

**COMPANY REGISTRATION NUMBER: 05088364**

**CHARITY REGISTRATION NUMBER: 1104502**

**BSC Multicultural Services  
Company Limited by Guarantee  
Unaudited financial statements  
31 March 2023**

# **BSC Multicultural Services**

**Company Limited by Guarantee**

**Financial statements**

**Year ended 31 March 2023**

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# **BSC Multicultural Services**

## **Company Limited by Guarantee**

### **Trustees' annual report (incorporating the directors' report)**

#### **Year ended 31 March 2023**

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The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2023.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

#### **Reference and administrative details**

<b>Registered charity name</b>	BSC Multicultural Services
<b>Charity registration number</b>	1104502
<b>Company registration number</b>	05088364
<b>Principal office and registered office</b>	Room 29 19 Tower Street Ipswich Suffolk IP1 3BE

#### **The trustees**

The trustees who served during the year and at the date of approval were as follows:

	B Ali (Chairperson) M Alam (Treasurer) M Ali J Begum K Miah M Miah H Pugh
<b>Company Secretary</b>	M Khan
<b>Independent examiner</b>	L Thurston FCCA Lovewell Blake LLP Chartered accountants First Floor Suite 2 Hillside Business Park Bury St Edmunds IP32 7EA
<b>Bankers</b>	Lloyds Bank Plc Cornhill Ipswich

# **BSC Multicultural Services**

## **Company Limited by Guarantee**

### **Trustees' annual report (incorporating the directors' report) *(continued)***

**Year ended 31 March 2023**

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#### **Objectives and activities**

The charity's objective is to relieve the people from BME communities in Ipswich and Suffolk of deprivation and other related problems by challenging disadvantages and discrimination by providing general services to the members of the community.

BSC Multicultural Services (BSCMS) is an award-winning grassroots-based community organisation established in 1998 by a group of local volunteers. It has since been working in Ipswich and Suffolk for over 25 years and has an excellent track record of engaging disadvantaged, marginalised and vulnerable members of the local BME and wider communities.

The organisation provides a number of capacity building programmes for local communities, is a resource and learning centre and key referral advice agency. BSCMS also works closely with statutory and voluntary organisation partners on projects related to health & well-being, education, immigration, employment, housing, welfare rights and crime in order to raise awareness and empower individuals and communities, so they can play their part in society. The centre also organises various sporting, cultural and community events.

BSCMS's Project & Activities are being accessed by thousands of Suffolk's most vulnerable people who continue to experience poverty and deprivation. BSCMS recognises the compelling needs outside of Ipswich for support and other services from particularly isolated ethnic minority groups.

BSCMS is now a highly significant ethnic minority organisation which represents a diverse range of interests - well-beyond its originally core beneficiary group, Bangladeshi community members - supporting more than 50 different nationalities.

#### **Public benefit**

The charity substantially relies on grants, and the trustees give careful consideration to the accessibility of its activities for those on low income.

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on Public Benefit including, The Public Benefit Requirement (PB1), Running a Charity (PB2) and Reporting (PB3).

# BSC Multicultural Services

## Company Limited by Guarantee

### Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2023

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#### Achievements and performance

During this financial year, we have been busy planning and delivering a range of projects and activities. Below is a brief summary of BSCMS's achievements and performance during this period:

**Support Services** - This year we dealt with nearly 1800 cases. Advice, guidance and support were provided to clients on a range of issues including benefits, housing, council tax, health issues, hate crime, pensions, filling-in forms, immigration, signposting to mainstream services, etc. This service is provided by our two part-time, bilingual, qualified Advice Officers. For many of our service users (especially women, elderly people, refugees, asylum-seekers) this is an invaluable source of help/support.

**Befriending Scheme** - This project supports more than 100 disadvantaged and socially isolated BME people (men and women) via home and accompanied visits. It also helps the clients to continue to lead active and independent lives through a range of activities including chair-based exercise, outings, healthy walks, tea clubs for BME men, health-related workshops/seminars.

