the Company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Since the Group and the Company qualify as small under section 383 of the Companies Act 2006, the Group Strategic Report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 is not required.

Objectives and activities

a. Policies and objectives

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit.

Policies and objectives are defined by the Memorandum of Association as refined by the advice of experts and approved by the Board.

b. Strategies for achieving objectives

Strategies for achieving objectives are defined by an annual budget prepared by the General Manager and Board, presented to the local authority and distributed to appropriate parties.

c. Activities for achieving objectives

Activities for achieving objectives are the provision of subsidised transport services in the locality of Waverley Borough and limited commercial services to support the primary activities.

d. Main activities undertaken to further the charity's purposes for public benefit

The core activities of the Group, also referred to as "Hoppa", are the provision of dial a ride transport within Waverley Borough to anyone unable to utilise public services by reason of age, disability or remoteness.

The Trustees have given full regard to the Charity Commission's guidance on public benefit, and are confident that, while our customers clearly benefit from transportation, there is a benefit to the wider public in terms of addressing rural isolation, and promoting the wellbeing and social inclusion of our customers.

e. Volunteers

The Company is managed by unpaid Board members, a small professional management team and a staff of employed drivers.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025

Achievements and performance

a. Key financial performance indicators

The Trustees use two main financial indicators – the proportion of grant funding to total income, and net income or expenditure generated.

Grant funding in the year represented 18% of income (2024: 13%). The Trustees continue to pursue their strategy of contracting commercial routes – to Schools, Day Centres and local Hospitals – in addition to the core dial a ride operation. In this way we have historically been able to minimise the need for increased public funding to maintain our objectives.

In the year to 31 March 2025 the Group reported net income before actuarial adjustments of £107k (2024: £43k).

b. Review of activities

In the period of review the Group continued to provide transport services within the ambit of the operations described in its original Business Plan.

At the end of the year Hoppa reported a surplus of £85k (2024: £28k). Day to day operations remained stable but were enhanced by Hoppa operating a trial service for Surrey County Council. This service, branded Surrey Connect, was a one year trial, providing demand responsive transport via a phone app and “virtual” bus stops, and ceased in August 2024.

The organisation’s core activities are the provision of demand responsive transport within Waverley Borough, mainly assisting those with disabilities and the elderly who are unable to utilise public services by reason of remoteness or access difficulties. These priority services assist in reducing social exclusion among the disadvantaged and in the year some 18,664 passenger trips were made (2024: 17,481).

Other community support services covers school runs – mainly Special Educational Needs – as well as some health related transport contracts. A total of 55,140 passenger trips were made in this service category during the year (2024: 51,748).

c. Investment policy and performance

Our main investment will always be in the vehicles utilised for delivering our services, but to the extent that there are surplus cash reserves these are moved to interest bearing accounts.

Financial review

a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Company has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025

b. Financial risk management objectives and policies

The Trustees have identified two main financial risks – loss of grant funding, and the inability to fund replacement of our key capital asset, the vehicles themselves.

In terms of grant funding the largest single amount comes from Waverley Borough Council. Hoppa have a Service Level Agreement with Waverley; this agreement provides certainty of income in exchange for quarterly performance reviews. Other grants are received from other County, Town and Parish Councils. Hoppa minimise risk to these grants by maintaining regular contact with all these stakeholders, updating them on our operational and financial situation.

Hoppa operate twenty seven vehicles, mostly minibuses with wheelchair access. There is a Board target to maintain an average vehicle life of between five and six years, with no vehicle being older than twelve years. This gives rise to a capital requirement of over £100k every year to replace older vehicles; the funding for this needs to be provided from net income, capital grants or other fundraising. In terms of risk the Trustees have considered options of debt financing, as well as maintaining vehicles for longer, albeit likely to incur greater repair costs.

The Trustees review these risks at least quarterly. They are comfortable that, subject to external pressures beyond our control, our main stakeholders will continue to support Hoppa.

In terms of vehicles Hoppa were able to add four vehicles to the fleet through a combination of capital grants and debt financing.

c. Financial Results

At the balance sheet date unrestricted funds of £505,720 (2024: £415,641) and restricted funds of £146,932 (2024: £151,932) were held.

d. Reserves policy

There is a monthly review of likely operating expenses and income, grants, donations and requirements for replacing vehicles, all to ensure the ability to continue providing services throughout a forthcoming period of at least 6 months.

At 31 March 2025 Hoppa held free reserves totalling £82,118 (2024: £133,238).

e. Deficit

In the year to 31 March 2025 Hoppa has reported a surplus of £107k (2023: £43k) before actuarial gains. The Trustees approve an annual budget with a target of generating net income before depreciation, to be used for capital funding. This remains the target for the financial year ending March 2026.

f. Principal Funding

Local authority and government grants, and donations from parish councils and charitable institutions comprise 18% of funding (2024: 13%), the balance being generated by operating income. The reliance on grant funding continues to reduce as a result of a deliberate strategy by the Trustees.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025

Structure, governance and management

a. Constitution

The Company is registered as a charitable company limited by guarantee and with a Memorandum of Association dated 9 December 2003.

The charity was formed in succession to Waverley Community Transport and assumed all that company's assets and liabilities with effect from 31 March 2004.

The principal object of the Company is to provide relief to the inhabitants of the Borough of Waverley in Surrey whose access to transport is affected by age, mental or physical disability, poverty or rural isolation, and in particular to provide and maintain non profit community transport services and to assist the charitable work of organisations and bodies engaged in promoting relief of such persons through the provision of appropriate services.

The objectives have not been amended during the year.

b. Methods of appointment or election of Trustees

The management of the Company is the responsibility of the Trustees who are elected and co opted under the terms of the Memorandum and Articles of Association.

c. Policies adopted for the induction and training of Trustees

All Trustees receive explanatory documentation from Companies House and the Charities Commission and an introductory briefing with the Chairman, Operating Director and General Manager and attend a full Board meeting as an observer before appointment. Subsequently each Board member receives financial results, board minutes, budgets, draft business plans and a health and safety manual.

d. Pay policy for senior staff

The General Manager is the senior member of staff and a key employee. The Trustees policy is to ensure that this employee is remunerated on a par with commercial enterprises, and use a combination of salary and performance bonus to achieve this.

e. Organisational structure and decision making

The Chairman, General Manager and Board meet monthly. Our main local authority stakeholders are invited to attend our quarterly board meetings. Limits of decision making authority are defined by reference to magnitude and banking mandates by Board authority.

f. Related party relationships

The Trustees and senior staff make a declaration each year concerning related parties. There were no transactions with related parties during the year, other than as disclosed in the notes to the financial statements.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025

Structure, governance and management (continued)

g. Financial risk management

The Trustees have assessed the major risks to which the Group and the Company are exposed, in particular those related to the operations and finances of the Group and the Company, and are satisfied that systems and procedures are in place to mitigate exposure to the major risks.

Plans for future periods

In a climate of financial challenge for our local authorities, who are our key sponsors, Hoppa continues to subsidise its core services by bidding for, and winning, contracts to provide community transport routes, and non emergency patient transport, wherever they fit within the operational criteria.

Members' liability

The Members of the Company guarantee to contribute an amount not exceeding £10 to the assets of the Company in the event of winding up.

Small Company Provisions

This report has been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

Statement of Trustees' responsibilities

The Trustees (who are also the directors of the Company for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Group and the Company and of their incoming resources and application of resources, including their income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Group will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Group and the Company's transactions and disclose with reasonable accuracy at any time the financial position of the Group and the Company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Group and the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

WAVERLEY HOPPA COMMUNITY TRANSPORT
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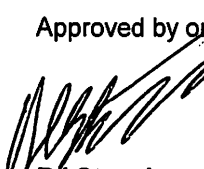
TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025

Disclosure of information to auditor

Each of the persons who are Trustees at the time when this Trustees' Report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charitable Group's auditor is unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charitable Group's auditor is aware of that information.

Approved by order of the members of the board of Trustees and signed on their behalf by:



R I Stansbury
Trustee

Date: 26/9/25

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF WAVERLEY HOPPA COMMUNITY
TRANSPORT**

Opinion

We have audited the financial statements of Waverley Hoppa Community Transport (the 'parent charitable company') and its subsidiaries (the 'group') for the year ended 31 March 2025 which comprise the Consolidated Statement of Financial Activities, the Consolidated Balance Sheet, the Company Balance Sheet, the Consolidated Statement of Cash Flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the Group's and of the parent charitable company's affairs as at 31 March 2025 and of the Group's incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Group's or the parent charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF WAVERLEY HOPPA COMMUNITY
TRANSPORT (CONTINUED)**

Other information

The other information comprises the information included in the Annual Report other than the financial statements and our Auditor's Report thereon. The Trustees are responsible for the other information contained within the Annual Report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Trustees' Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report.

We have nothing to report in respect of the following matters in relation to which Companies Act 2006 requires us to report to you if, in our opinion:

- the parent charitable company has not kept adequate and sufficient accounting records, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charitable company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees' Report and from the requirement to prepare a Strategic Report.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF WAVERLEY HOPPA COMMUNITY
TRANSPORT (CONTINUED)**

Responsibilities of trustees

As explained more fully in the Trustees' Responsibilities Statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Group's and the parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Group or the parent charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditor's Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We gained an understanding of the legal and regulatory framework applicable to the Group and parent charitable company and the industry in which they operate, and considered the risk of acts by the Group and parent charitable company that were contrary to applicable laws and regulations, including fraud. We designed audit procedures to respond to the risk, recognising that the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

We focussed on laws and regulations which could give rise to a material misstatement in the financial statements, including, but not limited to, the Companies Act 2006, the Charities Act 2011 and UK tax legislation.

Our tests included agreeing the financial statement disclosures to underlying supporting documentation and enquiries with management. There are inherent limitations in the audit procedures described above and, the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. We did not identify any key audit matters relating to irregularities, including fraud. As in all our audits, we also addressed the risk of management override of internal controls, including testing journals and evaluating whether there was evidence of bias by the Trustees that represented a risk of material misstatement due to fraud.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditor's Report.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF WAVERLEY HOPPA COMMUNITY
TRANSPORT (CONTINUED)**

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, and to the charitable company's trustees, as a body, Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditor's Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinions we have formed.

M. Dickinson

Mark Dickinson FCA (Senior Statutory Auditor)

for and on behalf of

Shaw Gibbs (Audit) Limited

Statutory Auditor

Wey Court West

Union Road

Farnham

Surrey

GU9 7PT

Date: 26/09/2025

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND
EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2025**

	Note	Restricted funds 2025 £	Unrestricted funds 2025 £	Total funds 2025 £	<i>Total funds 2024 £</i>
Income from:					
Donations and legacies	4	195,526	2,458	197,984	65,349
Charitable activities	5	262,173	31,103	293,276	169,010
Other trading activities	6	-	1,115,477	1,115,477	1,183,541
Investments	7	-	10,954	10,954	3,787
Other income	8	-	25,020	25,020	22,106
Total income		457,699	1,185,012	1,642,711	<i>1,443,793</i>
Expenditure on:					
Raising funds	10	-	6,508	6,508	4,579
Charitable activities	11	355,800	1,173,324	1,529,124	1,396,389
Total expenditure		355,800	1,179,832	1,535,632	<i>1,400,968</i>
Net income		101,899	5,180	107,079	<i>42,825</i>
Transfers between funds	21	(106,899)	106,899	-	-
Net movement in funds before other recognised gains/(losses)		(5,000)	112,079	107,079	<i>42,825</i>
Other recognised gains/(losses):					
Actuarial losses on defined benefit pension schemes	27	-	110,000	110,000	107,000
Pension surplus not recognised	27	-	(132,000)	(132,000)	(122,000)
Net movement in funds		(5,000)	90,079	85,079	<i>27,825</i>
Reconciliation of funds:					
Total funds brought forward		151,932	415,641	567,573	539,748
Net movement in funds		(5,000)	90,079	85,079	27,825
Total funds carried forward		146,932	505,720	652,652	<i>567,573</i>

The Consolidated Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 18 to 44 form part of these financial statements.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)
REGISTERED NUMBER: 04989679

CONSOLIDATED BALANCE SHEET
AS AT 31 MARCH 2025

	Note	2025 £	2024 £
Fixed assets			
Tangible assets	16	517,904	375,029
		517,904	375,029
Current assets			
Debtors	18	151,168	157,454
Cash at bank and in hand		207,961	270,602
		359,129	428,056
Creditors: amounts falling due within one year	19	(141,881)	(138,729)
Net current assets		217,248	289,327
Total assets less current liabilities		735,152	664,356
Creditors: amounts falling due after more than one year	20	(82,500)	(96,783)
Net assets excluding pension asset		652,652	567,573
Defined benefit pension scheme asset	27	-	-
Total net assets		652,652	567,573
Charity funds			
Restricted funds	21	146,932	151,932
Unrestricted funds	21	505,720	415,641
Total funds		652,652	567,573

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)
REGISTERED NUMBER: 04989679

CONSOLIDATED BALANCE SHEET (CONTINUED)
AS AT 31 MARCH 2025

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:



R I Stansbury
Trustee

Date: 26/9/25

The notes on pages 18 to 44 form part of these financial statements.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)
REGISTERED NUMBER: 04989679

COMPANY BALANCE SHEET
AS AT 31 MARCH 2025

	Note	2025 £	2024 £
Fixed assets			
Tangible assets	16	517,904	375,029
Investments	17	1	1
		<u>517,905</u>	<u>375,030</u>
Current assets			
Debtors	18	211,164	291,880
Cash at bank and in hand		142,763	130,976
		<u>353,927</u>	<u>422,856</u>
Creditors: amounts falling due within one year	19	(136,681)	(133,529)
Net current assets		<u>217,246</u>	<u>289,327</u>
Total assets less current liabilities		<u>735,151</u>	<u>664,357</u>
Creditors: amounts falling due after more than one year	20	(82,500)	(96,783)
Net assets excluding pension asset		<u>652,651</u>	<u>567,574</u>
Total net assets		<u><u>652,651</u></u>	<u><u>567,574</u></u>
Charity funds			
Restricted funds:			
Restricted funds	21	146,932	151,932
Total restricted funds	21	146,932	151,932
Unrestricted funds			
Unrestricted funds excluding pension asset	21	511,519	415,642
Total unrestricted funds	21	505,719	415,642
Total funds		<u><u>652,651</u></u>	<u><u>567,574</u></u>

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)
REGISTERED NUMBER: 04989679

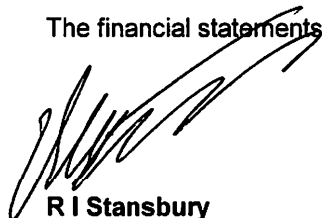
COMPANY BALANCE SHEET (CONTINUED)
AS AT 31 MARCH 2025

The Company's net movement in funds for the year was £217,077 (2024 - £149,825).

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:



R I Stansbury
Trustee

Date: 26/9/25

The notes on pages 18 to 44 form part of these financial statements.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

CONSOLIDATED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2025

	Note	2025 £	2024 £
Cash flows from operating activities			
Net cash used in operating activities	23	190,742	116,865
Cash flows from investing activities			
Proceeds from the sale of tangible fixed assets		13,250	19,500
Purchase of tangible fixed assets		(253,935)	(106,329)
Net cash used in investing activities		(240,685)	(86,829)
Cash flows from financing activities			
Repayments of borrowing		(162,453)	(76,742)
New finance leases		149,755	95,408
Net cash (used in)/provided by financing activities		(12,698)	18,666
Change in cash and cash equivalents in the year		(62,641)	48,702
Cash and cash equivalents at the beginning of the year		270,602	221,900
Cash and cash equivalents at the end of the year	24	207,961	270,602

The notes on pages 18 to 44 form part of these financial statements

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

1. General information

Waverley Hoppa Community Transport is a private company limited by guarantee, incorporated in England. The registered office address is Unit 8 Towergate Business Centre, Coopers Place, Combe Lane, Wormley, Godalming, Surrey, GU8 5SZ. The registered company number is 04989679.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Waverley Hoppa Community Transport meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The Consolidated Statement of Financial Activities (SOFA) and Consolidated Balance Sheet consolidate the financial statements of the Company and its subsidiary undertaking. The results of the subsidiary are consolidated on a line by line basis.

The Company has taken advantage of the exemption allowed under section 408 of the Companies Act 2006 and has not presented its own Statement of Financial Activities in these financial statements.

2.2 Going concern

The Company reported a surplus for the year of £107k before actuarial gains.

The Trustees believe that their growth strategies – particularly in providing transport services for the NHS - will ensure that the Company continues to be a going concern at present. However they also acknowledge that there are longer term issues that will have an impact, including: financial pressures on local council funding and the continual requirement to refresh the ageing fleet of vehicles. The introduction of electric vehicles to the fleet has also involved significant initial expenditure, and could not have been achieved without capital grant support.

2.3 Income

All income is recognised once the Company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Incoming resources from charitable activities are recognised when the service has been provided.

Grants are included in the Consolidated Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance Sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

2. Accounting policies (continued)

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources.

Expenditure on raising funds includes all expenditure incurred by the Group to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Group's objectives, as well as any associated support costs.

All costs are charged to restricted or unrestricted expenses based on mileage.

2.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Group; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.6 Taxation

The Company is considered to meet the definition of a charitable company for UK corporation tax purposes. Accordingly, the Company is potentially exempt from taxation in respect of income or capital gains received, to the extent that such income or gains are applied exclusively to charitable purposes.

2.7 Tangible fixed assets and depreciation

Tangible fixed assets are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives,

Depreciation is provided on the following bases:

Leasehold property	- 50 years straight line
Motor vehicles	- 25% reducing balance
Equipment	- 25% straight line

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

2. Accounting policies (continued)

2.8 Investments

Investments in subsidiaries are valued at cost less provision for impairment.

2.9 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.10 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.11 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

2.12 Financial instruments

The Group only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.13 Finance leases and hire purchase

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible fixed assets. Assets acquired by finance lease are depreciated over the shorter of the lease term and their useful lives. Assets acquired by hire purchase are depreciated over their useful lives. Finance leases are those where substantially all of the benefits and risks of ownership are assumed by the Group. Obligations under such agreements are included in creditors, net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the Consolidated Statement of Financial Activities so as to produce a constant periodic rate of charge on the net obligation outstanding in each period.

2.14 Operating leases

Rentals paid under operating leases are charged to the Consolidated Statement of Financial Activities on a straight line basis over the lease term.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

2. Accounting policies (continued)

2.15 Pensions

The Group operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Group to the fund in respect of the year.

The Group operates a defined benefits pension scheme and the pension charge is based on an actuarial valuation dated 31 March 2024.

The liability recognised on the balance sheet in respect of the defined benefit plan is the present value of the defined benefit obligation at the end of the reporting date less the fair value of the plan assets at the reporting date.

The defined benefit obligation is calculated using the projected unit credit method. Annually the Company engages independent actuaries to calculate the obligation. The present value is determined by discounting the estimated future payments using market yields on high quality corporate bonds that are denominated in sterling and that have terms approximating the estimated period of future payments.

The fair value of plan assets is measured in accordance with the FRS 102 fair value hierarchy.

2.16 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Group and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Group for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

2.17 Group VAT registration

The Company is part of a group VAT registration with Hoppa Limited. Waverley Hoppa Community Transport is the nominated company, responsible for submitting the returns and for making the payments on behalf of the companies in the group VAT registration.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

3. Critical accounting estimates and areas of judgment

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

Useful economic lives of tangible assets

The annual depreciation charge is sensitive to changes in the economic lives and residual values of the assets.

Defined benefit pension scheme

The Company has obligations to pay pension benefits to certain employees. The cost of these benefits and the present value of the obligation depend on a number of factors, including life expectancy, asset valuations and the discount rate on corporate bonds. Management engages professional services to assist in estimating these factors in determining the net present asset or obligation in the balance sheet. The assumptions reflect historical experience and current trends, but are sensitive to changes. There is uncertainty about whether to recognise any surplus on the scheme.

Restricted cost recognition

The Company applies judgement in the recognition of restricted expenditure and basis this on mileage by route, but other methods of calculating the split could achieve a different outcome.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

4. Income from donations and legacies

	Restricted funds 2025 £	Unrestricted funds 2025 £	Total funds 2025 £
Donations	163,026	1,003	164,029
Grants	32,500	1,455	33,955
Total 2025	195,526	2,458	197,984
	<i>Restricted funds 2024 £</i>	<i>Unrestricted funds 2024 £</i>	<i>Total funds 2024 £</i>
Donations	15,000	8,236	23,236
Grants	37,500	4,613	42,113
<i>Total 2024</i>	<i>52,500</i>	<i>12,849</i>	<i>65,349</i>

5. Income from charitable activities

	Restricted funds 2025 £	Unrestricted funds 2025 £	Total funds 2025 £
Transport	-	31,103	31,103
Performance related grants	262,173	-	262,173
Total 2025	262,173	31,103	293,276

Restricted income includes £26,100 to represent the value of donated electric vehicle use from Surrey County Council.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

5. Income from charitable activities (continued)

	<i>Restricted funds 2024 £</i>	<i>Unrestricted funds 2024 £</i>	<i>Total funds 2024 £</i>
Transport	-	21,196	21,196
Performance related grants	147,814	-	147,814
<i>Total 2024</i>	<u>147,814</u>	<u>21,196</u>	<u>169,010</u>

6. Income from other trading activities

Income from non charitable trading activities

	Unrestricted funds 2025 £	Total funds 2025 £
Subsidiary company income	<u>1,115,477</u>	<u>1,115,477</u>

	<i>Unrestricted funds 2024 £</i>	<i>Total funds 2024 £</i>
Subsidiary company income	<u>1,183,541</u>	<u>1,183,541</u>

7. Investment income

	Unrestricted funds 2025 £	Total funds 2025 £
Bank interest receivable	1,954	1,954
Pension income	9,000	9,000
	<u>10,954</u>	<u>10,954</u>

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

7. Investment income (continued)

	<i>Unrestricted funds 2024 £</i>	<i>Total funds 2024 £</i>
Investment income - local cash	787	787
Pension income	3,000	3,000
	<u>3,787</u>	<u>3,787</u>

8. Other incoming resources

	Unrestricted funds 2025 £	Total funds 2025 £
Sundry income	25,020	25,020

	<i>Unrestricted funds 2024 £</i>	<i>Total funds 2024 £</i>
Sundry income	22,106	22,106

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

9. Government grants

During the year the charity received the following grants from government bodies.

	2025	2024
	£	£
Waverley Borough Council	287,435	101,000
Surrey County Council	81,664	46,814
Haslemere Town Council	7,500	7,500
Farnham Town Council	10,000	10,000
Godalming Town Council	-	5,000
Chiddingfold Parish Council	-	2,000
Cranleigh Parish Council	500	-
Ewehurst Parish Council	400	400
Grayshott Parish Council	-	200
	387,499	172,914

10. Expenditure on raising funds

Other trading expenses

	Unrestricted funds 2025 £	Total funds 2025 £
Subsidiary company expenses	6,508	6,508
	<i>Unrestricted funds 2024 £</i>	<i>Total funds 2024 £</i>
Subsidiary company expenses	4,579	4,579

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

11. Analysis of expenditure on charitable activities

Summary by fund type

	Restricted funds 2025 £	Unrestricted funds 2025 £	Total 2025 £
Transport services	355,800	1,173,324	1,529,124

Restricted expenses includes £26,100 to represent the value of donated electric vehicle use from Surrey County Council.

	<i>Restricted funds 2024 £</i>	<i>Unrestricted funds 2024 £</i>	<i>Total 2024 £</i>
Transport services	271,179	1,125,210	1,396,389

12. Analysis of expenditure by activities

	Activities undertaken directly 2025 £	Support costs 2025 £	Total funds 2025 £
Transport services	1,122,635	406,489	1,529,124

	<i>Activities undertaken directly 2024 £</i>	<i>Support costs 2024 £</i>	<i>Total funds 2024 £</i>
Transport services	1,020,054	376,334	1,396,388

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

12. Analysis of expenditure by activities (continued)

Analysis of direct costs

	Transport 2025 £	Total funds 2025 £
Vehicle costs	197,035	197,035
Vehicle storage costs	20,141	20,141
Staff costs	785,632	785,632
Training costs	2,806	2,806
Depreciation and (profit)/loss on disposal	90,921	90,921
Donated cost of electric vehicles	26,100	26,100
Total 2025	<u>1,122,635</u>	<u>1,122,635</u>

	<i>Transport 2024 £</i>	<i>Total funds 2024 £</i>
Vehicle costs	203,655	203,655
Vehicle storage costs	16,452	16,452
Staff costs	727,644	727,644
Training costs	2,046	2,046
Depreciation and (profit)/loss on disposal	70,257	70,257
<i>Total 2024</i>	<u>1,020,054</u>	<u>1,020,054</u>

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

12. Analysis of expenditure by activities (continued)

Analysis of support costs

	Transport 2025 £	Total funds 2025 £
Staff costs	316,039	316,039
Depreciation	6,890	6,890
Establishment costs	23,860	23,860
Staff related costs	2,481	2,481
Telephone	5,337	5,337
Postage & stationery	2,108	2,108
Advertising and marketing	3,225	3,225
IT development and maintenance	12,343	12,343
Accountancy & bookkeeping	15,305	15,305
Health & safety and professional fees	2,964	2,964
Sundry costs	7,313	7,313
Public relations	8,624	8,624
Total 2025	<u>406,489</u>	<u>406,489</u>

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

12. Analysis of expenditure by activities (continued)

Analysis of support costs (continued)

	<i>Transport 2024 £</i>	<i>Total funds 2024 £</i>
Staff costs	269,544	269,544
Depreciation	6,890	6,890
Establishment costs	36,057	36,057
Staff related costs	4,251	4,251
Telephone	5,756	5,756
Postage & stationery	1,835	1,835
Advertising and marketing	2,189	2,189
IT development and maintenance	10,808	10,808
Accountancy & bookkeeping	6,398	6,398
Entertainment	2,876	2,876
Health & safety and professional fees	6,385	6,385
Sundry costs	7,971	7,971
Public relations	10,074	10,074
Governance costs	5,300	5,300
<i>Total 2024</i>	<u>376,334</u>	<u>376,334</u>

13. Auditor's remuneration

	2025 £	2024 £
Fees payable to the Company's auditor for the audit of the Company's annual accounts	8,480	5,300
Fees payable to the Company's auditor in respect of:		
All non-audit services not included above	<u>3,956</u>	<u>3,210</u>

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

14. Staff costs

	Group 2025 £	<i>Group 2024 £</i>	Company 2025 £	<i>Company 2024 £</i>
Wages and salaries	957,941	880,298	957,941	880,298
Social security costs	78,425	65,735	78,425	65,735
Pension contributions	38,305	22,154	38,305	22,154
Defined benefit pension adjustment	27,000	29,000	27,000	29,000
	1,101,671	997,187	1,101,671	997,187

The average number of persons employed by the Company during the year was as follows:

	Group 2025 No.	<i>Group 2024 No.</i>	Company 2025 No.	<i>Company 2024 No.</i>
Management and administration	2	2	2	2
Despatchers	2	2	2	2
Drivers	41	39	41	39
	45	43	45	43

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	Group 2025 No.	<i>Group 2024 No.</i>
In the band £80,001 - £90,000	-	1
In the band £90,001 - £100,000	1	-

The total employee benefits, including employer pension contributions, of the key management personnel were £99,221 (2024 - £85,324).

