

Registered Company Number: 5012490

Registered Charity Number: 1104088

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
(A Company Limited by Guarantee)

FINANCIAL STATEMENTS AND ANNUAL REPORT

Year Ended 31 March 2022

Registered Charity Number: 1104088
Registered Company Number: 5012490

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Report and accounts
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QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Reference and Administrative Information

Charity Number

1104088

Company Number

05012490

Directors and Trustees

Hugh Warner

Chair

Christine Birkett

Personnel Sub-Committee Member

Louise Harrop

Dr Geoffrey Jones

Resigned 28 June 2022

Rosemary Lamburn

Resigned 28 June 2022

Richard Tilley

Resigned 28 June 2022

Barbara Woodhead

Hazel Woods

Cllr. Helen Hall

ESBC nominee Cllr Burton Ward

Cllr. Ali Chaudhry

ESBC nominee Cllr Anglesey Ward

Company Secretary

Hugh Warner

Reporting Accountant

D Alexander & Co Ltd

12 Granary Wharf Business Park

Wetmore Road

Burton upon Trent

Staffordshire

DE14 1DU

Tel - 01283 743851

Bankers

Unity Trust Bank Plc

PO Box 1487

Stafford

ST16 3GJ

Tel - 0345 140-1000

Registered office

Queen Street Neighbourhood Resource Centre

Queen Street

Burton Upon Trent

Staffs

DE14 3LW

Tel - 01283 743744

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Report of the Trustees

The Trustees present their report, together with the Financial Statements of the Charitable Company for the year ended 31 March 2022. This report represents a trustees' report in accordance with the Charities Act.

The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (the FRSSE) (effective 1 January 2015).

The reference and administrative information on page 1 forms part of this report.

Structure, Governance and Management

Governing Document

The Queen Street Neighbourhood Resource Centre is a charitable company limited by guarantee and a registered charity governed by its Memorandum and Articles of Association. It was incorporated on 12 January 2004 and registered as a charity on 2 June 2004. The charity was established under a memorandum and articles of association which establishes the objects and powers of the charitable company and is governed under its articles of association. In the event of winding up the members are required to contribute an amount not exceeding £1.

Recruitment and Appointment of Directors

The Trustees of the company make up the Board of Directors which is elected each year by the members of the Charity. In addition, three nominees from East Staffordshire Borough Council hold office as Trustees and Directors. The Chair is elected by the Trustees from among their number immediately following the Annual General Meeting.

Trustees receive no remuneration for their work as trustees but are reimbursed for their out of pocket expenses, as claimed on an official form.

Trustee Induction and Training

When a new trustee is appointed they are provided with a pack which contains:

- Copies of the company's memorandum and articles of association.
- Copy of the most recent annual report and accounts.
- Copy of minutes of previous trustee meetings.
- Copy of Charity Commission guidance "The Essential Trustee"
- Copy of guidance to Councillors to ESBC nominees.

Organisational Structure

The board of directors administers the charity and meets on a monthly basis. The board delegate the day to day management of the centre to the manager.

Risk Management

The trustees have examined the major risks to which the Charity is exposed and are satisfied that the systems are in place to mitigate those risks.

Objectives and Activities

Queen Street Neighbourhood Resource Centre (operating under the name of Queen Street Community Centre) aims to promote the benefit of the inhabitants of those areas known for administrative purposes as Anglesey Ward and that part of Burton Ward adjacent to Anglesey Ward but bounded by Station Street, Burton upon Trent (hereinafter called the area of benefit) without distinction of race, sex or of political, religious or other opinions.

Queen Street Community Centre pursues these aim by:

1. associating with the local authorities, voluntary associations and inhabitants in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.
2. managing a Community Centre and maintaining, managing and co-operating with any local statutory authority in the maintenance and management of the above aims and objectives.
3. promoting any other charitable purpose in the area of benefit.

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Report of the Trustees

Review of the Year's Activities and Future Developments

Like the rest of society, the Trustees have found that following the Covid Pandemic things have not returned to normal.

This year the Charity has regularly joined with other voluntary sector organisers within East Staffordshire to network. This has enabled the Charity to forge links across the sector including organisations we have had no contact with previously. Queen Street NRC has space to offer and we aim to build partnerships with groups who need space to deliver their objectives.

The Trustees are directing their attention to ensuring long term structures to provide a secure future.

In the past the core activities at the Resource Centre followed three strands. Training, Children services and Community activities. During lock down training moved on line, it has in part remained so with fewer face to face courses returning. The nursery has been a start-up success and has moved on to larger premises. This has ended the last link for the Centre as a SureStart facility and released that space for other activity.