**Supplementary School** - This project continued to help 100s of BME children and their families with their learning, physical and sports/recreational activities. In a county of aging population, there is a growing number of BME children in Suffolk. Through the Saturday school, homework club, sports days, internet safety and security workshops, health and wellbeing awareness sessions, swimming with parents, educational trips and outings, and distribution of educational packs, among other things, seek to tackle educational underachievement, address anti-social behaviour and promote citizenship and social cohesion.

**Training and Capacity Building** - This project enables BSCMS to organise activities and courses that upskill local people and improve our organisational capacity. During this period, we successfully planned and delivered a range of training/courses including first aid in the workplace, safeguarding training, completed DBS checks for trustees, staff and volunteers, and internet safety and security awareness for families.

**BME Social Prescribing Service** - This partnership between BSCMS and NHS Suffolk and North East Essex Integrated Care Board (ICB) supports BME clients with non-medical issues. Through a combination of referrals from local GPs, hospitals and other health professionals as well as self-referral, the part-time Social Prescribers are able to help clients to address their social, financial, housing and family related issues, thus reducing stress, anxiety and hardship for individuals and families.

**Carers Project** - This project continued to support existing and new BME carers and their families with a range of activities in Ipswich and Suffolk. In addition to face-to-face support, referral and signposting to other local service providers, staff undertook outreach visits, where appropriate, to promote the project in rural Suffolk. Other regular activities included respite breaks, chair-based exercise, zumba for women, tea clubs, healthy walks and health seminars for both men and women.

**Seeds for Change Project** - Funded by IBC and others, this project planned and delivered weekly football sessions for BME young people, especially those from Norwich Road and surrounding areas. The sessions took place on Sundays at Suffolk New College Sports Centre and it was delivered in partnership with Suffolk FA. The project promoted social integration, improved health and wellbeing of participants and reduced community tension.

**Tenants Support Project** - This project supported IBC clients via face-to-face meetings, telephone and occasional visits with a range of issues (including repairs, rent arrears, filling in forms, complaints and other related issues). We maintain a database of more than 100 clients.

**Global Food and Pita Festival** - This annual event attracted more than 1000 people of diverse background, celebrating world food and culture. The rebranded event from 'Pita Festival' to 'Global Food and Pita Festival' proved to be hugely successful, attracting entries from more than a dozen communities across Ipswich and Suffolk!

# **BSC Multicultural Services**

## **Company Limited by Guarantee**

### **Trustees' annual report (incorporating the directors' report) *(continued)***

#### **Year ended 31 March 2023**

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**1 BIG Multicultural Festival** - This annual event was another great success, attracting around 8000 people of diverse background, showcasing the cultures, music, sports and food from around the world. BSCMS worked in partnership with local artists, performers, councils, businesses, community groups and other stakeholders, being Suffolk's premiere annual multicultural event.

**Suffolk BME Business Awards** - This annual event celebrates the economic contribution and achievement of BME people in Suffolk and it proved to be a huge success. More than 200 people attended the award ceremony at the University of Suffolk where the winners were announced.

**Hardship Fund** - This project was established during the COVID pandemic and since then it has continued to support clients in the following ways:

1. Offered hardship grants to individuals/families in need.
2. Distributed hot meals to the homeless in Ipswich.
3. Offered food vouchers to individuals/families due to cost of living crisis.
4. Liaised closely with local statutory/voluntary organisations to support some of Suffolk's most vulnerable/disadvantaged people.

However, none of the aforementioned projects/activities would have been possible without the support of Suffolk Community Foundation, NHS Suffolk and North East Essex ICB, The Henry Smith Charity, National Lottery Community Fund, Ipswich Borough Council, Suffolk County Council, BBC CIN, Suffolk Police and Crime Commissioner, SAI Estates, Sports England, and Active Suffolk, among others. BSCMS is very grateful for their support, financial or otherwise.

**National Recognition for BSCMS** - In recognition of its outstanding contribution and achievements, BSCMS was awarded the prestigious Queen's Award for Voluntary Service, being the highest national honour, a voluntary organisation can receive. This was formally handed over to BSCMS by the King's representatives in Suffolk. More recently, BSCMS has been shortlisted by the English FA for a national award and the winner will be announced at a ceremony at the Wembley Stadium.

