



Annual Report

2021 | 22

Report of the Trustees and
Unaudited Financial Statements for the year ended 31 March 2022

The National Appropriate Adult Network Ltd
19 North Street
Ashford
Kent
TN24 8LF

Accounts independently examined by
Calcutt Matthews - Chartered Accountants

	Page
Report of the Trustees	3 to 16
Independent Examiner's Report	20
Statement of Financial Activities	21
Balance Sheet	22
Notes to the Financial Statements	24 to 30
Detailed Statement of Financial Activities	32 to 33

Reference & Administrative Details

Company number	04680035 (England and Wales)
Charity number	1104765
Registered office	19 North Street, Ashford, Kent, TN24 8LF
President	The Lord Patel of Bradford OBE
Patron	Professor Gisli Gudjonsson CBE
Chair	Penelope Gibbs (from 16.12.21) Stephen Gray (interim from 22.10.21 to 16.12.21) Ian Blackie (interim from 01.11.20, retired as trustee 21.10.21)
Treasurer	Kevin Wheeler FCA (from 09.04.21)
Other trustees	Adam Smith (retired 19.05.21) Andrew Ward (retired 30.06.22) Charles Rose Donna Buffong Laura Hornby (from 13.07.22) Lynn Frusher Matthew Haynes Michelle Dixon Sharrel Collman (from 16.12.21) Stephen Gray Suzanne Nash
Chief Executive & Company Secretary	Christopher Bath FRSA
Independent examiner	Rosanna Turner ACA DChA Calcutt Matthews Chartered Accountants 19 North Street, Ashford, Kent, TN24 8LF
Bankers	Unity Trust Bank, 9 Brindleyplace, Birmingham, B1 2HB

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the Year Ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Structure, Governance & Management

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Trustee recruitment and appointment

The charity is governed by a Board consisting of up to thirteen trustees. Trustees are primarily elected at the AGM by, and from within, the full membership of the organisation. However, a maximum of six trustees can be co-opted by the Board to ensure a diverse mix of skills, experience and perspectives. An induction pack is provided for new trustees.

All trustee appointments are time-limited under the governing document. Individuals are appointed for a period of three years, after which they must retire but can stand for a further three-year period.

The Board conducted open recruitment for a new Chair of Trustees. Penelope Gibbs became Chair in December 2021. Penelope has extensive experience of charity governance and volunteering in the justice system. Penelope founded, and is Director of, Transform Justice - a charity which advocates for a fairer, more open, humane and effective justice system.

Organisational structure

NAAN is a registered charity governed by a trustee board. Major decisions on strategy, policy and expenditure are made by the board. Day to day decision-making is delegated to the chief executive.

Remuneration policy

Remuneration policy is guided by the need to attract and retain high performing people, ensure financial sustainability, and fairness in the context of the market. The chief executive's salary is reviewed by the board's finance committee and changes must be approved by the board. Staff salaries are determined by the chief executive in line with annual budgets approved by the board.

Risk management

The Board maintains a detailed risk register, which was reviewed during the year. The major risks to which the charity is exposed have been considered, with particular focus on events that would seriously impede its operations. Steps to mitigate risks are summarised below.

NAAN's treasurer is a qualified chartered accountant. Financial records are maintained on a secured cloud-based system. Monthly, accounts are reconciled, and cash flow and budget are monitored. Management accounts are reviewed by the Board quarterly. Payroll is calculated by an external company. NAAN has dual authorisation for all bank payments. NAAN is annually subjected to an Independent Examination by external accountants.

To preserve NAAN's reputation, the charity exercises great care to ensure that communications are factually accurate and in line with organisational policy.

Roles and responsibilities are clearly defined by the Board in writing and reviewed annually. Rules for the appointment and retirement of Board members are clearly defined in the governance document. New trustees sign a formal agreement covering conflicts of interest.

NAAN complies with data protection law and is registered with the ICO. Data is held within the secure cloud-based systems which are compliant with data protection legislation. Where required, physical copies of information are stored in secure storage units.

Appropriate insurance policies are in place and are reviewed annually.

The primary risks are: loss of income through AA scheme consolidation reducing membership numbers; a reliance on a key Home Office grant agreed annually; and the loss of staff members.

These risks are mitigated via our reserves policy, annual reviews of membership fees, seeking a multi-year agreement with the Home Office, and a strategic focus on income diversification (grant funding from other sources and opportunities for earned income where they are in line with our charitable objectives).

Objectives & Activities

The charity has referred to the Charity Commission's guidance on public benefit when reviewing aims and objectives in planning future activities. In particular, the board considers how planned activities contribute to the aims and objectives they have set.

Charitable Objects

The charity aims to benefit the public by achieving the objectives as set out in its constitution. These are:

- a) To promote the care of children and young people under 18 years and the care of people of any age who are mentally vulnerable as a result of mental ill health, learning disability, neurodevelopmental disorder or any other reason and who are detained or otherwise questioned under the Police and Criminal Evidence Act 1984 by the provision of support and guidance for, and the promotion of best practice amongst appropriate adult services.
- b) To promote or assist in the promotion of, the sound administration of the criminal justice system by the provision of support and guidance for, and the promotion of best practice amongst appropriate adult services.

Vision

Every child and vulnerable person detained or questioned as a suspect is treated fairly with respect for their physical and mental welfare, can exercise their legal rights and entitlements, and can participate effectively.

Mission

To maximise the effectiveness of appropriate adults as a safeguard for children and vulnerable people by strengthening local provision, informing the public, and contributing to a fairer system.

Strategic Objectives

1. Strengthened local provision
2. Informed children, vulnerable people, and supporters
3. A fairer system
4. Increased impact

Activities

NAAN seeks to achieve its objectives through: -

Professional Development

- Providing events for scheme co-ordinators, appropriate adults and others
- Sharing training resources with members to assist appropriate adults training
- Delivering training and qualifications

National Standards

- Publishing national standards to inform commissioners, managers, practitioners and accountability bodies
- Promoting and supporting the adoption of national standards

Information, Advice & Guidance

- Providing resources for commissioners, providers, appropriate adults and the public
- Providing regular updates on effective practice, evidence, legislation and policy
- Supporting engagement between appropriate adult schemes and commissioners that will improve the availability and quality of services
- Assisting potential appropriate adult volunteers find a local scheme

Informing Policy

- Listening to, and consulting with, appropriate adult schemes
- Working with central and local government departments, police forces and organisations, the Youth Justice Board, inspectorates, charities and other stakeholders towards improving policy,
- Contributing to public discourse via articles, events, networking, website and social media

Membership on 31st March 2022

England (excluding London)