Bookings for weddings and family parties have returned. The Centre tries hard to meet community needs in this area. Two pre-covid martial arts clubs have returned to evening and Saturday morning slots. A new partnership provides a warm space drop in weekly for a cooked breakfast, hot drink and a chat. Numbers vary from 15-30 weekly. The Centre is once again used for family contact visits.

The successful school holiday programme from 2021 was expanded in summer 2022 to cover school opening hours five days a week for four weeks. Children had a range of activities and a mid day meal was included.

The Probation Service, Community Payback, in the West Midlands has been restructured. Queen Street Community Centre will remain as the base for the service in Burton on Trent.

The new Building Management System has improved timing control for heating but the system itself is still not working correctly. Gas prices have increased by over 1000% above our 2019-2020 contract. This is simply not sustainable beyond winter 2022. Additionally, our long term electricity contract ends in the new year. Trustees are trying to do everything possible to improve the energy efficiency of the Centre.

Queen Street Community Centre Property

For the sixteenth year the Charity continues to operate under an informal arrangement for lease (subletting) with East Staffordshire Borough Council. We continue to have security due to the arrangements in place before the major redevelopment of the site in 2005. While the responsibilities and rights to the building remain unclear the maintenance issues are being honoured by ESBC under the original lease. The interest of the Charity is recorded against the freehold at the land registry.

Reserves

Unrestricted reserves at 31 March 2022 total £37,765 (2021 - £38,088).

The charity's reserve policy is to hold a minimum of 6 months, and a maximum of 12 months, operating expenditure in unrestricted reserves.

Trustee's Responsibilities in relation to the financial statements

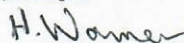
Company law requires the Trustees as Directors to prepare accounts for each financial year which give a true and fair view of the state of the company's affairs and the surplus or deficit for that year. In preparing these accounts, the trustees are required to:

- (i) Select suitable accounting policies and then apply them consistently;
- (ii) Make judgements and estimates that are reasonable and prudent;
- (iii) Prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the company and enable them to ensure the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small Company Exemptions

This report is prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.



On behalf of the Trustees
Trustee: Hugh Warner

Date: 13 December 2022.

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Independent examiner's report to the trustees of
for the year ended 31 March 2022

I report on the accounts of the company for the year ended 31 March 2022 set out on pages 2 to 13.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) or the Charities Act 2011 (the 2011 Act) and that an independent examination is required. The charity's gross income did not exceed £250,000 and is not required to select an examiner who is a member of a designated professional body.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

It is unclear whether property expenditure of Queen Street Community Centre is the responsibility of East Staffordshire Borough Council (landlord) or the Trustees (tenant). In the absence of a formal sublease I cannot, therefore, be certain that all property expenditure (capital, repair, renewal, maintenance) is correct and proper expense of the Charitable Trustees. Furthermore, the lack of clarity may also impact on the charity's ability to generate additional income that would improve the financial performance, and thus help to further achieve its objectives.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with sections 386 and 387 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts with the Financial Reporting for Smaller Entities (the FRSSSE) (effective 1 January 2015)

have been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Wayne Penlington, FCCA
D Alexander & Co Ltd
12 Granary Wharf Business Park
Wetmore Road
Burton upon Trent
Staffordshire
DE14 1DU

Date: 13 December 2022.

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Statement of Financial Activities
(Including Income and Expenditure Account)
for the year ended 31 March 2022

| | Notes | 2022 Unrestricted £ | 2022 Restricted £ | 2022 Total £ | 2021 Total £ |
|--|-------|---------------------------|-------------------------|--------------------|--------------------|
| <u>Incoming Resources</u> | | | | | |
| Incoming resources from generated funds: | | | | | |
| <i>Voluntary income:</i> | | | | | |
| Donations | 2 | - | - | - | 60 |
| Grants receivable | 3 | 19,699 | 750 | 20,449 | 40,024 |
| <i>Investment Income:</i> | | | | | |
| Interest received | | - | - | - | - |
| Incoming resources from charitable activities: | | | | | |
| Community space and services | | 24,637 | - | 24,637 | 18,384 |
| Total Incoming Resources | | 44,336 | 750 | 45,086 | 58,468 |
| <u>Resources Expended</u> | | | | | |
| Costs of Generating Funds | 4 | 3,747 | | 3,747 | 3,639 |
| <i>Charitable Services:</i> | | | | | |
| Community space and services | 5 | 39,078 | 889 | 39,967 | 37,565 |
| Governance costs | 6 | 1,834 | - | 1,834 | 1,820 |
| Total Resources Expended | | 44,659 | 889 | 45,548 | 43,024 |
| Net Incoming / (Outgoing) Resources before transfer (Net Income / (Expenditure)) | | (323) | (139) | (462) | 15,444 |
| Transfer from Restricted Funds to Unrestricted | | - | - | - | - |
| Net Movement in Funds | | (323) | (139) | (462) | 15,444 |
| Total Funds brought forward | | 38,088 | 1,917 | 40,005 | 24,561 |
| Total Funds carried forward | | 37,765 | 1,778 | 39,543 | 40,005 |

