

# ACOMB OUT OF SCHOOL CLUB LIMITED

England & Wales · Charity number 1104781

## Details

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Status	Registered
Legal form	Charitable company
Company number	<a href="#">05081540</a>
Registered	2004-07-06
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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**Address** Our Lady Queen Of Martyrs  
Hamilton Drive  
York  
YO24 4JW

**Phone** 01904409764

**Email** [playden@the-playden.co.uk](mailto:playden@the-playden.co.uk)

**Website** <https://www.theplayden.co.uk/>

## Activities

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**Objects:** IN THE YORK AREA OF ENGLAND (1) TO PROVIDE FACILITIES FOR THE CARE AND RECREATION OF CHILDREN DURING OUT OF SCHOOL HOURS (2) TO ADVANCE THE EDUCATION OF CHILDREN ATTENDING THE CLUB.

**Activities:** Providing wrap around out of school childcare.

## Classification

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- **How:** Provides Services
- **What:** General Charitable Purposes, Education/training
- **Who:** Children/young People

## Geography

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- **Area of benefit:** THE YORK AREA OF ENGLAND
- City Of York

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£212,277	£195,145	-	-
2023-08-31	£196,092	£167,132	-	-
2022-08-31	£165,486	£142,062	-	-
2021-08-31	£135,108	£108,457	-	-
2020-08-31	£123,227	£120,337	-	-

## Trustees

Name	Role	Appointed
Elen Withycombe		2025-08-11
Megan Cox		2019-09-10
Nicola Ellington		2025-09-25
Sarah Ann Hall		2018-05-10

**ACOMB OUT OF SCHOOL CLUB LIMITED**

England & Wales - Charity number 1104781

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# Accounts

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Company Number: 05081540

**ACOMB OUT OF SCHOOL CLUB LIMITED**

**A company limited by guarantee  
and  
a registered charity number 1104781**

**ANNUAL REPORT AND ACCOUNTS**

**for the year ended  
31 August 2024**

**UNAUDITED**



**HPH  
Chartered Accountants  
54 Bootham  
YORK  
YO30 7XZ**

**ACOMB OUT OF SCHOOL CLUB LIMITED**

**REPORTS AND ACCOUNTS - UNAUDITED  
FOR THE YEAR ENDED 31 AUGUST 2024**

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**ACOMB OUT OF SCHOOL CLUB LIMITED  
DIRECTORS' AND TRUSTEES' ANNUAL REPORT  
FOR THE YEAR ENDED 31 AUGUST 2024**

The Directors, who are also the Charity's Trustees and form the Management Committee, have pleasure in presenting their Report and the Accounts for the year ended 31 August 2024.

The Accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

The accounts have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The Charity is a Public Benefit Entity.

### **OBJECTIVES AND ACTIVITIES**

The objects of the club are to provide the necessary facilities for the daily care, recreation and education of children during out of school hours, and to advance the education and training of the persons in the provision of such care, education and recreational facilities.

The club operates a breakfast club and an after-school club during term time. The club also operates a holiday club, meeting the needs of families in York predominantly in the Holgate area. The club is co-located on the site of Our Lady Queen of Martyrs School, the school itself does not provide such care and the club provides this public benefit.

The Trustees confirm that they have complied with their duty in section 17(5) of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission when reviewing the charity's aims and objectives and in planning future activities.

### **ACHIEVEMENTS AND PERFORMANCE**

The manager and Trustees continue to work closely with the school (who is also the landlord) to ensure that the space and facilities available to the club at the school are maintained, appropriate and secure. We have been able to maintain the offer and have more flexible use of the spaces in the school and annex building when attendance requires.

The Trustees are pleased with the performance of the club, particularly in light of the Ofsted report from October 2022 where we were found to fully meet the standards required for early years' provision. Our manager has worked hard to increase provision, market the offer to families, retain and bring new staff on board. We are seeing good occupancy levels particularly for term time spaces and a rise following the impact of Covid 19 and a rise in parents home working. There is a waiting list for some sessions for breakfast and after school places. The hard work from Staff and Trustees means that our finances are, once again, healthy for an organisation of this type and that we can look to the future and make plans with confidence.

**ACOMB OUT OF SCHOOL CLUB LIMITED  
DIRECTORS' AND TRUSTEES' ANNUAL REPORT  
FOR THE YEAR ENDED 31 AUGUST 2024**

**PLANS FOR FUTURE PERIODS**

Our key focus is to maintain our progress to ensure that we are in a good position to continue to support families in our area and across York. Our financial position means that we are looking at the best ways to publicise the offer, particularly in school holidays, invest in the setting, recruit, train and retain staff, and make succession plan. We would also like to attract new trustees to support this and will be undertaking a marketing campaign in early 2025. We are funding further staff qualifications for staff members to support future needs.

**FINANCIAL REVIEW**

Increased income of 8% to £212,277 (2023 - £196,092) and an increase in operating costs of 17% to £195,145 (2023 - £167,132) produced a surplus of £17,132 (2023 - £28,960) for the year, which when added to reserves gave rise to unrestricted reserves to be carried forward amounting to £128,097 (2023 - £110,965).

**STATEMENT ON THE CHARITY'S POLICY ON RESERVES**

The Trustees have carried out a review and have calculated that the level of reserves needed to sustain the charitable activities of the club are £15,000 at the end of each financial year.

The closing free reserves is in excess of the reserves policy and any excess funds will be applied to the charitable purposes. The trustees continue to apply tight financial controls. Careful management of staffing ratios and more robust fee and debt collection will continue to ensure the sustainability of the club and that it remains a going concern.

**REFERENCE AND ADMINISTRATIVE INFORMATION**

Charity Registration Number:	1104781
Company Registration Number:	05081540
Charity Name:	Acomb out of School Club Limited
Operational Name:	The Playden
Address and Registered Office:	Our Lady Queen of Martyrs Primary School Hamilton Drive YORK YO24 4JW

The Charity's Trustees, who are also known as the Management Committee and are also the Charitable Company's directors. In office during the year were:

Sarah Hall (Chair)  
Megan Cox  
Gary Hennigan (Resigned 8 January 2025)

**ACOMB OUT OF SCHOOL CLUB LIMITED  
DIRECTORS' AND TRUSTEES' ANNUAL REPORT  
FOR THE YEAR ENDED 31 AUGUST 2024**

**REFERENCE AND ADMINISTRATIVE INFORMATION - CONTINUED**

The Charitable Company's agents and advisors were:

HPH, Chartered Accountants  
54 Bootham, YORK, YO30 7XZ

Payroll Bureau

HSBC Bank plc  
Parliament Street, YORK, YO1 8XS

Bankers

Sarah Wearing FCA, DChA  
HPH, Chartered Accountants  
54 Bootham, YORK, YO30 7XZ

Independent Examiner

York Childcare Out of School Club  
Support Service Ltd  
The Pavilion,  
Rawcliffe Lane,  
YORK, YO30 6NP

OOSC Support Service

**STRUCTURE, GOVENANCE AND MANAGEMENT**

The organisation is a Charitable Company limited by guarantee, incorporated on 23 March 2004 and registered as a charity on 6 July 2004. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £10.

The Management Committee have reviewed the progress of the club. The Trustees have considered the major risks for the charity and are satisfied that there are systems and procedures in place to manage them.

**NEW GRANTS AND DONATIONS RECEIVED IN THE YEAR**

The club was unsuccessful in a bid for the Holiday and Food (HAF) funding however we continue to support vulnerable families.

**ACOMB OUT OF SCHOOL CLUB LIMITED  
DIRECTORS' AND TRUSTEES' ANNUAL REPORT  
FOR THE YEAR ENDED 31 AUGUST 2024**

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The purpose of this statement is to distinguish the Trustees' responsibilities for the accounts from those of the Independent Examiner as stated in his report.

Charity law requires the Trustees to prepare accounts for each financial year which give a true and fair view of the charity's state of affairs at the end of the year and of its financial activities for that year. In preparing those accounts the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts;
- prepare the accounts on the going concern basis unless it is inappropriate to assume that the Charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the accounts comply with the Charity's Act 2011. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

**Declaration**

The Trustees declare that they have approved the trustees' annual report above. Signed on behalf of the Charitable Company's Trustees



Sarah Hall - Chair of Trustees  
28 May 2025

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ACOMB OUT OF SCHOOL CLUB LIMITED**

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 August 2024.

This report is made solely to the charitable company's trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and the charitable company's trustees as a body in accordance with section 154 of the Charities Act 2011. My independent examiner's work has been undertaken so that I might state to the charitable company's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charitable company, the charitable company's members as a body and the charitable company's trustees as a body for my independent examiner's work, for this report, or for the opinions I have formed.

### **Responsibilities and basis of report**

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Sarah Wearing*

Sarah Wearing FCA, DChA  
HPH, Chartered Accountants  
54 Bootham  
YORK  
YO30 7XZ

28 May 2025

**ACOMB OUT OF SCHOOL CLUB LIMITED**

**STATEMENT OF FINANCIAL ACTIVITIES  
AND INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 AUGUST 2024**

	Note	Unrestricted funds £	Total 2024 £	Total 2023 £
<b>Income and endowments from:</b>				
Charitable activities	2	212,222	212,222	196,092
Miscellaneous income		55	55	-
<b>Total income</b>		<b>212,277</b>	<b>212,277</b>	<b>196,092</b>
<b>Expenditure on:</b>				
Charitable activities	4	195,145	195,145	167,132
<b>Total expenditure</b>		<b>195,145</b>	<b>195,145</b>	<b>167,132</b>
<b>Net income</b>	3	<b>17,132</b>	<b>17,132</b>	<b>28,960</b>
Transfers between funds		-	-	-
<b>Net movement in funds</b>		<b>17,132</b>	<b>17,132</b>	<b>28,960</b>
<b>Reconciliation of funds:</b>				
Total funds brought forward		110,965	110,965	82,005
<b>Total funds carried forward</b>		<b>£ 128,097</b>	<b>£ 128,097</b>	<b>£ 110,965</b>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 8 to 14 form part of these accounts.

## ACOMB OUT OF SCHOOL CLUB LIMITED

**BALANCE SHEET**  
**AS AT 31 AUGUST 2024**  
(Company Number: 05081540)

	Note	2024		2023	
		£	£	£	£
<b>Current assets:</b>					
Debtors	6	27,587		15,639	
Cash at bank and in hand		115,230		109,633	
		<u>142,817</u>		<u>125,272</u>	
<b>Liabilities:</b>					
Creditors: amounts falling due within one year	7	14,720		14,307	
		<u>128,097</u>		<u>110,965</u>	
Net current assets			<u>128,097</u>		<u>110,965</u>
<b>Total net assets</b>			<u><u>£ 128,097</u></u>		<u><u>£ 110,965</u></u>
<b>The funds of the charity:</b>					
Unrestricted funds	8	128,097		110,965	
Restricted funds		-		-	
<b>Total charity funds</b>	9	<u><u>£ 128,097</u></u>		<u><u>£ 110,965</u></u>	

In the Directors' and Trustees' opinion the Charitable Company was entitled under section 477 (1) of the Companies Act 2006 ('the Act') to exemption from the audit of its accounts for the year ended 31 August 2024. No notice from members requiring an audit has been deposited under section 476 (1) of the Act in relation to its accounts for the financial period. The Directors and Trustees are responsible for ensuring that the Charitable Company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the Charitable Company as at the end of each financial period and of its incoming resources and its application of resources for each period in accordance with the requirements of sections 394 and 395 of the Act and which otherwise comply with its requirements, so far as applicable to the Charitable Company.

The accounts have been prepared in accordance with the special provisions of the Companies Act 2006 applicable to small companies.

Approved by the Board on 28 May 2025 and signed on their behalf by:



.....  
Sarah Hall  
Director and Trustee

The notes on pages 8 to 14 form part of these accounts

## ACOMB OUT OF SCHOOL CLUB LIMITED

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2024

#### 1. ACCOUNTING POLICIES

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

##### a) Legal entity

Acomb Out of School Club is regulated by the Charities Commission (1104781), limited by guarantee and is registered in England and Wales. The address of the registered office and principle place of business is Our Lady Queen of Martyr's Primary School, Hamilton Drive, YORK, YO24 4JW.

In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity.

##### b) Basis of preparation

The Accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

Acomb out of School Club meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

##### c) Preparation of the accounts on a going concern basis

The Trustees have a reasonable expectation that adequate financial resources are available to enable the Charitable Company to continue in operational existence for the foreseeable future, and have adequate contingency plans in the event that income streams are reduced. They continue to believe that the Charitable Company is a going concern and as such, the accounts have been prepared on this accounting basis.

##### d) Tangible fixed assets

Fixed assets with a value greater than £500 are capitalised at cost.

