

REGISTERED COMPANY NUMBER: 04540273 (England and Wales)
REGISTERED CHARITY NUMBER: 1104859

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021**

**FOR
EDLINGTON HILL TOP CENTRE ASSOCIATES
(COMPANY LIMITED BY GUARANTEE)**

EDLINGTON HILL TOP CENTRE ASSOCIATES

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FOR THE YEAR ENDED 31 MARCH 2021**

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EDLINGTON HILL TOP CENTRE ASSOCIATES

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The charity's objective and principal activity is to provide adult education facilities together with pre-school childcare in a community of high deprivation.

The objects are:

- the advancement of education, in particular by the provision of adult education;
- to develop the capacity and skills of the members of the socially and economically disadvantaged community of Edlington in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society;
- the relief of unemployment for the public benefit in such ways as may be thought fit, including assistance to find employment; and
- to promote for the benefit of the inhabitants of Edlington and the surrounding area the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social welfare and with the object of improving the condition of life of said inhabitants.

Significant Activities

The principal activity of the charity is providing a community venue for adult education, community activities, day nursery provision and vocational learning for secondary school students.

Public benefit

The trustees have complied with the duty in section 4 of the 2006 Charities Act to have due regard to guidance published by the Charity Commission.

The charity meets this duty by providing community facilities in an area of high deprivation.

Volunteers

The centre is partly run by volunteers, under the supervision of the Centre Manager and staff. This not only meets the requirement of providing a public benefit by training volunteers with skills which will be useful in employment and social activities, but helps to tie the centre in with the local community.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

ACHIEVEMENTS AND PERFORMANCE

Summary of Main Achievements During The Year

The Edlington Hilltop/Helping Hands Centre continued to provide a community centre for adult education, community activities, day nursery provision and vocational learning for secondary schools through the COVID19 pandemic.

Staff and volunteers worked through the lockdowns to make food deliveries and carry out support phone calls to households and individuals. This meant that the furlough scheme funding was not available to the charity. Funders provided financial support to address lost income streams. Trustees acknowledge and appreciate the commitment to the community that staff and volunteers demonstrated during this difficult time.

Our learning over the past year has meant we are to prioritise health & wellbeing and capacity building as we return to 'normal'.

Trustees bring a range of educational, financial and management skills and experience that have ensured that the project has continued to grow and reflect the needs of the community.

The strength brought to the project is by far achieved by the volunteering of many individuals of all ages and backgrounds to deliver our core aims. The project is designed to help individuals within the community recognise their own needs and empower the community to support the community.

The Edlington Hill Top Centre is intergenerational and provides a wide range of services and courses. The staff and trustees are custodians of a valuable community building and aim to maintain, develop and retain the building for future generations. This will continue to build community capacity and ensure the charity is sustainable.

Areas of support include: -

Community Health Team – Volunteers work with NHS staff to engage with patient's regarding health and social isolation that impacts their health and well-being.

Learn My Way - Senior volunteers support digital inclusion for all ages using the new ICT provision at the centre.

Community Support - Senior volunteers and staff work with the most vulnerable adults and families with complex needs by providing support, advice and guidance.

Altogether for Autism - A small charity that provides peer led off-site and on-site activities to over 19s who are on the autistic spectrum.

Careers Workshop - this provision supports people to gain employability skills

ICT Support – The centre ICT provision is an integral part of our commitment to removing barriers to education and employment

Befriending Service – phone calls are made to people who feel socially isolated or vulnerable on a regular basis

Community Allotment – provides a social environment to carry out physical activity with clear aims of improving health and well-being

Shop - two charity shops provide support to the community,

During the year trustees developed a trading name to bring the projects together under one banner project title. The 'Helping Hands Community Project' will deliver the trustees vision statement:

Empowering the community; to support the community

EDLINGTON HILL TOP CENTRE ASSOCIATES

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

FINANCIAL REVIEW

Financial position

The centre made a surplus of £31,684 for the period. This was achieved as a number of grants were received to support the loss of income during lockdowns. This represents an increase in unrestricted reserves to fund future capital projects. The new shop was opened in the village to continue to strengthen links and provide outreach into the community.

Reserves policy

The Trustees have ensured that all cash reserves, apart from those required for the day to day operation of the company, are held when possible in an interest-bearing account, and that the company aims to have a free reserve to cover costs associated with any future anticipated expenditure.

