

COMPANY REGISTRATION NUMBER: 05088364

CHARITY REGISTRATION NUMBER: 1104502

**BSC Multicultural Services
Company Limited by Guarantee
Unaudited financial statements
31 March 2022**

BSC Multicultural Services

Company Limited by Guarantee

Financial statements

Year ended 31 March 2022

	Pages
Trustees' annual report (incorporating the directors' report)	1 to 7
Independent examiner's report to the trustees	8
Statement of financial activities (including income and expenditure account)	9
Balance sheet	10
Notes to the financial statements	11 to 20

BSC Multicultural Services

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report)

Year ended 31 March 2022

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

Reference and administrative details

Registered charity name	BSC Multicultural Services
Charity registration number	1104502
Company registration number	05088364
Principal office and registered office	Room 29 19 Tower Street Ipswich Suffolk IP1 3BE

The trustees

The trustees who served during the year and at the date of approval were as follows:

B Ali (Chairperson)
M Alam (Treasurer)
M Ali
J Begum
K Miah
M Miah
H Pugh (Appointed 15/06/2021)

Company Secretary M Khan

Independent examiner L Thurston FCCA
Lovewell Blake LLP
Chartered accountants
First Floor Suite
2 Hillside Business Park
Bury St Edmunds
IP32 7EA

Bankers Lloyds Bank Plc
Cornhill
Ipswich

BSC Multicultural Services

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2022

Objectives and activities

The charity's objective is to relieve the people from BME communities in Ipswich and Suffolk of deprivation and other related problems by challenging disadvantages and discrimination by providing general services to the members of the community.

BSC Multicultural Services (BSCMS) is an award-winning grassroots-based community organisation established in 1998 by a group of local volunteers. It has since been working in Ipswich and Suffolk for over 20 years and has an excellent track record of engaging disadvantaged, marginalised and vulnerable members of the local BME and wider communities. It changed its name from Bangladeshi Support Centre to BSC Multicultural Services in July 2019 to reflect the diverse community BSCMS now supports.

The organisation provides a number of capacity building programmes for local communities, is a resource and learning centre and key referral advice agency. BSCMS also works closely with statutory and voluntary organisation partners on projects related to health & well-being, education, immigration, employment, housing, welfare rights and crime in order to raise awareness and empower individuals and communities, so they can play their part in society. The centre also organises various sporting, cultural and community events.

BSCMS's Project & Activities are being accessed by thousands of Suffolk's most vulnerable people who continue to experience poverty and deprivation. BSCMS recognises the compelling needs outside of Ipswich for support and other services from particularly isolated ethnic minority groups.

BSCMS is now a highly significant ethnic minority organisation which represents a diverse range of interests - well-beyond its originally core beneficiary group, Bangladeshi community members - supporting more than 50 different nationalities.

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on public benefit. The charity substantially relies on grants, and the trustees give careful consideration to the accessibility of its activities for those on low income.

Public benefit

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on Public Benefit including, The Public Benefit Requirement (PB1), Running a Charity (PB2) and Reporting (PB3).

BSC Multicultural Services

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2022

Achievements and performance

Like the previous year, the COVID-19 pandemic and related government restrictions continued to present many challenges and difficulties for BSCMS during this year. Balancing the safety and welfare of our staff, volunteers and service users with the delivery of our existing projects and activities was not easy. Despite this, we have continued to deliver some of our existing work and new activities. Below is a brief summary of BSCMS's achievements and performance during this period:

Support Services - Due to COVID and related restrictions, we saw only urgent cases through prior appointment whilst taking necessary measures to keep both our staff and clients safe. Even so, we dealt with nearly 550 cases. Advice, guidance and support were provided to clients on a range of issues including benefits, housing, council tax, health issues, hate crime, pensions, filling-in forms, immigration, signposting to mainstream services, etc. This service is provided by our part-time, bilingual, qualified Advice Officer(s). For many of our service users (especially women, refugees, asylum-seekers) this remains their only source of help and support.