Depreciation is provided on all tangible fixed assets in use at rates calculated to write off the cost, less estimated residual value, of each asset over its expected useful life, as follows:

Equipment - 33.33% straight line

##### e) Fees and other income

Charges for childcare services are accounted for in the year in which the service is provided.

Funding grants are accounted for as receivable in the period they are awarded.

Investment income is accounted for in the year on a receivable basis.

## **ACOMB OUT OF SCHOOL CLUB LIMITED**

### **NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2024**

#### **1. ACCOUNTING POLICIES - continued**

##### **f) Expenditure and irrecoverable VAT**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

Expenditure on charitable activities relates to activities undertaken to further the purposes of the charity and includes their associated support costs.

Governance costs include those costs associated with meeting the constitutional requirements of the charity and include the independent examiner's fees and costs linked to the strategic management of the charity.

The Charitable Company operates a defined contribution pension scheme and the charge in the accounts for pension costs represents the actual amount of contributions made by the employer to the pension scheme.

Certain expenditure is directly attributable to specific activities and has been included in those categories. Certain other costs, which are attributable to more than one activity, are apportioned across cost categories on the basis of an estimate of the proportion of time spent by staff on those activities.

All expenditure is accounted for on an accruals basis and includes the irrecoverable element of Value Added Tax.

##### **g) Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

##### **h) Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

##### **i) Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

##### **j) Fund accounting**

Unrestricted funds are funds which can be used in accordance with the charitable objects at the discretion of the Directors/Trustees. Designations of unrestricted funds are made at the Directors'/Trustees' discretion in order to make allocations for anticipated future expenditure.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for a particular purpose.

Restricted funds are funds which are subject to specific trusts, either declared by the donor when making the donation or grant conditions, or accepted by the donor in responding to a specific appeal.

**ACOMB OUT OF SCHOOL CLUB LIMITED**

**NOTES TO THE ACCOUNTS - CONTINUED  
FOR THE YEAR ENDED 31 AUGUST 2024**

**1. ACCOUNTING POLICIES - continued**

**k) Financial instruments**

The Charitable Company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**2. INCOME FROM CHARITABLE ACTIVITIES**

	Unrestricted Funds	Restricted Funds	Total 2024 £	Total 2023 £
Childcare fee income	212,222	-	212,222	196,092
Other income	55	-	55	-
	<u>£ 212,277</u>	<u>£ -</u>	<u>£ 212,277</u>	<u>£ 196,092</u>

All fee income in 2023 relates to unrestricted funds.

**3. NET INCOME FOR THE YEAR**

	2024 £	2023 £
<b>Net income for the year is stated after charging:</b>		
Independent Examiner's fee	562	550
Accountant's remuneration:		
Statutory accounts production and external review	1,094	1,070
Other Services	1,326	1,309
	<u>1,326</u>	<u>1,309</u>

**4. TOTAL EXPENDITURE**

	Charitable Activities		Total 2024 £	Total 2023 £
	Unrestricted Funds £	Restricted Funds £		
Cost of childcare provision	192,163	-	192,163	164,203
Governance costs	2,982	-	2,982	2,929
	<u>£ 195,145</u>	<u>£ -</u>	<u>£ 195,145</u>	<u>£ 167,132</u>

All expenditure in 2023 relates to unrestricted funds.

**ACOMB OUT OF SCHOOL CLUB LIMITED**

**NOTES TO THE ACCOUNTS - CONTINUED  
FOR THE YEAR ENDED 31 AUGUST 2024**

**5. STAFF COSTS**

	Total 2024 £	Total 2023 £
Gross salaries and wages (including supply staff)	134,857	109,725
Employer's pension contributions	2,603	1,937
Social security costs	3,887	1,382
	<u>141,347</u>	<u>113,044</u>

The average number of employees during the year was 7 (2023 - 7). There were no employees with emoluments above £60,000.

No remuneration, expenses or other benefits have been paid to the trustees during the year.

The key management personnel of the Charitable Company comprise the Directors/Trustees and the Company Secretary. The total employee benefits of the key management personnel were £Nil (2023 – £Nil).

**6. DEBTORS**

	Total 2024 £	Total 2023 £
Outstanding childcare fees	17,508	15,639
Accrued income	10,079	-
	<u>£ 27,587</u>	<u>£ 15,639</u>

All debtors relate to unrestricted funds.

**ACOMB OUT OF SCHOOL CLUB LIMITED****NOTES TO THE ACCOUNTS - CONTINUED  
FOR THE YEAR ENDED 31 AUGUST 2024****7. CREDITORS: amounts falling due within one year**

	Total 2024	Total 2023
	£	£
Trade creditors	9,643	12,051
Other creditors	5,003	2,119
Accruals and deferred income	74	137
	<u>£ 14,720</u>	<u>£ 14,307</u>

All creditors falling due within one year relate to unrestricted funds.

**8. SUMMARY OF UNRESTRICTED FUNDS**

	Total 2024	Total 2023
	£	£
Balance at 1 September 2023	110,965	82,005
Income	212,277	196,092
Expenditure	(195,145)	(167,132)
Balance at 31 August 2024	<u>£ 128,097</u>	<u>£ 110,965</u>

**ACOMB OUT OF SCHOOL CLUB LIMITED****NOTES TO THE ACCOUNTS - CONTINUED  
FOR THE YEAR ENDED 31 AUGUST 2024****9. ANALYSIS OF THE CHARITABLE COMPANY'S NET ASSETS BY FUND**

	Net current assets £	Total 2024 £
Unrestricted funds	128,097	128,097
	<u>£ 128,097</u>	<u>£ 128,097</u>
	Net current assets £	Total 2023 £
Unrestricted funds	110,965	110,965
	<u>£ 110,965</u>	<u>£ 110,965</u>

**10. TRANSACTIONS WITH RELATED PARTIES**

A management contract exists between the Charitable Company and York Childcare Out of School Club Support Service Ltd. Management charges of £25,289 (2023 - £20,502) were paid to York Childcare Out of School Club Support Service Ltd for services provided to the Charitable Company. At the year end the Charitable Company owed York Childcare Out of School Club Support Service Ltd £5,331 (2023 - £7,829).

**11. TAXATION**

The Company is a registered charity (number 1104781) and is not liable to taxation on either revenue surpluses or surpluses on the sale of capital assets used in its charitable activities.

**12. COMPANY STATUS**

The Company is a company limited by guarantee, not having a share capital. In the event of the company being wound up members are required to contribute an amount not exceeding £10.

**13. PENSION AND OTHER SCHEMES**

Defined contribution pension scheme:

The company operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the company to the scheme and amounted to £2,603 (2023 - £1,937).

**ACOMB OUT OF SCHOOL CLUB LIMITED**

**NOTES TO THE ACCOUNTS - CONTINUED  
FOR THE YEAR ENDED 31 AUGUST 2024**

**14. COMPARATIVE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds £	Total 2023 £
<b>Income and endowments from:</b>		
Charitable activities	196,092	196,092
<b>Total income</b>	<b>196,092</b>	<b>196,092</b>
<b>Expenditure on:</b>		
Charitable activities	167,132	167,132
<b>Total expenditure</b>	<b>167,132</b>	<b>167,132</b>
<b>Net income</b>	<b>28,960</b>	<b>28,960</b>
<b>Net movement in funds</b>	<b>28,960</b>	<b>28,960</b>
<b>Reconciliation of funds:</b>		
Total funds brought forward	82,005	82,005
<b>Total funds carried forward</b>	<b>£ 110,965</b>	<b>£ 110,965</b>

***The following page does not form part of the statutory accounts***

**ACOMB OUT OF SCHOOL CLUB LIMITED****DETAILED INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 AUGUST 2024**

	Unrestricted funds £	Total 31 August 2024 £	Total 31 August 2023 £
<b>Income</b>			
Childcare fees	212,222	212,222	196,092
Miscellaneous income	55	55	-
<b>Total income</b>	<b>212,277</b>	<b>212,277</b>	<b>196,092</b>
<b>Expenditure</b>			
Computer and internet costs	580	580	258
Insurances	860	860	904
Management expenses	25,289	25,289	20,502
Miscellaneous expenses	81	81	87
Staff costs	138,744	138,744	111,107
Employer pension contribution	2,603	2,603	1,937
Independent examiner's fees / accountancy	2,982	2,982	2,013
Payroll processing fees	-	-	916
Assisted places	449	449	232
Ofsted registration fees & subscriptions	989	989	949
Advertisements	30	30	87
Bad debts	-	-	2,771
Rent and room hire	9,000	9,000	7,246
Repairs and maintenance	87	87	4,115
Bank charges	70	70	80
Cleaning	316	316	254
Snacks and consumables	5,764	5,764	4,976
Staff uniforms	-	-	469
Stationery and postage	1,255	1,255	490
Telephone	275	275	426
Toys and equipment	2,857	2,857	4,418
Training	697	697	177
Travel and coach hire	2,217	2,217	2,718
<b>Total expenditure</b>	<b>195,145</b>	<b>195,145</b>	<b>167,132</b>
<b>Net income for the year</b>	<b>£ 17,132</b>	<b>£ 17,132</b>	<b>£ 28,960</b>

**ACOMB OUT OF SCHOOL CLUB LIMITED**

England & Wales - Charity number 1104781

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# Accounts

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Company Number: 05081540

**ACOMB OUT OF SCHOOL CLUB LIMITED**

**A company limited by guarantee  
and  
a registered charity number 1104781**

**ANNUAL REPORT AND ACCOUNTS**

**for the year ended**

**31 August 2023**

**UNAUDITED**



**HPH  
Chartered Accountants  
54 Bootham  
YORK  
YO30 7XZ**

**ACOMB OUT OF SCHOOL CLUB LIMITED  
DIRECTORS' AND TRUSTEES' ANNUAL REPORT  
FOR THE YEAR ENDED 31 AUGUST 2023**

The Directors, who are also the Charity's Trustees and form the management Committee, have pleasure in presenting their Report and the Accounts for the year ended 31 August 2023.

The Accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

The accounts have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The Charity is a Public Benefit Entity.

### **OBJECTIVES AND ACTIVITIES**

The objects of the club are to provide the necessary facilities for the daily care, recreation and education of children during out of school hours, and to advance the education and training of the persons in the provision of such care, education and recreational facilities.

The club operates a breakfast club and an after-school club during term time. The club also operates a holiday club, meeting the needs of families in York predominantly in the Holgate area. The club is co-located on the site of Our Lady Queen of Martyrs School, the school itself does not provide such care and the club provides this public benefit.

The Trustees confirm that they have complied with their duty in section 17(5) of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission when reviewing the charity's aims and objectives and in planning future activities.

### **ACHIEVEMENTS AND PERFORMANCE**

The manager and Trustees continue to work closely with the school (who is also the landlord) to ensure that the space and facilities available to the club at the school are appropriate and secure. We have been able to maintain the offer and have more flexible use of the spaces in the school and annex building.

The Trustees are pleased with the performance of the club, in particular considering the Ofsted report from October 2022 where we were found to fully meet the standards required for early years' provision. Our manager has worked hard to increase provision, market the offer to families and bring new staff on board. We are seeing good occupancy levels particularly for term time spaces and a waiting list for some sessions for breakfast and after school places. The hard work from Staff and the Trustees means that our finances are, once again, healthy for an organization of this type and that we can look to the future and make plans with confidence.

**ACOMB OUT OF SCHOOL CLUB LIMITED  
DIRECTORS' AND TRUSTEES' ANNUAL REPORT  
FOR THE YEAR ENDED 31 AUGUST 2023**

**PLANS FOR FUTURE PERIODS**

Our key focus is to maintain our progress to ensure that we are in a good position to continue to support families in our area and across York. Our financial position means that we are looking at the best ways to publicise the offer, particularly in school holidays, invest in the setting and to recruit, train and retain staff and succession plan. We would also like to attract new trustees to support this. We are funding further staff qualifications for staff members to support future needs.

**FINANCIAL REVIEW**

Increased income of 18% to £196,092 (2022 - £165,486) and an increase in operating costs of 18% to £167,132 (2022 - £142,062) produced a surplus of £28,960 (2022 - £23,424) for the year, which when added to reserves gave rise to unrestricted reserves to be carried forward amounting to £110,965.

**STATEMENT ON THE CHARITY'S POLICY ON RESERVES**

The Trustees have carried out a review and have calculated that the level of reserves needed to sustain the charitable activities of the club are £11,000 at the end of each financial year.

The closing free reserves meet this figure, and the trustees continue to apply tight financial controls. Careful management of staffing ratios and more robust fee and debt collection will continue to ensure the sustainability of the club and that it remains a going concern.

