



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From April 2020 Period start date. To April 2021 Period end date.

Charity name: Stepping Stones Ministries UK

Charity registration number: 1104612

## Objectives and Activities

|  | SORP reference     |   |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document  | Para 1.17          | <p>To raise finances for our sister charity in India for the purpose of:-</p> <p>1) The relief of financial hardship, either generally or individually, of people living in India by making grants of money for providing or paying for items, services or facilities for the relief of the sick/poor living in India either generally or individually through the provision of grants goods or services.</p> <p>2) To advance the Christian religion in India for the benefit of the public through the holding of prayer meetings, lectures, public celebration of religious festivals, producing literature and distributing literature on Christianity to enlighten others about the Christian religion.</p> <p>3) To advance the education of the public in India in literacy, language, history, mathematics, geography, science, health and any other nationally recognised government curriculum subject.</p> |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | <p>Fundraising to provide for the work carried out by its' sister charity Stepping Stones India.</p> <p>Maintaining contact and providing information for individual sponsors regarding their sponsorship.</p> <p>To provide finances for the provision of a loving home, and meet the physical, emotional, educational and mental needs of children in need in India, including their care, clothing, food, medication, education and staff to care for them.</p> <p>Providing where possible various health camps in villages local to a Stepping Stones centre.</p> <p>Supporting the local church in Christian outreaches in to local villages</p>  |
| Statement confirming whether the trustees have   | Para 1.18          | The trustees of Stepping Stones Ministries UK have had regard to the guidance issued  |

|   |  |  |
|---|--|--|
| had regard to the guidance issued by the Charity Commission on public benefit |  | by the Charity Commission on public benefit. |
|---|--|--|

### Additional information (optional)

You may choose to include further statements where relevant about:

|  | SORP reference |  |
|--|----------------|--|
| Policy on grant making   | Para 1.38      |  |
| Policy on social investment including program related investment | Para 1.38      |  |
| Contribution made by volunteers                                  | Para 1.38      |  |
| Other  |                |  |

## Achievements and Performance

|   | SORP reference |  |
|---|----------------|--|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20      | <p>In the year April 2020 – April 5th 2021 the finances provided by Stepping Stones Ministries has been blessed to impact :-</p> <p>In Ranaghat West Bengal, The lives and well being of 22 boys and 28 girls. Through provision of care, accommodation, medication, food, clothing, education, physical exercise, additional out of school tuition and guidance and advice from staff and teachers.</p> <p>1 Alumni boy became an Outreach worker employed by SSI. He also became a father in this time.</p> <p>8 boys were helped to return to families whose situations had improved.</p> <p>2 girls were helped to return to their family as their situation has improved.</p> <p>In all 16 local people have been employed in the work of the children's' homes and 6 Teachers were contracted to provide additional tuition. Staff include 8 widows.</p> <p>1 further local person has been employed for work in the local community</p> |

|  |  |  |
|--|--|--|
|  |  | <p>2 boys completed their final year achieving grade 1 and returned to their families. 1 of these boys later applied for and began a further education course</p> <p>1 girl was given hospital care with a female issue and has recovered well.</p> <p>All staff and children were kept safe and well during the Covid outbreak. Following guidelines in all areas including teacher visits. All children have been able to maintain their school education to a high level.</p> <p>1 further Alumni boy requested and received financial support for 22 families in his area to receive food parcels and other necessities during the Covid outbreak. Food parcels were distributed on 10 + occasions in 4 different regions assisting over 250 families. Including partnership with another local organisation</p> <p>Roof was replaced after cyclone destruction.</p> |
|--|--|--|

**Additional information (optional)**

You may choose to include further statements where relevant about:

|  |           |  |
|--|-----------|--|
| Achievements against objectives set                          | Para 1.41 |  |
| Performance of fundraising activities against objectives set | Para 1.41 |  |
| Investment performance against objectives                    | Para 1.41 |  |
|  |           |  |

## Financial Review

|  |           |  |
|--|-----------|--|
| Review of the charity's financial position at the end of the period              | Para 1.21 | Receipts and Payment account shows a surplus of £7,444 comparing to £3,170 deficit last year.<br>Total reserves held at the year end amounted to £11,710 of which £3337 are free reserves.(2020: 4,266).   |
| Statement explaining the policy for holding reserves stating why they are held   | Para 1.22 | The charity is a small charity with a small income, however the trustees agree to allocate 20% of all general incomes (when available) to keep as a 'buffer'. The aim is to reach 3 x monthly costs of SSI budget (total approx. £6600). These monies are kept within the general business account and allocated on an end of month basis via journals to a nominal code named 'Buffer'. At the end of 2020/2021 there was £3337 in the buffer account. It is agreed that this buffer is accessible should the need arise. |
| Amount of reserves held  | Para 1.22 | Total reserves held at the year end amounted to £11,710 of which £3337 are free reserves   |
| Reasons for holding zero reserves  | Para 1.22 |  |
| Details of fund materially in deficit  | Para 1.24 |  |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | All income is received by donation of either individual or church organisation. This means that incomes will never be guaranteed as all relate to the personal circumstances and financial abilities of individuals.   |