BME Social Prescribing Service - this is a partnership between BSCMS and Ipswich and East Suffolk Clinical Commissioning Group and work on promoting this project was hampered by COVID pandemic but staff have completed necessary training to deliver the service going forward. The Service is now being actively promoted in partnership with local stakeholders in Ipswich and East Suffolk.

Supplementary School - this project helped around 150 BME children and their families with their learning, physical and sports activities despite the challenges presented by COVID. Some of the activities included homework club, sports day, parent's WhatsApp group, one-to-one tutorial support at Northgate High School, mental health and wellbeing workshops, swimming with dad and distribution of food vouchers and packs to families with children, among other things. This was received well by children, young people and their families during a very difficult time. Educational trips, outings, Saturday school and other activities will resume in due course.

Suffolk BME Business Awards - Due to COVID restrictions, 5th annual celebration of the economic contribution and achievement of BME people in Suffolk was cancelled, but we intend to resume this event next year.

The 10th BIG Multicultural Festival - This festival was cancelled this year due to concerns with rising COVID cases. This annual event attracts thousands of people of diverse background, showcasing the cultures, music, sports and food from around the world. It is planned and delivered in partnership with local businesses, community groups and councils, making it the premiere annual multicultural event in Suffolk.

Training and Capacity Building - Activities and courses that were successfully planned and delivered by this project included Essentials of GDPR, Introduction to GDPR, Safeguarding Training, Your Needs Met, Mental Health and Wellbeing Workshops (with input from Suffolk Mind) as well as DBS checks for trustees and staff. Other trainings and courses will resume as soon as the situation in the country returns to normality.

Befriending Scheme - This project currently supports disadvantaged and socially isolated BME people (men and women) through a range of activities including chair-based exercise, healthy walks, tea clubs for BME men, health-related workshops and seminars, and food packs to those in need, in addition to one-to-one support based on needs and urgency while keeping staff and clients safe.

Tenants Support Project - Working in partnership with Ipswich Borough Council, this project supported clients via telephone and occasional visits (urgent cases only due to rising Covid cases). Supporting more than 100 BME tenants with a range of issues (such as repairs, rent arrears, complaints and other things).

BSC Multicultural Services

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2022

Annual Suffolk Pita Festival - Now in its 10th year, this event attracts around 1000 people of diverse background, celebrating world food and culture. Unfortunately, this event was also cancelled this year due to rising COVID cases.

Hate Crime Awareness Project - Funded by Suffolk Police and Crime Commissioner, this project engaged taxi-drivers, shopkeepers and people working in the evenings in the catering sectors to raise awareness of hate crime and encouraged victims to proactively report such incidents. Completion of this project was delayed by the COVID pandemic, but it was successfully completed after the easing of government restrictions.

Carers Project - Despite concerns with rising COVID cases, this project supported BME carers and cared for with a range of activities and events including chair-based exercise for both men and women, healthy walks, tea clubs for men, health seminar for BME women, zumba for young carers and food vouchers for those in need, in addition to face-to-face support, referral and signposting to other service providers, and outreach visits, where appropriate, to promote the project in Ipswich and rural Suffolk.

2020 Euro Legacy Project - This project was funded by Sports England and is being planned and delivered in partnership with Suffolk FA and other stakeholders. Weekly football sessions, aimed at BME young people, takes place on Sundays at Suffolk New College Sports Centre. Delivery of this project was delayed by the COVID pandemic but it is now making excellent progress and will be completed in due course.

