TOOLS WITH A MISSION

England & Wales · Charity number 1104903

Details

Other names	TWAM
Status	Registered
Legal form	Charitable company
Company number	05114575
Registered	2004-07-14
Register	View on the Charity Commission register

Contact

Address	Tools With A Mission 2 Bailey Close Hadleigh Road Industrial Estate Ipswich IP2 0UD
Phone	01473210220
Email	post@twam.uk
Website	twam.uk

Activities

Objects: THE RELIEF OF POVERTY BY PROVIDING TOOLS, EQUIPMENT AND TECHNOLOGY WORLDWIDE. TO ENABLE PEOPLE TO IMPROVE THEIR CAPABILITY TO COUNTER FAMINE, DISEASE, DROUGHT AND HOMELESSNESS, PARTICULARLY AMONGST THE POOR OF THE WORLD.

Activities: We provide humanitarian aid to the poor and disadvantaged potentially worldwide but currently to various sub-Saharan African countries. Although we help anyone in need irrespective of tribe, ethnic background, gender or religion, our objective is to bring glory to the name of Jesus Christ and to give practical effect to the Christian principles which underpin our ministry.

Classification

- **How:** Acts As An Umbrella Or Resource Body
- **What:** The Prevention Or Relief Of Poverty, Overseas Aid/famine Relief
- **Who:** Children/young People, Elderly/old People, People With Disabilities

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Geography

- **Area of benefit:** WORLDWIDE
- Malawi
- Tanzania
- Uganda
- Zambia
- Zimbabwe
- Suffolk
- Warwickshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-10-31	£765,265	£790,663	£808,242	8
2023-10-31	£719,889	£816,938	£816,343	8
2022-10-31	£703,217	£595,581	£910,628	8
2021-10-31	£653,218	£472,828	£811,741	7
2020-10-31	£606,841	£511,575	£621,236	6

Trustees

Name	Role	Appointed
David Neville Williams		2024-01-09
Heather Potts Mrs		2024-01-09
Keith John Holburn		2019-04-06
Pauline Anne Parker		2020-06-13

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TOOLS WITH A MISSION

England & Wales - Charity number 1104903

Accounts

Charity Registration Number: 1104903 (England & Wales)

Company Registration Number: 05114575

TOOLS WITH A MISSION
(A Company Limited by Guarantee)

ANNUAL REPORT AND AUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 OCTOBER 2024

TOOLS WITH A MISSION

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TOOLS WITH A MISSION

LEGAL AND ADMINISTRATIVE INFORMATION

Legal structure
The Charity is a company limited by guarantee incorporated in England and Wales.

Trustees/Directors

Mr S Danks
Mr K Holburn
Mr B Orchard (Company Secretary)
Mrs P Parker
Mr D Williams (appointed 9th January 2024)
Mrs H M Potts (appointed 20th February 2024)

CEO
Mr J Noble

Company registration number
05114575

Charity registration number
1104903 (England & Wales)

Registered office
Unit 2 Bailey Close
Hadleigh Road Industrial Estate
Ipswich
Suffolk
IP2 0UD

Independent Auditor
Helen Rumsey FCA
Ensors Accountants LLP
Connexions
159 Princes Street
Ipswich
Suffolk
IP1 1QJ

Bankers
Barclays
1 Princes Street
Ipswich
Suffolk
IP1 1PB

TOOLS WITH A MISSION

THE REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 OCTOBER 2024

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 October 2024. These have been prepared in accordance with the provisions of the Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006. When setting objectives, developing strategies and undertaking activities, the Trustees have given careful consideration to the guidance on public benefit provided by the Charity Commission for England and Wales.

The information on page 1 forms part of this report.

Throughout this report, the term "Trustees" is used to denote the directors of the company.

1. Objectives

1.1 Aims and objectives of the charity

The principal activity of Tools with a Mission (TWAM) is to give practical expression to the Christian faith by the provision of tools and equipment to community-based projects, training workshops and trainees. The Charity collects donated usable tools, refurbishes them, sorts into trade kits and sends them to the developing world for livelihood creation. In this way, it aims to alleviate poverty within communities affected by lack of education and employment. We work with churches, community groups and NGO's to develop skills training centres providing vulnerable people of all ages with practical skills that lead to employment and the alleviation of the effects of poverty.

1.2 The 2020-2025 Strategic Plan

The organisation had been working to a Strategic Plan that was due to come to a close in 2025. Progress continued to be made to this plan, with the Rugby refurbishment centre consolidating its performance and increasing the number of containers that it was able to despatch.

The most significant change in the year was the departure of Mike Griffin and the arrival of John Noble as our new Chief Executive Officer. John, hailing from South Africa, has a background in both business management as well as development work, and offers a robust set of skills to take TWAM forward from the position that Mike had capably built.

Naturally, the change in leadership meant a period of review and we focussed in particular in the following areas; stabilisation of the operations, resourcing of key areas in order to understand and overcome key challenges, space analysis and process flow, and developing networks and partnerships. We also completed the building of, and implemented, the online "TWAMApply" system in order to improve the experience of the tool request process for both our recipients and our Country Co-ordinator volunteers.

At the time of writing, the genesis of our next Strategic Plan is taking shape, the key focus of which is to continue to reduce the amount of time a recipient has to wait between making their request and receiving their tools. Having focussed on the shape of our UK operations in the last planning phase, we will be balancing our progression through the next 5 years to be better supporting our in-country processes with our partners as well as continuing to develop our efficiency in the UK.

2. Review of the Year

The commitment of our wonderful paid and unpaid staff throughout the UK remains our greatest asset and we are most grateful to them for undertaking the multitude of tasks needed to prepare a container ready for shipment and to comply with the ever-increasing compliance requirements being imposed upon us. Without them, a charity of our size could not operate.

Containers and tool kits despatched

The period 1 November 2023 - 31 October 2024 saw eleven 20ft containers and five 40ft containers despatched to Africa. This equates to twenty-one 20ft container equivalents.
Nine containers were shipped to Zambia, four to Uganda, and one each to Tanzania, Malawi and Zimbabwe.

In this period, 18,352 toolkits and machines were sent. This is a significant proportion of the total 18,500 toolkits and machines in the 2024 calendar year, itself up from 14,748 in 2022-2023.

The key items refurbished and despatched were:

2023-2024	2022-2023	
3,386	3,465	Sewing Machines,
215	216	Knitting Machines,
996	784	Carpentry Trade Kits,
283	278	Carpentry Workshop Kits,
397	325	Boxes of Drills and Power Tools,
737	637	Computers
342	668	Builders Kits,
149	145	Groundworkers Kits,
335	273	Agricultural Kits,
565	472	Motor Mechanics Kits,
170	176	Mechanics Workshop Kits,
244	244	Plumbers Kits,
314	329	Electricians Kits

There must always be a note of caution in trying to read too much into the numbers, but it is noticeable that the number of motor mechanics kits despatched continues to grow and that the growth in plumbers and electricians' kits that was seen last year has been sustained through this year. Having said this, it is interesting that one of TWAMs staple kits, carpentry, saw a large increase in this year.

TWAM supported 500 skills centres, community training groups and schools. These groups between them met the following needs (many groups met more than one need):

2023-2024	2022-2023	
401	334	supported Women's Groups and Widows
325	319	worked with Young People and school drop outs
110	70	supported Vulnerable People
112	64	supported Schools
132	46	worked in Community Development
40	11	worked in developing sustainable agriculture
278	237	supported Orphans
182	121	worked with Men suffering long term unemployment
158	55	supported Street Children
158	99	set up Disability support groups
129	80	supported those affected by HIV/Aids
63	19	worked to free Sex-workers
26	16	supported the Elderly
49	30	supported Ex-offenders
53	16	supported Refugees
40	3	worked to alleviate Environmental Issues

Shipping costs and customs costs continue to be a challenge and, as reported later, we are exploring new ways of mitigating increases in the first of these.

2.1 TWAM Volunteer team

TWAM continues to benefit from an incredible team of volunteers. In excess of 500 people perform 644 volunteer roles across the whole span of the organisation's activity. From the request being made by a recipient organisation, tools being donated in the UK, refurbished and shipped, all the way through to the tool being placed in the hands of the recipient, and then later the impact assessment conversation taking place, volunteer roles enable the whole process. We continue to acknowledge that many are retired, but we also work with long term unemployed, ex-military personnel in rehabilitation programmes, ex-offenders and young people with Support Workers. In particular, this year we want to acknowledge three individuals who have stood down from their roles in the last 12 months, or are about to. Each of these has led the design, testing and establishment of core processes that allows TWAM to achieve the incredible results that we enjoy

- Paul Seymour managed his 100th container before stepping down after ten years as country coordinator to Zambia, leaving behind an incredible strength in the Zambia team who continue to perform well.
- Jan Brown stepped down in December 2024 after almost ten years, establishing a robust accounting function and steering TWAMs finance activity well.
- Lyn Walker will be stepping down after ten years of managing our logistics with excellence. We are most grateful for her contribution and the burden she carried.

2.2 Support of Independent workshops

In addition, there are 7 independent volunteer-led workshops based across England and Wales with around 100 volunteers between them. They are Tool Aid Ringwood, Sheffield Tools4Africa, Medway Volunteer Group, Halstead Refurbishment Centre, Tendring Tool Kits for Africa, Tools4Africa Southminster, and St John's Kabin in Kenilworth.

An area of development in this regard is the continually developing relationship with the UK men's and community shed network and we now have several that are supporting our UK collector network by becoming drop off points and collecting for us in the local area. They offer an amazing amount of support right up to and including full kit production, further supporting the charity's growth.

We believe that the growth of this network and the way that it is co-ordinated will be an important part of our next strategic plan and it is therefore pleasing to have so many skilled community groups wanting to work with us.

2.3 Environmental Impact

TWAM has always had its green credentials and sustainability at its heart. We believe a hammer should remain a hammer, so we champion reusing tools rather than recycling them. It takes far less resources to refurbish a tool rather than recycling it and turning it into something else.

Therefore, we're proud that we have been able:
1. To save around 280 tonnes of tools from potentially going to landfill and shipping them to Africa.
2. To save over 110 tonnes of tools not suitable for Africa from potentially going to landfill by selling them for recycling or reuse.
3. To save nearly £1,500,000 by refurbishing and reusing tools, rather than buying them new.

This all amounts to 1,367,173kg of CO_2 emissions saved every year.

We believe this all adds up to a superb life-transforming achievement.

2.4 Annual General Meeting

The AGM was held in June 2024 in-person and via Zoom in Rugby, with the opportunity for those attending to visit the new Refurbishment Centre. Those members who could not attend were offered a postal vote. We conducted all the formal business. The Trustees have agreed to a full audit and are pleased that Ensors have found our accounts to be in good order.

3. Governance and Finance

The Charity is constituted as a Company Limited by Guarantee and is administered by the Trustees under the terms and conditions of its Memorandum and Articles of Association. It is registered with the Charity Commission for England and Wales and with Companies House.

3.1 Governance

The Charity is administered by the Trustees at their regular meetings. The Trustees meet via Zoom and in-person. Personnel with specialist knowledge are recruited to or consulted by the Board, as the need arises, to ensure the smooth running and development of the Charity. New Trustees (and those standing for re-election on a three-yearly basis) are elected by the members of the Charity at its AGM. The Secretary maintains an accurate and up to date register of members.

The Chief Executive Officer, who is appointed by the Trustees and is directly responsible to the Chairperson, manages the day-to-day affairs of the Charity. The Finance Manager has the responsibility of overseeing the finances of the Charity.

3.2 Finance

The accounts for the year ended 31 October 2024 show net outgoing resources for the year of £8,101 (2023: £94,285). Total fund balances amounted to £808,242 (2023: £816,343).

The Financial Reserve was reviewed during the year, and it was decided to leave it at £100,000 total funds on hand at any one time. This is considered to adequately cover core running costs for up to of six months.

After a more significant deficit in 2023, due mainly to the setup costs of the new centre in Rugby, 2024 saw a deficit of £8,101. A deficit for the financial year was budgeted for, but a mix of continued generosity from our donors and prudent management by the staff team means that the deficit was lower than planned whilst still achieving our overall aims.

3.3 Investment Policy

The trustees are mindful of the effect of inflation in depleting purchasing power and therefore seek to diversify away from cash.

The total value of investments in CCLA Funds at the end of the financial year was £119,804 compared to a historical cost of £90,000.

3.4 TWAM Policies

During the year, the Board agreed a schedule whereby policies are subject to regular review. Such policies include those relating to overall Financial Controls, Money Laundering, Discrimination, Social Media, Health and Safety, Safeguarding, Data Protection and Complaints and Grievances. TWAM uses a third party to review its Human Resources policies, to ensure they remain compliant, and to provide legal and personnel advice when required.

The Charity has prepared a Risk Register to identify risks and to enable an assessment of the likelihood of their occurrence and their potential impact. This and the accompanying Disaster Management plan are regularly monitored and reviewed by the Board. The Chief Executive and two members of the board meet regularly with other staff and volunteers to review our risk documentation.

3.5 Going Concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity had adequate resources to continue in operational existence for the foreseeable future. Thus, the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

4. Operations

4.1 Staff

TWAM has eight paid staff in the UK and during the year has also used a number of hours from 3 contract staff in order to overcome some specific challenges. The review conducted by the new CEO has resulted in some redefinition of roles, a process that is likely to continue as the next strategic cycle develops.

All other staff associated with the Charity, including the Trustees, are volunteers.

We are constantly aware of the need for training for our staff, paid and unpaid, with much of it provided on the job, alongside those currently engaged in the task. Some specialist training is carried out by outside training providers. Training requirements are identified by the Management Team under the leadership of the CEO, which then ensures that the appropriate action is taken.

Senior Management remuneration is agreed as part of the annual pay review by the Board of Trustees. Their decision is based on the recommendation of the Chairperson and on the review of the performance and meeting of measurable objectives set in the annual appraisal. A periodic review of data sources such as Charity Jobs supports this decision-making process.

4.2 Transport

Containers begin their journey to Africa from the Ipswich and Rugby Refurbishment Centres. The distribution of shipments, once they reach their destination is supervised by our in-country partners.

TWAM operates a fleet of five vans based in Ipswich, Rugby, Maidstone, Aldershot and Redcar. All are staffed by volunteer drivers who carry out collections of donated tools and equipment.

4.3 Cooperation with other organisations

TWAM has prioritised building relationships with like-minded charities and enterprises who share our mission in terms of creating livelihoods. One such example is the formation of a Livelihood Creation Consortium, formed with Workaid, Tools For Self Reliance, Tools for Solidarity, and two from the Netherlands: Geredgereedskap and Tools for Work. We have found synergy in looking for shipping solutions and are currently seeking synergies in customs related challenges. We have greatly benefited from insight to their operations and from a long-standing partnership that Tools for Solidarity has in Tanzania.

We are currently pursuing relationships with complementary charities who will be able to leverage the opportunities to serve our recipients more effectively without adding to our cost base.

At a more humane and socially responsible level, for many years TWAM has cooperated with organisations that support people with learning difficulties and the long term unemployed through provision of volunteering opportunities. It is our pleasure to continue to do this.

4.4 Fundraising Activities

Tools with a Mission relies predominantly on individual donors and church support. Our fundraising activities reflect this with our magazine TWAM News sent quarterly to approximately 3,500 people and groups. In addition, we continue to make 4 appeals per year, usually to support specific financial needs within the charity. We continue to grow our 'Toolbox' group of regular donors who give monthly.

Trust and corporate support is becoming increasingly important to TWAM. In particular, this year we would like to acknowledge the generous support of The Aall Foundation, the Lambury Charitable Trust, the Brockham Overseas Aid Committee, The Carmela and Ronnie Pignatelli Foundation, and others.

Our legacy appeals continue to be promoted, and we receive many 'in-memory' gifts. Alternative gifts are available all year and prove very popular at Christmas, and a range of leaflets promotes our work across the UK.

More generally, we have been assessing our reporting and developing a project approach, to raise funds for certain projects with corporate partners and grant-funding institutions. Our relationships with organisations such as the UK Men's/Community Sheds and partners such as Amtri Veritas continue to grow. By developing a wider network, we are raising the profile for TWAM.

Online and social media is an increasingly important communication tool. We send a supporter e-news monthly to approx. 4300 people up from 4000 in 2022-2023. Our social media presence has seen significant development and growth with the appointment of our Fundraising and Communication Lead. Facebook has seen growth of 55% and the overall reach on Facebook increased to 180%. We are also steadily growing our network on Instagram, LinkedIn, and our volunteer network on Assemble.

Our complaints procedure is available on our website and during 2023-24 we received no complaints. We continue to practice inspirational fundraising, seeking support through the recognition of the value for money, environmental responsibility, local impact as well as overseas, and sustainability of the projects we support. We are compliant with the requirements of the General Data Protection Requirements and individuals can opt out from receiving fundraising communications from us.

4.5 Principal Risks and Uncertainties

As a charity which derives the most significant part of its income from donations by the general public, the Board can never be certain about the level of income to be received and has therefore to manage expenses and overhead costs accordingly. To guard against an unforeseen shortfall in income, the charity maintains a reserve of £100,000 which the Board has judged adequate for the purpose.

The Board recognises that in sending tools overseas, it cannot have direct control over their distribution to applicants. To mitigate this risk, the charity works with local partner organisations or NGOs in each country who oversee distribution on its behalf. The risk is further reduced through regular visits to recipients and partners by Board members, staff and volunteers from the UK. The in-country impact assessment procedure implemented during 2022 continued through 2023 and into 2024. This continues to be conducted by UK based impact assessment Country Coordinators for Uganda and Zambia and two Impact Assessment Managers in Zambia and one in Uganda. In other countries, the UK based Country Coordinator and in-country partner work together to carry out the assessments.

The charity is heavily dependent upon the willingness and continued availability of volunteers to support its work. Accordingly, the ongoing availability and anticipated future need for volunteers is closely monitored to ensure sufficient numbers are available to permit its objectives to be realised.

4.6 Conclusion

During 2023-2024 TWAM continued to focus on its core objective, of providing the wherewithal for people to create a livelihood. As the number of toolkits processed and containers despatched both rise our processes are stretched and tested and during this period both our staff and volunteers have worked to understand the challenges and improve the ways in which we work. It has been necessary to expend some resources to do this, but we have learnt valuable lessons that will allow us to shape the organisation more effectively as we enter our next strategic phase.

Not only has the organisation continued to develop through the year but it has also worked through the challenges of a change in Chief Executive. The board would like to acknowledge the grace and patience of staff and volunteers as the transition was made from Mike Griffin to John Noble.

The board acknowledges once again that TWAM has at its heart an enormous group of loyal people who are all prepared to get involved. We are deeply grateful to them all, for without such a level of enthusiasm and support, TWAM would not exist.

5. Statement as to disclosure to our auditors

In so far as the Trustees are aware at the time of approving our Trustees' annual report:

- there is no relevant information, being information needed by the auditor in connection with preparing their report, of which the Charity's auditor is unaware; and
- the Trustees, having made enquiries of fellow trustees and the Charity's auditor that they ought to have individually made, have each taken all steps that they are obliged to take as a trustee in order to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

ON BEHALF OF THE BOARD



Mr S Danks
Trustee and Chairperson

TOOLS WITH A MISSION

STATEMENT OF TRUSTEE RESPONSIBILITIES

FOR THE YEAR ENDED 31 OCTOBER 2024

The Trustees, who are also the directors of Tools with a Mission for the purpose of company law, are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent; and
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

TOOLS WITH A MISSION

INDEPENDENT AUDITOR'S REPORT
TO THE TRUSTEES OF TOOLS WITH A MISSION

Opinion

We have audited the financial statements of Tools with a Mission (the "Charitable Company") for the year ended 31 October 2024, which comprise the Statement of Financial Activities, the Balance Sheet, Statement of Cash Flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and the Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 October 2024 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

TOOLS WITH A MISSION

INDEPENDENT AUDITOR'S REPORT
TO THE TRUSTEES OF TOOLS WITH A MISSION

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Trustees' Report, which includes the directors' report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report included within the Trustees' Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the Trustees' Report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 require us to report to you if, in our opinion:

- adequate and proper accounting records have not been kept; or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees' Report and from the requirement to prepare a strategic report.

Responsibilities of Trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The engagement partner has ensured that the audit team collectively had the required experience, knowledge and competence to perform the planned work and identify any relevant irregularities.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below. In planning our audit, we identify and assess the risk of material misstatement within the financial statements, whether due to fraud or error. In assessing the risks, consideration is given to the control environment (including Trustees' and management's own processes for identification and risk assessment) as well as the nature of the entity, the sector in which it operates and the underlying performance. Consideration is also given to the attitudes and incentives of management to commit fraud, with specific procedures planned and performed to respond to the risk of inappropriate management override of controls.

We also obtain an understanding of the applicable laws and regulations to which the charity must adhere, through discussions with management and those charged with governance, as well as commercial knowledge of the sector and statutory legislation, in order to determine the key laws and regulations applicable to the charitable company.

Our audit work included:

- Auditing the risk of management override of controls, including through testing journal entries and other adjustments for appropriateness, and evaluating the rationale behind significant transactions outside the normal course of business.
- Assessment of key accounting estimates within the financial statements in order to assess their reasonableness to determine whether there is any bias in the estimates.
- Review of meeting minutes.
- Enquiring of management and trustees as to whether they are aware of any alleged, suspected or actual fraud during the year.
- Performing procedures to satisfy ourselves regarding the charitable company's compliance with applicable laws and regulations,
- Enquiry of trustees and management around actual and potential litigation and claims
- Reviewing correspondence with relevant legal authorities

All audit team members were made aware of the applicable laws and regulations, as well as potential fraud risks during the planning stage of the audit and this was discussed at the audit team planning meeting. It was therefore determined that team members all had the relevant awareness and competence to identify any instances of non-compliance or fraud.