### Additional information (optional)

You may choose to include further statements where relevant about:

|   |           |   |
|---|-----------|---|
| The charity's principal sources of funds (including any fundraising)            | Para 1.47 | Individual sponsors. / Church sponsorship |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 |   |
| A description of the principal risks facing the charity                         | Para 1.46 |   |
| Other   |           |   |

## Structure, Governance and Management

|   |           |   |
|---|-----------|---|
| Description of charity's trusts:  |           |   |
| Type of governing document<br>(trust deed, royal charter)   | Para 1.25 | Trust Deed  |
| How is the charity constituted?<br>(e.g unincorporated association, CIO)  | Para 1.25 | A charitable Trust  |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Proposal by a existing trustee – voted on by a majority vote. |

### Additional information (optional)

You may choose to include further statements where relevant about:

|   |           |  |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees                | Para 1.51 |  |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 |  |
| Relationship with any related parties   | Para 1.51 |  |
| Other   |           |  |

### Reference and Administrative details

|                             |  |
|-----------------------------|--|
| Charity name                | Stepping Stones Ministries UK              |
| Other name the charity uses | Stepping Stones                            |
| Registered charity number   | 1104612                                    |
| Charity's principal address | 26 Moor Lane, Newby, Scarborough, YO12 5SH |
|                             |  |

### **Names of the charity trustees who manage the charity**

|    | Trustee name   | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|----------------|-----------------|-----------------------------------|---|
| 1  | Richard Pashby |                 |                                   |   |
| 2  | Tracey Pashby  | Treasurer       |                                   |   |
| 3  | Peter Hick     | Chairman        |                                   |   |
| 4  | Graeme Parkins |                 |                                   |   |
| 5  | David Baker    |                 |                                   |   |
| 6  | Suzanne Marks  |                 |                                   |   |
| 7  |                |                 |                                   |   |
| 8  |                |                 |                                   |   |
| 9  |                |                 |                                   |   |
| 10 |                |                 |                                   |   |
| 11 |                |                 |                                   |   |
| 12 |                |                 |                                   |   |
| 13 |                |                 |                                   |   |
| 14 |                |                 |                                   |   |
| 15 |                |                 |                                   |   |
| 16 |                |                 |                                   |   |
| 17 |                |                 |                                   |   |
| 18 |                |                 |                                   |   |
| 19 |                |                 |                                   |   |
| 20 |                |                 |                                   |   |

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

|   |  |
|---|--|
| Description of the assets held in this capacity   |  |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects |  |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         |  |

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

#### Name of chief executive or names of senior staff members (Optional information)

|  |
|--|
|  |
|--|

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

|  |
|--|
|  |
|--|


## Other optional information

|  |
|--|
|  |
|--|

## Declarations

The trustees declare that they have approved the trustees' report above.

#### Signed on behalf of the charity's trustees

|                                     |   |  |
|-------------------------------------|---|--|
| Signature(s)                        |  |  |
| Full name(s)                        | Tracey Pashby   |  |
| Position (eg Secretary, Chair, etc) | Treasurer   |  |
| Date                                | 14/01/22  |  |



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name

Stepping Stones Muinistries UK

No (if any)

