

SOUTH NORTHANTS VOLUNTEER BUREAU

England & Wales · Charity number 1104848

Details

Other names	SNVB
Status	Registered
Legal form	Charitable company
Company number	05068116
Registered	2004-07-12
Register	View on the Charity Commission register

Contact

Address	Riverside Resource Centre Islington Road Towcester Northamptonshire NN12 6AU
Phone	01327358264
Email	helen.barrett@snvb.org.uk
Website	www.snvb.org.uk

Activities

Objects: TO UNDERTAKE VOLUNTARY WORK IN EDUCATION, SOCIAL SERVICES AND SIMILAR CHARITABLE ACTIVITIES AMONGST THOSE CLASSES IN NEED.

Activities: Local infrastructure support services, Volunteer Car service, Volunteer brokerage and development agency.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Economic/community Development/employment
- **Who:** Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** SOUTH NORTHAMPTONSHIRE
- Northamptonshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£595,093	£645,534	£317,187	14
2024-03-31	£584,342	£514,180	£369,292	16
2023-03-31	£369,408	£455,269	-	-
2022-03-31	£420,502	£338,358	-	-
2021-03-31	£304,156	£282,581	-	-

Trustees

Name	Role	Appointed
ALEXANDER LOHMAN		2011-05-24
Elizabeth Crussell		2021-06-16
Glen Stout		2025-06-16
Joy Flanagan		2023-10-11
Rosie Herring		2018-07-25

Accounts

CHARITY REGISTERED NUMBER : 1104848
COMPANY REGISTERED NUMBER : 5068116

SOUTH NORTHANTS VOLUNTEER BUREAU

ANNUAL REPORT AND

STATEMENT OF ACCOUNTS

FOR THE YEAR ENDED 31st MARCH 2025

Tove Accountancy Ltd
Office 6, Town Hall
86 Watling Street East
Towcester
Northants
NN12 6BS

SOUTH NORTANTS VOLUNTEER BUREAU

LEGAL AND ADMINISTRATIVE INFORMATION

Registered Charity No.	1104848	
Company number	5068116	
Directors/Trustees	Alexander Lohman (Chair) Joy Flanagan (Vice Chair) Elizabeth Crussell Rosie Herring Peter Rawlinson Alan Jones Michael Crouch Theodora Hayward	Resigned 22 July 2024 Resigned 26th June 2024 Resigned 26th June 2024
Company Secretary	Helen Barrett	
Honorary Treasurer	Joy Flanagan	
Principal Address	The Volunteer Centre Riverside Centre Islington Road Towcester NN12 6AU	
Independent Examiners	Tove Accountancy Office 6, Town Hall 86 Watling Street East Towcester NN12 6BS	
Bankers	Barclays Bank plc 102 Watling Street Towcester NN12 7DZ	

The trustees, being the directors of the charitable company, present their report and the financial statements for the year ended 31st March 2025.

Structure, Governance and Management

SNVB Ltd is a charitable company limited by guarantee and was incorporated on 9 March 2004. It is governed by a Board of Trustees who are also company directors. Key appointments are made at the AGM each year.

The Memorandum and Articles of Association provide the governing document for the charity which states there must be at least three Trustees, but it may appoint up to a maximum of 20 Trustees if required.

The Board of Trustees actively seeks to recruit new Trustees from the community, and on appointment, new Trustees receive an induction process covering the role and responsibilities of Trustees.

Appropriate training is offered to all Trustees on a regular basis.

Mission Statement

To promote, encourage and support voluntary activity to meet community need across South Northamptonshire.

Objectives and activities

The charitable objectives of our charity are to:

- Provide a focus for voluntary organisations in the district and a forum for dialogue both within the sector and between voluntary and other sectors.
- Recruit, place and support volunteers in the area, and promote good practice among volunteers using agencies.
- Work in partnership with others to ensure the development of high-quality services in the area.
- Manage services which respond to local needs, where appropriate.
- Support communities to respond to identified need.
- Manage all our resources, including employing sufficient, appropriately-trained and/or experienced staff, to ensure that our activities are carried out effectively.

Principal activities have been:

- Provision of infrastructure support to local voluntary and community organisations in South Northamptonshire including outreach infrastructure support work to enable local communities to develop services which meet the needs they have identified.
- Support a voluntary sector forum to enable local voluntary community, faith and social enterprise (VCFSE) sector groups to share views and discuss issues.
- Coordinated volunteer brokerage by the recruitment and placement of volunteers and support to user agencies, including the maintenance of high standards in the management of volunteers.
- Continued management of two Community Food Larder projects to prevent food going to landfill and enabling distribution to over 1000 local people per month in need of support with food provision.
- Continued providing a volunteer-led gardening maintenance service to the older and most vulnerable members of our community through the Garden Buddies project.
- Continued providing a volunteer-led car service transporting people in the rural community to medical appointments through the Brackley Area Volunteer Car Service.
- Commenced our Community Connect service, funded by the National Lottery, providing accessible advice and support to individuals who are coping with financial hardship, social isolation, difficulty navigating information online, and other challenges

In setting our objectives and planning our activities, the Trustees have given consideration to the Charities Commission's general guidance on public benefit.

Achievements and Performance

Our core business as a Local Infrastructure Organisation (LIO) is supporting other voluntary and community groups in South Northamptonshire. We work in partnership with both Daventry Volunteer Centre (DVC) and Volunteer Impact Northampton (VIN).

Up until this financial year, we have been in receipt of grant funding from West Northamptonshire Council (WNC) to provide some of this support. We have continued to exceed the targets in that agreement during 2024-25, generating over £800,000 worth of social value for local residents.

However, at the start of 2024, WNC removed the direct grant paid to each to each Local Infrastructure Organisation (LIO) for Local Infrastructure Services in 2024-2025. A new agreement was reached which saw funds distributed to the LIO's via a single agency as defined within the partnership agreement between VIN, SNVB and DVC instead. Alongside wider challenges affecting the sector, this change led the Board of Trustees to initiate a financial appraisal and strategic review of the charity to explore the options for creating a more financially sustainable charity that would enable us to continue to 'put our beneficiaries first'.

The core local infrastructure work has evolved from providing a volunteer brokerage service recruiting and placing volunteers in the local area, to include the direct coordination of multiple social action community groups. The volunteer brokerage work, however, continues as part of wider community services now offered by SNVB.

Social Action Community Groups

This year has seen an increase in membership of our Community Larders with over 1,000 members per month using the larders across the communities in and around Towcester and Roade.

Our Community Transport minibus is now completely dedicated to our Community Food Larder project collecting food parcels from storage and delivering to local centres from where volunteers provide the food to residents in need. We have supplemented this transport with a hired chiller van, which keeps surplus food fresh during transport.

Aligned to our Community Food Larder, our Community Connect project provides accessible advice and support to individuals who are coping with financial hardship, social isolation, difficulty navigating information online, and other challenges.

Support is provided by direct contact with our two Welfare Workers. They operate from multiple venues including the Food Larder locations.

During the last year our team supported over 1000 individuals. Our Senior Welfare Worker successfully distributed Household Support Fund Vouchers to residents in financial need, to help support them during the current cost of living crisis.

The Brackley Area Volunteer Car Service has continued to grow during the year with over 400 members now benefiting from this very valuable voluntary car service. Our 40 loyal volunteer drivers have covered 3748 journeys and more than 40,000 miles in the year.

Our Garden Buddies project reached the end of its period of funding from the National Lottery in the early part of the year. We spent time evaluating our operating model and raising new funding to enable a volunteer-led service to be established. Whilst workload reduces over the winter months, we will continue to develop this service in the spring and summer of 2026.

Additionally, we secured a small amount of funding via 'Awards for All'. We organised several social events for our more vulnerable and isolated members to reduce social isolation and encourage inclusion which reached 59 of our Garden Buddy members.

We submit half yearly and annual reports to the National Lottery on all of the projects we operate using their funding. On all of those projects we are exceeding the outcomes required.

In what was another extraordinary year, our staff and volunteers delivered a very valuable contribution to our community helping people in need to combat loneliness, food poverty and social isolation.

Particular mention is made to the fact that SNVB was nominated and won the award for Building Better Communities from Northampton Community Foundation awards. Thanks go to our amazing staff and volunteers who work relentlessly to make lives better for others.

I report to the trustees on my examination of the accounts of South Northants Volunteer Bureau for the year ended 31st March 2025.

Respective responsibilities of trustees and examiner

The trustees (who are also directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under Part 16 of the Companies Act 2006 (the Act) and that an Independent Examination is needed. Having satisfied myself that the company is not subject to an audit under company law and is eligible for Independent Examination, it is my responsibility to:

- Examine the accounts under Section 45 of the Charities Act 2011
- Follow the procedures laid down in the general directions given by the Charity Commission under Section 145(5)(b) of the Act as amended, and
- State whether particular matters have come to my attention.

Basis of Independent Examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures of the accounts and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view', and the report is limited to those matters set out in the statement below.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1) accounting records were not kept in accordance with the companies section 386 of the 2006 Act; or
- 2) the accounts do not accord with those records; or
- 3) the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an Independent examination; or
- 4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Donna Rowan Gold

13th August 2025

.....
Donna Rowan Gold

Date

For and on behalf of:

Tove Accountancy Ltd

Office 6, Town Hall, 86 Watling Street East, Towcester, Northants, NN12 6BS

**Statement of Financial Activities
for the year ended 31 March 2025**

	Note	Unrestricted funds	Restricted funds	2025	Unrestricted funds	Restricted funds	2024
		£	£	£	£	£	£
Income							
Grants & Donations	2	-	46,882	46,882	87,995	54,484	142,479
Charitable activities	3	57,333	490,879	548,212	67,865	373,998	441,863
Total income		57,333	537,760	595,093	155,860	428,482	584,342
Expenditure							
Raising Funds							
Charitable Activities	5	89,266	537,250	626,516	119,826	369,169	488,995
Other	6	19,018		19,018	25,185		25,185
		108,284	537,250	645,534	145,011	369,169	514,180
Net movement in funds		(50,951)	510	(50,441)	10,849	59,313	70,162
Reconciliation of funds							
Balances brought forward at 1 April 2024		186,983	182,308	369,291	176,134	122,995	299,129
Opening bal adjustments		(1,915)	252	(1,663)			
Balances carried forward at 31 March 2025	11&12	134,117	183,070	317,187	186,983	182,308	369,291

All income and expenditure derive from continuing activities.

This statement of financial activities includes all gains and losses recognised during the year.

Balance Sheet at 31 March 2025

Company number: 5068116

	Note	Unrestricted funds	Restricted funds	2025	Unrestricted funds	Restricted funds	2024
		£	£	£	£	£	£
Fixed assets	7	-	-	-	-	-	-
Current assets							
Debtors	9	2,377	252	2,629	11,395	2,004	13,399
Cash at bank and in hand		137,581	194,201	331,782	179,231	184,573	363,804
Total current assets		139,958	194,453	334,410	190,626	186,577	377,203
Current liabilities							
Amounts falling due within 1 year	10	5,841	11,382	17,223	3,643	4,268	7,911
Total current liabilities		5,841	11,382	17,223	3,643	4,268	7,911
Net assets		134,117	183,070	317,187	186,983	182,309	369,292
Charity Funds Unrestricted/Restricted		134,117	183,070	317,187	186,983	182,309	369,292

For the year ending 31 March 2025 the company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (i) the members have not required the company to obtain an audit of its accounts for the Company year in question in accordance with section 476.
- (ii) the directors acknowledge their responsibilities for complying with the requirements of the act with respect to accounting records and the preparation of accounts.
- (iii) these accounts have been prepared in accordance with the special provisions relating to small companies subject to the small companies' regime.

The accounts have been prepared in accordance with the special provisions relating to small companies within the Companies Act 2006.

The financial statements were approved and authorised for issue by the Board on _____.

Signed on behalf of the board of trustees.