There are, however, inherent limitations to our above audit procedures. Auditing standards only require us to enquire of the trustees and management regarding non-compliance with laws and regulations, as well as review regulatory and legal correspondence (if there is any). It is therefore possible that instances of non-compliance could be missed, particularly where the law in itself is far removed from any financial transactions.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: http://www.frc.org.uk/Our-Work/Audit/Audit-and-assurance/Standards-and-guidance/Standards-and-guidance-for-auditors/Auditors-responsibilities-for-audit/Description-of-auditors-responsibilities-for-audit.aspx. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members and trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company, the charitable company's members as a body and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

H Rumsey

Helen Rumsey FCA (Senior Statutory Auditor)

For and on behalf of Ensors Accountants LLP
Connexions
159 Princes Street
Ipswich
IP1 1QJ

Dated: **24/06/2025**

TOOLS WITH A MISSION

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 OCTOBER 2024

	Notes	Unrestricted funds	Restricted funds	Total 2024	Total 2023
		£	£	£	£
Income and endowments from:					
Donations and legacies	3	454,985	-	454,985	442,063
Charitable activities	4	-	153,089	153,089	156,781
Investments	5	9,319	-	9,319	1,097
Other trading income	6	147,872	-	147,872	119,948
Total income and endowments		612,176	153,089	765,265	719,889
Expenditure on:					
Raising funds	7	34,888	-	34,888	42,985
Charitable activities	8	611,875	143,900	755,775	773,953
Total resources expended		646,763	143,900	790,663	816,938
Net gains/(losses) on investments	9	17,297	-	17,297	2,764
Net incoming/(outgoing) resources before transfers		(17,290)	9,189	(8,101)	(94,285)
Transfers between funds		-	-	-	-
Net incoming/(outgoing) resources		(17,290)	9,189	(8,101)	(94,285)
Fund balances at 1 November 2023		816,343	-	816,343	910,628
Fund balances at 31 October 2024		799,053	9,189	808,242	816,343

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

The notes on pages 16 to 27 form part of these financial statements.

TOOLS WITH A MISSION

BALANCE SHEET

AS AT 31 OCTOBER 2024

	Notes	2024		2023	
		£	£	£	£
Fixed assets					
Tangible assets	13		364,738		360,211
Investments	14		119,804		102,506
			484,542		462,717
Current assets					
Debtors	15	63,686		54,876	
Cash at bank and in hand		373,320		385,958	
		437,006		440,834	
Creditors: amounts falling due within one year	16	(113,306)		(87,208)	
Net current assets			323,700		353,626
Total assets less current liabilities			808,242		816,343
Income funds					
Restricted funds	18		9,189		-
Unrestricted funds	18		799,053		816,343
			808,242		816,343

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The accounts were approved by the Board of Trustees on 23/5/25 and were signed on its behalf by:

Mr S Danks
Trustee and Chairman

The notes on pages 16 to 27 form part of these financial statements.

Company Registration No. 05114575

TOOLS WITH A MISSION

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 OCTOBER 2024

	Notes	2024		2023	
		£	£	£	£
Cash flows from operating activities					
Cash generated from operations	24		2,873		(23,426)
Cash flows from investing activities					
Purchase of tangible fixed assets		(26,629)		(67,995)	
Proceeds on disposal of tangible fixed assets		1,799		29,500	
Interest received		9,319		1,097	
			(15,511)		(37,398)
Net increase/(decrease) in cash and cash equivalents			(12,638)		(60,824)
Cash and cash equivalents at the beginning of the year			385,958		446,782
Cash and cash equivalents at the end of the year			373,320		385,958

1 Accounting policies

Charity information
Tools with a Mission is a private company limited by guarantee incorporated in England and Wales. The registered office is Unit 2 Bailey Close, Hadleigh Road Industrial Estate, Ipswich, Suffolk, IP2 0UD.

1.1 Accounting convention
The financial statements have been prepared in accordance with UK Generally Accepted Accounting Practice, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)".

The accounts have been prepared under the historical cost convention, modified to include the revaluation of certain financial investments at fair value.

The charity is a Public Benefit Entity as defined by FRS 102.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £1.

1.2 Going concern
In approving the accounts for the year ended 31 October 2024, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operation for the foreseeable future.

Accordingly, the Trustees continue to adopt the going concern basis of accounting in preparing the accounts.

1.3 Charitable funds
Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions imposed by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

1.4 Incoming resources
Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other grants and donations are recognised once the charity has been notified of the income, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt, or if the charity has been notified of an impending distribution, the amount is known and receipt is expected. If the amount is not known the legacy is treated as a contingent asset.

Income from charitable activities is recognised on despatch of goods.

Other trading income comprises monies received in respect of Christmas gift and card sales, sales of scrap tools (donated but no longer fit for use) and sales of surplus tools (in good working condition but not in demand, therefore sold to generate further funds for charitable use).

1 Accounting policies (Continued)

1.5 Resources expended

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Charitable activities includes all costs incurred by the charity in the delivery of its activities and services for its beneficiaries, It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Fundraising costs include expenditure relating to raising the profile of the charity via their social media, regular mailings, advertising and the wages of staff members associated with these activities.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses. Fixed assets are capitalised where initial cost exceeds £1,000.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their expected useful lives on the following bases:

Land and buildings	50 years
Fixtures, fittings & equipment	5 years
Motor vehicles & plant	5 years

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Foreign currency

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are recorded at the rate ruling at the date of the transaction. All differences are taken to the Statement of Financial Activities.

1.10 Pensions

The charity pays into a defined contribution pension scheme. The contributions payable are charged to the Statement of Financial Activities in the year that they are payable.

1 Accounting policies (Continued)

1.11 Operating leases

Rentals payable under operating leases, including any lease incentives received, are charged to income on a straight line basis over the term of the relevant lease.

1.12 Taxation

The charity is exempt from corporation tax on charitable activities.

1.13 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.14 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1 Accounting policies (continued)

1.15 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received. Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total 2024	Total 2023
	£	£	£	£
Donations and gifts	407,193	-	407,193	415,507
Legacies receivable	47,792	-	47,792	26,556
	454,985	-	454,985	442,063
For the year ended 31 October 2023	436,384	5,679		442,063

4 Charitable activities

	Unrestricted funds	Restricted funds	Total 2024	Total 2023
	£	£	£	£
Freight income	-	153,089	153,089	156,781
For the year ended 31 October 2023	-	156,781		156,781

5 Investments

	Unrestricted funds	Restricted funds	Total 2024	Total 2023
	£	£	£	£
Interest receivable	9,319	-	9,319	1,097
For the year ended 31 October 2023	1,097	-		1,097

6 Other trading income

	Unrestricted funds	Restricted funds	Total 2024	Total 2023
	£	£	£	£
Gift and Christmas card sales	8,440	-	8,440	6,736
Scrap sales	24,632	-	24,632	23,206
Tool sales	114,800	-	114,800	90,006
	147,872	-	147,872	119,948
For the year ended 31 October 2023	119,948	-		119,948

7 Raising funds

	Unrestricted funds	Restricted funds	Total 2024	Total 2023
	£	£	£	£
Publicity and fund raising	34,852	-	34,852	41,902
Regular mailings	36	-	36	1,083
	34,888	-	34,888	42,985
For the year ended 31 October 2023	42,985	-		42,985

8 Charitable activities	Unrestricted funds	Restricted funds	Total 2024	Total 2023
	£	£	£	£
Staff costs (see note 11)	291,114	-	291,114	249,644
Rent and rates	53,937	-	53,937	54,202
Insurance	25,854	-	25,854	19,471
Light and heat	42,946	-	42,946	16,507
Postage and telephone	12,429	-	12,429	16,848
Printing and stationery	3,515	-	3,515	4,399
Sundries	9,660	-	9,660	9,079
Tools, haberdashery purchases & refurbishment	20,006	-	20,006	20,207
Carriage and packaging	5,925	-	5,943	6,767
Vehicle fuel and servicing	31,451	-	31,451	34,870
Premises repairs and renewals	13,447	-	13,447	5,315
Cleaning and trade refuse	10,145	-	10,145	8,316
Overseas freight	-	143,900	143,900	169,827
Travelling	4,559	-	4,559	10,456
Legal and professional charges	12,983	-	12,983	9,530
Audit and accountancy fees	11,255	-	11,255	10,240
Health and safety	5,677	-	5,677	5,426
Depreciation	13,761	-	13,761	59,059
Profit or loss on disposal	6,542	-	6,542	(12,004)
Bank charges	3,313	-	3,313	3,513
In country development costs	33,340	-	33,340	72,281
	611,875	143,900	755,775	773,953
For the year ended 31 October 2023	558,734	215,219		773,953

9 Net gains on investments	Unrestricted funds	Restricted funds	Total 2024	Total 2023
	£	£	£	£
Gain/(loss) on listed investments	17,297	-	17,297	2,764
For the year ended 31 October 2023	2,764	-		2,764

10 Net incoming/(outgoing) resources	Unrestricted funds	Restricted funds	Total 2024	Total 2023
	£	£	£	£
This is stated after charging:				
Depreciation	13,761	-	13,761	59,059
Fees payable to the Charity's auditors for the audit of the Charity's financial statements	11,255	-	11,255	10,240
Loss/(profit) on disposal of fixed assets	6,542	-	6,542	(12,004)

11 Staff costs	Unrestricted funds	Restricted funds	Total 2024	Total 2023
	£	£	£	£
Wages and salaries	237,429	-	237,429	220,591
Social security costs	16,221	-	16,221	13,953
Pension costs	12,093	-	12,093	11,749
Staff recruitment costs	2,389	-	2,389	1,470
Staff training	3,635	-	3,635	1,881
Agency staff costs	19,347	-	19,347	-
	291,114	-	291,114	249,644

The average number of staff during the year was 8 (2023: 8). No employees have emoluments over £60,000.

The remuneration of key management personnel was £66,330 (2023: £53,993).

12 Trustees' emoluments

Trustees received no remuneration during 2024 or 2023. There were payments made to three (2023: two) Trustees during the year for reimbursement of out of pocket expenses of £541 (2023: £56).

Premiums of £334 (2023: £333) have been paid in respect of Trustee Indemnity Insurance.

13 Tangible fixed assets

	Land and buildings	Motor vehicles & plant	Fixtures, fittings & equipment	Total
Cost	£	£	£	£
At 1 November 2023	331,111	142,211	119,344	592,666
Additions	-	22,180	4,449	26,629
Disposals	-	(19,250)	-	(19,250)
At 31 October 2024	331,111	145,141	123,793	600,045
Depreciation and impairment				
At 1 November 2023	108,316	50,871	73,267	232,454
Depreciation charged in the year	6,622	5,575	1,564	13,761
Eliminated on disposals	-	(10,908)	-	(10,908)
At 31 October 2024	114,938	45,538	74,831	235,307
Carrying amount				
At 31 October 2024	216,173	99,603	48,962	364,738
At 31 October 2023	222,795	91,339	46,077	360,211

14 Investments

	2024	2023
Market Value	£	£
CCLA Ethical Investment Fund	60,958	50,664
CCLA Global Equity Income Fund	58,846	51,842
	119,804	102,506
Historical Cost		
CCLA Pooled Investment Funds	90,000	90,000

14 Investments (continued)

	£
Value as at 1 November 2023	102,506
Change in market value	17,298
Value as at 31 October 2024	119,804

15 Debtors: amounts falling due within one year

	2024	2023
	£	£
Gift aid	7,123	14,792
Rental deposit	13,500	13,500
Prepayments and accrued income	43,063	26,584
	63,686	54,876

16 Creditors: amounts falling due within one year

	2024	2023
	£	£
Taxation and social security	5,205	3,209
Other creditors	21,586	9,214
Accruals	38,867	35,797
Deferred freight income	47,648	38,988
	113,306	87,208

17 Deferred Income

	Balance at 1 Nov 2023	Deposits received	Released to income	Balance at 31 Oct 2024
	£	£	£	£
Freight Income	38,988	161,749	153,089	47,648

Relates to freight income received for the shipment of goods to Africa which were not shipped at the year end. This income has been deferred in order to be recognised in the year of shipment of the goods.

18 Movement in funds

	At 1 November 2023	Incoming resources	Outgoing resources	Transfers	At 31 October 2024
	£	£	£	£	£
Unrestricted funds					
Designated funds	100,000	-	-	-	100,000
General fund	716,343	629,473	(646,763)	-	699,053
	816,343	629,473	(646,763)	-	799,053
Restricted funds					
Overseas freight	-	153,089	(143,900)	-	9,189
Total funds	816,343	782,562	(790,663)	-	808,242

	At 1 November 2022	Incoming resources	Outgoing resources	Transfers	At 31 October 2023
	£	£	£	£	£
Unrestricted funds					
Designated funds	-	-	-	100,000	100,000
General fund	745,960	460,203	(601,719)	11,899	716,343
	745,960	560,203	(601,719)	111,899	816,343
Restricted funds					
Overseas freight	13,046	156,781	(169,827)	-	-
Forklift appeal	44,274	-	(3,850)	(40,424)	-
Refurbishment appeal	3,200	-	(800)	(2,400)	-
Van appeal	91,085	-	(20,702)	(70,383)	-
Boiler	1,334	-	(1,334)	-	-
Apprentice appeal	11,729	5,669	(18,706)	1,308	-
	164,668	162,450	(215,219)	(111,899)	-
Total funds	910,628	722,653	(816,938)	-	816,343

In the prior year, the van, refurbishment and forklift funds represented funds raised in order to replace a number of the charity's fixed assets. Historically, depreciation was charged through these funds such that they were reduced in line with the useful economic lives of the assets.

This presentation was reviewed by the trustees, who concluded that this treatment could be misleading as TWAM had spent this restricted cash and satisfied the restriction imposed by the donors. A decision was therefore made to transfer these balances out of restricted funds.

18 Movement in funds (continued)

The apprentice appeal was used to cover the costs of a full-time warehouse apprentice employee. All brought forward and additional incoming restricted funds in relation to this were spent during the prior year. It was decided that future funds relating to the apprentice appeal will be unrestricted in nature.

The only restricted fund remaining relates to overseas freight, which is received in advance to fund the transport costs of tool containers.

£100,000 has been assigned to a designated fund as a reserve to cover 6 months of running costs if the charity is to encounter financial difficulty.

19 Analysis of net assets between funds

	Unrestricted	Restricted	Total
	£	£	£
Fund balances at 31 October 2024 are represented by:			
Tangible fixed assets	364,738	-	364,738
Fixed asset investments	119,804	-	119,804
Current assets/(liabilities)	314,511	9,189	323,700
	799,053	9,189	808,242
Fund balances at 31 October 2023 are represented by:			
Tangible fixed assets	360,211	-	360,211
Fixed asset investments	102,506	-	102,506
Current assets/(liabilities)	353,626	-	353,626
	816,343	-	816,343

20 Related party transactions

Donations received from Trustees and their immediate family members totalled £1,033 in 2024 (2023: £700).

21 Commitments

At the reporting date the charity has commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2024	2023
	£	£
Within one year	45,000	45,000
Between 2 – 5 years	82,500	127,500
	127,500	172,500

At the reporting date the charity had capital commitments totalling £nil (2023: £nil).

22 Guarantee

The charity is a company limited by guarantee; in the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

23 Retirement benefit schemes

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

24 Cash generated from operations

	2024	2023
	£	£
Surplus/(Deficit) for the year	(8,101)	(94,285)
Adjustments for:		
Investment income recognised in statement of financial activities	(9,319)	(1,097)
Fair value gains and (losses) on investments	(17,297)	(2,764)
Depreciation and impairment of tangible fixed assets	13,761	59,059
Loss on disposal of tangible fixed assets	6,542	(12,004)
Movements in working capital:		
(Increase) / decrease in debtors	(8,810)	950
Increase / (decrease) in creditors	26,097	26,715
Cash generated from operations	2,873	(23,426)

TOOLS WITH A MISSION

England & Wales - Charity number 1104903

Accounts

Charity Registration Number: 1104903 (England & Wales)

Company Registration Number: 05114575

TOOLS WITH A MISSION
(A Company Limited by Guarantee)

ANNUAL REPORT AND AUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 OCTOBER 2023

TOOLS WITH A MISSION

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TOOLS WITH A MISSION

LEGAL AND ADMINISTRATIVE INFORMATION

Legal structure
The Charity is a company limited by guarantee incorporated in England and Wales.

Trustees/Directors

Mr S Danks
Mr K Holburn
Rev C Mukanga (resigned 10th June 2023)
Mr B Orchard (Company Secretary)
Mrs P Parker
Mr D Williams (appointed 9th January 2024)
Mrs H M Potts (appointed 20th February 2024)

CEO
Mr M Griffin

Company registration number
05114575

Charity registration number
1104903 (England & Wales)

Registered office
Unit 2 Bailey Close
Hadleigh Road Industrial Estate
Ipswich
Suffolk
IP2 0UD

Independent Auditor
Helen Rumsey FCA
Ensors Accountants LLP
Connexions
159 Princes Street
Ipswich
Suffolk
IP1 1QJ

Bankers
Barclays
1 Princes Street
Ipswich
Suffolk
IP1 1PB

TOOLS WITH A MISSION

THE REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 OCTOBER 2023

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 October 2023. These have been prepared in accordance with the provisions of the Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006. When setting objectives, developing strategies and undertaking activities, the Trustees have given careful consideration to the guidance on public benefit provided by the Charity Commission for England and Wales.

The information on page 1 forms part of this report.

Throughout this report, the term "Trustees" is used to denote the directors of the company.

1. Objectives

1.1 Aims and objectives of the charity

The principal activity of Tools with a Mission (TWAM) is to give practical expression to the Christian faith by the provision of tools and equipment to community-based projects, training workshops and trainees. The Charity collects donated usable tools, refurbishes them, sorts into trade kits and sends them to the developing world for livelihood creation. In this way, it aims to alleviate poverty within communities affected by lack of education and employment. We work with churches, community groups and NGO's to develop skills training centres providing vulnerable people of all ages with practical skills that lead to employment and the alleviation of the effects of poverty.

1.2 The 2020-2025 Strategic Plan

During 2023 the CEO and Board of Trustees continued the implementation of the 2020-2025 Strategic Plan. The main objective met was the start of operations in Malawi and Tanzania. In-country partners were appointed, UK based volunteer Country Coordinators appointed and both countries opened for application in 2022. As a result, the first container to Malawi was despatched in January 2024 with the Tanzania container to follow later in the year. In 2024 Burundi has been added to the list of supported countries and the application process opened in January 2024.

The Rugby Refurbishment Centre which opened in August 2022 is continuing to increase capacity with six containers despatched in 2023 and eight planned for 2024. As a result, TWAM is on target to reach its objective of doubling output by the end of the Strategic Plan.

Volunteer Open Days in Rugby have been very successful and have increased the volunteer workforce to around 80. This is the number required to reach the intended output of one 20ft container every four weeks. Ipswich also benefitted from Volunteer Open Days and targeted Facebook campaigns have recruited drivers and volunteers across England and Wales.

In summary TWAM continued to meet the objectives of the 2020-2025 Strategic Plan.

2. Review of the Year

The commitment of our wonderful paid and unpaid staff throughout the UK remains our greatest asset and we are most grateful to them for undertaking the multitude of tasks needed to prepare a container ready for shipment and to comply with the ever-increasing compliance requirements being imposed upon us. Without them, a charity of our size could not operate.

Containers and tool kits despatched

The period 1 November 2022- 31 October 2023 saw fourteen 20ft containers and three 40ft containers despatched to Africa.

Six 20ft containers were despatched to Uganda, one 20ft to Zimbabwe and seven 20ft and three 40ft despatched to Zambia.

These containers included 14,748 toolkits and machines, up from 12,500 in 2021-2022.

The key items refurbished and despatched were:

2022-2023	2021-2022	
3,465	3,000	Sewing Machines,
216	250	Knitting Machines,
784	680	Carpentry Trade Kits,
278	185	Carpentry Workshop Kits,
325	240	Boxes of Drills and Power Tools,
637	800	Computers
668	800	Builders Kits,
145	100	Groundworkers Kits,
273	250	Agricultural Kits,
472	350	Motor Mechanics Kits,
176	100	Mechanics Workshop Kits,
244	180	Plumbers Kits,
329	250	Electricians Kits

The demand for Mechanic's, Electrician's and Plumber's Kits has significantly increased, reflecting the electrification of Africa, improvements in sanitation and the increasing number of people owning vehicles. The two largest increases were in Carpentry and Mechanics Workshop kits which are designed to provide all the essential tools for a training centre and workshop. This reflects the increasing demand from new groups seeking set up tools from TWAM and this is expanding the reach of our impact across all the countries we serve.

TWAM supported 487 skills centres, community training groups and schools. These groups between them met the following needs (many groups met more than one need):

2022-2023	2021-2022	
334	260	supported Women's Groups and Widows
319	220	worked with Young People and school drop outs
70	76	supported Vulnerable People
64	40	supported Schools
46	66	worked in Community Development
11	23	worked in developing sustainable agriculture
237	184	supported Orphans
121	99	worked with Men suffering long term unemployment
55	13	supported Street Children
99	49	set up Disability support groups
80	35	supported those affected by HIV/Aids
19	8	worked to free Sex-workers
16	13	supported the Elderly
30	20	supported Ex-offenders
16	8	supported Refugees
3	5	worked to alleviate Environmental Issues

A challenge faced by TWAM at the end of 2023 and continuing into 2024 is the Red Sea Crisis. This has delayed our containers but most importantly increased our shipping costs by approx. $2,500 per container. Careful budgeting and a targeted appeal have helped mitigate these costs.

