

COMPANY REGISTRATION NUMBER: 04971299  
CHARITY REGISTRATION NUMBER: 1104779

**The Refugee and Migrant Centre Limited**  
**Company Limited by Guarantee**  
**Financial Statements**  
**31 March 2023**

# **The Refugee and Migrant Centre Limited**

**Company Limited by Guarantee**

**Financial Statements**

**Year ended 31 March 2023**

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# **The Refugee and Migrant Centre Limited**

## **Company Limited by Guarantee**

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#### **Year ended 31 March 2023**

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The Board presents the report and financial statements for the year ended 31 March 2023. The statements appear in the format required by the Statement of Recommended Practice for Accounting and Reporting by charities. The report and statements also comply with the Companies Act 2006 as the Refugee & Migrant Centre is a company limited by guarantee. It has no share capital and is a registered charity. The guarantee of each member is limited to £10. Members of the Board of Trustees are also Directors of the Company.

#### **Public Benefit**

The Trustees believe that the organisation has complied with the duty to have due regard to public benefit guidance published by the Charity Commission. Furthermore, they believe that activities undertaken by the Charity further its charitable purposes for the public benefit by assisting refugees and migrants through crisis and disadvantage, by removing barriers to their integration and empowering them to become equal citizens.

#### **Reference and administrative details**

<b>Registered charity name</b>	The Refugee and Migrant Centre Limited
<b>Charity registration number</b>	1104779
<b>Company registration number</b>	04971299
<b>Principal office and registered Office</b>	1st Floor, Roma Parva 9 Waterloo Road Wolverhampton West Midlands WV1 4NB
<b>The trustees</b>	Mr M Cartwright Dr J Black Ms AM Powell Mr R Ashwell Mr D Oliver Mrs S Sylvester Mr Y Shafi Ms Emma Cairns (appointed 8 March 2023) Ms Angela Spence(resigned 6 September 2022)
<b>Chief executive</b>	Mr A Llazari
<b>Auditor</b>	Muras Baker Jones Limited Chartered Accountants & Statutory Auditor Regent House Bath Avenue Wolverhampton WV1 4EG
<b>Bankers</b>	HSBC (Midland)

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#### **Structure, governance and management**

##### Governing Document

The organisation is a charitable company limited by guarantee, incorporated on 20 November 2003 and registered as a charity on 6 July 2004. The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association.

The Trustees have adopted the Charity Commissions Governance Code with the following exception:

Three of our Trustees have served on the board for in excess of the nine years recommended by the code. They intend to stand down as soon as suitable replacements have been recruited.

##### Recruitment and Appointment of Trustees

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Trustee Board.

To ensure that the needs of RMC and its beneficiaries are fully understood by the Board, the trustees are recruited dependent on their professional expertise and experience of charity governance. To enhance the potential pool of trustees the charity has used selective advertising on charity recruitment websites as well as its own social media channels and networks.

The trustees are selected on a rigorous basis. In an effort to maintain a broad skill mix, members are requested to provide a list of their skills (CV) and in the event of particular skills being lost due to retirements, individuals are asked to keep this updated.

##### Trustee Induction and Training

Most trustees are already familiar with the practical work of the Charity having been encouraged to take up initial introductory meetings with SMT and staff members.

Additionally, new trustees are invited to meet with the Chair to familiarise themselves with the charity and the context within which it operates. These are led by the Chair and the CEO/Deputy CEO of the charity and cover:

- The obligations of Trustees.
- The main documents which set out the operational framework for the charity including the Memorandum and Articles.
- Resourcing and the current financial position as set out in the latest published accounts.
- Future plans and objectives.

Trustees are asked to draw information from the various Charity Commission publications along with the Memorandum and Articles and the latest financial statements. Feedback from new trustees about their induction has consistently been very positive, regarding ease and support provided.

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#### Risk Management

The Trustee Strategic Subcommittee has conducted a review of the major risks to which the Charity is exposed. A risk register has been established and is updated at least annually. Where appropriate, systems or procedures have been established to mitigate the risks the Charity faces. Significant external risks to funding have led to the development of a strategic plan which will allow for the diversification of funding and activities. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects.

Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the centre.

#### Organisational Structure

The Trustee Board meets six-weekly and is responsible for the strategic direction and policy of the charity. At present, there are eight board members from a variety of professional backgrounds relevant to the work of the charity. The CEO and Deputy CEO also sit in on the Board meetings.

The core senior management team consists of the CEO, Deputy CEO and Head of Services.

A scheme of delegation is in place and day to day responsibility for the provision of the services rests with the Deputy Chief Executive along with the Head of Services. The CEO and Deputy CEO are responsible for the implementation of the strategic plan, leading the fundraising efforts and ensuring that key performance indicators are met throughout the organisation.

The charity receives significant support from volunteers, who assist with the day-to-day demands of running the service. Volunteers are involved in carrying out core activities at RMC, which, as well as acting as trustees, includes providing administrative support, interpreting and providing advice on issues such as benefits and health. They also assist with the planning and running of English to Speakers of other Languages classes.

As of end of March 2023, we have 77 volunteers across our 3 offices.

#### **Remuneration Policy**

The charity is committed to ensuring that staff are paid in a transparent, fair and consistent manner having regard to both market conditions and the charity's financial resources. The charity recognises the need to attract and retain people of the right skills to ensure that our objectives are met. In accordance with the Statement of recommended practice salary information is disclosed in note 13 to the Financial Statements.

#### **Objectives and activities**

The Refugee and Migrant Centre (RMC) provides free, impartial and confidential advice to beneficiaries living in Wolverhampton, the wider Black Country region and Birmingham.

During this period via its Wolverhampton, Birmingham and Walsall offices, RMC's advice and casework teams supported 13,305 different individuals, an increase on the previous annum. The organisation addressed 32,975 enquiries with the beneficiaries coming from 151 different countries and accessing our services through the 45 plus languages offered onsite, by an average of 100 staff.

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Our qualified and experienced staff and caseworkers offer a wide range of holistic support to clients who are:

- newly arrived asylum seekers
- newly granted refugees
- settled refugees and their dependents who arrive via the family reunion process
- EU migrants largely from central and eastern European countries
- refused, destitute asylum seekers, undocumented people and those with uncertain immigration status
- people who have migrated from within the EU but who were originally from outside the EU, e.g. South Asians from Italy
- British born or naturalised individuals who seek our help mainly with spouse visas and family reunion issues.