Financial Controls

The Trustees have approved a Financial Procedures Policy which gives clear guidelines for financial control of the company using a range of Microsoft Excel spreadsheets. The policy includes spending authority levels, banking mandates, reporting and audit requirements.

The Trustees have adopted a policy of 100% depreciation of fixed assets due to the nature of funding requirements. All major funders require portable fixed asset items to be returned to them if for any reason the company does not continue to operate. Since refurbishment costs are against leased premises this means that there is no value to the company on these assets in the case of closure.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, its Memorandum and Articles of Association, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006. Charitable status was granted on 13th July 2004.

Recruitment and appointment of new trustees

Directors and Trustees are appointed by the recommendation of existing trustees.

Organisational Structure and Management

The charity is governed by a Board of Trustees who are responsible for the overall strategy and direction of the company. The Board is responsible for the implementation of the strategy. Service delivery is also achieved through partnership with

- Buttons Nursery for pre school childcare provision;
- Aspiring 2
- Altogether 4 Autism
- NHS/CCG
- Good Things Foundation

Induction and training of new trustees

New trustees are introduced by an existing board member and are expected to undertake sufficient training to carry out their duties.

EDLINGTON HILL TOP CENTRE ASSOCIATES

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT (cont)

Related Parties

Sir Thomas Wharton Academy continues to support the Edlington Hill Top Centre as part of its commitment to the local community.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The trustees examine the major risks that the Trust faces each financial year when preparing and updating the strategic plan. The company has developed systems to monitor and control these risks to mitigate any impact that they might have on the company in the future.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
04540273 (England and Wales)

Registered Charity number
1104859

Registered office
The Hill Top Centre
Edlington
Doncaster
South Yorkshire
DN12 1PL

Trustees

A D Jackson	CHAIR	
E Hardy	VICE-CHAIR	
Mrs J Briggs		
P D Hicken		
T Oleisky		resigned 22.06.2021
D Sweeney		
J Devanney		
J Holmes		appointed 26.01.2021

Company Secretary
A D Jackson

A D Jackson is a trustee and the Company Secretary, but is not a Director.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees and signed on its behalf by:


.....

A D Jackson
Trustee

Date: 19/11/21
.....

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
EDLINGTON HILL TOP CENTRE ASSOCIATES**

Independent examiner's report to the trustees of Edlington Hill Top Centre Associates ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or

the accounts do not accord with those records; or

the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or

the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Matthew Herring
ACA

Date: 19/11/21

EDLINGTON HILL TOP CENTRE ASSOCIATES

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021**

	Note	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Grants	2	-	171,374	171,374	90,036
Other trading activities	3	<u>85,823</u>	<u>-</u>	<u>85,823</u>	<u>103,206</u>
Total		85,823	171,374	257,197	193,242
EXPENDITURE ON					
Charitable activities					
Other trading activities		60,389	164,318	224,707	172,924
Other		<u>806</u>	<u>-</u>	<u>806</u>	<u>1,018</u>
Total		61,195	164,318	225,513	173,942
NET INCOME/(EXPENDITURE)					
	4	<u>24,628</u>	<u>7,056</u>	<u>31,684</u>	<u>19,300</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		55,194	-	55,194	55,194
Funds transferred		<u>7,056</u>	<u>(7,056)</u>	<u>-</u>	<u>-</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>86,878</u></u>	<u><u>-</u></u>	<u><u>86,878</u></u>	<u><u>55,194</u></u>

The notes form part of these financial statements

EDLINGTON HILL TOP CENTRE ASSOCIATES

BALANCE SHEET 31 MARCH 2021

	Note	2021 Unrestricted funds £	2020 Total funds £
FIXED ASSETS			
Tangible assets	7	-	-
CURRENT ASSETS			
Debtors		-	10,609
Cash at bank and in hand		183,546	54,755
		<hr/>	<hr/>
CREDITORS: Amounts falling due within one year	9	183,546 (96,668)	65,364 (10,170)
		<hr/>	<hr/>
NET CURRENT ASSETS		86,878	55,194
		<hr/>	<hr/>
TOTAL ASSETS LESS CURRENT LIABILITIES		86,878	55,194
		<hr/>	<hr/>
NET ASSETS		86,878	55,194
		<hr/>	<hr/>
FUNDS			
Restricted funds	10	-	-
Unrestricted funds	10	86,878	55,194
		<hr/>	<hr/>
TOTAL FUNDS		86,878	55,194
		<hr/>	<hr/>

EDLINGTON HILL TOP CENTRE ASSOCIATES

BALANCE SHEET - CONTINUED
31 MARCH 2021

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The trustees have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to small charitable companies subject to the small companies' regime.