Alexander Lohman
Chair / Director

17/12/2025

Date



Joy Flanagan
Treasurer / Director

17/12/2025

Date

Notes to the Accounts for the year ended 31 March 2025

1 Accounting Policies

The accounts have been prepared under the historical cost convention and in accordance with the Companies Act for Smaller Entities, and in accordance with SORP (FRS 102) the new charities Financial Reporting Standard for Small Entities (effective April 2015).

Format

The company has taken advantage of the provisions of the Companies Act 2006 and presented an income and expenditure account in the form of a statement of financial activities on the grounds that it enables the financial statements to show a true and fair view of the result for the period.

Incoming Resources

Incoming resources are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Resources Expended

Expenditure is recognised when a liability is incurred.

2 Income from Grants & donations

	Unrestricted funds	Restricted funds	2025 £	Unrestricted funds	Restricted funds	2024 £
Donations	-	17,637	17,637		54,484	54,484
West Northamptonshire Council	-	29,245	29,245	87,995		87,995
	-	46,882	46,882	87,995	54,484	142,479

3 Income from charitable activities:

	Unrestricted funds	Restricted funds	2025 £	Unrestricted funds	Restricted funds	2024 £
National Lottery	-	59,608	59,608		29,238	29,238
Northamptonshire Community Foundation	-	4,000	4,000		-	-
HS2 BAVCS grant	-	16,542	16,542		22,200	22,200
West Northamptonshire Council	-	98,169	98,169		55,777	55,777
Hope Enterprises	-	-	-		44,128	44,128
Brackley Town Council	-	2,000	2,000		2,000	2,000
Warm Homes Fund	-	-	-		9,500	9,500
Roads Feoffee charity	-	4,200	4,200		-	-
NCF	-	-	-		8,002	8,002
NFUMIS	-	3,255	3,255			
Garden Buddies Plus grant	-	-	-		20,000	20,000
SERVEABILITY Grant	-	12,217	12,217		-	-
Police, Fire & Crime Commissioner	-	10,000	10,000			
Welfare grant	-	-	-		5,444	5,444
Local Giving	-	2,079	2,079		-	-
Miscellaneous income	42,447	112,061	154,508		169,774	169,774
HSF Fund	-	144,911	144,911		-	-
Fees	-	21,837	21,837		7,935	7,935
Other activities see note 4	14,886	-	14,886	67,865	-	67,865
	57,333	490,879	548,212	67,865	373,998	441,863

4 Income from other activities

This income is generated from letting office space to advice agencies in both Towcester and Brackley Volunteer Centres, from hiring fees for the meeting room at Towcester Volunteer Centre, minibus income and from consultancy services provided.

SNVB Consultancy income	11,499
Room hire	168
RIC hire	585
Miscellaneous income	2,634
	<u>14,886</u>

**Notes to the Accounts
for the year ended 31 March 2025**

5 Expenditure charitable activities

	Unrestricted £	Restricted £	2025 £	Unrestricted £	Restricted £	2024 £
Direct Costs	103,915	499,309	603,223	117,435	338,508	455,943
Project management charges	(44,463)	44,463	-	(30,661)	30,661	-
Opening balances adjustments	6,521	(6,521)	-			
Premises	12,966		12,966	16,816		16,816
Office Running Costs	10,327		10,327	16,236		16,236
	89,266	537,250	626,516	119,826	369,169	488,995

6 Expenditure Other

Independent Examination	1,500		1,500	1,213		1,213
Governance	17,518		17,518	23,972		23,972
	19,018	-	19,018	25,185	-	25,185

7 Tangible Fixed Assets

	Leasehold Improvements £	Equipment £	Total £
Cost			
As at 1 April 2024 and 31 March 2025	48,703	20,120	68,823
Depreciation			
As at 1 April 2024 and 31 March 2025	48,703	20,120	68,823
Net Book Value as at 31 March 2024 and 31 March 2025	-	-	-

8 Operating leases

The Volunteer Centre in Whittons Lane, Towcester is on 15 year lease at an annual rent of £12,000 commencing on 1st December 2014.

9 Debtors

	Unrestricted £	Restricted £	2025 £	Unrestricted £	Restricted £	2024 £
Trade debtors	825	-	635	5,749	1,098	6,847
Prepayments	1,552	887	2,439	5,646	906	6,552
	2,377	252	2,629	11,395	2,004	13,399

10	Creditors	Unrestricted £	Restricted £	2025 £	Unrestricted £	Restricted £	2024 £
	Trade creditors	224	10,720	10,943	554	2,311	2,865
	Accruals	1,501	663	2,164	2,934	1,957	4,891
	Pension			-	155		155
	P.A.Y.E.	2,301		2,301			
	Employees National Insurance	542		542			
	Employers National Insurance	1,273		1,273			
		5,841	11,382	17,223	3,643	4,268	7,911

11	Restricted Fund	Balance 31.03.24 £	Incoming Resources £	Resources Expended £	Transfers between funds £	Balance 31.03.25 £
	BAVCS	13,188	62,442	(60,832)	(11,244)	3,554
	NESS	(432)			432	-
	Garden Buddies	49,452	14,532	(45,986)	(8,838)	9,160
	Community Connect	26,541	129,708	(122,699)	(12,691)	20,859
	Rural Welfare	1,663	-		(1,663)	-
	SNVBFood	39,894	238,443	(186,290)	(4,364)	87,683
	Young Northants	32,854	92,435	(79,444)	0	45,846
	Garden Buddies Plus	19,148	200	(4,058)	426	15,716
		182,308	537,760	(499,309)	(37,942)	182,818

Brackley Area Volunteer Service (BAVCS) provides a subsidised transport to medically-related appointments for those in need.

NESS was a service funded by the Warm Homes Fund with whom SNVB partnered to deliver support to the community. This project has now ceased.

Garden Buddies is a subsidised garden maintenance scheme supporting the most vulnerable in our community. Past funds were used to support the original project including employing staff. This year has seen the original project close, and a volunteer-led alternative be established.

Community Connect is a National Lottery funded project receiving funds over 4 years starting in March 2024, to provide accessible advice and support to individuals who are coping with financial hardship, social isolation, difficulty navigating information online, and other challenges.

SNVBFood relates to our Community Larders operating from Towcester and Roade which re-distributes food and groceries that would otherwise go to landfill to those most in need in our community.

Young Northants was a project funded by West Northants Council who commissioned SNVB to support the establishment of a new charity servicing young people in the county. This project is now complete.

Garden Buddies Plus was an offshoot from the main project which specifically targeted social isolation with our Garden Buddy members.

12	Unrestricted Funds	As at 01.04.2024	Incoming Resources	Outgoing Resources	Transfers between funds	As at 31.03.2025
	Free reserves	111,848	57,333	(108,284)		60,897
	General reserve	75,135				75,135
		186,983	57,333	(108,284)	-	136,032

**Notes to the Accounts
for the year ended 31 March 2025**
13 Trustees and Employment

	2025	2024
	£	£
Gross salaries	272,904	243,584
Employer's National Insurance	15,408	10,723
Employer's Pension Contributions	11,114	8,946
		-
	299,426	263,253

No employee earned in excess of £60,000 during the year.

During the year the trustees received no remuneration (2024: £nil). The total expenditure reimbursed to the trustees amounted to £nil (2024: £nil).

14 SHARE CAPITAL AND TRUSTEES LIABILITY

The company is limited by guarantee and does not have a share capital.

In the event of the company being wound up, every trustee, whilst a trustee and within one year of ceasing to be a trustee, undertakes to contribute a maximum of £1 to meet the liabilities of the company.

At 31 March 2025, there were 6 trustees. (2024:9)

15 ULTIMATE CONTROLLING PARTY

The company is under the joint control of its directors, the names of whom are shown on page 1 to the accounts.

16 Contingent Liability

The company pays pension contributions to The Pensions Trust. The Scheme Actuary has provided an annual update of the buy-out funding position of the Growth Plan as at 30 September 2021. The Scheme has a deficit on a buy-out basis. This means that if South Northants Volunteer Bureau were to withdraw from the Scheme, a withdrawal liability would arise. The estimated withdrawal liability for the company as at 30 September 2023 was calculated as £5,524 (2023 £6,291).

Should the company withdraw, the actual liability would be recalculated at the date of the withdrawal. During the year £nil additional payment (2024 £767.10) has been made to reduce this liability on the historical Pension Scheme, which closed in 2011.

This liability is not provided in the accounts as the debt liability will not crystallise as long as the organisation does not withdraw from the Growth Plan. An employer will only be deemed to have withdrawn if they have no active members remaining in the Plan and no eligible employees to whom to offer membership.

17 Related Parties Transactions

Related Parties transactions in the year were as follows: (2024 - none).

Solutionise Consultancy Ltd billed £7,200 to SNVB during the year.

Trustee Joy Flanagan is Director of Solutionise Consultancy Ltd.

Accounts

CHARITY REGISTERED NUMBER : 1104848
COMPANY REGISTERED NUMBER : 5068116

SOUTH NORTHANTS VOLUNTEER BUREAU

ANNUAL REPORT AND

STATEMENT OF ACCOUNTS

FOR THE YEAR ENDED 31st MARCH 2024

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Office 6, Town Hall
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Towcester
Northants
NN12 6BS

SOUTH NORTHANTS VOLUNTEER BUREAU

LEGAL AND ADMINISTRATIVE INFORMATION

Registered Charity No.	1104848	
Company number	5068116	
Directors/Trustees	Michael Crouch Elizabeth Crussell Theodora Hayward Rosie Herring David Kidd (Chair) Alexander Lohman (Chair) David Reed Joy Flanagan (Vice Chair) Peter Rawlinson Alan Jones	Resigned as Chair 07.06.23 Appointed as Chair 11.10.23 Appointed as Vice Chair 11.10.23 Appointed 11.10.23 Appointed 11.10.23
Company Secretary	Robert Tracey Helen Barrett	Resigned 07.06.23 Appointed 07.06.23
Honorary Treasurer	David Reed	
Principal Address	The Volunteer Centre 4 Whittons Lane Towcester NN12 6YZ	
Independent Examiners	Tove Accountancy Office 6, Town Hall 86 Watling Street East Towcester NN12 6BS	
Bankers	Barclays Bank plc 102 Watling Street Towcester NN12 7DZ	

SOUTH NORTHANTS VOLUNTEER BUREAU REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31st MARCH 2024

The trustees, being the directors of the charitable company, present their report and the financial statements for the year ended 31st March 2024.

Structure, Governance and Management

The charity is a charitable company limited by guarantee and was incorporated on 9 March 2004. It is governed by the Memorandum and Articles of Association.

The trustees, being directors of the charitable company, are appointed by the Board of Trustees at the Annual General Meeting.

There must be a minimum of three trustees and a maximum number of 20 is prescribed.

The Board of Trustees actively seeks to recruit new Trustees from the community, and on appointment, new Trustees receive a formal induction process covering the role and responsibilities of Trustees.

Appropriate training is offered to all Trustees on a regular basis.

Mission Statement

To promote, encourage and support voluntary activity to meet community need across South Northamptonshire.

Objectives and activities

The charitable objectives are to:

- Provide a focus for voluntary organisations in the district and a forum for dialogue both within the sector and between voluntary and other sectors.
- Recruit, place and support volunteers in the area, and promote good practice among volunteers using agencies.
- Work in partnership with others to ensure the development of high quality services in the area.
- Manage services which respond to local needs, where appropriate.
- Support communities to respond to identified need.
- Manage all our resources, including employing sufficient, appropriately-trained and/or experienced staff, to ensure that our activities are carried out effectively.

Principle activities have been:

- Provision of infrastructure support to local voluntary and community organisations in South Northamptonshire including outreach infrastructure support work to enable local communities to develop services which meet the needs they have identified.
- Support a voluntary sector forum to enable local voluntary and community sector (VCS) groups to share views and discuss issues.
- Recruitment and placement of volunteers and support to user agencies, including the maintenance of high standards in the management of volunteers.
- Continuing management of the Garden Buddies project.