#### **Advice and guidance**

RMC has a very broad remit of services. Our main areas of focus are:

##### Regulated immigration advice/casework

RMC is regulated by the Office of the Immigration Services Commissioner (OISC) at Level 3 to provide free immigration advice and representation, mainly with:

- Applications for further leave to remain as a partner, parent, child or based on private life
- Entry clearance applications for family members
- Human Rights Claims
- Applications for settlement (ILR)
- Applications under the EU Settlement Scheme for EEA nationals and their family members
- Applications for victim of domestic violence (DDV concession and settlement applications)
- Applications for Family Reunion
- Further submissions for refused asylum seekers
- Securing access to public funds for those with no recourse to them (NRPF)
- Representation before the First-Tier and Upper Tribunal.

Since 2020 RMC has also been conducting advocacy before the First-Tier and Upper Tribunal (OISC Level 3 work). This work is being done by an experienced Solicitor and the Immigration Department Manager, registered to OISC L3 as well as two caseworkers under L3 supervision.

This includes any work done following the lodging of the notice of appeal against refusal of an application. It requires a high level of knowledge of immigration law and practice, including a thorough understanding of relevant case law, human rights legislation and asylum law, where applicable.

Advocacy work includes:

- Lodging of the notice of appeal
- Preparation of the evidence, including drafting the statements at the First-Tier and Upper Tribunal (Immigration and Asylum Chamber)
- Representing clients before the First-Tier Tribunal (Immigration and Asylum Chamber)
- Challenging decisions of the First-Tier Tribunal and representing cases to the Upper Tribunal.

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#### Citizenship

RMC supports many refugees and migrants to make the final step in their integration, to become British citizens. In order to achieve this, RMC offers:

- Citizenship applications for adults and children, from initial advice to submission
- Fee waiver applications for children's applications
- First passport application, post naturalisation.

#### Housing, homelessness and destitution

RMC supports clients to avert homelessness and destitution, access better and safer accommodation and sustain such accommodation.

More specifically we support with:

- Pre-tenancy workshops (private and social housing) - making clients aware of their rights and responsibilities as tenants
- Supporting homeless people to find adequate and safe accommodation and sustain tenancies
- Advice on housing eligibility and managing expectations regarding housing
- Supporting tenants facing illegal eviction and exploitation
- Working closely with local authorities and partners to support homeless, rough sleeping and destitute clients
- Support around rent arrears - both social housing and private rented sector
- Working with social services on safeguarding issues
- Providing food, clothes and emergency financial support for destitute clients
- Assisting clients who are willing to go back to their families in home countries with re-connection.

#### Welfare and Health

RMC supports refugees and migrants to better navigate the NHS, use it appropriately and access all services available to them. Additionally, RMC supports clients in accessing rightful benefits through applications and appeals.

More specifically we support with:

- Accessing various welfare/benefit entitlements
- Assisting newly granted refugees to transfer to Universal Credit
- Raising awareness on appropriate use of the NHS
- GP, dentist and optician registration
- Health checks and coaching
- Advice checks and coaching
- Mental health training and support

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#### Employment

RMC offers a tailored support package that enables our clients to achieve their goals in accessing education and employment. We also provide training that builds clients' confidence, skills and qualifications, alongside advice and guidance on securing employment. More specifically RMC offers support with:

- CV writing, job search and job applications
- Applying for National Insurance numbers
- Resolving tax issues with HMRC
- Setting up online accounts with HMRC.

#### Education

- Accessing nursery and school places
- Accessing college and university courses
- IT and literacy classes
- English language classes (ESOL)
- Orientation and welcome sessions.

English classes are a key component of what we offer, as without this the individuals we support are unable to communicate with their community, secure a job and rebuild their lives.

#### Resettlement Programmes

In RMC's Birmingham, Wolverhampton and Walsall centres there are teams dedicated to supporting Syrians, Afghans and Ukrainians who have come to the UK on the various Government's Resettlement Schemes.

RMC provides comprehensive support from pre-arrival preparations to help with all settlement and integration matters including host training, housing, welfare, health, education and employment.

Since the start of the Syrian Resettlement Scheme in March 2017 RMC has assisted the resettlement of 25 Syrians in Walsall and 106 in Wolverhampton.

RMC also works on the UKRS scheme. In Wolverhampton we have welcomed 20 individuals and met the Local Authority's 2022 pledge. In Walsall we have welcomed 4 UKRS individuals.

In Wolverhampton, *to date*, we have supported 129 individuals who arrived in the UK through the Afghan resettlement scheme plus 15 children who were born here. In Walsall we started having arrivals under the Afghan resettlement scheme from August 2021. At present we are supporting 121 individuals plus 16 babies who were born in the UK.

Since the start of the Homes for Ukraine scheme in Walsall, RMC has supported 100 Ukrainian individuals with integrating into life in the UK. We are still currently supporting 39 individuals who are within their first 12 months post arrival.

RMC has worked with Refugee Action in Birmingham to support Individuals arriving on the Homes for Ukraine scheme, so far supporting 865 individuals who have arrived as well as 357 hosts.



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#### **Charity fundraising**

Charitable fundraising remains a key funding source of our future strategy, which aims to raise funds in an ethical way linking closely to the principles and strategic priorities of the charity.

We gratefully acknowledge the grants and donations received in the year, which are detailed in notes 5 and 6 of the Financial Statements.

#### **Strategic report**

The following sections for achievements and performance and financial review form the strategic report of the charity.

#### **Achievements and performance**

Since April 2022 RMC has grown yet again through Local Authorities commissioning RMC to provide support to resettled refugees and those who have come through visa schemes like the Ukrainians and Hong Kongers (BNO). Although RMC's resettlement work, and income as a result, has expanded significantly, the organisation continues to insist on offering an open-door advice service to any new arrival or migrant needing support.

Senior management consulted with staff in their review of the organisation's vision, mission and values. The values of 'empowerment, inclusion, quality and collaboration' were adopted and affirm RMC's commitment to 'assisting refugees and migrants through crisis and disadvantage, by removing barriers to their integration and empowering them to become equal citizens.'

RMC is now the biggest provider of free immigration advice and representation in the West Midlands. By the end of March 2023 RMC had 31 immigration advisors registered with OISC at Levels 1, 2, and 3, with 7 more working towards an OISC qualification. We are constantly working towards growing our team of immigration advisors and maintaining the quality of advice given.

