

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE

England & Wales · Charity number 1104088

Details

Other names	QUEEN STREET COMMUNITY CENTRE
Status	Registered
Legal form	Charitable company
Company number	05012490
Registered	2004-06-02
Register	View on the Charity Commission register

Contact

Address	Queen Street Community Centre Queen Street Burton upon Trent Staffordshire DE14 3LW
Phone	01283743744
Email	queenstreet01@outlook.com
Website	www.qsnrc.org.uk

Activities

Objects: 1. TO PROMOTE THE BENEFIT OF THE INHABITANTS OF THOSE AREAS KNOWN FOR ADMINISTRATIVE PURPOSES AS ANGLESEY WARD AND THAT PART OF BURTON WARD ADJACENT TO ANGLESEY WARD BUT BOUNDED BY STATION STREET, BURTON UPON TRENT (HEREINAFTER CALLED 'THE AREA OF BE0NEFIT') AND SHOWN ON THE PLAN ANNEXED HERETO) WITHOUT DISTINCTION OF RACE, SEX OR OF POLITICAL RELIGIOUS OR OTHER OPINIONS, BY ASSOCIATING THE LOCAL AUTHORITIES, VOLUNTARY ORGANISATION AND THE INHABITANTS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND OTHER LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS. 2. TO ESTABLISH OR SECURE THE ESTABLISHMENT OF A COMMUNITY CENTRE (AND TO MAINTAIN AND MANAGE OR CO-OPERATE WITH ANY LOCAL STATUTORY AUTHORITY IN THE MAINTENANCE AND MANAGEMENT OF THE ABOVE OBJECTS. 3. TO PROMOTE ANY OTHER CHARITABLE PURPOSE IN THE AREA OF BENEFIT.

Activities: Provision of facilities in the interest of social welfare for recreation and leisure time occupation and to advance education and training for residents of the Anglesey Ward and part of the Burton Ward of Burton upon Trent.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, The Prevention Or Relief Of Poverty, Arts/culture/heritage/science, Amateur Sport, Environment/conservation/heritage, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies

Geography

- **Area of benefit:** THOSE AREAS KNOWN FOR ADMINISTRATIVE PURPOSES AS ANGLESEY WARD AND THAT PART OF BURTON WARD ADJACENT TO ANGLESEY WARD BUT BOUNDED BY STATION STREET, BURTON UPON TRENT
- Staffordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£81,155	£64,866	-	-
2024-03-31	£72,981	£68,341	-	-
2023-03-31	£37,318	£49,384	-	-
2022-03-31	£45,086	£45,548	-	-
2021-03-31	£58,468	£43,024	-	-

Trustees

Name	Role	Appointed
HUGH GAVIN WARNER	Chair	
BARBARA WOODHEAD		
CLLR ASGHAR ALI CHAUDHRY		
Jennifer Ann Bridge		2024-01-30
Samantha Hoskins		2023-06-27
Thomas Hadley		2026-05-08
Velislava Corner		2024-07-30

Accounts

Queen Street Neighbourhood Resource Centre
Charity Number 1104088
Company Number 05012490

Annual Report and Financial Statements for the year ended March 2025



**Queen
Street**
Community Centre



Our Aims

We are in the heart of the Anglesey Ward of Burton Upon Trent, next to Anglesey Primary Academy.

Our aim is to provide a great facility that brings the whole community together through a wide range of interesting and fun group activities and events.

What we do

We all want the centre to be available and used by **all** local people and groups and we are passionate about creating a **safe and secure** space which is **fully inclusive and open to help people to thrive**.

We want you to use and **enjoy** the community centre and we love to hear any feedback, suggestions or improvements that helps us in our quest to serve our community.

Room Hire

The Main Hall with use of Kitchen (shown above)

The Oak Room

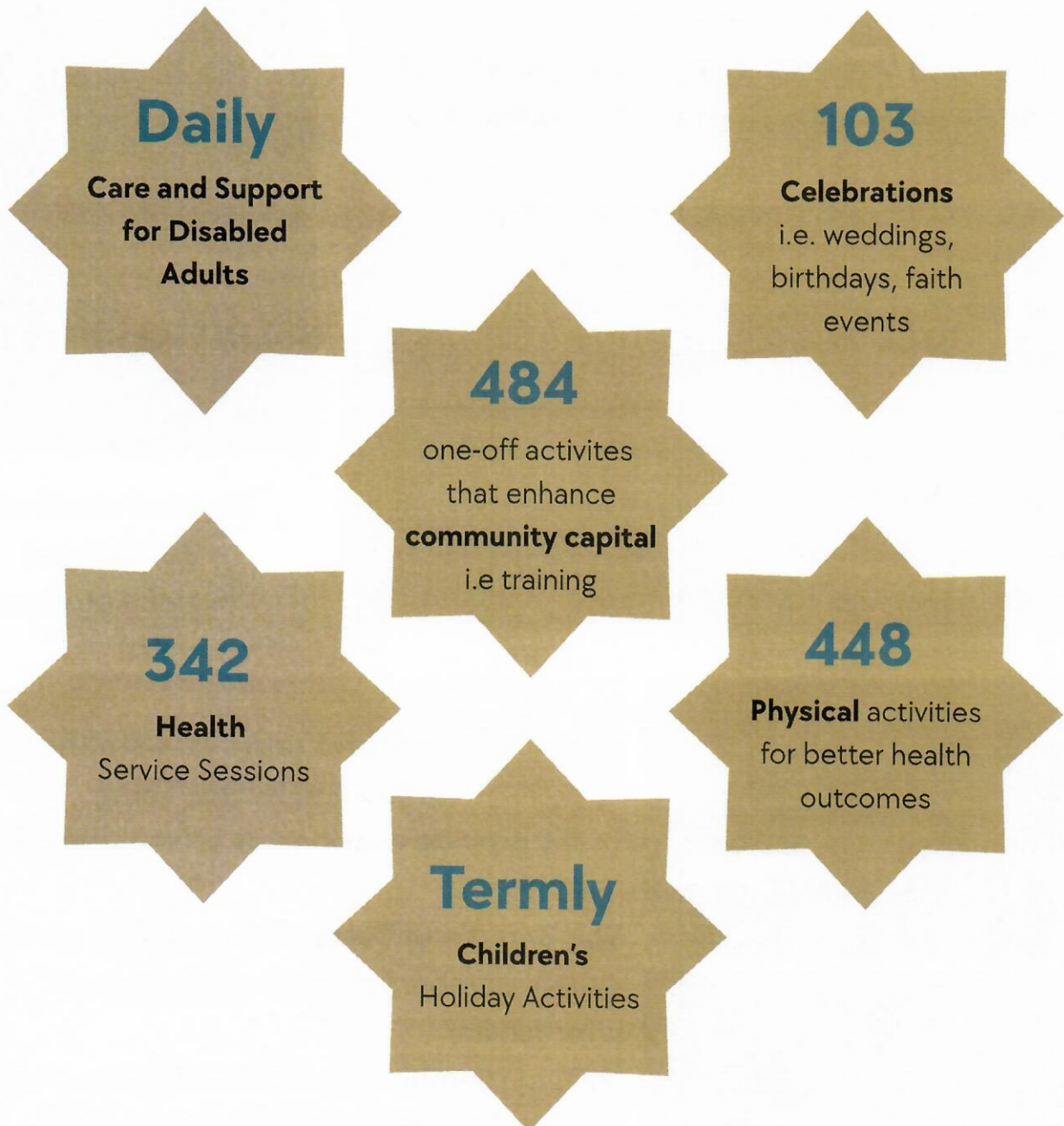
The Little Oak Room

Various training rooms

Bookings can be made at:
queenstreet01@outlook.com
Tel: 01283 743744

How we supported our partners and the local community 24/25

Based on bookings, our rooms were used for:



'We are at the heart of our community where local groups and individuals can use the centre to promote health, provide activities and enjoy celebrations and events'.

Bookings can be made at:
queenstreet01@outlook.com

Spotlight on Community Work

Queen Street partners with
the Hygiene Bank
to enhance wellbeing and self-care

A message from The Hygiene Bank:-

New Research Uncovers the Shocking Reality of Hygiene Poverty Impacting Families Across the UK

'Over a third (38%) of people in Britain have experienced hygiene poverty.

Almost half (49%) admitting they have had to sacrifice buying hygiene products in order to afford food, rent, or healthcare.

For 15%, this is a choice they have to make often.

26% are forced to go without access to basic personal care products due to a lack of money.'

(www.thehygienebank.com/news).



We have distributed
207.35kg of
hygiene products



QSCC Volunteers give out
food bags each week:
80 subscribers benefit

Queen Street partners with the
Bread and Butter Thing
to provide nutrition at affordable costs

The Bread and Butter Thing (TBBT) surveyed 4,000 members about food access and affordability.

'92% of members would buy more fresh fruit and veg if it were affordable and available locally. This isn't about poor choices it's about impossible choices.

93% of our members report saving money when they shop with us, helping them stretch limited incomes further.'

(breadandbutterthing.org/news)

Impact from 24/25



There has been an Increase in volunteers: more community opportunities available, reduction in isolation and increase in self esteem. We now have 6 passionate volunteers involved with community activities.



There has been an increase in activities: from 1342 to 1643
(Inc- CJB use of the building 50 weeks a year, 5 days a week and
Holiday Activity Fun (HAF) use of the building for 16 sessions)



We have received quotes to improve the building and outdoor space at the rear of the building - application has been submitted with some match funding from smaller grants that we are very thankful for. This will mean the community will have full access to a safe and accessible garden space.

Vision for 25/26

Increase	Recruitment of local staff	Significant Improvements to to rear garden
Impact	More local jobs/ opportunities	Accessible outdoor space to bring families and friends together

Lastly, the Staff and Trustees at Queen Street express their gratitude to the Volunteers, Partners, and Community Users.
Your support is invaluable to us!

A Big Thank You

Natasha, Community Lead; Kerry, Domestic;
Hugh, Chair of Trustees; Barbara; Sam; Jenny; Villy; Tracey
and Councillor Ali Chaudhry, Trustees



Registered company number
05012490

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
(A Company Limited by Guarantee)

Report and Accounts

31 March 2025

Registered Charity Number: 1104088

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Report and accounts
Contents

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QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE

Company Information

Directors and Trustees

Hugh Warner
Louise Harrop - resigned 29/08/2025
Samantha Hoskins
Dr. Geoffrey Jones - resigned 29/08/2025
Barbara Woodhead
Hazel Woods - resigned 29/08/2025
Cllr. Ali Chaudhry
Jennifer Bridge
Tracey Pallett - appointed 30/09/2025
Velislava Corner - appointed 30/07/2025

Company Secretary

Hugh Warner

Accountants

D Alexander & Co Ltd
12 Granary Wharf Business Park
Wetmore Road
Burton on Trent
Staffordshire
DE14 1DU

Bankers

Unity Trust Bank Plc
PO Box 1487
Stafford
ST16 3GJ

Registered office

Queen Street Neighbourhood Resource Centre
Queen Street
Burton Upon Trent
Staffs
DE14 3LW

Registered company number

05012490

Registered charity number

1104088

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE

Report of the Trustees

The Trustees present their report, together with the Financial Statements of the Charitable Company for the year ended 31 March 2025. This report represents a trustees' report in accordance with the Charities Act.

The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (the FRSSE) (effective 1 January 2015).

The reference and administrative information on page 1 forms part of this report.

Structure, Governance and Management

Governing Document

The Queen Street Neighbourhood Resource Centre is a charitable company limited by guarantee and a registered charity governed by its Memorandum and Articles of Association. It was incorporated on 12 January 2004 and registered as a charity on 2 June 2004. The charity was established under a memorandum and articles of association which establishes the objects and powers of the charitable company and is governed under its articles of association. In the event of winding up the members are required to contribute an amount not exceeding £1.

Recruitment and Appointment of Directors

The Trustees of the company make up the Board of Directors which is elected each year by the members of the Charity. In addition, three nominees from East Staffordshire Borough Council hold office as Trustees and Directors. The Chair is elected by the Trustees from among their number immediately following the Annual General Meeting.

Trustees receive no remuneration for their work as trustees but are reimbursed for their out of pocket expenses, as claimed on an official form.

Trustee Induction and Training

When a new trustee is appointed they are provided with a pack which contains:

- Copies of the company's memorandum and articles of association.
- Copy of the most recent annual report and accounts.
- Copy of minutes of previous trustee meetings.
- Copy of Charity Commission guidance "The Essential Trustee"
- Copy of guidance to Councillors to ESBC nominees.

Organisational Structure

The board of directors administers the charity and meets on a monthly basis. The board delegate the day to day management of the centre to the manager.

Risk Management

The trustees have examined the major risks to which the Charity is exposed and are satisfied that the systems are in place to mitigate those risks.

Objectives and Activities

Queen Street Neighbourhood Resource Centre (operating under the name of Queen Street Community Centre) aims to promote the benefit of the inhabitants of those areas known for administrative purposes as Anglesey Ward and that part of Eton & Burton Ward adjacent to Anglesey Ward but bounded by Station Street, Burton upon Trent (hereinafter called the area of benefit) without distinction of race, sex or of political, religious or other opinions.

Queen Street Community Centre pursues these aim by:

1. associating with the local authorities, voluntary associations and inhabitants in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.
2. managing a Community Centre and maintaining, managing and co-operating with any local statutory authority in the maintenance and management of the above aims and objectives.
3. promoting any other charitable purpose in the area of benefit.

Review of the Year's Activities and Future Developments

Our strong financial performance has continued from the previous year. Trustees are addressing the short comings of our outside spaces and exploring opportunities to enable a greater range of community uses. Grant applications have been made with outcomes awaited. The need for repairs and improvements to internal aspects of the building has become apparent. Funds from balances have been allocated to a priority list of repairs.

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Report of the Trustees

Utility costs continue to rise. A long term fixed electricity contract has ended, with our new price doubling. In mitigation, the completion of converting the building to LED lighting during the year, with the help of a 50% grant via the Staffordshire Business Environmental Network, has reduced electricity usage. Gas use does not seem to have increased even though we have been open for longer hours, this shows the effectiveness of the improved system controls installed last year.