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

15. Trustees' remuneration and expenses

During the year, one or more Trustees has been paid remuneration or has received other benefits from an employment with the Company. This is for services provided as General Manager and is permitted by the governing documents. The value of Trustees' remuneration and other benefits was as follows:

		2025 £	2024 £
R J H Davies	Remuneration	82,000	74,280
	Pension contributions paid	7,160	2,048

During the year ended 31 March 2025, expenses totalling £NIL were reimbursed or paid directly to no Trustee (2024 - £1,251 to 1 Trustee).

16. Tangible fixed assets

Group

	Long-term leasehold property £	Plant and machinery £	Equipment £	Total £
Cost or valuation				
At 1 April 2024	153,934	823,079	15,244	992,257
Additions	4,810	249,125	-	253,935
Disposals	-	(106,828)	-	(106,828)
At 31 March 2025	158,744	965,376	15,244	1,139,364
Depreciation				
At 1 April 2024	61,308	552,109	3,811	617,228
Charge for the year	3,134	95,024	3,811	101,969
On disposals	-	(97,737)	-	(97,737)
At 31 March 2025	64,442	549,396	7,622	621,460
Net book value				
At 31 March 2025	94,302	415,980	7,622	517,904
At 31 March 2024	92,626	270,970	11,433	375,029

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

16. Tangible fixed assets (continued)

Company

	Long-term leasehold property £	Plant and machinery £	Equipment £	Total £
Cost or valuation				
At 1 April 2024	153,934	823,079	15,244	992,257
Additions	4,810	249,125	-	253,935
Disposals	-	(106,828)	-	(106,828)
At 31 March 2025	158,744	965,376	15,244	1,139,364
Depreciation				
At 1 April 2024	61,308	552,109	3,811	617,228
Charge for the year	3,134	95,024	3,811	101,969
On disposals	-	(97,737)	-	(97,737)
At 31 March 2025	64,442	549,396	7,622	621,460
Net book value				
At 31 March 2025	94,302	415,980	7,622	517,904
At 31 March 2024	92,626	270,970	11,433	375,029

The net book value of assets held under finance leases or hire purchase contracts, included above, are £131,587 (2024 - £143,335).

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

17. Fixed asset investments

Company	Investments in subsidiary companies £
Cost or valuation	
At 1 April 2024	1
At 31 March 2025	1
Net book value	
At 31 March 2025	1
At 31 March 2024	1

Principal subsidiaries

The following was a subsidiary undertaking of the Company:

Name	Company number	Holding	Included in consolidation
Hoppa Limited	08793063	100%	Yes

The financial results of the subsidiary for the year were:

Name	Income £	Expenditure £	Profit/(Loss) for the year £	Net assets £
Hoppa Limited	1,115,477	(1,009,248)	106,229	1

WAVERLEY HOPPA COMMUNITY TRANSPORT
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

18. Debtors

	Group 2025 £	<i>Group 2024 £</i>	Company 2025 £	<i>Company 2024 £</i>
Due within one year				
Trade debtors	107,429	130,402	-	2,363
Amounts owed by group undertakings	-	-	167,425	262,465
Other debtors	43,739	27,052	43,739	27,052
	151,168	157,454	211,164	291,880

19. Creditors: Amounts falling due within one year

	Group 2025 £	<i>Group 2024 £</i>	Company 2025 £	<i>Company 2024 £</i>
Bank loans	9,405	10,053	9,405	10,053
Trade creditors	4,608	6,374	4,608	6,374
Other taxation and social security	16,642	22,149	16,642	22,149
Obligations under finance lease and hire purchase contracts	34,939	32,706	34,939	32,706
Other creditors	6,539	5,994	6,539	5,993
Accruals and deferred income	69,748	61,453	64,548	56,254
	141,881	138,729	136,681	133,529

The net obligations under finance leases and hire purchase contracts are secured over the leased assets.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

20. Creditors: Amounts falling due after more than one year

	Group 2025 £	<i>Group 2024 £</i>	Company 2025 £	<i>Company 2024 £</i>
Bank loans	1,667	11,667	1,667	11,667
Net obligations under finance lease and hire purchase contracts	80,833	85,116	80,833	85,116
	82,500	96,783	82,500	96,783

The net obligations under finance leases and hire purchase contracts are secured over the leased assets.

Included within the above are amounts falling due as follows:

	Group 2025 £	<i>Group 2024 £</i>	Company 2025 £	<i>Company 2024 £</i>
Between one and two years				
Bank loans	1,667	10,000	1,667	10,000
Between two and five years				
Bank loans	-	1,667	-	1,667

The bounce back loan was obtained in May 2020 and the first repayment was made in June 2021. Interest is payable at 2.5% per annum and was paid by the Government for the first 12 months of the loan.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

21. Statement of funds

Statement of funds - current year

	Balance at 1 April 2024 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2025 £
Unrestricted funds						
General Funds	415,641	1,185,012	(1,201,832)	106,899	-	505,720
Pension reserve	-	-	22,000	-	(22,000)	-
	<u>415,641</u>	<u>1,185,012</u>	<u>(1,179,832)</u>	<u>106,899</u>	<u>(22,000)</u>	<u>505,720</u>
Restricted funds						
Property Grant	146,932	-	-	-	-	146,932
Capital Grants	-	136,926	-	(136,926)	-	-
Hospital Hoppa	-	62,500	(90,961)	28,461	-	-
Demand Responsive	-	232,173	(238,739)	6,566	-	-
Apprentice Fund	5,000	-	-	(5,000)	-	-
SCC donated EVs	-	26,100	(26,100)	-	-	-
	<u>151,932</u>	<u>457,699</u>	<u>(355,800)</u>	<u>(106,899)</u>	<u>-</u>	<u>146,932</u>
Total of funds	<u>567,573</u>	<u>1,642,711</u>	<u>(1,535,632)</u>	<u>-</u>	<u>(22,000)</u>	<u>652,652</u>

The property grant of £150,000 was provided by Surrey County Council to purchase the Company's current premises. The grant is repayable if the charity ceases to trade.

The Hospital Hoppa and Demand Responsive funds comprise grant funding for costs in connection with these services. Costs have been apportioned in relation to mileage.

The capital grant is funds collected for the purchase of new buses and associated equipment.

Any excess of expenses over income has been met from unrestricted funds and is shown by transfer.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

21. Statement of funds (continued)

Statement of funds - prior year

	<i>Balance at 1 April 2023 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Gains/ (Losses) £</i>	<i>Balance at 31 March 2024 £</i>
Unrestricted funds						
General Funds	372,697	1,243,478	(1,144,788)	(55,746)	-	415,641
Pension reserve	-	-	15,000	-	(15,000)	-
	<u>372,697</u>	<u>1,243,478</u>	<u>(1,129,788)</u>	<u>(55,746)</u>	<u>(15,000)</u>	<u>415,641</u>
Restricted funds						
Property Grant	146,932	-	-	-	-	146,932
Capital Grants	15,119	15,000	-	(30,119)	-	-
Hospital Hoppa	-	15,000	(50,650)	35,650	-	-
Demand Responsive	-	170,314	(220,529)	50,215	-	-
Apprentice Fund	5,000	-	-	-	-	5,000
	<u>167,051</u>	<u>200,314</u>	<u>(271,179)</u>	<u>55,746</u>	<u>-</u>	<u>151,932</u>
Total of funds	<u>539,748</u>	<u>1,443,792</u>	<u>(1,400,967)</u>	<u>-</u>	<u>(15,000)</u>	<u>567,573</u>

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

22. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Restricted funds 2025 £	Unrestricted funds 2025 £	Total funds 2025 £
Tangible fixed assets	146,932	370,972	517,904
Current assets	-	359,129	359,129
Creditors due within one year	-	(141,881)	(141,881)
Creditors due in more than one year	-	(82,500)	(82,500)
Total	146,932	505,720	652,652

Analysis of net assets between funds - prior year

	<i>Restricted funds 2024 £</i>	<i>Unrestricted funds 2024 £</i>	<i>Total funds 2024 £</i>
Tangible fixed assets	146,932	228,097	375,029
Current assets	5,000	423,056	428,056
Creditors due within one year	-	(138,729)	(138,729)
Creditors due in more than one year	-	(96,783)	(96,783)
Total	151,932	415,641	567,573

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

23. Reconciliation of net movement in funds to net cash flow from operating activities

	Group 2025 £	<i>Group 2024 £</i>
Net income for the year (as per Statement of Financial Activities)	107,079	42,825
Adjustments for:		
Depreciation charges	101,969	86,344
Loss/(Profit) on the sale of fixed assets	(4,159)	(9,197)
(Increase)/Decrease in debtors	6,286	18,574
Increase/(decrease) in creditors	1,567	(6,681)
Non-cash movement on pension liability	(22,000)	(15,000)
Net cash provided by operating activities	190,742	116,865

24. Analysis of cash and cash equivalents

	Group 2025 £	<i>Group 2024 £</i>
Cash in hand	207,961	270,602
Total cash and cash equivalents	207,961	270,602

25. Analysis of changes in net debt

	At 1 April 2024 £	Cash flows £	New finance leases £	Other non- cash changes £	At 31 March 2025 £
Cash at bank and in hand	270,602	(62,641)	-	-	207,961
Debt due within 1 year	(10,053)	10,648	-	(10,000)	(9,405)
Debt due after 1 year	(11,667)	-	-	10,000	(1,667)
Finance leases	(117,822)	(154,213)	156,263	-	(115,772)
	131,060	(206,206)	156,263	-	81,117

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

26. Capital commitments

	Group 2025 £	<i>Group 2024 £</i>	Company 2025 £	<i>Company 2024 £</i>
Contracted for but not provided in these financial statements				
Acquisition of tangible fixed assets	-	145,638	-	145,638

27. Pension commitments

The Company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the Company in an independently administered fund. The pension cost charge represents contributions payable by the Company to the fund and amounted to £24,927 (2024 - £17,585). Employee and employer contributions totalling £3,412 (2024 - £3,868) were payable to the fund at the balance sheet date and are included in creditors.

The Group operates a defined benefit pension scheme.

The charity participates in a multi-employer defined benefits pension scheme, Surrey County Council's Occupational Pension Scheme.

The contributions paid during the year were £39,529 (2024 - £40,738). Contributions totalling £3,610 were payable to the fund (2024 - £4,031) at the balance sheet date and are included in creditors.

The most recent actuarial valuation was carried out for the year ended 31 March 2025 by Hymans Robertson LLP.

Principal actuarial assumptions at the Balance Sheet date (expressed as weighted averages):

	At 31 March 2025 %	<i>At 31 March 2024 %</i>
Discount rate	5.8	4.8
Future salary increases	3.8	3.8
Future pension increases	2.8	2.8
	At 31 March 2025 Years	<i>At 31 March 2024 Years</i>
Mortality rates (in years)		
- for a male aged 65 now	21.6	21.7
- at 65 for a male aged 45 now	21.0	21.1
- for a female aged 65 now	25.1	25.2
- at 65 for a female aged 45 now	25.8	25.9

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

27. Pension commitments (continued)

The Group's share of the assets in the scheme was:

	At 31 March 2025 £	<i>At 31 March 2024 £</i>
Equities	663,300	632,530
Corporate bonds	722,260	750,210
Property	73,700	58,840
Cash and other liquid assets	14,740	29,420
Total fair value of assets	1,474,000	1,471,000

The actual return on scheme assets was £70,000 (2024 - £63,000).

The amounts recognised in the Consolidated Statement of Financial Activities are as follows:

	2025 £	<i>2024 £</i>
Current service cost	27,000	29,000
Interest income	(70,000)	(63,000)
Interest cost	61,000	60,000
Total amount recognised in the Consolidated Statement of Financial Activities	18,000	26,000

Movements in the present value of the defined benefit obligation were as follows:

	2025 £	<i>2024 £</i>
Opening defined benefit obligation	1,289,000	1,297,000
Current service cost	27,000	29,000
Interest cost	61,000	60,000
Contributions by scheme participants	6,000	6,000
Actuarial gains	(172,000)	(14,000)
Benefits paid	(51,000)	(89,000)
Closing defined benefit obligation	1,160,000	1,289,000

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

27. Pension commitments (continued)

Movements in the fair value of the Group's share of scheme assets were as follows:

	2025 £	2024 £
Opening fair value of scheme assets	1,471,000	1,357,000
Expected return on assets	70,000	63,000
Actuarial (losses)/gains	(62,000)	93,000
Contributions by employer	40,000	41,000
Contributions by scheme participants	6,000	6,000
Benefits paid	(51,000)	(89,000)
Closing fair value of scheme assets	1,474,000	1,471,000

The Group has a total unrecognised surplus of £314,000 (2024 - £182,000) in respect of its defined benefit pension scheme as it does not expect to recover the plan surplus either through reduced contributions in the future or through refunds from the plan.

Amounts for the current and previous period are as follows:

	2025 £	2024 £
Defined benefit obligation	(1,160,000)	(1,289,000)
Scheme assets	1,474,000	1,471,000
Unrecognised surplus	(314,000)	(182,000)
Net surplus/(deficit)	-	-

Surrey County Council have agreed to provide a guarantee for the defined pension scheme.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

28. Operating lease commitments

At 31 March 2025 the Group and the Company had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	Group 2025 £	<i>Group 2024 £</i>	Company 2025 £	<i>Company 2024 £</i>
Not later than 1 year	18,000	<i>18,000</i>	18,000	<i>18,000</i>
Later than 1 year and not later than 5 years	72,000	<i>72,000</i>	72,000	<i>72,000</i>
Later than 5 years	9,000	<i>27,000</i>	9,000	<i>27,000</i>
	99,000	<i>117,000</i>	99,000	<i>117,000</i>

The following lease payments have been recognised as an expense in the Statement of Financial Activities:

	Group 2025 £	<i>Group 2024 £</i>	Company 2025 £	<i>Company 2024 £</i>
Operating lease rentals	18,000	<i>15,000</i>	18,000	<i>15,000</i>

29. Members' liability

Each member of the charitable company undertakes to contribute to the assets of the Company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.

30. Related party transactions

During the year the Company traded with Hoppa Limited, a wholly owned subsidiary. Total sales, in the form of recharged costs, amounted to £1,115,477 (2024: £1,059,638).

During the year gift aid distributions of £106,229 (2024: £119,324) was receivable from Hoppa Limited.

At the year end, Hoppa Limited owed the Company £167,425 (2024: £262,465).

WAVERLEY HOPPA COMMUNITY TRANSPORT

England & Wales - Charity number 1104954

Accounts

Registered number: 04989679
Charity number: 1104954

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

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WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2024

Trustees

R H Knight
A M Fox
J J Brydon
A J D Boughton
R I Stansbury
S C Naughalty
B S Capper
R J H Davies

Company registered number

04989679

Charity registered number

1104954

Registered office

Unit 8 Townergate Business Centre, Coopers Place, Combe Lane, Wormley, Surrey, GU8 5SZ

Company secretary

S Gray

Independent auditor

Shaw Gibbs (Audit) Limited, Wey Court West, Union Road, Farnham, Surrey, GU9 7PT

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2024

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the audited financial statements of the group and the company, Waverley Hoppa Community Transport (the company) for the year ended 31 March 2024. The Trustees confirm that the Annual Report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Since the group and the company qualify as small under section 383 of the Companies Act 2006, the Group Strategic Report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 is not required.

Objectives and activities

a. Policies and objectives

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit.

Policies and objectives are defined by the Memorandum of Association as refined by the advice of experts and approved by the Board.

b. Strategies for achieving objectives

Strategies for achieving objectives are defined by an annual budget prepared by the General Manager and Board, presented to the local authority and distributed to appropriate parties.

c. Activities for achieving objectives

Activities for achieving objectives are the provision of subsidised transport services in the locality of Waverley Borough and limited commercial services to support the primary activities.

d. Main activities undertaken to further the charity's purposes for public benefit

The core activities of the organisation, also referred to as "Hoppa", are the provision of dial-a-ride transport within Waverley Borough to anyone unable to utilise public services by reason of age, disability or remoteness.

The Trustees have given full regard to the Charity Commission's guidance on public benefit, and are confident that, while our customers clearly benefit from transportation, there is a benefit to the wider public in terms of addressing rural isolation, and promoting the wellbeing and social inclusion of our customers.

e. Volunteers

The company is managed by unpaid Board members, a small professional management team and a staff of employed drivers.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

Achievements and performance

a. Key financial performance indicators

The Trustees use two main financial indicators – the proportion of grant funding to total income, and net income or expenditure generated.

Grant funding in the year represented just 13% of income (2023: 18%). The Trustees continue to pursue their strategy of contracting commercial routes – to Schools, Day Centres and local Hospitals – to subsidise the core dial-a-ride operation. In this way we have historically been able to minimise the need for increased public funding to maintain our objectives.

In the year to 31 March 2024 the organisation reported net income before actuarial adjustments of £43k (2023: £46k).

b. Review of activities

In the period of review the organisation continued to provide transport services within the ambit of the operations described in its original Business Plan.

At the end of the year Hoppa reported a surplus of £28k (2023: £265k). Day to day operations remained stable but were enhanced by Hoppa operating a trial service for Surrey County Council. This service, branded Surrey Connect, was a one year trial, providing demand responsive transport via a phone app and “virtual” bus stops. The Surrey Connect trial is not part of Hoppa’s core activities, and our involvement ends in August 2024.

The organisation’s core activities are the provision of demand responsive transport within Waverley Borough, mainly assisting those with disabilities and the elderly who are unable to utilise public services by reason of remoteness or access difficulties. These priority services assist in reducing social exclusion among the disadvantaged and in the year some 17,481 passenger trips were made (2023: 14,541). This is still below 2020 levels but shows the recovery post-Covid is continuing.

Other community support services covers school runs – mainly Special Educational Needs – as well as several health-related transport contracts. A total of 51,748 passenger trips were made in this service category during the year (2023: 44,269).

c. Investment policy and performance

Our main investment will always be in the vehicles utilised for delivering our services, but to the extent that there are surplus cash reserves these are moved to interest-bearing accounts.

Financial review

a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

b. Financial risk management objectives and policies

The Trustees have identified two main financial risks – loss of grant funding, and the inability to fund replacement of our key capital asset, the vehicles themselves.

In terms of grant funding the largest single amount comes from Waverley Borough Council. Hoppa are in the second year of a new three year Service Level Agreement with Waverley; this agreement provides certainty of income in exchange for quarterly performance reviews. Both parties found this arrangement to be very beneficial and it was extended in 2022, but with lower grant levels. Other grants are received from other County, Town and Parish Councils. Hoppa minimise risk to these grants by maintaining regular contact with all these stakeholders, updating them on our operational and financial situation.

Hoppa operate twenty seven vehicles, mostly minibuses with wheelchair access. There is a Board target to maintain an average vehicle life of between five and six years, with no vehicle being older than twelve years. This gives rise to a capital requirement of over £100k every year to replace older vehicles; the funding for this needs to be provided from net income, capital grants or other fundraising. In terms of risk the Trustees have considered options of debt financing, as well as maintaining vehicles for longer, albeit likely to incur greater repair costs.

c. Financial Results

At the balance sheet date unrestricted funds of £415,641 (2023: £372,697) and restricted funds of £151,932 (2023: £167,051) were held.

d. Reserves policy

There is a monthly review of likely operating expenses and income, grants, donations and requirements for replacing vehicles, all to ensure the ability to continue providing services throughout a forthcoming period of at least 6 months.

e. Deficit

In the year to 31 March 2024 Hoppa has reported a surplus of £43k (2022: £46k) before actuarial gains. The Trustees approve an annual budget with a target of generating net income before depreciation, to be used for capital funding. This remains the target for the financial year ending March 2025.

f. Principal Funding

Local authority and government grants, and donations from parish councils and charitable institutions comprise 13% of funding (2023: 18%), the balance being generated by operating income. The reliance on grant funding continues to reduce as a result of a deliberate strategy by the Trustees.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

Structure, governance and management

a. Constitution

The company is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association on 9 December 2003.

The charity was formed in succession to Waverley Community Transport and assumed all that company's assets and liabilities with effect from 31 March 2004.

The principal object of the company is to provide relief to the inhabitants of the Borough of Waverley in Surrey whose access to transport is affected by age, mental or physical disability, poverty or rural isolation, and in particular to provide and maintain non-profit community transport services and to assist the charitable work of organisations and bodies engaged in promoting relief of such persons through the provision of appropriate services.

The objectives have not been amended during the year.

b. Methods of appointment or election of Trustees

The management of the company is the responsibility of the Trustees who are elected and co-opted under the terms of the Memorandum and Articles of Association.

c. Policies adopted for the induction and training of Trustees

All Trustees receive explanatory documentation from Companies House and the Charities Commission and an introductory briefing with the Chairman, Operating Director and General Manager and attend a full Board meeting as an observer before appointment. Subsequently each Board member receives financial results, board minutes, budgets, draft business plans and a health and safety manual.

d. Pay policy for senior staff

The General Manager is the senior member of staff and a key employee. The Trustees policy is to ensure that this employee is remunerated on a par with commercial enterprises, and use a combination of salary and performance bonus to achieve this.

e. Organisational structure and decision making

The Chairman, General Manager and Board meet monthly. Our main local authority stakeholders are invited to attend our quarterly board meetings. Limits of decision making authority are defined by reference to magnitude and banking mandates by Board authority.

f. Related party relationships

The Trustees and senior staff make a declaration each year concerning related parties. There were no transactions with related parties during the year, other than as disclosed in the notes to the financial statements.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

Plans for future periods

In a climate of financial challenge for our local authorities, who are our key sponsors, Hoppa continues to subsidise its core services by bidding for, and winning, contracts to provide community transport routes, and non-emergency patient transport, wherever they fit within the operational criteria.

Members' liability

The Members of the company guarantee to contribute an amount not exceeding £10 to the assets of the company in the event of winding up.

Small Company Provisions

This report has been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

Statement of Trustees' responsibilities

The Trustees (who are also the directors of the company for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Group and the company and of their incoming resources and application of resources, including their income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Group will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Group and the company's transactions and disclose with reasonable accuracy at any time the financial position of the Group and the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Group and the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

Disclosure of information to auditor

Each of the persons who are Trustees at the time when this Trustees' Report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charitable group's auditor is unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charitable group's auditor is aware of that information.

Approved by order of the members of the board of Trustees and signed on their behalf by:



R I Stansbury
Trustee

Date: 22/8/2024

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF WAVERLEY HOPPA COMMUNITY
TRANSPORT**

Opinion

We have audited the financial statements of Waverley Hoppa Community Transport (the 'parent charitable company') and its subsidiaries (the 'group') for the year ended 31 March 2024 which comprise the Consolidated Statement of Financial Activities, the Consolidated Balance Sheet, the Company Balance Sheet, the Consolidated Statement of Cash Flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the Group's and of the parent charitable company's affairs as at 31 March 2024 and of the Group's incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Group's or the parent charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF WAVERLEY HOPPA COMMUNITY
TRANSPORT (CONTINUED)**

Other information

The other information comprises the information included in the Annual Report other than the financial statements and our Auditor's Report thereon. The Trustees are responsible for the other information contained within the Annual Report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Trustees' Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report.

We have nothing to report in respect of the following matters in relation to which Companies Act 2006 requires us to report to you if, in our opinion:

- the parent charitable company has not kept adequate and sufficient accounting records, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charitable company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees' Report and from the requirement to prepare a Strategic Report.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF WAVERLEY HOPPA COMMUNITY
TRANSPORT (CONTINUED)**

Responsibilities of trustees

As explained more fully in the Trustees' Responsibilities Statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Group's and the parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Group or the parent charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditor's Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We gained an understanding of the legal and regulatory framework applicable to the Group and parent charitable company and the industry in which they operate, and considered the risk of acts by the Group and parent charitable company that were contrary to applicable laws and regulations, including fraud. We designed audit procedures to respond to the risk, recognising that the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

We focussed on laws and regulations which could give rise to a material misstatement in the financial statements, including, but not limited to, the Companies Act 2006, the Charities Act 2011 and UK tax legislation.