- Continuing management of Brackley Area Volunteer Car Service.
- Continuing our management of a Community Food Larder project to prevent food going to landfill and enabling distribution to local people in need of support with food provision.
- Commencing our Community Connect service, funded by the National Lottery, giving support and advice to residents in West Northants.

In setting our objectives and planning our activities the Trustees have given consideration to the Charities Commission's general guidance on public benefit.

Achievements and Performance

Our core business is supporting other voluntary and community groups in South Northamptonshire.

We are in receipt of grant funding from West Northamptonshire Council to provide some of this support, and we have continued to exceed the targets in that agreement during 2023-24, generating over £800,000 worth of social value for local residents.

The West Northamptonshire Council have removed the Direct Grant paid to each to each Local Infrastructure Organisation for Local Infrastructure Services in 2024-2025. The funds previously received from WNC are now paid to VIN as the WNC LIO contract holder.

The core local infrastructure work has evolved from the work of recruiting and placing volunteers in the local area, although that work has continued as part of the wider support now offered by SNVB.

The Brackley Area Volunteer Car Service has continued to grow during the year with over 450 members now benefiting from this very valuable voluntary car service with our loyal volunteer drivers covering more than 40,000 miles in the year.

Our Community Transport minibus is now completely dedicated to our Community Food Larder project collecting food parcels from storage and delivering to local centres from where volunteers provide the food to residents in need. We have supplemented this transport with a hired chiller van, which keeps surplus food fresh during transport.

Aligned to our Community Food Larder, we provide support and advice to residents through our two Welfare Workers who provide advice and guidance to residents who are facing a range of issues and require support. Our Senior Welfare Worker has distributed over 100 Household Support Fund Vouchers to residents in financial need, to help support them during the current cost of living crisis.

Our Garden Buddies project reached the end of its period of funding from the National Lottery, and a small amount of funding was secured via 'Awards for All' to organise social events to encourage inclusion and reduce social isolation for Garden Buddy members.

We submit half yearly and annual reports to the National Lottery on all the projects we operate using their funding. On all of those projects we are exceeding the outcomes required.

In what was another extraordinary year, our staff and volunteers delivered a very valuable contribution to our community helping people in need to combat loneliness, food poverty and social isolation.

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SOUTH NORTANTS VOLUNTEER BUREAU

I report to the trustees on my examination of the accounts of South Northants Volunteer Bureau for the year ended 31st March 2024.

Respective responsibilities of trustees and examiner

The trustees (who are also directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under Part 16 of the Companies Act 2006 (the Act) and that an Independent Examination is needed. Having satisfied myself that the company is not subject to an audit under company law and is eligible for Independent Examination, it is my responsibility to:

- Examine the accounts under Section 45 of the Charities Act 2011
- Follow the procedures laid down in the general directions given by the Charity Commission under Section 145(5)(b) of the Act as amended, and
- State whether particular matters have come to my attention.

Basis of Independent Examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures of the accounts and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view', and the report is limited to those matters set out in the statement below.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1) accounting records were not kept in accordance with the companies section 386 of the 2006 Act; or
- 2) the accounts do not accord with those records; or
- 3) the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an Independent examination; or
- 4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Donna Rowan Gold

13th August 2024

.....
Donna Rowan Gold

Date

For and on behalf of:

Tove Accountancy Ltd

Office 6, Town Hall, 86 Watling Street East, Towcester, Northants, NN12 6BS

**Statement of Financial Activities
for the year ended 31 March 2024**

	Note	Unrestricted funds	Restricted funds	2024	Unrestricted funds	Restricted funds	2023
		£	£	£	£	£	£
Income							
Grants & Donations	2	87,995	11,075	99,070	83,000	5,723	88,723
Charitable activities	3	67,865	417,407	485,272	32,373	248,312	280,685
Total income		155,860	428,482	584,342	115,373	254,035	369,408
Expenditure							
Raising Funds							
Charitable Activities	5	119,826	369,169	488,995	113,289	324,330	437,619
Other	6	25,185		25,185	17,650		17,650
		145,011	369,169	514,180	130,939	324,330	455,269
Net movement in funds		10,849	59,313	70,162	(15,566)	(70,295)	(85,861)
Reconciliation of funds							
Balances brought forward at 1 April 2023		176,134	122,995	299,129	191,700	193,290	384,990
Balances carried forward at 31 March 2024	11&12	186,983	182,308	369,291	176,134	122,995	299,129

All income and expenditure derive from continuing activities.

This statement of financial activities includes all gains and losses recognised during the year.

Balance Sheet at 31 March 2024

Company number: 5068116

	Note	Unrestricted funds	Restricted funds	2024	Unrestricted funds	Restricted funds	2023
		£	£	£	£	£	£
Fixed assets	7						-
Current assets							
Debtors	9	11,395	2,004	13,399	4,673	3,561	8,234
Cash at bank and in hand		179,231	184,573	363,803	174,140	127,741	301,881
Total current assets		190,626	186,577	377,203	178,813	131,302	310,115
Current liabilities							
Amounts falling due within 1 year	10	3,643	4,268	7,911	2,679	8,307	10,986
Total current liabilities		3,643	4,268	7,911	2,679	8,307	10,986
Net assets		186,983	182,309	369,291	176,134	122,995	299,129
Charity Funds Unrestricted/Restricted		186,983	182,309	369,291	176,134	122,995	299,129

For the year ending 31 March 2024 the company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

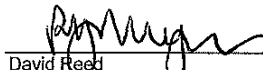
- (i) the members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.
- (ii) the directors acknowledge their responsibilities for complying with the requirements of the act with respect to accounting records and the preparation of accounts.
- (iii) these accounts have been prepared in accordance with the special provisions relating to small companies subject to the small companies' regime.

The accounts have been prepared in accordance with the special provisions relating to small companies within the Companies Act 2006.

The financial statements were approved and authorised for issue by the Board on 25/09/24
Signed on behalf of the board of trustees.


Alexander Lohman
Chair / Director

25/09/24
Date


David Reed
Treasurer / Director

25/9/24
Date

PP JOY FLANNAGAN

Notes to the Accounts for the year ended 31 March 2024

1 Accounting Policies

The accounts have been prepared under the historical cost convention and in accordance with the Companies Act for Smaller Entities, and in accordance with SORP(FRS102) the new charities Financial Reporting standard for Small Entities (effective April 2015)

Format

The company has taken advantage of the provisions of the Companies Act 2006 and presented an income and expenditure account in the form of a statement of financial activities on the grounds that it enables the financial statements to show a true and fair view of the result for the period.

Incoming Resources

Incoming resources are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Resources Expended

Expenditure is recognised when a liability is incurred.

2 Income from Grants & donations	Unrestricted funds	Restricted funds	2024 £	Unrestricted funds	Restricted funds	2023 £
Donations		11,075	11,075		5,723	5,723
West Northamptonshire Council	87,995		87,995	83,000		83,000
	87,995	11,075	99,070	83,000	5,723	88,723

3 Income from charitable activities:	Unrestricted funds	Restricted funds	2024 £	Unrestricted funds	Restricted funds	2023 £
National Lottery		83,390	83,390	-	56,102	56,102
Norhamptonshire Community Foundation		10,967	10,967	-	4,716	4,716
HS2 BAVCS Grant		20,200	20,200			
West Northamptonshire Council		55,777	55,777		58,762	58,762
Brackley Town Council		2,000	2,000		2,000	2,000
Warm Homes Fund		9,500	9,500		-	-
Roads Feoffee charity		4,200	4,200		6,142	6,142
NFUM			-		3,190	3,190
Roads Parish Council			-		2,000	2,000
SEGRO			-		5,000	5,000
Welfare Grant		5,444	5,444			
Local Giving		2,836	2,836		2,968	2,968
Miscellaneous Income		166,744	166,744			
HSF Fund		48,414	48,414		16,215	16,215
Fees		7,935	7,935		91,217	91,217
Other activities see note 4	67,865		67,865	32,373		32,373
	67,865	417,407	485,272	32,373	248,312	280,685

4 Income from other activities

This income is generated from letting office space to advice agencies in both Towcester and Brackley Volunteer Centres, from hiring fees for the meeting room at Towcester Volunteer Centre, minibus income and from consultancy services provided.

Notes to the Accounts
for the year ended 31 March 2024

5 Expenditure charitable activities

	Unrestricted	Restricted	2024	Unrestricted	Restricted	2023
	£	£	£	£	£	£
Direct Costs	117,435	338,508	455,943	105,328	288,899	394,227
Project management charges	(30,661)	30,661	-	(35,431)	35,431	-
Premises	16,816		16,816	22,671		22,671
Office Running Costs	16,236		16,236	20,721		20,721
	<u>119,826</u>	<u>369,169</u>	<u>488,995</u>	<u>113,289</u>	<u>324,330</u>	<u>437,619</u>

6 Expenditure Other

Independent Examination	1,213		1,213	750		750
Governance	23,972		23,972	16,900		16,900
	<u>25,185</u>	<u>-</u>	<u>25,185</u>	<u>17,650</u>	<u>-</u>	<u>17,650</u>

7 Tangible Fixed Assets

	Leasehold Improvements	Equipment	Total
	£	£	£
Cost			
As at 1 April 2023 and 31 March 2024	<u>48,703</u>	<u>20,120</u>	<u>68,823</u>
Depreciation			
As at 1 April 2023 and 31 March 2024	<u>48,703</u>	<u>20,120</u>	<u>68,823</u>
Net Book Value as at 31 March 2023 and 31 March 2024	<u>-</u>	<u>-</u>	<u>-</u>

8 Operating leases

The Volunteer Centre in Whittons Lane, Towcester is on 15 year lease at an annual rent of £12,000 commencing on 1st December 2014.

	Unrestricted	Restricted	2024	Unrestricted	Restricted	2023
	£	£	£	£	£	£
9 Debtors						
Trade debtors	5,749	1,098	6,847	36	1,673	1,709
Prepayments	5,645	906	6,552	4,637	1,888	6,525
	<u>11,395</u>	<u>2,004</u>	<u>13,399</u>	<u>4,673</u>	<u>3,561</u>	<u>8,234</u>

SOUTH NORTHANTS VOLUNTEER BUREAU
Notes to the Accounts
for the year ended 31 March 2024

Page 10

10 Creditors	Unrestricted £	Restricted £	2024 £	Unrestricted £	Restricted £	2023 £
Trade creditors	554	2,311	2,865	97	922	1,019
Accruals	2,934	1,957	4,891	2,582	7,385	9,967
Pension	155		155			
	<u>3,643</u>	<u>4,268</u>	<u>7,911</u>	<u>2,679</u>	<u>8,307</u>	<u>10,986</u>

11 Restricted Fund

	Balance 31.03.23 £	Incoming Resources £	Resources Expended £	Transfers between funds £	Balance 31.03.24 £
BAVCS	2,141	53,301	(35,750)	(6,504)	13,188
NESS	4,163	9,500	(11,268)	(2,827)	432
Garden Buddies	16,661	85,494	(44,474)	(8,230)	49,452
Community Connect	-	29,238	(2,697)	-	26,541
Men into Extra time	1,904	-	(1,904)	-	0
Rural Welfare	-	8,627	(6,964)	-	1,663
SNVBFood	67,224	182,358	(200,088)	(9,600)	39,894
Young Northants	-	39,925	(7,071)	-	32,854
Garden Buddies Plus	-	20,000	(852)	-	19,148
FAAWN welfare support	30,902	39	(27,441)	(3,500)	-
	<u>122,995</u>	<u>428,482</u>	<u>(338,508)</u>	<u>(30,661)</u>	<u>182,308</u>

Brackley Area Volunteer Service (BAVCS) provides transport to medically-related appointments for those in need, and several donors provide funds, specifically to support this work.