The statement of financial activities includes all gains and losses recognised in the year.

All amounts derived from continuing activities.

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Balance Sheet
as at 31 March 2022

| | Notes | 2022 £ | 2021 £ |
|---|-------|---------------|---------------|
| Fixed assets | | | |
| Tangible assets | 10 | 4,285 | 5,460 |
| Current assets | | | |
| Debtors | 11 | 1,494 | 7,685 |
| Cash at bank and in hand | | 35,816 | 28,073 |
| | | <u>37,310</u> | <u>35,758</u> |
| Creditors: amounts falling due within one year | 12 | (2,052) | (1,213) |
| Net current assets | | <u>35,258</u> | <u>34,545</u> |
| Net assets | | <u>39,543</u> | <u>40,005</u> |
| Funds | | | |
| Restricted funds | 15 | 1,778 | 1,917 |
| Unrestricted funds | 15 | 37,765 | 38,088 |
| Total Funds | | <u>39,543</u> | <u>40,005</u> |

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that members have not required the company to obtain an audit in accordance with section 476 of the Act.

The trustees acknowledge their responsibilities for:

(a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006; and

(b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements have been prepared in accordance with the special provisions in Part 15 of the Companies Act 2006 relating to charitable companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

Approved and authorised for issue by the Trustees on 13th December 2022



Cllr. Helen Hall

The notes form part of these financial statements.

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Statement of Changes in Equity
for the year ended 31 March 2022

| | Restricted funds | Unrestricted funds | Total |
|-------------------------|-----------------------------|-------------------------------|---------------|
| | £ | £ | £ |
| At 31 March 2020 | 1,623 | 22,938 | 24,561 |
| Net movement in funds | 294 | 15,150 | 15,444 |
| At 31 March 2021 | <u>1,917</u> | <u>38,088</u> | <u>40,005</u> |
| At 31 March 2021 | 1,917 | 38,088 | 40,005 |
| Net movement in funds | (139) | (323) | (462) |
| At 31 March 2022 | <u>1,778</u> | <u>37,765</u> | <u>39,543</u> |

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Notes to the Accounts
for the year ended 31 March 2022

1 Accounting policies

The financial statements of the charitable company have been prepared in accordance with the Charities SORP (FRSSE) 'Accounting and Reporting by Charities; Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (the FRSSE) (effective 1 January 2015)', the Financial Reporting Standard for Smaller Entities (effective January 2015) and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The principal accounting policies adopted in the preparation of the financial statements are set out below.

Fund Accounting

Unrestricted funds are those available for use at the discretion of the charity in furtherance of its general objectives and which have not been designated for other purposes.

Restricted funds are those to be used in accordance with specific restrictions imposed by donors.

Incoming Resources

Incoming resources are included in the SOFA when it is quantifiable with reasonable accuracy.

Donated facilities are included at the value to the charity where this can be quantified and a third party is bearing the cost. No amounts are included in the financial statements for services donated by volunteers.

Resources Expended

All expenditure is accounted for on an accruals basis.

Donations and Voluntary Income

Donations and voluntary income are accounted for gross when received.

Deferred Income

Incoming resources are shown in the Statement of Financial Activities in the period to which they relate. Where income is received in advance of and subject to certain conditions being met; for example advance payments for room hire, then it is treated as deferred income until those conditions are satisfied.

Grants Receivable

Grants for immediate expenditure are accounted for when they become receivable. Grants received for specific purposes are treated as restricted funds.

Tangible Fixed Assets and Depreciation

Fixed assets for charity use are capitalised at cost, where acquired, or market value as determined by the trustees where donated. They are stated in the financial statements at cost or original value less depreciation.