# **BSC Multicultural Services**

## **Company Limited by Guarantee**

### **Trustees' annual report (incorporating the directors' report) *(continued)***

#### **Year ended 31 March 2023**

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##### **Financial review**

The charity's income for the year was £191,629 (2022: £156,222) of which £175,338 (2022: £74,706) related to project restricted activities. The charity's expenditure amounted to £251,030 (2022: £211,767) of which £230,356 (2022: £152,804) related to project restricted activities. The net expenditure on restricted funds of £55,018 (2022: income of £78,098) was both expected and planned in order to fulfill projects that have previously been funded in prior years.

##### **Principal funding sources**

The principal funding sources for the charity are currently by way of grants and project income from local authorities and other organisations as detailed in the notes to the financial statements.

##### **Reserves policy**

The trustees' policy is to maintain adequate reserves for the following purposes:

- To enable the BSCMS to fulfill statutory and legal obligations to employees and others.
- To provide a contingency fund to meet unforeseen falls in income or increases in expenditure.
- To allow for the orderly wind up of the charity if required.

Historically, the trustees established a designated property fund with the long-term aim of enabling the charity to acquire its own property and thereby help to secure its future.

In the charity's circumstances the trustees believe it is prudent to maintain reserves of £94,000 (2022: £94,000) which are the equivalent of no less than six months unrestricted expenditure, amounts reserved for cyclical maintenance and a dissolution fund. At 31 March 2023 the charity's free reserves amounted to £93,155 (2022: £101,405) which is in line with the policy, a position which the trustees feel is prudent given the current economic circumstances and planned changes for the future.

##### **Plans for future periods**

BSCMS intends to continue its much-needed work in Ipswich and Suffolk, but this is very much dependent upon it being able to access sufficient funding from both local and national sources. The organisation has always been very slim and lean, but maintaining a healthy reserve for organisational sustainability and future prospects is more important now than ever before. The trustees and management of the charity are well aware of this.

# **BSC Multicultural Services**

## **Company Limited by Guarantee**

### **Trustees' annual report (incorporating the directors' report) *(continued)***

#### **Year ended 31 March 2023**

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#### **Structure, governance and management**

##### **Governing document**

BSC Multicultural Services is a registered charity and a company limited by guarantee. The charitable company was incorporated on 30 March 2004 (number 05088364) and its registered charity number is 1104502. The company was established under a Memorandum of Association, which sets out its objects and powers and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

##### **Recruitment and Appointment to the Board of Trustees**

The directors of the company are also charity trustees for the purposes of charity law. Under the requirements of the Memorandum and Articles of Association, the trustees are elected at the Annual General Meeting.

The current trustees, who are also directors for the purposes of the Companies Act, are shown on the reference and administrative details page of these accounts.

Further trustees may be appointed at any time, at the discretion of the trustees in accordance with the charity's recruitment policy. Copies of this policy and the trustee "job description" are available on application to the company secretary.

##### **Trustee Induction and Training**

All current trustees are familiar with the work of the charity, the majority having served on the Board for some time and have regular training sessions.

New trustees are invited to attend a meeting with the Chairperson and the Treasurer to familiarise themselves with the charity and the context within which it operates. The meeting would cover:

- The obligations of being a trustee;
- An overview of the services the company provides;
- The main documents which set out the operational framework for the charity including the Memorandum and Articles;
- The financial position as set out in the latest published accounts;
- Future plans and objectives.

##### **Risk management**

The trustees have reviewed the financial and operating risks pertaining to the charity and identified key risks to the charity. Policies and procedures are in place to remove or reduce the risks identified. The board reviews and re-appraises risk on an ongoing basis.

##### **Organisational structure**

BSC Multicultural Services is governed by a board of trustees who meet quarterly and are responsible for the strategic direction and policy of the charity. At present the board has 7 members from a variety of backgrounds relevant to the work of the charity. The Secretary also attends meetings but has no voting rights.



# **BSC Multicultural Services**

## **Company Limited by Guarantee**

### **Trustees' annual report (incorporating the directors' report) *(continued)***

#### **Year ended 31 March 2023**

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The Centre employs 2 part time Centre managers who are responsible for the day to day provision of services, ensuring that project objectives are met and managing staff and volunteers.

