

REGISTERED CHARITY NUMBER: 1104698

Christian Initiative to Schools in Letchworth and District

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2024

Christian Initiative to Schools in Letchworth and District

TRUST INFORMATION

YEAR ENDED 31 DECEMBER 2024

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Christian Initiative to Schools in Letchworth and District**ANNUAL REPORT AND FINANCIAL STATEMENTS****YEAR ENDED 31 DECEMBER 2024**

Name	Christian Initiative to Schools in Letchworth and District
Registered Charity Number	1104698
Trustees During the Period	Rev Christopher Jenkins (Resigned 8 October 2024) Martin Money Roger Aldridge Penny Bainbridge Ashley Croft Christine Croft Christine Sherriff (Appointed 13 March 2024)
Bankers	NatWest Bank
Independent Examiner	Sue Matejtschuk FCA 39 Silver Birch Avenue Stotfold Hitchin Herts SG5 4AS

Christian Initiative to Schools in Letchworth and District

Trustees' Annual Report 2024

Charitable Purpose

Christian Initiative to Schools in Letchworth and District (CIS) exists to educate young people in the Christian faith through taking assemblies, Religious Education lessons and holding lunchtime clubs in schools in North Hertfordshire and Central Bedfordshire. We also offer chaplaincy support to one of the schools.

Public Benefit

We are providing public benefit through our educational activities in twelve schools in Letchworth and the surrounding area. Christopher Baker, our Schools Worker, is greatly appreciated in all the schools he visits.

Governance

Christian Initiative to Schools in Letchworth and District (CIS) is registered with the Charity Commission, registered charity number 1104698. It is governed by a board of at least six trustees.

The three Officer posts are as follows;

Chairperson: Rev Christopher Jenkins (Resigned 8 October 2024)
 Ashley Croft (Appointed 15 November 2024)
 Secretary: Penny Bainbridge
 Treasurer: Martin Money

Five Trustees meetings were held during the year.

Our Annual Celebration (AGM) was held on 22 October 2024.

As CIS reviews its direction over the coming years the Trustees will ensure that it remains consistent with the charity's constitution.

Data Protection

The Trustees of Christian Initiative to Schools in Letchworth and District (CIS) are aware of their responsibilities as set out under the General Data Protection Regulations (GDPR):

1. Lawfulness, fairness and transparency
2. Purpose limitation
3. Data minimisation
4. Accuracy
5. Storage limitation
6. Integrity and confidentiality (security)
7. Accountability

No complaints, concerns or requests for access to personal records were received in 2024.

continued.....

.....Trustees' Report continued

We continue to be vigilant in including GDPR data privacy statements in publicity materials and where data is recorded by CIS, for example when organising fundraising events.

Photographs of children or adults are only used with the consent of the parent/guardian or person concerned.

Safeguarding

Christian Initiative to Schools in Letchworth and District (CIS) is committed to the nurturing, protection and safekeeping of all, especially children, young people and adults who are at risk.

We are working to prevent the physical, sexual and emotional abuse of children, young people and adults who are at risk.

We undertake to exercise proper care in the selection and appointment of those working with children, young people and adults who are at risk, whether paid or voluntary.

Regular safeguarding training takes place for our Trustees and our Schools Worker.

CIS is committed to following the Home Office guidance "Working Together to Safeguard Children" (2023).

Each worker is required to understand and observe the CIS Safeguarding Policy.

No incidents or concerns were raised during 2024.

Employment

Christian Initiative to Schools in Letchworth and District (CIS) employs Christopher Baker as our Schools Worker. Christopher takes primary leadership in school assemblies, Religious Education lessons and lunchtime clubs.

Finances

On 1 January 2024, £13,990 was brought forward in the Charity's accounts. Income received during 2024 was £29,087. Expenditure during 2024 was £29,747, resulting in a slight decrease in the 2024 end of year funds.

The details of the accounts for 2024 are contained in the Financial Report prepared in line with the guidance for small charities.



Ashley Croft
Chairman

Christian Initiative to Schools in Letchworth and District

INDEPENDENT EXAMINER'S REPORT **FOR THE YEAR ENDED 31 DECEMBER 2024**

Independent Examiner's Report to the Trustees of Christian Initiative to Schools in Letchworth and District

I report on the financial statements of the Charity for the year ended 31 December 2024, which are set out on pages 5 to 8. These financial statements have been prepared under the historical cost convention and the accounting policies set out therein.

Respective responsibilities of trustees and examiner

As the trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of s144 of the Charities Act 2011 (the Charities Act) does not apply.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act
- Follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act) and
- State whether particular matters have come to my attention.