Our effort to enhance the availability of free immigration advice led to the creation of the West Midlands Immigration Network, a partnership between RMC, Brushstrokes, Hope Projects and Citizens Advice Staffordshire North and Stoke on Trent, funded by the Justice Together Initiative. An advisors' network has also been set up to share good practice, discuss legal developments, provide mentoring and training, and enhance collaboration.

Across our offices RMC has been supporting asylum seekers who have been granted refugee status with 'move on' from asylum support into mainstream services. In Birmingham this has involved close cooperation with the Council's LAASLO (Local Authority Asylum Support Liaison Officer); in Wolverhampton this has involved partnership with the Council in the RTOF (Refugee Transition Outcome Fund) contract. RMC has assisted numerous refugees to open bank accounts, access Universal Credit, find accommodation in social housing or the private rented sector, and look for a job.

RMC has also played an active role in assisting asylum seekers placed in hotels. Both Walsall and Wolverhampton Local Authorities commissioned RMC to provide additional services to those of Serco and Migrant Help, which included registering hotel residents with GPs, finding children school places, and providing ESOL classes. This provision came under City Service in Wolverhampton, a pilot project enabling referral pathways between Council services and RMC to support vulnerable migrants experiencing homelessness, domestic violence and/or No Recourse to Public Funds.

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RMC's Health and Wellbeing support cuts across all our integration support services as our health workers assist people to navigate the NHS and access treatment. Two of our staff qualified as Mental Health First Aid instructors and during the year facilitated a number of courses heightening awareness of mental health among agency workers, fellow staff members and clients. The work of our Community Psychiatric Nurse (CPN) also expanded from Wolverhampton into Walsall, and in Birmingham we began a project sponsored by the Council consulting with Nigerians to help shape the future of healthcare for Nigerians in the city.

Since 2016 RMC has been involved in Building Better Opportunities projects in the Black Country. Joint funded by the European Social Fund and National Lottery Community Fund, RMC was a delivery partner on the Bridges project, which helped people aged 25+ overcome barriers to access Employment and Training opportunities. This project came to an end in March when RMC was awarded the Best Starts (people on the programme) and Best Results (people entering work or education) awards at a concluding celebration event. We were particularly commended for our dedication to helping people overcome complex barriers.

Smaller projects included Walsall Connected and a collaborative Smallwood project in Birmingham. In Walsall the Local Authority commissioned RMC to be a partner of Walsall Connected joining community centres and libraries in supporting clients to access Council services online. In Birmingham RMC joined Women's Aid and Central England Law Centre in a project funded by the Smallwood Trust to support women who suffer domestic violence to access public funds and regularise their immigration status.

RMC's biggest growth last year came about through receiving contracts in all three sites to deliver resettlement projects to support the integration of Afghan arrivals through ARAP and ACRS, refugees arriving through UKRS (often Syrians but also other nationalities including Sudanese and Somali) and Ukrainians arriving through Homes for Ukraine and the Family Visa schemes. Our integration services support people to access benefits, healthcare, education and training opportunities, housing and, in time, to find employment.

Following the invasion of Ukraine in March 2022, we worked quickly to recruit Ukrainian and Russian speakers as staff and volunteers to offer advice on the visa schemes and support people arriving in the early days under the Family Visa scheme. In Birmingham we were a partner with Refugee Action in delivering support to hosts, while Refugee Action delivered support to guests.

Through funding from the West Midlands Strategic Migration Partnership we also engaged in supporting the British National Overseas (BNO/Hong Kong) arrivals. We were initially commissioned to carry out a research project to map where BNO were settling in the West Midlands and what they identified as their primary support needs. Thereafter RMC supported the Solihull Council in their outreach to BNO and facilitated language and employability courses in Birmingham and Wolverhampton.

RMC remains one of the biggest organisations in the refugee and migrant sector in the UK. A key strength of RMC is diversity: RMC is a user-led service, highlighted by the fact that the majority of staff are first or second-generation migrants, many have lived experience of claiming asylum or arriving as a refugee, and over half of them started as volunteers at RMC before joining the staff force.

The nature of the work we do is subject to challenges and barriers. As laws and social policies become tougher and more restrictive, the communities RMC supports are greatly impacted. It has sometimes been difficult to attract funding for our core work with the most vulnerable in society, but we have learned to adapt and overcome barriers. Significantly, RMC has been fortunate to receive the backing of a diverse set of funders and partners, who have continued to encourage and support our vision.

# **The Refugee and Migrant Centre Limited**

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#### **Financial Review**

The Charity achieved a 39% increase in its total incoming resources from £2,725,359 up to £3,800,003.

Unrestricted incoming funds decreased from £166,844 to £63,303 and restricted incoming funds increased from £2,558,515 up to £3,736,700.

The Charity's expenditure increased as it used the above funds to achieve its charitable objectives. Total expenditure increased by 33%, rising from £2,811,770 in 2022 up to £3,726,441 in 2023.

The Charity had cash resources of £341,062 at the year-end (2022 £653,214). The reduction in cash resources was temporary due to income due being paid late this was resolved post year end. Restricted funds at the year-end were £318,713 (2022 £248,373) and unrestricted funds were £916,645 (2022 £913,423).

The Charity is currently based in Wolverhampton, Walsall and Birmingham and has recently opened an office in Dudley. The Charity has recently signed a new 5yr lease on the Wolverhampton property. In Birmingham it has been necessary to take on additional premises on a short-term basis in order to cope with increasing demand. It is recognised that new premises are required in Birmingham and the Board continues to consider all options. The Designated fund which represents reserves set aside by the Board to facilitate future property requirements has been increased to £300,000.

The Charity currently has free reserves (unrestricted funds less designated funds) of £616,645 (2022 £704,698). Free reserves are kept to manage shortfalls in income and cover the organisations statutory responsibility to suppliers and employees. The Board would ideally consider three months of expenditure to be the minimum level of free reserves and this remains the long-term objective.

#### **Plans for the future**

The Charity plans to continue the activities outlined above in the forthcoming years subject to securing adequate funding arrangements.

# **The Refugee and Migrant Centre Limited**

## **Company Limited by Guarantee**

### **Trustees' annual report (including the director's report)**

**Year ended 31 March 2023**

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#### **Trustees' responsibilities statement**

The trustees, who are also directors for the purposes of company law, are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of resources, including the income and expenditure, for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **Auditor**

Each of the persons who is a trustee at the date of approval of this report confirms that:

- so far as they are aware, there is no relevant audit information of which the charity's auditor is unaware; and
- they have taken all steps that they ought to have taken as a trustee to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information.