Realising Ambitions East - This project was repurposed during the COVID pandemic and, instead of delivering the originally planned activities, BSCMS provided emergency support to people of diverse background in the following ways:

1. Prepared and distributed 100s of emergency food packs to elderly, disabled, lone parents, families with children, and those who were self-isolating, etc.
2. 100s of winter, health and wellbeing, sanitary, and dry food packs were also distributed to the disadvantaged/vulnerable people.
3. Booked COVID vaccination for BME people.
4. Organised health checks for socially isolated BME people.
5. Offered £150 hardship grants to individuals/families in need.
6. Distributed hot meals to the homeless in Ipswich.
7. £25 food vouchers were distributed to more than 60 individuals/families.
8. Provided £5000 worth of vouchers to families with children.
9. Liaised closely with local statutory/voluntary organisations to support some of Suffolk's most vulnerable/disadvantaged people, especially during the COVID crisis.

Above projects/activities would not have been possible without the support of our funders, donors, partners and well-wishers including Suffolk Community Foundation, The Henry Smith Charity, National Lottery Community Fund, Ipswich Borough Council, Suffolk County Council, Government's Job Retention Scheme, BBC CIN, Ipswich and East Suffolk Clinical Commissioning Group, Suffolk Police and Crime Commissioner, Arts Council England, and Active Suffolk, among others. BSCMS is very grateful for their support, financial or otherwise.

BSC Multicultural Services

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2022

Awards and Recognition for BSCMS - In recognition of its outstanding contribution and achievements during the COVID pandemic, the High Sheriff of Suffolk offered BSCMS 'The Suffolk Award'. We feel honoured to have been included in THE SUFFOLK 100, most influential organisations in the county by the East Anglian Daily Times. More recently, BSCMS was nominated and then awarded the prestigious Queen's Award for Voluntary Service, the highest national honour a voluntary organisation can receive and is equivalent to an MBE for volunteer groups. This is a huge honour for this small but very active local charity. Boshor Ali, chair of BSCMS, was also awarded the Suffolk Medal, the highest honour in the county of Suffolk.

Thank you.

Financial review

The charity's income in 2021-22 was £154,324 (2021: £371,674) of which £73,148 (2021: £273,085) related to project restricted activities. The charity's expenditure in 2021-22 was £209,869 (2021: £149,138) of which £151,246 (2021: £118,647) related to project restricted activities. The net expenditure on restricted funds of £78,098 (2021: net income of £154,438) was both expected and planned in order to fulfill projects that have previously been funded in prior years.

Principal funding sources

The principal funding sources for the charity are currently by way of grants and project income from local authorities and other organisations as detailed in the notes to the financial statements.

Reserves policy

The trustees' policy is to maintain adequate reserves for the following purposes:

- To enable the BSCMS to fulfill statutory and legal obligations to employees and others.
- To provide a contingency fund to meet unforeseen falls in income or increases in expenditure.
- To allow for the orderly wind up of the charity if required.

Historically, the trustees established a designated property fund with the long-term aim of enabling the charity to acquire its own property and thereby help to secure its future.

In the charity's circumstances the trustees believe it is prudent to maintain reserves of £94,000 (2021: £74,000) which are the equivalent of no less than six months unrestricted expenditure, amounts reserved for cyclical maintenance and a dissolution fund. At 31 March 2022 the charity's free reserves amounted to £101,405 (2021: £88,988) which is in line with the policy, a position which the trustees feel is prudent given the current economic circumstances and planned changes for the future. The trustees endeavour to expense excess reserves over the coming years.

Plans for future periods

The BSCMS will continue to maintain and develop its community services in 2022-23 and is exploring new initiatives in partnership with local stakeholders.

Future (post-pandemic prospects) - After almost two years of COVID pandemic, we are now gradually resuming our normal activities, festivals and events for the benefit of local people. However, continuation of our work is very much dependent upon the availability of both short-and long-term funding for our existing and new projects/activities. For this reason, it would be prudent to maintain a healthy reserve for organisational sustainability and future prospects.

BSC Multicultural Services

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2022

Structure, governance and management

Governing document

BSC Multicultural Services is a registered charity and a company limited by guarantee. The charitable company was incorporated on 30 March 2004 (number 05088364) and its registered charity number is 1104502. The company was established under a Memorandum of Association, which sets out its objects and powers and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Recruitment and Appointment to the Board of Trustees

The directors of the company are also charity trustees for the purposes of charity law. Under the requirements of the Memorandum and Articles of Association, the trustees are elected at the Annual General Meeting.