Depreciation is calculated to write off the cost or valuation of the fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

| | |
|-------------------------------|----------|
| Aerobics equipment | 7 years |
| CCTV and security equipment | 8 years |
| Equipment | 3 years |
| Furniture | 15 years |
| Office and computer equipment | 3 years |

Allocation of costs

Costs are allocated between fundraising costs, direct costs in furtherance of the charity's objects and other expenditure according to the nature of the cost. Where items involve more than one category they are apportioned on a basis consistent with the use of the resource.

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Notes to the Accounts
for the year ended 31 March 2022

2 Incoming resources - Donations, Legacies and similar income

There was no income received during the year, or previous year, from donations, legacies or similar income.

| | Unrestricted Funds £ | Restricted Funds £ | 2022 Total £ | 2021 Total £ |
|--|----------------------------|--------------------------|--------------------|--------------------|
| Donations - Queen Street Community Centre | - | - | - | 60 |
| | <u>-</u> | <u>-</u> | <u>-</u> | <u>60</u> |

3 Incoming resources - Grants Receivable

| | Unrestricted Funds £ | Restricted Funds £ | 2022 Total £ | 2021 Total £ |
|--------------------------|----------------------------|--------------------------|--------------------|--------------------|
| The Gang Grant | - | - | - | - |
| COVID Grant | 16,000 | - | 16,000 | 25,000 |
| Gardening Project Grant | - | - | - | 1,800 |
| HMRC Job Retention Grant | 3,699 | - | 3,699 | 12,474 |
| Christmas Party | - | 750 | 750 | 750 |
| | <u>19,699</u> | <u>750</u> | <u>20,449</u> | <u>40,024</u> |

4 Cost of generating funds

| | Unrestricted Funds £ | Restricted Funds £ | 2022 Total £ | 2021 Total £ |
|-------------|----------------------------|--------------------------|--------------------|--------------------|
| Salaries | 3,718 | - | 3,718 | 3,639 |
| Recruitment | 29 | - | 29 | - |
| | <u>3,747</u> | <u>-</u> | <u>3,747</u> | <u>3,639</u> |

5 Expenditure in furtherance of charity's objects

| | Unrestricted £ | Restricted £ | 2022 £ | 2021 £ |
|-------------------------|-------------------|-----------------|---------------|---------------|
| People related (note 7) | 21,946 | - | 21,946 | 21,315 |
| Premises related | 13,274 | - | 13,274 | 12,234 |
| Organised activities | - | 801 | 801 | - |
| Office expenses | 1,743 | - | 1,743 | 1,383 |
| Other expenses | 1,028 | - | 1,028 | 1,542 |
| Depreciation | 1,087 | 88 | 1,175 | 1,091 |
| | <u>39,078</u> | <u>889</u> | <u>39,967</u> | <u>37,565</u> |

Premises related

The charity leases the Neighbourhood Resource Centre from East Staffordshire Borough Council for a peppercorn rent.

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Notes to the Accounts
for the year ended 31 March 2022

6 Governance costs

| | Unrestricted Funds £ | Restricted Funds £ | 2022 Total £ | 2021 Total £ |
|----------------|----------------------------|--------------------------|--------------------|--------------------|
| People related | 1,071 | - | 1,071 | 1,040 |
| Accountancy | 763 | - | 763 | 780 |
| | <u>1,834</u> | <u>-</u> | <u>1,834</u> | <u>1,820</u> |

7 People related

| | Unrestricted Funds £ | Restricted Funds £ | 2022 Total £ | 2021 Total £ |
|--------------------------|----------------------------|--------------------------|--------------------|--------------------|
| Wages and salaries | 26,557 | - | 26,557 | 25,408 |
| Recruitment and training | 207 | - | 207 | - |
| | <u>26,764</u> | <u>-</u> | <u>26,764</u> | <u>25,408</u> |

The average number of employees during the accounting period was:

| | 2022 | 2021 |
|--|-------------|-------------|
| Cost of generating funds | 0.00 | 0.00 |
| Activities in furtherance of the charity's objects | 2.00 | 2.00 |
| Management and administration | 0.00 | 0.00 |
| Total | <u>2.00</u> | <u>2.00</u> |

No employee received emoluments in excess of £50,000

8 Trustees remuneration and Expenses

No remuneration was paid or is payable for the year out of the funds of the charity, either directly or indirectly, to any trustee or person known to be connected to any trustee.