Anglia Care Trust
Bedfordshire and Luton EDT
Bedford Borough Council
Bedfordshire YOS - [new](#)
Birmingham YOS
Blackpool AA Service
Bracknell Forest EDT
Bristol YOT
Bury Council – [new](#)
Cambridgeshire YOS - [new](#)
Caring for Communities and People
Catch22 Merseyside
Central Bedfordshire Council
CGL South Yorkshire AA Scheme
Child Action Northwest
Cloverleaf Advocacy
Cornwall & Isles of Scilly YOS
Coventry Emergency Duty Team
Coventry YOS
Diverse Social Care Provision – [new](#)
Dudley Youth Offending Service - [new](#)
East Sussex YOT
Exit Foundation - [new](#)
Gateshead YOT
Grimsby YOS (North East Lincs)
Hampshire Constabulary
Hertfordshire Youth Justice Service
Hull University Students' Union (HUSSO)
Leicestershire Police
Leicestershire YOS
Luton Borough Council
Luton YOS
Middlesbrough and Stockton Mind
Milton Keynes YOT
Nini Social Care - [new](#)
North Lincolnshire YOS
North Yorkshire County Council
North Yorkshire YJS
Northumbria Healthcare NHS Trust
Office of the PCC for Merseyside
Office of the PCC for Staffordshire - [new](#)
Ongo Recruitment
Onside Advocacy
Open Road Appropriate Adult Service
Oxfordshire YOS
PoHWER Advocacy
Potton Kare Services
Royal Borough of Windsor & Maidenhead YOT
Sandwell Children's Trust
Sefton YOT
Serenity Welfare
Shah and Co Estates Ltd - [new](#)
Slough Borough Council
Solihull YOS
Somerset YOT
St. Helens YOS
Stockton YOS
Stoke-on-Trent YOS
Surrey Appropriate Adult Volunteer Scheme

Swindon YOT
The Brandon Trust AA Service
University of Sunderland – NLASS
Warwickshire YJS
West Berkshire Council - Specialist MH Team
West Berkshire YOT
West Sussex YOS AA Service
Wiltshire IYS Volunteer AA Scheme
Wokingham Borough Council
Wolves Appropriate Adult
Wrexham Youth Justice Service
YMCA Trinity Group
York YOT
Young Lives Foundation
YSS

London

Colindale Appropriate Adult Scheme (Barnet)
Hammersmith & Fulham YOS
Havering Social Care Academy
Southwark AA Scheme
Wandsworth YOT
Westminster AA Volunteer Service
West London Forensic Social Work Service (NHS)

Wales

Adferiad Recovery
Blaenau Gwent & Caerphilly YOS
Cardiff YOS
Carmarthenshire YSS
Ceredigion YJS
Digartref Cyf
Gwynedd & Môn YJS
Monmouthshire & Torfaen YOS
Neath Port Talbot YOT
Newport YOS
Powys YJS
Vale of Glamorgan YOS

Northern Ireland

MindWise

UK wide

Appropriate Adults UK
Headway, the brain injury association
The Appropriate Adult Service

Other territories

Childline Gibraltar
Isle of Man Government

Local youth offending teams are variously referred to as Youth Offending Service (YOS), Youth Offending Team (YOT) and Youth Justice Service (YJS) or integrated into wider an Integrated Youth Service (IYS) or Youth Support Service (YSS)

Achievement & Performance

Charitable Activities

Our strategic objectives

1. Strengthened local provision

We will strengthen local community organised schemes to deliver more effective, efficient, consistent and sustainable appropriate adult support for children and vulnerable people.

2. Informed children, vulnerable people and supporters

We will empower children, vulnerable people, parents, family, friends and professionals to make well informed choices and increase the effectiveness of familial and other non-scheme appropriate adults.

3. A fairer system

We will work with others to make the wider system of rights and safeguards work in a fairer way for children and vulnerable people.

4. Increased impact

We will make the charity more effective, efficient and sustainable.

Objective 1: Strengthened local provision

Membership network

KPI: 8 new members

Over the year, the Board was pleased to accept membership applications from 14 organisations.

On 31st March 2022, NAAN had 101 members (see page 6). This represents a slight reduction, almost entirely as a result of organisations no longer providing AA services. This is part of a continuing trend in which a small number of organisations provide AAs in more areas.

"[You] are constantly monitoring all aspects/organisations associated with Appropriate Adults, constantly fighting our corner for us, constantly keeping us up to date with the most important information, constantly supporting us, finding such interesting people to talk to us which in turn opens their eyes to what happens on the 'coal face'..... my list goes on and on."

NAAN member

National standards

KPI: 250 downloads

The *national standards for the development and provision of AA schemes* are a foundation stone for NAAN's work. As such, they contribute to all our strategic objectives, including our work with policy makers, partner agencies, providers, as well as those responsible for locally developing or commissioning AA schemes.

There were 914 downloads of the *National Standards 2018* during the year.

E-updates

KPI: 40 e-updates published

We sent 51 e-updates over the course of the year, keeping our member services up to date with developments in law, policy, research, and practice.

The status and use of remote legal representation for children and vulnerable adults detained and interviewed by police was a key theme.

Member advice and support

KPI: 120 requests met

We provided a national phone and email advice and support service for local scheme leaders, researching answers and responding in an accurate, timely and comprehensive way.

At 98 cases, demand for support has remained steady after a rise during the previous year. We met 100% of requests.

Coordinators' knowledgebase

KPI: 6 new articles published

We continued to develop our online knowledgebase for local AA leaders, which acts as a 24/7 central hub of information and guidance for those managing appropriate adult schemes.

We published 10 articles, taking the total to 186.

The most popular pages related to supporting the Covid-19 response (e.g. managing referrals, testing for Covid, vaccinations, updates on protocol on remote legal representation).



A word cloud demonstrating the breadth of member queries

Appropriate adult's knowledgebase

KPI: 5 new articles / 150 new users

We continued to expand, maintain and promote our practitioner's knowledgebase, *iKAAN*.

This 24/7 service helps AAs navigate a complex set of legislation, case law, codes, and best practice.

We added 27 new articles and 212 appropriate adults registered for a free account.

Direct training and development

Last year we reported a 35% increase in the number of appropriate adult training days we delivered.

This year saw a further unprecedented increase in demand.

A total of 366 people benefited from our direct appropriate adult training (an increase of 59% on last year) across 19 organisations:

- Birmingham YOS
- Blackpool Youth Offending Service
- Bury Childrens Services
- Catch-22 Merseyside
- Catch-22 Stoke
- Central Bedfordshire Council
- Coventry Youth Offending Service
- Dudley YOS
- Hull University Students Union
- London Borough of Hammersmith and Fulham
- London Borough of Havering
- Luton YOS
- Medway Youth Services
- Mersey Care NHS Foundation Trust
- Rainbow Therapeutic
- Sandwell YOT
- The Appropriate Adult Service Ltd
- Underley Gardens
- West London NHS Trust

We continue to receive positive feedback about our training. In 2021-22:

- 87% of learners said their knowledge or skills had improved "a great deal" or "a lot"
- 89% of learners said they would be taking actions or doing something differently as a result of the training

"The training was very in depth, informative and filled with lots of examples of case law. It was also interactive, creating great opportunities to participate in the training, engage in discussion, and practice role play in small breakout rooms. Thank you Grev."