The current trustees, who are also directors for the purposes of the Companies Act, are shown on the reference and administrative details page of these accounts.

Further trustees may be appointed at any time, at the discretion of the trustees in accordance with the charity's recruitment policy. Copies of this policy and the trustee "job description" are available on application to the company secretary.

Trustee Induction and Training

All current trustees are familiar with the work of the charity, the majority having served on the Board for some time and have regular training sessions.

New trustees are invited to attend a meeting with the Chairperson and the Treasurer to familiarise themselves with the charity and the context within which it operates. The meeting would cover:

- The obligations of being a trustee;
- An overview of the services the company provides;
- The main documents which set out the operational framework for the charity including the Memorandum and Articles;
- The financial position as set out in the latest published accounts;
- Future plans and objectives.

Risk management

The trustees have reviewed the financial and operating risks pertaining to the charity and identified key risks to the charity. Policies and procedures are in place to remove or reduce the risks identified. The board reviews and re-appraises risk on an ongoing basis.

Organisational structure

BSC Multicultural Services is governed by a board of trustees who meet quarterly and are responsible for the strategic direction and policy of the charity. At present the board has 7 members from a variety of backgrounds relevant to the work of the charity. The Secretary also attends meetings but has no voting rights.

BSC Multicultural Services

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2022

The Centre employs 2 part time Centre managers who are responsible for the day to day provision of services, ensuring that project objectives are met and managing staff and volunteers.

Independent examiner reappointment

A resolution to appoint L Thurston FCCA of Lovewell Blake LLP as independent examiner will be proposed at the next meeting.

Small company provisions

This report has been prepared taking advantage of the small companies' exemption of section 415A of the Companies Act 2006.

The trustees' annual report was approved on 20th September 2022 and signed on behalf of the board of trustees by:



B Ali (Chairperson)
Trustee

BSC Multicultural Services

Company Limited by Guarantee

Independent examiner's report to the trustees of BSC Multicultural Services

Year ended 31 March 2022

I report to the charity trustees on my examination of the financial statements of the company for the year ended 31 March 2022 which comprise the statement of financial activities (including income and expenditure account), balance sheet and the related notes.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the financial statements of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's financial statements as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

 7/12/22

L Thurston FCCA
Independent Examiner

Lovewell Blake LLP
Chartered accountants
First Floor Suite
2 Hillside Business Park
Bury St Edmunds
IP32 7EA

BSC Multicultural Services

Company Limited by Guarantee

Statement of financial activities (including income and expenditure account)

Year ended 31 March 2022

		Unrestricted funds £	2022 Restricted funds £	Total funds £	2021 Total funds £
	Note				
Income and endowments					
Donations and legacies	5	80,007	71,348	151,355	370,403
Charitable activities		—	1,800	1,800	1,263
Other trading activities	6	798	—	798	—
Investment income		371	—	371	8
Total income		<u>81,176</u>	<u>73,148</u>	<u>154,324</u>	<u>371,674</u>
Expenditure					
Charitable activities	7	58,623	151,246	209,869	149,138
Total expenditure		<u>58,623</u>	<u>151,246</u>	<u>209,869</u>	<u>149,138</u>
Net (expenditure)/income and net movement in funds		<u>22,553</u>	<u>(78,098)</u>	<u>(55,545)</u>	<u>222,536</u>
Reconciliation of funds					
Total funds brought forward		138,852	216,912	355,764	133,228
Total funds carried forward		<u>161,405</u>	<u>138,814</u>	<u>300,219</u>	<u>355,764</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 11 to 20 form part of these financial statements.