#### **Independent examiner reappointment**

A resolution to appoint L Thurston FCCA of Lovewell Blake LLP as independent examiner will be proposed at the next meeting.

#### **Small company provisions**

This report has been prepared taking advantage of the small companies' exemption of section 415A of the Companies Act 2006.

The trustees' annual report was approved on 7-11-2023 and signed on behalf of the board of trustees by:



B Ali (Chairperson)  
Trustee

# **BSC Multicultural Services**

## **Company Limited by Guarantee**

### **Independent examiner's report to the trustees of BSC Multicultural Services**

**Year ended 31 March 2023**

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I report to the charity trustees on my examination of the financial statements of the company for the year ended 31 March 2023 which comprise the statement of financial activities (including income and expenditure account), balance sheet and the related notes.

#### **Responsibilities and basis of report**

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the financial statements of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's financial statements as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



L Thurston FCCA  
Independent Examiner

Lovewell Blake LLP  
Chartered accountants  
First Floor Suite  
2 Hillside Business Park  
Bury St Edmunds  
IP32 7EA

16 November 2023

# BSC Multicultural Services

## Company Limited by Guarantee

### Statement of financial activities (including income and expenditure account)

Year ended 31 March 2023

		Unrestricted funds £	2023 Restricted funds £	Total funds £	2022 Total funds £
	Note				
<b>Income and endowments</b>					
Donations and legacies	5	13,000	150,538	163,538	153,253
Charitable activities		2,944	19,114	22,058	1,800
Other trading activities		–	5,686	5,686	798
Investment income		347	–	347	371
<b>Total income</b>		<u>16,291</u>	<u>175,338</u>	<u>191,629</u>	<u>156,222</u>
<b>Expenditure</b>					
Charitable activities	6	20,674	230,356	251,030	211,767
<b>Total expenditure</b>		<u>20,674</u>	<u>230,356</u>	<u>251,030</u>	<u>211,767</u>
<b>Net expenditure before transfer of funds</b>		(4,383)	(55,018)	(59,401)	(55,545)
Transfers between funds		(3,867)	3,867	–	–
<b>Net movement in funds</b>		<u>(8,250)</u>	<u>(51,151)</u>	<u>(59,401)</u>	<u>(55,545)</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		161,405	138,814	300,219	355,764
<b>Total funds carried forward</b>		<u>153,155</u>	<u>87,663</u>	<u>240,818</u>	<u>300,219</u>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

The notes on pages 11 to 20 form part of these financial statements.

# BSC Multicultural Services

## Company Limited by Guarantee

### Balance sheet

31 March 2023

	Note	2023 £	£	2022 £	£
<b>Fixed assets</b>					
Tangible fixed assets	10		7,541		7,427
<b>Current assets</b>					
Debtors	11	86,922		1,114	
Cash at bank and in hand		247,144		306,303	
		334,066		307,417	
<b>Creditors: Amounts falling due within one year</b>	12	(100,789)		(14,625)	
<b>Net current assets</b>			233,277		292,792
<b>Total assets less current liabilities</b>			240,818		300,219
<b>Net assets</b>			240,818		300,219
<b>Funds of the charity</b>					
Restricted funds			87,663		138,814
Unrestricted funds			153,155		161,405
<b>Total charity funds</b>	14		240,818		300,219

For the year ending 31 March 2023 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 7-11-2023, and are signed on behalf of the board by:



B Ali (Chairperson)  
Trustee

Company registration number: 05088364

The notes on pages 11 to 20 form part of these financial statements.

# **BSC Multicultural Services**

## **Company Limited by Guarantee**

### **Notes to the financial statements**

**Year ended 31 March 2023**

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#### **1. General information**

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Room 29, 19 Tower Street, Ipswich, Suffolk, IP1 3BE.

#### **2. Statement of compliance**

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

#### **3. Accounting policies**

##### **Basis of preparation**

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

##### **Going concern**

The accounts have been prepared on the on going concern basis and the Trustees believe that no material uncertainties exist. The Trustees have considered the level of funds held and the expected income and expenditure for the next 12 months from authorising these financial statement. The budgeted income and expenditure is sufficient with the level of reserves for the Charity to be able to continue as a going concern.