TWAM Volunteer team
TWAM has an amazing volunteer team supporting what we do. Many are retired, but we also work with long term unemployed, ex-military personnel in rehabilitation programmes, ex-offenders and young people with Support Workers. In total we have approx. 80 in our Ipswich Refurbishment Centre team, 8 in our Head office team, 80 in our Rugby Refurbishment Centre team, 13 in our Halstead Refurbishment Centre team, 24 in our Chesterfield, Chichester, Somerset and Sutton Coldfield local volunteer groups, 40 in our Van driving teams operating 5 vans, 240 Volunteer Tool Collectors, 18 UK based volunteer Country Coordinators and 6 Board of Trustee volunteers. They are supported by 200 Volunteers in Africa. In total TWAM has around 520 volunteers across England and Wales.

In 2022-2023 TWAM introduced a new volunteer support package called Assemble. This will process volunteer applications and be the database for all volunteer information and documentation. It has had an 80% take up rate.

In 2023 TWAM was put forward for the King's Award for Volunteering by Suffolk County Council and the Lord Lieutenant of Suffolk.

Support of independent workshops
In addition, there are 7 independent volunteer-led workshops based across England and Wales with around 100 volunteers between them. They are Tool Aid Ringwood, Sheffield Tools4Africa, Medway Volunteer Group, Tendring Tool Kits for Africa, Tools4Africa Southminster, St John's Kabin in Kenilworth and Men's Shed Christchurch in Bebington. TWAM is also developing links with Men's Shed across England and Wales with two starting tool collection, refurbishment and kit assembling in 2022-2023.

Environmental impact
TWAM has always had its green credentials and sustainability at its heart. We believe a hammer should remain a hammer, so we champion reusing tools rather than recycling them. It takes far less resources to refurbish a tool rather than recycling it and turning it into something else.

Therefore, we're proud that we have been able:

1. To save around 280 tonnes of tools from potentially going to landfill and shipping them to Africa.
2. To save over 110 tonnes of tools not suitable for Africa from potentially going to landfill by selling them for recycling or reuse.
3. To save nearly £1,500,000 by refurbishing and reusing tools, rather than buying them new.

This all amounts to 1,367,173kg of CO2 emissions saved every year.

We believe this all adds up to a superb life-transforming achievement.

In 2022 TWAM won the BBC Radio Suffolk 'Make a Difference' Environmental Award.

National Training Programme
In response to the decision not to pursue the opening of a Training and Distribution Centre in Zambia, TWAM has embarked on an ambitious plan to introduce an online and in-person training programme within all the countries we support. A team of three volunteers and one member of staff have been recruited in the UK to develop the programme. A survey was sent to all recipients of TWAM tools over the past three years asking:

- What tools they would like training in maintenance, repair and safe use
- Whether they would prefer online or in-person training
- Where they could travel to for in-person training and what costs they could incur

Over 200 groups responded and this data was being analysed at the end of 2023.

The intention is the 'train the trainers' by inviting one person from each recipient group to attend training and then return home to train everyone in their group. This will include all trainees who have already graduated and who are contactable. The courses will also teach bookkeeping, entrepreneurship and strategic planning.

During 2023-2024 training videos will be produced in Uganda with pilot in-person training courses taking place in Uganda, Zambia and Zimbabwe in 2025. The entire ambitious programme including the recruitment of in-country National Training Officers and a team of qualified trainers will start in 2026.

Tool Application Programme
TWAM introduced a brand-new programme to process assessments in 2022-2023 and will extend this to cover the entire process from tool application through to container export documentation in 2023-2024. This is a major software package that will revolutionise the whole application process. This has been developed by a volunteer.

Annual General Meeting
The AGM was held in June in-person and via Zoom in Farnham, Surrey. Those members who could not attend were offered a postal vote. We conducted all the formal business. The Trustees have agreed to a full audit and are pleased that Ensors have found our accounts to be in good order.

3. Governance and Finance

The Charity is constituted as a Company Limited by Guarantee and is administered by the Trustees under the terms and conditions of its Memorandum and Articles of Association. It is registered with the Charity Commission for England and Wales and with Companies House.

3.1 Governance

The Charity is administered by the Trustees at their regular meetings. The Trustees meet via Zoom and in-person. Personnel with specialist knowledge are recruited to or consulted by the Board, as the need arises, to ensure the smooth running and development of the Charity. New Trustees (and those standing for re-election on a three-yearly basis) are elected by the members of the Charity at its AGM. The Secretary maintains an accurate and up to date register of members.

The Chief Executive Officer, who is appointed by the Trustees and is directly responsible to the Chairperson, manages the day-to-day affairs of the Charity. The Trustees have the responsibility of overseeing the finances of the Charity.

3.2 Finance

The accounts for the year ended 31 October 2023 show net outgoing resources for the year of £94,285 (2022: incoming resources of £98,887). Total fund balances amounted to £816,343 (2022: 910,628).

The Financial Reserve was reviewed during the year and it was decided to leave it at £100,000 total funds on hand at any one time. This is considered to adequately cover all running costs for six months.

After some years of surplus, which allowed the Charity to build healthy financial reserves due to the generosity of our donors, 2023 saw a deficit of £94,285. A deficit for the financial year was budgeted for, costs associated with the new centre in Rugby showing their impact for the full financial year (both operational and setup investment), along with the cost-of-living increases that the country in general is experiencing.

3.3 Investment Policy

The trustees are mindful of the effect of inflation in depleting purchasing power and therefore seek to diversify away from cash.

The total value of investments in CCLA Funds at the end of the financial year was £102,506 compared to a historical cost of £90,000.

3.4 TWAM Policies

During the year, the Board agreed a schedule whereby policies are subject to regular review. Such policies include those relating to overall Financial Controls, Money Laundering, Discrimination, Social Media, Health and Safety, Safeguarding, Data Protection and Complaints and Grievances. TWAM has engaged Citation to review its Human Resources policies and to provide legal and personnel advice when required.

The Charity has prepared a Risk Register to identify risks and to enable an assessment of the likelihood of their occurrence and their potential impact. The Trustees have spent considerable time during 2023 reviewing and updating the Risk Assessment Register. This and the accompanying Disaster Management plan are regularly monitored and reviewed by the Board.

3.5 Going Concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

4. Operations

4.1 Staff

TWAM has eight paid staff in the UK: a Chief Executive Officer (CEO), a Fundraising and Communication Officer, an Office Manager, a Volunteering Coordinator, two Refurbishment Centre Managers (Ipswich and Rugby) and two Refurbishment Centre Apprentices (Ipswich and Rugby). All other staff associated with the Charity, including the Trustees, are volunteers.

We are constantly aware of the need for training for our staff, paid and unpaid, with much of it provided on the job, alongside those currently engaged in the task. Some specialist training is carried out by outside training providers. Training requirements are identified by the Management Team under the leadership of the CEO, which then ensures that the appropriate action is taken.

Senior Management remuneration is agreed as part of the annual pay review by the Board of Trustees. Their decision is based on the recommendation of the Chairperson and on the review of the performance and meeting of measurable objectives set in the annual appraisal. A periodic review of data sources such as Charity Jobs supports this decision-making process.

4.2 Transport

Containers begin their journey to Africa from the Ipswich and Rugby Refurbishment Centres. The distribution of shipments, once they reach their destination is supervised by our in-country partners.

TWAM operates a fleet of five vans based in Ipswich, Rugby, Maidstone, Farnham and Redcar. All are staffed by volunteer drivers who carry out collections of donated tools and equipment.

4.3 Cooperation with other organisations

We consider it vital to cooperate with other organisations and to support people with learning difficulties and the long term unemployed through provision of volunteering opportunities.

TWAM remains in discussion with two UK based charities, one supplying IT equipment and the other educational books. It is hoped that they will provide equipment to applicants TWAM can no longer supply following the decision to stop sending books and reduce the number of computers we send to each group to a maximum of two.

4.4 Fundraising Activities

Tools with a Mission relies predominantly on individual donor and church support. Our fundraising activities reflect this with our magazine TWAM News sent quarterly to approximately 3,500 people and groups. In addition, we make 4 appeals per year, usually to support specific financial needs within the charity.

Trust and corporate support is becoming increasingly important to TWAM. In particular, this year we would like to acknowledge once again the generous and long-term support of the Laing Family Trusts and The Aall Foundation.

We do a legacy appeal annually and receive many 'in-memory' gifts. Alternative gifts are available all year and prove very popular at Christmas, and a range of leaflets promotes our work across the UK.

Online and social media is an increasingly important communication tool and we send a supporter e-news monthly to approx. 4000 people up from 3500 in 2021-2022. Our social media presence has seen significant development and growth with the appointment of our Fundraising and Communication Officer. Facebook has seen growth of 55% and the overall reach on Facebook increased to 180%.

Our complaints procedure is available on our website and during 2022-23 we received no complaints. We practice inspirational fundraising, seeking support through the recognition of the value for money, environmental responsibility and sustainability of the projects we support. We are compliant with the requirements of the General Data Protection Requirements and individuals can opt out from receiving fundraising communications from us.

4.5 Principal Risks and Uncertainties

As a charity which derives the most significant part of its income from donations by the general public, the Board can never be certain about the level of income to be received and has therefore to manage expenses and overhead costs accordingly. To guard against an unforeseen shortfall in income, the charity maintains a reserve of £100,000 which the Board has judged adequate for the purpose.

The Board recognises that in sending tools overseas, it cannot have direct control over their distribution to applicants. To mitigate this risk, the charity works with local partner organisations or NGOs in each country, who oversee distribution on its behalf. The risk is further reduced through regular visits to recipients and partners by Board members, staff and volunteers from the UK. 2022 saw a rigorous in-country impact assessment procedure implemented with the appointment of UK based impact assessment Country Coordinators for Uganda and Zambia and two Impact Assessment Managers in Zambia and one in Uganda. In other countries the UK based Country Coordinator and in-country partner work together to carry out the assessments.

The charity is heavily dependent upon the willingness and continued availability of volunteers to support its work. Accordingly, the ongoing availability and anticipated future need for volunteers is closely monitored to ensure sufficient numbers are available to permit its objectives to be realised.

4.6 Conclusion

During 2022-2023 TWAM continued to fulfil the ambitious objectives of the 2020-2025 Strategic Plan. TWAM also continued the implementation of the Africa Impact Assessment Programme and began to develop the National Training Plan. It saw two new countries join those supported and one begin the process of joining those we serve. Within the UK TWAM recruited nearly a hundred new volunteers across all volunteer roles. It is fair to say that TWAM has had another remarkable year.

The Trustees acknowledge that although the Charity incurred a deficit in 2022-23, as was budgeted for, TWAM's supporter base remains extremely generous with donations, and this is allied to disciplined and effective controls on expenditure.

The Board wishes to recognise the work of the CEO, staff and volunteers in achieving all of this. They would also like to acknowledge the faithfulness of God in leading TWAM so clearly.

This report shows that TWAM has at its heart an enormous group of loyal people, who are all prepared to get involved. We are deeply grateful to them all for without such a level of enthusiasm and support, TWAM would not exist.

In bringing this report to a close there is one other item to detail. This report is written once the new financial year is under way, and this November brought the news that our Chief Executive Officer, Mike Griffin, has decided to leave Tools With A Mission.

Mike joined TWAM in May 2015 and in the intervening 9 years he has led a significant transformation of the charity. In this time, the charity has become significantly more robust with a vast improvement to its policies and procedures, a more professional image and, as a result, a foundation has been laid that allows the growth that is starting to come through the work of the Strategic Plan.

One of Mike's significant decisions early on in his tenure was to reduce the number of countries to which we send tools. At the time this felt like a backward step but without it the charity would not be in the position it now finds itself, well on the way to doubling our output, and now opening up to more countries again, but from a much more sustainable base.

Mike's leadership also saw us through the pandemic period, exiting the multiple lockdowns in a much stronger position than many charities. We must also acknowledge Linda Griffin's role, not only has she supported Mike but, as importantly, she has held significant voluntary roles across the organisation that have made a difference to the life of the charity. Our thanks and prayers go with them as they search for their next challenge.

5. Statement as to disclosure to our auditors

In so far as the Trustees are aware at the time of approving our Trustees' annual report:

- there is no relevant information, being information needed by the auditor in connection with preparing their report, of which the Charity's auditor is unaware; and
- the Trustees, having made enquiries of fellow trustees and the Charity's auditor that they ought to have individually made, have each taken all steps that they are obliged to take as a trustee in order to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

ON BEHALF OF THE BOARD



Mr S Danks
Trustee and Chairperson

TOOLS WITH A MISSION

STATEMENT OF TRUSTEE RESPONSIBILITIES

FOR THE YEAR ENDED 31 OCTOBER 2023

The Trustees, who are also the directors of Tools with a Mission for the purpose of company law, are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent; and
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

TOOLS WITH A MISSION

INDEPENDENT AUDITOR'S REPORT
TO THE TRUSTEES OF TOOLS WITH A MISSION

Opinion

We have audited the financial statements of Tools with a Mission (the "Charitable Company") for the year ended 31 October 2023, which comprise the Statement of Financial Activities, the Balance Sheet, Statement of Cash Flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and the Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 October 2023 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

TOOLS WITH A MISSION

INDEPENDENT AUDITOR'S REPORT
TO THE TRUSTEES OF TOOLS WITH A MISSION

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Trustees' Report, which includes the directors' report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report included within the Trustees' Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the Trustees' Report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 require us to report to you if, in our opinion:

- adequate and proper accounting records have not been kept; or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees' Report and from the requirement to prepare a strategic report.

Responsibilities of Trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The engagement partner has ensured that the audit team collectively had the required experience, knowledge and competence to perform the planned work and identify any relevant irregularities.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below. In planning our audit, we identify and assess the risk of material misstatement within the financial statements, whether due to fraud or error. In assessing the risks, consideration is given to the control environment (including Trustees' and management's own processes for identification and risk assessment) as well as the nature of the entity, the industry in which it operates and the underlying performance. Consideration is also given to the attitudes and incentives of management to commit fraud, with specific procedures planned and performed to respond to the risk of inappropriate management override of controls.

We also obtain an understanding of the applicable laws and regulations to which the charity must adhere, through discussions with management and those charged with governance, as well as commercial knowledge of the sector and statutory legislation, in order to determine the key laws and regulations applicable to the charitable company.

Our audit work included:

- Auditing the risk of management override of controls, including through testing journal entries and other adjustments for appropriateness, and evaluating the rationale behind significant transactions outside the normal course of business.
- Assessment of key accounting estimates within the financial statements in order to assess their reasonableness to determine whether there is any bias in the estimates.
- Review of meeting minutes.
- Enquiring of management and trustees as to whether they are aware of any alleged, suspected or actual fraud during the year.
- Performing procedures to satisfy ourselves regarding the charitable company's compliance with applicable laws and regulations,
- Enquiry of trustees and management around actual and potential litigation and claims
- Reviewing correspondence with relevant legal authorities

All audit team members were made aware of the applicable laws and regulations, as well as potential fraud risks during the planning stage of the audit and this was discussed at the audit team planning meeting. It was therefore determined that team members all had the relevant awareness and competence to identify any instances of non-compliance or fraud.

There are, however, inherent limitations to our above audit procedures. Auditing standards only require us to enquire of the trustees and management regarding non-compliance with laws and regulations, as well as review regulatory and legal correspondence (if there is any). It is therefore possible that instances of non-compliance could be missed, particularly where the law in itself is far removed from any financial transactions.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: http://www.frc.org.uk/Our-Work/Audit/Audit-and-assurance/Standards-and-guidance/Standards-and-guidance-for-auditors/Auditors-responsibilities-for-audit/Description-of-auditors-responsibilities-for-audit.aspx. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members and trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company, the charitable company's members as a body and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

H Rumsey

Helen Rumsey FCA (Senior Statutory Auditor)

For and on behalf of Ensors Accountants LLP
Connexions
159 Princes Street
Ipswich
IP1 1QJ

Dated: 4 June 2024

TOOLS WITH A MISSION

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 OCTOBER 2023

	Notes	Unrestricted funds	Restricted funds	Total 2023	Total 2022 As restated
		£	£	£	£
Income and endowments from:					
Donations and legacies	3	436,394	5,669	442,063	469,198
Charitable activities	4	-	156,781	156,781	111,520
Investments	5	1,097	-	1,097	-
Other trading income	6	119,948	-	119,948	122,499
Total income and endowments		557,439	162,450	719,889	703,217
Expenditure on:					
Raising funds	7	42,985	-	42,985	39,165
Charitable activities	8	558,734	215,219	773,953	556,416
Total resources expended		601,719	215,219	816,938	595,581
Net gains/(losses) on investments	9	2,764	-	2,764	(8,749)
Net incoming/(outgoing) resources before transfers		(41,516)	(52,769)	(94,285)	98,887
Transfers between funds		111,899	(111,899)	-	-
Net incoming/(outgoing) resources		70,383	(164,668)	(94,285)	98,887
Fund balances at 1 November 2022		745,960	164,668	910,628	811,741
Fund balances at 31 October 2023		816,343	-	816,343	910,628

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

The notes on pages 16 to 27 form part of these financial statements.

TOOLS WITH A MISSION

BALANCE SHEET

AS AT 31 OCTOBER 2023

	Notes	2023		2022	
		£	£	£	£
Fixed assets					
Tangible assets	13		360,211		368,773
Investments	14		102,506		99,742
			462,717		468,515
Current assets					
Debtors	15	54,876		55,826	
Cash at bank and in hand		385,958		446,782	
		440,834		502,608	
Creditors: amounts falling due within one year	16	(87,208)		(60,495)	
Net current assets			353,626		442,113
Total assets less current liabilities			816,343		910,628
Income funds					
Restricted funds	18		-		164,668
Unrestricted funds	18		816,343		745,960
			816,343		910,628

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The accounts were approved by the Board of Trustees on 16/4/2024 and were signed on its behalf by:

Mr S Danks
Trustee and Chairman

The notes on pages 16 to 27 form part of these financial statements.

Company Registration No. 05114575

TOOLS WITH A MISSION

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 OCTOBER 2023

	Notes	2023		2022	
		£	£	£	£
Cash flows from operating activities					
Cash generated from operations	24		(23,426)		89,935
Cash flows from investing activities					
Purchase of tangible fixed assets		(67,995)		(115,266)	
Proceeds on disposal of tangible fixed assets		29,500		9,170	
Purchase of investments		-		(10,000)	
Interest received		1,097		-	
			(37,398)		(116,096)
Net increase/(decrease) in cash and cash equivalents			(60,824)		(26,161)
Cash and cash equivalents at the beginning of the year			446,782		472,943
Cash and cash equivalents at the end of the year			385,958		446,782

1 Accounting policies

Charity information

Tools with a Mission is a private company limited by guarantee incorporated in England and Wales. The registered office is Unit 2 Bailey Close, Hadleigh Road Industrial Estate, Ipswich, Suffolk, IP2 0UD.

1.1 Accounting convention

The financial statements have been prepared in accordance with UK Generally Accepted Accounting Practice, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)".

The accounts have been prepared under the historical cost convention, modified to include the revaluation of certain financial investments at fair value.

The comparative income disclosures have been restated to correctly reflect certain income streams as income from other trading activities.

The charity is a Public Benefit Entity as defined by FRS 102.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £1.

1.2 Going concern

In approving the accounts for the year ended 31 October 2023, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operation for the foreseeable future.

Accordingly, the Trustees continue to adopt the going concern basis of accounting in preparing the accounts.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions imposed by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other grants and donations are recognised once the charity has been notified of the income, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt, or if the charity has been notified of an impending distribution, the amount is known and receipt is expected. If the amount is not known the legacy is treated as a contingent asset.

Income from charitable activities is recognised on despatch of goods.

Other trading income comprises monies received in respect of small Christmas gift and card sales, sales of scrap tools (donated but no longer fit for use) and sales of surplus tools (in good working condition but not in demand, therefore sold to generate further funds for charitable use).

1 Accounting policies (Continued)

1.5 Resources expended

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Charitable activities includes all costs incurred by the charity in the delivery of its activities and services for its beneficiaries, It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Fundraising costs include expenditure relating to raising the profile of the charity via their social media, regular mailings, advertising and the wages of staff members associated with these activities.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses. Fixed assets are capitalised where initial cost exceeds £1,000.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their expected useful lives on the following bases:

Land and buildings	50 years
Fixtures, fittings & equipment	5 years
Motor vehicles & plant	5 years

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Foreign currency

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are recorded at the rate ruling at the date of the transaction. All differences are taken to the Statement of Financial Activities.

1.10 Pensions

The charity pays into a defined contribution pension scheme. The contributions payable are charged to the Statement of Financial Activities in the year that they are payable.

1 Accounting policies (Continued)

1.11 Operating leases

Rentals payable under operating leases, including any lease incentives received, are charged to income on a straight line basis over the term of the relevant lease.

1.12 Taxation

The charity is exempt from corporation tax on charitable activities.

1.13 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.14 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1 Accounting policies (continued)

1.15 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received. Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total 2023	Total 2022
	£	£	£	£
Donations and gifts	409,838	5,669	415,507	458,053
Legacies receivable	26,556	-	26,556	11,145
	436,394	5,669	442,063	469,198
For the year ended 31 October 2022	411,398	57,800		469,198

4 Charitable activities

	Unrestricted funds	Restricted funds	Total 2023	Total 2022 As restated
	£	£	£	£
Sales within charitable activities	-	156,781	156,781	111,520
Restated for the year ended 31 October 2022	-	111,520		111,520

5 Investments

	Unrestricted funds	Restricted funds	Total 2023	Total 2022
	£	£	£	£
Interest receivable	1,097	-	1,097	-
For the year ended 31 October 2022	-	-		-

6 Other trading income

	Unrestricted funds	Restricted funds	Total 2023	Total 2022 As restated
	£	£	£	£
Gift and Christmas card sales	6,736	-	6,736	1,338
Scrap sales	23,206	-	23,206	25,182
Tool sales	90,006	-	90,006	95,979
	119,948	-	119,948	122,499
Restated for the year ended 31 October 2022	122,499	-	-	122,499

Gift and Christmas card sales, scrap sales and tool sales have been reclassified as other trading income from Income from charitable activities.

