



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1/1/2024      Period start date    To    31/12/2024      Period end date

**Charity name: Activity Club for Children with Special Needs**

**Charity registration number:1104007**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Provide a holiday club at Easter and Summer plus an After School Club for up to 40 children with Special Needs
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Provide a holiday club from 9.30 to 3.30 in a safe environment with staff ratio of 1 staff :2 children. Provide After School Club based at Addington school, during term time
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The unpaid volunteers provide administration support necessary to run the clubs, eg liaising with fundraisers.local authorities and parents/carers.
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The charity has provided an After school Club and holiday club for disabled children. Provision of this service had enabled parents to work and given respite to parents /carers during the Easter/Summer holidays.</p> <p>The demand for this provision exceeds the amount of children that can be catered for . This year we have we have not had use of the building during Summer 2024 due to building work at Addington School.</p> <p><b>Due to cost and staffing issues the charity has ceased the After school club from Sept 2024.</b></p> <p>Feedback from users of the provision was very positive.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity's finances at the end of 2024 were worse than the previous year due to increased staff costs and not running the holiday club in Summer 2024.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves of £51k are held to offset any deficit in the next year
Amount of reserves held	Para 1.22	£51k
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The charity is reliant on fundraising/donations to offset costs against the charge to users for bookings

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The fundraising company has not renewed their contract with the charity for 2025 so reliant on other fundraising
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	If fundraising or supplements from the local authority are not sufficient , the charity is in danger of ceasing by the end of the next financial year.
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Activity club for children with Special Needs
Other name the charity uses	Thumbs Up Club
Registered charity number	1104007
Charity's principal address	c/o Addington School Woodland Avenue Woodley Berks RG5 3EU

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jacqueline Mackenzie			
2	Reama Shearman			
3	Ian Perkins			
4	Peter Moody			
5	Kirsty Sidorowicz			
6	Fiona Hulley			
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

**Signature(s)**

J Mackenzie

**Full name(s)**

Jacqueline Mackenzie

**Position (eg Secretary,  
Chair, etc)**

Treasurer

**Date**

12/7/25



## Receipts and payments acco

For the period from	Period start date 1/1/24	To	F
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
<b>A1 Receipts</b>			
Booking Fees	19,796	-	-
Donations	538	-	-
Fundraising	21,550	-	-
Others	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
<b>Sub total</b> (Gross income for AR)	41,884	-	-
<b>A2 Asset and investment sales, (see table).</b>			
	-	-	-
	-	-	-
<b>Sub total</b>	-	-	-
<b>Total receipts</b>	41,884	-	-
<b>A3 Payments</b>			
General exps	5,973	-	-
Booking fee refunds	908	-	-
Toys & Equipment	-	-	-
Outside entertainment	-	-	-
Salaries/tax/pension	42,918	-	-
hr/payroll exps	5,761	-	-
Fundraising commission	4,747	-	-
Insurance	939	-	-
	-	-	-
<b>Sub total</b>	61,246	-	-
<b>A4 Asset and investment purchases, (see table)</b>			
	-	-	-
	-	-	-
<b>Sub total</b>	-	-	-
<b>Total payments</b>	61,246	-	-
<b>Net of receipts/(payments)</b>	- 19,362	-	-



A5 Transfers between funds	-	-	-
A6 Cash funds last year end	71,080	-	-
<b>Cash funds this year end</b>	<b>51,718</b>	<b>-</b>	<b>-</b>

## Section B Statement of assets and liabilities at the end of the

Categories	Details	Unrestricted funds to nearest £
B1 Cash funds	BANK ACCOUNT	51,718
		-
		-
	<b>Total cash funds</b>	<b>51,718</b>

(agree balances with receipts and payments account(s))

		Unrestricted funds
	Details	to nearest £
B2 Other monetary assets		-
		-
		-
		-
		-
		-

	Details	Fund to which asset belongs
B3 Investment assets		

[illegible]


**B5 Liabilities**

Details	Fund to which liability relates

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name
J Mackenzie	J Mackenzie

4007
units
Period end date 31/12/24

CC16a
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Total funds	Last year
to the nearest £	to the nearest £

19,796	50,740
538	5,884
21,550	70,884
-	-
-	-
-	-
-	-
-	-
41,884	127,508

-	
-	-
-	-

41,884	127,508
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5,973	9,925
908	42
-	1,842
-	970
42,918	100,115
5,761	6,200
4,747	19,507
939	1,080
-	-
61,246	139,681

-	
-	
-	-

61,246	139,681
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- 19,362	- 12,173
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-	-
71,080	83,253
51,718	71,080

-	-
-	-

Amount due (optional)	When due (optional)
-	
-	
-	
-	
-	

ame	Date of approval
nzie	12/7/25



Section A

Independent Examiner's Report

Report to the trustees

A  
Activity Club for Children with Special Needs (Berkshire)

On accounts for the year  
ended

31 December 2024

Charity no  
(if any)

1104007

Set out on pages

1 - 2

(remember to include the page numbers of additional sheets)

Responsibilities and  
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 December 2024**.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Gisela Sharpe

Date:

1/09/2025

Name:

Gisela Sharpe FCCA

Relevant professional  
qualification(s) or body  
(if any):

FCCA