Our tests included agreeing the financial statement disclosures to underlying supporting documentation and enquiries with management. There are inherent limitations in the audit procedures described above and, the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. We did not identify any key audit matters relating to irregularities, including fraud. As in all our audits, we also addressed the risk of management override of internal controls, including testing journals and evaluating whether there was evidence of bias by the Trustees that represented a risk of material misstatement due to fraud.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditor's Report.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF WAVERLEY HOPPA COMMUNITY
TRANSPORT (CONTINUED)**

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, and to the charitable company's trustees, as a body, Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditor's Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinions we have formed.

M. Dickinson

Mr Mark Dickinson FCA (Senior Statutory Auditor)

for and on behalf of

Shaw Gibbs (Audit) Limited

Statutory Auditor

Wey Court West

Union Road

Farnham

Surrey

GU9 7PT

Date:

03 / 09 / 2024

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND
EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2024**

	Note	Restricted funds 2024 £	Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Income from:					
Donations and legacies	3	52,500	12,849	65,349	110,490
Charitable activities	4	147,814	21,196	169,010	181,452
Other trading activities	5	-	1,183,541	1,183,541	889,332
Investments	6	-	3,787	3,787	-
Other income	7	-	22,106	22,106	24,364
Total income		200,314	1,243,479	1,443,793	1,205,638
Expenditure on:					
Raising funds	9	-	4,579	4,579	4,561
Charitable activities	10	271,179	1,125,210	1,396,389	1,154,867
Total expenditure		271,179	1,129,789	1,400,968	1,159,428
Net (expenditure)/income		(70,865)	113,690	42,825	46,210
Transfers between funds	20	55,746	(55,746)	-	-
Net movement in funds before other recognised gains/(losses)		(15,119)	57,944	42,825	46,210
Other recognised gains/(losses):					
Actuarial losses on defined benefit pension schemes	26	-	107,000	107,000	279,000
Pension surplus not recognised	26	-	(122,000)	(122,000)	(60,000)
Net movement in funds		(15,119)	42,944	27,825	265,210
Reconciliation of funds:					
Total funds brought forward		167,051	372,697	539,748	274,538
Net movement in funds		(15,119)	42,944	27,825	265,210
Total funds carried forward		151,932	415,641	567,573	539,748

The Consolidated Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 18 to 42 form part of these financial statements.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)
REGISTERED NUMBER: 04989679

CONSOLIDATED BALANCE SHEET
AS AT 31 MARCH 2024

	Note	2024 £	2023 £
Fixed assets			
Tangible assets	15	375,029	365,347
		<u>375,029</u>	<u>365,347</u>
Current assets			
Debtors	17	157,454	176,028
Cash at bank and in hand		270,602	221,900
		<u>428,056</u>	<u>397,928</u>
Creditors: amounts falling due within one year	18	(138,729)	(131,410)
Net current assets		<u>289,327</u>	<u>266,518</u>
Total assets less current liabilities		<u>664,356</u>	<u>631,865</u>
Creditors: amounts falling due after more than one year	19	(96,783)	(92,117)
Net assets excluding pension asset		<u>567,573</u>	<u>539,748</u>
Defined benefit pension scheme asset	26	-	-
Total net assets		<u><u>567,573</u></u>	<u><u>539,748</u></u>
Charity funds			
Restricted funds	20	151,932	167,051
Unrestricted funds	20	415,641	372,697
Total funds		<u><u>567,573</u></u>	<u><u>539,748</u></u>

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)
REGISTERED NUMBER: 04989679

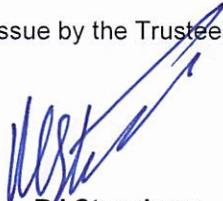
CONSOLIDATED BALANCE SHEET (CONTINUED)
AS AT 31 MARCH 2024

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

R H Knight
Trustee



R I Stansbury
Trustee

Date: 22/8/2024

The notes on pages 18 to 42 form part of these financial statements.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)
REGISTERED NUMBER: 04989679

COMPANY BALANCE SHEET
AS AT 31 MARCH 2024

	Note	2024 £	2023 £
Fixed assets			
Tangible assets	15	375,029	365,347
Investments	16	1	1
		<u>375,030</u>	<u>365,348</u>
Current assets			
Debtors	17	291,880	280,437
Cash at bank and in hand		130,976	112,290
		<u>422,856</u>	<u>392,727</u>
Creditors: amounts falling due within one year	18	(133,529)	(126,209)
Net current assets		<u>289,327</u>	<u>266,518</u>
Total assets less current liabilities		<u>664,357</u>	<u>631,866</u>
Creditors: amounts falling due after more than one year	19	(96,783)	(92,117)
Net assets excluding pension asset		<u>567,574</u>	<u>539,749</u>
Total net assets		<u><u>567,574</u></u>	<u><u>539,749</u></u>
Charity funds			
Restricted funds:			
Restricted funds	20	151,932	167,051
Total restricted funds	20	<u>151,932</u>	<u>167,051</u>
Unrestricted funds			
Unrestricted funds excluding pension asset	20	415,642	372,698
Total unrestricted funds	20	<u>415,642</u>	<u>372,698</u>
Total funds		<u><u>567,574</u></u>	<u><u>539,749</u></u>

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)
REGISTERED NUMBER: 04989679

COMPANY BALANCE SHEET (CONTINUED)
AS AT 31 MARCH 2024

The company's net movement in funds for the year was £149,825 (2023 - £325,210).

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

R H Knight
Trustee



R I Stansbury
Trustee



Date: 22/8/2024

The notes on pages 18 to 42 form part of these financial statements.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

CONSOLIDATED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2024

	Note	2024 £	2023 £
Cash flows from operating activities			
Net cash used in operating activities	22	116,865	122,151
Cash flows from investing activities			
Proceeds from the sale of tangible fixed assets		19,500	-
Purchase of tangible fixed assets		(106,329)	(144,540)
Net cash used in investing activities		(86,829)	(144,540)
Cash flows from financing activities			
Repayments of borrowing		(76,742)	(27,903)
New finance leases		95,408	95,578
Net cash provided by financing activities		18,666	67,675
Change in cash and cash equivalents in the year		48,702	45,286
Cash and cash equivalents at the beginning of the year		221,900	176,614
Cash and cash equivalents at the end of the year	23	270,602	221,900

The notes on pages 18 to 42 form part of these financial statements

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

1. General information

Waverley Hoppa Community Transport is a private company limited by guarantee, incorporated in England. The registered office address is Unit 8 Towergate Business Centre, Coopers Place, Combe Lane, Wormley, Godalming, Surrey, GU8 5SZ. The registered company number is 04989679.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Waverley Hoppa Community Transport meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The Consolidated Statement of Financial Activities (SOFA) and Consolidated Balance Sheet consolidate the financial statements of the company and its subsidiary undertaking. The results of the subsidiary are consolidated on a line by line basis.

The company has taken advantage of the exemption allowed under section 408 of the Companies Act 2006 and has not presented its own Statement of Financial Activities in these financial statements.

2.2 Going concern

The company reported a surplus for the year of £43k before actuarial gains.

The Trustees believe that their growth strategies – particularly in providing transport services for the NHS - will ensure that the company continues to be a going concern at present. However they also acknowledge that there are longer term issues that will have an impact, including: financial pressures on local council funding and the continual requirement to refresh the ageing fleet of vehicles. The introduction of electric vehicles to the fleet has also involved significant initial expenditure, and could not have been achieved without capital grant support.

2.3 Income

All income is recognised once the company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Incoming resources from charitable activities are recognised when the service has been provided.

Grants are included in the Consolidated Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance Sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

2. Accounting policies (continued)

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources.

Expenditure on raising funds includes all expenditure incurred by the Group to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Group's objectives, as well as any associated support costs.

All costs are charged to restricted or unrestricted expenses based on mileage.

2.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Group; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.6 Taxation

The company is considered to meet the definition of a charitable company for UK corporation tax purposes. Accordingly, the company is potentially exempt from taxation in respect of income or capital gains received, to the extent that such income or gains are applied exclusively to charitable purposes.

2.7 Tangible fixed assets and depreciation

Tangible fixed assets are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives,

Depreciation is provided on the following bases:

Leasehold property	- 50 years straight line
Motor vehicles	- 25% reducing balance
Equipment	- 25% reducing balance

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

2. Accounting policies (continued)

2.8 Investments

Investments in subsidiaries are valued at cost less provision for impairment.

2.9 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.10 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.11 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

2.12 Financial instruments

The Group only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.13 Finance leases and hire purchase

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible fixed assets. Assets acquired by finance lease are depreciated over the shorter of the lease term and their useful lives. Assets acquired by hire purchase are depreciated over their useful lives. Finance leases are those where substantially all of the benefits and risks of ownership are assumed by the Group. Obligations under such agreements are included in creditors, net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the Consolidated Statement of Financial Activities so as to produce a constant periodic rate of charge on the net obligation outstanding in each period.

2.14 Operating leases

Rentals paid under operating leases are charged to the Consolidated Statement of Financial Activities on a straight line basis over the lease term.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

2. Accounting policies (continued)

2.15 Pensions

The Group operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Group to the fund in respect of the year.

The Group operates a defined benefits pension scheme and the pension charge is based on an actuarial valuation dated 31 March 2024.

The liability recognised on the balance sheet in respect of the defined benefit plan is the present value of the defined benefit obligation at the end of the reporting date less the fair value of the plan assets at the reporting date.

The defined benefit obligation is calculated using the projected unit credit method. Annually the company engages independent actuaries to calculate the obligation. The present value is determined by discounting the estimated future payments using market yields on high quality corporate bonds that are denominated in sterling and that have terms approximating the estimated period of future payments.

The fair value of plan assets is measured in accordance with the FRS 102 fair value hierarchy.

2.16 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Group and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Group for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

2.17 Group VAT registration

The company is part of a group VAT registration with Hoppa Limited. Waverley Hoppa Community Transport is the nominated company, responsible for submitting the returns and for making the payments on behalf of the companies in the group VAT registration.

3. Income from donations and legacies

	Restricted funds 2024 £	Unrestricted funds 2024 £	Total funds 2024 £
Donations	15,000	8,236	23,236
Grants	37,500	4,613	42,113
Total 2024	52,500	12,849	65,349

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

3. Income from donations and legacies (continued)

	<i>Restricted funds 2023 £</i>	<i>Unrestricted funds 2023 £</i>	<i>Total funds 2023 £</i>
Donations	49,255	2,785	52,040
Grants	55,000	3,450	58,450
Total 2023	104,255	6,235	110,490

4. Income from charitable activities

	Restricted funds 2024 £	Unrestricted funds 2024 £	Total funds 2024 £
Transport	-	21,196	21,196
Performance related grants	147,814	-	147,814
Total 2024	147,814	21,196	169,010

	<i>Restricted funds 2023 £</i>	<i>Unrestricted funds 2023 £</i>	<i>Total funds 2023 £</i>
Transport	-	18,519	18,519
Performance related grants	162,933	-	162,933
Total 2023	162,933	18,519	181,452

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

5. Income from other trading activities

Income from non charitable trading activities

	Unrestricted funds 2024 £	Total funds 2024 £
Subsidiary company income	1,183,541	1,183,541

	<i>Unrestricted funds 2023 £</i>	<i>Total funds 2023 £</i>
Subsidiary company income	889,332	889,332

6. Investment income

	Unrestricted funds 2024 £	Total funds 2024 £
Bank interest receivable	787	787
Pension income	3,000	3,000
	<u>3,787</u>	<u>3,787</u>

7. Other incoming resources

	Unrestricted funds 2024 £	Total funds 2024 £
Sundry income	22,106	22,106

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

7. Other incoming resources (continued)

	<i>Unrestricted funds 2023 £</i>	<i>Total funds 2023 £</i>
Sundry income	24,364	24,364

8. Government grants

During the year the charity received the following grants from government bodies.

	2024 £	2023 £
Waverley Borough Council	101,000	95,000
Surrey County Council	46,814	61,933
Haslemere Town Council	7,500	5,000
Farnham Town Council	10,000	30,000
Godalming Town Council	5,000	5,000
Chiddingfold Parish Council	2,000	1,925
Government OLEV Grant	-	6,000
Ewehurst Parish Council	400	-
Grayshott Parish Council	200	-
	172,914	204,858

9. Expenditure on raising funds

Other trading expenses

	Unrestricted funds 2024 £	Total funds 2024 £
Subsidiary company expenses	4,579	4,579

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

9. Expenditure on raising funds (continued)

	<i>Unrestricted funds 2023 £</i>	<i>Total funds 2023 £</i>
Subsidiary company expenses	<u>4,561</u>	<u>4,561</u>

10. Analysis of expenditure on charitable activities

Summary by fund type

	Restricted funds 2024 £	Unrestricted funds 2024 £	Total 2024 £
Transport services	<u>271,179</u>	<u>1,125,210</u>	<u>1,396,389</u>

	<i>Restricted funds 2023 £</i>	<i>Unrestricted funds 2023 £</i>	<i>Total 2023 £</i>
Transport services	<u>218,891</u>	<u>935,976</u>	<u>1,154,867</u>

11. Analysis of expenditure by activities

	Activities undertaken directly 2024 £	Support costs 2024 £	Total funds 2024 £
Transport services	<u>1,020,054</u>	<u>376,334</u>	<u>1,396,388</u>

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

11. Analysis of expenditure by activities (continued)

	<i>Activities undertaken directly 2023 £</i>	<i>Support costs 2023 £</i>	<i>Total funds 2023 £</i>
Transport services	850,977	303,890	1,154,867

Analysis of direct costs

	Transport 2024 £	Total funds 2024 £
Vehicle costs	203,655	203,655
Vehicle storage costs	16,452	16,452
Staff costs	727,644	727,644
Training costs	2,046	2,046
Depreciation and (profit)/loss on disposal	70,257	70,257
Total 2024	1,020,054	1,020,054

	<i>Transport 2023 £</i>	<i>Total funds 2023 £</i>
Vehicle costs	188,089	188,089
Vehicle storage costs	17,132	17,132
Staff costs	580,921	580,921
Training costs	2,017	2,017
Depreciation and (profit)/loss on disposal	62,818	62,818
<i>Total 2023</i>	<i>850,977</i>	<i>850,977</i>

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

11. Analysis of expenditure by activities (continued)

Analysis of support costs

	Transport 2024 £	Total funds 2024 £
Staff costs	269,544	269,544
Depreciation	6,890	6,890
Establishment costs	36,057	36,057
Staff related costs	4,251	4,251
Telephone	5,756	5,756
Postage & stationery	1,835	1,835
Advertising and marketing	2,189	2,189
IT development and maintenance	10,808	10,808
Accountancy & bookkeeping	6,398	6,398
Entertainment	2,876	2,876
Health & safety and professional fees	6,385	6,385
Sundry costs	7,971	7,971
Public relations	10,074	10,074
Governance costs	5,300	5,300
Total 2024	376,334	376,334

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

11. Analysis of expenditure by activities (continued)

Analysis of support costs (continued)

	<i>Transport</i> 2023 £	<i>Total</i> <i>funds</i> 2023 £
Net finance expense on defined benefit pension	6,000	6,000
Staff costs	226,831	226,831
Depreciation	3,079	3,079
Establishment costs	12,311	12,311
Staff related costs	3,008	3,008
Telephone	4,826	4,826
Postage & stationery	1,951	1,951
Advertising and marketing	2,326	2,326
IT development and maintenance	10,850	10,850
Accountancy & bookkeeping	6,500	6,500
Entertainment	3,363	3,363
Health & safety and professional fees	2,202	2,202
Sundry costs	8,829	8,829
Public relations	6,744	6,744
Governance costs	5,070	5,070
<i>Total 2023</i>	<u>303,890</u>	<u>303,890</u>

12. Auditor's remuneration

	2024 £	2023 £
Fees payable to the company's auditor for the audit of the company's annual accounts	5,300	5,070
Fees payable to the company's auditor in respect of:		
All non-audit services not included above	<u>3,210</u>	<u>3,085</u>

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

13. Staff costs

	Group 2024 £	Group 2023 £	Company 2024 £	Company 2023 £
Wages and salaries	880,298	700,579	880,298	700,579
Social security costs	65,735	49,011	65,735	49,011
Pension contributions	22,154	13,161	22,154	13,161
Defined benefit pension adjustment	29,000	45,000	29,000	45,000
	997,187	807,751	997,187	807,751

The average number of persons employed by the company during the year was as follows:

	Group 2024 No.	Group 2023 No.	Company 2024 No.	Company 2023 No.
Management and administration	2	2	2	2
Despatchers	2	3	2	3
Drivers	39	33	39	33
	43	38	43	38

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	Group 2024 No.	Group 2023 No.
In the band £60,001 - £70,000	-	1
In the band £80,001 - £90,000	1	-

The total employee benefits, including employer pension contributions, of the key management personnel were £85,324 (2023 - £69,507).

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

14. Trustees' remuneration and expenses

During the year, one or more Trustees has been paid remuneration or has received other benefits from an employment with the company. This is for services provided as General Manager and is permitted by the governing documents. The value of Trustees' remuneration and other benefits was as follows:

		2024 £	2023 £
R J H Davies	Remuneration	74,280	60,000
	Pension contributions paid	2,048	1,853

During the year ended 31 March 2024, expenses totalling £1,251 were reimbursed or paid directly to 1 Trustee (2023 - £351 to 2 Trustees).

15. Tangible fixed assets

Group

	Long-term leasehold property £	Plant and machinery £	Equipment £	Total £
Cost or valuation				
At 1 April 2023	153,934	801,338	-	955,272
Additions	-	91,085	15,244	106,329
Disposals	-	(69,344)	-	(69,344)
At 31 March 2024	153,934	823,079	15,244	992,257
Depreciation				
At 1 April 2023	58,229	531,697	-	589,926
Charge for the year	3,079	81,400	3,811	88,290
On disposals	-	(60,988)	-	(60,988)
At 31 March 2024	61,308	552,109	3,811	617,228
Net book value				
At 31 March 2024	92,626	270,970	11,433	375,029
At 31 March 2023	95,705	269,642	-	365,347

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

15. Tangible fixed assets (continued)

Company

	Long-term leasehold property £	Plant and machinery £	Equipment £	Total £
Cost or valuation				
At 1 April 2023	153,934	801,338	-	955,272
Additions	-	91,085	15,244	106,329
Disposals	-	(69,344)	-	(69,344)
At 31 March 2024	153,934	823,079	15,244	992,257
Depreciation				
At 1 April 2023	58,229	531,697	-	589,926
Charge for the year	3,079	81,400	3,811	88,290
On disposals	-	(60,988)	-	(60,988)
At 31 March 2024	61,308	552,109	3,811	617,228
Net book value				
At 31 March 2024	92,626	270,970	11,433	375,029
At 31 March 2023	95,705	269,642	-	365,347

The net book value of assets held under finance leases or hire purchase contracts, included above, are £143,335 (2023 - £134,452).

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

16. Fixed asset investments

	Investments in subsidiary companies £
company	
Cost or valuation	
At 1 April 2023	1
At 31 March 2024	<u>1</u>
Net book value	
At 31 March 2024	1
At 31 March 2023	<u>1</u>

Principal subsidiaries

The following was a subsidiary undertaking of the company:

Name	Company number	Holding	Included in consolidation
Hoppa Limited	08793063	100%	Yes

The financial results of the subsidiary for the year were:

Name	Income £	Expenditure £	Profit/(Loss) for the year £	Net assets £
Hoppa Limited	1,183,541	(1,064,217)	119,324	1

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

17. Debtors

	Group 2024 £	Group 2023 £	Company 2024 £	Company 2023 £
Due within one year				
Trade debtors	130,402	135,298	2,363	432
Amounts owed by group undertakings	-	-	262,465	239,275
Other debtors	27,052	29,466	27,052	29,466
Prepayments and accrued income	-	11,264	-	11,264
	<u>157,454</u>	<u>176,028</u>	<u>291,880</u>	<u>280,437</u>

18. Creditors: Amounts falling due within one year

	Group 2024 £	Group 2023 £	Company 2024 £	Company 2023 £
Bank loans	10,053	10,702	10,053	10,702
Trade creditors	6,374	8,587	6,374	8,587
Other taxation and social security	22,149	-	22,149	-
Obligations under finance lease and hire purchase contracts	32,706	18,057	32,706	18,057
Other creditors	5,993	46,714	5,993	46,714
Accruals and deferred income	61,454	47,350	56,254	42,149
	<u>138,729</u>	<u>131,410</u>	<u>133,529</u>	<u>126,209</u>

The net obligations under finance leases and hire purchase contracts are secured over the leased assets.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

19. Creditors: Amounts falling due after more than one year

	Group 2024 £	<i>Group 2023 £</i>	Company 2024 £	<i>Company 2023 £</i>
Bank loans	11,667	21,667	11,667	21,667
Net obligations under finance lease and hire purchase contracts	85,116	70,450	85,116	70,450
	<u>96,783</u>	<u>92,117</u>	<u>96,783</u>	<u>92,117</u>

The net obligations under finance leases and hire purchase contracts are secured over the leased assets.

Included within the above are amounts falling due as follows:

	Group 2024 £	<i>Group 2023 £</i>	Company 2024 £	<i>Company 2023 £</i>
Between one and two years				
Bank loans	10,000	10,000	10,000	10,000
	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
Between two and five years				
Bank loans	1,667	11,667	1,667	11,667
	<u>1,667</u>	<u>11,667</u>	<u>1,667</u>	<u>11,667</u>

The bounce back loan was obtained in May 2020 and the first repayment was made in June 2021. Interest is payable at 2.5% per annum and was paid by the Government for the first 12 months of the loan.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

20. Statement of funds

Statement of funds - current year

	Balance at 1 April 2023 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2024 £
Unrestricted funds						
General Funds	372,697	1,243,478	(1,144,788)	(55,746)	-	415,641
Pension reserve	-	-	15,000	-	(15,000)	-
	<u>372,697</u>	<u>1,243,478</u>	<u>(1,129,788)</u>	<u>(55,746)</u>	<u>(15,000)</u>	<u>415,641</u>
Restricted funds						
Property Grant	146,932	-	-	-	-	146,932
Capital Grants	15,119	15,000	-	(30,119)	-	-
Hospital Hoppa	-	15,000	(50,650)	35,650	-	-
Demand Responsive	-	170,314	(220,529)	50,215	-	-
Apprentice Fund	5,000	-	-	-	-	5,000
	<u>167,051</u>	<u>200,314</u>	<u>(271,179)</u>	<u>55,746</u>	<u>-</u>	<u>151,932</u>
Total of funds	<u><u>539,748</u></u>	<u><u>1,443,792</u></u>	<u><u>(1,400,967)</u></u>	<u><u>-</u></u>	<u><u>(15,000)</u></u>	<u><u>567,573</u></u>

The property grant of £150,000 was provided by Surrey County Council to purchase the company's current premises. The grant is repayable if the charity ceases to trade.

The Hospital Hoppa and Demand Responsive funds comprise grant funding for costs in connection with these services. Costs have been apportioned in relation to mileage.

The capital grant is funds collected for the purchase of new buses and associated equipment.

Any excess of expenses over income has been met from unrestricted funds and is shown by transfer.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

20. Statement of funds (continued)

Statement of funds - prior year

	<i>Balance at 1 April 2022 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Gains/ (Losses) £</i>	<i>Balance at 31 March 2023 £</i>
Unrestricted funds						
General Funds	302,106	938,449	(916,536)	48,678	-	372,697
Pension reserve	(195,000)	-	(24,000)	-	219,000	-
	<u>107,106</u>	<u>938,449</u>	<u>(940,536)</u>	<u>48,678</u>	<u>219,000</u>	<u>372,697</u>
Restricted funds						
Property Grant	146,932	-	-	-	-	146,932
Capital Grants	15,500	90,374	-	(90,755)	-	15,119
Hospital Hoppa	-	20,000	(22,525)	2,525	-	-
Demand Responsive	-	156,814	(196,366)	39,552	-	-
Apprentice Fund	5,000	-	-	-	-	5,000
	<u>167,432</u>	<u>267,188</u>	<u>(218,891)</u>	<u>(48,678)</u>	<u>-</u>	<u>167,051</u>
Total of funds	<u>274,538</u>	<u>1,205,637</u>	<u>(1,159,427)</u>	<u>-</u>	<u>219,000</u>	<u>539,748</u>

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

21. Analysis of net assets between funds

Analysis of net assets between funds - current period

	Restricted funds 2024 £	Unrestricted funds 2024 £	Total funds 2024 £
Tangible fixed assets	146,932	228,097	375,029
Current assets	5,000	423,056	428,056
Creditors due within one year	-	(138,729)	(138,729)
Creditors due in more than one year	-	(96,783)	(96,783)
Total	151,932	415,641	567,573

Analysis of net assets between funds - prior period

	<i>Restricted funds 2023 £</i>	<i>Unrestricted funds 2023 £</i>	<i>Total funds 2023 £</i>
Tangible fixed assets	146,932	218,415	365,347
Current assets	20,119	377,809	397,928
Creditors due within one year	-	(131,410)	(131,410)
Creditors due in more than one year	-	(92,117)	(92,117)
Total	167,051	372,697	539,748

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

22. Reconciliation of net movement in funds to net cash flow from operating activities

	Group 2024 £	Group 2023 £
Net income for the period (as per Statement of Financial Activities)	42,825	46,210
Adjustments for:		
Depreciation charges	86,344	65,898
Loss/(Profit) on the sale of fixed assets	(9,197)	-
(Increase)/Decrease in debtors	18,574	(71,530)
Increase/(decrease) in creditors	(6,681)	57,573
Non-cash movement on pension liability	(15,000)	24,000
Net cash provided by operating activities	116,865	122,151

23. Analysis of cash and cash equivalents

	Group 2024 £	Group 2023 £
Cash in hand	270,602	221,900
Total cash and cash equivalents	270,602	221,900

24. Analysis of changes in net debt

	At 1 April 2023 £	Cash flows £	New finance leases £	At 31 March 2024 £
Cash at bank and in hand	221,900	48,702	-	270,602
Debt due within 1 year	(10,702)	649	-	(10,053)
Debt due after 1 year	(21,667)	10,000	-	(11,667)
Finance leases	(88,507)	66,093	(95,408)	(117,822)
	101,024	125,444	(95,408)	131,060

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

25. Capital commitments

	Group 2024 £	<i>Group 2023 £</i>	Company 2024 £	<i>Company 2023 £</i>
Contracted for but not provided in these financial statements				
Acquisition of tangible fixed assets	145,638	<i>-</i>	145,638	<i>-</i>

26. Pension commitments

The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £17,585 (2023 - £13,276). Employee and employer contributions totalling £3,868 (2023 - £617) were payable to the fund at the balance sheet date and are included in creditors.