The financial statements were approved by the Board of Trustees and approved for issue on 19/11/21 and were signed on its behalf by:



A D Jackson
Trustee

EDLINGTON HILL TOP CENTRE ASSOCIATES

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2020)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resource

Tangible fixed assets

Depreciation is provided at 100% of cost for all fixed assets due to the nature of funding requirements. All major funders require portable fixed asset items to be returned to them if for any reason the company does not continue to operate. Since refurbishment costs are against leased premises this means that there is no value to the company on these assets in the case of closure.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

EDLINGTON HILL TOP CENTRE ASSOCIATES

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2021

2. GRANTS

	Received	Accrued	Deferral	Accrual	Deferral	Total Funds 2021	Total Funds 2020
		B/fwd	B/fwd	C/fwd	C/fwd		
Good Things Foundation						0	23,987
Doncaster Community Fund - Elected Members Ward Budget 1	3,000					3,000	
Doncaster Community Fund - Elected Members Ward Budget 2	1,500					1,500	
Census Support	8,400				-8,400	0	
Vulnerable Childrens Charity	1,445					1,445	
Pilgrims Trust	8,608	-8,608	7,932			7,932	3,068
South Yorks Community Fund	5,000					5,000	
Doncaster Culture & Leisure Trust	1,388				-1,227	161	
Lottery COVID-19 Additional Costs	31,971					31,971	
Key Fund SES Fund	35,000					35,000	
R&H Insulation	500					500	
Therapies	40,000				-38,635	1,365	
Community Champions (2021-22) - Yorkshire Sport	7,041				-7,041	0	
Awards For ALL (2021-22)	7,345				-7,345	0	
DMBC Food Bank (2021 - 22)	500				-500	0	
Big Lottery Fund	60,351					60,351	60,351
Grant Income for Other Expenditure*	21,912					21,912	
DMBC			1,237			1,237	1,205
Polypipe						0	350
Evaluation reports						0	50
Edlington Parish Council						0	1,000
Brit Associates						0	25
Total Grants	233,961	-8,608	9,169	0	-63,148	171,374	90,036

Total grants of £233,961 (2020 £90,596) were received during the year, £nil (2020 £8,609) grants were accrued and £63,148 (2020 £9,169) grants were deferred as relating to expenditure to be incurred during the following year.

All grant income received is restricted funds.

EDLINGTON HILL TOP CENTRE ASSOCIATES

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2021

3. OTHER TRADING ACTIVITIES

	2021	2020
	£	£
Buttons	43,200	43,200
Sir Thomas Wharton Academy (Maltby Learning Trust)	26,624	20,000
Charity shop receipts	5,060	15,659
Other receipts	<u>10,939</u>	<u>24,347</u>
	<u>85,823</u>	<u>103,206</u>

4. NET INCOME/ (EXPENDTURE)

Net income/(expenditure) is stated after charging/crediting:

	2021	2020
	£	£
Depreciation – owned assets	<u>-</u>	<u>-</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

6. STAFF COSTS

The average monthly number of employees during the year was as follows: -

	2021	2020
	£	£
Direct charitable work	9	6
Management and administration	2	2
	<u>11</u>	<u>8</u>

No employees received emoluments in excess of £60,000.

EDLINGTON HILL TOP CENTRE ASSOCIATES

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2021

7. TANGIBLE FIXED ASSETS

	Property £	IT Equipment £	Office Equipment £	Totals £
COST				
At 1 April 2020	179,464	43,251	56,651	279,367
Additions	-	-	-	-
At 31 March 2021	<u>179,464</u>	<u>43,251</u>	<u>56,651</u>	<u>279,367</u>
DEPRECIATION				
At 1 April 2020	179,464	43,251	56,651	279,367
Charge	-	-	-	-
At 31 March 2021	<u>179,464</u>	<u>43,251</u>	<u>56,651</u>	<u>279,367</u>
NET BOOK VALUE				
At 31 March 2021	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
At 31 March 2020	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

8. DEBTORS

	2021 £	2020 £
Accrued grant income	-	10,609
	<u>10,609</u>	<u>10,609</u>

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Accrued expenses	33,520	1,000
Deferred grant income	63,148	19,170
	<u>96,668</u>	<u>20,170</u>