**REFERENCE AND ADMINISTRATIVE INFORMATION**

Charity Registration Number:	1104781
Company Registration Number:	05081540
Charity Name:	Acomb out of School Club Limited
Operational Name:	The Playden
Address and Registered Office:	Our Lady Queen of Martyrs Primary School Hamilton Drive YORK YO24 4JW

The Charity's Trustees, who are also known as the Management Committee and are also the Charitable Company's directors. In office during the year were:

Sarah Hall (Chair)  
Gary Hennigan  
Megan Cox

**ACOMB OUT OF SCHOOL CLUB LIMITED  
DIRECTORS' AND TRUSTEES' ANNUAL REPORT  
FOR THE YEAR ENDED 31 AUGUST 2023**

**REFERENCE AND ADMINISTRATIVE INFORMATION - CONTINUED**

The charitable company's agents and advisors were:

HPH, Chartered Accountants  
54 Bootham, YORK, YO30 7XZ

Payroll Bureau

HSBC Bank plc  
Parliament Street, YORK, YO1 8XS

Bankers

Sarah Wearing FCA, DChA  
HPH, Chartered Accountants  
54 Bootham, YORK, YO30 7XZ

Independent Examiner

York Childcare Out of School Club  
Support Service Ltd  
The Pavilion,  
Rawcliffe Lane,  
YORK, YO30 6NP

OOSC Support Service

**STRUCTURE, GOVERNANCE AND MANGEMENT**

The organisation is a charitable company limited by guarantee, incorporated on 23 March 2004 and registered as a charity on 6 July 2004. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £10.

The Management Committee have reviewed the progress of the club. The Trustees have considered the major risks for the charity and are satisfied that there are systems and procedures in place to manage them.

**NEW GRANTS AND DONATIONS RECEIVED IN THE YEAR**

The club was unsuccessful in a bid for the Holiday and Food (HAF) funding however we continue to support vulnerable families.

**ACOMB OUT OF SCHOOL CLUB LIMITED  
DIRECTORS' AND TRUSTEES' ANNUAL REPORT  
FOR THE YEAR ENDED 31 AUGUST 2023**

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The purpose of this statement is to distinguish the Trustees' responsibilities for the accounts from those of the Independent Examiner as stated in his report.

Charity law requires the Trustees to prepare accounts for each financial year which give a true and fair view of the charity's state of affairs at the end of the year and of its financial activities for that year. In preparing those accounts the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts;
- prepare the accounts on the going concern basis unless it is inappropriate to assume that the Charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the accounts comply with the Charity's Act 2011. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

**Declaration**

The Trustees declare that they have approved the trustees' annual report above. Signed on behalf of the Charitable Company's Trustees

Sarah Hall - Chair of Trustees  
28 May 2024

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ACOMB OUT OF SCHOOL CLUB LIMITED**

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 August 2023.

This report is made solely to the charitable company's trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and the charitable company's trustees as a body in accordance with section 154 of the Charities Act 2011. My independent examiner's work has been undertaken so that I might state to the charitable company's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charitable company, the charitable company's members as a body and the charitable company's trustees as a body for my independent examiner's work, for this report, or for the opinions I have formed.

### **Responsibilities and basis of report**

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Sarah Wearing FCA, DChA  
HPH, Chartered Accountants  
54 Bootham  
YORK  
YO30 7XZ

28 May 2024

**ACOMB OUT OF SCHOOL CLUB LIMITED**

**STATEMENT OF FINANCIAL ACTIVITIES  
AND INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 AUGUST 2023**

	Note	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
<b>Income and endowments from:</b>					
Charitable activities	2	196,092	-	196,092	164,578
Miscellaneous income		-	-	-	38
Grant income		-	-	-	870
<b>Total income</b>		<b>196,092</b>	<b>-</b>	<b>196,092</b>	<b>165,486</b>
<b>Expenditure on:</b>					
Charitable activities	4	167,132	-	167,132	142,062
<b>Total expenditure</b>		<b>167,132</b>	<b>-</b>	<b>167,132</b>	<b>142,062</b>
<b>Net income</b>	3	<b>28,960</b>	<b>-</b>	<b>28,960</b>	23,424
<b>Fund transfer</b>		-	-	-	-
Transfers between funds		-	-	-	-
<b>Net movement in funds</b>		<b>28,960</b>	<b>-</b>	<b>28,960</b>	23,424
<b>Reconciliation of funds:</b>					
Total funds brought forward		82,005	-	82,005	58,581
<b>Total funds carried forward</b>		<b>£ 110,965</b>	<b>£ -</b>	<b>£ 110,965</b>	<b>£ 82,005</b>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 8 to 14 form part of these accounts.

**ACOMB OUT OF SCHOOL CLUB LIMITED**

**BALANCE SHEET  
AS AT 31 AUGUST 2023  
(Company Number: 05081540)**

	Note	2023		2022	
		£	£	£	£
<b>Fixed assets:</b>					
Tangible assets	6		-		-
<b>Current assets:</b>					
Debtors	7	15,639		18,481	
Cash at bank and in hand		<b>109,633</b>		70,337	
Total Current Assets		<b>125,272</b>		88,818	
<b>Liabilities:</b>					
Creditors: amounts falling due within one year	8	<b>14,307</b>		6,813	
Net current assets			<b>110,965</b>		82,005
<b>Total net assets</b>			<b>£ 110,965</b>		£ 82,005
<b>The funds of the charity:</b>					
Unrestricted funds	9		<b>110,965</b>		82,005
Restricted funds	10		-		-
<b>Total charity funds</b>	11		<b>£ 110,965</b>		£ 82,005

In the Directors' and Trustees' opinion the Charitable Company was entitled under section 477 (1) of the Companies Act 2006 ('the Act') to exemption from the audit of its accounts for the year ended 31 August 2023. No notice from members requiring an audit has been deposited under section 476 (1) of the Act in relation to its accounts for the financial period. The Directors and Trustees are responsible for ensuring that the Charitable Company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the Charitable Company as at the end of each financial period and of its incoming resources and its application of resources for each period in accordance with the requirements of sections 394 and 395 of the Act and which otherwise comply with its requirements, so far as applicable to the Charitable Company.

The accounts have been prepared in accordance with the special provisions of the Companies Act 2006 applicable to small companies.

Approved by the Board on 28 May 2024 and signed on their behalf by:

.....  
Sarah Hall  
*Director and Trustee*

The notes on pages 8 to 14 form part of these accounts

# ACOMB OUT OF SCHOOL CLUB LIMITED

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2023

### 1. ACCOUNTING POLICIES

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

#### a) Legal entity

Acomb Out of School Club is regulated by the Charities Commission (1104781), limited by guarantee and is registered in England and Wales. The address of the registered office and principle place of business is Our Lady Queen of Martyr's Primary School, Hamilton Drive, York, YO24 4JW.

In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity.

#### b) Basis of preparation

The Accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

Acomb out of School Club meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

#### c) Preparation of the accounts on a going concern basis

The Trustees have a reasonable expectation that adequate financial resources are available to enable the Charitable Company to continue in operational existence for the foreseeable future, and have adequate contingency plans in the event that income streams are reduced. They continue to believe that the Charitable Company is a going concern and as such, the accounts have been prepared on this accounting basis.

#### d) Tangible fixed assets

Fixed assets with a value greater than £500 are capitalised at cost.

Depreciation is provided on all tangible fixed assets in use at rates calculated to write off the cost, less estimated residual value, of each asset over its expected useful life, as follows:

Equipment - 33.33% straight line

#### e) Fees and other income

Charges for childcare services are accounted for in the year in which the service is provided.

Funding grants are accounted for as receivable in the period they are awarded.

Investment income is accounted for in the year on a receivable basis.

# ACOMB OUT OF SCHOOL CLUB LIMITED

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2023

### 1. ACCOUNTING POLICIES - continued

#### f) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

Expenditure on charitable activities relates to activities undertaken to further the purposes of the charity and includes their associated support costs.

Governance costs include those costs associated with meeting the constitutional requirements of the charity and include the independent examiner's fees and costs linked to the strategic management of the charity.

The Charitable Company operates a defined contribution pension scheme and the charge in the accounts for pension costs represents the actual amount of contributions made by the employer to the pension scheme.

Certain expenditure is directly attributable to specific activities and has been included in those categories. Certain other costs, which are attributable to more than one activity, are apportioned across cost categories on the basis of an estimate of the proportion of time spent by staff on those activities.

All expenditure is accounted for on an accruals basis and includes the irrecoverable element of Value Added Tax.

#### g) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

#### h) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

#### i) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

#### j) Fund accounting

Unrestricted funds are funds which can be used in accordance with the charitable objects at the discretion of the Directors/Trustees. Designations of unrestricted funds are made at the Directors'/Trustees' discretion in order to make allocations for anticipated future expenditure.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for a particular purpose.

Restricted funds are funds which are subject to specific trusts, either declared by the donor when making the donation or grant conditions, or accepted by the donor in responding to a specific appeal.

**ACOMB OUT OF SCHOOL CLUB LIMITED**

**NOTES TO THE ACCOUNTS - CONTINUED  
FOR THE YEAR ENDED 31 AUGUST 2023**

**1. ACCOUNTING POLICIES - continued**

**k) Financial instruments**

The Charitable Company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**2. INCOME FROM CHARITABLE ACTIVITIES**

	Unrestricted Funds	Restricted Funds	Total 2023 £	Total 2022 £
Childcare fee income	196,092	-	196,092	164,578
Other income	-	-	-	38
Grant income	-	-	-	870
	<u>£ 196,092</u>	<u>£ -</u>	<u>£ 196,092</u>	<u>£ 165,486</u>

All fee income in 2022 relates to unrestricted funds.

**3. NET INCOME FOR THE YEAR**

	2023 £	2022 £
<b>Net income for the year is stated after charging:</b>		
Independent Examiner's fee	550	550
Accountant's remuneration:		
Statutory accounts production and external review	1,070	1,023
Other Services	1,309	770
	<u>1,309</u>	<u>770</u>

**4. TOTAL EXPENDITURE**

	Charitable Activities		Total 2023 £	Total 2022 £
	Unrestricted Funds £	Restricted Funds £		
Cost of childcare provision	164,203	-	164,203	139,719
Governance costs	2,929	-	2,929	2,343
	<u>£ 167,132</u>	<u>£ -</u>	<u>£ 167,132</u>	<u>£ 142,062</u>

All expenditure in 2022 relates to unrestricted funds.

**ACOMB OUT OF SCHOOL CLUB LIMITED**

**NOTES TO THE ACCOUNTS - CONTINUED  
FOR THE YEAR ENDED 31 AUGUST 2023**

**5. STAFF COSTS**

	Total 2023 £	Total 2022 £
Gross salaries and wages (including supply staff)	109,725	96,615
Employer's pension contributions	1,937	1,970
Social security costs	1,382	1,727
	113,044	100,312

The average number of employees during the year was 7 (2022 - 8). There were no employees with emoluments above £60,000.

No remuneration, expenses or other benefits have been paid to the trustees during the year.

The key management personnel of the Charitable Company comprise the Directors/Trustees and the Company Secretary. The total employee benefits of the key management personnel were £Nil (2022 – £Nil).

**6. FIXED ASSETS**

	Equipment £
Cost or valuation: 1 September 2022	1,014
and at 31 August 2023	-
Depreciation: 1 September 2022	1,014
and at 31 August 2023	-
Net book values: 31 August 2023	£ -
31 August 2022	£ -

All fixed assets relate to unrestricted funds.

**7. DEBTORS**

	Total 2023 £	Total 2022 £
Outstanding childcare fees	15,639	17,332
Other debtors	-	279
Accrued income	-	870
	£ 15,639	£ 18,481

All debtors relate to unrestricted funds.

**ACOMB OUT OF SCHOOL CLUB LIMITED**

**NOTES TO THE ACCOUNTS - CONTINUED  
FOR THE YEAR ENDED 31 AUGUST 2023**

**8. CREDITORS: amounts falling due within one year**

	Total 2023	Total 2022
	£	£
Trade creditors	12,051	3,129
Other creditors	2,119	3,080
Accruals and deferred income	137	604
	£ 14,307	£ 6,813

All creditors falling due within one year relate to unrestricted funds.

**9. SUMMARY OF UNRESTRICTED FUNDS**

	Total 2023	Total 2022
	£	£
Balance at 1 September 2022	82,005	58,581
Income	196,092	164,616
Expenditure	(167,132)	(142,062)
Fund transfer	-	870
Balance at 31 August 2023	£ 110,965	£ 82,005

**10. SUMMARY OF RESTRICTED FUNDS**

	Balance b/f 01/09/2022	Income	Expenditure	Fund Transfer	Balance c/f 31/08/2023
	-	-	-	-	-
	£ -	£ -	£ -	£ -	£ -
	-	-	-	-	-
	£ -	£ -	£ -	£ -	£ -
	-	-	-	-	-
	£ -	£ -	£ -	£ -	£ -
	-	-	-	-	-
	£ -	£ -	£ -	£ -	£ -
HAF Fund	-	870	-	(870)	-
	£ -	£ 870	£ -	£ (870)	£ -

The HAF Fund is for the provision of free places at holiday clubs, available to children in their local authority area in receipt of benefits-related free school meals.

