



Trustees' Annual Report for the period

From **1/1/2022** Period start date To **31/12/2022** Period end date

Charity name: **Activity Club for Children with Special Needs**

Charity registration number: **1104007**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Provide a holiday club at Easter and Summer plus an After School Club for up to 40 children with Special Needs
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Provide a holiday club from 9.30 to 3.30 in a safe environment with staff ratio of 1 staff :2 children. Provide After School Club based at Addington school, during term time
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The unpaid volunteers provide administration support necessary to run the clubs, eg. liaising with fundraisers, local authorities, parents .
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The charity has provided an After school Club and holiday club for disabled children. Provision of this service had enabled parents to work and given respite to parents /carers during the Easter/Summer holidays.</p> <p>The demand for this provision exceeds the amount of children that can be catered for . This year we have had to limit numbers and only offer spaces to children who have previously attended and have a waiting list for when spaces become available.</p> <p>Feedback from users of the provision was very positive.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity's financial position at the end of 2022 was slightly better than 2021
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are made up of the current bank account balances at year end
Amount of reserves held	Para 1.22	£83k
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The charity relies on fundraising to cover the shortfall between costs and receipts from bookings.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Funds to run the charity are a mix of fees paid by users and fundraising by an outside company, who work on a commission basis. This year net income from fundraising (funds raised less commission) was £54k, income from users was £57k.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Activity Club for children with Special Needs
Other name the charity uses	Thumbs Up Holiday Club
Registered charity number	1104007
Charity's principal address	Woodlands Avenue Woodley RG5 3EU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year
1	Reama Shearman	Chairperson/Trustee	
2	Jacky Mackenzie	Treasurer/Trustee	
3	Ian Perkins	Trustee	
4			
5			
6			
7			
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18			
19			
20			

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) J Mackenzie

Full name(s) Jacky Mackenzie

Position (eg Secretary, Chair, etc) Treasurer

Date 07/22/23



CHARITY COMMISSION
FOR ENGLAND AND WALES

Activity club for Children with Special Needs

1104007

Receipts and payments accounts

CC16a

For the period
from

1/1/22

To

Period end date

12/31/22

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Booking fees	57,410	-	-	57,410	53,045
Donations	1,253	-	-	1,253	4,068
Fundraising	79,526	-	-	79,526	74,157
Other fundraising/ exps refund	1,056	-	-	1,056	5,624
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	139,245	-	-	139,245	136,894
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	139,245	-	-	139,245	136,894
A3 Payments					
Covid (Brookfields)	-	-	-	-	3,549
General exps	7,057	-	-	7,057	8,800
Booking fee refunds	148	-	-	148	392
Toys and Equipment	324	-	-	324	4,837
Outside entertainment	970	-	-	970	350
Salaries/Tax/Ni/Pension	97,772	-	-	97,772	98,524
Fundraising	25,442	-	-	25,442	15,037
Insurance	2,094	-	-	2,094	-
	-	-	-	-	-
Sub total	133,807	-	-	133,807	131,489
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	133,807	-	-	133,807	131,489
Net of receipts/(payments)	5,438	-	-	5,438	5,405
A5 Transfers between funds					
	-	-	-	-	-
A6 Cash funds last year end	77,815	-	-	77,815	72,410
Cash funds this year end	83,253	-	-	83,253	77,815

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	83,253	-	-
		-	-	-
		-	-	-
	Total cash funds	83,253	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A

Independent Examiner's Report

Report to the trustees

^A

Activity Club for Children with Special Needs (Berkshire)

**On accounts for the year
ended**

31 December 2022

**Charity no
(if any)**

1104007

Set out on pages

1 - 2

(remember to include the page numbers of additional sheets)

**Responsibilities and
basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 December 2022**.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

G. O. Sharpe

Date:

11/9/2023

Name:

GISELA SHARPE

**Relevant professional
qualification(s) or body
(if any):**

PCCA

Address:

16 LINCOLN GARDENS

TRAFORD

READING RG10 9HW

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.