##### **Income tax**

As a registered charity, the activities are exempt from United Kingdom Income and Corporation taxation, provided that the income is applied to charitable purposes.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

# **BSC Multicultural Services**

## **Company Limited by Guarantee**

### **Notes to the financial statements *(continued)***

#### **Year ended 31 March 2023**

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#### **3. Accounting policies *(continued)***

##### **Income**

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

##### **Expenditure**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

##### **Operating leases**

Lease payments are recognised as an expense over the lease term on a straight-line basis. The aggregate benefit of lease incentives is recognised as a reduction to expense over the lease term, on a straight-line basis.

# **BSC Multicultural Services**

## **Company Limited by Guarantee**

### **Notes to the financial statements *(continued)***

#### **Year ended 31 March 2023**

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#### **3. Accounting policies *(continued)***

##### **Tangible assets**

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

##### **Depreciation**

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Office and computer equipment - 25% straight line

##### **Financial instruments**

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

#### **4. Limited by guarantee**

The company is limited by guarantee and does not have a share capital. Every member of the company undertakes to contribute to the assets of the company if it is wound up during the time that he or she is a member, or within one period afterwards, for payment of the debts and liabilities of the company contracted before the time at which he or she ceases to be a member and of the costs, charges and expenses of winding up and for the adjustment of the rights of the contributors among themselves such amount as may be required not exceeding £1.



# BSC Multicultural Services

## Company Limited by Guarantee

### Notes to the financial statements *(continued)*

#### Year ended 31 March 2023

##### 5. Donations and legacies

###### Year ended 31 March 2023

	Unrestricted funds £	Restricted funds £	Total Funds 2023 £
<b>Donations</b>			
Donations	2,000	5,036	7,036
<b>Grants</b>			
The National Lottery Community Fund	–	85,808	85,808
Suffolk Community Foundation	–	29,130	29,130
Ipswich Borough Council	11,000	8,230	19,230
Children in Need	–	17,154	17,154
Suffolk County Council	–	4,180	4,180
Arts Council England	–	1,000	1,000
	<u>13,000</u>	<u>150,538</u>	<u>163,538</u>

###### Year ended 31 March 2022

	Unrestricted funds £	Restricted funds £	Total Funds 2022 £
<b>Donations</b>			
Donations	203	750	953
<b>Grants</b>			
NHS Ipswich and East Suffolk CCG	1,232	–	1,232
Suffolk Community Foundation	9,000	32,785	41,785
HMRC Job Retention Scheme	12,418	4,518	16,936
The National Lottery Community Fund	42,904	–	42,904
Ipswich Borough Council	13,750	6,960	20,710
Children in Need	–	8,325	8,325
Suffolk County Council	500	5,000	5,500
Sports England	–	10,000	10,000
East Suffolk Council	–	3,010	3,010
	<u>80,007</u>	<u>71,348</u>	<u>151,355</u>



# BSC Multicultural Services

## Company Limited by Guarantee

### Notes to the financial statements (continued)

Year ended 31 March 2023

#### 6. Expenditure on charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Salaries and payroll costs	6,721	150,136	156,857
Workshops, seminars and events	9,727	42,371	52,098
Post, stationery, printing and copying	251	2,221	2,472
Advertising and promotion	960	6,245	7,205
Grants paid	—	—	—
Support costs	3,015	29,383	32,398
	<u>20,674</u>	<u>230,356</u>	<u>251,030</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Salaries and payroll costs	42,810	91,471	134,281
Workshops, seminars and events	2,625	42,147	44,772
Post, stationery, printing and copying	1,155	971	2,126
Advertising and promotion	478	4,775	5,253
Grants paid	—	250	250
Support costs	11,895	13,190	25,085
	<u>58,963</u>	<u>152,804</u>	<u>211,767</u>