As we move towards our new community focused approach, we are pleased to be able to report an increase in direct assistance from our activities to our local community. The "Warm Space / Place of Welcome" continued weekly over the year. The saving "Food from Landfill" project in conjunction with the Trent & Dove Housing Association and Holland & Barrett has continued. In addition to these existing projects, we are now working with East Staffs Borough Council and national charity "The Bread & Butter Thing", to offer a weekly "Affordable Food Club", offering up to 240 bags of food each week. We have continued to operate the Burton Branch of national charity "Hygiene Bank" and have distributed 175 kg of hygiene products, this is supported by collection points at the Burton Coopers Square Branch of Boots, the local branch of Nationwide Building Society and donations from Anglesey Parish Council.

Queen Street Community Centre Property

For the nineteenth year the Charity continues to operate under an informal arrangement for lease (subletting) with East Staffordshire Borough Council. We continue to have security due to the arrangements in place before the major redevelopment of the site in 2005. While the responsibilities and rights to the building remain unclear the maintenance issues are being honoured by ESBC under the original lease. The interest of the Charity is recorded against the freehold at the land registry.

Reserves

Unrestricted reserves at 31 March 2025 total £46,560 (2024 - £30,130).

The charity's reserve policy is to hold a minimum of 6 months, and a maximum of 12 months, operating expenditure in unrestricted reserves.

Trustee's Responsibilities in relation to the financial statements

Company law requires the Trustees as Directors to prepare accounts for each financial year which give a true and fair view of the state of the company's affairs and the surplus or deficit for that year. In preparing these accounts, the trustees are required to:

- (i) Select suitable accounting policies and then apply them consistently;
- (ii) Make judgements and estimates that are reasonable and prudent;
- (iii) Prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the company and enable them to ensure the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small Company Exemptions

This report is prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.



On behalf of the Trustees
Trustee: Hugh Warner

Date: 28th October 2025

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Independent examiner's report to the trustees of
for the year ended 31 March 2025

I report on the accounts of the company for the year ended 31 March 2025 set out on pages 2 to 13.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) or the Charities Act 2011 (the 2011 Act) and that an independent examination is required. The charity's gross income did not exceed £250,000 and is not required to select an examiner who is a member of a designated professional body.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

It is unclear whether property expenditure of Queen Street Community Centre is the responsibility of East Staffordshire Borough Council (landlord) or the Trustees (tenant). In the absence of a formal sublease I cannot, therefore, be certain that all property expenditure (capital, repair, renewal, maintenance) is correct and proper expense of the Charitable Trustees. Furthermore, the lack of clarity may also impact on the charity's ability to generate additional income that would improve the financial performance, and thus help to further achieve its objectives.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with sections 386 and 387 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts with the Financial Reporting for Smaller Entities (the FRSE) (effective 1 January 2015)

have been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Wayne Penlington, FCCA
D Alexander & Co Ltd
12 Granary Wharf Business Park
Wetmore Road
Burton upon Trent
Staffordshire
DE14 1DU

Date: 30th September 2025

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Statement of Financial Activities
(Including Income and Expenditure Account)
for the year ended 31 March 2025

	Notes	2025 Unrestricted £	2025 Restricted £	2025 Total £	2024 Total £
<u>Incoming Resources</u>					
Incoming resources from generated funds:					
<i>Voluntary income:</i>					
Donations	2	166	-	166	5
Grants receivable	3	-	9,934	9,934	11,688
<i>Investment Income:</i>					
Interest received		-	-	-	-
Incoming resources from charitable activities:					
Community space and services		71,055	-	71,055	61,288
Total Incoming Resources		71,221	9,934	81,155	72,981
<u>Resources Expended</u>					
Costs of Generating Funds	4	3,795		3,795	4,058
<i>Charitable Services:</i>					
Community space and services	5	45,141	8,828	53,969	60,611
Governance costs	6	5,855	1,247	7,102	3,672
Total Resources Expended		54,791	10,075	64,866	68,341
Net Incoming / (Outgoing) Resources before transfer (Net Income / (Expenditure))		16,430	(141)	16,289	4,640
Transfer from Restricted Funds to Unrestricted		-	-	-	-
Net Movement in Funds		16,430	(141)	16,289	4,640
Total Funds brought forward		30,130	1,987	32,117	27,477
Total Funds carried forward		46,560	1,846	48,406	32,117

The statement of financial activities includes all gains and losses recognised in the year.

All amounts derived from continuing activities.

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE

Registered number: 05012490

Balance Sheet

as at 31 March 2025

	Notes	2025 £	2024 £
Fixed assets			
Tangible assets	9	4,486	2,709
Current assets			
Debtors	10	10,634	9,303
Cash at bank and in hand		35,864	22,989
		<u>46,498</u>	<u>32,292</u>
Creditors: amounts falling due within one year	11	(2,578)	(2,884)
Net current assets		<u>43,920</u>	<u>29,408</u>
Net assets		<u>48,406</u>	<u>32,117</u>
Funds			
Restricted funds		1,846	1,987
Unrestricted funds		46,560	30,130
Shareholder's funds		<u>48,406</u>	<u>32,117</u>

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that members have not required the company to obtain an audit in accordance with section 476 of the Act.

The trustees acknowledge their responsibilities for:

(a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006; and

(b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements have been prepared in accordance with the special provisions in Part 15 of the Companies Act 2006 relating to charitable companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The accounts have been prepared and delivered in accordance with the special provisions applicable to companies subject to the small companies regime. The profit and loss account has not been delivered to the Registrar of Companies.



Trustee Name: JENNIFER BRINGE

Approved by the board on 28 October 2025

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Statement of Changes in Equity
for the year ended 31 March 2025

	Restricted funds	Unrestricted funds	Total
	£	£	£
At 31 March 2023	5,175	22,302	27,477
Net movement in funds	(3,188)	7,828	4,640
At 31 March 2024	<u>1,987</u>	<u>30,130</u>	<u>32,117</u>
At 31 March 2024	1,987	30,130	32,117
Net movement in funds	(141)	16,430	16,289
At 31 March 2025	<u>1,846</u>	<u>46,560</u>	<u>48,406</u>

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Notes to the Accounts
for the year ended 31 March 2025

1 Accounting policies

The financial statements of the charitable company have been prepared in accordance with the Charities SORP (FRSSE) 'Accounting and Reporting by Charities; Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (the FRSSE) (effective 1 January 2015)', the Financial Reporting Standard for Smaller Entities (effective January 2015) and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The principal accounting policies adopted in the preparation of the financial statements are set out below.

Fund Accounting

Unrestricted funds are those available for use at the discretion of the charity in furtherance of its general objectives and which have not been designated for other purposes. Restricted funds are those to be used in accordance with specific restrictions imposed by donors.

Incoming Resources

Incoming resources are included in the SOFA when it is quantifiable with reasonable accuracy. Donated facilities are included at the value to the charity where this can be quantified and a third party is bearing the cost. No amounts are included in the financial statements for services donated by volunteers.

Resources Expended

All expenditure is accounted for on an accruals basis.

Donations and Voluntary Income

Donations and voluntary income are accounted for gross when received.

Deferred Income

Incoming resources are shown in the Statement of Financial Activities in the period to which they relate. Where income is received in advance of and subject to certain conditions being met; for example advance payments for room hire, then it is treated as deferred income until those conditions are satisfied.

Grants Receivable

Grants for immediate expenditure are accounted for when they become receivable. Grants received for specific purposes are treated as restricted funds.

Tangible Fixed Assets and Depreciation

Fixed assets for charity use are capitalised at cost, where acquired, or market value as determined by the trustees where donated. They are stated in the financial statements at cost or original value less depreciation.

Depreciation is calculated to write off the cost or valuation of the fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Aerobics equipment	over 7 years
CCTV and security equipment	over 8 years
Equipment	over 3 years
Furniture	over 15 years
Office and computer equipment	over 3 years

Allocation of costs

Costs are allocated between fundraising costs, direct costs in furtherance of the charity's objects and other expenditure according to the nature of the cost. Where items involve more than one category they are apportioned on a basis consistent with the use of the resource.

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Notes to the Accounts
for the year ended 31 March 2025

2 Incoming resources - Donations, Legacies and similar income

There was no income received during the previous year, from donations, legacies or similar income.

	Unrestricted Funds £ £	Restricted Funds £ £	2025 Total £ £	2024 Total £ £
Donations - Queen Street Community Centre	166	-	166	5
	<u>166</u>	<u>-</u>	<u>166</u>	<u>5</u>

3 Incoming resources - Grants Receivable

	Unrestricted Funds £	Restricted Funds £	2025 Total £	2024 Total £
Grant for Heating Controls	-	-	-	6,188
Grant for LED Lighting	-	1,247	1,247	-
Grant for Furniture	-	4,772	4,772	-
Gardening Project Grant	-	-	-	500
Summer Fun Day	-	900	900	1,000
Warm Spaces	-	1,160	1,160	1,000
Christmas Party	-	718	718	1,000
ESBC Food Aid	-	1,101	1,101	1,100
Hygiene Bank	-	36	36	900
	<u>-</u>	<u>9,934</u>	<u>9,934</u>	<u>11,688</u>

4 Cost of generating funds

	Unrestricted Funds £	Restricted Funds £	2025 Total £	2024 Total £
Salaries	<u>3,795</u>	<u>-</u>	<u>3,795</u>	<u>4,058</u>

5 Expenditure in furtherance of charity's objects

	Unrestricted Funds £ £	Restricted Funds £ £	2025 Total £ £	2024 Total £ £
People related (note 7)	22,851	2,438	25,289	23,770
Premises related	18,411	4,772	23,183	30,437
Organised activities	313	1,618	1,931	2,499
Office expenses	1,135	-	1,135	772
Other expenses	1,440	-	1,440	2,342
Depreciation	991	-	991	791
	<u>45,141</u>	<u>8,828</u>	<u>53,969</u>	<u>60,611</u>

The charity leases the Neighbourhood Resource Centre from East Staffordshire Borough Council for a peppercorn rent.

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Notes to the Accounts
for the year ended 31 March 2025

6 Governance costs

	Unrestricted Funds £	Restricted Funds £	2025 Total £	2024 Total £
People related	1,084	-	1,084	1,160
Accountancy	864	-	864	823
Office and other expenses	3,907	1,247	5,154	1,689
	<u>5,855</u>	<u>1,247</u>	<u>7,102</u>	<u>3,672</u>

7 People related

	Unrestricted Funds £	Restricted Funds £	2025 Total £	2024 Total £
Wages and salaries	27,109	-	27,109	26,435
Recruitment and training	-	-	-	-
Other	621	2,438	3,059	2,553
	<u>27,730</u>	<u>2,438</u>	<u>30,168</u>	<u>28,988</u>

The average number of employees during the accounting period was:

	2025	2024
Cost of generating funds	0	0
Activities in furtherance of the charity's objects	2	2
Management and administration	0	0
Total	<u>2</u>	<u>2</u>

No employee received emoluments in excess of £50,000

8 Net incoming resources

Net incoming resources for the year are stated after charging:

	2025 £	2024 £
Accountancy	864	823
Depreciation of owned assets	991	791

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Notes to the Accounts
for the year ended 31 March 2025

9 Tangible fixed assets

	CCTV & Security Equipment £	Furniture & Office Equipment £	Total £
Cost			
At 1 April 2024	13,750	44,455	58,205
Additions	722	2,046	2,768
At 31 March 2025	<u>14,472</u>	<u>46,501</u>	<u>60,973</u>
Depreciation			
At 1 April 2024	11,408	44,088	55,496
Charge for the year	563	428	991
At 31 March 2025	<u>11,971</u>	<u>44,516</u>	<u>56,487</u>
Net book value			
At 31 March 2025	<u>2,501</u>	<u>1,985</u>	<u>4,486</u>
At 31 March 2024	<u>2,342</u>	<u>367</u>	<u>2,709</u>

10 Debtors

	2025 £	2024 £
Trade debtors	10,487	9,156
Other debtors	147	147
	<u>10,634</u>	<u>9,303</u>

11 Creditors: amounts falling due within one year

	2025 £	2024 £
Trade creditors	1,482	1,915
Taxation and social security costs	120	-
Other creditors	976	969
	<u>2,578</u>	<u>2,884</u>

12 Taxation

No liability to UK Corporation Tax arose on ordinary activities for the year ended 31 March 2025 (2024 - nil).

13 Legal status of the charity

The charity is limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1.

14 Funds

The assets and liabilities are represented by the following funds:

	Restricted £	Unrestricted £	Total £
Fixed Assets		4,486	4,486
Current Assets	1,846	44,652	46,498
Creditors	-	(2,578)	(2,578)
	<u>1,846</u>	<u>46,560</u>	<u>48,406</u>

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Detailed income and expenditure account
for the year ended 31 March 2025

<u>Incoming Resources</u>	2025	2024
	£	£
Donations	166	5
Grants receivable:-		
Grant for LED Lighting	1,247	-
Grant for furniture	4,772	-
Grant for Heating Controls	-	6,188
Gardening Project Grant	-	500
ESBC Food Aid	1,101	1,100
Summer Fun Day	900	1,000
Warm Spaces	1,160	1,000
Christmas Party	718	1,000
Hygiene Bank	36	900
	<u>9,934</u>	<u>11,688</u>
Facilities hire:		
Other income	-	2,073
Room Hire	71,055	59,215
	<u>71,055</u>	<u>61,288</u>
Interest received	<u>-</u>	<u>-</u>
Total Income	<u>81,155</u>	<u>72,981</u>
Surplus Income for the year	<u><u>16,289</u></u>	<u><u>4,640</u></u>

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Detailed income and expenditure account
for the year ended 31 March 2025

<u>Resources Expended</u>	2025 £	2024 £
People related:		
Wages and salaries	27,109	26,435
Recruitment and training	-	-
Other	3,059	2,553
	<u>30,168</u>	<u>28,988</u>
Premises related:		
Furniture	4,772	-
Gardening Project	-	4,265
Heating Controls	-	6,078
Rates	1,894	2,725
Cleaning, laundry and waste disposal	3,659	3,204
Utilities	12,858	14,165
	<u>23,183</u>	<u>30,437</u>
Activities:		
Equipment repairs	5,154	1,689
Communications and promotion	961	681
Stationery	174	91
	<u>6,289</u>	<u>2,461</u>
Accountancy	864	823
Bank charges	107	117
Insurance and licences	836	829
Books and software	363	390
Sundry expenses	134	919
Bad Debts	-	87
	<u>2,304</u>	<u>3,165</u>
Depreciation	<u>991</u>	<u>791</u>
Total Expenditure	<u>64,866</u>	<u>68,341</u>

Accounts

Queen Street Neighbourhood Resource Centre
Charity Number 1104088
Company Number 05012490

Annual Report and Financial Statements for the year ended March 2024



**Queen
Street**
Community Centre



Our Aims

We are in the heart of the Anglesey Ward of Burton Upon Trent, next to Anglesey Primary Academy.