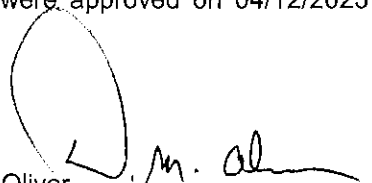
The auditor is deemed to have been re-appointed in accordance with section 487 of the Companies Act 2006.

The trustees' annual report and the strategic report were approved on 04/12/2023 and signed on behalf of the board of trustees by:

Mr M Cartwright  
Trustee



D Oliver  
Treasurer



# **The Refugee and Migrant Centre Limited**

## **Company Limited by Guarantee**

### **Independent Auditor's Report to the Members of The Refugee and Migrant Centre Limited**

**Year ended 31 March 2023**

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#### **Opinion**

We have audited the financial statements of The Refugee and Migrant Centre Limited (the 'charitable company') for the year ended 31 March 2023 which comprise a statement of financial activities (incorporating an income and expenditure account), a balance sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2023, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

#### **Other Information**

The trustees are responsible for the other information. The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

# **The Refugee and Migrant Centre Limited**

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In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

#### **Responsibilities of trustees**

As explained more fully in the trustees' responsibilities statement set out on page 10 the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

#### **Auditor's responsibilities for the audit of the financial statements**

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

# **The Refugee and Migrant Centre Limited**

## **Company Limited by Guarantee**

### **Independent Auditor's Report to the Members of The Refugee and Migrant Centre Limited**

**Year ended 31 March 2023**

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Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

In planning and designing our audit tests we identify and assess the risks of material misstatement within the financial statements, whether due to fraud or error. Our assessment of these risks includes consideration of the nature of the industry and sector, the control environment and the charity performance along with the results of our enquiries of management about their own identification and assessment of risks and irregularities. In common with all audits under ISAs (UK), we are also required to perform specific procedures to respond to the risk of management override. We also obtained an understanding of the legal and regulatory frameworks that the charitable company operates in, focusing on provisions of those laws and regulations that had a direct effect on the determination of material amounts and disclosures in the financial statements. The key laws and regulations we considered in this context included the UK Companies Act, Charities Act, UK tax legislation and other laws and regulations identified as risk areas identified from our discussions with management.

We communicated relevant identified laws and regulations and potential fraud risks to all engagement team members including internal specialists, and remained alert to any indications of fraud or non-compliance with laws and regulations throughout the audit.

After consideration of the above risks we then carried out audit procedures including the following:

- performing analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud;
- reading minutes of trustees meetings;
- reviewing correspondence with HM Revenue & Customs;
- enquiring of management and reviewing any correspondence with legal advisors concerning actual and potential litigation and claims;
- reviewing the financial statement disclosures and testing to supporting documentation to assess compliance with provisions of relevant laws and regulations described as having a direct effect on the financial statements;
- in addressing the risk of fraud through management override of controls, testing the appropriateness of journal entries and other adjustments; assessing whether the judgements made in making accounting estimates are indicative of a potential bias; and evaluating the business rationale of any significant transactions that are unusual or outside the normal course of business.

There are inherent limitations in our audit procedures described above. The more removed that the laws and regulations are from financial transactions the less likely it is that we would be aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and other management and the inspection of regulatory and legal correspondence, if any. Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

# The Refugee and Migrant Centre Limited

Company Limited by Guarantee

## Independent Auditor's Report to the Members of The Refugee and Migrant Centre Limited

Year ended 31 March 2023

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### Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

*Muras Baker Jones Limited*

Muras Baker Jones Limited  
Chartered Accountants  
and Statutory Auditor

*4/12/2023*

Regent House  
Bath Avenue  
Wolverhampton  
WV1 4EG

Muras Baker Jones Limited is eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006.



# The Refugee and Migrant Centre Limited

## Company Limited by Guarantee

### Statement of Financial Activities (including income and expenditure account)

Year ended 31 March 2023

		Unrestricted funds £	2023 Restricted funds £	Total funds £	2022 Total funds £
	Note				
<b>Income and endowments</b>					
Donations and legacies	5	47,150	–	47,150	24,200
Charitable activities	6	15,356	3,736,700	3,752,056	2,701,159
Investment income	7	797	–	797	–
<b>Total Income</b>		<u>63,303</u>	<u>3,736,700</u>	<u>3,800,003</u>	<u>2,725,359</u>
<b>Expenditure</b>					
Expenditure on raising funds:					
Costs of raising donations and legacies	8	12,413	–	12,413	1,998
Expenditure on charitable activities	9,10	67,190	3,646,838	3,714,028	2,809,772
<b>Total expenditure</b>		<u>79,603</u>	<u>3,646,838</u>	<u>3,726,441</u>	<u>2,811,770</u>
<b>Net Income</b>		<u>(16,300)</u>	<u>89,862</u>	<u>73,562</u>	<u>(86,411)</u>
Transfer Between Funds		<u>19,522</u>	<u>(19,522)</u>	<u>–</u>	<u>–</u>
<b>Net Movement in Funds</b>		<u>3,222</u>	<u>70,340</u>	<u>73,562</u>	<u>(86,411)</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		913,423	248,373	1,161,796	1,248,207
<b>Total funds carried forward</b>		<u>916,645</u>	<u>318,713</u>	<u>1,235,358</u>	<u>1,161,796</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

# The Refugee and Migrant Centre Limited

## Company Limited by Guarantee

### Statement of Financial Position

31 March 2023

	Note	2023 £	2022 £
<b>Fixed Asset</b>			
Tangible Fixed Assets	15	13,808	20,912
<b>Current assets</b>			
Debtors	16	1,073,950	760,532
Cash at bank and in hand		341,061	653,214
		<u>1,415,011</u>	<u>1,413,746</u>
<b>Creditors: amounts falling due within one year</b>	17	193,461	272,862
<b>Net current assets</b>		<u>1,221,550</u>	<u>1,140,884</u>
<b>Total assets less current liabilities</b>		<u>1,235,358</u>	<u>1,161,796</u>
<b>Net assets</b>		<u>1,235,358</u>	<u>1,161,796</u>
<b>Funds of the charity</b>			
Restricted funds		318,713	248,373
Unrestricted funds – free reserves, general		616,645	704,698
Unrestricted funds – designated		300,000	208,725
<b>Total charity funds</b>	19	<u>1,235,358</u>	<u>1,161,796</u>

These financial statements were approved by the board of trustees and authorised for issue on, and are signed on behalf of the board by:



4/12/2023

Mr M Cartwright  
Trustee

The notes on pages 18 to 34 form part of these financial statements.