7 Raising funds

	Unrestricted funds	Restricted funds	Total 2023	Total 2022
	£	£	£	£
Publicity and fund raising	41,902	-	41,902	30,271
Regular mailings	1,083	-	1,083	8,894
	42,985	-	42,985	39,165
For the year ended 31 October 2022	39,165	-		39,165

8 Charitable activities	Unrestricted funds	Restricted funds	Total 2023	Total 2022
	£	£	£	£
Staff costs (see note 11)	230,938	18,706	249,644	206,356
Rent and rates	54,202	-	54,202	15,344
Insurance	19,471	-	19,471	11,906
Light and heat	16,507	-	16,507	14,948
Postage and telephone	16,848	-	16,848	6,143
Printing and stationery	4,399	-	4,399	3,151
Sundries	9,079	-	9,079	7,906
Tools, haberdashery purchases & refurbishment	20,207	-	20,207	11,204
Carriage and packaging	6,767	-	6,767	8,849
Vehicle fuel and servicing	34,870	-	34,870	38,615
Premises repairs and renewals	5,315	-	5,315	6,734
Cleaning and trade refuse	8,316	-	8,316	5,299
Overseas freight	-	169,827	169,827	98,474
Travelling	10,456	-	10,456	6,805
Legal and professional charges	9,530	-	9,530	11,120
Audit and accountancy fees	10,240	-	10,240	8,850
Health and safety	5,426	-	5,426	6,110
Depreciation	32,373	26,686	59,059	48,811
Profit or loss on disposal	(12,004)	-	(12,004)	(9,170)
Bank charges	3,513	-	3,513	3,735
In country development costs	72,281	-	72,281	45,226
	558,734	215,219	773,953	556,416
For the year ended 31 October 2022	419,108	137,308		556,416

9 Net gains on investments	Unrestricted funds	Restricted funds	Total 2023	Total 2022
	£	£	£	£
Gain/(loss) on listed investments	2,764	-	2,764	(8,749)
For the year ended 31 October 2022	(8,749)	-		(8,749)

10 Net incoming/(outgoing) resources	Unrestricted funds	Restricted funds	Total 2023	Total 2022
	£	£	£	£
This is stated after charging:				
Depreciation	32,373	26,686	59,059	48,811
Fees payable to the Charity's auditors for the audit of the Charity's financial statements	10,240	-	10,240	8,850
Profit on disposal of fixed assets	(12,004)	-	(12,004)	(9,170)

11 Staff costs	Unrestricted funds	Restricted funds	Total 2023	Total 2022
	£	£	£	£
Wages and salaries	203,628	16,963	220,591	184,067
Social security costs	13,953	-	13,953	11,178
Pension costs	10,006	1,743	11,749	9,212
Staff recruitment costs	1,470	-	1,470	50
Staff training	1,881	-	1,881	1,849
	230,938	18,706	249,644	206,356

The average number of staff during the year was 8 (2022: 7). No employees have emoluments over £60,000.

The remuneration of key management personnel was £53,993 (2022: £53,638).

12 Trustees' emoluments

Trustees received no remuneration during 2023 or 2022. There were payments made to two (2022: three) Trustees during the year for reimbursement of out of pocket expenses of £56 (2022: £562).

Premiums of £333 (2022: £nil) have been paid in respect of Trustee Indemnity Insurance.

13 Tangible fixed assets

	Land and buildings	Motor vehicles & plant	Fixtures, fittings & equipment	Total
Cost	£	£	£	£
At 1 November 2022	331,111	124,901	106,326	562,338
Additions	-	54,977	13,018	67,995
Disposals	-	(37,668)	-	(37,668)
At 31 October 2023	331,111	142,211	119,344	592,665
Depreciation and impairment				
At 1 November 2022	101,694	39,343	52,528	193,565
Depreciation charged in the year	6,622	31,698	20,739	59,059
Eliminated on disposals	-	(20,170)	-	(20,170)
At 31 October 2023	108,316	50,871	73,267	232,454
Carrying amount				
At 31 October 2023	222,795	91,339	46,077	360,211
At 31 October 2022	229,417	85,558	53,798	368,773

14 Investments

	2023	2022
Market Value	£	£
CCLA Ethical Investment Fund	50,664	50,071
CCLA Global Equity Income Fund	51,842	49,671
	102,506	99,742
Historical Cost		
CCLA Pooled Investment Funds	90,000	90,000

14 Investments (continued)

	£
Value as at 1 November 2022	99,742
Change in market value	2,764
Value as at 31 October 2023	102,506

15 Debtors: amounts falling due within one year

	2023	2022
	£	£
Gift aid	14,792	7,717
Rental deposit	13,500	-
Prepayments and accrued income	26,584	48,109
	54,876	55,826

16 Creditors: amounts falling due within one year

	2023	2022
	£	£
Taxation and social security	3,209	467
Other creditors	9,214	15,090
Accruals	35,797	11,095
Deferred freight income	38,988	33,843
	87,208	60,495

17 Deferred Income

	Balance at 1 Nov 2022	Deposits received	Released to income	Balance at 31 Oct 2023
	£	£	£	£
Freight Income	33,843	144,633	139,488	38,988

Relates to freight income received for the shipment of goods to Africa which were not shipped at the year end. This income has been deferred in order to be recognised in the year of shipment of the goods.

18 Movement in funds

	At 1 November 2022	Incoming resources	Outgoing resources	Transfers	At 31 October 2023
	£	£	£	£	£
Unrestricted funds					
Designated funds	-	-	-	100,000	100,000
General fund	745,960	460,203	(601,719)	11,899	716,343
	745,960	560,203	(601,719)	111,899	816,343
Restricted funds					
Overseas freight	13,046	156,781	(169,827)	-	-
Forklift appeal	44,274	-	(3,850)	(40,424)	-
Refurbishment appeal	3,200	-	(800)	(2,400)	-
Van appeal	91,085	-	(20,702)	(70,383)	-
Boiler	1,334	-	(1,334)	-	-
Apprentice appeal	11,729	5,669	(18,706)	1,308	-
	164,668	162,450	(215,219)	(111,899)	-
Total funds	910,628	722,653	(816,938)	-	816,343

	At 1 November 2021	Incoming resources	Outgoing resources	Transfers	At 31 October 2022
	£	£	£	£	£
Unrestricted funds					
General fund	679,085	525,148	(458,273)	-	745,960
Restricted funds					
Overseas freight	-	111,290	(98,474)	-	13,046
Forklift appeal	-	48,124	(3,850)	-	44,274
Refurbishment appeal	-	4,000	(800)	-	3,200
Van appeal	111,290	-	(20,205)	-	91,085
Boiler	2,669	-	(1,335)	-	1,334
Apprentice appeal	18,697	5,676	(12,644)	-	11,729
	132,656	169,320	(137,308)	-	164,668
Total Funds	811,741	694,468	(595,581)	-	910,628

The van, refurbishment and forklift fund represent funds raised in order to replace a number of the charity's fixed assets. Historically, depreciation was charged through these funds such that they were reduced in line with the useful economic lives of the assets.

18 Movement in funds (continued)

This presentation was reviewed by the trustees, who concluded that this treatment could be misleading as TWAM has spent this restricted cash and satisfied the restriction imposed by the donors. A decision was therefore made to transfer these balances out of restricted funds.

The apprentice appeal was used to cover the costs of a full-time warehouse apprentice employee. All brought forward and additional incoming restricted funds in relation to this were spent during the year. Future funds relating to the apprentice appeal will be unrestricted in nature.

Going forward, the only restricted funds anticipated are those related to overseas freight, which are received in advance to fund the transport costs of tool containers.

£100,000 has been assigned to a designated fund as a reserve to cover 6 months of running costs if the charity is to encounter financial difficulty.

19 Analysis of net assets between funds

	Unrestricted	Restricted	Total
	£	£	£
Fund balances at 31 October 2023 are represented by:			
Tangible fixed assets	360,211	-	360,211
Fixed asset investments	102,506	-	102,506
Current assets/(liabilities)	353,626	-	353,626
	816,343	-	816,343
Fund balances at 31 October 2022 are represented by:			
Tangible fixed assets	278,684	90,089	368,773
Fixed asset investments	99,742	-	99,742
Current assets/(liabilities)	367,534	74,579	442,113
	745,960	164,668	910,628

20 Related party transactions

Donations received from Trustees and their immediate family members totalled £700 in 2023 (2022: £1,089).

21 Commitments

At the reporting date the charity has commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2023	2022
	£	£
Within one year	45,000	-
Between 2 – 5 years	127,500	-
	172,500	-

At the reporting date the charity had capital commitments totalling £nil (2022: £nil).

22 Guarantee

The charity is a company limited by guarantee; in the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

23 Retirement benefit schemes

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

24 Cash generated from operations

	2023	2022
	£	£
Surplus/(Deficit) for the year	(94,285)	98,887
Adjustments for:		
Investment income recognised in statement of financial activities	(1,097)	-
Fair value gains and (losses) on investments	(2,764)	8,749
Depreciation and impairment of tangible fixed assets	59,059	48,811
Gain on disposal of tangible fixed assets	(12,004)	(9,170)
Movements in working capital:		
(Increase) / decrease in debtors	950	(41,423)
Increase / (decrease) in creditors	26,715	(15,919)
Cash generated from operations	(23,426)	89,935

TOOLS WITH A MISSION

England & Wales - Charity number 1104903

Accounts

Charity Registration Number: 1104903 (England & Wales)

Company Registration Number: 05114575

TOOLS WITH A MISSION
(A Company Limited by Guarantee)

ANNUAL REPORT AND AUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 OCTOBER 2022

TOOLS WITH A MISSION

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TOOLS WITH A MISSION

LEGAL AND ADMINISTRATIVE INFORMATION

Legal structure
The Charity is a company limited by guarantee incorporated in England and Wales.

Trustees/Directors
Mr A Bowdler (resigned 11th June 2022)
Mr S Danks
Mr T Elliot (resigned 9th August 2022)
Mr K Holburn
Rev C Mukanga
Mr B Orchard (Company Secretary)
Mrs P Parker

CEO
Mr M Griffin

Company registration number
05114575

Charity registration number
1104903 (England & Wales)

Registered office
Unit 2 Bailey Close
Hadleigh Road Industrial Estate
Ipswich
Suffolk
IP2 0UD

Independent Auditor
Helen Rumsey FCA
Ensors Accountants LLP
Connexions
159 Princes Street
Ipswich
Suffolk
IP1 1QJ

Bankers
Barclays
1 Princes Street
Ipswich
Suffolk
IP1 1PB

TOOLS WITH A MISSION

THE REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 OCTOBER 2022

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 October 2022. These have been prepared in accordance with the provisions of the Charities SORP (FRS 102) the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006. When setting objectives, developing strategies and undertaking activities, the Trustees have given careful consideration to the guidance on public benefit provided by the Charity Commission for England and Wales.

The information on page 1 forms part of this report.

Throughout this report, the term "Trustees" is used to denote the directors of the company.

1. Objectives

1.1 Aims and objectives of the charity

The principal activity of Tools with a Mission (TWAM) is to give practical expression to the Christian faith by the provision of tools and equipment to community-based projects, training workshops and trainees. The Charity collects donated usable tools, refurbishes them, sorts into trade kits and sends them to the developing world for livelihood creation. In this way, it aims to alleviate poverty within communities affected by lack of education and employment. We work with churches, community groups and NGO's to develop skills training centres providing vulnerable people of all ages with practical skills that lead to employment and the alleviation of the effects of poverty.

1.2 The 2020-2025 Strategic Plan

During 2022 the CEO and Board of Trustees continued the implementation of the 2020-2025 Strategic Plan. The main objective met was the opening of a second large Refurbishment Centre in Rugby. This has enabled TWAM to begin its plan to double the number of tools sent to Africa from around half a million to a million every year. The centre opened in August 2022 and sent its first container in December 2022.

Volunteer recruitment campaigns were carried out in Rugby after extensive promotion online, in traditional media and working with volunteer agencies. The result was over 100 people attended a Volunteer Open Day and around 35 volunteers were recruited to support the Manager and Apprentice.

The Trustees have agreed that the Training and Distribution Centre due to open in Kabwe, Zambia in 2022 will be removed from the Strategic Plan. This is due to increased costs importing into Zambia and big rises in shipping costs making the centre economically unviable at present. However, one of its main objectives to train the trainers in tool maintenance and repair will be carried out using local trainers and facilities from 2023.

Malawi and Tanzania will be added to supporting countries in 2023 and applications from DR Congo will be supplied via Uganda or Zambia. No further containers will be sent directly to DRC.

2. Review of the Year

The commitment of our wonderful paid and unpaid staff throughout the UK remains our greatest asset and we are most grateful to them for undertaking the multitude of tasks needed to prepare a container ready for shipment and to comply with the ever-increasing compliance requirements being imposed upon us. Without them, a charity of our size could not operate.

Containers and tool kits despatched

The period 1 November 2021- 31 October 2022 saw TWAM return to pre-pandemic levels with all planned containers being dispatched. These were 4 x 20ft containers to Uganda, 2 x 20ft containers to Zimbabwe and 4 x 20ft containers and 3 x 40ft HiCube containers to Zambia.

These containers included 12,500 toolkits and machines. The key items refurbished and despatched were approx. 3,000 Sewing Machines, 450 Haberdashery Boxes, 250 Knitting Machines, 220 Bags of Knitting Machine Wool, 160 Hand Knitting Packs, 680 Carpentry Trade Kits, 185 Carpentry Workshop Kits, 240 Boxes of Drills and Power Tools, 600 Packs of 3 Saws, 800 Computers, 60 Computer Network Kits, 800 Builders Kits, 100 Groundworkers Kits, 250 Agricultural Kits, 350 Motor Mechanics Kits, 100 Mechanics Workshop Kits, 180 Plumbers Kits, 250 Electricians Kits and 55 Welding Machine and accessories kits.

TWAM supported 420 skills centres, community training groups and schools. By country these were, 88 in Uganda, 294 in Zambia and 38 in Zimbabwe. These groups between them met the following needs (many groups met more than one need):
260 supported Women's Groups and Widows
220 worked with Young People and school drop outs
76 supported Vulnerable People
40 supported Schools
66 worked in Community Development
23 worked in developing sustainable agriculture
184 supported Orphans
99 worked with Men suffering long term unemployment
13 supported Street Children
49 set up Disability support groups
35 supported those affected by HIV/Aids
8 worked to free Sex-workers
13 supported the Elderly
20 supported Ex-offenders
8 supported Refugees
5 worked to alleviate Environmental Issues

TWAM Volunteer team
TWAM has an amazing volunteer team supporting what we do. Many are retired, but we also work with long term unemployed, ex-military personnel in rehabilitation programmes, ex-offenders and young people with Support Workers. In total we have approx. 80 in our Ipswich Refurbishment Centre team, 8 in our Head office team. 35 in our Rugby Refurbishment Centre team, 13 in our Halstead Refurbishment Centre team, 24 in our Chesterfield, Chichester, Somerset and Sutton Coldfield local volunteer groups, 40 in our Van driving teams operating 5 vans, 200 Volunteer Tool Collectors, 15 UK based volunteer Country Coordinators and 5 Board of Trustee volunteers. They are supported by 150 Volunteers in Africa.

Support of independent workshops
In addition, there are 7 independent volunteer-led workshops based across England and Wales with around 100 volunteers between them. They are Tool Aid Ringwood, Sheffield Tools4Africa, Medway Volunteer Group, Tool Aid Cymru, Tendring Tool Kits for Africa, St John's Kabin in Kenilworth and Men-in-sheds Christchurch in Bebington

Environmental impact
TWAM has always had its green credentials and sustainability at its heart. We believe a hammer should remain a hammer, so we champion reusing tools rather than recycling them. It takes far less resources to refurbish a tool rather than recycling it and turning it into something else.

Therefore, we're proud that we have been able:
1. To save around 250 tonnes of tools from potentially going to landfill and shipping them to Africa.
2. To save over 100 tonnes of tools not suitable for Africa from potentially going to landfill by selling them for recycling or reuse.
3. To save nearly £1,500,000 by refurbishing and reusing tools, rather than buying them new.

This all amounts to 1,367,173kg of CO_2 emissions saved every year.

We believe this all adds up to a superb life-transforming achievement. Thank you for helping to make it all possible!

Annual General Meeting
The AGM was held in June in-person and via Zoom in Ipswich. Those who could not attend were offered a postal vote. We conducted all the formal business. The Trustees have agreed to a full audit and are pleased that Ensors have found our accounts to be in good order.

3. Governance and Finance

The Charity is constituted as a Company Limited by Guarantee and is administered by the Trustees under the terms and conditions of its Memorandum and Articles of Association. It is registered with the Charity Commission for England and Wales and with Companies House.

3.1 Governance

The Charity is administered by the Trustees at their regular meetings. The Trustees meet via Zoom and in-person. Personnel with specialist knowledge are recruited to or consulted by the Board, as the need arises, to ensure the smooth running and development of the Charity. New Trustees (and those standing for re-election on a three-yearly basis) are elected by the members of the Charity at its AGM. The Secretary maintains an accurate and up to date register of members.

The Chief Executive Officer, who is appointed by the Trustees and is directly responsible to the Chairperson, manages the day-to-day affairs of the Charity. The Treasurer has the responsibility of overseeing the finances of the Charity.

3.2 Finance

The accounts for the year ended 31 October 2022 show net incoming resources for the year of £98,887 (2021: £190,505). Total fund balances amounted to £910,628 (2021: £811,741).

The Financial Reserve was reviewed during the year and it was decided to leave it at £100,000 total funds on hand at any one time. This is considered to adequately cover all running costs for up to of six months.

The Charity has made a large surplus in both of the last two years which has led to the high fund balances of £910,628, with £745,960 being unrestricted. A big part of the surplus in 2022 was due to our significant investment of £54,701 in Rugby's facilities, which does not immediate reduce the fund balance, but rather reduces over time via depreciation. Given the generosity of our donors which have allowed us to build up healthy reserves, we are now able to budget for a deficit in the coming years meaning we can maximise our charitable activities.

3.3 Investment Policy

The trustees are mindful of rising inflation rates and depleting purchasing power and therefore seek to diversify away from cash.

During the year to 31 October 2022 a further sum of £10,000 was invested in CCLA Funds on a phased basis. The total value of these investments at the end of the financial year was £99,742 compared to a historical cost of £90,000.

3.4 TWAM Policies

During the year, the Board agreed a schedule whereby policies are subject to regular review. Such policies include those relating to overall Financial Controls, Money Laundering, Discrimination, Social Media, Health and Safety, Safeguarding, Data Protection and Complaints and Grievances. TWAM has engaged Citation to review its Human Resources policies and to provide legal and personnel advice when required.

The Charity has prepared a Risk Register to identify risks and to enable an assessment of the likelihood of their occurrence and their potential impact. The Trustees have spent considerable time during 2022 reviewing and updating the Risk Assessment Register. This and the accompanying Disaster Management plan are regularly monitored and reviewed by the Board.

3.5 Going Concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity had adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

4. Operations

4.1 Staff

TWAM has eight paid staff in the UK: a Chief Executive Officer (CEO), a Fundraising and Communication Officer, an Office Manager, a Volunteering Coordinator, two Refurbishment Centre Managers (Ipswich and Rugby) and two Refurbishment Centre Apprentices (Ipswich and Rugby). All other staff associated with the Charity, including the Trustees, are volunteers.

We are constantly aware of the need for training for our staff, paid and unpaid, with much of it provided on the job, alongside those currently engaged in the task. Some specialist training is carried out by outside training providers. Training requirements are identified by the Management Team under the leadership of the CEO, which then ensures that the appropriate action is taken.

Senior Management remuneration is agreed as part of the annual pay review by the Board of Trustees. Their decision is based on the recommendation of the Chairperson and on the review of the performance and meeting of measurable objectives set in the annual appraisal. A periodic review of data sources such as Charity Jobs supports this decision-making process.

4.2 Transport

Containers begin their journey to Africa from the Ipswich and Rugby Refurbishment Centres. The distribution of shipments, once they reach their destination is supervised by our in-country partners.

TWAM operates a fleet of five vans based in Ipswich, Rugby, Maidstone, Farnham and Redcar. All are staffed by volunteer drivers who carry out collections of donated tools and equipment.

4.3 Cooperation with other organisations

We consider it vital to cooperate with other organisations and to support people with learning difficulties and the long term unemployed through provision of volunteering opportunities.

TWAM remains in discussion with two UK based charities, one supplying IT equipment and the other educational books. It is hoped that they will provide equipment to applicants TWAM can no longer supply following the decision to stop sending books and reduce the number of computers we send to each group to a maximum of two. Discussions are also ongoing with both charities concerning their long-term involvement in the Zambia Training and Distribution Centre.

4.4 Fundraising Activities

Tools with a Mission relies predominantly on individual donor and church support. Our fundraising activities reflect this with our magazine TWAM News sent quarterly to approximately 3,500 people and groups. In addition, we make 3 appeals per year, usually to support specific financial needs within the charity.

Trust and corporate support is becoming increasingly important to TWAM. In particular, this year we would like to acknowledge once again the generous and long-term support of The Aall Foundation.

The Trustees would also like to acknowledge the support of Collecteco in supplying free of charge, donated, second hand workbenches, office furniture, industrial cupboards, chairs and volunteer canteen and lounge furniture. Without their support the cost of opening Rugby would have been tens of thousands of pounds higher.

We do a legacy appeal annually and receive many 'in-memory' gifts. Alternative gifts are available all year and prove very popular at Christmas, and a range of leaflets promotes our work across the UK.

Online and social media is an increasingly important communication tool and we send a supporter e-news monthly to approx. 3500 people. Our social media presence has seen significant development and growth with the appointment of our Fundraising and Communication Officer.

