



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	01	06	2020		31	05	2021

## Section A Reference and administration details

**Charity name** Mayfield & Ellastone Community First Responder Group

**Other names charity is known by**

**Registered charity number (if any)** 1104276

**Charity's principal address**

33 Brookside

Ashbourne

Derbyshire

**Postcode** DE6 1FY

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mike Burrows	Chairman		
2	Andrew Taylor-Smith	Team Leader		
3	Jackie Rankin	Honorary Secretary		
4	Gordon Etheridge	Treasurer		
5	Anthony McMichael			
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

	Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected Annually

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

The charity works closely with the Community First Responders to support West Midlands Ambulance Service (WMAS) for response on their behalf to local Emergency Calls within the Charities community and local areas.

Section C	Objectives and activities
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Summary of the objects of the charity set out in its governing document

To provide a Community First Responder Group to support the West Midlands Ambulance Service within the local community.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The charity acts as the main body providing funding and associated governance to enable the responder volunteers to have adequate resource. (Uniform, Vehicle and Equipment available to respond to 999 WMAS calls for the local community, usually within an 8 mile radius of the responders home location)

The responders are trained and qualified under the WMAS criteria and are subject to WMAS governance and procedures whilst responding.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

## Section D

## Achievements and performance

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

The charity ensured the Community First Responders were able to attend over 100 999 calls made to WMAS within the local community.

The charity manages the funds and constitutional requirements for the benefit of the responders and local community.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

We would hold enough in reserve to cover 6 months expenditure

**Details of any funds materially in deficit**

None

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

**Section F**

**Other optional information**

**Section G**

**Declaration**

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>		
<b>Full name(s)</b>		
<b>Position (eg Secretary, Chair, etc)</b>		
<b>Date</b>		



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Mayfield & Ellastone Community Responder Group

1104276

## Receipts and payments accounts

For the period from	Period start date 6/1/2020	To	Period end date 5/31/2021
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
<b>A1 Receipts</b>				
Donations	3,055	-	-	3,055
Support from Organisations	849	-	-	849
Collecting Boxes	82	-	-	82
Others	17	-	-	17
Legacies	120,000	-	-	120,000
	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>Sub total</b> (Gross income for AR)	124,003	-	-	124,003
<b>A2 Asset and investment sales, (see table).</b>				
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	-	-	-	-
<b>Total receipts</b>	124,003	-	-	124,003
<b>A3 Payments</b>				
Vehicle Costs	1,160	-	-	1,160
Insurance	1,385	-	-	1,385
Equipment	606	-	-	606
Others	1,473	-	-	1,473
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	4,624	-	-	4,624
<b>A4 Asset and investment purchases, (see table)</b>				
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	-	-	-	-
<b>Total payments</b>	4,624	-	-	4,624
<b>Net of receipts/(payments)</b>	119,379	-	-	119,379
<b>A5 Transfers between funds</b>	-	-	-	-
<b>A6 Cash funds last year end</b>	-	-	-	-
<b>Cash funds this year end</b>	119,379	-	-	119,379

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
<b>B1 Cash funds</b>	Current A/C	9,053	-
	Deposit A/C	194,141	-
		-	-
	<b>Total cash funds</b>	<b>203,194</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)
			-
			-
			-
			-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)
			-
			-
			-
			-
			-
			-
			-
			-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)
			-
			-
			-
			-
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name



**CC16a**



**Last year**

**to the nearest £**

<b>2,091</b>
<b>600</b>
<b>1,178</b>
<b>58</b>
-
-
-
-
<b>3,927</b>

-
-

<b>3,927</b>
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<b>1,409</b>
<b>975</b>
-
<b>5</b>
-
-
-
-
-
<b>2,389</b>

-

<b>2,389</b>
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<b>1,538</b>
-
-
<b>1,538</b>



**Endowment  
funds**

to nearest £

-
-

OK

**Endowment  
funds**

to nearest £

-
-
-
-
-
-

**Current value  
(optional)**

-
-
-
-
-

**Current value  
(optional)**

-
-
-
-
-
-
-
-
-

**When due  
(optional)**


Date of  
approval




Section A

Independent Examiner's Report

Report to the trustees/  
members of

Mayfield & Ellastone Community First Responder Group

On accounts for the year  
ended

31<sup>st</sup> May 2021

Charity no  
(if any)

1104276

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

H. Payne

Date:

25<sup>th</sup> March 2022

Name:

MRS HELEN PAYNE

Relevant professional  
qualification(s) or body  
(if any):

CHARTERED INSTITUTE OF MANAGEMENT  
ACCOUNTANTS (CIMA)

Address:

THE HELICON  
ONE SOUTH PLACE  
LONDON EC2M 2RB