**ACOMB OUT OF SCHOOL CLUB LIMITED**

**NOTES TO THE ACCOUNTS - CONTINUED  
FOR THE YEAR ENDED 31 AUGUST 2023**

**11. ANALYSIS OF THE CHARITABLE COMPANY'S NET ASSETS BY FUND**

	Fixed assets £	Net current assets £	Total 2023 £
Unrestricted funds	-	110,965	110,965
Restricted funds	-	-	-
	£ -	£ 110,965	£ 110,965
	£ -	£ 110,965	£ 110,965
	Fixed assets £	Net current assets £	Total 2022 £
Unrestricted funds	-	82,005	82,005
Restricted funds	-	-	-
	£ -	£ 82,005	£ 82,005
	£ -	£ 82,005	£ 82,005

**12. TRANSACTIONS WITH RELATED PARTIES**

A management contract exists between the Charitable Company and York Childcare Out of School Club Support Service Ltd. Management charges of £20,502 (2022 - £17,229) were paid to York Childcare Out of School Club Support Service Ltd for services provided to the Charitable Company. At the year end the Charitable Company owed York Childcare Out of School Club Support Service Ltd £7,829 (2022 - £3,000).

**13. TAXATION**

The Company is a registered charity (number 1104781) and is not liable to taxation on either revenue surpluses or surpluses on the sale of capital assets used in its charitable activities.

**14. COMPANY STATUS**

The Company is a company limited by guarantee, not having a share capital. In the event of the company being wound up members are required to contribute an amount not exceeding £10.

**15. PENSION AND OTHER SCHEMES**

Defined contribution pension scheme:

The company operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the company to the scheme and amounted to £1,937 (2022 - £1,970).

ACOMB OUT OF SCHOOL CLUB LIMITED

NOTES TO THE ACCOUNTS - CONTINUED  
FOR THE YEAR ENDED 31 AUGUST 2023

16. COMPARATIVE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total 2022 £
<b>Income and endowments from:</b>			
Charitable activities	164,578	-	164,578
Miscellaneous income	38	-	38
Grant income	-	870	870
<b>Total income</b>	<b>164,616</b>	<b>870</b>	<b>165,486</b>
<b>Expenditure on:</b>			
Charitable activities	142,062	-	142,062
<b>Total expenditure</b>	<b>142,062</b>	<b>-</b>	<b>142,062</b>
<b>Net income</b>	<b>22,554</b>	<b>870</b>	<b>23,424</b>
<b>Fund transfer</b>	<b>870</b>	<b>(870)</b>	<b>-</b>
<b>Net movement in funds</b>	<b>23,424</b>	<b>-</b>	<b>23,424</b>
<b>Reconciliation of funds:</b>			
Total funds brought forward	58,581	-	58,581
<b>Total funds carried forward</b>	<b>£ 82,005</b>	<b>£ -</b>	<b>£ 82,005</b>

**ACOMB OUT OF SCHOOL CLUB LIMITED**

England & Wales - Charity number 1104781

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# Accounts

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Company Number: 05081540

**ACOMB OUT OF SCHOOL CLUB LIMITED**

**A company limited by guarantee  
and  
a registered charity number 1104781**

**ANNUAL REPORT AND ACCOUNTS**

**for the year ended  
31 August 2022**

**UNAUDITED**



**HPH  
Chartered Accountants  
54 Bootham  
York  
YO30 7XZ**

**ACOMB OUT OF SCHOOL CLUB LIMITED  
DIRECTORS' AND TRUSTEES' ANNUAL REPORT  
FOR THE YEAR ENDED 31 AUGUST 2022**

The Directors, who are also the Charity's Trustees and form the management Committee, have pleasure in presenting their Report and the Accounts for the year ended 31 August 2022.

The Accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

The Charity is a Public Benefit Entity.

### **OBJECTIVES AND ACTIVITIES**

The objects of the Club are to provide the necessary facilities for the daily care, recreation and education of children during out of school hours, and to advance the education and training of the persons in the provision of such care, education and recreational facilities.

The Club operates a breakfast club and an afterschool club during term time. The Club also operates a holiday club, meeting the needs of families in York predominantly in the Holgate area. The Club is co-located on the site of Our Lady Queen of Martyrs School, the school itself does not provide such care and the Club provides this public benefit.

The Trustees confirm that they have complied with their duty in section 17(5) of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission when reviewing the Charity's aims and objectives and in planning future activities.

### **ACHIEVEMENTS AND PERFORMANCE**

The Manager and Trustees work closely with the School (who is also the landlord) to ensure that the space and facilities available to the Club at the School are appropriate and secure. We have reviewed and renewed our relationships with the School and the overarching Academy Trust in this past year and improved the facilities and amount of space available to the Club, with more plans for the future. We have redecorated the Club and purchased new equipment.

The Trustees are pleased with the recent performance of the Club, particularly in light of the recent Ofsted report from October 2022 where we were found to fully meet the standards required for early years' provision. Our Manager has worked hard to embed her approach this year, after being appointed last financial year. This transition has been smooth and there has been no impact on delivery of the service. We are seeing good occupancy levels and a waiting list for some sessions for breakfast and after school places. The hard work from Staff and the Trustees means that our finances are, once again, healthy for an organisation of this type and that we can look to the future and make plans with renewed confidence.

**ACOMB OUT OF SCHOOL CLUB LIMITED  
DIRECTORS' AND TRUSTEES' ANNUAL REPORT  
FOR THE YEAR ENDED 31 AUGUST 2022**

**PLANS FOR FUTURE PERIODS**

Our key focus now is to maintain this progress to ensure that we are in a good position to continue to support families in our area and respond to additional needs that may arise from changes to the job market and the wider economy. Our financial position means that we are looking at the best ways to invest in the setting and to recruit and retain staff and succession plan. We are funding further qualifications of one staff member to build our ability to support future staffing needs.

**FINANCIAL REVIEW**

Increased income of 22% to £165,486 (2021 - £135,108) and an increase in operating costs of 31% to £142,062 (2021 - £108,457) produced a surplus of £23,424 (2021 - £26,651) for the year, which when added to reserves gave rise to unrestricted reserves to be carried forward amounting to £82,005.

**STATEMENT ON THE CHARITY'S POLICY ON RESERVES**

The Trustees have carried out a review and have calculated that the level of reserves needed to sustain the charitable activities of the club are £11,000 at the end of each financial year.

The closing free reserves exceed this figure, and the trustees continue to apply tight financial controls. Careful management of staffing ratios and more robust fee and debt collection will continue to ensure the sustainability of the club.

**REFERENCE AND ADMINISTRATIVE INFORMATION**

Charity Registration Number:	1104781
Company Registration Number:	05081540
Charity Name:	Acomb out of School Club Limited
Operational Name:	The Playden
Address and Registered Office:	Our Lady Queen of Martyrs Primary School Hamilton Drive York YO24 4JW

The Charity's Trustees, who are also known as the Management Committee and are also the Charitable Company's directors. In office during the year were:

Sarah Hall (Chair)  
Gary Hennigan  
Megan Cox

**ACOMB OUT OF SCHOOL CLUB LIMITED  
DIRECTORS' AND TRUSTEES' ANNUAL REPORT  
FOR THE YEAR ENDED 31 AUGUST 2022**

**REFERENCE AND ADMINISTRATIVE INFORMATION - CONTINUED**

The Charitable Company's agents and advisors were:

HPH, Chartered Accountants  
54 Bootham, YORK, YO30 7XZ

Payroll bureau

HSBC Bank plc  
Parliament Street, YORK, YO1 8XS

Bankers

Sarah Wearing FCA, DChA  
HPH, Chartered Accountants  
54 Bootham, YORK, YO30 7XZ

Independent Examiner

York Childcare Ltd  
The Pavilion,  
Rawcliffe Lane,  
YORK, YO30 6NP

OOSC Support Service

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

The organisation is a Charitable Company limited by guarantee, incorporated on 23 March 2004 and registered as a charity on 6 July 2004. The Company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the Company being wound up members are required to contribute an amount not exceeding £10.

The Management Committee have reviewed the progress of the Club. The Trustees have considered the major risks for the Charity and are satisfied that there are systems and procedures in place to manage them.

**NEW GRANTS AND DONATIONS RECEIVED IN THE YEAR**

During this year, the club received grant funding of £870 from HAF funding to provide holiday club places, all of which was spent in the year.

**ACOMB OUT OF SCHOOL CLUB LIMITED  
DIRECTORS' AND TRUSTEES' ANNUAL REPORT  
FOR THE YEAR ENDED 31 AUGUST 2022**

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The purpose of this statement is to distinguish the Trustees' responsibilities for the accounts from those of the Independent Examiner as stated in his report.

Charity law requires the Trustees to prepare accounts for each financial year which give a true and fair view of the Charity's state of affairs at the end of the year and of its financial activities for that year. In preparing those accounts the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts;
- prepare the accounts on the going concern basis unless it is inappropriate to assume that the Charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the accounts comply with the Charity's Act 2011. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

**Declaration**

The Trustees declare that they have approved the trustees' annual report above. Signed on behalf of the Charitable Company's Trustees

Sarah Hall - Chair of Trustees  
26 May 2023

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ACOMB OUT OF SCHOOL CLUB LIMITED**

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 August 2022.

This report is made solely to the charitable company's trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and the charitable company's trustees as a body in accordance with section 154 of the Charities Act 2011. My independent examiner's work has been undertaken so that I might state to the charitable company's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charitable company, the charitable company's members as a body and the charitable company's trustees as a body for my independent examiner's work, for this report, or for the opinions I have formed.

### **Responsibilities and basis of report**

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Sarah Wearing FCA, DChA  
HPH, Chartered Accountants  
54 Bootham  
York  
YO30 7XZ

26 May 2023

**ACOMB OUT OF SCHOOL CLUB LIMITED**

**STATEMENT OF FINANCIAL ACTIVITIES  
AND INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 AUGUST 2022**

	Note	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
<b>Income and endowments from:</b>					
Charitable activities	2	164,578	-	164,578	104,217
Miscellaneous income		38	-	38	-
Grant income		-	870	870	30,891
<b>Total income</b>		<b>164,616</b>	<b>870</b>	<b>165,486</b>	<b>135,108</b>
<b>Expenditure on:</b>					
Charitable activities	4	142,062	-	142,062	108,457
<b>Total expenditure</b>		<b>142,062</b>	<b>-</b>	<b>142,062</b>	<b>108,457</b>
<b>Net income</b>	3	<b>22,554</b>	<b>870</b>	<b>23,424</b>	26,651
<b>Fund transfer</b>		<b>870</b>	<b>(870)</b>	<b>-</b>	<b>-</b>
Transfers between funds		-	-	-	-
<b>Net movement in funds</b>		<b>23,424</b>	<b>-</b>	<b>23,424</b>	26,651
<b>Reconciliation of funds:</b>					
Total funds brought forward		58,581	-	58,581	31,930
<b>Total funds carried forward</b>		<b>£ 82,005</b>	<b>£ -</b>	<b>£ 82,005</b>	<b>£ 58,581</b>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 8 to 13 form part of these accounts.

**ACOMB OUT OF SCHOOL CLUB LIMITED**

**BALANCE SHEET  
AS AT 31 AUGUST 2022**  
(Company Number: 05081540)

	Note	2022		2021	
		£	£	£	£
<b>Fixed Assets:</b>					
Tangible assets	6		-		-
<b>Current assets:</b>					
Debtors	7	18,481		16,721	
Cash at bank and in hand		70,337		47,059	
Total Current Assets		88,818		63,780	
<b>Liabilities:</b>					
Creditors: amounts falling due within one year	8	6,813		5,199	
Net current assets			82,005		58,581
<b>Total Net Assets</b>			£ 82,005		£ 58,581
<b>The funds of the charity:</b>					
Unrestricted funds	9		82,005		58,581
Restricted funds	10		-		-
<b>Total Charity Funds</b>	11		£ 82,005		£ 58,581

In the Directors' and Trustees' opinion the Charitable Company was entitled under section 477 (1) of the Companies Act 2006 ('the Act') to exemption from the audit of its accounts for the year ended 31 August 2022. No notice from members requiring an audit has been deposited under section 476 (1) of the Act in relation to its accounts for the financial period. The Directors and Trustees are responsible for ensuring that the Charitable Company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the Charitable Company as at the end of each financial period and of its incoming resources and its application of resources for each period in accordance with the requirements of sections 394 and 395 of the Act and which otherwise comply with its requirements, so far as applicable to the Charitable Company.

The accounts have been prepared in accordance with the special provisions of the Companies Act 2006 applicable to small companies.