Our complaints procedure is available on our website and during 2021-22 we received no complaints. We practice inspirational fundraising, seeking support through the recognition of the value for money, environmental responsibility and sustainability of the projects we support. We are compliant with the requirements of the General Data Protection Requirements and individuals can opt out from receiving fundraising communications from us.

5. Principal Risks and Uncertainties

As a charity which derives the most significant part of its income from donations by the general public, the Board can never be certain about the level of income to be received and has therefore to manage expenses and overhead costs accordingly. To guard against an unforeseen shortfall in income, the charity maintains a reserve of £100,000 which the Board has judged adequate for the purpose.

The Board recognises that in sending tools overseas, it cannot have direct control over their distribution to applicants. To mitigate this risk, the charity works with local partner organisations or NGOs in each country, who oversee distribution on its behalf. The risk is further reduced through regular visits to recipients and partners by Board members, staff and volunteers from the UK. 2022 saw a rigorous in-country impact assessment procedure implemented with the appointment of UK based impact assessment Country Coordinators for Uganda and Zambia and 2 Impact Assessment Managers in Zambia (we already have one in Uganda). In other countries the UK based Country Coordinator and in-country partner work together to carry out the assessments.

The charity is heavily dependent upon the willingness and continued availability of volunteers to support its work. Accordingly, the ongoing availability and anticipated future need for volunteers is closely monitored to ensure sufficient numbers are available to permit its objectives to be realised.

6. Conclusion

During 2021-2022 TWAM fulfilled the main and most ambitious objective of the 2020-2025 Strategic Plan with the opening of the Rugby Refurbishment Centre. TWAM also continued the implementation of the Africa Impact Assessment Programme and the introduction of two new supported countries. Within the UK TWAM recruited nearly a hundred new volunteers across all volunteer roles. It is fair to say that TWAM has had another remarkable year.

Whilst the Trustees acknowledge that income was considerably down compared to budget, they also acknowledge with gratitude that due to tight financial controls that this was matched with a similar drop in expenditure. A remarkable feat when TWAM opened and fully equipped the Rugby Refurbishment Centre.

The return to full operations was another great achievement. The Board wishes to recognise the work of the CEO, staff and volunteers in achieving all of this. They would also like to acknowledge the faithfulness of God in leading TWAM so clearly, especially to our new Rugby Centre and for providing staff and volunteers to support it.

This report shows that TWAM has at its heart an enormous group of loyal people, who are all prepared to get involved. We are deeply grateful to them all for without such a level of enthusiasm and support, TWAM would not exist.

7. Statement as to disclosure to our auditors

In so far as the Trustees are aware at the time of approving our Trustees' annual report:

- there is no relevant information, being information needed by the auditor in connection with preparing their report, of which the Charity's auditor is unaware; and
- the Trustees, having made enquiries of fellow trustees and the Charity's auditor that they ought to have individually made, have each taken all steps that they are obliged to take as a trustee in order to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

ON BEHALF OF THE BOARD

Mr S Danks
Trustee and Chairperson

TOOLS WITH A MISSION

STATEMENT OF TRUSTEE RESPONSIBILITIES

FOR THE YEAR ENDED 31 OCTOBER 2022

The Trustees, who are also the directors of Tools with a Mission for the purpose of company law, are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent; and
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

TOOLS WITH A MISSION

INDEPENDENT AUDITOR'S REPORT

TO THE TRUSTEES OF TOOLS WITH A MISSION

Opinion

We have audited the financial statements of Tools with a Mission (the "Charitable Company") for the year ended 31 October 2022, which comprise the Statement of Financial Activities, the Balance Sheet, statement of cash flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and the Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 October 2022 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

TOOLS WITH A MISSION

INDEPENDENT AUDITOR'S REPORT
TO THE TRUSTEES OF TOOLS WITH A MISSION

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Trustees' report, which includes the directors' report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report included within the Trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the Trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 require us to report to you if, in our opinion:

- adequate and proper accounting records have not been kept; or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

Responsibilities of Trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The engagement partner has ensured that the audit team collectively had the required experience, knowledge and competence to perform the planned work and identify any relevant irregularities.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below. In planning our audit, we identify and assess the risk of material misstatement within the financial statements, whether due to fraud or error. In assessing the risks, consideration is given to the control environment (including Trustees' and management's own processes for identification and risk assessment) as well as the nature of the entity, the industry in which it operates and the underlying performance. Consideration is also given to the attitudes and incentives of management to commit fraud, with specific procedures planned and performed to respond to the risk of inappropriate management override of controls.

We also obtained an understanding of the applicable laws and regulations to which the charity must adhere, through discussions with management and those charged with governance, as well as commercial knowledge of the sector and statutory legislation, in order to determine the key laws and regulations applicable to the charitable company.

Our audit work included:

- Auditing the risk of management override of controls, including through testing journal entries and other adjustments for appropriateness, and evaluating the rationale behind significant transactions outside the normal course of business.

- Assessment of key accounting estimates within the financial statements in order to assess their reasonableness to determine whether there is any bias in the estimates.

- Review of meeting minutes.

- Enquiring of management and Trustees as to whether they are aware of any alleged, suspected or actual fraud during the year.

We also performed procedures to satisfy ourselves regarding the charitable company's compliance with applicable laws and regulations, including:

- Enquiry of Trustees, management and the entity's solicitors around actual and potential litigation and claims

- Reviewing correspondence with relevant legal authorities

All audit team members were made aware of the applicable laws and regulations, as well as potential fraud risks during the planning stage of the audit and this was discussed at the audit team planning meeting. It was therefore determined that team members all had the relevant awareness and competence to identify any instances of non-compliance or fraud.

There are, however, inherent limitations to our above audit procedures. Auditing standards only require us to enquire of the Trustees and management regarding non-compliance with laws and regulations, as well as review regulatory and legal correspondence (if there is any). It is therefore possible that instances of non-compliance could be missed, particularly where the law in itself is far removed from any financial transactions.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: http://www.frc.org.uk/Our-Work/Audit/Audit-and-assurance/Standards-and-guidance/Standards-and-guidance-for-auditors/Auditors-responsibilities-for-audit/Description-of-auditors-responsibilities-for-audit.aspx. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members and trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company, the charitable company's members as a body and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

H Rumsey

Helen Rumsey FCA (Senior Statutory Auditor)

For and on behalf of Ensors Accountants LLP
Connexions
159 Princes Street
Ipswich
IP1 1QJ

Dated: 18 April 2023

TOOLS WITH A MISSION

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 OCTOBER 2022

	Notes	Unrestricted funds	Restricted funds	Total 2022	Total 2021
		£	£	£	£
Income and endowments from:					
Donations and legacies	3	411,398	57,800	469,198	438,810
Charitable activities	4	122,499	111,520	234,019	197,771
Investments	5	-	-	-	21
Other income	6	-	-	-	16,616
Total income and endowments		533,897	169,320	703,217	653,218
Expenditure on:					
Raising funds	7	39,165	-	39,165	30,171
Charitable activities	8	419,108	137,308	556,416	442,657
Total resources expended		458,273	137,308	595,581	472,828
Net gains/(losses) on investments	9	(8,749)	-	(8,749)	10,115
Net incoming/(outgoing) resources before transfers		66,875	32,012	98,887	190,505
Transfers between funds		-	-	-	-
Net incoming/(outgoing) resources		66,875	32,012	98,887	190,505
Fund balances at 1 November 2021		679,085	132,656	811,741	621,236
Fund balances at 31 October 2022		745,960	164,668	910,628	811,741

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

The notes on pages 15 to 26 form part of these financial statements.

TOOLS WITH A MISSION

BALANCE SHEET

AS AT 31 OCTOBER 2022

	Notes	2022		2021	
		£	£	£	£
Fixed assets					
Tangible assets	13		368,773		302,318
Investments	14		99,742		98,491
			468,515		400,809
Current assets					
Debtors	15	55,826		14,404	
Cash at bank and in hand		446,782		472,943	
		502,608		487,347	
Creditors: amounts falling due within one year	16	(60,495)		(76,415)	
Net current assets			442,113		410,932
Total assets less current liabilities			910,628		811,741
Income funds					
Restricted funds	18		164,668		132,656
Unrestricted funds	18		745,960		679,085
			910,628		811,741

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The accounts were approved by Board of Trustees on 18/3/23 and were signed on its behalf by:

.....

Mr S Danks
Trustee and Chairman

The notes on pages 15 to 26 form part of these financial statements.

Company Registration No. 05114575

TOOLS WITH A MISSION

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 OCTOBER 2022

	Notes	2022		2021	
		£	£	£	£
Cash flows from operating activities					
Cash generated from operations	24		89,935		183,344
Cash flows from Investing activities					
Purchase of tangible fixed assets		(115,266)		(48,516)	
Proceeds on disposal of tangible fixed assets		9,170		5,000	
(Purchase)/Disposal of investments		(10,000)		(70,000)	
Interest received		-		21	
			(116,096)		(113,495)
Net Increase/(decrease) in cash and cash equivalents			(26,161)		69,849
Cash and cash equivalents at the beginning of the year			472,943		403,094
Cash and cash equivalents at the end of the year			446,782		472,943

1 Accounting policies

Charity information

Tools with a Mission is a private company limited by guarantee incorporated in England and Wales. The registered office is Unit 2 Bailey Close, Hadleigh Road Industrial Estate, Ipswich, Suffolk, IP2 0UD.

1.1 Accounting convention

The financial statements have been prepared in accordance with UK Generally Accepted Accounting Practice, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)".

The accounts have been prepared under the historical cost convention, modified to include the revaluation of certain financial investments at fair value.

The charity is a Public Benefit Entity as defined by FRS 102.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £1.

1.2 Going concern

In approving the accounts for the year ended 31 October 2022, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operation for the foreseeable future.

Accordingly, the Trustees continue to adopt the going concern basis of accounting in preparing the accounts.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions imposed by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other grants and donations are recognised once the charity has been notified of the income, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt, or if the charity has been notified of an impending distribution, the amount is known and receipt is expected. If the amount is not known the legacy is treated as a contingent asset.

Income from charitable activities is recognised on despatch of goods.

1.5 Resources expended

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

1 Accounting policies (Continued)

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Charitable activities includes all costs incurred by the charity in the delivery of its activities and services for its beneficiaries, It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses. Fixed assets are capitalised where initial cost exceeds £1,000.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Land and buildings	50 years
Fixtures, fittings & equipment	5 years
Motor vehicles & plant	5 years

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Foreign currency

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are recorded at the rate ruling at the date of the transaction. All differences are taken to the Statement of Financial Activities.

1.10 Pensions

The charity pays into a defined contribution pension scheme. The contributions payable are charged to the Statement of Financial Activities in the year that they are payable.

1.11 Operating leases

Rentals payable under operating leases, including any lease incentives received, are charged to income on a straight line basis over the term of the relevant lease.

1.12 Taxation

The charity is exempt from corporation tax on charitable activities.

1 Accounting policies (Continued)

1.13 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.14 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.15 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total 2022	Total 2021
	£	£	£	£
Donations and gifts	400,253	57,800	458,053	406,723
Legacies receivable	11,145	-	11,145	32,087
	411,398	57,800	469,198	438,810
For the year ended 31 October 2021	348,494	90,316		438,810

4 Charitable activities

	Unrestricted funds	Restricted funds	Total 2022	Total 2021
	£	£	£	£
Sales within charitable activities	122,499	111,520	234,019	197,771
For the year ended 31 October 2021	95,068	102,703		197,771

5 Investments

	Unrestricted funds	Restricted funds	Total 2022	Total 2021
	£	£	£	£
Interest receivable	-	-	-	21
For the year ended 31 October 2021	21	-		21

6 Other income

	Unrestricted funds	Restricted funds	Total 2022	Total 2021
	£	£	£	£
Babcock grant	-	-	-	500
Furlough grant	-	-	-	16,116
	-	-	-	16,616
For the year ended 31 October 2021	16,616	-	-	16,616

The Babcock apprentice grant represents a training grant. The furlough grant represents a government grant issued during the Coronavirus pandemic in order to cover 80% of wages for nominated furloughed employees.

7 Raising funds

	Unrestricted funds	Restricted funds	Total 2022	Total 2021
	£	£	£	£
Publicity and fund raising	30,271	-	30,271	24,573
Regular mailings	8,894	-	8,894	5,598
	39,165	-	39,165	30,171
For the year ended 31 October 2021	30,171	-	-	30,171

8 Charitable activities	Unrestricted funds	Restricted funds	Total 2022	Total 2021
	£	£	£	£
Staff costs (see note 11)	193,712	12,644	206,356	171,096
Rent and rates	15,344	-	15,344	19,271
Insurance	11,906	-	11,906	11,853
Light and heat	14,948	-	14,948	10,013
Postage and telephone	6,143	-	6,143	7,003
Printing and stationery	3,151	-	3,151	2,873
Sundries	7,906	-	7,906	4,326
Tools, haberdashery purchases & refurbishment	11,204	-	11,204	15,169
Carriage and packaging	8,849	-	8,849	5,535
Vehicle fuel and servicing	38,615	-	38,615	23,757
Premises repairs and renewals	6,734	-	6,734	5,456
Cleaning and trade refuse	5,299	-	5,298	3,590
Scholar packs	-	-	-	1,034
Overseas freight	-	98,474	98,474	107,327
Travelling	6,805	-	6,805	598
Legal and professional charges	11,120	-	11,120	12,098
Audit and accountancy fees	8,850	-	8,850	5,421
Health and safety	6,110	-	6,110	6,976
Depreciation	22,621	26,190	48,811	21,052
Profit or loss on disposal	(9,170)	-	(9,170)	(5,000)
Bank charges	3,735	-	3,735	3,355
In country development costs	45,226	-	45,226	9,854
	419,108	137,308	556,416	442,657
For the year ended 31 October 2021	317,229	125,428		442,657

9 Net gains on investments	Unrestricted funds	Restricted funds	Total 2022	Total 2021
	£	£	£	£
Gain/(loss) on listed investments	(8,749)	-	(8,749)	10,115
For the year ended 31 October 2021	10,115	-		10,115

10 Net incoming/(outgoing) resources	Unrestricted funds	Restricted funds	Total 2022	Total 2021
	£	£	£	£
This is stated after charging:				
Depreciation	22,623	26,188	48,811	21,052
Fees payable to the Charity's auditors for the audit of the Charity's financial statements	8,850	-	8,850	5,400
Profit on disposal of fixed assets	(9,170)	-	(9,170)	-

11 Staff costs	Unrestricted funds	Restricted funds	Total 2022	Total 2021
	£	£	£	£
Wages and salaries	172,820	11,247	184,067	152,797
Social security costs	11,178	-	11,178	9,843
Pension costs	7,815	1,397	9,212	7,382
Staff recruitment costs	50	-	50	61
Staff training	1,849	-	1,849	1,013
	193,712	12,644	206,356	171,096

The average number of staff during the year was 7 (2021: 6). No employees have emoluments over £60,000.

The remuneration of key management personnel was £53,638 (2021: £52,987).

12 Trustees' emoluments

Trustees received no remuneration during 2022 or 2021. There were payments made to three (2021: two) Trustees during the year for reimbursement of out of pocket expenses of £562 (2021: £77).

Premiums of £nil (2021: £nil) have been paid in respect of Trustee Indemnity Insurance.

13 Tangible fixed assets

	Land and buildings	Motor vehicles & plant	Fixtures, fittings & equipment	Total
Cost	£	£	£	£
At 1 November 2021	331,111	103,300	51,625	486,036
Additions	-	60,565	54,701	115,266
Disposals	-	(38,964)	-	(38,964)
At 31 October 2022	331,111	124,901	106,326	562,338
Depreciation and impairment				
At 1 November 2021	95,072	54,252	34,394	183,718
Depreciation charged in the year	6,622	24,055	18,134	48,811
Eliminated on disposals	-	(38,964)	-	(38,964)
At 31 October 2022	101,694	39,343	52,528	193,564
Carrying amount				
At 31 October 2022	229,417	85,558	53,798	368,773
At 31 October 2021	236,039	49,048	17,231	302,318

14 Investments

	2022	2021
Market Value	£	£
CCLA Ethical Investment Fund	50,071	48,789
CCLA Global Equity Income Fund	49,671	49,702
	99,742	98,491
Historical Cost		
CCLA Pooled Investment Funds	90,000	80,000

	£
Value as at 1 November 2021	98,491
Additions	10,000
Change in market value	(8,749)
Value as at 31 October 2022	99,742

15 Debtors: amounts falling due within one year

	2022	2021
	£	£
Gift aid	7,717	7,648
Prepayments and accrued income	48,109	6,756
	55,826	14,404

16 Creditors: amounts falling due within one year

	2022	2021
	£	£
Taxation and social security	467	3,805
Other creditors	15,090	13,193
Accruals	11,095	5,933
Deferred freight income	33,843	53,484
	60,495	76,415

17 Deferred Income

	Balance at 1 Nov 2021	Deposits received	Released to income	Balance at 31 Oct 2022
	£	£	£	£
Charitable activities	53,484	91,879	(111,520)	33,843

Income received for the shipment of goods to Africa deferred and recognised in the period to which it relates.

18 **Movement in funds**

	At 1 November 2021	Incoming resources	Outgoing resources	Transfers	At 31 October 2022
	£	£	£	£	£
Unrestricted funds					
General fund	679,085	525,148	(458,273)	-	745,960
Restricted funds					
Overseas freight	-	111,520	(98,474)	-	13,046
Forklift appeal	-	48,124	(3,850)	-	44,274
Refurbishment appeal	-	4,000	(800)	-	3,200
Van appeal	111,290	-	(20,205)	-	91,085
Boiler	2,669	-	(1,335)	-	1,334
Sheldon appeal	18,697	5,676	(12,644)	-	11,729
	132,656	169,320	(137,308)	-	164,668
Total funds	811,741	694,468	(595,581)	-	910,628

	At 1 November 2020	Incoming resources	Outgoing resources	Transfers	At 31 October 2021
	£	£	£	£	£
Unrestricted funds					
General fund	556,171	470,314	(347,400)	-	679,085
Restricted funds					
Overseas freight	-	102,704	(102,704)	-	-
Van appeal	35,292	83,536	(7,538)	-	111,290
Boiler	3,999	-	(1,330)	-	2,669
Scholarship packs	1,034	-	(1,034)	-	-
Sheldon appeal	24,740	6,779	(12,822)	-	18,697
	65,065	193,019	(125,428)	-	132,656
Total Funds	621,236	663,333	(472,828)	-	811,741

The overseas freight fund is money that has been paid by recipients and third party charities towards the cost of shipment of tools overseas.

The van, refurbishment and forklift fund represents funds raised in order to replace a number of the charity's fixed assets. The fund balance does not represent the cash available, as much of this has already been spent. The remainder of the funds contribute towards the depreciation, running and maintenance costs of the new assets.

The boiler fund is used to fund the purchase and running costs of a new boiler.

Sheldon appeal is used to cover the costs of the new full time warehouse employee.

19 Analysis of net assets between funds

	Unrestricted	Restricted	Total
	£	£	£
Fund balances at 31 October 2022 are represented by:			
Tangible fixed assets	278,685	90,089	368,774
Fixed asset investments	99,742	-	99,742
Current assets/(liabilities)	367,533	74,579	442,112
	745,960	164,668	910,628
Fund balances at 31 October 2021 are represented by:			
Tangible fixed assets	250,606	51,712	302,318
Fixed asset investments	98,491	-	98,491
Current assets/(liabilities)	329,988	80,944	410,932
	679,085	132,656	811,741

20 Related party transactions

Donations received from Trustees and their immediate family members totalled £1,089 in 2022 (2021: £1,040).

21 Commitments

At the reporting date the charity has commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2022	2021
	£	£
Within one year	-	5,500

At the reporting date the charity had capital commitments totalling £nil (2021: £nil).

22 Guarantee

The charity is a company limited by guarantee; in the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

23 Retirement benefit schemes

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

24 Cash generated from operations

	2022	2021
	£	£
Surplus/(Deficit) for the year	98,887	190,505
Adjustments for:		
Investment income recognised in statement of financial activities	-	(21)
Fair value gains and (losses) on investments	8,749	(10,115)
Depreciation and impairment of tangible fixed assets	48,811	21,052
Gain on disposal of tangible fixed assets	(9,170)	(5,000)
Movements in working capital:		
(Increase) / decrease in debtors	(41,423)	12,963
Increase / (decrease) in creditors	(15,919)	(26,040)
Cash generated from operations	89,935	183,344

7. Statement as to disclosure to our auditors

In so far as the Trustees are aware at the time of approving our Trustees' annual report:

- there is no relevant information, being information needed by the auditor in connection with preparing their report, of which the Charity's auditor is unaware; and
- the Trustees, having made enquiries of fellow trustees and the Charity's auditor that they ought to have individually made, have each taken all steps that they are obliged to take as a trustee in order to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

ON BEHALF OF THE BOARD

Mr S Danks
Trustee and Chairperson

7. Statement as to disclosure to our auditors

In so far as the Trustees are aware at the time of approving our Trustees' annual report:

- there is no relevant information, being information needed by the auditor in connection with preparing their report, of which the Charity's auditor is unaware; and
- the Trustees, having made enquiries of fellow trustees and the Charity's auditor that they ought to have individually made, have each taken all steps that they are obliged to take as a trustee in order to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

ON BEHALF OF THE BOARD

Mr S Danks
Trustee and Chairperson

TOOLS WITH A MISSION

BALANCE SHEET

AS AT 31 OCTOBER 2022

	Notes	2022 £	2022 £	2021 £	2021 £
Fixed assets					
Tangible assets	13		368,773		302,318
Investments	14		99,742		98,491
			468,515		400,809
Current assets					
Debtors	15	55,826		14,404	
Cash at bank and in hand		446,782		472,943	
		502,608		487,347	
Creditors: amounts falling due within one year	16	(60,495)		(76,415)	
Net current assets			442,113		410,932
Total assets less current liabilities			910,628		811,741
Income funds					
Restricted funds	18		164,668		132,656
Unrestricted funds	18		745,960		679,085
			910,628		811,741

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The accounts were approved by Board of Trustees on 18/3/23 and were signed on its behalf by:

.....

