



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 8th	Month August	Year 2023		Day 7th	Month August	Year 2024

Section A Reference and administration details

Charity name	Happy Hands Pre-school & Childcare
Other names charity is known by	
Registered charity number (if any)	1104689
Charity's principal address	McIntyre Road
	Stocksbridge
	Sheffield
Postcode	S36 1DG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Maureen Aldous			Committee
2				
3	Mrs Philomena Washington			Committee
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Early Years Alliance
Trustee selection methods (eg. appointed by, elected by)	By the committee

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To provide a quality educational experience in a safe, secure and stimulating environment. Our aim is to give each child opportunities to be creative, to learn and grow through play. Parents and carers are valued and respected, consulted and kept informed. They are also encouraged, involved and included as members of our setting.

### Summary of the main activities undertaken for the public benefit in relation to

There are two main nursery sessions per day for local children. We offer free nursery places for 3-4 year olds offering both 15 hours Free Early

**these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Learning and 30-hour Extended Free Early Learning.

Younger children from 2 ½ years are accepted through the 2-year free early learning plus can be fee paying. Happy Hands offers children appropriate play and educational experiences in conjunction with the governments Early Years Foundation Stage Curriculum.

We are committed to creating an environment for all individuals which provides equality and fairness to all, regardless of race, culture or religion. Within this we are proud to be able to provide an inclusive space for all including children with special educational needs.

We are regulated by Ofsted and adhere to all relevant health and safety regulations. We are also members of the Early Years Alliance.

Happy Hands also offers local families wrap around care through a breakfast and out of school club each day prior to and following nursery sessions. (7.45am – 6pm)

During nursery and club sessions we utilise all areas fully especially the outdoors, as we feel this provides and enhances a positive educational experience for all our children to enjoy and develop within.

#### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## **Section D**

## **Achievements and performance**

**Summary of the main achievements of the charity during the year**

Our story began, once upon a time in 1999 St Ann's head teacher Ellen Baker planted the seed and inspired the beginning of Happy Hands, creating the nursery that was much needed for the school. Just look at us now.

**We have all taken great pleasure again in our 25<sup>th</sup> year nurturing and guiding all our children along with the great help of their parents. We have together watched them grow immensely over a very busy and exciting year.**

Staff have successfully managed all the wonderfully diverse children at Happy Hands by developing and extending their skills to all their individual needs creating a balanced, stimulating and challenging pedagogy within the nursery environment. They are a credit to our organisation and continue to contribute and shape our OUTSTANDING and ever transforming provision. A big thank you to the whole team, including our volunteers, especially Maureen for helping in nursery and David for bringing his guitar and singing with the children. This has helped the children to shine.

Achievements have excelled over and above this year and are celebrated through the children's emerging performing arts abilities. Starting with building on their own nursery rhyme repertoire, followed by taking part in

## Section D

## Achievements and performance

the Harvest Celebration Mass at St Ann's Church, showcasing 'The Harvest Beat' song. We have built a relationship with Christ Church Lunch club which has extended and given children more opportunities to express themselves, gain valuable skills in confidence building, concentration and enabled enjoyment through singing to all at the club.

Our Christmas **Nativity** presented to parents was received with enthusiasm and much joy. Everyone left feeling delighted by the way the children depicted the story.

At the **Valley Music Festival** we performed on the Venues BIG stage along with 6 other acts and schools. This wonderful experience was recognised and at our 25<sup>th</sup> Anniversary Celebration event we were presented with the *Bolsterstone Male Voice Choir, Raymond English Youth Award Valley Festival* by Hillary Osborn, Musical Director.

The Family Learning Service **FACES** provided parent sessions in the Autumn term initially concentrating on '50 Things to do before you're 5' In the Spring term parents and their children took part in **Big Cook Little Cook** enjoying the whole experience.

A new timetable for the afternoon session in the Summer term facilitated huge steps for all childrens' learning & development, especially enabling school readiness. Free play alongside structured activities including:- Yoga with Mini Movez; RugbyTots, Robot Reg, Phoenix Gymnastics Academy, Noodle performing Arts and inspiring and giving confidence to everyone.

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Our new '**MOVING ON UP**' programme promoting 'Transition is a process not an event' was taken on board by parents and children. Challenges were sent out weekly based on three main themes:- Developing independence; Developing fine motor skills and Communication, language & reading with a great response and enthusiasm.