BSC Multicultural Services

Company Limited by Guarantee

Balance sheet

31 March 2022

	Note	2022 £	£	2021 £	£
Fixed assets					
Tangible fixed assets	11		7,427		9,864
Current assets					
Debtors	12	1,114		1,647	
Cash at bank and in hand		306,303		345,803	
		307,417		347,450	
Creditors: Amounts falling due within one year	13	(14,625)		(1,550)	
Net current assets			292,792		345,900
Total assets less current liabilities			300,219		355,764
Net assets			300,219		355,764
Funds of the charity					
Restricted funds			138,814		216,912
Unrestricted funds			161,405		138,852
Total charity funds	14		300,219		355,764

For the year ending 31 March 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 20th September 2022 and are signed on behalf of the board by:


B Ali (Chairperson)
Trustee

Company registration number: 05088364

The notes on pages 11 to 20 form part of these financial statements.

BSC Multicultural Services

Company Limited by Guarantee

Notes to the financial statements

Year ended 31 March 2022

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Room 29, 19 Tower Street, Ipswich, Suffolk, IP1 3BE.

2. Statement of compliance

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

The accounts have been prepared on the on going concern basis and the Trustees believe that no material uncertainties exist. The Trustees have considered the level of funds held and the expected income and expenditure for the next 12 months from authorising these financial statement. The budgeted income and expenditure is sufficient with the level of reserves for the Charity to be able to continue as a going concern.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Income

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.

BSC Multicultural Services

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 March 2022

3. Accounting policies *(continued)*

Income *(continued)*

- legacy income is recognised when receipt is probable and entitlement is established.

- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.

- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Operating leases

Lease payments are recognised as an expense over the lease term on a straight-line basis. The aggregate benefit of lease incentives is recognised as a reduction to expense over the lease term, on a straight-line basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

BSC Multicultural Services

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 March 2022

3. Accounting policies *(continued)*

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Office and computer equipment - 25% straight line

Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

4. Limited by guarantee

The company is limited by guarantee and does not have a share capital. Every member of the company undertakes to contribute to the assets of the company if it is wound up during the time that he or she is a member, or within one period afterwards, for payment of the debts and liabilities of the company contracted before the time at which he or she ceases to be a member and of the costs, charges and expenses of winding up and for the adjustment of the rights of the contributors among themselves such amount as may be required not exceeding £1.

BSC Multicultural Services

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 March 2022

5. Donations and legacies

Year ended 31 March 2022

	Unrestricted funds £	Restricted funds £	Total Funds 2022 £
Donations			
Donations	203	750	953
Grants			
NHS Ipswich and East Suffolk CCG	1,232	—	1,232
Suffolk Community Foundation	9,000	32,785	41,785
HMRC Job Retention Scheme	12,418	4,518	16,936
The National Lottery Community Fund	42,904	—	42,904
Ipswich Borough Council	13,750	6,960	20,710
Children in Need	—	8,325	8,325
Suffolk County Council	500	5,000	5,500
Sports England	—	10,000	10,000
East Suffolk Council	—	3,010	3,010
	<u>80,007</u>	<u>71,348</u>	<u>151,355</u>

Year ended 31 March 2021

	Unrestricted funds £	Restricted funds £	Total Funds 2021 £
Donations			
Donations	500	450	950
Grants			
NHS Ipswich and East Suffolk CCG	—	113,000	113,000
Suffolk Community Foundation	14,000	60,950	74,950
HMRC Job Retention Scheme	28,382	41,198	69,580
The National Lottery Community Fund	44,634	—	44,634
Ipswich Borough Council	11,000	25,639	36,639
Children in Need	—	16,650	16,650
Arts Council England	—	9,000	9,000
Norfolk County Council	—	5,000	5,000
	<u>98,516</u>	<u>271,887</u>	<u>370,403</u>

6. Other trading activities

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Fundraising events	<u>798</u>	<u>798</u>	<u>—</u>	<u>—</u>