Our aim is to provide a great facility that brings the whole community together through a wide range of interesting and fun group activities and events.

What we do

We all want the centre to be available and used by **all** local people and groups and we are passionate about creating a **safe and secure** space which is **fully inclusive and open to help people to thrive**.

We want you to use and **enjoy** the community centre and we love to hear any feedback, suggestions or improvements that helps us in our quest to serve our community.

Contact details:

queenstreet01@outlook.com

Tel: 01283 743744

**Queen
Street**
Community Centre

How we supported our partners and the local community 23/24

Health Services

- Well Baby Clinic (Drop-in)
- Tilly's Voice (Mental Health and Wellness)
- Speakability - (Stroke Association Referral)
- Breast Cancer Support (appt)
- Everyone Health (appt)
- Reed- Wellbeing (Pre-diabetic Courses by appt)
- Carlton GP group - Patient Forum
- CJB - (Day Care for mild and Disabled Clients)
- Caudwell Charity - (Autism and Disability Family Support)

Celebrations & Events

(Room Hire)

- Burton Hope Annual Awards
- Children's Parties

- Fun Days
- Wedding and Pre Wedding Celebrations
- Christmas Parties
- Eid Celebrations
- Wellness Events

And lots more....

Physical Activities

- BACT- CJB (fitness/multi-abled activities)
- CARS (Movement to support Post Cancer Recovery)
- Yoga (Movement to stretch,strengthen and restore)
- Temple Martial Arts (Kickboxing)
- NTC (Taekwondo)
- Kyokunshinki (Karate)
- Football Fun- Children's
- U3A (Table Tennis)
- Paul Barnett Karate

- Genius Tuition (Free Holiday Activity Fun)

Community Equity

- Food Aid and Warm Space (Autumn/Winter Months)
- Hygiene Bank (On demand)
- Food from Landfill (On delivery)
- Humanities Unite (Sundays)
- Training Days (CAMHS, Place2B, Blithfield,SCC, Orchid House,SARAC, MIND)
- Family Contact
- Bulgarian Elections
- Latvian Elections
- UK Elections
- Support Staffordshire (Networking events)
- Parish Council meetings
- Maximus ESOL/Employability
- Pet XI Employability
- Momentum Employability

Based on bookings, our rooms were used for:

702

Health Service Sessions

242

Celebrations and Events such as Eid, Birthday Parties and Fun Days

99

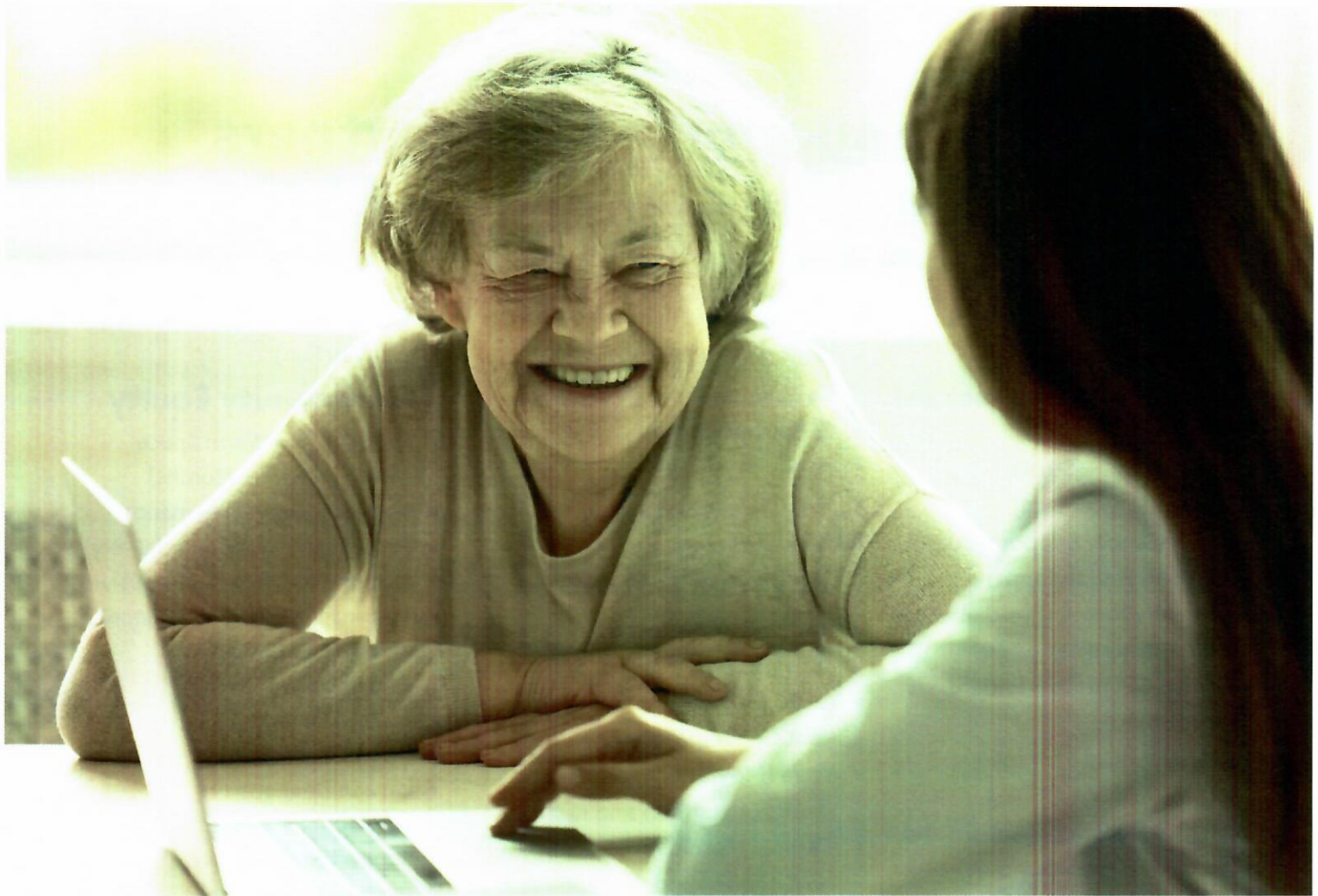
Physical Events for the community to enjoy

299

One-off community meetings

'We are at the heart of our community where local groups and individuals can use the centre to promote health, provide activities and enjoy celebrations and events'.

Bookings can be made at:
queenstreet01@outlook.com



Spotlight on Burton Speakability (in association with the Stroke Association)

Speakability Self Help Group has been running at Queens Street throughout 2023-24 and for many years previous to this.

We are proud to be partners of such an incredible service, providing space for social events every Thursday.

Burton Upon Trent Speakability Group is run by and for people with Aphasia - language-loss following stroke, head injury or other neurological conditions.

Activities: Social

Practice of communication using words, gestures, drawings and pictures.



Spotlight on CJB Care Ltd

CARE & SUPPORT FOR CHILDREN, ADULTS AND OLDER PEOPLE

CJB Care pride themselves on offering exceptional respite and domiciliary care and day opportunities for adults with different disabilities. They have used Queen Street each day of the week throughout 2023/24 for day opportunities.

Activities Include:

- Music Sessions
- Sensory Crafts
- Cooking
- Lifeskills
- Gardening
- Arts and Crafts
- Movie Afternoons
- Walking

CJB Care are committed and take pride in their person centred approach and for the unique requirements of each of their clients. They tailor their services to ensure everyone can accomplish their goals by prioritising aspirations.

Our vision for 24/25

The Staff and Trustees at Queens Street wish to further increase the number and range of uses and users of our building over this next year. We recognise local needs in our community and will work to meet them. We plan to apply for external funding to support us in this quest.

Increase	Recruitment of staff and volunteering opportunities	Partnership working	Improvement of the building/ Outdoor Space
Impact	More local jobs/ opportunities	Increased access number of activities/events for the local community	Our Community has a safe and happy space for celebrations that bring families and friends together

A Big Thank You

Lastly, the Staff and Trustees at Queen Street express their gratitude to the local community, partners, and building users. Your support is invaluable to us!

Natasha, Community Lead; Kerry, Domestic; Hugh, Chair of Trustees; Barbara, Sam, Jenny, Councillor Ali Chaudhry, Trustees

Special thanks to trustees who retired from the board earlier this year- Chris, Louise and Geoff



Registered Company Number: 5012490

Registered Charity Number: 1104088

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
(A Company Limited by Guarantee)

FINANCIAL STATEMENTS AND ANNUAL REPORT

Year Ended 31 March 2024

Registered Charity Number: 1104088
Registered Company Number: 5012490

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Report and accounts
Contents

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QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Reference and Administrative Information

Charity Number

1104088

Company Number

05012490

Directors and Trustees

Hugh Warner	Chair
Christine Birkett	resigned 31 October 2023
Louise Harrop	
Samantha Hoskins	appointed 27 June 2023
Dr. Geoffrey Jones	
Barbara Woodhead	
Hazel Woods	
Cllr. Ali Chaudhry	ESBC nominee Cllr Burton Ward
Jennifer Bridge	appointed 30 January 2024

Company Secretary

Hugh Warner

Reporting Accountant

D Alexander & Co Ltd
12 Granary Wharf Business Park
Wetmore Road
Burton upon Trent
Staffordshire
DE14 1DU
Tel - 01283 743851

Bankers

Unity Trust Bank Plc
PO Box 1487
Stafford
ST16 3GJ
Tel - 0345 140-1000

Registered office

Queen Street Neighbourhood Resource Centre
Queen Street
Burton Upon Trent
Staffs
DE14 3LW
Tel - 01283 743744

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE

Report of the Trustees

The Trustees present their report, together with the Financial Statements of the Charitable Company for the year ended 31 March 2024. This report represents a trustees' report in accordance with the Charities Act.

The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (the FRSSE) (effective 1 January 2015).

The reference and administrative information on page 1 forms part of this report.

Structure, Governance and Management

Governing Document

The Queen Street Neighbourhood Resource Centre is a charitable company limited by guarantee and a registered charity governed by its Memorandum and Articles of Association. It was incorporated on 12 January 2004 and registered as a charity on 2 June 2004. The charity was established under a memorandum and articles of association which establishes the objects and powers of the charitable company and is governed under its articles of association. In the event of winding up the members are required to contribute an amount not exceeding £1.

Recruitment and Appointment of Directors

The Trustees of the company make up the Board of Directors which is elected each year by the members of the Charity. In addition, three nominees from East Staffordshire Borough Council hold office as Trustees and Directors. The Chair is elected by the Trustees from among their number immediately following the Annual General Meeting.

Trustees receive no remuneration for their work as trustees but are reimbursed for their out of pocket expenses, as claimed on an official form.

Trustee Induction and Training

When a new trustee is appointed they are provided with a pack which contains:

- Copies of the company's memorandum and articles of association.
- Copy of the most recent annual report and accounts.
- Copy of minutes of previous trustee meetings.
- Copy of Charity Commission guidance "The Essential Trustee"
- Copy of guidance to Councillors to ESBC nominees.

Organisational Structure

The board of directors administers the charity and meets on a monthly basis. The board delegate the day to day management of the centre to the manager.

Risk Management

The trustees have examined the major risks to which the Charity is exposed and are satisfied that the systems are in place to mitigate those risks.

Objectives and Activities

Queen Street Neighbourhood Resource Centre (operating under the name of Queen Street Community Centre) aims to promote the benefit of the inhabitants of those areas known for administrative purposes as Anglesey Ward and that part of Burton Ward adjacent to Anglesey Ward but bounded by Station Street, Burton upon Trent (hereinafter called the area of benefit) without distinction of race, sex or of political, religious or other opinions.

Queen Street Community Centre pursues these aim by:

1. associating with the local authorities, voluntary associations and inhabitants in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.
2. managing a Community Centre and maintaining, managing and co-operating with any local statutory authority in the maintenance and management of the above aims and objectives.
3. promoting any other charitable purpose in the area of benefit.

Review of the Year's Activities and Future Developments

We have continued our transformation plan, begun in 2022/23 following the end of the pandemic. We have pushed the shift of activities and services within our building to become more targeted directly at our local community with the partners outlined in the front section of this document.

We are now fully booked, or almost fully booked, during the day from Tuesday to Thursday. Over the next year we plan to identify additional partners for more activities on Mondays and Fridays. Evening slots are used by sports activity group on four days. Often, we host two or three party or family social events each weekend.

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Report of the Trustees

Our financial position has stabilised with a move to a surplus this year. We have rebuilt our reserves to a satisfactory level. We will now work to increase our staffing level to allow longer opening hours.

Utility costs remain high, though careful contracting forward has secured incremental small reductions. Increased employment costs have restricted our ability to return to our previous staffing level.

The Trustees secured a grant from the National grid to improve the building's heating controls which should reduce cost and improve comfort during the coming winter. We have begun the process of investigating long term options for the building's heating and electricity with a grant via the Staffordshire Business Environment Network.

This year we have been successful in gaining grants for improvements and activities. As well as the upgrade heating controls and support towards our warm space, we secured a small grant to add some seating in our outside area. Anglesey Parish Council supported the Summer Funday and our Christmas Party. The Borough Council funded us to deliver their "Food Aid" and "Warm Space" programmes over the winter. We have continued with the Food from Landfill Project in conjunction with Trent & Dove Housing Association and the Burton Branch of the "Hygiene Bank."

Queen Street Community Centre Property

For the eighteenth year the Charity continues to operate under an informal arrangement for lease (subletting) with East Staffordshire Borough Council. We continue to have security due to the arrangements in place before the major redevelopment of the site in 2005. While the responsibilities and rights to the building remain unclear the maintenance issues are being honoured by ESBC under the original lease. The interest of the Charity is recorded against the freehold at the land registry.