The Group operates a defined benefit pension scheme.

The charity participates in a multi-employer defined benefits pension scheme, Surrey County Council's Occupational Pension Scheme.

The contributions paid during the year were £40,738 (2023 - £26,886). Contributions totalling £4,031 were payable to the fund (2023 - £2,988) at the balance sheet date and are included in creditors.

The most recent actuarial valuation was carried out for the year ended 31 March 2024 by Hymans Robertson LLP.

Principal actuarial assumptions at the Balance Sheet date (expressed as weighted averages):

	At 31 March 2024 %	<i>At 31 March 2023 %</i>
Discount rate	4.8	<i>4.75</i>
Future salary increases	3.8	<i>4.0</i>
Future pension increases	2.8	<i>3.0</i>
	At 31 March 2024 Years	<i>At 31 March 2023 Years</i>
Mortality rates (in years)		
- for a male aged 65 now	21.7	<i>21.8</i>
- at 65 for a male aged 45 now	21.1	<i>21.2</i>
- for a female aged 65 now	25.2	<i>25.4</i>
- at 65 for a female aged 45 now	25.9	<i>26.1</i>

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

26. Pension commitments (continued)

The Group's share of the assets in the scheme was:

	At 31 March 2024 £	At 31 March 2023 £
Equities	632,530	868,480
Corporate bonds	750,210	366,390
Property	58,840	94,990
Cash and other liquid assets	29,420	27,140
Total fair value of assets	1,471,000	1,357,000

The actual return on scheme assets was £63,000 (2023 - £39,000).

The amounts recognised in the Consolidated Statement of Financial Activities are as follows:

	2024 £	2023 £
Current service cost	29,000	45,000
Interest income	(63,000)	(39,000)
Interest cost	60,000	45,000
Total amount recognised in the Consolidated Statement of Financial Activities	26,000	51,000

Movements in the present value of the defined benefit obligation were as follows:

	2024 £	2023 £
Opening defined benefit obligation	1,297,000	1,652,000
Current service cost	29,000	45,000
Interest cost	60,000	45,000
Contributions by scheme participants	6,000	5,000
Actuarial gains	(14,000)	(415,000)
Benefits paid	(89,000)	(35,000)
Closing defined benefit obligation	1,289,000	1,297,000

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

26. Pension commitments (continued)

Movements in the fair value of the Group's share of scheme assets were as follows:

	2024 £	2023 £
Opening fair value of scheme assets	1,357,000	1,457,000
Expected return on assets	63,000	39,000
Actuarial gains/(losses)	93,000	(136,000)
Contributions by employer	41,000	27,000
Contributions by scheme participants	6,000	5,000
Benefits paid	(89,000)	(35,000)
Closing fair value of scheme assets	1,471,000	1,357,000

The Group has a total unrecognised surplus of £182,000 (2023 - £60,000) in respect of its defined benefit pension scheme as it does not expect to recover the plan surplus either through reduced contributions in the future or through refunds from the plan.

Amounts for the current and previous period are as follows:

	2024 £	2023 £
Defined benefit obligation	(1,289,000)	(1,297,000)
Scheme assets	1,471,000	1,357,000
Unrecognised surplus	(182,000)	(60,000)
Net surplus/(deficit)	-	-

Surrey County Council have agreed to provide a guarantee for the defined pension scheme.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

27. Operating lease commitments

At 31 March 2024 the Group and the company had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	Group 2024 £	<i>Group 2023 £</i>	Company 2024 £	<i>Company 2023 £</i>
Not later than 1 year	18,000	6,000	18,000	6,000
Later than 1 year and not later than 5 years	72,000	-	72,000	-
Later than 5 years	27,000	-	27,000	-
	<u>117,000</u>	<u>6,000</u>	<u>117,000</u>	<u>6,000</u>

The following lease payments have been recognised as an expense in the Statement of Financial Activities:

	Group 2024 £	<i>Group 2023 £</i>	Company 2024 £	<i>Company 2023 £</i>
Operating lease rentals	15,000	12,000	15,000	12,000

28. Members' liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.

29. Related party transactions

During the year the company traded with Hoppa Limited, a wholly owned subsidiary. Total sales, in the form of recharged costs, amounted to £1,059,638 (2023: £798,283).

During the year gift aid distributions of £119,324 (2023: £86,488) was receivable from Hoppa Limited.

At the year end, Hoppa Limited owed the company £262,465 (2023: £239,275).

WAVERLEY HOPPA COMMUNITY TRANSPORT

England & Wales - Charity number 1104954

Accounts

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

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WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2023**

Trustees

R H Knight
A M Fox
J J Brydon
A J D Boughton
R I Stansbury
S C Naughalby
Dr B S Capper
R J H Davies (appointed 19 January 2023)

Company registered number

04989679

Charity registered number

1104954

Registered office

Unit 8 Towergate Business Centre, Coopers Place, Combe Lane, Wormley, Surrey, GU8 5SZ

Company secretary

S Gray

Independent auditor

Shaw Gibbs (Audit) Limited, Wey Court West, Union Road, Farnham, Surrey, GU9 7PT

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2023

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the audited financial statements of the group and the company, Waverley Hoppa Community Transport (the company) for the year ended 31 March 2023. The Trustees confirm that the Annual Report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019). The Trustees confirm that the Annual report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Since the group and the company qualify as small under section 383 of the Companies Act 2006, the Group Strategic Report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 is not required.

Objectives and activities

a. Policies and objectives

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the charity commission relating to public benefit.

Policies and objectives are defined by the Memorandum of Association as refined by the advice of experts and approved by the Board.

b. Strategies for achieving objectives

Strategies for achieving objectives are defined by an annual budget prepared by the General Manager and Board, presented to the local authority and distributed to appropriate parties.

c. Activities for achieving objectives

Activities for achieving objectives are the provision of subsidised transport services in the locality of Waverley Borough and limited commercial services to support the primary activities.

d. Main activities undertaken to further the charity's purposes for public benefit

The organisation's core activities are the provision of dial-a-ride transport within Waverley Borough to anyone unable to utilise public services by reason of age, disability or remoteness.

The Trustees have given full regard to the Charity Commission's guidance on public benefit, and are confident that, while our customers clearly benefit from transportation, there is a benefit to the wider public in terms of addressing rural isolation, and promoting the wellbeing and social inclusion of our customers.

e. Volunteers

The company is managed by unpaid Board members, a small professional management team and a staff of employed drivers.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

Achievements and performance

a. Key financial performance indicators

The Trustees use two main financial indicators – the proportion of grant funding to total income, and net income or expenditure generated.

Grant funding in the year represented 24% of income (2022: 24%). The Trustees continue to pursue their strategy of contracting commercial routes – to Schools, Day Centres and local Hospitals – to subsidise the core dial-a-ride operation. In this way we have historically been able to minimise the need for increased public funding to maintain our objectives.

In the year to 31 March 2023 the organisation reported net income of £46k (2022: £52k net expenditure).

b. Review of activities

In the period of review the organisation continued to provide transport services within the ambit of the operations described in its original Business Plan.

At the end of the year Hoppa reported a surplus of £265k (2022: £36k). This result is mainly due to an improvement in the SCC local government pension scheme of £219k. Day to day operations remained stable and generated net income of £46k.

The organisation's core activities are the provision of demand responsive transport within Waverley Borough, mainly assisting those with disabilities and the elderly who are unable to utilise public services by reason of remoteness or access difficulties. These priority services assist in reducing social exclusion among the disadvantaged and in the year some 14,541 passenger trips were made (2022: 13,411). This is still below 2020 levels but shows the recovery post-Covid is continuing.

Other community support services covers school runs – mainly Special Educational Needs – as well as several health-related transport contracts. A total of 44,269 passenger trips were made in this service category during the year (2022: 41,689).

c. Investment policy and performance

There is no policy to invest in assets other than the premises and vehicles utilised for delivering the services.

Financial review

a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

b. Financial risk management objectives and policies

The Trustees have identified two main financial risks – loss of grant funding, and the inability to fund replacement of our key capital asset, the vehicles themselves.

In terms of grant funding the largest single amount comes from Waverley Borough Council. Hoppa are in the first year of a new three year Service Level Agreement with Waverley; this agreement provides certainty of income in exchange for quarterly performance reviews. Both parties have found this arrangement to be very beneficial and it was extended for 2022-23, but with lower grant levels. Other grants are received from other County, Town and Parish Councils. Hoppa minimise risk to these grants by maintaining regular contact with all these stakeholders, updating them on our operational and financial situation.

Hoppa operate twenty seven vehicles, mostly minibuses with wheelchair access. There is a Board target to maintain an average vehicle life of between five and six years, with no vehicle being older than twelve years. This gives rise to a capital requirement of over £100k every year to replace older vehicles; the funding for this needs to be provided from net income, capital grants or other fundraising. In terms of risk the Trustees have considered options of debt financing, as well as maintaining vehicles for longer, albeit likely to incur greater repair costs.

c. Financial Results

At the balance sheet date unrestricted funds of £372,697 (2022: £107,106) and restricted funds of £167,051 (2022: £167,432) were held.

d. Reserves policy

There is a monthly review of likely operating expenses and income, grants, donations and requirements for replacing vehicles, all to ensure the ability to continue providing services throughout a forthcoming period of at least 6 months

e. Deficit

In the year to 31 March 2023 Hoppa has reported a surplus of £46k (2022: deficit £52k) before actuarial gains. The Trustees approve an annual budget with a target of generating net income before depreciation, to be used for capital funding. This remains the target for the financial year ending March 2024.

f. Principal Funding

Local authority and government grants, and donations from parish councils and charitable institutions comprise 24% of funding (2021: 24%), the balance being generated by operating income. The reliance on grant funding continues to reduce as a result of a deliberate strategy by the Trustees.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

Structure, governance and management

a. Constitution

The company is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association on 9 December 2003.

The charity was formed in succession to Waverley Community Transport and assumed all that company's assets and liabilities with effect from 31 March 2004.

The principal object of the company is to provide relief to the inhabitants of the Borough of Waverley in Surrey whose access to transport is affected by age, mental or physical disability, poverty or rural isolation, and in particular to provide and maintain non-profit community transport services and to assist the charitable work of organisations and bodies engaged in promoting relief of such persons through the provision of appropriate services.

The objectives have not been amended during the year.

b. Methods of appointment or election of Trustees

The management of the company is the responsibility of the Trustees who are elected and co-opted under the terms of the Memorandum and Articles of Association.

c. Policies adopted for the induction and training of Trustees

All Trustees receive explanatory documentation from Companies House and the Charities Commission and an introductory briefing with the Chairman, Operating Director and General Manager and attend a full Board meeting as an observer before appointment. Subsequently each Board member receives financial results, board minutes, budgets, draft business plans and a health and safety manual.

d. Pay policy for senior staff

The General Manager is the senior member of staff and a key employee. The Trustees policy is to ensure that this employee is remunerated on a par with commercial enterprises, and use a combination of salary and performance bonus to achieve this.

e. Organisational structure and decision making

The Chairman, Operating Director, General Manager and Board meet monthly and are advised quarterly by local authority Councilors and experts. Limits of decision making authority are defined by reference to magnitude and banking mandates by Board authority.

f. Related party relationships

The Trustees and senior staff make a declaration each year concerning related parties. There were no transactions with related parties during the year, other than as disclosed in the notes to the financial statements.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

Plans for future periods

In a climate of financial challenge for our local authorities, who are our key sponsors, Hoppa continues to subsidise its core services by bidding for, and winning, contracts to provide community transport routes wherever they fit within the operational criteria.

Members' liability

The Members of the company guarantee to contribute an amount not exceeding £10 to the assets of the company in the event of winding up.

Small Company Provisions

This report has been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

Statement of Trustees' responsibilities

The Trustees (who are also the directors of the company for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial . Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Group and the company and of their incoming resources and application of resources, including their income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Group will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Group and the company's transactions and disclose with reasonable accuracy at any time the financial position of the Group and the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Group and the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

Disclosure of information to auditor

Each of the persons who are Trustees at the time when this Trustees' Report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charitable group's auditor is unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charitable group's auditor is aware of that information.

Approved by order of the members of the board of Trustees and signed on their behalf by:

R I Stansbury
Trustee

Date:

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF WAVERLEY HOPPA COMMUNITY
TRANSPORT**

Opinion

We have audited the financial statements of Waverley Hoppa Community Transport (the 'parent charitable company') and its subsidiaries (the 'group') for the year ended 31 March 2023 which comprise the Consolidated Statement of Financial Activities, the Consolidated Balance Sheet, the Company Balance Sheet, the Consolidated Statement of Cash Flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the Group's and of the parent charitable company's affairs as at 31 March 2023 and of the Group's incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Group's or the parent charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF WAVERLEY HOPPA COMMUNITY
TRANSPORT (CONTINUED)**

Other information

The other information comprises the information included in the Annual Report other than the financial statements and our Auditor's Report thereon. The Trustees are responsible for the other information contained within the Annual Report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Trustees' Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report.

We have nothing to report in respect of the following matters in relation to which Companies Act 2006 requires us to report to you if, in our opinion:

- the parent charitable company has not kept adequate and sufficient accounting records, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charitable company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees' Report and from the requirement to prepare a Strategic Report.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF WAVERLEY HOPPA COMMUNITY
TRANSPORT (CONTINUED)**

Responsibilities of trustees

As explained more fully in the Trustees' Responsibilities Statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Group's and the parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Group or the parent charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditor's Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We gained an understanding of the legal and regulatory framework applicable to the Group and parent charitable company and the industry in which they operate, and considered the risk of acts by the Group and parent charitable company that were contrary to applicable laws and regulations, including fraud. We designed audit procedures to respond to the risk, recognising that the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

We focussed on laws and regulations which could give rise to a material misstatement in the financial statements, including, but not limited to, the Companies Act 2006, the Charities Act 2011 and UK tax legislation.

Our tests included agreeing the financial statement disclosures to underlying supporting documentation and enquiries with management. There are inherent limitations in the audit procedures described above and, the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. We did not identify any key audit matters relating to irregularities, including fraud. As in all our audits, we also addressed the risk of management override of internal controls, including testing journals and evaluating whether there was evidence of bias by the Trustees that represented a risk of material misstatement due to fraud.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditor's Report.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF WAVERLEY HOPPA COMMUNITY
TRANSPORT (CONTINUED)**

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, and to the charitable company's trustees, as a body, Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditor's Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinions we have formed.

Mark Dickinson FCA (Senior Statutory Auditor)

for and on behalf of

Shaw Gibbs (Audit) Limited

Statutory Auditor

Wey Court West

Union Road

Farnham

Surrey

GU9 7PT

Date:

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2023**

	Note	Restricted funds 2023 £	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Income from:					
Donations and legacies	3	104,255	6,235	110,490	72,679
Charitable activities	4	162,933	18,519	181,452	173,826
Other trading activities	5	-	889,332	889,332	755,952
Other income	6	-	24,364	24,364	19,785
Total income		267,188	938,450	1,205,638	1,022,242
Expenditure on:					
Raising funds	8	-	4,561	4,561	5,073
Charitable activities	9	218,891	935,976	1,154,867	1,069,606
Total expenditure		218,891	940,537	1,159,428	1,074,679
Net income/(expenditure)		48,297	(2,087)	46,210	(52,437)
Transfers between funds	19	(48,678)	48,678	-	-
Net movement in funds before other recognised gains/(losses)		(381)	46,591	46,210	(52,437)
Other recognised gains/(losses):					
Actuarial gains on defined benefit pension schemes	25	-	279,000	279,000	88,000
Unrecognised surplus on defined benefit pension schemes		-	(60,000)	(60,000)	-
Net movement in funds		(381)	265,591	265,210	35,563
Reconciliation of funds:					
Total funds brought forward		167,432	107,106	274,538	238,975
Net movement in funds		(381)	265,591	265,210	35,563
Total funds carried forward		167,051	372,697	539,748	274,538

The Consolidated Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 18 to 42 form part of these financial statements.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)
REGISTERED NUMBER: 04989679

CONSOLIDATED BALANCE SHEET
AS AT 31 MARCH 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	14	365,347	286,704
Current assets			
Debtors	16	176,028	104,498
Cash at bank and in hand		221,900	176,614
		397,928	281,112
Creditors: amounts falling due within one year	17	(131,410)	(65,351)
Net current assets		266,518	215,761
Total assets less current liabilities		631,865	502,465
Creditors: amounts falling due after more than one year	18	(92,117)	(32,927)
Net assets excluding pension asset / liability		539,748	469,538
Defined benefit pension scheme asset / liability	25	-	(195,000)
Total net assets		539,748	274,538
Charity funds			
Restricted funds	19	167,051	167,432
Unrestricted funds			
Unrestricted funds excluding pension asset	19	372,697	302,106
Pension reserve	19	-	(195,000)
Total unrestricted funds	19	372,697	107,106
Total funds		539,748	274,538

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)
REGISTERED NUMBER: 04989679

CONSOLIDATED BALANCE SHEET (CONTINUED)
AS AT 31 MARCH 2023

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

R H Knight
Trustee

R I Stansbury
Trustee

Date:

The notes on pages 18 to 42 form part of these financial statements.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)
REGISTERED NUMBER: 04989679

COMPANY BALANCE SHEET
AS AT 31 MARCH 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	14	365,347	286,704
Investments	15	1	1
		<u>365,348</u>	<u>286,705</u>
Current assets			
Debtors	16	280,437	197,564
Cash at bank and in hand		112,290	78,348
		<u>392,727</u>	<u>275,912</u>
Creditors: amounts falling due within one year	17	(126,209)	(60,151)
Net current assets		<u>266,518</u>	<u>215,761</u>
Total assets less current liabilities		<u>631,866</u>	<u>502,466</u>
Creditors: amounts falling due after more than one year	18	(92,117)	(32,927)
Net assets excluding pension asset / liability		<u>539,749</u>	<u>469,539</u>
Defined benefit pension scheme asset / liability	25	-	(195,000)
Total net assets		<u><u>539,749</u></u>	<u><u>274,539</u></u>
Charity funds			
Restricted funds:			
Restricted funds	19	167,051	167,432
Total restricted funds	19	<u>167,051</u>	<u>167,432</u>
Unrestricted funds			
Unrestricted funds excluding pension asset / liability	19	372,698	302,107
Pension reserve	19	-	(195,000)
Total unrestricted funds	19	<u>372,698</u>	<u>107,107</u>
Total funds		<u><u>539,749</u></u>	<u><u>274,539</u></u>

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)
REGISTERED NUMBER: 04989679

COMPANY BALANCE SHEET (CONTINUED)
AS AT 31 MARCH 2023

The company's net movement in funds for the year was £325,210 (2022 - £35,564).

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

R H Knight
Trustee

R I Stansbury
Trustee

Date:

The notes on pages 18 to 42 form part of these financial statements.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

CONSOLIDATED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2023

	Note	2023 £	2022 £
Cash flows from operating activities			
Net cash used in operating activities	21	122,151	38,357
Cash flows from investing activities			
Proceeds from the sale of tangible fixed assets		-	3,000
Purchase of tangible fixed assets		(144,540)	(39,555)
Net cash used in investing activities		(144,540)	(36,555)
Cash flows from financing activities			
Repayments of borrowing		(27,903)	(28,616)
New finance leases		95,578	-
Net cash provided by/(used in) financing activities		67,675	(28,616)
Change in cash and cash equivalents in the year		45,286	(26,814)
Cash and cash equivalents at the beginning of the year		176,614	203,428
Cash and cash equivalents at the end of the year	22	221,900	176,614

The notes on pages 18 to 42 form part of these financial statements

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

1. General information

Waverley Hoppa Community Transport is a private company limited by guarantee, incorporated in England. The registered office address is Unit 8 Towergate Business Centre, Coopers Place, Combe Lane, Wormley, Godalming, Surrey, GU8 5SZ. The registered company number is 04989679.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Waverley Hoppa Community Transport meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The Consolidated Statement of Financial Activities (SOFA) and Consolidated Balance Sheet consolidate the financial statements of the company and its subsidiary undertaking. The results of the subsidiary are consolidated on a line by line basis.

The company has taken advantage of the exemption allowed under section 408 of the Companies Act 2006 and has not presented its own Statement of Financial Activities in these financial statements.

2.2 Going concern

The company reported a surplus for the year of £46k before actuarial gains.

The Trustees believe that their growth strategies – particularly in providing transport services for the NHS - will ensure that the company continues to be a going concern at present. However they also acknowledge that there are longer term issues that will have an impact, including: financial pressures on local council funding; the requirement to refresh the ageing fleet of vehicles; the aim to introduce electric vehicles to this fleet, at a much higher initial cost; and the continued uncertainties caused by Covid.

2.3 Income

All income is recognised once the company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Incoming resources from charitable activities are recognised when the service has been provided.

Grants are included in the Consolidated Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance Sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

2. Accounting policies (continued)

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources.

Expenditure on raising funds includes all expenditure incurred by the Group to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Group's objectives, as well as any associated support costs.

All costs are charged to restricted or unrestricted expenses based on mileage.

2.5 Taxation

The company is considered to meet the definition of a charitable company for UK corporation tax purposes. Accordingly, the company is potentially exempt from taxation in respect of income or capital gains received, to the extent that such income or gains are applied exclusively to charitable purposes.

2.6 Tangible fixed assets and depreciation

Tangible fixed assets are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives,

Depreciation is provided on the following bases:

Leasehold property	- 50 years straight line
Motor vehicles	- 25% reducing balance
Fittings and equipment	- 50% straight line and 25% reducing balance

2.7 Investments

Investments in subsidiaries are valued at cost less provision for impairment.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

2. Accounting policies (continued)

2.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

2.11 Financial instruments

The Group only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.12 Finance leases and hire purchase

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible fixed assets. Assets acquired by finance lease are depreciated over the shorter of the lease term and their useful lives. Assets acquired by hire purchase are depreciated over their useful lives. Finance leases are those where substantially all of the benefits and risks of ownership are assumed by the Group. Obligations under such agreements are included in creditors, net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the Consolidated Statement of Financial Activities so as to produce a constant periodic rate of charge on the net obligation outstanding in each period.

2.13 Operating leases

Rentals paid under operating leases are charged to the Consolidated Statement of Financial Activities on a straight line basis over the lease term.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

2. Accounting policies (continued)

2.14 Pensions

The Group operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Group to the fund in respect of the year.

The Group operates a defined benefits pension scheme and the pension charge is based on a full actuarial valuation dated 31 March 2023.

The liability recognised on the balance sheet in respect of the defined benefit plan is the present value of the defined benefit obligation at the end of the reporting date less the fair value of the plan assets at the reporting date.

The defined benefit obligation is calculated using the projected unit credit method. Annually the company engages independent actuaries to calculate the obligation. The present value is determined by discounting the estimated future payments using market yields on high quality corporate bonds that are denominated in sterling and that have terms approximating the estimated period of future payments.

The fair value of plan assets is measured in accordance with the FRS 102 fair value hierarchy.

2.15 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Group and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Group for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

2.16 Group VAT registration

The company is part of a group VAT registration with Hoppa Limited. Waverley Hoppa Community Transport is the nominated company, responsible for submitting the returns and for making the payments on behalf of the companies in the group VAT registration.

3. Income from donations and legacies

	Restricted funds 2023 £	Unrestricted funds 2023 £	Total funds 2023 £
Donations	49,255	2,785	52,040
Grants	55,000	3,450	58,450
Total 2023	104,255	6,235	110,490

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

3. Income from donations and legacies (continued)

	<i>Restricted funds 2022 £</i>	<i>Unrestricted funds 2022 £</i>	<i>Total funds 2022 £</i>
Donations	15,500	2,734	18,234
Grants	40,000	14,445	54,445
<i>Total 2022</i>	<u>55,500</u>	<u>17,179</u>	<u>72,679</u>

4. Income from charitable activities

	Restricted funds 2023 £	Unrestricted funds 2023 £	Total funds 2023 £
Transport	-	18,519	18,519
Performance related grants	162,933	-	162,933
Total 2023	<u>162,933</u>	<u>18,519</u>	<u>181,452</u>

	<i>Restricted funds 2022 £</i>	<i>Unrestricted funds 2022 £</i>	<i>Total funds 2022 £</i>
Transport	-	19,012	19,012
Performance related grants	154,814	-	154,814
<i>Total 2022</i>	<u>154,814</u>	<u>19,012</u>	<u>173,826</u>

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

5. Income from other trading activities

Income from non charitable trading activities

	Unrestricted funds 2023 £	Total funds 2023 £
Subsidiary company income	889,332	889,332

	<i>Unrestricted funds 2022 £</i>	<i>Total funds 2022 £</i>
Subsidiary company income	755,952	755,952

6. Other incoming resources

	Unrestricted funds 2023 £	Total funds 2023 £
Sundry income	24,364	24,364

	<i>Unrestricted funds 2022 £</i>	<i>Total funds 2022 £</i>
Sundry income	19,785	19,785

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

7. Government grants

During the year the charity received the following grants from government bodies.