# The Refugee and Migrant Centre Limited

## Company Limited by Guarantee

### Statement of Cash Flows

Year ended 31 March 2023

	2023 £	2022 £
<b>Cash flows from operating activities</b>		
<b>Net income</b>	<b>73,562</b>	<b>(86,411)</b>
<i>Adjustments for:</i>		
<b>Depreciation of tangible fixed assets</b>	<b>18,399</b>	<b>23,579</b>
Other interest receivable and similar income	-	-
<i>Changes in:</i>		
Trade and other debtors	(262,818)	(287,984)
Trade and other creditors	(130,001)	166,958
Cash generated from operations	(300,858)	(183,858)
Interest received	-	-
Net cash from/(used in) operating activities	<u>(300,858)</u>	<u>(183,858)</u>
<b>Cash flows from investing activities</b>		
Purchase of tangible assets	(11,295)	(7,067)
Net cash used in investing activities	<u>(11,295)</u>	<u>(7,067)</u>
<b>Net increase/(decrease) In cash and cash equivalents</b>	<b>(312,153)</b>	<b>(190,925)</b>
<b>Cash and cash equivalents at beginning of year</b>	<b>653,214</b>	<b>844,139</b>
<b>Cash and cash equivalents at end of year</b>	<b><u>341,061</u></b>	<b><u>653,214</u></b>

The notes on pages 18 to 34 form part of these financial statements.

# **The Refugee and Migrant Centre Limited**

## **Company Limited by Guarantee**

### **Notes to the Financial Statements**

**Year ended 31 March 2023**

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#### **1. General Information**

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is 1st Floor, Roma Parva, 9 Waterloo Road, Wolverhampton, West Midlands, WV1 4NB.

#### **2. Statement of compliance**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

#### **3. Accounting policies**

##### **Basis of preparation**

The financial statements have been prepared on the historical cost basis, modified to include certain assets at fair value.

The financial statements are prepared in sterling, which is the functional currency of the entity.

##### **Cash and cash equivalents**

Cash and cash equivalents are basic financial assets and include cash in hand and bank deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

##### **Going concern**

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

##### **Trade debtors**

Trade debtors are amounts due from funders for services performed in accordance with charitable objectives.

Trade debtors are recognised initially at agreement value. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

# **The Refugee and Migrant Centre Limited**

## **Company Limited by Guarantee**

### **Notes to the Financial Statements** *(continued)*

**Year ended 31 March 2023**

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#### **3. Accounting policies** *(continued)*

##### **Trade creditors**

Trade creditors are obligations to pay for goods or services that have been acquired in accordance with the charitable objectives from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the year end, to defer settlement of the creditor for at least twelve months after the year end. If there is an unconditional right to defer settlement for at least twelve months after the year end, they are presented as non-current liabilities.

Trade creditors are recognised initially at transaction price. They are subsequently measured at amortised cost using the effective interest method.

##### **Judgements and key sources of estimation uncertainty**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. The items in the financial statements where these judgements and estimates have been noted below:

The trustees make an estimate of the recoverable amount owed by debtors. When assessing impairment of debtors, the trustees assess the aging of the debt and historical experience. Due to the debtors being the result of funding agreements, the trustees do not believe that an impairment reserve is appropriate at the year-end (2022 £nil).

Estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal and fall into one of two sub-classes: restricted income funds or endowment funds.

# **The Refugee and Migrant Centre Limited**

## **Company Limited by Guarantee**

### **Notes to the Financial Statements** *(continued)*

**Year ended 31 March 2023**

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#### **3. Accounting policies** *(continued)*

##### **Incoming resources**

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

##### **Resources expended**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.
- Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs, administrative payroll costs. They are incurred directly in support of expenditure on the objects of the charity and include project management carried out at Headquarters. Where support costs cannot be directly attributed to particular headings they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

# **The Refugee and Migrant Centre Limited**

## **Company Limited by Guarantee**

### **Notes to the Financial Statements *(continued)***

**Year ended 31 March 2023**

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#### **3. Accounting policies *(continued)***

##### **Tangible assets**

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

##### **Depreciation**

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures and fittings	-	3 Years
Equipment	-	3 Years
Improvements to Leasehold	-	3 Years
Premises		

##### **Impairment of fixed assets**

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

##### **Financial instruments**

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

# **The Refugee and Migrant Centre Limited**

## **Company Limited by Guarantee**

### **Notes to the Financial Statements *(continued)***

#### **Year ended 31 March 2023**

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#### **3. Accounting policies *(continued)***

##### **Financial instruments *(continued)***

Other financial instruments, including derivatives, are initially recognised at fair value, unless payment for an asset is deferred beyond normal business terms or financed at a rate of interest that is not a market rate, in which case the asset is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Other financial instruments are subsequently measured at fair value, with any changes recognised in the statement of financial activities, with the exception of hedging instruments in a designated hedging relationship.

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised under the appropriate heading in the statement of financial activities in which the initial gain was recognised.

For all equity instruments regardless of significance, and other financial assets that are individually significant, these are assessed individually for impairment. Other financial assets are either assessed individually or grouped on the basis of similar credit risk characteristics.

Any reversals of impairment are recognised immediately, to the extent that the reversal does not result in a carrying amount of the financial asset that exceeds what the carrying amount would have been had the impairment not previously been recognised.

##### **Defined contribution plans**

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.



# The Refugee and Migrant Centre Limited

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

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#### 4. Limited by guarantee

The liability of the members is limited to a sum not exceeding £10, being the amount that each member undertakes to contribute to the assets of the charity in the event of its being wound up while being a member or within one year of ceasing to be a member.

- (1) payment of the charity's debts and liabilities incurred before he, she or it ceases to be a member;
- (2) payment of the costs, charges and expenses of winding up; and
- (3) adjustment of the rights of the contributories among themselves.