9 Net incoming resources

Net incoming resources for the year are stated after charging:

| | 2022 £ | 2021 £ |
|------------------------------|-----------|-----------|
| Accountancy | 763 | 780 |
| Depreciation of owned assets | 1,175 | 1,091 |

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Notes to the Accounts
for the year ended 31 March 2022

10 Tangible fixed assets

| | CCTV & Security equipment £ | Furniture and Office Equipment £ | Total £ |
|-----------------------|--|---|--------------------|
| Cost | | | |
| At 1 April 2021 | 13,750 | 44,205 | 57,955 |
| Additions | - | - | - |
| At 31 March 2022 | <u>13,750</u> | <u>44,205</u> | <u>57,955</u> |
| Depreciation | | | |
| At 1 April 2021 | 9,481 | 43,014 | 52,495 |
| Charge for the year | 675 | 500 | 1,175 |
| At 31 March 2022 | <u>10,156</u> | <u>43,514</u> | <u>53,670</u> |
| Net book value | | | |
| At 31 March 2022 | <u>3,594</u> | <u>691</u> | <u>4,285</u> |
| At 31 March 2021 | <u>4,269</u> | <u>1,191</u> | <u>5,460</u> |

11 Debtors

| | 2022 £ | 2021 £ |
|---------------|-------------------|-------------------|
| Trade debtors | 1,494 | 7,580 |
| Other debtors | - | 105 |
| | <u>1,494</u> | <u>7,685</u> |

12 Creditors: amounts falling due within one year

| | 2022 £ | 2021 £ |
|-----------------|-------------------|-------------------|
| Accruals | 842 | 860 |
| Trade creditors | 1,210 | 353 |
| | <u>2,052</u> | <u>1,213</u> |

13 Taxation

No liability to UK Corporation Tax arose on ordinary activities for the year ended 31 March 2022 (2021 - nil).

14 Legal status of the charity

The charity is limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1.

15 Funds

The assets and liabilities are represented by the following funds:

| | Restricted £ | Unrestricted £ | Total £ |
|----------------|-------------------------|---------------------------|--------------------|
| Fixed Assets | | 4,285 | 4,285 |
| Current Assets | 1,778 | 35,532 | 37,310 |
| Creditors | - | (2,052) | (2,052) |
| | <u>1,778</u> | <u>37,765</u> | <u>39,543</u> |

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Detailed Income and Expenditure Account
for the year ended 31 March 2022

| <u>Incoming Resources</u> | 2022 £ | 2021 £ |
|------------------------------------|-------------------|-------------------|
| Donations | - | 60 |
| Grants receivable: | | |
| COVID Grant | 16,000 | 25,000 |
| Gardening Project Grant | - | 1,800 |
| HMRC Job Retention Grant | 3,699 | 12,474 |
| Christmas Party | 750 | 750 |
| | <u>20,449</u> | <u>40,024</u> |
| Facilities hire: | | |
| Other Income | 15 | 636 |
| Room Hire | <u>24,622</u> | <u>17,748</u> |
| | <u>24,637</u> | <u>18,384</u> |
| Interest received | - | - |
| Total Income | <u>45,086</u> | <u>58,468</u> |
| Total Expenditure (page 13) | 45,548 | 43,024 |
| Surplus Income for the year | <u>(462)</u> | <u>15,444</u> |

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Detailed Income and Expenditure Account
for the year ended 31 March 2022

| <u>Resources Expended</u> | 2022 £ | 2021 £ |
|--------------------------------------|----------------------|----------------------|
| People related: | | |
| Wages and salaries | 26,557 | 25,408 |
| Recruitment and training | 207 | - |
| | <u>26,764</u> | <u>25,994</u> |
| Premises related: | | |
| Gardening Project | - | 353 |
| Rates | 214 | 273 |
| Cleaning, laundry and waste disposal | 3,070 | 3,338 |
| Repairs and maintenance | 1,396 | 4,122 |
| Utilities | 8,594 | 4,148 |
| | <u>13,274</u> | <u>12,234</u> |
| Activities: | | |
| Activity expenses | <u>801</u> | <u>-</u> |
| Communications and postage | 1,029 | 1,155 |
| Stationery | 714 | 228 |
| | <u>1,743</u> | <u>1,383</u> |
| Accountancy | 763 | 780 |
| Insurance and licences | 833 | 1,065 |
| Books and software | - | 222 |
| Refreshment expenses | 59 | - |
| Sundry expenses | 136 | 255 |
| | <u>1,791</u> | <u>2,322</u> |
| Depreciation | <u>1,175</u> | <u>1,091</u> |
| Total Expenditure | <u><u>45,548</u></u> | <u><u>43,024</u></u> |