	2023 £	<i>2022</i> £
Waverley Borough Council	95,000	<i>113,000</i>
Surrey County Council	61,933	<i>46,814</i>
Haslemere Town Council	5,000	<i>5,000</i>
Farnham Town Council	30,000	<i>10,000</i>
Godalming Town Council	5,000	<i>5,000</i>
Chiddingfold Parish Council	1,925	<i>1,200</i>
Government OLEV Grant	6,000	<i>-</i>
Coronavirus job retention scheme	-	<i>13,145</i>
	204,858	<i>194,159</i>

8. Expenditure on raising funds

Other trading expenses

	Unrestricted funds 2023 £	Total funds 2023 £
Subsidiary company expenses	4,561	4,561
	Unrestricted funds 2022 £	Total funds 2022 £
Subsidiary company expenses	5,073	5,073

WAVERLEY HOPPA COMMUNITY TRANSPORT
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

9. Analysis of expenditure on charitable activities

Summary by fund type

	Restricted funds 2023 £	Unrestricted funds 2023 £	Total 2023 £
Transport services	218,891	935,976	1,154,867

	<i>Restricted funds 2022 £</i>	<i>Unrestricted funds 2022 £</i>	<i>Total 2022 £</i>
Transport services	219,413	850,193	1,069,606

10. Analysis of expenditure by activities

	Activities undertaken directly 2023 £	Support costs 2023 £	Total funds 2023 £
Transport services	850,977	303,890	1,154,867

	<i>Activities undertaken directly 2022 £</i>	<i>Support costs 2022 £</i>	<i>Total funds 2022 £</i>
Transport services	744,730	324,876	1,069,606

WAVERLEY HOPPA COMMUNITY TRANSPORT
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

10. Analysis of expenditure by activities (continued)

Analysis of direct costs

	Transport 2023 £	Total funds 2023 £
Vehicle costs	188,089	188,089
Vehicle storage costs	17,132	17,132
Staff costs	580,921	580,921
Training costs	2,017	2,017
Depreciation and (profit)/loss on disposal	62,818	62,818
Total 2023	<u>850,977</u>	<u>850,977</u>

	<i>Transport 2022 £</i>	<i>Total funds 2022 £</i>
Vehicle costs	155,089	155,089
Vehicle storage costs	13,300	13,300
Staff costs	520,465	520,465
Training costs	4,005	4,005
Depreciation and (profit)/loss on disposal	51,871	51,871
<i>Total 2022</i>	<u>744,730</u>	<u>744,730</u>

WAVERLEY HOPPA COMMUNITY TRANSPORT
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

10. Analysis of expenditure by activities (continued)

Analysis of support costs

	Transport 2023 £	Total funds 2023 £
Net finance expense on defined benefit pension	6,000	6,000
Staff costs	226,831	226,831
Depreciation	3,079	3,079
Establishment costs	12,311	12,311
Staff related costs	3,008	3,008
Telephone	4,826	4,826
Postage & stationery	1,951	1,951
Advertising and marketing	2,326	2,326
IT development and maintenance	10,850	10,850
Accountancy & bookkeeping	6,500	6,500
Entertainment	3,363	3,363
Health & safety and professional fees	2,202	2,202
Sundry costs	8,829	8,829
Public relations	6,744	6,744
Governance costs	5,070	5,070
Total 2023	<u>303,890</u>	<u>303,890</u>

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

10. Analysis of expenditure by activities (continued)

Analysis of support costs (continued)

	<i>Transport 2022 £</i>	<i>Total funds 2022 £</i>
Net finance expense on defined benefit pension	5,000	5,000
Staff costs	250,134	250,134
Depreciation	3,079	3,079
Establishment costs	9,471	9,471
Staff related costs	3,050	3,050
Telephone	6,842	6,842
Postage & stationery	2,640	2,640
Advertising and marketing	1,771	1,771
IT development and maintenance	10,797	10,797
Accountancy & bookkeeping	5,680	5,680
Health & safety and professional fees	2,803	2,803
Sundry costs	13,174	13,174
Public relations	5,460	5,460
Governance costs	4,975	4,975
<i>Total 2022</i>	<u>324,876</u>	<u>324,876</u>

11. Auditor's remuneration

	2023 £	<i>2022 £</i>
Fees payable to the company's auditor for the audit of the company's annual accounts	5,070	4,975
Fees payable to the company's auditor in respect of:		
All non-audit services not included above	<u>3,085</u>	<u>3,020</u>

WAVERLEY HOPPA COMMUNITY TRANSPORT
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

12. Staff costs

	Group 2023 £	<i>Group 2022 £</i>	Company 2023 £	<i>Company 2022 £</i>
Wages and salaries	700,579	651,134	700,579	651,134
Social security costs	49,011	43,455	49,011	43,455
Pension contributions	13,161	12,010	13,161	12,010
Defined benefit pension adjustment	45,000	64,000	45,000	64,000
	807,751	770,599	807,751	770,599

The average number of persons employed by the company during the year was as follows:

	Group 2023 No.	<i>Group 2022 No.</i>	Company 2023 No.	<i>Company 2022 No.</i>
Management and administration	2	2	2	2
Despatchers	3	3	3	3
Drivers	33	33	33	33
	38	38	38	38

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	Group 2023 No.	<i>Group 2022 No.</i>
In the band £60,001 - £70,000	1	-

The total employee benefits, including employer pension contributions, of the key management personnel were £69,507 (2022 - £97,644).

WAVERLEY HOPPA COMMUNITY TRANSPORT
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

13. Trustees' remuneration and expenses

During the year, one or more Trustees has been paid remuneration or has received other benefits from an employment with the company. This is for services provided as General Manager and is permitted by the governing documents. The value of Trustees' remuneration and other benefits was as follows:

		2023 £	<i>2022</i> £
R J H Davies	Remuneration	60,000	-
	Pension contributions paid	1,853	-

During the year ended 31 March 2023, expenses totalling £351 were reimbursed or paid directly to 2 Trustees (*2022 - £314 to 1 Trustee*).

14. Tangible fixed assets

Group

	Long-term leasehold property £	Plant and machinery £	Total £
Cost or valuation			
At 1 April 2022	153,934	656,798	810,732
Additions	-	144,540	144,540
At 31 March 2023	153,934	801,338	955,272
Depreciation			
At 1 April 2022	55,150	468,878	524,028
Charge for the year	3,079	62,819	65,898
At 31 March 2023	58,229	531,697	589,926
Net book value			
At 31 March 2023	95,705	269,641	365,346
<i>At 31 March 2022</i>	<i>98,784</i>	<i>187,920</i>	<i>286,704</i>

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

14. Tangible fixed assets (continued)

Company

	Long-term leasehold property £	Plant and machinery £	Total £
Cost or valuation			
At 1 April 2022	153,934	656,798	810,732
Additions	-	144,540	144,540
At 31 March 2023	<u>153,934</u>	<u>801,338</u>	<u>955,272</u>
Depreciation			
At 1 April 2022	55,150	468,878	524,028
Charge for the year	3,079	62,819	65,898
At 31 March 2023	<u>58,229</u>	<u>531,697</u>	<u>589,926</u>
Net book value			
At 31 March 2023	<u><u>95,705</u></u>	<u><u>269,641</u></u>	<u><u>365,346</u></u>
At 31 March 2022	<u><u>98,784</u></u>	<u><u>187,920</u></u>	<u><u>286,704</u></u>

The net book value of assets held under finance leases or hire purchase contracts, included above, are £134,452 (2022 - £28,376)

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

15. Fixed asset investments

company	Investments in subsidiary companies £
Cost or valuation	
At 1 April 2022	1
At 31 March 2023	<u>1</u>
Net book value	
At 31 March 2023	1
At 31 March 2022	<u>1</u>

Principal subsidiaries

The following was a subsidiary undertaking of the company:

Name	Company number	Holding	Included in consolidation
Hoppa Limited	08793063	100%	Yes

The financial results of the subsidiary for the year were:

Name	Income £	Expenditure £	Profit/(Loss) / Surplus/ (Deficit) for the year £	Net assets £
Hoppa Limited	889,332	(802,844)	86,488	1

WAVERLEY HOPPA COMMUNITY TRANSPORT
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

16. Debtors

	Group 2023 £	<i>Group 2022 £</i>	Company 2023 £	<i>Company 2022 £</i>
Due within one year				
Trade debtors	135,298	79,676	432	-
Amounts owed by group undertakings	-	-	239,275	172,742
Other debtors	29,466	11,507	29,466	11,507
Prepayments and accrued income	11,264	13,315	11,264	13,315
	176,028	104,498	280,437	197,564

17. Creditors: Amounts falling due within one year

	Group 2023 £	<i>Group 2022 £</i>	Company 2023 £	<i>Company 2022 £</i>
Bank loans	10,702	10,423	10,702	10,423
Trade creditors	8,587	8,657	8,587	8,657
Obligations under finance lease and hire purchase contracts	18,057	9,851	18,057	9,851
Other creditors	46,714	6,247	46,714	6,247
Accruals and deferred income	47,350	30,173	42,149	24,973
	131,410	65,351	126,209	60,151

The net obligations under finance leases and hire purchase contracts are secured over the leased assets.

WAVERLEY HOPPA COMMUNITY TRANSPORT
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

18. Creditors: Amounts falling due after more than one year

	Group 2023 £	<i>Group 2022 £</i>	Company 2023 £	<i>Company 2022 £</i>
Bank loans	21,667	31,667	21,667	31,667
Net obligations under finance lease and hire purchase contracts	70,450	1,260	70,450	1,260
	92,117	32,927	92,117	32,927

The net obligations under finance leases and hire purchase contracts are secured over the leased assets.

Included within the above are amounts falling due as follows:

	Group 2023 £	<i>Group 2022 £</i>	Company 2023 £	<i>Company 2022 £</i>
Between one and two years				
Bank loans	10,000	10,000	10,000	10,000
Between two and five years				
Bank loans	11,667	21,667	11,667	21,667

The bounce back loan was obtained in May 2020 and the first repayment was made in June 2021. Interest is payable at 2.5% per annum and was paid by the Government for the first 12 months of the loan.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

19. Statement of funds

Statement of funds - current year

	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2023 £
Unrestricted funds						
General Funds	302,106	938,449	(916,536)	48,678	-	372,697
Pension reserve	(195,000)	-	(24,000)	-	219,000	-
	<u>107,106</u>	<u>938,449</u>	<u>(940,536)</u>	<u>48,678</u>	<u>219,000</u>	<u>372,697</u>
Restricted funds						
Property Grant	146,932	-	-	-	-	146,932
Capital Grants	15,500	90,374	-	(90,755)	-	15,119
Hospital Hoppa	-	20,000	(22,525)	2,525	-	-
Demand Responsive	-	156,814	(196,366)	39,552	-	-
Apprentice Fund	5,000	-	-	-	-	5,000
	<u>167,432</u>	<u>267,188</u>	<u>(218,891)</u>	<u>(48,678)</u>	<u>-</u>	<u>167,051</u>
Total of funds	<u>274,538</u>	<u>1,205,637</u>	<u>(1,159,427)</u>	<u>-</u>	<u>219,000</u>	<u>539,748</u>

The property grant of £150,000 was provided by Surrey County Council to purchase the company's current premises. The grant is repayable if the charity ceases to trade.

The Hospital Hoppa and Demand Responsive funds comprise grant funding for costs in connection with these services. Costs have been apportioned in relation to mileage.

The capital grant is funds collected for the purchase of new buses and associated equipment.

Any excess of expenses over income has been met from unrestricted funds and is shown by transfer.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

19. Statement of funds (continued)

Statement of funds - prior year

	<i>Balance at 1 April 2021 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Gains/ (Losses) £</i>	<i>Balance at 31 March 2022 £</i>
Unrestricted funds						
General Funds	348,043	811,928	(828,266)	(29,599)	-	302,106
Pension reserve	(256,000)	-	(27,000)	-	88,000	(195,000)
	<u>92,043</u>	<u>811,928</u>	<u>(855,266)</u>	<u>(29,599)</u>	<u>88,000</u>	<u>107,106</u>
Restricted funds						
Property Grant	146,932	-	-	-	-	146,932
Capital Grants	-	15,500	-	-	-	15,500
Hospital Hoppa	-	20,000	(26,915)	6,915	-	-
Demand Responsive	-	169,814	(192,498)	22,684	-	-
Apprentice Fund	-	5,000	-	-	-	5,000
	<u>146,932</u>	<u>210,314</u>	<u>(219,413)</u>	<u>29,599</u>	<u>-</u>	<u>167,432</u>
Total of funds	<u>238,975</u>	<u>1,022,242</u>	<u>(1,074,679)</u>	<u>-</u>	<u>88,000</u>	<u>274,538</u>

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

20. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Restricted funds 2023 £	Unrestricted funds 2023 £	Total funds 2023 £
Tangible fixed assets	146,932	218,415	365,347
Current assets	20,119	377,809	397,928
Creditors due within one year	-	(131,410)	(131,410)
Creditors due in more than one year	-	(92,117)	(92,117)
Provisions for liabilities and charges	-	-	-
Total	167,051	372,697	539,748

Analysis of net assets between funds - prior year

	<i>Restricted funds 2022 £</i>	<i>Unrestricted funds 2022 £</i>	<i>Total funds 2022 £</i>
Tangible fixed assets	146,932	139,772	286,704
Current assets	20,500	260,612	281,112
Creditors due within one year	-	(65,351)	(65,351)
Creditors due in more than one year	-	(32,927)	(32,927)
Provisions for liabilities and charges	-	(195,000)	(195,000)
Total	167,432	107,106	274,538

WAVERLEY HOPPA COMMUNITY TRANSPORT
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

21. Reconciliation of net movement in funds to net cash flow from operating activities

	Group 2023 £	<i>Group 2022 £</i>
Net income/expenditure for the year (as per Statement of Financial Activities)	46,210	<i>(52,437)</i>
Adjustments for:		
Depreciation charges	65,898	<i>56,051</i>
Loss/(profit) on the sale of fixed assets	-	<i>(1,846)</i>
(Increase)/Decrease in debtors	(71,530)	<i>7,004</i>
Increase in creditors	57,573	<i>2,585</i>
Non-cash movement on pension liability	24,000	<i>27,000</i>
Net cash provided by operating activities	122,151	<i>38,357</i>

22. Analysis of cash and cash equivalents

	Group 2023 £	<i>Group 2022 £</i>
Cash in hand	221,900	<i>176,614</i>
Total cash and cash equivalents	221,900	<i>176,614</i>

23. Analysis of changes in net debt

	At 1 April 2022 £	Cash flows £	Other non- cash changes £	At 31 March 2023 £
Cash at bank and in hand	176,614	45,286	-	221,900
Debt due within 1 year	(10,423)	9,721	(10,000)	(10,702)
Debt due after 1 year	(31,667)	-	10,000	(21,667)
Finance leases	(11,111)	(77,396)	-	(88,507)
	123,413	(22,389)	-	101,024

WAVERLEY HOPPA COMMUNITY TRANSPORT
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

24. Capital commitments

	Group 2023 £	<i>Group 2022 £</i>	Company 2023 £	<i>Company 2022 £</i>
Contracted for but not provided in these financial statements				
Acquisition of tangible fixed assets	-	64,455	-	64,455

25. Pension commitments

The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £13,276 (2022 - £11,407). Employee and employer contributions totalling £617 (2022 - £509) were payable to the fund at the balance sheet date and are included in creditors.

The Group operates a defined benefit pension scheme.

The charity participates in a multi-employer defined benefits pension scheme, Surrey County Council's Occupational Pension Scheme.

The contributions paid during the year were £26,886 (2022 - £42,603). Contributions totalling £2,988 were payable to the fund (2022 - £5,738) at the balance sheet date and are included in creditors.

The most recent full actuarial valuation was carried out for the year ended 31 March 2022 by Hymans Robertson LLP.

Principal actuarial assumptions at the Balance Sheet date (expressed as weighted averages):

	At 31 March 2023 %	<i>At 31 March 2022 %</i>
Discount rate	4.75	2.7
Future salary increases	4.0	4.2
Future pension increases	3.0	3.3
	At 31 March 2023 Years	<i>At 31 March 2022 Years</i>
Mortality rates (in years)		
- for a male aged 65 now	21.8	22.1
- at 65 for a male aged 45 now	21.2	23.1
- for a female aged 65 now	25.4	24.5
- at 65 for a female aged 45 now	26.1	26.2

WAVERLEY HOPPA COMMUNITY TRANSPORT
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

25. Pension commitments (continued)

The Group's share of the assets in the scheme was:

	At 31 March 2023 £	<i>At 31 March 2022 £</i>
Equities	868,480	932,480
Corporate bonds	366,390	378,820
Property	94,990	116,560
Cash and other liquid assets	27,140	29,140
Total fair value of assets	1,357,000	1,457,000

The actual return on scheme assets was £39,000 (2022 - £28,000).

The amounts recognised in the Consolidated Statement of Financial Activities are as follows:

	2023 £	<i>2022 £</i>
Current service cost	45,000	64,000
Interest income	(39,000)	(28,000)
Interest cost	45,000	33,000
Total amount recognised in the Consolidated Statement of Financial Activities	51,000	69,000

Movements in the present value of the defined benefit obligation were as follows:

	2023 £	<i>2022 £</i>
Opening defined benefit obligation	1,652,000	1,672,000
Current service cost	45,000	64,000
Interest cost	45,000	33,000
Contributions by scheme participants	5,000	10,000
Actuarial gains	(415,000)	(92,000)
Benefits paid	(35,000)	(35,000)
Closing defined benefit obligation	1,297,000	1,652,000

WAVERLEY HOPPA COMMUNITY TRANSPORT
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

25. Pension commitments (continued)

Movements in the fair value of the Group's share of scheme assets were as follows:

	2023 £	2022 £
Opening fair value of scheme assets	1,457,000	1,416,000
Expected return on assets	39,000	28,000
Actuarial losses	(136,000)	(4,000)
Contributions by employer	27,000	42,000
Contributions by scheme participants	5,000	10,000
Benefits paid	(35,000)	(35,000)
Closing fair value of scheme assets	1,357,000	1,457,000

The Group has an unrecognised surplus of £60,000 (2022 - £ -) in respect of its defined benefit pension scheme as it does not expect to recover the plan surplus either through reduced contributions in the future or through refunds from the plan.

Amounts for the current and previous period are as follows:

	2023 £	2022 £
Defined benefit obligation	(1,297,000)	(1,652,000)
Scheme assets	1,357,000	1,457,000
Unrecognised surplus	(60,000)	-
Net surplus/(deficit)	-	(195,000)

Surrey County Council have agreed to provide a guarantee for the defined pension scheme.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

26. Operating lease commitments

At 31 March 2023 the Group and the company had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	Group 2023 £	<i>Group 2022 £</i>	Company 2023 £	<i>Company 2022 £</i>
Not later than 1 year	6,000	<i>12,000</i>	6,000	<i>12,000</i>
Later than 1 year and not later than 5 years	-	<i>6,000</i>	-	<i>6,000</i>
	6,000	<i>18,000</i>	6,000	<i>18,000</i>

The following lease payments have been recognised as an expense in the Statement of Financial Activities:

	Group 2023 £	<i>Group 2022 £</i>	Company 2023 £	<i>Company 2022 £</i>
Operating lease rentals	12,000	<i>12,000</i>	12,000	<i>12,000</i>

27. Members' liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.

28. Related party transactions

During the year the company traded with Hoppa Limited, a wholly owned subsidiary. Total sales, in the form of recharged costs, amounted to £798,283 (2022: £680,357).

During the year gift aid distributions of £86,488 (2022: £70,522) was receivable from Hoppa Limited.

At the year end, Hoppa Limited owed the company £239,275 (2022: £172,742).

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WAVERLEY HOPPA COMMUNITY TRANSPORT

England & Wales - Charity number 1104954

Accounts

Registered number: 04989679
Charity number: 1104954

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

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WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2022**

Trustees

R H Knight
A M Fox
J J Brydon
A J D Boughton
R I Stansbury
S C Naughaly
Dr B S Capper

Company registered number

04989679

Charity registered number

1104954

Registered office

Unit 8 Townergate Business Centre, Coopers Place, Combe Lane, Wormley, Surrey, GU8 5SZ

Company secretary

S Gray

Independent auditors

Wise & Co, Wey Court West, Union Road, Farnham, Surrey, GU9 7PT

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2022

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the audited financial statements of the group and the company, Waverley Hoppa Community Transport (the company) for the year ended 31 March 2022. The Trustees confirm that the Annual Report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019). The Trustees confirm that the Annual report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Since the group and the company qualify as small under section 383 of the Companies Act 2006, the Group Strategic Report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 is not required.

Objectives and activities

a. Policies and objectives

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the charity commission relating to public benefit.

Policies and objectives are defined by the Memorandum of Association as refined by the advice of experts and approved by the Board.

b. Strategies for achieving objectives

Strategies for achieving objectives are defined by an annual budget prepared by the General Manager and Board, presented to the local authority and distributed to appropriate parties.

c. Activities for achieving objectives

Activities for achieving objectives are the provision of subsidised transport services in the locality of Waverley Borough and limited commercial services to support the primary activities.

d. Main activities undertaken to further the charity's purposes for public benefit

The organisation's core activities are the provision of dial-a-ride transport within Waverley Borough to anyone unable to utilise public services by reason of age, disability or remoteness.

The Trustees have given full regard to the Charity Commission's guidance on public benefit, and are confident that, while our customers clearly benefit from transportation, there is a benefit to the wider public in terms of addressing rural isolation, and promoting the wellbeing and social inclusion of our customers.

e. Volunteers

The company is managed by unpaid Board members, a small professional management team and a staff of employed drivers.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

Achievements and performance

a. Key financial performance indicators

The Trustees use two main financial indicators – the proportion of grant funding to total income, and net income or expenditure generated.

Grant funding in the year represented 21% of income (2021: 23%). The Trustees continue to pursue their strategy of contracting commercial routes – to Schools, Day Centres and local Hospitals – to subsidise the core dial-a-ride operation. In this way we have historically been able to minimise the need for increased public funding to maintain our objectives.

In the year to 31 March 2022 the organisation reported net expenditure of £52k (2021: £91k net income).

b. Review of activities

In the period of review the organisation continued to provide transport services within the ambit of the operations described in its original Business Plan.

At the end of the year Hoppa reported a surplus of £35k (2021: £95k). This result reflected continuing support from both Waverley Borough, and Surrey County Councils in maintaining our income funding during the Covid-19 pandemic. During the year under review Hoppa were able to re-commence dial-a-ride routes and have seen demand gradually start to return, although our customers remain in the vulnerable group due to age or health.

The organisation's core activities are the provision of demand responsive transport within Waverley Borough, mainly assisting those with disabilities and the elderly who are unable to utilise public services by reason of remoteness or access difficulties. These priority services assist in reducing social exclusion among the disadvantaged and in the year some 13,411 passenger trips were made (2021: 6,264). This is still below 2020 levels but shows the recovery post-Covid is continuing.

Other community support services covers school runs – mainly Special Educational Needs – as well as several health-related transport contracts. A total of 41,689 passenger trips were made in this service category during the year (2021: 26,049). This increase reflects the return to normal traffic, whereas in 2021 there were many months where Hoppa only transported key workers, or their children.

c. Investment policy and performance

There is no policy to invest in assets other than the premises and vehicles utilised for delivering the services.

Financial review

a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

b. Financial risk management objectives and policies

The Trustees have identified two main financial risks – loss of grant funding, and the inability to fund replacement of our key capital asset, the vehicles themselves.

In terms of grant funding the largest single amount comes from Waverley Borough Council. Hoppa were operating the final year of a second term of a Service Level Agreement with Waverley; this agreement provides certainty of income in exchange for quarterly performance reviews. Both parties have found this arrangement to be very beneficial and it has been extended, but with lower grant levels. Other grants are received from other County, Town and Parish Councils. Hoppa minimise risk to these grants by maintaining regular contact with all these stakeholders, updating them on our operational and financial situation.

Hoppa operate twenty four vehicles, mostly minibuses with wheelchair access. There is a Board target to maintain an average vehicle life of between five and six years, with no vehicle being older than twelve years. This gives rise to a capital requirement of over £100k every year to replace older vehicles; the funding for this needs to be provided from net income, capital grants or other fundraising. In terms of risk the Trustees have considered options of debt financing, as well as maintaining vehicles for longer, albeit likely to incur greater repair costs.

c. Financial Results

At the balance sheet date unrestricted funds of £107,106 (2021: £92,043) and restricted funds of £167,432 (2021: £146,932) were held.

d. Reserves policy

There is a monthly review of likely operating expenses and income, grants, donations and requirements for replacing vehicles, all to ensure the ability to continue providing services throughout a forthcoming period of at least 6 months.

e. Deficit

In the year to 31 March 2022 Hoppa has reported a deficit of £52k (2021: surplus £91k) before actuarial gains. The Trustees approve an annual budget with a target of generating net income before depreciation, to be used for capital funding. This remains the target for the financial year ending March 2023.

f. Principal Funding

Local authority and government grants, and donations from parish councils and charitable institutions comprise 21% of funding (2021: 23%), the balance being generated by operating income. The reliance on grant funding continues to reduce as a result of a deliberate strategy by the Trustees.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

Structure, governance and management

a. Constitution

The company is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association on 9 December 2003.