BSC Multicultural Services

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 March 2022

7. Expenditure on charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Salaries and payroll costs	42,810	91,471	134,281
Workshops, seminars and events	2,625	42,147	44,772
Post, stationery, printing and copying	1,155	971	2,126
Advertising and promotion	478	4,775	5,253
Grants paid	—	250	250
Support costs	11,555	11,632	23,187
	<u>58,623</u>	<u>151,246</u>	<u>209,869</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Salaries and payroll costs	20,251	87,766	108,017
Workshops, seminars and events	30	26,077	26,107
Post, stationery, printing and copying	1,556	357	1,913
Advertising and promotion	—	—	—
Grants paid	—	450	450
Support costs	8,654	3,997	12,651
	<u>30,491</u>	<u>118,647</u>	<u>149,138</u>

Analysis of support costs

	2022 £	2021 £
Rent, rates and service charges	8,267	7,095
Insurance	1,160	836
Telephone and fax	2,250	2,021
Office costs	6,117	264
Computer expenses	484	765
Depreciation	2,637	324
Independent examiners fee	2,272	1,346
	<u>23,187</u>	<u>12,651</u>

8. Net (expenditure)/income

Net (expenditure)/income is stated after charging/(crediting):

	2022 £	2021 £
Depreciation of tangible fixed assets	<u>2,637</u>	<u>324</u>

BSC Multicultural Services

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 March 2022

9. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2022	2021
	£	£
Wages and salaries	129,983	105,131
Social security costs	4,298	2,886
	<u>134,281</u>	<u>108,017</u>

The average head count of employees during the year was 10 (2021: 8).

No employee received employee benefits of more than £60,000 during the year (2021: Nil).

10. Trustee remuneration and expenses

The key management personnel of the charity comprise the trustees and the senior management team as listed within these financial statements. The trustees neither received nor waived any remuneration during the year (2021: £Nil). The total amount of employee benefits (including employer pension contributions) received by senior management for their services to the charity was £89,660 (2021: £80,294).

One trustee received reimbursed for expenses of £Nil (2021: £143).

11. Tangible fixed assets

	Office and computer equipment £
Cost	
At 1 April 2021	54,439
Additions	200
At 31 March 2022	<u>54,639</u>
Depreciation	
At 1 April 2021	44,575
Charge for the year	2,637
At 31 March 2022	<u>47,212</u>
Carrying amount	
At 31 March 2022	<u>7,427</u>
At 31 March 2021	<u>9,864</u>

12. Debtors

	2022	2021
	£	£
Prepayments and accrued income	<u>1,114</u>	<u>1,647</u>

BSC Multicultural Services

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 March 2022

13. Creditors: Amounts falling due within one year

	2022	2021
	£	£
Trade creditors	84	200
Accruals and deferred income	2,417	1,350
Other creditors	12,124	—
	<u>14,625</u>	<u>1,550</u>

BSC Multicultural Services

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 March 2022

14. Analysis of charitable funds

Restricted funds

	At 1 April 2021 £	Income £	Expenditure £	Transfer between funds £	At 31 March 2022 £
Training Project	970	761	(1,631)	—	100
Tenants Support	1,297	6,960	(7,051)	—	1,206
Supplementary School	17,658	14,181	(19,313)	—	12,526
Multicultural Festival	10,774	—	—	—	10,774
Police and Crime Commissioner	583	9,559	(10,142)	—	—
Carers Project	10,032	20,087	(17,596)	—	12,523
Realising Ambitions	35,938	150	(36,088)	—	—
Seeds for Change	18,679	—	—	—	18,679
Social Prescribing Service	109,119	—	(37,176)	—	71,943
Miscellaneous Projects	11,862	11,450	(17,534)	—	5,778
Euro Legacy	—	10,000	(4,715)	—	5,285
	<u>216,912</u>	<u>73,148</u>	<u>(151,246)</u>	<u>—</u>	<u>138,814</u>