Approved by the Board on 26 May 2023 and signed on their behalf by:

.....  
Sarah Hall  
*Director and Trustee*

The notes on pages 8 to 13 form part of these accounts

## ACOMB OUT OF SCHOOL CLUB LIMITED

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022

#### 1. ACCOUNTING POLICIES

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

##### a) Legal Entity

Acomb Out of School Club is regulated by the Charities Commission (1104781), limited by guarantee and is registered in England and Wales. The address of the registered office and principle place of business is Our Lady Queen of Martyr's Primary School, Hamilton Drive, York,

In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity.

##### b) Basis of Preparation

The Accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

Acomb out of School Club meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

##### c) Preparation of the accounts on a going concern basis

The Trustees have a reasonable expectation that adequate financial resources are available to enable the Charitable Company to continue in operational existence for the foreseeable future, and have adequate contingency plans in the event that income streams are reduced. They continue to believe that the Charitable Company is a going concern and as such, the accounts have been prepared on this accounting basis.

##### d) Tangible fixed assets

Fixed assets with a value greater than £500 are capitalised at cost.

Depreciation is provided on all tangible fixed assets in use at rates calculated to write off the cost, less estimated residual value, of each asset over its expected useful life, as follows:

Equipment - 33.33% straight line

##### e) Fees and other income

Charges for childcare services are accounted for in the year in which the service is provided.

Funding grants are accounted for as receivable in the period they are awarded.

Investment income is accounted for in the year on a receivable basis.

**ACOMB OUT OF SCHOOL CLUB LIMITED**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2022**

**1. ACCOUNTING POLICIES - continued**

**f) Expenditure and Irrecoverable VAT**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

Expenditure on charitable activities relates to activities undertaken to further the purposes of the charity and includes their associated support costs.

Governance costs include those costs associated with meeting the constitutional requirements of the charity and include the independent examiner's fees and costs linked to the strategic management of the charity.

The Charitable Company operates a defined contribution pension scheme and the charge in the accounts for pension costs represents the actual amount of contributions made by the employer to the pension

Certain expenditure is directly attributable to specific activities and has been included in those categories. Certain other costs, which are attributable to more than one activity, are apportioned across cost categories on the basis of an estimate of the proportion of time spent by staff on those activities.

All expenditure is accounted for on an accruals basis and includes the irrecoverable element of Value Added Tax.

**g) Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**h) Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**i) Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**j) Fund Accounting**

Unrestricted funds are funds which can be used in accordance with the charitable objects at the discretion of the Directors/Trustees. Designations of unrestricted funds are made at the Directors'/Trustees' discretion in order to make allocations for anticipated future expenditure.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for a particular purpose.

Restricted funds are funds which are subject to specific trusts, either declared by the donor when making the donation or grant conditions, or accepted by the donor in responding to a specific appeal.

**k) Financial instruments**

The Charitable Company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**ACOMB OUT OF SCHOOL CLUB LIMITED**

**NOTES TO THE ACCOUNTS - CONTINUED  
FOR THE YEAR ENDED 31 AUGUST 2022**

**2. INCOME FROM CHARITABLE ACTIVITIES**

	Unrestricted Funds	Restricted Funds	Total 2022 £	Total 2021 £
Childcare fee income	164,578	-	164,578	104,217
Other income	38	-	38	-
Grant income	-	870	870	30,891
	<u>£ 164,616</u>	<u>£ 870</u>	<u>£ 165,486</u>	<u>£ 135,108</u>

All fee income in 2021 related to unrestricted funds.

**3. NET INCOME FOR THE YEAR**

	2022 £	2021 £
<b>Net income for the year is stated after charging:</b>		
Independent Examiner's fee	550	525
Accountant's remuneration:		
Statutory accounts production and external review	1,023	975
Other Services	770	896
	<u>770</u>	<u>896</u>

**4. TOTAL EXPENDITURE**

	Charitable Activities		Total 2022 £	Total 2021 £
	Unrestricted Funds £	Restricted Funds £		
Cost of childcare provision	139,719	-	139,719	106,061
Governance costs	2,343	-	2,343	2,396
	<u>£ 142,062</u>	<u>£ -</u>	<u>£ 142,062</u>	<u>£ 108,457</u>

All expenditure in 2021 related to unrestricted funds.

**5. STAFF COSTS**

	2022 £	2021 £
Gross salaries and wages (including supply staff)	96,615	77,501
Employer's pension contributions	1,970	3,377
Social security costs	1,727	769
	<u>£ 100,312</u>	<u>£ 81,647</u>

The average number of employees during the year was 8 (2021 - 7). There were no employees with emoluments above £60,000.

No remuneration, expenses or other benefits have been paid to the trustees during the year.

The key management personnel of the Charitable Company comprise the Directors/Trustees and the Company Secretary. The total employee benefits of the key management personnel were £Nil (2021 – £Nil).

**ACOMB OUT OF SCHOOL CLUB LIMITED**

**NOTES TO THE ACCOUNTS - CONTINUED  
FOR THE YEAR ENDED 31 AUGUST 2022**

**6. FIXED ASSETS**

	Equipment £
Cost or valuation: 1 September 2021 and at 31 August 2022	1,014
Depreciation: 1 September 2021 and at 31 August 2022	1,014
Net book values: 31 August 2022	£ -
31 August 2021	£ -

All fixed assets relate to the unrestricted fund.

**7. DEBTORS**

	Total 2022 £	Total 2021 £
Outstanding childcare fees	17,332	16,427
Other debtors	279	294
Accrued income	870	-
	£ 18,481	£ 16,721

All debtors relate to unrestricted funds.

**8. CREDITORS: amounts falling due within one year**

	Total 2022 £	Total 2021 £
Trade creditors	3,129	2,539
Other creditors	2,758	2,290
Accruals and deferred income	926	370
	£ 6,813	£ 5,199

All creditors falling due within one year relate to unrestricted funds.

**9. SUMMARY OF UNRESTRICTED FUNDS**

	Total 2022 £	Total 2021 £
Balance at 1 September 2021	58,581	31,930
Income	164,616	128,211
Expenditure	(142,062)	(108,457)
Fund transfer	870	6,897
Balance at 31 August 2022	£ 82,005	£ 58,581

**ACOMB OUT OF SCHOOL CLUB LIMITED**

**NOTES TO THE ACCOUNTS - CONTINUED  
FOR THE YEAR ENDED 31 AUGUST 2022**

**10. SUMMARY OF RESTRICTED FUNDS**

	Balance b/f 01/09/2021	Income	Expenditure	Fund Transfer	Balance c/f 31/08/2022
HAF Fund	-	870	-	(870)	-
	£ -	£ 870	£ -	£ (870)	£ -

The HAF Fund is for the provision of free places at holiday clubs, available to children in their local authority area in receipt of benefits-related free school meals.

	Balance b/f 01/09/2020	Income	Expenditure	Fund Transfer	Balance c/f 31/08/2021
HAF Fund	-	4,897	-	(4,897)	-
Lord Mayor's Fund	-	2,000	-	(2,000)	-
	£ -	£ 6,897	£ -	£ (6,897)	£ -

The Lord Mayor's Fund is for the provision of subsidised places at the afterschool club and breakfast clubs, to support vulnerable children and their families.

**11. ANALYSIS OF THE CHARITABLE COMPANY'S NET ASSETS BY FUND**

	Fixed assets £	Net current assets £	Total 2022 £
Unrestricted funds	-	82,005	82,005
Restricted funds	-	-	-
	£ -	£ 82,005	£ 82,005

  

	Fixed assets £	Net current assets £	Total 2021 £
Unrestricted funds	-	58,581	58,581
Restricted funds	-	-	-
	£ -	£ 58,581	£ 58,581

**12. TRANSACTIONS WITH RELATED PARTIES**

A management contract exists between the Charitable Company and York Childcare Limited. Management charges of £17,229 (2021 - £10,886) were paid to York Childcare Limited for services provided to the Charitable Company. At the year end the Charitable Company owed York Childcare Limited £3,000 (2021 - £1,545).

**13. TAXATION**

The Company is a registered charity (number 1104781) and is not liable to taxation on either revenue surpluses or surpluses on the sale of capital assets used in its charitable activities.

**14. COMPANY STATUS**

The Company is a company limited by guarantee, not having a share capital. In the event of the company being wound up members are required to contribute an amount not exceeding £10.

**15. PENSION AND OTHER SCHEMES**

Defined contribution pension scheme:

The company operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the company to the scheme and amounted to £1,970 (2021 - £3,377).

**ACOMB OUT OF SCHOOL CLUB LIMITED**

**NOTES TO THE ACCOUNTS - CONTINUED  
FOR THE YEAR ENDED 31 AUGUST 2022**

**16. COMPARATIVE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds £	Restricted funds £	Total 2021 £
<b>Income and endowments from:</b>			
Charitable activities	104,217	-	104,217
Grant income	23,994	6,897	30,891
<b>Total income</b>	<b>128,211</b>	<b>6,897</b>	<b>135,108</b>
<b>Expenditure on:</b>			
Charitable activities	108,457	-	108,457
<b>Total expenditure</b>	<b>108,457</b>	<b>-</b>	<b>108,457</b>
<b>Net income</b>	<b>19,754</b>	<b>6,897</b>	<b>26,651</b>
<b>Fund transfer</b>	<b>6,897</b>	<b>(6,897)</b>	<b>-</b>
<b>Net movement in funds</b>	<b>26,651</b>	<b>-</b>	<b>26,651</b>
<b>Reconciliation of funds:</b>			
Total funds brought forward	31,930	-	31,930
<b>Total funds carried forward</b>	<b>£ 58,581</b>	<b>£ -</b>	<b>£ 58,581</b>

**ACOMB OUT OF SCHOOL CLUB LIMITED**

England & Wales - Charity number 1104781

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# Accounts

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**ACOMB OUT OF SCHOOL CLUB LIMITED**

**A company limited by guarantee  
and  
a registered charity number 1104781**

**ANNUAL REPORT AND ACCOUNTS**

**for the year ended  
31 August 2021**

**UNAUDITED**



**HPH  
Chartered Accountants  
54 Bootham  
York  
YO30 7XZ**

**ACOMB OUT OF SCHOOL CLUB LIMITED**

**REPORTS AND ACCOUNTS - UNAUDITED  
FOR THE YEAR ENDED 31 AUGUST 2021**

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**ACOMB OUT OF SCHOOL CLUB LIMITED  
DIRECTORS' AND TRUSTEES' ANNUAL REPORT  
FOR THE YEAR ENDED 31 AUGUST 2021**

The Directors, who are also the Charity's Trustees and form the management Committee, have pleasure in presenting their Report and the Accounts for the year ended 31 August 2021.

The Accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

The accounts have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The Charity is a Public Benefit Entity.

### **OBJECTIVES AND ACTIVITIES**

The objects of the club are to provide the necessary facilities for the daily care, recreation and education of children during out of school hours, and to advance the education and training of the persons in the provision of such care, education and recreational facilities.

The club operates a breakfast club and an afterschool club during term time. The club also operates a holiday club, meeting the needs of families in York predominantly in the Holgate area. The club is co-located on the site of Our Lady Queen of Martyrs School, the school itself does not provide such care and the club provides this public benefit.

The Trustees confirm that they have complied with their duty in section 17(5) of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission when reviewing the charity's aims and objectives and in planning future activities.

### **ACHIEVEMENTS AND PERFORMANCE**

The manager and Trustees work closely with the school (who is also the landlord) to ensure that the space and facilities available to the club at the school are appropriate and secure. We have reviewed and renewed our relationships with the school and the overarching Academy Trust in this past year and have improved the facilities and space available to the club, with more plans for the future.

**ACOMB OUT OF SCHOOL CLUB LIMITED  
DIRECTORS' AND TRUSTEES' ANNUAL REPORT  
FOR THE YEAR ENDED 31 AUGUST 2021**

**ACHIEVEMENTS AND PERFORMANCE – CONTINUED**

The Trustees are pleased with the recent performance of the club, particularly in light of the previous years' closure and restrictions related to the pandemic. We also recruited a new manager this year, after the last long serving manager moved on to further study. This transition has been smooth and there has been no impact on delivery of the service. We are now seeing occupancy levels close to where they were pre lockdown, despite many parents/carers continuing to work from home, the need for 'bubbles' in some of this period, the impact from Covid on staffing and a slightly lower school roll. The hard work from Staff and the Trustees means that our finances are, once again, healthy for an organisation of this type and that we can look to the future and make plans with renewed confidence.

**PLANS FOR FUTURE PERIODS**

Our key focus now is to maintain this progress to ensure that we are in a good position to continue to support families in our area and respond to additional needs that may arise from changes to the job market and the wider economy. Our financial position means that we are looking at the best ways to invest in the setting and to recruit and retain staff. We are funding further qualifications of one staff member to build our ability to support future staffing needs.

**FINANCIAL REVIEW**

Increased income of 10% to £135,108 (2020 - £123,227) and a reduction in operating costs of 10% to £108,457 (2020 - £120,337) produced a surplus of £26,651 (2020 - £2,890) for the year, which when added to reserves gave rise to unrestricted reserves to be carried forward amounting to £58,581.

