

**THE SKINNERS' SCHOOL PARENTS' ASSOCIATION ("SSPA")**  
(Registered charity number 1103916)  
**TRUSTEES' ANNUAL REPORT AND ACCOUNTS**  
**FOR THE YEAR ENDED 30 APRIL 2023**

**TRUSTEES' ANNUAL REPORT**

The Trustees present their annual report and accounts for the year ended 30 April 2023.

**Registered address**

C/O The Skinners' School, St John's Road, Tunbridge Wells, Kent TN4 9PG

**Trustees**

SSPA is an unincorporated association whose members are the parents, guardians or carers of a pupil currently attending the Skinners' School ("the school") together with the Headmaster and one other staff member.

The elected members of the Committee are the Chair, Vice Chairman, Secretary and Treasurer ("the Officers") together with twelve Ordinary Committee Members; these members are appointed at the AGM and in accordance with SSPA's constitution. Up to six other members of the Committee ("the co-opted members") are co-opted by the elected members of the Committee. The Committee members, both elected and co-opted, are the charity trustees.

The Committee of SSPA during the year was as follows:

Brenda Purse	(Chairman) - retired 21 <sup>st</sup> June 2022
Jacqui Baker	(Chairman) – appointed 21 <sup>st</sup> June 2022
Jacqui Baker	(Vice Chair)- retired June 21 <sup>st</sup> 2022
Heather Wood	(Vice Chair) – appointed June 21 <sup>st</sup> 2022
Lucy Smalley	(Secretary) – retired June 21 <sup>st</sup> 2022
Ann Hughes-Wilson	(Secretary) – appointed June 21 <sup>st</sup> 2022
Jennifer Gillespie	(Treasurer
Edward Wesson	(Headmaster)
Andreas Purse	Pupil representative – retired June 21 <sup>st</sup> 2022
Alex Turton	Pupil representative – retired June 21 <sup>st</sup> 2022
George Burgess	Pupil representative – appointed June 21 <sup>st</sup> 2022
Josh Taylor	Pupil representative – appointed June 21 <sup>st</sup> 2022
Sarah Justice	Retired 21 <sup>st</sup> June 2022
Dianne Evans	
Helen Sanson	
Mirela Gorun	
Amanda Sermon	
Julie Bowen	Retired 21 <sup>st</sup> June 2022
Kulsoom Brown	Retired 21 <sup>st</sup> June 2022
Joanne McKall	
Sarah Pooley	Retired 21 <sup>st</sup> June 2022
Sharon Blackman	Retired 21 <sup>st</sup> June 2022
Paola Marshall	
Jeremy Tipper	Retired 21 <sup>st</sup> June 2022
Paul Johnston	(Bursar) – Retired 30 <sup>th</sup> November 2022
Andrea Csillag	Co-opted member
Ann Hughes-Wilson	Retired as co-opted member 21 <sup>st</sup> June 2022
Rebecca Smith	Appointed June 21 <sup>st</sup> 2022
Zerina Bagwell	Appointed June 21 <sup>st</sup> 2022

Rachel Powell	Appointed June 21 <sup>st</sup> 2022
Annie Lynch	Appointed June 21 <sup>st</sup> 2022
Kathleen Perkins	Appointed June 21 <sup>st</sup> 2022
Claire Hawkins	Appointed June 21 <sup>st</sup> 2022
Nic Levett	Appointed June 21 <sup>st</sup> 2022

### **Objects of the charity**

The Constitution of SSPA (which was adopted on 21 May 2003) states that the object of the charity is to advance education of pupils in the school in particular by:

1. developing effective relationships between the staff, parents and others associated with the School;
2. engage in activities or providing facilities or equipment which support the School and advance the education of the pupils.

### **Summary of the main achievements during the year**

SSPA has had a very successful year through the hard work of the Committee and with assistance from many other parents and Skinners' staff.

Five fundraising events took place during the year, namely a jazz evening, two quizzes, and a Christmas fair, which together with 5 Non-Uniform days raised funds in excess of £41,000 after expenses. Other sources of income (Easyfundraising, Amazon and 200 Club) raised a further £5,280

### **Financial review**

The accounts for the year ended 30 April 2023 are set out on pages 3,4 and 5.

Incoming resources for the year amounted to £43,861.94. After taking account of resources expended, there was a net inflow of resources for the year of £11,427.37

At the end of the year the SSPA's funds amounted to £41,079.11. These funds are unrestricted.

Approved by the Trustees on 13<sup>th</sup> June 2023.