NESS is the Northamptonshire Energy Saving Service , a 4 year project funded by the Warm Homes Fund. SNVB is one of 4 partnering organisations delivering energy advice and support to reduce utility costs to residents in the county.

Garden Buddies is a 5 year Big Lottery funded project providing bespoke gardening services to vulnerable residents using local volunteers . The service will enable people to remain in their own homes and enjoy improved wellbeing from the befriending and companionship of the volunteers, who themselves will benefit from developing self esteem to improve employability potential.

Men into Extra Time is a pilot scheme to help older lonely men to enjoy a healthier lifestyle as part of a group partaking in activities with similar men. It is funded by an Awards for All grant from the National Lottery.

SNVBFood is a community food project saving 2 tonnes of food per week from going to landfill by collecting the food from supermarkets and Fareshare warehouses and distributing to local people through Food Larders.

FAAWN is Food Aid Alliance West Northants and this project supports people visiting FAAWN members foodbanks and food larders who may issues in addition to food poverty to signpost them to appropriate help.

12 Unrestricted Funds

	As at 01.04.2023	Incoming Resources	Outgoing Resources	Transfers between funds	As at 31.03.2024
Free reserves	100,999	155,860	(145,011)		111,848
General reserve	75,135				75,135
	<u>176,134</u>	<u>155,860</u>	<u>(145,011)</u>	<u>-</u>	<u>186,983</u>

Notes to the Accounts
for the year ended 31 March 2024

13 Trustees and Employment

	2024	2023
	£	£
Gross salaries	243,584	263,734
Employer's National Insurance	10,723	11,856
Employer's Pension Contributions	8,946	7,762
	<u>263,253</u>	<u>283,352</u>

No employee earned in excess of £60,000 during the year.

During the year the trustees received no remuneration (2023: £nil). The total expenditure reimbursed to the trustees amounted to £nil (2023: £50).

14 SHARE CAPITAL AND TRUSTEES LIABILITY

The company is limited by guarantee and does not have a share capital.

In the event of the company being wound up, every trustee, whilst a trustee and within one year of ceasing to be a trustee, undertakes to contribute a maximum of £1 to meet the liabilities of the company.
 At 31 March 2024, there were 9 trustees. (2023:7)

15 ULTIMATE CONTROLLING PARTY

The company is under the joint control of its directors, the names of whom are shown on page 1 to the accounts.

16 Contingent Liability

The company pays pension contributions to The Pensions Trust. The Scheme Actuary has provided an annual update of the buy-out funding position of the Growth Plan as at 30 September 2023. The Scheme has a deficit on a buy-out basis. This means that if South Northants Volunteer Bureau were to withdraw from the Scheme, a withdrawal liability would arise. The estimated withdrawal liability for the company as at 30 September 2023 was calculated as £5,524 (2023 £6,291).

Should the company withdraw, the actual liability would be recalculated at the date of the withdrawal. During the year £767.10 additional payment has been made to reduce this liability on the historical Pension Scheme, which closed in 2011.

This liability is not provided in the accounts as the debt liability will not crystallise as long as the organisation does not withdraw from the Growth Plan. An employer will only be deemed to have withdrawn if they have no active members remaining in the Plan and no eligible employees to whom to offer membership.

17 Related Parties Transactions

There were no Related Parties transactions in the year (2023 - none).

Accounts

Charity Number: 1104848
Company Registration Number: 5068116

SOUTH NORTHANTS VOLUNTEER BUREAU
FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31ST MARCH 2023

SOUTH NORTHANTS VOLUNTEER BUREAU

LIST OF OFFICERS AND PROFESSIONAL ADVISERS

PERIOD ENDED 31ST MARCH 2023

Charity Number: 1104848

Company Registration Number: 5068116

Directors/ Trustees:

Michael Crouch
Liz Crussell (appointed 16 June 2021)
Theodora Hayward
Rosie Herring
David Kidd (Chair)
Alexander Lohman
David Reed

Company Secretary Robert Tracey

Honorary Treasurer: David Reed

Principal Address: The Volunteer Centre
4 Whittons Lane
Towcester
NN12 6YZ

Independent Examiners: CVS Northamptonshire
32-36 Hazelwood Road
Northampton
NN1 1LN

Bankers: Barclays Bank plc
102 Watling Street
Towcester
NN12 7DZ

SOUTH NORTHANTS VOLUNTEER BUREAU

TRUSTEES REPORT

FOR THE PERIOD ENDED 31 ST MARCH 2023

The trustees, being the directors of the charitable company, present their report and the financial statements for the year ended 31st March 2023.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The charity is a charitable company limited by guarantee and was incorporated on 9 March 2004. It is governed by the Memorandum and Articles of Association.

The trustees, being directors of the charitable company, are appointed by the Board of Trustees at the Annual General Meeting.

There must be a minimum of 3 trustees and a maximum number of 20 is prescribed.

The Board of Trustees actively seeks to recruit new Trustees from the community, and on appointment new Trustees receive a formal induction process covering the role and responsibilities of Trustees. Appropriate training is offered to all Trustees on a regular basis.

MISSION STATEMENT

To promote, encourage and support voluntary activity to meet community need across South Northamptonshire.

OBJECTIVES AND ACTIVITIES

The charitable objectives are to:

Provide a focus for voluntary organisations in the district and a forum for dialogue both within the sector and between voluntary and other sectors.

Recruit, place and support volunteers in the area, and promote good practice among volunteer using agencies.

Work in partnership with others to ensure the development of high quality services in the area.

Manage services which respond to local needs, where appropriate.

Support communities to respond to identified need.

Manage all our resources, including employing sufficient, appropriately-trained and/or experienced staff, to ensure that our activities are carried out effectively.

Principal activities have been:

Provision of infrastructure support to local voluntary and community organisations in South Northamptonshire including outreach infrastructure support work to enable local communities to develop services which meet needs they have identified.

Support to a voluntary sector forum and maintenance of an e-forum to enable local voluntary and community sector (vcs) groups to share views and the continuation of LinkUp which gives the opportunity for local workers from both statutory and voluntary sectors to discuss issues face to face.

Recruitment and placement of volunteers and support to user agencies, including the maintenance of high standards in the management of volunteers.

Continuing management of Brackley Area Volunteer Car Service.

Continuing management of the Garden Buddies project funded by the National Lottery.

Continuing our work as a partner in the Northamptonshire Energy Saving Service funded by The Warm Homes Fund.

Continuing our management of a Food larder project to prevent food going to landfill and enabling distribution to local people in need of support with food provision.

Commencing our Welfare Support service as part of the FAAWN (Food Aid Agencies West Northants) , giving support and advice to residents visiting the various Food Aid venues.

In setting our objectives and planning our activities the Trustees have given consideration to the Charity Commission's general guidance on public benefit.

**SOUTH NORTHANTS VOLUNTEER BUREAU
TRUSTEES REPORT
FOR THE PERIOD ENDED 31 ST MARCH 2023**

ACHIEVEMENTS AND PERFORMANCE

Our core business is supporting other voluntary and community groups in South Northamptonshire. We are in receipt of grant funding from West Northamptonshire Council to provide some of this support, and we have continued to exceed the targets in that agreement during 2022/23. The West Northamptonshire Council have approved grant funding for a further year to 31 March 2024.

This core work grew out of the company's original work of recruiting and placing volunteers in the district and that work has continued as part of the wider support now offered.

The Brackley Area Volunteer Car Service has continued to grow during the year with over 400 members benefiting from this very valuable service with our loyal volunteer drivers covering more than 40,000 miles in the year.

Our Community Transport minibus is now completely dedicated to our Food larder project collecting food parcels from storage and delivering to local centres from where volunteers provide the food to residents in need.

Alongside our Food larder work we provided support and advice to residents through our 2 Welfare workers who were able to assist on a range of issues that residents were facing.

Our Garden Buddies project reached the end of it's 10th year in November 2022 and has achieved further funding from the National Lottery for a further 12 months.

We submit half yearly and annual reports to the National Lottery on all the projects we operate using their funding. On all of those projects we are exceeding the outcomes required.

In what was an extraordinary year our staff and volunteers delivered a very valuable contribution to our community helping people in need to combat loneliness , food poverty and social isolation.

SOUTH NORTHANTS VOLUNTEER BUREAU
TRUSTEES REPORT (CONTINUED)
FOR THE PERIOD ENDED 31 ST MARCH 2023
FINANCIAL REVIEW

Page 4

FINANCIAL REVIEW

The company has incurred a deficit of £15,566 on unrestricted activity for the year (2022 deficit:£4,813). The company continue to seek further income streams from projects and social enterprise activities , and have continued to be successful during the year with consultancy services.

PUBLIC BENEFIT STATEMENT

The beneficiaries of our work are the voluntary and community groups in South Northamptonshire , who receive support on volunteering, funding, governance, business development, training and personnel. In addition to this support, the company contributed to the development of policy and practice across the county as a partner in the Northamptonshire VCSE Assembly , and our involvement in Community Action Northants.

RISK MANAGEMENT

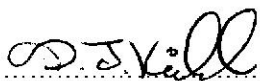
The trustees have considered the major business and operational risks which the charity faces and confirm that systems have been established so that the necessary steps can be taken to lessen these risks.

RESERVES

The charity needs reserves to ensure expenditure commitments can be met as they fall due. The trustees aim to retain unrestricted reserves equivalent to six months running costs to cover staff costs, rent and other costs that will need to be paid in advance of income being received. At 31 March 2023 , the Trustees noted that a sum of £75,135 was held in a General reserve to cover such costs.

TRUSTEES

The trustees, being the directors of the charitable company, are listed on page 1.



David Kidd Chair/Director

Signed on behalf of the Trustees

Date: 7 June 2023



Northamptonshire

A member of



Independent Examiner's Report to the Trustees of:

SOUTH NORTHANTS VOLUNTEER BUREAU

Registered Charity Number: 1104848

I report on the accounts of the company for the year ended 31st March 2023, which are set out on the attached pages 5 to 10.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under Part 16 of the Companies Act 2006 (the Act) and that an independent examination is needed.

Having satisfied myself that the company is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act 2011;
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Act, as amended; and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures of the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view," and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in accordance with the Companies section 386 of the 2006 Act: or
- the accounts do not accord with these records: or
- the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination: or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Brenda Peers-Ross

Brenda Peers-Ross FMAAT, ACIE
12th June 2023

**Statement of Financial Activities
for the year ended 31 March 2023**

	Note	Unrestricted funds	Restricted funds	2023	Unrestricted funds	Restricted funds	2022
		£	£	£	£	£	£
Income							
Grants & Donations	2	83,000	5,723	88,723	83,000	1,435	84,435
Charitable activities	3	32,373	248,312	280,685	33,571	302,496	336,067
Total income		115,373	254,035	369,408	116,571	303,931	420,502
Expenditure							
Raising Funds							
Charitable Activities	5	113,289	324,330	437,619	103,944	216,974	320,918
Other	6	17,650		17,650	17,440		17,440
		130,939	324,330	455,269	121,384	216,974	338,358
Net movement in funds		(15,566)	(70,295)	(85,861)	(4,813)	86,957	82,144
Reconciliation of funds							
Balances brought forward at 1 April 2022		191,700	193,290	384,990	196,513	106,333	302,846
Balances carried forward at 31 March 2023	11&12	176,134	122,995	299,129	191,700	193,290	384,990

All income and expenditure derive from continuing activities.

This statement of financial activities includes all gains and losses recognised during the year.