"The trainer was excellent. His passion and enthusiasm were evident. He kept us all engaged throughout the 3 days, no mean feat! He was very knowledgeable and happy to answer any questions. Even though I have done AA training before and about 3 refresher trainings, I still learnt more."

E-learning

KPI: Complete feasibility study on online platform

NAAN provides its members with a national training pack –this was downloaded 25 times.

The increasing demand from local schemes for our direct training is welcome but is exceeding our capacity to deliver it.

Part of our solution is to develop a national, self-paced, e-learning product that enables us to scale direct training of AAs.

This will work to support local scheme leaders to make the best use of their training resources, and focus face to face time on the most complex and important areas.

In August 2021, we received an initial grant of £6,000 from the Allen Lane Foundation towards development of this solution.

During the year we:

- Surveyed our membership about demand, spending, and content.
- Developed specification for platform requirements
- Set a budget for creative (videos, interactive learning etc)
- Researched hosting platforms
- Mapped learning outcomes against the OFQUAL-accredited qualification and national standards
- Agreed an 'iterative design' approach.

Our sincere thanks to the trustees of the Allen Lane Foundation, without whose support this work would not have been possible.

Qualifications

KPI: 36 new learners registered

We work in partnership with awarding body Gateway Qualifications, and our members, to offer three accredited qualifications for AAs.

2021-22 was a challenging year for the qualifications project, caused by a lack of resources both for us and our members, in part due to the ongoing impact of Covid-19.

During the year 18 AAs completed the qualification and 8 new learners registered.

From January, we made significant changes in. We added staff, improved internal processes, and offered more support to local tutors.

A key achievement was that Gateway Qualifications awarded NAAN 'direct claims' status, meaning we are now trusted to directly award the qualification, with a sample being external verified.

Events for local scheme leaders

KPI: 6 events / 95% will change their practice

As part of our Covid-19 response, we replaced our normal series of three 'in-person' professional development days around the country with a series of more frequent free online events.

During the year we delivered 5 events for local scheme leaders.

Members' meetings

We held 4 members' meetings in April, May, July, and December. Total attendances were 173.

Covid-19

3 of these meetings focused on "Leading AAs during Covid-19". These were used to discuss guidance and best practice, disseminating information on the responses of relevant agencies (e.g., remote legal advice), identifying implementation issues (e.g. PPE).

Along with our online guidance and e-updates, these played a critical role in enabling NAAN to ensure local AA schemes were co-ordinated and well informed at all times.

Mental Capacity in AA Practice

Our December members' meeting (paired with our AGM) focused on reflecting on the role of mental capacity in appropriate adult practice

"Thank you for organizing a professional and smooth event. I really enjoyed the session and took a lot away from it."

Police complaints training (for local leaders)

Delivered in partnership with Bhatt Murphy Solicitors, this training for local AA scheme leaders supported the *Making Police Complaints: Webinar for Appropriate Adults*. It enabled them to support appropriate adults as they developed and applied their knowledge when supporting people.

Events for frontline AA practitioners

Police complaints training (for practitioners)

We facilitated a free training session for appropriate adults, on increasing understanding about how complaints can be made about police.

The training was delivered in partnership with Bhatt Murphy Solicitors who were funded by the Legal Education Foundation.

People who detained or questioned by police sometimes have complaints. However, there are barriers to children and vulnerable people accessing the complaints system. Appropriate adults do not have a role in that system. However, they do have a role in explaining people's rights and supporting them to use those rights.

Training AAs to understand the police complaints system, and to be able to talk knowledgeably with the people they support, is part of the solution.

- 116 attendances
- 97% of attendees said their knowledge has improved because of the training.
- 95% said they felt confident to support a child or vulnerable adult in making a police complaint after the training.



National development and commissioning guidance

KPI: 6 new users / 4 tenders reference standards

We continued to offer all public sector bodies free access to our online knowledgebase.

The guidance is provided in a practically focused Q&A format, bridging the gap between the national standards and the practical challenges of scheme developers and commissioners, who usually have very limited time to devote to the issue of AA provision.

By the end of the year:

- 8 new scheme commissioners / developers in 6 local authority areas registered
- 39 people were registered in total
- 11 new tender specifications for AA provision referenced compliance with our national standards.

Commissioning support

KPI: 8 areas supported / 4 opportunities shared

In addition, we provided free development and commissioning support to 15 local areas.

We also supported commissioners by disseminating 11 contract opportunities to our network of providers (up from 6 last year).

- London Borough of Newham
- Derbyshire
- Plymouth
- Lincolnshire
- Surrey
- London Boroughs of Bexley, Lewisham and the Royal Borough of Greenwich (a tri-borough service)
- Lancashire
- London Borough of Bromley
- Merseyside
- Cambridgeshire and Peterborough
- Wiltshire

YPO

We continued our partnership with YPO, purchasing body owned by local authorities, with whom we developed a “Dynamic Purchasing System” (DPS) for AA services. The DPS is designed to make it as efficient as possible for authorities to commission high quality AA provision.

During the year:

- 10 provider organisations applied to join the DPS, of which 5 were approved.
- 6 commissioners confirmed they would use the DPS for their next contract
- 5 contracts were awarded via the DPS

National volunteering portal

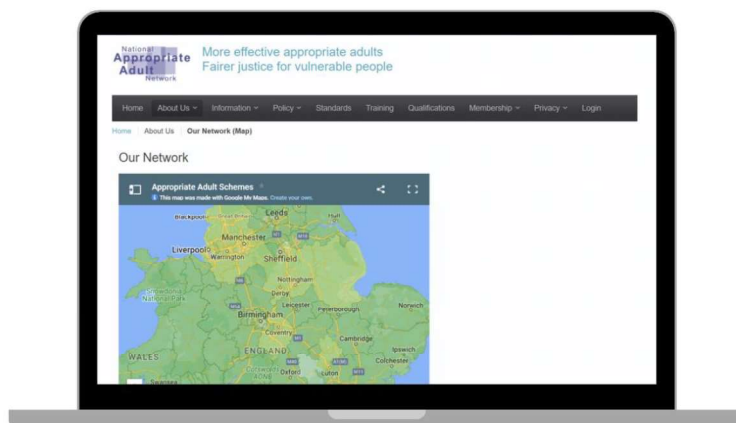
KPI: 16,000 view of information + map

We provided online information for prospective volunteers and kept our online interactive national map updated, allowing potential volunteers to identify local schemes.