Mr S Danks
Trustee and Chairman

The notes on pages 15 to 26 form part of these financial statements.

Company Registration No. 05114575

TOOLS WITH A MISSION

BALANCE SHEET

AS AT 31 OCTOBER 2022

	Notes	2022		2021	
		£	£	£	£
Fixed assets					
Tangible assets	13		368,773		302,318
Investments	14		99,742		98,491
			468,515		400,809
Current assets					
Debtors	15	55,826		14,404	
Cash at bank and in hand		446,782		472,943	
		502,608		487,347	
Creditors: amounts falling due within one year	16	(60,495)		(76,415)	
Net current assets			442,113		410,932
Total assets less current liabilities			910,628		811,741
Income funds					
Restricted funds	18		164,668		132,656
Unrestricted funds	18		745,960		679,085
			910,628		811,741

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The accounts were approved by Board of Trustees on 18/3/23 and were signed on its behalf by:

.....

Mr S Danks
Trustee and Chairman

The notes on pages 15 to 26 form part of these financial statements.

Company Registration No. 05114575

TOOLS WITH A MISSION

England & Wales - Charity number 1104903

Accounts

Charity Registration Number: 1104903 (England & Wales)

Company Registration Number: 05114575

TOOLS WITH A MISSION
(A Company Limited by Guarantee)

ANNUAL REPORT AND AUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 OCTOBER 2021

ENSORS ACCOUNTANTS LLP
Connexions
159 Princes Street
Ipswich
IP1 1QJ

TOOLS WITH A MISSION

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TOOLS WITH A MISSION

LEGAL AND ADMINISTRATIVE INFORMATION

Legal structure
The Charity is a company limited by guarantee incorporated in England and Wales.

Trustees/Directors
Mr A Bowdler
Mr S Danks
Mr T Elliot
Mr D Ginns (resigned 9 October 2021)
Mr K Holburn
Rev C Mukanga
Mr B Orchard (Company Secretary)
Mrs P Parker

CEO
Mr M Griffin

Company registration number
05114575

Charity registration number
1104903 (England & Wales)

Registered office
Unit 2 Bailey Close
Hadleigh Road Industrial Estate
Ipswich
Suffolk
IP2 0UD

Independent Auditor
Helen Rumsey FCA
Ensors Accountants LLP
Connexions
159 Princes Street
Ipswich
Suffolk
IP1 1QJ

Bankers
Barclays
1 Princes Street
Ipswich
Suffolk
IP1 1PB

TOOLS WITH A MISSION

THE REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 OCTOBER 2021

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 October 2021. These have been prepared in accordance with the provisions of the Charities SORP (FRS 102) the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006. When setting objectives, developing strategies and undertaking activities, the Trustees have given careful consideration to the guidance on public benefit provided by the Charity Commission for England and Wales.

The information on page 1 forms part of this report.

Throughout this report, the term "Trustees" is used to denote the directors of the company.

1. Objectives

1.1 Aims and objectives of the charity

The principal activity of Tools with a Mission (TWAM) is to give practical expression to the Christian faith by the provision of tools and equipment to community-based projects, training workshops and trainees. The Charity collects donated usable tools, refurbishes them, sorts into trade kits and sends them to the developing world for livelihood creation. In this way, it aims to alleviate poverty within communities affected by lack of education and employment. We work with churches, community groups and NGO's to develop skills training centres providing vulnerable people of all ages with practical skills that lead to employment and the alleviation of the effects of poverty.

1.2 The 2020-2025 Strategic Plan

During 2021 the CEO and Board of Trustees continued the implementation of the 2020-2025 Strategic Plan. Despite the challenges of working within a global pandemic all the key objectives for 2021 were completed. These included the in-country teams in Zambia and Uganda beginning to process and approve tool applications and the introduction of annual project assessments. Volunteer recruitment campaigns were carried out for the Midlands van and Refurbishment Centre and as a result the current Coventry Centre began opening 5 days a week. 2022 will see TWAM open a second large Refurbishment Centre in the Midlands and much of 2021 was spent researching and sourcing new premises. At time of writing TWAM was in advanced negotiations over a potential building.

Due to Covid restrictions it has not been possible to progress with the opening of the Training and Distribution Centre in Kabwe, Zambia. A delay of at least one year has been agreed with our partner, the United Church of Zambia who own the site.

A fifth van has been placed into the North of England, to support the expansion of the Midlands Centre.

In reviewing these aims and objectives, the Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit.

2. Review of the Year

The commitment of our wonderful paid and unpaid staff throughout the UK remains our greatest asset and we are most grateful to them for undertaking the multitude of tasks needed to prepare a container ready for shipment and to comply with the ever-increasing compliance requirements being imposed upon us. Without them, a charity of our size could not operate.

Containers and tool kits despatched
The period 2020-2021 continued to be affected by the global Covid 19 pandemic. TWAM operations were affected but 13 out of the planned 17 containers were despatched to Africa. In 2021 TWAM sent one 40ft container to DR Congo and 20ft containers to Uganda (4), Zambia (7) and Zimbabwe (1).

These containers included 9989 toolkits and machines. The key items refurbished and despatched were 2545 Sewing Machines, 347 Haberdashery Boxes, 193 Knitting Machines, 217 Bags of Knitting Machine Wool, 96 Hand Knitting Packs, 437 Carpentry Trade Kits, 177 Carpentry Workshop Kits, 197 Boxes of Drills and Power Tools, 374 Packs of 3 Saws, 771 Computers, 69 Computer Network Kits, 442 Builders Kits, 101 Groundworkers Kits, 170 Agricultural Kits, 248 Motor Mechanics Kits, 108 Mechanics Workshop Kits, 138 Plumbers Kits, 174 Electricians Kits and 102 Welding Machine and accessories kits.

The number of kits sent to each country were 1431 to DR Congo, 3089 to Uganda, 4684 to Zambia and 785 to Zimbabwe.

TWAM supported 341 skills centres, community groups and schools. By country these were 13 in DR Congo, 95 in Uganda, 193 in Zambia and 40 in Zimbabwe.

TWAM Volunteer team

TWAM has an amazing volunteer team supporting what we do. Many are retired, but we also work with long term unemployed, ex-military personnel in rehabilitation programmes, ex-offenders and young people with Support Workers. In total we have 72 in our Ipswich Refurbishment Centre team, 8 in our Head office team. 28 in our Coventry Refurbishment Centre team, 13 in our Halstead Refurbishment Centre team, 24 in our Chesterfield, Chichester, and Sutton Coldfield local volunteer collection teams, 38 in our Van driving teams operating 5 vans, 191 Volunteer Tool Collectors, 6 UK based volunteer Country Coordinators and 7 Board of Trustee volunteers. They are supported by 168 Volunteers in Africa.

Support of independent workshops

In addition, there are 7 independent volunteer-led workshops based across England and Wales with around 100 volunteers between them. They are Tool Aid Ringwood, Sheffield Tools4Africa, Medway Volunteer Group, Tool Aid Cmyru, Tendring Tool Kits for Africa, St John's Kabin in Kenilworth and Men-in-shed Christchurch in Bebington

Environmental impact

TWAM has always had its green credentials and sustainability at its heart. We believe a hammer should remain a hammer, so we champion reusing tools rather than recycling them. It takes far less resources to refurbish a tool rather than recycling it and turning it into something else.

Therefore, we're proud that we have been able:

1. To save around 250 tonnes of tools from potentially going to landfill and shipping them to Africa.
2. To save over 100 tonnes of tools not suitable for Africa from potentially going to landfill by selling them for recycling or reuse.
3. To save nearly £1,500,000 by refurbishing and reusing tools, rather than buying them new.

This all amounts to 1,367,173kg of CO_2 emissions saved every year.

We believe this all adds up to a superb life-transforming achievement. Thank you for helping to make it all possible!

Operational impact of the COVID pandemic

The trustees would like to acknowledge the significant leadership brought by the Chief Executive, Mike Griffin, throughout the period of the COVID pandemic. Government regulation and guidance were in constant flux over many months and, due to Mike's leadership, the organisation interpreted and communicated its response in a most professional and timely manner so that our activities could remain as open as possible, but more importantly, were safe for all involved.

Annual General Meeting

The AGM was held in June via Zoom. Those who could not attend were offered a postal vote. We conducted all the formal business.

Despite the pandemic TWAM has had a successful year, which is tangible evidence of the continuing generosity of our supporters. The financial statements show a surplus of £190,000 for the year, which is truly remarkable in the current climate.

The Trustees have agreed to a full audit and are pleased that Ensors have found our accounts to be in good order.

3. Governance and Finance

The Charity is constituted as a Company Limited by Guarantee and is administered by the Trustees under the terms and conditions of its Memorandum and Articles of Association. It is registered with the Charity Commission for England and Wales and with Companies House.

3.1 Governance

The Charity is administered by the Trustees at their regular meetings. The Trustees meet monthly via Zoom and plan to meet twice in person during 2022. In 2021 one in-person meeting was held. Personnel with specialist knowledge are recruited to or consulted by the Board, as the need arises, to ensure the smooth running and development of the Charity. New Trustees (and those standing for re-election on a three-yearly basis) are elected by the members of the Charity at its AGM. The Secretary maintains an accurate and up to date register of members.

The Chief Executive Officer, who is appointed by the Trustees and is directly responsible to the Chairperson, manages the day-to-day affairs of the Charity. The Treasurer has the responsibility of overseeing the finances of the Charity.

3.2 Finance

The accounts for the year ended 31 October 2021 show net incoming resources for the year of £190,505 (2020: £95,927). Total fund balances amounted to £811,741 (2020: £621,236).

The Financial Reserve was reviewed during the year and it was decided to leave it at £100,000 total funds on hand at any one time. This is considered to adequately cover all running costs for up to of six months.

During the year to 31 October 2021 a further sum of £70,000 was invested in CCLA Funds on a phased basis. The total value of these investments at the end of the financial year was £98,491 compared to a historical cost of £80,000.

3.3 TWAM Policies

During the year, the Board agreed a schedule whereby policies are subject to regular review. Such policies include those relating to overall Financial Controls, Money Laundering, Discrimination, Social Media, Health and Safety, Safeguarding, Data Protection and Complaints and Grievances. TWAM has engaged Citation to review its Human Resources policies and to provide legal and personnel advice when required.

TWAM introduced a Global Safeguarding and Global Code of Conduct policy during 2021 to cover the in-country partners and volunteer teams representing TWAM in DR Congo, Uganda, Zambia and Zimbabwe.

The Charity has prepared a Risk Register to identify risks and to enable an assessment of the likelihood of their occurrence and their potential impact. The Trustees have spent considerable time during 2021 reviewing and updating the Risk Assessment Register. This and the accompanying Disaster Management plan are regularly monitored and reviewed by the Board.

4. Operations

4.1 Staff

TWAM has six paid staff in the UK: a Chief Executive Officer (CEO), a Head of Fundraising and Communication, an Office Manager, a Volunteer Coordinator, a Refurbishment Centre Manager and a Refurbishment Centre Apprentice. The Charity's Finance Manager is paid on a consultancy basis. All other staff associated with the Charity, including the Trustees, are volunteers.

The Trustees have agreed the appointment of a Midlands Refurbishment Centre Manager and Midlands Refurbishment Centre apprentice during 2022 in line with the growth of the charity outlined in the Five Year Strategic Plan.

We are constantly aware of the need for training for our staff, paid and unpaid, with much of it provided on the job, alongside those currently engaged in the task. Some specialist training is carried out by outside training providers. Training requirements are identified by the Management Team under the leadership of the CEO, which then ensures that the appropriate action is taken.

Senior Management remuneration is agreed as part of the annual pay review by the Board of Trustees. Their decision is based on the recommendation of the Chair of the Board and on the review of the performance and meeting of measurable objectives set in the annual appraisal. A periodic review of data sources such as Charity Jobs supports this decision-making process.

4.2 Transport

Containers begin their journey to Africa from the Ipswich Refurbishment Centre and Head Office. The distribution of shipments, once they reach their destination is supervised by our in-country partners.

TWAM operates a fleet of five vans based in Ipswich, Coventry, Maidstone, Farnham and Redcar. All are staffed by volunteer drivers who carry out collections of donated tools and equipment.

4.3 Cooperation with other organisations

We consider it vital to cooperate with other organisations and to support people with learning difficulties and the long term unemployed through provision of volunteering opportunities.

TWAM remains in discussion with two UK based charities, one supplying IT equipment and the other educational books. It is hoped that they will provide equipment to applicants TWAM can no longer supply following the decision to stop sending books and reduce the number of computers we send to each group to a maximum of two. Discussions are also ongoing with both charities concerning their long-term involvement in the Zambia Training and Distribution Centre.

4.4 Fundraising Activities

Tools with a Mission relies predominantly on individual donor and church support. Our fundraising activities reflect this with our magazine TWAM News sent quarterly to approximately 3,500 people and groups. In addition, we make 3 appeals per year, usually to support specific financial needs within the charity.

Trust and corporate support are becoming increasingly important to TWAM. In particular this year we would like to acknowledge the generous and long-term support of the Aall Foundation. The Foundation fully funded three new vans in 2021 making a significant contribution to TWAMs ability to collect donated tools. We would also like to thank The Peter Stebbing Memorial Fund for a significant grant towards shipping.

We do a legacy appeal annually and receive many 'in-memory' gifts. Alternative gifts are available all year and prove very popular at Christmas, and a range of leaflets promotes our work across the UK.

Online and social media is an increasingly important communication tool and we send a supporter e-news monthly to approx. 2300 people. Our social media presence has seen significant development and growth with the appointment of our Fundraising and Communication apprentice.

Our complaints procedure is available on our website and during 2020-21 we received no complaints. We practice inspirational fundraising, seeking support through the recognition of the value for money, environmental responsibility and sustainability of the projects we support. We are compliant with the requirements of the General Data Protection Requirements and individuals can opt out from receiving fundraising communications from us.

4.5 Patrons

Our Patrons are Delia Smith and Tommy Walsh. We are most grateful to them for their support.

5. Principal Risks and Uncertainties

As a charity which derives the most significant part of its income from donations by the general public, the Board can never be certain about the level of income to be received and has therefore to manage expenses and overhead costs accordingly. To guard against an unforeseen shortfall in income, the charity maintains a reserve of £100,000 which the Board has judged adequate for the purpose.

The Board recognises that in sending tools overseas, it cannot have direct control over their distribution to applicants. To mitigate this risk, the charity works with local partner organisations or NGOs in each country, who oversee distribution on its behalf. The risk is further reduced through regular visits to recipients and partners by Board members, staff and volunteers from the UK. 2022 will also see a rigorous in-country impact assessment procedure begin.

The charity is heavily dependent upon the willingness and continued availability of volunteers to support its work. Accordingly, the ongoing availability and anticipated future need for volunteers is closely monitored to ensure sufficient numbers are available to permit its objectives to be realised.

6. Conclusion

During 2020-2021 TWAM fulfilled and exceeded the objectives of the Five Year Strategic Plan. It also recorded its best ever financial year. The board wishes to recognise the work of the CEO, staff and volunteers in achieving this. They would also like to acknowledge the faithfulness of God in leading TWAM so clearly through this period of such great challenge.

This report shows that notwithstanding the level of uncertainty across society and the rising demands placed upon its operations, TWAM has at its heart an enormous group of loyal people, who are all prepared to get involved. We are deeply grateful to them all for without such a level of enthusiasm and support, TWAM would not exist.

7. Statement as to disclosure to our auditors

In so far as the Trustees are aware at the time of approving our Trustees' annual report:

- there is no relevant information, being information needed by the auditor in connection with preparing their report, of which the Charity's auditor is unaware; and
- the Trustees, having made enquiries of fellow trustees and the Charity's auditor that they ought to have individually made, have each taken all steps that they are obliged to take as a trustee in order to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

ON BEHALF OF THE BOARD



Mr S Danks
Trustee and Chairman

TOOLS WITH A MISSION

STATEMENT OF TRUSTEE RESPONSIBILITIES

FOR THE YEAR ENDED 31 OCTOBER 2021

The Trustees, who are also the directors of Tools with a Mission for the purpose of company law, are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent; and
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

TOOLS WITH A MISSION

INDEPENDENT AUDITOR'S REPORT
TO THE TRUSTEES OF TOOLS WITH A MISSION

Opinion

We have audited the financial statements of Tools with a Mission (the "Charitable Company") for the year ended 31 October 2021, which comprise the Statement of Financial Activities, the Balance Sheet, statement of cash flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and the Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 October 2021 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

INDEPENDENT AUDITOR'S REPORT
TO THE TRUSTEES OF TOOLS WITH A MISSION

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Trustees' report, which includes the directors' report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report included within the Trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the Trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 require us to report to you if, in our opinion:

- adequate and proper accounting records have not been kept; or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

Responsibilities of Trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud are, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The engagement partner has ensured that the audit team collectively had the required experience, knowledge and competence to perform the planned work and identify any relevant irregularities.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.
In planning our audit, we identify and assess the risk of material misstatement within the financial statements, whether due to fraud or error. In assessing the risks, consideration is given to the control environment (including Trustees' and management's own processes for identification and risk assessment) as well as the nature of the entity, the industry in which it operates and the underlying performance. Consideration is also given to the attitudes and incentives of management to commit fraud, with specific procedures planned and performed to respond to the risk of inappropriate management override of controls.

We also obtained an understanding of the applicable laws and regulations to which the charity must adhere, through discussions with management and those charged with governance, as well as commercial knowledge of the sector and statutory legislation, in order to determine the key laws and regulations applicable to the academy trust.

Our audit work included:

- Auditing the risk of management override of controls, including through testing journal entries and other adjustments for appropriateness, and evaluating the rationale behind significant transactions outside the normal course of business.

- Assessment of key accounting estimates within the financial statements in order to assess their reasonableness to determine whether there is any bias in the estimates.

- Review of meeting minutes.

- Review of Internal Scrutiny reports.

- Enquiring of management and Trustees as to whether they are aware of any alleged, suspected or actual fraud during the year.

We also performed procedures to satisfy ourselves regarding the academy trust's compliance with applicable laws and regulations, including:

- Enquiry of Trustees, management and the entity's solicitors around actual and potential litigation and claims

- Reviewing correspondence with relevant legal authorities

All audit team members were made aware of the applicable laws and regulations, as well as potential fraud risks during the planning stage of the audit and this was discussed at the audit team planning meeting. It was therefore determined that team members all had the relevant awareness and competence to identify any instances of non-compliance or fraud.

There are, however, inherent limitations to our above audit procedures. Auditing standards only require us to enquire of the Trustees and management regarding non-compliance with laws and regulations, as well as review regulatory and legal correspondence (if there is any). It is therefore possible that instances of non-compliance could be missed, particularly where the law in itself is far removed from any financial transactions.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: http://www.frc.org.uk/Our-Work/Audit/Audit-and-assurance/Standards-and-guidance/Standards-and-guidance-for-auditors/Auditors-responsibilities-for-audit/Description-of-auditors-responsibilities-for-audit.aspx. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members and trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company, the charitable company's members as a body and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

H Rumsey

Helen Rumsey FCA (Senior Statutory Auditor)

For and on behalf of Ensors Accountants LLP
Connexions
159 Princes Street
Ipswich
IP1 1QJ

Dated: 5 May 2022

TOOLS WITH A MISSION

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 OCTOBER 2021

	Notes	Unrestricted funds	Restricted funds	Total 2021	Total 2020
		£	£	£	£
Income and endowments from:					
Donations and legacies	3	348,494	90,316	438,810	406,872
Charitable activities	4	95,068	102,703	197,771	133,551
Investments	5	21	-	21	266
Other income	6	16,616	-	16,616	66,152
Total income and endowments		460,199	193,019	653,218	606,841
Expenditure on:					
Raising funds	7	30,171	-	30,171	39,628
Charitable activities	8	317,229	125,428	442,657	471,947
Total resources expended		347,400	125,428	472,828	511,575
Net gains on investments	9	10,115	-	10,115	661
Net incoming/(outgoing) resources before transfers		122,914	67,591	190,505	95,927
Transfers between funds		-	-	-	-
Net incoming/(outgoing) resources		122,914	67,591	190,505	95,927
Fund balances at 1 November 2020		556,171	65,065	621,236	525,309
Fund balances at 31 October 2021		679,085	132,656	811,741	621,236

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

The notes on pages 14 to 25 form part of these financial statements.

TOOLS WITH A MISSION

BALANCE SHEET

AS AT 31 OCTOBER 2021

	Notes	2021		2020	
		£	£	£	£
Fixed assets					
Tangible assets	**13**		302,318		274,856
Investments	**14**		98,491		18,376
			400,809		293,232
Current assets					
Debtors	**15**	14,404		27,367	
Cash at bank and in hand		472,943		403,094	
		487,347		430,461	
Creditors: amounts falling due within one year	**16**	(76,415)		(102,457)	
Net current assets			410,932		328,004
Total assets less current liabilities			811,741		621,236
Income funds					
Restricted funds	**18**		132,656		65,065
Unrestricted funds	**18**		679,085		556,171
			811,741		621,236

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The accounts were approved by Board of Trustees on 22/3/22 and were signed on its behalf by:

.....

Mr S Danks
Trustee and Chairman

The notes on pages 14 to 25 form part of these financial statements.