#### 5. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
<b>Donations</b>			
Small Donations	<u>47,150</u>	<u>-</u>	<u>47,150</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
<b>Donations</b>			
Small Donations	<u>24,200</u>	<u>-</u>	<u>24,200</u>

# The Refugee and Migrant Centre Limited

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2023

#### 6. Income from charitable activities

	2023 £	2022 £
<b>Restricted funds</b>		
<u>Grants</u>		
AMIF- Regional	195,410	171,892
AMIF- VIA BCC	93,167	322,827
AMIF ARAP- BCC	176,240	31,317
Barrow Cadbury Trust	54,729	50,000
BCC- COVID Project	-	12,000
BCC- Nigerian Kick Start Project	2,500	-
BCC- NRPF Project	-	27,000
BCC – Windrush Project	17,119	5,706
Birmingham Public Health	-	32,058
BBO Heart of England	8,000	5,500
BBO Steps to Work	327,750	290,406
Community Renewal Fund Projects		
Fifty Plus	3,591	6,015
Skills Connected	28,196	26,410
CPN-Black Country NHS	-	8,436
The National Lottery Community Fund (Birmingham)	-	103,719
The National Lottery Community Fund (Wolverhampton)	105,909	152,740
CCG A&E Resilience Project	-	38,550
H M Revenue & Customs	29,583	28,000
Heart of England- Ukraine Project	9,894	-
Justice Collaborations- JTI	106,250	-
NHS Trust	-	400
Oak Foundation	150,000	100,000
Oak Tree Trust	-	10,000
Paul Hamlyn	60,000	60,000
Refugee Action- Homes for Ukraine	535,042	-
Refugee Action- ARAP	12,155	-
Smallwood Trust	24,562	-
UK Health Security Agency- Migrant Outreach Project	-	20,010
Walsall Council – Covid Champions Project	-	2,321
Walsall Council- GET Connected Project	7,500	-
Walsall Council- GAP Povision Project	9,314	-
WCC- BNO Outreach Project	30,258	4,953
WCC Exceptional Support Fund	20,000	30,000
MWUA Appeal	19,379	-
WCC Rough Sleepers Project	-	55,000
WCC/WH SLA	35,000	35,000
WMCA- RSI Project	-	9,800
	<b>2,061,548</b>	<b>1,650,060</b>

# The Refugee and Migrant Centre Limited

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

#### 6. Income from charitable activities *(continued)*

##### Service Provision

ARAP Programmes		
ARAP VIA WCC	197,925	193,199
ARAP Hotel -WCC	-	33,736
ARAP via WBC	353,775	218,475
Park In Hotel WBC	17,565	
HFU- WBC	222,762	-
MHCLG LASSLO Birmingham	42,493	-
RTOF-WCC	149,836	-
UKRS-WCC	130,000	-
Vulnerable Persons Resettlement Scheme (Walsall)	10,389	48,792
Vulnerable Persons Resettlement Scheme (Wolverhampton)	74,217	150,457
Wolverhampton CC- City Services Project	309,885	72,448
	<b>1,508,847</b>	<b>717,107</b>

##### SLA

EU Settlement Scheme	166,305	191,348
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##### **Total Restricted Income**

**3,736,700**      **2,558,515**

##### **Unrestricted funds**

##### Grants

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Access to Business	3,600	16,679
Alan Babette Sainsbury CF	-	20,000
AFGHAN Digital Skill Project VIA BCC	-	7,974
Enigma – COVID Project	-	500
Eveson Charitable Trust	-	15,000
HMRC Furlough	-	7,845
Garfield Weston Foundation	-	20,000
CAB - Help to Claim	-	14,501
TLC College	4,025	-
Oak Discretionary Grant	-	37,500
Walsall Prevention Fund	-	125
WMSMP	6,000	-
	<b>13,625</b>	<b>140,124</b>

##### Other Income

University of Wolverhampton	1,331	2,520
Ovacome	400	-

##### **Total Unrestricted Income**

**15,356**      **142,644**

##### **Total Charitable Income**

**3,752,056**      **2,701,159**

# The Refugee and Migrant Centre Limited

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

#### 6. Income from charitable activities *(continued)*

	2023 £	2022 £
<b>Income summary by type of income</b>		
Grants	2,075,173	1,790,184
Service Provision	1,508,847	717,107
Other Income	1,731	2,520
SLA	166,305	191,348
	<b>3,752,056</b>	<b>2,701,159</b>

#### 7. Investment income

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Bank Interest Received	797	797	-	-

#### 8. Costs of raising donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Wages and salaries	1,961	-	1,961
Other office costs	10,452	-	10,452
	<b>12,413</b>	<b>-</b>	<b>12,413</b>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Wages and salaries	1,671	-	1,671
Other office costs	327	-	327
	<b>1,998</b>	<b>-</b>	<b>1,998</b>

# The Refugee and Migrant Centre Limited

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

#### 9. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Direct expenditure	19,377	2,563,019	2,582,396
Support costs	47,813	1,083,819	1,131,632
	<u>67,190</u>	<u>3,646,838</u>	<u>3,714,028</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Direct expenditure	22,627	1,972,262	1,998,889
Support costs	50,671	764,212	814,883
	<u>73,298</u>	<u>2,736,474</u>	<u>2,809,772</u>

#### 10. Support Costs

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total funds 2023 £
Governance costs	–	5,610	5,610
IT	–	39,923	39,923
Human Resources	1,596	4,573	5,491
Depreciation	13,439	4,960	18,399
Wages and Salaries	9,534	358,918	368,452
Rent	8,627	140,741	149,368
Office Costs	501	214,396	214,897
Other	15,712	313,780	329,492
	<u>47,813</u>	<u>1,083,819</u>	<u>1,131,632</u>
	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total funds 2022 £
Governance costs	1,751	3,502	5,253
IT	–	6,311	6,311
Human Resources	2,977	1,595	4,522
Depreciation	15,769	6,810	22,579
Wages and Salaries	15,554	366,381	381,935
Rent	12,008	123,478	135,486
Office Costs	2,612	168,861	171,473
Other	–	87,273	87,273
	<u>50,671</u>	<u>764,212</u>	<u>814,883</u>

# The Refugee and Migrant Centre Limited

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2023

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#### 11. Net income

Net income is stated after charging/(crediting):

	2023 £	2022 £
Depreciation of tangible fixed assets	<u>18,399</u>	<u>23,579</u>

#### 12. Auditors remuneration

	2022 £	2021 £
Fees payable for the audit of the financial statements	<u>5,610</u>	<u>5,253</u>
Fees payable to the charity's auditor and its associates for other services: Other non-audit services	<u>-</u>	<u>-</u>

#### 13. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2023 £	2022 £
Wages and salaries	2,630,766	1,971,102
Social security costs	238,789	166,189
Employer contributions to pension plans	<u>87,826</u>	<u>70,157</u>
	<u>2,957,381</u>	<u>2,207,448</u>

The average headcount of employees during the year was 112 (2022 88).