During the year, our:

- network map was viewed 8,072 times
- information on becoming an AA was viewed 14,834 times, (2021: 13,999, 2020: 10,387).

We also provided information to 50 potential volunteers who made contact by email and phone (up from 39 last year).



Objective 2: Informed children, vulnerable people and supporters

Information: children & vulnerable people

KPI: 1,500 web page views

Recorded web page views were as follows:

- 380 views: Information for people who need an AA
- 957 views: Vulnerability Identification Cards
- 15,902 views: About appropriate adults

Subject to securing the necessary resources, we would like to further develop our web-based information and resources for children and vulnerable people.

We also sense that there may be a need for a professionally staffed helpline for people affected by police custody and voluntary interviews.



Information: families & supporters

KPI: 200 views/ 40 queries

There were 707 views of our 'Information for family members' web page

We answered 57 phone or email queries from supporters and vulnerable suspects.

There were 2,111 downloads of key documents from our website, consisting of:

- A quick guide for appropriate adults
- Being an appropriate adult: an independent guide
- Complaining about unfair treatment

We also worked in partnership with Dr Miranda Bevan, to produce [an information video for familial appropriate adults](#).

The funding for Dr Bevan, the animators and voice actors was provided by ESRC UKRI, via the London School of Economics. Our contribution was largely in-kind, with a small funding contribution.

Over 150 AAs provided feedback on a rough version before final publication in February 2022.

Northamptonshire Police began piloting the video's integration with custody processes.

We designed a poster featuring a QR code that people can scan with their phones to watch the video (see top right).

We published a video implementation web page for police forces and community organisations.

English and Polish captions were added. Then, with thanks to Mark Lewis (National Police Contract Manager – Language Services) and the kind support of Chanon Calverley and The Big Word Group, we secured pro-bono translations for an additional five languages.



Objective 3: A Fairer System

All children and vulnerable people are supported by an appropriate adult

Improving the identification of vulnerability

Evidencing the issue and measuring change

We continued to work on our *There to Help* research series, which focuses on the rate at which adults are identified as PACE vulnerable and therefore provided with an appropriate adult.

We had an 84% response rate to our information requests to all police forces in England and Wales. This covered the percentage of adult detentions recorded as needing an AA between April 2019 and December 2021. We will analyse the data next year.

We continued to disseminate our previous *There to Help* research reports:

- 2133 downloads of *There to Help* reports
- 2083 downloads of associated documents (e.g. executive summary and infographic)

Mainstreaming AA data in management information

We secured the inclusion of (a) police requests for AAs and (b) average times from request to attendance in the new national Custody Performance Management Framework, established by the National Police Chiefs Council (NPCC). This should mean that in future, key data relating to the securing of appropriate adults becomes standardised across all police forces, and is available as management information.

Supporting improved identification

We presented at NPCC Custody Forum on identifying and responding to vulnerability, in collaboration with Dr Laura Farrugia.

As a member of the Forum's working group on risk, we secured consideration of a new expanded national risk assessment tool.

We developed a 90-minute training seminar on PACE vulnerability. We delivered five sessions to a total of over 70 police, healthcare professionals and NHS Liaison and Diversion staff working in police custody.

- 95% of training attendees said it increased their understanding of the role of AA and when they are required.
- 83% of training attendees said resulting changes in their practice would lead to more vulnerable people being identified.

We were commissioned by Phoenix Futures (a Liaison and Diversion provider) to deliver the training to their team.

We also secured agreement from College of Policing to input into development of their new immersive 'Hydra' custody vulnerability training. We attended the first trial session and provided feedback. As a result, the training scenario was amended to promote deeper consideration of the need for an AA and include interaction with familial AAs.



Chart 1: % of police detentions in which the need for an appropriate adult was recorded

Chart 2: % recorded need for appropriate adults in adult police detentions vs voluntary interviews

Source: *There to Help 3* (2020), NAAN

Addressing the lack of statutory responsibility

Children and vulnerable people do not always have a person known to them who can act as their appropriate adult.

Since 1998, there has been a legal duty on local authorities to ensure that a child has an appropriate adult.

However, there is no such legal duty to provide AAs for 'vulnerable adults', such those with learning disabilities, mental ill health, brain injuries, or autistic people.

This has resulted in precarious service arrangements, variable funding levels, difficulties improving quality, and inability to meet demand.

Despite the role having always been part of social work, increasing numbers of local authorities have decided to defund services, due to the need to make budget cuts to maintain statutory services.

As AAs must be independent of police, this is not a problem that forces can solve.

We highlighted this issue in *There to Help* (2015), which was commissioned by the Home Secretary.

As in other years, this year we continued to encourage the Government to facilitate a solution.

We were invited by the Home Office to present to the Strategic Custody Meeting, which involves a range of justice stakeholders, in 2022.

We met with the new Police and Crime Commissioners who are leading nationally on custody and mental health (Lisa Townsend, Surrey and Emily Spurrell, Merseyside) to raise the issue.

For resource reasons, we were unable to focus on this long-term issue to the extent we would have liked.

However, our new grant from Esmée Fairbairn Foundation (see below) will provide the basis for a sustained focus over coming three years.

Increased confidence in AAs, founded on rigorous evidence.

Supporting and coordinating academic efforts to improve the evidence base

We collaborated with Dr Roxanna Dehaghani on a successful bid for a jointly supervised PhD (starting October 2022) funded by the ESRC Doctoral Training Programme. The successful candidate will complete a Masters in Research Methods followed by PhD related to appropriate adults, and will receive around £15,000 per year.

We co-organised a Vulnerability Flash Talks event under the British Society of Criminology (BSC) Vulnerability Research Network (VRN) which we co-founded and launched last year.

We contributed to the Steering and Advisory Groups for Dr Vicky Kemp's (Nottingham) Nuffield-funded research project Digital Legal Rights: Improving Procedural Safeguards for Young Suspects, chaired by Lord Carlisle.

We met with two academics considering Masters and PhDs on appropriate adults, to discuss possible research questions.

We were interviewed by an academic conducting research on the impact of Covid-19 and met with another working on international terrorism.

Working with other professions

There were 474 views of our 'information for related professions' web pages.

We completed 64 requests for information and advice from individuals from other professions, such as police and legal representatives.

In response to the Child Q case, we added a page to our website for teachers and educational establishments. This had 97 views in the 8 days before the end of the year.

We recorded a video about the role of AAs for the SOLDA-CJS app, a project by Vicky Sandy-Davis (Coventry University). to provide information for staff working with people with learning disabilities and/or autism who come into contact with the Criminal Justice System.