Reserves

Unrestricted reserves at 31 March 2024 total £30,130 (2023 - £22,302).

The charity's reserve policy is to hold a minimum of 6 months, and a maximum of 12 months, operating expenditure in unrestricted reserves.

Trustee's Responsibilities in relation to the financial statements

Company law requires the Trustees as Directors to prepare accounts for each financial year which give a true and fair view of the state of the company's affairs and the surplus or deficit for that year. In preparing these accounts, the trustees are required to:

- (i) Select suitable accounting policies and then apply them consistently;
- (ii) Make judgements and estimates that are reasonable and prudent;
- (iii) Prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the company and enable them to ensure the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small Company Exemptions

This report is prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.



On behalf of the Trustees
Trustee: Hugh Warner

Date: 23rd August 2024.

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Independent examiner's report to the trustees of
for the year ended 31 March 2024

I report on the accounts of the company for the year ended 31 March 2024 set out on pages 2 to 13.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) or the Charities Act 2011 (the 2011 Act) and that an independent examination is required. The charity's gross income did not exceed £250,000 and is not required to select an examiner who is a member of a designated professional body.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

It is unclear whether property expenditure of Queen Street Community Centre is the responsibility of East Staffordshire Borough Council (landlord) or the Trustees (tenant). In the absence of a formal sublease I cannot, therefore, be certain that all property expenditure (capital, repair, renewal, maintenance) is correct and proper expense of the Charitable Trustees. Furthermore, the lack of clarity may also impact on the charity's ability to generate additional income that would improve the financial performance, and thus help to further achieve its objectives.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with sections 386 and 387 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts with the Financial Reporting for Smaller Entities (the FRSSE) (effective 1 January 2015)

have been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Wayne Penlington, FCCA
D Alexander & Co Ltd
12 Granary Wharf Business Park
Wetmore Road
Burton upon Trent
Staffordshire
DE14 1DU

Date: 23rd August 2024

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Statement of Financial Activities
(Including Income and Expenditure Account)
for the year ended 31 March 2024

	Notes	2024 Unrestricted £	2024 Restricted £	2024 Total £	2023 Total £
<u>Incoming Resources</u>					
Incoming resources from generated funds:					
<i>Voluntary income:</i>					
Donations	2	5	-	5	126
Grants receivable	3	-	11,688	11,688	5,169
<i>Investment Income:</i>					
Interest received		-	-	-	-
Incoming resources from charitable activities:					
Community space and services		61,288	-	61,288	32,023
Total Incoming Resources		61,293	11,688	72,981	37,318
<u>Resources Expended</u>					
Costs of Generating Funds	4	4,058		4,058	3,584
<i>Charitable Services:</i>					
Community space and services	5	45,735	14,876	60,611	43,496
Governance costs	6	3,672	-	3,672	2,304
Total Resources Expended		53,465	14,876	68,341	49,384
Net Incoming / (Outgoing) Resources before transfer (Net Income / (Expenditure))		7,828	(3,188)	4,640	(12,066)
Transfer from Restricted Funds to Unrestricted		-	-	-	-
Net Movement in Funds		7,828	(3,188)	4,640	(12,066)
Total Funds brought forward		22,302	5,175	27,477	39,543
Total Funds carried forward		30,130	1,987	32,117	27,477

The statement of financial activities includes all gains and losses recognised in the year.

All amounts derived from continuing activities.

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Balance Sheet
as at 31 March 2024

	Notes	2024 £	2023 £
Fixed assets			
Tangible assets	10	2,709	3,250
Current assets			
Debtors	11	9,303	6,215
Cash at bank and in hand		22,989	21,412
		32,292	27,627
Creditors: amounts falling due within one year	12	(2,884)	(3,400)
Net current assets		29,408	24,227
Net assets		32,117	27,477
Funds			
Restricted funds	15	1,987	5,175
Unrestricted funds	15	30,130	22,302
Total Funds		32,117	27,477

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that members have not required the company to obtain an audit in accordance with section 476 of the Act.

The trustees acknowledge their responsibilities for:

(a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006; and

(b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements have been prepared in accordance with the special provisions in Part 15 of the Companies Act 2006 relating to charitable companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

Approved and authorised for issue by the Trustees on 23rd August 2024



Name:

Date

23rd August 2024

The notes form part of these financial statements.

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Statement of Changes in Equity
for the year ended 31 March 2024

	Restricted funds	Unrestricted funds	Total
	£	£	£
At 31 March 2022	1,778	37,765	39,543
Net movement in funds	3,397	(15,463)	(12,066)
At 31 March 2023	<u>5,175</u>	<u>22,302</u>	<u>27,477</u>
At 31 March 2023	5,175	22,302	27,477
Net movement in funds	(3,188)	7,828	4,640
At 31 March 2024	<u>1,987</u>	<u>30,130</u>	<u>32,117</u>

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Notes to the Accounts
for the year ended 31 March 2024

1 Accounting policies

The financial statements of the charitable company have been prepared in accordance with the Charities SORP (FRSSE) 'Accounting and Reporting by Charities; Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (the FRSSE) (effective 1 January 2015)', the Financial Reporting Standard for Smaller Entities (effective January 2015) and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The principal accounting policies adopted in the preparation of the financial statements are set out below.

Fund Accounting

Unrestricted funds are those available for use at the discretion of the charity in furtherance of its general objectives and which have not been designated for other purposes.

Restricted funds are those to be used in accordance with specific restrictions imposed by donors.

Incoming Resources

Incoming resources are included in the SOFA when it is quantifiable with reasonable accuracy.

Donated facilities are included at the value to the charity where this can be quantified and a third party is bearing the cost. No amounts are included in the financial statements for services donated by volunteers.

Resources Expended

All expenditure is accounted for on an accruals basis.

Donations and Voluntary Income

Donations and voluntary income are accounted for gross when received.

Deferred Income

Incoming resources are shown in the Statement of Financial Activities in the period to which they relate. Where income is received in advance of and subject to certain conditions being met; for example advance payments for room hire, then it is treated as deferred income until those conditions are satisfied.

Grants Receivable

Grants for immediate expenditure are accounted for when they become receivable. Grants received for specific purposes are treated as restricted funds.

Tangible Fixed Assets and Depreciation

Fixed assets for charity use are capitalised at cost, where acquired, or market value as determined by the trustees where donated. They are stated in the financial statements at cost or original value less depreciation.

Depreciation is calculated to write off the cost or valuation of the fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Aerobics equipment	7 years
CCTV and security equipment	8 years
Equipment	3 years
Furniture	15 years
Office and computer equipment	3 years

Allocation of costs

Costs are allocated between fundraising costs, direct costs in furtherance of the charity's objects and other expenditure according to the nature of the cost. Where items involve more than one category they are apportioned on a basis consistent with the use of the resource.

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Notes to the Accounts
for the year ended 31 March 2024

2 Incoming resources - Donations, Legacies and similar income

There was no income received during the previous year, from donations, legacies or similar income.

	Unrestricted Funds £	Restricted Funds £	2024 Total £	2023 Total £
Donations - Queen Street Community Centre	5	-	5	126
	<u>5</u>	<u>-</u>	<u>5</u>	<u>126</u>

3 Incoming resources - Grants Receivable

	Unrestricted Funds £	Restricted Funds £	2024 Total £	2023 Total £
Grant for Heating Controls	-	6,188	6,188	-
COVID Grant	-	-	-	1,600
Gardening Project Grant	-	500	500	3,400
Summer Fun Day	-	1,000	1,000	-
Warm Spaces	-	1,000	1,000	-
Christmas Party	-	1,000	1,000	169
ESBC Food Aid	-	1,100	1,100	-
Hygiene Bank	-	900	900	-
	<u>-</u>	<u>11,688</u>	<u>11,688</u>	<u>5,169</u>

4 Cost of generating funds

	Unrestricted Funds £	Restricted Funds £	2024 Total £	2023 Total £
Salaries	4,058	-	4,058	3,544
Recruitment	-	-	-	40

5 Expenditure in furtherance of charity's objects

	Unrestricted £	Restricted £	2024 £	2023 £
People related (note 7)	21,237	2,533	23,770	20,993
Premises related	20,094	10,343	30,437	18,825
Organised activities	499	2,000	2,499	233
Office expenses	772	-	772	858
Other expenses	2,342	-	2,342	1,552
Depreciation	791	-	791	1,035
	<u>45,735</u>	<u>14,876</u>	<u>60,611</u>	<u>43,496</u>

Premises related

The charity leases the Neighbourhood Resource Centre from East Staffordshire Borough Council for a peppercorn rent.

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Notes to the Accounts
for the year ended 31 March 2024

6 Governance costs

	Unrestricted Funds £	Restricted Funds £	2024 Total £	2023 Total £
People related	1,160		1,160	1,024
Accountancy	2,512	-	2,512	1,280
	<u>3,672</u>	<u>-</u>	<u>3,672</u>	<u>2,304</u>

7 People related

	Unrestricted Funds £	Restricted Funds £	2024 Total £	2023 Total £
Wages and salaries	26,435	-	26,435	25,199
Recruitment and training	-	-	-	284
Other	2,553		2,553	-
	<u>28,988</u>	<u>-</u>	<u>28,988</u>	<u>25,483</u>

The average number of employees during the accounting period was:

	2024	2023
Cost of generating funds	0.00	0.00
Activities in furtherance of the charity's objects	2.00	2.00
Management and administration	0.00	0.00
Total	<u>2.00</u>	<u>2.00</u>

No employee received emoluments in excess of £50,000

8 Trustees remuneration and Expenses

No remuneration was paid or is payable for the year out of the funds of the charity, either directly or indirectly, to any trustee or person known to be connected to any trustee.

9 Net incoming resources

Net incoming resources for the year are stated after charging:

	2024 £	2023 £
Accountancy	823	829
Depreciation of owned assets	791	1,035

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Notes to the Accounts
for the year ended 31 March 2024

10 Tangible fixed assets

	CCTV & Security equipment £	Furniture and Office Equipment £	Total £
Cost			
At 1 April 2023	13,750	44,205	57,955
Additions	-	250	250
At 31 March 2024	<u>13,750</u>	<u>44,455</u>	<u>58,205</u>
Depreciation			
At 1 April 2023	10,805	43,900	54,705
Charge for the year	603	188	791
At 31 March 2024	<u>11,408</u>	<u>44,088</u>	<u>55,496</u>
Net book value			
At 31 March 2024	<u>2,342</u>	<u>367</u>	<u>2,709</u>
At 31 March 2023	<u>2,945</u>	<u>305</u>	<u>3,250</u>

11 Debtors

	2024 £	2023 £
Trade debtors	9,156	6,068
Other debtors	147	147
	<u>9,303</u>	<u>6,215</u>

12 Creditors: amounts falling due within one year

	2024 £	2023 £
Accruals	969	937
Trade creditors	1,915	2,347
Other taxes and social security costs	-	116
	<u>2,884</u>	<u>3,400</u>

13 Taxation

No liability to UK Corporation Tax arose on ordinary activities for the year ended 31 March 2024 (2023 - nil).

14 Legal status of the charity

The charity is limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1.

15 Funds

The assets and liabilities are represented by the following funds:

	Restricted £	Unrestricted £	Total £
Fixed Assets		2,709	2,709
Current Assets	1,987	30,305	32,292
Creditors	-	(2,884)	(2,884)
	<u>1,987</u>	<u>30,130</u>	<u>32,117</u>

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Detailed Income and Expenditure Account
for the year ended 31 March 2024

<u>Incoming Resources</u>	2024 £	2023 £
Donations	5	126
Grants receivable:		
Grant for Heating Controls	6,188	-
COVID Grant	-	1,600
Gardening Project Grant	500	3,400
ESBC Food Aid	1,100	-
Summer Fun Day	1,000	-
Warm Spaces	1,000	-
Christmas Party	1,000	169
Hygiene Bank	900	-
	11,688	5,169
Facilities hire:		
Other Income	2,073	195
Room Hire	59,215	31,828
	61,288	32,023
Interest received	-	-
Total Income	72,981	37,318
Total Expenditure (page 13)	68,341	49,384
Surplus Income for the year	4,640	(12,066)

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Detailed Income and Expenditure Account
for the year ended 31 March 2024

<u>Resources Expended</u>	2024 £	2023 £
People related:		
Wages and salaries	26,435	25,199
Recruitment and training	-	284
Other	2,553	118
	<u>28,988</u>	<u>25,601</u>
Premises related:		
Gardening Project	4,265	-
Heating Controls	6,078	-
Rates	2,725	355
Cleaning, laundry and waste disposal	3,204	2,695
Repairs and maintenance	-	2,494
Utilities	14,165	13,281
	<u>30,437</u>	<u>18,825</u>
Activities:		
Activity expenses	<u>2,499</u>	<u>233</u>
Equipment repairs	1,689	451
Communications and postage	681	661
Stationery	91	197
	<u>2,461</u>	<u>1,309</u>
Accountancy	823	829
Advertising and promotion	-	437
Bank charges	117	108
Insurance and licences	829	770
Books and software	390	-
Sundry expenses	919	237
Bad Debts	87	-
Exceptional Expenses	-	-
	<u>3,165</u>	<u>2,381</u>
Depreciation	<u>791</u>	<u>1,035</u>
Total Expenditure	<u><u>68,341</u></u>	<u><u>49,384</u></u>

Accounts

Registered Company Number: 5012490

Registered Charity Number: 1104088

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
(A Company Limited by Guarantee)

FINANCIAL STATEMENTS AND ANNUAL REPORT

Year Ended 31 March 2023

Registered Charity Number: 1104088
Registered Company Number: 5012490

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Report and accounts
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QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Reference and Administrative Information

Charity Number

1104088

Company Number

05012490

Directors and Trustees

Hugh Warner	Chair
Christine Birkett	Personnel Sub-Committee Member
Louise Harrop	
Samantha Hoskins	appointed 26 June 2023
Dr. Geoffrey Jones	appointed 27 June 2023
Barbara Woodhead	
Hazel Woods	
Cllr. Helen Hall	ESBC nominee Cllr Burton Ward - resigned 30 April 2023
Cllr. Ali Chaudhry	ESBC nominee Cllr Burton Ward
Cllr. Syed Hussain	ESBC nominee Cllr Anglesey Ward

Company Secretary

Hugh Warner

Reporting Accountant

D Alexander & Co Ltd
12 Granary Wharf Business Park
Wetmore Road
Burton upon Trent
Staffordshire
DE14 1DU
Tel - 01283 743851

Bankers

Unity Trust Bank Plc
PO Box 1487
Stafford
ST16 3GJ
Tel - 0345 140-1000

Registered office

Queen Street Neighbourhood Resource Centre
Queen Street
Burton Upon Trent
Staffs
DE14 3LW
Tel - 01283 743744

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Report of the Trustees

The Trustees present their report, together with the Financial Statements of the Charitable Company for the year ended 31 March 2023. This report represents a trustees' report in accordance with the Charities Act.