Two employees received employee benefits of more than £60,000 during the year (2022: Two).

The senior management team consists of the Chief Executive, Deputy Chief Executive and Head of Services. The total employee benefits of the senior management team were £204,948 (2022 £179,588)

#### 14. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

# The Refugee and Migrant Centre Limited

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2023

#### 15. Tangible fixed assets

	Leasehold Improvements	Office & computer £	Fixtures & fittings £	Total £
<b>Cost</b>				
At 1 April 2022	34,946	114,405	9,269	158,620
Additions	-	11,295	-	11,295
At 31 March 2023	<u>34,946</u>	<u>125,700</u>	<u>9,269</u>	<u>169,915</u>
<b>Depreciation</b>				
At 1 April 2022	23,298	105,141	9,269	137,708
Charge for the year	11,648	6,751	-	18,399
At 31 March 2023	<u>34,946</u>	<u>111,892</u>	<u>9,269</u>	<u>156,107</u>
<b>Carrying amount</b>				
At 31 March 2023	-	13,808	-	13,808
At 31 March 2022	<u>11,648</u>	<u>9,264</u>	<u>-</u>	<u>20,912</u>

#### 16. Debtors

	2023 £	2022 £
Trade debtors	488,402	348,136
Prepayments and accrued income	585,548	412,396
	<u>1,073,950</u>	<u>760,532</u>

#### 17. Creditors: amounts falling due within one year

	2023 £	2022 £
Trade creditors	64,428	56,770
Accruals and deferred income	60,251	157,931
Social security and other taxes	68,782	58,161
	<u>193,461</u>	<u>272,862</u>

#### 18. Pensions and other post-retirement benefits

##### Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £ 87,826 (2022: £70,157).

# The Refugee and Migrant Centre Limited

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2023

#### 19. Analysis of charitable funds

##### Unrestricted funds

	At 1 April 2022 £	Income £	Expenditure £	Transfers £	At 31 March 2023 £
Free Reserves - general funds	664,698	63,303	(39,603)	(71,753)	616,645
Designated Fund – The Development Fund	208,725	–	–	91,275	300,000
Alan Babbette Trust	20,000	–	(20,000)	–	–
Eveson Charitable Trust	–	–	–	–	–
Garfield Weston	20,000	–	(20,000)	–	–
	<u>913,423</u>	<u>63,303</u>	<u>(79,603)</u>	<u>19,522</u>	<u>916,645</u>

	At 1 April 2021 £	Income £	Expenditure £	Transfers £	At 31 March 2022 £
Free Reserves - general funds	580,150	111,844	(27,296)	–	664,698
Designated Fund- The Development Fund	208,725	–	–	–	208,725
Alan Babbette Trust	13,000	20,000	(13,000)	–	20,000
Eveson Charitable Trust	–	15,000	(15,000)	–	–
Garfield Weston	20,000	20,000	(20,000)	–	20,000
	<u>821,875</u>	<u>166,844</u>	<u>(75,296)</u>	<u>–</u>	<u>913,423</u>

The Designated Fund represents monies set aside to fund possible future property acquisitions.

Transfers consist of:-

Increase in Designated Funds by transfer from general funds £91,275.

Other transfers relate to surpluses arising on restricted funds where the contract has been fully completed and no clawbacks apply now transferred to general funds (£19,522).

A net reduction in general funds £71,753



# The Refugee and Migrant Centre Limited

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2023

#### 19. Analysis of charitable funds *(continued)*

##### Restricted funds

	At 1 April 2022 £	Income £	Expenditure £	Transfer £	At 31 March 2023 £
BBO - Steps to Work	25,155	327,750	(352,905)	-	-
BBO Heart of England Cost of Living	-	8,000	(8,000)	-	-
The National Lottery Community Fund: Birmingham	-				
Wolverhampton	40,040	105,909	(105,116)	-	40,833
Big Lottery COVID Fund	60	-	-	(60)	-
TB Clinic	4,945	-	-	(4,945)	-
HM Revenue and Customs	-	29,583	(29,583)	-	-
PHF COVID Emergency Grant	-				
Paul Hamlyn Fund	-	60,000	(60,000)	-	-
Vulnerable Persons Resettlement Scheme: Walsall	-	10,389	(6,951)	-	3,438
Wolverhampton	38,717	74,217	(112,208)	-	726
WCC/WH SLA	-	35,000	(35,000)	-	-
Barrow Cadbury Trust	-	54,729	(54,729)	-	-
Birmingham CCG	780	-	-	(780)	-
Birmingham CC	1,600	-	-	(1,600)	-
Birmingham CC Public Health	30,058	-	(30,058)	-	-
CMF Walsall	-				
Oak Foundation	60	150,000	(150,060)	-	-
Oak Tree Trust	7,852	-	(839)	-	7,013
Asylum Migration Integration Fund Birmingham	3,289	93,167	(96,456)	-	-
Walsall	8,236	195,410	(180,516)	-	23,130
Covid Crisis Fund Via BCT	-				
EU Settlement Scheme	-	166,305	(166,305)	-	-
ARAP AMIF-BCC	984	176,240	(177,224)	-	-
ARAP Programmes					
ARAP VIA WCC	13,158	197,925	(210,855)	-	228
ARAP via WBC	21,173	353,775	(339,811)	-	35,137
BCC Windrush Project	2,161	17,119	(19,280)	-	-
BCC Laaslo	-	42,493	(42,493)	-	-
WCC – City Services Project	2,498	309,885	(312,216)	-	167
Walsall CC- Covid Champions Project	2,321	-	-	(2,321)	-
CPN-Black Country NHS	8,436	-	-	(8,436)	-
Fifty Plus	1,977	3,591	(5,568)	-	-
Skill Connected	4,664	28,196	(32,860)	-	-
NHS Trust	400	-	-	(400)	-
WMCA-RSI Project	980	-	-	(980)	-
UKHSA-Migrant Outreach Project	20,010	-	(20,010)	-	-
WVSC Project	2,397	7,500	(9,897)	-	-