We contributed to a literature review by the Association for Youth Justice on the impact of Covid-19 on children at the police station.

Maintaining and strengthening rights

Covid-19 and remote legal advice

2021-22 continued, somewhat unexpectedly, to be dominated by Covid-19.

We continued to play an important role both in terms of supporting local areas and influencing national stakeholders.

We advocated against the continuation of 'emergency innovation' of remote legal representation under the Joint Interim Interview Protocol (JIIP), agreed by the National Police Chiefs Council, Crown Prosecution Service and solicitor's representative bodies.

Our partnership with Transform Justice and Fair Trials International remained an important part of this advocacy. Our joint report on the impact of remote legal advice on children and vulnerable people, *Not remotely fair?*, was downloaded 594 times over the year.

Our work played a central role in securing a revised JIIP (version 3) in May 2021 - guaranteeing in-person legal representation for children and vulnerable.

"The report and the representations you made were most helpful in considering changes to the Joint Interim Interview Protocol".

- Crown Prosecution Service

Supporting the implementation of JIIP version 3 generated a large amount of activity and meant other less time-sensitive activities had to be delayed. This included work ensuring our members were informed, but also producing a 1-minute video for social media to raise awareness amongst familial AAs, and police officers.

We had our monthly Support group meeting last night and I was delighted to hear that very shortly remote advice is to be banned for juveniles and vulnerable adults in custody. Not before time and a real win for you guys who I know put a huge amount of effort in to brokering this change. Well done and keep up the good work".

- NAAN Member

*"Most legal professionals in our study agreed that children and vulnerable suspects were more negatively affected by the lack of F2F legal assistance...
...face-to-face assistance should be provided to children, and adults whose vulnerabilities have been identified",*

- Interim report, ESRC funded study

Then, just when all appeared settled and we were about to refocus on planned work, we had to respond to proposals for JIIP version 4 (which reintroduced the possibility of remote legal representation for children and vulnerable adults in limited circumstances).

We re-prioritised our work again, engaging with our members and the national stakeholders via surveys, meetings, emails, and calls.

In September 2021, the ESRC UKRI funded research project on remote interviewing led by Professor Gavin Oxburgh, Northumbria University (for which we supported the finding application last year), provided an interim report.

Despite our strong and repeated representations, the signatories agreed version 4 in October 2021.

We continued to coordinate with Transform Justice and Fair Trials International as they secured a QC's opinion on the legality of the JIIP, which resulted in an indication that it may be unlawful. We met with other organisations, including the Youth Justice Board, Association for Youth Justice, Association of Police and Crime Commissioners, Dr Vicky Kemp, Professor Michael Zander, the Legal Aid Agency, and the Law Society, to highlight the issue and risks.

We published a detailed rationale so that AA schemes and police could be clear about the risks of remote representation.

We wrote new operational guidance for scheme leaders, scheme AAs and information for the public (familial AAs).

We continued to monitor developments via our membership and contacts in police forces.

Pleasingly, the use of remote for children and vulnerable people did not re-emerge in practice. Solicitors and legal representatives provided in-person representation as they had under JIIP version 3, with any issues being hyper-focused on one or two small areas of the country. In those areas, we engaged practically to provide support to try to resolve the issues.

Boards and groups

NAAN continued to provide national representation as a member of a range of operational and policy coordination groups, including:

- National operational partners meeting (chaired by the Home Office bi-weekly)
- National Strategic Custody Meetings
- PACE Strategy Board (Police and Criminal Evidence Act 1984)
- National Police Chiefs Council: National Custody Calls
- Youth Justice Board: Quality of Advocacy Working Group (legal advice)
- Independent Office for Police Conduct: External Stakeholder Reference Group
- Association for Youth Justice (AYJ).

Meetings

In addition to those listed elsewhere in this report, we held one to one meetings on various issues with organisations in:

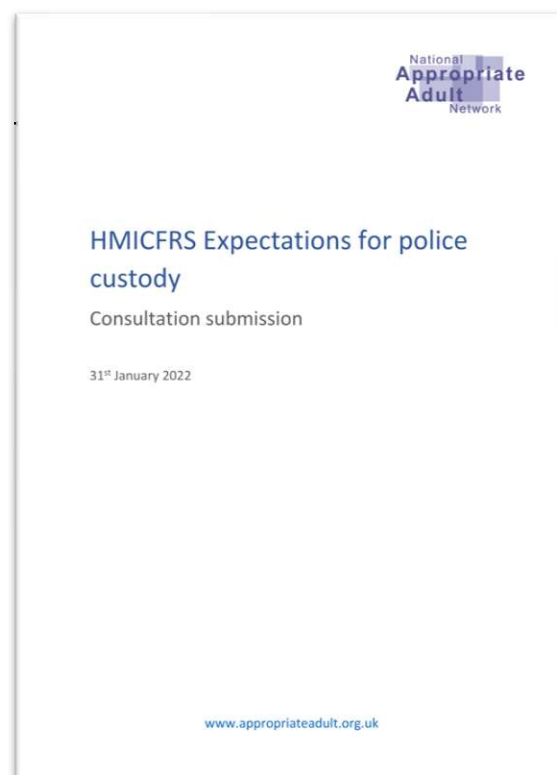
- Civil society (e.g. Just for Kids Law; ICVA),
- Academia (e.g. Dr Vicky Kemp)
- Policing (NPCC; Deputy PCC for West Midlands)
- Justice (Youth Justice Board; Ministry of Justice Digital Team).

Events We attended a range of events including:

- YJB Systems Mapping event
- Effective Participation legal guide (Doughty Street Chambers, Youth Justice Legal Centre)
- Crest Advisory report launch (Out of court disposals and diversion programmes)
- Cross-Government Event on Liaison and Diversion Services
- Roundtable on overnight detention of children and young people in police custody, hosted by Just for Kids Law.
- AYJ meeting on the experiences of black and mixed heritage boys in youth justice and racial disparity work by the YJB.

HMICFRS police custody inspection expectations

We made a submission to a consultation on revised expectations for the inspection of police custody. Our consultation response focused on identification of needs and vulnerabilities, children, authorisation of detention, remote technology, complaints, accountability, and appropriate adults.



Objective 4: Increased Impact

Funding diversification

Our plans to grow the size and diversity of our income continued to develop.

We were delighted to secure two new partnerships with charitable foundations

Esmée Fairbairn Foundation

From January 2022, Esmée Fairbairn Foundation is supporting NAAN with £105,000 over three years, in aid of three main outcomes:

- Improve the identification of vulnerable suspect for whom an AA is required
- Increase the availability of high quality, sustainable AA services
- Represent appropriate adults at a strategic level, ensuring their practical experience and insights influence policy and practice.

The funding is supporting our core work, increasing our independence, and freeing up our chief executive by enabling us to hire an Operations Manager.