Signed on their behalf by:

..... Mrs J Baker  
Chair

..... Mrs J Gillespie  
Treasurer

# Skinners' School Parents' Association

## Balance Sheet As of April 30, 2023

	TOTAL
Fixed Asset	
<b>Total Fixed Asset</b>	
Cash at bank and in hand	
BMM Account	0.00
HSBC 200 Club	0.00
HSBC Community Account	0.00
Petty cash	60.00
The Skinners' School Parents' Association (4960)	39,539.49
<b>Total Cash at bank and in hand</b>	<b>£39,599.49</b>
Debtors	
Debtors	1,812.00
<b>Total Debtors</b>	<b>£1,812.00</b>
<b>NET CURRENT ASSETS</b>	<b>£41,411.49</b>
Creditors: amounts falling due within one year	
Trade Creditors	
Creditors	331.78
<b>Total Trade Creditors</b>	<b>£331.78</b>
<b>Total Creditors: amounts falling due within one year</b>	<b>£331.78</b>
<b>NET CURRENT ASSETS (LIABILITIES)</b>	<b>£41,079.71</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	<b>£41,079.71</b>
<b>TOTAL NET ASSETS (LIABILITIES)</b>	<b>£41,079.71</b>
Charity funds	
Opening Balance Equity	29,444.11
Retained Earnings	208.23
Surplus/(Deficit)	11,427.37
<b>Total Charity funds</b>	<b>£41,079.71</b>

# Skinner's School Parents' Association

## Financial Activities Comparison

May 2022 - April 2023

	TOTAL	
	MAY 2022 - APR 2023	MAY 2021 - APR 2022 (PY)
Income		
200 Club	3,740.00	6,555.00
Amazon	584.75	697.53
Christmas Fayre	13,237.75	0.00
Christmas fayre sponsor	0.00	1,000.00
Christmas Hampers	0.00	3,119.38
Christmas Puddings	-1,755.00	330.52
Christmas Raffle	1,206.00	3,806.18
Christmas trees	0.00	1,430.93
Christmas Wine	0.00	406.94
Christmas Wreaths	-345.60	181.20
<b>Total Christmas Fayre</b>	<b>12,343.15</b>	<b>10,275.15</b>
Donations and legacies	280.00	1,141.91
Easy Fundraising	800.98	1,005.82
Events	0.00	0.00
Jazz Night	2,741.02	0.00
Quiz Night	10,079.17	12,534.75
<b>Total Events</b>	<b>12,820.19</b>	<b>12,534.75</b>
Fund Raising	0.00	0.00
Music Studio	0.00	703.00
Southfield Improvements	0.00	1,225.97
<b>Total Fund Raising</b>	<b>0.00</b>	<b>1,928.97</b>
Matched funding	3,060.00	11,681.00
Music events	0.00	49.41
New Parents' Evening	155.00	529.60
Non Uniform Days	0.00	0.00
Autumn Non-Uniform Day	2,169.79	2,568.39
Christmas Non Uniform Days	0.00	535.09
January Non Uniform Day	0.00	580.72
Non Uniform- Ukraine	0.00	2,971.83
Spring Non-Uniform Day	3,741.62	2,696.13
Summer Non-Uniform Day	1,945.23	1,534.94
Winter Non-Uniform Day	2,221.23	1,601.88
<b>Total Non Uniform Days</b>	<b>10,077.87</b>	<b>12,488.98</b>
Online Auction	0.00	4,811.63
PA Merchandise	0.00	-75.00
Unapplied Cash Payment Income	0.00	0.00
<b>Total Income</b>	<b>£43,861.94</b>	<b>£63,624.75</b>
Cost of Sales		
Platform Fees	1,474.37	534.78
<b>Total Cost of Sales</b>	<b>£1,474.37</b>	<b>£534.78</b>
<b>TOTAL</b>	<b>£42,387.57</b>	<b>£63,089.97</b>

# Skinners' School Parents' Association

## Financial Activities Comparison

May 2022 - April 2023

	TOTAL	
	MAY 2022 - APR 2023	MAY 2021 - APR 2022 (PY)
Expenditures		
Leavers Gifts	105.75	245.45
Miscellaneous Expenditure	1,689.00	0.00
PA Donations to School	29,165.45	61,119.93
Rugby Tour	0.00	0.00
<b>Total PA Donations to School</b>	<b>29,165.45</b>	<b>61,119.93</b>
<b>Total Expenditures</b>	<b>£30,960.20</b>	<b>£61,365.38</b>
NET OPERATING INCOME	<b>£11,427.37</b>	<b>£1,724.59</b>
NET INCOME/(EXPENDITURE)	<b>£11,427.37</b>	<b>£1,724.59</b>

## **Independent Examiner's report to the Trustees of The Skinners' School Parents' Association**

I report on the accounts of the Trust for the year ended 30 April 2023, which are set out on pages [] and [].

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent Examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met.

Signed: 

Name: Jamie Owen ACA  
Address: 60 Mabledon Road, Tonbridge, TN9 2TG  
Contact: telephone – 07964 722793  
e-mail – Jamie.owen2014@outlook.com

Date: 6<sup>th</sup> June 2023