#### Analysis of support costs

	2023 £	2022 £
Rent, rates and service charges	8,355	8,267
Insurance	1,380	1,160
Telephone and fax	2,816	2,250
Office costs	8,195	6,117
Computer expenses	630	484
Depreciation	2,978	2,637
Independent examiners fee	2,034	2,272
Miscellaneous expenses	6,010	1,898
	<u>32,398</u>	<u>25,085</u>

#### 7. Net expenditure

Net expenditure is stated after charging/(crediting):

	2023 £	2022 £
Depreciation of tangible fixed assets	<u>2,978</u>	<u>2,637</u>

# BSC Multicultural Services

## Company Limited by Guarantee

### Notes to the financial statements (continued)

#### Year ended 31 March 2023

#### 8. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2023	2022
	£	£
Wages and salaries	151,141	129,983
Social security costs	5,716	4,298
	<u>156,857</u>	<u>134,281</u>

#### Key management personnel

Key management personnel include all persons that have authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation paid to key management personnel for services provided to the charity was £96,506 (2022: £85,969).

The average head count of employees during the year was 11 (2022: 10).

No employee received employee benefits of more than £60,000 during the year (2022: Nil).

#### 9. Trustee remuneration and expenses

The trustees neither received nor waived any remuneration during the year (2022: £Nil).

One trustee received reimbursed for expenses of £336 (2022: £Nil).

#### 10. Tangible fixed assets

	Office and computer equipment £
<b>Cost</b>	
At 1 April 2022	54,639
Additions	3,092
Disposals	(23,354)
<b>At 31 March 2023</b>	<u>34,377</u>
<b>Depreciation</b>	
At 1 April 2022	47,212
Charge for the year	2,978
Disposals	(23,354)
<b>At 31 March 2023</b>	<u>26,836</u>
<b>Carrying amount</b>	
<b>At 31 March 2023</b>	<u>7,541</u>
At 31 March 2022	<u>7,427</u>

# BSC Multicultural Services

## Company Limited by Guarantee

### Notes to the financial statements *(continued)*

#### Year ended 31 March 2023

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##### 11. Debtors

	2023	2022
	£	£
Prepayments and accrued income	<u>86,922</u>	<u>1,114</u>

##### 12. Creditors: Amounts falling due within one year

	2023	2022
	£	£
Trade creditors	84	84
Accruals and deferred income	87,842	2,417
Other creditors	<u>12,863</u>	<u>12,124</u>
	<u>100,789</u>	<u>14,625</u>

##### 13. Deferred income

	2023	2022
	£	£
Amount deferred in year	<u>85,808</u>	<u>—</u>

# BSC Multicultural Services

## Company Limited by Guarantee

### Notes to the financial statements (continued)

#### Year ended 31 March 2023

#### 14. Analysis of charitable funds

##### Restricted funds

	At 1 April 2022	Income	Expenditure	Transfer between funds	At 31 March 2023
	£	£	£	£	£
Training Project	100	–	(100)	–	–
Tenants Support	1,206	6,960	(7,804)	–	362
Supplementary School	12,526	19,708	(23,705)	–	8,529
Multicultural Festival	10,774	12,300	(22,455)	–	619
Carers Project	12,523	19,453	(18,588)	–	13,388
Seeds for Change	18,679	119	(12,527)	–	6,271
Social Prescribing Service	71,943	1,250	(41,381)	–	31,812
Miscellaneous Projects	5,778	10,887	(16,066)	3,867	4,466
Euro Legacy	5,285	117	(3,327)	–	2,075
Hardship Fund	–	8,736	(3,303)	–	5,433
Empowering BME Communities	–	95,808	(81,100)	–	14,708
	<u>138,814</u>	<u>175,338</u>	<u>(230,356)</u>	<u>3,867</u>	<u>87,663</u>

  