Allen Lane Foundation

From August 2021, Allen Lane Foundation is providing NAAN with £9,000 over 2 years, to support the development of a national e-learning platform for appropriate adult training.

New Operations Manager post

Thanks to the support of Esmée Fairbairn Foundation, we were able to increase the size of our staff team.

We ran an open recruitment campaign for the new post of Operations Manager, attracting a high level of interest. We were delighted to have Kate Tokley join us from January 2022.

New Chair of Trustees

The Board established a recruitment committee to conduct an open recruitment process to appoint a new Chair of Trustees.

There were three applicants with experience across business, public bodies and charities. The Board accepted the committee's recommendation, and Penelope Gibbs became Chair in December 2021.

Penelope has extensive governance experience, including as Chair of the Standing Committee for Youth Justice, and has also volunteered in the justice system as a magistrate. Having first worked for the Prison Reform Trust, in 2012 Penelope set up (and is Director of) Transform Justice - a charity which advocates for a fairer, more open, humane and effective justice system in England and Wales.

Board diversity and inclusion

As part of our Equality, Diversity and Inclusion Strategy work, we undertook an anonymous diversity audit to understand how diverse the Board currently is.

Financial Review

Financial performance

The Statement of Financial Activities is shown on page 21.

The surplus for the year was £50,418 (2020: £23,232). The net assets amounted to £195,131 (2020: £144,713).

Reserves policy

NAAN's policy is to maintain sufficient level of designated reserves to enable normal operating activities to continue over a period of up to 9 months. This policy is a medium-term measure to mitigate the risks of the charity's historical current reliance on a single grant funder that makes decisions on an annual basis, as well as risks associated with past difficulties in obtaining physical receipt of grant funding in a timely fashion.

Thus, for the sake of transparency guidelines from the 'CC19: Charity Reserves –Building Resilience' have been adopted and a reserve of £110,000 designated. This equates to 8.7 months of expenditure at 2021/22 levels.

The increase of £15,000 reflects increased expenditure (which will increase further in 2022/23 due to the additional staff member) and the £15,000 increase in the Home Office grant, while ensuring compliance with the 9 month policy.

This reserve would allow NAAN the opportunity to secure alternative funding or, if necessary, to wind down its programme of support. The charity has a plan in place to diversify funding and increase staffing and will continue to review appropriate reserves levels annually to ensure funds are used effectively to support the charitable objectives.

Designated funds

A major grant of £35,000 was received from Esmée Fairbairn Foundation in January 2022, part of a three-year grant totalling £105,000. This grant has directly enabled us to take on a third member of staff.

Future years will be restricted. However, as part of the Foundation's Covid-19 response, year one is unrestricted.

While technically unrestricted, a designated fund was established to ensure distinction between the grant, reserves (as above) and general funds, supporting the proper management of the grant in line with the Foundation's wishes. It also improves transparency given that the timing of the grant significantly affected our annual surplus.

General funds

The general funds are the foundation for the implementation of our new strategy to increase NAAN's sustainability and impact. An unexpected and significant increase in demand for our training, combined with a swift move to online delivery, contributed further to the size of the general fund.

While implementation of the new strategy was again slowed by the continued need to respond to Covid-19, the trustees and chief executive remain committed to increasing expenditure in pursuit of its objectives.

This has now begun in earnest with the creation of the new Operations Manager role, which increases core expenditure in the coming years.

A new 3-year budget has been developed and agreed, setting out how the general fund will be reduced responsibly and effectively, with a focus on the development of a national e-learning platform, as well as on updating our website which is well over a decade old.

Funding sources

Our deep and sincere thanks to the following for their support this year:

- Home Office (Police Powers Unit)
- Esmée Fairbairn Foundation
- Allen Lane Foundation
- Our member organisations

In pursuit of our new strategy, we continue to work to increase and diversify the charity's funding. This includes:

- developing relationships with charitable trusts and foundations with shared objectives.
- increasing earned income through the delivery of services to other organisations where this is in line with the charity's charitable objectives

This approach will increase the charity's sustainability and independence by reducing reliance on the Home Office.

Processes have been put in place to clearly delineate between the work undertaken under the Home Office grant and other projects and activities. For example, any work undertaken to engage with Parliamentarians is conducted outside of that grant, in line with its terms.

The breakdown of funding in 2022 was:

- Home Office 54% (2021: 61%, 2020: 72%)
- Other grants 20% (2021: 13%, 2020: 2%);
- Earned 26% (2021: 26%, 2020: 25%).

Fundraising

The Charity did not engage external support for fundraising during the year. No complaints have been received in respect of the Charity's fundraising activities during the financial year.

Investment policy and performance

The Board has decided that at present, funds should continue to be retained in Banks and Building Societies. Any change in such banking arrangements should be agreed by the Board. As far as possible, funds will be retained in interest bearing accounts. Income from interest amounted to 0.2% of income.

Approved by order of the board of trustees on 1st December 2022 and signed on its behalf by:



.....
Kevin Wheeler
Treasurer

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF THE NATIONAL APPROPRIATE ADULT NETWORK LTD

Independent examiner's report to the trustees of The National Appropriate Adult Network Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the Year Ended 31 March 2022.

Respective responsibilities of trustees and examiner

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act'). Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached



Rosanna Turner ACA DChA
Calcutt Matthews
Chartered Accountants
19 North Street
Ashford
Kent
TN24 8LF

Date: 12/12/2022.....

STATEMENT OF FINANCIAL ACTIVITIES for the Year Ended 31 March 2022

	Notes	Unrestricted funds £	Restricted funds £	31.3.22 Total funds £	31.3.21 Total funds £
INCOME FROM					
Donations & legacies	2	35,051	116,000	151,051	114,770
Charitable activities	3	50,692	-	50,692	41,515
Investments	4	439	-	439	635
Total income		<u>86,181</u>	<u>116,000</u>	<u>202,181</u>	<u>156,920</u>
EXPENDITURE ON					
Charitable activities	5,6,7				
Member Support		10,574	39,900	50,474	50,801
Policy & Standards		12,084	51,300	63,384	53,475
Professional Development		<u>15,106</u>	<u>22,800</u>	<u>37,906</u>	<u>29,411</u>
Total expenditure		<u>37,764</u>	<u>114,000</u>	<u>151,764</u>	<u>133,688</u>
NET INCOME/(EXPENDITURE)		<u>48,418</u>	<u>2,000</u>	<u>50,418</u>	<u>23,232</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>144,713</u>	<u>-</u>	<u>144,713</u>	<u>121,481</u>
TOTAL FUNDS CARRIED FORWARD		<u>193,131</u>	<u>2,000</u>	<u>195,131</u>	<u>144,713</u>

These notes form part of the financial statements.