The charity was formed in succession to Waverley Community Transport and assumed all that company's assets and liabilities with effect from 31 March 2004.

The principal object of the company is to provide relief to the inhabitants of the Borough of Waverley in Surrey whose access to transport is affected by age, mental or physical disability, poverty or rural isolation, and in particular to provide and maintain non-profit community transport services and to assist the charitable work of organisations and bodies engaged in promoting relief of such persons through the provision of appropriate services.

The objectives have not been amended during the year.

b. Methods of appointment or election of Trustees

The management of the company is the responsibility of the Trustees who are elected and co-opted under the terms of the Memorandum and Articles of Association.

c. Policies adopted for the induction and training of Trustees

All Trustees receive explanatory documentation from Companies House and the Charities Commission and an introductory briefing with the Chairman, Operating Director and General Manager and attend a full Board meeting as an observer before appointment. Subsequently each Board member receives financial results, board minutes, budgets, draft business plans and a health and safety manual.

d. Pay policy for senior staff

The General Manager is the senior member of staff and a key employee. The Trustees policy is to ensure that this employee is remunerated on a par with commercial enterprises, and use a combination of salary and performance bonus to achieve this.

e. Organisational structure and decision making

The Chairman, Operating Director, General Manager and Board meet monthly and are advised quarterly by local authority Councilors and experts. Limits of decision making authority are defined by reference to magnitude and banking mandates by Board authority.

f. Related party relationships

The Trustees and senior staff make a declaration each year concerning related parties. There were no transactions with related parties during the year, other than as disclosed in the notes to the financial statements.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

Plans for future periods

In a climate of financial challenge for our local authorities, who are our key sponsors, Hoppa continues to subsidise its core services by bidding for, and winning, contracts to provide community transport routes wherever they fit within the operational criteria.

Members' liability

The Members of the company guarantee to contribute an amount not exceeding £10 to the assets of the company in the event of winding up.

Small Company Provisions

This report has been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

Statement of Trustees' responsibilities

The Trustees (who are also the directors of the company for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Group and the company and of their incoming resources and application of resources, including their income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Group will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Group and the company's transactions and disclose with reasonable accuracy at any time the financial position of the Group and the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Group and the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

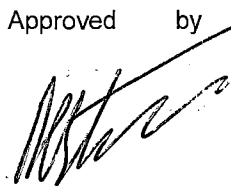
TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

Disclosure of information to auditors

Each of the persons who are Trustees at the time when this Trustees' Report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charitable group's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charitable group's auditors are aware of that information.

Approved by order of the members of the board of Trustees on
and signed on their behalf by:



R I Stansbury

18/3/2022

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF WAVERLEY HOPPA COMMUNITY
TRANSPORT**

Opinion

We have audited the financial statements of Waverley Hoppa Community Transport (the 'parent charitable company') and its subsidiaries (the 'group') for the year ended 31 March 2022 which comprise the Consolidated Statement of Financial Activities, the Consolidated Balance Sheet, the Company Balance Sheet, the Consolidated Statement of Cash Flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the Group's and of the parent charitable company's affairs as at 31 March 2022 and of the Group's incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the Group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Group's or the parent charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF WAVERLEY HOPPA COMMUNITY
TRANSPORT (CONTINUED)**

Other information

The other information comprises the information included in the Annual Report other than the financial statements and our Auditors' Report thereon. The Trustees are responsible for the other information contained within the Annual Report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Trustees' Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report.

We have nothing to report in respect of the following matters in relation to which Companies Act 2006 requires us to report to you if, in our opinion:

- the parent charitable company has not kept adequate and sufficient accounting records, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charitable company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees' Report and from the requirement to prepare a Strategic Report.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF WAVERLEY HOPPA COMMUNITY
TRANSPORT (CONTINUED)**

Responsibilities of trustees

As explained more fully in the Trustees' Responsibilities Statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Group's and the parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Group or the parent charitable company or to cease operations, or have no realistic alternative but to do so.

Auditors' responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We gained an understanding of the legal and regulatory framework applicable to the charitable company and the industry in which it operates, and considered the risk of acts by the charitable company that were contrary to applicable laws and regulations, including fraud. We designed audit procedures to respond to the risk, recognising that the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

We focussed on laws and regulations which could give rise to a material misstatement in the financial statements, including, but not limited to, the Companies Act 2006, the Charities Act 2011 and UK tax legislation.

Our tests included agreeing the financial statement disclosures to underlying supporting documentation and enquiries with management. There are inherent limitations in the audit procedures described above and, the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. We did not identify any key audit matters relating to irregularities, including fraud. As in all our audits, we also addressed the risk of management override of internal controls, including testing journals and evaluating whether there was evidence of bias by the Trustees that represented a risk of material misstatement due to fraud.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' Report.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF WAVERLEY HOPPA COMMUNITY
TRANSPORT (CONTINUED)**

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, and to the charitable company's trustees, as a body, Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditors' Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinions we have formed.

M. Dickinson

Mark Dickinson FCA (Senior Statutory Auditor)

for and on behalf of

Wise & Co

Chartered Accountants

Wey Court West

Union Road

Farnham

Surrey

GU9 7PT

Date: 19/08/2022

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND
EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2022**

	Note	Restricted funds 2022 £	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Income from:					
Donations and legacies	3	55,500	17,179	72,679	122,078
Charitable activities	4	154,814	19,012	173,826	163,649
Other trading activities	5	-	755,952	755,952	798,496
Other income	6	-	19,785	19,785	19,785
Total income		210,314	811,928	1,022,242	1,104,008
Expenditure on:					
Raising funds	8	-	5,073	5,073	5,256
Charitable activities	9	219,413	850,193	1,069,606	1,007,572
Total expenditure		219,413	855,266	1,074,679	1,012,828
Net (expenditure)/income		(9,099)	(43,338)	(52,437)	91,180
Transfers between funds	19	29,599	(29,599)	-	-
Net movement in funds before other recognised gains		20,500	(72,937)	(52,437)	91,180
Other recognised gains:					
Actuarial gains on defined benefit pension schemes	25	-	88,000	88,000	4,000
Net movement in funds		20,500	15,063	35,563	95,180
Reconciliation of funds:					
Total funds brought forward		146,932	92,043	238,975	143,795
Net movement in funds		20,500	15,063	35,563	95,180
Total funds carried forward		167,432	107,106	274,538	238,975

The Consolidated Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 18 to 42 form part of these financial statements.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)
REGISTERED NUMBER: 04989679

CONSOLIDATED BALANCE SHEET (CONTINUED)
AS AT 31 MARCH 2022

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:


R H Knight


R I Stansbury

Date: 18/8/2022

The notes on pages 18 to 42 form part of these financial statements.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)
REGISTERED NUMBER: 04989679

CONSOLIDATED BALANCE SHEET
AS AT 31 MARCH 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	14	286,704	304,354
		<u>286,704</u>	<u>304,354</u>
Current assets			
Debtors	16	104,498	111,502
Cash at bank and in hand		176,614	203,428
		<u>281,112</u>	<u>314,930</u>
Creditors: amounts falling due within one year	17	(65,351)	(73,287)
Net current assets		<u>215,761</u>	<u>241,643</u>
Total assets less current liabilities		<u>502,465</u>	<u>545,997</u>
Creditors: amounts falling due after more than one year	18	(32,927)	(51,022)
Net assets excluding pension liability		<u>469,538</u>	<u>494,975</u>
Defined benefit pension scheme liability	25	(195,000)	(256,000)
Total net assets		<u><u>274,538</u></u>	<u><u>238,975</u></u>
Charity funds			
Restricted funds	19	167,432	146,932
Unrestricted funds			
Unrestricted funds excluding pension asset	19	302,106	348,043
Pension reserve	19	(195,000)	(256,000)
Total unrestricted funds	19	<u>107,106</u>	<u>92,043</u>
Total funds		<u><u>274,538</u></u>	<u><u>238,975</u></u>

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)
REGISTERED NUMBER: 04989679

COMPANY BALANCE SHEET
AS AT 31 MARCH 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	14	286,704	304,354
Investments	15	1	1
		<u>286,705</u>	<u>304,355</u>
Current assets			
Debtors	16	197,564	273,595
Cash at bank and in hand		78,348	36,135
		<u>275,912</u>	<u>309,730</u>
Creditors: amounts falling due within one year	17	(60,151)	(68,087)
Net current assets		<u>215,761</u>	<u>241,643</u>
Total assets less current liabilities		<u>502,466</u>	<u>545,998</u>
Creditors: amounts falling due after more than one year	18	(32,927)	(51,022)
Net assets excluding pension liability		<u>469,539</u>	<u>494,976</u>
Defined benefit pension scheme liability	25	(195,000)	(256,000)
Total net assets		<u><u>274,539</u></u>	<u><u>238,976</u></u>
Charity funds			
Restricted funds:			
Restricted funds excluding pension asset	19	167,432	146,932
Total restricted funds	19	<u>167,432</u>	<u>146,932</u>
Unrestricted funds			
Unrestricted funds excluding pension liability	19	302,107	348,044
Pension reserve	19	(195,000)	(256,000)
Total unrestricted funds	19	<u>107,107</u>	<u>92,044</u>
Total funds		<u><u>274,539</u></u>	<u><u>238,976</u></u>

The company's net movement in funds for the year was £35,564 (2021 - £95,174).

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)
REGISTERED NUMBER: 04989679

COMPANY BALANCE SHEET (CONTINUED)
AS AT 31 MARCH 2022

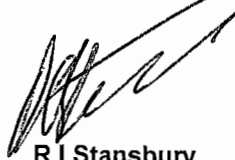
The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:



R H Knight



R I Stansbury

Date: 18/8/2022

The notes on pages 18 to 42 form part of these financial statements.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

CONSOLIDATED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2022

	Note	2022 £	2021 £
Cash flows from operating activities			
Net cash used in operating activities	21	38,357	159,407
Cash flows from investing activities			
Proceeds from the sale of tangible fixed assets		3,000	11,128
Purchase of tangible fixed assets		(39,555)	(55,705)
Net cash used in investing activities		(36,555)	(44,577)
Cash flows from financing activities			
Cash inflows from new borrowing		-	50,000
Repayments of borrowing		(28,616)	(11,231)
Net cash (used in)/provided by financing activities		(28,616)	38,769
Change in cash and cash equivalents in the year		(26,814)	153,599
Cash and cash equivalents at the beginning of the year		203,428	49,829
Cash and cash equivalents at the end of the year	22	176,614	203,428

The notes on pages 18 to 42 form part of these financial statements

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

1. General information

Waverley Hoppa Community Transport is a private company limited by guarantee, incorporated in England. The registered office address is Unit 8 Towergate Business Centre, Coopers Place, Combe Lane, Wormley, Godalming, Surrey, GU8 5SZ. The registered company number is 04989679.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Waverley Hoppa Community Transport meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The Consolidated Statement of Financial Activities (SOFA) and Consolidated Balance Sheet consolidate the financial statements of the company and its subsidiary undertaking. The results of the subsidiary are consolidated on a line by line basis.

The company has taken advantage of the exemption allowed under section 408 of the Companies Act 2006 and has not presented its own Statement of Financial Activities in these financial statements.

2.2 Going concern

The company reported a deficit for the year of £52k before actuarial gains.

The Trustees believe that their growth strategies – particularly in providing transport services for the NHS - will ensure that the company continues to be a going concern at present. However they also acknowledge that there are longer term issues that will have an impact, including: financial pressures on local council funding; the requirement to refresh the ageing fleet of vehicles; the aim to introduce electric vehicles to this fleet, at a much higher initial cost; and the continued uncertainties caused by Covid.

2.3 Income

All income is recognised once the company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Incoming resources from charitable activities are recognised when the service has been provided.

Grants are included in the Consolidated Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance Sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

2. Accounting policies (continued)

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources.

Expenditure on raising funds includes all expenditure incurred by the Group to raise funds for its charitable purposes and includes costs of all fundraising activities, events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Group's objectives, as well as any associated support costs.

All costs are charged to restricted or unrestricted expenses based on mileage.

2.5 Taxation

The company is considered to meet the definition of a charitable company for UK corporation tax purposes. Accordingly, the company is potentially exempt from taxation in respect of income or capital gains received, to the extent that such income or gains are applied exclusively to charitable purposes.

2.6 Tangible fixed assets and depreciation

Tangible fixed assets are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives.

Depreciation is provided on the following bases:

Leasehold property	- 50 years straight line
Motor vehicles	- 25% reducing balance
Fittings and equipment	- 50% straight line and 25% reducing balance

2.7 Investments

Investments in subsidiaries are valued at cost less provision for impairment.

WAVERLEY HOPPA COMMUNITY TRANSPORT
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

2. Accounting policies (continued)

2.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.10 Liabilities

Liabilities and provisions are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

2.11 Financial instruments

The Group only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.12 Finance leases and hire purchase

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible fixed assets. Assets acquired by finance lease are depreciated over the shorter of the lease term and their useful lives. Assets acquired by hire purchase are depreciated over their useful lives. Finance leases are those where substantially all of the benefits and risks of ownership are assumed by the Group. Obligations under such agreements are included in creditors, net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the Consolidated Statement of Financial Activities so as to produce a constant periodic rate of charge on the net obligation outstanding in each period.

2.13 Operating leases

Rentals paid under operating leases are charged to the Consolidated Statement of Financial Activities on a straight line basis over the lease term.

WAVERLEY HOPPA COMMUNITY TRANSPORT
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

2. Accounting policies (continued)

2.14 Pensions

The Group operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Group to the fund in respect of the year.

The Group operates a defined benefits pension scheme and the pension charge is based on a full actuarial valuation dated 31 March 2022.

The liability recognised on the balance sheet in respect of the defined benefit plan is the present value of the defined benefit obligation at the end of the reporting date less the fair value of the plan assets at the reporting date.

The defined benefit obligation is calculated using the projected unit credit method. Annually the company engages independent actuaries to calculate the obligation. The present value is determined by discounting the estimated future payments using market yields on high quality corporate bonds that are denominated in sterling and that have terms approximating the estimated period of future payments.

The fair value of plan assets is measured in accordance with the FRS 102 fair value hierarchy.

2.15 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Group and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Group for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

2.16 Group VAT registration

The company is part of a group VAT registration with Hoppa Limited. Waverley Hoppa Community Transport is the nominated company, responsible for submitting the returns and for making the payments on behalf of the companies in the group VAT registration.

3. Income from donations and legacies

	Restricted funds 2022 £	Unrestricted funds 2022 £	Total funds 2022 £
Donations	15,500	2,734	18,234
Grants	40,000	14,445	54,445
Total 2022	55,500	17,179	72,679

WAVERLEY HOPPA COMMUNITY TRANSPORT
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

3. Income from donations and legacies (continued)

	<i>Restricted funds 2021 £</i>	<i>Unrestricted funds 2021 £</i>	<i>Total funds 2021 £</i>
Donations	-	2,712	2,712
Grants	70,264	49,102	119,366
Total 2021	70,264	51,814	122,078

4. Income from charitable activities

	<i>Restricted funds 2022 £</i>	<i>Unrestricted funds 2022 £</i>	<i>Total funds 2022 £</i>
Transport	-	19,012	19,012
Performance related grants	154,814	-	154,814
Total 2022	154,814	19,012	173,826

	<i>Restricted funds 2021 £</i>	<i>Unrestricted funds 2021 £</i>	<i>Total funds 2021 £</i>
Transport	-	9,465	9,465
Performance related grants	154,184	-	154,184
Total 2021	154,184	9,465	163,649

WAVERLEY HOPPA COMMUNITY TRANSPORT
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

5. Income from other trading activities

Income from non charitable trading activities

	Unrestricted funds 2022 £	Total funds 2022 £
Subsidiary company income	755,952	755,952

	<i>Unrestricted funds 2021 £</i>	<i>Total funds 2021 £</i>
Subsidiary company income	798,496	798,496

6. Other incoming resources

	Unrestricted funds 2022 £	Total funds 2022 £
Sundry income	19,785	19,785

	<i>Unrestricted funds 2021 £</i>	<i>Total funds 2021 £</i>
Sundry income	19,785	19,785

WAVERLEY HOPPA COMMUNITY TRANSPORT
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

7. Government grants

During the year the charity received the following grants from government bodies.

	2022 £	2021 £
Waverley Borough Council	113,000	115,500
Surrey County Council	46,814	78,948
Haslemere Town Council	5,000	5,000
Farnham Town Council	10,000	10,000
Godalming Town Council	5,000	5,000
Chiddingfold Parish Council	1,200	1,200
Coronavirus job retention scheme	13,145	41,802
	<u>194,159</u>	<u>257,450</u>

8. Expenditure on raising funds

Other trading expenses

	Unrestricted funds 2022 £	Total funds 2022 £
Subsidiary company expenses	<u>5,073</u>	<u>5,073</u>
	<i>Unrestricted funds 2021 £</i>	<i>Total funds 2021 £</i>
Subsidiary company expenses	<u>5,256</u>	<u>5,256</u>

WAVERLEY HOPPA COMMUNITY TRANSPORT
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**NOTES TO THE FINANCIAL STATEMENTS
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9. Analysis of expenditure on charitable activities

Summary by fund type

	Restricted funds 2022 £	Unrestricted funds 2022 £	Total funds 2022 £
Transport services	219,413	850,193	1,069,606

	<i>Restricted funds 2021 £</i>	<i>Unrestricted funds 2021 £</i>	<i>Total funds 2021 £</i>
Transport services	141,637	865,935	1,007,572

10. Analysis of expenditure by activities

	Activities undertaken directly 2022 £	Support costs 2022 £	Total funds 2022 £
Transport services	744,730	324,876	1,069,606

	<i>Activities undertaken directly 2021 £</i>	<i>Support costs 2021 £</i>	<i>Total funds 2021 £</i>
Transport services	732,899	274,673	1,007,572

WAVERLEY HOPPA COMMUNITY TRANSPORT
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

10. Analysis of expenditure by activities (continued)

Analysis of direct costs

	Transport 2022 £	Total funds 2022 £
Vehicle costs	155,089	155,089
Vehicle storage costs	13,300	13,300
Staff costs	520,465	520,465
Training costs	4,005	4,005
Depreciation and (profit)/loss on disposal	51,871	51,871
Total 2022	744,730	744,730

	Transport 2021 £	Total funds 2021 £
Vehicle costs	129,664	129,664
Vehicle storage costs	12,342	12,342
Staff costs	536,522	536,522
Depreciation and (profit)/loss on disposal	54,371	54,371
Total 2021	732,899	732,899

WAVERLEY HOPPA COMMUNITY TRANSPORT
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

10. Analysis of expenditure by activities (continued)

Analysis of support costs

	Transport 2022 £	Total funds 2022 £
Net finance expense on defined benefit pension	5,000	5,000
Staff costs	250,134	250,134
Depreciation	3,079	3,079
Establishment costs	9,471	9,471
Staff related costs	3,050	3,050
Telephone	6,842	6,842
Postage & stationery	2,640	2,640
Advertising and marketing	1,771	1,771
IT development and maintenance	10,797	10,797
Accountancy & bookkeeping	5,680	5,680
Health & safety and professional fees	2,803	2,803
Sundry costs	13,174	13,174
Public relations	5,460	5,460
Governance costs	4,975	4,975
Total 2022	<u><u>324,876</u></u>	<u><u>324,876</u></u>

WAVERLEY HOPPA COMMUNITY TRANSPORT
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

10. Analysis of expenditure by activities (continued)

Analysis of support costs (continued)

	<i>Transport 2021 £</i>	<i>Total funds 2021 £</i>
Net finance expense on defined benefit pension	6,000	6,000
Staff costs	197,854	197,854
Depreciation	2,822	2,822
Establishment costs	11,588	11,588
Staff related costs	1,135	1,135
Telephone	6,397	6,397
Postage & stationery	12,185	12,185
Advertising and marketing	1,643	1,643
IT development and maintenance	9,048	9,048
Accountancy & bookkeeping	6,248	6,248
Health & safety and professional fees	2,662	2,662
Sundry costs	6,867	6,867
Public relations	4,769	4,769
Governance costs	5,455	5,455
<i>Total 2021</i>	<u>274,673</u>	<u>274,673</u>

11. Auditors' remuneration

	2022 £	2021 £
Fees payable to the company's auditor for the audit of the company's annual accounts	4,975	5,455
Fees payable to the company's auditor in respect of: All non-audit services not included above	<u>3,020</u>	<u>6,248</u>

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

12. Staff costs

	Group 2022 £	Group 2021 £	Company 2022 £	Company 2021 £
Wages and salaries	651,134	635,505	651,134	635,505
Social security costs	43,455	40,851	43,455	40,851
Pension contributions	12,010	10,020	12,010	10,020
Defined benefit pension adjustment	64,000	48,000	64,000	48,000
	<u>770,599</u>	<u>734,376</u>	<u>770,599</u>	<u>734,376</u>

The average number of persons employed by the company during the year was as follows:

	Group 2022 No.	Group 2021 No.	Company 2022 No.	Company 2021 No.
Management and administration	2	2	2	2
Dispatchers	3	3	3	3
Drivers	33	34	33	34
	<u>38</u>	<u>39</u>	<u>38</u>	<u>39</u>

No employee received remuneration amounting to more than £60,000 in either year.

The total employee benefits, including employer pension contributions, of the key management personnel were £97,644 (2021 - £77,989).

13. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2021 - £NIL).

During the year ended 31 March 2022, expenses totalling £314 were reimbursed or paid directly to 1 Trustee (2021 - £55 to 1 Trustee).

WAVERLEY HOPPA COMMUNITY TRANSPORT
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

14. Tangible fixed assets

Group

	Long-term leasehold property £	Plant and machinery £	Total £
Cost or valuation			
At 1 April 2021	153,934	632,243	786,177
Additions	-	39,555	39,555
Disposals	-	(15,000)	(15,000)
At 31 March 2022	<u>153,934</u>	<u>656,798</u>	<u>810,732</u>
Depreciation			
At 1 April 2021	52,071	429,752	481,823
Charge for the year	3,079	52,972	56,051
On disposals	-	(13,846)	(13,846)
At 31 March 2022	<u>55,150</u>	<u>468,878</u>	<u>524,028</u>
Net book value			
At 31 March 2022	<u>98,784</u>	<u>187,920</u>	<u>286,704</u>
At 31 March 2021	<u>101,863</u>	<u>202,491</u>	<u>304,354</u>

WAVERLEY HOPPA COMMUNITY TRANSPORT
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

14. Tangible fixed assets (continued)

Company

	Long-term leasehold property £	Plant and machinery £	Total £
Cost or valuation			
At 1 April 2021	153,934	632,243	786,177
Additions	-	39,555	39,555
Disposals	-	(15,000)	(15,000)
At 31 March 2022	<u>153,934</u>	<u>656,798</u>	<u>810,732</u>
Depreciation			
At 1 April 2021	52,071	429,752	481,823
Charge for the year	3,079	52,972	56,051
On disposals	-	(13,846)	(13,846)
At 31 March 2022	<u>55,150</u>	<u>468,878</u>	<u>524,028</u>
Net book value			
At 31 March 2022	<u>98,784</u>	<u>187,920</u>	<u>286,704</u>
At 31 March 2021	<u>101,863</u>	<u>202,491</u>	<u>304,354</u>

The net book value of assets held under finance leases or hire purchase contracts, included above, are £28,376 (2021 - £39,020)

WAVERLEY HOPPA COMMUNITY TRANSPORT
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

15. Fixed asset investments

company	Investments in subsidiary companies £
Cost or valuation	
At 1 April 2021	1
At 31 March 2022	<u>1</u>
Net book value	
At 31 March 2022	1
At 31 March 2021	<u>1</u>

Principal subsidiaries

The following was a subsidiary undertaking of the company:

Name	Company number	Holding	Included in consolidation
Hoppa Limited	08793063	100%	Yes

The financial results of the subsidiary for the year were:

Name	Income £	Expenditure £	Profit/(Loss) / Surplus/ (Deficit) for the year £	Net assets £
Hoppa Limited	755,952	(685,430)	70,522	1

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

16. Debtors

	Group 2022 £	Group 2021 £	Company 2022 £	Company 2021 £
Due within one year				
Trade debtors	79,676	88,752	-	-
Amounts owed by group undertakings	-	-	172,742	250,845
Other debtors	11,507	9,435	11,507	9,435
Prepayments and accrued income	13,315	13,315	13,315	13,315
	<u>104,498</u>	<u>111,502</u>	<u>197,564</u>	<u>273,595</u>

17. Creditors: Amounts falling due within one year

	Group 2022 £	Group 2021 £	Company 2022 £	Company 2021 £
Bank loans	10,423	8,333	10,423	8,333
Trade creditors	8,657	7,556	8,657	7,556
Obligations under finance lease and hire purchase contracts	9,851	22,462	9,851	22,462
Other creditors	6,247	4,762	6,247	4,762
Accruals and deferred income	30,173	30,174	24,973	24,974
	<u>65,351</u>	<u>73,287</u>	<u>60,151</u>	<u>68,087</u>

The net obligations under finance leases and hire purchase contracts are secured over the leased assets.