Balance Sheet at 31 March 2023

Company number: 5068116

	Note	Unrestricted funds	Restricted funds	2023	Unrestricted funds	Restricted funds	2022
		£	£	£	£	£	£
Fixed assets	7						
Current assets							
Debtors	9	4,673	3,561	8,234	2,341	3,591	5,932
Cash at bank and in hand		174,140	127,741	301,881	190,825	190,939	381,764
Total current assets		178,813	131,302	310,115	193,166	194,530	387,696
Current liabilities							
Amounts falling due within 1 year	10	2,679	8,307	10,986	1,466	1,240	2,706
Total current liabilities		2,679	8,307	10,986	1,466	1,240	2,706
Net assets		176,134	122,995	299,129	191,700	193,290	384,990
Charity Funds Unrestricted/Restricted		176,134	122,995	299,129	191,700	193,290	384,990

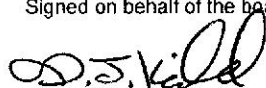
For the year ending 31 March 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

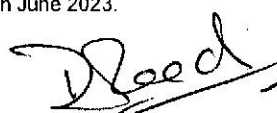
- (i) the members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.
- (ii) the directors acknowledge their responsibilities for complying with the requirements of the act with respect to accounting records and the preparation of accounts.
- (iii) these accounts have been prepared in accordance with the special provisions relating to small companies subject to the small companies' regime.

The accounts have been prepared in accordance with the special provisions relating to small companies within the Companies Act 2006.

The financial statements were approved and authorised for issue by the Board on 7th June 2023.
Signed on behalf of the board of trustees.



David Kidd
Chair / Director



David Reed
Treasurer / Director

Notes to the Accounts for the year ended 31 March 2023

1 Accounting Policies

The accounts have been prepared under the historical cost convention and in accordance with the Companies Act for Smaller Entities, and in accordance with SORP(FRS102) the new charities Financial Reporting standard for Small Entities (effective April 2015)

Format

The company has taken advantage of the provisions of the Companies Act 2006 and presented an income and expenditure account in the form of a statement of financial activities on the grounds that it enables the financial statements to show a true and fair view of the result for the period.

Incoming Resources

Incoming resources are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Resources Expended

Expenditure is recognised when a liability is incurred.

2 Income from Grants & donations	Unrestricted funds	Restricted funds	2023 £	Unrestricted funds	Restricted funds	2022 £
Donations	-	5,723	5,723	-	1,435	1,435
West Northamptonshire Council	83,000	-	83,000	83,000	-	83,000
	<u>83,000</u>	<u>5,723</u>	<u>88,723</u>	<u>83,000</u>	<u>1,435</u>	<u>84,435</u>

3 Income from charitable activities:	Unrestricted funds	Restricted funds	2023 £	Unrestricted funds	Restricted funds	2022 £
National Lottery	-	56,102	56,102	-	84,919	84,919
Norhamptonshire Community Foundation	-	4,716	4,716	-	-	-
West Northamptonshire Council	-	58,762	58,762	-	132,193	132,193
Northamptonshire County Council	-	-	-	-	-	-
Brackley Town Council	-	2,000	2,000	-	2,250	2,250
Warm Homes Fund	-	-	-	-	34,588	34,588
Roads Feoffee charity	-	6,142	6,142	-	-	-
NFUM	-	3,190	3,190	-	-	-
Roads Parish Council	-	2,000	2,000	-	-	-
SEGRO	-	5,000	5,000	-	-	-
Local Giving	-	2,968	2,968	-	-	-
HSF Fund	-	16,215	16,215	-	-	-
Fees	-	91,217	91,217	-	48,547	48,547
Other activities see note 4	32,373	-	32,373	33,571	-	33,571
	<u>32,373</u>	<u>248,312</u>	<u>280,685</u>	<u>33,571</u>	<u>302,496</u>	<u>336,067</u>

4 Income from other activities

This income is generated from letting office space to advice agencies in both Towcester and Brackley Volunteer Centres, from hiring fees for the meeting room at Towcester Volunteer Centre, minibuses income and from consultancy services provided.

**Notes to the Accounts
for the year ended 31 March 2023**

5 Expenditure charitable activities

	Unrestricted £	Restricted £	2023 £	Unrestricted £	Restricted £	2022 £
Direct Costs	105,328	288,899	394,227	90,116	182,991	273,107
Project management charges	(35,431)	35,431	-	(30,056)	33,983	3,927
Premises	22,671		22,671	27,479		27,479
Office Running Costs	20,721		20,721	16,405		16,405
	<u>113,289</u>	<u>324,330</u>	<u>437,619</u>	<u>103,944</u>	<u>216,974</u>	<u>320,918</u>

6 Expenditure Other

Independent Examination	750		750	800		800
Governance	16,900		16,900	16,640		16,640
	<u>17,650</u>	<u>-</u>	<u>17,650</u>	<u>17,440</u>	<u>-</u>	<u>17,440</u>

7 Tangible Fixed Assets

	Leasehold Improvements £	Equipment £	Total £
Cost			
As at 1 April 2022 and 31 March 2023	<u>48,703</u>	<u>20,120</u>	<u>68,823</u>
Depreciation			
As at 1 April 2022 and 31 March 2023	<u>48,703</u>	<u>20,120</u>	<u>68,823</u>
Net Book Value as at 31 March 2022 and 31 March 2023	<u>-</u>	<u>-</u>	<u>-</u>

8 Operating leases

The leasing commitment on 5 Market House Courtyard, Brackley for the forthcoming year is £7,800.
The lease is for a period of 5 years and expires in March 2023.

The Volunteer Centre in Whittons Lane, Towcester is on 15 year lease at an annual rent of £12,000 commencing on 1st December 2014.

	Unrestricted £	Restricted £	2023 £	Unrestricted £	Restricted £	2022 £
9 Debtors						
Trade debtors	36	1,673	1,709		659	659
Prepayments	4,637	1,888	6,525	2,341	2,932	5,273
	<u>4,673</u>	<u>3,561</u>	<u>8,234</u>	<u>2,341</u>	<u>3,591</u>	<u>5,932</u>

SOUTH NORTHANTS VOLUNTEER BUREAU
Notes to the Accounts
for the year ended 31 March 2023

Page 9

10 Creditors	Unrestricted	Restricted	2023	Unrestricted	Restricted	2022
	£	£	£	£	£	£
Trade creditors	97	922	1,019	170	562	732
Accruals	2,582	7,385	9,967	1,296	678	1,974
	<u>2,679</u>	<u>8,307</u>	<u>10,986</u>	<u>1,466</u>	<u>1,240</u>	<u>2,706</u>

11 Restricted Fund

	Balance	Incoming	Resources	Transfers	Balance
	31.03.22	Resources	Expended	between funds	31.03.23
	£	£	£	£	£
BAVCS	8,331	26,432	(28,122)	(4,500)	2,141
NESS	12,228	35,342	(36,347)	(7,060)	4,163
Garden Buddies	51,356	42,880	(68,280)	(9,295)	16,661
South Northants Community Minibus	-	-	-	0	-
Men into Extra time	4,995	11,949	(13,264)	(1,776)	1,904
SNVBFood	37,925	137,432	(100,333)	(7,800)	67,224
FAAWN welfare support	78,455	-	(42,553)	(5,000)	30,902
	<u>193,290</u>	<u>254,035</u>	<u>(288,899)</u>	<u>(35,431)</u>	<u>122,995</u>

Brackley Area Volunteer Service (BAVCS) provides transport to medically-related appointments for those in need, and several donors provide funds, specifically to support this work.

NESS is the Northamptonshire Energy Saving Service, a 4 year project funded by the Warm Homes Fund. SNVB is one of 4 partnering organisations delivering energy advice and support to reduce utility costs to residents in the county.

Garden Buddies is a 5 year Big Lottery funded project providing bespoke gardening services to vulnerable residents using local volunteers. The service will enable people to remain in their own homes and enjoy improved wellbeing from the befriending and companionship of the volunteers, who themselves will benefit from developing self esteem to improve employability potential.

men into Extra Time is a pilot scheme to help older lonely men to enjoy a healthier lifestyle as part of a group partaking in activities with similar men. It is funded by an Awards for All grant from the National Lottery.

SNVBFood is a community food project saving 2 tonnes of food per week from going to landfill by collecting the food from supermarkets and Fareshare warehouses and distributing to local people through Food Larders.

FAAWN is Food Aid Alliance West Northants and this project supports people visiting FAAWN members foodbanks and food larders who may have issues in addition to food poverty to signpost them to appropriate help.

12 Unrestricted Funds

	As at	Incoming	Outgoing	Transfers	As at
	01.04.2022	Resources	Resources	between funds	31.03.2023
Free reserves	116,565	115,373	(130,939)		100,999
General reserve	75,135				75,135
	<u>191,700</u>	<u>115,373</u>	<u>(130,939)</u>	<u>-</u>	<u>176,134</u>

**Notes to the Accounts
for the year ended 31 March 2023**

13 Trustees and Employment

	2023	2022
	£	£
Gross salaries	263,734	197,226
Employer's National Insurance	11,856	7,867
Employer's Pension Contributions	7,763	4,984
Training	-	718
	<u>283,352</u>	<u>210,795</u>

No employee earned in excess of £60,000 during the year.

During the year the trustees received no remuneration (2022: £nil). The total expenditure reimbursed to the trustees amounted to £50 (2022: £50).

14 SHARE CAPITAL AND TRUSTEES LIABILITY

The company is limited by guarantee and does not have a share capital.

In the event of the company being wound up, every trustee, whilst a trustee and within one year of ceasing to be a trustee, undertakes to contribute a maximum of £1 to meet the liabilities of the company.

At 31 March 2023, there were 7 trustees. (2022:7)

15 ULTIMATE CONTROLLING PARTY

The company is under the joint control of its directors, the names of whom are shown on page 1 to the accounts.

16 Contingent Liability

The company pays pension contributions to The Pensions Trust. The Scheme Actuary has provided an annual update of the buy-out funding position of the Growth Plan as at 30 September 2021. The Scheme has a deficit on a buy-out basis. This means that if South Northants Volunteer Bureau were to withdraw from the Scheme, a withdrawal liability would arise. The estimated withdrawal liability for the company as at 30 September 2021 was calculated as £12,143 (2020 £18,449).

Should the company withdraw, the actual liability would be recalculated at the date of the withdrawal. During the year £896 additional payment has been made to reduce this liability on the historical Pension Scheme, which closed in 2011.

This liability is not provided in the accounts as the debt liability will not crystallise as long as the organisation does not withdraw from the Growth Plan. An employer will only be deemed to have withdrawn if they have no active members remaining in the Plan and no eligible employees to whom to offer membership.

17 Related Parties Transactions

There were no Related Parties transactions in the year (2022 - none).

Accounts

Charity Number: 1104848
Company Registration Number: 5068116

SOUTH NORTHANTS VOLUNTEER BUREAU
FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31ST MARCH 2022

SOUTH NORTHANTS VOLUNTEER BUREAU

LIST OF OFFICERS AND PROFESSIONAL ADVISERS

PERIOD ENDED 31ST MARCH 2022

Charity Number: 1104848

Company Registration Number: 5068116

Directors/ Trustees:

Michael Crouch
Theodora Hayward
Rosie Herring
David Kidd (Chair)
Alexander Lohman
David Reed

Company Secretary

Robert Tracey

Honorary Treasurer:

David Reed

Principal Address:

The Volunteer Centre
4 Whittons Lane
Towcester
NN12 6YZ

Independent Examiners:

CVS Northamptonshire
32-36 Hazelwood Road
Northampton
NN1 1LN

Bankers:

Barclays Bank plc
102 Watling Street
Towcester
NN12 7DZ

SOUTH NORTHANTS VOLUNTEER BUREAU

TRUSTEES REPORT

FOR THE PERIOD ENDED 31 ST MARCH 2022

The trustees, being the directors of the charitable company, present their report and the financial statements for the year ended 31st March 2022.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The charity is a charitable company limited by guarantee and was incorporated on 9 March 2004. It is governed by the Memorandum and Articles of Association.

The trustees, being directors of the charitable company, are appointed by the Board of Trustees at the Annual General Meeting.