BALANCE SHEET at 31 March 2022

		Unrestricted funds	Restricted funds	31.3.22 Total funds £	31.3.21 Total funds £
	Notes				
FIXED ASSETS					
Tangible assets	8	<u>3,622</u>	<u>-</u>	<u>3,622</u>	<u>510</u>
CURRENT ASSETS					
Debtors	9	38,992	-	38,992	10,752
Cash at bank		<u>180,546</u>	<u>2,000</u>	<u>182,546</u>	<u>158,775</u>
Total current assets		219,538	29,500	221,538	169,527
CREDITORS					
Amounts falling due within one year	10	<u>(30,029)</u>	<u>-</u>	<u>(30,029)</u>	<u>(25,324)</u>
NET CURRENT ASSETS		189,509	2,000	191,509	144,203
TOTAL ASSETS LESS CURRENT LIABILITIES		193,131	2,000	195,131	144,713
NET ASSETS		<u>193,131</u>	<u>2,000</u>	<u>195,131</u>	<u>144,713</u>
FUNDS					
	11				
Unrestricted funds					
General funds		56,880	-	56,880	40,546
Reserves		110,000	-	110,000	95,000
Esmée Fairbairn Foundation		26,250	-	26,250	-
Garfield Weston Foundation		<u>-</u>	<u>-</u>	<u>-</u>	<u>9,167</u>
Total unrestricted funds		193,631	-	193,131	144,713
Restricted funds					
Home Office		-	-	-	-
Allen Lane Foundation		<u>-</u>	<u>2,000</u>	<u>2,000</u>	<u>0</u>
Total restricted funds		-	2,000	2,000	-
TOTAL FUNDS		<u>193,131</u>	<u>2,000</u>	<u>195,131</u>	<u>144,713</u>

These notes form part of the financial statements.

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the Year Ended 31 March 2022. The members have not required the charitable company to obtain an audit of its financial statements for the Year Ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006. The trustees acknowledge their responsibilities for:

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The financial statements were approved by the Board of Trustees on 01.12.2022 and were signed on its behalf by:



.....
Kevin Wheeler
Treasurer

These notes form part of the financial statements.

NOTES TO THE FINANCIAL STATEMENTS for the Year Ended 31 March 2022

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', and the Companies Act 2006.

The financial statements have been prepared under the historical cost convention.

Income

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Expenditure

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Support costs are those incurred directly in support of expenditure on the objects of the charity and include project management carried out at Headquarters. Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirement.

Going concern

The trustees and management have considered possible events or conditions that might cast significant doubt on the ability of the charity to continue as a going concern for at least one year from the date of approval of the financial statements

They have concluded that, together with the reserves, there is a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future, and therefore, the charity continues to adopt the going concern basis.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 25% on reducing balance
Computer equipment	- 25% - 50% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees. Restricted funds can only be used for restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for restricted purposes. Designated funds are only used for a specific reason at the discretion of the trustees and reviewed annually. Further explanation of each fund is included in the notes to the financial statements.

Debtors

Debtors are amounts owed to the charity. They are measured on the basis of their recoverable amount.

Creditors

Creditors are amounts owed by the charity. They are measured at the amount that the charity expects to have to pay to settle the debt.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme, with an employer contribution of 8% of gross salary. The assets of the scheme are held separately from those of the charity in an independently administered fund. Contributions payable to the pension scheme are charged to the Statement of Financial Activities in the period to which they relate. A salary sacrifice scheme is in operation, allowing staff to reduce their salary in exchange for increased employer pension contributions, with a net zero effect on the charity. Contributions payable by the charity amounted to £20,175 (2021: £13,969).

NOTES TO THE FINANCIAL STATEMENTS for the Year Ended 31 March 2022 (continued)

2. DONATIONS AND LEGACIES

	Unrestricted funds	Restricted funds	31.3.22 Total funds	31.3.21 Total funds
	£	£	£	£
Home Office Police Powers Unit	-	110,000	110,000	95,000
Esmée Fairbairn Foundation	35,000	-	35,000	-
Allen Lane Foundation	-	6,000	6,000	-
Garfield Weston Foundation	-	-	-	10,000
National Lottery Community Fund	-	-	-	9,731
Donations	51	-	51	39
	<u>35,051</u>	<u>116,000</u>	<u>151,051</u>	<u>114,770</u>

3. CHARITABLE ACTIVITIES

	Unrestricted funds	Restricted funds	31.3.22 Total funds	31.3.21 Total funds
	£	£	£	£
Income from				
Training and training material	25,633	-	25,633	12,201
Membership subscriptions	21,800	-	21,800	20,243
Commissioning support	1,539	-	1,539	7,500
Qualification	1,720	-	1,720	1,511
Other income	-	-	-	60
	<u>50,692</u>	<u>-</u>	<u>50,692</u>	<u>41,515</u>

4. INVESTMENT INCOME

			31.3.22	31.3.21
			£	£
Deposit account interest	<u>439</u>	<u>-</u>	<u>439</u>	<u>635</u>

5. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting):

	31.3.2022	31.3.2021
	£	£
Independent examiner's fee	1,760	840
Depreciation - owned assets	<u>1,004</u>	<u>375</u>

NOTES TO THE FINANCIAL STATEMENTS for the Year Ended 31 March 2022 (continued)

6. TRUSTEES' REMUNERATION AND BENEFITS

There was no trustee remuneration or other benefits provided for the year ended 31 March 2022 nor for the year ended 31 March 2021.

Trustees' expenses

	31.3.2022	31.3.2021
	£	£
Trustees' expenses	<u>480</u>	<u>58</u>

7. STAFF COSTS

The average number of full time equivalent employees during the year was as follows:

	31.3.2022	31.3.2021
	£	£
Staff	<u>2.25</u>	<u>2</u>

The cost of employing those staff were:

	31.3.2022	31.3.2021
	£	£
Salaries and wages	103,820	92,459
National insurance	7,581	6,335
Pensions	<u>20,175</u>	<u>13,969</u>
	<u>131,576</u>	<u>112,763</u>

The number of employees on a headcount basis was 2 employees from April to December 2021, rising to 3 from January 2022.

No employees received emoluments (employee benefits excluding employer pension contributions) in excess of £60,000.

The total remuneration (including gross salary, pension and employer's national insurance before reductions due to employer's allowance) of key management personnel during the year was £75,514 (2021: £67,794) of which £16,113 was employer's pension contributions (2021: 10,673).