The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (the FRSSE) (effective 1 January 2015).

The reference and administrative information on page 1 forms part of this report.

Structure, Governance and Management

Governing Document

The Queen Street Neighbourhood Resource Centre is a charitable company limited by guarantee and a registered charity governed by its Memorandum and Articles of Association. It was incorporated on 12 January 2004 and registered as a charity on 2 June 2004. The charity was established under a memorandum and articles of association which establishes the objects and powers of the charitable company and is governed under its articles of association. In the event of winding up the members are required to contribute an amount not exceeding £1.

Recruitment and Appointment of Directors

The Trustees of the company make up the Board of Directors which is elected each year by the members of the Charity. In addition, three nominees from East Staffordshire Borough Council hold office as Trustees and Directors. The Chair is elected by the Trustees from among their number immediately following the Annual General Meeting.

Trustees receive no remuneration for their work as trustees but are reimbursed for their out of pocket expenses, as claimed on an official form.

Trustee Induction and Training

When a new trustee is appointed they are provided with a pack which contains:

- Copies of the company's memorandum and articles of association.
- Copy of the most recent annual report and accounts.
- Copy of minutes of previous trustee meetings.
- Copy of Charity Commission guidance "The Essential Trustee"
- Copy of guidance to Councillors to ESBC nominees.

Organisational Structure

The board of directors administers the charity and meets on a monthly basis. The board delegate the day to day management of the centre to the manager.

Risk Management

The trustees have examined the major risks to which the Charity is exposed and are satisfied that the systems are in place to mitigate those risks.

Objectives and Activities

Queen Street Neighbourhood Resource Centre (operating under the name of Queen Street Community Centre) aims to promote the benefit of the inhabitants of those areas known for administrative purposes as Anglesey Ward and that part of Burton Ward adjacent to Anglesey Ward but bounded by Station Street, Burton upon Trent (hereinafter called the area of benefit) without distinction of race, sex or of political, religious or other opinions.

Queen Street Community Centre pursues these aim by:

1. associating with the local authorities, voluntary associations and inhabitants in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.
2. managing a Community Centre and maintaining, managing and co-operating with any local statutory authority in the maintenance and management of the above aims and objectives.
3. promoting any other charitable purpose in the area of benefit.

Review of the Year's Activities and Future Developments

We are pleased to report that activity levels at the Centre are beginning to return to pre-covid levels. But, with a much changed profile.

Utility costs continue to be a major difficulty. Through 2023 the gas cost has been 314% higher than before the Ukraine war. The Trustees have hedged forward the gas cost of heating for the 2024 year at 59% below that 2023 price. This is still double our 2021 cost. Additionally, our fixed electricity contract has ended and the price for the next year has increases by 67%.

Finances, though showing a deficit for the past year, have now stabilised and moved to break even for the current year.

The direction set last year to become more directly "community focused" has been followed to repurpose the building:

Former County Council SureStart Unit, the Oak and Little Oak Rooms.

Part of the former SureStart unit is now operated as an adult/young people day care and respite space. Our partner in this would be able to increase the number attendee spaces offered if further funding becomes available. The former SureStart training room, the Oak Room, has proved very popular now it has been brought back into community use in evenings and at weekends.

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Report of the Trustees

Training Courses, Ash and Beech Rooms.

A lot of training has moved online. Only limited training has restarted. This is mainly where face to face and group activities are a requirement. First aid, mental health support training and charitable organisation's internal training.

Community, Voluntary Sector and Public Facing Activities.

Community events have expanded with the support of Anglesey Parish Council. In the last year we held a Christmas Party, a Coronation Celebration Event and a Community Summer Fun Day. We plan to expand the number of this type of events.

The Centre has become a distribution point for the Trent & Dove Housing Association "Save Food from Landfill" project. This project distributes surplus products from the local Holland & Barratt distribution warehouse which would otherwise end up in landfill. In addition, we have registered with Hygiene Bank, a national charity, to set up a Burton Branch. This has taken longer than expected but should enable us to receive bulk donations of personal hygiene products for distribution to local residents, the town's food banks and local schools.

The NHS Health Visitors now offer a weekly mother & baby drop-in clinic, restarting the offer which ended with SureStart's demise. The NHS Midlands Partnership Trust have begun running Type 2 Diabetes Prevention Courses and training sessions. These have been successful and they are now exploring additional possibilities.

In the voluntary sector we are now actively participating in "Support Staffordshire" and have hosted several of their "Market Place" get together meetings. Burton Speakability (Stroke UK) continue their support and social activities for those who have suffered a stroke and their families. Tillys Voice has operated a winter "warm space" weekly together with their mental health support activity. Local MIND have found that our spaces are suitable for their training, meeting and support needs. Charities working in a range of other areas have started using our rooms for meetings and counselling.

The local organisation running school holiday clubs has continued to take up the vacant space which is available in the main school holidays.

The Probation Service have continued using the Centre as a base for Burton on Trent Community Payback scheme.

The trustees are planning to continue to improve the outside space for community use over the next 12 months.

Queen Street Community Centre Property

For the seventeenth year the Charity continues to operate under an informal arrangement for lease (subletting) with East Staffordshire Borough Council. We continue to have security due to the arrangements in place before the major redevelopment of the site in 2005. While the responsibilities and rights to the building remain unclear the maintenance issues are being honoured by ESBC under the original lease. The interest of the Charity is recorded against the freehold at the land registry.

Reserves

Unrestricted reserves at 31 March 2023 total £22,302 (2022 - £37,765).

The charity's reserve policy is to hold a minimum of 6 months, and a maximum of 12 months, operating expenditure in unrestricted reserves.

Trustee's Responsibilities in relation to the financial statements

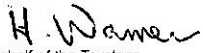
Company law requires the Trustees as Directors to prepare accounts for each financial year which give a true and fair view of the state of the company's affairs and the surplus or deficit for that year. In preparing these accounts, the trustees are required to:

- (i) Select suitable accounting policies and then apply them consistently;
- (ii) Make judgements and estimates that are reasonable and prudent;
- (iii) Prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the company and enable them to ensure the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small Company Exemptions

This report is prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.


On behalf of the Trustees
Trustee Hugh Warner

Date: 2nd August 2023.

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Independent examiner's report to the trustees of
for the year ended 31 March 2023

I report on the accounts of the company for the year ended 31 March 2023 set out on pages 2 to 13.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) or the Charities Act 2011 (the 2011 Act) and that an independent examination is required. The charity's gross income did not exceed £250,000 and is not required to select an examiner who is a member of a designated professional body.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

It is unclear whether property expenditure of Queen Street Community Centre is the responsibility of East Staffordshire Borough Council (landlord) or the Trustees (tenant). In the absence of a formal sublease I cannot, therefore, be certain that all property expenditure (capital, repair, renewal, maintenance) is correct and proper expense of the Charitable Trustees. Furthermore, the lack of clarity may also impact on the charity's ability to generate additional income that would improve the financial performance, and thus help to further achieve its objectives.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with sections 386 and 387 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts with the Financial Reporting for Smaller Entities (the FRSSE) (effective 1 January 2015)

have been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Wayne Penlington, FCCA
D Alexander & Co Ltd
12 Granary Wharf Business Park
Wetmore Road
Burton upon Trent
Staffordshire
DE14 1DU

Date: 2nd August 2023

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Statement of Financial Activities
(Including Income and Expenditure Account)
for the year ended 31 March 2023

	Notes	2023 Unrestricted £	2023 Restricted £	2023 Total £	2022 Total £
<u>Incoming Resources</u>					
Incoming resources from generated funds:					
<i>Voluntary income:</i>					
Donations	2	126	-	126	-
Grants receivable	3	1,600	3,569	5,169	20,449
<i>Investment Income:</i>					
Interest received		-	-	-	-
Incoming resources from charitable activities:					
Community space and services		32,023	-	32,023	24,637
Total Incoming Resources		33,749	3,569	37,318	45,086
<u>Resources Expended</u>					
Costs of Generating Funds	4	3,584		3,584	3,747
<i>Charitable Services:</i>					
Community space and services	5	43,324	172	43,496	39,967
Governance costs	6	2,304	-	2,304	1,834
Total Resources Expended		49,212	172	49,384	45,548
Net Incoming / (Outgoing) Resources before transfer (Net Income / (Expenditure))		(15,463)	3,397	(12,066)	(462)
Transfer from Restricted Funds to Unrestricted		-	-	-	-
Net Movement in Funds		(15,463)	3,397	(12,066)	(462)
Total Funds brought forward		37,765	1,778	39,543	40,005
Total Funds carried forward		22,302	5,175	27,477	39,543

The statement of financial activities includes all gains and losses recognised in the year.

All amounts derived from continuing activities.

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Balance Sheet
as at 31 March 2023

	Notes	2023 £	2022 £
Fixed assets			
Tangible assets	10	3,250	4,285
Current assets			
Debtors	11	6,215	1,494
Cash at bank and in hand		21,412	35,816
		27,627	37,310
Creditors: amounts falling due within one year	12	(3,400)	(2,052)
Net current assets		24,227	35,258
Net assets		<u>27,477</u>	<u>39,543</u>
Funds			
Restricted funds	15	5,175	1,778
Unrestricted funds	15	22,302	37,765
Total Funds		<u>27,477</u>	<u>39,543</u>

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that members have not required the company to obtain an audit in accordance with section 476 of the Act.

The trustees acknowledge their responsibilities for:

(a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006; and

(b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements have been prepared in accordance with the special provisions in Part 15 of the Companies Act 2006 relating to charitable companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

Approved and authorised for issue by the Trustees on 2nd August 2023

 LOUISE HARROP

Name:

The notes form part of these financial statements.

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Statement of Changes in Equity
for the year ended 31 March 2023

	Restricted funds	Unrestricted funds	Total
	£	£	£
At 31 March 2021	1,917	38,088	40,005
Net movement in funds	(139)	(323)	(462)
At 31 March 2022	<u>1,778</u>	<u>37,765</u>	<u>39,543</u>
At 31 March 2022	1,778	37,765	39,543
Net movement in funds	3,397	(15,463)	(12,066)
At 31 March 2023	<u>5,175</u>	<u>22,302</u>	<u>27,477</u>

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Notes to the Accounts
for the year ended 31 March 2023

1 Accounting policies

The financial statements of the charitable company have been prepared in accordance with the Charities SORP (FRSSE) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (the FRSSE) (effective 1 January 2015)', the Financial Reporting Standard for Smaller Entities (effective January 2015) and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The principal accounting policies adopted in the preparation of the financial statements are set out below.

Fund Accounting

Unrestricted funds are those available for use at the discretion of the charity in furtherance of its general objectives and which have not been designated for other purposes.

Restricted funds are those to be used in accordance with specific restrictions imposed by donors.

Incoming Resources

Incoming resources are included in the SOFA when it is quantifiable with reasonable accuracy.

Donated facilities are included at the value to the charity where this can be quantified and a third party is bearing the cost. No amounts are included in the financial statements for services donated by volunteers.

Resources Expended

All expenditure is accounted for on an accruals basis.

Donations and Voluntary Income

Donations and voluntary income are accounted for gross when received.

Deferred Income

Incoming resources are shown in the Statement of Financial Activities in the period to which they relate. Where income is received in advance of and subject to certain conditions being met; for example advance payments for room hire, then it is treated as deferred income until those conditions are satisfied.

Grants Receivable

Grants for immediate expenditure are accounted for when they become receivable. Grants received for specific purposes are treated as restricted funds.

Tangible Fixed Assets and Depreciation

Fixed assets for charity use are capitalised at cost, where acquired, or market value as determined by the trustees where donated. They are stated in the financial statements at cost or original value less depreciation.

Depreciation is calculated to write off the cost or valuation of the fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Aerobics equipment	7 years
CCTV and security equipment	8 years
Equipment	3 years
Furniture	15 years
Office and computer equipment	3 years

Allocation of costs

Costs are allocated between fundraising costs, direct costs in furtherance of the charity's objects and other expenditure according to the nature of the cost. Where items involve more than one category they are apportioned on a basis consistent with the use of the resource.

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Notes to the Accounts
for the year ended 31 March 2023

2 Incoming resources - Donations, Legacies and similar income

There was no income received during the previous year, from donations, legacies or similar income.

	Unrestricted Funds £	Restricted Funds £	2023 Total £	2022 Total £
Donations - Queen Street Community Centre	126	-	126	-
	<u>126</u>	<u>-</u>	<u>126</u>	<u>-</u>

3 Incoming resources - Grants Receivable

	Unrestricted Funds £	Restricted Funds £	2023 Total £	2022 Total £
The Gang Grant	-	-	-	-
COVID Grant	1,600	-	1,600	25,000
Gardening Project Grant	-	3,400	3,400	1,800
WASP Syed	-	-	-	-
HMRC Job Retention Grant	-	-	-	12,474
Christmas Party	-	169	169	750
CSE Grant Fund	-	-	-	-
Peter Davies Grant	-	-	-	-
	<u>1,600</u>	<u>3,569</u>	<u>5,169</u>	<u>40,024</u>

4 Cost of generating funds

	Unrestricted Funds £	Restricted Funds £	2023 Total £	2022 Total £
Salaries	3,544	-	3,544	3,718
Recruitment	40	-	40	29

5 Expenditure in furtherance of charity's objects

	Unrestricted £	Restricted £	2023 £	2022 £
People related (note 7)	20,993	-	20,993	21,946
Premises related	18,825	-	18,825	13,274
Organised activities	64	169	233	801
Office expenses	858	-	858	1,743
Other expenses	1,552	-	1,552	1,028
Depreciation	1,032	3	1,035	1,175
	<u>43,324</u>	<u>172</u>	<u>43,496</u>	<u>39,967</u>

Premises related

The charity leases the Neighbourhood Resource Centre from East Staffordshire Borough Council for a peppercorn rent.