	At 1 April 2021	Income	Expenditure	Transfer between funds	At 31 March 2022
	£	£	£	£	£
Training Project	970	761	(1,631)	–	100
Tenants Support	1,297	6,960	(7,051)	–	1,206
Supplementary School	17,658	14,701	(19,833)	–	12,526
Multicultural Festival	10,774	–	–	–	10,774
Hate Crime Project	583	9,609	(10,192)	–	–
Carers Project	10,032	20,320	(17,829)	–	12,523
Realising Ambitions	35,938	430	(36,368)	–	–
Seeds for Change	18,679	–	–	–	18,679
Social Prescribing Service	109,119	270	(37,446)	–	71,943
Miscellaneous Projects	11,862	11,655	(17,739)	–	5,778
Euro Legacy	–	10,000	(4,715)	–	5,285
	<u>216,912</u>	<u>74,706</u>	<u>(152,804)</u>	<u>–</u>	<u>138,814</u>

The Training Project provides a range of training and courses, aimed at upskilling BME people in Ipswich and Suffolk as well as building BSCMS's organisational capacity.

The Tenants Project provides support to IBC tenants in connection with their housing and tenancy related issues.

Supplementary School runs a homework club, Saturday school, sports days and educational trips/outings for the benefit of 100s of disadvantaged children, young people and their families.

Multicultural Festival relates to income received specifically for the annual event usually held in September in Ipswich.

Hate Crime project was delivered successfully and the end of project report was completed for the funder.

# BSC Multicultural Services

## Company Limited by Guarantee

### Notes to the financial statements *(continued)*

#### Year ended 31 March 2023

The Carers' Project engages BME carers and their families with respite breaks, signposting to mainstream services and other activities to help them in their caring role.

Realising Ambitions Project was delivered successfully and the end of project report was completed for the funder.

Seeds for Change, funded by IBC and other partners, is being delivered as planned and will be completed soon.

Social Prescribing Service, a partnership between BSCMS and NHS Suffolk and North East Essex ICB is aimed at BME people, and it helps them to resolve non-medical issues with the support of Social Prescribers.

Miscellaneous Projects are various restricted balances accumulated together for presentational and bookkeeping purposes, and these are managed and recorded separately for accountability.

Euro Legacy Project was completed successfully as planned.

The Hardship Fund relates to income received specifically for the purposes of the fund.

The Empowering BME Communities fund relates to income received specifically for the purposes of the fund.

#### Unrestricted funds

	At 1 April 2022 £	Income £	Expenditure £	Transfer between funds £	At 31 March 2023 £
General	101,405	16,291	(20,674)	(3,867)	93,155
Designated Premises Fund	60,000	—	—	—	60,000
	<u>161,405</u>	<u>16,291</u>	<u>(20,674)</u>	<u>(3,867)</u>	<u>153,155</u>

  

	At 1 April 2021 £	Income £	Expenditure £	Transfer between funds £	At 31 March 2022 £
General	98,852	81,516	(58,963)	(20,000)	101,405
Designated Premises Fund	40,000	—	—	20,000	60,000
	<u>138,852</u>	<u>81,516</u>	<u>(58,963)</u>	<u>—</u>	<u>161,405</u>

The trustees have decided to designate funds with the long term aim of enabling the charity to acquire its own property and thereby help to secure its future. Each year this is reviewed and where possible, amounts are transferred from the general fund.

# BSC Multicultural Services

## Company Limited by Guarantee

### Notes to the financial statements (continued)

#### Year ended 31 March 2023

#### 15. Analysis of net assets between funds

As at 31 March 2023

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds 2023 £
Tangible fixed assets	4,844	—	2,697	7,541
Net current assets	88,311	60,000	84,966	233,277
<b>Net assets</b>	<b>93,155</b>	<b>60,000</b>	<b>87,663</b>	<b>240,818</b>

As at 31 March 2022

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds 2022 £
Tangible fixed assets	3,560	—	3,867	7,427
Net current assets	97,845	60,000	134,947	292,792
<b>Net assets</b>	<b>101,405</b>	<b>60,000</b>	<b>138,814</b>	<b>300,219</b>

#### 16. Operating lease commitments

The total future minimum lease payments under non-cancellable operating leases are as follows:

	2023 £	2022 £
Not later than 1 year	4,457	4,457

#### 17. Related parties

During the year the charity reimbursed amounts of £80 (2022: £Nil) to Al Tazid Foundation. Al Tazid Foundation and BSC Multicultural Services share B Ali as a trustee.

There were no other related party transaction in this or the prior year.