# The Refugee and Migrant Centre Limited

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

#### 19. Analysis of charitable funds *(continued)*

##### Restricted funds

WCC BNO Project	4,953	30,258	(34,347)	-	864
WCC Emergency Support Fund	1,469	20,000	(20,364)	-	1,105
Walsall CC- GAP Provision	-	9,314	(9,314)	-	-
Heart of England – Ukraine	-	9,894	-	-	9,894
Justice Collaborations JTII	-	106,250	(103,447)	-	2,803
MWUA Donations	-	19,379	(19,005)	-	374
BCC- Nigerian Project	-	2,500	(1,110)	-	1,390
Refugee Action – HFU	-	535,042	(360,103)	-	174,939
Refugee Action- ARAP	-	12,155	(8,709)	-	3,446
WCC-RTOF	-	149,836	(149,836)	-	-
Smallwood Trust	-	24,562	(24,562)	-	-
Walsall CC- HFU	-	222,762	(217,729)	-	5,033
Wolverhampton CC -UKRS	-	130,000	(130,000)	-	-
Walsall Council- Park Inn Hotel	-	17,565	(9,372)	-	8,193
	<u>248,373</u>	<u>3,736,700</u>	<u>(3,646,838)</u>	<u>(19,522)</u>	<u>318,713</u>

Restricted Funds are held for the following purposes:

BBO – to fund employment and ESOL work across Wolverhampton and Walsall

The National Lottery Community Fund – Funding two separate projects in Birmingham and Wolverhampton to enable settlement and integration of refugees and migrants.

Vulnerable Persons Resettlement Scheme – Facilitating the resettlement of Syrian families in Wolverhampton and Walsall.

AMIF – Asylum Migration and Integration Fund – working with third-country nationals across the region.

EU Settlement Scheme – funding across the region to support EU nationals with applications to stay in the UK once we leave the EU.

Afghan Relocations and Assistance Policy funding across the region

Homes for Ukraine Scheme – funding across the region

UK Resettlement Scheme - in Wolverhampton to help resettle vulnerable people

Various contracts from Birmingham, Wolverhampton and Walsall City councils to deliver services.

RMC also received grants from the National Lottery Community Fund, Barrow Cadbury Trust, Oak Foundation and The Paul Hamlyn Foundation.

Transfers relate to surpluses arising on restricted funds where the contract has been fully completed and no clawbacks apply now transferred to general funds.

# The Refugee and Migrant Centre Limited

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2023

##### Restricted funds

	At 1 April 2021 £	Income £	Expenditure £	Transfer £	At 31 March 2022 £
BBO - Steps to Work	43,572	295,906	(314,323)	-	25,155
The National Lottery Community Fund:					
Birmingham	-	103,719	(103,719)	-	-
Wolverhampton	8,763	152,740	(121,463)	-	40,040
Big Lottery COVID Fund	60	-	-	-	60
TB Clinic	4,945	-	-	-	4,945
HM Revenue and Customs	-	28,000	(28,000)	-	-
PHF COVID Emergency Grant	40,000	-	(40,000)	-	-
Paul Hamlyn Fund	-	60,000	(60,000)	-	-
WCC Rough Sleepers Project	-	55,000	(55,000)	-	-
Vulnerable Persons Resettlement Scheme:					
Walsall	2,927	48,792	(51,719)	-	-
Wolverhampton	114,310	150,457	(226,050)	-	38,717
WCC/WH SLA	-	35,000	(35,000)	-	-
CCG A&E Resilience Project	-	38,550	(38,550)	-	-
Barrow Cadbury Trust	15,081	50,000	(65,081)	-	-
Birmingham CCG	935	-	(155)	-	780
Birmingham CC	1600	-	-	-	1,600
Birmingham CC Public Health	-	32,058	(2,000)	-	30,058
CMF Walsall	50,235	-	(50,235)	-	-
Oak Foundation	40,301	100,000	(140,240)	-	60
Oak Tree Trust	-	10,000	(2,148)	-	7,852
Asylum Migration Integration Fund					
Birmingham	5,683	332,827	(335,221)	-	3,289
Walsall	49,980	171,892	(213,635)	-	8,236
Covid Crisis Fund Via BCT	45,543	-	(45,543)	-	-
EU Settlement Scheme	-	191,348	(191,348)	-	-
BCC- COVID Project	-	12,000	(12,000)	-	-
BCC-NRPF Project	-	27,000	(27,000)	-	-
ARAP AMIF-BCC	-	31,317	(30,333)	-	984
ARAP VIA WCC	-	193,199	(180,041)	-	13,158
ARAP Hotel WCC	-	33,736	(33,736)	-	-
ARAP via WBC	-	218,475	(197,302)	-	21,173
BCC Windrush Project	-	5,706	(3,545)	-	2,161
WCC – City Services Project	-	72,448	(69,952)	-	2,496
Walsall CC- Covid Champions Project	-	2,321	-	-	2,321
CPN-Black Country NHS	-	8,436	-	-	8,436
Fifty Plus	-	6,015	(4,038)	-	1,977
Skill Connected	-	26,410	(21,748)	-	4,664
NHS Trust	-	400	-	-	400
WMCA-RSI Project	-	9,800	(8,820)	-	-
UKHSA-Migrant Outreach Project	-	20,010	-	-	20,010
WVSC Project	-	2,397	-	-	2,397
WCC BNO Project	-	4,953	-	-	4,953
WCC Emergency Support Fund	-	30,000	(28,531)	-	1,469
	<b>426,332</b>	<b>2,558,515</b>	<b>(2,736,474)</b>	<b>-</b>	<b>248,373</b>

# The Refugee and Migrant Centre Limited

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2023

#### 20. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Fixed assets	8,264	5,544	13,808
Current assets	913,991	450,420	1,364,411
Creditors less than 1 year	(5,610)	(137,251)	(142,861)
<b>Net assets</b>	<b>916,645</b>	<b>318,713</b>	<b>1,235,358</b>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Fixed assets	14,845	6,067	20,912
Current assets	900,329	513,417	1,413,746
Creditors less than 1 year	(1,751)	(271,111)	(272,862)
<b>Net assets</b>	<b>913,423</b>	<b>248,373</b>	<b>1,161,796</b>

#### 21 Leasing Commitments

At 31 March 2023 the Charity had future minimum non- cancellable lease commitments as set out below:

##### Operating leases which expire

	2023 £	2022 £
Within one year	73,900	76,520
Within two to five years	8,750	22,500