**STATEMENT ON THE CHARITY'S POLICY ON RESERVES**

The Trustees have carried out a review and have calculated that the level of reserves needed to sustain the charitable activities of the club are £11,000 at the end of each financial year.

The closing free reserves meet this figure, and the trustees continue to apply tight financial controls. Careful management of staffing ratios and more robust fee and debt collection will continue to ensure the sustainability of the club.

**REFERENCE AND ADMINISTRATIVE INFORMATION**

Charity Registration Number:	1104781
Company Registration Number:	05081540
Charity Name:	Acomb out of School Club Limited
Operational Name:	The Playden



**ACOMB OUT OF SCHOOL CLUB LIMITED  
DIRECTORS' AND TRUSTEES' ANNUAL REPORT  
FOR THE YEAR ENDED 31 AUGUST 2021**

**NEW GRANTS AND DONATIONS RECEIVED IN THE YEAR**

During this year, the club received grant funding of £2,000 from the Lord Mayor's Charity and £4,897 of HAF funding in the summer holidays, all of which was spent in the year.

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The purpose of this statement is to distinguish the Trustees' responsibilities for the accounts from those of the Independent Examiner as stated in his report.

Charity law requires the Trustees to prepare accounts for each financial year which give a true and fair view of the charity's state of affairs at the end of the year and of its financial activities for that year. In preparing those accounts the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts;
- prepare the accounts on the going concern basis unless it is inappropriate to assume that the Charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the accounts comply with the Charity's Act 2011. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

**Declaration**

The Trustees declare that they have approved the trustees' annual report above. Signed on behalf of the Charitable Company's Trustees

*Sarah Hall*

Sarah Hall - Trustee  
23 May 2022

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ACOMB OUT OF SCHOOL CLUB LIMITED**

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 August 2021.

This report is made solely to the charitable company's trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and the charitable company's trustees as a body in accordance with section 154 of the Charities Act 2011. My independent examiner's work has been undertaken so that I might state to the charitable company's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charitable company, the charitable company's members as a body and the charitable company's trustees as a body for my independent examiner's work, for this report, or for the opinions I have formed.

### **Responsibilities and basis of report**

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Sarah Wearing*

Sarah Wearing FCA, DChA  
HPH, Chartered Accountants  
54 Bootham  
York  
YO30 7XZ

23 May 2022

## ACOMB OUT OF SCHOOL CLUB LIMITED

STATEMENT OF FINANCIAL ACTIVITIES  
AND INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 AUGUST 2021

	Note	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
<b>Income and endowments from:</b>					
Charitable activities	2	104,217	-	104,217	105,090
Grant income		23,994	6,897	30,891	18,137
<b>Total income</b>		<b>128,211</b>	<b>6,897</b>	<b>135,108</b>	<b>123,227</b>
<b>Expenditure on:</b>					
Charitable activities	4	108,457	-	108,457	120,337
<b>Total expenditure</b>		<b>108,457</b>	<b>-</b>	<b>108,457</b>	<b>120,337</b>
<b>Net income</b>	3	<b>19,754</b>	<b>6,897</b>	<b>26,651</b>	<b>2,890</b>
Transfers between funds		6,897	(6,897)	-	-
<b>Net movement in funds</b>		<b>26,651</b>	<b>-</b>	<b>26,651</b>	<b>2,890</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward		31,930	-	31,930	29,040
<b>Total funds carried forward</b>		<b>£ 58,581</b>	<b>£ -</b>	<b>£ 58,581</b>	<b>£ 31,930</b>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 8 to 13 form part of these accounts.

## ACOMB OUT OF SCHOOL CLUB LIMITED

**BALANCE SHEET**  
**AS AT 31 AUGUST 2021**  
(Company Number: 05081540)

	Note	2021		2020	
		£	£	£	£
<b>Fixed Assets:</b>					
Tangible assets	6		-		-
<b>Current assets:</b>					
Debtors	7	16,721		11,034	
Cash at bank and in hand		47,059		29,866	
Total Current Assets		63,780		40,900	
<b>Liabilities:</b>					
Creditors: amounts falling due within one year	8	5,199		8,970	
Net current assets			58,581		31,930
<b>Total Net Assets</b>			<b>£ 58,581</b>		<b>£ 31,930</b>
<b>The funds of the charity:</b>					
Unrestricted funds	9		58,581		31,930
Restricted funds	10		-		-
<b>Total Charity Funds</b>	11		<b>£ 58,581</b>		<b>£ 31,930</b>

In the Directors' and Trustees' opinion the Charitable Company was entitled under section 477 (1) of the Companies Act 2006 ('the Act') to exemption from the audit of its accounts for the year ended 31 August 2021. No notice from members requiring an audit has been deposited under section 476 (1) of the Act in relation to its accounts for the financial period. The Directors and Trustees are responsible for ensuring that the Charitable Company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the Charitable Company as at the end of each financial period and of its incoming resources and its application of resources for each period in accordance with the requirements of sections 394 and 395 of the Act and which otherwise comply with its requirements, so far as applicable to the Charitable Company.

The accounts have been prepared in accordance with the special provisions of the Companies Act 2006 applicable to small companies.

Approved by the Board on 23 May 2022 and signed on their behalf by:

*Sarah Hall*

.....  
Sarah Hall  
Director and Trustee

The notes on pages 8 to 13 form part of these accounts

**ACOMB OUT OF SCHOOL CLUB LIMITED****NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2021****1. ACCOUNTING POLICIES**

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

**a) Legal Entity**

Acomb Out of School Club is regulated by the Charities Commission (1104781), limited by guarantee and is registered in England and Wales. The address of the registered office and principle place of business is Our Lady Queen of Martyr's Primary School, Hamilton Drive, York, YO24 4JW.

In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity.

**b) Basis of Preparation**

The Accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

Acomb out of School Club meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

**c) Preparation of the accounts on a going concern basis**

The Trustees have a reasonable expectation that adequate financial resources are available to enable the Charitable Company to continue in operational existence for the foreseeable future, and have adequate contingency plans in the event that income streams are reduced. They continue to believe that the Charitable Company is a going concern and as such, the accounts have been prepared on this accounting basis.

**d) Tangible fixed assets**

Fixed assets with a value greater than £500 are capitalised at cost.

Depreciation is provided on all tangible fixed assets in use at rates calculated to write off the cost, less estimated residual value, of each asset over its expected useful life, as follows:

Equipment - 33.33% straight line

**e) Fees and other income**

Charges for childcare services are accounted for in the year in which the service is provided.

Funding grants are accounted for as receivable in the period they are awarded.

Investment income is accounted for in the year on a receivable basis.

**f) Expenditure and Irrecoverable VAT**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

Expenditure on charitable activities relates to activities undertaken to further the purposes of the charity and includes their associated support costs.

Governance costs include those costs associated with meeting the constitutional requirements of the charity and include the independent examiner's fees and costs linked to the strategic management of the charity.

The Charitable Company operates a defined contribution pension scheme and the charge in the accounts for pension costs represents the actual amount of contributions made by the employer to the pension scheme.

Certain expenditure is directly attributable to specific activities and has been included in those categories. Certain other costs, which are attributable to more than one activity, are apportioned across cost categories on the basis of an estimate of the proportion of time spent by staff on those activities.

All expenditure is accounted for on an accruals basis and includes the irrecoverable element of Value Added Tax.

**ACOMB OUT OF SCHOOL CLUB LIMITED**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2021**

**1. ACCOUNTING POLICIES - continued**

**g) Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**h) Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**i) Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**j) Fund Accounting**

Unrestricted funds are funds which can be used in accordance with the charitable objects at the discretion of the Directors/Trustees. Designations of unrestricted funds are made at the Directors'/Trustees' discretion in order to make allocations for anticipated future expenditure.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for a particular purpose.

Restricted funds are funds which are subject to specific trusts, either declared by the donor when making the donation or grant conditions, or accepted by the donor in responding to a specific appeal.

**k) Financial instruments**

The Charitable Company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

## ACOMB OUT OF SCHOOL CLUB LIMITED

NOTES TO THE ACCOUNTS - CONTINUED  
FOR THE YEAR ENDED 31 AUGUST 2021

## 2. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds	Restricted Funds	Total 2021 £	Total 2020 £
Childcare fee income	104,217	-	104,217	105,090
Grant income	23,994	6,897	30,891	18,137
	<u>£ 128,211</u>	<u>£ 6,897</u>	<u>£ 135,108</u>	<u>£ 123,227</u>

All fee income in 2020 related to unrestricted funds.

Grant income amounting to £17,143 relates to the Additional Restrictions Grant and £6,851 relates to the Coronavirus Job Retention Scheme in 2021.

## 3. NET INCOME FOR THE YEAR

	2021 £	2020 £
<b>Net income for the year is stated after charging:</b>		
Independent Examiner's fee	525	525
Accountant's remuneration:		
Statutory accounts production and external review	975	975
Other Services	896	1,131
	<u>£ 2,396</u>	<u>£ 3,631</u>

## 4. TOTAL EXPENDITURE

	Charitable Activities		Total 2021 £	Total 2020 £
	Unrestricted Funds £	Restricted Funds £		
Cost of childcare provision	106,061	-	106,061	117,706
Governance costs	2,396	-	2,396	2,631
	<u>£ 108,457</u>	<u>£ -</u>	<u>£ 108,457</u>	<u>£ 120,337</u>

All expenditure in 2020 related to unrestricted funds.

## 5. STAFF COSTS

	2021 £	2020 £
Gross salaries and wages (including supply staff)	77,501	85,053
Employer's pension contributions	3,377	
Social security costs	769	5,045
	<u>£ 81,647</u>	<u>£ 90,098</u>

The average number of employees during the year was 7 (2020 - 8). There were no employees with emoluments above £60,000.

No remuneration, expenses or other benefits have been paid to the trustees during the year.

The key management personnel of the Charitable Company comprise the Directors/Trustees and the Company Secretary. The total employee benefits of the key management personnel were £Nil (2020 – Nil).

## ACOMB OUT OF SCHOOL CLUB LIMITED

NOTES TO THE ACCOUNTS - CONTINUED  
FOR THE YEAR ENDED 31 AUGUST 2021

## 6. FIXED ASSETS

	Equipment £
Cost or valuation: 1 September 2020 and at 31 August 2021	1,014
Depreciation: 1 September 2020 and at 31 August 2021	1,014
Net book values: 31 August 2021	£ -
31 August 2020	£ -

All fixed assets relate to the unrestricted fund.

## 7. DEBTORS

	Total 2021 £	Total 2020 £
Outstanding childcare fees	16,427	10,766
Other debtors	294	268
	£ 16,721	£ 11,034

All debtors relate to unrestricted funds.

## 8. CREDITORS: amounts falling due within one year

	Total 2021 £	Total 2020 £
Trade creditors	2,539	4,463
Other creditors	2,290	3,537
Accruals and deferred income	370	970
	£ 5,199	£ 8,970

All creditors falling due within one year relate to unrestricted funds.

## 9. SUMMARY OF UNRESTRICTED FUNDS

	Total 2021 £	Total 2020 £
Balance at 1 September	31,930	27,236
Income	128,211	123,227
Expenditure	(108,457)	(120,337)
Fund transfer	6,897	1,804
Balance at 31 August	£ 58,581	£ 31,930

## ACOMB OUT OF SCHOOL CLUB LIMITED

NOTES TO THE ACCOUNTS - CONTINUED  
FOR THE YEAR ENDED 31 AUGUST 2021

## 10. SUMMARY OF RESTRICTED FUNDS

	Balance b/f 01/09/2020	Income	Expenditure	Fund Transfer	Balance c/f 31/08/2021
HAF Fund	-	4,897	-	(4,897)	-
Lord Mayor's Fund	-	2,000	-	(2,000)	-
	£ -	£ 6,897	£ -	£ (6,897)	£ -

The HAF Fund is for the provision of free places at holiday clubs, available to children in their local authority area in receipt of benefits-related free school meals.

The Lord Mayor's Fund is for the provision of subsidised places at the afterschool club and breakfast clubs, to support vulnerable children and their families

	Balance b/f 01/09/2019	Income	Expenditure	Fund Transfer	Balance c/f 31/08/2020
Awards for All	1,749	-	-	(1,749)	-
Co-operative Membership Community Fund	55	-	-	(55)	-
	£ 1,804	£ -	£ -	£ (1,804)	£ -

The Awards for All fund is for the provision of play activities.

The Co-operative Membership Community Fund is to support specific activities for children.