WAVERLEY HOPPA COMMUNITY TRANSPORT
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

18. Creditors: Amounts falling due after more than one year

	Group 2022 £	<i>Group 2021 £</i>	Company 2022 £	<i>Company 2021 £</i>
Bank loans	31,667	41,667	31,667	41,667
Net obligations under finance lease and hire purchase contracts	1,260	9,355	1,260	9,355
	<u>32,927</u>	<u>51,022</u>	<u>32,927</u>	<u>51,022</u>

The net obligations under finance leases and hire purchase contracts are secured over the leased assets.

Included within the above are amounts falling due as follows:

	Group 2022 £	<i>Group 2021 £</i>	Company 2022 £	<i>Company 2021 £</i>
Between one and two years				
Bank loans	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
Between two and five years				
Bank loans	<u>21,667</u>	<u>31,667</u>	<u>21,667</u>	<u>31,667</u>

The bounce back loan was obtained in May 2020 and the first repayment was made in June 2021. Interest is payable at 2.5% per annum and was paid by the Government for the first 12 months of the loan.

WAVERLEY HOPPA COMMUNITY TRANSPORT
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

19. Statement of funds

Statement of funds - current year

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2022 £
Unrestricted funds						
General Funds	348,043	811,928	(828,266)	(29,599)	-	302,106
Pension reserve	(256,000)	-	(27,000)	-	88,000	(195,000)
	<u>92,043</u>	<u>811,928</u>	<u>(855,266)</u>	<u>(29,599)</u>	<u>88,000</u>	<u>107,106</u>
Restricted funds						
Property Grant	146,932	-	-	-	-	146,932
Capital Grants	-	15,500	-	-	-	15,500
Hospital Hoppa	-	20,000	(26,915)	6,915	-	-
Demand Responsive	-	169,814	(192,498)	22,684	-	-
Apprentice Fund	-	5,000	-	-	-	5,000
	<u>146,932</u>	<u>210,314</u>	<u>(219,413)</u>	<u>29,599</u>	<u>-</u>	<u>167,432</u>
Total of funds	<u>238,975</u>	<u>1,022,242</u>	<u>(1,074,679)</u>	<u>-</u>	<u>88,000</u>	<u>274,538</u>

The property grant of £150,000 was provided by Surrey County Council to purchase the company's current premises. The grant is repayable if the charity ceases to trade.

The Hospital Hoppa and Demand Responsive funds comprise grant funding for costs in connection with these services. Costs have been apportioned in relation to mileage.

The capital grant is funds collected for the purchase of new buses.

Any excess of expenses over income has been met from unrestricted funds and is shown by transfer.

WAVERLEY HOPPA COMMUNITY TRANSPORT
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**NOTES TO THE FINANCIAL STATEMENTS
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19. Statement of funds (continued)

Statement of funds - prior year

	<i>Balance at 1 April 2020 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 March 2021 £</i>
Unrestricted funds					
General Funds	242,863	879,560	(857,191)	82,811	348,043
Pension reserve	(246,000)	-	(14,000)	4,000	(256,000)
	<u>(3,137)</u>	<u>879,560</u>	<u>(871,191)</u>	<u>86,811</u>	<u>92,043</u>
Restricted funds					
Property Grant	146,932	-	-	-	146,932
Capital Grants	-	27,764	-	(27,764)	-
Hospital Hoppa	-	25,000	(22,873)	(2,127)	-
Demand Responsive	-	171,684	(118,764)	(52,920)	-
	<u>146,932</u>	<u>224,448</u>	<u>(141,637)</u>	<u>(82,811)</u>	<u>146,932</u>
Total of funds	<u>143,795</u>	<u>1,104,008</u>	<u>(1,012,828)</u>	<u>4,000</u>	<u>238,975</u>

20. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Restricted funds 2022 £	Unrestricted funds 2022 £	Total funds 2022 £
Tangible fixed assets	146,932	139,772	286,704
Current assets	20,500	260,612	281,112
Creditors due within one year	-	(65,351)	(65,351)
Creditors due in more than one year	-	(32,927)	(32,927)
Provisions for liabilities and charges	-	(195,000)	(195,000)
Total	<u>167,432</u>	<u>107,106</u>	<u>274,538</u>

WAVERLEY HOPPA COMMUNITY TRANSPORT
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NOTES TO THE FINANCIAL STATEMENTS
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20. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior year

	<i>Restricted funds 2021 £</i>	<i>Unrestricted funds 2021 £</i>	<i>Total funds 2021 £</i>
Tangible fixed assets	146,932	157,422	304,354
Current assets	-	314,930	314,930
Creditors due within one year	-	(73,287)	(73,287)
Creditors due in more than one year	-	(51,022)	(51,022)
Provisions for liabilities and charges	-	(256,000)	(256,000)
Total	146,932	92,043	238,975

21. Reconciliation of net movement in funds to net cash flow from operating activities

	Group 2022 £	Group 2021 £
Net income/expenditure for the year (as per Statement of Financial Activities)	(52,437)	91,180
Adjustments for:		
Depreciation charges	56,051	60,349
Profit on the sale of fixed assets	(1,846)	(3,156)
Decrease in debtors	7,004	5,586
Increase/(decrease) in creditors	2,585	(8,552)
Non-cash movement on pension liability	27,000	14,000
Net cash provided by operating activities	38,357	159,407

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**NOTES TO THE FINANCIAL STATEMENTS
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22. Analysis of cash and cash equivalents

	Group 2022 £	<i>Group 2021 £</i>
Cash in hand	176,614	203,428
Total cash and cash equivalents	176,614	<i>203,428</i>

23. Analysis of changes in net debt

	At 1 April 2021 £	Cash flows £	Other non- cash changes £	At 31 March 2022 £
Cash at bank and in hand	203,428	(26,814)	-	176,614
Debt due within 1 year	(8,333)	7,910	(10,000)	(10,423)
Debt due after 1 year	(41,667)	-	10,000	(31,667)
Finance leases	(31,817)	20,706	-	(11,111)
	121,611	1,802	-	123,413

24. Capital commitments

	Group 2022 £	<i>Group 2021 £</i>	Company 2022 £	<i>Company 2021 £</i>
Contracted for but not provided in these financial statements				
Acquisition of tangible fixed assets	64,455	-	64,455	-

25. Pension commitments

The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £11,407 (2021 - £9,880). Employee and employer contributions totalling £509 (2021 - £156) were payable to the fund at the balance sheet date and are included in creditors.

The Group operates a defined benefit pension scheme.

The charity participates in a multi-employer defined benefits pension scheme, Surrey County Council's Occupational Pension Scheme.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

25. Pension commitments (continued)

The contributions paid during the year were £42,603 (2021 - £40,140). Contributions totalling £5,738 were payable to the fund (2021 - £4,497) at the balance sheet date and are included in creditors.

The most recent full actuarial valuation was carried out for the year ended 31 March 2022 by Hymans Robertson LLP.

Principal actuarial assumptions at the Balance Sheet date (expressed as weighted averages):

	At 31 March 2022	At 31 March 2021
	%	%
Discount rate	2.7	1.95
Future salary increases	4.2	3.75
Future pension increases	3.3	2.85

	At 31 March 2022	At 31 March 2021
	Years	Years
Mortality rates (in years)		
- for a male aged 65 now	22.1	22.3
- at 65 for a male aged 45 now	23.1	23.4
- for a female aged 65 now	24.5	24.7
- at 65 for a female aged 45 now	26.2	26.4

The Group's share of the assets in the scheme was:

	At 31 March 2022	At 31 March 2021
	£	£
Equities	932,480	1,076,160
Corporate bonds	378,820	226,560
Property	116,560	70,800
Cash and other liquid assets	29,140	42,480
Total fair value of assets	1,457,000	1,416,000

The actual return on scheme assets was £28,000 (2021 - £25,000).

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

25. Pension commitments (continued)

The amounts recognised in the Consolidated Statement of Financial Activities are as follows:

	2022 £	2021 £
Current service cost	64,000	48,000
Interest income	(28,000)	(25,000)
Interest cost	33,000	31,000
Total amount recognised in the Consolidated Statement of Financial Activities	69,000	54,000

Movements in the present value of the defined benefit obligation were as follows:

	2022 £	2021 £
Opening defined benefit obligation	1,672,000	1,318,000
Current service cost	64,000	48,000
Interest cost	33,000	31,000
Contributions by scheme participants	10,000	9,000
Actuarial (gains)/losses	(92,000)	292,000
Benefits paid	(35,000)	(26,000)
Closing defined benefit obligation	1,652,000	1,672,000

Movements in the fair value of the Group's share of scheme assets were as follows:

	2022 £	2021 £
Opening fair value of scheme assets	1,416,000	1,072,000
Expected return on assets	28,000	25,000
Actuarial (losses)/gains	(4,000)	296,000
Contributions by employer	42,000	40,000
Contributions by scheme participants	10,000	9,000
Benefits paid	(35,000)	(26,000)
Closing fair value of scheme assets	1,457,000	1,416,000

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

Amounts for the current and previous period are as follows:

	2022 £	2021 £
Defined benefit obligation	(1,652,000)	(1,672,000)
Scheme assets	1,457,000	1,416,000
Net deficit	(195,000)	(256,000)

Surrey County Council have agreed to provide a guarantee for the defined pension scheme.

26. Operating lease commitments

At 31 March 2022 the Group and the company had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	Group 2022 £	Group 2021 £	Company 2022 £	Company 2021 £
Not later than 1 year	12,000	12,000	12,000	12,000
Later than 1 year and not later than 5 years	6,000	18,000	6,000	18,000
	18,000	30,000	18,000	30,000

The following lease payments have been recognised as an expense in the Statement of Financial Activities:

	Group 2022 £	Group 2021 £	Company 2022 £	Company 2021 £
Operating lease rentals	12,000	11,000	12,000	11,000

27. Members' liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

28. Related party transactions

During the year the company traded with Hoppa Limited, a wholly owned subsidiary. Total sales, in the form of recharged costs, amounted to £680,357 (2021: £718,646).

During the year gift aid distributions of £70,522 (2021: £74,594) was receivable from Hoppa Limited.

At the year end, Hoppa Limited owed the company £172,742 (2021: £250,845).

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WAVERLEY HOPPA COMMUNITY TRANSPORT

England & Wales - Charity number 1104954

Accounts

Registered number: 04989679
Charity number: 1104954

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

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WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2021**

Trustees

R H Knight
A M Fox
J J Brydon
A J D Boughton
R I Stansbury
S C Naughalty
Dr B S Capper

Company registered number

04989679

Charity registered number

1104954

Registered office

Unit 8 Towergate Business Centre, Coopers Place, Combe Lane, Wormley, Surrey, GU8 5SZ

Company secretary

S Gray

Independent auditors

Wise & Co, Wey Court West, Union Road, Farnham, Surrey, GU9 7PT

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2021

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report, incorporating the directors' report, together with the audited financial statements of the group and the company, Waverley Hoppa Community Transport (the company) for the year ended 31 March 2021. The Trustees confirm that the Annual Report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Since the group and company qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

Objectives and activities

a. Policies and objectives

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the charity commission relating to public benefit.

Policies and objectives are defined by the Memorandum of Association as refined by the advice of experts and approved by the Board.

b. Strategies for achieving objectives

Strategies for achieving objectives are defined by an annual budget prepared by the General Manager and Board, presented to the local authority and distributed to appropriate parties.

c. Activities undertaken to achieve objectives

Activities for achieving objectives are the provision of subsidised transport services in the locality of Waverley Borough and limited commercial services to support the primary activities.

d. Main activities undertaken to further the company's purposes for the public benefit

The organisation's core activities are the provision of dial-a-ride transport within Waverley Borough to anyone unable to utilise public services by reason of age, disability or remoteness.

The Trustees have given full regard to the Charity Commission's guidance on public benefit, and are confident that, while our customers clearly benefit from transportation, there is a benefit to the wider public in terms of addressing rural isolation, and promoting the wellbeing and social inclusion of our customers.

e. Volunteers

The company is managed by unpaid Board members, a small professional management team and a staff of employed drivers.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

Achievements and performance

a. Key financial performance indicators

The Trustees use two main financial indicators – the proportion of grant funding to total income, and net income or expenditure generated.

Grant funding in the year represented 23% of income (2020: 21%), including amounts from furloughing some staff during Covid lockdowns. The Trustees continue to pursue their strategy of contracting commercial routes – to Schools, Day Centres etc. – to subsidise the core dial-a-ride operation. In this way we have historically been able to minimise the need for increased public funding to maintain our objectives.

In the year to 31 March 2021 the organisation reported net income of £91k (2020: £60k net expenditure). After several years of confusion over the issuing of section 19/22 “not for profit” licences for community transport operators, this has at last been resolved and Hoppa resumed operating under these permits in 2021.

b. Review of activities

In the period of review the organisation continued to provide transport services within the ambit of the operations described in its original Business Plan.

At the end of the year Hoppa reported a surplus of £95k (2020: £115k deficit). This result reflected continuing support from both Waverley Borough, and Surrey County Councils in maintaining our income funding during the Covid-19 pandemic. Hoppa managed to provide limited services to our customers and the NHS during this period, and despite some added expenditure on PPE, were able to reduce overall spending in the year.

The organisation's core activities are the provision of demand responsive transport within Waverley Borough, mainly assisting those with disabilities and the elderly who are unable to utilise public services by reason of remoteness or access difficulties. These priority services assist in reducing social exclusion among the disadvantaged and in the year some 6,264 passenger trips were made (2020: 19,326). This was a significant drop from last year, purely as a result of the various lockdowns due to Covid.

Other community support services covers school runs – mainly Special Educational Needs – as well as several health-related transport contracts. A total of 26,049 passenger trips were made in this service category during the year (2020: 34,976). This reduction related to periods when the only school run passengers were the children of key workers.

c. Investment policy and performance

There is no policy to invest in assets other than the premises and vehicles utilised for delivering the services.

Financial review

a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

b. Financial risk management objectives and policies

The Trustees have identified two main financial risks – loss of grant funding, and the inability to fund replacement of our key capital asset, the vehicles themselves.

In terms of grant funding the largest single amount comes from Waverley Borough Council. Hoppa were operating the final year of a second three year term of a Service Level Agreement with Waverley; this agreement provides certainty of income in exchange for quarterly performance reviews. Both parties have found this arrangement to be very beneficial and it has been extended for a further year. Other grants are received from other County, Town and Parish Councils. Hoppa minimise risk to these grants by maintaining regular contact with all these stakeholders, updating them on our operational and financial situation.

Hoppa operate twenty four vehicles, mostly minibuses with wheelchair access. There is a Board target to maintain an average vehicle life of between five and six years, with no vehicle being older than twelve years. This gives rise to a capital requirement of over £100k every year to replace older vehicles; the funding for this needs to be provided from net income, capital grants or other fundraising. In terms of risk the Trustees have considered options of debt financing, as well as maintaining vehicles for longer, albeit likely to incur greater repair costs.

c. Financial results

At the balance sheet date unrestricted funds of £92,043 (2020: deficit £3,137) and restricted funds of £146,932 (2020: £146,932) were held.

d. Reserves policy

There is a monthly review of likely operating expenses and income, grants, donations and requirements for replacing vehicles, all to ensure the ability to continue providing services throughout a forthcoming period of at least 6 months.

e. Deficit

In the year to 31 March 2021 Hoppa has reported a surplus of £91k (2020: deficit £60k) before actuarial gains. The Trustees approve an annual budget with a target of generating net income before depreciation, to be used for capital funding. This remains the target for the financial year ending March 2022.

f. Principal funding

Local authority and government grants, and donations from parish councils and charitable institutions comprise 23% of funding (2020: 21%), the balance being generated by operating income. The reliance on grant funding continues to reduce as a result of a deliberate strategy by the Trustees.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

Structure, governance and management

a. Constitution

The company is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association on 9 December 2003.

The charity was formed in succession to Waverley Community Transport and assumed all that company's assets and liabilities with effect from 31 March 2004.

The principal object of the company is to provide relief to the inhabitants of the Borough of Waverley in Surrey whose access to transport is affected by age, mental or physical disability, poverty or rural isolation, and in particular to provide and maintain non-profit community transport services and to assist the charitable work of organisations and bodies engaged in promoting relief of such persons through the provision of appropriate services.

The objectives have not been amended during the year.

b. Method of appointment or election of Trustees

The management of the company is the responsibility of the Trustees who are elected and co-opted under the terms of the Memorandum and Articles of Association.

c. Policies adopted for the induction and training of Trustees

All Trustees receive explanatory documentation from Companies House and the Charities Commission and an introductory briefing with the Chairman, Operating Director and General Manager and attend a full Board meeting as an observer before appointment. Subsequently each Board member receives financial results, board minutes, budgets, draft business plans and a health and safety manual.

d. Pay policy for senior staff

The General Manager is the senior member of staff and a key employee. The Trustees policy is to ensure that this employee is remunerated on a par with commercial enterprises, and use a combination of salary and performance bonus to achieve this.

e. Organisational structure and decision-making policies

The Chairman, Operating Director, General Manager and Board meet monthly and are advised quarterly by local authority Councilors and experts. Limits of decision making authority are defined by reference to magnitude and banking mandates by Board authority.

f. Related party relationships

The Trustees and senior staff make a declaration each year concerning related parties. There were no transactions with related parties during the year, other than as disclosed in the notes to the financial statements.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

Plans for future periods

In a climate of financial challenge for our local authorities, who are our key sponsors, Hoppa continues to subsidise its core services by bidding for, and winning, contracts to provide community transport routes wherever they fit within the operational criteria.

Members' liability

The Members of the company guarantee to contribute an amount not exceeding £10 to the assets of the company in the event of winding up.

Small Company Provisions

This report has been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

Statement of Trustees' responsibilities

The Trustees (who are also the directors of the company for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Group and the company and of their incoming resources and application of resources, including their income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Group will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Group and the company's transactions and disclose with reasonable accuracy at any time the financial position of the Group and the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Group and the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

Disclosure of information to auditors

Each of the persons who are Trustees at the time when this Trustees' Report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charitable group's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charitable group's auditors are aware of that information.

Approved by order of the members of the board of Trustees and signed on their behalf by:



R I Stansbury
(Trustee)

Date: 24/8/2021

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF WAVERLEY HOPPA COMMUNITY
TRANSPORT**

Opinion

We have audited the financial statements of Waverley Hoppa Community Transport (the 'parent charitable company') and its subsidiaries (the 'group') for the year ended 31 March 2021 which comprise the Consolidated Statement of Financial Activities, the Consolidated Balance Sheet, the Company Balance Sheet, the Consolidated Statement of Cash Flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the Group's and of the parent charitable company's affairs as at 31 March 2021 and of the Group's incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the Group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Group's or the parent charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF WAVERLEY HOPPA COMMUNITY
TRANSPORT (CONTINUED)**

Other information

The other information comprises the information included in the Annual Report other than the financial statements and our Auditors' Report thereon. The Trustees are responsible for the other information contained within the Annual Report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Trustees' Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report.

We have nothing to report in respect of the following matters in relation to which Companies Act 2006 requires us to report to you if, in our opinion:

- the parent charitable company has not kept adequate and sufficient accounting records, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charitable company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees' Report and from the requirement to prepare a Strategic Report.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF WAVERLEY HOPPA COMMUNITY
TRANSPORT (CONTINUED)**

Responsibilities of trustees

As explained more fully in the Trustees' Responsibilities Statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Group's and the parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Group or the parent charitable company or to cease operations, or have no realistic alternative but to do so.

Auditors' responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We gained an understanding of the legal and regulatory framework applicable to the charitable company and the industry in which it operates, and considered the risk of acts by the charitable company that were contrary to applicable laws and regulations, including fraud. We designed audit procedures to respond to the risk, recognising that the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

We focussed on laws and regulations which could give rise to a material misstatement in the financial statements, including, but not limited to, the Companies Act 2006, the Charities Act 2011 and UK tax legislation.

Our tests included agreeing the financial statement disclosures to underlying supporting documentation and enquiries with management. There are inherent limitations in the audit procedures described above and, the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. We did not identify any key audit matters relating to irregularities, including fraud. As in all our audits, we also addressed the risk of management override of internal controls, including testing journals and evaluating whether there was evidence of bias by the Trustees that represented a risk of material misstatement due to fraud.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' Report.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF WAVERLEY HOPPA COMMUNITY
TRANSPORT (CONTINUED)**

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, and to the charitable company's trustees, as a body, Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditors' Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinions we have formed.

M. Dickinson

Mark Dickinson FCA (Senior Statutory Auditor)
for and on behalf of

Wise & Co
Chartered Accountants
Wey Court West
Union Road
Farnham
Surrey
GU9 7PT

Date: *26 10 8 / 2021*

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND
EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2021**

	Note	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £	As restated Total funds 2020 £
Income from:					
Donations and legacies	3	70,264	51,814	122,078	64,874
Charitable activities	4	154,184	9,465	163,649	195,244
Other trading activities	5	-	798,496	798,496	765,859
Other income	6	-	19,785	19,785	19,671
Total income		224,448	879,560	1,104,008	1,045,648
Expenditure on:					
Raising funds	8	-	5,256	5,256	4,816
Charitable activities	9	141,637	865,935	1,007,572	1,100,662
Total expenditure		141,637	871,191	1,012,828	1,105,478
Net income		82,811	8,369	91,180	(59,830)
Transfers between funds	20	(82,811)	82,811	-	-
Net movement in funds before other recognised gains/(losses)		-	91,180	91,180	(59,830)
Other recognised gains/(losses):					
Actuarial gains/(losses) on defined benefit pension schemes	25	-	4,000	4,000	(55,000)
Net movement in funds		-	95,180	95,180	(114,830)
Reconciliation of funds:					
Total funds brought forward		146,932	(3,137)	143,795	258,625
Net movement in funds		-	95,180	95,180	(114,830)
Total funds carried forward		146,932	92,043	238,975	143,795

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)
REGISTERED NUMBER: 04989679

CONSOLIDATED BALANCE SHEET
AS AT 31 MARCH 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	14	304,354	316,970
		<u>304,354</u>	<u>316,970</u>
Current assets			
Debtors	16	111,502	117,088
Cash at bank and in hand		203,428	49,829
		<u>314,930</u>	<u>166,917</u>
Creditors: amounts falling due within one year	17	(73,287)	(73,506)
Net current assets		<u>241,643</u>	<u>93,411</u>
Total assets less current liabilities		<u>545,997</u>	<u>410,381</u>
Creditors: amounts falling due after more than one year	18	(51,022)	(20,586)
Net assets excluding pension liability		<u>494,975</u>	<u>389,795</u>
Defined benefit pension scheme liability	25	(256,000)	(246,000)
Total net assets		<u><u>238,975</u></u>	<u><u>143,795</u></u>
Charity funds			
Restricted funds	20	146,932	146,932
Unrestricted funds			
Unrestricted funds excluding pension asset	20	348,043	242,863
Pension reserve	20	(256,000)	(246,000)
Total unrestricted funds	20	<u>92,043</u>	<u>(3,137)</u>
Total funds		<u><u>238,975</u></u>	<u><u>143,795</u></u>

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)
REGISTERED NUMBER: 04989679

CONSOLIDATED BALANCE SHEET (CONTINUED)
AS AT 31 MARCH 2021

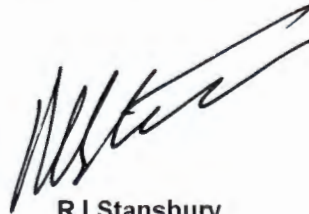
The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:



R H Knight



R I Stansbury

Date: 24/8/2021

The notes on pages 18 to 42 form part of these financial statements.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)
REGISTERED NUMBER: 04989679

COMPANY BALANCE SHEET
AS AT 31 MARCH 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	14	304,354	316,970
Investments	15	1	1
		<u>304,355</u>	<u>316,971</u>
Current assets			
Debtors	16	273,595	148,653
Cash at bank and in hand		36,135	13,069
		<u>309,730</u>	<u>161,722</u>
Creditors: amounts falling due within one year	17	(68,087)	(68,306)
Net current assets		<u>241,643</u>	<u>93,416</u>
Total assets less current liabilities		<u>545,998</u>	<u>410,387</u>
Creditors: amounts falling due after more than one year	18	(51,022)	(20,586)
Net assets excluding pension liability		<u>494,976</u>	<u>389,801</u>
Defined benefit pension scheme liability	25	(256,000)	(246,000)
Total net assets		<u><u>238,976</u></u>	<u><u>143,801</u></u>
Charity funds			
Restricted funds:			
Restricted funds excluding pension asset	20	146,932	146,932
Total restricted funds	20	<u>146,932</u>	<u>146,932</u>
Unrestricted funds			
Unrestricted funds excluding pension liability	20	348,044	242,869
Pension reserve	20	(256,000)	(246,000)
Total unrestricted funds	20	<u>92,044</u>	<u>(3,131)</u>
Total funds		<u><u>238,976</u></u>	<u><u>143,801</u></u>

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)
REGISTERED NUMBER: 04989679

COMPANY BALANCE SHEET (CONTINUED)
AS AT 31 MARCH 2021

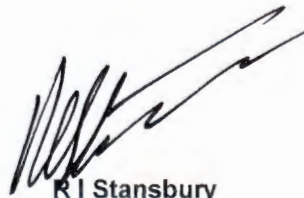
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R H Knight



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Date: 24/8/2021

The notes on pages 18 to 42 form part of these financial statements.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

CONSOLIDATED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2021

	2021 £	2020 £
Cash flows from operating activities		
Net cash used in operating activities	159,407	44,895
Cash flows from investing activities		
Proceeds from the sale of tangible fixed assets	11,128	-
Purchase of tangible fixed assets	(55,705)	(34,205)
Net cash used in investing activities	(44,577)	(34,205)
Cash flows from financing activities		
Cash inflows from new borrowing	50,000	-
Repayments of borrowing	(11,231)	(39,979)
Net cash provided by/(used in) financing activities	38,769	(39,979)
Change in cash and cash equivalents in the year	153,599	(29,289)
Cash and cash equivalents at the beginning of the year	49,829	79,118
Cash and cash equivalents at the end of the year	203,428	49,829

The notes on pages 18 to 42 form part of these financial statements

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

1. General information

Waverley Hoppa Community Transport is a private company limited by guarantee, incorporated in England. The registered office address is Unit 8 Towergate Business Centre, Coopers Place, Combe Lane, Wormley, Godalming, Surrey, GU8 5SZ. The registered company number is 04989679.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Waverley Hoppa Community Transport meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The Consolidated Statement of Financial Activities (SOFA) and Consolidated Balance Sheet consolidate the financial statements of the company and its subsidiary undertaking. The results of the subsidiary are consolidated on a line by line basis.