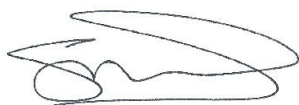
Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items of disclosure in the accounts, and the seeking of explanations from the trustees concerning any such matters. The procedures undertaken do not provide all of the evidence that would be required in an audit, and consequently no opinion is given as to whether or not the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act
 have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Sue Matejtschuk FCA
39 Silver Birch Avenue
Stotfold
Hitchin
Herts
SG5 4AS

9th September 2025

Christian Initiative to Schools in Letchworth and District


STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2024

		General Funds	Restricted Funds	Total Funds 2024	Total Funds 2023
	Notes	1b	1b, 3		
		£	£	£	£
Incoming resources	1c				
Income resources from generated funds					
Regular Gifts		22,762	-	22,762	19,584
One-off Gifts		934	-	934	3,025
Gift Aid Refund	1c	2,560	-	2,560	2,158
Fundraising	6	2,491	-	2,491	1,630
Grants - It's Your Move books	5	-	316	316	282
Other Income	9	24	-	24	113
Total incoming resources		28,771	316	29,087	26,792
Resources expended	1d				
Employment costs including pension	2	26,121	-	26,121	24,865
Insurance		255	-	255	228
Scripture Union affiliation & DBS check		244	-	244	300
Travel		456	-	456	463
Training/Conferences		-	-	-	-
School expenses inc. CU refreshments	4	425	-	425	182
It's Your Move books	5	434	316	750	675
Fundraising expenses	6	871	-	871	223
Equipment	7	20	-	20	-
IT Expenses	8	593	-	593	787
Memberships & Subscriptions	9	13	-	13	-
Other Expenses		-	-	-	113
Total resources expended		29,431	316	29,747	27,836
Net movements in funds		(660)	-	(660)	(1,044)
Total funds at 1 January 2024		13,990	-	13,990	15,034
Total funds at 31 December 2024		13,330	-	13,330	13,990

Christian Initiative to Schools in Letchworth and District

BALANCE SHEET FOR THE YEAR ENDED 31 DECEMBER 2024

		2024	2023
<i>The assets and liabilities of the charity:</i>			
	Notes	£	£
Current assets			
Cash at bank and in hand		13,330	13,990
Net current assets		<u>13,330</u>	<u>13,990</u>
Total assets less current liabilities		<u>13,330</u>	<u>13,990</u>
Net assets		<u><u>13,330</u></u>	<u><u>13,990</u></u>
<i>The funds of the charity:</i>			
Unrestricted income funds		13,330	13,990
Restricted income funds	3	-	-
Total charity funds		<u><u>13,330</u></u>	<u><u>13,990</u></u>



 Martin Money
 Treasurer

Approved by the trustees on8th October 2025.....

The notes on pages 7-8 form an integral part of these accounts.

Christian Initiative to Schools in Letchworth and District

NOTES FORMING PART OF THE FINANCIAL STATEMENTS **FOR THE YEAR ENDED 31 DECEMBER 2024**

1 ACCOUNTING POLICIES

1a Basis of preparation

The financial statements have been prepared under the historical cost convention.

The accounts are in accordance with the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice issued in March 2005 and comply with the Charities (Accounts and Reports) Regulations 2005 issued under the Charities Act 1993.

The financial statements have been prepared in accordance with all applicable accounting standards, as modified by the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales, (revised June 2008). The accounts have been drawn up in accordance with the provisions of the Charities Act, and include the results of the charity's operations which are described in the Trustees' Report, all of which are continuing.

The charity has taken advantage of the exemption in Financial Reporting Standard No 1 from the requirement to produce a cash flow statement.

The particular accounting policies adopted are set out below.

1b Fund accounting

Unrestricted funds are available for use at the discretion of the Trustees in the furtherance of the general objectives of the charity.

Restricted funds are subject to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

1c Incoming resources

Incoming resources are accounted for on a receipts basis. The Gift Aid refund received in 2024 is attributable to income received in the year 1 January 2023 to 31 December 2023.

1d Resources expended

All expenditure is recognised in the period in which incurred and accounted for on an accruals basis.

This has then been classified under headings that aggregate all costs related to the category. Resources expended include attributable VAT that cannot be recovered, and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the accountancy fees and costs linked to the strategic management of the charity.

The Trustees have been reimbursed £nil expenses in 2024 (2023: £nil).

2 STAFF COSTS AND NUMBERS

Staff costs were as follows:

	2024	2023
	£	£
Pay & Pension	26,121	24,865
	26,121	24,865

Staff comprises one Schools Worker. Pension contributions are at 9%.

continued.....

3 RESTRICTED FUND ANALYSIS

Funds	2024 Opening Balance	Income	Expense	2024 Closing Balance
	£	£	£	£
It's Your Move books	-	316	(316)	-
Other	-	-	-	-
Total	-	316	(316)	-

Books costing a total of £316 were purchased from restricted funds during 2024.

4 SCHOOL EXPENSES

This covers the cost of refreshments and snacks for lunchtime clubs and equipment/props to support assemblies.

5 IT'S YOUR MOVE BOOKS

Each year we purchase 'It's Your Move' books to be handed out to Year 6 primary school pupils. Part of the cost is usually met from restricted funds, with the remainder covered from general funds.

6 FUNDRAISING

We were able to hold three fundraising events in the year: a Ceilidh, an Autumn Concert and a quiz night. Expenses were incurred for the Ceilidh and quiz night.

7 EQUIPMENT

A 10 m HDMI cable was purchased for use with quizzes and school assemblies.

8 IT EXPENSES

IT expenses cover our monthly accounting software subscription and maintenance payments for our website.

9 MEMBERSHIPS & SUBSCRIPTIONS

This covered our Schools Worker's subscription to the DBS update service.