1104612

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
06/04/2020

To

Period end date  
05/04/2021

### Section A Receipts and payments

|   | Unrestricted<br>funds<br>to the nearest<br>£ | Restricted<br>funds<br>to the nearest £ | Endowment<br>funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|---|--|---|--|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |  |   |  |                                 |                               |
| Donations   | 50,128                                       | -                                       | -                                      | 50,128                          | 44,678                        |
| Gift Aid  | 4,862  | -                                       | -                                      | 4,862                           | 6,290                         |
| Fundraising   | 769  | -                                       | -                                      | 769                             | 2,534                         |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>                | <b>55,759</b>                                | <b>-</b>                                | <b>-</b>                               | <b>55,759</b>                   | <b>53,503</b>                 |
| <b>A2 Asset and investment sales, (see table).</b>    |  |   |  |                                 |                               |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                                 | <b>55,759</b>                                | <b>-</b>                                | <b>-</b>                               | <b>55,759</b>                   | <b>53,503</b>                 |
| <b>A3 Payments</b>                                    |  |   |  |                                 |                               |
| Transfers to India                                    | 39,584                                       | -                                       | -                                      | 39,584                          | 35,239                        |
| Mission expenditure                                   | -  | -                                       | -                                      | -                               | 751                           |
| Trustees stipend                                      | 5,950  | -                                       | -                                      | 5,950                           | 11,375                        |
| Trustees fees   | 1,560  | -                                       | -                                      | 1,560                           | 1,560                         |
| Travel and subsistence                                | -  | -                                       | -                                      | -                               | 314                           |
| Post and stationery                                   | 44   | -                                       | -                                      | 44                              | 247                           |
| Telephone   | 58   | -                                       | -                                      | 58                              | 190                           |
| Repairs and renewals                                  | 243  | -                                       | -                                      | 243                             | -                             |
| Bank charges  | 304  | -                                       | -                                      | 304                             | 432                           |
| Accountancy   | -  | -                                       | -                                      | -                               | 168                           |
| Miscellaneous   | 572  | -                                       | -                                      | 572                             | 57                            |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>48,315</b>                                | <b>-</b>                                | <b>-</b>                               | <b>48,315</b>                   | <b>50,333</b>                 |
| <b>A4 Asset and investment purchases, (see table)</b> |  |   |  |                                 |                               |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>48,315</b>                                | <b>-</b>                                | <b>-</b>                               | <b>48,315</b>                   | <b>50,333</b>                 |
| <b>Net of receipts/(payments)</b>                     | <b>7,444</b>                                 | <b>-</b>                                | <b>-</b>                               | <b>7,444</b>                    | <b>3,170</b>                  |
| <b>A5 Transfers between funds</b>                     | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>A6 Cash funds last year end</b>                    | <b>4,266</b>                                 | <b>-</b>                                | <b>-</b>                               | <b>4,266</b>                    | <b>1,096</b>                  |
| <b>Cash funds this year end</b>                       | <b>11,710</b>                                | <b>-</b>                                | <b>-</b>                               | <b>11,710</b>                   | <b>4,266</b>                  |



## Section B Statement of assets and liabilities at the end of the period

| Categories  | Details  | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---|--|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b>  | Bank   | 11,679                             | -                                | -                               |
|   | Cash   | 30                                 | -                                | -                               |
|   | Other (paypal etc)                                     |                                    | -                                | -                               |
|   | <b>Total cash funds</b>                                | <b>11,710</b>                      | <b>-</b>                         | <b>-</b>                        |
|   | (agree balances with receipts and payments account(s)) | OK                                 | OK                               | OK                              |
|   |  | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
| <b>B2 Other monetary assets</b>                             | Details  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
| <b>B3 Investment assets</b>                                 | Details  | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
| <b>B4 Assets retained for the charity's own use</b>         | Details  | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
|   | Laptop   | Unrestricted                       | 529                              |                                 |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
| <b>B5 Liabilities</b>                                       | Details  | Fund to which liability relates    | Amount due (optional)            | When due (optional)             |
|   |  |                                    | -                                |                                 |
|   |  |                                    | -                                |                                 |
|   |  |                                    | -                                |                                 |
|   |  |                                    | -                                |                                 |
|   |  |                                    | -                                |                                 |
| Signed by one or two trustees on behalf of all the trustees |  | Signature                          | Print Name                       | Date of approval                |
|   |  | Tracey Pashby                      | T Pashby                         |                                 |
|   |  |                                    |                                  |                                 |

Stepping Stones Ministries UK  
Charity number: 1104612  
Period ended 5 April 2021

## **Notes**

### Related party disclosures:

1. Trustees stipend and fees include remuneration to 2 Trustees for their work for the charity and admin and accountancy work amounting to total of £7,510 (2020: 12,935).
  
2. Stepping Stones Ministries UK has been set up to fundraise and provide support for its sister charity Stepping Stones India, Non Government Organisation in India in it's own right.  
Transfers to India amounted to £39,584 (2020: 35,239)



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Stepping Stones Ministries UK

On accounts for the year  
ended

5 April 2021

Charity no  
(if any)

1104612

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **05/04/2021**.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

19/01/2022

Name:

Anna Wiffen

Relevant professional  
qualification(s) or body  
(if any):

FCCA

Address:

Ashby Berry Coulsons

2 Belgrave Crescent, Scarborough,

North Yorkshire YO11 1UB

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**