Many other events including:- A fancy dress day held to raise money for 'Crackerjacks Childrens Trust', helping children with disabilities and raising awareness, Zoolab providing our children with awe and wonder, a Teddy Bears picnic in the sunshine and a visit from the ice cream man. All before **Celebrating in style 25 years of Happy Hands** with music by David & Pete, guests included MP Marie Tidball, Alan Law Mayor of Stocksbridge with counsellor Susan Abrahams and many parents/committee members past & present, not forgetting the neighbours.

**OurFuture plans- To keep nurturing the original seed that has grown so well over the last 25 years and empowering Happy Hands to continue to flourish**

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

We aim to manage our finances responsibly, budget for predictable fluctuations in income and hold reserves to cover expenses due to other eventualities including staff redundancy payments in the case that the Pre-School had to close.

Forecasted running costs are looking to increase to £170.00 therefore the reserve we hold will include redundancy estimated at £35.000 alongside future building projects to include the now priority of the refurbishing of the outdoor play area due to deterioration and safety concerns. Estimates for this would start at around £35.000

The change to the financial year has enabled us to work with the advanced payment of the Free Early Learning monies we received from the Government to help organise

**Details of any funds materially in deficit****Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

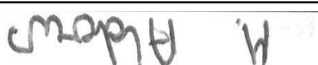
- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

**Section F Other optional information****Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Maureen Aldous

Position (eg Secretary, Chair, etc)

Committee member/Trustee

Date

30<sup>th</sup> April 2025



Happy Hands Pre School and Childcare		No (if any)		CC16a
Receipts and payments accounts				
For the period from	8th August 2023	To	7th August 2024	

## Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Nursery Income	-	-	-	125,436	109,965
Club	-	-	-	41,833	50,280
Fundraising/grants	-	-	-	4,055	222
Milk	-	-	-	232	519
Uniform	-	-	-	-	-
Other	-	-	-	530	940
Furlough Payment	-	-	-	-	-
Building Society Interest	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	-	-	-	£ 172,085.00	£ 161,926.00
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-		
	-	-	-		-
<b>Sub total</b>	-	-	-		-
<b>Total receipts</b>	-	-	-	172,085	161,926
<b>A3 Payments</b>					
Wages & Inland revenue	-	-	-	123,739	109,401
Payroll/NEST	-	-	-	6,454	5,688
Rent, rates & water	-	-	-	5,125	1,452
Utilities	-	-	-	3,564	2,370
Insurance	-	-	-	1,306	2,314
Equipment	-	-	-	14,129	9,687
Petty cash inc snack/post/travel	-	-	-	3,690	2,250
Bank Charges	-	-	-	317	-
Uniform	-	-	-	362	283
Maintenance	-	-	-	3,381	1,171
ABS Leasing	-	-	-	1,219	1,219
Computer	-	-	-	157	-
Other	-	-	-	8,550	12,256
	-	-	-		
<b>Sub total</b>	-	-	-	£ 171,994.00	£ 148,091.00
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-		
	-	-	-		
<b>Sub total</b>	-	-	-	-	
<b>Total payments</b>	-	-	-	£ 171,994.00	148,091
<b>Net of receipts/(payments)</b>	-	-	-	£ 91.00	£ 13,835.00
<b>A5 Transfers between funds</b>	-	-	-		-
<b>A6 Cash funds last year end</b>	-	-	-		-
<b>Cash funds this year end</b>	-	-	-	£ 91.00	£ 13,835.00

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B1 Cash funds	Nat west	-	£ 106,815.92	£ 105,824.92
		-	-	-
		-	-	-
	<b>Total cash funds</b>	-	£ 106,815.92	£ 105,824.92
(agree balances with receipts and payments account(s))		OK	Agreement Error	

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval



# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Happy Hands Pre-school & Childcare

On accounts for the year  
ended

07/08/2024

Charity no  
(if any)

1104689

Set out on pages

1

(remember to include the page numbers of additional sheets)

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's  
statement

In connection with my examination, no matter has come to my attention ~~(other than that disclosed below\*)~~

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Robert Palmer

Date:

30<sup>th</sup> April 2025

Name:

Robert Palmer

Relevant professional  
qualification(s) or body (if  
any):

Association of Chartered Certified Accountants

Address:

43 Studfield Hill

Sheffield S6 4SH



Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.