

THE SKINNERS' SCHOOL PARENTS' ASSOCIATION ("SSPA")
(Registered charity number 1103916)
TRUSTEES' ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED 30 APRIL 2024

TRUSTEES' ANNUAL REPORT

The Trustees present their annual report and accounts for the year ended 30 April 2024.

Registered address

C/O The Skinners' School, St John's Road, Tunbridge Wells, Kent TN4 9PG

Trustees

SSPA is an unincorporated association whose members are the parents, guardians or carers of a pupil currently attending the Skinners' School ("the school") together with the Headmaster and one other staff member.

The elected members of the Committee are the Chair, Vice Chairman, Secretary and Treasurer ("the Officers") together with twelve Ordinary Committee Members; these members are appointed at the AGM and in accordance with SSPA's constitution. Up to six other members of the Committee ("the co-opted members") are co-opted by the elected members of the Committee. The Committee members, both elected and co-opted, are the charity trustees.

The Committee of SSPA during the year was as follows:

Jacqui Baker	(Chairman)
Heather Wood	(Vice Chair)
Ann Hughes-Wilson	(Secretary)
Jennifer Gillespie	(Treasurer)
Edward Wesson	(Headmaster)
George Burgess	Pupil representative – retired June 13 th 2023
Josh Taylor	Pupil representative – retired June 13 th 2023
Luke Dunnett	Pupil representative – appointed June 13 th 2023
Ben James	Pupil representative – appointed June 13 th 2023
Dianne Evans	
Helen Sanson	
Mirela Gorun	
Amanda Sermon	
Joanne McCall	Retired 13 th June 2023
Paola Marshall	Retired 13 th June 2023
Paul Johnston	(Bursar) Retired 13 th June 2023
Andrea Csillag	Co-opted member – Retired 13 th June 2023
Rebecca Wyldbore	
Zerina Bagwell	
Rachel Powell	
Annie Lynch	
Kathleen Perkins	
Claire Hawkins	
Nic Levett	
Jamie Owen	Co-opted member – Appointed 13 th June 2023
Jess Williams	Appointed June 13 th 2023
Aurora Allen	Co-opted Member – Appointed 13 th June 2023
Grace Bevan	Appointed June 13 th 2023

Objects of the charity

The Constitution of SSPA (which was adopted on 21 May 2003) states that the object of the charity is to advance education of pupils in the school in particular by:

1. developing effective relationships between the staff, parents and others associated with the School;
2. engage in activities or providing facilities or equipment which support the School and advance the education of the pupils.

Summary of the main achievements during the year

SSPA has had a very successful year through the hard work of the Committee and with assistance from many other parents and Skinners' staff.

Five fundraising events took place during the year, namely a jazz evening, wine tasting, two quizzes, and a Christmas fair, which together with 4 Non-Uniform days raised funds just under £34,000 after expenses. Other sources of income (Easyfundraising, 200 Club, Amazon and Paypal donations) raised a further £4,100k.

Financial review


The accounts for the year ended 30 April 2024 are set out on the attached Excel spreadsheet.


Incoming resources for the year amounted to £38,138.63. After taking account of resources expended, there was a net inflow of resources for the year of £15,027.05

At the end of the year the SSPA's funds amounted to £54,601.54 These funds are unrestricted.

Approved by the Trustees on 11th June 2024.

Signed on their behalf by:


Mrs J Baker
Chair


Mrs J Gillespie
Treasurer

Skinners' School Parents' Association

Financial Activities

May 2023 - April 2024

	<u>Total</u>
Income	
200 Club	2,932.50
Amazon	262.09
Christmas Fayre	15,064.01
Christmas Hampers	-267.37
Christmas Puddings	-2,080.50
Christmas Wreaths	-192.00
Total Christmas Fayre	£ 12,524.14
Easy Fundraising	917.40
Events	0.00
Jazz Night	1,721.00
Quiz Night	9,973.11
Wine Tasting	1,457.36
Total Events	£ 13,151.47
Matched funding	1,750.00
New Parents' Evening	146.30
Non Uniform Days	0.00
Autumn Non-Uniform Day	1,434.34
January Non Uniform Day	1,476.68
Spring Non-Uniform Day	2,322.16
Summer Non-Uniform Day	1,512.55
Total Non Uniform Days	£ 6,745.73
PayPal Donations	40.00
Total Income	£ 38,469.63
Cost of Sales	
Platform Fees	331.00
Total Cost of Sales	£ 331.00
Total	£ 38,138.63
Expenditures	
Leavers Gifts	126.00
PA Donations to School	22,895.58
Rugby Tour	-241.78
Total PA Donations to School	£ 22,653.80
Total Expenditures	£ 22,779.80
Net Operating Income	£ 15,358.83
Net Income/(Expenditure)	£ 15,358.83

Independent Examiner's report to the Trustees of The Skinners' School Parents' Association

I report on the accounts of the Trust for the year ended 30 April 2024, which are set out on the attached Excel spreadsheet.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met.



Signed:

Name: Stuart Williams, FCA

Address: 212 Upper Grosvenor Road, Tunbridge Wells, TN1 2EH

Contact: telephone – 07462 744454
 e-mail – willysj77@gmail.com

Date: 3 June 2024