## 11. ANALYSIS OF THE CHARITABLE COMPANY'S NET ASSETS BY FUND

	Fixed assets £	Net current assets £	Total 2021 £
Unrestricted funds	-	58,581	58,581
Restricted funds	-	-	-
	£ -	£ 58,581	£ 58,581

  

	Fixed assets £	Net current assets £	Total 2020 £
Unrestricted funds	-	31,930	31,930
Restricted funds	-	-	-
	£ -	£ 31,930	£ 31,930

## 12. TRANSACTIONS WITH RELATED PARTIES

A management contract exists between the Charitable Company and York Childcare Limited. Management charges of £10,886 (2020 £12,895) were paid to York Childcare Limited for services provided to the Charitable Company. At the year end the Charitable Company owed York Childcare Limited £1,545 (2020 £3,815).

## 13. TAXATION

The Company is a registered charity (number 1104781) and is not liable to taxation on either revenue surpluses or surpluses on the sale of capital assets used in its charitable activities.

## 14. COMPANY STATUS

The Company is a company limited by guarantee, not having a share capital. In the event of the company being wound up members are required to contribute an amount not exceeding £10.

## ACOMB OUT OF SCHOOL CLUB LIMITED

NOTES TO THE ACCOUNTS - CONTINUED  
FOR THE YEAR ENDED 31 AUGUST 2021

## 15. COMPARATIVE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
<b>Income and endowments from:</b>				
Charitable activities	105,090	-	105,090	156,757
Grant income	18,137	-	18,137	-
<b>Total income</b>	<b>123,227</b>	<b>-</b>	<b>123,227</b>	<b>156,757</b>
<b>Expenditure on:</b>				
Charitable activities	120,337	-	120,337	139,729
<b>Total expenditure</b>	<b>120,337</b>	<b>-</b>	<b>120,337</b>	<b>139,729</b>
<b>Net income</b>	<b>2,890</b>	<b>-</b>	<b>2,890</b>	<b>17,028</b>
<b>Fund transfer</b>	<b>1,804</b>	<b>(1,804)</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>	<b>4,694</b>	<b>- 1,804</b>	<b>2,890</b>	<b>17,028</b>
<b>Reconciliation of funds:</b>				
Total funds brought forward	27,236	1,804	29,040	12,012
<b>Total funds carried forward</b>	<b>£ 31,930</b>	<b>£ -</b>	<b>£ 31,930</b>	<b>£ 29,040</b>

***The following page does not form part of the statutory accounts***

## ACOMB OUT OF SCHOOL CLUB LIMITED

DETAILED INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 AUGUST 2021

	Unrestricted funds £	Restricted funds £	Total 31 August 2021 £	Total 31 August 2020 £
<b>Income</b>				
Childcare fees	104,217	-	104,217	105,090
Grant income	23,994	6,897	30,891	18,137
<b>Total income</b>	<b>128,211</b>	<b>6,897</b>	<b>135,108</b>	<b>123,227</b>
<b>Expenditure</b>				
Computer and internet costs	162	-	162	27
Insurances	553	-	553	504
Management expenses	10,886	-	10,886	12,895
Miscellaneous expenses	270	-	270	-
Staff costs	78,270	-	78,270	86,499
Employer pension contribution	3,377	-	3,377	3,599
Independent examiner's fees / accountancy	1,500	-	1,500	1,500
Payroll processing fees	896	-	896	1,131
Assisted places	-	-	-	-
Ofsted registration fees & subscriptions	627	-	627	452
Advertisements	180	-	180	171
Bad debts	210	-	210	2,681
Rent and room hire	6,188	-	6,188	4,715
Repairs and maintenance	-	-	-	419
Cleaning	154	-	154	148
Snacks and consumables	2,901	-	2,901	2,585
Staff uniforms	-	-	-	83
Stationery and postage	137	-	137	382
Telephone	493	-	493	830
Subscriptions	-	-	-	242
Toys and equipment	1,396	-	1,396	1,365
Training	257	-	257	95
Travel and coach hire	-	-	-	14
<b>Total expenditure</b>	<b>108,457</b>	<b>-</b>	<b>108,457</b>	<b>120,337</b>
<b>Net income for the year</b>	<b>£ 19,754</b>	<b>£ 6,897</b>	<b>£ 26,651</b>	<b>£ 2,890</b>

**ACOMB OUT OF SCHOOL CLUB LIMITED**

England & Wales - Charity number 1104781

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# Accounts

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**ACOMB OUT OF SCHOOL CLUB LIMITED**

**A company limited by guarantee  
and  
a registered charity number 1104781**

**ANNUAL REPORT AND ACCOUNTS**

**for the year ended  
31 August 2020**

**UNAUDITED**

**HPH  
Chartered Accountants  
54 Bootham  
York  
YO30 7XZ**

**ACOMB OUT OF SCHOOL CLUB LIMITED**

**REPORTS AND ACCOUNTS - UNAUDITED  
FOR THE YEAR ENDED 31 AUGUST 2020**

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**ACOMB OUT OF SCHOOL CLUB LIMITED  
DIRECTORS' AND TRUSTEES' ANNUAL REPORT  
FOR THE YEAR ENDED 31 AUGUST 2020**

The Directors, who are also the Charity's Trustees and form the management Committee, have pleasure in presenting their Annual Report and the Accounts for the year ended 31 August 2020.

The Accounts comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The Charity is a Public Benefit Entity.

**OBJECTIVES AND ACTIVITIES**

The objects of the club are, in the York area of England

1. to provide facilities for the care and recreation of children during out of school hours, and
2. to advance the education of children attending the club.

The club operates a breakfast club and an afterschool club during term time. The club operates a holiday club, meeting the needs of families in York predominantly in the Holgate area.

The Trustees confirm that they have complied with their duty in section 17(5) of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission when reviewing the charity's aims and objectives and in planning future activities.

**ACOMB OUT OF SCHOOL CLUB LIMITED  
DIRECTORS' AND TRUSTEES' ANNUAL REPORT  
FOR THE YEAR ENDED 31 AUGUST 2020**

**ACHIEVEMENTS AND PERFORMANCE**

The manager and trustees work closely with the school (and landlord) to ensure that the space and facilities available to the club at the school are appropriate and secure.

Occupancy levels were good throughout 2019 and for the first months of 2020. From 23 March 2020, the club closed temporarily in line with national guidelines and the closure of schools. The club reopened on 20 July 2020, working with Our Lady Queen of Martyrs School to offer sessions to vulnerable and key worker children throughout the remainder of the national lockdown period. Due to the restrictions, occupancy, and income were much reduced. Staff responded and performed both admirably and commendably throughout this very difficult time and staff and Trustees worked to minimize costs, including the negotiation of a rent holiday for the premises. The club made effective use of furlough arrangements under the Coronavirus Job Retention Scheme to deploy staff flexibly and efficiently, which has offset some loss of income. Towards the end of the financial year Trustees also refocused efforts to chase outstanding debts and make applications for grants to supplement our income.

Following the reopening of schools nationally, occupancy begun to rise again. We were able to remain open to support vulnerable children and the children of key workers during the second national lockdown and have seen numbers increase again following the reopening of schools in March 2021. To comply with national Coronavirus guidance and reduce the risk of transmission, the children are allocated to and cared for in 'bubbles', with their own designated staff. These arrangements reduced the number of places available, while requiring the same number of staff. The extension of the furlough scheme continues to provide some relief from the loss of income. Club numbers are being closely monitored as restrictions continue and as we move through the stages of the national roadmap out of these.

The past year has been particularly challenging for the club, however, the trustees and staff have worked closely together, and in partnership with the school, to keep the club open for eligible children and families. Our key focus now is to work through the roadmap out of lockdown, in line with national guidance, to ensure that we are in a good position to continue to support families in our area and respond to additional needs that may arise from changes to the job market and the wider economy.

**ACOMB OUT OF SCHOOL CLUB LIMITED  
DIRECTORS' AND TRUSTEES' ANNUAL REPORT  
FOR THE YEAR ENDED 31 AUGUST 2020**

**FINANCIAL REVIEW**

As a result of the Club closure and operations at reduced levels in response to the pandemic restrictions income reduced by 21% to £123,227 (2019 - £156,757), a reduction in operating costs of 14% to £120,337 (2019 - £139,729) produced a small surplus of £2,890 (2019 - £17,028) for the year, which when added to reserves gave rise to unrestricted reserves to be carried forward amounting to £31,930.

**Statement on the charity's policy on reserves**

The Trustees have carried out a review and have calculated that the level of reserves needed to sustain the charitable activities of the club are £11,000 at the end of each financial year.

The closing free reserves meet this figure, and the trustees continue to apply tight financial controls. Careful management of staffing ratios, use of the Coronavirus Job Retention Scheme (furlough) while this is still available and more robust fee collection will continue to ensure the sustainability of the club.

**REFERENCE AND ADMINISTRATIVE INFORMATION**

Charity Registration Number:	1104781
Company Registration Number:	05081540
Charity Name:	Acomb out of School Club Limited
Operational Name:	The Playden
Address and Registered Office:	Our Lady Queen of Martyrs Primary School Hamilton Drive York YO24 4JW

The Charity's Trustees, who are also known as the Management Committee and are also the charitable Company's directors in office during the year and up to the date this report was approved were:

Sarah Hall (Chair)  
Gary Hennigan  
Megan Cox

**ACOMB OUT OF SCHOOL CLUB LIMITED  
DIRECTORS' AND TRUSTEES' ANNUAL REPORT  
FOR THE YEAR ENDED 31 AUGUST 2020**

**REFERENCE AND ADMINISTRATIVE INFORMATION - continued**

The charitable company's agents and advisors were:

HPH, Chartered Accountants  
54 Bootham, York YO30 7XZ

Payroll bureau

HSBC Bank plc  
Parliament Street, York YO1 8XS

Bankers

R W Woolley  
HPH, Chartered Accountants  
54 Bootham, York YO30 7XZ

Independent Examiner

York Childcare Ltd  
The Pavilion,  
Rawcliffe Lane,  
York YO30 6NP

OOSC Support Service

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

The organisation is a charitable company limited by guarantee, incorporated on 23 March 2004, and registered as a charity on 6 July 2004. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £10.

The Management Committee have reviewed the progress of the club. The trustees have considered the major risks for the charity and are satisfied that there are systems and procedures in place to manage them.

**New Grants and donations received in the year**

There were no educational grants or donations received during the year. In response to the financial impact of the closure of the club, and, following this, lower occupancy due to the Coronavirus pandemic, the Trustees have made applications for grants to bolster our finances and ensure subsidised places can be offered. Although two applications were unsuccessful, the outcome of a further two is awaited at the time of this report.

**ACOMB OUT OF SCHOOL CLUB LIMITED  
DIRECTORS' AND TRUSTEES' ANNUAL REPORT  
FOR THE YEAR ENDED 31 AUGUST 2020**

**PLANS FOR THE FUTURE**

Short and medium term plans for the club naturally focus on a return to 'normality' in terms of income, service and occupation levels. We are carefully monitoring the rules as the country works its way through the roadmap out of lockdown and looking at how this impacts us. Plans are already well developed for activities in the summer holidays and for our return in September. We are also working closely with the School with whom we are co-located to consider how we align with their approaches. In terms of income maximisation, we continue to use the furlough scheme flexibly and trustees are closely monitoring fees and arrears and payment plans are in place for some longer-term debtors and this is starting to bear fruit. As of mid-April 2021, we have secured funding from the City of York via their Additional Restrictions Grant and we are awaiting the outcome of further applications, such as to the Lord Mayor's Fund and the Morrison's Foundation. In the longer term, we would use this funding to be able to support requests for subsidy for places for vulnerable children, families suffering financial hardship and support for children with special educational needs, in line with our charitable aims.

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The purpose of this statement is to distinguish the trustees' responsibilities for the accounts from those of the Independent Examiner as stated in his report.

Charity law requires the Trustees to prepare accounts for each financial year which give a true and fair view of the charity's state of affairs at the end of the year and of its financial activities for that year. In preparing those accounts the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts;
- prepare the accounts on the going concern basis unless it is inappropriate to assume that the Charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the accounts comply with the Charity's Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

**DECLARATION**

The trustees declare that they have approved the directors' and trustees' annual report above. Signed on behalf of the charity's trustees by:

Sarah Hall - Trustee  
13 May 2021

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ACOMB OUT OF SCHOOL CLUB LIMITED**

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 August 2020.

This report is made solely to the charitable company's trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and the charitable company's trustees as a body in accordance with section 154 of the Charities Act 2011. My independent examiner's work has been undertaken so that I might state to the charitable company's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charitable company, the charitable company's members as a body and the charitable company's trustees as a body for my independent examiner's work, for this report, or for the opinions I have formed.