The company has taken advantage of the exemption allowed under section 408 of the Companies Act 2006 and has not presented its own Statement of Financial Activities in these financial statements.

2.2 Going concern

The company reported a surplus for the year of £91k. Despite the uncertainties generally experienced from Covid-19, Hoppa have actually increased their bank balance and reserves through a combination of local grants, increased NHS activity, and a bounce back loan, repayable over six years.

The Trustees believe that their growth strategies will ensure that the company continues to be a going concern at present. However they also acknowledge that there are longer term issues that will have an impact, including: financial pressures on local council funding; the requirement to refresh the ageing fleet of vehicles; the aim to introduce electric vehicles to this fleet, at a much higher initial cost; and the continued uncertainties caused by Covid.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

2. Accounting policies (continued)

2.3 Income

All income is recognised once the company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Incoming resources from charitable activities are recognised when the service has been provided.

Grants are assessed as to whether they represent a gift or include performance related conditions. Grants that represent a gift are recognised when the charity has entitlement, receipt is probable and the amount can be reliably measured and are included in income from donations and legacies. Grants that include performance related conditions are recognised to the level that those conditions have been met and are included in income from charitable activities.

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources.

Support costs are those costs incurred directly in support of expenditure on the objects of the company. Governance costs are those incurred in connection with administration of the company and compliance with constitutional and statutory requirements.

Charitable activities and governance costs are costs incurred on the company's operations, including support costs and costs relating to the governance of the company apportioned to charitable activities.

All costs are charged to restricted or unrestricted expenses based on mileage.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Group's objectives, as well as any associated support costs.

2.5 Tangible fixed assets and depreciation

All tangible fixed assets are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

2. Accounting policies (continued)

2.5 Tangible fixed assets and depreciation (continued)

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, .

Depreciation is provided on the following bases:

Leasehold property	- 50 years straight line
Fittings and equipment	- 50% straight line and 25% reducing balance
Motor vehicles	- 25% reducing balance

2.6 Investments

Investments in subsidiaries are valued at cost less provision for impairment.

2.7 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.8 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.9 Liabilities

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

2.10 Financial instruments

The Group only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

2. Accounting policies (continued)

2.11 Finance leases and hire purchase

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible fixed assets. Assets acquired by finance lease are depreciated over the shorter of the lease term and their useful lives. Assets acquired by hire purchase are depreciated over their useful lives. Finance leases are those where substantially all of the benefits and risks of ownership are assumed by the Group. Obligations under such agreements are included in creditors, net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the Consolidated Statement of Financial Activities so as to produce a constant periodic rate of charge on the net obligation outstanding in each period.

2.12 Operating leases

Rentals paid under operating leases are charged to the Consolidated Statement of Financial Activities on a straight line basis over the lease term.

2.13 Pensions

The Group operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Group to the fund in respect of the year.

The Group operates a defined benefits pension scheme and the pension charge is based on a full actuarial valuation dated 31 March 2021.

The liability recognised in the balance sheet in respect of the defined benefit plan is the present value of the defined benefit obligation at the end of the reporting date less the fair value of the plan assets at the reporting date.

The defined benefit obligation is calculated using the projected unit credit method. Annually the company engages independent actuaries to calculate the obligation. The present value is determined by discounting the estimated future payments using market yields on high quality corporate bonds that are denominated in sterling and that have terms approximating the estimated period of future payments.

The fair value of plan assets is measured in accordance with the FRS 102 fair value hierarchy.

2.14 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Group and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Group for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

2. Accounting policies (continued)

2.15 Group VAT registration

The company is part of a group VAT registration with Hoppa Limited. Waverley Hoppa Community Transport is the nominated company, responsible for submitting the returns and for making the payments on behalf of the companies in the group VAT registration.

2.16 Taxation

The company is considered to meet the definition of a charitable company for UK corporation tax purposes. Accordingly, the company is potentially exempt from taxation in respect of income or capital gains received, to the extent that such income or gains are applied exclusively to charitable purposes.

3. Income from donations and legacies

	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £
Donations	-	2,712	2,712
Grants	70,264	49,102	119,366
Total 2021	70,264	51,814	122,078
	<i>Restricted funds 2020 £</i>	<i>Unrestricted funds 2020 £</i>	<i>Total funds 2020 £</i>
Donations	25,996	2,778	28,774
Grants	35,000	1,100	36,100
<i>Total 2020</i>	<i>60,996</i>	<i>3,878</i>	<i>64,874</i>

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

4. Income from charitable activities

	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £
Transport	-	9,465	9,465
Performance related grants	154,184	-	154,184
Total 2021	<u>154,184</u>	<u>9,465</u>	<u>163,649</u>
	<i>Restricted funds 2020 £</i>	<i>Unrestricted funds 2020 £</i>	<i>Total funds 2020 £</i>
Transport	-	36,309	36,309
Performance related grants	158,935	-	158,935
<i>Total 2020</i>	<u>158,935</u>	<u>36,309</u>	<u>195,244</u>

5. Income from other trading activities

Income from non charitable trading activities

	Unrestricted funds 2021 £	Total funds 2021 £
Subsidiary company income	798,496	798,496
	<i>Unrestricted funds 2020 £</i>	<i>Total funds 2020 £</i>
Subsidiary company income	765,859	765,859

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

6. Other incoming resources

	Unrestricted funds 2021 £	Total funds 2021 £
Sundry income	19,785	19,785
	<u>19,785</u>	<u>19,785</u>
	<i>As restated Unrestricted funds 2020 £</i>	<i>As restated Total funds 2020 £</i>
Sundry income	19,671	19,671
	<u>19,671</u>	<u>19,671</u>

7. Government grants

During the year the charity received the following grants from government bodies.

	2021 £	2020 £
Waverley Borough Council	115,500	108,000
Surrey County Council	78,948	46,814
Haslemere Town Council	5,000	5,000
Farnham Town Council	10,000	5,000
Godalming Town Council	5,000	5,000
Chiddingfold Parish Council	1,200	-
Coronavirus job retention scheme	41,802	-
	<u>257,450</u>	<u>169,814</u>

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

8. Expenditure on raising funds

Other trading expenses

	Unrestricted funds 2021 £	Total funds 2021 £
Subsidiary company expenses	5,256	5,256
	<u>5,256</u>	<u>5,256</u>
	<i>Unrestricted funds 2020 £</i>	<i>Total funds 2020 £</i>
Subsidiary company expenses	4,816	4,816
	<u>4,816</u>	<u>4,816</u>

9. Analysis of expenditure on charitable activities

Summary by fund type

	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £
Transport services	141,637	865,935	1,007,572
	<u>141,637</u>	<u>865,935</u>	<u>1,007,572</u>
	<i>Restricted funds 2020 £</i>	<i>As restated Unrestricted funds 2020 £</i>	<i>As restated Total funds 2020 £</i>
Transport services	259,773	840,889	1,100,662
	<u>259,773</u>	<u>840,889</u>	<u>1,100,662</u>

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

10. Analysis of expenditure by activities

	Activities undertaken directly 2021 £	Support costs 2021 £	Total funds 2021 £
Transport services	732,899	274,673	1,007,572
	<i>As restated</i> <i>Activities</i> <i>undertaken</i> <i>directly</i> <i>2020</i> <i>£</i>	<i>Support</i> <i>costs</i> <i>2020</i> <i>£</i>	<i>As restated</i> <i>Total</i> <i>funds</i> <i>2020</i> <i>£</i>
Transport services	791,107	309,555	1,100,662

Analysis of direct costs

	Transport 2021 £	Total funds 2021 £
Vehicle costs	129,664	129,664
Vehicle storage costs	12,342	12,342
Staff costs	536,522	536,522
Depreciation and (profit)/loss on disposal	54,371	54,371
Total 2021	732,899	732,899

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

10. Analysis of expenditure by activities (continued)

Analysis of direct costs (continued)

	<i>As restated</i> <i>Transport</i> <i>2020</i> £	<i>As restated</i> <i>Total</i> <i>funds</i> <i>2020</i> £
Vehicle costs	170,481	170,481
Training costs	3,061	3,061
Vehicle storage costs	11,162	11,162
Staff costs	541,021	541,021
Depreciation and (profit)/loss on disposal	65,382	65,382
<i>Total 2020 as restated</i>	<u>791,107</u>	<u>791,107</u>

Analysis of support costs

	Transport 2021 £	Total funds 2021 £
Net finance expense on defined benefit pension	6,000	6,000
Staff costs	197,854	197,854
Depreciation	2,822	2,822
Establishment costs	11,588	11,588
Staff related costs	1,135	1,135
Telephone	6,397	6,397
Postage & stationery	12,185	12,185
Advertising and marketing	1,643	1,643
IT development and maintenance	9,048	9,048
Accountancy & bookkeeping	6,248	6,248
Health & safety and professional fees	2,662	2,662
Sundry costs	6,867	6,867
Public relations	4,769	4,769
Governance costs	5,455	5,455
Total 2021	<u>274,673</u>	<u>274,673</u>

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

10. Analysis of expenditure by activities (continued)

Analysis of support costs (continued)

	<i>Transport</i> 2020 £	<i>Total</i> <i>funds</i> 2020 £
Net finance expense on defined benefit pension	4,000	4,000
Staff costs	233,033	233,033
Depreciation	3,079	3,079
Establishment costs	12,549	12,549
Staff related costs	3,084	3,084
Telephone	6,793	6,793
Postage & stationery	7,373	7,373
Advertising and marketing	2,318	2,318
IT development and maintenance	5,584	5,584
Accountancy & bookkeeping	5,615	5,615
Entertainment	2,162	2,162
Health & safety and professional fees	2,393	2,393
Sundry costs	11,459	11,459
Public relations	5,013	5,013
Governance costs	5,100	5,100
<i>Total 2020</i>	<u>309,555</u>	<u>309,555</u>

11. Auditors' remuneration

	2021 £	2020 £
Fees payable to the company's auditor for the audit of the company's annual accounts	5,455	5,100
Fees payable to the company's auditor in respect of: All non-audit services not included above	<u>6,248</u>	<u>5,615</u>

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

12. Staff costs

	Group 2021 £	<i>Group 2020 £</i>	Company 2021 £	<i>Company 2020 £</i>
Wages and salaries	635,505	655,120	635,505	655,120
Social security costs	40,851	41,835	40,851	41,835
Pension contributions	10,020	11,099	10,020	11,099
Defined benefit pension adjustment	48,000	66,000	48,000	66,000
	734,376	774,054	734,376	774,054

The average number of persons employed by the company during the year was as follows:

	Group 2021 No.	<i>Group 2020 No.</i>	Company 2021 No.	<i>Company 2020 No.</i>
Management and administration	2	2	2	2
Dispatches	3	4	3	4
Drivers	34	35	34	35
	39	41	39	41

No employee received remuneration amounting to more than £60,000 in either year.

The total employee benefits, including employer pension contributions, of the key management personnel were £77,989 (2020 - £70,610).

13. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2020 - £NIL).

During the year ended 31 March 2021, expenses totalling £55 were reimbursed or paid directly to 1 Trustee (2020 - £NIL).

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

14. Tangible fixed assets

Group

	Long-term leasehold property £	Vehicles and equipment £	Total £
Cost or valuation			
At 1 April 2020	153,934	802,132	956,066
Additions	-	55,705	55,705
Disposals	-	(225,594)	(225,594)
At 31 March 2021	<u>153,934</u>	<u>632,243</u>	<u>786,177</u>
Depreciation			
At 1 April 2020	49,249	589,847	639,096
Charge for the year	2,822	57,527	60,349
On disposals	-	(217,622)	(217,622)
At 31 March 2021	<u>52,071</u>	<u>429,752</u>	<u>481,823</u>
Net book value			
At 31 March 2021	<u><u>101,863</u></u>	<u><u>202,491</u></u>	<u><u>304,354</u></u>
At 31 March 2020	<u><u>104,685</u></u>	<u><u>212,285</u></u>	<u><u>316,970</u></u>

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

14. Tangible fixed assets (continued)

Company

	Long-term leasehold property £	Vehicles and equipment £	Total £
Cost or valuation			
At 1 April 2020	153,934	802,132	956,066
Additions	-	55,705	55,705
Disposals	-	(225,594)	(225,594)
At 31 March 2021	<u>153,934</u>	<u>632,243</u>	<u>786,177</u>
Depreciation			
At 1 April 2020	49,249	589,847	639,096
Charge for the year	2,822	57,527	60,349
On disposals	-	(217,622)	(217,622)
At 31 March 2021	<u>52,071</u>	<u>429,752</u>	<u>481,823</u>
Net book value			
At 31 March 2021	<u><u>101,863</u></u>	<u><u>202,491</u></u>	<u><u>304,354</u></u>
At 31 March 2020	<u><u>104,685</u></u>	<u><u>212,285</u></u>	<u><u>316,970</u></u>

The net book value of assets held under finance leases or hire purchases contracts, included above, are £39,020 (2020 - £73,589).

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

15. Fixed asset investments

	Investments in subsidiary companies £
company	
Cost or valuation	
At 1 April 2020	1
At 31 March 2021	<u>1</u>
Net book value	
At 31 March 2021	1
<i>At 31 March 2020</i>	<u>1</u>

Principal subsidiaries

The following was a subsidiary undertaking of the company:

Name	Company number	Holding	Included in consolidation
Hoppa Limited	08793063	100%	Yes

The financial results of the subsidiary for the year were:

Name	Income £	Expenditure £	Profit/(Loss) for the period £	Net assets £
Hoppa Limited	798,496	(723,902)	74,594	1

WAVERLEY HOPPA COMMUNITY TRANSPORT
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

16. Debtors

	Group 2021 £	Group 2020 £	Company 2021 £	Company 2020 £
Due within one year				
Trade debtors	88,752	99,592	-	-
Amounts owed by group undertakings	-	-	250,845	131,422
Other debtors	9,435	4,181	9,435	3,916
Prepayments and accrued income	13,315	13,315	13,315	13,315
	<u>111,502</u>	<u>117,088</u>	<u>273,595</u>	<u>148,653</u>

17. Creditors: Amounts falling due within one year

	Group 2021 £	Group 2020 £	Company 2021 £	Company 2020 £
Bank loans	8,333	-	8,333	-
Trade creditors	7,556	1,644	7,556	1,644
Other taxation and social security	-	14,378	-	14,378
Obligations under finance lease and hire purchase contracts	22,462	22,462	22,462	22,462
Other creditors	4,762	3,938	4,762	3,938
Accruals and deferred income	30,174	31,084	24,974	25,884
	<u>73,287</u>	<u>73,506</u>	<u>68,087</u>	<u>68,306</u>

The net obligations under finance leases and hire purchase contracts are secured over the leased assets.

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18. Creditors: Amounts falling due after more than one year

	Group 2021 £	<i>Group 2020 £</i>	Company 2021 £	<i>Company 2020 £</i>
Bank loans	41,667	-	41,667	-
Net obligations under finance lease and hire purchase contracts	9,355	20,586	9,355	20,586
	<u>51,022</u>	<u>20,586</u>	<u>51,022</u>	<u>20,586</u>

The net obligations under finance leases and hire purchase contracts are secured over the leased assets.

Included within the above are amounts falling due as follows:

	Group 2021 £	<i>Group 2020 £</i>	Company 2021 £	<i>Company 2020 £</i>
Between one and two years				
Bank loans	10,000	-	10,000	-
Between two and five years				
Bank loans	31,667	-	31,667	-

The bounce back loan was obtained in May 2020 and the first repayment is due in June 2021. Interest is payable at 2.5% per annum and is paid by the Government for the first 12 months of the loan.

19. Prior year adjustments

In the comparative figures £11,507 of income from the bus service operators grant was previously set against vehicle costs and this has been restated to other income.

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NOTES TO THE FINANCIAL STATEMENTS
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20. Statement of funds

Statement of funds - current year

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2021 £
Unrestricted funds						
General Funds	242,863	879,560	(857,191)	82,811	-	348,043
Pension Reserve	(246,000)	-	(14,000)	-	4,000	(256,000)
	<u>(3,137)</u>	<u>879,560</u>	<u>(871,191)</u>	<u>82,811</u>	<u>4,000</u>	<u>92,043</u>
Restricted funds						
Property Grant	146,932	-	-	-	-	146,932
Capital Grants	-	27,764	-	(27,764)	-	-
Hospital Hoppa	-	25,000	(22,873)	(2,127)	-	-
Demand Responsive	-	171,684	(118,764)	(52,920)	-	-
	<u>146,932</u>	<u>224,448</u>	<u>(141,637)</u>	<u>(82,811)</u>	<u>-</u>	<u>146,932</u>
Total of funds	<u>143,795</u>	<u>1,104,008</u>	<u>(1,012,828)</u>	<u>-</u>	<u>4,000</u>	<u>238,975</u>

The property grant of £150,000 was provided by Surrey County Council to purchase the company's current premises. The grant is repayable if the charity ceases to trade.

The Hospital Hoppa and Demand Responsive funds comprise grant funding for costs in connection with these services. Costs have been apportioned in relation to mileage.

The capital grant is funds collected for the purchase of new buses.

Any excess of expenses over income has been met from unrestricted funds and is shown by transfer.

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20. Statement of funds (continued)

Statement of funds - prior year

	<i>Balance at 1 April 2019 £</i>	<i>As restated Income £</i>	<i>As restated Expenditure £</i>	<i>Transfers in/out £</i>	<i>Gains/ (Losses) £</i>	<i>Balance at 31 March 2020 £</i>
Unrestricted funds						
General Funds	259,193	825,717	(808,705)	(33,342)	-	242,863
Pension Reserve	(154,000)	-	(37,000)	-	(55,000)	(246,000)
	<u>105,193</u>	<u>825,717</u>	<u>(845,705)</u>	<u>(33,342)</u>	<u>(55,000)</u>	<u>(3,137)</u>
Restricted funds						
Property Grant	146,932	-	-	-	-	146,932
Capital Grants	6,500	25,996	-	(32,496)	-	-
Hospital Hoppa	-	25,000	(52,461)	27,461	-	-
Demand Responsive	-	168,935	(207,312)	38,377	-	-
	<u>153,432</u>	<u>219,931</u>	<u>(259,773)</u>	<u>33,342</u>	<u>-</u>	<u>146,932</u>
Total of funds	<u>258,625</u>	<u>1,045,648</u>	<u>(1,105,478)</u>	<u>-</u>	<u>(55,000)</u>	<u>143,795</u>

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**NOTES TO THE FINANCIAL STATEMENTS
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21. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £
Tangible fixed assets	-	304,354	304,354
Current assets	146,932	167,998	314,930
Creditors due within one year	-	(73,287)	(73,287)
Creditors due in more than one year	-	(51,022)	(51,022)
Provisions for liabilities and charges	-	(256,000)	(256,000)
Total	146,932	92,043	238,975

Analysis of net assets between funds - prior year

	<i>Restricted funds 2020 £</i>	<i>Unrestricted funds 2020 £</i>	<i>Total funds 2020 £</i>
Tangible fixed assets	-	316,970	316,970
Current assets	146,932	19,985	166,917
Creditors due within one year	-	(73,506)	(73,506)
Creditors due in more than one year	-	(20,586)	(20,586)
Provisions for liabilities and charges	-	(246,000)	(246,000)
Total	146,932	(3,137)	143,795

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22. Reconciliation of net movement in funds to net cash flow from operating activities

	Group 2021 £	Group 2020 £
Net income/expenditure for the year (as per Statement of Financial Activities)	91,180	(59,830)
Adjustments for:		
Depreciation charges	60,349	68,462
Loss/(profit) on the sale of fixed assets	(3,156)	-
Decrease/(increase) in debtors	5,586	(4,836)
Increase/(decrease) in creditors	(8,552)	4,098
Non-cash movement on pension liability	14,000	37,000
Net cash provided by operating activities	159,407	44,894

23. Analysis of cash and cash equivalents

	Group 2021 £	Group 2020 £
Cash in hand	203,428	49,829
Total cash and cash equivalents	203,428	49,829

24. Analysis of changes in net debt

	At 1 April 2020 £	Cash flows £	At 31 March 2021 £
Cash at bank and in hand	49,829	153,599	203,428
Debt due within 1 year	-	(8,333)	(8,333)
Debt due after 1 year	-	(41,667)	(41,667)
Finance leases	(43,048)	11,231	(31,817)
	6,781	114,830	121,611

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25. Pension commitments

The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £9,880 (2020 - £10,619). Employee and employer contributions totalling £156 (2020 - £40) were payable to the fund at the balance sheet date and are included in creditors.

The Group operates a defined benefit pension scheme.

The charity participates in a multi-employer defined benefits pension scheme, Surrey County Council's Occupational Pension Scheme.

The contributions paid during the year were £40,140 (2020 - £33,481). Contributions totalling £4,497 were payable to the fund (2020 - £3,898) at the balance sheet date and are included in creditors.

The most recent full actuarial valuation was carried out for the year ended 31 March 2021 by Hymans Robertson LLP.

Principal actuarial assumptions at the Balance Sheet date (expressed as weighted averages):

	At 31 March 2021 %	At 31 March 2020 %
Discount rate	1.95	2.3
Future salary increases	3.75	2.9
Future pension increases	2.85	2.0
	At 31 March 2021 Years	At 31 March 2020 Years
Mortality rates (in years)		
- for a male aged 65 now	22.3	22.1
- at 65 for a male aged 45 now	23.4	22.9
- for a female aged 65 now	24.7	24.3
- at 65 for a female aged 45 now	26.4	25.7

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25. Pension commitments (continued)

The Group's share of the assets in the scheme was:

	At 31 March 2021 £	<i>At 31 March 2020 £</i>
Equities	1,076,160	793,280
Corporate bonds	226,560	182,240
Property	70,800	75,040
Cash and other liquid assets	42,480	21,440
Total fair value of assets	1,416,000	<i>1,072,000</i>

The actual return on scheme assets was £25,000 (2020 - £29,000).

The amounts recognised in the Consolidated Statement of Financial Activities are as follows:

	2021 £	<i>2020 £</i>
Current service cost	48,000	58,000
Past service cost	-	8,000
Interest income	(25,000)	(29,000)
Interest cost	31,000	33,000
Total amount recognised in the Consolidated Statement of Financial Activities	54,000	<i>70,000</i>

Movements in the present value of the defined benefit obligation were as follows:

	2021 £	<i>2020 £</i>
Opening defined benefit obligation	1,318,000	1,337,000
Current service cost	48,000	66,000
Interest cost	31,000	33,000
Contributions by scheme participants	9,000	9,000
Actuarial losses/(gains)	292,000	(101,000)
Benefits paid	(26,000)	(26,000)
Closing defined benefit obligation	1,672,000	<i>1,318,000</i>

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NOTES TO THE FINANCIAL STATEMENTS
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25. Pension commitments (continued)

Movements in the fair value of the Group's share of scheme assets were as follows:

	2021 £	2020 £
Opening fair value of scheme assets	1,072,000	1,183,000
Expected return on assets	25,000	29,000
Actuarial gains/(losses)	296,000	(156,000)
Contributions by employer	40,000	33,000
Contributions by scheme participants	9,000	9,000
Benefits paid	(26,000)	(26,000)
Closing fair value of scheme assets	1,416,000	1,072,000

Amounts for the current and previous period are as follows:

	2021 £	2020 £
Defined benefit obligation	(1,672,000)	(1,318,000)
Scheme assets	1,416,000	1,072,000
Net deficit	(256,000)	(246,000)

Surrey County Council have agreed to provide a guarantee for the defined benefit pension scheme.

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**NOTES TO THE FINANCIAL STATEMENTS
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26. Operating lease commitments

At 31 March 2021 the Group and the company had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	Group 2021 £	<i>Group 2020 £</i>	Company 2021 £	<i>Company 2020 £</i>
Not later than 1 year	12,000	<i>10,000</i>	12,000	<i>10,000</i>
Later than 1 year and not later than 5 years	18,000	<i>25,000</i>	18,000	<i>25,000</i>
	30,000	<i>35,000</i>	30,000	<i>35,000</i>

The following lease payments have been recognised as an expense in the Statement of Financial Activities:

	Group 2021 £	<i>Group 2020 £</i>	Company 2021 £	<i>Company 2020 £</i>
Operating lease rentals	11,000	<i>10,000</i>	11,000	<i>10,000</i>

27. Members' liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.

28. Related party transactions

During the year the company traded with Hoppa Limited, a wholly owned subsidiary. Total sales, in the form of recharged costs, amounted to £718,646 (2020: £689,273).

During the year gift aid distributions of £74,594 (2020: £156,353) was receivable from Hoppa Limited.

At the year end, Hoppa Limited owed the company £250,845 (2020: £131,422).

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