NOTES TO THE FINANCIAL STATEMENTS for the Year Ended 31 March 2022 (continued)

8. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Office equipment £	Totals £
COST			
At 1 April 2021	521	4,562	5,083
Additions	-	4,116	4,116
Disposals	-	-	-
At 31 March 2022	521	8,678	9,199
DEPRECIATION			
At 1 April 2021	521	4,052	4,573
Charge for year	-	1,004	1,004
At 31 March 2022	521	5,056	5,577
NET BOOK VALUE			
At 31 March 2022	-	3,622	3,622
At 31 March 2021	-	510	510

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.2022 £	31.3.2021 £
Trade debtors	38,234	10,369
Prepayments	758	383
	<u>38,992</u>	<u>10,752</u>

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.2022 £	31.3.2021 £
Trade creditors	646	2,330
Other creditors	-	-
Deferred income	24,695	22,994
Credit card	114	-
Accrued expenses	4,574	-
	<u>30,029</u>	<u>25,324</u>

NOTES TO THE FINANCIAL STATEMENTS for the Year Ended 31 March 2022 (continued)

11. MOVEMENT IN FUNDS

	At 1.4.2021	Net movement in funds	At 31.3.2022
	£	£	£
Unrestricted funds			
General fund	40,546	16,334	56,880
Esmée Fairbairn Foundation	-	26,250	26,250
Garfield Weston Foundation	9,167	(9,167)	-
Reserves	95,000	15,000	110,000
Restricted funds			
Home Office	-	-	-
Allen Lane Foundation	-	2,000	2,000
TOTAL FUNDS	144,713	50,418	195,131

Net movement in funds, included in the above are as follows:

	Incoming Resources	Resources Expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	36,181	(19,847)	16,334
Esmée Fairbairn Foundation	35,000	(8,750)	26,250
Garfield Weston Foundation	-	(9,167)	(9,167)
Reserves	15,000	-	15,000
Restricted funds			
Home Office	110,000	(110,000)	-
Allen Lane Foundation	6,000	(4,000)	2,000
TOTAL FUNDS	202,181	(151,764)	50,418

11. MOVEMENT IN FUNDS (CONTINUED)

The purposes of the funds are as follows:

Restricted

Home Office

To support and represent organisations providing appropriate adult services to children and vulnerable adults in police custody and voluntary interviews.

Allen Lane

For development and delivery of our appropriate adult training offer, with a focus on developing an e-learning platform. The fund supports staff time and technical costs.

Designated

Esmée Fairbairn

To build a just and inclusive criminal justice system that prevents miscarriages of justice, by transforming safeguards for vulnerable people detained or questioned by police (those most at risk of having their rights denied). Year one of a three-year grant agreement is unrestricted as part of the Foundation's Covid-19 response. Future years will be restricted.

Reserves

NAAN's policy is to maintain sufficient level of designated reserves to enable normal operating activities to continue over a period of up to 9 months. This policy is a medium-term measure to mitigate the risks of the charity's historical current reliance on a single grant funder that makes decisions on an annual basis, as well as risks associated with past difficulties in obtaining physical receipt of grant funding in a timely fashion. Thus, for the sake of transparency guidelines from the 'CC19: Charity Reserves –Building Resilience' have been adopted and a reserve of £110,000 designated. This equates to 8.7 months of expenditure at 2021/22 levels. The increase of £15,000 reflects increased expenditure (which will increase further in 2022/23 due to the additional staff member) and the £15,000 increase in the Home Office grant, while ensuring compliance with the 9 month policy. This would allow NAAN the opportunity to secure alternative funding or, if necessary, to wind down its programme of support. The charity has a plan in place to diversify funding and increase staffing and will continue to review appropriate reserves levels annually to ensure funds are used effectively to support the charitable objectives.

General fund: To enable the charity to respond quickly to opportunities and to support its long-term development. The focus of the general fund in 2022-23 will be on the creation of high-quality, interactive content for a national e-learning platform.

11. MOVEMENT IN FUNDS (CONTINUED)

Comparatives for movement in funds

	At 1.4.2020	Net movement in funds	At 31.3.2021
	£	£	£
Unrestricted funds			
General fund	26,481	14,065	40,546
Garfield Weston Foundation	-	9,167	9,167
Reserves	95,000	-	95,000
Restricted funds			
Home Office	-	-	-
London Commissioning Initiative	-	-	-
Fair Justice After Covid-19	-	-	-
TOTAL FUNDS	121,481	23,232	144,713

Comparative net movement in funds, included in the above are as follows:

	Incoming Resources	Resources Expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	34,689	(20,624)	14,065
Garfield Weston Foundation	10,000	(833)	9,167
Reserves	-	-	-
Restricted funds			
Home Office	95,000	(95,000)	-
London Commissioning Initiative	7,500	(7,500)	-
Fair Justice After Covid-19	9,731	(9,731)	-
TOTAL FUNDS	156,920	(133,688)	23,232

12. RELATED PARTY DISCLOSURES

There were no related party transactions for the Year Ended 31 March 2022.

DETAILED STATEMENT OF FINANCIAL ACTIVITIES for the Year Ended 31 March 2022**INCOME AND ENDOWMENTS**

	31.3.2022	31.3.2021
	£	£
Donations and legacies		
Donations	51	39
Grants	151,000	114,731
	<u>151,051</u>	<u>114,770</u>
Charitable activities		
Membership subscriptions	21,800	20,243
Training and training material	25,633	12,201
Commissioning support	1,539	7,500
Qualification	1,720	1,511
Other income	-	60
	<u>50,692</u>	<u>41,515</u>
Investment income		
Deposit account interest	439	635
Total incoming resources	<u>202,181</u>	<u>156,920</u>

This page does not form part of the statutory financial statements.

DETAILED STATEMENT OF FINANCIAL ACTIVITIES for the Year Ended 31 March 2022 (continued)

EXPENDITURE

	31.3.2022	31.3.2021
	£	£
Charitable activities		
Wages	103,820	92,459
Social security	7,581	6,335
Pensions	20,175	13,969
Travel and subsistence	145	(29)
Training, Events and Groups	1,775	1,939
Staff training	1,020	-
	<u>134,516</u>	<u>114,674</u>
Support costs		
Management		
Administration	7,795	7,546
Fixtures and fittings	-	34
Computer equipment	1,004	341
Fundraising	-	4,650
Independent review of user involvement	-	1,000
Premises	2,219	2,018
Printing and stationery	128	89
Professional Fees	537	295
Recruitment	486	-
Travel and subsistence	-	-
Sundries	586	35
	<u>12,755</u>	<u>16,007</u>
Finance		
Bank charges	154	165
Information technology		
Communications and IT	2,098	1,944
Governance costs		
Trustees' expenses	480	58
Professional fees	-	-
Independent examiners' remuneration	1,760	840
Accountancy and legal fees	-	-
	<u>2,240</u>	<u>898</u>
 Total resources expended	 151,764	 133,688
 Net income/(expenditure)	 <u>50,418</u>	 <u>23,232</u>

This page does not form part of the statutory financial statements.