There must be a minimum of 3 trustees and a maximum number of 20 is prescribed.

The Board of Trustees actively seeks to recruit new Trustees from the community, and on appointment new Trustees receive a formal induction process covering the role and responsibilities of Trustees. Appropriate training is offered to all Trustees on a regular basis.

MISSION STATEMENT

To promote, encourage and support voluntary activity to meet community need across South Northamptonshire.

OBJECTIVES AND ACTIVITIES

The charitable objectives are to:

Provide a focus for voluntary organisations in the district and a forum for dialogue both within the sector and between voluntary and other sectors.

Recruit, place and support volunteers in the area, and promote good practice among volunteer using agencies.

Work in partnership with others to ensure the development of high quality services in the area.

Manage services which respond to local needs, where appropriate.

Support communities to respond to identified need.

Manage all our resources, including employing sufficient, appropriately-trained and/or experienced staff, to ensure that our activities are carried out effectively.

Principal activities have been:

Provision of infrastructure support to local voluntary and community organisations in South Northamptonshire including outreach infrastructure support work to enable local communities to develop services which meet needs they have identified.

Support to a voluntary sector forum and maintenance of an e-forum to enable local voluntary and community sector (vcs) groups to share views and the continuation of LinkUp which gives the opportunity for local workers from both statutory and voluntary sectors to discuss issues face to face.

Recruitment and placement of volunteers and support to user agencies, including the maintenance of high standards in the management of volunteers.

Continuing management of Brackley Area Volunteer Car Service.

Continuing management of the Garden Buddies project funded by the Big Lottery.

Continuing our work as a partner in the Northamptonshire Energy Saving Service funded by The Warm Homes Fund.

Commencing the management of a Food larder project to prevent food going to landfill and enabling distribution to local people in need of support with food provision.

In setting our objectives and planning our activities the Trustees have given consideration to the Charity Commission's general guidance on public benefit.

**SOUTH NORTHANTS VOLUNTEER BUREAU
TRUSTEES REPORT
FOR THE PERIOD ENDED 31 ST MARCH 2022**

ACHIEVEMENTS AND PERFORMANCE

Our core business is supporting other voluntary and community groups in South Northamptonshire. We are in receipt of grant funding from West Northamptonshire Council to provide some of this support, and we have continued to exceed the targets in that agreement during 2021/22. The West Northamptonshire Council have approved grant funding for a further year to 31 March 2023.

In addition to supporting local activity, the company made a significant contribution to the development of policy and practice across the county via its involvement in the Northamptonshire VCSE Assembly.

This core work grew out of the company's original work of recruiting and placing volunteers in the district and that work has continued as part of the wider support now offered. In 2021/22 we worked in partnership with the Community Resilience Hub and the WNC Healthy Communities team to recruit and place volunteers to help residents suffering from COVID 19 restrictions.

The Brackley Area Volunteer Car Service was able to offer the normal service during the year. We were able to use our car service volunteers to collect and deliver medical prescriptions and also deliver food parcels including Christmas meals.

Our Community Transport minibus was similarly impacted by the pandemic preventing us from carrying passengers , so we removed many seats to be able to collect food parcels from storage and deliver to local centres from where volunteers delivered the food to residents in need.

Our Garden Buddies and Northamptonshire Energy Saving Service (NESS) projects were able to operate at full commitment as COVID 19 restrictions were lifted.

We submit half yearly and annual reports to the BIG Lottery on all the projects we operate using their funding. On all of those projects we are exceeding the outcomes required.

In what was an extraordinary year our staff and volunteers delivered a very valuable contribution to our community helping people in need to combat loneliness , food poverty and social isolation.

SOUTH NORTHANTS VOLUNTEER BUREAU
TRUSTEES REPORT (CONTINUED)
FOR THE PERIOD ENDED 31 ST MARCH 2022
FINANCIAL REVIEW

Page 4

FINANCIAL REVIEW

The company has incurred a deficit of £(4,813) on unrestricted activity for the year (2021 surplus:£1,875). The company continue to seek further income streams from projects and social enterprise activities , and have continued to be successful during the year with consultancy services.

PUBLIC BENEFIT STATEMENT

The beneficiaries of our work are the voluntary and community groups in South Northamptonshire , who receive support on volunteering, funding, governance, business development, training and personnel. In addition to this support, the company contributed to the development of policy and practice across the county as a partner in the Northamptonshire VCSE Assembly , and our involvement in Community Action Northants.

RISK MANAGEMENT

The trustees have considered the major business and operational risks which the charity faces and confirm that systems have been established so that the necessary steps can be taken to lessen these risks.

RESERVES

The charity needs reserves to ensure expenditure commitments can be met as they fall due. The trustees aim to retain unrestricted reserves equivalent to six months running costs to cover staff costs, rent and other costs that will need to be paid in advance of income being received. At 31 March 2022 , the Trustees noted that a sum of £75,135 was held in a General reserve to cover such costs.

TRUSTEES

The trustees, being the directors of the charitable company, are listed on page 1.



David Kidd Chair/Director

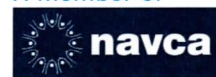
Signed on behalf of the Trustees

Date:8 June 2022



Northamptonshire

A member of



Independent Examiner's Report to the Trustees of: SOUTH NORTHANTS VOLUNTEER BUREAU

Registered Charity Number: 1104848

I report on the accounts of the company for the year ended 31st March 2022, which are set out on the attached pages 5 to 10.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 of the Charities Act 2006 (the Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145(1) of the Act;
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Act, as amended; and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures of the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view", and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect, the requirements:
 - to keep accounting records in accordance with the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities.have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Brenda Peers-Ross

Brenda Peers-Ross FMAAT, ACIE
10th June 2022

**Statement of Financial Activities
for the year ended 31 March 2022**

	Note	Unrestricted funds	Restricted funds	2022	Unrestricted funds	Restricted funds	2021
		£	£	£	£	£	£
Income							
Grants & Donations	2	83,000	1,435	84,435	88,791	5,435	94,226
Charitable activities	3	33,571	302,496	336,067	31,411	178,519	209,930
Total Income		116,571	303,931	420,502	120,202	183,954	304,156
Expenditure							
Raising Funds							
Charitable Activities	5	103,944	216,974	320,918	101,583	164,255	265,838
Other	6	17,440		17,440	16,744		16,744
		121,384	216,974	338,358	118,327	164,255	282,582
Net movement in funds		(4,813)	86,957	82,144	1,875	19,699	21,574
Reconciliation of funds							
Balances brought forward at 1 April 2021		196,513	106,333	302,846	194,638	86,634	281,272
Balances carried forward at 31 March 2022	11&12	191,700	193,290	384,990	196,513	106,333	302,846

All income and expenditure derive from continuing activities.

This statement of financial activities includes all gains and losses recognised during the year.

Balance Sheet at 31 March 2022

Company number: 5068116

	Note	Unrestricted funds	Restricted funds	2022	Unrestricted funds	Restricted funds	2021
		£	£	£	£	£	£
Fixed assets	7						-
Current assets							
Debtors	9	2,341	3,591	5,932	1,366	3,875	5,242
Cash at bank and in hand		190,825	190,939	381,764	196,858	103,654	300,512
Total current assets		193,166	194,530	387,696	198,224	107,529	305,754
Current liabilities							
Amounts falling due within 1 year	10	1,466	1,240	2,706	1,711	1,197	2,908
Total current liabilities		1,466	1,240	2,706	1,711	1,197	2,908
Net assets		191,700	193,290	384,990	196,513	106,332	302,846
Charity Funds Unrestricted/Restricted		191,700	193,290	384,990	196,513	106,332	302,846

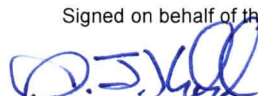
For the year ending 31 March 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

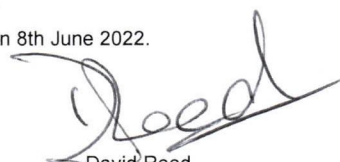
- (i) the members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.
- (ii) the directors acknowledge their responsibilities for complying with the requirements of the act with respect to accounting records and the preparation of accounts.
- (iii) these accounts have been prepared in accordance with the special provisions relating to small companies subject to the small companies' regime.

The accounts have been prepared in accordance with the special provisions relating to small companies within the Companies Act 2006.

The financial statements were approved and authorised for issue by the Board on 8th June 2022.
Signed on behalf of the board of trustees.



David Kidd
Chair / Director



David Reed
Treasurer / Director

Notes to the Accounts for the year ended 31 March 2022

1 Accounting Policies

The accounts have been prepared under the historical cost convention and in accordance with the Companies Act for Smaller Entities, and in accordance with SORP(FRS102) the new charities Financial Reporting standard for Small Entities (effective April 2015)

Format

The company has taken advantage of the provisions of the Companies Act 2006 and presented an income and expenditure account in the form of a statement of financial activities on the grounds that it enables the financial statements to show a true and fair view of the result for the period.

Incoming Resources

Incoming resources are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Resources Expended

Expenditure is recognised when a liability is incurred.

2 Income from Grants & donations	Unrestricted funds	Restricted funds	2022 £	Unrestricted funds	Restricted funds	2021 £
Donations		1,435	1,435		5,435	5,435
West Northamptonshire Council	83,000		83,000	88,791		88,791
	<u>83,000</u>	<u>1,435</u>	<u>84,435</u>	<u>88,791</u>	<u>5,435</u>	<u>94,226</u>

3 Income from charitable activities:	Unrestricted funds	Restricted funds	2022 £	Unrestricted funds	Restricted funds	2021 £
BIG Lottery Fund	-	84,919	84,919		76,638	76,638
Norhamptonshire Community Foundation	-	-	-	1,617	13,986	15,603
West Northamptonshire Council		132,193	132,193		18,122	18,122
Northamptonshire County Council		-	-		2,652	2,652
Brackley Town Council		2,250	2,250		2,250	2,250
Warm Homes Fund		34,588	34,588		59,709	59,709
Fees		48,547	48,547		5,162	5,162
Other activities see note 4	33,571		33,571	29,794		29,794
	<u>33,571</u>	<u>302,496</u>	<u>336,067</u>	<u>31,411</u>	<u>178,519</u>	<u>209,929</u>

4 Income from other activities

This income is generated from letting office space to advice agencies in both Towcester and Brackley Volunteer Centres, from hiring fees for the meeting room at Towcester Volunteer Centre, minibus income and from consultancy services provided.

**Notes to the Accounts
for the year ended 31 March 2022**
5 Expenditure charitable activities

	Unrestricted £	Restricted £	2022 £	Unrestricted £	Restricted £	2021 £
Direct Costs	90,116	182,991	273,107	94,628	135,642	230,270
Project management charges	(30,056)	33,983	3,927	(28,613)	28,613	-
Premises	27,479		27,479	21,954		21,954
Office Running Costs	16,405		16,405	13,614		13,614
	<u>103,944</u>	<u>216,974</u>	<u>320,918</u>	<u>101,583</u>	<u>164,255</u>	<u>265,838</u>

6 Expenditure Other

Independent Examination	800		800	624		624
Governance	16,640		16,640	16,120		16,120
	<u>17,440</u>	<u>-</u>	<u>17,440</u>	<u>16,744</u>	<u>-</u>	<u>16,744</u>

7 Tangible Fixed Assets

	Leasehold Improvements £	Equipment £	Total £
Cost			
As at 1 April 2021 and 31 March 2022	<u>48,703</u>	<u>20,120</u>	<u>68,823</u>
Depreciation			
As at 1 April 2021 and 31 March 2022	<u>48,703</u>	<u>20,120</u>	<u>68,823</u>
Net Book Value as at 31 March 2021 and 31 March 2022	<u>-</u>	<u>-</u>	<u>-</u>

8 Operating leases

The leasing commitment on 5 Market House Courtyard, Brackley for the forthcoming year is £7,800.
The lease is for a period of 5 years and expires in March 2023.