Company Registration No. 05114575

TOOLS WITH A MISSION

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 OCTOBER 2021

	Notes	2021		2020	
		£	£	£	£
Cash flows from operating activities					
Cash generated from operations	24		183,344		139,906
Cash flows from Investing activities					
Purchase of tangible fixed assets		(48,516)		(17,163)	
Proceeds on disposal of tangible fixed assets		5,000		-	
(Purchase)/Disposal of investments		(70,000)		40,000	
Interest received		21		266	
			(113,495)		23,103
Net Increase in cash and cash equivalents			69,849		163,009
Cash and cash equivalents at the beginning of the year			403,094		240,085
Cash and cash equivalents at the end of the year			472,943		403,094

1 Accounting policies

Charity information

Tools with a Mission is a private company limited by guarantee incorporated in England and Wales. The registered office is Unit 2 Bailey Close, Hadleigh Road Industrial Estate, Ipswich, Suffolk, IP2 0UD.

1.1 Accounting convention

The financial statements have been prepared in accordance with UK Generally Accepted Accounting Practice, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)".

The accounts have been prepared under the historical cost convention, modified to include the revaluation of certain financial investments at fair value.

The charity is a Public Benefit Entity as defined by FRS 102.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £1.

1.2 Going concern

In approving the accounts for the year ended 31 October 2021, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operation for the foreseeable future.

The Trustees believe that Tools with a Mission is in a strong position to weather the Coronavirus pandemic. The financial statements for the year show the charity to be financially sound. This solvency allows creditors to continue to be paid, whilst a low level of debtors, a continuing level of donations and high cash balances give the charity strong liquidity. Measures are in place to ensure TWAM remains financially viable throughout this crisis. These include enhanced monitoring of the budget and cashflow.

Accordingly, the Trustees continue to adopt the going concern basis of accounting in preparing the accounts.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions imposed by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt, or if the charity has been notified of an impending distribution, the amount is known and receipt is expected. If the amount is not known the legacy is treated as a contingent asset.

Income from charitable activities is recognised on despatch of goods.

1 **Accounting policies (Continued)**

1.5 Resources expended

Expenditure exclusive of VAT is recognised on an accruals basis as a liability is incurred.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses. Fixed assets are capitalised where initial cost exceeds £1,000.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Land and buildings	50 years
Fixtures, fittings & equipment	5 years
Motor vehicles & plant	5 years

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Foreign currency

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are recorded at the rate ruling at the date of the transaction. All differences are taken to the Statement of Financial Activities.

1.10 Pensions

The charity pays into a defined contribution pension scheme. The contributions payable are charged to the Statement of Financial Activities in the year that they are payable.

1.11 Operating leases

Rentals payable under operating leases, including any lease incentives received, are charged to income on a straight line basis over the term of the relevant lease.

1.12 Taxation

The charity is exempt from corporation tax on charitable activities.

1 **Accounting policies (Continued)**

1.13 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.14 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total 2021	Total 2020
	£	£	£	£
Donations and gifts	316,407	90,316	406,723	327,525
Legacies receivable	32,087	-	32,087	79,347
	348,494	90,316	438,810	406,872
For the year ended 31 October 2020	371,077	35,795		406,872

4 Charitable activities

	Unrestricted funds	Restricted funds	Total 2021	Total 2020
	£	£	£	£
Sales within charitable activities	95,068	102,703	197,771	133,551
For the year ended 31 October 2020	76,097	57,454		133,551

5 Investments

	Unrestricted funds	Restricted funds	Total 2021	Total 2020
	£	£	£	£
Interest receivable	21	-	21	266
For the year ended 31 October 2020	266	-		266

6 Other income

	Unrestricted funds	Restricted funds	Total 2021	Total 2020
	£	£	£	£
COVID-19 grant	-	-	-	10,000
Babcock grant	500	-	500	500
VAT refund	-	-	-	43,141
Furlough grant	16,116	-	16,116	12,511
	16,616	-	16,616	66,152
For the year ended 31 October 2020	53,641	12,511	-	66,152

The Babcock apprentice grant represents a training grant. Furlough grant represents a government grant issued during the Coronavirus pandemic in order to cover 80% of wages for nominated furloughed employees.

7 Raising funds

	Unrestricted funds	Restricted funds	Total 2021	Total 2020
	£	£	£	£
Publicity and fund raising	24,573	-	24,573	21,349
Regular mailings	5,598	-	5,598	18,279
	30,171	-	30,171	39,628
For the year ended 31 October 2020	39,628	-	-	39,628

8 Charitable activities	Unrestricted funds	Restricted funds	Total 2021	Total 2020
	£	£	£	£
Staff costs (see note 11)	158,275	12,821	171,096	169,651
Rent and rates	19,271	-	19,271	32,254
Insurance	11,853	-	11,853	2,950
Light and heat	10,013	-	10,013	11,533
Postage and telephone	7,003	-	7,003	16,406
Printing and stationery	2,873	-	2,873	4,036
Sundries	4,326	-	4,326	2,674
Tools, haberdashery purchases & refurbishment	15,169	-	15,169	30,098
Carriage and packaging	5,535	-	5,535	4,004
Vehicle fuel and servicing	23,757	-	23,757	25,872
Premises repairs and renewals	5,456	-	5,456	5,695
Cleaning and trade refuse	3,590	-	3,590	3,829
Scholar packs	-	1,034	1,034	17
Overseas freight	4,623	102,704	107,327	67,646
Travelling	598	-	598	5,422
Legal and professional charges	12,098	-	12,098	18,025
Audit and accountancy fees	5,421	-	5,421	9,650
Health and safety	6,976	-	6,976	8,403
Depreciation	12,183	8,869	21,052	28,413
Profit or loss on disposal	(5,000)	-	(5,000)	-
Bank charges	3,355	-	3,355	3,460
In country development costs	9,854	-	9,854	21,909
	317,229	125,428	442,657	471,947
For the year ended 31 October 2020	375,320	96,627		471,947

9 Net gains on investments	Unrestricted funds	Restricted funds	Total 2021	Total 2020
	£	£	£	£
Gain on listed investments	10,115	-	10,115	661
For the year ended 31 October 2020	661	-		661

10 Net incoming/(outgoing) resources	Unrestricted funds	Restricted funds	Total 2021	Total 2020
	£	£	£	£
This is stated after charging:				
Depreciation	12,183	8,869	21,052	28,413
Fees payable to the Charity's auditors for the audit of the Charity's financial statements	5,400	-	5,400	5,200

11 Staff costs	Unrestricted funds	Restricted funds	Total 2021	Total 2020
	£	£	£	£
Wages and salaries	140,587	12,210	152,797	147,610
Social security costs	9,843	-	9,843	10,121
Pension costs	6,771	611	7,382	9,643
Staff recruitment costs	61	-	61	-
Staff training	1,013	-	1,013	2,277
	158,275	12,821	171,096	169,651

The average number of staff during the year was 6 (2020: 6). No employees have emoluments over £60,000.

The remuneration of key management personnel was £52,987 (2020: £53,379).

12 Trustees' emoluments

Trustees received no remuneration during 2021 or 2020. There were payments made to two (2020: one) Trustees during the year for reimbursement of out of pocket expenses of £77 (2020: £782).

Premiums of £nil (2020: £nil) have been paid in respect of Trustee Indemnity Insurance.

13 Tangible fixed assets

	Land and buildings	Motor vehicles & plant	Fixtures, fittings & equipment	Total
Cost	£	£	£	£
At 1 November 2020	331,111	78,702	47,189	457,002
Additions	-	44,080	4,436	48,516
Disposals	-	(19,482)	-	(19,482)
At 31 October 2021	331,111	103,300	51,625	486,036
Depreciation and impairment				
At 1 November 2020	88,450	66,194	27,502	182,146
Depreciation charged in the year	6,622	7,538	6,892	21,052
Eliminated on disposals	-	(19,480)	-	(19,480)
At 31 October 2021	95,072	54,252	34,394	183,718
Carrying amount				
At 31 October 2021	236,039	49,048	17,231	302,318
At 31 October 2020	242,661	12,508	19,687	274,856

14 Investments

	2021	2020
	£	£
CCLA Pooled Investment Funds – Market value	98,491	18,376
-- Historical cost	80,000	10,000

	£
Value as at 1 November 2020	18,376
Additions	70,000
Change in market value	10,115
Value as at 31 October 2021	98,491

15 Debtors: amounts falling due within one year

	2021	2020
	£	£
Gift aid	7,648	7,464
Prepayments and accrued income	6,756	19,903
	14,404	27,367

16 Creditors: amounts falling due within one year

	2021	2020
	£	£
Taxation and social security	3,805	3,351
Other creditors	13,193	7,584
Accruals	5,933	12,547
Deferred freight income	53,484	78,975
	76,415	102,457

17 Deferred Income

	Balance at 1 Nov 2020 £	Deposits received £	Released to income £	Balance at 31 Oct 2021 £
Charitable activities	78,975	77,213	(102,704)	53,484

Income received for the shipment of goods to Africa deferred and recognised in the period to which it relates.

18 **Movement in funds**

	At 1 November 2020	Incoming resources	Outgoing resources	Transfers	At 31 October 2021
Unrestricted funds					
General fund	556,171	470,314	(347,400)	-	679,085
Restricted funds					
Overseas freight	-	102,704	(102,704)	-	-
Van appeal	35,292	83,536	(7,538)	-	111,290
Boiler	3,999	-	(1,330)	-	2,669
Scholarship packs	1,034	-	(1,034)	-	-
Sheldon appeal	24,740	6,779	(12,822)	-	18,697
	65,065	193,019	(125,428)	-	132,656
Total funds	621,236	663,333	(472,828)	-	811,741

	At 1 November 2019	Incoming resources	Outgoing resources	Transfers	At 31 October 2020
Unrestricted funds					
General fund	499,253	471,866	(414,948)	-	556,171
Restricted funds					
Overseas freight	-	57,454	(57,454)	-	-
Van appeal	20,230	29,876	(14,814)	-	35,292
Boiler	5,330	-	(1,331)	-	3,999
Scholarship packs	496	557	(19)	-	1,034
Furlough income	-	12,511	(12,511)	-	-
Sheldon appeal	-	35,238	(10,498)	-	24,740
	26,056	135,636	(96,627)	-	65,065
Total Funds	525,309	607,502	(511,575)	-	621,236

The overseas freight fund is money that has been paid by recipients and third party charities towards the cost of shipment of tools overseas.

The van appeal fund represents funds raised in order to replace a number of the charity's fleet of vans. 6 new vans have been purchased over the last 5 years. The fund balance does not represent the cash available, as much of this has already been spent. The remainder of the funds contribute towards the depreciation, running and maintenance costs of the new vans.

The boiler fund is used to fund the purchase and running costs of a new boiler.

Sheldon appeal is used to cover the costs of the new full time warehouse employee.

19 Analysis of net assets between funds

	Unrestricted	Restricted	Total
	£	£	£
Fund balances at 31 October 2021 are represented by:			
Tangible fixed assets	250,606	51,712	302,318
Fixed asset investments	98,491	-	98,491
Current assets/(liabilities)	329,988	80,944	410,932
	679,085	132,656	811,741
Fund balances at 31 October 2020 are represented by:			
Tangible assets	258,351	16,505	274,856
Fixed asset investments	18,376	-	18,376
Current assets/(liabilities)	279,444	48,560	328,004
	556,171	65,065	621,236

20 Related party transactions

Donations received from Trustees and their immediate family members totalled £1,040 in 2021 (2020: £1,357).

21 Commitments

At the reporting date the charity has commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2021	2020
	£	£
Within one year	5,500	6,750

At the reporting date the charity had capital commitments totalling £nil (2020: £nil).

22 Guarantee

The charity is a company limited by guarantee; in the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

23 Retirement benefit schemes

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

24 Cash generated from operations

	2021	2020
	£	£
Surplus/(Deficit) for the year	190,505	95,927
Adjustments for:		
Investment income recognised in statement of financial activities	(21)	(266)
Fair value gains and (losses) on investments	(10,115)	(661)
Depreciation and impairment of tangible fixed assets	21,052	28,413
Gain on disposal of tangible fixed assets	(5,000)	-
Movements in working capital:		
(Increase) / decrease in debtors	12,963	(3,021)
Increase / (decrease) in creditors	(26,040)	19,514
Cash generated from operations	183,344	139,906

TOOLS WITH A MISSION

England & Wales - Charity number 1104903

Accounts

Charity Registration Numbers: 1104903 (England & Wales)

Company Registration Number: 05114575

TOOLS WITH A MISSION
(A Company Limited by Guarantee)

ANNUAL REPORT AND AUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 OCTOBER 2020

ENSORS ACCOUNTANTS LLP
Cardinal House
46 St Nicholas Street
Ipswich
IP1 1TT

TOOLS WITH A MISSION

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TOOLS WITH A MISSION

LEGAL AND ADMINISTRATIVE INFORMATION

Legal structure
The Charity is a company limited by guarantee incorporated in England and Wales.

Trustees/Directors
Mr A Bowdler
Mr S Danks
Mr J Woodall (Resigned 13 June 2020)
Mr T Elliot
Mr D Ginns
Mr W Dewhurst (Resigned 13 June 2020)
Mr K Holburn
Rev C Mukanga
Mr B Orchard (Company Secretary)
Mrs P Parker (Appointed 15 February 2020)

CEO
Mr M Griffin

Company registration number
05114575

Charity registration number
1104903 (England & Wales)

Registered office
Unit 2 Bailey Close
Hadleigh Road Industrial Estate
Ipswich
Suffolk
IP2 0UD

Independent Auditor
Helen Rumsey FCA
Ensors Accountants LLP
Cardinal House
46 St Nicholas Street
Ipswich
Suffolk
IP1 1TT

Bankers
Barclays
1 Princes Street
Ipswich
Suffolk
IP1 1PB

TOOLS WITH A MISSION

THE REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 OCTOBER 2020

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 October 2020. These have been prepared in accordance with the provisions of the Charities SORP (FRS 102) (effective 1 January 2019) the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006. When setting objectives, developing strategies and undertaking activities, the Trustees have given careful consideration to the guidance on public benefit provided by the Charity Commission for England and Wales.

The information on page 1 forms part of this report.

Throughout this report, the term "Trustees" is used to denote the directors of the company.

1. Objectives

1.1 Aims and objectives of the charity

The principal activity of Tools with a Mission (TWAM) is to give practical expression to the Christian faith by the provision of tools and equipment to community-based projects, training workshops and trainees. The Charity collects donated tools, refurbishes them into trade kits and sends them to the developing world for livelihood creation. In this way, it aims to alleviate poverty within communities affected by lack of education and employment. We work with churches, community groups and NGO's to develop skills training centres providing vulnerable people of all ages with practical skills that lead to employment and the alleviation of the effects of poverty.

1.2 Plans for the future

During 2020 the CEO and Board of Trustees began the implementation of the 2020-2025 Strategic Plan. Despite the challenges of working within a global pandemic all the key objectives for 2020 were completed. 2021 will see TWAM prepare for the closure of the current Coventry Refurbishment Centre in order to expand the work by opening a considerably larger Refurbishment Centre in Coventry capable of refurbishing all tools and assembling all tool kits. The new Centre will be at least equal in size to Ipswich and its output will be the same (capable of dispatching up to eighteen 20ft containers per year).

2021 will also see preparation for the opening of a Training and Distribution Centre in Kabwe, Zambia. The site has been identified but surveys, feasibility studies and cost analysis need to be carried out.

TWAM will begin a major recruitment drive into the North of Engiand for tools, volunteers and donors. This will be a two year (2021-2022) strategic thrust and include the placing of TWAM's fifth van in the North of England.

Country Leaders have been appointed in Zambia and Uganda, and 2021 will see the in-country teams of volunteer Regional Development Managers, begin to process and approve/reject tool applications. This will be done in conjunction with the adoption of a new mobile phone web-app to be launched across Africa. This will be linked to an app the in-country team will use with newly supplied IT hardware. This will be a significant step forward for TWAM and an important transfer of decision making from the UK to our in-country teams.

The Strategic Plan is ambitious but realistic, in the 2019-2020 report the Trustees stated:
'We are confident that with the support of staff, volunteers, donors and most importantly our God, we will see TWAM fulfil the objectives of the plan.'
We believe our confidence and trust have been honoured, as during these most challenging times the Lord has been faithful to us, in enabling so much to be achieved.

Our sole intention is to increase the impact of our tools across Africa and see lives transformed by skills training and livelihood creation.

In reviewing these aims and objectives, the Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit.

2. Governance and Finance

The Charity is constituted as a Company Limited by Guarantee and is administered by the Trustees under the terms and conditions of its Memorandum and Articles of Association. It is registered with the Charity Commission for England and Wales and with Companies House.

2.1 Governance

The Charity is administered by the Trustees at their regular meetings. Prior to the pandemic these were held quarterly, but since March have been held monthly via Zoom. The Trustees expect monthly meetings via Zoom to continue for the foreseeable future. Personnel with specialist knowledge are recruited to or consulted by the Board, as the need arises, to ensure the smooth running and development of the Charity. New Trustees (and those standing for re-election on a three yearly basis) are elected by the members of the Charity at its AGM. The Secretary maintains an accurate and up to date register of members.

The Chief Executive Officer, who is appointed by the Trustees and is directly responsible to the Chairperson, manages the day to day affairs of the Charity. The Treasurer has the responsibility of overseeing the finances of the Charity.

2.2 Finance

The accounts for the year ended 31 October 2020 show net incoming resources for the year of £95,927 (2019: £42,795). Total fund balances amounted to £621,236 (2019: £525,309).

The Financial Reserve has been increased during the year to £100,000 (2019: £50,000) total funds on hand at any one time. This is considered to adequately cover all running costs for a period of six months. As at 31 October 2019 the total CCLA investment of £50,000 was valued at £57,715. On the 16 April 2020 £40,000 of the investment was sold. As at the 30 October 2020 the remaining £10,000 invested is valued at £18,376.

During 2019-2020 TWAM registered for VAT and as a result of our first backdated VAT claim, received a refund from HMRC of £52,000.

2.3 TWAM Policies

During the year, the Board agreed a schedule whereby policies are subject to regular review. Such policies include those relating to overall Financial Controls, Discrimination, Social Media, Health and Safety, Safeguarding, Data Protection and Complaints and Grievances. TWAM has engaged Citation to review its Human Resources policies and to provide legal and personnel advice when required.

The Charity has prepared a Risk Register to identify risks and to enable an assessment of the likelihood of their occurrence and their potential impact. The Trustees have spent considerable time during 2020 reviewing and updating the Risk Assessment Register. This and the accompanying Disaster Management plan are regularly monitored and reviewed by the Board.

3. Operations

3.1 Staff

TWAM has six paid staff in the UK: a Chief Executive Officer (CEO), a Head of Fundraising and Communication, an Office Manager, a Volunteer Coordinator, a Refurbishment Centre Manager and a Refurbishment Centre Apprentice. The Charity's Finance Manager is paid on a consultancy basis. All other staff associated with the Charity, including the Trustees, are volunteers.

The Trustees have agreed the appointment of a Corporates and Trusts Officer and a Refurbishment Centre Manager for the Coventry Refurbishment Centre in 2021, both in line with the growth of the charity outlined in the Five Year Strategic Plan.

We are constantly aware of the need for training for our staff, paid and unpaid, with much of it provided on the job, alongside those currently engaged in the task. Some specialist training is carried out by outside training providers. Training requirements are identified by the Management Team under the leadership of the CEO, Mike Griffin, which then ensures that the appropriate action is taken.

Senior Management remuneration is agreed as part of the annual pay review by the Board of Trustees. Their decision is based on the recommendation of the Chair of the Board and on the review of the performance and meeting of measurable objectives set in the annual appraisal. A periodic review of data sources such as Charity Jobs supports this decision-making process.

3.2 Transport

Containers begin their journey to Africa from the Ipswich Refurbishment Centre and Head Office. The distribution of shipments, once they reach their destination is supervised by our in-country partners.

TWAM operates a fleet of four vans based in Ipswich, Coventry, Kent and Surrey. All are staffed by volunteer drivers who carry out collections of donated tools and equipment. TWAM plans to increase the fleet to five vans in 2021 in line with the Five Year Strategic Plan and thanks to the generosity of our supporters and the offer of a grant, the funds for this purchase are already available.

3.3 Co-operation with other organisations

We consider it vital to cooperate with other organisations and to support people with learning difficulties and the long term unemployed through provision of volunteering opportunities.

A recent development of our work has come through the establishment of a small number of centres which, whilst remaining legally and financially independent of TWAM are directing their activities towards the collection and refurbishment of tools and equipment which are then passed on to TWAM for shipping overseas.

TWAM is also in discussion with two UK based charities, one supplying IT equipment and the other educational books. It is hoped that they will provide equipment to applicants TWAM can no longer supply following the decision to stop sending books and reduce the number of computers we send to each group to a maximum of two. Discussions are also ongoing with both charities concerning their long term involvement in the Zambia Training and Distribution Centre.

3.4 Fundraising Activities

Tools with a Mission relies predominantly on individual donor and church support. Our fundraising activities reflect this with our magazine TWAM News sent quarterly to approximately 4,000 people and groups. In addition, we make 3 appeals per year, usually to support specific financial needs within the charity. We also advertise in magazines targeted at our demographic and in 2019-20 these were Saga Magazine and The Guardian.

We do a legacy appeal annually and receive many 'in-memory' gifts. Alternative gifts are available all year and prove very popular at Christmas, and a range of leaflets promotes our work across the UK.

With the appointment of our first Head of Fundraising and Communication we expect Grant and Corporation funding to grow and become a major source of income. Many Trusts closed applications from new charities during the pandemic, but TWAM was still able to secure a grant towards the purchase of a Northern van.

Online and social media is an increasingly important communication tool and we send a supporter e-news monthly to approx. 2300 people, up from 1500 in 2019. Our social media presence has seen significant development with the appointment of our Head of Fundraising and Communication.

Our complaints procedure is available on our website and during 2019-20 we received no complaints. We practice inspirational fundraising, seeking support through the recognition of the value for money, environmental responsibility and sustainability of the projects we support. We are compliant with the requirements of the General Data Protection Requirements and individuals can opt out from receiving fundraising communications from us.