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Notes to the Accounts
for the year ended 31 March 2023

6 Governance costs

	Unrestricted Funds £	Restricted Funds £	2023 Total £	2022 Total £
People related	1,024	-	1,024	1,071
Accountancy	1,280	-	1,280	763
	<u>2,304</u>	<u>-</u>	<u>2,304</u>	<u>1,834</u>

7 People related

	Unrestricted Funds £	Restricted Funds £	2023 Total £	2022 Total £
Wages and salaries	25,199	-	25,199	26,557
Recruitment and training	284	-	284	207
	<u>25,601</u>	<u>-</u>	<u>25,601</u>	<u>26,764</u>

The average number of employees during the accounting period was:

	2023	2022
Cost of generating funds	0.00	0.00
Activities in furtherance of the charity's objects	2.00	2.00
Management and administration	0.00	0.00
Total	<u>2.00</u>	<u>2.00</u>

No employee received emoluments in excess of £50,000

8 Trustees remuneration and Expenses

No remuneration was paid or is payable for the year out of the funds of the charity, either directly or indirectly, to any trustee or person known to be connected to any trustee.

9 Net incoming resources

Net incoming resources for the year are stated after charging:

	2023 £	2022 £
Accountancy	829	763
Depreciation of owned assets	1,035	1,175

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Notes to the Accounts
for the year ended 31 March 2023

10 Tangible fixed assets

	CCTV & Security equipment £	Furniture and Office Equipment £	Total £
Cost			
At 1 April 2022	13,750	44,205	57,955
At 31 March 2023	<u>13,750</u>	<u>44,205</u>	<u>57,955</u>
Depreciation			
At 1 April 2022	10,156	43,514	53,670
Charge for the year	649	386	1,035
At 31 March 2023	<u>10,805</u>	<u>43,900</u>	<u>54,705</u>
Net book value			
At 31 March 2023	<u>2,945</u>	<u>305</u>	<u>3,250</u>
At 31 March 2022	<u>3,594</u>	<u>691</u>	<u>4,285</u>

11 Debtors

	2023 £	2022 £
Trade debtors	6,068	1,494
Other debtors	147	-
	<u>6,215</u>	<u>1,494</u>

12 Creditors: amounts falling due within one year

	2023 £	2022 £
Accruals	937	842
Trade creditors	2,347	1,210
Other taxes and social security costs	116	-
	<u>3,400</u>	<u>2,052</u>

13 Taxation

No liability to UK Corporation Tax arose on ordinary activities for the year ended 31 March 2022 (2021 - nil).

14 Legal status of the charity

The charity is limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1.

15 Funds

The assets and liabilities are represented by the following funds:

	Restricted £	Unrestricted £	Total £
Fixed Assets		3,250	3,250
Current Assets	5,175	22,452	27,627
Creditors	-	(3,400)	(3,400)
	<u>5,175</u>	<u>22,302</u>	<u>27,477</u>

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Detailed Income and Expenditure Account
for the year ended 31 March 2023

<u>Incoming Resources</u>	2023 £	2022 £
Donations	126	-
Grants receivable:		
The Gang Grant	-	-
COVID Grant	1,600	16,000
Gardening Project Grant	3,400	-
CSE Grant	-	-
WASP Syed	-	-
HMRC Job Retention Grant	-	3,699
Christmas Party	169	750
Hall Display Boards	-	-
Peter Davies Grant	-	-
	<u>5,169</u>	<u>20,449</u>
Facilities hire:		
Other Income	195	15
Room Hire	<u>31,828</u>	<u>24,622</u>
	<u>32,023</u>	<u>24,637</u>
Interest received	-	-
Total Income	<u>37,318</u>	<u>45,086</u>
Total Expenditure (page 13)	49,384	45,548
Surplus Income for the year	<u><u>(12,066)</u></u>	<u><u>(462)</u></u>

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Detailed Income and Expenditure Account
for the year ended 31 March 2023

<u>Resources Expended</u>	2023 £	2022 £
People related:		
Wages and salaries	25,199	26,557
Recruitment and training	284	207
Other	118	-
	<u>25,601</u>	<u>26,764</u>
Premises related:		
Gardening Project	-	-
Flooring Project	-	-
Rates	355	214
Cleaning, laundry and waste disposal	2,695	3,070
Repairs and maintenance	2,494	1,396
Utilities	13,281	8,594
	<u>18,825</u>	<u>13,274</u>
Activities:		
Activity expenses	<u>233</u>	<u>801</u>
Office expenses:		
Equipment repairs	451	-
Communications and postage	661	1,029
Stationery	197	714
	<u>1,309</u>	<u>1,743</u>
Other expenses:		
Accountancy	829	763
Advertising and promotion	437	-
Bank charges	108	-
Insurance and licences	770	833
Refreshment expenses	-	59
Sundry expenses	237	136
Exceptional Expenses	-	-
Exceptional Expenses	-	-
	<u>2,381</u>	<u>1,791</u>
Depreciation	<u>1,035</u>	<u>1,175</u>
Total Expenditure	<u><u>49,384</u></u>	<u><u>45,548</u></u>

Accounts

Registered Company Number: 5012490

Registered Charity Number: 1104088

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
(A Company Limited by Guarantee)

FINANCIAL STATEMENTS AND ANNUAL REPORT

Year Ended 31 March 2022

Registered Charity Number: 1104088
Registered Company Number: 5012490

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Report and accounts
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QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Reference and Administrative Information

Charity Number

1104088

Company Number

05012490

Directors and Trustees

Hugh Warner

Chair

Christine Birkett

Personnel Sub-Committee Member

Louise Harrop

Dr Geoffrey Jones

Resigned 28 June 2022

Rosemary Lamburn

Resigned 28 June 2022

Richard Tilley

Resigned 28 June 2022

Barbara Woodhead

Hazel Woods

Cllr. Helen Hall

ESBC nominee Cllr Burton Ward

Cllr. Ali Chaudhry

ESBC nominee Cllr Anglesey Ward

Company Secretary

Hugh Warner

Reporting Accountant

D Alexander & Co Ltd

12 Granary Wharf Business Park

Wetmore Road

Burton upon Trent

Staffordshire

DE14 1DU

Tel - 01283 743851

Bankers

Unity Trust Bank Plc

PO Box 1487

Stafford

ST16 3GJ

Tel - 0345 140-1000

Registered office

Queen Street Neighbourhood Resource Centre

Queen Street

Burton Upon Trent

Staffs

DE14 3LW

Tel - 01283 743744

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Report of the Trustees

The Trustees present their report, together with the Financial Statements of the Charitable Company for the year ended 31 March 2022. This report represents a trustees' report in accordance with the Charities Act.

The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (the FRSSE) (effective 1 January 2015).

The reference and administrative information on page 1 forms part of this report.

Structure, Governance and Management

Governing Document

The Queen Street Neighbourhood Resource Centre is a charitable company limited by guarantee and a registered charity governed by its Memorandum and Articles of Association. It was incorporated on 12 January 2004 and registered as a charity on 2 June 2004. The charity was established under a memorandum and articles of association which establishes the objects and powers of the charitable company and is governed under its articles of association. In the event of winding up the members are required to contribute an amount not exceeding £1.

Recruitment and Appointment of Directors

The Trustees of the company make up the Board of Directors which is elected each year by the members of the Charity. In addition, three nominees from East Staffordshire Borough Council hold office as Trustees and Directors. The Chair is elected by the Trustees from among their number immediately following the Annual General Meeting.

Trustees receive no remuneration for their work as trustees but are reimbursed for their out of pocket expenses, as claimed on an official form.

Trustee Induction and Training

When a new trustee is appointed they are provided with a pack which contains:

- Copies of the company's memorandum and articles of association.
- Copy of the most recent annual report and accounts.
- Copy of minutes of previous trustee meetings.
- Copy of Charity Commission guidance "The Essential Trustee"
- Copy of guidance to Councillors to ESBC nominees.

Organisational Structure

The board of directors administers the charity and meets on a monthly basis. The board delegate the day to day management of the centre to the manager.

Risk Management

The trustees have examined the major risks to which the Charity is exposed and are satisfied that the systems are in place to mitigate those risks.

Objectives and Activities

Queen Street Neighbourhood Resource Centre (operating under the name of Queen Street Community Centre) aims to promote the benefit of the inhabitants of those areas known for administrative purposes as Anglesey Ward and that part of Burton Ward adjacent to Anglesey Ward but bounded by Station Street, Burton upon Trent (hereinafter called the area of benefit) without distinction of race, sex or of political, religious or other opinions.

Queen Street Community Centre pursues these aim by:

1. associating with the local authorities, voluntary associations and inhabitants in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.
2. managing a Community Centre and maintaining, managing and co-operating with any local statutory authority in the maintenance and management of the above aims and objectives.
3. promoting any other charitable purpose in the area of benefit.

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Report of the Trustees

Review of the Year's Activities and Future Developments

Like the rest of society, the Trustees have found that following the Covid Pandemic things have not returned to normal.

This year the Charity has regularly joined with other voluntary sector organisers within East Staffordshire to network. This has enabled the Charity to forge links across the sector including organisations we have had no contact with previously. Queen Street NRC has space to offer and we aim to build partnerships with groups who need space to deliver their objectives.

The Trustees are directing their attention to ensuring long term structures to provide a secure future.

In the past the core activities at the Resource Centre followed three strands. Training, Children services and Community activities. During lock down training moved on line, it has in part remained so with fewer face to face courses returning. The nursery has been a start-up success and has moved on to larger premises. This has ended the last link for the Centre as a SureStart facility and released that space for other activity.

Bookings for weddings and family parties have returned. The Centre tries hard to meet community needs in this area. Two pre-covid martial arts clubs have returned to evening and Saturday morning slots. A new partnership provides a warm space drop in weekly for a cooked breakfast, hot drink and a chat. Numbers vary from 15-30 weekly. The Centre is once again used for family contact visits.

The successful school holiday programme from 2021 was expanded in summer 2022 to cover school opening hours five days a week for four weeks. Children had a range of activities and a mid day meal was included.

The Probation Service, Community Payback, in the West Midlands has been restructured. Queen Street Community Centre will remain as the base for the service in Burton on Trent.

The new Building Management System has improved timing control for heating but the system itself is still not working correctly. Gas prices have increased by over 1000% above our 2019-2020 contract. This is simply not sustainable beyond winter 2022. Additionally, our long term electricity contract ends in the new year. Trustees are trying to do everything possible to improve the energy efficiency of the Centre.

Queen Street Community Centre Property

For the sixteenth year the Charity continues to operate under an informal arrangement for lease (subletting) with East Staffordshire Borough Council. We continue to have security due to the arrangements in place before the major redevelopment of the site in 2005. While the responsibilities and rights to the building remain unclear the maintenance issues are being honoured by ESBC under the original lease. The interest of the Charity is recorded against the freehold at the land registry.

Reserves

Unrestricted reserves at 31 March 2022 total £37,765 (2021 - £38,088).

The charity's reserve policy is to hold a minimum of 6 months, and a maximum of 12 months, operating expenditure in unrestricted reserves.

Trustee's Responsibilities in relation to the financial statements

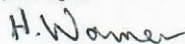
Company law requires the Trustees as Directors to prepare accounts for each financial year which give a true and fair view of the state of the company's affairs and the surplus or deficit for that year. In preparing these accounts, the trustees are required to:

- (i) Select suitable accounting policies and then apply them consistently;
- (ii) Make judgements and estimates that are reasonable and prudent;
- (iii) Prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the company and enable them to ensure the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small Company Exemptions

This report is prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.



On behalf of the Trustees
Trustee: Hugh Warner

Date: 13 December 2022.

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Independent examiner's report to the trustees of
for the year ended 31 March 2022

I report on the accounts of the company for the year ended 31 March 2022 set out on pages 2 to 13.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) or the Charities Act 2011 (the 2011 Act) and that an independent examination is required. The charity's gross income did not exceed £250,000 and is not required to select an examiner who is a member of a designated professional body.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

It is unclear whether property expenditure of Queen Street Community Centre is the responsibility of East Staffordshire Borough Council (landlord) or the Trustees (tenant). In the absence of a formal sublease I cannot, therefore, be certain that all property expenditure (capital, repair, renewal, maintenance) is correct and proper expense of the Charitable Trustees. Furthermore, the lack of clarity may also impact on the charity's ability to generate additional income that would improve the financial performance, and thus help to further achieve its objectives.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with sections 386 and 387 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts with the Financial Reporting for Smaller Entities (the FRSE) (effective 1 January 2015)

have been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Wayne Penlington, FCCA
D Alexander & Co Ltd
12 Granary Wharf Business Park
Wetmore Road
Burton upon Trent
Staffordshire
DE14 1DU

Date: 13 December 2022.

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Statement of Financial Activities
(Including Income and Expenditure Account)
for the year ended 31 March 2022

	Notes	2022 Unrestricted £	2022 Restricted £	2022 Total £	2021 Total £
<u>Incoming Resources</u>					
Incoming resources from generated funds:					
<i>Voluntary income:</i>					
Donations	2	-	-	-	60
Grants receivable	3	19,699	750	20,449	40,024
<i>Investment Income:</i>					
Interest received		-	-	-	-
Incoming resources from charitable activities:					
Community space and services		24,637	-	24,637	18,384
Total Incoming Resources		44,336	750	45,086	58,468
<u>Resources Expended</u>					
Costs of Generating Funds	4	3,747		3,747	3,639
<i>Charitable Services:</i>					
Community space and services	5	39,078	889	39,967	37,565
Governance costs	6	1,834	-	1,834	1,820
Total Resources Expended		44,659	889	45,548	43,024
Net Incoming / (Outgoing) Resources before transfer (Net Income / (Expenditure))		(323)	(139)	(462)	15,444
Transfer from Restricted Funds to Unrestricted		-	-	-	-
Net Movement in Funds		(323)	(139)	(462)	15,444
Total Funds brought forward		38,088	1,917	40,005	24,561
Total Funds carried forward		37,765	1,778	39,543	40,005

The statement of financial activities includes all gains and losses recognised in the year.

All amounts derived from continuing activities.