### **Responsibilities and basis of report**

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Robert William Woolley BA(Hons), BFP, FCA, MAAT, DChA, MCFI  
HPH, Chartered Accountants  
54 Bootham  
York  
YO30 7XZ

17 May 2021

ACOMB OUT OF SCHOOL CLUB LIMITED

STATEMENT OF FINANCIAL ACTIVITIES  
AND INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 AUGUST 2020

	Note	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
<b>Income and endowments from:</b>					
Charitable activities	2	105,090	-	105,090	156,757
Grant income		18,137	-	18,137	-
<b>Total income</b>		<b>123,227</b>	<b>-</b>	<b>123,227</b>	<b>156,757</b>
<b>Expenditure on:</b>					
Charitable activities	4	120,337	-	120,337	139,729
<b>Total expenditure</b>		<b>120,337</b>	<b>-</b>	<b>120,337</b>	<b>139,729</b>
<b>Net income</b>	3	<b>2,890</b>	<b>-</b>	<b>2,890</b>	<b>17,028</b>
<b>Fund transfer</b>		<b>1,804</b>	<b>(1,804)</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>		<b>4,694</b>	<b>(1,804)</b>	<b>2,890</b>	<b>17,028</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward		27,236	1,804	29,040	12,012
<b>Total funds carried forward</b>		<b>£ 31,930</b>	<b>£ -</b>	<b>£ 31,930</b>	<b>£ 29,040</b>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 9 to 14 form part of these accounts.

ACOMB OUT OF SCHOOL CLUB LIMITED

**BALANCE SHEET**  
**AS AT 31 AUGUST 2020**  
 (Company Number: 5081540)

	Note	2019		2018	
		£	£	£	£
<b>Fixed Assets:</b>					
Tangible assets	6		-		-
<b>Current assets:</b>					
Debtors	7	11,034		22,772	
Cash at bank and in hand		29,866		13,397	
		<u>40,900</u>		<u>36,169</u>	
Total Current Assets					
<b>Liabilities:</b>					
Creditors: amounts falling due within one year	8	8,970		7,129	
		<u>31,930</u>		<u>29,040</u>	
Net current assets					
<b>Total Net Assets</b>		<b>£ 31,930</b>		<b>£ 29,040</b>	
<b>The funds of the charity:</b>					
Unrestricted funds	9	31,930		27,236	
Restricted funds	10	-		1,804	
		<u>31,930</u>		<u>29,040</u>	
<b>Total Charity Funds</b>	11	<b>£ 31,930</b>		<b>£ 29,040</b>	

In the directors' and trustees' opinion the charitable company was entitled under section 477 (1) of the Companies Act 2006 ('the Act') to exemption from the audit of its accounts for the year ended 31 August 2020. No notice from members requiring an audit has been deposited under section 476 (1) of the Act in relation to its accounts for the financial period. The directors and trustees are responsible for ensuring that the charitable company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the charitable company as at the end of each financial period and of its incoming resources and its application of resources for each period in accordance with the requirements of sections 394 and 395 of the Act and which otherwise comply with its requirements, so far as applicable to the charitable company.

The accounts have been prepared in accordance with the special provisions of the Companies Act 2006 applicable to small companies.

Approved by the Board on 13 May 2021 and signed on their behalf by:

.....  
 Sarah Hall  
 Director and Trustee

The notes on pages 9 to 14 form part of these accounts

# ACOMB OUT OF SCHOOL CLUB LIMITED

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2020

### 1. ACCOUNTING POLICIES

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

#### a) Legal Entity

Acomb Out of School Club is regulated by the Charities Commission (1104781), limited by guarantee and is registered in England and Wales. The address of the registered office and principle place of business is Our Lady Queen of Martyr's Primary School, Hamilton Drive, York, YO24 4JW.

In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity.

#### b) Basis of Preparation

The Accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

Acomb out of School Club meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

#### c) Preparation of the accounts on a going concern basis

As described in Note 15, special consideration has been given to the post balance sheet event of COVID-19. The Trustees have prepared financial projections, taking into consideration the current economic climate and its potential impact on the sources of income and planned expenditure. They have a reasonable expectation that adequate financial resources are available to enable the Charitable Company to continue in operational existence for the foreseeable future, and have adequate contingency plans in the event that income streams are reduced. Consequently the financial statements have been prepared on the basis that the Charitable Company is a going concern.

#### d) Tangible fixed assets

Fixed assets with a value greater than £500 are capitalised at cost.

Depreciation is provided on all tangible fixed assets in use at rates calculated to write off the cost, less estimated residual value, of each asset over its expected useful life, as follows:

Equipment - 33.33% straight line

#### e) Fees and other income

Charges for childcare services are accounted for in the year in which the service is provided.

Funding grants are accounted for as receivable in the period they are awarded.

Investment income is accounted for in the year on a receivable basis.

#### f) Expenditure and Irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

Expenditure on charitable activities relates to activities undertaken to further the purposes of the charity and includes their associated support costs.

Governance costs include those costs associated with meeting the constitutional requirements of the charity and include the independent examiner's fees and costs linked to the strategic management of the charity.

Certain expenditure is directly attributable to specific activities and has been included in those categories. Certain other costs, which are attributable to more than one activity, are apportioned across cost categories on the basis of an estimate of the proportion of time spent by staff on those activities.

All expenditure is accounted for on an accruals basis and includes the irrecoverable element of Value Added Tax.

**ACOMB OUT OF SCHOOL CLUB LIMITED**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2020**

**1. ACCOUNTING POLICIES - continued**

**g) Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**h) Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**i) Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**j) Fund Accounting**

Unrestricted funds are funds which can be used in accordance with the charitable objects at the discretion of the directors/trustees. Designations of unrestricted funds are made at the directors'/trustees' discretion in order to make allocations for anticipated future expenditure.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for a particular purpose.

Restricted funds are funds which are subject to specific trusts, either declared by the donor when making the donation or grant conditions, or accepted by the donor in responding to a specific appeal.

**k) Financial instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

ACOMB OUT OF SCHOOL CLUB LIMITED

NOTES TO THE ACCOUNTS - CONTINUED  
FOR THE YEAR ENDED 31 AUGUST 2020

2. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds	Restricted Funds	Total 2020 £	Total 2019 £
Childcare fee income	105,090	-	105,090	156,757
Other income	-	-	-	-
Grant income	18,137	-	18,137	-
	<u>£ 123,227</u>	<u>£ -</u>	<u>£ 123,227</u>	<u>£ 156,757</u>

All fee income in 2019 related to unrestricted funds.

3. NET INCOME FOR THE YEAR

	2020 £	2019 £
<b>Net income for the year is stated after charging:</b>		
Independent Examiner's fee	525	525
Accountant's remuneration		
Statutory accounts production and external review	975	914
Other Services	1,131	924
Management accountants	-	-
	<u>-</u>	<u>-</u>

4. TOTAL EXPENDITURE

	Charitable Activities		Total 2020 £	Total 2019 £
	Unrestricted Funds £	Restricted Funds £		
Cost of childcare provision	117,706	-	117,706	137,366
Governance costs	2,631	-	2,631	2,363
	<u>£ 120,337</u>	<u>£ -</u>	<u>£ 120,337</u>	<u>£ 139,729</u>

All expenditure in 2019 related to unrestricted funds.

5. STAFF COSTS

	2020 £	2019 £
Gross salaries and wages (including supply staff)	85,053	96,850
Social security costs	5,045	5,638
	<u>£ 90,098</u>	<u>£ 102,488</u>

The average number of employees during the year was 8 (2019 - 9). There were no employees with emoluments above £60,000.

No remuneration, expenses or other benefits have been paid to the trustees during the year.

The key management personnel of the charity comprise the Directors/Trustees and the Company Secretary. The total employee benefits of the key management personnel were £Nil (2019 – Nil).

ACOMB OUT OF SCHOOL CLUB LIMITED

NOTES TO THE ACCOUNTS - CONTINUED  
FOR THE YEAR ENDED 31 AUGUST 2020

6. FIXED ASSETS

	Equipment £
Cost or valuation: 1 September 2019 and at 31 August 2020	<u>1,014</u>
Depreciation: 1 September 2019 and at 31 August 2020	<u>1,014</u>
Net book values: 31 August 2020	<u>£ -</u>
31 August 2019	<u>£ -</u>

All fixed assets relate to the unrestricted fund.

7. DEBTORS

	Total 2020 £	Total 2019 £
Outstanding childcare fees	10,766	22,149
Other debtors	268	623
	<u>£ 11,034</u>	<u>£ 22,772</u>

All debtors relate to unrestricted funds.

8. CREDITORS: amounts falling due within one year

	Total 2020 £	Total 2019 £
Trade creditors	4,463	4,521
Other creditors	3,537	2,089
Accruals and deferred income	970	519
	<u>£ 8,970</u>	<u>£ 7,129</u>

All creditors falling due within one year relate to unrestricted funds.

9. SUMMARY OF UNRESTRICTED FUNDS

	Total 2020 £	Total 2019 £
Balance at 1 September	27,236	10,208
Income	123,227	156,757
Expenditure	(120,337)	(139,729)
Fund transfer	1,804	-
Balance at 31 August	<u>£ 31,930</u>	<u>£ 27,236</u>

ACOMB OUT OF SCHOOL CLUB LIMITED

NOTES TO THE ACCOUNTS - CONTINUED  
FOR THE YEAR ENDED 31 AUGUST 2020

10. SUMMARY OF RESTRICTED FUNDS

	Balance b/f 01/09/2019	Income	Expenditure	Balance c/f 31/08/2020
Awards for All	1,749	-	-	1,749
Co-operative Membership Community Fund	55	-	-	55
Fund transfer	-	-	(1,804)	(1,804)
	<u>£ 1,804</u>	<u>£ -</u>	<u>£ (1,804)</u>	<u>£ -</u>
	Balance b/f 01/09/2018	Income	Expenditure	Balance c/f 31/08/2019
Awards for All	1,749	-	-	1,749
Co-operative Membership Community Fund	55	-	-	55
	<u>£ 1,804</u>	<u>£ -</u>	<u>£ -</u>	<u>£ 1,804</u>

The Awards for All fund is for the provision of play activities.

The Co-operative Membership Community Fund is to support specific activities for children.

11. ANALYSIS OF THE CHARITABLE COMPANY'S NET ASSETS BY FUND

	Fixed assets £	Net current assets £	Total 2020 £
Unrestricted funds	-	31,930	31,930
Restricted funds	-	-	-
	<u>£ -</u>	<u>£ 31,930</u>	<u>£ 31,930</u>
	Fixed assets £	Net current assets £	Total 2019 £
Unrestricted funds	-	27,236	27,236
Restricted funds	-	1,804	1,804
	<u>£ -</u>	<u>£ 29,040</u>	<u>£ 29,040</u>

12. TRANSACTIONS WITH RELATED PARTIES

A management contract exists between the Charitable Company and York Childcare Limited. Management charges of £12,895 (2019 £15,858) were paid to York Childcare Limited for services provided to the Charitable Company. At the year end the Charitable Company owed York Childcare Limited £3,815 (2019 £4,317).

13. TAXATION

The company is a registered charity (number 1104781) and is not liable to taxation on either revenue surpluses or surpluses on the sale of capital assets used in its charitable activities.

14. COMPANY STATUS

The company is a company limited by guarantee, not having a share capital. In the event of the company being wound up members are required to contribute an amount not exceeding £10.

15. POST BALANCE SHEET EVENTS

The outbreak of COVID-19 is having a significant impact in the UK and has caused a high degree of uncertainty in the economy. The Charitable Company considers the COVID-19 outbreak to be a non-adjusting post balance sheet event. The Charitable Company continues to monitor the impact of the pandemic and given the inherent uncertainties, it is not practicable to determine the impact of COVID-19 on the Charitable Company's future financial performance. However, at the date of signing the 31 August 2020 year end accounts, the Balance Sheet was strong and this has continued through the post balance sheet period as future booking levels remain strong.

ACOMB OUT OF SCHOOL CLUB LIMITED

NOTES TO THE ACCOUNTS - CONTINUED  
FOR THE YEAR ENDED 31 AUGUST 2020

16. COMPARATIVE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total 2019 £	Total 2018 £
<b>Income and endowments from:</b>				
Charitable activities	156,757	-	156,757	130,400
Donations and legacies	-	-	-	9
<b>Total income</b>	<b>156,757</b>	<b>-</b>	<b>156,757</b>	<b>130,409</b>
<b>Expenditure on:</b>				
Charitable activities	139,729	-	139,729	127,374
<b>Total expenditure</b>	<b>139,729</b>	<b>-</b>	<b>139,729</b>	<b>127,374</b>
<b>Net income</b>	<b>17,028</b>	<b>-</b>	<b>17,028</b>	<b>3,035</b>
<b>Fund transfer</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>	<b>17,028</b>	<b>-</b>	<b>17,028</b>	<b>3,035</b>
<b>Reconciliation of funds:</b>				
Total funds brought forward	10,208	1,804	12,012	8,977
<b>Total funds carried forward</b>	<b>£ 27,236</b>	<b>£ 1,804</b>	<b>£ 29,040</b>	<b>£ 12,012</b>