The Volunteer Centre in Whittons Lane, Towcester is on 15 year lease at an annual rent of £12,000 commencing on 1st December 2014.

9 Debtors

	Unrestricted £	Restricted £	2022 £	Unrestricted £	Restricted £	2021 £
Trade debtors		659	659		1,191	1,191
Prepayments	2,341	2,932	5,273	1,366	2,684	4,050
	<u>2,341</u>	<u>3,591</u>	<u>5,932</u>	<u>1,366</u>	<u>3,875</u>	<u>5,241</u>

SOUTH NORTHANTS VOLUNTEER BUREAU
Notes to the Accounts
for the year ended 31 March 2022

Page 9

10 Creditors	Unrestricted	Restricted	2022	Unrestricted	Restricted	2021
	£	£	£	£	£	£
Trade creditors	170	562	732	636	1,042	1,677
Accruals	1,296	678	1,974	1,076	155	1,231
	<u>1,466</u>	<u>1,240</u>	<u>2,706</u>	<u>1,712</u>	<u>1,197</u>	<u>2,908</u>

11 Restricted Fund

	Balance	Incoming	Resources	Transfers	Balance
	31.03.21	Resources	Expended	between funds	31.03.22
	£	£	£	£	£
BAVCS	14,984	24,882	(25,035)	(6,500)	8,331
NESS	36,398	34,588	(48,594)	(10,164)	12,228
Garden Buddies	47,558	81,975	(68,587)	(9,590)	51,356
South Northants Community Minibus	7,392	5,221	(11,329)	(1,284)	-
Men into Extra time	-	9,958	(4,445)	(518)	4,995
SNVBFood	-	67,933	(28,008)	(2,000)	37,925
FAAWN welfare support	-	79,375	(920)	0	78,455
	<u>106,333</u>	<u>303,932</u>	<u>(186,918)</u>	<u>(30,056)</u>	<u>193,290</u>

Brackley Area Volunteer Service (BAVCS) provides transport to medically-related appointments for those in need, and several donors provide funds, specifically to support this work.

NESS is the Northamptonshire Energy Saving Service, a 4 year project funded by the Warm Homes Fund. SNVB is one of 4 partnering organisations delivering energy advice and support to reduce utility costs to residents in the county.

Garden Buddies is a 5 year Big Lottery funded project providing bespoke gardening services to vulnerable residents using local volunteers. The service will enable people to remain in their own homes and enjoy improved wellbeing from the befriending and companionship of the volunteers, who themselves will benefit from developing self esteem to improve employability potential.

men into Extra Time is a pilot scheme to help older lonely men to enjoy a healthier lifestyle as part of a group partaking in activities with similar men. It is funded by an Awards for All grant from the National Lottery.

SNVBFood is a community food project saving 2 tonnes of food per week from going to landfill by collecting the food from supermarkets and Fareshare warehouses and distributing to local people through Food Larders.

FAAWN is Food Aid Alliance West Northants and this project supports people visiting FAAWN members foodbanks and food larders who may have issues in addition to food poverty to signpost them to appropriate help.

12 Unrestricted Funds

	As at	Incoming	Outgoing	Transfers	As at
	01.04.2021	Resources	Resources	between funds	31.03.2022
Free reserves	121,378	116,571	(121,384)		116,565
General reserve	75,135				75,135
	<u>196,513</u>	<u>116,571</u>	<u>(121,384)</u>	<u>-</u>	<u>191,700</u>

**Notes to the Accounts
for the year ended 31 March 2022**

13 Trustees and Employment

	2022	2021
	£	£
Gross salaries	197,226	183,240
Employer's National Insurance	7,867	8,107
Employer's Pension Contributions	4,984	6,315
Training	718	1,177
	<u>210,795</u>	<u>198,839</u>

No employee earned in excess of £60,000 during the year.

During the year the trustees received no remuneration (2021: £nil). The total expenditure reimbursed to the trustees amounted to £50 (2021: £50).

14 SHARE CAPITAL AND TRUSTEES LIABILITY

The company is limited by guarantee and does not have a share capital.

In the event of the company being wound up, every trustee, whilst a trustee and within one year of ceasing to be a trustee, undertakes to contribute a maximum of £1 to meet the liabilities of the company.

At 31 March 2022, there were 7 trustees. (2021:6)

15 ULTIMATE CONTROLLING PARTY

The company is under the joint control of its directors, the names of whom are shown on page 1 to the accounts.

16 Contingent Liability

The company pays pension contributions to The Pensions Trust. The Scheme Actuary has provided an annual update of the buy-out funding position of the Growth Plan as at 30 September 2019. The Scheme has a deficit on a buy-out basis. This means that if South Northants Volunteer Bureau were to withdraw from the Scheme, a withdrawal liability would arise. The estimated withdrawal liability for the company as at 30 September 2020 was calculated as £18,449 (2019 £21,001).

Should the company withdraw, the actual liability would be recalculated at the date of the withdrawal. During the year £896 additional payment has been made to reduce this liability on the historical Pension Scheme, which closed in 2011.

This liability is not provided in the accounts as the debt liability will not crystallise as long as the organisation does not withdraw from the Growth Plan. An employer will only be deemed to have withdrawn if they have no active members remaining in the Plan and no eligible employees to whom to offer membership.

17 Related Parties Transactions

There were no Related Parties transactions in the year (2021 - none).

Accounts

SOUTH NORTANTS VOLUNTEER BUREAU

FINANCIAL STATEMENTS

FOR THE PERIOD ENDED 31ST MARCH 2021

SOUTH NORTHANTS VOLUNTEER BUREAU

LIST OF OFFICERS AND PROFESSIONAL ADVISERS

PERIOD ENDED 31ST MARCH 2021

Charity Number: 1104848

Company Registration Number: 5068116

Directors/ Trustees:

Michael Crouch
Theodora Hayward
Rosie Herring
David Kidd (Chair)
Alexander Lohman
David Reed

Company Secretary

Robert Tracey

Honorary Treasurer:

David Reed

Principal Address:

The Volunteer Centre
4 Whittons Lane
Towcester
NN12 6YZ

Independent Examiners:

CVS Northamptonshire
32-36 Hazelwood Road
Northampton
NN1 1LN

Bankers:

Barclays Bank plc
102 Watling Street
Towcester
NN12 7DZ

SOUTH NORTHANTS VOLUNTEER BUREAU

TRUSTEES REPORT

FOR THE PERIOD ENDED 31 ST MARCH 2021

The trustees, being the directors of the charitable company, present their report and the financial statements for the year ended 31st March 2021.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The charity is a charitable company limited by guarantee and was incorporated on 9 March 2004. It is governed by the Memorandum and Articles of Association.

The trustees, being directors of the charitable company, are appointed by the Board of Trustees at the Annual General Meeting.

There must be a minimum of 3 trustees and a maximum number of 20 is prescribed.

The Board of Trustees actively seeks to recruit new Trustees from the community, and on appointment new Trustees receive a formal induction process covering the role and responsibilities of Trustees. Appropriate training is offered to all Trustees on a regular basis.

MISSION STATEMENT

To promote, encourage and support voluntary activity to meet community need across South Northamptonshire.

OBJECTIVES AND ACTIVITIES

The charitable objectives are to:

Provide a focus for voluntary organisations in the district and a forum for dialogue both within the sector and between voluntary and other sectors.

Recruit, place and support volunteers in the area, and promote good practice among volunteer using agencies.

Work in partnership with others to ensure the development of high quality services in the area.

Manage services which respond to local needs, where appropriate.

Support communities to respond to identified need.

Manage all our resources, including employing sufficient, appropriately-trained and/or experienced staff, to ensure that our activities are carried out effectively.

Principal activities have been:

Provision of infrastructure support to local voluntary and community organisations in South Northamptonshire including outreach infrastructure support work to enable local communities to develop services which meet needs they have identified.

Support to a voluntary sector forum and maintenance of an e-forum to enable local voluntary and community sector (vcs) groups to share views and the continuation of LinkUp which gives the opportunity for local workers from both statutory and voluntary sectors to discuss issues face to face.

Recruitment and placement of volunteers and support to user agencies, including the maintenance of high standards in the management of volunteers.

Continuing management of Brackley Area Volunteer Car Service.

Continuing management of the Garden Buddies project funded by the Big Lottery.

Continuing our work as a partner in the Northamptonshire Energy Saving Service funded by The Warm Homes Fund.

In setting our objectives and planning our activities the Trustees have given consideration to the Charity Commission's general guidance on public benefit.

SOUTH NORTHANTS VOLUNTEER BUREAU
TRUSTEES REPORT
FOR THE PERIOD ENDED 31 ST MARCH 2021

ACHIEVEMENTS AND PERFORMANCE

Our core business is supporting other voluntary and community groups in South Northamptonshire. We are in receipt of grant funding from South Northamptonshire Council to provide some of this support, and we have continued to exceed the targets in that agreement during 2020/21. The newly formed West Northamptonshire Council have approved grant funding for a further year to 31 March 2022.

In addition to supporting local activity, the company made a significant contribution to the development of policy and practice across the county via its involvement in the South Northamptonshire Health and Wellbeing Forum.

This core work grew out of the company's original work of recruiting and placing volunteers in the district and that work has continued as part of the wider support now offered. In 2020/21 we worked in partnership with the Community Resilience Hub and the SNC Healthy Communities team to recruit and place volunteers to help residents suffering from COVID 19 restrictions.

The Brackley Area Volunteer Car Service was unable to offer the normal service during the year because of the COVID 19 pandemic. We were able to use our car service volunteers to collect and deliver medical prescriptions and also deliver food parcels including Christmas meals.

Our Community Transport minibus was similarly impacted by the pandemic preventing us from carrying passengers, so we removed many seats to be able to collect food parcels from storage and deliver to local centres from where volunteers delivered the food to residents in need.

Our Garden Buddies and Northamptonshire Energy Saving Service (NESS) projects were impacted by the pandemic and had to stop service for some periods but did manage to restart several times and deliver the support needed by residents.

We submit half yearly and annual reports to the BIG Lottery on all the projects we operate using their funding. On all of those projects we are exceeding the outcomes required.

In what was an extraordinary year our staff and volunteers delivered a very valuable contribution to our community helping people in need to combat loneliness, food poverty and social isolation.

SOUTH NORTHANTS VOLUNTEER BUREAU
TRUSTEES REPORT (CONTINUED)
FOR THE PERIOD ENDED 31 ST MARCH 2021
FINANCIAL REVIEW

Page 4

FINANCIAL REVIEW

The company has generated a surplus of £1,875 on unrestricted activity for the year (2020:£5,574). The company continue to seek further income streams from projects and social enterprise activities , and have continued to be successful during the year with consultancy services.

PUBLIC BENEFIT STATEMENT

The beneficiaries of our work are the voluntary and community groups in South Northamptonshire , who receive support on volunteering, funding, governance, business development, training and personnel. In addition to this support, the company contributed to the development of policy and practice across the county as a partner in the South Northamptonshire Health and Wellbeing Forum , and our involvement in LION (Local Infrastructure Organisations Northamptonshire) and our CEO joining the Board of the newly created Northamptonshire VCSE Assembly.

RISK MANAGEMENT

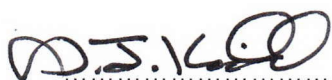
The trustees have considered the major business and operational risks which the charity faces and confirm that systems have been established so that the necessary steps can be taken to lessen these risks.

RESERVES

The charity needs reserves to ensure expenditure commitments can be met as they fall due. The trustees aim to retain unrestricted reserves equivalent to six months running costs to cover staff costs, rent and other costs that will need to be paid in advance of income being received. At 31 March 2021 , the Trustees noted that a sum of £75,135 was held in a General reserve to cover such costs.

TRUSTEES

The trustees, being the directors of the charitable company, are listed on page 1.