3.5 Patrons

Our Patrons are Delia Smith and Tommy Walsh. We are most grateful to them all for their support.

4. Principal Risks and Uncertainties

As a charity which derives the most significant part of its income from donations by the general public, the Board can never be certain about the level of income to be received and has therefore to manage expenses and overhead costs accordingly. To guard against an unforeseen shortfall in income, the charity maintains a reserve of £100,000 (up from £50,000 in 2019) which the Board has judged adequate for the purpose.

The Board recognises that in sending tools overseas, it cannot have direct control over their distribution to applicants. To mitigate this risk, the charity works with local partner organisations or NGOs in each country, who oversee distribution on its behalf. The risk is further reduced through regular visits to recipients and partners by Board members, staff and volunteers from the UK.

The charity is heavily dependent upon the willingness and continued availability of volunteers to support its work. Accordingly, the ongoing availability and anticipated future need for volunteers is closely monitored to ensure sufficient numbers are available to permit its objectives to be realised.

5. Review of the Year

The commitment of our wonderful paid and unpaid staff throughout the UK remains our greatest asset and we are most grateful to them for undertaking the multitude of tasks needed to prepare a container ready for shipment and to comply with the ever increasing compliance requirements being imposed upon us. Without them, a charity of our size could not operate.

The period 2019-2020 saw a completely unforeseen event in the global pandemic which stopped all TWAM operations for 4 months (April-July). Half the staff were furloughed for 3 months, returning in July to prepare TWAM for Covid Secure compliance and a full restart of operations in August. Following an immense amount of work and communication with volunteers we were able to open Ipswich, Coventry and Halstead Refurbishment Centres and return all our vans to full operations. All the independent centres that were able to do so, followed TWAM's lead and reopened. The result is that during the 2019-20 accounting period 12 out of the planned 18 containers were dispatched. This was a remarkable achievement and a credit to all the volunteers and staff, and especially the Volunteer Tool Collectors who continued to collect wherever restrictions allowed.

TWAM ran a volunteer recruitment campaign as the UK came out of the first lockdown and from August many volunteers were recruited for our centres, van teams and office. For example, the office alone recruited six high quality volunteers during 2020. The addition of extra volunteers has seen the Coventry Refurbishment Centre opening an extra day a week from January 2021.

The Five Year Strategic Plan saw the closure of the Cowdenbeath Refurbishment Centre in August and the closure of the Penarth Refurbishment Centre in January 2021. Penarth plans to reopen as an independent centre in the summer of 2021. Kenilworth Refurbishment Centre also closed in October 2020 and discussions on its reopening as an independent centre are ongoing. Our centres are supported by a dedicated team of over 240 local volunteer tool collectors.

The closure of Cowdenbeath, our only Scottish Centre and the standing down of all the Scottish collectors also saw the deregistration of our Scottish Charity.

TWAM continues to be supported by a growing number of independent workshops whose contribution of high-quality refurbished tools is a significant asset to our operations.

As a result, the number of 20ft containers shipped was Tanzania (1), Uganda (3) and Zambia (8). Projects vary considerably and include community livelihood creation projects such as marginalised women's groups, vocational training centres, orphanages, schools, churches and a huge variety of faith and non-faith based organisations.

We sent out carpentry kits, carpentry workshop kits, builders' kits, electricians' kits, ground-workers' kits, agricultural kits, mechanics' kits, garage workshop kits and plumbers' kits. We also sent out sewing and knitting machines with accompanying haberdashery kits together with a range of educational books, computers and items of IT equipment. When available industrial tools, ranging from lathes to industrial sewing machines were also shipped.

The AGM was held in June via Zoom. Those who could not attend were offered a postal vote. We conducted all the formal business.

Despite the pandemic TWAM has had a successful year, which is tangible evidence of the continuing generosity of our supporters. The financial statements show a surplus of £95,927 for the year, which is truly remarkable in the current climate.

The Trustees have agreed to a full audit and are pleased that Ensors have found our accounts to be in good order.

6. Conclusion

2019-2020 has seen completely unprecedented events and economic decline. But in this period, TWAM has fulfilled and exceeded the objectives of the Five Year Strategic Plan, seen a significant increase in volunteers, it's best ever financial year and still be able to send 12 containers to Africa. The board wishes to recognise the work of the CEO, staff and volunteers in achieving this. They would also like to acknowledge the faithfulness of God in leading TWAM so clearly through this period of such great challenge.

This report shows that notwithstanding the level of uncertainty across society and the rising demands placed upon its operations, TWAM has at its heart an enormous group of loyal people, who are all prepared to get involved. We are deeply grateful to them all for without such a level of enthusiasm and support, TWAM would not exist.

7. Statement as to disclosure to our auditors

In so far as the Trustees are aware at the time of approving our Trustees' annual report:

- there is no relevant information, being information needed by the auditor in connection with preparing their report, of which the Charity's auditor is unaware; and
- the Trustees, having made enquiries of fellow trustees and the Charity's auditor that they ought to have individually made, have each taken all steps that they are obliged to take as a trustee in order to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

ON BEHALF OF THE BOARD



Mr S Danks
Trustee and Chairman

TOOLS WITH A MISSION

STATEMENT OF TRUSTEE RESPONSIBILITIES

FOR THE YEAR ENDED 31 OCTOBER 2020

The Trustees, who are also the directors of Tools with a Mission for the purpose of company law, are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent; and
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

TOOLS WITH A MISSION

INDEPENDENT AUDITOR'S REPORT
TO THE TRUSTEES OF TOOLS WITH A MISSION

Opinion

We have audited the financial statements of Tools with a Mission (the "Charitable Company") for the year ended 31 October 2020, which comprise the Statement of Financial Activities, the Balance Sheet and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and the Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 October 2020 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the entity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Trustees' report, which includes the directors' report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report included within the Trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included with the Trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 require us to report to you if, in our opinion:

- adequate and proper accounting records have not been kept; or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

Responsibilities of Trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under the Companies Act 2006 and report in accordance with the Acts and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: http://www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members and trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company, the charitable company's members as a body and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

TOOLS WITH A MISSION

INDEPENDENT AUDITOR'S REPORT
TO THE TRUSTEES OF TOOLS WITH A MISSION

H Rumsey

Helen Rumsey FCA (Senior Statutory Auditor)

For and on behalf of Ensors Accountants LLP
Cardinal House
46 St Nicholas Street
Ipswich
IP1 1TT

Dated: 27.05.21

TOOLS WITH A MISSION

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 OCTOBER 2020

	Notes	Unrestricted funds	Restricted funds	Total 2020	Total 2019
		£	£	£	£
Income and endowments from:					
Donations and legacies	3	341,201	65,671	406,872	314,381
Charitable activities	4	76,097	57,454	133,551	191,209
Investments	5	266	-	266	203
Other income	6	53,641	12,511	66,152	-
Total income and endowments		471,205	135,636	606,841	505,793
Expenditure on:					
Raising funds	7	39,628	-	39,628	32,150
Charitable activities	8	375,320	96,627	471,947	437,531
Total resources expended		414,948	96,627	511,575	469,681
Net gains on investments	9	661	-	661	6,683
Net incoming/(outgoing) resources before transfers		56,918	39,009	95,927	42,795
Transfers between funds		-	-	-	-
Net incoming/(outgoing) resources		56,918	39,009	95,927	42,795
Fund balances at 1 November 2019		499,253	26,056	525,309	482,514
Fund balances at 31 October 2020		556,171	65,065	621,236	525,309

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

The notes on pages 14 to 25 form part of these financial statements.

TOOLS WITH A MISSION

BALANCE SHEET

AS AT 31 OCTOBER 2020

	Notes	2020		2019	
		£	£	£	£
Fixed assets					
Tangible assets	13		274,856		286,106
Investments	14		18,376		57,715
			293,232		343,821
Current assets					
Debtors	15	27,367		24,345	
Cash at bank and in hand		403,094		240,085	
		430,461		264,430	
Creditors: amounts falling due within one year	16	(102,457)		(82,942)	
Net current assets			328,004		181,488
Total assets less current liabilities			621,236		525,309
Income funds					
Restricted funds	18		65,065		26,056
Unrestricted funds	18		556,171		499,253
			621,236		525,309

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The accounts were approved by Board of Trustees on 19/4/2021 and were signed on its behalf by:

Mr S Danks
Trustee and Chairman

The notes on pages 14 to 25 form part of these financial statements.

Company Registration No. 05114575

TOOLS WITH A MISSION

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 OCTOBER 2020

	Notes	2020		2019	
		£	£	£	£
Cash flows from operating activities					
Cash generated from operations	24		139,906		49,866
Investing activities					
Purchase of tangible fixed assets		(17,163)		(29,998)	
Disposal/(Purchase) of investments		40,000		(25,000)	
Interest received		266		203	
			23,103		(54,795)
Net increase in cash and cash equivalents			163,009		(4,929)
Cash and cash equivalents at the beginning of the year			240,085		245,014
Cash and cash equivalents at the end of the year			403,094		240,085

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 OCTOBER 2020

1 Accounting policies

Charity information

Tools with a Mission is a private company limited by guarantee incorporated in England and Wales. The registered office is Unit 2 Bailey Close, Hadleigh Road Industrial Estate, Ipswich, Suffolk, IP2 0UD.

1.1 Accounting convention

The financial statements have been prepared in accordance with UK Generally Accepted Accounting Practice, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)".

These accounts have been prepared under the historical cost convention, modified to include the revaluation of certain financial investments at fair value.

The charity is a Public Benefit Entity as defined by FRS 102.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £1.

1.2 Going concern

In approving the accounts for the year ended 31 October 2020, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operation for the foreseeable future, notwithstanding the Covid 19 emergency.

The Trustees believe that Tools with a Mission is in a strong position to weather the Coronavirus pandemic. The financial statements for the year show the charity to be financially sound. This solvency allows creditors to continue to be paid, whilst a low level of debtors, a continuing level of donations and high cash balances give the charity strong liquidity. Measures are in place to ensure TWAM remains financially viable throughout this crisis. These include enhanced monitoring of the budget and cashflow.

Accordingly, the Trustees continue to adopt the going concern basis of accounting in preparing the accounts.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions imposed by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt, or if the charity has been notified of an impending distribution, the amount is known and receipt is expected. If the amount is not known the legacy is treated as a contingent asset.

Income from charitable activities is recognised on despatch of goods.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 OCTOBER 2020

1 Accounting policies (Continued)

1.5 Resources expended

Expenditure exclusive of VAT is recognised on an accruals basis as a liability is incurred.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses. Fixed assets are capitalised where initial cost exceeds £1,000.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Land and buildings	50 years
Fixtures, fittings & equipment	5 years
Motor vehicles & plant	5 years

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

Recoverable amount is the higher of fair value less costs to sell and value in use. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset for which the estimates of future cash flows have not been adjusted.

If the recoverable amount of an asset is estimated to be less than its carrying amount, the carrying amount of the asset is reduced to its recoverable amount. An impairment loss is recognised immediately in income/ (expenditure) for the year, unless the relevant asset is carried at a revalued amount, in which case the impairment loss is treated as a revaluation decrease.

Recognised impairment losses are reversed if, and only if, the reasons for the impairment loss have ceased to apply. Where an impairment loss subsequently reverses, the carrying amount of the asset is increased to the revised estimate of its recoverable amount, but so that the increased carrying amount does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset in prior years. A reversal of an impairment loss is recognised immediately, unless the relevant asset is carried at a revalued amount, in which case the reversal of the impairment loss is treated as a revaluation increase.

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Foreign currency

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are recorded at the rate ruling at the date of the transaction. All differences are taken to the Statement of Financial Activities.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 OCTOBER 2020

1 Accounting policies (Continued)

1.10 Pensions

The charity pays into a defined contribution pension scheme. The contributions payable are charged to the Statement of Financial Activities in the year that they are payable.

1.11 Operating leases

Rentals payable under operating leases, including any lease incentives received, are charged to income on a straight line basis over the term of the relevant lease.

1.12 Taxation

The charity is exempt from corporation tax on charitable activities.

1.13 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.14 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 OCTOBER 2020

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total 2020	Total 2019
	£	£	£	£
Donations and gifts	261,854	65,671	327,525	304,881
Legacies receivable	79,347	-	79,347	9,500
	341,201	65,671	406,872	314,381
For the year ended 31 October 2019	306,751	7,630		314,381

4 Charitable activities

	Unrestricted funds	Restricted funds	Total 2020	Total 2019
	£	£	£	£
Sales within charitable activities	76,097	57,454	133,551	191,209
For the year ended 31 October 2019	85,367	105,842		191,209

5 Investments

	Unrestricted funds	Restricted funds	Total 2020	Total 2019
	£	£	£	£
Interest receivable	266	-	266	203
For the year ended 31 October 2019	203	-		203

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 OCTOBER 2020

6 Other income

	Unrestricted funds	Restricted funds	Total 2020	Total 2019
	£	£	£	£
COVID-19 grant	10,000	-	10,000	-
Babcock grant	500	-	500	-
VAT refund	43,141	-	43,141	-
Furlough grant	-	12,511	12,511	-
	53,641	12,511	66,152	-
For the year ended 31 October 2019	-	-	-	-

The Covid-19 grant represents a government grant issued by Suffolk County Council for charities during the Coronavirus pandemic. The Babcock apprentice grant represents a "thank you" donation for taking on an apprentice. VAT refund represents a HMRC repayment related to unclaimed VAT inputs dating back to 2007. A refund of 52,717 was received, however 9,576 of this related to the 2019/20 period, leaving the 43,141 relating to pre 1 November 2019 and classified as exceptional income. Furlough grant represents a government grant issued during the Coronavirus pandemic in order to cover 80% of wages for nominated furloughed employees.

7 Raising funds

	Unrestricted funds	Restricted funds	Total 2020	Total 2019
	£	£	£	£
Publicity and fund raising	21,349	-	21,349	26,656
Regular mailings	18,279	-	18,279	5,494
	39,628	-	39,628	32,150
For the year ended 31 October 2019	32,150	-		32,150

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 OCTOBER 2020

8 Charitable activities	Unrestricted funds	Restricted funds	Total 2020	Total 2019
	£	£	£	£
Staff costs (see note 11)	146,640	23,011	169,651	111,490
Rent and rates	32,254	-	32,254	30,110
Insurance	2,950	-	2,950	3,572
Light and heat	11,533	-	11,533	10,890
Postage and telephone	16,406	-	16,406	8,270
Printing and stationery	4,036	-	4,036	4,930
Sundries	2,674	-	2,674	4,613
Tools, haberdashery purchases & refurbishment	30,098	-	30,098	24,615
Carriage and packaging	4,004	-	4,004	7,567
Vehicle fuel and servicing	25,872	-	25,872	42,134
Premises repairs and renewals	5,695	-	5,695	5,791
Cleaning and trade refuse	3,829	-	3,829	6,564
Scholar packs	-	17	17	370
Overseas freight	10,192	57,454	67,646	110,997
Travelling	5,422	-	5,422	5,895
Legal and professional charges	18,025	-	18,025	7,656
Audit and accountancy fees	9,650	-	9,650	6,168
Health and safety	8,403	-	8,403	3,897
Depreciation	12,268	16,145	28,413	25,642
Bank charges	3,460	-	3,460	2,696
In country development costs	21,909	-	21,909	13,664
	375,320	96,627	471,947	437,531
For the year ended 31 October 2019	318,297	119,234		437,531

9 Net gains on investments	Unrestricted funds	Restricted funds	Total 2020	Total 2019
	£	£	£	£
Gain on listed investments	661	-	661	6,683
For the year ended 31 October 2019	6,683	-		6,683

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 OCTOBER 2020

10 Net incoming/(outgoing) resources	Unrestricted funds	Restricted funds	Total 2020	Total 2019
	£	£	£	£
This is stated after charging:				
Depreciation	12,672	16,145	28,817	25,642
Fees payable to the Charity's auditors for the audit of the Charity's financial statements	5,200	-	5,200	5,000

11 Staff costs	Unrestricted funds	Restricted funds	Total 2020	Total 2019
	£	£	£	£
Wages and salaries	126,475	21,135	147,610	100,654
Social security costs	9,087	1,034	10,121	6,178
Pension costs	8,801	842	9,643	4,648
Staff recruitment costs	-	-	-	10
Staff training	2,277	-	2,277	-
	146,640	23,011	169,651	111,490

The average number of staff during the year was 6 (2019: 4). No employees have emoluments over £60,000.

The remuneration of key management personnel was £53,379 (2019: £47,668).

12 Trustees' emoluments

Trustees received no remuneration during 2020 or 2019. There were payments made to one (2019: three) Trustees during the year for reimbursement of out of pocket expenses of £782 (2019: £4,942).

Premiums of £nil (2019: £nil) have been paid in respect of Trustee Indemnity Insurance.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 OCTOBER 2020

13 Tangible fixed assets

	Land and buildings	Motor vehicles & plant	Fixtures, fittings & equipment	Total
Cost	£	£	£	£
At 1 November 2019	331,111	63,074	45,654	439,839
Additions		15,628	1,535	17,163
At 31 October 2020	331,111	78,702	47,189	457,002
Depreciation and impairment				
At 1 November 2019	81,828	51,380	20,526	153,734
Depreciation charged in the year	6,622	14,814	6,976	28,412
At 31 October 2020	88,450	66,194	27,502	182,146
Carrying amount				
At 31 October 2020	242,661	12,508	19,687	274,856
At 31 October 2019	249,283	11,694	25,129	286,106

14 Investments

	2020	2019
	£	£
CCLA Pooled Investment Funds	18,376	57,715

	£
Value as at 1 November 2019	57,715
Disposals	(40,000)
Change in market value	661
Value as at 31 October 2020	18,376
Historical cost	10,000

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 OCTOBER 2020

15 Debtors: amounts falling due within one year

	2020	2019
	£	£
Gift aid	7,464	7,792
Prepayments and accrued income	19,903	16,553
	27,367	24,345

16 Creditors: amounts falling due within one year

	2020	2019
	£	£
Taxation and social security	3,351	2,244
Other creditors	7,584	1,744
Accruals	12,547	12,857
Deferred freight income	78,975	66,097
	102,457	82,942

17 Deferred Income

	Balance at 1 Nov 2019	Released to income	Deposits received	Balance at 31 Oct 2020
	£	£	£	£
Charitable activities	66,096	(57,454)	70,333	78,975

Income received for the shipment of goods to Africa deferred and recognised in the period to which it relates.

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 OCTOBER 2020

18 Movement in funds

	At 1 November 2019	Incoming resources	Outgoing resources	Transfers	At 31 October 2020
Unrestricted funds					
General fund	499,253	471,866	(414,948)	-	556,171
Restricted funds					
Overseas freight	-	57,454	(57,454)	-	-
Van appeal	20,230	29,876	(14,814)	-	35,292
Boiler	5,330	-	(1,331)	-	3,999
Scholarship packs	496	557	(17)	-	1,036
Furlough income	-	12,511	(12,511)	-	-
Sheldon appeal	-	35,238	(10,500)	-	24,738
	26,056	135,636	(96,627)	-	65,065
Total funds	525,309	607,502	(511,575)	-	621,236

	At 1 November 2018	Incoming resources	Outgoing resources	Transfers	At 31 October 2019
Unrestricted funds					
General fund	450,696	399,004	(350,447)	-	499,253
Restricted funds					
Overseas freight	-	105,843	(105,843)	-	-
Van appeal	31,818	100	(11,688)	-	20,230
Boiler		6,663	(1,333)		5,330
Scholarship packs		866	(370)		496
	31,818	113,472	(119,234)		26,056
Total Funds	482,514	512,476	(469,681)		525,309

The overseas freight fund is money that has been paid by recipients and third party charities towards the cost of shipment of tools overseas.

The van appeal fund represents funds raised in order to replace a number of the charity's fleet of vans. Three new vans were purchased during 2016, with one more purchased in 2020. The intention is to increase the fleet to five in 2021. The remainder of the funds will contribute towards the depreciation running and maintenance costs of the new vans.

The scholarship packs fund is used to fund the purchase and shipping of educational materials to schools.

The boiler fund is used to fund the purchase and running costs of a new boiler.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 OCTOBER 2020

Movement in Funds (continued)

Furlough income represents governments grants issued in order to cover 80% of elected employees wages during the Coronavirus pandemic.

Sheldon appeal is used to cover the costs of the new full time warehouse employee.

19 Analysis of net assets between funds

	Unrestricted	Restricted	Total
	£	£	£
Fund balances at 31 October 2020 are represented by:			
Tangible fixed assets	258,351	16,505	274,856
Fixed asset investments	18,376	-	18,376
Current assets/(liabilities)	279,445	48,559	328,004
	556,172	65,064	621,236
Fund balances at 31 October 2019 are represented by:			
Tangible assets	269,082	17,024	286,106
Fixed asset investments	57,715	-	57,715
Current assets/(liabilities)	172,456	9,032	181,488
	499,253	26,056	525,309

20 Related party transactions

Donations received from Trustees and their immediate family members totalled £1,357 in 2020 (2019: £4,471).

21 Commitments

At the reporting date the charity has commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2020	2019
	£	£
Within one year	6,750	11,805
Between two and five years	-	-
	6,750	11,805

At the reporting date the charity had capital commitments totalling £nil (2019: £nil).

22 Guarantee

The charity is a company limited by guarantee; in the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

23 Retirement benefit schemes

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

24 Cash generated from operations

	2020	2019
	£	£
Surplus/(Deficit) for the year	95,927	42,796
Adjustments for:		
Investment income recognised in statement of financial activities	(266)	(203)
Fair value gains and (losses) on investments	(661)	(6,683)
Depreciation and impairment of tangible fixed assets	28,412	25,642
Movements in working capital:		
(Increase) / decrease in debtors	(3,021)	(4,540)
Increase / (decrease) in creditors	19,515	(7,146)
Cash generated from operations	139,906	49,866