	At 1 April 2020 £	Income £	Expenditure £	Transfer between funds £	At 31 March 2021 £
Training Project	1,246	13,078	(13,354)	—	970
Tenants Support	105	9,556	(8,364)	—	1,297
Supplementary School	4,796	24,091	(11,229)	—	17,658
Multicultural Festival	1,774	9,000	—	—	10,774
Police and Crime Commissioner	4,395	7,996	(11,808)	—	583
Carers Project	14,907	7,460	(12,335)	—	10,032
Realising Ambitions	27,789	42,677	(34,528)	—	35,938
Seeds for Change	—	18,679	—	—	18,679
Social Prescribing Service	—	113,000	(3,881)	—	109,119
Miscellaneous Projects	7,462	27,548	(23,148)	—	11,862
	<u>62,474</u>	<u>273,085</u>	<u>(118,647)</u>	<u>—</u>	<u>216,912</u>

The Training Project relates to the provision of a range of training and courses, aimed at building the capacity of BME people in Ipswich and Suffolk.

The Tenants Partnership Project provides support to IBC tenants in connection with their housing and tenancy related issues.

Supplementary School, funded by BBC CIN, runs a Homework Club, Saturday School, Sports Days and educational trips/outings for the benefit of more than 100 disadvantaged children and young people.

Multicultural Festival relates to income received specifically for the annual event usually held in September in Ipswich.

BSC Multicultural Services

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 March 2022

Hate Crime Project, supported by the SPCC, raised awareness of the importance of report incidents of hate crime through a combination of training and outreach.

The Carers' Project engages BME carers and cared for with respite breaks, signposting to mainstream services and other relevant activities to help them in their caring role.

The Befriending Scheme provides help and support to BME elderly people through home visits, chair-based exercise, outings and related activities to maintain independent and active lives.

Realising Ambitions East seeks to reduce the burden of deprivation and loneliness through a range of activities, especially aimed at BME people.

Seeds for Change, a partnership between local statutory bodies and BSCMS, is on hold until the COVID-19 crisis subsides.

Social Prescribing Service, a partnership between BSCMS and Ipswich and East Suffolk CCG, is a new service aimed at BME people.

Miscellaneous Projects are various restricted balances accumulated together for presentational and bookkeeping purposes, and these are managed and recorded separately for accountability.

The Euro Legacy Project in partnership with Suffolk FA, is a new service aimed at BME people.

Unrestricted funds

	At 1 April 2021 £	Income £	Expenditure £	Transfer between funds £	At 31 March 2022 £
General	98,852	81,176	(58,623)	(20,000)	101,405
Designated Premises Fund	40,000	—	—	20,000	60,000
	<u>138,852</u>	<u>81,176</u>	<u>(58,623)</u>	<u>—</u>	<u>161,405</u>

	At 1 April 2020 £	Income £	Expenditure £	Transfer between funds £	At 31 March 2021 £
General	30,754	98,589	(30,491)	—	98,852
Designated Premises Fund	40,000	—	—	—	40,000
	<u>70,754</u>	<u>98,589</u>	<u>(30,491)</u>	<u>—</u>	<u>138,852</u>

The trustees have decided to designate funds with the long term aim of enabling the charity to acquire its own property and thereby help to secure its future.

BSC Multicultural Services

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 March 2022

15. Analysis of net assets between funds

As at 31 March 2022

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds 2022 £
Tangible fixed assets	3,560	—	3,867	7,427
Net current assets	97,845	60,000	134,947	292,792
Net assets	<u>101,405</u>	<u>60,000</u>	<u>138,814</u>	<u>300,219</u>

As at 31 March 2021

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds 2021 £
Tangible fixed assets	4,880	—	4,984	9,864
Net current assets	93,972	40,000	211,928	345,900
Net assets	<u>98,852</u>	<u>40,000</u>	<u>216,912</u>	<u>355,764</u>

16. Operating lease commitments

The total future minimum lease payments under non-cancellable operating leases are as follows:

	2022 £	2021 £
Not later than 1 year	<u>4,457</u>	<u>4,457</u>

17. Related parties

There have been no related party transactions in this or the previous reporting year.