David Kidd Chair/Director

Signed on behalf of the Trustees

Date: 16 June 2021



Northamptonshire

A member of



Independent Examiner's Report to the Trustees of: SOUTH NORTHANTS VOLUNTEER BUREAU Registered Charity Number: 1104848

We report on the accounts of the company for the year ended 31st March 2021, which are set out on the attached pages 5 to 10.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act:
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act,
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

Our examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures of the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect, the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charitieshave not been met; or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

B Peers-Ross

Brenda Peers-Ross FMAAT, ACIE
28th June 2021

**Statement of Financial Activities
for the year ended 31 March 2021**

	Note	Unrestricted funds	Restricted funds	2021	Unrestricted funds	Restricted funds	2020
		£	£	£	£	£	£
Income							
Grants & Donations	2	88,791	5,435	94,226	83,764	10,346	94,110
Charitable activities	3	31,411	178,519	209,929	48,838	259,307	308,144
Total income		120,202	183,954	304,156	132,602	269,653	402,254
Expenditure							
Raising Funds							
Charitable Activities	5	101,583	164,255	265,838	110,655	249,448	360,103
Other	6	16,744		16,744	16,373	-	16,373
		118,327	164,255	282,581	127,028	249,448	376,476
Net movement in funds		1,875	19,699	21,574	5,574	20,205	25,778
Reconciliation of funds							
Balances brought forward at 1 April 2020		194,638	86,634	281,272	189,064	66,429	255,493
Balances carried forward at 31 March 2021	11&12	196,513	106,333	302,846	194,638	86,634	281,272

All income and expenditure derive from continuing activities.

This statement of financial activities includes all gains and losses recognised during the year.

Balance Sheet at 31 March 2021

Company number: 5068116

	Note	Unrestricted funds	Restricted funds	2021	Unrestricted funds	Restricted funds	2020
		£	£	£	£	£	£
Fixed assets	7						
Current assets							
Debtors	9	1,366	3,875	5,242	2,835	3,032	5,867
Cash at bank and in hand		196,858	103,654	300,512	193,084	84,529	277,613
Total current assets		<u>198,224</u>	<u>107,529</u>	<u>305,754</u>	<u>195,919</u>	<u>87,561</u>	<u>283,480</u>
Current liabilities							
Amounts falling due within 1 year	10	1,711	1,197	2,908	1,281	927	2,208
Total current liabilities		<u>1,711</u>	<u>1,197</u>	<u>2,908</u>	<u>1,281</u>	<u>927</u>	<u>2,208</u>
Net assets		196,513	106,333	302,846	194,638	86,634	281,272
Charity Funds Unrestricted/Restricted		<u>196,513</u>	<u>106,333</u>	<u>302,846</u>	<u>194,638</u>	<u>86,634</u>	<u>281,272</u>

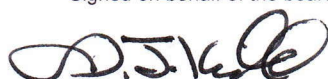
For the year ending 31 March 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006.

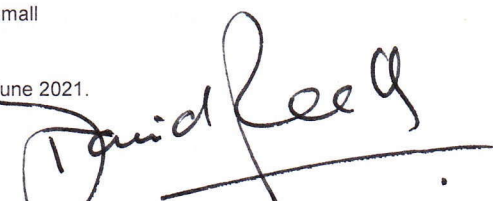
The directors acknowledge their responsibilities for:

- (i) the members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.
- (ii) the directors acknowledge their responsibilities for complying with the requirements of the act with respect to accounting records and the preparation of accounts.
- (iii) these accounts have been prepared in accordance with the special provisions relating to small companies subject to the small companies' regime.

The accounts have been prepared in accordance with the special provisions relating to small companies within the Companies Act 2006.

The financial statements were approved and authorised for issue by the Board on 16th June 2021.
Signed on behalf of the board of trustees.


David Kidd
Chair / Director


David Reed
Treasurer / Director

Notes to the Accounts for the year ended 31 March 2021

1 Accounting Policies

The accounts have been prepared under the historical cost convention and in accordance with the Companies Act for Smaller Entities, and in accordance with SORP(FRS102) the new charities Financial Reporting standard for Small Entities (effective April 2015)

Format

The company has taken advantage of the provisions of the Companies Act 2006 and presented an income and expenditure account in the form of a statement of financial activities on the grounds that it enables the financial statements to show a true and fair view of the result for the period.

Incoming Resources

Incoming resources are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Resources Expended

Expenditure is recognised when a liability is incurred.

2 Income from Grants & donations	Unrestricted funds	Restricted funds	2021 £	Unrestricted funds	Restricted funds	2020 £
Donations		5,435	5,435		10,346	10,346
South Northamptonshire Council	88,791		88,791	83,764		83,764
	88,791	5,435	94,226	83,764	10,346	94,110

3 Income from charitable activities:	Unrestricted funds	Restricted funds	2021 £	Unrestricted funds	Restricted funds	2020 £
BIG Lottery Fund	-	76,638	76,638	8,795	77,566	86,361
Norhamptonshire Community Foundation	1,617	13,986	15,603			-
Brackley Feoffee Charity		-	-			-
South Northamptonshire Council		18,122	18,122		98,830	98,830
Tesco bags for Life		-	-			-
Brackley Town Council		2,250	2,250		2,250	2,250
Warm Homes Fund		59,709	59,709		56,172	56,172
Northamptonshire County Council		2,652	2,652		5,304	5,304
Fees		5,162	5,162		5,862	5,862
Other activities see note 4	29,794		29,794	40,043	13,322	53,365
	31,411	178,519	209,929	48,838	259,307	308,144

4 Income from other activities

This income is generated from letting office space to advice agencies in both Towcester and Brackley Volunteer Centres, from hiring fees for the meeting room at Towcester Volunteer Centre, minibuss income and from consultancy services provided.

**Notes to the Accounts
for the year ended 31 March 2021**

5 Expenditure charitable activities

	Unrestricted £	Restricted £	2021 £	Unrestricted £	Restricted £	2020 £
Direct Costs	94,628	135,642	230,270	94,734	224,190	318,924
Project management charges	(28,613)	28,613	-	(25,258)	25,258	-
Premises	21,954		21,954	24,406		24,406
Office Running Costs	13,614		13,614	16,774		16,774
	<u>101,583</u>	<u>164,255</u>	<u>265,838</u>	<u>110,655</u>	<u>249,448</u>	<u>360,103</u>

6 Expenditure Other

Independent Examination	624	624	773	773
Governance	16,120	16,120	15,600	15,600
	<u>16,744</u>	<u>-</u>	<u>16,744</u>	<u>16,373</u>

7 Tangible Fixed Assets

	Leasehold Improvements £	Equipment £	Total £
Cost			
As at 1 April 2020 and 31 March 2021	<u>48,703</u>	<u>20,120</u>	<u>68,823</u>
Depreciation			
As at 1 April 2020 and 31 March 2021	<u>48,703</u>	<u>20,120</u>	<u>68,823</u>
Net Book Value as at 31 March 2020 and 31 March 2021	<u>-</u>	<u>-</u>	<u>-</u>

8 Operating leases

The leasing commitment on 5 Market House Courtyard, Brackley for the forthcoming year is £7,800.
The lease is for a period of 5 years and expires in March 2023.

The Volunteer Centre in Whittons Lane, Towcester is on 15 year lease at an annual rent of £12,000 commencing on 1st December 2014.

9 Debtors

	Unrestricted £	Restricted £	2021 £	Unrestricted £	Restricted £	2020 £
Trade debtors		1,191	1,191	1,174	434	1,608
Prepayments	1,366	2,684	4,051	1,661	2,598	4,259
	<u>1,366</u>	<u>3,875</u>	<u>5,242</u>	<u>2,835</u>	<u>4,248</u>	<u>5,867</u>

SOUTH NORTHANTS VOLUNTEER BUREAU
Notes to the Accounts
for the year ended 31 March 2021

Page 9

10 Creditors

	Unrestricted £	Restricted £	2021 £	Unrestricted £	Restricted £	2020 £
Trade creditors	636	1,042	1,677	178	540	718
Accruals	1,076	155	1,231	1,103	386	1,489
	1,711	1,197	2,908	1,281	926	2,208

11 Restricted Fund

	Balance 31.03.20 £	Incoming Resources £	Resources Expended £	Transfers between funds £	Balance 31.03.21 £
BAVCS	7,805	35,034	(21,355)	(6,500)	14,984
NESS	14,098	59,709	(29,385)	(8,023)	36,399
Garden Buddies	36,487	70,682	(50,021)	(9,590)	47,558
South Northants Community Minibus	7,879	15,529	(11,516)	(4,500)	7,391
Cooking Good	18,365	3,000	(21,365)		-
South Northants Older People's Forum	2,000	-		(2,000)	-
	86,634	183,954	(133,642)	(30,613)	106,333

Brackley Area Volunteer Service (BAVCS) provides transport to medically-related appointments for those in need, and several donors provide funds, specifically to support this work.

NESS is the Northamptonshire Energy Saving Service, a 3 year project funded by the Warm Homes Fund. SNVB is one of 4 partnering organisations delivering energy advice and support to reduce utility costs to residents in the county.

Garden Buddies is a 5 year Big Lottery funded project providing bespoke gardening services to vulnerable residents using local volunteers. The service will enable people to remain in their own homes and enjoy improved wellbeing from the befriending and companionship of the volunteers, who themselves will benefit from developing self esteem to improve employability potential.

Cooking Good is a project to promote healthier eating amongst families in South Northants partnering with Health-Works and Home Start Daventry & South Northants, funded by Public Health Northants with a grant through South Northants Council.

South Northants Older People's Forum is a collection of relevant organisations led by SNVB funded by South Northants Council to promote healthier life opportunities for older people to improve wellbeing.

12 Unrestricted Funds

	As at 01.04.2020	Incoming Resources	Outgoing Resources	Transfers between funds	As at 31.03.2021
Free reserves	119,503	120,202	(118,327)		121,378
General reserve	75,135				75,135
	194,638	120,202	(118,327)	-	196,513

**Notes to the Accounts
for the year ended 31 March 2021**

13 Trustees and Employment

	2021	2020
	£	£
Gross salaries	183,240	198,320
Employer's National Insurance	8,107	8,822
Employer's Pension Contributions	6,315	7,573
Training	1,177	1,177
	<u>198,840</u>	<u>215,892</u>

No employee earned in excess of £60,000 during the year.

During the year the trustees received no remuneration (2020: £nil). The total expenditure reimbursed to the trustees amounted to £50 (2020: £50).

14 SHARE CAPITAL AND TRUSTEES LIABILITY

The company is limited by guarantee and does not have a share capital.

In the event of the company being wound up, every trustee, whilst a trustee and within one year of ceasing to be a trustee, undertakes to contribute a maximum of £1 to meet the liabilities of the company.

At 31 March 2021, there were 6 trustees. (2020:6)

15 ULTIMATE CONTROLLING PARTY

The company is under the joint control of its directors, the names of whom are shown on page 1 to the accounts.

16 Contingent Liability

The company pays pension contributions to The Pensions Trust. The Scheme Actuary has provided an annual update of the buy-out funding position of the Growth Plan as at 30 September 2019. The Scheme has a deficit on a buy-out basis. This means that if South Northants Volunteer Bureau were to withdraw from the Scheme, a withdrawal liability would arise. The estimated withdrawal liability for the company as at 30 September 2019 was calculated as £21,001 (2018 £19,881).

Should the company withdraw, the actual liability would be recalculated at the date of the withdrawal. During the year £820 additional payment has been made to reduce this liability on the historical Pension Scheme, which closed in 2011.

This liability is not provided in the accounts as the debt liability will not crystallise as long as the organisation does not withdraw from the Growth Plan. An employer will only be deemed to have withdrawn if they have no active members remaining in the Plan and no eligible employees to whom to offer membership.

17 Related Parties Transactions

There were no Related Parties transactions in the year (2020 - none).