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Balance Sheet
as at 31 March 2022

	Notes	2022 £	2021 £
Fixed assets			
Tangible assets	10	4,285	5,460
Current assets			
Debtors	11	1,494	7,685
Cash at bank and in hand		35,816	28,073
		<u>37,310</u>	<u>35,758</u>
Creditors: amounts falling due within one year	12	(2,052)	(1,213)
Net current assets		<u>35,258</u>	<u>34,545</u>
Net assets		<u>39,543</u>	<u>40,005</u>
Funds			
Restricted funds	15	1,778	1,917
Unrestricted funds	15	37,765	38,088
Total Funds		<u>39,543</u>	<u>40,005</u>

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that members have not required the company to obtain an audit in accordance with section 476 of the Act.

The trustees acknowledge their responsibilities for:

(a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006; and

(b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements have been prepared in accordance with the special provisions in Part 15 of the Companies Act 2006 relating to charitable companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

Approved and authorised for issue by the Trustees on 13th December 2022



Cllr. Helen Hall

The notes form part of these financial statements.

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Statement of Changes in Equity
for the year ended 31 March 2022

	Restricted funds	Unrestricted funds	Total
	£	£	£
At 31 March 2020	1,623	22,938	24,561
Net movement in funds	294	15,150	15,444
At 31 March 2021	<u>1,917</u>	<u>38,088</u>	<u>40,005</u>
At 31 March 2021	1,917	38,088	40,005
Net movement in funds	(139)	(323)	(462)
At 31 March 2022	<u>1,778</u>	<u>37,765</u>	<u>39,543</u>

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Notes to the Accounts
for the year ended 31 March 2022

1 Accounting policies

The financial statements of the charitable company have been prepared in accordance with the Charities SORP (FRSSE) 'Accounting and Reporting by Charities; Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (the FRSSE) (effective 1 January 2015)', the Financial Reporting Standard for Smaller Entities (effective January 2015) and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The principal accounting policies adopted in the preparation of the financial statements are set out below.

Fund Accounting

Unrestricted funds are those available for use at the discretion of the charity in furtherance of its general objectives and which have not been designated for other purposes.

Restricted funds are those to be used in accordance with specific restrictions imposed by donors.

Incoming Resources

Incoming resources are included in the SOFA when it is quantifiable with reasonable accuracy.

Donated facilities are included at the value to the charity where this can be quantified and a third party is bearing the cost. No amounts are included in the financial statements for services donated by volunteers.

Resources Expended

All expenditure is accounted for on an accruals basis.

Donations and Voluntary Income

Donations and voluntary income are accounted for gross when received.

Deferred Income

Incoming resources are shown in the Statement of Financial Activities in the period to which they relate. Where income is received in advance of and subject to certain conditions being met; for example advance payments for room hire, then it is treated as deferred income until those conditions are satisfied.

Grants Receivable

Grants for immediate expenditure are accounted for when they become receivable. Grants received for specific purposes are treated as restricted funds.

Tangible Fixed Assets and Depreciation

Fixed assets for charity use are capitalised at cost, where acquired, or market value as determined by the trustees where donated. They are stated in the financial statements at cost or original value less depreciation.

Depreciation is calculated to write off the cost or valuation of the fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Aerobics equipment	7 years
CCTV and security equipment	8 years
Equipment	3 years
Furniture	15 years
Office and computer equipment	3 years

Allocation of costs

Costs are allocated between fundraising costs, direct costs in furtherance of the charity's objects and other expenditure according to the nature of the cost. Where items involve more than one category they are apportioned on a basis consistent with the use of the resource.

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Notes to the Accounts
for the year ended 31 March 2022

2 Incoming resources - Donations, Legacies and similar income

There was no income received during the year, or previous year, from donations, legacies or similar income.

	Unrestricted Funds £	Restricted Funds £	2022 Total £	2021 Total £
Donations - Queen Street Community Centre	-	-	-	60
	-	-	-	60

3 Incoming resources - Grants Receivable

	Unrestricted Funds £	Restricted Funds £	2022 Total £	2021 Total £
The Gang Grant	-	-	-	-
COVID Grant	16,000	-	16,000	25,000
Gardening Project Grant	-	-	-	1,800
HMRC Job Retention Grant	3,699	-	3,699	12,474
Christmas Party	-	750	750	750
	19,699	750	20,449	40,024

4 Cost of generating funds

	Unrestricted Funds £	Restricted Funds £	2022 Total £	2021 Total £
Salaries	3,718	-	3,718	3,639
Recruitment	29	-	29	-
	3,747	-	3,747	3,639

5 Expenditure in furtherance of charity's objects

	Unrestricted £	Restricted £	2022 £	2021 £
People related (note 7)	21,946	-	21,946	21,315
Premises related	13,274	-	13,274	12,234
Organised activities	-	801	801	-
Office expenses	1,743	-	1,743	1,383
Other expenses	1,028	-	1,028	1,542
Depreciation	1,087	88	1,175	1,091
	39,078	889	39,967	37,565

Premises related

The charity leases the Neighbourhood Resource Centre from East Staffordshire Borough Council for a peppercorn rent.

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Notes to the Accounts
for the year ended 31 March 2022

6 Governance costs

	Unrestricted Funds £	Restricted Funds £	2022 Total £	2021 Total £
People related	1,071	-	1,071	1,040
Accountancy	763	-	763	780
	<u>1,834</u>	<u>-</u>	<u>1,834</u>	<u>1,820</u>

7 People related

	Unrestricted Funds £	Restricted Funds £	2022 Total £	2021 Total £
Wages and salaries	26,557	-	26,557	25,408
Recruitment and training	207	-	207	-
	<u>26,764</u>	<u>-</u>	<u>26,764</u>	<u>25,408</u>

The average number of employees during the accounting period was:

	2022	2021
Cost of generating funds	0.00	0.00
Activities in furtherance of the charity's objects	2.00	2.00
Management and administration	0.00	0.00
Total	<u>2.00</u>	<u>2.00</u>

No employee received emoluments in excess of £50,000

8 Trustees remuneration and Expenses

No remuneration was paid or is payable for the year out of the funds of the charity, either directly or indirectly, to any trustee or person known to be connected to any trustee.

9 Net incoming resources

Net incoming resources for the year are stated after charging:

	2022 £	2021 £
Accountancy	763	780
Depreciation of owned assets	1,175	1,091

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Notes to the Accounts
for the year ended 31 March 2022

10 Tangible fixed assets

	CCTV & Security equipment £	Furniture and Office Equipment £	Total £
Cost			
At 1 April 2021	13,750	44,205	57,955
Additions	-	-	-
At 31 March 2022	<u>13,750</u>	<u>44,205</u>	<u>57,955</u>
Depreciation			
At 1 April 2021	9,481	43,014	52,495
Charge for the year	675	500	1,175
At 31 March 2022	<u>10,156</u>	<u>43,514</u>	<u>53,670</u>
Net book value			
At 31 March 2022	<u>3,594</u>	<u>691</u>	<u>4,285</u>
At 31 March 2021	<u>4,269</u>	<u>1,191</u>	<u>5,460</u>

11 Debtors

	2022 £	2021 £
Trade debtors	1,494	7,580
Other debtors	-	105
	<u>1,494</u>	<u>7,685</u>

12 Creditors: amounts falling due within one year

	2022 £	2021 £
Accruals	842	860
Trade creditors	1,210	353
	<u>2,052</u>	<u>1,213</u>

13 Taxation

No liability to UK Corporation Tax arose on ordinary activities for the year ended 31 March 2022 (2021 - nil).

14 Legal status of the charity

The charity is limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1.

15 Funds

The assets and liabilities are represented by the following funds:

	Restricted £	Unrestricted £	Total £
Fixed Assets		4,285	4,285
Current Assets	1,778	35,532	37,310
Creditors	-	(2,052)	(2,052)
	<u>1,778</u>	<u>37,765</u>	<u>39,543</u>

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Detailed Income and Expenditure Account
for the year ended 31 March 2022

<u>Incoming Resources</u>	2022 £	2021 £
Donations	-	60
Grants receivable:		
COVID Grant	16,000	25,000
Gardening Project Grant	-	1,800
HMRC Job Retention Grant	3,699	12,474
Christmas Party	750	750
	<u>20,449</u>	<u>40,024</u>
Facilities hire:		
Other Income	15	636
Room Hire	<u>24,622</u>	<u>17,748</u>
	<u>24,637</u>	<u>18,384</u>
Interest received	-	-
Total Income	<u>45,086</u>	<u>58,468</u>
Total Expenditure (page 13)	45,548	43,024
Surplus Income for the year	<u>(462)</u>	<u>15,444</u>

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Detailed Income and Expenditure Account
for the year ended 31 March 2022

<u>Resources Expended</u>	2022 £	2021 £
People related:		
Wages and salaries	26,557	25,408
Recruitment and training	207	-
	<u>26,764</u>	<u>25,994</u>
Premises related:		
Gardening Project	-	353
Rates	214	273
Cleaning, laundry and waste disposal	3,070	3,338
Repairs and maintenance	1,396	4,122
Utilities	8,594	4,148
	<u>13,274</u>	<u>12,234</u>
Activities:		
Activity expenses	<u>801</u>	<u>-</u>
Communications and postage	1,029	1,155
Stationery	714	228
	<u>1,743</u>	<u>1,383</u>
Accountancy	763	780
Insurance and licences	833	1,065
Books and software	-	222
Refreshment expenses	59	-
Sundry expenses	136	255
	<u>1,791</u>	<u>2,322</u>
Depreciation	<u>1,175</u>	<u>1,091</u>
Total Expenditure	<u><u>45,548</u></u>	<u><u>43,024</u></u>

Accounts

Registered Company Number: 5012490

Registered Charity Number: 1104088

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
(A Company Limited by Guarantee)

FINANCIAL STATEMENTS AND ANNUAL REPORT

Year Ended 31 March 2021

Registered Charity Number: 1104088
Registered Company Number: 5012490

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
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QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Reference and Administrative Information

Charity Number

1104088

Company Number

5012490

Directors and Trustees

Hugh Warner	Chair
Rhys Buchan	resigned 27 October 2020
Christine Birkett	Personnell Sub-Committee Member
Louise Harrop	
Dr Geoffrey Jones	
Rosemary Lamburn	
Richard Tilley	
Barbara Woodhead	
Hazel Woods	
Cllr. Helen Hall	ESBC nominee Cllr Burton Ward
Cllr. Ali Chaudhry	ESBC nominee Cllr Anglesey Ward

Company Secretary

Hugh Warner

Reporting Accountant

D Alexander & Co Ltd
12 Granary Wharf Business Park
Wetmore Road
Burton upon Trent
Staffordshire
DE14 1DU
Tel - 01283 743851

Bankers

Unity Trust Bank Plc
PO Box 1487
Stafford
ST16 3GJ
Tel - 0345 140-1000

Registered office

Queen Street Neighbourhood Resource Centre
Queen Street
Burton Upon Trent
Staffs
DE14 3LW
Tel - 01283 743744

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Report of the Trustees

The Trustees present their report, together with the Financial Statements of the Charitable Company for the year ended 31 March 2021. This report represents a trustees' report in accordance with the Charities Act.

The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (the FRSSE) (effective 1 January 2015).

The reference and administrative information on page 1 forms part of this report.

Structure, Governance and Management

Governing Document

The Queen Street Neighbourhood Resource Centre is a charitable company limited by guarantee and a registered charity governed by its Memorandum and Articles of Association. It was incorporated on 12 January 2004 and registered as a charity on 2 June 2004. The charity was established under a memorandum and articles of association which establishes the objects and powers of the charitable company and is governed under its articles of association. In the event of winding up the members are required to contribute an amount not exceeding £1.

Recruitment and Appointment of Directors

The Trustees of the company make up the Board of Directors which is elected each year by the members of the Charity. In addition, three nominees from East Staffordshire Borough Council hold office as Trustees and Directors. The Chair is elected by the Trustees from among their number immediately following the Annual General Meeting.

Trustees receive no remuneration for their work as trustees but are reimbursed for their out of pocket expenses, as claimed on an official form.

Trustee Induction and Training

When a new trustee is appointed they are provided with a pack which contains:

- Copies of the company's memorandum and articles of association.
- Copy of the most recent annual report and accounts.
- Copy of minutes of previous trustee meetings.
- Copy of Charity Commission guidance "The Essential Trustee"
- Copy of guidance to Councillors to ESBC nominees.

Organisational Structure

The board of directors administers the charity and meets on a monthly basis. The board delegate the day to day management of the centre to the manager.

Risk Management

The trustees have examined the major risks to which the Charity is exposed and are satisfied that the systems are in place to mitigate those risks.

Objectives and Activities

Queen Street Neighbourhood Resource Centre (operating under the name of Queen Street Community Centre) aims to promote the benefit of the inhabitants of those areas known for administrative purposes as Anglesey Ward and that part of Burton Ward adjacent to Anglesey Ward but bounded by Station Street, Burton upon Trent (hereinafter called the area of benefit) without distinction of race, sex or of political, religious or other opinions.

Queen Street Community Centre pursues these aim by:

1. associating with the local authorities, voluntary associations and inhabitants in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.
2. managing a Community Centre and maintaining, managing and co-operating with any local statutory authority in the maintenance and management of the above aims and objectives.
3. promoting any other charitable purpose in the area of benefit.

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Report of the Trustees

Review of the Year's Activities and Future Developments

Due to the Covid pandemic the Charity's premises was closed to community use from 18th March 2020 for 574 days. We reopened to small group sporting activities in the main hall on 19th May 2021. The wider Government restrictions were ended in July 2021 and the general use of the Centre began to increase slowly.

At the start of the pandemic the Charity offered the use of the complete building to Staffordshire Social Services for Covid related work. This was not needed with the Burton Albion Pirelli Stadium proving more suitable. The Trustees have made the facility available to the NHS for covid testing and to host multiple vaccination sessions, without charge.

There is no doubt that without Central Government support through the staff Job Retention Scheme and the property related grants that the Charity would not have been able to survive in its present form. The support has enabled the Trustees to look to the future with confidence.

During the close down period ESBC, as ultimate landlord, have upgraded the heating and ventilation controls within the boiler house. This has enabled the ventilation and heating in the main hall to operate as originally envisaged fifteen years ago. In a viral pandemic, having forced ventilation with preheated fresh air is a definite advantage to improve the safety of users.

In summer 2021 the Probation Service Community Payback programme in Burton restarted. We would like to thank all those involved in restoring the Centre's grounds to order.

The community nursery operating within the former SureStart Unit closed down in the initial lockdown period from March 2020. It reopened after summer holiday in autumn 2020. Again, the existence of forced air ventilation in this space was reassuring. There were no Covid positive tests associated with nursery children or staff until July 2021 in the week immediately before the holiday.

In the school holidays in 2021 the Centre hosted a "Covid Summer Food Fund" project run by Burton Albion Community Trust. There were activities on the adjacent school playing field and a midday meal. Sessions were very well attended for the length of the project.

In autumn 2021 Job Centre training for unemployed local residents restarted. The Centre has hosted several of these retraining and support programmes.

The Trustees are directing their attention to how the building and its facilities, including outside spaces, can be made more suited to the widest use under viral pandemic conditions. A plan has been created to reshape the outside areas for social distanced activities. If the Covid virus lingers and reappears each year in the same way as flu, we want to be able to offer ways for activities to safely continue.

Queen Street Community Centre Property

For the fifteenth year the Charity continues to operate under an informal arrangement for lease (subletting) with East Staffordshire Borough Council. We continue to have security due to the arrangements in place before the major redevelopment of the site in 2005. While the responsibilities and rights to the building remain unclear the maintenance issues are being honoured by ESBC under the original lease. The interest of the Charity is recorded against the freehold at the land registry.

Reserves

Unrestricted reserves at 31 March 2021 total £37,044 (2020 - £22,938).

The charity's reserve policy is to hold a minimum of 6 months, and a maximum of 12 months, operating expenditure in unrestricted reserves.

Trustee's Responsibilities in relation to the financial statements

Company law requires the Trustees as Directors to prepare accounts for each financial year which give a true and fair view of the state of the company's affairs and the surplus or deficit for that year. In preparing these accounts, the trustees are required to:

- (i) Select suitable accounting policies and then apply them consistently;
- (ii) Make judgements and estimates that are reasonable and prudent;
- (iii) Prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the company and enable them to ensure the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small Company Exemptions

This report is prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.

On behalf of the Trustees
Trustee: Hugh Warner

Date: 8 December 2021

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE

Independent examiner's report to the trustees of for the year ended 31 March 2021

I report on the accounts of the company for the year ended 31 March 2021 set out on pages 2 to 13.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) or the Charities Act 2011 (the 2011 Act) and that an independent examination is required. The charity's gross income did not exceed £250,000 and is not required to select an examiner who is a member of a designated professional body.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

It is unclear whether property expenditure of Queen Street Community Centre is the responsibility of East Staffordshire Borough Council (landlord) or the Trustees (tenant). In the absence of a formal sublease I cannot, therefore, be certain that all property expenditure (capital, repair, renewal, maintenance) is correct and proper expense of the Charitable Trustees. Furthermore, the lack of clarity may also impact on the charity's ability to generate additional income that would improve the financial performance, and thus help to further achieve its objectives.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with sections 386 and 387 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts with the Financial Reporting for Smaller Entities (the FRSSE) (effective 1 January 2015)

have been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Wayne Penlington, FCCA
D Alexander & Co Ltd
12 Granary Wharf Business Park
Wetmore Road
Burton upon Trent
Staffordshire
DE14 1DU

Date: 8 December 2021.

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Statement of Financial Activities
(Including Income and Expenditure Account)
for the year ended 31 March 2021

	Notes	2021 Unrestricted £	2021 Restricted £	2021 Total £	2020 Total £
<u>Incoming Resources</u>					
Incoming resources from generated funds:					
<i>Voluntary income:</i>					
Donations	2	60	-	60	83
Grants receivable	3	37,474	2,550	40,024	1,933
<i>Investment Income:</i>					
Interest received		-	-	-	-
Incoming resources from charitable activities:					
Community space and services		18,384	-	18,384	56,670
Total Incoming Resources		55,918	2,550	58,468	58,686
<u>Resources Expended</u>					
Costs of Generating Funds	4	3,639		3,639	4,731
<i>Charitable Services:</i>					
Community space and services	5	35,309	2,256	37,565	47,530
Governance costs	6	1,820	-	1,820	2,072
Total Resources Expended		40,768	2,256	43,024	54,333
Net Incoming / (Outgoing) Resources before transfer (Net Income / (Expenditure))		15,150	294	15,444	4,353
Transfer from Restricted Funds to Unrestricted		-	-	-	-
Net Movement in Funds		15,150	294	15,444	4,353
Total Funds brought forward		22,938	1,623	24,561	20,207
Total Funds carried forward		38,088	1,917	40,005	24,560

The statement of financial activities includes all gains and losses recognised in the year.

All amounts derived from continuing activities.

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Balance Sheet
as at 31 March 2021

	Notes	2021 £	2020 £
Fixed assets			
Tangible assets	10	5,460	6,552
Current assets			
Debtors	11	7,685	6,124
Cash at bank and in hand		28,073	14,004
		<u>35,758</u>	<u>20,128</u>
Creditors: amounts falling due within one year	12	(1,213)	(2,119)
Net current assets		<u>34,545</u>	<u>18,009</u>
Net assets		<u>40,005</u>	<u>24,561</u>
Funds			
Restricted funds	15	1,917	1,623
Unrestricted funds	15	38,088	22,938
Total Funds		<u>40,005</u>	<u>24,561</u>

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that members have not required the company to obtain an audit in accordance with section 476 of the Act.

The trustees acknowledge their responsibilities for:

(a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006; and

(b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements have been prepared in accordance with the special provisions in Part 15 of the Companies Act 2006 relating to charitable companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

Approved and authorised for issue by the Trustees on 8 December 2021

The notes form part of these financial statements.

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Statement of Changes in Equity
for the year ended 31 March 2021

	Restricted funds	Unrestricted funds	Total
	£	£	£
At 31 March 2019	1,473	18,734	20,207
Net movement in funds	150	4,204	4,354
At 31 March 2020	<u>1,623</u>	<u>22,938</u>	<u>24,561</u>
At 31 March 2020	1,623	22,938	24,561
Net movement in funds	294	15,150	15,444
At 31 March 2021	<u>1,917</u>	<u>38,088</u>	<u>40,005</u>

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Notes to the Accounts
for the year ended 31 March 2021

1 Accounting policies

The financial statements of the charitable company have been prepared in accordance with the Charities SORP (FRSSE) 'Accounting and Reporting by Charities; Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (the FRSSE) (effective 1 January 2015)', the Financial Reporting Standard for Smaller Entities (effective January 2015) and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The principal accounting policies adopted in the preparation of the financial statements are set out below.

Fund Accounting

Unrestricted funds are those available for use at the discretion of the charity in furtherance of its general objectives and which have not been designated for other purposes.

Restricted funds are those to be used in accordance with specific restrictions imposed by donors.

Incoming Resources

Incoming resources are included in the SOFA when it is quantifiable with reasonable accuracy.

Donated facilities are included at the value to the charity where this can be quantified and a third party is bearing the cost. No amounts are included in the financial statements for services donated by volunteers.

Resources Expended

All expenditure is accounted for on an accruals basis.

Donations and Voluntary Income

Donations and voluntary income are accounted for gross when received.

Deferred Income

Incoming resources are shown in the Statement of Financial Activities in the period to which they relate. Where income is received in advance of and subject to certain conditions being met; for example advance payments for room hire, then it is treated as deferred income until those conditions are satisfied.

Grants Receivable

Grants for immediate expenditure are accounted for when they become receivable. Grants received for specific purposes are treated as restricted funds.

Tangible Fixed Assets and Depreciation

Fixed assets for charity use are capitalised at cost, where acquired, or market value as determined by the trustees where donated. They are stated in the financial statements at cost or original value less depreciation.

Depreciation is calculated to write off the cost or valuation of the fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Aerobics equipment	7 years
CCTV and security equipment	8 years
Equipment	3 years
Furniture	15 years
Office and computer equipment	3 years

Allocation of costs

Costs are allocated between fundraising costs, direct costs in furtherance of the charity's objects and other expenditure according to the nature of the cost. Where items involve more than one category they are apportioned on a basis consistent with the use of the resource.

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Notes to the Accounts
for the year ended 31 March 2021

2 Incoming resources - Donations, Legacies and similar income

There was no income received during the year, or previous year, from donations, legacies or similar income.

	Unrestricted Funds £	Restricted Funds £	2021 Total £	2020 Total £
Donations - Queen Street Community Centre	60	-	60	83
	<u>60</u>	<u>-</u>	<u>60</u>	<u>83</u>

3 Incoming resources - Grants Receivable

	Unrestricted Funds £	Restricted Funds £	2021 Total £	2020 Total £
The Gang Grant	-	-	-	-
COVID Grant	25,000	-	25,000	-
Gardening Project Grant	-	1,800	1,800	1,800
HMRC Job Retention Grant	12,474	-	12,474	133
Christmas Party	-	750	750	-
	<u>37,474</u>	<u>2,550</u>	<u>40,024</u>	<u>1,933</u>

4 Cost of generating funds

	Unrestricted Funds £	Restricted Funds £	2021 Total £	2020 Total £
Salaries	3,639	-	3,639	4,707
Recruitment	-	-	-	24
	<u>3,639</u>	<u>-</u>	<u>3,639</u>	<u>4,731</u>

5 Expenditure in furtherance of charity's objects

	Unrestricted £	Restricted £	2021 £	2020 £
People related (note 7)	20,729	586	21,315	27,707
Premises related	10,859	1,375	12,234	13,342
Organised activities	-	-	-	258
Office expenses	1,383	-	1,383	1,740
Other expenses	1,531	11	1,542	2,050
Depreciation	807	284	1,091	2,433
	<u>35,309</u>	<u>2,256</u>	<u>37,565</u>	<u>47,530</u>

Premises related

The charity leases the Neighbourhood Resource Centre from East Staffordshire Borough Council for a peppercorn rent.

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Notes to the Accounts
for the year ended 31 March 2021

6 Governance costs

	Unrestricted Funds £	Restricted Funds £	2021 Total £	2020 Total £
People related	1,040	-	1,040	1,352
Accountancy	780	-	780	720
	<u>1,820</u>	<u>-</u>	<u>1,820</u>	<u>2,072</u>

7 People related

	Unrestricted Funds £	Restricted Funds £	2021 Total £	2020 Total £
Wages and salaries	25,408	-	25,408	33,619
Recruitment and training	-	-	-	170
	<u>25,994</u>	<u>-</u>	<u>25,994</u>	<u>33,789</u>

The average number of employees during the accounting period was:

	2021	2020
Cost of generating funds	0.00	0.00
Activities in furtherance of the charity's objects	2.20	2.20
Management and administration	0.00	0.00
Total	<u>2.20</u>	<u>2.20</u>

No employee received emoluments in excess of £50,000

8 Trustees remuneration and Expenses

No remuneration was paid or is payable for the year out of the funds of the charity, either directly or indirectly, to any trustee or person known to be connected to any trustee.

9 Net incoming resources

Net incoming resources for the year are stated after charging:

	2021 £	2020 £
Accountancy	780	720
Depreciation of owned assets	1,091	2,433

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Notes to the Accounts
for the year ended 31 March 2021

10 Tangible fixed assets

	CCTV & Security equipment £	Furniture and Office Equipment £	Total £
Cost			
At 1 April 2020	13,750	44,205	57,955
Additions	-	-	-
At 31 March 2021	13,750	44,205	57,955
Depreciation			
At 1 April 2020	8,780	42,623	51,403
At 31 March 2021	9,481	43,014	52,495
Net book value			
At 31 March 2021	4,269	1,191	5,460
At 31 March 2020	4,970	1,582	6,552

11 Debtors

	2021 £	2020 £
Trade debtors	7,580	5,885
Other debtors	105	239
	7,685	6,124

12 Creditors: amounts falling due within one year

	2021 £	2020 £
Accruals	860	1,040
Trade creditors	353	1,079

13 Taxation

No liability to UK Corporation Tax arose on ordinary activities for the year ended 31 March 2021 (2020 - nil).

14 Legal status of the charity

The charity is limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1.

15 Funds

The assets and liabilities are represented by the following funds:

	Restricted £	Unrestricted £	Total £
Fixed Assets		5,460	5,460
Current Assets	1,917	33,841	35,758
Creditors	-	(1,213)	(1,213)
	1,917	38,088	40,005

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Detailed Income and Expenditure Account
for the year ended 31 March 2021

<u>Incoming Resources</u>	2021 £	2020 £
Donations	<u>60</u>	<u>83</u>
Grants receivable:		
COVID Grant	25,000	-
Gardening Project Grant	1,800	1,800
HMRC Job Retention Grant	12,474	133
Christmas Party	750	-
	<u>40,024</u>	<u>1,933</u>
Facilities hire:		
Other Income	636	414
Room Hire	<u>17,748</u>	<u>56,256</u>
	<u>18,384</u>	<u>56,670</u>
Interest received	<u>-</u>	<u>-</u>
Total Income	<u>58,468</u>	<u>58,686</u>
Total Expenditure (page 13)	43,024	54,332
Surplus Income for the year	<u><u>15,444</u></u>	<u><u>4,354</u></u>

QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE
Detailed Income and Expenditure Account
for the year ended 31 March 2021

<u>Resources Expended</u>	2021 £	2020 £
People related:		
Wages and salaries	25,408	33,619
Recruitment and training	-	170
	<u>25,994</u>	<u>33,789</u>
Premises related:		
Gardening Project	353	1,033
Rates	273	1,921
Cleaning, laundry and waste disposal	3,338	2,366
Repairs and maintenance	4,122	1,722
Utilities	4,148	6,300
	<u>12,234</u>	<u>13,342</u>
Activities:		
Activity expenses	-	258
Communications and postage	1,155	1,103
Stationery	228	637
	<u>1,383</u>	<u>1,740</u>
Accountancy	780	720
Insurance and licences	1,065	1,419
Books and software	222	173
Refreshment expenses	-	317
Sundry expenses	255	141
	<u>2,322</u>	<u>2,770</u>
Depreciation	<u>1,091</u>	<u>2,433</u>
Total Expenditure	<u><u>43,024</u></u>	<u><u>54,332</u></u>